



HISTORIC
Bellefonte™
Est. 1795

Bellefonte Borough Council Business Meeting
7:30 PM, Monday, August 5th, 2024
In-Person, Council Chambers
301 N. Spring St, 1st Floor

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS
Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

AGENDA

- I. 7:30 PM CALL MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**

Mr. Bernier, <i>President, North Ward</i>	Ms. Purnell, <i>North Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Cleeton, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Ms. Dann, <i>Vice-President, South Ward</i>	Mr. Larson, <i>Junior Council Member</i>	
Mr. Johnson, <i>North Ward</i>	Mayor Johnson, <i>At Large</i>	
Ms. McKean, <i>West Ward</i>		

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

V. SPECIAL PRESENTATION

Steve Nunez, President of Pennsylvania Highlands Community College. Introduction and Announcement about the Ribbon-cutting Ceremony on August 16th. Proclamation by Mayor Johnson.

VI. PUBLIC COMMENT (Oral)

Resolution No. 08052024-01 Public Participation. **Motion/2nd to approve Resolution 08052024-01**

This Public Comment period is for oral comments regarding action items listed on this meeting agenda. You must be a resident or taxpayer of Bellefonte Borough. You must show identification, sign in, with your name and address, and which item you are speaking about. Comments are limited to three (3) minutes maximum.

VII. COMMUNICATIONS (written)

Centre County Recycling & Refuse Authority July 2024 Newsletter. FYI, no council action is needed.
Climate Action Plan Webinar August 8, 2024. FYI, no council action is needed.
Act 49 of 2024 - Municipal Police Pension Buyback. FYI, no council action is needed.
Bellefonte EMS Municipal Joint Meeting July 30, 2024 Summary. FYI, no council action is needed.
PSAB Fall Leadership Conference October 11-13, 2024 in Lancaster. FYI, no council action is needed.

VIII. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

General	Council Meeting Minutes July 15, 2024
Finance	Stover McGlaughlin Invoice July 2024

Call for a motion/2nd to approve the Consent Agenda

IX. REPORTS

Please limit all reports/rebuttals/deliberations to three minutes maximum.

DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor	Mayor Johnson	Verbal
Junior Council Member ➤ July 2024 Report	Mr. Larson	Submitted
Office of Community Affairs (OCA) ➤ Motion/2nd to approve the HARB project as presented with the modification to Hardy Horizontal Plank as opposed to the T111 Siding and windows to match in style and material to the carriage house. ➤ The next scheduled HARB meeting is Tuesday, August 13 at 8:30 a.m. ➤ The next scheduled Planning Commission meeting is Monday, August 12 at 5 p.m.	Ms. Thompson	Submitted

X. CURRENT and OLD BUSINESS

Art along walkway and in Talleyrand Park – Legal Opinion. The Borough Solicitor is essentially saying that the Borough, if interested in allowing art in these locations, should have policies in place that specify size, location, time frame, etc. but not content. The Borough currently has no policies for art along the waterfront walkway, the Veterans Bridge or Talleyrand Park. Council may consider no action on the request to place art in these locations or consider requesting staff and the planning commission to develop a draft policy for the placement of art in these areas.
Reminder – August 19 th council meeting has been canceled. The reports for that meeting will be included in the September 3 rd meeting materials. FYI, no council action requested.
Police Department Renovations Timeline. The plans are being finalized. An estimated project timeline is included. If an elected official would like to review the plans, please contact Chief Witmer. FYI, no council action requested.
Barton & Loguidice was awarded the Suspension Bridge Project. FYI, no council action requested.
Spring Street Streetscape Preconstruction meeting was held on July 31 st , work is scheduled to begin August 19 th . FYI, no

council action requested.

Big Spring Cover Project – potential wellheads in the Talleyrand Park Expanded Area. As mentioned at the July 15th Council meeting, the Bellefonte Borough Authority is expecting to receive an update on the Big Spring Cover Project at their regular meeting which is 6pm, Tuesday, August 6th in the Small Conference Room, 301 North Spring Street, Bellefonte. **FYI, no council action is requested.**

Authority Vacancy. The Bellefonte Borough Authority is recommending to Council that Dan DeLotto be appointed to the Authority to fill the remainder of the vacancy term. **Motion/2nd to approve the appointment as stated.**

XI. NEW BUSINESS

John Claar Excavating Certificate for Payment No. 6 Final of \$13,074.75 for the Parkview Heights Stormwater Management Project. **Motion/ 2nd to remit payment to John Claar Excavating for the Parkview Heights Stormwater Management Project Application No. 6 Final of \$13,074.75.**

Letter - Sunnyside Paddling Park Organizers requested permitting assistance. This is a regional facility. Council may consider and up or down vote. **Motion/2nd to approve the request or to modify it.**

XII. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. You must be a resident or taxpayer of Bellefonte Borough. You must show identification, sign in, with your name and address, and which item you are speaking about. Comments are limited to three (3) minutes maximum.

XIII. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2024 List of Goals/action items will be included with each Agenda.



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Buddy Johnson, Mayor
Commitment to Community

PROCLAMATION

WHEREAS, for nearly thirty years the Pennsylvania Highlands Community College has been a premier institution of higher education and a driving force in regional economic growth, positioning students to be recognized as highly competent and exceptional members of the community and workforce; and

WHEREAS, the Pennsylvania Highlands Community College offers an inclusive, supportive, and affordable environment that empowers students to obtain the knowledge and skills necessary to be successful in work, life, and the pursuit of lifelong learning; and

WHEREAS, the Pennsylvania Highlands Community College has now expanded to Centre County with a newly renovated classroom space at the Match Factory here in Bellefonte; and

WHEREAS, the Pennsylvania Highlands Community College is planning a ribbon-cutting ceremony for 10:30 am on Friday, August 16th at the Match Factory and invites all who can attend; and

NOW THEREFORE, the Mayor of the Borough of Bellefonte, Centre County, on behalf of Borough Council and the residents of Bellefonte, hereby welcomes Pennsylvania Highlands Community College to Centre County and Bellefonte.

I DO HEREBY set my hand and seal this 5th day of **August, 2024**.

Gene “Buddy” Johnson, Mayor
Borough of Bellefonte



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RESOLUTION 08052024-01

A RESOLUTION OF THE BOROUGH OF BELLEFONTE UPDATING RULES
REGARDING PUBLIC PARTICIPATION AT COUNCIL BUSINESS MEETINGS

WHEREAS, the primary purpose of Borough Council meetings is to afford elected officials the opportunity to conduct Borough business set forth on the Agenda; and

WHEREAS, the authority for establishment of these rules is derived from the Borough Code, 8 Pa. C.S.A. Section 101, et seq. and the Sunshine Act, 65 P.S. 271 et. Seq. and all amendments thereto; and

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Borough of Bellefonte as follows:

PUBLIC PARTICIPATION

Every Borough Council Business Meeting shall provide an opportunity for residents and taxpayers to be heard. The following rules shall apply:

Borough Council adopts, under Section 710 of the Pennsylvania Sunshine Act, the following rules for public comment and participation at public Borough Council Business meetings:

1. Public comment will be scheduled at least once on the business meeting agenda, at the beginning of meetings, prior to council deliberating or taking official action on any matter.
2. Residents and taxpayers of the Borough have the right to comment on matters that are before or of concern to the Borough during the public comment portion of all borough business meetings, subject to a three (3) minute time limit.
3. Residents and taxpayers must sign a register and show identification at the beginning of each meeting briefly indicating the nature of the public comment they will be providing.
4. Residents and taxpayers of the Borough wishing to address council must state their name and address for the record, and indicate that they are a resident and/or tax payer of the Borough.
5. There shall be no interruptions, other than letting the person know when the time limit has expired, when a member of the public has been granted the floor by the Chair.
6. At Borough Council meetings, the President of Council or presiding officer, shall be the spokesperson for Council and will generally refer citizen concerns to the Borough Manager for research by staff and reporting back to Council.

7. The Chair has the discretion to rule out of order comments that appear disruptive, vulgar, defamatory, or redundant.

8. If a resident or taxpayer needs a reasonable accommodation to attend a meeting, they should contact the Borough ADA Coordinator no later than three days in advance so the Borough can make the accommodation for them to attend the meeting.

9. If in the judgement of Council, the period for public comment is unusually long, the atmosphere has become unruly, or the comments become repetitive, Council may move to close public comment or defer all or portions of the public comment to a subsequent regular meeting or to a work session or an advertised special meeting to be held in advance of the next regular meeting.

DULY ADOPTED this ____ day of ____ 2024, by the Borough of Bellefonte in lawful session duly assembled.



Centre County Recycling and Refuse Authority

July 2024 | Municipal Newsletter

Katrina Pope, Office Manager

AUTHORITY SERVICES

- CCRRA completed a review of the **Rules and Regulations**; All municipalities will receive a hard copy of the proposed changes via USPS. The amended document will be available for review and comment through August 26th. Please reach out to our office if you have any questions or concerns.
- **REMINDER** - To beat the heat, the recycling crews start their curbside collection schedule an hour early from Memorial Day through Labor Day. Crews begin at 6:00 AM, so make sure to get your bins out earlier during the summer to ensure collection. This change does not affect State College Borough.
- CCRRA has partnered with the **State College Spikes** to offer more recycling options at the ballpark. Fans can now recycle their empty plastic cups in special recycling bins located throughout the stadium grounds. They can also recycle plastic bottles, metal cans, paper and cardboard.
- CCRRA offers **Clearstream Recycling Containers** for Special Event Recycling. Look for our recycling options at events such as ArtsFest, People's Choice Festival, Philipsburg Heritage Days, The Antique Machinery Shows, The Grange Fair and many more!

For this **free** service contact our Commercial Recycling Coordinator Ed Hicks by email ehicks@centrecountyrecycles.org or phone (814) 238-7005.

- **Curbside Recycling** is available in Marion Township, Walker Township, Howard Township, and Howard Borough for \$9 per month. Interested residents should contact CCRRA at (814) 238-7005.
- In June, the transfer station crew processed over 8,848 tons of refuse and the recycling crew processed more than 742 tons of inbound recycled material.
- Our enforcement team is working hard to battle litter and illegal dumping throughout our county. In June, they collected a total of 1,417 lbs of illegally dumped material (trash, recycling, and scrap metal) and 455 lbs of tires.
- Have a community event coming up? CCRRA staff are available to attend your meetings and events, at your request.
- Want a tour of our CCRRA facility? To request a tour for your group, just give us a call and ask for Amy!
- CCRRA produces and mails a quarterly newsletter to all municipal offices. If you are not currently on our newsletter mailing list, please let us know and we would be happy to add you. It is also delivered to subscribers through the Centre Daily Times, Centre County Gazette, and the Philipsburg Journal.

- Check out our new Recycling App - **RecycleCoach!** It can be downloaded for free from the App Store. It is a great tool for your smartphone to help you decide if an item is recyclable. The QR Code has been placed at the end of the report for easy downloading.
- CCRRA offers waste audits and educational materials for businesses and institutions to assist in your recycling efforts. Contact our Commercial Recycling Coordinator Ed Hicks for details. Email ehicks@centrecountyrecycles.org or phone (814) 238-7005.

GRANT FUNDING UPDATES

- **COMING SOON!!** CCRRA is proud to announce our new **Recycling Mini-Grant Program**. This competitive grant round will award successful applicants with reimbursement funding for Centre County based projects that improve recycling education and collection of materials to be processed by CCRRA. Eligible applicants include: municipalities, businesses, recycling collection haulers, schools (K-12 and post-secondary), healthcare institutions and non-profits. Additional details coming soon at www.centrecountyrecycles.org/minigrant.
- EPA Region 3 has announced a **compost infrastructure grant** to increase the compost capacity of food scraps in the Mid-Atlantic Region. The scope of this grant program targets projects designed to initiate, facilitate, and/or complete the transition of existing yard trim composting facilities to composting facilities that also process food scraps. This NOFO is seeking applications for projects relating to composting facilities only. Applications related to projects involving anaerobic digesters are not eligible.

EPA anticipates awarding one to three assistance agreements under this announcement, obligating the entire \$150,000. The minimum individual award is \$50,000 and the maximum individual award is \$150,000. More information can be found here <https://grants.gov/search-results-detail/354600>

The current closing date is August 30, 2024.

MEET THE CENTRE COUNTY RECYCLING AND REFUSE AUTHORITY BOARD OF DIRECTORS

Each month the Authority will introduce you to a member of our Board of Directors!

