



HISTORIC  
**Bellefonte™**

*Est. 1795*

**Borough of Bellefonte Council Work Session**

**AGENDA**

**6:30 – 7:25 PM, Monday, October 21<sup>st</sup>, 2024**

**In-Person, Large Room,  
301 N. Spring St, 1<sup>st</sup> Floor**

**VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org) **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

**I. CALL TO ORDER – Council President Bernier**

**II. WELCOMING COMMENTS / OPENING REMARKS:**

- A) Welcome everyone to the Bellefonte Borough Council Work Session. No council action (making motions or approvals) is taken during work sessions.
- B) Trivia Question – Council Vice President Dann

**III. ITEMS FOR DISCUSSION:**

*Note – All Times are approximate*

- A) Review of Funds, 2025 Budget Work – 25 minutes
- B) 2025 Goals, Priorities for Council – 15 minutes
- C) Take-aways from Borough Association Leadership Conference – 15 minutes

**IV. ADJOURNMENT**

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.

Special Projects Fund  
Fund Analysis

Fund #18

Acct #		Final 2023	2024 9 months	2024		2024 Budget	2025 Budget
				projected 3 months	Total 2024		
	<b>Revenue</b>						
340.000	Interest on Loan - Keystone Grant	\$3,626.68	\$2,592.26	\$857.42	\$3,449.68	\$3,450.00	\$3,275.00
341.000	Principal on Loan - Keystone Grant	\$23,303.00	\$17,605.00	\$5,873.00	\$23,478.00	\$23,480.00	\$23,655.00
341.010	Interest Income	\$24.50	\$4,416.02	\$650.00	\$5,066.02	\$1,000.00	\$1,200.00
351.000	American Rescue Grant Funds	\$68,625.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
354.001	Grant Funds	\$1,559,397.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
387.000	Donation Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00	\$0.00
	<b>Subtotal - Revenue</b>	<b>\$1,654,977.59</b>	<b>\$24,613.28</b>	<b>\$7,380.42</b>	<b>\$31,993.70</b>	<b>\$62,930.00</b>	<b>\$28,130.00</b>
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$1,108,160.00	\$2,105,180.00
	<b>Total Revenues</b>	<b>\$1,654,977.59</b>	<b>\$24,613.28</b>	<b>\$7,380.42</b>	<b>\$31,993.70</b>	<b>\$1,171,090.00</b>	<b>\$2,133,310.00</b>
	<b>Expenses</b>						
410.700	Police Dept Grant Expense	\$764,117.26	\$106,411.84	\$7.19	\$106,419.03	\$300,085.00	\$0.00
448.700	Big Spring Cover Grant Expense	\$0.00	\$19,990.00	\$75,000.00	\$94,990.00	\$0.00	\$1,706,350.00
451.700	Bandshell Grant Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	\$400,000.00
465.700	Gov Park Baseball Field Grant Exp	\$795,280.53	\$19,715.89	\$112,720.38	\$132,436.27	\$182,000.00	\$0.00
489.210	Office Supplies Expense	\$86.97	\$0.00	\$30.00	\$30.00	\$75.00	\$30.00
489.311	Audit Expense	\$2,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
490.000	Nittany Valley Jt Comp Plan Exp	\$313.78	\$293.01	\$130.00	\$423.01	\$0.00	\$0.00
498.100	American Rescue Funds Expense	\$50,725.00	\$27,317.86	\$0.00	\$27,317.86	\$261,000.00	\$0.00
498.101	Parkview Hghts Stormwater Proj-Am Res Funds	\$17,900.62	\$263,184.50	\$0.00	\$263,184.50	\$0.00	\$0.00
999.998	For Future Keystone Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$27,930.00	\$26,930.00
	<b>Total Expenses</b>	<b>\$1,630,874.16</b>	<b>\$436,913.10</b>	<b>\$187,887.57</b>	<b>\$624,800.67</b>	<b>\$1,171,090.00</b>	<b>\$2,133,310.00</b>
492.006	Transfer to Water Fund	\$24,969.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Net income/(loss)</b>	<b>-\$865.57</b>	<b>-\$412,299.82</b>	<b>-\$180,507.15</b>	<b>-\$592,806.97</b>	<b>\$0.00</b>	<b>\$0.00</b>

Acct #		2023	2024	2024	Total	2024	2025
		Final	9 months	projected		2024	Budget
	Revenue						
340.000	Interest Income - Lease	\$869.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
341.010	Interest Income	\$8,780.18	\$18,943.11	\$5,405.00	\$24,348.11	\$4,500.00	\$23,000.00
342.200	Rental Income	\$12,130.61	\$15,600.00	\$0.00	\$15,600.00	\$15,600.00	\$15,600.00
354.030	State Grant Proceeds	\$0.00	\$0.00	\$327,000.00	\$327,000.00	\$327,000.00	\$0.00
378.122	Bulk Water Sales-Niagara-Howard Plant	\$87,279.01	\$37,301.02	\$37,000.00	\$74,301.02	\$95,000.00	\$69,900.00
378.700	Milesburg Water Usage Revenue	\$45,026.77	\$28,750.17	\$20,900.00	\$49,650.17	\$48,000.00	\$48,000.00
	Subtotal Revenue	\$154,085.96	\$100,594.30	\$390,305.00	\$490,899.30	\$490,100.00	\$156,500.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$180,150.00	\$0.00
392.100	Transfer in from IDA	\$0.00	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$0.00
	Total Revenue	\$154,085.96	\$300,594.30	\$390,305.00	\$690,899.30	\$670,250.00	\$156,500.00
	Expenses						
406.900	Real Estate Tax Expense	\$1,038.26	\$1,739.28	\$0.00	\$1,739.28	\$0.00	\$1,900.00
451.700	Baseball Field Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00
451.361	Electricity - Water St Property	\$2,549.00	\$2,744.53	\$1,000.00	\$3,744.53	\$3,500.00	\$3,900.00
451.800	Water St Property Expenses	\$17.17	\$2,849.88	\$0.00	\$2,849.88	\$1,000.00	\$2,635.00
455.215	Postage Expense	\$5.00	\$0.00	\$5.00	\$5.00	\$5.00	\$10.00
455.310	Audit Expense	\$350.00	\$400.00	\$0.00	\$400.00	\$400.00	\$500.00
455.314	Legal Fees Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
46.250	Waterfront Expenses	\$3,675.00	\$0.00	\$500.00	\$500.00	\$4,000.00	\$1,000.00
460.351	Commercial Insurance Exp-Waterfront	\$600.00	\$650.00	\$0.00	\$650.00	\$650.00	\$750.00
460.361	Electricity Expense-Waterfront	\$1,386.39	\$1,010.47	\$400.00	\$1,410.47	\$1,500.00	\$1,510.00
463.500	Contribution to CBICC	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
465.210	Office Supplies Expense	\$90.58	\$0.00	\$30.00	\$30.00	\$30.00	\$30.00
471.710	Water St Building Loan-FNB-Principal	\$23,930.47	\$20,412.42	\$6,210.53	\$26,622.95	\$24,555.00	\$25,255.00
471.711	Water St Building Loan-FNB-Interest	\$1,676.69	\$926.88	\$191.25	\$1,118.13	\$1,055.00	\$355.00
472.401	Prin Payments-NW Loan #3432-Waterfront	\$54,623.32	\$42,299.60	\$14,359.54	\$56,659.14	\$56,635.00	\$58,730.00
472.402	Int Exp-NW Loan #3432-Waterfront	\$17,154.56	\$11,533.81	\$3,584.93	\$15,118.74	\$15,145.00	\$13,050.00
481.500	Conservation of Natural Resources Exp	\$0.00	\$3,774.75	\$0.00	\$3,774.75	\$3,775.00	\$3,875.00
490.005	Spring St Streetscape Project Expense	\$60,649.25	\$21,760.22	\$300,000.00	\$321,760.22	\$327,000.00	\$0.00
497.000	Grant Expense	\$9,790.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
499.000	Future Matching/Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,000.00
499.905	Miscellaneous Expense	\$153.63	\$153.63	\$0.00	\$153.63	\$0.00	\$0.00
	Subtotal - Expenses	\$178,689.32	\$110,255.47	\$327,281.25	\$437,536.72	\$470,250.00	\$156,500.00
430.700	Capital Expenditures - Musser Lane	\$26,049.35	\$183,766.11	\$16,233.89	\$200,000.00	\$200,000.00	\$0.00
	Total Expenses & Capital Expenditures	\$204,738.67	\$294,021.58	\$343,515.14	\$637,536.72	\$670,250.00	\$156,500.00
	net income/(loss)	-\$50,652.71	\$6,572.72	\$46,789.86	\$53,362.58	\$0.00	\$0.00

Acct #	Revenue	2023	2024	2024	Total	2024	2025
		Actual	9 months	projected 3 months	2024	Budget	Budget
340.000	Interest Income - Lease	\$857.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
341.010	Interest Income - Checking, Savings	\$93.41	\$82.92	\$18.00	\$100.92	\$100.00	\$90.00
342.200	Rental Income	\$76,166.81	\$50,201.82	\$32,331.66	\$82,533.48	\$77,025.00	\$84,370.00
391.400	Sale of Miscellaneous Items	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
	Subtotal - Revenue	\$77,117.45	\$50,284.74	\$33,349.66	\$83,634.40	\$77,125.00	\$84,460.00
392.001	Transfer in from General Fund-to cover Boro offices costs	\$0.00	\$18,005.00	\$0.00	\$18,005.00	\$18,005.00	\$8,900.00
	Total Revenue & Transfers In	\$77,117.45	\$68,289.74	\$33,349.66	\$101,639.40	\$95,130.00	\$93,360.00
	Expenses						
	Council - Building Expenses						
400.246	Materials & Supplies Expense - Council	\$690.57	\$135.11	\$0.00	\$135.11	\$0.00	\$0.00
400.320	IT Services Expense - Council	\$0.00	\$0.00	\$0.00	\$0.00	\$3,200.00	\$0.00
400.321	Telephone Expense - Council	\$0.00	\$198.47	\$100.00	\$298.47	\$400.00	\$250.00
400.325	Internet Expense - Council	\$0.00	\$272.89	\$0.00	\$272.89	\$200.00	\$500.00
400.351	Commercial Ins Expense - Council	\$0.00	\$0.00	\$600.00	\$600.00	\$600.00	\$2,600.00
400.361	Electricity Expense - Council	\$0.00	\$210.00	\$0.00	\$210.00	\$210.00	\$4,800.00
400.373	Building Maint/Upgrade -Exp-Council	\$0.00	\$49.98	\$250.00	\$299.98	\$1,000.00	\$1,500.00
	subtotal - Council Building Expenses	\$690.57	\$866.45	\$950.00	\$1,816.45	\$5,610.00	\$9,650.00
	Executive-Building Expenses						
401.320	IT Services Expense - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00
401.321	Telephone Expense - Exec	\$0.00	\$98.09	\$100.00	\$198.09	\$235.00	\$500.00
401.325	Internet Expense - Exec	\$0.00	\$472.89	\$0.00	\$472.89	\$200.00	\$400.00
401.351	Commercial Ins Exp - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	\$100.00
401.361	Electricity Expense - Exec	\$0.00	\$175.00	\$0.00	\$175.00	\$175.00	\$250.00
	Subtotal - Executive Building Expenses	\$0.00	\$745.98	\$100.00	\$845.98	\$2,160.00	\$1,250.00
	General Government-Building Expenses						
406.210	Office Supplies Expense - GG	\$103.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
406.226	Janitorial Supplies Expense - GG	\$0.00	\$358.45	\$100.00	\$458.45	\$450.00	\$600.00
406.246	Materials & Supplies Expense - GG	\$915.20	\$2,391.75	\$150.00	\$2,541.75	\$1,000.00	\$750.00
406.280	Minor Equipment Expense - GG	\$0.00	\$31.16	\$0.00	\$31.16	\$500.00	\$150.00
406.314	Legal Fees Expense - GG	\$493.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
406.318	Janitorial Services Expense - GG	\$0.00	\$3,904.80	\$3,695.00	\$7,599.80	\$4,000.00	\$14,270.00
406.320	IT Services Expense - GG	\$0.00	\$1,300.00	\$0.00	\$1,300.00	\$9,000.00	\$0.00
406.321	Telephone Expense - GG	\$165.15	\$827.48	\$0.00	\$827.48	\$1,700.00	\$4,100.00
406.325	Internet Expense - GG	\$371.04	\$1,364.56	\$0.00	\$1,364.56	\$400.00	\$2,000.00
406.351	Commercial Insurance - GG	\$9,611.00	\$5,044.00	\$1,000.00	\$6,044.00	\$6,000.00	\$3,000.00
406.360	Water/Sewer Utilities Expense - GG	\$3,183.97	\$0.00	\$850.00	\$850.00	\$0.00	\$1,010.00
406.361	Electricity Expense - GG	\$0.00	\$11,315.99	\$4,184.01	\$15,500.00	\$1,650.00	\$5,800.00
406.362	Natural Gas Expense - GG	\$0.00	\$106.54	\$60.00	\$166.54	\$160.00	\$250.00
406.367	Refuse Service Expense - GG	\$0.00	\$85.29	\$50.00	\$135.29	\$345.00	\$210.00
406.369	Security System Expense - GG	\$0.00	\$2,401.16	\$0.00	\$2,401.16	\$1,500.00	\$1,535.00
406.373	Building/Prop Maint/Rep Exp - GG	\$0.00	\$1,858.51	\$500.00	\$2,358.51	\$10,000.00	\$9,500.00
493.450	Contracted Services Expense -GG	\$665.53	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00

Acct #	Revenue	2023	2024	2024	Total	2024	2025
		Actual	9 months	3 months	2024	Budget	Budget
	Subtotal - General Gov't Building Expenses	\$15,507.89	\$30,989.69	\$10,589.01	\$41,578.70	\$36,705.00	\$48,175.00
	Codes - Building Expenses						
413.320	IT Services Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00	\$0.00
413.321	Telephone Expense - Codes	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$300.00
413.325	Internet Expense - Codes	\$0.00	\$145.78	\$0.00	\$145.78	\$105.00	\$190.00
413.351	Commercial Ins Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$100.00
413.361	Electricity Expense - Codes	\$0.00	\$125.00	\$0.00	\$125.00	\$125.00	\$275.00
	Subtotal-Building Expenses-Code Expense	\$0.00	\$370.78	\$0.00	\$370.78	\$905.00	\$865.00
	Planning/Zoning-Building Expenses						
414.260	Minor Equipment Expense - PLAN/ZONING	\$0.00	\$150.56	\$0.00	\$150.56	\$0.00	\$0.00
414.320	IT Services Expense - PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$850.00	\$0.00
414.321	Telephone Expense-PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$130.00	\$350.00
414.325	Internet Expense - PLAN/ZONING	\$0.00	\$150.00	\$0.00	\$150.00	\$110.00	\$190.00
414.351	Commercial Ins Expense-PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00	\$100.00
414.361	Electricity Expense - PLAN/ZONING	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$275.00
	Subtotal-Planning/Zoning-Building Expenses	\$0.00	\$400.56	\$0.00	\$400.56	\$1,740.00	\$915.00
	HARB-Building Expenses						
468.320	IT Services Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00
468.321	Telephone Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	\$170.00
468.325	Internet Expense - HARB	\$0.00	\$50.00	\$0.00	\$50.00	\$100.00	\$105.00
468.351	Commercial Insurance Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$10.00
468.361	Electricity Expense - HARB	\$0.00	\$50.00	\$0.00	\$50.00	\$50.00	\$50.00
	Subtotal-HARB Expense-Building Expenses	\$0.00	\$100.00	\$0.00	\$100.00	\$370.00	\$335.00
	Building Expenses-301 N Spring St						
493.226	Janitorial Supplies Expense - Rental Prop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
493.246	Material & Supplies Expense - Rental Prop	\$0.00	\$11.97	\$50.00	\$61.97	\$0.00	\$200.00
493.318	Janitorial Services Expense - Rental Prop	\$6,900.00	\$7,713.84	\$1,590.00	\$9,303.84	\$7,200.00	\$680.00
493.21	Elevator Phone - Rental Prop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
493.331	Travel Expense	\$233.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
493.351	Commercial Ins Expense - Rental Prop	\$0.00	\$0.00	\$0.00	\$0.00	\$6,100.00	\$4,500.00
493.360	Water/Sewer Utilities Expense - Rental Prop	\$3,183.97	\$1,544.46	\$0.00	\$1,544.46	\$3,225.00	\$1,030.00
493.361	Electricity Expense - Rental Prop	\$16,477.30	\$1,059.30	\$2,034.71	\$3,094.01	\$15,500.00	\$8,255.00
493.362	Natural Gas Expense - Rental Prop	\$427.75	\$208.03	\$45.50	\$253.53	\$315.00	\$185.00
493.367	Refuse Service Expense - Rental Prop	\$341.16	\$142.15	\$37.00	\$179.15	\$0.00	\$165.00
493.369	Security System Expense - Rental Prop	\$5,523.23	\$0.00	\$0.00	\$0.00	\$3,500.00	\$1,155.00
493.373	Building/Prop Maint/Rep Exp - Rental Prop	\$16,366.91	\$26,015.51	\$500.00	\$26,515.51	\$5,000.00	\$6,800.00
493.450	Contracted Services Expense-Rental Prop	\$665.53	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
493.900	Real Estate Tax Expense - Rental Prop	\$7,415.40	\$7,645.48	\$0.00	\$7,645.48	\$6,300.00	\$7,900.00
	Subtotal-Building Expenses-301 N Spring St	\$57,534.75	\$44,340.74	\$4,257.21	\$48,597.95	\$47,640.00	\$32,170.00
	Total Operating Expenses	\$73,733.21	\$77,814.20	\$15,896.22	\$93,710.42	\$95,130.00	\$93,360.00
	net income/(loss)	\$3,384.24	-\$9,524.46	\$17,453.44	\$7,928.98	\$0.00	\$0.00

Acct #		FINAL	2024	2024	2024	2024	2025
		2023	9 months	projected 3 months	Total	Budget	Budget
	Revenue						
341.010	Interest Income	\$252.33	\$187.62	\$54.00	\$241.62	\$240.00	\$215.00
354.150	Grant Revenue	\$308,513.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
358.050	Contracted Intergov'tal Services	\$9,342.66	\$0.00	\$9,600.00	\$9,600.00	\$9,800.00	\$9,800.00
364.300	Refuse Collections Revenue	\$1,210,338.41	\$891,778.78	\$298,250.00	\$1,190,028.78	\$1,211,325.00	\$1,208,875.00
364.305	Special Collections Revenue	\$4,052.50	\$2,540.00	\$800.00	\$3,340.00	\$3,400.00	\$3,300.00
364.307	Grass/Brush Collection Fee	\$12,465.00	\$12,360.00	\$30.00	\$12,390.00	\$12,000.00	\$20,500.00
364.400	Commerical Haulers Compost Fee	\$475.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00
364.500	Sale of Recyclables Revenue	\$2,541.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
364.520	Fee for Refuse Containers	\$3,970.00	\$4,200.00	-\$15.00	\$4,185.00	\$700.00	\$2,025.00
364.521	Fee for Recycling Containers	\$42.00	\$0.00	\$0.00	\$0.00	\$35.00	\$0.00
364.901	Sale of Compost Revenue	\$0.00	\$285.00	\$0.00	\$285.00	\$0.00	\$200.00
380.000	Miscellaneous Revenue	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	\$0.00
380.003	NSF Fee Revenue	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
391.100	Sale of Fixed Assets Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
	Subtotal - Revenue	\$1,552,012.25	\$911,361.40	\$308,719.00	\$1,220,080.40	\$1,237,600.00	\$1,254,915.00
392.095	Transfer in from Capital Proj	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,000.00
	Total Reveue and Transfers In	\$1,552,012.25	\$911,361.40	\$308,719.00	\$1,220,080.40	\$1,237,600.00	\$1,275,915.00
	Expenses						
427.112	Salary Expense	\$278,843.63	\$245,818.22	\$53,225.00	\$299,043.22	\$275,500.00	\$326,000.00
427.180	Overtime Wages	\$7,767.78	\$5,302.12	\$1,700.00	\$7,002.12	\$9,800.00	\$9,800.00
427.191	Workboot Expense	\$800.00	\$789.95	\$0.00	\$789.95	\$800.00	\$1,600.00
427.192	Social Security Expense	\$21,308.77	\$18,805.01	\$4,195.00	\$23,000.01	\$21,000.00	\$24,500.00
427.193	Enrollment/Admin Exp-Retirement	\$73.44	\$0.00	\$75.00	\$75.00	\$85.00	\$85.00
427.196	Health Insurance Expense	\$49,054.03	\$39,820.73	\$13,335.16	\$53,155.89	\$62,000.00	\$70,150.00
427.197	Retirement Expense	\$19,188.89	\$21,916.32	\$6,500.00	\$28,416.32	\$26,000.00	\$32,300.00
427.198	Health Care Exp - In House	\$2,398.16	\$1,063.17	\$1,438.67	\$2,501.84	\$3,100.00	\$2,920.00
427.199	Life Insurance Expense	\$710.28	\$568.82	\$153.03	\$721.85	\$750.00	\$750.00
427.210	Office Supplies Expense	\$335.45	\$41.98	\$200.00	\$241.98	\$350.00	\$300.00
427.215	Postage Expense	\$1,556.67	\$1,103.33	\$400.00	\$1,503.33	\$1,600.00	\$1,525.00
427.231	Fuel Expense	\$28,418.56	\$19,280.16	\$10,250.00	\$29,530.16	\$34,000.00	\$31,000.00
427.238	Clothing & Uniform Expense	\$2,430.33	\$1,152.30	\$720.00	\$1,872.30	\$2,400.00	\$2,650.00
427.249	Computer Software Expense	\$8,553.29	\$7,415.63	\$1,733.04	\$9,148.67	\$8,500.00	\$9,550.00
427.250	Repair/Maint/Misc Supplies Exp	\$22,330.66	\$969.89	\$325.00	\$1,294.89	\$2,500.00	\$1,800.00
427.251	Collection Equip Maint Exp	\$27,204.88	\$31,544.09	\$5,000.00	\$36,544.09	\$26,000.00	\$35,000.00
427.260	Minor Equipment Expense	\$327.33	\$83.33	\$250.00	\$333.33	\$500.00	\$500.00
427.262	Trash Receptacles Expense	\$12,525.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,500.00
427.311	Audit Expense	\$1,750.00	\$1,850.00	\$0.00	\$1,850.00	\$1,850.00	\$1,950.00
427.314	Legal Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
427.317	Data Processing Expense	\$424.75	\$475.00	\$0.00	\$475.00	\$475.00	\$500.00
427.319	Pest Control Expense	\$1,116.00	\$651.00	\$465.00	\$1,116.00	\$1,175.00	\$1,175.00
427.320	IT Services Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00

