



HISTORIC
Bellefonte™

Est. 1795

Council will hold an Executive Session (Personnel, Security) at 6:30 PM

Borough of Bellefonte Council Work Session

AGENDA

7:00 – 7:25 PM, Tuesday, September 3, 2024

**In-Person, Large Room,
301 N. Spring St, 1st Floor**

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at www.cnet1.org **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

I. CALL TO ORDER – Council President Bernier

II. WELCOMING COMMENTS / OPENING REMARKS:

- A) Welcome everyone to the Bellefonte Borough Council Work Session. No council action (making motions or approvals) is taken during work sessions.
- B) Trivia Question – Council Vice President Dann

III. ITEMS FOR DISCUSSION:

Note – All Times are approximate

- A) - Deb Burger, Bellefonte Borough R/E Tax Collector – Changes to Software Vendor at Centre County Government – **15 Minutes**

IV. ADJOURNMENT

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.



HISTORIC
Bellefonte™
Est. 1795

6:30 PM, Executive Session (Personnel, Security)
7:00 PM, Work Session
Council Business Meeting

AGENDA

7:30 PM Tuesday, September 3, 2024
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I. CALL TO ORDER – Council President Bernier

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mr. Bernier, <i>President, North Ward</i>	Ms. Purnell, <i>North Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Cleeton, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Ms. Dann, <i>Vice-President, South Ward</i>	Mr. Larson, <i>Jr. Council Member</i>	
Mr. Johnson, <i>Pro Tempore, North Ward</i>	Mayor Johnson, <i>At Large</i>	
Ms. McKean, <i>West Ward</i>		

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

Under Act 65 of 2021, If a matter is not on the Agenda, Council may not take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT (Oral)

As advised by the Borough Solicitor, Resolution 08052024-01 passed at the August 5th 2024 Council Meeting is null and void. For Public Comment, Borough Council will follow Resolution 20211220-01

This Public Comment period is for oral comments regarding action items listed on this meeting agenda. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

VI. COMMUNICATIONS (written)

Letter to North Ward Council Members, Support of the Bellefonte Gaza Ceasefire Draft Resolution. This relates to an action item on the agenda. Council may take action.
Centre County Chamber of Business and Industry (CBICC) October 9 th Luncheon, Presentation of CC Economic Development Plan. Council members – let staff know if you would like registered. FYI. No council action requested.
Centre County Library & Historical Museum Letter of Thanks and Offer to Meet with Council. FYI. No council action requested.
Centre County Refuse & Recycling Authority August Newsletter. FYI. No Council action requested.
Centre County Government Accepting Liquid Fuels Grant Applications. Applications due October 18 th . FYI, No council action requested at this time.
Email asking the Borough Council to consider the Use of the Conservatorship Act for several properties on North Thomas Street. Council may refer this to the Bellefonte Area Industrial Development Authority. Motion/2nd to send this to the Bellefonte Area Industrial Development Authority for consideration.

VI. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Finance	Budget V. Actual July 2024
Finance	Budget V. Actual Summary July 2024
General	Council Meeting Minutes August 5, 2024
Finance	Treasurer’s Report July 2024
Finance	Voucher summary July 2024

Call for a Motion/ 2nd to approve the Consent Agenda.

VII. REPORTS

Elected Official and Staff Reports		
<i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor ➤ Proclamation, Patriotism Week	Mayor Johnson	Verbal
Junior Council Member Report	Mr. Larson	Submitted
Police ➤ July 2024 Report	Acting Chief Witmer	Submitted
Parking ➤ July 2024 Report	Ms. McCullough	Submitted
Office of Community Affairs (OCA): <i>See memo for report and updates</i> No action items for Council.	Ms. Thompson	Submitted
Code Enforcement ➤ July 2024 Report	Mr. Barr	Submitted
Borough Manager	Mr. Stewart	Submitted

Liaison Reports

Reports will be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda

ADMINISTRATIVE	LIAISON	REPORT
Bandshell/Performance Center Project Committee	Mr. Holderman	
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Holderman	
Bellefonte Emergency Medical Services	Mr. Rhoat	Submitted
Bellefonte Intervalley Chamber of Commerce	Ms. Brooks	Submitted
Bellefonte Police Pension Board	Mr. Stewart	
Centre County 2024 Solar & EV Charger Co-Op	Ms. Brooks	
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Stewart	
CNET Board of Directors	Mr. Holderman	
Downtown Bellefonte Inc. (DBI)	Ms. Thompson	
Governor's Park	Mr. Holderman	
Nittany Valley Joint Recreation Authority	Mr. Holderman	
Penn State University Sustainability Projects	Mr. Holderman	
Shade Tree Commission	Mr. Holderman	
Union Cemetery Association	Mr. Holderman	
Zoning Hearing Board	Ms. Thompson	
AUTHORITIES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Borough Authority – August Draft meeting minutes	Mr. D. Johnson	Submitted
Centre County Airport Authority – June meeting minutes	Mr. D. Johnson	Submitted
COMMISSIONS / COUNCIL APPOINTED	LIAISON	REPORT
Civil Service Commission	Mr. Brachbill	
Nittany Valley Joint Planning Commission	Mr. D. Johnson	
Spring Creek Watershed Commission	Mr. Brachbill	
SPECIAL COMMITTEES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	Submitted
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
Talleyrand Park Committee	Ms. Dann	
Workplace Safety Committee	Mr. Brachbill	
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	

IX. CURRENT and OLD BUSINESS

Bellefonte Elementary School Project, Airport Road. The Borough has received a number of noise complaints. The Borough does not have an ordinance that regulates construction noise to certain hours. Motion/2nd to have staff review construction-related noise ordinances that have been adopted by other boroughs.
FYI- Spring Street Streetscape Phase II projected start date 9/4 with completion date of 11/7. Big Rock Paving expected to begin work on High and Spring and work towards Dollar General. Contractor will mobilize and work out of a trailer to be set-up in the Municipal Lot next to Cherry Lane.
FYI - Batting Cage at Governor's Park. Nastase Construction is to start in mid-September with completion in 6 weeks. Restroom renovation work will begin at the same time.
FYI - Public Works Union Contract. The Council's negotiation committee has been meeting and will continue to meet with AFSCME regarding negotiating a new Public Works Agreement.

X. NEW BUSINESS

Draft Resolution 09032024-01 for Gaza Ceasefire. Council may act on this Draft Resolution or modify it. Motion/2nd to approve Draft Resolution 09032024-01 with or without modifications.
Resolution 09032024-02 Authorizing Petition to PA Liquor Control Board for extension of exemption from Amplified Music Regulations. The current exemption is set to expire in October. Motion/2nd to approve Resolution 09032024-02.

Civil Service Commission Eligibility List for Police Officers. Acting Police Chief Bill Witmer is recommending the selection of Noah Bollman. **Motion/2nd to select Noah Bollman from the Eligibility List and to make an offer of employment.**

Installation of the Rivet / Discovery Space free Little LABrary in the landscape strip alone S. Spring across from the Dollar General. **Motion/2nd to approve location and installation of the free Little LABrary.**

Armory building large Partner Desks, Filing cabinets and miscellaneous furniture surplus/not in use. Permission to put out for bid these items that are not in use. **Motion/2nd to put out for bid Armory building surplus furniture and filing cabinets.**

XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

XII. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2024 List of Goals/action items will be included with each Agenda.

27 August 2024

Dear Rita, Doug and Kent,

As your constituent in the Borough's North Ward, I am writing to you again in support of the Bellefonte Gaza Ceasefire Draft Resolution.

As this catastrophe continues between the people of Gaza and Israel, humanitarian aid cannot help those in need in Gaza who are caught in the fighting. The photos in the news media of the devastation are horrific.

The situation in Israel and Gaza is tragic and needs to be resolved as soon as possible. The sooner the Palestinians can rebuild and the Israeli hostages are returned, the better. It is up to both sides to make that happen but we, as Americans, should certainly voice our opinion as a humanitarian gesture.

I read the Lock Haven Express article about the previous meeting where this issue was discussed, those who wanted to speak were asked to show ID and dialogue was cut short. I hope the Council will offer a more positive environment for discussion in the future.

I urge you to vote in favor of the ceasefire resolution. Doing so doesn't have a downside, but indicates our community's recognition that the continued violence needs to stop.

Best Regards,
Nancy Perkins

P.O. Box 5263, 445 East Curtin Street
Bellefonte PA 16823

--DRAFT--

BELLEFONTE GAZA CEASEFIRE RESOLUTION

WHEREAS, the Borough of Bellefonte has historically stood for the wellbeing of all regardless of religion, race, or nationality; and

WHEREAS, over 2 million Palestinians are facing displacement, homelessness, and starvation, with the largest number of those affected being women and children; and

WHEREAS, expediency is of the utmost importance as the death toll of civilian lives increases exponentially due to famine and the deaths of children topple the numbers of any other conflict in history; and

WHEREAS, international organizations such as Amnesty International, the United Nations, the World Health Organization, the US Agency for International Development, the International Rescue Committee, and many others have made a call for a permanent ceasefire to prevent further loss of lives;

THEREFORE BE IT RESOLVED, that we request that the U.S. actively intercedes in the case of Gaza to prevent any further killing and displacement of its population; and

BE IT FURTHER RESOLVED, that the Bellefonte Borough Council supports and joins others in calling on our Congress Members to demand an immediate and permanent ceasefire; the unrestricted entry and safe distribution of humanitarian aid into Gaza; the restoration of water, electricity, as well as the supply and access of medical supplies to Gaza; and the respect for international law.

LET THIS NOT BE ON OUR CONSCIENCE, that we did nothing at this juncture of the greatest moral crisis of our times.

Ralph Stewart

From: Greg Scott <greg@cbicc.org>
Sent: Wednesday, August 14, 2024 3:05 PM
To: Adam Brumbaugh; Amy Farkas; Benjamin Estell; Benner Township; Brian Heiser; Centrice Martin; Donald Holderman; Jaymes Progar; John Franek; Katie; Kristy Owens; Lisa Collens; Michael Tylka; Mike Bloom; Mike Danneker; Ralph Stewart; Randy Brown; Roger Dunlap; Scott Binkley; Shawn Kauffman; Tom Fountaine; Township Manager; Walter Schneider
Cc: Donna Newburg; Todd Dolbin
Subject: SAVE THE DATE - Centre County Economic Development Strategic Plan luncheon - October 9th

Importance: High

Good afternoon everyone!

I hope all is well. As I believe you are all aware, CBICC initiated the process of developing a Centre County Economic Development Strategic Plan late last fall and after many months of data discovery, focus group sessions, individual interviews, and Economic Development Council meetings, our Plan is nearing completion. We are on schedule to wrap it up in September and will officially release of the Plan to the public at our **October 9th Voice of Business Luncheon** at the Penn Stater.

This will be a big day for our community as we lay out the vision and strategy for the future of Centre County's growth and prosperity. We are planning for over 300 attendees comprised of local, regional, and state-wide leaders, stakeholders, and influencers. I'm very pleased that President Bendapudi, Commissioner Higgins, and PA Chamber President, Luke Bernstein will be joining me at the podium to offer their perspectives and support of the Plan.

As our municipal leaders and major contributors to the development of the plan, I would be thrilled to see you at the event.

Please register here: [Voice of Business – Centre County's Economic Development Plan](#)

Also, while I have your attention, we are excited to be holding this year's Annual CBICC Awards Celebration at the newly renovated Nittany Lion Inn on October 24th. We are looking to build on last year's successful celebration with new awards, music, and fantastic food and drinks. With 250 expected guests, this will be an exciting night of recognition, celebration, fun, and networking.

Register here: [Annual Awards Ceremony - Event Registration \(cbicc.org\)](#)

Let me know if you have any questions.

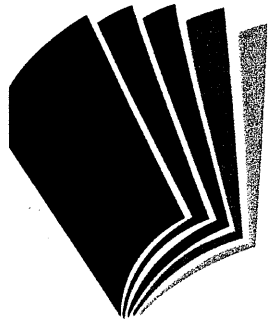
Thanks for all you do to make Centre County great!

Greg

Gregory Scott
President and CEO
Chamber of Business & Industry of Centre County

131 S. Fraser Street, Suite 1
State College, PA 16801
814-470-5594 (m)





Centre County Library & Historical Museum

203 N. Allegheny St., Bellefonte, PA 16823

(814) 355-1516 • Fax: (814) 355-0334

www.centrecountylibrary.org

August 19, 2024

Bellefonte Borough Council
236 West Lamb Street
Bellefonte, PA 16823

On behalf of the 2846 residents of Bellefonte Borough who are active cardholders of the Centre County Library and Historical Museum, we are so grateful for your continued support. These residents have borrowed over 26925 items since the beginning of 2024! We know they value your investment! We also know that meeting budget for the next year continues to be a challenge. Rising costs, decreasing revenue and inflation are a reality for all of us.

As an organization that maintains 4 buildings on a budget of less than \$900,000, we try to run a tight ship. This past year has brought several challenges as we have come to realize that our 25-year old bookmobile, after too many repairs, is no longer safe to drive and cost effective to maintain. We had to make the hard decision to discontinue bookmobile service as we move forward with our plans to expand the Centre Hall Area branch library. We are working with a capital campaign committee to seek grant opportunities and plan for community-based fundraising next year.

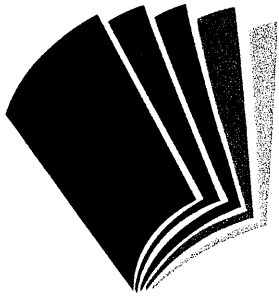
But we are also excited to share that library activity is higher than pre-COVID levels. In an attempt to remove barriers to library activity, we no longer charge late fees, and have installed "after-hours pick-up lockers" at each of our branch locations and the East Penns Valley Library to expand access. Our Summer Library Pursuit program engaged about 870 adults and children who together read over 576,000 minutes during the summer months. All of this is possible because of your support. When combined with other local, county and state appropriations and the generosity of our many donors, we can see the difference our services, resources and programs make in the lives of the people we serve. We hope you will consider including us again in your budget for the year to come.

The Board of Trustees of the Centre County Library and Historical Museum would be pleased to meet with the Borough Council to share our goals and priorities for the coming year. To arrange a presentation, please contact our Executive Director, Denise Sticha at 814-355-1516 x1008 or by email to dsticha@centrecountylibrary.org.

Thank you!

Denise Sticha
Executive Director

Serving Centre County with locations in:
Bellefonte • Centre Hall • Philipsburg •
County-Wide Bookmobile



Centre County Library & Historical Museum

203 N. Allegheny St., Bellefonte, PA 16823
(814) 355-1516 • Fax: (814) 355-0334
www.centrecountylibrary.org

Centre County Library and Historical Museum 2024 Board of Trustees

Vickie Barnett
Vbarnett116@comcast.net
Spring Township representative

Deborah Cleeton – Secretary Treasurer
dcleeton@bellefontepa.gov
Bellefonte Borough representative

Kathleen Gomez
Cmk105@aol.com
Philipsburg Borough representative

Carl Inglesby – President
cjinglesby@gmail.com
Centre County Commissioner appointment

Lindsey Kurtz
Lindsey.m.kurtz@gmail.com
Centre Hall Borough representative

Pamela McCloskey – Vice President
Mccpa1980@gmail.com
At Large representative

Justin Miller
justin@jpmiller.com
Centre County Commissioner appointment

Mary Prendergast
Maryp74@comcast.net
At Large representative

J. Bryce Taylor
bryce@milesburg-scientific.com
Bellefonte Borough representative

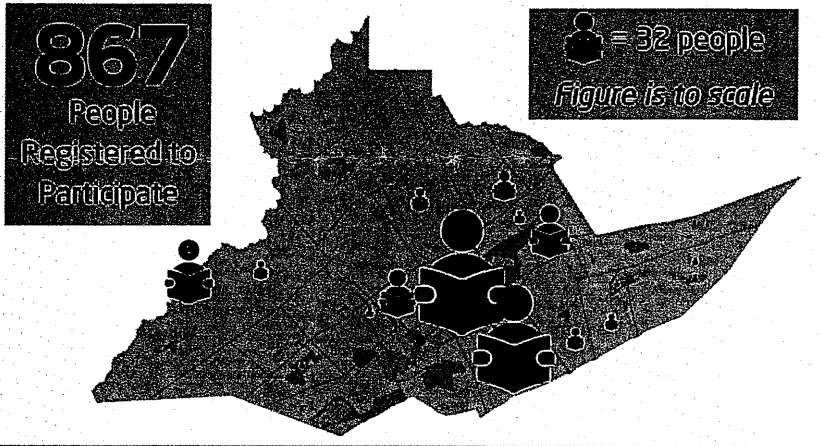
John Sengle
johnsenglejr@gmail.com
Trustee Emeritus

Denise Sticha
dsticha@centrecountylibrary.org
Executive Director

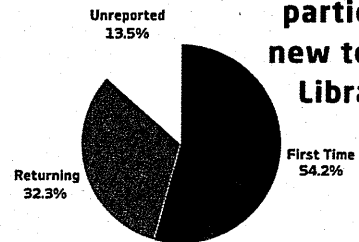
Serving Centre County with locations in:
Bellefonte • Centre Hall • Philipsburg •
County-Wide Bookmobile

Summer Library Pursuit 2024 in Centre County

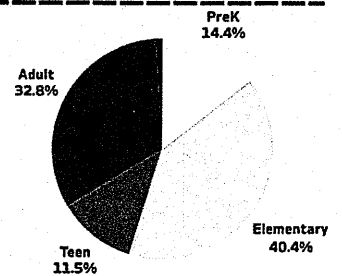
People Participated from all over Centre County



Over half of participants were new to the Summer Library Pursuit!



All ages participated!



9607 Hours read



6129 Activities Completed



57 Events Held



1403 Event Attendees



778 Take and Make
Crafts Distributed



75 Prizes Awarded

YEAR IN REVIEW

Every year, thousands of people visit the locations of the Centre County Library & Historical Museum and use its online resources. Take a look at what they were up to in 2023!

People love to be at our locations!



That's 235
visitors a
day!



85,634 Library Visits 3,214 Reference Questions 3,944 Wifi Uses



That's a 34%
increase from
2022!




3,578 Volunteer Hours


6,007 Computer Sessions

The Library is Social!

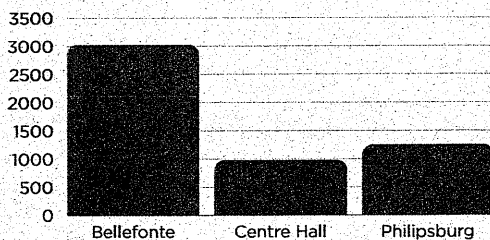
Facebook 

Instagram 

Twitter 

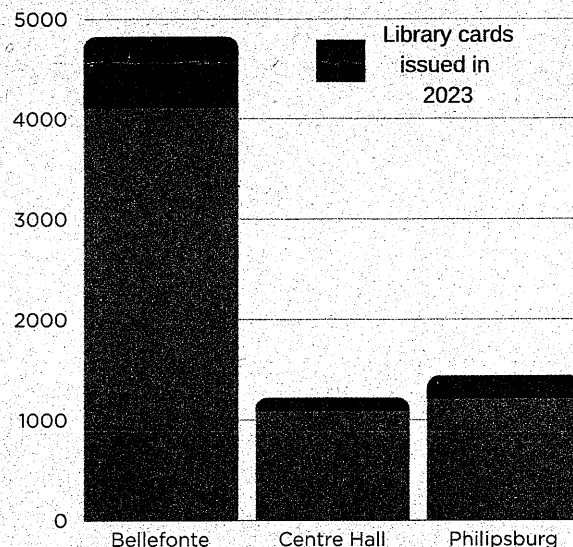
 = 1,000 Followers

New items were added to our collections



5,351 physical items were added
across our locations

Thousands of people have library cards for our libraries



7,679 people with library cards in
Centre County list one of our
locations as their "main library".

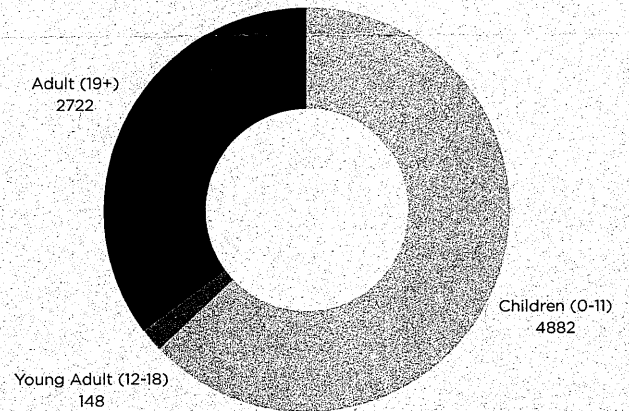
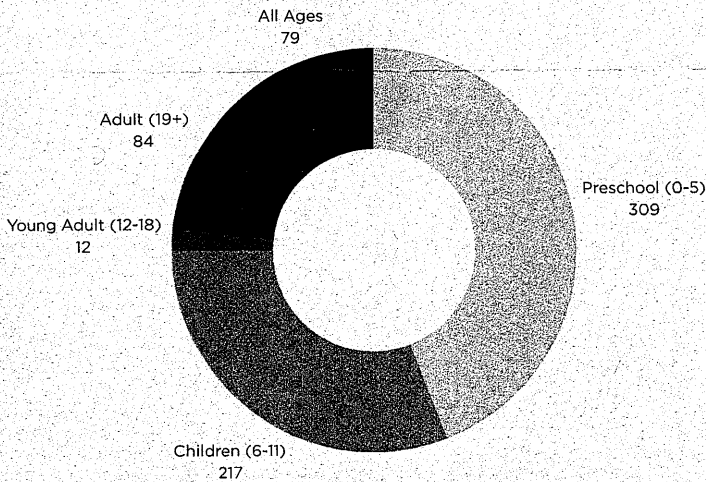
YEAR IN REVIEW

People are active at our libraries

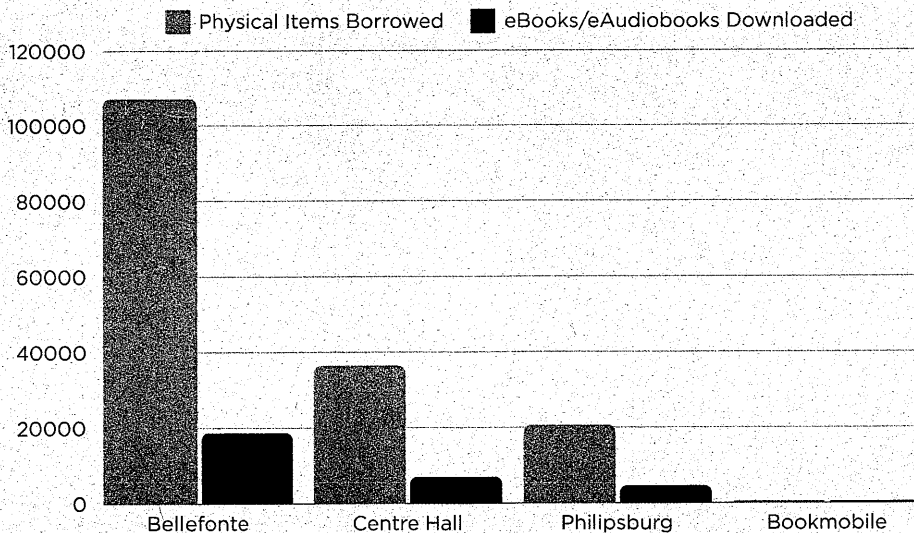
Our libraries held **682 onsite programs** in 2023, that's almost **2 programs a day!** We had **7,752 program attendees**, with an average of 11 people attending each program.

Number of Library Programs

Library Program Attendance



Item Circulation by Type and Location



Our patrons borrowed **164,951 physical items** and downloaded **30,855 e-books and e-audiobooks** in 2023. That is about **26 borrows per patron!**

Historical Museum/ PA Room Breakdown

Visitors

Historical Museum - 824
PA Room - 1382

Reference Questions

912



Volunteer Hours

1070.5



Centre County Recycling and Refuse Authority

August 2024 | Municipal Newsletter

Amy Schirf - Education Coordinator

AUTHORITY SERVICES

- CCRRA completed a review of the **Rules and Regulations**; The amended document will be available for review and comment through August 26th. Please reach out to our office if you have any questions or concerns.
- **REMINDER** - To beat the heat, the recycling crews start their curbside collection schedule an hour early from Memorial Day through Labor Day. Crews begin at 6:00 AM, so make sure to get your bins out earlier during the summer to ensure collection. This change does not affect State College Borough.
- CCRRA has partnered with the **State College Spikes** to offer more recycling options at the ballpark. Fans can now recycle their empty plastic cups in special recycling bins located throughout the stadium grounds. They can also recycle plastic bottles, metal cans, paper and cardboard.
- CCRRA offers **Clearstream Recycling Containers** for Special Event Recycling. Look for our recycling options at events such as ArtsFest, People's Choice Festival, Philipsburg Heritage Days, The Antique Machinery Shows, The Grange Fair and many more!



For this **free** service contact our Commercial Recycling Coordinator Ed Hicks by email ehicks@centrecountyrecycles.org or phone (814) 238-7005.

- **Curbside Recycling** is available in Marion Township, Walker Township, Howard Township, and Howard Borough for \$9 per month. Interested residents should contact CCRRA at (814) 238-7005.
- In July, the transfer station crew processed over 10,338 tons of refuse and the recycling crew processed more than 867 tons of inbound recycled material.

- Our enforcement team is working hard to battle litter and illegal dumping throughout our county. In July, they collected a total of 6,640 lbs of illegally dumped material (trash, recycling, and scrap metal) and 600 lbs of tires.
- Have a community event coming up? CCRRA staff are available to attend your meetings and events, at your request.
- Want a tour of our CCRRA facility? To request a tour for your group, just give us a call and ask for Amy!
- CCRRA produces and mails a quarterly newsletter to all municipal offices. If you are not currently on our newsletter mailing list, please let us know and we would be happy to add you. It is also delivered to subscribers through the Centre Daily Times, Centre County Gazette, and the Philipsburg Journal.
- Check out our new Recycling App - **RecycleCoach!** It can be downloaded for free from the App Store. It is a great tool for your smartphone to help you decide if an item is recyclable. The QR Code has been placed at the end of the report for easy downloading.
- CCRRA offers waste audits and educational materials for businesses and institutions to assist in your recycling efforts. Contact our Commercial Recycling Coordinator Ed Hicks for details. Email ehicks@centrecountyrecycles.org or phone (814) 238-7005.

GRANT FUNDING UPDATES

- CCRRA is proud to announce our new **Recycling Mini-Grant Program**. This competitive grant round will award successful applicants with reimbursement funding for Centre County based projects that improve recycling education and collection of materials to be processed by CCRRA. Eligible applicants include: municipalities, businesses, recycling collection haulers, schools (K-12 and post-secondary), healthcare institutions and non-profits. For more information please visit our website at www.centrecountyrecycles.org/minigrant.
- EPA Region 3 has announced a **compost infrastructure grant** to increase the compost capacity of food scraps in the Mid-Atlantic Region. The scope of this grant program targets projects designed to initiate, facilitate, and/or complete the transition of existing yard trim composting facilities to composting facilities that also process food scraps. This NOFO is seeking applications for projects relating to composting facilities only. Applications related to projects involving anaerobic digesters are not eligible.

EPA anticipates awarding one to three assistance agreements under this announcement, obligating the entire \$150,000. The minimum individual award is \$50,000 and the maximum individual award is \$150,000. More information can be found here <https://grants.gov/search-results-detail/354600>

The current closing date is August 30, 2024.

MEET THE CENTRE COUNTY RECYCLING AND REFUSE AUTHORITY BOARD OF DIRECTORS

MEET THE

BOARD OF DIRECTORS

Denny

DENNIS HAMEISTER

Currently serves as Board Chair
Board member since 2011
Represents the Centre Region



MEET THE

BOARD OF DIRECTORS

Trilby

TRILBY MAYES

Currently serves as Board Vice
Chairperson | Personnel
Committee Chair | Ad Hoc
Committee Member

Board member since 2008
Represents Snow Shoe Township



MEET THE

BOARD OF DIRECTORS

Tim

TIMOTHY MILLER

Currently serves as Treasurer &
Finance Committee Chair

Board member since 2019

Represents the Bellefonte,
Benner, Spring, Walker and
Marion municipalities



MEET THE

BOARD OF DIRECTORS

Mark

MARK HENRY

Currently serves as Board
Secretary | Member - Personnel
Committee | Budget Committee
Building Committee | Organics
Committee

Board member since 2012
Represents Penns Valley Region



MEET THE

BOARD OF DIRECTORS

Ashley

ASHLEY SNOOK

Currently serves as Board Member of the Personnel | Long Range & Organics Committees

Board member since 2020

Represents Lower Bald Eagle Valley Region



MEET THE

BOARD OF DIRECTORS

Jerry

JERRY LESE

Currently serves as Board Member | Building Committee

Board member since 2023

Represents Moshannon Valley Region



MEET THE

BOARD OF DIRECTORS

Rick

RICK STEHOUWER

Currently serves as Board Member | Long Range | Budget and Organics Committees

Previous Post - Board Chair

Board member since 2007

Represents State College Boro



SCAN ME



CENTRE COUNTY
Board of Commissioners

ADMINISTRATOR
JOHN FRANEK JR.

MARK HIGGINS, Chair
AMBER CONCEPCION
STEVEN G. DERSHEM

SOLICITOR
ELIZABETH A. DUPUIS

BOC@centrecountypa.gov

August 23, 2024

Mr. Ralph Stewart, Manager
BELLEFONTE BOROUGH
301 N. Spring Street
Bellefonte, PA 16823

RE: 2025 County Liquid Fuels Program

Dear Mr. Stewart:

The Centre County Board of Commissioners is currently accepting applications for funding assistance through the 2025 County Liquid Fuels program. Recognizing that demand will exceed the limited funding available through this program, the Board of Commissioners aims to continue the policy of assisting Centre County municipalities with specific, targeted improvement projects.

Applications for funding assistance completed applications may be submitted via email to CountyTransportation@centrecountypa.gov or mailed/hand delivered to the **Centre County Planning Office, 420 Holmes St, Bellefonte, PA 16823** to be considered during the 2025 funding round. All applications to be considered for the 2025 funding rounds must be submitted not later than 5:00 p.m. on Friday, October 18, 2024, to be considered. Late submissions will not be considered for the 2025 Liquid Fuels/Fee for Local Use funding rounds.