MEET THE
BOARD OF DIRECTORS

Rick

RICK STEHOWER

Currently serves as Board Member | Long Range | Budget and Organics Committees

Previous Post - Board Chair

Board member since 2007

Represents State College Boro





A SCAN ME

FW: Register Today: 8/6 Climate Action Planning - Resources and Funding Opportunities

Ralph Stewart <rstewart@bellefontepa.gov>

Thu 7/18/2024 1:33 PM

To:Alyssa Doherty <adoherty@bellefontepa.gov>

Cc:Donald Holderman <dholderman@bellefontepa.gov>;Julie Brooks <jbrooks@bellefontepa.gov>

Hi Alyssa,

Please put this in the next council packet under correspondence – FYI.

Thanks,

Ralph

Ralph W. Stewart, Borough Manager

Borough of Bellefonte

301 North Spring Street STE 200

Bellefonte PA 16823

Phone: 814-355-1501 x214



From: Joanne Tosti-Vasey <jtosti-vasey@bellefontepa.gov>

Sent: Wednesday, July 17, 2024 4:39 PM

To: Ralph Stewart <rstewart@bellefontepa.gov>; Donald Holderman <dholderman@bellefontepa.gov>; Julie Brooks <jbrooks@bellefontepa.gov>

Subject: Fw: Register Today: 8/6 Climate Action Planning - Resources and Funding Opportunities

Could this be added to our next council packet in case anyone would be interested in attending this webinar?

Thanks

Joanne

From: Sustainable Pittsburgh <info@sustainablepittsburgh.org>

Sent: Wednesday, July 17, 2024 12:52 PM

To: Joanne Tosti-Vasey <jtosti-vasey@bellefontepa.gov>

Subject: Register Today: 8/6 Climate Action Planning - Resources and Funding Opportunities

[View this email in your browser](#) | July 2024

[REGISTER TODAY](#)

SCDN POLICY CONNECTION:

CLIMATE ACTION PLANNING - RESOURCES AND FUNDING OPPORTUNITIES



— SUSTAINABLE —
COMMUNITY DEVELOPMENT
— NETWORK —
of Southwestern Pennsylvania



Sustainable PGH

TUESDAY, AUGUST 6, 2024
12:00 PM - 1:15 PM

EVENT OVERVIEW:

Climate action plans provide both a structured framework and strategies to help local governments mitigate and adapt to climate change impacts. There are numerous benefits enabled by climate action, including workforce development opportunities, enhanced public health and quality of life, cost savings, and reputable regional leadership. When effectively implemented, climate action plans strengthen community resilience and contribute to a more sustainable, healthy, and vibrant community. However, knowing where, when, and how to start can be challenging.

Join Sustainable Pittsburgh and guest speakers for the **Climate Action Planning - Resources and Funding Opportunities** webinar on Tuesday, August 6 to learn about actionable resources that can help local governments and other organizations take action on climate resilience and adaptation. Speakers will provide expert analysis of new resources available that support climate action, carbon reduction, and social equity, including tools to find funding for clean energy projects, programs available to municipalities to fund projects, and supportive programs that build local climate action capacity.

WHEN:

Tuesday, August 6, 12:00 PM - 1:15 PM

GUEST SPEAKERS:

- **Peter Buck**, Associate Director of Climate & Sustainability Education, [Penn State University](#)
- **Chris Nafe**, Energy Program Specialist, [Pennsylvania Department of Environmental Protection, Energy Programs Office](#)

- **Alayna Schneider**, Energy Program Specialist, [Pennsylvania Energy Development Authority](#)

Bellefonte Borough Council Packet August 5, 2024

WHO SHOULD ATTEND:

- Local Government Leaders
- Municipal Managers/Planners
- Community Sustainability Practitioners
- Local Government Consultants
- Leaders and Professionals interested in reducing carbon emissions

[REGISTER TODAY](#)

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Sustainable PGH

For further information, contact Sustainable Pittsburgh, 412-258-6642, info@sustainablepittsburgh.org

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FW: Act 49 of 2024 - Municipal Police Pension Buyback

Ralph Stewart <rstewart@bellefontepa.gov>

Mon 7/15/2024 11:39 AM

To: Alyssa Doherty <adoherty@bellefontepa.gov>

Hi Alyssa,

Please put this in the next council packet as correspondence and FYI.

Thanks,

Ralph

Ralph W. Stewart, Borough Manager

Borough of Bellefonte

301 North Spring Street STE 200

Bellefonte PA 16823

Phone: 814-355-1501 x214



From: Mockenhaupt Benefits Group <mockenhauptbenefitsgroup@mbgbenefits.com>

Sent: Monday, July 8, 2024 2:49 PM

To: Ralph Stewart <rstewart@bellefontepa.gov>

Subject: Act 49 of 2024 - Municipal Police Pension Buyback



Senate Bill 464 is Signed into Law as Act 49 on July 8, 2024

This law permits the governing body of municipalities and regional police departments across the state (other than the City of Philadelphia) to amend their police pension plan to allow officers who are vested in their current plan the option to purchase prior part-time or full-time police service to be credited for pension service purposes.

A previous version of the bill would have made it mandatory for police pension plans to be amended to allow officers to purchase prior service. But the final amended version that was passed made it an optional provision.

Adding the Benefit to a Pension Plan

Before a municipality can consider adopting this benefit, a cost study must be completed, as required by Act 205.

Where pension benefits are a subject of collective bargaining, adding this benefit may also need to be negotiated.

Then if the municipality decides to add the benefit to the pension plan, the pension ordinance/plan document will need to be formally amended.

Service Eligible for Purchase

Bellefonte Borough Council Packet August 5, 2024

Officers may purchase service credit in their current pension plan for prior part-time or full-time police service with a “police department” as that term is defined in Section 2162 of Chapter 53 of the Pennsylvania Consolidated Statutes. (This includes part-time police service with the same municipality or another municipality, full-time police service with another municipality, and also other police service such as the Capitol Police, Harrisburg International Airport Police, certain campus and university police, etc.)

The total amount of service that a police officer can purchase is limited to five years. This limit includes both prior police service authorized under this Act and military service purchased for credit under the plan. An officer may not purchase service credit for prior police service for which the officer “otherwise receives or is entitled to receive pension service credit from any other pension fund.”

Before permitting an officer to purchase prior service for pension service credit, employers will have an obligation to obtain evidence of the prior service having been completed, and to confirm that the officer will not receive pension service credit from another pension fund by virtue of having completed that service.

Purchase Price

The amount an officer is required to deposit into the plan in order to purchase the prior service credit is calculated in the same manner as a non-intervening military service purchase is calculated for participants of Act 600 plans. The normal cost rate for the police pension plan a police officer is buying into (not to exceed 10%) is multiplied by the officer’s average annual rate of compensation for the first three years of service with the department then multiplied by the number of years (including fractional parts of years) being purchased. The resulting value is credited with 4.75% interest from date of hire through date of purchase, compounded annually.

Next Steps

Municipalities interested in adding the prior police service buyback provision to their police pension plan should request a pension study from their actuary ([contact us](#)) that illustrates the potential impact of this provision on the plan’s funded status and funding requirements. Information that would be needed for the study, for each officer with prior service that is eligible for purchase, includes:

- Number of years of eligible prior service
- First three years of compensation
- Confirmation of the number of years of military service previously purchased by the officer under the terms of the plan (if applicable)

If the addition of this benefit is ultimately approved, we will be happy to draft an enabling pension plan amendment.

www.mbgbenefits.com

The above analysis represents our understanding of the Act and its requirements for passage and does not represent legal opinion or advice.



Bellefonte Emergency Medical Services

7th Annual Joint Bellefonte EMS – Municipal Meeting
Bellefonte EMS hosting
July 30, 2024
7:00pm

Attendance:

- Scott Rhoat, Executive Director/Chief, Bellefonte EMS
- Brent Meckley, Deputy Director/Chief, Bellefonte EMS
- Debra Smeal, Chairman, Board of Director, Bellefonte EMS
- Bobbi Barnett, Board of Directors, Bellefonte EMS
- Archie Gettig, Supervisor, Marion Township
- Herb Chapman, Supervisor, Marion Township
- Randy Brachbill, Council Member, Bellefonte Borough
- Deborah Cleeton, Council Member, Bellefonte Borough
- David Veneziano, Supervisor, Boggs Township
- Tammy Hanscom, Supervisor, Union Township
- Sharon Royer, Township Secretary, Benner Township
- Mark Higgins, Commissioner, Centre County Government

Absent:

- Spring Township
- Unionville Borough
- Milesburg Borough
- Huston Township
- Howard Township

A station and vehicle tour was offered and conducted for those present at 6:30pm.

Meeting began at 7:00pm with a welcome by Scott Rhoat followed by a presentation with updates of activities of the organization that have occurred since the last joint meeting, EMS industry changes, projects for the upcoming year and longer range plans.

Several discussion points and questions raised during the presentation and station tour prior included;

- How does our Para-Transit Van operation differ from the county transportation van service? Discussion that we provide 'bed-to-bed', we get the patients into the physician's office or medical facility and wait with our patients, and transports are medically related trips, whereas the county vans transport to other destinations such as grocery/retail store or senior citizen centers, are curbside pickups, are drop-off/wait for pickup to return. Also, our van service is not subsidized by State/county funding to reduce transport fees.
- What role does county government play in assisting in providing funding, especially for smaller, rural municipalities with a very limited tax base. Commissioner Higgins explained that the county already funds/provides the 911 Center, emergency communications radio system, Emergency Management Department, and the Public Safety Training Center as contribution to the system. Additionally, it was stated that County Code does not obligate county to provide funding for EMS,

369 Phoenix Avenue, Bellefonte, Pa. 16823

Office (814) 355-2907, Fax (814) 355-8702



Bellefonte Emergency Medical Services

but local government is designated for that responsibility. Brief discussion of the Pike County model where the County provided matching funds if a municipality provided funding to EMS. Over the past several years this model has been successful in Pike County, Northeastern PA, to greatly improve their EMS system and address deficiencies.

- Are more grants available? We have received grant monies from the annual state Fire/EMS grant, administered through the State Fire Commissioner's Office, for the past 17+ years, along with the Carl Fisher Memorial Foundation, Garver Fund, Hawbaker Golf Tournament and several others over the years. Grants typically cannot be used for daily operation or labor costs, usually reserved for capital equipment/vehicle purchases.
- Discussion of the per person or per household breakdown of the municipal funding support appears quite minimal at an average \$9.57/resident or \$25.41/household annually compared to looking at the total check amount.

General discussion was held during the presentation for clarification and additional detail. S. Rhoat concluded by offering that a copy of the presentation slides and handout would be emailed to each municipality to share with other supervisors, council members, mayors, and municipal manager/secretaries for their information.

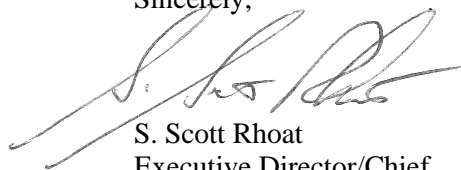
Bellefonte EMS will be sending a letter soon requesting funding at a ½ mill (0.50) equivalent again this year for consideration as local 2025 budgets are crafted in the coming months. We ask that each municipal contribute an equitable share as an equitable benefit is provided to your residents.

In conclusion, Bellefonte EMS extends a sincere Thank You to all ten (10) of the municipalities in our primary response area and Centre County Government for their support and financial contributions each year. We especially thank the municipalities that have willingly stepped up by providing the requested funding amount not only this year but over the past several years.

If any municipality has additional questions or desire us to attend an upcoming local meeting to further discuss, please feel free to contact me at the office.

Presentation, questions and discussion concluded at 8:55 pm.

Sincerely,



S. Scott Rhoat
Executive Director/Chief

369 Phoenix Avenue, Bellefonte, Pa. 16823

Office (814) 355-2907, Fax (814) 355-8702

Bellefonte EMS

7th Annual Municipal Update

July 30, 2024

Mission Statement:

“To provide emergency and non-emergency medical services to our community with the highest quality of patient care and compassion.”

Vision Statement:

“We will be a respected leader in providing Emergency Medical Services while promoting our commitment to organizational growth and continued excellence.”