427.321	Telephone Expense	\$1,456.42	\$914.57	\$530.00	\$1,444.57	\$1,525.00	\$1,525.00
				2024			
		FINAL	2024	projected	2024	2024	2025
Acct #		2023	9 months	3 months	Total	Budget	Budget
	Expenses (con't)						
427.324	Cell Phone Expense	\$1,825.77	\$1,620.00	\$480.00	\$2,100.00	\$1,620.00	\$2,200.00
427.325	Internet Expense	\$1,340.23	\$993.52	\$511.76	\$1,505.28	\$1,430.00	\$1,575.00
427.326	Emergency Notification Expense	\$312.70	\$1,250.00	\$150.00	\$1,400.00	\$1,000.00	\$1,600.00
427.327	Radio Maintenance Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
427.328	Gate Expenses	\$795.00	\$120.00	\$60.00	\$180.00	\$190.00	\$200.00
427.329	Video Recording & Storage Expense	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
427.339	GPS Fee Expense	\$783.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
427.341	Advertising Expense	\$339.40	\$306.68	\$0.00	\$306.68	\$300.00	\$320.00
427.342	Printing Expense	\$125.00	\$0.00	\$150.00	\$150.00	\$750.00	\$500.00
427.344	Copy Expense	\$150.00	\$0.00	\$150.00	\$150.00	\$150.00	\$150.00
427.351	Commercial Ins Expense	\$12,000.00	\$12,000.00	\$0.00	\$12,000.00	\$11,750.00	\$12,000.00
427.354	Workers Comp Ins Expense	\$19,256.40	\$13,000.00	\$0.00	\$13,000.00	\$13,000.00	\$12,750.00
427.361	Electricity Expense	\$1,802.81	\$1,225.36	\$614.00	\$1,839.36	\$2,000.00	\$2,000.00
427.362	Heating Oil Expense	\$2,249.88	\$1,122.84	\$1,000.00	\$2,122.84	\$2,000.00	\$2,225.00
427.364	Cardboard Recycling Prog-CCRRA	\$27,075.00	\$17,850.00	\$8,700.00	\$26,550.00	\$28,000.00	\$28,000.00
427.365	Tipping Fees Expense - CCRRA	\$250,351.03	\$169,308.55	\$87,000.00	\$256,308.55	\$265,000.00	\$265,000.00
427.367	Curbside Recycling Exp - CCRRA	\$243,078.03	\$162,040.26	\$81,024.00	\$243,064.26	\$250,000.00	\$250,000.00
427.368	Comm Recycling Exp - CCRRA	\$28,860.00	\$19,500.00	\$9,880.00	\$29,380.00	\$29,750.00	\$30,000.00
427.369	Other Recycling Expense - CCRRA	\$82.50	\$185.00	\$100.00	\$285.00	\$375.00	\$370.00
427.373	Building Repair & Maint Expense	\$2,604.15	\$3,276.74	\$780.00	\$4,056.74	\$2,400.00	\$3,000.00
427.384	Equipment Rental Expense	\$0.00	\$2,380.23	\$0.00	\$2,380.23	\$0.00	\$700.00
427.400	Lease Expense	\$728.39	\$8,478.05	\$0.00	\$8,478.05	\$8,480.00	\$20,500.00
427.420	Dues/Member/Sub Expense	\$0.00	\$17.33	\$0.00	\$17.33	\$20.00	\$20.00
427.450	Contracted Services Expense	\$7,050.00	\$2,000.00	\$2,500.00	\$4,500.00	\$12,000.00	\$6,000.00
427.460	Training Expense	\$0.00	\$210.00	\$0.00	\$210.00	\$125.00	\$125.00
427.470	CDL License Expense	\$87.00	\$1,710.50	\$0.00	\$1,710.50	\$200.00	\$500.00
427.471	Drug Testing Expense	\$104.81	\$109.56	\$110.00	\$219.56	\$250.00	\$245.00
427.474	Repair/Replace Private Property	\$0.00	\$0.00	\$500.00	\$500.00	\$1,000.00	\$800.00
427.475	Miscellaneous Expense	\$0.00	\$0.00	\$10.00	\$10.00	\$50.00	\$30.00
427.742	License/Permit Fee Expense	\$350.00	\$350.00	\$0.00	\$350.00	\$450.00	\$425.00
475.000	Lease/Loan Fees Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
	Subtotal - Expenses	\$1,090,106.26	\$818,620.24	\$294,214.66	\$1,112,834.90	\$1,112,600.00	\$1,205,915.00
492.001	Transfer to General Fund	\$75,000.00	\$56,250.00	\$18,750.00	\$75,000.00	\$75,000.00	\$70,000.00
492.095	Transfer to Capital Projects Fund	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00
	Subtotal - Transfers Out	\$125,000.00	\$106,250.00	\$18,750.00	\$125,000.00	\$125,000.00	\$70,000.00
	Total Expenses and Transfers Out	\$1,215,106.26	\$924,870.24	\$312,964.66	\$1,237,834.90	\$1,237,600.00	\$1,275,915.00
	net income/(loss)	\$336,905.99	-\$13,508.84	-\$4,245.66	-\$17,754.50	\$0.00	\$0.00

# 2025 RCD Budget

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Tub Grinder Rental \$6000.00  
427.450  
Tools and equipment \$ 500.00  
427.260  
Building maintenance \$3000  
427.373  
Garbage Truck \$306,000  
427.400

*lease/loan  
payment*

*transfer in from capital reserves  
1/2 year for 2025*

Cost associated with collecting the brush.

Hand tools and equipment

Employee building needs to be painted outside and updates made inside the building

Our oldest rear loader garbage truck is a 2014, it has 14,000 hours on it. That is equivalent to almost 500,000 miles. This truck will need a major engine overhaul soon and the chassis is starting to get very rusty.



HISTORIC  
**Bellefonte™**  
*Est. 1795*

To: Council  
From: Ralph  
Date: October 18, 2024  
Ref: October 21<sup>st</sup> Council Work Session, Goals and Priorities for 2025 Discussion

As part of the budget process each year, we gather a list of potential projects or expenses from department heads. These projects and expenses may have an impact on the various department funds. With scheduling some time in the Work Session, I wanted to extend the same opportunity to the council/mayor – to provide input on potential projects and expenses that you would like to see occur in 2025. As we go through the process, we can consider if we have enough resources currently or not. We can consider re-prioritizing programs and expenses as well to make higher priorities fit the budget.

I have attached our 2024 Goals Sheet and a Questionnaire we used during our Priority Budgeting work to help.

# 2024 Goals - Action Items

Goal - Discussion - Action Items	Date Listed	Pending	Completed	Notes
Aging water & sewer mains - replace	01.09.2023	X		
All Elected Officials attend at least one of the two annual Borough Association conferences	01.01.2024	X		
Authority - Big Spring Cover Design	01.03.2022	X		progressing
Bag and sell compost at the Musser Lane compost facility	01.03.2022	X		
Borough Priority Budgeting	01.01.2022	X		Continue to implement
Borough website design upgrades	01.01.2024	X		Received quote, needs budgeted
Consider Year-End Holiday Open-House	01.01.2024	X		
Continue to add stamped crosswalks in the downtown	01.01.2024	X		
Continue to automate WWTP operations with the goal of reducing the need for third shift	01.01.2024	X		
Contract for reconstruction of the downtown streetlighting	01.01.2024	X		
Coordinate/Plan transition of staff to Armory Building/relocation of Police offices	01.01.2024	X		
Create loading zone/regulations on Spring near West Bishop	01.01.2024	X		Progressing
Determine lighting for crosswalks and find grant funding if possible	01.01.2024	X		
Determine with Public Works how to better remove snow in Talleyrand Park & Waterfront steps	01.01.2024	X		Applying for Grant Funding
Develop and adopt an expense policy and reimbursement policy for conferences for elected officials	01.01.2024	X	X	
Develop Asset Management and Capital Improvement Plan	01.01.2024	X		Work Session: 1/16/2024
Electronic archival of Borough Maps	01.09.2023	X		Working to get PSU volunteer
Finalize Transfer of Potter Street Property from SEDA-COG Railroad	01.01.2024	X		
Governor's Park-Batting Cages and rehabilitate the upper restrooms	01.01.2024	X		Waiting on Cost Estimates
Grind all stumps in ROW	01.09.2023	X		Utilize new stump grinder
Implement Event Guideline Form and establish costs for Borough staff preparation for events	01.01.2024	X		
Logan branch raceway cut off permit and project in 2024	01.01.2024	X		
New Borough Logo on Vehicles	01.09.2023	X		Windward Signs has begun working on adding the Logo to Borough vehicles
Open House for recognizing retirees	01.01.2024	X		

Parkview Heights Stormwater Project	01.01.2024	X		progressing
Police department renovations	04.04.2022	X		progressing
Promote LERTA Program	01.09.2023	X		
Remove all stumps at Governor's Park	01.01.2024	X		
Replace aged Streetlight poles on Allegheny & W. Linn	01.09.2023	X		
Replace/rehabilitate aging infrastructure	01.01.2024	X		
S. Spring/W. Bishop Streetscape project	01.03.2022		X	
Select engineer to begin design of the suspension bridge (Talleyrand Park) rehabilitation	01.01.2024	X		
Sewer Lines-reduce infiltration	01.09.2023	X		Camera work/ Repair
Spring Street Streetscape Project Phase 2	01.01.2024	X		Construction to begin no earlier than August 17, 2024
Sprinkler/Elevator Installation in Armory Building. ADA access	12.01.2022	X		Armory Property Committee meeting regularly. Ongoing
Stoplight at Zion Road/Parkview Blvd	01.01.2024	X		Currently in design phase.
Transfer of Potter St Property	01.01.2024	X		Finalize Transfer with SEDDA-COG Railroad
update Police Policy and Procedures	01.01.2024	X		
Wastewater treatment plant stream bank restoration project permit in 2023 project completion 2024	01.01.2024	X		
Wayfinding - entrance signage, Kiosk	01.09.2023	X		Waiting on funding
Work with Fire Executive Board/Advise on budget enhancement process	01.01.2024	X		

## Priority Budgeting: Questions to Ask

### Methods used to rank programs and services:

- **Service Level Test.** What level of service is required?
- **Mandate test.** Is the program/service mandatory?
- **Program Relevance Test.** Is the program/service a priority for the community?
- **Government Role Test.** Does the Borough have to be a direct provider?
- **Revenue Generation Test.** Can the program/service be more self-sufficient? User fees?
- **Divestment Test.** Should the program/service be delivered by another organization?
- **Community Co-production test.** Do opportunities exist for sharing service with other governments, non-governmental organizations, or using citizen volunteers?



# HISTORIC Bellefonte™

Est. 1795

6:30 PM, Work Session  
Council Business Meeting

AGENDA  
7:30 PM Monday, October 21st, 2024  
In-Person, Large Meeting Room,  
301 N. Spring St, 1<sup>st</sup> Floor

**VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**

Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org) ATTEND IN PERSON. The meeting room is open with normal occupancy limits.

**I. CALL TO ORDER – Council President Bernier**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Mr. Bernier, President, <i>North Ward</i>	Ms. Purnell, <i>North Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Cleeton, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Ms. Dann, Vice-President, <i>South Ward</i>	Mr. Larson, Jr. <i>Council Member</i>	
Mr. Johnson, Pro Tempore, <i>North Ward</i>	Mayor Johnson, <i>At Large</i>	
Ms. McKean, <i>West Ward</i>		

**IV. ADDITIONS TO THE COUNCIL MEETING AGENDA**

*Under Act 65 of 2021, If a matter is not on the Agenda, Council may not take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.*

**V. PUBLIC COMMENT (Oral)**

**This Public Comment period is for oral comments regarding action items listed on this meeting agenda. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.**

**VI. COMMUNICATIONS (written)**

Fee Waiver Request, Governors Baseball Club use of Governors Park John Montgomery Ward Field for tournament. <b>Council may take action to modify the motion. Motion/2<sup>nd</sup> to reduce the field rental fee to an amount specified in the motion.</b>
Gas compressor Upgrade Open House for Project Information. Tuesday, October 22 <sup>nd</sup> , 2024, 5:30-7:30PM, Lambert Hall. <b>FYI. No council action is requested.</b>
Request to Discuss Centre County Long Range Transportation Plan, Work Session on November 18 <sup>th</sup> . This topic will be scheduled for a 20 minute time allotment. FYI. <b>No council action is requested.</b>

**VI. CONSENT AGENDA**

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Finance	Budget V. Actual September 2024
Finance	Budget V. Actual Summary September 2024
General	DRAFT Council Meeting Minutes October 7 <sup>th</sup> , 2024
General	Solicitor Stover Invoice
General	Labor Counsel Invoice
Finance	Treasurer’s Report September 2024 will be in the next packet
Finance	Voucher summary September 2024 will be in the next packet

**Call for a Motion/ 2<sup>nd</sup> to approve the Consent Agenda.**

**VII. REPORTS**

<b>Elected Official and Staff Reports</b>		
<i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
<b>DEPARTMENT</b>	<b>OFFICIAL/ STAFF</b>	<b>REPORT</b>
Mayor	Mayor Johnson	Verbal
Police ➤ September 2024 Report	Chief Witmer	Submitted
Parking ➤ September 2024 Report	Ms. McCullough	Submitted
Office of Community Affairs (OCA): <i>See memo for report and updates</i> <b>No action items for Council.</b> ➤ Planning Commission meeting is Monday, November 11 at 5:00 p.m. ➤ HARB meeting is Tuesday, November 12 at 8:30 a.m. ➤ See memo for email regarding business permitting program.	Ms. Thompson	Submitted
Code Enforcement ➤ September 2024 Report	Mr. Barr	Submitted
Borough Manager	Mr. Stewart	Submitted

**Liaison Reports**

*Reports will be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda*

ADMINISTRATIVE	LIAISON	REPORT
Bandshell/Performance Center Project Committee		
Bellefonte Area Industrial Development Authority (BAIDA)		
Bellefonte Emergency Medical Services	Mr. Rhoat	Submitted
Bellefonte Intervalley Chamber of Commerce	Ms. Brooks	Submitted
Bellefonte Police Pension Board	Mr. Stewart	
Centre County 2024 Solar & EV Charger Co-Op	Ms. Brooks	
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Stewart	
CNET Board of Directors	Mr. Holderman	
Downtown Bellefonte Inc. (DBI)	Ms. Thompson	
Governor's Park		
Nittany Valley Joint Recreation Authority		
Penn State University Sustainability Projects		
Shade Tree Commission		
Union Cemetery Association		
Zoning Hearing Board	Ms. Thompson	
AUTHORITIES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Borough Authority – October Draft meeting minutes	Mr. D. Johnson	Submitted
Centre County Airport Authority – Sept. 12 <sup>th</sup> meeting minutes	Mr. D. Johnson	Submitted
COMMISSIONS / COUNCIL APPOINTED	LIAISON	REPORT
Civil Service Commission	Mr. Brachbill	
Nittany Valley Joint Planning Commission	Mr. D. Johnson	
Spring Creek Watershed Commission	Mr. Brachbill	
SPECIAL COMMITTEES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	Submitted
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
Talleyrand Park Committee	Ms. Dann	
Workplace Safety Committee	Mr. Brachbill	Submitted
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	

## IX. CURRENT and OLD BUSINESS

An Executive Session for Personnel and Legal Matters was held at the conclusion of the October 7 <sup>th</sup> , 2024 Council Meeting. <b>FYI. No council action is requested.</b>
Update on the Waterfront Development Project. Development may start in 2025. <b>FYI. No council action is requested.</b>
Lease Agreement with Bellefonte Area School District re: Governors Park Ballfield. At the council agenda planning meeting, it was recommended that a copy of the lease be provided to council. <b>FYI. No council action is requested.</b>
Bandshell Group/Stage at Talleyrand Request for Big Spring wells information from Borough Authority. The information was forwarded and included here for your review. <b>FYI. No council action is requested.</b>
Large Wooden Desks at 301 North Spring Street. The desks have been posted on Municibid.com. This information is on the borough website as well. The closing for bids is November 18 <sup>th</sup> . <b>FYI. No council action is requested.</b>
Water Service Line Inventory Submitted. The Authority is under a mandate from PA DEP/US EPA to complete a water service line Inventory by October 16, 2024. The Authority has complied with this mandate. Letters must be sent to water system customers within 30 days that have “unknown” or unverified water service line materials. <b>FYI. No council action is requested.</b>
Centre Count Liquid Fuels Grant Application. Council approved an application to fund streetlighting materials. Staff conversed with the Penn Dot Municipal Services representative regarding the project. Since our streetlighting is separately taxed, it was recommended that we choose a different project. Staff submitted an application for \$25,000 for stamped crosswalks on Spring from High to Bishop. <b>FYI. No council action is requested.</b>

Centre County Economic Development Plan. This plan was unveiled on October 9<sup>th</sup>. The entire plan can be reviewed at [centrecountyforward.com](http://centrecountyforward.com). FYI. No council action is requested.

**X. NEW BUSINESS**

Bellefonte Fire Department Use of Space, Ground Floor of 301 North Spring Street. On Monday, October 14<sup>th</sup>, Fire Department reps looked at the space and indicated there interest in establishing an office and small meeting room. Borough staff will clean out the space and get it ready as time/labor permits. **FYI. No council action is requested.**

**a. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA**

**This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.**

**b. ADJOURNMENT**

The council meeting will be adjourned at or as close as possible to 9:00 PM

**The Council Code of Conduct and the 2024 List of Goals/action items will be included with each Agenda.**

**Executive Session – Personnel Matters**

## Ralph Stewart

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**From:** Governors Baseball Club <governorsbaseballclub@gmail.com>  
**Sent:** Thursday, October 17, 2024 9:11 AM  
**To:** Ralph Stewart  
**Subject:** Re: Governors Park Baseball Field Request-Fee Reduction

Thank you for getting back to us!

We operate as a small club not an organization so we don't have a 501c3 due to the costs it would take to maintain one. Our club is made up of **(1)** team with 12 players, and 4 dads that volunteer as coaches. We do have liability insurance along with a Tax ID# I can provide you with if needed.

We're not looking for the fee to be waived. We're asking for a possible reduced fee to use the field for one weekend this summer. We understand money is needed to maintain the field. We were just hoping to work together to help benefit our local kids playing a sport that they love.

Thank you for your time!