Please complete the enclosed Centre County Liquid Fuels Program Application form completing pages 3-6, which must:

- 1) List a municipal contact person, including a phone, mailing address and/or email address.

August 23, 2024

Page 2

RE: 2025 County Liquid Fuels Program

- 2) Provide a detailed narrative identifying the exact location of the need/problem, including any safety concerns that may be present at the location. Specifically describe the proposed project and how it is anticipated to address the need/problem. Please note that the County will not consider any requests that simply state "for street and road improvements."
- 3) Provide the estimated total cost of the project, including a detailed basis for the estimate. Project requests that lack a sound basis for the project cost estimate (Ex: quotes, estimates from engineer or inspection reports, estimates based on past projects, etc.) may not be considered.
- 4) Provide the amount of municipal contribution and or other funds that will be contributed to the project to complete the project
- 5) Provide detailed photographs of the project area showing the current nature of the project.
- 6) Complete the municipal questionnaire included in the application.

County staff will forward all applications to PennDOT Municipal Services staff for review prior to approval by the Centre County Board of Commissioners. By continuing this procedure, the County is ensuring that all submissions to the Board of Commissioners are eligible for the County Liquid Fuels funding.

All eligible project applications will be evaluated on the basis of need, past County contributions to the municipality and proposed contribution of municipal and/or other funding to a given project. As established in previous years, additional priority will once again be given to projects that are anticipated to improve safety on the local system.

The Centre County Board of Commissioners also encourage municipalities to utilize local and county funds to leverage additional resources whenever possible. As an example, the PennDOT Multimodal Transportation Fund grant program. Centre County and a number of municipalities have utilized this program in recent years to leverage large investments into more complete and complex projects.

In addition to this letter, your municipality will receive an email including the same program information and an application form that you may submit electronically to CountyTransportation@centrecountypa.gov, if preferred.

August 23, 2024

Page 3

RE: 2025 County Liquid Fuels Program

Applications may be mailed to the following address:


**County Liquid Fuels Program
Centre County Planning & Community Development Office
Attention: Transportation Planning
420 Holmes Street
Bellefonte, PA 16823**

Again, to be considered for funding through the 2025 Centre County Liquid Fuels program, **ALL APPLICATIONS FOR FUNDING ASSISTANCE MUST BE RECEIVED IN THE CENTRE COUNTY PLANNING OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY, OCTOBER 18, 2024.**

Should you have any questions concerning this letter, the County Liquid Fuels program, please contact Xochi Confer via phone 814-355-6791 or email: xtconfer@centrecountypa.gov.

Sincerely,

CENTRE COUNTY
BOARD OF COMMISSIONERS

BY: 

John Franek, Jr., County Administrator

cc: Xochi Confer, Centre County Planning Office (via email)

Fw: The Abandoned and Blighted Property Conservatorship Act (Act 135)

Donald Holderman <dholderman@bellefontepa.gov>

Tue 8/6/2024 11:11 AM

To: Alyssa Doherty <adoherty@bellefontepa.gov>

Cc: Ralph Stewart <rstewart@bellefontepa.gov>

Alyssa:

Please add this to the 9/3 packet. Thank you

Donald L. Holderman
Assistant Borough Manager
Bellefonte Borough
814-355-1501 extension 215



From: Donald Holderman <dholderman@bellefontepa.gov>

Sent: Monday, August 5, 2024 4:21 PM

To: MARY DEARMITT <mdearmitt@aol.com>

Cc: Ralph Stewart <rstewart@bellefontepa.gov>; Julie Brooks <jbrooks@bellefontepa.gov>

Subject: Re: The Abandoned and Blighted Property Conservatorship Act (Act 135)

Hi Mary:

To answer your question, no, the Borough has not used the conservatorship in regard to these three properties. To my knowledge, it has only been used on the Garman House where the Bellefonte Area Industrial Development Authority (BAIDA) used it on behalf of the Borough. One of the reasons the Act worked in this particular instance is because there was someone involved with the financing to ensure the blight would be removed.

What has been done? The BAIDA tried on two different occasions to purchase and refurbish the stone "Castle House" from the Nastase's' (owners) however, they refused to enter into any discussions. As far as the red brick house, the Borough has been involved with a few potential buyers by providing information, but other than that, there have not been any further discussions. It may appear as if all of the criteria under the Act is met, however, the property owners are still paying the taxes on the property and it is quite possible a Solicitor may interpret that as not being abandoned. We have had this issue with defining "Abandoned" in the past on at least one of these properties.

If the Borough were to consider using this Act as the vehicle to remove the blight, it would very well involve securing financing, obtaining permits, and coordinating with local stakeholders to ensure the successful revitalization of the properties.

If you would like, we could add your email to the September 3rd Council meeting packet (next meeting). If we bring this to their attention, and we would be more than willing to do so, please note at some point we would need to educate Council on the Act itself before they would be ready to make a decision.

Regards,

Donald L. Holderman
Assistant Borough Manager
Bellefonte Borough
814-355-1501 extension 215

From: MARY DEARMITT <mdearmitt@aol.com>

Sent: Monday, August 5, 2024 3:05 PM

To: Donald Holderman <dholderman@bellefontepa.gov>

Subject: Fwd: The Abandoned and Blighted Property Conservatorship Act (Act 135)





10 YEAR WARRANTY
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WARRANTY: ODL warrants that the sealant on this product will remain in place and adhere to the glass for a minimum of 10 years. This warranty is void if the sealant is damaged, removed, or if the glass is broken. For more information, please contact ODL at 1-800-368-7263 or visit our website at www.odl.com.

www.odl.com









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>>> Sent from my iPhone

>>> These 3 properties are located on North Thomas Street, in Bellefonte. They are all in disrepair and very much an eyesore to our town. These properties have not been maintained in many years. Has the Bellefonte Borough considered taking action on these properties under the Abandoned and Blighted Property Conservatorship Act 135? I look forward to response to my email.

>>

>>> Best regards,

>>> Mary DeArmitt

>> 814-280-5410

>>> Lifelong resident of the Bellefonte Area

TO: Council

From: Lori McGowan, Finance Director 

At the July 15, 2024 Council meeting, Joanne asked for a new report, which she titled "Use of Reserves Funding".

On July 29, 2024, Joanne and I met to discuss this report. The report she was requesting was not something that was able to be produced.

After some more discussion on how the use of reserves works, Joanne requested that at the bottom of each fund that has the Use of Reserves line item in the budget, there be a note saying there was a net income so there was no use of reserves, or there was a net loss, so X amount of reserves were used.

If any Council member has questions about this, or would like to discuss this further, please feel free to contact me.

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Revenues				
301.100. REAL ESTATE TAX REV - CURRENT	1,411,391.60	1,484,000.00	72,608.40	(95.11)%
301.200. REAL ESTATE TAX REV-SUPPLEMENT	363.73	600.00	236.27	(60.62)%
301.400. REAL ESTATE TAX REV-DELINQUENT	21,130.77	18,000.00	(3,130.77)	(117.39)% <i>over</i>
310.100. REAL ESTATE TRANSFER TAX REV	51,872.71	80,000.00	28,127.29	(64.84)%
310.200. EARNED INCOME TAX REVENUE	497,063.33	800,000.00	302,936.67	(62.13)%
310.501. LST TAX REVENUE	48,421.80	81,000.00	32,578.20	(59.78)%
321.800. FRANCHISE REVENUE (CABLE TV)	49,801.72	99,000.00	49,198.28	(50.30)%
322.500. STREET OPENING PERMIT REVENUE	20,940.00	8,000.00	(12,940.00)	(261.75)% <i>over</i>
322.902. DUMPSTER PERMIT REVENUE	360.00	300.00	(60.00)	(120.00)% <i>over - not bud.</i>
322.903. CONTRACTOR TRAILER PERMIT FEE	30.00	0.00	(30.00)	0.00% <i>over - not bud.</i>
331.100. J.P FINE REVENUE	6,463.86	10,000.00	3,536.14	(64.64)%
331.101. PROBATION OFFICE FINE REVENUE	3,125.89	6,000.00	2,874.11	(52.10)%
331.102. RESTITUTION	169.91	30.00	(139.91)	(566.37)% <i>over</i>
331.121. ORDINANCE VIOLATION REV-CODES	1,050.00	1,000.00	(50.00)	(105.00)% <i>over</i>
331.130. STATE POLICE FINE REVENUE	1,220.08	1,800.00	579.92	(67.78)%
331.140. PARKING FINE REVENUE	14,771.00	20,000.00	5,229.00	(73.86)%
331.145. BOOT FINE REVENUE	50.00	0.00	(50.00)	0.00% <i>over - not bud.</i>
341.010. INTEREST INCOME - CKG, SVGS	21,997.82	5,000.00	(16,997.82)	(439.96)% <i>over</i>
341.020. INTEREST INCOME-SWEEP ACCT	23,617.49	35,000.00	11,382.51	(67.48)%
342.531. TOWER RENTAL REVENUE	1,200.00	1,200.00	0.00	(100.00)% <i>done</i>
342.534. CW TANK RENTAL REV - AT&T	22,748.00	34,120.00	11,372.00	(66.67)%
342.560. METER BAG RENTAL REVENUE	3,290.00	2,000.00	(1,290.00)	(164.50)% <i>over</i>
355.010. PUBLIC UTILITY REALTY TAX REV	0.00	2,650.00	2,650.00	0.00%
355.040. LIQUOR LICENSE REVENUE	1,800.00	1,800.00	0.00	(100.00)% <i>done</i>
355.050. ACT 205 PENSION STATE AID REV	0.00	165,000.00	165,000.00	0.00%
355.070. FIREMEN'S RELIEF ASSOC REVENUE	0.00	30,000.00	30,000.00	0.00%
355.090. ACT 13 REVENUE	754.27	900.00	145.73	(83.81)% <i>done</i>
358.500. COUNTY CATA CONTRACT REVENUE	0.00	7,700.00	7,700.00	0.00%
361.331. LAND DEVELOPMENT PERMIT REV	795.00	0.00	(795.00)	0.00% <i>over - not bud.</i>
361.332. ZONING VARIANCE APPLICATION FE	400.00	0.00	(400.00)	0.00%
361.335. ZONING PERMIT FEE REVENUE	4,055.00	4,500.00	445.00	(90.11)%
361.336. ZONING PERMIT-SHORT TERM RENTAL FEES	2,730.00	3,000.00	270.00	(91.00)%
361.900. FENCE PERMIT REVENUE	100.00	150.00	50.00	(66.67)%
361.950. HARB APPLICATION FEE	650.00	1,200.00	550.00	(54.17)%
362.111. SALE OF ACCIDENT REPORT REV	450.00	750.00	300.00	(60.00)%
362.130. FALSE ALARM REVENUE	0.00	400.00	400.00	0.00%
362.140. CROSSING GUARD REVENUE	874.30	1,200.00	325.70	(72.86)%
362.160. TASK FORCE REIMB REVENUE	153.18	0.00	(153.18)	0.00% <i>over - not bud.</i>
362.451. HOME OCCUPATION BUSINESS PERMI	50.00	0.00	(50.00)	0.00%
362.470. SIGN PERMIT REVENUE	205.00	275.00	70.00	(74.55)%
362.471. ADMIN FEE FOR PERMITS-CR COG	5,762.00	3,000.00	(2,762.00)	(192.07)% <i>over</i>
362.800. LIEN LETTER FEE REVENUE	20.00	0.00	(20.00)	0.00% <i>over - not bud.</i>
362.950. OTHER PERMIT REVENUE	525.00	25.00	(500.00)	(2,100.00)% <i>over</i>
363.210. PARKING METER REVENUE	89,616.79	150,000.00	60,383.21	(59.74)%
363.221. PARKING PERMIT REVENUE	45,461.60	60,000.00	14,538.40	(75.77)%

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
364.900. SEWER DYE TEST REVENUE	400.00	750.00	350.00	(53.33)%
383.160. SPECIAL EVENT FEE REVENUE	25.00	0.00	(25.00)	0.00% <i>own - not bud.</i>
387.001. DONATION TO POLICE DEPT REV	10.00	0.00	(10.00)	0.00%
389.000. MISCELLANEOUS REVENUE	5.00	0.00	(5.00)	0.00%
389.002. MISCELLANEOUS REVENUE-ST	0.00	50.00	50.00	0.00%
391.100. SALE OF FIXED ASSETS REV	825.00	0.00	(825.00)	0.00% <i>own - not bud.</i>
391.101. SALE OF FIXED ASSETS REV-POLIC	2,150.00	0.00	(2,150.00)	0.00%
391.102. SALE OF FIXED ASSETS/SCRAP METAL REV-ST	9,457.00	1,000.00	(8,457.00)	(945.70)% <i>OVER</i>
392.006. TRANSFER FROM WATER FUND	82,500.00	110,000.00	27,500.00	(75.00)%
392.008. TRANSFER FROM SEWER FUND	75,000.00	150,000.00	75,000.00	(50.00)%
392.009. TRANSFER FROM REFUSE FUND	37,500.00	75,000.00	37,500.00	(50.00)%
392.095. TRANSFER IN- CAPITAL PROJECTS - STREETS	0.00	350,000.00	350,000.00	0.00%
399.001. USE OF RESERVES	0.00	332,450.00	332,450.00	0.00% <i>bud. # only</i>
Total Revenues	2,563,353.85	4,138,850.00	1,575,496.15	(61.93)%

Expenses

400.105. ELECTED OFFICIALS STIPEND EXP	9,000.00	13,500.00	4,500.00	66.67%
400.192. SOCIAL SECURITY EXP - COUNCIL	688.50	1,035.00	346.50	66.52%
400.210. OFFICE SUPPLIES EXP-COUNCIL	75.00	200.00	125.00	37.50%
400.215. POSTAGE EXPENSE - COUNCIL	0.00	50.00	50.00	0.00%
400.246. SUPPLIES EXPENSE-COUNCIL	0.00	150.00	150.00	0.00%
400.260. MINOR EQUIPMENT EXP - COUNCIL	80.76	50.00	(30.76)	161.52% <i>over</i>
400.314. LEGAL EXPENSE-COUNCIL	203.50	2,000.00	1,796.50	10.18%
400.317. DATA PROCESSING EXP - COUNCIL	1,050.00	2,200.00	1,150.00	47.73%
400.320. IT SERVICES EXPENSE - COUNCIL	2,421.00	3,200.00	779.00	75.66%
400.329. C-NET - COUNCIL	4,797.25	18,850.00	14,052.75	25.45%
400.341. ADVERTISING EXP-COUNCIL	108.02	400.00	291.98	27.01%
400.342. PRINTING EXPENSE - COUNCIL	0.00	100.00	100.00	0.00%
400.344. COPY EXPENSE - COUNCIL	0.00	160.00	160.00	0.00%
400.420. MEMBERSHIP/DUES/SUB-COUNCIL	1,420.97	1,300.00	(120.97)	109.31% <i>over</i>
400.460. CONF/MEETING/SEMIN EXP-COUNCIL	1,760.72	4,000.00	2,239.28	44.02%
Subtotal - Council	21,605.72	47,195.00	25,589.28	45.78% under
401.110. EXECUTIVE SALARY EX(APPOINTED)	76,950.48	102,100.00	25,149.52	75.37%
401.192. EXECUTIVE SS EXP (APPOINTED)	5,818.64	7,725.00	1,906.36	75.32%
401.196. HEALTH INSURANCE EXP-EXEC	9,848.08	15,310.00	5,461.92	64.32%
401.198. HEALTH CARE EXP-IN HOUSE-EXEC	750.95	1,300.00	549.05	57.77%
401.199. LIFE INS EXPENSE - EXEC	166.60	300.00	133.40	55.53%
401.210. OFFICE SUPPLIES EXPENSE - EXEC	50.00	200.00	150.00	25.00%
401.215. POSTAGE EXPENSE - EXEC	0.00	50.00	50.00	0.00%
401.231. FUEL EXPENSE - EXEC	67.32	325.00	257.68	20.71%
401.260. MINOR EQUIPMENT EXP - EXEC	0.00	300.00	300.00	0.00%
401.317. DATA PROCESSING EXP-EXEC	160.00	160.00	0.00	100.00% <i>done</i>
401.320. IT SERVICES EXPENSE - EXEC	528.00	400.00	(128.00)	132.00% <i>over</i>

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
401.321. TELEPHONE EXPENSE - EXEC	145.00	120.00	(25.00)	120.83% <i>over</i>
401.324. CELL PHONE EXPENSE-EXEC	240.00	480.00	240.00	50.00%
401.325. INTERNET EXPENSE - EXEC	50.00	50.00	0.00	100.00% <i>done</i>
401.342. PRINTING EXPENSE - EXEC	29.00	50.00	21.00	58.00%
401.344. COPY EXPENSE - EXEC	0.00	140.00	140.00	0.00%
401.351. COMMERCIAL INS EXPENSE-EXEC	100.00	100.00	0.00	100.00% <i>done</i>
401.354. WORKERS COMP INS - EXEC	110.00	110.00	0.00	100.00%
401.361. ELECTRICITY EXPENSE - EXEC	45.00	45.00	0.00	100.00%
401.420. DUES/SUB/MEMBERSHIP EXP - EXEC	315.00	350.00	35.00	90.00%
401.460. TRAINING EXPENSE - EXEC	300.00	500.00	200.00	60.00%
Subtotal - Executive	95,674.07	130,115.00	34,440.93	73.53% <i>under</i>
401.901. MAYOR STIPEND EXPENSE	1,000.00	1,500.00	500.00	66.67%
401.902. MAYOR SOCIAL SECURITY EXPENSE	76.50	115.00	38.50	66.52%
401.910. MAYOR OFFICE SUPPLIES EXP	20.00	75.00	55.00	26.67%
401.915. MAYOR POSTAGE EXPENSE	0.00	35.00	35.00	0.00%
401.917. MAYOR DATA PROCESSING EXP	40.82	125.00	84.18	32.66%
401.920. MAYOR IT EXPENSE	118.00	500.00	382.00	23.60%
401.921. MAYOR PHONE EXPENSE	90.00	90.00	0.00	100.00%
401.940. MAYOR INTERNET EXPENSE	99.09	125.00	25.91	79.27%
401.941. MAYOR MINOR EQUIP EXP	21.48	70.00	48.52	30.69%
401.942. MAYOR SUPPLIES EXPENSE	0.00	50.00	50.00	0.00%
401.944. MAYOR COPY EXPENSE	0.00	65.00	65.00	0.00%
401.945. MAYOR PRINTING EXPENSE	0.00	75.00	75.00	0.00%
401.946. MAYOR DUES/MEMBER/SUB EXP	80.00	150.00	70.00	53.33%
401.951. MAYOR COMMERCIAL INS EXPENSE	300.00	300.00	0.00	100.00%
401.960. MAYOR CONF/SEM EXPENSE	0.00	300.00	300.00	0.00%
401.961. MAYOR ELECTRICITY EXPENSE	20.00	75.00	55.00	26.67%
401.980. MAYOR MISCELLANEOUS EXPENSE	2,970.00	25.00	(2,945.00)	11,880.00% <i>over</i>
Subtotal - Mayor	4,835.89	3,675.00	(1,160.89)	131.59% <i>OML</i>
402.355. TREAS BOND INSURANCE EXPENSE	946.00	1,100.00	154.00	86.00%
402.900. TREASURER STIPEND EXPENSE	1,000.00	1,500.00	500.00	66.67%
402.901. TREASURER SOCIAL SEC EXPENSE	76.48	115.00	38.52	66.50%
Subtotal - Treasurer	2,022.48	2,715.00	692.52	74.49% <i>under</i>
403.951. R/E TAX COLL SALARY EXPENSE	5,034.56	5,400.00	365.44	93.23%
403.952. R/E TAX COLL SS EXPENSE	374.87	415.00	40.13	90.33%
403.954. R/E TAX COLL TRAINING EXPENSE	0.00	75.00	75.00	0.00%
403.955. R/E TAX COLL PRINTING EXPENSE	658.53	600.00	(58.53)	109.76% <i>over</i>
403.956. R/E TAX COLL POSTAGE/ENVELOPES EXP	982.62	975.00	(7.62)	100.78%
403.957. R/E TAX COLL AUDIT EXPENSE	0.00	850.00	850.00	0.00%
Subtotal - Real Estate Collection	7,050.58	8,315.00	1,264.42	84.79% <i>under</i>

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
406.112. SALARY EXPENSE - GG	213,365.11	380,000.00	166,634.89	56.15%
406.180. OVERTIME WAGES - GG	0.00	400.00	400.00	0.00%
406.192. SOCIAL SECURITY EXPENSE - GG	15,764.16	28,000.00	12,235.84	56.30%
406.193. ENROLLMENT/ADMIN EXP-PMRS-GG	0.00	70.00	70.00	0.00%
406.196. HEALTH INS EXPENSE - GG	55,535.95	85,000.00	29,464.05	65.34%
406.197. RETIREMENT EXPENSE - GG	3,652.02	9,200.00	5,547.98	39.70%
406.198. HEALTH CARE EXP-IN HOUSE - GG	3,550.00	3,550.00	0.00	100.00%
406.199. LIFE INS EXPENSE - GG	426.76	800.00	373.24	53.35%
406.210. OFFICE SUPPLIES EXPENSE - GG	1,296.49	2,000.00	703.51	64.82%
406.215. POSTAGE EXPENSE - GG	1,406.44	1,300.00	(106.44)	108.19%
406.226. JANITORIAL SUPPLIES EXP - GG	1,607.28	900.00	(707.28)	178.59%
406.231. FUEL EXPENSE - GG	0.00	85.00	85.00	0.00%
406.241. MATERIALS & SUPPLIES EXP - GG	620.03	500.00	(120.03)	124.01%
406.242. SAFETY COMMITTEE EXPENSE - GG	0.00	10.00	10.00	0.00%
406.249. COMPUTER SOFTWARE EXP - GG	1,461.14	2,750.00	1,288.86	53.13%
406.251. VEHICLE & EQUIP MAINT EXP - GG	585.46	1,200.00	614.54	48.79%
406.260. MINOR EQUIPMENT EXPENSE - GG	379.99	8,000.00	7,620.01	4.75%
406.300. UPDATE CODES EXP - GG	2,601.00	5,000.00	2,399.00	52.02%
406.310. LEGAL EXPENSE - GG	1,895.27	2,000.00	104.73	94.76%
406.311. AUDIT EXPENSE - GG	0.00	5,500.00	5,500.00	0.00%
406.317. DATA PROCESSING EXPENSE - GG	1,014.71	2,200.00	1,185.29	46.12%
406.318. JANITORIAL SERVICES EXP - GG	3,360.00	2,100.00	(1,260.00)	160.00% <i>over</i>
406.319. FIRE PERMIT-BORO BLDG-GG	200.00	0.00	(200.00)	0.00%
406.320. IT SERVICES EXPENSE - GG	2,980.00	2,250.00	(730.00)	132.44% <i>over</i>
406.321. TELEPHONE EXPENSE - GG	853.35	550.00	(303.35)	155.15% <i>over</i>
406.324. CELL PHONE EXPENSE-GG	720.00	1,440.00	720.00	50.00%
406.325. INTERNET EXPENSE - GG	226.95	115.00	(111.95)	197.35% <i>over</i>
406.331. TRAVEL EXPENSE - GG	0.00	25.00	25.00	0.00%
406.341. ADVERTISING EXPENSE - GG	0.00	300.00	300.00	0.00%
406.342. PRINTING EXPENSE - GG	1,229.72	1,500.00	270.28	81.98%
406.344. COPY EXPENSE - GG	570.77	600.00	29.23	95.13%
406.351. COMMERCIAL INS EXPENSE - GG	3,250.00	3,250.00	0.00	100.00% <i>done</i>
406.354. WORKER'S COMP INS EXP - GG	400.00	400.00	0.00	100.00% <i>done</i>
406.361. ELECTRICITY EXPENSE - GG	1,331.11	1,000.00	(331.11)	133.11% <i>over</i>
406.362. NATURAL GAS EXPENSE - GG	250.00	250.00	0.00	100.00% <i>done</i>
406.373. BLDG/PROPERTY MAINT/REP EXP-GG	3,370.29	1,000.00	(2,370.29)	337.03% <i>over</i>
406.384. OFFICE EQUIP RENTAL EXP - GG	2,592.80	5,100.00	2,507.20	50.84%
406.420. DUES/SUBMEMBERSHIPS EXP - GG	1,227.62	1,525.00	297.38	80.50%
406.450. CONTRACTED SERVICES EXP - GG	19,028.89	20,000.00	971.11	95.14%
406.453. WEB DESIGN/MAINT EXP - GG	499.00	4,000.00	3,501.00	12.48%
406.460. TRAINING/SEMINAR EXPENSE - GG	4,717.21	3,300.00	(1,417.21)	142.95% <i>over</i>
406.905. MISCELLANEOUS EXPENSE - GG	20.00	100.00	80.00	20.00%
Subtotal - General Government	351,989.52	587,270.00	235,280.48	59.94% under
410.112. SALARY EXPENSE - POLICE	432,027.44	875,000.00	442,972.56	49.37%
410.115. SALARY EXP-PART-TIME OFF-POL	9,589.26	29,000.00	19,410.74	33.07%

over - newsletter postage

over - retirement celebration

Note: Month 1 month later than expected budgeted

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.116. SALARY EXP-OFFICE STAFF-POL	20,839.82	42,300.00	21,460.18	49.27%
410.117. SS EXP-OFFICE STAFF-POL	1,594.24	3,235.00	1,640.76	49.28%
410.118. RETIREMENT EXPENSE-OFFICE-POL	1,702.05	3,500.00	1,797.95	48.63%
410.126. REIMB FOR SPECIAL POLICE SERVI	(1,400.00)	(25,000.00)	(23,600.00)	5.60%
410.128. REIMB FOR SRO SALARY - POLICE	(35,416.83)	(130,500.00)	(95,083.17)	27.14%
410.159. SUPP MEDICARE PAYMENTS EXP-POL	7,730.09	16,080.00	8,349.91	48.07%
410.160. REIMB FOR SRO MEDI - POLICE	(513.54)	(1,890.00)	(1,376.46)	27.17%
410.161. REIMB FOR SRO RETIREMENT - POL	(6,204.68)	(25,675.00)	(19,470.32)	24.17%
410.162. REIMB FOR SRO INS - POLICE	(10,593.57)	(40,000.00)	(29,406.43)	26.48%
410.180. OVERTIME WAGES EXP - POLICE	26,985.87	47,000.00	20,014.13	57.42%
410.181. COMP TIME WAGES EXP - POLICE	338.94	8,000.00	7,661.06	4.24%
410.190. OTHER BENEFITS EXPENSE- POLICE	0.00	150.00	150.00	0.00%
410.191. ENROLLMENT/ADMIN-RETIRE-POLICE	0.00	35.00	35.00	0.00%
410.192. SOCIAL SECURITY EXP - POLICE	6,450.99	12,700.00	6,249.01	50.80%
410.193. SOC SEC EXP-PART-TIME OFF-POL	139.04	425.00	285.96	32.72%
410.194. UNEMPLOYMENT COMP EXP-POL	1,779.00	0.00	(1,779.00)	0.00%
410.195. INSURANCE EXPENSE - POLICE	1,302.00	2,865.00	1,563.00	45.45%
410.196. HEALTH INSURANCE EXP - POLICE	0.00	396,200.00	169,044.75	57.33%
410.197. RETIREMENT EXPENSE - POLICE	3,838.88	56,650.00	56,650.00	0.00%
410.198. HEALTH CARE EXP-IN HOUSE-POLICE	3,882.31	15,000.00	11,161.12	25.59%
410.199. LIFE INS EXPENSE - POLICE	240.63	3,100.00	(782.31)	125.24%
410.210. OFFICE SUPPLIES EXPENSE-POLICE	227,155.25	1,600.00	1,359.37	15.04%
410.215. POSTAGE EXPENSE - POLICE	0.00	800.00	800.00	0.00%
410.217. SHIPPING FEES EXP - POLICE	480.42	650.00	169.58	73.91%
410.226. JANITORIAL SUPPLIES EXP-POLICE	124.87	950.00	825.13	13.14%
410.231. FUEL EXPENSE - POLICE	6,582.14	21,000.00	14,417.86	31.34%
410.238. CLOTHING & UNIFORM EXP-POLICE	3,571.31	5,000.00	1,428.69	71.43%
410.239. UNIFORM EXP-PART-TIME OFF-POL	0.00	500.00	500.00	0.00%
410.242. MATERIALS & SUPPLIES EXP - POL	2,085.67	5,000.00	2,914.33	41.71%
410.251. VEHIC & EQUIP MAINT EXP-POLICE	7,319.32	15,000.00	7,680.68	48.80%
410.260. MINOR EQUIPMENT EXP - POLICE	11,755.69	4,000.00	(7,755.69)	293.89%
410.311. AUDIT EXPENSE - POLICE	0.00	1,600.00	1,600.00	0.00%
410.314. LEGAL EXPENSE - POLICE	9,841.54	3,000.00	(6,841.54)	328.05%
410.317. DATA PROCESSING EXP - POLICE	409.76	900.00	490.24	45.53%
410.318. JANITORIAL SERVICES EXP-POLICE	4,560.00	12,000.00	7,440.00	38.00%
410.320. IT SERVICES EXPENSE - POLICE	12,529.50	27,500.00	14,970.50	45.56%
410.321. TELEPHONE EXPENSE - POLICE	1,309.99	4,000.00	2,690.01	32.75%
410.322. CABLE EXPENSE - POLICE	42.36	70.00	27.64	60.51%
410.324. CELL PHONE EXPENSE-POLICE	564.00	1,370.00	806.00	41.17%
410.325. INTERNET EXPENSE - POLICE	979.30	2,350.00	1,370.70	41.67%
410.326. BODY CAMERA VIDEO STOR EXP	3,630.00	7,260.00	3,630.00	50.00%
410.327. RADIO MAINTENANCE EXP - POLICE	159.00	150.00	(9.00)	106.00%
410.329. AIRTIME EXP - POLICE	965.52	2,125.00	1,159.48	45.44%
410.331. TRAVEL EXPENSE - POLICE	0.00	25.00	25.00	0.00%
410.341. ADVERTISING EXPENSE - POLICE	190.48	150.00	(40.48)	126.99%
410.342. PRINTING EXPENSE - POLICE	425.99	500.00	74.01	85.20%
410.344. COPY EXPENSE - POLICE	154.06	450.00	295.94	34.24%

over - not bud.

over

paid in. house life ins.