Today – Apparatus

- Ambulances
 - Amb 26-1
 - 2010 Freightliner, 238,210 mi
 - Replacement 2029
 - Amb 26-2
 - 2018 Freightliner 100,487 miles
 - Replacement 2038
 - Amb 26-3
 - 2019 Mercedes Sprinter 70,607 miles
 - Replacement 2034



Today - Apparatus

- Para-Transit Vans
 - Van 26-1
 - 2014 Ford 122,669 miles
 - Replacement 2027
 - Van 26-2
 - 2023 Chrysler, 11,848 miles
 - Replacement 2035
 - Van 26-3
 - 2017 Dodge 96,116 miles
 - Replacement 2030



Today - Apparatus

- Utility/Mass Casualty Response
 - Utility 26
 - 2005 Ford 98,049 miles
 - Replacement not scheduled



Incident Responses; (YTD June 30th)

Municipality	2024	2023	2019
Bellefonte	283 32%	259 28%	379 36%
Spring	138 16%	184 20%	148 14%
Benner	152 17%	144 16%	150 14%
Boggs	116 13%	121 13%	104 10%
Milesburg	72 8%	85 9%	102 10%
Union	28 3%	40 4%	36 4%
Howard Twp	20 2%	17 2%	16 2%
Marion	18 2%	14 2%	18 2%
Unionville	9 1%	6 1%	2 <1%
Huston	2 <1%	3 <1%	0
Other	51 6%	36 4%	67 6%
Totals:	889	909	1040

Incident Responses; (YTD 7/29/24)

- Mutual Aid Responses – Outside

Year-to-date – January – August	2024	2023	2022
Pleasant Gap (Spring, Benner, Walker)	30	53	83
Beech Creek/Blanchard (Howard Boro, Howard, Liberty, Curtin, Marion Twps)	16	13	32
Snow Shoe (Snow Shoe Twp & Boro, Burnside)	26	18	5
University Amb (Benner, College Twps)	12	4	3
Centre – Other (St College, Port Matilda, Penns Valley)	1	2	6
Clinton County	2	1	5
Totals:	87	91	134

Para-transit Van Responses

	2024	2023	2022	2021
YTD July 29 th	668	707	521	239



Incident Types

- Total Responses; (YTD 6/30/24) (889 total)
 - Emergency
 - Transported 669
 - No Patient, Refusal 92
 - Lift Assist 44
 - Deceased 12
 - Cancelled 51
 - Fire/Police Standbys 21
 - Missed Calls (no 2nd/3rd units) 174 (0.96/day)
 - Hours/Dates Agency OOS 3 occurrences
 - 41.75 hrs; staff home ill during shift x2, department funeral



Accomplishments- 2023-24

- **Personnel – Staffing** (starting wages)
 - 2019; \$10.60/hr (\$1.03/hr, previously \$9.57/hr) \$29,355 annually
 - 2020; \$11.30/hr (\$0.70/hr) \$21,840 annually
 - 2021; \$11.80/hr (\$0.50/hr) \$14,240 annually
 - 2022; \$12.50/hr (+\$0.70/hr) EMT starting \$21,840 annually
 - 2023; \$13.00/hr (+\$0.50/hr) EMT starting \$14,240 annually
 - 2024; \$14.00/hr (+\$1.00/hr) EMT starting \$28,479 annually

- **Personnel – Administrative Training/Certifications** \$5,874
 - Deputy Director; Certified Ambulance Coder & Advanced Documentation Specialist
 - Billing Agent - Certified Compliance Officer
 - Executive Director - Certified Financial Officer

- **Education – Elected Officials**
 - Effective EMS Relationships with Township & Borough Officials, May 31, 2023,
 - Introduction to EMS in Your Community for Newly Elected Officials, February 29, 2024, 7 attended

- **Equipment**
 - Radios – Portables x6 replaced \$12,010
 - Radios – Mobiles x6 replaced \$29,471
 - Testing/Calibration/Certification – Portable Equip \$ 3,228
 - Oxygen regulators/flowmeters, suction, BP gauges

Supply Chain & Inflation

- Vehicle
 - Ambulance – 18-24 month delivery
 - 2018 Freightliner \$253,000, likely \$415,000 today
 - Type 1, pickup chassis;
 - \$195,000 in 2016
 - \$250,000 in 2022
 - \$304,000 in 2023
 - \$355,000 in 2024 (45% increase in 8 yrs)
 - Type III Van
 - 2019 Sprinter (4x4, diesel) \$108,000
 - 2022 Ford Transit (4x4, gas) \$214,000
 - Wheelchair Van
 - +24% pricing, \$47,000 increased to \$62,000



- Supplies
 - Nitrile Gloves - Pre-pandemic \$7-9/box of 100, now \$16-24/box

The Good, Bad, & Ugly

- Good News;
 - G.O. Hawbaker Golf Tournament Donation \$27,500
 - Medicaid Reimbursement Increases
 - EMT Apprenticeship Program
- Bad News;
 - Staff Retention, competing wage scales
 - Work Comp Premium; +40% due to large claim
 - State Fire/EMS Grant – Lack of Parity 88/12
 - EMT Courses cancelled – low enrollment – tuition \$1000 now \$1500
- Ugly;
 - Balance Billing; incorrect Attorney General threats, legislation
 - Ambulance Crash, Amb 26-2 (video)

Revenue:

- Medicaid (Medical Assistance)
 - Jan 1, 2023 Reimbursement increase
 - \$180 >> \$325 BLS emergency; (44.6% increase)
 - Mileage increased to \$4/loaded mile from \$2/mile,
 - But...Not until after 20 miles loaded
 - \$33,640 additional revenue projected
 - Still reimburses only 54% of cost to provide service
 - Jan 1, 2024 Reimbursement increased
 - \$511.35 BLS emergency
 - Mileage \$13.20/mile, beginning mile #1
 - \$61,950 estimated additional revenue annually

Reimbursement – Payor Mix

- Medicare 61.1% claims
 - Medicaid 15.7%
 - Commercial 14.9%
 - Self-pay 7.6%
 - Other (facility) 1.0%
-
- Medicare/Medicaid = 77% of all patients seen
 - Fails to reimburse reasonable costs to provide service
 - “Not responsible for cost of preparedness/readiness”

Reimbursement

Payor	Calls	Gross Charge	CA/Writeoff	Collected	% collected
Medicare	986	\$1,178,169	\$703,973	\$431,590	37%
Commercial	241	\$220,720	\$ 14,624	\$141,182	64%
Medicaid	253	\$213,061	\$130,406	\$ 77,191	36%
Self-Pay	122	\$ 68,508	\$ 11,522	\$ 17,425	25%
Other-Facility	11	\$ 9,470	\$ 3,432	\$ 2,181	23%
Totals:	1,613	\$1,689,927	\$863,956	\$669,569	40%

Ambulance Costs

- BLS Ambulance –
 - Base Rate \$831.88
 - Miles – Loaded \$ 15.97
 - Lift Assists \$100.00 (no insurance payment)
 - Treat-no-transport \$135.00 (no insurance payment)

- Average Reimbursement \$450.63 / claim
- Average Reimbursement \$13,898 / week
 - Payroll \$21,000/biweekly

Staffing

- **Volunteers;** (active)
 - Board of Directors; 7
 - Para-Transit Van; 2

 - **Career;**
 - Full-Time;
 - Ambulance; 2
 - Para-Transit Van; 1 (scheduled majority on ambulance)
 - Management; 2 (Deputy Director; 60% field, 40% office)
 - Part-Time;
 - Ambulance; 20 (10 are full-time college students)
 - Van; 5 (2 cross-trained on ambulance)
 - Administrative; 2 (16 hrs/wk)
- 32 total daily staff (20 work 2+ jobs)



Staffing

- Ambulance;
 - 1 ambulance 24/7, 2 EMT's, 48 hrs/day x7 = 336 hrs/wk
 - Overtime- late calls, charting = 15 hrs/wk
 - Orientation shifts = 12 hrs/wk

- Para-Transit Van;
 - Monday – Friday; 0830-1800 hrs, variable = 120 hrs/wk
 - 0830-1630 hrs & 1000-1800 hrs shifts
 - Early/late transports 6 hrs/wk

- Administrative;
 - Executive Director/Chief = 40 hrs/wk
 - Deputy Director (office) = 16 hrs/wk
 - Billing/van scheduling/office = 12 hrs/wk

Total: 557 hrs/week
28,964 annually

Staffing

- Turnover: (Aug 2023 – today)
 - New Personnel +9
 - Resignations -11 (July-July = 34%)
 - Graduated College 6
 - Moved from area 2
 - Another job 3

“The hours can be long, the environment unpredictable, and the work emotionally challenging. According to the American Ambulance Association/Avesta 2019 Ambulance Industry Employee Turnover Study, the national EMS turnover rate is 25%, costing an EMS employer with 100 employees nearly \$200,000 annually.”

- Onboarding new staff;
 - \$1,800+/person;
 - background checks, physical, interview, uniforms/PPE, orientation shifts

Staffing

• Less than 90 days;	3 person	\$14.00/hr
• 90 days – 1 year;	3 person	\$14.42
• 1 – 3 years;	5 person	\$14.85
• 3 – 5 years;	1 person	\$15.30
• 5 – 7 years;	2 person	\$15.76
• 7 – 9 years;	2 person	\$16.23
• 9 – 11 years;	4 person	\$16.80
• 11 – 13 years;	0 person	\$17.39
• 13 – 15 years;	2 person	\$17.99
• 15 – 17 years;	1 person	\$18.62
• 25 years;	1 person	\$19.76

Staffing – Personnel Shortage

- Rapid Wage Inflation 2024
 - Bellefonte EMS \$14.00
 - Rutter’s \$18.00
 - Centre Co 911 dispatcher \$21.88
 - University EMS \$26.14 (\$27.96 pending)
 - Mt. Nittany Medical Center
 - Lowest paid B/U job \$18.26/hr (7/24)
 - EMT \$19.84/hr (7/24)
 - + up to \$10,000 sign-on bonus
 - ED/Monitor Tech \$21.96/hr (7/24)

Your Assistance is Needed

- EMS is considered an “Essential Service” in Pa.
- PaDOH Ambulance license requires 24/7/365 operation.
 - Unlike most businesses & even governmental services, that staff/operate during peak hours.
 - Mandated to respond, provide services
 - Cost of Readiness/Preparedness
- Fee-for-Service Reimbursements
 - Medicare & Medicaid programs
 - Failure to pay cost to provide services

Municipal Support:

	'24 Request	YTD '24	2023	2022	2021 (2/5 th)
Howard Twp	\$4,151	\$4,151 (0.50)	\$4,060 (0.50)	\$1,538 (0.19)	\$1,538 (0.19)
Union Twp	\$14,321		\$14,000 (0.50)	\$10,000 (0.35)	\$10,000 (0.35)
Huston Twp	\$268		\$266 (0.50)	\$266 (0.50)	\$0.
Marion Twp	\$6,898		\$6,000 (0.45)	\$5,000 (0.38)	\$0.
Milesburg	\$7,275		\$6,100 (0.42)	\$5,710 (0.40)	\$5,710 (0.40)
Boggs Twp	\$28,895	\$25,000 (0.43)	\$23,100 (0.40)	\$28,700 (0.50)	\$22,840 (0.40)
Benner Twp	\$34,497	\$14,000 (0.20)	\$19,000 (0.30)	\$14,000 (0.22)	\$14,000 (0.22)
Bellefonte	\$50,783	\$25,815* (0.30)	\$24,037 (0.25)	\$25,694 (0.25)	\$26,903 (0.25)
Spring Twp	\$48,836		\$10,000 (0.10)	\$9,000 (0.09)	\$8,000 (0.08)
Unionville	\$1,858	\$500 (0.13)	\$0	\$0	\$0
Centre Co.	\$7,354	\$1,500 (0.10)			
Totals:	\$205,136	\$70,966 YTD	\$106,563	\$99,908	\$88,991

Municipal Assessments:

- Assessments;
 - Updated Aug. 28, 2023 from County Tax Assessment Office
 - 1 mill equivalent used as baseline
 - Bellefonte EMS provides primary response coverage;
 - 100% of municipality – total assessment used
 - If partial coverage, then % of total was listed/used
 - Example;
 - Marion Township;
 - 1 mill = \$27,590 for complete township
 - We cover 50% of township, so 50% of assessment used = \$13,795
 - 1/2 mill (0.50) of \$13,795 = \$6,898

Cost / Taxpayer: Avg \$9.57person/\$25.41 house

Municipality	Population '20 census	Households	\$/person	\$/household
Bellefonte	6105 total - 6105 served	2861 / 2861	\$8.36/yr	\$17.84/yr
Benner (50%)	8964 total - 4482 served	2070 / 1035	\$7.70/yr	\$33.33/yr
Boggs	2705 total – 2705 served	1107 / 1107	\$10.68/yr	\$26.10/yr
Howard Twp (50%)	875 total – 438 served	300 / 150	\$9.49/yr	\$27.67/yr
Huston (2%)	1317 total – 26 served	501 / 10	\$10.18/yr	\$26.75/yr
Marion (50%)	1182 total – 591 served	593 / 297	\$11.67/yr	\$23.26/yr
Milesburg	1093 total – 1093 served	424 / 424	\$6.66/yr	\$17.16/yr
Spring (50%)	7979 total – 3990 served	3540 / 1770	\$12.24/yr	\$27.59/yr
Union	1367 total – 1367 served	479 / 479	\$10.48/yr	\$29.90/yr
Unionville	267 total – 267 served	111 / 111	\$7.02/yr	\$16.90/yr

Projects on Horizon

- Building;
 - Garage floor (uneven/drainage, pitting)
 - 1/3rd completed, \$15,000 remaining
 - Window replacement - 1998

- Operations;
 - Oxygen Cascade System \$19,000
 - Stryker Stairchair – powered \$14,000 ea

- Building Replacement/Move; (long-term)
 - Currently in flood zone, outgrown, inadequate parking, no expansion potential



2025 Funding Request

- Wage Increase;
 - Starting \$18.00/hr (+\$4/hr) \$114,000
 - Ongoing:
 - Ambulance 26-2, Freightliner \$ 19,584 annual loan payments
 - Ambulance 26-3, Sprinter \$ 12,473 annual loan payments
 - Building Roof Replacement \$ 9,084 annual loan payments
 - Stryker Litter Replacement \$ 9,606 annual – '24 last payment
 - Wage support \$9.57 > \$14.00/hr \$123,480 (\$4,749/pay period)
- \$174,227 total (-\$67,664)

All municipalities = 1/2 mill 0.50 equivalent = \$198,069

Represents 17% of our overall budget of \$1,200,000 total

2023 Municipal Support (\$106,563) = 10.1% of overall budget (\$1,055,450)

- Defer;
 - Restoring 4 Full-time EMT staff positions - fringe expenses (insurance)
 - No additional staffing hours, change from part-time to full-time.