Justin Grove (Team Manager)  
Cell: 814-880-7462  
Governors Baseball Club



On Wed, Oct 16, 2024 at 10:55 AM Ralph Stewart <[rstewart@bellefontepa.gov](mailto:rstewart@bellefontepa.gov)> wrote:

Hello,

I do not have the authority to reduce fees for use of the Governors Park field. The fees have been set by council to help offset the maintenance and replacement of the turf, when the time comes.

I will include this email in the council meeting materials for their meeting on Monday, October 21<sup>st</sup>. Please provide any additional details such as are you a non-profit 501c3 organization? If so, where is the registered office located?

I will let you on the 22<sup>nd</sup> if any fee waiver was approved.

Thank you,

Ralph Stewart

—  
Ralph W. Stewart, Borough Manager

Borough of Bellefonte

301 North Spring Street STE 200

Bellefonte PA 16823

Phone: 814-355-1501 x214



**From:** Governors Baseball Club <[governorsbaseballclub@gmail.com](mailto:governorsbaseballclub@gmail.com)>

**Sent:** Monday, October 7, 2024 2:41 PM

**To:** Ralph Stewart <[rstewart@bellefontepa.gov](mailto:rstewart@bellefontepa.gov)>

**Subject:** Governors Park Baseball Field Request-Fee Reduction

Mr. Stewart,

We are a small local travel baseball team (Governors Baseball Club) entering our 4th year together. Our club/team is made up of 12 players ages 13 to 14 years old along with 4 coaches (We won't mention their ages, haha). Out of our 12 players, 10 of them attend Bellefonte Middle School. We currently practice at the Bellefonte Teener League field working with Jeremy Lucas.

Mr. Lucas has been gracious enough to let our team use our local Teener League Field to practice/scrimmage on at no charge because he knows we are a small club/team made up of local players who just want to play as much competitive baseball as possible. In return and as a form of payment/gratitude our team has arranged to help with field maintenance and duties whenever needed throughout the year. Our relationship and agreement with Mr. Lucas works out well and we are thankful.

This upcoming 2025 season our team/parents would like to host a Wooden Bat Tournament during the summer for one weekend (Saturday-Sunday). The money raised from this tournament would help offset team costs for our following season, allowing our players to keep playing the sport they all love and to give them more opportunities to travel to bigger tournaments throughout our state and even out of state.

We have reached out in the past to the Bellefonte Borough about using Governors Park Field for practices and scrimmages and were deterred very quickly after being given the amount of \$500 as a daily fee. We couldn't believe and were saddened by the high amount because a small club like ours could never afford to pay that to give our local kids the opportunity to utilize such a nice facility in their own backyard.

We are requesting if Borough Council would work with us and possibly reduce the fee for our small local team during this one-time event? We know Council has worked with other travel baseball teams to help offset their costs (Baseball U) to use Governors Field and were hoping for the same treatment.

In the end, if we are able to utilize both field locations a tournament like this could easily bring in 300-500+ people to our area for the weekend. In return, the families visiting would be utilizing local hotels, housing rentals/Airbnb's, and food establishments.

We hope you take our team's request into consideration. Please let us know if our asking needs to be put on the Agenda for the next Council meeting so we can have coaches/parents attend or if this can be solely an administrative decision.

Thank you for your time and consideration,

Justin Grove (Team Manager)

Cell: 814-880-7462

Governors Baseball Club





Ralph W. Stewart  
Borough Manager  
Bellefonte Borough  
303 N Spring St Ste 200  
Bellefonte, PA 16823

October 7, 2024

**Re: Capital Area Project Open House Invitation  
Property Located in: Centre County, PA**

Dear Ralph W. Stewart

Eastern Gas Transmission and Storage (EGTS) has proposed the Capital Area Project (Project) to increase the capacity on its existing pipeline system in your area. This will allow EGTS to meet increased customer demand by transporting an incremental 67,500 dekatherms/day (dth/d) from receipt point Transco-Leidy Station in Pennsylvania for delivery to Loudoun Station in Virginia. The Project will include upgrades to compressor stations in Centre, Clinton and Franklin counties in Pennsylvania, and Loudoun County, Virginia. No new pipeline facilities are required for this project.

EGTS would like to invite you to an upcoming open house to learn more:

**October 22, 2024**

**Lambert Hall**

**5:30 to 7:30 pm**

**303 Forge Road**

**Bellefonte, PA 16823**

The open house will be held in a science fair, come-and-go format. There will be no formal presentation. Project team members will be available to provide more information about the Project and upgrades in your area, answer questions, and provide an opportunity to submit feedback.

The Project will include the following upgrades:

- **Centre Station, Centre County, PA:** Install new 6,130 horsepower (hp) Solar Centaur 50 turbine
- **Chambersburg Station, Franklin County, PA:** Install new 11,110 hp Solar Taurus 70 turbine and re-wheel units 3 & 4
- **Finnetrock Station, Clinton County, PA:** Replace two gas coolers, auxiliary upgrades around the station
- **Leesburg Station, Loudoun County, VA:** Install new 5,000 Solar Spartan e50 electric turbine

Regulatory approval for the project will be obtained through the Federal Energy Regulatory Commission (FERC) under a certificate of public convenience and necessity (CPCN), and air permits will be secured through the Pennsylvania Department of Environmental Protection (DEP). EGTS expects to file applications with FERC and Pennsylvania DEP in December 2024.

EGTS safely operates nearly 4,000 miles of pipeline and more than 985,000 horsepower of compression, offering one of the largest underground natural gas storage systems in the United States. It links to other major pipeline markets in the Midwest, Mid-Atlantic and Northeast regions, and provides reliable energy for several large customers, including utilities and power plants, as well as local distribution companies to heat homes and run small businesses.

EGTS is committed to safety and environmental respect for the benefit of communities and its employees. EGTS operates with regulatory integrity with respect to local, state and federal laws. We are dedicated to the safety requirements for inspections, testing, operations, preventive maintenance, repairs, vigilant patrols of facilities and more.

If you have questions or would like additional information concerning the proposed Project, please contact the EGTS team at our toll-free number +1 (833) 963-6339 or email us at [cap@erm.com](mailto:cap@erm.com). You can also visit [www.CapitalAreaProject.com](http://www.CapitalAreaProject.com) for more information.

Respectfully yours,

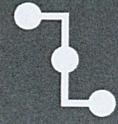
*Matt Sickles*

Matt Sickles  
Eastern Gas Transmission & Storage  
Director – Engineering Services

Enclosures

[ends]

# CAPITAL AREA PROJECT



## ABOUT EGTS

Eastern Gas Transmission and Storage (EGTS), a BHE GT&S company, provides safe, reliable and affordable natural gas transportation and storage services to markets in Maryland, New York, Ohio, Pennsylvania, Virginia and West Virginia. EGTS safely operates nearly 4,000 miles of pipeline and more than 985,000 horsepower of compression, offering one of the largest underground natural gas storage systems in the United States. It links to other major pipeline markets in the Midwest, Mid-Atlantic and Northeast regions, and provides reliable energy for a number of large customers, including utilities and power plants, as well as local distribution companies to heat homes and run small businesses.

## PROJECT OVERVIEW

EGTS proposed the Capital Area Project (CAP) to meet the growing energy needs of customers in Maryland and Virginia. CAP leverages existing EGTS infrastructure while increasing the capacity on its PL-1 system through compression additions. This creates an incremental 67,500 dekatherms per day (dth/d) from receipt point Transco-Leidy in Clinton County, PA, for delivery to the Cove Point Pipeline at Loudoun County, VA. No new pipeline facilities are required for this project.

Regulatory approval for the project will be obtained through the Federal Energy Regulatory Commission (FERC) under a certificate of public convenience and necessity (CPCN), and air permits, as required, will be secured from state environmental agencies.

EGTS is committed to safety and environmental respect for the benefit of communities and its employees. EGTS operates with regulatory integrity with respect to local, state and federal laws. We are dedicated to the safety requirements for inspections, testing, operations, preventive maintenance, repairs, vigilant patrols of facilities and more.

See next page for a map outlining the project.

## PROJECT DETAILS

### Finnetrock Station

- ✓ Replace two gas coolers
- ✓ Auxiliary upgrades around the station

### Centre Station

- ✓ Install one new approximately 6,100 horsepower (hp) turbine

### Chambersburg Station

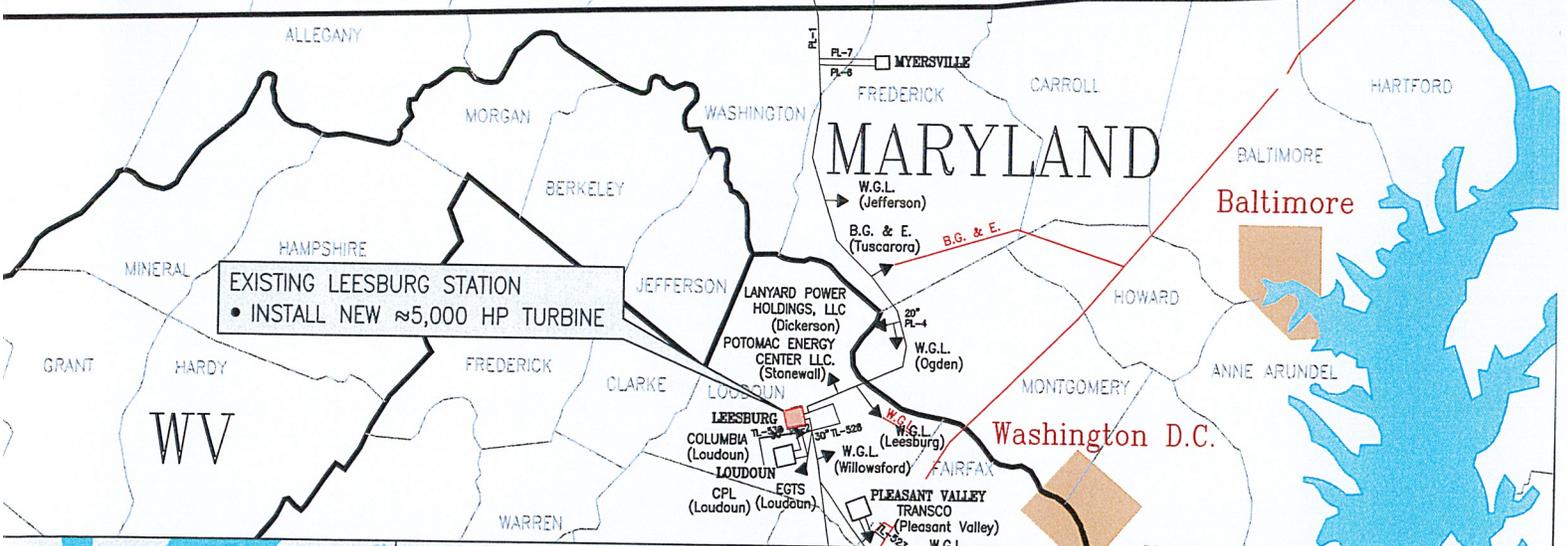
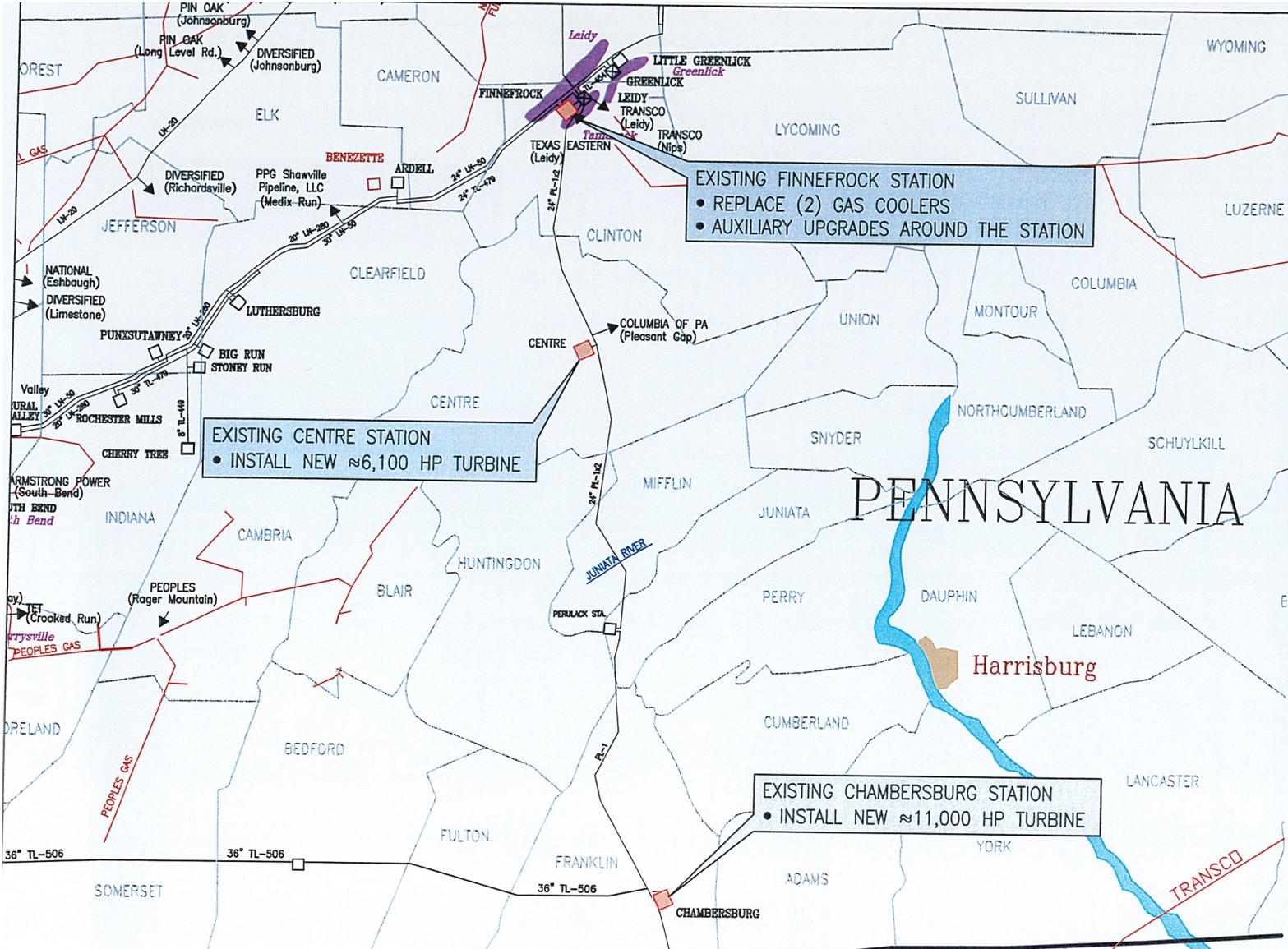
- ✓ Re-wheel existing units

### Leesburg Station

- ✓ Install one new approximately 5,000 hp turbine

## PROPOSED SCHEDULE

<u>Milestone</u>	<u>Target</u>
File FERC & Air Permit Applications	4 <sup>th</sup> Quarter 2024
Receive FERC CPCN	1 <sup>st</sup> Quarter 2026
Receive Air Permits, FERC NTP & Begin Construction	2 <sup>nd</sup> Quarter 2026
In-Service	4 <sup>th</sup> Quarter 2027



**Legend:**

- = EGTS FACILITY
- = EXISTING EGTS PIPELINE
- = STATE BOUNDARY

**Eastern Gas Transmission and Storage, Inc.**  
 925 White Oaks Blvd., Bridgeport, WV 26330  
 (681) 842-3000

**CAPITAL AREA PROJECT**

DATE: 10-1-2024

## Ralph Stewart

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**From:** Hoffman, Marcella <mhoffman@crcog.net>  
**Sent:** Monday, October 14, 2024 4:30 PM  
**To:** Ralph Stewart  
**Cc:** Gina Thompson  
**Subject:** Centre County MPO Long Range Transportation Plan Update  
**Attachments:** Bellefonte LRTP Notes 12.19.22.docx; Municipal Outreach LRTP 2055 Questions.pdf; LRTP Project Request Form.pdf

Good afternoon, Mr. Stewart

The Centre County Metropolitan Planning Organization will be pursuing an update to the current Long Range Transportation Plan (LRTP) (<https://crcog.net/lrtp2050>) starting this fall to be adopted in September 2025. An update to this plan requires coordination with all Centre County municipalities. We plan to meet with Councils and Board of Supervisors to review the information and provide an opportunity for initial feedback as part of this required planning effort. If possible, we would like to schedule time with your Council at the Monday, November 18 meeting at 7:30 PM to briefly explain the LRTP process and allow the Council members to ask questions and provide input.

I have attached a few documents:

- The previous 2019 LRTP Workshop notes, along with notes from our 2022 meeting with the Council (in purple).
- A list of five questions we plan to ask the Council members.
- A Project Request Form that the Supervisors can utilize to submit a project to be included in the 2055 LRTP.

Thank you for considering this request. If you have any questions, please let me know.