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.351. COMM INSURANCE EXP - POLICE	20,054.35	40,000.00	19,945.65	50.14%
410.354. WORKERS COMP INS EXP - POLICE	10,874.00	34,000.00	23,126.00	31.98%
410.355. WORK COMP EXP-PART-TIME OFF-PO	300.00	950.00	650.00	31.58%
410.361. ELECTRICITY EXPENSE - POLICE	1,100.09	4,150.00	3,049.91	26.51%
410.362. NATURAL GAS EXPENSE-POL	400.00	2,000.00	1,600.00	20.00%
410.373. BUILDING/PROPERTY MAINT EXP-POL	1,851.21	5,000.00	3,148.79	37.02%
410.376. VASCAR EXPENSE - POLICE	2,075.50	2,000.00	(75.50)	103.78% <i>over</i>
410.386. COPIER RENTAL/MAINT EXP-POLICE	970.34	1,800.00	829.66	53.91%
410.400. INVESTIGATION EXPENSES -POLICE	450.00	1,100.00	650.00	40.91%
410.420. DUES/SUB/MEMBERSHIPS EXP - POL	50.00	1,600.00	1,550.00	3.13%
410.447. LEASE PMT-RADIOS/LIC PLATE READER	0.00	15,820.00	15,820.00	0.00%
410.448. TASER EXPENSE - POLICE	3,540.01	3,540.00	(0.01)	100.00% <i>done</i>
410.449. VEHICLE LEASE PAYMENT-POLICE	23,657.21	22,430.00	(1,227.21)	105.47% <i>over</i>
410.450. CONTRACTED SERVICES EXP-POLICE	150.00	1,000.00	850.00	15.00%
410.460. TRAINING/SEMINAR EXP - POLICE	4,811.18	4,000.00	(811.18)	120.28% <i>over</i>
410.461. CONF/MEETING EXPENSE - POLICE	0.00	125.00	125.00	0.00%
410.531. COMPUTER SOFTWARE EXP - POL	8,118.27	7,750.00	(368.27)	104.75% <i>over</i>
410.532. CONTRIB TO MOBILE COMM-POLICE	1,428.00	1,430.00	2.00	99.86% <i>done</i>
410.533. CIT FUNDING EXPENSE-POLICE	0.00	730.00	730.00	0.00%
410.535. CENTRAL BOOK UNIT EXP-POLICE	11,746.49	14,270.00	2,523.51	82.32%
410.700. CAPITAL EXPENDITURES - POLICE	3,341.25	272,300.00	268,958.75	1.23%
410.740. VEHICLE PURCHASE EXP - POLICE	6,765.00	23,000.00	16,235.00	29.41%
410.901. SRO EXPENSES - POLICE	0.00	1,000.00	1,000.00	0.00%
410.902. REIMB FOR SRO EXPENSES- POLICE	0.00	(750.00)	(750.00)	0.00%
410.905. MISCELLANEOUS EXPENSE - POLICE	355.59	50.00	(305.59)	711.18% <i>over</i>
Subtotal - Police	861,186.60	1,865,420.00	1,004,233.40	46.17% under
419.115. CROSSING GUARD SALARY EXP	1,486.28	2,700.00	1,213.72	55.05%
419.192. CROSSING GUARD SS EXP	113.70	205.00	91.30	55.46%
419.242. CROSSING GUARD MAT & SUPP EXP	0.00	50.00	50.00	0.00%
419.354. CROSS GUARD WORKERS COMP	115.00	115.00	0.00	100.00% <i>done</i>
Subtotal - Crossing Guards	1,714.98	3,070.00	1,355.02	55.86% under
406.382. PARKING LOT RENTAL EXP - GG	0.00	2,000.00	2,000.00	0.00%
419.512. PARKING ENFORCEMENT SALARY EXP	28,822.44	50,000.00	21,177.56	57.64%
419.516. PARKING ENFORCE-POSTAGE EXP	0.00	55.00	55.00	0.00%
419.517. PARKING ENFORCE-DATA PROCESS EXP	100.00	125.00	25.00	80.00%
419.520. PARKING ENFORCE-IT/EMAIL EXP	282.00	500.00	218.00	56.40%
419.524. PARKING ENFORCE-CELL PHONE EXP	36.00	75.00	39.00	48.00%
419.531. PARKING ENFORCEMENT-FUEL EXP	263.83	500.00	236.17	52.77%
419.538. PARKING ENFORCEMENT-UNIFORM EXP	(179.95)	1,100.00	1,279.95	(16.36)%
419.541. PARKING ENFORCEMENT-ADV EXP	0.00	250.00	250.00	0.00%
419.542. PARKING ENFORCEMENT-MAT & SUPP	538.06	2,000.00	1,461.94	26.90%
419.544. PARKING ENFORC-COPY EXPENSE	0.00	50.00	50.00	0.00%

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
419.575. PARKING ENFORCE-WARRANTY/DATA PLAN/LICENSE FEE	6,816.00	8,400.00	1,584.00	81.14%
419.592. PARKING ENFORCEMENT-SS EXP	2,258.05	3,825.00	1,566.95	59.03%
419.593. PARKING ENFORCE-ENROLL/ADMIN EXP	0.00	20.00	20.00	0.00%
419.597. PARKING ENFORCEMENT-RETIRE EXP	300.35	610.00	309.65	49.24%
419.610. PARKING ENFORCE-OFFICE SUPP EXP	20.00	75.00	55.00	26.67%
419.621. PARKING ENFORCEMENT-PHONE EXP	25.56	100.00	74.44	25.56%
419.625. PARKING ENFORCEMENT-INTERNET EXPENSE	96.95	150.00	53.05	64.63%
419.642. PARKING ENFORCE-PRINTING EXP	0.00	2,500.00	2,500.00	0.00%
419.650. PARKING ENFORCE-CONTRACTED SERVICES	0.00	150.00	150.00	0.00%
419.651. PARKING ENFORCE-VEHICLE/EQUIP MAINT EXP	380.50	200.00	(180.50)	190.25% <i>over</i>
419.653. PARKING METER & EQUIP MAINT EXP	0.00	400.00	400.00	0.00%
419.654. PARKING-KIOSK & METER CHARGE EXP	21,763.77	42,000.00	20,236.23	51.82%
419.661. PARKING ENFORCEMENT-ELECTRICITY EXP	0.00	150.00	150.00	0.00%
419.700. PARKING METER EQUIPMENT EXP	253.06	2,500.00	2,246.94	10.12%
419.716. DOG HANDLING/BOARDING EXP	0.00	100.00	100.00	0.00%
419.751. PARKING ENFORCE-COMM INS EXP	1,250.00	1,250.00	0.00	100.00% <i>done</i>
419.754. PARKING ENFORCE-WORKERS COMP EXP	650.00	1,450.00	800.00	44.83%
419.902. PARKING ENFORCE-MISC EXP	37.00	25.00	(12.00)	148.00% <i>over</i>
445.240. PARKING LOT MAINT EXPENSE	0.00	250.00	250.00	0.00%
445.321. PARKING LOT-EV CHARGE ELECTRIC	406.79	1,200.00	793.21	33.90%
445.450. PARKING LOT-EV EXPENSE	9,955.58	200.00	(9,755.58)	4,977.79% <i>over</i> ②
445.478. ALTERNATIVE FUELS TAX-EV STATIONS	133.92	325.00	191.08	41.21%
Subtotal - Parking Enforcement	74,209.91	122,535.00	48,325.09	60.56% under
413.112. SALARY EXPENSE - CODES	4,905.41	9,000.00	4,094.59	54.50%
413.192. SOCIAL SECURITY EXPENSE - CODE	375.27	690.00	314.73	54.39%
413.210. OFFICE SUPPLIES EXPENSE - CODE	25.00	100.00	75.00	25.00%
413.215. POSTAGE EXPENSE - CODES	0.00	80.00	80.00	0.00%
413.231. FUEL EXPENSE - CODES	0.00	100.00	100.00	0.00%
413.242. MATERIALS AND SUPP EXP-CODES	8.99	25.00	16.01	35.96%
413.260. MINOR EQUIPMENT EXPENSE-CODES	794.00	65.00	(729.00)	1,221.54% <i>over - new computers</i>
413.317. DATA PROCESSING EXP - CODES	125.00	125.00	0.00	100.00% <i>done</i>
413.320. IT SERVICES EXPENSE - CODES	600.50	125.00	(475.50)	480.40% <i>over</i>
413.321. TELEPHONE EXPENSE - CODES	50.00	35.00	(15.00)	142.86% <i>over</i>
413.325. INTERNET EXPENSE - CODES	35.00	35.00	0.00	100.00% <i>done</i>
413.341. ADVERTISING EXPENSE - CODES	0.00	150.00	150.00	0.00%
413.342. PRINTING EXPENSE - CODES	0.00	125.00	125.00	0.00%
413.344. COPY EXPENSE - CODES	0.00	125.00	125.00	0.00%
413.351. COMMERCIAL INS EXPENSE - CODES	90.00	90.00	0.00	100.00% <i>done</i>
413.354. WORKERS COMP INS EXP - CODES	25.00	25.00	0.00	100.00%
413.361. ELECTRICITY EXPENSE - CODES	40.00	40.00	0.00	100.00%
413.460. TRAINING/SEMINAR EXPENSE-CODES	0.00	300.00	300.00	0.00%
Subtotal - Codes	7,074.17	11,235.00	4,160.83	62.97% under

② meters for EV stations

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
414.210. OFFICE SUPPLIES EXPENSE-PLAN/ZON	75.00	250.00	175.00	30.00%
414.215. POSTAGE EXPENSE - PLAN/ZON	0.00	120.00	120.00	0.00%
414.231. FUEL EXPENSE-PLANNING/ZONING	10.00	100.00	90.00	10.00%
414.243. MISC SUPP EXP - PLANNING/ZONING	0.00	25.00	25.00	0.00%
414.260. MINOR EQUIPMENT EXPENSE-PLAN/ZON	0.00	50.00	50.00	0.00%
414.314. LEGAL EXPENSE - PLAN/ZON	1,265.75	5,000.00	3,734.25	25.32%
414.317. DATA PROCESSING EXP - PLAN/ZON	450.00	300.00	(150.00)	150.00% <i>over</i>
414.320. IT SERVICES EXPENSE - PLAN/ZON	298.00	275.00	(23.00)	108.36%
414.321. TELEPHONE EXPENSE - PLAN/ZON	55.00	40.00	(15.00)	137.50%
414.325. INTERNET EXPENSE - PLAN/ZON	35.00	35.00	0.00	100.00% <i>done</i>
414.331. TRAVEL EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.341. ADVERTISING EXPENSE - PLAN/ZON	134.20	600.00	465.80	22.37%
414.342. PRINTING EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.344. COPY EXPENSE - PLAN/ZON	0.00	265.00	265.00	0.00%
414.361. ELECTRICITY EXPENSE - PLAN/ZON	35.00	35.00	0.00	100.00% <i>done</i>
414.384. CONTRACTED SERV-IN HOUSE-PLAN/ZON	17,164.00	29,400.00	12,236.00	58.38%
414.460. TRAINING/SEM EXPENSE - PLAN/ZON	0.00	150.00	150.00	0.00%
414.905. MISCELLANEOUS EXPENSE-PLAN/ZON	0.00	25.00	25.00	0.00%
Subtotal - Planning/Zoning	19,521.95	36,770.00	17,248.05	53.09% <i>under</i>
430.112.0 SALARY EXPENSE - ST	167,090.16	317,000.00	149,909.84	52.71%
430.180.0 OVERTIME WAGES EXP - ST	11,929.76	17,000.00	5,070.24	70.18%
430.191.0 WORKBOOTS EXPENSE - ST	999.90	1,000.00	0.10	99.99% <i>done</i>
430.192.0 SOCIAL SECURITY EXPENSE - ST	13,166.95	25,400.00	12,233.05	51.84%
430.193.0 ENROLLMENT/ADMIN EXP-PMRS-ST	0.00	150.00	150.00	0.00%
430.196.0 HEALTH INSURANCE EXPENSE - ST	44,732.14	86,000.00	41,267.86	52.01%
430.197.0 RETIREMENT EXPENSE - ST	9,351.18	20,000.00	10,648.82	46.76%
430.198.0 HEALTH CARE EXP-IN HOUSE - ST	1,263.05	5,000.00	3,736.95	25.26%
430.199.0 LIFE INS EXPENSE - ST	362.15	800.00	437.85	45.27%
430.210.0 OFFICE SUPPLIES EXPENSE - ST	135.19	1,200.00	1,064.81	11.27%
430.215.0 POSTAGE EXPENSE - ST	0.00	600.00	600.00	0.00%
430.226.0 JANITORIAL SUPPLIES EXP - ST	159.86	1,100.00	940.14	14.53%
430.231.0 FUEL EXPENSE - ST	11,461.75	24,000.00	12,538.25	47.76%
430.238.0 CLOTHING & UNIFORM EXPENSE - ST	890.02	2,500.00	1,609.98	35.60%
430.245.0 STREET & ROAD SIGNS EXP - ST	1,592.20	5,000.00	3,407.80	31.84%
430.246.0 MATERIALS & SUPPLIES EXP - ST	8,749.22	13,000.00	4,250.78	67.30%
430.249.0 COMPUTER SOFTWARE EXPENSE - ST	250.00	250.00	0.00	100.00% <i>done</i>
430.251.0 VEHICLE & EQUIP MAINT EXP - ST	14,605.20	30,000.00	15,394.80	48.68%
430.255.0 SHOP SUPP/EQUIP EXPENSE	1,650.02	3,670.00	2,019.98	44.96%
430.255.A SHOP CAPITAL EXPENSES - ST	2,899.02	2,900.00	0.98	99.97% <i>done</i>
430.259.0 ELECTRICAL SUPPLIES EXPENSE	0.00	1,500.00	1,500.00	0.00%
430.260.0 TOOLS & MINOR EQUIP EXP - ST	4,529.30	4,000.00	(529.30)	113.23% <i>over</i>
430.311.0 AUDIT EXPENSE - ST	0.00	1,500.00	1,500.00	0.00%
430.313.0 ENGINEERING EXP - ST	0.00	300.00	300.00	0.00%
430.314.0 LEGAL EXPENSE - ST	0.00	500.00	500.00	0.00%
430.317.0 DATA PROCESSING EXP - ST	247.40	900.00	652.60	27.49%

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
430.318.0 JANITORIAL SERVICES EXP - ST	4,560.00	8,250.00	3,690.00	55.27%
430.320.0 IT SERVICES EXPENSE - ST	761.50	2,025.00	1,263.50	37.60%
430.321.0 TELEPHONE EXPENSE - ST	1,218.60	2,450.00	1,231.40	49.74%
430.322.0 CABLE EXPENSE - ST	21.18	75.00	53.82	28.24%
430.324.0 CELL PHONE EXPENSE - ST	1,412.87	2,500.00	1,087.13	56.51%
430.325.0 INTERNET EXPENSE - ST	165.00	165.00	0.00	100.00% <i>done</i>
430.327.0 RADIO MAINT EXPENSE - ST	0.00	100.00	100.00	0.00%
430.329.0 EMERGENCY NOTIFICATION EXP-ST	450.80	1,800.00	1,349.20	25.04%
430.331.0 TRAVEL EXPENSE - ST	35.53	25.00	(10.53)	142.12% <i>over</i>
430.341.0 ADVERTISING EXPENSE - ST	0.00	300.00	300.00	0.00%
430.342.0 PRINTING EXPENSE - ST	440.00	400.00	(40.00)	110.00% <i>over</i>
430.344.0 COPY EXPENSE - ST	10.94	250.00	239.06	4.38%
430.351.0 COMMS EXPENSE - ST	18,285.00	18,050.00	(235.00)	101.30% <i>over</i>
430.354.0 WORKERS COMP INS EXPENSE - ST	9,120.00	14,100.00	4,980.00	64.68%
430.361.0 ELECTRICITY EXPENSE - ST	427.06	2,425.00	1,997.94	17.61%
430.362.0 NATURAL GAS EXPENSE - ST	7,037.22	13,250.00	6,212.78	53.11%
430.373.0 BUILDING/PROP MAINT EXPENSE-ST	3,900.40	1,200.00	(2,700.40)	325.03% <i>over - exterior painting</i>
430.384.0 EQUIPMENT RENTAL EXP - ST	605.45	1,500.00	894.55	40.36%
430.420.0 DUES/SUBMEMBERSHIPS EXP - ST	75.00	85.00	10.00	88.24%
430.450.0 CONTRACTED SERVICES EXP - ST	6,570.00	1,200.00	(5,370.00)	547.50% <i>over</i>
430.460.0 TRAINING/SEMINAR EXPENSE - ST	475.70	300.00	(175.70)	158.57%
430.470.0 CDL/ LIC/RE-CERT EXPENSE - ST	150.00	250.00	100.00	60.00%
430.471.0 DRUG TESTING EXPENSE - ST	161.14	475.00	313.86	33.92%
430.472.0 PERMIT/LICENSE FEES EXPENSE-ST	394.95	250.00	(144.95)	157.98% <i>over</i>
430.474.0 REPAIRS TO PRIVATE PROPERTY-ST	938.96	1,000.00	61.04	93.90%
430.700.0 CAPITAL EXPENDITURES - ST	0.00	90,000.00	90,000.00	0.00%
430.701.0 LEASE/LOAN PYMTS-ST	8,478.05	8,480.00	1.95	99.98% <i>done</i>
430.706.0 CURBING EXPENSE - ST	0.00	10,000.00	10,000.00	0.00%
430.905.0 MISCELLANEOUS EXPENSE - ST	67.00	25.00	(42.00)	268.00% <i>over</i>
431.246. STREET CLEAN & PAINTING EXP-ST	8,076.00	15,000.00	6,924.00	53.84%
433.370. TRAFFIC SIGNALS MAINT - ST	12,286.71	5,000.00	(7,286.71)	245.73% <i>over</i>
433.700. PARKVIEW DRIVE TRAFFIC SIGNAL PROJECT EXP	6,869.52	250,000.00	243,130.48	2.75%
438.246. MAINT OF STREETS EXP - ST	2,405.20	16,500.00	14,094.80	14.58%
446.000. STORM WATER MGMT-STORM DRAINS	23,843.02	20,000.00	(3,843.02)	119.22% <i>over</i>
Subtotal - Streets	415,307.27	1,052,700.00	637,392.73	39.45% under
411.500. FIREMEN'S RELIEF GRANT PASSTHR	0.00	30,000.00	30,000.00	0.00%
412.351. AMBULANCE COMMERCIAL INS EXP	50.00	50.00	0.00	100.00% <i>done</i>
412.354. AMBULANCE VOLUNTEERS WORK COMP	640.00	640.00	0.00	100.00%
441.000. CEMETARY EXPENSE	2,269.35	4,500.00	2,230.65	50.43%
447.000. CATA EXPENSE	14,404.50	30,500.00	16,095.50	47.23%
452.530. CONTRIB TO NITT VAL JT REC AU	0.00	6,105.00	6,105.00	0.00%
455.000. SHADE TREE COMMISSION EXPENSE	138.00	5,000.00	4,862.00	2.76%
456.500. CENTRE CO LIBRARY EXP	24,525.00	24,525.00	0.00	100.00% <i>done</i>
459.373. TRAIN STATION EXPENSE	0.00	250.00	250.00	0.00%

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
465.000. DOWNTOWN BLFTE INC CONTRIB	2,625.00	5,250.00	2,625.00	50.00%
497.000. STMP IMPLEMENTATION EXP	0.00	5,000.00	5,000.00	0.00%
481.000. UNEMPLOYMENT COMP INS EXPENSE	6,142.56	6,145.00	2.44	99.96% <i>done</i>
Subtotal - Other Expenses	50,794.41	117,965.00	67,170.59	43.06% under
468.210. OFFICE SUPPLIES EXP - HARB	0.00	125.00	125.00	0.00%
468.215. POSTAGE EXPENSE - HARB	0.00	100.00	100.00	0.00%
468.231. FUEL EXPENSE- HARB	5.00	35.00	30.00	14.29%
468.242. MATERIALS & SUPPLIES EXP-HARB	0.00	75.00	75.00	0.00%
468.317. DATA PROCESSING EXP - HARB	225.00	800.00	575.00	28.13%
468.320. IT SERVICES EXP - HARB	118.00	50.00	(68.00)	236.00% <i>over</i>
468.321. TELEPHONE EXPENSE - HARB	25.00	20.00	(5.00)	125.00%
468.325. INTERNET EXPENSE-HARB	30.00	30.00	0.00	100.00% <i>done</i>
468.331. TRAVEL EXP-HARB	0.00	35.00	35.00	0.00%
468.341. ADVERTISING EXPENSE - HARB	0.00	225.00	225.00	0.00%
468.342. PRINTING EXPENSE - HARB	0.00	35.00	35.00	0.00%
468.344. COPY EXPENSE-HARB	0.00	130.00	130.00	0.00%
468.361. ELECTRICITY EXPENSE-HARB	15.00	15.00	0.00	100.00% <i>done</i>
468.420. DUES/MEMBER/SUB EXP-HARB	0.00	100.00	100.00	0.00%
468.450. CONTRACTED SERVICES EXP - HARB	6,865.60	12,590.00	5,724.40	54.53%
468.900. GRANT EXPENSE - HARB	8,333.74	0.00	(8,333.74)	0.00% <i>over - not bud.</i>
Subtotal - HARB	15,617.34	14,365.00	(1,252.34)	108.72% over - grant exp.
492.095. TRANSFER TO CAPITAL PROJ FUND	0.00	117,500.00	117,500.00	0.00%
492.097. TRANSFER TO 301 N SPRING ST	18,005.00	18,005.00	0.00	100.00% <i>done</i>
Subtotal - Transfers Out	18,005.00	135,505.00	117,500.00	13.29%
Total Expense	\$ 1,946,609.89	\$ 4,138,850.00	\$ 2,192,240.11	\$ 47.03%
Net Income/Loss	\$ 616,743.96	\$ 0.00	\$ (616,743.96)	\$ 0.00%

net income

*Since there was a net income, there was no use of reserves.
 As of 7/31, we are 5870 through the year.*

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
STREET LIGHTS				
<u>Revenues</u>				
301.100.000 REAL ESTATE TAX REV - CURRENT	102,443.37	106,500.00	4,056.63	(96.19)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	14.40	25.00	10.60	(57.60)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	780.89	900.00	119.11	(86.77)
341.010.000 INTEREST INCOME - CKG, SVGS	52.67	80.00	27.33	(65.84)
Total Revenues	103,291.33	107,505.00	4,213.67	(96.08)
<u>Expenses</u>				
434.210.000 OFFICE SUPPLIES EXPENSE	0.00	25.00	25.00	0.00
434.215.000 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
434.249.000 REPAIRS & MAINTANANCE SUPP EXP	0.00	200.00	200.00	0.00
434.311.000 AUDIT EXPENSE	0.00	120.00	120.00	0.00
434.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	1,800.00	1,800.00	0.00
434.361.000 STREETLIGHTING ELECTRICITY EXP	24,841.90	50,000.00	25,158.10	49.68
434.370.000 REPAIR/UPGRADE STREETLIGHT EX	0.00	55,355.00	55,355.00	0.00
Total Expenses	24,841.90	107,505.00	82,663.10	23.11
Net Income	\$ 78,449.43	\$ 0.00	\$ (78,449.43)	0.00

not normal

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

FIRE DEPARTMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	74,504.30	79,000.00	4,495.70	(94.31)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	18.00	25.00	7.00	(72.00)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	976.03	1,035.00	58.97	(94.30)
341.010.000 INTEREST INCOME - CKG, SVGS	59.02	75.00	15.98	(78.69)
351.020.000 FEDERAL GRANT REVENUE	210,073.59	0.00	(210,073.59)	0.00
358.110.000 FIRE PROTECTION REV (S,B,M)	75,153.12	148,835.00	73,681.88	(50.49)
362.111.000 FIRE REPORT REVENUE	0.00	10.00	10.00	0.00
387.000.000 DONATION REVENUE	664.30	0.00	(664.30)	0.00
399.001.000 USE OF RESERVES	0.00	4,200.00	4,200.00	0.00
Total Revenues	361,448.36	233,180.00	(128,268.36)	(155.01)
Expenses				
411.110.000 FIRE CHIEF STIPEND EXPENSE	500.00	1,500.00	1,000.00	33.33
411.192.000 FIRE CHIEF SS EXPENSE	38.25	115.00	76.75	33.26
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	50.00	50.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	25.00	25.00	0.00
411.231.000 FUEL EXPENSE	5,391.26	14,000.00	8,608.74	38.51
411.242.000 SAFETY EQUIPMENT EXPENSE	0.00	3,000.00	3,000.00	0.00
411.249.000 MATERIALS & SUPPLIES EXPENSE	1,470.00	0.00	(1,470.00)	0.00
411.251.000 FIRE EQUIPMENT MAINTANANCE EXP	47,406.38	59,000.00	11,593.62	80.35
411.260.000 MINOR EQUIPMENT EXPENSE	35,360.04	33,500.00	(1,860.04)	105.55
411.311.000 AUDIT EXPENSE	0.00	400.00	400.00	0.00
411.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
411.315.000 PHYSICALS EXPENSE	0.00	16,000.00	16,000.00	0.00
411.317.000 DATA PROCESSING EXPENSE	75.00	150.00	75.00	50.00
411.320.000 IT/EMAIL EXPENSE	282.00	250.00	(32.00)	112.80
411.324.000 CELL PHONE/IPAD/JETPACK EXPENSE	6,381.66	7,000.00	618.34	91.17
411.327.000 RADIO/PAGER MAINTENANCE EXP	0.00	500.00	500.00	0.00
411.341.000 ADVERTISING EXPENSE	609.18	0.00	(609.18)	0.00
411.342.000 PRINTING EXPENSE	0.00	30.00	30.00	0.00
411.344.000 COPY EXPENSE	0.00	50.00	50.00	0.00
411.351.000 COMMERCIAL INS EXPENSE	5,000.00	29,000.00	24,000.00	17.24
411.354.000 WORKERS COMP INS EXPENSE	20,526.00	28,920.00	8,394.00	70.98
411.361.000 ELECTRICITY EXPENSE	1,224.90	7,200.00	5,975.10	17.01
411.362.000 NATURAL GAS EXPENSE	7,548.27	24,700.00	17,151.73	30.56
411.366.000 WATER SERVICE EXPENSE	45.95	125.00	79.05	36.76
411.373.000 BUILDING MAINTENANCE EXPENSE	287.56	1,300.00	1,012.44	22.12
411.420.000 DUES/SUBMEMBERSHIP EXPENSE	5,349.20	5,640.00	290.80	94.84
411.902.000 FEDERAL GRANT EXPENSE	209,873.59	0.00	(209,873.59)	0.00
411.905.000 MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00
411.950.000 FIRE POLICE SUPPLIES EXPENSE	0.00	500.00	500.00	0.00

over - not bud.

over - not bud budget # only

over - not bud.

over - not bud.

over - not bud.

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

FIRE DEPARTMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Total Expenses	347,369.24	233,180.00	(114,189.24)	148.97
Net Income	\$ 14,079.12	\$ 0.00	\$ (14,079.12)	0.00

Net Income

Since there was a net income, no reserves were used this month.

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
FIRE EQUIPMENT				
<u>Revenues</u>				
301.100.000 REAL ESTATE TAX REV - CURRENT	33,526.94	35,015.00	1,488.06	(95.75)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	8.64	15.00	6.36	(57.60)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	468.50	500.00	31.50	(93.70)
341.010.000 INTEREST INCOME-CKG, SVGS	30.80	50.00	19.20	(61.60)
358.110.000 FIRE PROTECTION REV (S,B,M)	33,358.30	66,585.00	33,226.70	(50.10)
387.000.000 DONATION REVENUE	664.30	0.00	(664.30)	0.00
Total Revenues	68,057.48	102,165.00	34,107.52	(66.62)
<u>Expenses</u>				
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	15.00	15.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	10.00	10.00	0.00
470.000.000 PAYMENT ON FIRE EQUIP LOANS	51,983.86	87,640.00	35,656.14	59.32
492.095.000 TRANSFER TO CAPITAL PROJECTS	8,000.00	14,500.00	6,500.00	55.17
Total Expenses	59,983.86	102,165.00	42,181.14	58.71
Net Income	\$ 8,073.62	\$ 0.00	\$(8,073.62)	0.00

over not bud.