Thoughts?

Questions?

-Discussion-



1949 Buick Roadmaster



New 1974 Cadillac
Ambulance – Logan Fire Co.



PA State Association of Boroughs
 2941 North Front Street
 Harrisburg, PA 17110
www.boroughs.org

PRESORTED STANDARD
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PSAB Fall Leadership CONFERENCE

October 11-13, 2024
 Lancaster Marriott & Convention Center



Why Should I Attend?

- Get status updates on legislative measures that could impact your borough.
- Meet with companies who have products and services that could make your borough more efficient.
- Attend sessions that will motivate, challenge, and make you ask questions.
- Share ideas with other leaders from across the state.



This program is approved for 6 Certified Borough Official Credit hours.

TENTATIVE AGENDA

Friday, October 11

- 4:00 – 9:00 PM PSAB Registration**
- 5:00 – 9:00 PM Welcome Dinner with Exhibitors**
 (Included in the PSAB registration fee)
 (Prizes Awarded)

Saturday, October 12 (cont.)

10:00 – 11:00 AM
EMS in Crisis: Using Creative Solutions to Address EMS Issues in Your Borough
 Municipalities across the Commonwealth are struggling to find the resources necessary to maintain a well-equipped fully staffed EMS Service due to rising costs and insufficient revenue. During this session, speakers will discuss the most prevalent EMS issues and creative solutions to address such issues, including an explanation of the EMS Authority Model and the process of creating an authority.

Saturday, October 12

- 7:00 – 8:00 AM Breakfast with the Exhibitors**
- 7:00 – 10:00 AM Visit the Exhibits**
- 7:00 AM – 4:30 PM PSAB Registration**
- 8:00 AM – 12:00 PM General Sessions**



Presiding
 Thomas Weikel, Royersford
 President

- 9:00 – 10:00 AM Refreshment Break with the Exhibitors** (Prizes awarded)

11:00 AM – 12:00 PM
Essential Internal Controls and Audit Preparation
Teena Curnow, CPA from SEK, CPA's & Auditors, will review recommended internal controls to protect your municipality from potential fraud or financial mismanagement. Recommendations will be provided for essential controls applicable to variously sized municipalities with different levels of operations. The session will also review best practices in preparing for your annual audit, and looking at things you can be doing now to make your upcoming audit as seamless as possible.

12:15 – 1:15 PM Lunch
 (Included in the PSAB registration fee)

SATURDAY • 8:00 – 9:00 AM

KEYNOTE SPEAKER: JACKIE FREIBURG COURAGEOUS LEADERSHIP



Jackie Freiburg, Author, Business Owner and Entrepreneur, will discuss what the future of leadership should look like? We need courageous leaders who can swiftly navigate the uncertainties ahead. Courage is a Leadership Superpower, it is a skill that can be trained and observed and it is a skill that allows all other skills to flourish. Developing courageous leaders will enhance performance, accountability, alignment, retention and engagement. You'll leave this keynote with practical skills and strategies for becoming more courageous.



Saturday, October 12 (cont.)

1:30 – 3:30 PM General Sessions



Presiding

Randy L. Riddle, Grove City
1st Vice President

1:30 – 2:30 PM

Police Panel Session

Ashley Heiberger, (Ret), Police Practices Advisor and Adjunct Professor, will moderate this panel discussion which will focus on current issues facing police departments as well as the latest in best practices for local law enforcement. This interactive session will encourage attendees to engage the panel and will provide opportunities for Q and A.

2:30 – 3:30 PM JCP Program

Involvement in local government from every generation is critical. Join panelists including Kris Cardiff from Trafford Borough for important information on youth engagement and to learn how to create and maintain a successful Junior Council Person Program in your borough.

3:45 – 4:45 PM Concurrent Sessions by Population

6:00 – 7:00 PM Reception

(Cash Bar)

7:00 – 9:00 PM Dinner & Networking

(Included in the PSAB Registration Fee)

Sunday, October 13

7:00 – 7:45 AM Continental Breakfast

8:00 – 10:00 AM General Sessions



Presiding

Tami Halstead, Newport
2nd Vice President

8:00 – 9:00 AM

Communicating & Controlling Borough News in Good Times & Bad

In local government, proactive communication can go a long way toward improving public awareness and garnering greater support for the activities and initiatives occurring within your borough. But how does a budget-strapped borough improve its positive publicity? And what should leadership do and say when a crisis occurs? Leza Raffel, President, Communication Solutions Group, will provide strategies and tactics for communicating in good times and bad. She will explore ways to maximize your borough's existing communication resources and how to leverage local media, social media, direct mail, community groups, and outlets you never even thought of.

9:00 – 10:00 AM

Legislative Year in Review

Ron Grutza, PSAB Senior Director of Government Affairs, and Logan Stover, PSAB Director of Policy & Legislative Affairs, will review the status of pending legislation and recently enacted laws that could affect your borough. Attendees will have the opportunity to ask questions.



Registration Information

PAYMENT OPTIONS:

Easy ways to pay and register.

Pay securely online.

Visit myaccount.boroughs.org (Conferences tab)

Return this form with check to:

PA State Association of Boroughs
2941 North Front Street
Harrisburg, PA 17110

Fax this form to:

717-236-8164
(Follow up with a check.)

Note: There is no spouse program at the Fall Conference. Please purchase extra meal tickets that are needed on the registration form.

QUESTIONS? Contact Mary Weller (Ext. 1026) or Suzi Kent (Ext. 1030) at PSAB at 800-232-7722.

Section 701 of the Borough Code provides reimbursement for mileage, registration fees, and all other actual expenses for the conference that council agrees to pay.



Earn credit.

This program is approved for 6 Certified Borough Official Credit hours.

PSAB FALL LEADERSHIP CONFERENCE REGISTRATION | LANCASTER MARRIOTT & CONVENTION CENTER | OCTOBER 11-13, 2024

Hotel Room Reservations – Lancaster Marriott

Deadline – Thursday, September 19, 2024 or until the PSAB block is sold out.

The room rate at the Lancaster Marriott is \$199 + 11% (\$220.89 including occupancy tax), single or double, per room, per night. **Parking is included in the room rate.** To make reservations, visit www.hotelreservations.boroughs.org (must use credit card) or call 717-239-1600 and ask for the PSAB rate. If you have any questions, please contact Mary Weller at mweller@boroughs.org or Suzi Kent at skent@boroughs.org. You can also call 717-236-9526 and ask for Mary at Ext. 1026 or Suzi at Ext. 1030.

BOROUGH: _____

Delegate Name/Spouse Name (if attending) (As you want it to appear on badge)	Title	Full Package	Saturday Only	Extra Lunch Tickets	Extra Dinner Tickets
1.					
2.					
3.					
4.					

Special Requirements including food allergies (Please list name & requirements): _____

BEFORE SEPT. 19 AFTER SEPT. 19

\$ 190 \$ 240 **FULL PACKAGE:**

Includes All Conference Sessions, Breaks, Friday Dinner, and Saturday Lunch and Dinner

\$ 155 \$ 180 **SATURDAY ONLY:**

Includes All Saturday Conference Sessions, Breaks, and Lunch.....

\$ 20 \$ 20 Extra Lunch Tickets (Saturday, October 12).....

\$ 35 \$ 35 Extra Dinner Tickets (Saturday, October 12)

Contact Person: _____

Phone: (_____) _____

Email: _____

Total: \$ _____

BELLEFONTE BOROUGH COUNCIL
Regular Meeting
MEETING MINUTES
July 15, 2024 - 7:30 p.m.
236 West Lamb Street, Bellefonte, Pennsylvania 16823
www.bellefonte.net

I. CALL TO ORDER (Council President Kent Bernier)

The July 15, 2024 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. MEMBERS PRESENT

Mr. Kent Bernier, *President*
Mr. Randall Brachbill
Ms. Deborah Cleeton
Ms. Barbara Dann, *Vice President*
Mr. Douglas Johnson, *Pro Tempore*
Ms. Shawna McKean
Ms. Rita Purnell
Ms. Johanna Sedgwick
Ms. Joanne Tosti-Vasey
Mr. Christian Larson, *Jr. Council Member*
Mayor Buddy Johnson

STAFF PRESENT

Mr. Ralph Stewart, Borough Manager
Mr. Don Holderman, Assistant Borough Manager
Mr. Bill Witmer, Police Chief
Mr. Robert Holt, Police Officer
Ms. Julie Brooks, Borough staff member

IV. ADDITIONS TO THE AGENDA

- Tosti-Vasey requested that information be made available to the public regarding the memo on the Solar Co-Op. The Co-Op is still open through July 26, 2024.
- The Spring Creek Watershed Association will hold its meeting on Wednesday, July 17th, from 7-8:30 pm at the Ferguson Township Building.

V. PUBLIC COMMENT - Agenda and Non-Agenda/General Items and Comments

Sajay Samuel, a representative from Penn State, spoke on behalf of the group “Justice in Palestine”. He encouraged the Bellefonte Borough to join the movement to pass a resolution to call for, among other things, a cease fire. This resolution was presented to Council.

Stacy Hall, a Bellefonte resident, spoke regarding their group, Centre County Cranes for Peace, which makes paper origami cranes to show support for Palestine and Gaza. She also encouraged Borough Council to join the movement to pass the resolution.

Reem Abdou, a member of the political action group “Students for Justice in Palestine”, also encouraged Borough Council to join the movement to pass the resolution.

John Holst, a borough resident, spoke about the situation in Palestine and Gaza and encouraged Borough Council to join the movement and adopt the resolution. He noted that US tax dollars are being spent to fund Israel’s military. He stated that over \$100,000 of Bellefonte’s tax dollars are being used to fund the effort annually.

Tamir Sorek, a representative from the PSU group “Academics for Peace”, also spoke regarding the situation in Palestine. He also encouraged council to join the movement and adopt the resolution.

Matt ?, a representative from the PSU group “Student Committee for Defense and Solidarity”, also encouraged the Bellefonte Borough to join the movement to pass a resolution to call for a cease-fire to stop genocide. He noted that while smaller municipalities like the Bellefonte Borough cannot necessarily stop the US government from shipping weapons overseas, what the Borough and other local governments can do is help to apply pressure to the US government by passing decisive Cease Fire Resolutions. He noted that Palestinians have basic human rights, and it is everyone’s responsibility to help Palestinians fight for those basic rights.

Yusuf Shabana, a representative from the “Islamic Society of Central Pennsylvania”, also encouraged the Bellefonte Borough to join the movement to pass the resolution. He encouraged council to take a stance against the conflict of loss in this situation.

Julia Kasdorf, a borough resident, spoke to also encourage the Bellefonte Borough to join the movement to pass the resolution to call for a cease-fire. She noted that State College Borough has joined the movement to call for a cease-fire.

Oliver ?, a borough resident, spoke to also encourage the Bellefonte Borough to join the movement to pass the resolution. He also noted that US taxpayer dollars are being used to fund the genocide in Palestine and Gaza.

Dan Letwin, a resident from State College, spoke to also encourage the Bellefonte Borough to join the movement to pass the resolution.