Best regards,  
Marcella



### **Marcella Hoffman, Transportation Grant Specialist**

Centre County Metropolitan Planning Organization

2643 Gateway Drive, Suite 4 | State College, PA | Main: 814-231-3050 | Social: @centrecountympo

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

Revenues	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
301.100. REAL ESTATE TAX REV - CURRENT	1,435,758.69	1,484,000.00	48,241.31	(96.75)%
301.200. REAL ESTATE TAX REV-SUPPLEMENT	363.73	600.00	236.27	(60.62)%
301.400. REAL ESTATE TAX REV-DELINQUENT	29,143.76	18,000.00	(11,143.76)	(161.91)% <i>over</i>
310.100. REAL ESTATE TRANSFER TAX REV	69,955.67	80,000.00	10,044.33	(87.44)%
310.200. EARNED INCOME TAX REVENUE	618,647.80	800,000.00	181,352.20	(77.33)%
310.501. LST TAX REVENUE	144,988.60	81,000.00	(63,988.60)	(179.00)% <i>over</i>
321.800. FRANCHISE REVENUE (CABLE TV)	73,875.24	99,000.00	25,124.76	(74.62)%
322.500. STREET OPENING PERMIT REVENUE	22,230.00	8,000.00	(14,230.00)	(277.88)% <i>over</i>
322.902. DUMPSTER PERMIT REVENUE	450.00	300.00	(150.00)	(150.00)% ✓
322.903. CONTRACTOR TRAILER PERMIT FEE	60.00	0.00	(60.00)	0.00% <i>over - not bud.</i>
331.100. J P FINE REVENUE	8,033.60	10,000.00	1,966.40	(80.34)%
331.101. PROBATION OFFICE FINE REVENUE	4,693.13	6,000.00	1,306.87	(78.22)%
331.102. RESTITUTION	184.19	30.00	(154.19)	(613.97)% <i>over</i>
331.121. ORDINANCE VIOLATION REV-CODES	1,600.00	1,000.00	(600.00)	(160.00)% ✓
331.130. STATE POLICE FINE REVENUE	1,220.08	1,800.00	579.92	(67.78)%
331.140. PARKING FINE REVENUE	18,672.50	20,000.00	1,327.50	(93.36)%
331.145. BOOT FINE REVENUE	50.00	0.00	(50.00)	0.00% <i>over - not bud.</i>
341.010. INTEREST INCOME - CKG, SVGS	28,357.63	5,000.00	(23,357.63)	(567.15)% <i>over</i>
341.020. INTEREST INCOME-SWEEP ACCT	30,285.51	35,000.00	4,714.49	(86.53)%
342.531. TOWER RENTAL REVENUE	1,200.00	1,200.00	0.00	(100.00)% <i>same</i>
342.534. CW TANK RENTAL REV - AT&T	25,591.50	34,120.00	8,528.50	(75.00)%
342.560. METER BAG RENTAL REVENUE	4,905.00	2,000.00	(2,905.00)	(245.25)% <i>over</i>
355.010. PUBLIC UTILITY REALTY TAX REV	0.00	2,650.00	2,650.00	0.00%
355.040. LIQUOR LICENSE REVENUE	2,000.00	1,800.00	(200.00)	(111.11)% <i>over</i>
355.050. ACT 205 PENSION STATE AID REV	198,488.59	165,000.00	(33,488.59)	(120.30)% <i>over</i>
355.070. FIREMEN'S RELIEF ASSOC REVENUE	33,923.39	30,000.00	(3,923.39)	(113.08)% ✓
355.090. ACT 13 REVENUE	754.27	900.00	145.73	(83.81)%
358.500. COUNTY CATA CONTRACT REVENUE	0.00	7,700.00	7,700.00	0.00%
361.331. LAND DEVELOPMENT PERMIT REV	795.00	0.00	(795.00)	0.00% <i>over - not bud.</i>
361.332. ZONING VARIANCE APPLICATION FE	400.00	0.00	(400.00)	0.00% ✓
361.335. ZONING PERMIT FEE REVENUE	4,580.00	4,500.00	(80.00)	(101.78)% <i>over</i>
361.336. ZONING PERMIT-SHORT TERM RENTAL FEES	2,730.00	3,000.00	270.00	(91.00)%
361.900. FENCE PERMIT REVENUE	150.00	150.00	0.00	(100.00)%
361.950. HARB APPLICATION FEE	875.00	1,200.00	325.00	(72.92)%
362.111. SALE OF ACCIDENT REPORT REV	660.00	750.00	90.00	(88.00)%
362.130. FALSE ALARM REVENUE	0.00	400.00	400.00	0.00%
362.140. CROSSING GUARD REVENUE	874.30	1,200.00	325.70	(72.86)%
362.160. TASK FORCE REIMB REVENUE	510.60	0.00	(510.60)	0.00% <i>over - not bud.</i>
362.451. HOME OCCUPATION BUSINESS PERMI	50.00	0.00	(50.00)	0.00% ✓
362.470. SIGN PERMIT REVENUE	260.00	275.00	15.00	(94.55)%
362.471. ADMIN FEE FOR PERMITS-CR COG	5,802.00	3,000.00	(2,802.00)	(193.40)% <i>over</i>
362.800. LIEN LETTER FEE REVENUE	20.00	0.00	(20.00)	0.00% <i>over - not bud.</i>
362.950. OTHER PERMIT REVENUE	625.00	25.00	(600.00)	(2,500.00)% <i>over</i>
363.210. PARKING METER REVENUE	115,190.84	150,000.00	34,809.16	(76.79)%
363.221. PARKING PERMIT REVENUE	59,478.56	60,000.00	521.44	(99.13)%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
364.900. SEWER DYE TEST REVENUE	450.00	750.00	300.00	(60.00)%
383.160. SPECIAL EVENT FEE REVENUE	25.00	0.00	(25.00)	0.00% <i>over - not bud.</i>
387.001. DONATION TO POLICE DEPT REV	10.00	0.00	(10.00)	0.00% <i>over - not bud.</i>
389.000. MISCELLANEOUS REVENUE	6.75	0.00	(6.75)	0.00% <i>over - not bud.</i>
389.002. MISCELLANEOUS REVENUE-ST	0.00	50.00	50.00	0.00%
391.100. SALE OF FIXED ASSETS REV	825.00	0.00	(825.00)	0.00% <i>over - not bud.</i>
391.101. SALE OF FIXED ASSETS REV-POLIC	2,150.00	0.00	(2,150.00)	0.00%
391.102. SALE OF FIXED ASSETS/SCRAP METAL REV-ST	9,457.00	1,000.00	(8,457.00)	(945.70)% <i>OVER</i>
392.006. TRANSFER FROM WATER FUND	82,500.00	110,000.00	27,500.00	(75.00)%
392.008. TRANSFER FROM SEWER FUND	112,500.00	150,000.00	37,500.00	(75.00)%
392.009. TRANSFER FROM REFUSE FUND	56,250.00	75,000.00	18,750.00	(75.00)%
392.095. TRANSFER IN- CAPITAL PROJECTS - STREETS	0.00	350,000.00	350,000.00	0.00%
399.001. USE OF RESERVES	0.00	332,450.00	332,450.00	0.00% <i>bud.# only</i>
<b>Total Revenues</b>	<b>3,212,607.93</b>	<b>4,138,850.00</b>	<b>926,242.07</b>	<b>(77.62)%</b>
<b>Expenses</b>				
400.105. ELECTED OFFICIALS STIPEND EXP	10,125.00	13,500.00	3,375.00	75.00%
400.192. SOCIAL SECURITY EXP - COUNCIL	774.54	1,035.00	260.46	74.83%
400.210. OFFICE SUPPLIES EXP-COUNCIL	150.00	200.00	50.00	75.00%
400.215. POSTAGE EXPENSE - COUNCIL	25.00	50.00	25.00	50.00%
400.246. SUPPLIES EXPENSE-COUNCIL	0.00	150.00	150.00	0.00%
400.260. MINOR EQUIPMENT EXP - COUNCIL	80.76	50.00	(30.76)	161.52% <i>over</i>
400.314. LEGAL EXPENSE-COUNCIL	1,121.00	2,000.00	879.00	56.05%
400.317. DATA PROCESSING EXP - COUNCIL	1,410.00	2,200.00	790.00	64.09%
400.320. IT SERVICES EXPENSE - COUNCIL	2,880.00	3,200.00	320.00	90.00%
400.329. C-NET - COUNCIL	9,620.00	18,850.00	9,230.00	51.03%
400.341. ADVERTISING EXP-COUNCIL	108.02	400.00	291.98	27.01%
400.342. PRINTING EXPENSE - COUNCIL	0.00	100.00	100.00	0.00%
400.344. COPY EXPENSE - COUNCIL	100.00	160.00	60.00	62.50%
400.420. MEMBERSHIP/DUES/SUB-COUNCIL	1,420.97	1,300.00	(120.97)	109.31% <i>over</i>
400.460. CONF/MEETING/SEMIN EXP-COUNCIL	2,932.97	4,000.00	1,067.03	73.32%
<b>Subtotal - Council</b>	<b>30,748.26</b>	<b>47,195.00</b>	<b>16,446.74</b>	<b>65.15% <i>under</i></b>
401.110. EXECUTIVE SALARY EX(APPOINTED)	93,051.72	102,100.00	9,048.28	91.14%
401.192. EXECUTIVE SS EXP (APPOINTED)	7,036.78	7,725.00	688.22	91.09%
401.196. HEALTH INSURANCE EXP-EXEC	12,280.44	15,310.00	3,029.56	80.21%
401.198. HEALTH CARE EXP-IN HOUSE-EXEC	1,183.89	1,300.00	116.11	91.07%
401.199. LIFE INS EXPENSE - EXEC	214.20	300.00	85.80	71.40%
401.210. OFFICE SUPPLIES EXPENSE - EXEC	125.00	200.00	75.00	62.50%
401.215. POSTAGE EXPENSE - EXEC	30.00	50.00	20.00	60.00%
401.231. FUEL EXPENSE - EXEC	126.61	325.00	198.39	38.96%
401.260. MINOR EQUIPMENT EXP - EXEC	0.00	300.00	300.00	0.00%
401.317. DATA PROCESSING EXP-EXEC	160.00	160.00	0.00	100.00% <i>done</i>
401.320. IT SERVICES EXPENSE - EXEC	608.00	400.00	(208.00)	152.00% <i>over</i>

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget	
401.321. TELEPHONE EXPENSE - EXEC	145.00	120.00	(25.00)	120.83% <i>over</i>	
401.324. CELL PHONE EXPENSE-EXEC	360.00	480.00	120.00	75.00%	
401.325. INTERNET EXPENSE - EXEC	50.00	50.00	0.00	100.00% <i>done</i>	
401.342. PRINTING EXPENSE - EXEC	29.00	50.00	21.00	58.00%	
401.344. COPY EXPENSE - EXEC	75.00	140.00	65.00	53.57%	
401.351. COMMERCIAL INS EXPENSE-EXEC	100.00	100.00	0.00	100.00% <i>done</i>	
401.354. WORKERS COMP INS - EXEC	110.00	110.00	0.00	100.00%	
401.361. ELECTRICITY EXPENSE - EXEC	45.00	45.00	0.00	100.00%	
401.420. DUES/SUB/MEMBERSHIP EXP - EXEC	315.00	350.00	35.00	90.00%	
401.460. TRAINING EXPENSE - EXEC	300.00	500.00	200.00	60.00%	
<b>Subtotal - Executive</b>	<b>116,345.64</b>	<b>130,115.00</b>	<b>13,769.36</b>	<b>89.42% <i>under</i></b>	
401.901. MAYOR STIPEND EXPENSE	1,125.00	1,500.00	375.00	75.00%	
401.902. MAYOR SOCIAL SECURITY EXPENSE	86.06	115.00	28.94	74.83%	
401.910. MAYOR OFFICE SUPPLIES EXP	30.00	75.00	45.00	40.00%	
401.915. MAYOR POSTAGE EXPENSE	20.00	35.00	15.00	57.14%	
401.917. MAYOR DATA PROCESSING EXP	40.82	125.00	84.18	32.66%	
401.920. MAYOR IT EXPENSE	134.00	500.00	366.00	26.80%	
401.921. MAYOR PHONE EXPENSE	90.00	90.00	0.00	100.00% <i>done</i>	
401.940. MAYOR INTERNET EXPENSE	99.09	125.00	25.91	79.27%	
401.941. MAYOR MINOR EQUIP EXP	21.48	70.00	48.52	30.69%	
401.942. MAYOR SUPPLIES EXPENSE	0.00	50.00	50.00	0.00%	
401.944. MAYOR COPY EXPENSE	0.00	65.00	65.00	0.00%	
401.945. MAYOR PRINTING EXPENSE	0.00	75.00	75.00	0.00%	
401.946. MAYOR DUES/MEMBER/SUB EXP	80.00	150.00	70.00	53.33%	
401.951. MAYOR COMMERCIAL INS EXPENSE	300.00	300.00	0.00	100.00% <i>done</i>	
401.960. MAYOR CONF/SEM EXPENSE	0.00	300.00	300.00	0.00%	
401.961. MAYOR ELECTRICITY EXPENSE	20.00	75.00	55.00	26.67%	
401.980. MAYOR MISCELLANEOUS EXPENSE	2,970.00	25.00	(2,945.00)	11,880.00% <i>over</i>	
<b>Subtotal - Mayor</b>	<b>5,016.45</b>	<b>3,675.00</b>	<b>(1,341.45)</b>	<b>136.50% <i>over</i></b>	
402.355. TREAS BOND INSURANCE EXPENSE	946.00	1,100.00	154.00	86.00%	
402.900. TREASURER STIPEND EXPENSE	1,125.00	1,500.00	375.00	75.00%	
402.901. TREASURER SOCIAL SEC EXPENSE	86.04	115.00	28.96	74.82%	
<b>Subtotal - Treasurer</b>	<b>2,157.04</b>	<b>2,715.00</b>	<b>557.96</b>	<b>79.45% <i>under</i></b>	
403.951. R/E TAX COLL SALARY EXPENSE	5,122.50	5,400.00	277.50	94.86%	
403.952. R/E TAX COLL SS EXPENSE	391.90	415.00	23.10	94.43%	
403.954. R/E TAX COLL TRAINING EXPENSE	0.00	75.00	75.00	0.00%	
403.955. R/E TAX COLL PRINTING EXPENSE	658.53	600.00	(58.53)	109.76% <i>over</i>	
403.956. R/E COLL POSTAGE/ENVELOPES EXP	982.62	975.00	(7.62)	100.78% <i>over</i>	
403.957. R/E TAX COLL AUDIT EXPENSE	800.00	850.00	50.00	94.12%	
<b>Subtotal - Real Estate Collection</b>	<b>7,955.55</b>	<b>8,315.00</b>	<b>359.45</b>	<b>95.68% <i>under</i></b>	

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
406.112. SALARY EXPENSE - GG	268,981.31	380,000.00	111,018.69	70.78%
406.180. OVERTIME WAGES - GG	0.00	400.00	400.00	0.00%
406.192. SOCIAL SECURITY EXPENSE - GG	19,907.14	28,000.00	8,092.86	71.10%
406.193. ENROLLMENT/ADMIN EXP-PMRS-GG	0.00	70.00	70.00	0.00%
406.196. HEALTH INS EXPENSE - GG	70,011.50	85,000.00	14,988.50	82.37%
406.197. RETIREMENT EXPENSE - GG	5,734.98	9,200.00	3,465.02	62.34%
406.198. HEALTH CARE EXP-IN HOUSE - GG	3,850.00	3,550.00	(300.00)	108.45% <i>over</i>
406.199. LIFE INS EXPENSE - GG	550.22	800.00	249.78	68.78%
406.210. OFFICE SUPPLIES EXPENSE - GG	506.84	2,000.00	1,493.16	25.34%
406.215. POSTAGE EXPENSE - GG	776.44	1,300.00	523.56	59.73%
406.226. JANITORIAL SUPPLIES EXP - GG	1,681.25	900.00	(781.25)	186.81% <i>over</i>
406.231. FUEL EXPENSE - GG	0.00	85.00	85.00	0.00%
406.241. MATERIALS & SUPPLIES EXP - GG	620.03	500.00	(120.03)	124.01% <i>over</i>
406.242. SAFETY COMMITTEE EXPENSE - GG	0.00	10.00	10.00	0.00%
406.249. COMPUTER SOFTWARE EXP - GG	1,715.41	2,750.00	1,034.59	62.38%
406.251. VEHICLE & EQUIP MAINT EXP - GG	620.46	1,200.00	579.54	51.71%
406.260. MINOR EQUIPMENT EXPENSE - GG	379.99	8,000.00	7,620.01	4.75%
406.300. UPDATE CODES EXP - GG	4,689.00	5,000.00	311.00	93.78%
406.310. LEGAL EXPENSE - GG	2,415.30	2,000.00	(415.30)	120.77% <i>over</i>
406.311. AUDIT EXPENSE - GG	4,225.00	5,500.00	1,275.00	76.82%
406.317. DATA PROCESSING EXPENSE - GG	1,449.85	2,200.00	750.15	65.90%
406.318. JANITORIAL SERVICES EXP - GG	3,360.00	2,100.00	(1,260.00)	160.00% <i>over</i>
406.319. FIRE PERMIT-BORO BLDG-GG	200.00	0.00	(200.00)	0.00% <i>over - not bud.</i>
406.320. IT SERVICES EXPENSE - GG	4,603.25	2,250.00	(2,353.25)	204.59% <i>over</i>
406.321. TELEPHONE EXPENSE - GG	816.69	550.00	(266.69)	148.49% <i>over</i>
406.324. CELL PHONE EXPENSE-GG	1,080.00	1,440.00	360.00	75.00%
406.325. INTERNET EXPENSE - GG	226.95	115.00	(111.95)	197.35% <i>over</i>
406.331. TRAVEL EXPENSE - GG	0.00	25.00	25.00	0.00%
406.341. ADVERTISING EXPENSE - GG	0.00	300.00	300.00	0.00%
406.342. PRINTING EXPENSE - GG	1,229.72	1,500.00	270.28	81.98%
406.344. COPY EXPENSE - GG	570.77	600.00	29.23	95.13%
406.351. COMMERCIAL INS EXPENSE - GG	3,250.00	3,250.00	0.00	100.00% <i>done</i>
406.354. WORKER'S COMP INS EXP - GG	400.00	400.00	0.00	100.00% <i>done</i>
406.361. ELECTRICITY EXPENSE - GG	1,331.11	1,000.00	(331.11)	133.11% <i>open</i>
406.362. NATURAL GAS EXPENSE - GG	250.00	250.00	0.00	100.00% <i>done</i>
406.373. BLDG/PROPERTY MAINT/REP EXP-GG	3,370.29	1,000.00	(2,370.29)	337.03% <i>over</i>
406.384. OFFICE EQUIP RENTAL EXP - GG	3,561.22	5,100.00	1,538.78	69.83%
406.420. DUES/SUB/MEMBERSHIPS EXP - GG	1,227.62	1,525.00	297.38	80.50%
406.450. CONTRACTED SERVICES EXP - GG	19,153.89	20,000.00	846.11	95.77%
406.453. WEB DESIGN/MAINT EXP - GG	574.00	4,000.00	3,426.00	14.35%
406.460. TRAINING/SEMINAR EXPENSE - GG	4,947.12	3,300.00	(1,647.12)	149.91% <i>over</i>
406.905. MISCELLANEOUS EXPENSE - GG	20.00	100.00	80.00	20.00%
<b>Subtotal - General Government</b>	<b>438,287.35</b>	<b>587,270.00</b>	<b>148,982.65</b>	<b>74.63% <i>under</i></b>
410.112. SALARY EXPENSE - POLICE	534,591.16	875,000.00	340,408.84	61.10%
410.115. SALARY EXP-PART-TIME OFF-POL	9,589.26	29,000.00	19,410.74	33.07%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.116. SALARY EXP-OFFICE STAFF-POL	25,006.46	42,300.00	17,293.54	59.12%
410.117. SS EXP-OFFICE STAFF-POL	1,912.97	3,235.00	1,322.03	59.13%
410.118. RETIREMENT EXPENSE-OFFICE-POL	2,620.25	3,500.00	879.75	74.86%
410.119. REIMB FROM SHORT TERM DISABILIT INS	(640.82)	0.00	640.82	0.00%
410.126. REIMB FOR SPECIAL POLICE SERVI	(3,900.00)	(25,000.00)	(21,100.00)	15.60%
410.128. REIMB FOR SRO SALARY - POLICE	(63,271.22)	(130,500.00)	(67,228.78)	48.48%
410.159. SUPP MEDICARE PAYMENTS EXP-POL	10,026.63	16,080.00	6,053.37	62.35%
410.160. REIMB FOR SRO MEDI - POLICE	(917.43)	(1,890.00)	(972.57)	48.54%
410.161. REIMB FOR SRO RETIREMENT - POL	(11,084.50)	(25,675.00)	(14,590.50)	43.17%
410.162. REIMB FOR SRO INS - POLICE	(21,107.95)	(40,000.00)	(18,892.05)	52.77%
410.180. OVERTIME WAGES EXP - POLICE	35,004.22	47,000.00	11,995.78	74.48%
410.181. COMP TIME WAGES EXP - POLICE	338.94	8,000.00	7,661.06	4.24%
410.190. OTHER BENEFITS EXPENSE- POLICE	0.00	150.00	150.00	0.00%
410.191. ENROLLMENT/ADMIN-RETIRE-POLICE	0.00	35.00	35.00	0.00%
410.192. SOCIAL SECURITY EXP - POLICE	8,019.74	12,700.00	4,680.26	63.15%
410.193. SOC SEC EXP-PART-TIME OFF-POL	139.04	425.00	285.96	32.72%
410.194. UNEMPLOYMENT COMP EXP-POL	4,213.00	0.00	(4,213.00)	0.00%
410.195. INSURANCE EXPENSE - POLICE	1,540.70	2,865.00	1,324.30	53.78%
410.196. HEALTH INSURANCE EXP - POLICE	279,337.69	396,200.00	116,862.31	70.50%
410.197. RETIREMENT EXPENSE - POLICE	0.00	56,650.00	56,650.00	0.00%
410.198. HEALTH CARE EXP-IN HOUSE-POLICE	5,228.88	15,000.00	9,771.12	34.86%
410.199. LIFE INS EXPENSE - POLICE	4,284.57	3,100.00	(1,184.57)	138.21%
410.210. OFFICE SUPPLIES EXPENSE-POLICE	854.07	1,600.00	745.93	53.38%
410.215. POSTAGE EXPENSE - POLICE	0.00	800.00	800.00	0.00%
410.217. SHIPPING FEES EXP - POLICE	530.32	650.00	119.68	81.59%
410.226. JANITORIAL SUPPLIES EXP-POLICE	191.85	950.00	758.15	20.19%
410.231. FUEL EXPENSE - POLICE	8,707.00	21,000.00	12,293.00	41.46%
410.238. CLOTHING & UNIFORM EXP-POLICE	3,571.31	5,000.00	1,428.69	71.43%
410.239. UNIFORM EXP-PART-TIME OFF-POL	0.00	500.00	500.00	0.00%
410.242. MATERIALS & SUPPLIES EXP - POL	2,621.55	5,000.00	2,378.45	52.43%
410.251. VEHIC & EQUIP MAINT EXP-POLICE	7,735.78	15,000.00	7,264.22	51.57%
410.260. MINOR EQUIPMENT EXP - POLICE	11,882.25	4,000.00	(7,882.25)	297.06%
410.311. AUDIT EXPENSE - POLICE	1,600.00	1,600.00	0.00	100.00%
410.314. LEGAL EXPENSE - POLICE	10,837.06	3,000.00	(7,837.06)	361.24%
410.317. DATA PROCESSING EXP - POLICE	624.95	900.00	275.05	69.44%
410.318. JANITORIAL SERVICES EXP-POLICE	6,160.00	12,000.00	5,840.00	51.33%
410.320. IT SERVICES EXPENSE - POLICE	31,026.00	27,500.00	(3,526.00)	112.82%
410.321. TELEPHONE EXPENSE - POLICE	2,115.46	4,000.00	1,884.54	52.89%
410.322. CABLE EXPENSE - POLICE	52.95	70.00	17.05	75.64%
410.324. CELL PHONE EXPENSE-POLICE	1,227.46	1,370.00	142.54	89.60%
410.325. INTERNET EXPENSE - POLICE	1,586.86	2,350.00	763.14	67.53%
410.326. BODY CAMERA VIDEO STOR EXP	4,840.00	7,260.00	2,420.00	66.67%
410.327. RADIO MAINTENANCE EXP - POLICE	159.00	150.00	(9.00)	106.00%
410.329. AIRTIME EXP - POLICE	1,448.28	2,125.00	676.72	68.15%
410.331. TRAVEL EXPENSE - POLICE	37.03	25.00	(12.03)	148.12%
410.341. ADVERTISING EXPENSE - POLICE	190.48	150.00	(40.48)	126.99%
410.342. PRINTING EXPENSE - POLICE	456.41	500.00	43.59	91.28%