Net Income

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

PARKS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	107,099.90	111,750.00	4,650.10	(95.84)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	27.61	50.00	22.39	(55.22)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	1,496.60	1,400.00	(96.60)	(106.90) <i>OWN</i>
341.010.000 INTEREST INCOME - CKG, SVGS	22.25	35.00	12.75	(63.57)
342.300.000 RENTAL REVENUE-GOVERNOR'S PARK	2,510.00	2,500.00	(10.00)	(100.40) <i>OWN</i>
342.301.000 RENTAL REVENUE - TALLEYRAND PAR	1,075.00	800.00	(275.00)	(134.38) ✓
342.302.000 TALLEYRAND APPLICATION FEE	315.00	200.00	(115.00)	(157.50) ✓
342.460.000 USE OF BALLFIELDS AT GOV PARK	3,000.00	1,000.00	(2,000.00)	(300.00) ✓
354.400.000 INTERGOVERNMENTAL REVENUE	626.46	875.00	248.54	(71.60)
367.800.000 SALE OF FISH FOOD REVENUE	1,275.21	1,500.00	224.79	(85.01)
383.160.000 SPECIAL EVENT FEE REVENUE	250.00	0.00	(250.00)	0.00
387.000.000 DONATION REVENUE	30,000.00	25.00	(29,975.00)	(120,000.00) <i>OWN - reserved for</i>
391.900.000 SALE OF ASSETS	1,150.00	0.00	(1,150.00)	0.00
Total Revenues	148,848.03	120,135.00	(28,713.03)	(123.90)
Expenses				
451.112.000 SALARY EXPENSE	31,514.42	58,000.00	26,485.58	54.34
451.192.000 SOCIAL SECURITY EXPENSE	2,410.87	4,440.00	2,029.13	54.30
451.210.000 OFFICE SUPPLIES EXPENSE	0.00	50.00	50.00	0.00
451.215.000 POSTAGE EXPENSE	0.00	25.00	25.00	0.00
451.231.000 FUEL EXPENSE	2,794.51	4,000.00	1,205.49	69.86
451.240.000 FISH FOOD EXPENSE	55.47	90.00	34.53	61.63
451.247.000 MATERIALS & SUPPLIES EXPENSE	3,407.37	5,900.00	2,492.63	57.75
451.251.000 VEHICLE/EQUIPMENT MAINT EXP	1,351.37	3,900.00	2,548.63	34.65
451.260.000 MINOR EQUIPMENT EXPENSE	30.32	2,000.00	1,969.68	1.52
451.311.000 AUDIT EXPENSE	0.00	300.00	300.00	0.00
451.314.000 LEGAL EXPENSE	46.25	0.00	(46.25)	0.00 <i>OWN - not bud.</i>
451.317.000 DATA PROCESSING EXPENSE	0.00	100.00	100.00	0.00
451.321.000 TELEPHONE EXPENSE	76.42	175.00	98.58	43.67
451.342.000 PRINTING EXPENSE	0.00	50.00	50.00	0.00
451.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	4,000.00	4,000.00	0.00
451.354.000 WORKERS COMP INSURANCE EXPENSE	2,800.00	2,800.00	0.00	100.00 <i>done</i>
451.361.000 ELECTRICITY EXPENSE	1,321.00	1,650.00	329.00	80.06
451.375.000 PROPERTY MAINTENANCE EXPENSE	139.36	1,500.00	1,360.64	9.29
451.376.000 PARK IMPROVEMENTS & EQUIP EXP	0.00	3,030.00	3,030.00	0.00
451.384.000 EQUIPMENT RENTAL EXPENSE	150.00	200.00	50.00	75.00
451.450.000 CONTRACTED SERVICES EXP	5,210.00	4,500.00	(710.00)	115.78 <i>OWN</i>
451.470.000 LEASE PAYMENT EXPENSE	0.00	10,425.00	10,425.00	0.00
451.700.000 CAPITAL EXPENDITURES	13,321.04	13,000.00	(321.04)	102.47 <i>OWN</i>
Total Expenses	64,628.40	120,135.00	55,506.60	53.80

*OWN - reserved for
 upgrade at
 baseball field
 at Gov. Park
 not bud.*

jm

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Net Income	\$ 84,219.63	\$ 0.00	\$ (84,219.63)	0.00

PARKS

Net Income

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

WATER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
331.500.000 PENALTY REVENUE	9.35	0.00	(9.35)	0.00 <i>over - not bud.</i>
341.010.000 INTEREST INCOME - CKG, SVGS	158.64	850.00	691.36	(18.66)
341.020.000 INTEREST-SWEEP ACCT	29,893.12	0.00	29,893.12	0.00 <i>over - not bud.</i>
378.000.000 WATER COLLECTIONS REVENUE	803,073.97	1,594,115.00	791,041.03	(50.38)
378.001.000 SALE OF BULK WATER REVENUE	30,072.85	60,000.00	29,927.15	(50.12)
378.002.000 CW LINE CAPITAL PROJECTS REV	7,838.02	15,250.00	7,411.98	(51.40)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	24,136.91	75,000.00	50,863.09	(32.18)
378.700.000 BULK WATER REVENUE-MILESBUrg	16,713.55	45,000.00	28,286.45	(37.14)
378.901.000 METER/PIT/ETC SALES REVENUE	0.00	3,000.00	3,000.00	0.00
378.903.000 VACANCY APPLICATION REVENUE	210.00	210.00	0.00	(100.00)
378.904.000 WATER ON/OFF FEE REVENUE	60.00	120.00	60.00	(50.00)
378.905.000 SERVICES PROVIDED BY WATER DEP	289.23	1,000.00	710.77	(28.92)
378.906.000 POSTING FEE REVENUE	5.00	300.00	295.00	(1.67)
383.400.000 CAPACITY FEES & ASSESSMENT REV	55,004.73	6,070.00	(48,934.73)	(906.17) <i>over - not bud.</i>
389.000.000 MISCELLANEOUS REVENUE	777.75	0.00	(777.75)	0.00 <i>over - not bud.</i>
391.100.000 SALE OF FIXED ASSETS REVENUE	16,410.00	0.00	(16,410.00)	0.00
392.095.000 TRANSFER IN FROM CAPITAL PROJ	0.00	168,675.00	168,675.00	0.00
Total Revenues	984,653.12	1,969,590.00	984,936.88	(49.99)
Expenses				
448.112.000 SALARY EXPENSE	256,265.62	376,000.00	119,734.38	68.16
448.180.000 OVERTIME WAGES EXPENSE	16,162.25	30,000.00	13,837.75	53.87
448.191.000 WORKBOOTS EXPENSE	1,301.54	1,400.00	98.46	92.97
448.192.000 SOCIAL SECURITY EXPENSE	20,087.52	31,000.00	10,912.48	64.80
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	20.00	175.00	155.00	11.43
448.196.000 HEALTH INSURANCE EXPENSE	43,629.50	80,000.00	36,370.50	54.54
448.197.000 RETIREMENT EXPENSE	15,452.82	33,000.00	17,547.18	46.83
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	1,209.48	4,600.00	3,390.52	26.29
448.199.000 LIFE INSURANCE EXPENSE	553.56	975.00	421.44	56.78
448.210.000 OFFICE SUPPLIES EXPENSE	42.35	1,200.00	1,157.65	3.53
448.215.000 POSTAGE EXPENSE	103.34	3,000.00	2,896.66	3.44
448.221.000 CHEMICAL EXPENSE	13,047.54	21,000.00	7,952.46	62.13
448.231.000 FUEL EXPENSE	5,292.04	12,000.00	6,707.96	44.10
448.238.000 CLOTHING & UNIFORM EXPENSE	1,059.29	3,100.00	2,040.71	34.17
448.246.000 REPAIR/MAINT/MISC SUPP EXP	15,275.55	30,000.00	14,724.45	50.92
448.249.000 COMPUTER SOFTWARE EXPENSE	6,252.98	11,800.00	5,547.02	52.99
448.251.000 VEHICLE & EQUIP MAINT EXP	14,791.22	24,000.00	9,208.78	61.63
448.253.000 REPAIRS TO WATER SYSTEM EXP	43,580.72	50,000.00	6,419.28	87.16
448.254.000 PUMP MAINT/REPAIRS EXPENSE	0.00	4,000.00	4,000.00	0.00
448.255.000 WATER METER MAINT/REPLACE EXP	1,897.41	85,000.00	83,102.59	2.23
448.260.000 TOOLS & MINOR EQUIPMENT EXP	2,192.18	5,500.00	3,307.82	39.86
448.311.000 AUDIT EXPENSE	0.00	6,800.00	6,800.00	0.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.313.000 ENGINEERING EXPENSE	1,039.50	2,000.00	960.50	51.98
448.314.000 LEGAL EXPENSE	761.25	2,000.00	1,238.75	38.06
448.316.000 WATER TESTING EXPENSE	5,002.40	8,000.00	2,997.60	62.53
448.317.000 DATA PROCESSING EXPENSE	750.22	1,500.00	749.78	50.01
448.318.000 SERVICE AGREEMENT EXPENSE	2,637.50	1,100.00	(1,537.50)	239.77 <i>OWA</i>
448.319.000 PEST CONTROL EXPENSE	368.00	1,200.00	832.00	30.67
448.320.000 IT SERVICES EXPENSE	742.00	6,500.00	5,758.00	11.42
448.321.000 TELEPHONE EXPENSE	2,894.04	5,700.00	2,805.96	50.77
448.324.000 CELL PHONE/IPAD EXPENSE	2,010.82	3,900.00	1,889.18	51.56
448.325.000 INTERNET EXPENSE	3,303.09	7,000.00	3,696.91	47.19
448.329.000 SCADA SYSTEM EXPENSE	4,532.93	7,000.00	2,467.07	64.76
448.331.000 TRAVEL EXPENSE	0.00	50.00	50.00	0.00
448.341.000 ADVERTISING EXPENSE	29.48	400.00	370.52	7.37
448.342.000 PRINTING EXPENSE	0.00	1,000.00	1,000.00	0.00
448.344.000 COPY EXPENSE	0.00	350.00	350.00	0.00
448.351.000 COMMERCIAL INS EXPENSE	20,285.05	41,100.00	20,814.95	49.36
448.354.000 WORKERS COMP INS EXPENSE	18,000.00	18,000.00	0.00	100.00
448.361.000 ELECTRICITY EXPENSE	108,159.48	190,000.00	81,840.52	56.93
448.362.000 HEATING OIL EXP - PUMP HOUSE	761.37	4,500.00	3,738.63	16.92
448.376.000 MAINT OF PUMP HOUSES EXPENSE	307.50	4,000.00	3,692.50	7.69
448.377.000 MAINTENANCE OF RESERVOIR EXP	0.00	1,000.00	1,000.00	0.00
448.378.000 MAINT OF STREETS EXPENSE	7,389.86	25,000.00	17,610.14	29.56
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.399.000 LEASE PAYMENTS EXPENSE	8,478.05	8,480.00	1.95	99.98
448.420.000 DUES/MEMBERSHIP/SUB EXP	536.34	1,000.00	463.66	53.63
448.450.000 CONTRACTED SERVICES EXPENSE	7,711.59	20,000.00	12,288.41	38.56
448.460.000 TRAINING EXPENSE	3,635.00	4,200.00	565.00	86.55
448.470.000 CDL/OTHER LICENSE EXPENSE	75.00	300.00	225.00	25.00
448.471.000 DRUG TESTING EXPENSE	0.00	400.00	400.00	0.00
448.473.000 OPERATORS LICENSE FEE EXP	290.00	360.00	70.00	80.56
448.474.000 REPAIRS TO PERSONAL PROP EXP	0.00	1,000.00	1,000.00	0.00
448.475.000 OTHER FEES EXPENSE	5,120.00	11,500.00	6,380.00	44.52
448.478.000 SALES TAX EXPENSE	0.00	250.00	250.00	0.00
448.700.000 CAPITAL EXPENDITURES	454,590.66	585,000.00	130,409.34	77.71
448.701.000 CAPITAL EXPENDITURE-WATER LINE	0.00	65,000.00	65,000.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	82,500.00	110,000.00	27,500.00	75.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	15,250.00	15,250.00	0.00	100.00 <i>done</i>
Total Expenses	1,215,378.04	1,969,590.00	754,211.96	61.71
Net Income	\$ (230,724.92) \$	0.00 \$	230,724.92 \$	0.00

net
1055

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

SEWER

Revenues

341.005.000 INTEREST INCOME-MONEY MARKET						
341.010.000 INTEREST INCOME - CKG, SVGS						
364.110.000 SEWER COLLECTION REVENUE						
364.111.000 SEWER CAPITAL IMPROVEMENTS REV						
364.171.000 SURCHARGE REVENUE						
364.172.000 PRETREATMENT REVENUE						
364.174.000 WASTE DISPOSAL REVENUE						
364.180.000 BULK WATER LOADS REVENUE						
364.901.000 BULK HAULING PERMIT REVENUE						
364.904.000 CAPITAL IMPROVEMENTS-SBW						
364.905.000 OPERATING SPRING,BENNER,WALKER						
383.400.000 TAP FEES & ASSESSMENTS REVENUE						
399.001.000 USE OF RESERVES						

Total Revenues

Y-T-D Actual	Annual Budget	Variance	Percent of Budget
29,813.58	36,500.00	6,686.42	(81.68)
143.92	145.00	1.08	(99.26)
1,037,966.86	1,852,000.00	814,033.14	(56.05)
0.00	15,000.00	15,000.00	0.00
462.37	1,000.00	537.63	(46.24)
0.00	3,600.00	3,600.00	0.00
34,193.12	78,000.00	43,806.88	(43.84)
1,646.00	2,400.00	754.00	(68.58)
0.00	120.00	120.00	0.00
73,490.85	210,000.00	136,509.15	(35.00)
893,270.08	1,420,220.00	526,949.92	(62.90)
13,296.07	0.00	(13,296.07)	0.00
0.00	186,650.00	186,650.00	0.00
2,084,282.85	3,805,635.00	1,721,352.15	(54.77)

over - not bud.
bid # only

Expenses

429.112.000 SALARY EXPENSE-FACILITY						
429.112.A00 SALARY EXPENSE-SYSTEM						
429.180.000 OVERTIME WAGES EXPENSE-FAC						
429.180.A00 OVERTIME WAGES EXPENSE-SYS						
429.191.000 WORKBOOTS EXPENSE						
429.192.000 SOCIAL SECURITY EXPENSE-FAC						
429.192.A00 SOCIAL SECURITY EXPENSE-SYS						
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN						
429.194.000 UNEMPLOYMENT COMP EXPENSE						
429.196.000 HEALTH INSURANCE EXPENSE-FAC						
429.196.A00 HEALTH INS EXPENSE-SYSTEM						
429.197.000 RETIREMENT EXPENSE-FAC						
429.197.A00 RETIREMENT EXPENSE-SYSTEM						
429.198.000 HEALTH CARE EXPENSE - IN HOUSE						
429.199.000 LIFE INSURANCE EXPENSE-FAC						
429.199.A00 LIFE INS EXPENSE-SYSTEM						
429.210.000 OFFICE SUPPLIES EXP - FACILITY						
429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM						
429.215.000 POSTAGE EXPENSE - FACILITY						
429.215.A00 POSTAGE EXPENSE-SYSTEM						
429.217.000 SHIPPING FEES EXP-FAC						
429.217.A00 SHIPPING FEES EXP-SYS						
429.221.000 CHEMICAL EXPENSE						
429.225.000 LABORATORY SUPPLIES EXPENSE						
429.231.000 FUEL EXPENSE - FACILITY						
429.231.A00 FUEL EXPENSE - SYSTEM						

398,630.26	665,000.00	266,369.74	59.94
52,123.36	50,750.00	(1,373.36)	102.71
22,860.33	26,000.00	3,139.67	87.92
607.19	1,000.00	392.81	60.72
2,208.52	2,200.00	(8.52)	100.39
31,151.81	52,000.00	20,848.19	59.91
3,922.68	3,950.00	27.32	99.31
20.00	210.00	190.00	9.52
2,920.00	0.00	(2,920.00)	0.00
94,747.23	157,500.00	62,752.77	60.16
8,476.87	3,300.00	(5,176.87)	256.87
20,201.30	55,000.00	34,798.70	36.73
4,887.66	4,750.00	(137.66)	102.90
646.76	10,150.00	9,503.24	6.37
962.35	1,800.00	837.65	53.46
118.08	125.00	6.92	94.46
246.11	1,300.00	1,053.89	18.93
0.00	350.00	350.00	0.00
60.26	200.00	139.74	30.13
43.07	1,600.00	1,556.93	2.69
34.60	200.00	165.40	17.30
0.00	25.00	25.00	0.00
93,006.86	165,000.00	71,993.14	56.37
3,553.97	7,000.00	3,446.03	50.77
3,233.70	8,800.00	5,566.30	36.75
464.89	1,900.00	1,435.11	24.47

over - not bud.

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.238.000 CLOTHING & UNIFORM EXPENSE	1,755.53	4,200.00	2,444.47	41.80
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	1,140.75	1,200.00	59.25	95.06
429.248.A00 COMPUTER SOFTWARE EXPENSE-SYS	5,112.18	7,850.00	2,737.82	65.12
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	2,688.28	1,000.00	(1,688.28)	268.8300%
429.249.A00 MATERIALS & SUPPLIES EXP - SYSTEM	171.25	1,800.00	1,628.75	9.51
429.251.A00 VEHICLE MAINT EXP - SYSTEM	0.00	2,500.00	2,500.00	0.00
429.252.000 EQUIPMENT MAINT EXP - FAC	74,001.47	185,000.00	110,998.53	40.00
429.252.A00 EQUIPMENT MAINT EXP - SYS	13,354.37	4,500.00	(8,854.37)	296.7600%
429.257.000 FACILITY MAINTENANCE EXPENSE	17,582.52	23,000.00	5,417.48	76.45
429.258.A00 SYSTEM MAINTENANCE EXPENSE	2,609.36	20,000.00	17,390.64	13.05
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	1,359.09	4,000.00	2,640.91	33.98
429.260.A00 MINOR EQUIPMENT EXP - SYSTEM	1,084.40	1,000.00	(84.40)	108.4400%
429.276.000 SERVICE CONTRACT EXP - FAC	15,454.83	30,750.00	15,295.17	50.26
429.310.A00 I & I EXPENSE - SYSTEM	0.00	20,000.00	20,000.00	0.00
429.311.000 AUDIT EXPENSE	0.00	8,300.00	8,300.00	0.00
429.313.000 ENGINEERING EXPENSE - FACILITY	30,445.79	30,000.00	(445.79)	101.4900%
429.313.A00 ENGINEERING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.313.B00 ENGINEERING EXP - FAC (NOT BILLABLE)	0.00	250.00	250.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	5,737.74	3,000.00	(2,737.74)	191.2600%
429.314.A00 LEGAL EXPENSE - SYSTEM	2,364.81	3,000.00	635.19	78.83
429.316.000 ANALYTICAL TESTING EXP (FAIRWA	19,926.30	40,000.00	20,073.70	49.82
429.317.000 DATA PROCESSING EXPENSE	803.22	1,550.00	746.78	51.82
429.319.000 PEST CONTROL EXPENSE	176.00	575.00	399.00	30.61
429.320.000 IT SERVICES EXPENSE-FAC	2,525.50	6,000.00	3,474.50	42.09
429.320.A00 IT SERVICES EXPENSE-SYSTEM	0.00	500.00	500.00	0.00
429.321.000 TELEPHONE EXPENSE-FACILITY	903.79	2,000.00	1,096.21	45.19
429.321.A00 TELEPHONE EXPENSE-SYSTEM	812.39	1,900.00	1,087.61	42.76
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	1,275.48	3,100.00	1,824.52	41.14
429.324.A00 CELL PHONE EXPENSE - SYSTEM	272.66	240.00	(32.66)	113.6100%
429.325.000 INTERNET EXPENSE	1,220.99	1,550.00	329.01	78.77
429.329.000 SCADA SYSTEM MAINT EXP	0.00	2,500.00	2,500.00	0.00
429.331.000 TRAVEL EXPENSES-FACILITY	0.00	50.00	50.00	0.00
429.331.A00 TRAVEL EXPENSES-SYSTEM	0.00	25.00	25.00	0.00
429.341.000 ADVERTISING EXPENSE	151.18	1,000.00	848.82	15.12
429.342.000 PRINTING EXPENSE - FACILITY	70.81	200.00	129.19	35.41
429.342.A00 PRINTING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.344.000 COPY EXPENSE-FACILITY	82.50	450.00	367.50	18.33
429.344.A00 COPY EXPENSE - SYSTEM	3.07	175.00	171.93	1.75
429.350.000 INSURANCE EXPENSE	0.00	2,500.00	2,500.00	0.00
429.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	65,500.00	65,500.00	0.00
429.354.000 WORKERS COMP INS EXP-FACILITY	30,000.00	30,000.00	0.00	100.00
429.354.A00 WORKER'S COMP INS EXP-SYSTEM	2,200.00	2,200.00	0.00	100.00
429.361.000 ELECTRICITY EXPENSE	163,356.21	315,000.00	151,643.79	51.86
429.362.000 NATURAL GAS EXPENSE	5,705.15	12,500.00	6,794.85	45.64
429.372.000 SEWER LINE MAINT EXP - SYSTEM	424.62	0.00	(424.62)	0.0000%
429.374.000 COPIER RENTAL/MAINT EXP	(230.30)	1,400.00	1,630.30	(16.45)
429.378.A00 MAINT OF STREETS EXP - SYSTEM	0.00	3,000.00	3,000.00	0.00

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BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	2,499.00	400.00	(2,099.00)	624.75 <i>OVER</i>
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	800.00	800.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	42,547.79	49,150.00	6,602.21	86.57
429.399.A00 LEASE PAYMENT EXP-SYSTEM	9,633.53	8,480.00	(1,153.53)	113.60 <i>OVER</i>
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	518.00	550.00	32.00	94.18
429.420.A00 SUBSCRIPTION EXP-SYSTEM	17.33	30.00	12.67	57.77
429.450.000 CONTRACTED SERVICES EXP - FAC	0.00	5,000.00	5,000.00	0.00
429.450.A00 CONTRACTED SERVICES EXP - SYSTEM	800.00	1,000.00	200.00	80.00
429.460.000 TRAINING EXPENSE	2,345.00	17,000.00	14,655.00	13.79
429.469.000 BIOSOLIDS RECYCLING EXPENSE	39,212.17	65,000.00	25,787.83	60.33
429.470.000 CDL/OTHER LICENSE EXPENSE	438.50	550.00	111.50	79.73
429.471.000 DRUG TESTING EXPENSE	0.00	200.00	200.00	0.00
429.472.000 PERMIT FEES EXPENSE	3,750.00	4,100.00	350.00	91.46
429.473.000 OPERATORS LICENSE EXP-FAC	300.00	1,075.00	775.00	27.91
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	0.00	2,000.00	2,000.00	0.00
429.476.000 OTHER FEES EXPENSE	849.21	1,100.00	250.79	77.20
429.480.000 MISCELLANEOUS EXPENSE-FACILITY	0.00	50.00	50.00	0.00
429.700.C00 CAPITAL EXPENDITURES - FACILITY	98,809.50	500,000.00	401,190.50	19.76
429.705.A00 CAPITAL EXPENDITURES - SYSTEM	0.00	240,000.00	240,000.00	0.00
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	0.00	325,635.00	325,635.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	13,365.24	21,555.00	8,189.76	62.01
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	0.00	60,330.00	60,330.00	0.00
472.406.A00 RELIANCE LOAN EXP - INTEREST	5,646.21	8,025.00	2,378.79	70.36
472.411.A00 NORTHWEST LOAN #3892 PRINCIPAL	0.00	170,390.00	170,390.00	0.00
472.412.A00 NORTHWEST LOAN #3892 INTEREST	46,125.23	77,740.00	31,614.77	59.33
475.000.A00 TRUSTEE FEE EXPENSE	0.00	1,100.00	1,100.00	0.00
492.001.B00 TRANSFER TO GENERAL FUND	75,000.00	150,000.00	75,000.00	50.00
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	15,000.00	27,000.00	12,000.00	55.56
Total Expenses	1,506,526.51	3,805,635.00	2,299,108.49	39.59

Net Income
\$ 577,756.34 \$ 0.00 \$ (577,756.34) \$ 0.00

net income

Since there was a net income, no reserves were used this month.

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

REFUSE	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	148.78	240.00	91.22	(61.99)
358.050.000 CONTRACTED INTERGOV'TAL REV	0.00	9,800.00	9,800.00	0.00
364.300.000 REFUSE COLLECTIONS REVENUE	674,249.21	1,211,575.00	537,325.79	(55.65)
364.305.000 SPECIAL COLLECTIONS REVENUE	1,556.00	3,400.00	1,844.00	(45.76)
364.307.000 GRASS/BRUSH COLLECTION FEE	12,315.00	12,000.00	(315.00)	(102.63)
364.400.000 COMMERCIAL HAULERS COMPOST FEE	0.00	100.00	100.00	0.00
364.520.000 FEE FOR REFUSE CONTAINERS	4,050.00	700.00	(3,350.00)	(578.57) <i>over</i>
364.521.000 FEE FOR RECYCLING CONTAINERS	0.00	35.00	35.00	0.00
364.901.000 SALE OF BAGS OF COMPOST	285.00	0.00	(285.00)	0.00 <i>over - not bad</i>
380.000.000 MISCELLANEOUS REVENUE	10.00	0.00	(10.00)	0.00
Total Revenues	692,613.99	1,237,850.00	545,236.01	(55.95)
Expenses				
427.112.000 SALARY EXPENSE	171,223.60	275,500.00	104,276.40	62.15
427.180.000 OVERTIME WAGES EXPENSE	3,976.34	9,800.00	5,823.66	40.57
427.191.000 WORKBOOTS EXPENSE	789.95	800.00	10.05	98.74
427.192.000 SOCIAL SECURITY EXPENSE	13,071.68	21,000.00	7,928.32	62.25
427.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	0.00	85.00	85.00	0.00
427.196.000 HEALTH INSURANCE EXP	26,308.57	62,000.00	35,691.43	42.43
427.197.000 RETIREMENT EXPENSE	10,359.42	26,000.00	15,640.58	39.84
427.198.000 HEALTH CARE EXPENSE - IN HOUSE	781.14	3,100.00	2,318.86	25.20
427.199.000 LIFE INSURANCE EXPENSE	388.08	750.00	361.92	51.74
427.210.000 OFFICE SUPPLIES EXPENSE	41.98	350.00	308.02	11.99
427.215.000 POSTAGE EXPENSE	103.33	1,600.00	1,496.67	6.46
427.231.000 FUEL EXPENSE	13,760.15	34,000.00	20,239.85	40.47
427.238.000 CLOTHING & UNIFORM EXPENSE	848.22	2,400.00	1,551.78	35.34
427.249.000 COMPUTER SOFTWARE EXPENSE	6,252.94	8,500.00	2,247.06	73.56
427.250.000 REPAIR/ MAINT/MISC SUPP EXP	890.09	2,500.00	1,609.91	35.60
427.251.000 COLLECTION EQUIP/EQUIP MAINT EXP	30,426.10	26,000.00	(4,426.10)	117.02 <i>over</i>
427.260.000 MINOR EQUIPMENT EXPENSE	83.33	500.00	416.67	16.67
427.311.000 AUDIT EXPENSE	0.00	1,850.00	1,850.00	0.00
427.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
427.317.000 DATA PROCESSING EXPENSE	441.51	475.00	33.49	92.95
427.319.000 PEST CONTROL EXPENSE	372.00	1,175.00	803.00	31.66
427.320.000 IT SERVICES EXPENSE	0.00	100.00	100.00	0.00
427.321.000 TELEPHONE EXPENSE	735.95	1,525.00	789.05	48.26
427.324.000 CELL PHONE EXPENSE	960.00	1,620.00	660.00	59.26
427.325.000 INTERNET EXPENSE	737.64	1,430.00	692.36	51.58
427.326.000 EMERGENCY NOTIFICATION EXPENSE	1,250.00	1,000.00	(250.00)	125.00 <i>over</i>
427.327.000 RADIO MAINTENANCE EXPENSE	0.00	100.00	100.00	0.00
427.328.000 GATE EXPENSES	90.00	190.00	100.00	47.37
427.341.000 ADVERTISING EXPENSE	306.68	300.00	(6.68)	102.23

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
REFUSE				
427.342.000 PRINTING EXPENSE	0.00	750.00	750.00	0.00
427.344.000 COPY EXPENSE	0.00	150.00	150.00	0.00
427.351.000 COMMERCIAL INS EXPENSE	12,000.00	12,000.00	0.00	100.00 <i>done</i>
427.354.000 WORKERS COMP INSURANCE EXP	13,000.00	13,000.00	0.00	100.00 ✓
427.361.000 ELECTRICITY EXPENSE	944.94	2,000.00	1,055.06	47.25
427.362.000 HEATING OIL EXPENSE	740.80	2,000.00	1,259.20	37.04
427.364.000 CARDBOARD RECYCLING PROG-CCRRA	13,500.00	28,000.00	14,500.00	48.21
427.365.000 TIPPING FEES EXP - CCRRA	125,864.62	265,000.00	139,135.38	47.50
427.367.000 CURBSIDE RECYCLING EXP - CCRRA	121,530.26	290,000.00	128,469.74	48.61
427.368.000 COMMERCIAL RECYCLING EXP-CCRRA	14,560.00	29,750.00	15,190.00	48.94
427.369.000 OTHER RECYCLING EXPENSE-CCRRA	165.00	375.00	210.00	44.00
427.373.000 BUILDING REPAIR & MAINT EXP	2,691.74	2,400.00	(291.74)	112.16 <i>over</i>
427.384.000 EQUIPMENT RENTAL EXPENSE	2,380.23	0.00	(2,380.23)	0.00
427.400.000 LEASE PAYMENT EXPENSE	8,478.05	8,480.00	1.95	99.98 <i>done</i>
427.420.000 DUES/MEMBER/SUB EXPENSE	17.33	20.00	2.67	86.65
427.450.000 CONTRACTED SERVICES EXPENSE	0.00	12,000.00	12,000.00	0.00
427.460.000 TRAINING EXPENSE	210.00	125.00	(85.00)	168.00 <i>over</i>
427.470.000 CDL LICENSE EXPENSE	1,710.50	200.00	(1,510.50)	855.25
427.471.000 DRUG TESTING EXPENSE	109.56	250.00	140.44	43.82
427.474.000 REPAIR/REPLACE PRIVATE PRO	0.00	1,000.00	1,000.00	0.00
427.475.000 MISCELLANEOUS EXPENSE	0.00	50.00	50.00	0.00
427.742.000 LICENSE/PERMIT/FEE EXPENSE	350.00	450.00	100.00	77.78
492.001.000 TRANSFER TO GENERAL FUND	37,500.00	75,000.00	37,500.00	50.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	50,000.00	50,000.00	0.00	100.00 <i>done</i>
Total Expenses	689,951.73	1,237,850.00	547,898.27	55.74

\$ 2,662.26 \$ 0.00 \$ (2,662.26) \$ 0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

SPECIAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
340.000.000 INTEREST ON LOAN-KEYSTONE GRANT	2,021.98	3,450.00	1,428.02	(58.61)
341.000.000 PRINCIPAL ON LOAN - KEYSTONE GRANT	13,687.00	23,480.00	9,793.00	(58.29)
341.010.000 INTEREST INCOME - CKG, SVGS	3,911.63	1,000.00	(2,911.63)	(391.16) <i>OWL</i>
387.000.000 DONATION REVENUE	0.00	35,000.00	35,000.00	0.00
399.001.000 USE OF RESERVES	0.00	1,108,160.00	1,108,160.00	0.00 <i>bud. # only</i>
Total Revenues	19,620.61	1,171,090.00	1,151,469.39	(1.68)
Expenses				
410.700.000 POLICE DEPT GRANT EXPENSE	106,411.84	300,085.00	193,673.16	35.46
451.700.000 TALLEYRAND BANDSHELL GRANT EXPENSE	0.00	400,000.00	400,000.00	0.00
465.700.000 GOV PARK BASEBALL FIELD GRANT EXP	19,715.89	182,000.00	162,284.11	10.83
489.210.000 OFFICE SUPPLIES EXPENSE	0.00	75.00	75.00	0.00
490.000.000 NITTANY VALLEY JT COMP PLAN	168.73	0.00	(168.73)	0.00
498.100.000 AMERICAN RESCUE FUNDS EXPENSE	16,717.00	261,000.00	244,283.00	6.40 <i>over</i>
498.101.000 PARKVIEW HEIGHTS STORMWATER PROJ-AMERICAN RESCUE FUNDS	250,109.75	0.00	(250,109.75)	0.00 <i>over</i>
999.998. FOR FUTURE KEYSTONE GRANTS	0.00	27,930.00	27,930.00	0.00
Total Expenses	393,123.21	1,171,090.00	777,966.79	33.57
Net Income	\$ (373,502.60)	\$ 0.00	\$ 373,502.60	\$ 0.00

net loss

Since there was a net loss this month, use of reserves (grant funds rec'd in prior years) were used this month.