Maria Vetter, a borough resident, also spoke to encourage the Bellefonte Borough to join the movement to pass the resolution that will condemn the ongoing genocide in the Gaza Strip, and demand a full and permanent cease-fire in Palestine.

VI. COMMUNICATIONS (Written)

Memo from Bellefonte Authority pertaining to the Big Spring Cover – possible wellhead locations in Talleyrand Park. No council action is requested.

VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

Dann motioned and Johnson seconded to approve the Consent Agenda, items - minus the July 1 Council Minutes. Motion to approve Consent Agenda items as noted above carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Discussion regarding changes to minutes. It was suggested that one person on council be appointed to review any suggested changes to minutes. Ralph Stewart volunteered, as Council secretary, to review suggested changes for approval.

Roll call vote to approve Consent Agenda Item 3, Council Meeting Minutes July 1, 2024. Motion to approve the minutes carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

VIII. REPORTS

Mayor Johnson

NONE

Police

- June 2024 Report
- Chief Witmer and Officer Holt Verbal Report
 - Chief Witmer noted that the Bellefonte Borough Police Department has been active in the past month with public relations activities.
 - The department had a table at the Bellefonte Children’s Fair
 - Pizza Mia held “Pizza with Police” and Chief Witmer thanked John Jennings, owner of Pizza Mia for his generosity in donating food for this event.
 - The department also attended and assisted with the 35th annual Bellefonte Cruise. Chief Witmer thanked the surrounding communities for their assistance with the event. There were 23 officers assisting from Spring Township, PSU and State College and Patton Township police departments. Their assistance was greatly appreciated.
 - The department was also able to complete some required trainings.

- Officer Holt (23 years of service with the department) noted that morale has improved with the administration changes. He noted that the new officers are doing well in their positions.
- Staffing: the department is in the process of hiring more officers. They have had 6 applicants for open positions. Out of the 6, 4 are under consideration.
- Chief Witmer and Officer Holt came up with goals for the department and they are working on meeting those goals. They are working to establish good relationships and communications with Borough staff and the community. Chief Witmer is thankful for all the support from the Borough.
- Mayor Johnson publicly thanked the department for their service.

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

1. Recommended for approval:

177 E. Linn Street (Tooker) – Replacement of existing deck in rear of house.

Tosti-Vasey motioned and Brachbill seconded to approve the above listed project. No discussion. Roll call vote. Motion to approve the project carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

IX. CURRENT and OLD BUSINESS

Memo from Finance Director answering questions asked at the July 1, 2024 Council Meeting. Response was read aloud to Council.

- Tosti-Vasey clarified that she would like to see Council create a Reserve Fund Report. She agreed to send an email regarding this to Council.

X. NEW BUSINESS

8th Annual Dylan Crunick Memorial Charity Baseball Tournament request for fee waiver.

Johnson motioned and Cleeton seconded to approve the requested fee waiver for the 8th Annual Dylan Crunick Memorial Charity Baseball Tournament held on August 10th & 11th at the Governor’s Park Baseball field. Discussion included Tosti-Vasey questioning waiving the fee as the Charity is not Bellefonte-based. It was clarified that the Charity is based in Bellefonte and as such the fee waiver is warranted. Roll call vote. Motion to approve carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	no

Mr. Doug Johnson	yes	
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Vacancy Announcement: There is a vacancy on the Bellefonte Borough Authority with a term ending December 31st, 2028. It was recommended that Council have a recommendation available for an appointee before the August Council meeting. It was requested to move the application deadline earlier and hold a special meeting to review applicants to reduce the application/appointment time.

CATA Non-participating Municipality Service Agreement.

Cleeton motioned and Brachbill seconded to approve CATA Non-participating Municipality Service Agreement. No discussion. Roll call vote. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

CATA Local Match for State Operating Financial Assistance Resolution No. 07152024-01.

Cleeton motioned and Dann seconded to approve Resolution No. 07152024-01. Discussion included Tosti-Vasey questioning the funding. She noted that the amount exceeds the \$30,000 allotted for CATA. It was clarified that funding for CATA has 2 parts, an operating (\$30,000) and a capital (\$4,000) part. Council will adjust the budget accordingly. Roll call vote. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Civil Service Commission Amended Rules and Regulations

Brachbill motioned and Dann seconded to approve Amended Rules and Regulations effective July 11, 2024. Tosti-Vasey questioned what changes have been made. The changes are listed in the memo and Chief Witmer stated that the changes were in regard to Act 120 schooling requirements. This did not allow for out of state applicants. The wording was changed to state “an Act 120 school or an out of state equivalent”. It was noted there could be further changes in the future. No further discussion. Roll call vote. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Bellefonte Historical and Cultural Association requests to use the Spring Creek waterfront walkway for a community art exhibit.

Dann motioned and Cleeton seconded to approve BHCA request to use the Spring Creek waterfront walkway, in front of the stone wall, for a community art exhibit. Discussion included Tosti-Vasey suggesting that this request go to the Solicitor for review. A concern was also raised regarding the plan for the safety and protection of the artwork during the month-long display. The event organizer clarified that weather damage should not be an issue for the artwork as it is acrylic paint which would withstand weather damage. She further clarified that vandalism also isn't a concern because Bellefonte is a safe community. The theme would be "Our Town – Life on Spring Creek". She gave a list of suggestions for the theme. It was also clarified that the artwork would be secured via a cord with no damage to the wall. The Borough will assume no liability for any damage to any artwork displayed. It was suggested that any participants sign a waiver clearing the Borough of any liability. It was discussed that the display would be during the month of September.

Tosti-Vasey motioned to send this request to the Borough Solicitor for review. Johnson seconded. Discussion included a suggestion that if the display is not approved for the public waterfront walkway, the organizer could approach downtown businesses to see if they would be willing to display the artwork on their properties. No further discussion. Roll call vote. Motion to send this request to the Solicitor carried. Council will review and get back to the organizer by the next meeting scheduled on August 5th, 2024.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

XI. ADJOURNMENT

Meeting adjourned at 9:13 pm.

--DRAFT--

BELLEFONTE GAZA CEASEFIRE RESOLUTION

WHEREAS, the Borough of Bellefonte has historically stood for the wellbeing of all regardless of religion, race, or nationality; and

WHEREAS, over 2 million Palestinians are facing displacement, homelessness, and starvation, with the largest number of those affected being women and children; and

WHEREAS, expediency is of the utmost importance as the death toll of civilian lives increases exponentially due to famine and the deaths of children topple the numbers of any other conflict in history; and

WHEREAS, international organizations such as Amnesty International, the United Nations, the World Health Organization, the US Agency for International Development, the International Rescue Committee, and many others have made a call for a permanent ceasefire to prevent further loss of lives;

THEREFORE BE IT RESOLVED, that we request that the U.S. actively intercedes in the case of Gaza to prevent any further killing and displacement of its population; and

BE IT FURTHER RESOLVED, that the Bellefonte Borough Council supports and joins others in calling on our Congress Members to demand an immediate and permanent ceasefire; the unrestricted entry and safe distribution of humanitarian aid into Gaza; the restoration of water, electricity, as well as the supply and access of medical supplies to Gaza; the respect for international law.

LET THIS NOT BE ON OUR CONSCIENCE, that we did nothing at this juncture of the greatest moral crisis of our times.

Bellefonte Borough Council Meeting

Monday, July 15th, 2024

NAME (Please Print)	BOROUGH	PHONE
Kathryn & Phil Breidenbach	Bellefonte	
SASAL SAWYER	STATE COURSE	
Nicholas (Sunny) Rehler	Hugston Township	
Stacy Hall	Centre county manages for peace	
Dan Lotwin	STATE COLLEGE	
Paul Janell	State College	
Dwain Brown	Bellefonte	
Yusuf Shabana	ISCP	
Reem Abdou	State College	
Tony White	Bellefonte	
TAMR SORER	state college	
WHEL SARR	State College	
Samar Farag	State college	
Julia Kasdorf	Bellefonte	
Mandisa Haarhoff	Bellefonte	
Al Eburne	Bellefonte	

Doreen Eburne
 Fluding Ruth
 John Holtz
 MATHA VETTER
 Bellefonte
 Bellefonte
 Bellefonte
 Bellefonte



**Stover
McGlaughlin**
Attorneys & Counselors at Law

Bellefonte
122 East High Street
Bellefonte, PA 16823
T: 814 355 8235
F: 814 355 1304

State College
919 University Drive
State College, PA 16801
T: 814 231 1850
F: 814 231 1860

Please remit payment to Bellefonte Office

July 15, 2024

Bellefonte Borough
c/o Ralph Stewart, Borough Manager
Municipal Bldg.
236 W. Lamb Street
Bellefonte, PA 16823

ACCOUNT NO 12637.001A JWS

INVOICE NO. 172222



Scan to Pay

Solicitor

FEES THROUGH 07/15/2024

		HOURS	
06/17/2024	Review letter of Attorney Williams re: Beth Kinney; Review Attorney Schoonover letter and preliminary objections; Letter to Attorney Williams; email to Attorney Otto	0.70	
06/18/2024	Review law re: late bid; Email to Tanya Collins	0.50	
06/25/2024	Emails re: brief; schedule in re: Robins Nest; Emails re: Berk	0.20	
07/03/2024	Telephone call to Attorney Bee; Emails with Ralph re: Design-Build	0.50	
07/12/2024	Telephone call to Chelsey at Assessment; Email to Ralph	0.30	
07/15/2024	Telephone call from Tom Schrack	0.20	
	FOR CURRENT SERVICES RENDERED	2.40	444.00

RECAPITULATION

HOURS	RATE	TOTAL
2.40	\$185.00	\$444.00

Please Detach and Return This Portion With Your Remittance

Please Charge \$ _____ on the following:

Visa
 MasterCard
 Discover
 American Express

 Card Number

 Exp. Date (required)

 Card Holder Signature

Amount: _____
 Statement Date: 07/15/2024
 Client: Bellefonte Borough
 Account No. 12637.001

Bellefonte Borough

ACCOUNT NO: 12637-001A
 INVOICE NO. 172222

Solicitor

TOTAL CURRENT CHARGES THROUGH 07/15/2024	444.00
PRIOR MONTH BALANCE	\$677.00
TOTAL BALANCE DUE	<u>\$1,121.00</u>

PAST DUE AMOUNTS

<u>0-30</u>	<u>31-60</u>	<u>61-90</u>	<u>91-120</u>	<u>121-180</u>	<u>181+</u>
647.50	0.00	0.00	473.50	0.00	0.00

Bellefonte Borough Council Packet August 5, 2024
Junior Council Member Report
August 5, 2024

- Junior Council Member Report will be provided at the first meeting of every month.
- Please contact me if you have any questions or topics you would like me to look into.

Research Report:

- In the month of July, I participated in informational tours with Julie.
- The first tour was of Talleyrand. Julie furthered my knowledge of the history of the park. We also discussed how the park is maintained.
- The second tour was regarding the Big Spring and our water system. Julie showed me the mechanics, electronics, and logistics of our water system.
- The third tour was the compost facility. Julie explained how the program works and how the land was used. She also discussed future projects for the area.
- The fourth tour was the wastewater treatment plant. Julie walked me through the entire process of treatment from start to finish. I also had the chance to talk with some employees of the plant.
- At the end of the tours, we headed back to the borough office and discussed the public notification process. We looked into the recent water boil advisory and how it was addressed. I even got the opportunity to learn how the RAVE notification system works.
- I then took on the opportunity to try to brainstorm new ideas to improve the water boil advisory process.

School Report:

- The first day of school is August 27, 2024

MEMORANDUM

TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting August 5, 2024

HARB:

HARB met on **Tuesday, July 23 at 8:30 a.m.** The agenda, meeting minutes, and presentation materials are in your packet.

Recommended for approval/the issuance of a Certificate of Appropriateness:

- **127 E. Curtin Street (Scutti)** – build a 22’ x 24’ 2-car garage off of Ardell Lane. Garage will have three windows, 1 man door, two garage doors on cement pad, 6-inches thick. Siding will T1-11 and colors to match house and shed on property. Walls will be 10’ high with shingle roofing with 4/12 pitch.

Motion/2nd to approve the project as presented with the modification to Hardy Horizontal Plank as opposed to the T1-11 Siding and windows to match in style and material to carriage house.

HARB is currently reviewing the draft Historic District Design Guidelines. I've received revision comments from Frank Grumbine, Bellefonte's PHMC Coordinator, and will be discussing these comments with HARB and Jessica Stuck at SGA.