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**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.344. COPY EXPENSE - POLICE	220.68	450.00	229.32	49.04%
410.351. COMM INSURANCE EXP - POLICE	20,223.46	40,000.00	19,776.54	50.56%
410.354. WORKERS COMP INS EXP - POLICE	17,664.00	34,000.00	16,336.00	51.95%
410.355. WORK COMP EXP-PART-TIME OFF-PO	300.00	950.00	650.00	31.58%
410.361. ELECTRICITY EXPENSE - POLICE	1,743.16	4,150.00	2,406.84	42.00%
410.362. NATURAL GAS EXPENSE-POL	457.64	2,000.00	1,542.36	22.88%
410.373. BUILDING/PROPERTY MAINT EXP-POL	2,799.59	5,000.00	2,200.41	55.99%
410.376. VASCAR EXPENSE - POLICE	2,075.50	2,000.00	(75.50)	103.78% <i>over</i>
410.386. COPIER RENTAL/MAINT EXP-POLICE	1,591.99	1,800.00	208.01	88.44%
410.400. INVESTIGATION EXPENSES -POLICE	525.00	1,100.00	575.00	47.73%
410.420. DUES/SUB/MEMBERSHIPS EXP - POL	50.00	1,600.00	1,550.00	3.13%
410.447. LEASE PMT-RADIOS/LIC PLATE READER	0.00	15,820.00	15,820.00	0.00%
410.448. TASER EXPENSE - POLICE	3,540.01	3,540.00	(0.01)	100.00% <i>done</i>
410.449. VEHICLE LEASE PAYMENT-POLICE	23,657.21	22,430.00	(1,227.21)	105.47% <i>over</i>
410.450. CONTRACTED SERVICES EXP-POLICE	750.00	1,000.00	250.00	75.00%
410.460. TRAINING/SEMINAR EXP - POLICE	5,615.18	4,000.00	(1,615.18)	140.38% <i>over</i>
410.461. CONF/MEETING EXPENSE - POLICE	0.00	125.00	125.00	0.00%
410.531. COMPUTER SOFTWARE EXP - POL	8,118.27	7,750.00	(368.27)	104.75% <i>over</i>
410.532. CONTRIB TO MOBILE COMM-POLICE	1,428.00	1,430.00	2.00	99.86% <i>done</i>
410.533. CIT FUNDING EXPENSE-POLICE	728.00	730.00	2.00	99.73%
410.535. CENTRAL BOOK UNIT EXP-POLICE	11,746.49	14,270.00	2,523.51	82.32%
410.700. CAPITAL EXPENDITURES - POLICE	73,965.75	272,300.00	198,334.25	27.16%
410.740. VEHICLE PURCHASE EXP - POLICE	20,805.92	23,000.00	2,194.08	90.46%
410.901. SRO EXPENSES - POLICE	0.00	1,000.00	1,000.00	0.00%
410.902. REIMB FOR SRO EXPENSES- POLICE	0.00	(750.00)	(750.00)	0.00%
410.905. MISCELLANEOUS EXPENSE - POLICE	355.59	50.00	(305.59)	711.18% <i>over</i>
<b>Subtotal - Police</b>	<b>1,117,749.10</b>	<b>1,865,420.00</b>	<b>747,670.90</b>	<b>59.92% <i>under</i></b>
419.115. CROSSING GUARD SALARY EXP	1,747.06	2,700.00	952.94	64.71%
419.192. CROSSING GUARD SS EXP	133.65	205.00	71.35	65.20%
419.242. CROSSING GUARD MAT & SUPP EXP	25.24	50.00	24.76	50.48%
419.354. CROSS GUARD WORKERS COMP	115.00	115.00	0.00	100.00% <i>done</i>
<b>Subtotal - Crossing Guards</b>	<b>2,020.95</b>	<b>3,070.00</b>	<b>1,049.05</b>	<b>65.83% <i>under</i></b>
406.382. PARKING LOT RENTAL EXP - GG	0.00	2,000.00	2,000.00	0.00%
419.512. PARKING ENFORCEMENT SALARY EXP	38,500.87	50,000.00	11,499.13	77.00%
419.516. PARKING ENFORCE-POSTAGE EXP	25.00	55.00	30.00	45.45%
419.517. PARKING ENFORCE-DATA PROCESS EXP	125.00	125.00	0.00	100.00% <i>done</i>
419.520. PARKING ENFORCE-IT/EMAIL EXP	330.00	500.00	170.00	66.00%
419.524. PARKING ENFORCE-CELL PHONE EXP	36.00	75.00	39.00	48.00%
419.531. PARKING ENFORCEMENT-FUEL EXP	354.49	500.00	145.51	70.90%
419.538. PARKING ENFORCEMENT-UNIFORM EXP	(125.00)	1,100.00	1,225.00	(11.36)%
419.541. PARKING ENFORCEMENT-ADV EXP	0.00	250.00	250.00	0.00%
419.542. PARKING ENFORCEMENT-MAT & SUPP	538.06	2,000.00	1,461.94	26.90%
419.544. PARKING ENFORC-COPY EXPENSE	10.00	50.00	40.00	20.00%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
419.575. PARKING ENFORCE-WARRANTY/DATA PLAN/LICENSE FEE	6,816.00	8,400.00	1,584.00	81.14%
419.592. PARKING ENFORCEMENT-SS EXP	3,051.58	3,825.00	773.42	79.78%
419.593. PARKING ENFORCE-ENROLL/ADMIN EXP	0.00	20.00	20.00	0.00%
419.597. PARKING ENFORCEMENT-RETIRE EXP	462.39	610.00	147.61	75.80%
419.610. PARKING ENFORCE-OFFICE SUPP EX	220.00	75.00	(145.00)	293.33% <i>over</i>
419.621. PARKING ENFORCEMENT-PHONE EXP	25.56	100.00	74.44	25.56%
419.625. PARKING ENFORCEMENT-INTERNET EXPENSE	96.95	150.00	53.05	64.63%
419.642. PARKING ENFORCE-PRINTING EXP	48.00	2,500.00	2,452.00	1.92%
419.650. PARKING ENFORCE-CONTRACTED SERVICES	0.00	150.00	150.00	0.00%
419.651. PARKING ENFORCE-VEHICLE/EQUIP MAINT EXP	380.50	200.00	(180.50)	190.25% <i>over</i>
419.653. PARKING METER & EQUIP MAINT EXP	0.00	400.00	400.00	0.00%
419.654. PARKING-KIOSK & METER CHARGE EXP	35,612.74	42,000.00	6,387.26	84.79%
419.661. PARKING ENFORCEMENT-ELECTRICITY EXP	0.00	150.00	150.00	0.00%
419.700. PARKING METER EQUIPMENT EXP	253.06	2,500.00	2,246.94	10.12%
419.716. DOG HANDLING/BOARDING EXP	0.00	100.00	100.00	0.00%
419.751. PARKING ENFORCE-COMM INS EXP	1,250.00	1,250.00	0.00	100.00% <i>done</i>
419.754. PARKING ENFORCE-WORKERS COMP EXP	1,450.00	1,450.00	0.00	100.00% <i>done</i>
419.902. PARKING ENFORCE-MISC EXP	37.00	25.00	(12.00)	148.00% <i>over</i>
445.240. PARKING LOT MAINT EXPENSE	0.00	250.00	250.00	0.00%
445.321. PARKING LOT-EV CHARGE ELECTRIC	511.71	1,200.00	688.29	42.64%
445.450. PARKING LOT-EV EXPENSE	9,955.58	200.00	(9,755.58)	4,977.79% <i>over</i>
445.478. ALTERNATIVE FUELS TAX-EV STATIONS	149.81	325.00	175.19	46.10%
<b>Subtotal - Parking Enforcement</b>	<b>100,115.30</b>	<b>122,535.00</b>	<b>22,419.70</b>	<b>81.70% under</b>
413.112. SALARY EXPENSE - CODES	6,485.35	9,000.00	2,514.65	72.06%
413.192. SOCIAL SECURITY EXPENSE - CODE	496.13	690.00	193.87	71.90%
413.210. OFFICE SUPPLIES EXPENSE - CODE	60.00	100.00	40.00	60.00%
413.215. POSTAGE EXPENSE - CODES	40.00	80.00	40.00	50.00%
413.231. FUEL EXPENSE - CODES	0.00	100.00	100.00	0.00%
413.242. MATERIALS AND SUPP EXP-CODES	8.99	25.00	16.01	35.96%
413.260. MINOR EQUIPMENT EXPENSE-CODES	794.00	65.00	(729.00)	1,221.54% <i>over</i>
413.317. DATA PROCESSING EXP - CODES	125.00	125.00	0.00	100.00% <i>done</i>
413.320. IT SERVICES EXPENSE - CODES	682.50	125.00	(557.50)	546.00% <i>over</i>
413.321. TELEPHONE EXPENSE - CODES	50.00	35.00	(15.00)	142.86% <i>done</i>
413.325. INTERNET EXPENSE - CODES	35.00	35.00	0.00	100.00% <i>done</i>
413.341. ADVERTISING EXPENSE - CODES	0.00	150.00	150.00	0.00%
413.342. PRINTING EXPENSE - CODES	0.00	125.00	125.00	0.00%
413.344. COPY EXPENSE - CODES	75.00	125.00	50.00	60.00%
413.351. COMMERCIAL INS EXPENSE - CODES	90.00	90.00	0.00	100.00% <i>done</i>
413.354. WORKERS COMP INS EXP - CODES	25.00	25.00	0.00	100.00% <i>done</i>
413.361. ELECTRICITY EXPENSE - CODES	40.00	40.00	0.00	100.00% <i>done</i>
413.460. TRAINING/SEMINAR EXPENSE-CODES	0.00	300.00	300.00	0.00%
<b>Subtotal - Codes</b>	<b>9,006.97</b>	<b>11,235.00</b>	<b>2,228.03</b>	<b>80.17% under</b>

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
414.210. OFFICE SUPPLIES EXPENSE-PLAN/ZON	150.00	250.00	100.00	60.00%
414.215. POSTAGE EXPENSE - PLAN/ZON	65.00	120.00	55.00	54.17%
414.231. FUEL EXPENSE-PLANNING/ZONING	10.00	100.00	90.00	10.00%
414.243. MISC SUPP EXP - PLANNING/ZONING	0.00	25.00	25.00	0.00%
414.260. MINOR EQUIPMENT EXPENSE-PLAN/ZON	0.00	50.00	50.00	0.00%
414.314. LEGAL EXPENSE - PLAN/ZON	1,265.75	5,000.00	3,734.25	25.32%
414.317. DATA PROCESSING EXP - PLAN/ZON	450.00	300.00	(150.00)	150.00% <i>over</i>
414.320. IT SERVICES EXPENSE - PLAN/ZON	440.00	275.00	(165.00)	160.00% <i>over</i>
414.321. TELEPHONE EXPENSE - PLAN/ZON	55.00	40.00	(15.00)	137.50% <i>over</i>
414.325. INTERNET EXPENSE - PLAN/ZON	35.00	35.00	0.00	100.00% <i>done</i>
414.331. TRAVEL EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.341. ADVERTISING EXPENSE - PLAN/ZON	134.20	600.00	465.80	22.37%
414.342. PRINTING EXPENSE - PLAN/ZON	32.00	50.00	18.00	64.00%
414.344. COPY EXPENSE - PLAN/ZON	58.52	265.00	206.48	22.08%
414.361. ELECTRICITY EXPENSE - PLAN/ZON	35.00	35.00	0.00	100.00% <i>done</i>
414.384. CONTRACTED SERV-IN HOUSE-PLAN/ZON	24,029.60	29,400.00	5,370.40	81.73%
414.460. TRAINING/SEM EXPENSE - PLAN/ZON	0.00	150.00	150.00	0.00%
414.905. MISCELLANEOUS EXPENSE-PLAN/ZON	0.00	25.00	25.00	0.00%
<b>Subtotal - Planning/Zoning</b>	<b>26,760.07</b>	<b>36,770.00</b>	<b>10,009.93</b>	<b>72.78% under</b>
430.112.0 SALARY EXPENSE - ST	207,726.48	317,000.00	109,273.52	65.53%
430.180.0 OVERTIME WAGES EXP - ST	13,896.19	17,000.00	3,103.81	81.74%
430.191.0 WORKBOOTS EXPENSE - ST	999.90	1,000.00	0.10	99.99% <i>done</i>
430.192.0 SOCIAL SECURITY EXPENSE - ST	16,329.24	25,400.00	9,070.76	64.29%
430.193.0 ENROLLMENT/ADMIN EXP-PMRS-ST	0.00	150.00	150.00	0.00%
430.196.0 HEALTH INSURANCE EXPENSE - ST	58,660.46	86,000.00	27,339.54	68.21%
430.197.0 RETIREMENT EXPENSE - ST	14,248.52	20,000.00	5,751.48	71.24%
430.198.0 HEALTH CARE EXP-IN HOUSE - ST	4,297.47	5,000.00	702.53	85.95%
430.199.0 LIFE INS EXPENSE - ST	466.45	800.00	333.55	58.31%
430.210.0 OFFICE SUPPLIES EXPENSE - ST	385.19	1,200.00	814.81	32.10%
430.215.0 POSTAGE EXPENSE - ST	175.00	600.00	425.00	29.17%
430.226.0 JANITORIAL SUPPLIES EXP - ST	226.83	1,100.00	873.17	20.62%
430.231.0 FUEL EXPENSE - ST	13,943.48	24,000.00	10,056.52	58.10%
430.238.0 CLOTHING & UNIFORM EXPENSE - ST	1,212.98	2,500.00	1,287.02	48.52%
430.245.0 STREET & ROAD SIGNS EXP - ST	1,592.20	5,000.00	3,407.80	31.84%
430.246.0 MATERIALS & SUPPLIES EXP - ST	9,732.08	13,000.00	3,267.92	74.86%
430.249.0 COMPUTER SOFTWARE EXPENSE - ST	250.00	250.00	0.00	100.00% <i>done</i>
430.251.0 VEHICLE & EQUIP MAINT EXP - ST	17,981.83	30,000.00	12,018.17	59.94%
430.255.0 SHOP SUPP/EQUIP EXPENSE	1,706.02	3,670.00	1,963.98	46.49%
430.255.A SHOP CAPITAL EXPENSES - ST	2,899.02	2,900.00	0.98	99.97%
430.259.0 ELECTRICAL SUPPLIES EXPENSE	178.22	1,500.00	1,321.78	11.88%
430.260.0 TOOLS & MINOR EQUIP EXP - ST	4,743.10	4,000.00	(743.10)	118.58% <i>over</i>
430.311.0 AUDIT EXPENSE - ST	1,500.00	1,500.00	0.00	100.00% <i>done</i>
430.313.0 ENGINEERING EXP - ST	0.00	300.00	300.00	0.00%
430.314.0 LEGAL EXPENSE - ST	0.00	500.00	500.00	0.00%
430.317.0 DATA PROCESSING EXP - ST	308.03	900.00	591.97	34.23%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
430.318.0 JANITORIAL SERVICES EXP - ST	5,360.00	8,250.00	2,890.00	64.97%
430.320.0 IT SERVICES EXPENSE - ST	937.50	2,025.00	1,087.50	46.30%
430.321.0 TELEPHONE EXPENSE - ST	1,516.30	2,450.00	933.70	61.89%
430.322.0 CABLE EXPENSE - ST	21.18	75.00	53.82	28.24%
430.324.0 CELL PHONE EXPENSE - ST	1,978.89	2,500.00	521.11	79.16%
430.325.0 INTERNET EXPENSE - ST	165.00	165.00	0.00	100.00%
430.327.0 RADIO MAINT EXPENSE - ST	0.00	100.00	100.00	0.00%
430.329.0 EMERGENCY NOTIFICATION EXP-ST	954.36	1,800.00	845.64	53.02%
430.331.0 TRAVEL EXPENSE - ST	64.31	25.00	(39.31)	257.24% <i>OWN</i>
430.341.0 ADVERTISING EXPENSE - ST	0.00	300.00	300.00	0.00%
430.342.0 PRINTING EXPENSE - ST	440.00	400.00	(40.00)	110.00% <i>OWN</i>
430.344.0 COPY EXPENSE - ST	22.08	250.00	227.92	8.83%
430.351.0 COMM INS EXPENSE - ST	18,050.00	18,050.00	0.00	100.00% <i>done</i>
430.354.0 WORKERS COMP INS EXPENSE - ST	14,100.00	14,100.00	0.00	100.00%
430.361.0 ELECTRICITY EXPENSE - ST	782.22	2,425.00	1,642.78	32.26%
430.362.0 NATURAL GAS EXPENSE - ST	7,152.50	13,250.00	6,097.50	53.98%
430.373.0 BUILDING/PROP MAINT EXPENSE-ST	4,392.86	1,200.00	(3,192.86)	366.07% <i>OWN</i>
430.384.0 EQUIPMENT RENTAL EXP - ST	874.71	1,500.00	625.29	58.31%
430.420.0 DUES/SUBMEMBERSHIPS EXP - ST	75.00	85.00	10.00	88.24%
430.450.0 CONTRACTED SERVICES EXP - ST	7,045.00	1,200.00	(5,845.00)	587.08% <i>OWN</i>
430.460.0 TRAINING/SEMINAR EXPENSE - ST	475.70	300.00	(175.70)	158.57%
430.470.0 CDL/ LIC/RE-CERT EXPENSE - ST	234.00	250.00	16.00	93.60%
430.471.0 DRUG TESTING EXPENSE - ST	257.35	475.00	217.65	54.18%
430.472.0 PERMIT/LICENSE FEES EXPENSE-ST	394.95	250.00	(144.95)	157.98% <i>OWN</i>
430.474.0 REPAIRS TO PRIVATE PROPERTY-ST	938.96	1,000.00	61.04	93.90%
430.700.0 CAPITAL EXPENDITURES - ST	0.00	90,000.00	90,000.00	0.00%
430.701.0 LEASE/LOAN PYMTS-ST	8,478.05	8,480.00	1.95	99.98% <i>done</i>
430.706.0 CURBING EXPENSE - ST	0.00	10,000.00	10,000.00	0.00%
430.905.0 MISCELLANEOUS EXPENSE - ST	67.00	25.00	(42.00)	268.00% <i>OWN</i>
431.246. STREET CLEAN & PAINTING EXP-ST	8,076.00	15,000.00	6,924.00	53.84%
433.370. TRAFFIC SIGNALS MAINT - ST	12,545.09	5,000.00	(7,545.09)	250.90% <i>OWN</i>
433.700. PARKVIEW DRIVE TRAFFIC SIGNAL PROJECT EXP	6,869.52	250,000.00	243,130.48	2.75%
438.246. MAINT OF STREETS EXP - ST	13,566.61	16,500.00	2,933.39	82.22%
446.000. STORM WATER MGMT-STORM DRAINS	68,682.24	20,000.00	(48,682.24)	343.41% <i>OWN - will invest.</i>
<b>Subtotal - Streets</b>	<b>557,976.07</b>	<b>1,052,700.00</b>	<b>494,723.93</b>	<b>53.00% <i>under</i></b>
411.500. FIREMEN'S RELIEF GRANT PASSTHR	0.00	30,000.00	30,000.00	0.00%
412.351. AMBULANCE COMMERCIAL INS EXP	50.00	50.00	0.00	100.00% <i>done</i>
412.354. AMBULANCE VOLUNTEERS WORK COMP	640.00	640.00	0.00	100.00%
441.000. CEMETARY EXPENSE	2,269.35	4,500.00	2,230.65	50.43%
447.000. CATA EXPENSE	23,895.00	30,500.00	6,605.00	78.34%
452.530. CONTRIB TO NITT VAL JT REC AU	6,105.00	6,105.00	0.00	100.00% <i>done</i>
455.000. SHADE TREE COMMISSION EXPENSE	186.00	5,000.00	4,814.00	3.72%
456.500. CENTRE CO LIBRARY EXP	24,525.00	24,525.00	0.00	100.00% <i>done</i>
459.373. TRAIN STATION EXPENSE	6.99	250.00	243.01	2.80%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