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
LIQUID FUELS				
<u>Revenues</u>				
341.010.000 INTEREST INCOME - CKG, SVGS	1,202.03	1,300.00	97.97	(92.46)
355.020.000 STATE AID REVENUE	171,607.13	170,990.00	(617.13)	(100.36)
399.001.000 USE OF RESERVES	0.00	135,410.00	135,410.00	0.00
Total Revenues	172,809.16	307,700.00	134,890.84	(56.16)
<u>Expenses</u>				
430.740.000 MAJOR EQUIPMENT EXPENSE	0.00	66,000.00	66,000.00	0.00
432.000.000 SNOW & ICE REMOVAL EXPENSE	25,993.24	65,000.00	39,006.76	39.99
436.000.000 STORM SEWERS & DRAINS EXP	1,875.00	75,000.00	73,125.00	2.50
437.000.000 REPAIRS OF TOOLS & MACHINERY EXP	0.00	1,700.00	1,700.00	0.00
439.000.000 PROJECT WORK EXPENSE	174.24	100,000.00	99,825.76	0.17
Total Expenses	28,042.48	307,700.00	279,657.52	9.11
Net Income	\$ 144,766.68 \$	0.00 \$	(144,766.68) \$	0.00

net income

Since there was a net income this month, no reserves were used.

over bud. # only

BUDGET VS ACTUAL Borough of Bellefonte For 7/31/2024

EMS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV-CURRENT	27,939.12	29,150.00	1,210.88	(95.85)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	6.00	10.00	4.00	(60.00)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	325.32	300.00	(25.32)	(108.44) <i>0000</i>
341.010.000 INTEREST INCOME-CHECKING	2.71	5.00	2.29	(54.20)
Total Revenues	28,273.15	29,465.00	1,191.85	(95.96)
Expenses				
412.000.000 EMS EXPENSES	25,814.67	29,455.00	3,640.33	87.64
412.210.000 OFFICE SUPPLIES EXPENSE	0.00	10.00	10.00	0.00
Total Expenses	25,814.67	29,465.00	3,650.33	87.61
Net Income	\$ 2,458.48 \$	0.00 \$	(2,458.48) \$	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

CAPITAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	5,976.64	20,000.00	14,023.36	(29.88)
341.020.000 INTEREST-SWEEP ACCT	89,448.06	55,000.00	(34,448.06)	(162.63)
392.001.000 TRANSFER IN FROM GENERAL FUND	0.00	117,500.00	117,500.00	0.00
392.004.000 TRANSFER IN FROM FIRE EQUIPMENTS	8,000.00	14,500.00	6,500.00	(55.17)
392.006.000 TRANSFER IN FROM WATER FUND-CW	15,250.00	15,250.00	0.00	(100.00) <i>done</i>
392.008.000 TRANSFER IN FROM SEWER FUND	15,000.00	27,000.00	12,000.00	(55.56)
392.009.000 TRANSFER IN FROM REFUSE FUND	50,000.00	50,000.00	0.00	(100.00) <i>done</i>
399.000.000 USE OF RESERVES - STREETS	0.00	280,000.00	280,000.00	0.00
399.006.000 USE OF RESERVES - WATER	0.00	188,500.00	188,500.00	0.00
Total Revenues	183,674.70	767,750.00	584,075.30	(23.92)
Expenses				
406.700.000 301 N SPRING ST RENOVATION EXP	322,779.44	0.00	(322,779.44)	0.00 <i>over - rev</i>
492.001.000 TRANSFER TO GENERAL FUND	0.00	350,000.00	350,000.00	0.00
492.006.000 TRANSFER TO WATER FUND	0.00	188,500.00	188,500.00	0.00
493.000.000 OFFICE SUPPLIES EXPENSE	6.36	5.00	(1.36)	127.20 <i>over - checks</i>
500.001.000 FUTURE STREET PAVING	0.00	47,500.00	47,500.00	0.00
500.004.000 FUTURE FIRE EQUIPMENT PURCHASES	0.00	14,500.00	14,500.00	0.00
500.006.000 FUTURE WATER PROJECTS-CW	0.00	15,250.00	15,250.00	0.00
500.008.000 FUTURE SEWER PROJECTS	0.00	27,000.00	27,000.00	0.00
500.009.000 FUTURE REFUSE PROJECTS	0.00	50,000.00	50,000.00	0.00
500.099.000 FUTURE PROJECTS	0.00	74,995.00	74,995.00	0.00
Total Expenses	322,785.80	767,750.00	444,964.20	42.04
Net Income	\$ (139,111.10)	\$ 0.00	\$ 139,111.10	\$ 0.00

net loss

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

301 N SPRING ST FUND

Revenues

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
341.010.000 INTEREST INCOME	76.88	100.00	23.12	(76.88)
342.200.000 RENTAL INCOME	43,448.16	77,025.00	33,576.84	(56.41)
392.001.000 TRANSFER IN FROM GENERAL FUND	18,005.00	18,005.00	0.00	(100.00) <i>done</i>
Total Revenues	61,530.04	95,130.00	33,599.96	(64.68)

Expenses

400.246.000 MATERIALS & SUPPLIES EXPENSE - COUNCIL	160.94	0.00	(160.94)	0.00 <i>over - not bud.</i>
400.320.000 IT SERVICES EXPENSE - COUNCIL	0.00	3,200.00	3,200.00	0.00
400.321.000 TELEPHONE EXPENSE - COUNCIL	0.00	400.00	400.00	0.00
400.325.000 INTERNET EXPENSE - COUNCIL	272.89	200.00	(72.89)	136.45 <i>over</i>
400.351.000 COMMERCIAL INS EXPENSE - COUNCIL	0.00	600.00	600.00	0.00
400.361.000 ELECTRICITY EXPENSE - COUNCIL	0.00	210.00	210.00	0.00
400.373.000 BUILDING MAINT/UPGRADE EXP-COUNCIL	49.98	1,000.00	950.02	5.00
401.320.000 IT SERVICES EXPENSE - EXEC	0.00	1,200.00	1,200.00	0.00
401.321.000 TELEPHONE EXPENSE - EXEC	98.09	235.00	136.91	41.74
401.325.000 INTERNET EXPENSE - EXEC	472.89	200.00	(272.89)	236.45 <i>over</i>
401.351.000 COMMERCIAL INS EXP - EXEC	0.00	350.00	350.00	0.00
401.361.000 ELECTRICITY EXPENSE - EXEC	0.00	175.00	175.00	0.00
406.226.000 JANITORIAL SUPPLIES EXPENSE - GG	0.00	450.00	450.00	0.00
406.246.000 MATERIALS & SUPPLIES EXPENSE-GG	2,247.25	1,000.00	(1,247.25)	224.73 <i>over</i>
406.260.000 MINOR EQUIPMENT EXPENSE-GG	0.00	500.00	500.00	0.00
406.318.000 JANITORIAL SERVICES EXP-GG	848.90	0.00	(848.90)	0.00 <i>over - run</i>
406.320.000 IT SERVICES EXPENSE - GG	1,300.00	9,000.00	7,700.00	14.44
406.321.000 PHONE EXPENSE-GG	490.97	1,700.00	1,209.03	28.88
406.325.000 INTERNET EXPENSE-GG	1,091.67	400.00	(691.67)	272.92 <i>over</i>
406.351.000 COMMERCIAL INSURANCE EXP-GG	5,044.00	12,100.00	7,056.00	41.69
406.361.000 ELECTRICITY EXPENSE	9,793.22	17,150.00	7,356.78	57.10
406.362.000 NATURAL GAS EXP-GG	36.62	0.00	(36.62)	0.00 <i>over - run</i>
406.367.000 REFUSE SERVICE EXP-GG	56.86	0.00	(56.86)	0.00
406.369.000 SECURITY SYSTEM EXPENSE	2,401.16	5,000.00	2,598.84	48.02
406.373.000 BUILDING MAINT EXP-GG	797.15	0.00	(797.15)	0.00 <i>over - run</i>
406.450.000 CONTRACTED SERVICES EXPENSE	0.00	500.00	500.00	0.00
413.320.000 IT SERVICES EXPENSE - CODES	0.00	375.00	375.00	0.00
413.321.000 TELEPHONE EXPENSE - CODES	100.00	100.00	0.00	100.00 <i>done</i>
413.325.000 INTERNET EXPENSE - CODES	72.89	105.00	32.11	69.42
413.351.000 COMMERCIAL INS EXPENSE - CODES	0.00	200.00	200.00	0.00
413.361.000 ELECTRICITY EXPENSE - CODES	0.00	125.00	125.00	0.00
414.260.000 MINOR EQUIPMENT EXP-PLANZON	150.56	0.00	(150.56)	0.00 <i>over - run</i>
414.320.000 IT SERVICES EXPENSE - PLANZONING	0.00	850.00	850.00	0.00
414.321.000 TELEPHONE EXPENSE-PLANZONING	0.00	130.00	130.00	0.00
414.325.000 INTERNET EXPENSE - PLANZONING	0.00	110.00	110.00	0.00
414.351.000 COMMERCIAL INS EXPENSE-PLANZONING	0.00	550.00	550.00	0.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
301 N SPRING ST FUND				
414.361.000 ELECTRICITY EXPENSE - PLAN/ZONING	0.00	100.00	100.00	0.00
468.320.000 IT SERVICES EXPENSE - HARB	0.00	150.00	150.00	0.00
468.321.000 TELEPHONE EXPENSE - HARB	0.00	60.00	60.00	0.00
468.325.000 INTERNET EXPENSE - HARB	0.00	100.00	100.00	0.00
468.351.000 COMMERCIAL INS EXPENSE - HARB	0.00	10.00	10.00	0.00
468.361.000 ELECTRICITY EXPENSE - HARB	0.00	50.00	50.00	0.00
493.246.000 MATERIAL & SUPPLIES EXPENSE-RENTAL PROP	11.97	0.00	(11.97)	0.00
493.318.000 JANITORIAL SERVICES EXP-RENTAL PROP	5,171.92	11,200.00	6,028.08	46.18
493.360.000 WATER/SEWER UTILITIES EXP-RENTAL PROP	1,544.46	3,225.00	1,680.54	47.89
493.362.000 NATURAL GAS EXP-RENTAL PROP	173.01	475.00	301.99	36.42
493.367.000 REFUSE SERVICE EXP-RENTAL PROP	113.72	345.00	231.28	32.96
493.373.000 BUILDING MAINT EXP-RENTAL PROP	24,536.41	15,000.00	(9,536.41)	163.58
493.900.000 REAL ESTATE TAX EXP-RENTAL PROP	2,518.96	6,300.00	3,781.04	39.98
Total Expenses	59,556.49	95,130.00	35,573.51	62.61

over - new

163.58 over

Net Income
\$ 1,973.55 \$ 0.00 \$ (1,973.55) \$ 0.00

11000000

BUDGET VS ACTUAL
Borough of Bellefonte
For 7/31/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
BULK WATER				
Revenues				
341,010.00 INTEREST INCOME-CHECKING/SVGS	14,788.71	4,500.00	(10,288.71)	(328.64) <i>over</i>
342,200.00 RENTAL INCOME	13,000.00	15,600.00	2,600.00	(83.33)
354,030.00 STATE GRANT PROCEEDS	0.00	327,000.00	327,000.00	0.00
378,122.00 BULK WATER-NIAGARA-HOWARD PLANT	24,136.88	95,000.00	70,863.12	(25.41)
378,700.00 MILESBUURG WATER USAGE REVENUE	27,951.79	48,000.00	20,048.21	(58.23)
392,100.00 TRANSFER FROM IDA	200,000.00	0.00	(200,000.00)	0.00 <i>over - not bud.</i>
399,001.00 USE OF RESERVES	0.00	180,150.00	180,150.00	0.00 <i>bud. # only</i>
Total Revenues	279,877.38	670,250.00	390,372.62	(41.76)
Expenses				
430,700.00 CAPITAL EXPENDITURES - MUSSER LANE	14,301.27	200,000.00	185,698.73	7.15
451,361.00 ELECTRICITY-WATER ST PROPERTY	2,060.02	3,500.00	1,439.98	58.86
451,700.00 BASEBALL FIELD EQUIPMENT	0.00	30,000.00	30,000.00	0.00
451,800.00 WATER ST PROPERTY EXPENSES	2,849.88	1,000.00	(1,849.88)	284.99 <i>over - taxes</i>
455,215.00 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
455,310.00 AUDIT EXPENSE	0.00	400.00	400.00	0.00
460,250.00 WATERFRONT EXPENSE	0.00	4,000.00	4,000.00	0.00
460,351.00 COMMERCIAL INS EXP-WATERFRONT	650.00	650.00	0.00	100.00 <i>done</i>
460,361.00 ELECTRICITY EXPENSE-WATERFRONT	750.99	1,500.00	749.01	50.07
463,500.00 CONTRIBUTION TO CBICC	0.00	1,000.00	1,000.00	0.00
465,210.00 OFFICE SUPPLIES EXPENSE	0.00	30.00	30.00	0.00
471,710.00 WATER ST BUILDING LOAN-FNB #4440-PRINCIPAL	16,380.63	24,555.00	8,174.37	66.71
471,711.00 WATER ST BUILDING LOAN-FNB #4440-INTEREST	690.81	1,055.00	364.19	65.48
472,401.00 PRIN PMTS-NW LOAN #3432-WATERFRONT	32,799.26	56,635.00	23,835.74	57.91
472,402.00 INT EXP-NW LOAN #3432-WATERFRONT	9,071.17	15,145.00	6,073.83	59.90
481,500.00 CONSERVATION OF NATL RESOURCE	3,774.75	3,775.00	0.25	99.99
490,005.00 SPRING ST STREETSCAPE PROJECT EXP	19,917.74	327,000.00	307,082.26	6.09
Total Expenses	103,246.52	670,250.00	567,003.48	15.40
Net Income	\$ 176,630.86 \$	0.00 \$	(176,630.86) \$	0.00

176,630.86

Budget vs Actual Summary

July 2024

<u>Revenue</u>	2023	2024	YTD	Percentage	Percentage
	Actual	Budget	Received	Received	Prior
				Year to Date	Year
General	\$3,794,320	\$4,138,850	\$2,563,354	61.93%	75.25%
Streetlighting	\$60,273	\$107,505	\$103,291	96.08%	81.38%
Fire Department	\$301,076	\$233,180	\$361,448	155.01%	31.31%
Fire Equipment	\$103,887	\$102,165	\$68,057	66.62%	72.14%
Parks & Recreation	\$132,152	\$120,135	\$148,848	123.90%	91.83%
Water	\$1,860,706	\$1,969,590	\$984,653	49.99%	63.72%
Sewer	\$3,498,747	\$3,805,635	\$2,084,283	54.77%	49.84%
Refuse	\$1,552,012	\$1,237,850	\$692,614	55.95%	44.62%
Special Projects	\$1,654,978	\$1,171,090	\$19,621	1.68%	148.53%
Liquid Fuels	\$175,858	\$307,700	\$172,809	56.16%	58.00%
EMS	\$25,075	\$29,465	\$28,273	95.96%	98.36%
Capital Projects	\$412,180	\$767,750	\$183,675	23.92%	113.43%
301 N Spring St	\$0	\$95,130	\$61,530	64.68%	0.00%
Bulk Water	\$154,086	\$670,250	\$279,877	41.76%	9.49%
TOTAL	\$13,725,349	\$14,756,295	\$7,752,334		

<u>Expense</u>	2023	2024	YTD	Percentage	Percentage
	Actual	Budget	Expended	Expended	Prior
				Year to Date	Year
General					
Council	\$46,039	\$47,195	\$21,606	45.78%	39.54%
Executive	\$131,624	\$130,115	\$95,674	73.53%	57.29%
Mayor	\$3,337	\$3,675	\$4,836	131.59%	49.91%
Treasurer	\$2,571	\$2,715	\$2,022	74.49%	68.03%
R/E Tax Coll	\$7,823	\$8,315	\$7,051	84.79%	72.47%
General Gov't	\$506,881	\$587,270	\$351,990	59.94%	56.16%
Police	\$1,485,445	\$1,865,420	\$861,187	46.17%	60.56%
Crossing Guards	\$2,846	\$3,070	\$1,715	55.86%	49.73%
Parking Enforce	\$114,509	\$122,535	\$74,210	60.56%	48.37%
Codes	\$4,310	\$11,235	\$7,074	62.97%	12.47%
Planning/Zoning	\$37,029	\$36,770	\$19,522	53.09%	47.53%
Streets	\$781,763	\$1,052,700	\$415,307	39.45%	51.25%
Other	\$109,594	\$117,965	\$50,794	43.06%	54.28%
HARB	\$19,270	\$14,365	\$15,617	108.72%	45.09%
Transfers Out	\$117,500	\$135,505	\$18,005	13.29%	100.00%
Total General Fund	\$3,370,542	\$4,138,850	\$1,946,610		

<u>Expense</u>	2023 Actual	2024 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
Streetlighting	\$92,553	\$107,505	\$24,842	23.11%	39.74%
Fire Department	\$317,146	\$233,180	\$347,369	148.97%	35.95%
Fire Equipment	\$109,003	\$102,165	\$59,984	58.71%	63.42%
Parks & Recreation	\$135,423	\$120,135	\$64,628	53.80%	46.51%
Water	\$1,501,281	\$1,969,590	\$1,215,378	61.71%	50.79%
Sewer	\$3,578,915	\$3,805,635	\$1,506,527	39.59%	37.43%
Refuse	\$1,231,222	\$1,237,850	\$689,952	55.74%	39.89%
Special Projects	\$1,630,874	\$1,171,090	\$393,123	33.57%	48.96%
Liquid Fuels	\$141,636	\$307,700	\$28,042	9.11%	1.79%
EMS	\$24,354	\$29,465	\$25,815	87.61%	99.23%
Capital Projects	\$35,500	\$767,750	\$322,786	42.04%	2.63%
301 N Spring St	\$0	\$95,130	\$59,556	62.61%	0.00%
Bulk Water	\$204,739	\$670,250	\$103,247	15.40%	45.96%
TOTAL	\$12,373,186	\$14,756,295	\$4,841,249		

BELLEFONTE BOROUGH COUNCIL
Regular Meeting
MEETING MINUTES
August 5, 2024 - 7:30 p.m.
301 N. Spring Street, Suite 200, Bellefonte, Pennsylvania 16823
www.bellefonte.net

I. CALL TO ORDER (Council President Kent Bernier)

The August 5, 2024 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. MEMBERS PRESENT

Mr. Kent Bernier, *President*
Mr. Randall Brachbill
Ms. Deborah Cleeton
Ms. Barbara Dann, *Vice President*
Mr. Douglas Johnson, *Pro Tempore*
Ms. Shawna McKean
Ms. Rita Purnell
Ms. Johanna Sedgwick
Ms. Joanne Tosti-Vasey
Mr. Christian Larson, *Jr. Council Member-EXCUSED*
Mayor Buddy Johnson

STAFF PRESENT

Mr. Ralph Stewart, Borough Manager
Mr. Don Holderman, Assistant Borough Manager
Mr. Bill Witmer, Police Chief
Ms. Julie Brooks, Borough staff member

IV. ADDITIONS TO THE AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

- NONE

V. SPECIAL PRESENTATION – Penn Highlands Community College

Steve Nunez, President of the Pennsylvania Highlands Community College, presented an Introduction and Announcement regarding the Ribbon Cutting Ceremony on Friday August 16, 2024 at 10:30am at the Match Factory in Bellefonte. The public is invited to attend.

Proclamation presented by Mayor Johnson.

VI. PUBLIC COMMENT - Agenda and Non-Agenda/General Items and Comments

Resolution No. 08052024-01 Public Participation.

Dann motioned and Cleeton seconded to approve Resolution 08052024-01. Discussion included various council members expressing their opinions about the Resolution. Roll call vote. Motion carried with 5 yes votes and 4 no votes.

Mr. Kent Bernier	yes	Ms. Shawna McKean	no
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	no	Ms. Johanna Sedgwick	no
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	no
Mr. Doug Johnson	yes		

Tony White spoke regarding the Genocide order, which is not on the agenda for tonight’s meeting.

Julia Kasdorf spoke to Council regarding Resolution 08052024-01.

John Holst spoke to Council regarding Resolution 08052024-01.

VII. COMMUNICATIONS (Written)

Centre County Recycling & Refuse Authority July 2024 Newsletter. No council action is needed.

Climate Action Plan Webinar is scheduled for August 8, 2024. No council action is needed.

Act 49 of 2024 - Municipal Police Pension Buyback. No council action is needed.

Bellefonte EMS Municipal Joint Meeting July 30, 2024 Summary. No council action is needed.

PSAB Fall Leadership Conference October 11-13, 2024 in Lancaster. No council action is needed.

VIII. CONSENT AGENDA

Consent Agenda includes the following items:

1. General	Council Meeting Minutes July 15, 2024
2. Finance	Stover McGlaughlin Invoice July 2024

Dann motioned and Johnson seconded to approve the Consent Agenda. Tosti-Vasey requested to remove the July 15 Council Minutes. The issue with the minutes was resolved by Council agreeing to change one word of the minutes. Motion to approve Consent Agenda items 1 and 2 listed above carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes

Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

IX. REPORTS

Mayor Johnson

- Mayor Johnson publicly thanked all the community volunteers for their help with the summer events – Music in the Park, Bellefonte Cruise, Children’s Fair, Arts n Crafts Fair, etc.

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

1. Recommended for approval (Specific motions are stated in the OCA memo):

- Call for a Motion/2nd to approve the HARB project as presented with the modification to Hardy Horizontal Plank as opposed to the T111 Siding and windows to match in style and material to the carriage house. (No address provided)

Tosti-Vasey motioned and Dann seconded to approve the above listed project. No discussion. Roll call vote. Motion to approve the project carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

X. CURRENT and OLD BUSINESS

Revised Art along walkway and in Talleyrand Park – Legal Opinion. The Borough Solicitor is essentially saying that the Borough, if interested in allowing art in these locations, should have policies in place that specify size, location, time frame, etc. but not content. The Borough currently has no policies for art along the waterfront walkway, the Veterans Bridge or Talleyrand Park. Council may consider no action on the request to place art in these locations or consider requesting staff and the planning commission to develop a draft policy for the placement of art in these areas.

Tosti-Vasey motioned to request staff and the Planning Commission develop a draft policy for the placement of art in public areas with the review by the Borough Solicitor. Cleeton seconded. Roll call vote. Motion to approve developing a draft policy carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Authority Vacancy. The Bellefonte Borough Authority is recommending to Council that Dan DeLotto be appointed to the Authority to fill the remainder of the vacancy term.

Dann motioned and Johnson seconded to approve the appointment as stated. No discussion. Roll call vote. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

XI. NEW BUSINESS

John Claar Excavating Certificate for Payment No. 6 Final of \$13,074.75 for the Parkview Heights Stormwater Management Project.

Dann motioned and seconded to remit payment to John Claar Excavating for the Parkview Heights Stormwater Management Project Application No. 6 Final of \$13,074.75. No discussion. Roll call vote. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Letter - Sunnyside Paddling Park Organizers requested permitting assistance. This is a regional facility. Council may consider and up or down vote.

- Mr. Kurtz was present to discuss this project. He presented that the Sunnyside Paddling Park created a water slalom course in 1965 that consists of several gates hung from wire over the water. The course is designed to help paddlers learn boating skills. The course is not permitted due to the course being built prior to permitting laws. The permit will not change the course in any way. The permit, if sought privately, can cost \$1750-2000. If the Borough requests the permit, it would be free. DEP has stated that if no permit is awarded, the course will be shut down.

Tosti-Vasey motioned and Johnson seconded to approve the request with modifications. Roll call vote. Motion to approve carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	no
Mr. Doug Johnson	yes		

XII. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

Brachbill motioned to relax the new rules and regulations of Resolution 08052024-01. Sedgwick seconded. No discussion. Roll call vote. Motion to approve carried with 6 yes votes and 3 no votes.

Mr. Kent Bernier	<i>no</i>	Ms. Shawna McKean	<i>yes</i>
Mr. Randy Brachbill	<i>yes</i>	Ms. Rita Purnell	<i>no</i>
Ms. Deb Cleeton	<i>yes</i>	Ms. Johanna Sedgwick	<i>yes</i>
Ms. Barbara Dann	<i>no</i>	Ms. Joanne Tosti-Vasey	<i>yes</i>
Mr. Doug Johnson	<i>yes</i>		

Tamir Sorek spoke regarding the Cease Fire resolution.

Claudia Wilson spoke regarding the Cease Fire resolution.

Ayla Hall spoke regarding the Cease Fire resolution.

Mandissa Hoarboff spoke regarding the Cease Fire resolution.

Joanne Kasdorf spoke regarding the Cease Fire resolution.

Stacey Hall spoke regarding the Cease Fire resolution.

John Holtz spoke regarding the Cease Fire resolution.

Mohammad Almezbul spoke regarding the Cease Fire resolution.

Jonathan Eburne spoke regarding the Cease Fire resolution.