The next scheduled HARB meeting is Tuesday, August 13 at 8:30 a.m.

~~~~~

**PLANNING:**

**Construction for the new Bellefonte elementary school is underway.** Blasting started on July 22 and will continue for about a month. All blasts are scheduled in advance. A Centre Region Code Administration inspector is always on site during the scheduled blast to ensure that all protocols are followed. I attended a scheduled blast on July 23. It was well-coordinated and minor, in terms of both land and noise disturbance.

\* \* \*

**The CCMPO Active Transportation Steering Committee** met on July 16<sup>th</sup> to review the draft Centre County Active Transportation Plan. We reviewed the Pedestrian Level of Stress (PLOS), which is a metric used to assess the discomfort experienced by individuals when walking within the roadway right of way. Some elements of the Bicycle Level of Stress (BLOS) Analysis are also applicable to the evaluation of PLOS. The draft identifies several PLOS in Bellefonte Borough.

The committee reviewed the public survey results. There were 11 responses in Bellefonte Borough, which was low compared to Centre Region townships. Specific areas of concern

identified in Bellefonte are the Stoney Batter / Spring Street intersection and creating a connection between Masullo Park and Talleyrand Park. The main purpose of the survey was to pinpoint the needs that the public perceives, allowing the MPO to focus on areas of concern.

The draft Centre County Active Transportation Plan also includes a case study on the Bellefonte Borough Potter Street project, that was part of the Safe Routes to Parks grant in 2023.

The next Steering Committee meeting will meet around the end of August, and then the draft plan will be shared with the MPO Technical Committee on September 11, 2024 and the Coordinating Committee September 24, 2024.

\* \* \*

**The next Planning Commission meeting is scheduled for Monday, August 12 at 5 p.m.** At this time there are no new SALDO projects for review. I have had occasional correspondence about potential future land development projects.



**ZONING:**

I continually review applications and project inquiries. Recently, I've been collaborating with Julie Brooks on drafting a Beekeeping Ordinance. Additionally, I'm working with Penn Highlands Community College and the Philatelic Society to develop wayfinding signage for the Match Factory.

**AGENDA**

**HISTORICAL AND ARCHITECTURAL REVIEW BOARD MEETING**

**DATE: JULY 23<sup>RD</sup> 2024 TIME: 8:30AM**

**LARGE ROOM, 1<sup>ST</sup> FLOOR**

**301 N. SPRING STREET, BELLEFONTE**

**CALL TO ORDER:**

**Attendance:**

| <b>Members</b>      | <b>Alternates</b>    | <b>Guests</b> |
|---------------------|----------------------|---------------|
| Sam McGinley, Chair | Gay Dunne            |               |
| Megan Tooker        | Robert Wagner (CRCA) |               |
| Walt Schneider      | Amy Kelchner         |               |
| Mike Leakey         |                      |               |
| Marc McMaster       |                      |               |
| Maria Day           |                      |               |
| Philip Ruth         |                      |               |

**Approval of the HARB meeting minutes:** July 9<sup>th</sup> meeting minutes

**Public Comment:**

**Additions / Corrections to the Agenda:**

**Declaration of Conflict of Interest / Declaration of Ex Parte Communication:**

**Project Review:**

- **\* 127 East Curtin Street (Scutti)** – build a 22’ x 24’ 2-car garage off of Ardell Lane. Garage will have three windows, 1 man door, two garage doors on cement pad, 6-inches thick. Siding will T111 and colors to match house and shed on property. Walls will be 10’ high with shingle roofing with 4/12 pitch.
  - *Mark Wolfe, contractor for the project, will be present to discuss the project*

**Administrative Approvals:**

(These were on the previous agenda, but I didn’t get a chance to report on them)

- **\* 127 East High Street (Centre County)** – Replacement of existing shingles with GAF Timberline HDZ SG shingles in similar color.
- **\* 210 West Church Lane (Witherite)** – Replace the existing failing deck. Deck will be rebuilt with pressure treated lumber and have the same footprint and design as current deck. Will be 4’ X 4’ and 40” tall with five steps. Bottom will be finished with Lattice and deck will have a protection stain.
- **\* 125 North Allegheny Street (Masonic Building)** – Replace and dispose of existing shingles. Supply and install Atlas Roofing System. Install EPDM on upper 3rd story low sloped roof and the lower 1st story low sloped roof areas.
- **111 East High Street (Vincient-Killian)** – Construct gate to prevent people from entering the courtyard illegally. Gate will be wooden slat, six foot high, attached to 9’-2” existing brick wall and will be twelve feet in length.
- **\* 125 North Potter Street (Deibler)** - Remove existing shingle and replace with Certainteed Landmark Lifetime shingles. Color to be similar to current shingle.

New as of 7/9/2024

- **223 North Spring Street** – shingle to shingle roof replacement. On 7/15/2024 I noticed roof work being done without any prior HARB approval. I spoke with the contractors and homeowner. They were responsive and submitted the application within hours. The roof project is a shingle-to-shingle roof replacement. Shingles are Owens Corning TruDefinition, color: Williamsburg Gray. Gutters and downspouts will also be replaced.
- **441 North Spring Street** – Breeze Easy HVAC Company will be installing 2 outdoor heat pump units on the ground for central air and heat. Approval for two locations: Below the fire escape, located on the rear (west) side of the house or on the south side of the house. Contractor prefers first option. Shrubbery will be placed around the units for shielding from public view.
  - HVAC unit dimensions: 40 inches high X 35-1½ inches wide X 35-1½ inches deep.
  - There will be 2 units (one for the first floor and one for the second floor).
  - There will be 3.5-inch cover guard to cover, or hide, any lines or power that is run to the exterior.
  - Use brown or grey to match, or blend in, with the exterior of the house.

*\* These projects require a building permit from Centre Region Code Administration and have been indicated on the issued COA.*

**Information / Discussion Items:**

- **Resources for historic storm window replacement.** A gentleman that owns a historic house outside of the Borough stopped by to ask if HARB any resources for local companies that do storm window replacements. He’s having difficulty finding a window company that does storm windows at all. He’d like to keep his original wood windows, but replace the storm windows.
- **Waterfront Development - Building #2 design** – any further thoughts?
- **125 N. Allegheny** – Brick work approved by HARB on 9/27/2022. Same work is being done to the other wide of the building. The same historical procedures as done previously. Nick Raimondo is the Contractor for the project. <https://www.raimondo.com/>. Project will continue as funding allows.
- **Administrative Approval Provisions** – any updates or changes to this document?

**Old Business:**

- **Waffle Shop Mural** – Mural location and application approved at 5/28/2024 meeting and approved by Borough Council at 6/17/2024 meeting. Discussion about historical accuracy of content.
- **Draft of the updated Historic Design Guidelines** – comments due by July 26th

**New Business:**

**Adjournment:**

**HISTORICAL ARCHITECTURAL REVIEW BOARD  
BELLEFONTE BOROUGH  
(DRAFT) MEETING MINUTES  
July 23, 2024 - 8:30 a.m.  
LARGE ROOM, 1<sup>st</sup> FLOOR  
301 N. SPRING STREET  
BELLEFONTE, PA 16823  
[www.bellefonte.net](http://www.bellefonte.net)**

**CALL TO ORDER:**

The July 23, 2024 regular meeting of the Bellefonte Borough Historical Architecture Review Board (HARB) was called to order at 8:30 a.m.

**MEMBERS PRESENT:** Sam McGinley  
Amy Kelchner  
Philip Ruth  
Gay Dunne  
Marc McMaster  
Walt Schneider  
Megan Tooker

**ABSENT:** Maria Day  
Mike Leakey

**STAFF MEMBERS:** Gina Thompson, HARB Administrator

**GUESTS:** Joanne Tosti-Vasey  
Mark Wolfe  
Mark A. (last name illegible)

**Approval of the HARB meeting minutes:**

*Schneider motioned to approve the minutes of the July 9, 2024 meeting. Dunne seconded. There was no discussion. Motion carried.*

**Public Comment:** NONE

**Additions / Corrections to the Agenda:**

- Frank Grumbine will join the meeting to discuss the Draft Design Guidelines.

**Declaration of Conflict of Interest / Declaration of Ex Parte Communication:** None

**Project Review:**

- **127 East Curtin Street –build a 22' x 24' 2-car garage off Ardell Lane**
  - Garage will have three windows, 1 main door and two garage doors on a cement pad, 6-inches thick.
  - Siding will be T111 and colors to match house and shed on property.

- Walls will be 10' high with shingle roofing with 4/12 pitch.

*Schneider motioned to approve the above listed project. Dunne seconded. Discussion included members commenting that the siding material, T1-11, is inappropriate for the size/permanence of the structure (garage, as opposed to shed). The siding should instead be complimentary in detail and material to the carriage house. Instead of T1-11, use a Hardy horizontal plank for the siding, similar in width/reveal to the carriage house. Vinyl would not be appropriate.*

*Schneider amended the motion to approve the project as presented with the modification to Hardy Horizontal Plank as opposed to the T111 Siding. There was discussion regarding the windows. Windows should match in style and material to carriage house: six over six, composite or hardy. Vinyl is not an appropriate material. Motion to approve the amended project carried. The project will be presented to Council for approval on August 5<sup>th</sup>.*

### **Administrative Approvals:**

*(From the last meeting agenda – not discussed during the last meeting.)*

- \* **127 East High Street (Centre Co) – Replacement of existing shingles** with GAF Timberline HDZ SG shingles in similar color.
- \* **210 West Church Lane (Witherite) – Replace the existing failing deck.**
  - Deck will be rebuilt with pressure treated lumber and have the same footprint and design as current deck. Will be 4' X 4' and 40" tall with five steps. Bottom will be finished with Lattice and deck will have a protection stain.
- \* **125 North Allegheny Street (Masonic Building) – Replace and dispose of existing shingles.**
  - Supply and install Atlas Roofing System. Install EPDM on upper 3rd story low sloped roof and the lower 1st story low sloped roof areas.
- **111 East High Street (Vincient-Killian) – Construct gate to prevent people from entering the courtyard illegally.**
  - Gate will be wooden slat, six foot high, attached to 9'-2" existing brick wall and will be twelve feet in length.
- \* **125 North Potters Street (Deibler) - Remove existing shingle and replace with Certainteed Landmark Lifetime shingles.**
  - Color to be similar to current shingle.

### **New as of 7/9/2024**

- **223 North Spring Street – shingle to shingle roof replacement.**
  - On 7/15/2024 I noticed roof work being done without any prior HARB approval. I spoke with the contractors and homeowner. They were responsive and submitted the application within hours. The roof project is a shingle-to-shingle roof replacement. Shingles are Owens Corning TruDefinition, color: Williamsburg Gray. Gutters and downspouts will also be replaced.

- **441 North Spring Street – installation of 2 outdoor heat pump units**
  - Breeze Easy HVAC Company will be installing 2 outdoor heat pump units on the ground for central air and heat.
  - Approval for two locations: Below the fire escape, located on the rear (west) side of the house or on the south side of the house. Contractor prefers first option. Shrubbery will be placed around the units for shielding from public view.
  - HVAC unit dimensions: 40 inches high X 35-1\2 inches wide X 35-1\2 inches deep.
  - There will be 2 units (one for the first floor and one for the second floor).
  - There will be 3.5-inch cover guard to cover, or hide, any lines or power that is run to the exterior.
  - Use brown or grey to match, or blend in, with the exterior of the house.

*\* These projects require a building permit from Centre Region Code Administration and have been indicated on the issued COA.*

**Old Business:**

- **Waffle Shop Mural** – Mural location and application approved at 5/28/2024 meeting and approved by Borough Council at 6/17/2024 meeting. Discussion about historical accuracy of content.
  - Phil Ruth commented that he doesn't feel HARB has any jurisdiction over content of murals within the historic district. He didn't find any precedent for HARB weighing in on historical content of murals.
  - Phil Ruth also commented that he asked the artist if they had communicated with the Mills family and or the family of Donna King (in the back holding a lantern) and the artist did not communicate with either family. It was noted that there are actual pictures of William Mills and the person depicted as William Mills in the mural is not an accurate representation of William Mills. It was noted that History cannot be "imaginary" – and there is a duty to keep history accurate.
  - It was also noted that there is a distinction between art and history. Art isn't always an accurate depiction of fact, but art can be interpreted by the artist.
- **Draft of the updated Historic Design Guidelines** – comments due by July 26<sup>th</sup>
  - Frank Grumbine was present at the meeting to offer and discuss feedback regarding the Historic Design Guidelines.

(There were 5 minutes of silence in the recording during the beginning of Frank's comments, from 26:18-31:48. The recording picked back up with Walt's comments regarding "non contributing buildings".)

- Discussion regarding "non-contributing buildings":



- What is the definition of a “non-contributing building”?
  - A building that was historically significant but has been compromised to the point where there is nothing historically accurate in the structure.
  - Another factor could be that a building is on a historical property – but does not fit in to or match the period of significance. Is the building a part of the story or history that you are trying to preserve?
  - It was noted there was a big effort in 1992 to expand the historic district to include many more historic structures but the proposal was denied by Borough Council.
  - It was suggested to table this conversation due to technology issues