465.000. DOWNTOWN BLFTE INC CONTRIB  
 497.000. STMP IMPLEMENTATION EXP  
 481.000. UNEMPLOYMENT COMP INS EXPENSE

Subtotal - Other Expenses

468.210. OFFICE SUPPLIES EXP - HARB  
 468.215. POSTAGE EXPENSE - HARB  
 468.231. FUEL EXPENSE- HARB  
 468.242. MATERIALS & SUPPLIES EXP-HARB  
 468.317. DATA PROCESSING EXP - HARB  
 468.320. IT SERVICES EXP - HARB  
 468.321. TELEPHONE EXPENSE - HARB  
 468.325. INTERNET EXPENSE-HARB  
 468.331. TRAVEL EXP-HARB  
 468.341. ADVERTISING EXPENSE - HARB  
 468.342. PRINTING EXPENSE - HARB  
 468.344. COPY EXPENSE-HARB  
 468.361. ELECTRICITY EXPENSE-HARB  
 468.420. DUES/MEMBER/SUB EXP-HARB  
 468.450. CONTRACTED SERVICES EXP - HARB  
 468.900. GRANT EXPENSE - HARB

Subtotal - HARB

492.095. TRANSFER TO CAPITAL PROJ FUND  
 492.097. TRANSFER TO 301 N SPRING ST

Subtotal - Transfers Out

**Total Expense**

**Net Income/Loss**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
	3,937.50	5,250.00	1,312.50	75.00%
	0.00	5,000.00	5,000.00	0.00%
	6,142.56	6,145.00	2.44	99.96% <i>done</i>
<b>Subtotal - Other Expenses</b>	<b>67,757.40</b>	<b>117,965.00</b>	<b>50,207.60</b>	<b>57.44% <i>under</i></b>
	75.00	125.00	50.00	60.00%
	50.00	100.00	50.00	50.00%
	5.00	35.00	30.00	14.29%
	0.00	75.00	75.00	0.00%
	360.00	800.00	440.00	45.00%
	134.00	50.00	(84.00)	268.00% <i>over</i>
	25.00	20.00	(5.00)	125.00% <i>done</i>
	30.00	30.00	0.00	100.00% <i>done</i>
	0.00	35.00	35.00	0.00%
	0.00	225.00	225.00	0.00%
	0.00	35.00	35.00	0.00%
	46.28	130.00	83.72	35.60%
	15.00	15.00	0.00	100.00% <i>done</i>
	0.00	100.00	100.00	0.00%
	8,582.00	12,590.00	4,008.00	68.17%
	8,333.74	0.00	(8,333.74)	0.00% <i>over - not bud.</i>
<b>Subtotal - HARB</b>	<b>17,656.02</b>	<b>14,365.00</b>	<b>(3,291.02)</b>	<b>122.91% <i>over</i></b>
	117,500.00	117,500.00	0.00	100.00% <i>done</i>
	18,005.00	18,005.00	0.00	100.00% <i>done</i>
<b>Subtotal - Transfers Out</b>	<b>135,505.00</b>	<b>135,505.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Total Expense</b>	<b>\$ 2,635,057.17</b>	<b>\$ 4,138,850.00</b>	<b>\$ 1,503,792.83</b>	<b>63.67%</b>
<b>Net Income/Loss</b>	<b>\$ 577,550.76</b>	<b>\$ 0.00</b>	<b>\$ (577,550.76)</b>	<b>0.00%</b>

*net income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>STREET LIGHTS</b>				
<u>Revenues</u>				
301.100.000 REAL ESTATE TAX REV - CURRENT	104,212.01	106,500.00	2,287.99	(97.85)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	14.40	25.00	10.60	(57.60)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	1,163.54	900.00	(263.54)	(129.28) <i>DUK</i>
341.010.000 INTEREST INCOME - CKG, SVGS	70.31	80.00	9.69	(87.89)
<b>Total Revenues</b>	<b>105,460.26</b>	<b>107,505.00</b>	<b>2,044.74</b>	<b>(98.10)</b>
<u>Expenses</u>				
434.210.000 OFFICE SUPPLIES EXPENSE	10.00	25.00	15.00	40.00
434.215.000 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
434.249.000 REPAIRS & MAINTANENCE SUPP EXP	0.00	200.00	200.00	0.00
434.311.000 AUDIT EXPENSE	100.00	120.00	20.00	83.33
434.351.000 COMMERCIAL INSURANCE EXPENSE	1,800.00	1,800.00	0.00	100.00 <i>done</i>
434.361.000 STREETLIGHTING ELECTRICITY EXP	29,851.45	50,000.00	20,148.55	59.70
434.370.000 REPAIR/UPGRADE STREETLIGHT EX	8,640.33	55,355.00	46,714.67	15.61
<b>Total Expenses</b>	<b>40,401.78</b>	<b>107,505.00</b>	<b>67,103.22</b>	<b>37.58</b>
<b>Net Income</b>	<b>\$ 65,058.48</b>	<b>\$ 0.00</b>	<b>\$ (65,058.48)</b>	<b>0.00</b>

*net income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

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FIRE DEPARTMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV - CURRENT	75,790.58	79,000.00	3,209.42	(95.94)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	18.00	25.00	7.00	(72.00)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	1,454.31	1,035.00	(419.31)	(140.51) <i>over</i>
341.010.000 INTEREST INCOME - CKG, SVGS	79.64	75.00	(4.64)	(106.19) <i>over</i>
351.020.000 FEDERAL GRANT REVENUE	210,073.59	0.00	(210,073.59)	0.00 <i>over - not bud.</i>
358.110.000 FIRE PROTECTION REV (S,B,M)	94,829.68	148,835.00	54,005.32	(63.71)
362.111.000 FIRE REPORT REVENUE	0.00	10.00	10.00	0.00
387.000.000 DONATION REVENUE	664.30	0.00	(664.30)	0.00 <i>over - not bud.</i>
399.001.000 USE OF RESERVES	0.00	4,200.00	4,200.00	0.00 <i>bud - # only</i>
<b>Total Revenues</b>	<b>382,910.10</b>	<b>233,180.00</b>	<b>(149,730.10)</b>	<b>(164.21) <i>over</i></b>
<b>Expenses</b>				
411.110.000 FIRE CHIEF STIPEND EXPENSE	562.50	1,500.00	937.50	37.50
411.192.000 FIRE CHIEF SS EXPENSE	43.04	115.00	71.96	37.43
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	50.00	50.00	0.00
411.215.000 POSTAGE EXPENSE	34.82	25.00	(9.82)	139.28 <i>over</i>
411.231.000 FUEL EXPENSE	7,526.58	14,000.00	6,473.42	53.76
411.242.000 SAFETY EQUIPMENT EXPENSE	0.00	3,000.00	3,000.00	0.00
411.249.000 MATERIALS & SUPPLIES EXPENSE	1,470.00	0.00	(1,470.00)	0.00 <i>over - not bud.</i>
411.251.000 FIRE EQUIPMENT MAINTANENCE EXP	53,076.91	59,000.00	5,923.09	89.96
411.260.000 MINOR EQUIPMENT EXPENSE	35,360.04	33,500.00	(1,860.04)	105.55 <i>over</i>
411.311.000 AUDIT EXPENSE	300.00	400.00	100.00	75.00
411.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
411.315.000 PHYSICALS EXPENSE	0.00	16,000.00	16,000.00	0.00
411.317.000 DATA PROCESSING EXPENSE	75.00	150.00	75.00	50.00
411.320.000 IT/EMAIL EXPENSE	330.00	250.00	(80.00)	132.00 <i>over</i>
411.324.000 CELL PHONE/IPAD/JETPACK EXPENSE	8,294.69	7,000.00	(1,294.69)	118.50 <i>over</i>
411.327.000 RADIO/PAGER MAINTANENCE EXP	0.00	500.00	500.00	0.00
411.341.000 ADVERTISING EXPENSE	609.18	0.00	(609.18)	0.00 <i>over - not bud.</i>
411.342.000 PRINTING EXPENSE	0.00	30.00	30.00	0.00
411.344.000 COPY EXPENSE	0.00	50.00	50.00	0.00
411.351.000 COMMERCIAL INS EXPENSE	25,000.00	29,000.00	4,000.00	86.21
411.354.000 WORKERS COMP INS EXPENSE	26,332.00	28,920.00	2,588.00	91.05
411.361.000 ELECTRICITY EXPENSE	3,505.58	7,200.00	3,694.42	48.69
411.362.000 NATURAL GAS EXPENSE	8,007.71	24,700.00	16,692.29	32.42
411.366.000 WATER SERVICE EXPENSE	45.95	125.00	79.05	36.76
411.373.000 BUILDING MAINTANENCE EXPENSE	437.62	1,300.00	862.38	33.66
411.420.000 DUES/SUB/MEMBERSHIP EXPENSE	5,349.20	5,640.00	290.80	94.84
411.902.000 FEDERAL GRANT EXPENSE	209,873.59	0.00	(209,873.59)	0.00 <i>over - not bud.</i>
411.905.000 MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00
411.950.000 FIRE POLICE SUPPLIES EXPENSE	0.00	500.00	500.00	0.00

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

**FIRE DEPARTMENT**

Total Expenses

Net Income

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
	386,234.41	233,180.00	(153,054.41)	165.64
<b>\$</b>	<b>(3,324.31) \$</b>	<b>0.00 \$</b>	<b>3,324.31 \$</b>	<b>0.00</b>

*net*  
*1055*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>FIRE EQUIPMENT</b>				
<u>Revenues</u>				
301.100.000 REAL ESTATE TAX REV - CURRENT	34,105.79	35,015.00	909.21	(97.40)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	8.64	15.00	6.36	(57.60)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	698.08	500.00	(198.08)	(139.62) <i>OWA</i>
341.010.000 INTEREST INCOME-CKG, SVGS	39.65	50.00	10.35	(79.30)
358.110.000 FIRE PROTECTION REV (S,B,M)	43,358.30	66,585.00	23,226.70	(65.12)
387.000.000 DONATION REVENUE	664.30	0.00	(664.30)	0.00 <i>OWA - not bud.</i>
<b>Total Revenues</b>	<b>78,874.76</b>	<b>102,165.00</b>	<b>23,290.24</b>	<b>(77.20)</b>
<u>Expenses</u>				
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	15.00	15.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	10.00	10.00	0.00
470.000.000 PAYMENT ON FIRE EQUIP LOANS	80,078.68	87,640.00	7,561.32	91.37
492.095.000 TRANSFER TO CAPITAL PROJECTS	11,000.00	14,500.00	3,500.00	75.86
<b>Total Expenses</b>	<b>91,078.68</b>	<b>102,165.00</b>	<b>11,086.32</b>	<b>89.15</b>
<b>Net Income</b>	<b>\$ (12,203.92) \$</b>	<b>0.00 \$</b>	<b>12,203.92 \$</b>	<b>0.00</b>

*1035*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>PARKS</b>				
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV - CURRENT	108,948.92	111,750.00	2,801.08	(97.49)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	27.61	50.00	22.39	(55.22)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	2,229.97	1,400.00	(829.97)	(159.28) <i>over</i>
341.010.000 INTEREST INCOME - CKG, SVGS	32.56	35.00	2.44	(93.03)
342.300.000 RENTAL REVENUE-GOVERNOR'S PARK	3,445.00	2,500.00	(945.00)	(137.80) <i>over</i>
342.301.000 RENTAL REVENUE -TALLEYRAND PAR	975.00	800.00	(175.00)	(121.88) ✓
342.302.000 TALLEYRAND APPLICATION FEE	315.00	200.00	(115.00)	(157.50) ✓
342.460.000 USE OF BALLFIELDS AT GOV PARK	4,000.00	1,000.00	(3,000.00)	(400.00) ✓
354.400.000 INTERGOVERNMENTAL REVENUE	626.46	875.00	248.54	(71.60)
367.800.000 SALE OF FISH FOOD REVENUE	1,917.24	1,500.00	(417.24)	(127.82) <i>over</i>
383.160.000 SPECIAL EVENT FEE REVENUE	250.00	0.00	(250.00)	0.00 <i>over - not bud.</i>
387.000.000 DONATION REVENUE	30,074.16	25.00	(30,049.16)	(120,296.64) <i>over</i>
391.900.000 SALE OF ASSETS	1,150.00	0.00	(1,150.00)	0.00 <i>over - not bud.</i>
<b>Total Revenues</b>	<b>153,991.92</b>	<b>120,135.00</b>	<b>(33,856.92)</b>	<b>(128.18)</b>
<b>Expenses</b>				
451.112.000 SALARY EXPENSE	45,872.27	58,000.00	12,127.73	79.09
451.192.000 SOCIAL SECURITY EXPENSE	3,509.25	4,440.00	930.75	79.04
451.210.000 OFFICE SUPPLIES EXPENSE	30.00	50.00	20.00	60.00
451.215.000 POSTAGE EXPENSE	0.00	25.00	25.00	0.00
451.231.000 FUEL EXPENSE	4,601.06	4,000.00	(601.06)	115.03 <i>over</i>
451.240.000 FISH FOOD EXPENSE	99.45	90.00	(9.45)	110.50 ✓
451.247.000 MATERIALS & SUPPLIES EXPENSE	3,974.04	5,900.00	1,925.96	67.36
451.251.000 VEHICLE/EQUIPMENT MAINT EXP	1,550.84	3,900.00	2,349.16	39.77
451.260.000 MINOR EQUIPMENT EXPENSE	0.00	2,000.00	2,000.00	0.00
451.311.000 AUDIT EXPENSE	200.00	300.00	100.00	66.67
451.314.000 LEGAL EXPENSE	46.25	0.00	(46.25)	0.00 <i>over - not bud.</i>
451.317.000 DATA PROCESSING EXPENSE	100.00	100.00	0.00	100.00 <i>done</i>
451.321.000 TELEPHONE EXPENSE	96.26	175.00	78.74	55.01
451.342.000 PRINTING EXPENSE	0.00	50.00	50.00	0.00
451.351.000 COMMERCIAL INSURANCE EXPENSE	4,000.00	4,000.00	0.00	100.00 <i>done</i>
451.354.000 WORKERS COMP INSURANCE EXPENSE	2,800.00	2,800.00	0.00	100.00 ✓
451.361.000 ELECTRICITY EXPENSE	1,663.47	1,650.00	(13.47)	100.82 <i>over</i>
451.375.000 PROPERTY MAINTANANCE EXPENSE	1,099.36	1,500.00	400.64	73.29
451.376.000 PARK IMPROVEMENTS & EQUIP EXP	950.00	3,030.00	2,080.00	31.35
451.384.000 EQUIPMENT RENTAL EXPENSE	150.00	200.00	50.00	75.00
451.450.000 CONTRACTED SERVICES EXP	4,950.00	4,500.00	(450.00)	110.00 <i>over</i>
451.470.000 LEASE PAYMENT EXPENSE	0.00	10,425.00	10,425.00	0.00
451.700.000 CAPITAL EXPENDITURES	13,321.04	13,000.00	(321.04)	102.47 <i>over</i>
<b>Total Expenses</b>	<b>89,013.29</b>	<b>120,135.00</b>	<b>31,121.71</b>	<b>74.09</b>

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>PARKS</b>				
<b>Net Income</b>	\$ 64,978.63	\$ 0.00	\$ (64,978.63)	0.00

*Net Income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>WATER</b>				
<u>Revenues</u>				
331,500.000 PENALTY REVENUE	9.35	0.00	(9.35)	0.00 <i>ovr - not bud.</i>
341,010.000 INTEREST INCOME - CKG, SVGS	198.77	850.00	651.23	(23.38)
341,020.000 INTEREST-SWEEP ACCT	38,573.47	0.00	(38,573.47)	0.00 <i>ovr - not bud.</i>
378,000.000 WATER COLLECTIONS REVENUE	1,075,257.69	1,594,115.00	518,857.31	(67.45)
378,001.000 SALE OF BULK WATER REVENUE	42,467.80	60,000.00	17,532.20	(70.78)
378,002.000 CW LINE CAPITAL PROJECTS REV	10,629.77	15,250.00	4,620.23	(69.70)
378,122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	37,301.05	75,000.00	37,698.95	(49.73)
378,700.000 BULK WATER REVENUE-MILESBUJRG	29,548.27	45,000.00	15,451.73	(65.66)
378,901.000 METER/PIT/ETC SALES REVENUE	1,600.00	3,000.00	1,400.00	(53.33)
378,903.000 VACANCY APPLICATION REVENUE	330.00	210.00	(120.00)	(157.14) <i>ovr</i>
378,904.000 WATER ON/OFF FEE REVENUE	120.00	120.00	0.00	(100.00)
378,905.000 SERVICES PROVIDED BY WATER DEP	289.23	1,000.00	710.77	(28.92)
378,906.000 POSTING FEE REVENUE	5.00	300.00	295.00	(1.67)
383,400.000 CAPACITY FEES & ASSESSMENT REV	62,291.13	6,070.00	(56,221.13)	(1,026.21) <i>ovr</i>
389,000.000 MISCELLANEOUS REVENUE	777.75	0.00	(777.75)	0.00 <i>ovr - not bud.</i>
389,003.000 FEE REVENUE	40.00	0.00	(40.00)	0.00 ✓
391,100.000 SALE OF FIXED ASSETS REVENUE	16,410.00	0.00	(16,410.00)	0.00 ✓
392,095.000 TRANSFER IN FROM CAPITAL PROJ	0.00	168,675.00	168,675.00	0.00
<b>Total Revenues</b>	<b>1,315,849.28</b>	<b>1,969,590.00</b>	<b>653,740.72</b>	<b>(66.81)</b>
<u>Expenses</u>				
448,112.000 SALARY EXPENSE	307,640.37	376,000.00	68,359.63	81.82
448,180.000 OVERTIME WAGES EXPENSE	19,448.01	30,000.00	10,551.99	64.83
448,191.000 WORKBOOTS EXPENSE	1,301.54	1,400.00	98.46	92.97
448,192.000 SOCIAL SECURITY EXPENSE	24,161.40	31,000.00	6,838.60	77.94
448,193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	20.00	175.00	155.00	11.43
448,196.000 HEALTH INSURANCE EXPENSE	51,534.43	80,000.00	28,465.57	64.42
448,197.000 RETIREMENT EXPENSE	21,949.98	33,000.00	11,050.02	66.52
448,198.000 HEALTH CARE EXPENSE - IN HOUSE	3,093.55	4,600.00	1,506.45	67.25
448,199.000 LIFE INSURANCE EXPENSE	684.46	975.00	290.54	70.20
448,210.000 OFFICE SUPPLIES EXPENSE	42.35	1,200.00	1,157.65	3.53
448,215.000 POSTAGE EXPENSE	1,103.34	3,000.00	1,896.66	36.78
448,221.000 CHEMICAL EXPENSE	17,257.56	21,000.00	3,742.44	82.18
448,231.000 FUEL EXPENSE	7,323.79	12,000.00	4,676.21	61.03
448,238.000 CLOTHING & UNIFORM EXPENSE	1,419.77	3,100.00	1,680.23	45.80
448,246.000 REPAIR/MAINT/MISC SUPP EXP	16,578.41	30,000.00	13,421.59	55.26
448,249.000 COMPUTER SOFTWARE EXPENSE	8,565.65	11,800.00	3,234.35	72.59
448,251.000 VEHICLE & EQUIP MAINT EXP	18,323.51	24,000.00	5,676.49	76.35
448,253.000 REPAIRS TO WATER SYSTEM EXP	48,545.64	50,000.00	1,454.36	97.09
448,254.000 PUMP MAINT/REPAIRS EXPENSE	0.00	4,000.00	4,000.00	0.00
448,255.000 WATER METER MAINT/REPLACE EXP	7,405.11	85,000.00	77,594.89	8.71
448,260.000 TOOLS & MINOR EQUIPMENT EXP	2,918.18	5,500.00	2,581.82	53.06