XIII. ADJOURNMENT

Dann motioned and Johnson seconded to adjourn. Meeting adjourned at 8:47pm.

lm

**SUMMARY OF CHECKS
PAID IN
JULY 2024**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
GENERAL	30070 - 30097, 1062 - 1063, 118 - 119	\$364,795.19
STREETLIGHTING	-	\$4,024.15
BELLEFONTE FIRE DEPT	2835 - 2837	\$127,799.88
FIRE EQUIPMENT		\$6,426.92
PARKS & RECREATION	2982 - 2989	\$17,475.97
WATER	1392 - 13937	\$171,485.70
SANITATION	15647 - 15660	\$305,649.11
REFUSE	5471 - 5476, 5488- 5489	\$141,147.81
SPECIAL PROJECTS	1018, 1029 - 1030	\$63,776.19
LIQUID FUELS	-	\$0.00
EMS FUND	-	\$0.00
CAPITAL PROJECTS	33 - 34, 999	\$153,974.37
301 N SPRING ST	262 - 273	\$27,914.34
BULK WATER	665	\$20,166.86
IDA	-	<u>\$0.00</u>
	Total:	<u>\$1,404,636.49</u>

Borough of Bellefonte

Check Register from 7/01/2024 to 7/31/2024

01 GF CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0999999	7/01/2024	COLUMBIA GAS	56.97
0995001	7/01/2024	LINK COMPUTER CORP	422.50
0995003	7/01/2024	McQUAIDE BLASKO, INC	120.88
0995005	7/01/2024	STOVER McGLAUGHLIN	455.00
0030070	7/01/2024	PA MUNICIPAL RETIREMENT SYSTEM	6,649.86
0030071	7/01/2024	JJ POWELL FUEL MANAGEMENT	2,781.84
0030072	7/01/2024	THE HARTFORD	85.53
0030073	7/01/2024	SHAWN LUSE	85.00
0030074	7/01/2024	THE HARTFORD	348.82
0030075	7/01/2024	LAWSON PRODUCTS INC	33.53
0030076	7/01/2024	MACY NEIDEIGH	30.00
0995006	7/01/2024	YCG INC	100.00
0995011	7/02/2024	VALLEY ACE HARDWARE	75.97
0995013	7/02/2024	AT&T MOBILITY	160.92
0030077	7/02/2024	THE HARTFORD	201.13
TRANSFER	7/02/2024	PAYROLL FUND	60,023.53
0995012	7/02/2024	LINK COMPUTER CORP	1,070.00
0995008	7/02/2024	GROFF TRACTOR & EQUIPMENT, INC	1,810.44
0995018	7/02/2024	COLUMBIA GAS	36.62
0995009	7/03/2024	LINK COMPUTER CORP	1,343.50
0995004	7/03/2024	SPRING-BENNER-WALKER JOINT AUTHORITY	80.00
0030078	7/05/2024	GINA THOMPSON	1,716.40
AUTO	7/08/2024	PA DEPT OF REVENUE	13.43
0995015	7/08/2024	J. M. DeLULLO STONE SALES INC	2,401.02
0995016	7/08/2024	NAPA AUTO PARTS	55.71
0995014	7/08/2024	GREATAMERICA FINANCIAL SVCS	125.61
0995010	7/08/2024	QUALITY HYDRAULICS	19.60
TRANSFER	7/11/2024	BELLEFONTE BOROUGH SEWER FUND	2.66
0030079	7/11/2024	QUILL	82.51
0030080[VOID]	7/11/2024	WITMER PUBLIC SAFETY GROUP, INC	995.00
0030081	7/11/2024	MOCKENHAUPT	400.00
0030082	7/11/2024	SAFELITE FULFILLMENT INC	302.25
0995027	7/12/2024	HOME DEPOT CREDIT SERVICES	42.97
0995021	7/12/2024	COMCAST	10.59
0995022	7/12/2024	COMCAST	164.96
0995023	7/12/2024	BFMC, INC	169.95
0995017	7/15/2024	NATIONAL TACTICAL OFFICERS ASSOCIATION	834.00
0999998	7/15/2024	BELLEFONTE BUILDING SUPPLY, LLC	38.96
0995007	7/15/2024	BELLEFONTE BUILDING SUPPLY, LLC	16.74
TRANSFER	7/16/2024	PAYROLL FUND	58,666.58
0995046	7/17/2024	VALLEY ACE HARDWARE	78.30
0995047	7/17/2024	WEST PENN POWER	133.02
0995048	7/17/2024	WEST PENN POWER	45.88
0995049	7/17/2024	WEST PENN POWER	310.63
0995045	7/17/2024	NAPA AUTO PARTS	141.26
0995038	7/17/2024	GLENN O HAWBAKER	1,411.20
0995037	7/17/2024	DIXON PRECAST INC	3,200.00
0995041	7/17/2024	JANITORS SUPPLY INC	574.69
0995040	7/17/2024	J. M. DeLULLO STONE SALES INC	5,187.25
0995039	7/17/2024	HALLS TREE SERVICE LLC	1,050.00
0995042	7/17/2024	LB WATER SERVICE, INC	1,552.26
0995036	7/17/2024	BELLEFONTE BUILDING SUPPLY, LLC	368.73
0995043	7/17/2024	LINDE GAS & EQUIPMENT	86.99
0995044	7/18/2024	LINK COMPUTER CORP	280.00
0030083	7/19/2024	GINA THOMPSON	1,716.40
0995030	7/19/2024	WIZZARDS JANITORIAL SYSTEMS	2,400.00
0995026	7/19/2024	HOFFMAN LEAKEY ARCHITECTS, LLC	560.25

Borough of Bellefonte

Check Register from 7/01/2024 to 7/31/2024

01 GF CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995054	7/22/2024	VERIZON	65.87
0995050	7/22/2024	LINK COMPUTER CORP	150.00
0995051	7/22/2024	NAPA AUTO PARTS	105.56
TRANSFER	7/23/2024	EMS FUND	1,069.45
TRANSFER	7/23/2024	FIRE DEPT FUND	2,851.86
0030084	7/23/2024	CAMPBELL, DURRANT P.C.	127.85
0030085	7/23/2024	INDUSTRIAL APPRAISAL COMPANY	10,320.00
0030086	7/23/2024	FNB COMMERCIAL CREDIT CARD	2,279.15
0030087	7/23/2024	PA ONE CALL SYSTEM, INC	217.50
0030088	7/23/2024	HIGHMARK BLUE SHIE	1,222.00
0030089	7/23/2024	PA MUNICIPAL HEALTH INSURANCE COOP	37,704.58
0030090	7/23/2024	MICHAEL TODD WALTER	261.99
0030091	7/23/2024	TRANS ASSOCIATES ENGINEERING CONS INC	1,020.00
0030092	7/23/2024	HIGHMARK BLUE SH	99.62
0030093	7/23/2024	ENCOVA INSURANCE	120.00
0030094	7/23/2024	HOME DEPOT CREDIT SERVICES	20.00
TRANSFER	7/23/2024	STREETLIGHTING FUND	3,921.29
TRANSFER	7/23/2024	BELLEFONTE BOROUGH PARKS AND RECREATION FUND	626.46
TRANSFER	7/23/2024	BELLEFONTE BOROUGH PARKS AND RECREATION FUND	4,099.55
TRANSFER	7/23/2024	FIRE EQUIP FUND	1,283.34
TRANSFER	7/24/2024	PAYROLL FUND	213.04
0995053	7/26/2024	WEST PENN POWER	44.83
0030095	7/29/2024	BUREAU VERITAS NATIONAL INSPECTION SERVICES INC	91.21
0995055	7/29/2024	BEST LINE EQUIPMENT	175.45
0995056	7/29/2024	BRADCO SUPPLY CO	216.00
0995061	7/29/2024	McQUAIDE BLASKO, INC	581.25
0995057	7/30/2024	COMCAST	139.90
0995029	7/31/2024	THOMAS THAL & CYNTHIA TRESSLER	312.67
0995024	7/31/2024	DARREL & NORMA ZACCAGNI	348.40
0995052	7/31/2024	BLINK	75.00
0995025	7/31/2024	FRED & YVONNE SMITH	139.40
0995028	7/31/2024	LESTER & MARIE McCLELLAN	307.80
0030096	7/31/2024	WEAVER WELDING	1,749.00
0030097	7/31/2024	C-NET	2,000.00
TRANSFER	7/31/2024	PAYROLL FUND	57,196.81

Total Checks: 292,284.67

*voided
check*

- 995.00

291,289.67



Borough of Bellefonte
Check Register from 7/01/2024 to 7/31/2024
01 GF PARK LOT CREDIT CARD ACGT-NW #4260

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001062	7/01/2024	JJ POWELL FUEL MANAGEMENT	41.73
0001063	7/01/2024	PA MUNICIPAL RETIREMENT SYSTEM	138.88
0995184	7/02/2024	LINK COMPUTER CORP	6.00
FEE	7/03/2024	MERCHANT BANK CD DISCOUNT	321.45
0995187	7/19/2024	T2 SYSTEMS, INC	182.93
0995185	7/22/2024	DUNCAN PARKING TECHNOLOGIES	1,687.50
0995186	7/22/2024	IPS GROUP	324.00
0995188	7/22/2024	LINK COMPUTER CORP	18.00
0995189	7/29/2024	FIRST DATA	218.90
Total Checks:			2,939.39

Borough of Bellefonte
Check Register from 7/01/2024 to 7/31/2024
01 GF PARKING METER CC CKG - FNB #002

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	7/01/2024	HEARTLAND PAYMENT SYSTEMS	449.77
FEE	7/03/2024	FRST BK MRCH SVC DISCOUNT	67.61
Total Checks:			517.38

Borough of Bellefonte

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Check Register from 7/01/2024 to 7/31/2024 01 GF PARKING METER-FNB #0817

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000118	7/05/2024	GENERAL FUND	20,000.00 *
0000119	7/05/2024	PARKING METER ACCT	50,000.00 *
FEE	7/31/2024	FIRST NATIONAL BANK	48.75
Total Checks:			70,048.75

0-00 *

291-289-67 *

2-939-39 -

517-38 +

70-048-75 +

364-795-19 *

0-00 *

* transfers between accounts

Borough of Bellefonte
Check Register from 7/01/2024 to 7/31/2024
02 SL CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996503	7/17/2024	WEST PENN POWER	69.00
0996505	7/17/2024	WEST PENN POWER	18.04
0996506	7/17/2024	WEST PENN POWER	22.21
0996507	7/17/2024	WEST PENN POWER	11.82
0996508	7/17/2024	WEST PENN POWER	17.60
0996509	7/17/2024	WEST PENN POWER	18.81
0996510	7/17/2024	WEST PENN POWER	64.85
0996511	7/17/2024	WEST PENN POWER	9.71
0996515	7/17/2024	WEST PENN POWER	310.64
0996516	7/17/2024	WEST PENN POWER	9.69
0996517	7/17/2024	WEST PENN POWER	9.70
0996512	7/19/2024	WEST PENN POWER	43.29
0996513	7/19/2024	WEST PENN POWER	112.59
0996518	7/26/2024	WEST PENN POWER	62.34
0996519	7/26/2024	WEST PENN POWER	16.81
0996520	7/26/2024	WEST PENN POWER	39.23
0996504	7/31/2024	WEST PENN POWER	27.09
0996514	7/31/2024	WEST PENN POWER	3,160.73
Total Checks:			4,024.15

Borough of Bellefonte
Check Register from 7/01/2024 to 7/31/2024
03 FD CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	7/01/2024	GENERAL FUND	943.70
TRANSFER	7/02/2024	PAYROLL FUND	67.28
0995769	7/03/2024	LINK COMPUTER CORP	6.00
0995771	7/08/2024	NAPA AUTO PARTS	45.99
0002836	7/11/2024	JJ POWELL FUEL MANAGEMENT	858.42
0002835	7/11/2024	WITMER PUBLIC SAFETY GROUP, INC	89,153.00 ①
0995774	7/12/2024	GLICK FIRE EQUIPMENT CO, INC	150.69
0995772	7/12/2024	EAGLE TOWING & RECOVERY INC	919.50
0995773	7/12/2024	FIRE & RESCUE PRODUCTS	17,532.87
0995770	7/15/2024	COLUMN SOFTWARE, PBC	169.62
0995776	7/22/2024	CENTRE COMMUNICATIONS, INC	2,728.20
0995777	7/22/2024	GLICK FIRE EQUIPMENT CO, INC	3,207.42
0995775	7/22/2024	STATE WORKERS COMP FUND	9,682.00
0995779	7/22/2024	UNDINE FIRE CO	1,254.78
0995780	7/22/2024	VERIZON	25.42
0995778	7/23/2024	LINK COMPUTER CORP	18.00
0995781	7/26/2024	VERIZON	943.76
TRANSFER	7/31/2024	PAYROLL FUND	67.28
0002837	7/31/2024	BELLEFONTE BOROUGH	25.95
Total Checks:			127,799.88

① This is a grant expense & will be reimbursed by the grant

Borough of Bellefonte
Check Register from 7/01/2024 to 7/31/2024
04 FE CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
AUTO	7/10/2024	RURAL DEVELOPMENT	2,701.00
0995237	7/19/2024	COMMONWEALTH OF PA	1,112.94
0995238	7/23/2024	FIRST NATIONAL BANK	2,612.98
Total Checks:			6,426.92

Borough of Bellefonte
Check Register from 7/01/2024 to 7/31/2024
05 PARKS CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0002982	7/01/2024	JJ POWELL FUEL MANAGEMENT	919.32
TRANSFER	7/02/2024	PAYROLL FUND	3,551.37
0002983[VOID]	7/05/2024	SINKING VALLEY PEST & LAWN	960.00
0002984	7/05/2024	SINKING VALLEY PEST & LAWN	960.00
0996010	7/08/2024	WEST PENN POWER	15.16
0996009	7/08/2024	DOG WASTE DEPOT	519.88
0996007	7/09/2024	HITE COMPANY	77.04
0002985	7/11/2024	SUSAN MORSE	171.50
0002986	7/11/2024	BELLEFONTE LIONS CLUB	171.50
0002987	7/11/2024	DAVID CABER	50.00
0996012	7/12/2024	WEST PENN POWER	15.01
0996011	7/12/2024	COMCAST	3.66
0996006	7/15/2024	BELLEFONTE BUILDING SUPPLY, LLC	96.53
0996008	7/15/2024	BELLEFONTE BUILDING SUPPLY, LLC	9.90
TRANSFER	7/16/2024	PAYROLL FUND	3,409.74
0996014	7/17/2024	NATURE'S COVER	61.60
0996015	7/17/2024	WEST PENN POWER	30.30
0996013	7/17/2024	BELLEFONTE BUILDING SUPPLY, LLC	47.99
TRANSFER	7/19/2024	GENERAL FUND	111.65
0002988	7/23/2024	FNB COMMERCIAL CREDIT CARD	9.90
0002989	7/23/2024	ENCOVA INSURANCE	2,800.00
0996019	7/25/2024	WEST PENN POWER	39.23
0996016	7/26/2024	WEST PENN POWER	45.96
0996017	7/26/2024	WEST PENN POWER	9.75
0996018	7/26/2024	WEST PENN POWER	16.80
0996020	7/29/2024	VALLEY ACE HARDWARE	44.99
TRANSFER	7/31/2024	PAYROLL FUND	4,287.19

Total Checks: 18,435.97

voided check - 960.00
17,475.97

Borough of Bellefonte
Check Register from 7/01/2024 to 7/31/2024
06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0013926	7/01/2024	JJ POWELL FUEL MANAGEMENT	1,528.40
0998407	7/01/2024	McQUAIDE BLASKO, INC	615.00
0013927	7/01/2024	PA MUNICIPAL RETIREMENT SYSTEM	4,416.08
0998410	7/01/2024	WEST PENN POWER	5,056.59
0013928	7/01/2024	DEBRA KEARNS	391.95
0998406	7/02/2024	BARTON & LOGUIDICE, D.P.C.	4,168.60
TRANSFER	7/02/2024	PAYROLL FUND	12,570.08
0998411	7/02/2024	LINK COMPUTER CORP	98.00
0998409	7/03/2024	SPRING-BENNER-WALKER JOINT AUTHORITY	160.00
TRANSFER	7/05/2024	BELLEFONTE BOROUGH REFUSE FUND	2,854.95
TRANSFER	7/05/2024	BELLEFONTE BOROUGH SEWER FUND	4,457.95
TRANSFER	7/05/2024	GENERAL FUND	65.45
0998412	7/08/2024	LB WATER SERVICE, INC	562.16
0998413	7/08/2024	NAPA AUTO PARTS	164.31
0998415	7/08/2024	WEST PENN POWER	40.48
0998416	7/08/2024	WEST PENN POWER	9,481.88
0998414	7/08/2024	TODD GIDDINGS & ASSOC	40.00
0998408	7/08/2024	PACE ANALYTICAL SERVICES LLC	123.00
0998419	7/12/2024	VERIZON	200.11
0998417	7/12/2024	COMCAST	73.31
0998418	7/12/2024	COMCAST	241.21
TRANSFER	7/16/2024	PAYROLL FUND	13,240.09
0998428	7/17/2024	WEST PENN POWER	13.07
0998429	7/17/2024	WEST PENN POWER	142.04
0998430	7/17/2024	WEST PENN POWER	52.49
0998431	7/17/2024	WEST PENN POWER	2,714.05
0998432	7/17/2024	WEST PENN POWER	9.93
0998427	7/18/2024	UNIVAR USA INC	2,105.01
0998426	7/18/2024	PACE ANALYTICAL SERVICES LLC	776.20
0998421	7/18/2024	BELLEFONTE BUILDING SUPPLY, LLC	27.47
0998423	7/18/2024	EBY PAVING & CONSTRUCTION	2,494.28
0998424	7/18/2024	LB WATER SERVICE, INC	6,352.90
TRANSFER	7/19/2024	GENERAL FUND	178.64
0998433	7/19/2024	COMCAST	115.35
0998435	7/19/2024	VERIZON	25.42
0998420	7/22/2024	BARTON & LOGUIDICE, D.P.C.	1,097.00
0998437	7/22/2024	VERIZON	65.88
TRANSFER	7/22/2024	BELLEFONTE BOROUGH REFUSE FUND	185.65
0998425	7/22/2024	MARTZ TECHNOLOGIES, INC	1,350.00
0998434	7/22/2024	LINK COMPUTER CORP	24.00
0998436	7/22/2024	LINK COMPUTER CORP	581.35
0013931	7/23/2024	PA MUNICIPAL HEALTH INSURANCE COOP	4,571.35
0013929	7/23/2024	FNB COMMERCIAL CREDIT CARD	1,096.53
TRANSFER	7/23/2024	GENERAL FUND	27,500.00
0013932	7/23/2024	HIGHMARK BLUE SH	9.96
0013930	7/23/2024	HIGHMARK BLUE SHIE	94.00
0013933	7/23/2024	ENCOVA INSURANCE	6,718.00
TRANSFER	7/24/2024	BELLEFONTE BOROUGH REFUSE FUND	10,500.06
TRANSFER	7/24/2024	BELLEFONTE BOROUGH SEWER FUND	15,614.75
TRANSFER	7/26/2024	GENERAL FUND	180.60
0998422	7/26/2024	CULLIGAN WATER CO OF NEW ENGLAND, INC	36.00
0998458	7/26/2024	COMCAST	92.94
0998438	7/26/2024	WEST PENN POWER	727.81
0998439	7/26/2024	WEST PENN POWER	146.69
0998440	7/26/2024	WEST PENN POWER	9.64
0998445	7/29/2024	PENN TERRA ENGINEERING	6,226.59
0998446	7/29/2024	QUALITY HYDRAULICS	29.00

Borough of Bellefonte
Check Register from 7/01/2024 to 7/31/2024
06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0998444	7/29/2024	PACE ANALYTICAL SERVICES LLC	413.00
0998448	7/29/2024	COMCAST	151.42
0998441	7/29/2024	EBY PAVING & CONSTRUCTION	155.70
0998442	7/29/2024	LB WATER SERVICE, INC	263.60
0998443	7/29/2024	NAPA AUTO PARTS	11.09
0013934	7/31/2024	PA MUNICIPAL RETIREMENT SYSTEM	20.00
TRANSFER	7/31/2024	PAYROLL FUND	12,894.75
0998452	7/31/2024	HEIDELBERG MATERIALS	587.94
0013936	7/31/2024	CASE POWER & EQUIPMENT PENNSYLVANIA	1,476.45
0013937	7/31/2024	AUTO GLASS CENTRE INC	1,672.50
0013935	7/31/2024	WEAVER WELDING	1,425.00
Total Checks:			171,485.70

Borough of Bellefonte

Check Register from 7/01/2024 to 7/31/2024
08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0997662	7/01/2024	McQUAIDE BLASKO, INC	849.81
0015647	7/01/2024	DRV, INC	17,548.29
0015648	7/01/2024	MID-ATLANTIC PUMP & EQUIPMENT COMPANY	37,522.00
0015649	7/01/2024	JJ POWELL FUEL MANAGEMENT	324.73
0015650	7/01/2024	PA MUNICIPAL RETIREMENT SYSTEM	14,823.78
0997664	7/02/2024	LINK COMPUTER CORP	432.00
TRANSFER	7/02/2024	PAYROLL FUND	27,989.04
0015651	7/03/2024	FRANK NOLL	284.08
TRANSFER	7/05/2024	PAYROLL FUND	217.20
TRANSFER	7/05/2024	GENERAL FUND	140.85
TRANSFER	7/08/2024	GENERAL FUND	40.00
0997667	7/08/2024	HACH COMPANY	1,584.98
AUTO	7/08/2024	NORTHWEST SAVINGS BANK	20,677.34
0997666	7/08/2024	FORESTRY SUPPLIERS INC	138.61
0997670	7/08/2024	STITZER CRANE SERVICE, INC	700.00
0997663	7/08/2024	SUSQUEHANNA FIRE EQUIPMENT CO	258.00
0997665	7/08/2024	ALLIED MECHANICAL & ELECTRICAL, INC	264.52
0997669	7/08/2024	PACE ANALYTICAL SERVICES LLC	1,260.90
0015652	7/09/2024	RELIANCE BANK	5,696.02
0997674	7/10/2024	VERIZON	77.02
0997671	7/10/2024	NAPA AUTO PARTS	293.02
0015653	7/11/2024	PACE ANALYTICAL SERVICES LLC	5,501.50
0997668	7/12/2024	LINDE GAS & EQUIPMENT	159.04
0997672	7/12/2024	COMCAST	91.65
0997673	7/12/2024	COMCAST	92.90
0997676	7/12/2024	PA RURAL WATER ASSOCIATION	500.00
0997678	7/12/2024	VALLEY ACE HARDWARE	41.54
0997677	7/15/2024	BELLEFONTE BUILDING SUPPLY, LLC	129.14
TRANSFER	7/16/2024	PAYROLL FUND	28,531.53
0997680	7/17/2024	WEST PENN POWER	26,002.49
0997679	7/19/2024	COMMONWEALTH OF PA	28,932.35
TRANSFER	7/19/2024	GENERAL FUND	1,094.23
0997682	7/22/2024	JJ POWELL FUEL MANAGEMENT	720.18
0997683	7/22/2024	KEYSTONE SCALE INC	570.00
0997684	7/22/2024	LINK COMPUTER CORP	36.00
0997681	7/22/2024	F.N.B. EQUIPMENT FINANCE	1,155.49
0997689	7/22/2024	LINK COMPUTER CORP	581.34
0997685	7/22/2024	MARTZ TECHNOLOGIES, INC	7,353.03
0997690	7/22/2024	VERIZON	92.69
0997688	7/22/2024	USA BLUEBOOK	1,143.54
0997675	7/22/2024	BARTON & LOGUIDICE, D.P.C.	15,525.65
0015654	7/23/2024	FNB COMMERCIAL CREDIT CARD	2,105.17
0015655	7/23/2024	PA MUNICIPAL HEALTH INSURANCE COOP	13,147.16
0015656	7/23/2024	HIGHMARK BLUE SH	129.50
0015657	7/23/2024	ENCOVA INSURANCE	3,994.00
0015658	7/23/2024	DALLAS AMY	116.69
TRANSFER	7/23/2024	BELLEFONTE BOROUGH WATER FUND	2,076.98
0997691	7/25/2024	WEST PENN POWER	83.02
0015659	7/25/2024	PA DEPT OF AGRICULTURE	240.00
0997687	7/26/2024	POLLU-TECH, INC	4,140.00
0997686	7/26/2024	PA RURAL WATER ASSOCIATION	290.00
0997694	7/29/2024	GROFF TRACTOR & EQUIPMENT, INC	239.55
TRANSFER	7/31/2024	PAYROLL FUND	28,019.26
0015660	7/31/2024	PACE ANALYTICAL SERVICES LLC	1,691.30

Total Checks:

305,649.11

Borough of Bellefonte

Check Register from 7/01/2024 to 7/31/2024

09 REFUSE CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996026	7/01/2024	J. M. DeLULLO STONE SALES INC	3,198.77
0996028	7/01/2024	T M PERRYMAN EXCAVATING	5,307.50
0996030	7/01/2024	COMCAST	127.94
0005488	7/01/2024	JJ POWELL FUEL MANAGEMENT	1,897.45
0005489	7/01/2024	PA MUNICIPAL RETIREMENT SYSTEM	5,077.56
TRANSFER	7/02/2024	PAYROLL FUND	17,847.82
TRANSFER	7/05/2024	GENERAL FUND	90.37
TRANSFER	7/08/2024	GENERAL FUND	754.27
0996027	7/08/2024	PA STATE ASSOCIATION OF BOROUGH	109.56
TRANSFER	7/08/2024	BELLEFONTE BOROUGH WATER FUND	1,685.25
0996029	7/10/2024	HUNTER KEYSTONE PETERBILT, L.P.	801.96
0005471	7/11/2024	CC RECYCLING & REFUSE AUTHORITY	44,407.61
0996031	7/12/2024	COMCAST	32.99
0996025	7/15/2024	BELLEFONTE BUILDING SUPPLY, LLC	33.98
TRANSFER	7/16/2024	PAYROLL FUND	17,724.66
0996033	7/17/2024	J. M. DeLULLO STONE SALES INC	1,720.42
0996032	7/17/2024	GOOD TIRE SERVICE	2,239.28
0996034	7/17/2024	WEST PENN POWER	14.47
0996035	7/17/2024	WEST PENN POWER	146.09
TRANSFER	7/19/2024	GENERAL FUND	133.99
0996036	7/23/2024	LINK COMPUTER CORP	581.34
TRANSFER	7/23/2024	BELLEFONTE BOROUGH WATER FUND	1,548.75
0005472	7/23/2024	FNB COMMERCIAL CREDIT CARD	864.55
0005473	7/23/2024	PA MUNICIPAL HEALTH INSURANCE COOP	8,575.81
0005474	7/23/2024	HIGHMARK BLUE SH	9.96
0005475	7/23/2024	ENCOVA INSURANCE	8,550.00
0005476	7/23/2024	SAMUEL HORNER	84.59
TRANSFER	7/31/2024	PAYROLL FUND	17,580.87
Total Checks:			141,147.81

Borough of Bellefonte

Check Register from 7/01/2024 to 7/31/2024 18 SPEC PRJ FNB - AMERICAN RESCUE FUNDS

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001029	7/11/2024	JOHN CLAAR EXCAVATING INC	58,825.44
0001030	7/23/2024	GENERAL FUND	562.00
Total Checks:			59,387.44

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4 * 388 * 75 +

59 * 387 * 44 +

63 * 776 * 19 *

Borough of Bellefonte

Check Register from 7/01/2024 to 7/31/2024
18 SPEC PROJ BASEBALL FIELD GRANT CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001018	7/02/2024	WEBER MURPHY FOX, INC	4,388.75
Total Checks:			4,388.75

Borough of Bellefonte
Check Register from 7/01/2024 to 7/31/2024
95 CAP PROJ ICS ACCT - FNB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000999	7/05/2024	BELLEFONTE BOROUGH CAPITAL PROJECTS	53,000.00
Total Checks:			53,000.00

*transfer from sweep
account to
checking account.*

0.00 *

53,000.00 +

100,974.37 -

153,974.37 *

Borough of Bellefonte
Check Register from 7/01/2024 to 7/31/2024
95 CAP PRJ CHECKING-FNB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000033	7/02/2024	STROUSE ELECTRIC INC	100,819.00
0000034	7/05/2024	SOLID GROUND	155.37
Total Checks:			100,974.37

Borough of Bellefonte
Check Register from 7/01/2024 to 7/31/2024
97 301 N SPRING ST CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000262	7/01/2024	BELLEFONTE BUILDING SUPPLY, LLC	23.07
0000263	7/01/2024	LINK COMPUTER CORP	1,300.00
0000264	7/02/2024	GENERAL FUND	36.62
0000265	7/03/2024	PBCI ALLEN MECHANICAL & ELECTRICAL	1,108.25
0000266	7/05/2024	COMCAST	68.83
0000267	7/11/2024	WEST PENN POWER	1,495.67
0000268	7/11/2024	PBCI ALLEN MECHANICAL & ELECTRICAL	14,614.00
0000269	7/22/2024	GENERAL FUND	42.97
0000270	7/22/2024	BELLEFONTE BOROUGH	823.14
0000271	7/23/2024	FNB COMMERCIAL CREDIT CARD	4,194.44
0000272	7/23/2024	GENERAL FUND	1,336.53
0000273	7/23/2024	WIZZARDS JANITORIAL SYSTEMS	2,870.82
Total Checks:			27,914.34

Borough of Bellefonte
Check Register from 7/01/2024 to 7/31/2024
98 NW BULK WATER CHECKING ACCOUNT

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000665	7/03/2024	SPRING CREEK WATERSHED COMMISSION	915.75
AUTO	7/09/2024	NORTHWEST SAVINGS BANK	5,981.49
TRANSFER	7/11/2024	BELLEFONTE BOROUGH REFUSE FUND	8,506.27
0995226	7/16/2024	FIRST NATIONAL BANK	2,133.93
0995227	7/26/2024	WEST PENN POWER	380.80
0995228	7/26/2024	WEST PENN POWER	92.36
Total Checks:			18,010.60

0.00 *
0.00 *
18,010.60 *
2,133.93 +
22.33 +
20,166.86 *

Borough of Bellefonte

Check Register from 7/01/2024 to 7/31/2024

98 BULK FNB CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
AUTO	7/13/2024	FIRST NATIONAL BANK	2,133.93
Total Checks:			2,133.93

Am

Borough of Bellefonte
Check Register from 7/01/2024 to 7/31/2024
98 WATER ST LEASE CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	7/19/2024	GENERAL FUND	22.33
Total Checks:			22.33

**PATRIOTISM
WEEK
PROCLAMATION**



Whereas: The Benevolent and Protective Order of Elks, through its Constitution, is a Patriotic Order, *and*

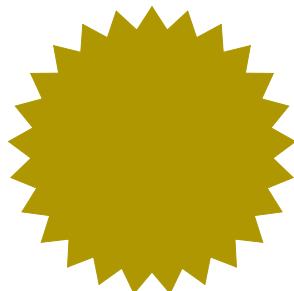
Whereas: The Order promotes the ideals that the citizens of this nation live in freedom, won through the great sacrifices and many tribulations which have provided the foundation for a free, prosperous and independent life, *and*

Whereas: We realize that each generation must work to maintain this freedom, otherwise, through carelessness or indifference, the rights and liberties enjoyed may vanish, *and*

Whereas: It is fitting and proper to recognize this freedom and to honor the nation, which provides it, *now*

Therefore: I, _____, of this City/Town of _____, do hereby proclaim September 9-15, 2024, as **NATIONAL PATRIOTISM WEEK!** During this event, urge all citizens to join with the Benevolent and Protective Order of Elks in expressing gratitude for the privilege of American Citizenship with appropriate celebrations and observances.

In Witness Whereof, I have hereunto set my hand and caused the seal of the City/Town of _____ to be affixed this day of September 2024.



ATTEST: _____

Junior Council Member Report
September 3, 2024

- Junior Council Member Report will be provided at the first meeting of every month.
- Please contact me if you have any questions or topics you would like me to look into.

School Report:

- Seniors had the opportunity to paint their assigned parking spot with a pre-approved design.
- The first day of school was August 27, 2024.
- The school has updated policies regarding personal electronic devices such as phones.
- Homecoming activities are being planned!
- The year is off to a great start!

Extracurricular Report:

- Clubs are holding interest meetings.

BELLEFONTE BOROUGH POLICE DEPARTMENT

July 2024



HIGHLIGHTS & ACCOMPLISHMENTS

- The Police Department moved into the new police station.
- Officer Neideigh and Officer Walter completed and qualified bi-annual EVOC training (Emergency Vehicle Operator Course).
- Officer Luse was invited to the Kids Kingdom event. Officer Luse spoke about the Law Enforcement profession and safety.
- The police department began the Civil Service hiring process for filling the police officer positions
- The Bellefonte Police Department participated in the “Coffee with a Cop.” This was hosted by McDonalds located at their new location on Benner Pike.