  - It was noted that “contributing vs non contributing” could be confusing for homeowners.
  - The discussion was tabled to another meeting.

**New Business:** NONE

**Information / Discussion Items:**

- **Resources for historic storm window replacement.**
  - A gentleman that owns a historic house outside of the Borough stopped by to ask if HARB any resources for local companies that do storm window replacements. He’s having difficulty finding a window company that does storm windows at all. He’d like to keep his original wood windows, but replace the storm windows.
  - Members did not have any insight or resources for replacing storm windows.
- **Waterfront Development - Building #2 design** – any further thoughts?
  - There was no discussion on this item.
- **125 N. Allegheny (Masonic Building) – Brick work approved by HARB on 9/27/2022.**
  - Same work is being done to the other side of the building.
  - The same historical procedures as done previously.
  - Nick Raimondo is the Contractor for the project.  
<https://www.raimondo.com/>
  - Project will continue as funding allows.
- **Administrative Approval Provisions** – any updates or changes to this document?

**Adjournment:**

*With no other business to come before HARB, Schneider motioned to adjourn, seconded by McMaster. The meeting adjourned at 9:31am.*



HISTORIC  
**Bellefonte**<sup>™</sup>  
*Est. 1795*

**BOROUGH OF BELLEFONTE  
HISTORICAL ARCHITECTURAL  
REVIEW BOARD**

8:30 AM Tuesday July 23<sup>rd</sup> 2024 Meeting

# Agenda Item 1

- **Call to Order:**
- **Attendance:**
- **Additions / Corrections to the Agenda:**
- **Declaration of Conflict of Interest / Ex Parte Communication:**
- **Public Comment:**
- **Approval of the HARB meeting minutes:**  
July 9<sup>th</sup> 2024 meeting minutes



# Project 1: 127 East Curtin Street

Bellefonte Borough Council Packet August 5, 2024

## Project Applicant: Mark Wolfe, Marks Repairs *(on behalf of homeowner, Elaine & Carmine Scutti)*

### Character Defining Features & Setting:

Historic Name: Curtin, Andrew Gregg Jr. House

Historic Style: Queen Anne; Shingle Style

Built: 1883 | Basis for Dating: PHMC survey

Condition: excellent

Roof: front gable roof, asymmetric with dormer cut thru eave

Foundation: limestone

Exterior Walls: 1st floor brick, 2nd floor and attic wood shingles

Windows: 1/1 DH windows, 16/1 original attic window

Porch Details: wrap around porch, turned columns & scroll brackets

Bays - 3 | Stories - 2.5

### Project Description:

build a 22' x 24' 2-car garage off of Ardell Lane. Garage will have three windows, 1 man door, two garage doors on cement pad, 6-inches thick. Siding will T111 and colors to match house and shed on property. Walls will be 10' high with shingle roofing with 4/12 pitch.



# Previous HARB approved projects

## **October 18, 2005 – garage**

- The garage addition, which will be attached to the south elevation of the existing carriage house, will measure approximately 28' wide by 25' deep with a gable roof.
- Two new arched carriage style garage doors will open onto Decatur Alley.
- Two-over-two windows will be installed in the proposed configuration.
- The materials on the additions will match the existing materials on the carriage house, including the roof.
- Colors will be chosen and handled administratively.
- Any other work to be done to the carriage house that would significantly alter its existing appearance will be brought before HARB at a later time.

## **October 18, 2005 – porch**

- The existing footprint and massing of the porch will not change.
- The existing windows and door will be re-installed in their present configuration, with a transom added over the door to provide a consistent headline.
- The walls will be clad in clapboards painted to match the house.
- Roof shingles will match the existing shingles on the house.
- The foundation will be concrete and wood with a stone veneer applied to match the foundation of the house. The proposed keystone will be omitted from the arched openings.
- Wood stairs will be replaced with concrete stairs to the back lawn area.

## **COA issued January 3, 2006**

- The existing rear porch is to be reconstruction with an extension for a new mud room approximately 3' deep by 7' wide covered with a new cross gable roof to be designed complimentary in proportion and style to the other rear façade gables. The reconstructed rear porch will be as wide as the ell, and will be flush with the corners of the house. New concrete steps will be added in place of the existing wood steps, and a wood handrail with details to match the existing handrail at the front of the house will be installed.
- The rear chimney will be removed.

## **COA issued June 5, 2007**

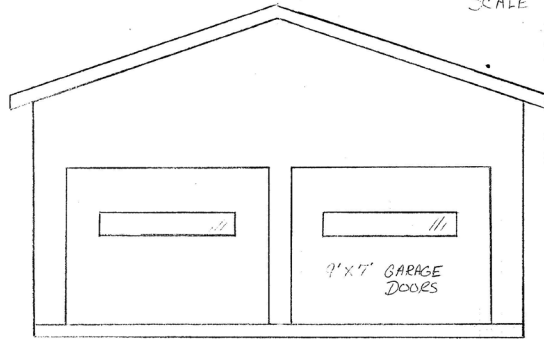
Fence will be installed as shown on schematic submitted to HARB. There will be a gate between the front brick columns and another gate at the rear by the carriage house. An invisible gate will be installed at the rear of the property along the alley.

Mark A. Wolfe  
1750 Bush Hollow Rd.  
Julian, PA 16844

814 280-5571

127 EAST CURTIN STREET  
BELLEFONTE PA 16823

SCALE 1:4



4/12 PITCH  
ROOF

10' HEIGHT  
T III SIDING

6 INCHES CEMENT

FRONT

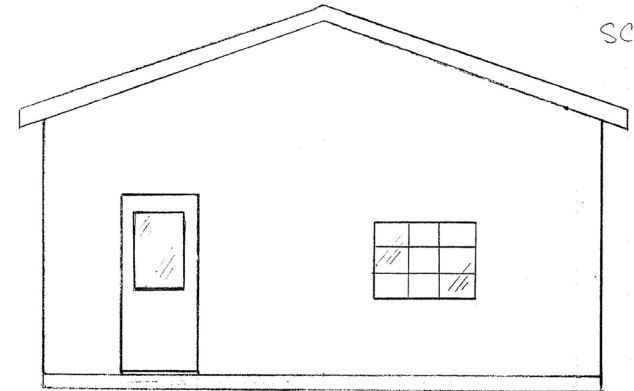
Mark A. Wolfe  
1750 Bush Hollow Rd.  
Julian, PA 16844

814 280 5571

Bellefonte Borough Council Packet August 5, 2024

127 EAST CURTIN STREET  
BELLEFONTE PA 16823

SCALE 1:4

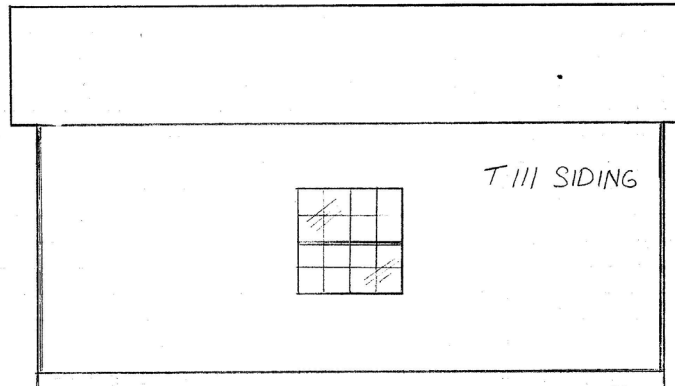


BACK

Mark A. Wolfe  
1750 Bush Hollow Rd.  
Julian, PA 16844

814 280-5571

127 EAST CURTIN STREET  
BELLEFONTE PA 16823  
SCALE 1:4



T III SIDING

Page 70 of 82  
LEFT AND RIGHT SIDE



View of rear yard buildings from Ardell Lane  
Page 71 of 82

Mark A. Wolfe  
1750 Bush Hollow Rd.  
Julian, PA 16844  
814 280 557

SCALE 1" = 25'

127 EAST CURTIN STREET  
SOUTH

PROPERTY  
LINE  
EAST

12x8  
SHED

HOUSE  
60' x 55'

WEST

28 FT  
NEW  
GARAGE  
22' x 24'

28 FT

CARRIAGE  
HOUSE  
40' x 35'

20 FT  
25 FT

ARDELL LANE  
NORTH

Zoning site map

Rear view from Ardell



View of backyard from Decatur



# Secretary of the Interior's Standards for Rehabilitation

5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

# Agenda Item 4

## Information / Discussion Items:

- Resources for historic storm window replacement

## Old Business:

- **Waffle Shop Mural** – Mural location and application approved at 5/28/2024 meeting and approved by Borough Council at 6/17/2024 meeting. Discussion about historical accuracy of content.
- **Draft of the updated Historic Design Guidelines** – comments due by July 26<sup>th</sup>





## FW: Legal opinion needed

Ralph Stewart <rstewart@bellefontepa.gov>

Thu 7/25/2024 8:08 AM

To:Alyssa Doherty <adoherty@bellefontepa.gov>

Hi Alyssa,

Please put this in the council packet – old business – Art along walkway / Talleyrand Park, FYI

Thanks,

Ralph

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Ralph W. Stewart, Borough Manager

Borough of Bellefonte

301 North Spring Street STE 200

Bellefonte PA 16823

Phone: 814-355-1501 x214



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**From:** Jeffrey Stover <jstover@nittanylaw.com>

**Sent:** Wednesday, July 24, 2024 10:14 PM

**To:** Ralph Stewart <rstewart@bellefontepa.gov>

**Subject:** RE: Legal opinion needed

Hi Ralph:

Your question has several facets to consider. All of them raise significant questions of constitutional law, particularly the First Amendment right of Free Speech.

Art vs. Commercial Speech:

The first issue involves whether the Borough can allow art and craft displays at the Talleyrand Park but refuse to allow advertising. The short answer is a “yes.” There is a distinct difference between art displays on the one side, and commercial advertising on the other. The U.S. Supreme Court has consistently found that there is a lesser First Amendment right in commercial speech than other kinds of speech. So while it has been held that art is merely another form of protected speech, because the art is just that, art, and not a commercial advertisement, it enjoys more protection. As such it is proper for the Borough to have different rules for arts and crafts than for commercial speech. Allowing the former does not necessarily open the door for the latter. However, please take note of the next paragraph.

Art in a traditional or designated forum.

Different rules apply where the place where the art is displayed is a traditional or designated forum. If so, there is more latitude given to the author (artist). In such a situation, the U.S. Supreme Court has held that the government restrictions on the displayed works must be “content neutral”. The restrictions may only regulate the time, place, and manner of speech. It cannot regulate content. For instance, is the famous Warhol painting of a Campbell Soup can art or advertising? Where displayed in a traditional or designated forum, the government may not ask that question. What is art versus what is commercial speech makes no difference but the government cannot regulate the content. Designating all or a part of Talleyrand Park for art displays would bring you within this area of limited regulation.

The Band Shell Sign.

The second issue you raise is whether it would be proper to bar commercial advertising where a sign has in the past been placed on a storage unit “about the band shell.” I am not quite clear what the band shell sign is about. But if it pertains to the upcoming events at the band shell, then I am of the opinion such a sign does not open the door for other persons or firms to erect commercial signage unrelated to the band shell and the park. Such a sign gives them no more right to post advertising

than the monolith in front of the Bryce Jordan Center announcing upcoming events would open the door for downtown businesses to erect signage at the BJC for their products and services.

**Bellefonte Borough Council Packet August 5, 2024**

Forms of Art.

The third issue ask whether Council can discriminate among different forms of art. The answer is probably not. The government cannot discriminate among forms of non-commercial speech (other than that which amounts to obscenity, which is a subject well beyond the scope of this memo). Once you open the door to allow art to be displayed, it will be very difficult to allow some art or art forms and not others. Who is to choose? How would the choices be made? Who is to say that one piece or form of art is acceptable and another is not? And how do you protect yourself from a claim that the artist whose work is excluded has not been deprived of their right of free speech? Furthermore, where the art is displayed in the traditional or designated forum, the restrictions are limited to content-neutral considerations, as discussed previously.

The above scratches the surface of a very complicated area of constitutional law about which much has been written. If you or Council would lie more in-depth information please let me know.

Regards,

**Jeff Stover**

**814-355-8235**



122 East High Street  
Bellefonte, PA 16823  
814-355-8235  
814-355-1304 (fax)

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**From:** Ralph Stewart <[rstewart@bellefontepa.gov](mailto:rstewart@bellefontepa.gov)>

**Sent:** Friday, July 19, 2024 1:41 PM

**To:** Jeffrey Stover <[jstover@nittanyl.com](mailto:jstover@nittanyl.com)>

**Cc:** Donald Holderman <[dholderman@bellefontepa.gov](mailto:dholderman@bellefontepa.gov)>; Julie Brooks <[jbrooks@bellefontepa.gov](mailto:jbrooks@bellefontepa.gov)>

**Subject:** RE: Legal opinion needed

Hi Jeff,

In addition, the applicant is asking to use the Talleyrand Park expanded area for the displays (in case the waterfront walk way is not permitted). I wanted you to know this so that you could let us know if there would be any difference in your opinion for that area. For example, there are many special events in that area like the Arts and Crafts festival. The Council has also allowed for signage about the band shell on the side of a shed/storage unit that is placed in the expanded area of Talleyrand Park.

Thank you,  
Ralph

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Ralph W. Stewart, Borough Manager

**Borough of Bellefonte**  
**301 North Spring Street STE 200**



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**From:** Ralph Stewart

**Sent:** Tuesday, July 16, 2024 8:36 AM

**To:** Jeffrey Stover <[jstover@nittanylaw.com](mailto:jstover@nittanylaw.com)>

**Cc:** Donald Holderman <[dholderman@bellefontepa.gov](mailto:dholderman@bellefontepa.gov)>; Julie Brooks <[jbrooks@bellefontepa.gov](mailto:jbrooks@bellefontepa.gov)>

**Subject:** Legal opinion needed

Hi Jeff,

I hope you are doing well! At our council meeting last evening, council considered the attached request and ended with asking me to get a legal opinion from you. The background is that council has been consistent in saying no to any requests for placing advertisement on the waterfront walkway and/or the fencing at the top of the wall. The first question is: does this art fall in the same category? The second question is: if council allows the art to be placed, are they then opening the door to all forms of art and possibly advertisement. Our concern is starting a precedent that we may not be happy with or able to stop (without being sued) down the road.

Once you have a chance to give this some thought, we are available for a phone call if needed.

Thanks,

Ralph

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Ralph W. Stewart, Borough Manager

Borough of Bellefonte

301 North Spring Street STE 200


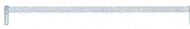




Bellefonte PA 16823

Phone: 814-355-1501 x214



| ID | Task Name                     | Duration | Start       | Finish      | Qtr 3, 2024                          | Jul | Aug                              |
|----|-------------------------------|----------|-------------|-------------|--------------------------------------|-----|----------------------------------|
| 1  |                               |          |             |             |                                      |     |                                  |
| 2  | Construction/Permit Documents | 30 days  | Mon 7/8/24  | Fri 8/16/24 | <b>Construction/Permit Documents</b> |     |                                  |
| 3  | Code Submission               | 0 days   | Tue 8/20/24 | Tue 8/20/24 |                                      |     | <b>Code Submission</b><br>◆ 8/20 |
| 4  | Bidding                       | 16 days  | Wed 8/21/24 | Wed 9/11/24 |                                      |     | <b>Bidding</b>                   |
