



HISTORIC  
**Bellefonte™**  
*Est. 1795*

7:00 PM, Work Session  
**Council Business Meeting**

**AGENDA**  
**7:30 PM Monday, September 16, 2024**  
**In-Person, Large Meeting Room,**  
**301 N. Spring St, 1<sup>st</sup> Floor**

**VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**  
 Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org) **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

- I. CALL TO ORDER – Council President Bernier**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**

Mr. Bernier, President, <i>North Ward</i>	Ms. Purnell, <i>North Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Cleeton, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Ms. Dann, Vice-President, <i>South Ward</i>	Mr. Larson, Jr. <i>Council Member</i>	
Mr. Johnson, Pro Tempore, <i>North Ward</i>	Mayor Johnson, <i>At Large</i>	
Ms. McKean, <i>West Ward</i>		

**IV. ADDITIONS TO THE COUNCIL MEETING AGENDA**

*Under Act 65 of 2021, If a matter is not on the Agenda, Council may not take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.*

**V. PUBLIC COMMENT (Oral)**

**This Public Comment period is for oral comments regarding action items listed on this meeting agenda. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.**

**VI. COMMUNICATIONS (written)**

Letter to Bellefonte Borough from Stan Wallace requesting to not be reappointed for Sewage Enforcement Officer Services for 2025. <b>FYI. No council action requested.</b>
Centre County Hazard Mitigation Plan Updates. Dates for Elected Officials included and Public Open House to be held October 17 <sup>th</sup> 5pm – 7pm. <b>FYI. No council action requested.</b>

**VI. CONSENT AGENDA**

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

<i>Finance</i>	Budget V. Actual August 2024 will be in the next packet
<i>Finance</i>	Budget V. Actual Summary August 2024 will be in the next packet
<i>General</i>	DRAFT Council Meeting Minutes August 5, 2024
<i>Finance</i>	Treasurer’s Report August 2024 will be in the next packet
<i>Finance</i>	Voucher summary August 2024 will be in the next packet

**Call for a Motion/ 2<sup>nd</sup> to approve the Consent Agenda.**

**VII. REPORTS**

<b>Elected Official and Staff Reports</b> <i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
<b>DEPARTMENT</b>	<b>OFFICIAL/ STAFF</b>	<b>REPORT</b>
Mayor	Mayor Johnson	Verbal
Junior Council Member Report	Mr. Larson	
Police ➤ August 2024 Report	Acting Chief Witmer	Submitted
Parking ➤ August 2024 Report	Ms. McCullough	Submitted
Office of Community Affairs (OCA): <i>See memo for report and updates</i> <b>No action items for Council.</b>	Ms. Thompson	Submitted
Code Enforcement ➤ August 2024 Report	Mr. Barr	Submitted
Borough Manager	Mr. Stewart	Submitted

**Liaison Reports**

*Reports will be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda*

ADMINISTRATIVE	LIAISON	REPORT
Bandshell/Performance Center Project Committee	Mr. Holderman	
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Holderman	
Bellefonte Emergency Medical Services	Mr. Rhoat	
Bellefonte Intervalley Chamber of Commerce	Ms. Brooks	
Bellefonte Police Pension Board	Mr. Stewart	
Centre County 2024 Solar & EV Charger Co-Op	Ms. Brooks	
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Stewart	
CNET Board of Directors	Mr. Holderman	
Downtown Bellefonte Inc. (DBI)	Ms. Thompson	
Governor's Park	Mr. Holderman	
Nittany Valley Joint Recreation Authority	Mr. Holderman	
Penn State University Sustainability Projects	Mr. Holderman	
Shade Tree Commission	Mr. Holderman	
Union Cemetery Association	Mr. Holderman	
Zoning Hearing Board	Ms. Thompson	
AUTHORITIES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Borough Authority – September Draft meeting minutes	Mr. D. Johnson	Submitted
Centre County Airport Authority – August meeting minutes	Mr. D. Johnson	Submitted
COMMISSIONS / COUNCIL APPOINTED	LIAISON	REPORT
Civil Service Commission	Mr. Brachbill	Submitted
Nittany Valley Joint Planning Commission	Mr. D. Johnson	
Spring Creek Watershed Commission	Mr. Brachbill	
SPECIAL COMMITTEES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
Talleyrand Park Committee	Ms. Dann	
Workplace Safety Committee	Mr. Brachbill	
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	

### IX. CURRENT and OLD BUSINESS

<p>Bellefonte Borough Chief of Police Position. Council may consider promoting Acting Police Chief William Witmer to Permanent Police Chief Status upon a formal offer and acceptance. <b>Motion/2<sup>nd</sup> to approve a permanent police chief position offer to Acting Police Chief William Witmer.</b></p>
<p>Notice of Retirement from Assistant Borough Manager Don Holderman. This letter is being provided to council as an FYI. Don has worked closely with borough council over his tenure. His last day will be Friday, October 4<sup>th</sup>. <b>FYI. No formal council action requested.</b></p>
<p>FEMA SAFER Grant summary documents enclosed. A special thank you to our Consultant, Nick Caputo and Finance Director Lori McGowan for their management of this Federal \$500K four (4) year grant.</p>
<p>Bee Keeping Ordinance Draft. Consider approval to move ahead with scheduling a public hearing for this Zoning Ordinance Amendment. <b>Council Action requested. Motion/2<sup>nd</sup> to schedule a public hearing for a Bee Keeping Ordinance/Zoning Amendment.</b></p>
<p>Water Service Line Inventory Update. The survey is to be submitted to PA DEP by October 16<sup>th</sup>, 2024. Reminder to water system customers to take a picture of where their water line enters their home. Go to Bellefonte.net to send it in. <b>FYI. No council action is requested.</b></p>

**X. NEW BUSINESS**

Minimum Municipal Obligations for Pensions, 2025 Budget. Minimum Municipal Obligations for Borough pension programs must be acted on before the end of September for the upcoming budget year. Council must also re-adopt the Resolution related to the Police Pension program each year.  
Resolution No. 09162024-01  
Police - \$25,435  
N1 - \$ 0  
N2 - \$136,770  
**Council Action Requested. Motion/2<sup>nd</sup> to approve the Minimum Municipal Obligations as stated.**  
Resolution 09162024-02 Supporting HB 451 related to funding for municipalities with relatively high percentages of tax-exempt properties. **Motion/2<sup>nd</sup> to adopt the Resolution with or without modifications.**

**a. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA**

**This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.**

**b. ADJOURNMENT**

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2024 List of Goals/action items will be included with each Agenda.