**BELLEFONTE BOROUGH POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT
July 2024**

OFFENSES OCCURRED	MONTH	2024 YTD
Alarms	9	43
Assault	1	6
Child Abuse	2	13
Criminal Mischief	7	24
Disorderly Conduct	19	73
Domestics	5	57
Drug Related	1	5
DUI	1	13
Harassment	8	48
Suspicious Activity	16	103
Theft	5	30
Trespass	2	15
All Others	315	2484
TOTAL	391	2901

TRAFFIC	MONTH	2024 YTD
Stops	32	236
Citations Filed	3	179

PAYMENTS RECEIVED	MONTH	2024 YTD
MDJ	798.80	\$7,683.94
Probation	1,055.43	\$3,336.77
TOTAL	1,854.23	\$11,020.71

ACCIDENTS	MONTH	2024 YTD
Reportable	1	15
Non-Reportable	8	57
TOTAL	9	72

CALLS	MONTH	2024 YTD
Handled by BPD	391	2901
Off Duty	9	56
TOTAL	400	2957

OFFICERS' TIME	MONTH	2024 YTD
Regular Hours	1380	9512
Overtime Hours	36	400.5
Reimbursed Overtime	0	25.5
Training	30	122
TOTAL	1446	10,059

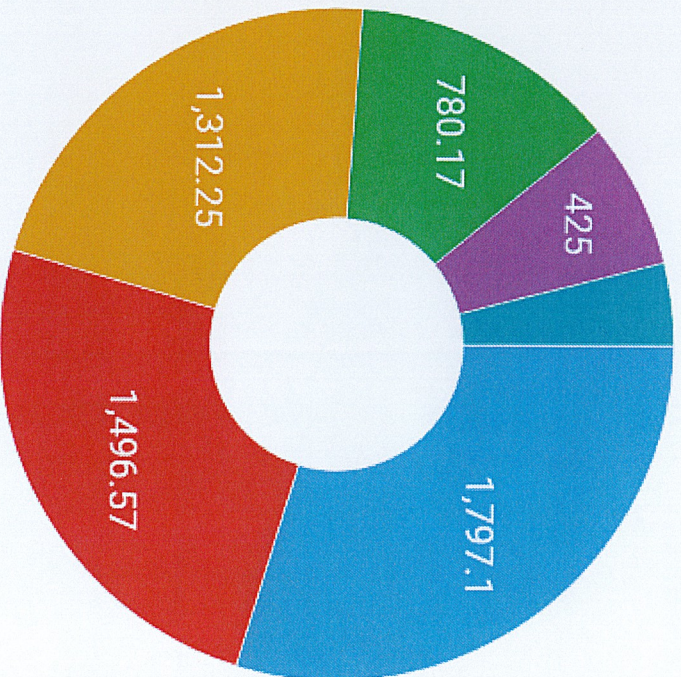
ARRESTS	MONTH	2024 YTD
Felony	0	4
Misdemeanor	5	38
Summary	5	41
TOTAL	10	83

SRO	MONTH	2024 YTD
Number of Incidents	N/A	390
Arrests	N/A	17
Traffic (School Zone)	N/A	56
Hours Worked	N/A	1654

MILEAGE	MONTH	YTD
34-1	229	111,179
34-2	506	85,079
34-3	0	125,932
34-4	1,093	80,093
34-5	289	2,809
34-6	303	33,274

PARKING	MONTH	2024 YTD
Hours Worked	151.5	1,208.5
Tickets Issued	285	2135
Revenue	\$15,761.86	N/A

Bellefonte PD - Revenue By Permit Type (Last 30 Days)

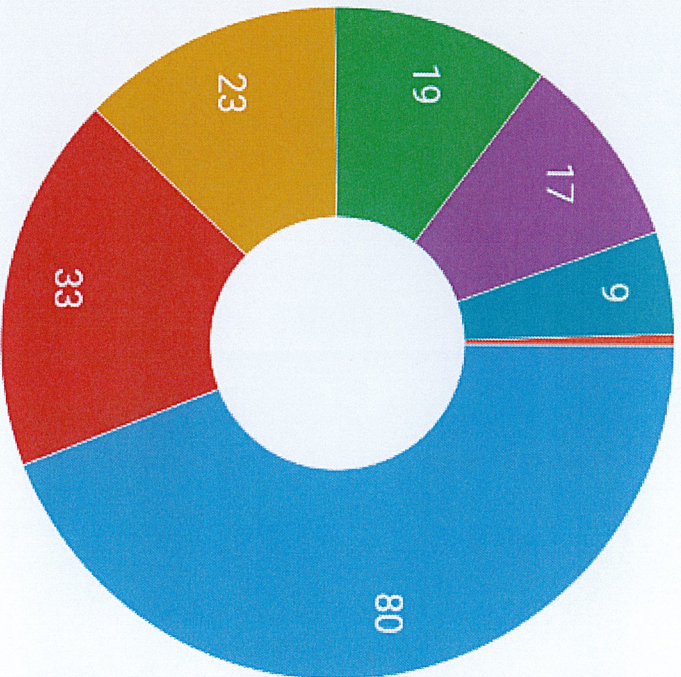


- Municipal Parking Lot South (W. Bishop St)
- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot North (W. Howard St.)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- On-Street Long-Term Parking RC-Permit (Resident-Commuter)

Data as of 8/12/2024, 12:00:00 AM



Bellefonte PD - Active Permits By Type (Today)



- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot South (W. Bishop St)
- Municipal Parking Lot North (W. Howard St.)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- On-Street Long-Term Parking RC - ...
- A-NEW Temporary Residential Par...



2023 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,072.75	19	\$1,863.86	44	\$479.83	14
February	\$1,176.43	22	\$1,994.46	45	\$493.75	15
March	\$1,274.51	30	\$1,935.00	43	\$397.42	12
April	\$1,216.50	23	\$2,149.50	48	\$505.16	15
May	\$1,136.61	26	\$1,834.84	41	\$547.58	16
June	\$850.50	20	\$2,082.00	49	\$681.33	20
July	\$853.55	17	\$1,907.42	44	\$590.48	15
August	\$924.68	19	\$1,821.78	42	\$567.90	15
September	\$876.00	17	\$2,019.00	47	\$646.33	17
October	\$960.97	20	\$1,755.01	44	\$641.28	18
November	\$1,143.00	23	\$1,872.00	41	\$595.00	15
December	\$987.10	19	\$1,525.65	34	\$655.97	17
Total/Permit	\$12,472.60	255	\$22,760.52	522	\$6,802.03	189

Year End Total \$42,035.15

Year End Coun 966

2022	R/RC/C Permit Online/In House
January	78
February	78
March	74
April	84
May	84
June	101
July	94
August	95
September	95
October	92
November	91
December	103
Total	1069

2023	R/RC/C Permit Online/In House
January	115
February	122
March	125
April	128
May	125
June	133
July	118
August	128
September	124
October	118
November	123
December	125
Total	1484

2024	R/RC/C Permit Online/In House
January	128
February	122
March	114
April	122
May	117
June	120
July	125
August	
September	
October	
November	
December	
Total	

2022	R/RC/C Permit In House
January	0
February	1
March	1
April	1
May	1
June	9
July	9
August	9
September	10
October	10
November	10
December	10
Total	71

2023	R/RC/C Permit In House
January	10
February	11
March	13
April	12
May	11
June	8
July	12
August	11
September	11
October	4
November	12
December	16
Total	131

2024	R/RC/C Permit In House
January	13
February	12
March	6
April	12
May	10
June	15
July	22
August	
September	
October	
November	
December	
Total	

2021	R Permit	R Count	RC Permit	RC Count	C Permit	C Count
January						
February						
March						
April						
May						
June	\$565.16	38	\$120.00	6	\$535.48	22
July	\$620.16	43	\$134.38	7	\$526.56	22
August	\$786.28	58	\$167.74	9	\$551.62	22
September	\$758.50	52	\$160.00	8	\$507.50	21
October	\$876.30	60	\$158.06	8	\$523.39	21
November	\$834.50	56	\$159.33	8	\$400.00	16
December	\$780.00	52	\$140.00	7	\$369.35	15

Year End Total	\$5,220.90	359	\$1,039.51	53	\$3,413.90	139
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2022	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$779.03	52	\$120.00	6	\$479.04	20		
February	\$737.68	50	\$120.00	6	\$507.14	21		
March	\$720.00	48	\$120.00	6	\$474.19	19		
April	\$824.00	56	\$120.00	6	\$506.66	21		
May	\$790.64	54	\$172.90	9	\$484.68	20		
June	\$809.00	54	\$178.67	9	\$671.66	29		
July	\$735.00	49	\$247.74	13	\$575.00	23		
August	\$800.33	55	\$160.00	8	\$592.74	23		
September	\$777.50	52	\$199.33	10	\$595.00	23		
October	\$773.70	51	\$180.00	9	\$562.10	22	\$8.00	2

November	\$708.50	50	\$246.01	14	\$400.84	17	\$0.00	0
December	\$999.20	68	\$180.00	9	\$396.77	16	\$16.00	4
Year End Total	\$9,454.58	639	\$2,044.65	105	\$6,245.82	254	\$24.00	6

2023	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$982.26	68	\$227.09	12	\$595.97	25	\$0.00	0
February	\$1,214.45	74	\$239.29	12	\$619.64	25	\$4.00	1
March	\$1,120.66	77	\$220.00	11	\$587.10	24	\$0.00	0
April	\$1,348.00	82	\$200.00	10	\$590.00	24	\$4.00	1
May	\$1,206.78	83	\$180.00	9	\$550.00	22	\$0.00	0
June	\$1,363.00	90	\$206.00	11	546.67	22	\$8.00	2
July	\$1,190.32	73	\$198.71	11	\$525.00	21	\$4.00	1
August	\$1,238.24	85	\$236.12	12	\$500.00	20	\$0.00	0
September	\$1,366.50	82	\$203.33	11	\$500.00	20	\$0.00	0
October	\$1,381.93	83	\$198.06	10	\$518.55	21	\$0.00	0
November	\$1,290.00	77	\$196.00	12	\$530.84	22	\$0.00	0
December	\$1,203.87	71	\$278.06	14	\$573.39	24	\$0.00	0
Year End Total	\$14,906.01	945	\$2,582.66	135	\$6,637.16	270	\$20.00	5

Year End Total \$24,145.83

Year End Coun 1355

2023 In House	North Count	South Count	West Count
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November	1	5	
December	1	5	

2024 In House	North Count	South Count	West Count
January	2		1
February	1		1
March	2		1
April	0	0	0
May			
June	2		1
July	2		
August			
September			
October			
November			
December			

Special Permits	North Count	South Count	West Count	Any Count	R/RC/C
YMCA	5				
Bellefonte Art Museum	2				
Masonic Lodge				40	
Bellefonte Mews		5			

MEMORANDUM

TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting September 3, 2024

PLANNING:

The Planning Commission meeting did not meet in August, due to there being no projects for review. There has been correspondence regarding current potential future planning projects in the Borough. Other projects include the draft bee keeping ordinance, which I've been working on with Julie Brooks.

The Active Transportation Steering Committee Meeting #4 was held on August 29 to review final draft of the CCMPO Active Transportation Plan and gather input from the committee. There will be an Official Draft Plan Open House for October 9 – more information to come.

The next scheduled Planning Commission meeting is Monday, September 9 at 5:00 p.m.

ZONING:

Ongoing permitting for various zoning projects, including new business permits. I also field daily inquiries, often from realtors regarding properties or residents asking about certain zoning regulations related to lots

HARB:

HARB met on Tuesday, August 13 to discuss final review comments for the draft Historic District Design Guidelines. These comments for corrections, edits, additions were given to Jessica Stuck from Landmarks SGA to incorporate into the final copy of the Design Guidelines. The agenda and minutes are attached.

The August 27th HARB meeting was canceled. There were no projects for formal HARB review, however there have been several projects that I have reviewed and approved administratively.

I also have been working on the invoicing and reporting for CLG Grant to update the Design Guidelines. I have requested an extension for the grant from PHMC, given that we are waiting for revisions from Landmarks SGA for the draft design guidelines and will still need to hold a public meeting once that draft is finalized.

The next HARB meeting is scheduled for Tuesday, September 10 at 8:30 a.m.

If you have any questions about the current OCA projects, or would like additional information, please do not hesitate to contact Gina Thompson at gthompson@bellefontepa.gov.

AGENDA

HISTORICAL AND ARCHITECTURAL REVIEW BOARD MEETING

DATE: AUGUST 13TH 2024 TIME: 8:30AM

SMALL CONFERENCE ROOM, 1ST FLOOR

301 N. SPRING STREET, BELLEFONTE

CALL TO ORDER:

Attendance:

Members	Alternates	Guests
Sam McGinley, Chair	Gay Dunne	
Megan Tooker	Robert Wagner (CRCA)	
Walt Schneider	Amy Kelchner	
Mike Leakey		
Marc McMaster		
Maria Day		
Philip Ruth		

Approval of the HARB meeting minutes: July 23rd meeting minutes

Public Comment:

Additions / Corrections to the Agenda:

Declaration of Conflict of Interest / Declaration of Ex Parte Communication:

Project Review:

Administrative Approvals:

- **359 East Curtin (Rooker)** – shingle to shingle roof replacement
 - Replace shingle roof on both house and carriage house. Replace with: Owens Corning TruDefinition Duration architectural shingles. Colors for consideration: Peppercorn, Williamsburg Grey, Driftwood, Teak, and Estate Grey.
 - Contractor: Starway Roof System, 126 Hoy Road, Howard PA 16841

- **217 North Allegheny (Riffles and Runs B&B)** - Replace existing tongue & groove wooden porch floor with new flooring, also tongue and groove. Repaint with current color (blue).

- **306 East Linn (Serpi)** - Exterior paint of house.
 - Main Body: Gilded Glamor MQ2-06 Behr; Varnished Ivory MQ3-40 Behr; Trim Primary: Night Blooming Jasmine YL-W10 Behr; Trim Secondary: Wine Not MQ1-02 Behr; Window Sash: Vine Leaf N400-7 Behr; Porch Columns: Night Blooming Jasmine YL-W10 Behr; Porch Balusters: Night Blooming Jasmine YL-W10 Behr; Porch Decking: Gilded Glamor MQ2-06 Behr

- **352 East Curtin (Nastase)** – Scrape and paint wooden porch. Banisters and balusters will be painted white and floor will be painted light gray. Repair of porch boards may be necessary.

- **430 East Linn (King)** - Replacement of existing shingles with Owens Corning Duration, color: Onyx Black.

Information / Discussion Items:

- Match Factory / APS Historical Marker – I have been working with folks from the Philatelic Society about potential locations for directory signage for the Match Factory complex. They would like to have signage at the Willowbank / Phoenix Ave., but current signage and sight lines make it difficult. To alleviate some of this, PHMC has agreed to move the historic marker sign closer to the Match Factory.

Old Business:

- **Draft of the updated Historic Design Guidelines**
 - Jessica's response to my email outlining some initial comments to the draft (her responses are in red) – her email response is dated 7/25/2024
 - On 7/29/24: I forwarded Jessica's response to Frank Grumbine and talked with Frank about the contributing vs. noncontributing issue. He followed up with an email, which is included. His email is dated 7/29/2024.
 - Amy Kelchner has submitted comments to Jessica
 - Philip Ruth has submitted comments to Jessica
- **CLG Grant** – the ending date for the grant is September 30, 2024. I can request an extension is needed.

New Business:**Adjournment:**

**HISTORICAL ARCHITECTURAL REVIEW BOARD
BELLEFONTE BOROUGH
(DRAFT) MEETING MINUTES
August 13, 2024 - 8:30 a.m.
Small Meeting Room, 1st FLOOR
301 N. Spring Street
Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER:

The August 13, 2024 regular meeting of the Bellefonte Borough Historical Architecture Review Board (HARB) was called to order at 8:33 a.m.

MEMBERS PRESENT: Amy Kelchner
Philip Ruth
Marc McMaster
Megan Tooker
Maria Day
Walt Schneider – virtual attendance

ABSENT: Mike Leakey
Gay Dunne
Sam McGinley

STAFF MEMBERS: Gina Thompson, HARB Administrator

GUESTS: Joanne Tosti-Vasey
Frank Grumbine – virtual attendance

Approval of the HARB meeting minutes:

McMaster motioned to approve the minutes of the July 23, 2024 meeting. Ruth seconded. There was no discussion. Motion carried.

Public Comment: None

Additions / Corrections to the Agenda: None

Declaration of Conflict of Interest / Declaration of Ex Parte Communication: None

Project Review: No projects to review

Administrative Approvals:

- **359 East Curtin (Rooker)** – shingle to shingle roof replacement. Replace shingle roof on both house and carriage house. Replace with: Owens Corning. TruDefinition Duration architectural shingles. Colors for consideration: Peppercorn, Williamsburg Grey, Driftwood, Teak, and Estate Grey. Contractor: Starway Roof System, 126 Hoy Road, Howard PA 16841

- **217 North Allegheny (Riffles and Runs B&B)** - Replace existing tongue & grove wooden porch floor with new flooring, also tongue and grove. Repaint with current color (blue).
- **306 East Linn (Serpi)** - Exterior paint of house. Main Body: Gilded Glamor MQ2-06 Behr; Varnished Ivory MQ3-40 Behr; Trim Primary: Night Blooming Jasmine YL-W10 Behr; Trim Secondary: Wine Not MQ1-02 Behr; Window Sash: Vine Leaf N400-7 Behr; Porch Columns: Night Blooming Jasmine YL-W10 Behr; Porch Balusters: Night Blooming Jasmine YL-W10 Behr; Porch Decking: Gilded Glamor MQ2-06 Behr
- **352 East Curtin (Nastase)** – Scrape and paint wooden porch. Banisters and balusters will be painted white and floor will be painted light gray. Repair of porch boards may be necessary.
- **430 East Linn (King)** - Replacement of existing shingles with Owens Corning Duration, color: Onyx Black.

Information / Discussion Items:

- **Match Factory / APS Historical Marker** – Thompson reported on working with American Philatelic Society and PHMC to relocate the PHMC Historical Marker for the Match Factory to allow APS to install directory signage for tenants.

Old Business:

- HARB Review of Draft of the updated Historic Design Guidelines
 - Frank Grumbine attended the meeting virtually to discuss revisions to the draft design guidelines. There was lengthy discussion about various revisions: the need to eliminate the confusing language of the National Registrar contributing vs noncontributing as it relates to the local historic district, the use of substitute materials, the HARB review process including administrative approvals, the need for more Bellefonte specific illustrations/photographs/examples.
 - Thompson will send draft revision to Jessica Stuck from Landmarks SGA. Once the draft guidelines are revised, HARB will review them again.
 - Thompson will work with PHMC on an extension for the grant as the deadline is September 30, 2024.
 - Discussion included the need for education once the guidelines are finalized and published. Schneider suggested that Thompson hold a virtual workshop with the Centre County Realtors Association as well as create “how to” videos and a “HARB bootcamp” video, with assistance from Centre Region Code Administration staff.
 - It was suggested by HARB/Grumbine that Bellefonte Borough update its National Registration Nomination.

New Business: None

Adjournment:

With no other business to come before HARB, Day motioned to adjourn, seconded by Schneider. The meeting adjourned at 9:42am.

Code Enforcement Monthly Report

July 2024 Summary

Properties Inspected

4782

Routine

4205

Citizen Request

6

Warnings Issued

34

Grass / Weeds

12

ROW Obstruct

4

SW Obstruct

2

LOS Obstruct

2

Vehicles

3

Refuse Cans

2

Snow Removal

Sidewalks

2

Animals

2

Junk/ Debris

5

Calls/Emails Received

96

Info Request

16

Complaint

20

Fines Issued

15

Grass / Weeds

14

ROW Obstruct

SW Obstruct

LOS Obstruct

1

Vehicles

Refuse

Snow Removal

Sidewalks

Debris

Junk / Rubbish

1

Training

3



HISTORIC
Bellefonte[™]
Est. 1795

To: Council

From: Ralph

Date: August 26, 2024

Subject: Borough Manager's Report – **July 2024**

Operations/Staff Updates:

- **ADA Updates per DOJ Settlement Agreement** – Training will be ongoing.
- **Borough Administrative Office at the Armory building** – Citizens are finding there way to us to pay a bill, ask a question, etc. Everything seems to be working out well.
- **Bandshell Memorandum of Understanding (MOU)** – A meeting was held recently with the bandshell group and council's committee. This topic will be scheduled for an upcoming work session.
- **Big Spring Cover project** – The Authority is seriously considering a concept that would involve drilling wells. Authority representatives are planning to meet with DEP reps in September to provide an overview of the well concept.
- **CATA Services/Public Transit Services/Exploration of Options** – the task force has been meeting.
- **Former National Guard Armory property along Zion Road** – The owner has put a hold on the brewery project due to high cost estimates to renovate the buildings. No further updates have been received.
- **Kepler Pool /Nittany Valley Rec. Authority** – They are seeking additional grant funding. They will not hear about the success of the grant funding until sometime in 2025.
- **New Elementary School along Airport Road** – earthmoving activity is underway. The borough has received some noise complaints related to the construction equipment. The borough does not have an ordinance regulating the hours for construction noise.

- **Parks/Governors Park/Pickle Ball** – Don and I met (November 2023) with Shawn Thompson, YMCA Director at Governors Park. Shawn will be submitting a proposal to take the tennis court and lay it out for four pickle ball courts. We will get the proposal to council once received.
- **Parks/seasonal personnel** – The crews are back and taking care of seasonal tasks.
- **Parkview Heights Stormwater Project** – work is complete.
- **Pennsylvania Highlands Community College (PHCC)** – On August 16th, PHCC held their ribbon-cutting ceremony for space at the Match Factory. This was a great event. Having a branch campus in Centre County was in the works for many years.
- **Personnel** – The Civil Service eligibility list for police officers is being updated. The non-uniform or public works union contract discussions are underway. Alyssa, our administrative assistant, is on maternity leave.
- **Police Department Upgrades** – Architect Mike Leakey is working to complete the plans for bidding. We will have an updated project schedule.
- **SEDA-COG Joint Rail Authority (JRA) RR Spur along Potter Street** – council has approved the purchase of the spur with the rail conditional upon having an agreement with Bellefonte Historical Railroad Society (BHRS) regarding access and use of the spur. The attorneys are working to determine the best way to transfer the spur.
- **Service Line Inventory Project** – The Borough Authority and all water systems have been mandated by US EPA and PA DEP to inventory all water service lines from the water main to the inside shut-off/meter. The purpose is to identify lead service lines. The inventory is due on October 16th 2024.
- **Streets** – This year's paving project has been completed. The street department has been working on storm drain improvements and reconstruction.
- **Streets/Columbia Gas work** – we are being told by Columbia Gas that further work on East Linn Street will take place next year around March.
- **Streets/Traffic Signal at Parkview and Zion Update** – the design is still under review. The feedback is that Penn DoT is also looking at the Airport Road traffic signal design/intersection for the new elementary school.

- **Streets/Downtown lighting/stamped crosswalks/flashing lights at crosswalks**
 - Late in the budget process, we began talking about doing a larger downtown improvement project which would replace the current street lighting (including the conduit under the sidewalk), finish the street crosswalk imprinting, and add the flashing lights at crosswalks. We would use the added millage increase in the Street lighting fund toward making a loan payment. We will also be looking for grant funding. The increase was approved in December. At the May 6th council meeting, council approved an engineering services agreement with B & L Engineering.
- **Waterfront development** – the owners are seeking additional state funding. They have indicated that groundbreaking could happen this year.
- **1201 Pine Circle Property Encroachment** – No action by the property owner has been taken. The borough solicitor and the borough authority solicitor filed a joint complaint with Centre County Court. The property owner has an attorney involved and has filed objections and is pushing back via legal proceedings. The property owner was taken to District Magistrate court by Centre Region Code and our zoning administrator for not having a fence/pool cover or zoning permit for that work. The property owner was found guilty. No action has been taken. The lack of action has been brought up to Code and Zoning officials. The issuance of citations and determining the next steps (legal perspective) was recommended.

July	Meetings/Activities Attended
1	<ul style="list-style-type: none"> ➤ Department head meeting ➤ Council meeting
2	<ul style="list-style-type: none"> ➤ Onsite meeting – storm drain issue on Locust Lane ➤ Borough Authority meeting
3	<ul style="list-style-type: none"> ➤ Meeting with architect, police chief – police department renovations ➤ Meeting with Authority solicitor
4	<ul style="list-style-type: none"> ➤ Holiday
5	<ul style="list-style-type: none"> ➤ Vacation
6	<ul style="list-style-type: none"> ➤
7	<ul style="list-style-type: none"> ➤
8	<ul style="list-style-type: none"> ➤ Vacation
9	<ul style="list-style-type: none"> ➤ Vacation
10	<ul style="list-style-type: none"> ➤ Vacation
11	<ul style="list-style-type: none"> ➤ Vacation
12	<ul style="list-style-type: none"> ➤ Vacation
13	<ul style="list-style-type: none"> ➤
14	<ul style="list-style-type: none"> ➤
15	<ul style="list-style-type: none"> ➤ Department head meeting ➤ Council meeting
16	<ul style="list-style-type: none"> ➤ Staff meeting
17	<ul style="list-style-type: none"> ➤
18	<ul style="list-style-type: none"> ➤ Meeting with Steve Nunez, Penn Highlands Community College ➤ Onsite meeting at Match Factory – direction signage
19	<ul style="list-style-type: none"> ➤ Meeting with person interested in Authority vacancy
20	<ul style="list-style-type: none"> ➤
21	<ul style="list-style-type: none"> ➤
22	<ul style="list-style-type: none"> ➤ Onsite meeting at Train Station - ADA access ramp
23	<ul style="list-style-type: none"> ➤ Meeting to discuss Big Spring cover project options
24	<ul style="list-style-type: none"> ➤ Meeting with Mike Leakey, police chief – police department renovations ➤ Meeting with public works union – Agreement renewal
25	<ul style="list-style-type: none"> ➤
26	<ul style="list-style-type: none"> ➤ PA Rural Water Association board meeting
27	<ul style="list-style-type: none"> ➤
28	<ul style="list-style-type: none"> ➤
29	<ul style="list-style-type: none"> ➤ Onsite meeting, McCrossin property - water line discussion
30	<ul style="list-style-type: none"> ➤ Airport committee conference call ➤ Onsite meeting at train station/Chamber office with Mike Leakey – ADA access
	<ul style="list-style-type: none"> ➤

Activities

Work session and Council Agenda formatting and preparation

Agenda/Meeting preparation and follow up, coordinate with staff – directives, policy questions

Unscheduled, informal, meetings, calls, emails to/from staff – Department day-to-day operations

Correspondence – elected, fellow staff, residents, business owners, other government staff, realtors, customers, etc. via emails, phone calls, letters

Draft meeting minutes review



Bellefonte Emergency Medical Services

Municipal Update 2nd Quarter 2024 January 1 – June 30

Ambulance Incidents;

- Total Responses
 - Emergency 889 total (2023= 909, 2022 = 876)
 - Transported 669
 - No Patient, Refusal 92
 - Lift Assist 44
 - Deceased 12
 - Cancelled 51
 - Fire/Police Standbys 21

• By Municipality;	<u>2024</u>		<u>2023</u>		<u>2022</u>	
○ Bellefonte Borough	283	32%	259	28%	245	28%
○ Spring Township	138	16%	184	20%	160	18%
○ Benner Township	152	17%	144	16%	143	16%
○ Boggs Township	116	13%	121	13%	105	12%
○ Milesburg Borough	72	8%	85	9%	69	8%
○ Union Township	28	3%	40	4%	38	4%
○ Howard Township	20	2%	17	2%	27	3%
○ Marion Township	18	2%	14	2%	20	2%
○ Unionville Borough	9	1%	6	1%	10	1%
○ Huston Township	2	<1%	3	<1%	2	<1%
○ Mutual Aid	51	6%	36	4%	57	7%

Staffing;

- Career Personnel 14,467 hrs
- Volunteer Personnel 238 hrs

Fleet Information:

Unit #	Vehicle	Mileage	Replacement
• Amb-26-1	2010 Freightliner Ambulance	236,773 miles	2029
• Amb-26-2	2018 Freightliner Ambulance	100,311 miles	2038
• Amb-26-3	2019 MB Sprinter Ambulance	68,887 miles	2034
• Van-26-1	2014 Ford Para-Transit Van	121,862 miles	2027
• Van-26-2	2023 Chrysler Para-Transit Van	10,522 miles	2035
• Van-26-3	2017 Dodge Para-Transit Van	94,972 miles	2030
• Utility-26-1	2005 Ford F-350 MCI/Utility	97,477 miles	

369 Phoenix Avenue, Bellefonte, Pa. 16823
Office (814) 355-2907, Fax (814) 355-8702



Bellefonte Emergency Medical Services

2024 Municipal Funding – Received (YTD as of 6/30/24)

- In order of millage equivalent/service area (0.50 requested)
 - Howard Twp. \$4,151 0.50 mills (=)
 - Bellefonte Boro \$8,203* 0.30 mills (+) (*partial contribution)
 - Unionville Boro \$ 500 0.13 mills (+) 1st contribution 4 yrs
 - Centre Co Govt \$1,500 0.10 mills (=) newly included this year
 - Total** **\$14,354**

2024 Municipal Funding Utilization – YTD 6/30/24

- \$ 4,896 Ambulance 26-2 loan payments x3
- \$ 3,119 Ambulance 26-3 loan payments x3
- \$ 3,027 Roof Replacement loan x4
- \$ 8,203 Insurance; Building, liability, auto, portable equipment, crime, umbrella
- \$ 1,366 Payroll – partial x1
- \$ 20,611 Total (includes Marion Twp FY '23, received March 24)

memo:

Date: September 3, 2024
To: Bellefonte Borough Council
From: Julie Brooks
RE: Bellefonte Intervalley Area Chamber of Commerce

Update from June:

BIACC has not had all scheduled meetings this year, as of July 31, BIACC executive director Stephanie Peters resigned to pursue another position.

Currently, several board members are organizing files and records and continuing member services until the board reorganizes.

BIACC plans to have a meeting in September and new officers and board members will be considered at the September and October meetings. Board positions are open for interested members.

Next scheduled meeting is Wednesday September 4th 2024 at 7:30 am at the train station.

**BELLEFONTE BOROUGH WATER AUTHORITY
MEETING MINUTES
REGULAR MEETING**

**August 6, 2024 – 6 p.m.
301 N. Spring Street, Suite 200
Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER

The meeting was called to order August 6, 2024 at 6 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL Authority members present:

Mr. Joe Beigle
Mr. Greg Brown
Mr. Dan DeLotto
Mr. Jon Eaton
Mr. Joe Falcone
Mr. Frank (Buddy) Halderman
Mr. Doug Johnson

Staff

Mr. Ralph Stewart, Borough Manager
Mr. Frank Noll, WWTP Superintendent
Mr. Matt Auman, Public Works Superintendent
Mr. Shannon Struble, WWTP Assistant Superintendent
Ms. Julie Brooks, Public Works Assistant Superintendent
Engineer – Jean Ryan via Zoom

MINUTES

A motion was made by Beigle and seconded by Brown to approve the minutes from July 2nd and 31st, 2024. No discussion. Motion carried.

ADDITIONS TO AGENDA

- NONE

PUBLIC COMMENT/COMMUNICATIONS- ORAL

- NONE

COMMUNICATIONS (Written)

- Sierra Club Letter/Report

- PFAS Notice

FINANCIALS (Mr. Falcone)

- Budget v. Actual June 2024

Eaton motioned and Falcone seconded to approve the financial report. Motion carried.