| 5  | Bids due                      | 0 days   | Wed 9/11/24 | Wed 9/11/24 |                                      |     | <b>Bids</b>                      |
| 6  | Contracts                     | 11 days  | Thu 9/12/24 | Thu 9/26/24 |                                      |     |                                  |
| 7  | Notice to Proceed             | 0 days   | Fri 9/27/24 | Fri 9/27/24 |                                      |     |                                  |
| 8  | Construction                  | 90 days  | Mon 9/30/24 | Fri 1/31/25 |                                      |     |                                  |
| 9  | Substantial Completion        | 0 days   | Fri 1/17/25 | Fri 1/17/25 |                                      |     |                                  |
| 10 | Final Completion              | 0 days   | Fri 1/31/25 | Fri 1/31/25 |                                      |     |                                  |

Project: Bellefonte Police  
Date: Wed 7/24/24

|           |                                                                                     |                    |                                                                                       |                |
|-----------|-------------------------------------------------------------------------------------|--------------------|---------------------------------------------------------------------------------------|----------------|
| Task      |  | Project Summary    |  | Manual Task    |
| Split     |  | Inactive Task      |  | Duration-only  |
| Milestone | ◆                                                                                   | Inactive Milestone | ◆                                                                                     | Manual Summary |
| Summary   |  | Inactive Summary   |  | Manual Summary |



**Contractor's Application for Payment No.**

**6**


|                                                           |                                                            |                                    |  |
|-----------------------------------------------------------|------------------------------------------------------------|------------------------------------|--|
| Application Period Through 5-3-24                         |                                                            | Application Date: 5/7/2024         |  |
| To Bellefonte Borough                                     | From (Contractor): John Claar Excavating, Inc.             | Via Pennoni Associates, Inc.       |  |
| Project: Bellefonte - Parkview Heights Stormwater Project | Contract: Bellefonte - Parkview Heights Stormwater Project | Attention: Shep Hoehling           |  |
| Contractor's Project N/A                                  |                                                            | Engineer's Project No.: BLFNT22001 |  |

**Application For Payment  
Change Order Summary**

| Approved Change Orders      |               |               |
|-----------------------------|---------------|---------------|
| Number                      | Additions     | Deductions    |
|                             |               |               |
|                             |               |               |
|                             |               |               |
|                             |               |               |
|                             |               |               |
|                             |               |               |
|                             |               |               |
|                             |               |               |
| <b>TOTALS NET CHANGE BY</b> | <b>\$0.00</b> | <b>\$0.00</b> |
|                             | <b>\$0.00</b> |               |

|                                                                                               |    |            |
|-----------------------------------------------------------------------------------------------|----|------------|
| 1. ORIGINAL CONTRACT PRICE.....                                                               | \$ | 261,495.00 |
| 2. Net change by Change Orders.....                                                           | \$ | -          |
| 3. Current Contract Price (Line 1 ± 2).....                                                   | \$ | 261,495.00 |
| 4. TOTAL COMPLETED AND STORED TO DATE<br>(Column F on Progress Estimate).....                 | \$ | 261,495.00 |
| 5. RETAINAGE:                                                                                 |    |            |
| a. 0.00% Work Completed.....                                                                  | \$ | -          |
| b. 10.00% Material Stored.....                                                                | \$ | -          |
| c. Total Retainage (Line 5.a + Line 5b.).....                                                 | \$ | -          |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....                                            | \$ | 261,495.00 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....                                | \$ | 248,420.25 |
| 8. AMOUNT DUE THIS APPLICATION.....                                                           | \$ | 13,074.75  |
| 9. BALANCE TO FINISH, PLUS RETAINAGE<br>(Column G on Progress Estimate + Line 5c. above)..... | \$ | -          |

**Contractor's Certification**  
 The undersigned Contractor certifies that to the best of its knowledge, the following:  
 (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;  
 (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and  
 (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 5/7/2024

Payment of: \$ 13,074.75  
 (Line 8 or other - attach explanation of the other amount)

is recommended by: \_\_\_\_\_ (Engineer) \_\_\_\_\_ (Date)

Payment of: \$ \_\_\_\_\_  
 (Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ (Date)  
 Funding or Financing Entity (if applicable)



**Progress Estimate - Lump Sum Work**

FORM C-00 62 76

**Contractor's Application**

|                                                                         |                                    |                      |                                 |                                            |                                                |                      |                           |             |             |
|-------------------------------------------------------------------------|------------------------------------|----------------------|---------------------------------|--------------------------------------------|------------------------------------------------|----------------------|---------------------------|-------------|-------------|
| <b>For (Contract):</b> Bellefonte - Parkview Heights Stormwater Project |                                    |                      |                                 | <b>Application Number</b> 6                |                                                |                      |                           |             |             |
| <b>Application Period:</b> Through 5-3-24                               |                                    |                      |                                 | <b>Application Date:</b> 5/7/2024          |                                                |                      |                           |             |             |
|                                                                         |                                    | Work Completed       |                                 | E                                          | F                                              |                      | G                         | H           |             |
| A                                                                       | B                                  | C                    | D                               | Materials Presently Stored (not in C or D) | Total Completed and Stored to Date (C + D + E) | % (F / B)            | Balance to Finish (B - F) | Retainage   |             |
| Specification Section No.                                               | Description                        | Scheduled Value (\$) | From Previous Application (C+E) | This Period                                |                                                |                      |                           |             |             |
| 1                                                                       | Mobilization                       | \$ 26,471.47         | \$ 26,471.47                    |                                            | \$ -                                           | \$ 26,471.47         | 100.00%                   | \$ -        | \$ -        |
| 2                                                                       | E&S Controls                       | \$ 17,509.50         | \$ 17,509.50                    | \$ -                                       | \$ -                                           | \$ 17,509.50         | 100.00%                   | \$ -        | \$ -        |
| 3                                                                       | Tree Removal/Clearing and Grubbing | \$ 23,794.56         | \$ 23,794.56                    |                                            | \$ -                                           | \$ 23,794.56         | 100.00%                   | \$ -        | \$ -        |
| 4                                                                       | Swale 2 Construction               | \$ 40,245.71         | \$ 40,245.71                    | \$ -                                       | \$ -                                           | \$ 40,245.71         | 100.00%                   | \$ -        | \$ -        |
| 5                                                                       | Swale 3 Construction               | \$ 27,766.42         | \$ 27,766.42                    | \$ -                                       | \$ -                                           | \$ 27,766.42         | 100.00%                   | \$ -        | \$ -        |
| 6                                                                       | Swale 4 Construction               | \$ 25,582.54         | \$ 25,582.54                    | \$ -                                       | \$ -                                           | \$ 25,582.54         | 100.00%                   | \$ -        | \$ -        |
| 7                                                                       | Pipe Installation                  | \$ 26,284.80         | \$ 26,284.80                    | \$ -                                       | \$ -                                           | \$ 26,284.80         | 100.00%                   | \$ -        | \$ -        |
| 8                                                                       | Headwall Installation              | \$ 16,084.32         | \$ 16,084.32                    | \$ -                                       | \$ -                                           | \$ 16,084.32         | 100.00%                   | \$ -        | \$ -        |
| 9                                                                       | Paving                             | \$ 40,196.75         | \$ 40,196.75                    | \$ -                                       | \$ -                                           | \$ 40,196.75         | 100.00%                   | \$ -        | \$ -        |
| 10                                                                      | Cleanup, Restoration, and Seeding  | \$ 17,558.93         | \$ 17,558.93                    | \$ -                                       | \$ -                                           | \$ 17,558.93         | 100.00%                   | \$ -        | \$ -        |
| <b>Totals</b>                                                           |                                    | <b>\$ 261,495.00</b> | <b>\$ 261,495.00</b>            | <b>\$ -</b>                                | <b>\$ -</b>                                    | <b>\$ 261,495.00</b> |                           | <b>\$ -</b> | <b>\$ -</b> |

**Bellefonte Borough Council Packet August 5, 2024**  
David Kurtz, President

Mach One Slalom Racing Squad Team

118 East South Hills Avenue

State College, PA 16801

July 25, 2024

Bellefonte Borough Council

301 N. Spring Street, Suite 200

Bellefonte, PA 16823

RE: Sunnyside Paddling Park Permit Application

Dear Borough Council Managers,

For over fifty years, the boat slalom course at the Sunnyside Paddling Park on Spring Creek in Bellefonte has been the site of numerous slalom races, safety training events, and countless hours of outdoor fun and exercise for our community. In recent years, however, we learned that the wires across the creek and the lightweight slalom poles that hang from them require a joint permit from the Pennsylvania Department of Environmental Protection and the U.S. Army Corps of Engineers to meet the requirements of Pennsylvania law.

To fulfill these requirements, we have been working with Bassett Engineering, Montoursville, PA to prepare a complete and thorough permit application, and that application is soon to be completed. The fee for such an application is \$1750.00, which is a considerable sum for our non-profit organization. But, if the Borough applies for the permit on our behalf, then the application fee is waived. The Borough has the appropriate status to make this application on our behalf because the park is predominately located within the boundary of the Borough. Therefore, we are requesting that the Borough consider making this application on our behalf.

I want to emphasize, that the permit application is not being made to change the slalom course or the Sunnyside Paddling Park itself. It is being made to bring the facility, as it exists right now, into compliance with Pennsylvania law. Further, making this application on our behalf will not require any work on the part of the Borough. We will provide the completed application to you for submission. Making this submission on our behalf will not result in any liability on the Borough. I, together with the Mach One Team, will continue to maintain the facility as we have for decades.

I, and members of the paddling community, plan to attend the Council Meeting on August 5, and will be available to address any questions you may have. Thank you very much for your time and consideration.

Sincerely,



David A. Kurtz