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.311.000 AUDIT EXPENSE	6,800.00	6,800.00	0.00	100.00 <i>done</i>
448.313.000 ENGINEERING EXPENSE	25,647.41	2,000.00	(23,647.41)	1,282.37 <i>over</i>
448.314.000 LEGAL EXPENSE	2,952.91	2,000.00	(952.91)	147.65 <i>over</i>
448.316.000 WATER TESTING EXPENSE	7,158.40	8,000.00	841.60	89.48
448.317.000 DATA PROCESSING EXPENSE	870.22	1,500.00	629.78	58.01
448.318.000 SERVICE AGREEMENT EXPENSE	2,637.50	1,100.00	(1,537.50)	239.77 <i>over</i>
448.319.000 PEST CONTROL EXPENSE	644.00	1,200.00	556.00	53.67
448.320.000 IT SERVICES EXPENSE	998.00	6,500.00	5,502.00	15.35
448.321.000 TELEPHONE EXPENSE	3,697.97	5,700.00	2,002.03	64.88
448.324.000 CELL PHONE/IPAD EXPENSE	2,888.45	3,900.00	1,011.55	74.06
448.325.000 INTERNET EXPENSE	4,922.56	7,000.00	2,077.44	70.32
448.329.000 SCADA SYSTEM EXPENSE	6,692.93	7,000.00	307.07	95.61
448.331.000 TRAVEL EXPENSE	0.00	50.00	50.00	0.00
448.341.000 ADVERTISING EXPENSE	65.12	400.00	334.88	16.28
448.342.000 PRINTING EXPENSE	0.00	1,000.00	1,000.00	0.00
448.344.000 COPY EXPENSE	0.00	350.00	350.00	0.00
448.351.000 COMMERCIAL INS EXPENSE	20,285.05	41,100.00	20,814.95	49.36
448.354.000 WORKERS COMP INS EXPENSE	18,000.00	18,000.00	0.00	100.00 <i>done</i>
448.361.000 ELECTRICITY EXPENSE	151,098.09	190,000.00	38,901.91	79.53
448.362.000 HEATING OIL EXP - PUMP HOUSE	761.37	4,500.00	3,738.63	16.92
448.376.000 MAINT OF PUMP HOUSES EXPENSE	307.50	4,000.00	3,692.50	7.69
448.377.000 MAINTENANCE OF RESERVOIR EXP	0.00	1,000.00	1,000.00	0.00
448.378.000 MAINT OF STREETS EXPENSE	21,087.65	25,000.00	3,912.35	84.35
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.399.000 LEASE PAYMENTS EXPENSE	8,478.05	8,480.00	1.95	99.98
448.420.000 DUES/MEMBERSHIP/SUB EXP	536.34	1,000.00	463.66	53.63
448.450.000 CONTRACTED SERVICES EXPENSE	6,361.59	20,000.00	13,638.41	31.81
448.460.000 TRAINING EXPENSE	3,635.00	4,200.00	565.00	86.55
448.470.000 CDL/OTHER LICENSE EXPENSE	75.00	300.00	225.00	25.00
448.471.000 DRUG TESTING EXPENSE	0.00	400.00	400.00	0.00
448.473.000 OPERATORS LICENSE FEE EXP	290.00	360.00	70.00	80.56
448.474.000 REPAIRS TO PERSONAL PROP EXP	0.00	1,000.00	1,000.00	0.00
448.475.000 OTHER FEES EXPENSE	7,750.00	11,500.00	3,750.00	67.39
448.478.000 SALES TAX EXPENSE	0.00	250.00	250.00	0.00
448.700.000 CAPITAL EXPENDITURES	461,494.38	585,000.00	123,505.62	78.89
448.701.000 CAPITAL EXPENDITURE-WATER LINE	0.00	65,000.00	65,000.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	82,500.00	110,000.00	27,500.00	75.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	15,250.00	15,250.00	0.00	100.00 <i>done</i>
<b>Total Expenses</b>	<b>1,423,202.54</b>	<b>1,969,590.00</b>	<b>546,387.46</b>	<b>72.26</b>
<b>Net Income</b>	<b>\$ (107,353.26) \$</b>	<b>0.00 \$</b>	<b>107,353.26 \$</b>	<b>0.00</b>

*YTD 1065*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.005.000 INTEREST INCOME-MONEY MARKET	40,146.77	36,500.00	(3,646.77)	(109.99) <i>over</i>
341.010.000 INTEREST INCOME - CKG, SVGS	180.19	145.00	(35.19)	(124.27) ✓
364.110.000 SEWER COLLECTION REVENUE	1,385,661.04	1,852,000.00	466,338.96	(74.82)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	0.00	15,000.00	15,000.00	0.00
364.171.000 SURCHARGE REVENUE	869.49	1,000.00	130.51	(86.95)
364.172.000 PRETREATMENT REVENUE	0.00	3,600.00	3,600.00	0.00
364.174.000 WASTE DISPOSAL REVENUE	67,898.98	78,000.00	10,101.02	(87.05)
364.180.000 BULK WATER LOADS REVENUE	2,514.00	2,400.00	(114.00)	(104.75) <i>over</i>
364.901.000 BULK HAULING PERMIT REVENUE	40.00	120.00	80.00	(33.33)
364.904.000 CAPITAL IMPROVEMENTS-SBW	77,952.69	210,000.00	132,047.31	(37.12)
364.905.000 OPERATING SPRING,BENNER,WALKER	1,256,351.44	1,420,220.00	163,868.56	(88.46)
383.400.000 TAP FEES & ASSESSMENTS REVENUE	13,296.07	0.00	(13,296.07)	0.00 <i>over - not bud.</i>
399.001.000 USE OF RESERVES	0.00	186,650.00	186,650.00	0.00 <i>bud. # only</i>
<b>Total Revenues</b>	<b>2,844,910.67</b>	<b>3,805,635.00</b>	<b>960,724.33</b>	<b>(74.76)</b>
<b>Expenses</b>				
429.112.000 SALARY EXPENSE-FACILITY	505,086.85	665,000.00	159,913.15	75.95
429.112.A00 SALARY EXPENSE-SYSTEM	52,123.36	50,750.00	(1,373.36)	102.71 <i>over</i>
429.180.000 OVERTIME WAGES EXPENSE-FAC	26,383.71	26,000.00	(383.71)	101.48
429.180.A00 OVERTIME WAGES EXPENSE-SYS	607.19	1,000.00	392.81	60.72
429.191.000 WORKBOOTS EXPENSE	2,208.52	2,200.00	(8.52)	100.39 <i>over</i>
429.192.000 SOCIAL SECURITY EXPENSE-FAC	39,305.05	52,000.00	12,694.95	75.59
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	3,922.68	3,950.00	27.32	99.31 <i>done</i>
429.194.000 UNEMPLOYMENT COMP EXPENSE	40.00	210.00	170.00	19.05
429.196.000 HEALTH INSURANCE EXPENSE-FAC	5,840.00	0.00	(5,840.00)	0.00 <i>over - not bud.</i>
429.196.A00 HEALTH INSURANCE EXPENSE-FAC	116,635.65	157,500.00	40,864.35	74.05
429.196.000 HEALTH INS EXPENSE-SYSTEM	8,476.87	3,300.00	(5,176.87)	256.87 <i>over</i>
429.197.000 RETIREMENT EXPENSE-FAC	32,516.30	55,000.00	22,483.70	59.12
429.197.A00 RETIREMENT EXPENSE-SYSTEM	4,887.66	4,750.00	(137.66)	102.90 <i>over</i>
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	646.76	10,150.00	9,503.24	6.37
429.199.000 LIFE INSURANCE EXPENSE-FAC	1,244.05	1,800.00	555.95	69.11
429.199.A00 LIFE INS EXPENSE-SYSTEM	118.08	125.00	6.92	94.46 <i>done</i>
429.210.000 OFFICE SUPPLIES EXP - FACILITY	263.78	1,300.00	1,036.22	20.29
429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM	0.00	350.00	350.00	0.00
429.215.000 POSTAGE EXPENSE - FACILITY	60.26	200.00	139.74	30.13
429.215.A00 POSTAGE EXPENSE-SYSTEM	1,043.07	1,600.00	556.93	65.19
429.217.000 SHIPPING FEES EXP-FAC	34.60	200.00	165.40	17.30
429.217.A00 SHIPPING FEES EXP-SYS	0.00	25.00	25.00	0.00
429.221.000 CHEMICAL EXPENSE	116,500.75	165,000.00	48,499.25	70.61
429.225.000 LABORATORY SUPPLIES EXPENSE	3,553.97	7,000.00	3,446.03	50.77
429.231.000 FUEL EXPENSE - FACILITY	4,399.87	8,800.00	4,400.13	50.00
429.231.A00 FUEL EXPENSE - SYSTEM	660.59	1,900.00	1,239.41	34.77

BUDGET VS ACTUAL  
Borough of Bellefonte

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.238.000 CLOTHING & UNIFORM EXPENSE	2,368.14	4,200.00	1,831.86	56.38
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	1,140.75	1,200.00	59.25	95.06
429.248.A00 COMPUTER SOFTWARE EXPENSE-SYS	6,274.87	7,850.00	1,575.13	79.93
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	2,688.28	1,000.00	(1,688.28)	268.83 <i>over</i>
429.249.A00 MATERIALS & SUPPLIES EXP - SYSTEM	1,867.97	1,800.00	(67.97)	103.78
429.251.A00 VEHICLE MAINT EXP - SYSTEM	0.00	2,500.00	2,500.00	0.00
429.252.000 EQUIPMENT MAINT EXP - FAC	95,883.28	185,000.00	89,116.72	51.83
429.252.A00 EQUIPMENT MAINT EXP - SYS	13,394.43	4,500.00	(8,894.43)	297.65 <i>over</i>
429.257.000 FACILITY MAINTENANCE EXPENSE	19,883.29	23,000.00	3,116.71	86.45
429.258.A00 SYSTEM MAINTENANCE EXPENSE	6,174.12	20,000.00	13,825.88	30.87
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	1,359.09	4,000.00	2,640.91	33.98
429.260.A00 MINOR EQUIPMENT EXP - SYSTEM	2,230.40	1,000.00	(1,230.40)	223.04 <i>over</i>
429.276.000 SERVICE CONTRACT EXP - FAC	17,548.64	30,750.00	13,201.36	57.07
429.310.A00 I & I EXPENSE - SYSTEM	0.00	20,000.00	20,000.00	0.00
429.311.000 AUDIT EXPENSE	8,300.00	8,300.00	0.00	100.00
429.313.000 ENGINEERING EXPENSE - FACILITY	69,326.67	30,000.00	(39,326.67)	231.09 <i>over</i>
429.313.A00 ENGINEERING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.313.B00 ENGINEERING EXP - FAC (NOT BILLABLE)	0.00	250.00	250.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	6,452.76	3,000.00	(3,452.76)	215.09 <i>over</i>
429.314.A00 LEGAL EXPENSE - SYSTEM	2,946.06	3,000.00	53.94	98.20
429.316.000 ANALYTICAL TESTING EXP (FAIRWA	26,577.40	40,000.00	13,422.60	66.44
429.317.000 DATA PROCESSING EXPENSE	863.22	1,550.00	686.78	55.69
429.319.000 PEST CONTROL EXPENSE	308.00	575.00	267.00	53.57
429.320.000 IT SERVICES EXPENSE-FAC	11,233.57	6,000.00	(5,233.57)	187.23 <i>over</i>
429.320.A00 IT SERVICES EXPENSE-SYSTEM	0.00	500.00	500.00	0.00
429.321.000 TELEPHONE EXPENSE-FACILITY	1,102.27	2,000.00	897.73	55.11
429.321.A00 TELEPHONE EXPENSE-SYSTEM	1,010.85	1,900.00	889.15	53.20
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	1,820.90	3,100.00	1,279.10	58.74
429.324.A00 CELL PHONE EXPENSE - SYSTEM	272.66	240.00	(32.66)	113.61 <i>over</i>
429.325.000 INTERNET EXPENSE	1,560.92	1,550.00	(10.92)	100.70
429.329.000 SCADA SYSTEM MAINT EXP	0.00	2,500.00	2,500.00	0.00
429.331.000 TRAVEL EXPENSES-FACILITY	0.00	50.00	50.00	0.00
429.331.A00 TRAVEL EXPENSES-SYSTEM	0.00	25.00	25.00	0.00
429.341.000 ADVERTISING EXPENSE	151.18	1,000.00	848.82	15.12
429.342.000 PRINTING EXPENSE - FACILITY	119.55	200.00	80.45	59.78
429.342.A00 PRINTING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.344.000 COPY EXPENSE-FACILITY	82.50	450.00	367.50	18.33
429.344.A00 COPY EXPENSE - SYSTEM	3.07	175.00	171.93	1.75
429.350.000 INSURANCE EXPENSE	2,113.00	2,500.00	387.00	84.52
429.351.000 COMMERCIAL INSURANCE EXPENSE	20,585.30	65,500.00	44,914.70	31.43
429.354.000 WORKERS COMP INS EXP-FACILITY	30,000.00	30,000.00	0.00	100.00 <i>done</i>
429.354.A00 WORKERS COMP INS EXP-SYSTEM	2,200.00	2,200.00	0.00	100.00
429.361.000 ELECTRICITY EXPENSE	215,234.75	315,000.00	99,765.25	68.33
429.362.000 NATURAL GAS EXPENSE	5,916.89	12,500.00	6,583.11	47.34
429.372.A00 SEWER LINE MAINT EXP - SYSTEM	424.62	0.00	(424.62)	0.00 <i>will invest</i>
429.374.000 COPIER RENTAL/MAINT EXP	110.97	1,400.00	1,289.03	7.93
429.378.A00 MAINT OF STREETS EXP - SYSTEM	0.00	3,000.00	3,000.00	0.00

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	2,499.00	400.00	(2,099.00)	624.75 <i>over</i>
429.384.000 EQUIPMENT RENTAL EXP-SYSTEM	0.00	800.00	800.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	45,904.22	49,150.00	3,245.78	93.40
429.399.000 LEASE PAYMENT EXP-SYSTEM	8,478.04	8,480.00	1.96	99.98 <i>done</i>
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	518.00	550.00	32.00	94.18
429.420.000 SUBSCRIPTION EXP-SYSTEM	17.33	30.00	12.67	57.77
429.450.000 CONTRACTED SERVICES EXP - FAC	0.00	5,000.00	5,000.00	0.00
429.460.000 TRAINING EXPENSE	800.00	1,000.00	200.00	80.00
429.469.000 BIOSOLIDS RECYCLING EXPENSE	2,740.00	17,000.00	14,260.00	16.12
429.470.000 CDL/OTHER LICENSE EXPENSE	44,755.07	65,000.00	20,244.93	68.85
429.471.000 DRUG TESTING EXPENSE	1,402.50	550.00	(852.50)	255.00 <i>over</i>
429.472.000 PERMIT FEES EXPENSE	0.00	200.00	200.00	0.00
429.473.000 OPERATORS LICENSE EXP-FAC	3,875.00	4,100.00	225.00	94.51
429.475.000 REPAIRS TO PERSONAL PROP EXP-SYS	300.00	1,075.00	775.00	27.91
429.476.000 OTHER FEES EXPENSE	2,500.00	2,000.00	(500.00)	125.00 <i>over</i>
429.480.000 MISCELLANEOUS EXPENSE-FACILITY	999.21	1,100.00	100.79	90.84
429.700.000 CAPITAL EXPENDITURES - FACILITY	826.11	50.00	(776.11)	1,652.22 <i>over</i>
429.705.000 CAPITAL EXPENDITURES - SYSTEM	155,045.92	500,000.00	344,954.08	31.01
472.403.000 PENN WORKS LOAN EXP - PRINCIPAL	0.00	240,000.00	240,000.00	0.00
472.404.000 PENN WORKS LOAN EXP - INTEREST	0.00	325,635.00	325,635.00	0.00
472.405.000 RELIANCE LOAN EXP - PRINCIPAL	16,777.64	21,555.00	4,777.36	77.84
472.406.000 RELIANCE LOAN EXP - INTEREST	0.00	60,330.00	60,330.00	0.00
472.411.000 NORTHWEST LOAN #3892 PRINCIPAL	6,875.09	8,025.00	1,149.91	85.67
472.412.000 NORTHWEST LOAN #3892 INTEREST	0.00	170,390.00	170,390.00	0.00
475.000.000 TRUSTEE FEE EXPENSE	59,259.93	77,740.00	18,480.07	76.23
492.001.B00 TRANSFER TO GENERAL FUND	1,100.00	1,100.00	0.00	100.00 <i>done</i>
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	112,500.00	150,000.00	37,500.00	75.00
<b>Total Expenses</b>	<b>1,988,263.05</b>	<b>3,805,635.00</b>	<b>1,817,371.95</b>	<b>52.25</b>

**Net Income**  
**\$ 856,647.62 \$ 0.00 \$ (856,647.62) \$ 0.00**

*net income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

REFUSE	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.010.000 INTEREST INCOME - CKG, SVGS	187.62	240.00	52.38	(78.18)
358.050.000 CONTRACTED INTERGOV'TAL REV	0.00	9,800.00	9,800.00	0.00
364.300.000 REFUSE COLLECTIONS REVENUE	891,778.78	1,211,575.00	319,796.22	(73.60)
364.305.000 SPECIAL COLLECTIONS REVENUE	2,540.00	3,400.00	860.00	(74.71)
364.307.000 GRASS/BRUSH COLLECTION FEE	12,360.00	12,000.00	(360.00)	(103.00) <i>over</i>
364.400.000 COMMERCIAL HAULERS COMPOST FEE	0.00	100.00	100.00	0.00
364.520.000 FEE FOR REFUSE CONTAINERS	4,200.00	700.00	(3,500.00)	(600.00) <i>over</i>
364.521.000 FEE FOR RECYCLING CONTAINERS	0.00	35.00	35.00	0.00
364.901.000 SALE OF BAGS OF COMPOST	285.00	0.00	(285.00)	0.00 <i>over - run</i>
380.000.000 MISCELLANEOUS REVENUE	10.00	0.00	(10.00)	0.00 <i>over</i>
<b>Total Revenues</b>	<b>911,361.40</b>	<b>1,237,850.00</b>	<b>326,488.60</b>	<b>(73.62)</b>
<b>Expenses</b>				
427.112.000 SALARY EXPENSE	245,818.22	275,500.00	29,681.78	89.23
427.180.000 OVERTIME WAGES EXPENSE	5,302.12	9,800.00	4,497.88	54.10
427.191.000 WORKBOOTS EXPENSE	789.95	800.00	10.05	98.74 <i>done</i>
427.192.000 SOCIAL SECURITY EXPENSE	18,805.01	21,000.00	2,194.99	89.55
427.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	0.00	85.00	85.00	0.00
427.196.000 HEALTH INSURANCE EXP	39,820.73	62,000.00	22,179.27	64.23
427.197.000 RETIREMENT EXPENSE	21,916.32	26,000.00	4,083.68	84.29
427.198.000 HEALTH CARE EXPENSE - IN HOUSE	1,063.17	3,100.00	2,036.83	34.30
427.199.000 LIFE INSURANCE EXPENSE	568.82	750.00	181.18	75.84
427.210.000 OFFICE SUPPLIES EXPENSE	41.98	350.00	308.02	11.99
427.215.000 POSTAGE EXPENSE	1,103.33	1,600.00	496.67	68.96
427.231.000 FUEL EXPENSE	19,280.16	34,000.00	14,719.84	56.71
427.238.000 CLOTHING & UNIFORM EXPENSE	1,152.30	2,400.00	1,247.70	48.01
427.249.000 COMPUTER SOFTWARE EXPENSE	7,415.63	8,500.00	1,084.37	87.24
427.250.000 REPAIR/ MAINT/MISC SUPP EXP	969.89	2,500.00	1,530.11	38.80
427.251.000 COLLECTION EQUIP/EQUIP MAINT EXP	31,544.09	26,000.00	(5,544.09)	121.32 <i>over</i>
427.260.000 MINOR EQUIPMENT EXPENSE	83.33	500.00	416.67	16.67
427.311.000 AUDIT EXPENSE	1,850.00	1,850.00	0.00	100.00 <i>done</i>
427.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
427.317.000 DATA PROCESSING EXPENSE	475.00	475.00	0.00	100.00 <i>done</i>
427.319.000 PEST CONTROL EXPENSE	651.00	1,175.00	524.00	55.40
427.320.000 IT SERVICES EXPENSE	0.00	100.00	100.00	0.00
427.321.000 TELEPHONE EXPENSE	914.57	1,525.00	610.43	59.97
427.324.000 CELL PHONE EXPENSE	1,620.00	1,620.00	0.00	100.00
427.325.000 INTERNET EXPENSE	993.52	1,430.00	436.48	69.48
427.326.000 EMERGENCY NOTIFICATION EXPENSE	1,250.00	1,000.00	(250.00)	125.00 <i>over</i>
427.327.000 RADIO MAINTENANCE EXPENSE	0.00	100.00	100.00	0.00
427.328.000 GATE EXPENSES	120.00	190.00	70.00	63.16
427.341.000 ADVERTISING EXPENSE	306.68	300.00	(6.68)	102.23 <i>over</i>