ENGINEER'S REPORT

- The engineer (Jean) highlighted several projects completed in July.
 - Projects:
 - Big Spring Cover Project - Feasibility Study (included in the packet)
 - It was determined that the project is feasible from a financial standpoint
 - Discussion regarding wells:
 - For 4 10" wells, the pump capacity would be approximately 1200g/min for each pump (tot 5mil/day)
 - Hydrogeological Survey would cost approximately \$25,000. This survey would help identify the best possible locations for the wells.

Eaton motioned to approve the concept and move forward with the project as presented. A meeting with PA DEP will be set up. Beigle seconded. Motion carried.

- Water – wrapping up the Railroad Street GP5 permit.
- Wastewater – Pump replacements/Carrier Fluid Pump

SEWER REPORT (Superintendent - Frank)

- The Superintendent highlighted the details of various projects and repairs completed in July.

- Bulk Water sales for July: 374,600g

- There has been some computer issues all month.

WATER REPORT

- Details were offered regarding projects and repairs completed in July.
 - There was a water main break at High Street and Water Street. The 4" main was repaired.

 - There were 46 PA ONE CALLs this month.

 - Installed 7 new water meters (2 new construction)

 - Niagara got 487,000g for the month.

OLD BUSINESS

- Water Line for Hotel, McCrossin Property – diagram in the packet. Matt Auman is to check on measurements. (No action was taken.)
- Updated Agreement with Blue Triton – bulk water loading station at Penn Eagle Industrial Park.

Johnson motioned and Eaton seconded to conditionally approve the agreement with Blue Triton. Motion carried.

- Agreement with Shantel Cable – Generator at Hughes Street Water Storage Tank. The Authority may take action to approve or conditionally approve this agreement.

Beigle Motioned and Johnson seconded to conditionally approve the agreement with Shantel Cable. Motion carried.

- Updated Agreement with UAJA – biosolids disposal. No Action is requested.
- Service Line Inventory project update. No action is requested.
- Boil Water Advisory – After Action Review. This Review had to be postponed due to a key staff member having a family medical emergency. The Review will be rescheduled as soon as schedules permit. No action is requested.

NEW BUSINESS

No action items

DISCUSSION

- There was a discussion regarding sound issues at meetings.

ADJOURNMENT

- *Johnson motioned and Brown seconded to adjourn tonight's meeting. Motion carried. Meeting adjourned at 7:16pm.*

Centre County Airport Authority Meeting Minutes, June 27, 2024

Attending: C. Groshel - Chair; R. Grmela; D. Johnson; H. Mose; W. Steudler; G. Khoury; R. Stewart; D. Johnson

Absent: D. Gray, L. Lingle (resigned, not replaced yet)

Additional Attendees: J. Meyer C.M. - Executive Director, CCAA; J. McMurtrie Zoomed - Terminal Manager, Brian Rogers Zoomed - Director, SCRA, Michael Pratt – Keller Engineers

The meeting was called to order at 7:00 PM by C. Groshel.

Public Comments NONE

1. Approval of the May 23, 2024 Meeting Minutes

Motion for approval was made by D. Johnson. W. Steudler seconded the motion. The motion was unanimously approved.

2. Financial Statements for May 2024

- a. Schedule of Budget Annual vs. Actual YTD
- b. Statements of Assets, Liabilities & Equity
- c. Statement of Revenues and Expenditures YTD
- d. Statement of Revenues and Expenditures, December
- e. Statement of Cash Flows YTD
- f. Excel Budget Format Rev & Exp

R. Stewart provided an overview of the financial statements.

- The Authority should be between 91-92% revenue, and currently the Authority is at 93% revenue, slightly ahead of budget.
- Running a deficit in expenses - \$290,000, from unbudgeted Capital expenses.

D. Johnson made a motion to accept the Financial Report. G. Khoury seconded the motion. The motion was unanimously approved.

3. Executive Director's Report – J. Meyer

a. Enplanements

Enplanements are down due to the loss of Delta service.

b. Republic Parking

Public parking rates include the 10% tax that goes to Benner Township. You can take 10% from the gross and then take 80% of that number which is our share of the gross revenue.

c. Water Testing

GSA Services (handles the rental space for TSA) requested water testing. Testing for Lead, Copper, E Coli, Legionnaire, etc. The water passed all tests. The Authority did not have to pay for this service, the first \$3500 will be covered and the testing did not exceed that amount.

4. Committee Reports

a. Airport Report – Brian Rogers

1. Key performance indicators for airport operations
 - Compares May 2024 to May 2023 – down in all categories of operation except for Air Taxi (aircraft operations of 60 seats or less)
 - Down total YTD – 9.2%
2. Aviation fuel volumes – typical numbers but AV-Gas is down ~ 14%
3. Hangar occupancy – consistent, but there have been a few transient occupants.
4. Airport operations financial summary (fiscal year July 1 – June 30 2024) YTD - \$230,000+ net positive margin as of the end of May
5. On May 30 the Airport held a Triennial Full Scale Exercise Drill. 145+ personnel and multiple agencies participated in the exercise. The exercise went very well.
6. Maintenance projects:
 - a. Completed runway pavement maintenance repairs
 - i. This was a temporary fix
 - b. AWOS (Automated Weather Observation System) – sensor/ceilometer repair (damage from a mouse). Repair will be \$47,000. There is a backup system in place now.

b. Boarding Bridges – G. Khoury

- The Authority is attempting to get approval from the FAA to install 2 passenger boarding bridges. Updates include:
 - A consultant is working to design the bridges. There is an FAA requirement for environmental studies – which includes an air quality analysis (construction emissions). The air quality analysis is being conducted now.
 - A Historic Preservation Analysis is also being completed. The site being considered has already been disturbed so this should not be an issue.
 - Also completing a Tribal Consultation which also shouldn't be an issue.
 - The FAA is expected to open the application process soon.

c. HR – H. Mose

The HR Committee was formed approximately a year and a half ago and was given 4 tasks to complete.

- 1. Employee Handbook – Completed*
- 2. Set up health care program – Completed*
- 3. Retirement Fund – Completed*
- 4. Wage and Salary survey – Still in progress*

1. Discussion regarding retirement plan. This was completed last month.
2. Update on wage and salary survey (includes development of job descriptions). This project is underway with the assistance of THRIVE HR Management (Becky Drees) and progress is being made. They are on their second draft.

D. Johnson made a motion to go into Executive Session. The motion was seconded by W. Steudler. The motion was unanimously approved.

The executive session started at 8:03 and ended at 9:16pm.

5. Continuing Business (Presented at beginning of the meeting)

- a. Stormwater Basin/Sinkhole Update** (Michael Pratt, Keller Engineers)
Michael Pratt, engineer, presented an update regarding lining of Stormwater Basin A – an impervious liner.
- 3 Possible Courses of Action: (Concern – blocked intakes/standing water/sinkholes, maintenance requirements)

1. Install the Liner/Proceed with project abiding by all requirements
2. Double Project costs by pursuing alternate methods
3. Continue to appeal the decision and hope logic would prevail

The Authority Board by consensus, chose Option 1 from Keller Engineers to move forward with the repairs to the stormwater basin.

6. New Business

a. Action Items:

1. Approve a payout for leave time lost with the adoption of the new Employee Handbook from July 1, 2023. Accumulated over 15 years.

H. Mose made a motion to approve a payout of \$55,750 to be paid as soon as possible. The motion was seconded by D. Johnson. The motion was unanimously approved.

2. Staff compensation adjustments for FY 2024/25

H. Mose made a motion to approve the staff compensation adjustments of 8% for the Fiscal Year 2024/2025, dependent on employee performance reviews by the executive director. Also, a \$2/hr. adjustment to Titus's salary, and a 1-time bonus of \$7500 to the Executive Director. The motion was seconded by G. Khoury. The motion was unanimously approved.

b. Adoption of the Operating Budget for the FY 2024/2025

1. In the revenue, there is no increase in fees. No increase to parking rates, airline rents, rental cars, etc.
2. Bumping National up to \$20,000.
3. Advertising – Juniata college and medical facilities
4. Leo Grant – down \$61,000 (as of May 2, 2024)
5. Interest line item (usually not included) - \$153,000 (included to help balance the budget – net revenue of \$38,000)

6. Employee Payroll and Taxes (taxes are what the authority must pay to match social security, which is approximately \$35,000 out of the \$499,000.)
7. Removed the line item of "electrical" because the Authority now has an electrician on staff. \$2500 was allocated for parts and is under the line item 535 – building improvement and repairs.
8. \$204,314.64 Paid quarterly for the PIB loan
9. New line item – "Letter of Credit"
10. Sheriffs (armed officer at checkpoint) – the airport uses a sheriff 15.5 hours a day. Current rate is \$37.06 for 3 months. The rate will increase in 3 months to \$38.36 (\$215,000 total).
11. Shared revenue with PSU – 10% of (adjusted) gross revenue plus \$100,000. Does not include interest, grant dollars, PFC's, or parking ticket revenue. (\$317,000 total)
12. Discussion regarding legal fees (\$59,000). Doesn't include environmental and other legal fees – which could be a lot.
13. Line item added to "expenditures" for Staff Professional Development and Training, and Hospitality (\$10,000)

H. Mose made a motion to approve/adopt the proposed 2024/2025 Operating Budget with the additions and adjustments. The motion was seconded by R. Stewart. The motion was unanimously approved.

7. Around the Room

- R. Stewart mentioned about a Erie Airport raising funds through an incentive package.
- J. Meyer thanked the board for the pay increases for staff and for his bonus and wage reimbursements. He also apologized for the lengthy meeting.
- Discussion regarding the scholarship idea.

Adjournment: *The meeting adjourned at 10:00p.m.*

Centre County Library & Historical Museum Board of Trustees Meeting
Thursday, May 30 2024
6:00 pm

Trustees Present: Deborah Cleeton, Carl Inglesby, Kathleen Gomez, Vickie Barnett, Mary Prendergast

Trustees Absent: Justin Miller, Pam McCloskey

Staff Present: Michele Reese, Denise Sticha, Kathleen Edwards

Guests Present:

Call to Order: Carl Inglesby, President, called the meeting to order at 6:05 pm.

Public Comments and Correspondence: Sticha stated that she had received a letter from a Patron regarding the books from the AAUW sale. They wanted to donate the unsold books to the Library. Sticha responded with a letter explaining why we do not need them.

Consent Agenda: Cleeton made a motion to approve the March 26, 2024 minutes as corrected and the Director's March and April Operations Report. Seconded by Gomez. Motion carried.

Director's notes- Sticha commented that the Legislative event was well received. Schlow will hold the event next year and possibly the year after that it can be held at the new Centre Hall branch. Discussed the start up of SLP, Kathleen Edwards explained the different events that happened and items available during SLP.

Bellefonte branch will have a program for the Bellefonte Cruise. Barnett offered to help at the event.

Finance Report and Investment Summary: Sticha -Everything is tracking the way it should be. Discussed the HVAB grant from 2023 and the Jim Keller invoices under Contracted Services. Reviewed the Investment Summary and discussed the Centre Foundation accounts. One additional CD is to be opened with the ERC funds.

Kurtz made a motion to approve the Finance Report and Investment Summary. Seconded by Cleeton. Motion carried.

New Business:

HTE (Holiday Time Earned) - HTE (Holiday Time Earned) Clarification- updated to reflect that HTE would not be paid for Saturday closings for the Memorial and Labor Day holiday. Part-time staff who would be scheduled on the Saturday that is closed, are able to make those hours up during that pay period.

Sick leave pool policy - Sticha reviewed the policy and explained why we would like to implement the policy once again. The past policy did not give any direction or guidance on how it would roll out. There have been some staff members asking to reinstate the policy so Sticha did a statewide search on other Libraries to see who had a similar program and asked if they would share their policies. She received five from other libraries and used those as a starting place for our re-crafted policy. Reese and Struble reviewed the policy that Sticha had drafted

and gave feedback on some areas. She then updated the policy to reflect those changes. The policy will be for both Part-time and Full-time staff. Sticha reviewed the policy in detail. Discussed the caps on sick and vacation time. Gomez asked other than just a spouse, what if it is a partner? Sticha stated she would make the change to reflect spouse/partner on the form. Discussion was held regarding the SLP policy. A vote will be held in July on the policy.

Centre County Federation of Public Libraries Collection Development Policy changes - Sticha reviewed the amendment and discussed the reason behind the change. Board members are to review and hold a vote on the policy in July. Sticha stated that the branch managers are doing an excellent job with the book collection.

Sticha stated that she and Collens reviewed the Federation by-laws and stated that they need to be updated. Discussion was held regarding the current policy and updating it.

Vigilant quote and security cameras at the Bellefonte Library - During the staff training in February Bellefonte staff had stated that they would like additional security measures in place. Sticha had Struble reach out to Vigilant Security to get a price quote on security cameras and a panic button. Plus possible fire alarms. Two quotes were submitted for both options.

First quote was for video cameras (5). The price quoted is \$6892 and an annual fee of \$377. Second quote was for the panic button. The price quoted was \$2264 and a monthly fee of \$26. Sticha and Struble discussed a possible fire system being installed, that cost would be \$12,000. They decided that it was not needed.

Discussion was held regarding other options for the security and fire system.

Kurtz asked if there were specific instances as to why they are asking for the cameras. Inglesby reported to the board what the staff had talked about during the training regarding the need for additional security measures being added. The funds for the purchase would come from the remaining balance in the Womer account and from the ERC funds that have not been invested as of yet. Further discussion regarding the cameras and the reasons behind them.

Cleeton made a motion to move forward with the Vigilant Security quote for the cameras and the panic button. Seconded by Gomez. Motion carried.

Old Business:

Centre Hall Expansion: Sticha stated that the Covid 19 ARPA Multi-Purpose Capital Improvements Community Facilities Program has been submitted. A response should be received by mid June.

Sticha stated the Keystone Grant opens August/September and she will be completing an application asking for \$750,00 with a 50/50 match. Sticha is concerned with the match.

Discussion was held regarding the investments that could cover the match and other funds that are on hand. Plus do some possible fundraising.

Architectural services - John Sengle is working on developing a proposal to bid for architectural services. Sticha stated that she had reached out to her list of other libraries and has received copies of RFP's from some. Jim Keller reached out to Sticha and stated he is sending a copy of an RFP to review and possibly use. Further discussion was held regarding the RFP and possibly having it ready for the board to look at it during the July meeting and the expansion.

Centre Hall name change community survey update - PPVLS will place the survey in the grapevine in July.

After Hours Pickup Lockers: All lockers have been installed. The Centre Hall branch has patrons using theirs. Holt has also started to use their lockers. Bellefonte will try and start on May 28th.

District agreement (vote) - The Board was made aware of the 2024-2025 District Agreement with Schlow Centre Region serving as the headquarters for the Central Region District Center. A copy given to the Board for review. Kathleen Gomez represented the Board in the District Negotiations. Discussion was held regarding the agreement and IDS.

Kurtz made a motion to participate in the district center services. Seconded by Barnett. Motion carried.

Municipal Visits: No discussion.

Committee Reports:

Finance: Sticha stated that Kelly Camden, new investor for FNB, had asked for an updated policy to be signed. FNB requires that the policy be reviewed and renewed every three years. **Barnett made a motion to accept the FNB Investment policy. Seconded by Cleeton. Motion carried.**

Reese spoke with Paul Link, the auditor, and he will do the audit on June 6th. Discussed when he would present the audit to the board.

Personnel: Sticha discussed Saturday hours with the PA Room staff, Judy and Bonnie. They decided that there will not be any Saturday hours during the Summer due to volunteer scheduling issues. For safety reasons, Sticha does not want to open on Saturdays with only one person in the building. She said she and the staff will revisit the issue later in the summer with possible Saturday hours in the fall. Sticha stated that we could advertise more that we would open by appointment only. That might be a better use of staff time.

Property:

Museum – Inglesby stated that he will work with John Sengle and Joe Hardy to remove the stumpson the property alongside the Allegheny street parking lot. Sticha stated that she has discussed a garden layout for the side of the house to help hide the heat pumps with Ann Sager. Bellefonte Garden Club. Inglesby explained the issue with the gutter at the side entrance. One bid has been received to date to repair the issue. Sengle is to reach out to another contractor for a bid. Sticha stated that the Tourism grant notification would be sent next week. The grant is to be used for replacing the carpet in the building. Pest control will be scheduled for the building and Sticha will meet with Ann Sager to discuss the logs and storyteller chair in the garden. The stone steps in the garden are a danger and will need to be replaced and a handrail installed.

Bellefonte branch – Sticha stated that there was a refrigerant leak in the AC. Hazel's repaired the leak, however, the system will need to be replaced. We will need to get quotes for the replacement. Barnett suggested reaching out to Redman's for a quote. The carpets will be cleaned on June 12th. The lot is not an actual parking lot. Sticha stated that if we do paint lines

we would need to make a handicap space. A sign can be placed stating that the parking is for library patrons only and others would be towed. The Board agreed not to pursue any line painting on the lot but would consider re-paving issues later in the year. Greenlight on getting a sign.

Bookmobile- Nothing to report.

Centre Hall – A MOU needs to be completed with the school district before anything can be done with the parking lot. Penns Valley School District seems to be dragging its feet on developing an MOU, but this will need to be in place before any permits for expansion will be issued. Sticha will see if Sengle can reach out to the school regarding the MOU.

Holt – Stairwell was to be completed. They have purchased a new stove and a few other items with funds from the Friends and the CentreFoundation . Inglesby stated that he, John Sengle and possibly Joe Hardy will be working on the parking lot behind the library. The concrete parking curbs are crumbling and in disrepair and new lines will need to be painted. .

Fundraising/Development: Centre Gives, there was great participation during the two day event. Sticha created a report showing all of the funds received with the three Friends groups and the library. Discussed the closing event for Centre Gives.

Planning: No updates.

Nomination: Sticha stated she was given a name to replace Kurtz's upcoming spot. She, also, suggested possibly asking Rhonda Rumbaugh to see if she would be interested in the board position. Inglesby stated that she would be a good addition to the board. The board agreed. Sticha will reach out to Rhonda to discuss the possibility.

Holt Friends - No updates

Bellefonte Friends - Cleeton stated there are now 37 members. There is a grant opportunity through the Bellefonte Elks. It will be used for new computer desks in the branch. The estimated cost is 44700. Friends need half for the supplies. They will be holding two fundraisers in June. A bake sale on the 8th and Pizza Mia coupons. Coupons are good for 6 months and they make \$2 off of each coupon. Two community outreach events: Easter egg hunt in March and the Children's Fair June 1st.

PPVLS- Annual book sale at the end of June. Moe's Mexican fundraiser was done. Sticha discussed the possibility of the PPVLS doing that fundraiser again. Kurtz suggested that they reach out to the Valley Wok for a fundraiser.

Comments for the Good of the Order and Adjournment:

Cleeton asked if United Way had reached out. Sticha stated she will be meeting with them on June 11th.

Barnett made a motion to adjourn the meeting at 7:40 pm. Seconded by Prendergast. Motion carried.

Respectfully submitted,

Michele Reese
Office Manager

--DRAFT--

BELLEFONTE GAZA CEASEFIRE RESOLUTION

WHEREAS, the Borough of Bellefonte has historically stood for the wellbeing of all regardless of religion, race, or nationality; and

WHEREAS, over 2 million Palestinians are facing displacement, homelessness, and starvation, with the largest number of those affected being women and children; and

WHEREAS, expediency is of the utmost importance as the death toll of civilian lives increases exponentially due to famine and the deaths of children topple the numbers of any other conflict in history; and

WHEREAS, international organizations such as Amnesty International, the United Nations, the World Health Organization, the US Agency for International Development, the International Rescue Committee, and many others have made a call for a permanent ceasefire to prevent further loss of lives;

THEREFORE BE IT RESOLVED, that we request that the U.S. actively intercedes in the case of Gaza to prevent any further killing and displacement of its population; and

BE IT FURTHER RESOLVED, that the Bellefonte Borough Council supports and joins others in calling on our Congress Members to demand an immediate and permanent ceasefire; the unrestricted entry and safe distribution of humanitarian aid into Gaza; the restoration of water, electricity, as well as the supply and access of medical supplies to Gaza; and the respect for international law.

LET THIS NOT BE ON OUR CONSCIENCE, that we did nothing at this juncture of the greatest moral crisis of our times.



HISTORIC
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RESOLUTION 09032024-01

**A RESOLUTION OF THE BOROUGH OF BELLEFONTE, CENTRE COUNTY, PENNSYLVANIA,
AUTHORIZING THE SUBMISSION OF A PETITION TO THE PENNSYLVANIA LIQUOR CONTROL
BOARD FOR A HEARING TO CONSIDER AN EXTENSION OF ITS EXEMPTION FROM THE STATUTE
REGARDING AMPLIFIED MUSIC BEING HEARD OFF THE PREMISES OF THE LICENSED
ESTABLISHMENTS.**

WHEREAS, the Borough of Bellefonte intends to file a petition with the Pennsylvania Liquor Control Board requesting an extension of its exemption for the Borough of Bellefonte from the amplified music statute, Section 493 (34) of the Liquor Code. An Exemption was first granted on June 24th, 2015.

WHEREAS, the Borough of Bellefonte has a Noise Ordinance that has been in existence for years.

WHEREAS, the Borough of Bellefonte desires to continue to take responsibility for enforcing amplified music violations at liquor license establishments using Noise Ordinance, Chapter 372 of the Codified Ordinances of the Borough of Bellefonte, or Section 5503 of the Pennsylvania Crimes Code, for the entire Borough.

NOW, THEREFORE, BE IT RESOLVED, the Bellefonte Borough Council does hereby approve the submission of a petition to the Pennsylvania Liquor Control Board requesting a hearing to consider an extension of its exemption from the amplified music statute be granted to the Borough of Bellefonte for at least a five-year period;

ADOPTED as a Resolution this 3rd day of September, 2024.

ATTEST:

BOROUGH OF BELLEFONTE

Ralph W. Stewart
Borough Manager/Secretary

Kent Bernier
President of Council



William W. Witmer
Chief of Police



September 3, 2024

Bellefonte Borough Council,

I am addressing the Borough Council for the purpose of recommending and offering a conditional offer of employment to candidate Noah Bollman. The Civil Service process was concluded on August 15th. After close consideration of each candidate, I based my decision and recommendation upon the testing process results and candidate qualifications.

Bollman is a five-year veteran of the Altoona Police Department. In the last five-years, Bollman has gone through several trainings and received certifications that will benefit the Bellefonte Police Department, and further advance his career in law enforcement.

Respectfully,

Chief W. Witmer

Service with Integrity, Honor and Pride

Municipal Building
236 W Lamb St
Bellefonte, PA 16823

Tel: 814-353-2320
Fax: 814-353-2315
police@bellefontepolice.net

TDD/TDY & Voice 711
TTY/TDD Only 717-237-2261
An Equal Opportunity Employer

Bellefonte Borough, Civil Service Commission

Meeting Date- August 28, 2024

Written/Oral Testing of Candidates to approve point system and rankings.

The Borough Civil Service Commission was called to order at 5:15pm. By Chairman Jim Vaiana.

There were three candidates that tested for the Police officer openings administered on July 12th, 13th and 16th 2024.

Based on Section 5.2, the written examination represents sixty percent (60%) of the final score. The oral examination represents forty percent (40%) of the final score.

After final tabulations were completed the following list was established. There were no candidates eligible to receive military points. Based on the results of the testing, the Bellefonte Borough Civil service Commission approves the following list:

- 1. Marie Lewis- 93%**
- 2. Allison Woods- 91.8%**
- 3. Noah Bollman- 81.7%**

Respectfully Submitted,

Jim Vaiana: _____ Date: _____

Chairman of the Bellefonte Civil Service Commission

Donald Townsend: ^{Via Zoom} _____ Date: _____

ViceChair of the Bellefonte Civil Service Commission

Randall Brachbill: Randall Brachbill Date: 9/28/2024

Secretary of the Bellefonte Civil Service Commission

August 30, 2024

Dear Bellefonte Borough Council:

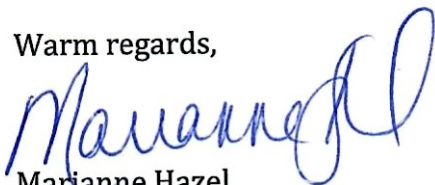
This summer, Discovery Space and The Rivet Glow campers designed and built Little Free LABraries to share free science books and fun science experiments with kids in our community. Each LABrary will be officially registered as a Little Free Library, providing a recognized and accessible resource for kids throughout Centre County.

Now in its eighth year, Glow Camp is committed to inspiring girls and nonbinary youth aged 11-14, equipping them with the skills and confidence needed to thrive in traditionally underrepresented fields. Janet Dillon, Makerspace Educatory and camp instructor, said, "This project is a perfect blend of education and community service. Our campers learn practical skills including woodworking and teamwork, while creating something meaningful for the community. These Little Free LABraries will serve as a lasting resource, encouraging curiosity and learning in science."

We are excited to having one placed in Bellefonte, on Spring Street, for kids in Bellefonte to utilize. The Little LABrary is completed and mounted on a wooden 4 x 4 post. Discovery Space and The Rivet will monitor its contents to ensure that it remains filled with science books and kits for kids to take for free.

While Discovery Space offers after school programs to the Bellefonte Area School District and has numerous families from Bellefonte visit, we are hoping that this Little LABrary will spark creativity and imagination and foster a love of science for more kids in Bellefonte! We are grateful for your consideration and invite you to tour Discovery Space and The Rivet.

Warm regards,



Marianne Hazel
Director of Development
Discovery Space

*Making a mess is part of Making
Cleaning a mess makes you awesome!*





FOR IMMEDIATE RELEASE

Middle Schoolers Build Little Free LABraries at The Rivet's Glow Camp

[State College, PA, June 18, 2024] – This summer, middle schoolers in our community aren't just learning—they're building! At Glow camp, hosted by Discovery Space and The Rivet, young campers designed and built Little Free LABraries to share free science books and fun experiments with kids in our community. Each LABrary will be officially registered as a Little Free Library, providing a recognized and accessible resource for kids across Centre County.

Little Free Libraries are important because they provide free access to books and knowledge, encouraging reading and learning in our community. These LABraries add a unique twist by focusing on science, helping kids explore and discover new interests.

Now in its eighth year, Glow Camp is committed to inspiring girls and nonbinary youth aged 11-14, equipping them with the skills and confidence needed to thrive in traditionally underrepresented fields.

"This project is a perfect blend of education and community service. Our campers learn practical skills like woodworking and teamwork while creating something meaningful for the community. These Little Free LABraries will serve as a lasting resource, encouraging curiosity and learning in science," says Janet Dillon, Makerspace Educator and camp instructor.

Glow campers, with the assistance of our makerspace educators and volunteers, have completed three LABrary structures. The next step is to fill them with books and experiments, and we need the community's help to do so.

"We're hoping that the community will pitch in with a Fill-Up donation at DiscoverySpace.org/glow," says Michele Crowl, Executive Director. "Every donation fuels our efforts to provide enriching science experiences for local kids."

Those who donate \$50 or more by August 31st will have their names proudly displayed on a LABrary for a year, showing their support for education and community growth.

For more information on how to support this project or to learn about other camp initiatives, visit DiscoverySpace.org/glow.

###

For more information, contact:

Madison Flaherty / madison@discoveryspace.org / 814-234-0200

DiscoverySpace.org / TheRivet.org

Discovery Space & The Rivet

About Glow Camp: Glow camp, hosted by Discovery Space and The Rivet, is designed for girls and nonbinary individuals aged 11-14 to gain confidence and skills in fields where they are traditionally underrepresented. Through hands-on projects like building Little Free LABraries, Glow camp aims to inspire curiosity and a love for science.

About Discovery Space and The Rivet: Discovery Space and The Rivet are community-focused organizations that provide engaging science experiences to spark creativity and imagination. With interactive exhibits, workshops, and camps, they inspire lifelong learning and exploration in STEM fields.

[photos attached]

Ignite Curiosity.
Fuel Discovery.



Sponsor a \$50 FILL-UP!

This Summer, as part of Glow camp at Discovery Space and The Rivet, local middle-schoolers worked together to design and build 3 Little Free LABraries to be placed across Centre County.



Show your support for this project and help us **Fill-Up the LABraries with FREE science books and STEM activity kits** for local kids!

Donate today at discoveryspace.org/glow



**Discovery
Space &
The Rivet**

***Give \$50 or more towards this project before August 31 and we'll etch your name on a wooden plaque to be displayed on a LABrary for the next year!**



HISTORIC
Bellefonte
Est. 1795

BOROUGH OF BELLEFONTE, RESOLUTION NO. 20220103-01

A RESOLUTION TO ESTABLISH A POLICY FOR CONDUCT DURING PUBLIC MEETINGS

WHEREAS, citizens have a right to free speech under the First Amendment to the Constitution of the United States of America; and

WHEREAS, residents and taxpayers have rights of public comment and participation under the Sunshine Act of the Commonwealth of Pennsylvania; and

WHEREAS, the Borough of Bellefonte has an interest in holding orderly public meetings to conduct and administer the business of the Borough.

THEREFORE, BE IT RESOLVED, that the Council of the Borough of Bellefonte establishes the following public meeting conduct policy for all officials and members of the public at all meetings organized by the Borough:

1. Public comments for items on the agenda at Council meetings may be made at the beginning of these meetings. Public comments for items NOT on the agenda at the Council meetings may be made at the end of these meetings.
2. Public comments for meetings of the Authorities, Boards, and Commissions may be made at the beginning of these meetings.
3. Additional public comments or responses to questions by the Council, Authority, Board, or Commission members may be taken at the request of an appointed or elected official to these said board meetings.
4. Each Bellefonte resident, non-profit representative, business owner, or official representative of another governmental agency may speak on any agenda item for a maximum of three (3) minutes. Written input is not limited in any manner.
5. All public comments shall be made at the podium after being recognized by the chairperson of the meeting.
6. Speakers shall identify themselves by name and street — and municipality/township if outside of the Borough of Bellefonte.
7. All comments shall be addressed to the Council, Authority, Board, or Commission conducting the meeting.
8. Comments that include profane or defamatory language or comments that inflict injury or incite breach of the peace are out of order.
9. Comments that are disruptive or are not related to the business of the public meeting may be out of order as determined by the person presiding over the meeting.

RESOLVED, this 3rd day of January, 2022, in public meeting duly noticed and assembled.

ATTEST:

BELLEFONTE BOROUGH

Ralph Stewart, Secretary

By:

Randall R. Brachbill
Borough Council President