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
REFUSE	0.00	750.00	750.00	0.00
427.342.000 PRINTING EXPENSE	0.00	150.00	150.00	0.00
427.344.000 COPY EXPENSE	12,000.00	12,000.00	0.00	100.00 <i>done</i>
427.351.000 COMMERCIAL INS EXPENSE	13,000.00	13,000.00	0.00	100.00 ✓
427.354.000 WORKERS COMP INSURANCE EXP	1,225.36	2,000.00	774.64	61.27
427.361.000 ELECTRICITY EXPENSE	1,122.84	2,000.00	877.16	56.14
427.362.000 HEATING OIL EXPENSE	17,850.00	28,000.00	10,150.00	63.75
427.364.000 CARDBOARD RECYCLING PROG-CCRRA	169,308.55	265,000.00	95,691.45	63.89
427.365.000 TIPPING FEES EXP - CCRRA	162,040.26	250,000.00	87,959.74	64.82
427.367.000 CURBSIDE RECYCLING EXP - CCRRA	19,500.00	29,750.00	10,250.00	65.55
427.368.000 COMMERCIAL RECYCLING EXP-CCRRA	185.00	375.00	190.00	49.33
427.369.000 OTHER RECYCLING EXPENSE-CCRRA	3,276.74	2,400.00	(876.74)	136.53 <i>over</i>
427.373.000 BUILDING REPAIR & MAINT EXP	2,380.23	0.00	(2,380.23)	0.00 <i>over-not bud.</i>
427.384.000 EQUIPMENT RENTAL EXPENSE	8,478.05	8,480.00	1.95	99.98 <i>done</i>
427.400.000 LEASE PAYMENT EXPENSE	17.33	20.00	2.67	86.65
427.420.000 DUES/MEMBER/SUB EXPENSE	2,000.00	12,000.00	10,000.00	16.67
427.450.000 CONTRACTED SERVICES EXPENSE	210.00	125.00	(85.00)	168.00 <i>over</i>
427.460.000 TRAINING EXPENSE	1,710.50	200.00	(1,510.50)	855.25 <i>over</i>
427.470.000 CDL LICENSE EXPENSE	109.56	250.00	140.44	43.82
427.471.000 DRUG TESTING EXPENSE	0.00	1,000.00	1,000.00	0.00
427.474.000 REPAIR/REPLACE PRIVATE PRO	0.00	50.00	50.00	0.00
427.475.000 MISCELLANEOUS EXPENSE	350.00	450.00	100.00	77.78
427.742.000 LICENSE/PERMIT/FEE EXPENSE	56,250.00	75,000.00	18,750.00	75.00
492.001.000 TRANSFER TO GENERAL FUND	50,000.00	50,000.00	0.00	100.00 <i>done</i>
492.095.000 TRANSFER TO CAPITAL PROJECTS				
<b>Total Expenses</b>	<b>924,870.24</b>	<b>1,237,850.00</b>	<b>312,979.76</b>	<b>74.72</b>
<b>Net Income</b>	<b>\$ (13,508.84)\$</b>	<b>0.00 \$</b>	<b>13,508.84 \$</b>	<b>0.00</b>

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**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

**SPECIAL PROJECTS**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
340,000.00 INTEREST ON LOAN-KEYSTONE GRANT	2,592.26	3,450.00	857.74	(75.14)
341,000.00 PRINCIPAL ON LOAN - KEYSTONE GRANT	17,605.00	23,480.00	5,875.00	(74.98)
341,010.00 INTEREST INCOME - CKG, SVGS	4,416.02	1,000.00	(3,416.02)	(441.60) <i>over</i>
387,000.00 DONATION REVENUE	0.00	35,000.00	35,000.00	0.00
399,001.00 USE OF RESERVES	0.00	1,108,160.00	1,108,160.00	0.00 <i>bud. # only</i>
<b>Total Revenues</b>	<b>24,613.28</b>	<b>1,171,090.00</b>	<b>1,146,476.72</b>	<b>(2.10)</b>
<b>Expenses</b>				
410,700.00 POLICE DEPT GRANT EXPENSE	106,411.84	300,085.00	193,673.16	35.46
448,700.00 BIG SPRING COVER GRANT EXPENSE	19,990.00	0.00	(19,990.00)	0.00 <i>over - not bud.</i>
451,700.00 TALLEYRAND BANDSHELL GRANT EXPENSE	0.00	400,000.00	400,000.00	0.00
465,700.00 GOV PARK BASEBALL FIELD GRANT EXP	19,715.89	182,000.00	162,284.11	10.83
489,210.00 OFFICE SUPPLIES EXPENSE	0.00	75.00	75.00	0.00
490,000.00 NITTANY VALLEY JT COMP PLAN	293.01	0.00	(293.01)	0.00 <i>over - not bud.</i>
498,100.00 AMERICAN RESCUE FUNDS EXPENSE	27,317.86	261,000.00	233,682.14	10.47
498,101.00 PARKVIEW HEIGHTS STORMWATER PROJ-AMERICAN RESCUE FUNDS	263,184.50	0.00	(263,184.50)	0.00
999,998. FOR FUTURE KEYSTONE GRANTS	0.00	27,930.00	27,930.00	0.00
<b>Total Expenses</b>	<b>436,913.10</b>	<b>1,171,090.00</b>	<b>734,176.90</b>	<b>37.31</b>
<b>Net Income</b>	<b>\$ (412,299.82) \$</b>	<b>0.00 \$</b>	<b>412,299.82 \$</b>	<b>0.00</b>

*not bud*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

**LIQUID FUELS**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.010.000 INTEREST INCOME - CKG, SVGS	1,519.73	1,300.00	(219.73)	(116.90) over
355.020.000 STATE AID REVENUE	171,607.13	170,990.00	(617.13)	(100.36) ✓
399.001.000 USE OF RESERVES	0.00	135,410.00	135,410.00	0.00 bud. # only
<b>Total Revenues</b>	<b>173,126.86</b>	<b>307,700.00</b>	<b>134,573.14</b>	<b>(56.26)</b>

**Expenses**

430.740.000 MAJOR EQUIPMENT EXPENSE	0.00	66,000.00	66,000.00	0.00
432.000.000 SNOW & ICE REMOVAL EXPENSE	25,993.24	65,000.00	39,006.76	39.99
436.000.000 STORM SEWERS & DRAINS EXP	1,875.00	75,000.00	73,125.00	2.50
437.000.000 REPAIRS OF TOOLS & MACHINERY EXP	0.00	1,700.00	1,700.00	0.00
439.000.000 PROJECT WORK EXPENSE	174.24	100,000.00	99,825.76	0.17
<b>Total Expenses</b>	<b>28,042.48</b>	<b>307,700.00</b>	<b>279,657.52</b>	<b>9.11</b>

**Net Income**

<b>\$ 145,084.38 \$</b>	<b>0.00 \$</b>	<b>(145,084.38) \$</b>	<b>0.00</b>
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*not in income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

EMS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV-CURRENT	28,421.47	29,150.00	728.53	(97.50)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	6.00	10.00	4.00	(60.00)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	484.74	300.00	(184.74)	(161.58) 0 W/L
341.010.000 INTEREST INCOME-CHECKING	2.79	5.00	2.21	(55.80)
<b>Total Revenues</b>	<b>28,915.00</b>	<b>29,465.00</b>	<b>550.00</b>	<b>(98.13)</b>
<b>Expenses</b>				
412.000.000 EMS EXPENSES	25,814.67	29,455.00	3,640.33	87.64
412.210.000 OFFICE SUPPLIES EXPENSE	5.00	10.00	5.00	50.00
<b>Total Expenses</b>	<b>25,819.67</b>	<b>29,465.00</b>	<b>3,645.33</b>	<b>87.63</b>
<b>Net Income</b>	<b>\$ 3,095.33 \$</b>	<b>0.00 \$</b>	<b>(3,095.33) \$</b>	<b>0.00</b>

*Net Income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

CAPITAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.010.000 INTEREST INCOME - CKG, SVGS	6,961.55	20,000.00	13,038.45	(34.81)
341.020.000 INTEREST-SWEEP ACCT	115,098.99	55,000.00	(60,098.99)	(209.27) <i>over</i>
392.001.000 TRANSFER IN FROM GENERAL FUND	117,500.00	117,500.00	0.00	(100.00) <i>done</i>
392.004.000 TRANSFER IN FROM FIRE EQUIPMEN	11,000.00	14,500.00	3,500.00	(75.86)
392.006.000 TRANSFER IN FROM WATER FUND-CW	15,250.00	15,250.00	0.00	(100.00) <i>done</i>
392.008.000 TRANSFER IN FROM SEWER FUND	15,000.00	27,000.00	12,000.00	(55.56)
392.009.000 TRANSFER IN FROM REFUSE FUND	50,000.00	50,000.00	0.00	(100.00) <i>done</i>
399.000.000 USE OF RESERVES - STREETS	0.00	280,000.00	280,000.00	0.00
399.006.000 USE OF RESERVES - WATER	0.00	188,500.00	188,500.00	0.00
<b>Total Revenues</b>	<b>330,810.54</b>	<b>767,750.00</b>	<b>436,939.46</b>	<b>(43.09)</b>
<b>Expenses</b>				
406.700.000 301 N SPRING ST RENOVATION EXP	379,218.58	0.00	(379,218.58)	0.00 <i>over - run</i>
492.001.000 TRANSFER TO GENERAL FUND	0.00	350,000.00	350,000.00	0.00
492.006.000 TRANSFER TO WATER FUND	0.00	188,500.00	188,500.00	0.00
493.000.000 OFFICE SUPPLIES EXPENSE	6.36	5.00	(1.36)	127.20 <i>over</i>
500.001.000 FUTURE STREET PAVING	0.00	47,500.00	47,500.00	0.00
500.004.000 FUTURE FIRE EQUIPMENT PURCHASES	0.00	14,500.00	14,500.00	0.00
500.006.000 FUTURE WATER PROJECTS-CW	0.00	15,250.00	15,250.00	0.00
500.008.000 FUTURE SEWER PROJECTS	0.00	27,000.00	27,000.00	0.00
500.009.000 FUTURE REFUSE PROJECTS	0.00	50,000.00	50,000.00	0.00
500.099.000 FUTURE PROJECTS	0.00	74,995.00	74,995.00	0.00
<b>Total Expenses</b>	<b>379,224.94</b>	<b>767,750.00</b>	<b>388,525.06</b>	<b>49.39</b>

**Net Income**  
 \$ (48,414.40) \$ 0.00 \$ 48,414.40 \$ 0.00

*for 10/30*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

301 N SPRING ST FUND	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.010.000 INTEREST INCOME	87.02	100.00	12.98	(87.02)
342.200.000 RENTAL INCOME	50,201.82	77,025.00	26,823.18	(65.18)
392.001.000 TRANSFER IN FROM GENERAL FUND	18,005.00	18,005.00	0.00	(100.00) <i>done</i>
<b>Total Revenues</b>	<b>68,293.84</b>	<b>95,130.00</b>	<b>26,836.16</b>	<b>(71.79)</b>
<b>Expenses</b>				
400.246.000 MATERIALS & SUPPLIES EXPENSE - COUNCIL	135.11	0.00	(135.11)	0.00 <i>over</i>
400.320.000 IT SERVICES EXPENSE - COUNCIL	0.00	3,200.00	3,200.00	0.00
400.321.000 TELEPHONE EXPENSE - COUNCIL	198.47	400.00	201.53	49.62
400.325.000 INTERNET EXPENSE - COUNCIL	272.89	200.00	(72.89)	136.45 <i>over</i>
400.351.000 COMMERCIAL INS EXPENSE - COUNCIL	0.00	600.00	600.00	0.00
400.361.000 ELECTRICITY EXPENSE - COUNCIL	210.00	210.00	0.00	100.00
400.373.000 BUILDING MAINT/UPGRADE EXP-COUNCIL	49.98	1,000.00	950.02	5.00
401.320.000 IT SERVICES EXPENSE - EXEC	0.00	1,200.00	1,200.00	0.00
401.321.000 TELEPHONE EXPENSE - EXEC	98.09	235.00	136.91	41.74
401.325.000 INTERNET EXPENSE - EXEC	472.89	200.00	(272.89)	236.45 <i>over</i>
401.351.000 COMMERCIAL INS EXP - EXEC	0.00	350.00	350.00	0.00
401.361.000 ELECTRICITY EXPENSE - EXEC	175.00	175.00	0.00	100.00
406.226.000 JANITORIAL SUPPLIES EXPENSE - GG	358.45	450.00	91.55	79.66
406.246.000 MATERIALS & SUPPLIES EXPENSE-GG	2,391.75	1,000.00	(1,391.75)	239.18 <i>over</i>
406.260.000 MINOR EQUIPMENT EXPENSE-GG	31.16	500.00	468.84	6.23
406.318.000 JANITORIAL SERVICES EXP-GG	3,904.80	0.00	(3,904.80)	0.00 <i>over - not bud.</i>
406.320.000 IT SERVICES EXPENSE - GG	1,300.00	9,000.00	7,700.00	14.44
406.321.000 PHONE EXPENSE-GG	827.48	1,700.00	872.52	48.68
406.325.000 INTERNET EXPENSE-GG	1,364.56	400.00	(964.56)	341.14 <i>over</i>
406.351.000 COMMERCIAL INSURANCE EXP-GG	5,044.00	12,100.00	7,056.00	41.69
406.361.000 ELECTRICITY EXPENSE	11,315.99	17,150.00	5,834.01	65.98
406.362.000 NATURAL GAS EXP-GG	106.54	0.00	(106.54)	0.00 <i>over - not bud.</i>
406.367.000 REFUSE SERVICE EXP-GG	85.29	0.00	(85.29)	0.00
406.369.000 SECURITY SYSTEM EXPENSE	2,401.16	5,000.00	2,598.84	48.02
406.373.000 BUILDING MAINT EXP-GG	1,858.51	0.00	(1,858.51)	0.00 <i>over - not bud.</i>
406.450.000 CONTRACTED SERVICES EXPENSE	0.00	500.00	500.00	0.00
413.320.000 IT SERVICES EXPENSE - CODES	0.00	375.00	375.00	0.00
413.321.000 TELEPHONE EXPENSE - CODES	100.00	100.00	0.00	100.00
413.325.000 INTERNET EXPENSE - CODES	145.78	105.00	(40.78)	138.84 <i>over</i>
413.351.000 COMMERCIAL INS EXPENSE - CODES	0.00	200.00	200.00	0.00
413.361.000 ELECTRICITY EXPENSE - CODES	125.00	125.00	0.00	100.00
414.260.000 MINOR EQUIPMENT EXP-PLAN/ZON	150.56	0.00	(150.56)	0.00 <i>over</i>
414.320.000 IT SERVICES EXPENSE - PLAN/ZONING	0.00	850.00	850.00	0.00
414.321.000 TELEPHONE EXPENSE-PLAN/ZONING	0.00	130.00	130.00	0.00
414.325.000 INTERNET EXPENSE - PLAN/ZONING	150.00	110.00	(40.00)	136.36 <i>over</i>
414.351.000 COMMERCIAL INS EXPENSE-PLAN/ZONING	0.00	550.00	550.00	0.00

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
301 N SPRING ST FUND				
414.361.000 ELECTRICITY EXPENSE - PLAN/ZONING	100.00	100.00	0.00	100.00
468.320.000 IT SERVICES EXPENSE - HARB	0.00	150.00	150.00	0.00
468.321.000 TELEPHONE EXPENSE - HARB	0.00	60.00	60.00	0.00
468.325.000 INTERNET EXPENSE - HARB	50.00	100.00	50.00	50.00
468.351.000 COMMERCIAL INS EXPENSE - HARB	0.00	10.00	10.00	0.00
468.361.000 ELECTRICITY EXPENSE - HARB	50.00	50.00	0.00	100.00
493.246.000 MATERIAL & SUPPLIES EXPENSE-RENTAL PROP	11.97	0.00	(11.97)	0.00 <i>own - not bud.</i>
493.318.000 JANITORIAL SERVICES EXP-RENTAL PROP	7,713.84	11,200.00	3,486.16	68.87
493.360.000 WATER/SEWER UTILITIES EXP-RENTAL PROP	1,544.46	3,225.00	1,680.54	47.89
493.361.000 ELECTRICITY EXP-RENTAL PROP	1,059.30	0.00	(1,059.30)	0.00 <i>own - not bud.</i>
493.362.000 NATURAL GAS EXP-RENTAL PROP	208.03	475.00	266.97	43.80
493.367.000 REFUSE SERVICE EXP-RENTAL PROP	142.15	345.00	202.85	41.20
493.373.000 BUILDING MAINT EXP-RENTAL PROP	26,015.51	15,000.00	(11,015.51)	173.44 <i>own</i>
493.900.000 REAL ESTATE TAX EXP-RENTAL PROP	7,645.48	6,300.00	(1,345.48)	121.36
<b>Total Expenses</b>	<b>77,814.20</b>	<b>95,130.00</b>	<b>17,315.80</b>	<b>81.80</b>

**Net Income**

\$	(9,520.36)	\$	0.00	\$	9,520.36	\$	0.00
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*net 1055*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>BULK WATER</b>				
<b>Revenues</b>				
341.010.000 INTEREST INCOME-CHECKING/SVGS	18,943.11	4,500.00	(14,443.11)	(420.96) <i>own</i>
342.200.000 RENTAL INCOME	15,600.00	15,600.00	0.00	(100.00) <i>done</i>
354.030.000 STATE GRANT PROCEEDS	0.00	327,000.00	327,000.00	0.00
378.122.000 BULK WATER-NIAGARA-HOWARD PLANT	37,301.02	95,000.00	57,698.98	(39.26)
378.700.000 MILESBUURG WATER USAGE REVENUE	28,750.17	48,000.00	19,249.83	(59.90)
392.100.000 TRANSFER FROM IDA	200,000.00	0.00	(200,000.00)	0.00 <i>own - not bud.</i>
399.001.000 USE OF RESERVES	0.00	180,150.00	180,150.00	0.00 <i>bud. # only</i>
<b>Total Revenues</b>	<b>300,594.30</b>	<b>670,250.00</b>	<b>369,655.70</b>	<b>(44.85)</b>
<b>Expenses</b>				
406.900.000 REAL ESTATE TAX EXPENSE	1,739.28	0.00	(1,739.28)	0.00 <i>own - not bud.</i>
430.700.000 CAPITAL EXPENDITURES - MUSSER LANE	183,766.11	200,000.00	16,233.89	91.88
451.361.000 ELECTRICITY-WATER ST PROPERTY	2,744.53	3,500.00	755.47	78.42
451.700.000 BASEBALL FIELD EQUIPMENT	0.00	30,000.00	30,000.00	0.00
451.800.000 WATER ST PROPERTY EXPENSES	2,849.88	1,000.00	(1,849.88)	284.99 <i>own</i>
455.215.000 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
455.310.000 AUDIT EXPENSE	400.00	400.00	0.00	100.00 <i>done</i>
460.250.000 WATERFRONT EXPENSE	0.00	4,000.00	4,000.00	0.00
460.351.000 COMMERCIAL INS EXP-WATERFRONT	650.00	650.00	0.00	100.00 <i>done</i>
460.361.000 ELECTRICITY EXPENSE-WATERFRONT	1,010.47	1,500.00	489.53	67.36
463.500.000 CONTRIBUTION TO CBICC	0.00	1,000.00	1,000.00	0.00
465.210.000 OFFICE SUPPLIES EXPENSE	0.00	30.00	30.00	0.00
471.710.000 WATER ST BUILDING LOAN-FNB #4440-PRINCIPAL	20,412.42	24,555.00	4,142.58	83.13
471.711.000 WATER ST BUILDING LOAN-FNB #4440-INTEREST	926.88	1,055.00	128.12	87.86
472.401.000 PRIN PMTS-NW LOAN #3432-WATERFRONT	42,299.60	56,635.00	14,335.40	74.69
472.402.000 INT EXP-NW LOAN #3432-WATERFRONT	11,533.81	15,145.00	3,611.19	76.16
481.500.000 CONSERVATION OF NAT'L RESOURCE	3,774.75	3,775.00	0.25	99.99 <i>done</i>
490.005.000 SPRING ST STREETSCAPE PROJECT EXP	21,760.22	327,000.00	305,239.78	6.65
<b>Total Expenses</b>	<b>293,867.95</b>	<b>670,250.00</b>	<b>376,382.05</b>	<b>43.84</b>
<b>Net Income</b>	<b>\$ 6,726.35 \$</b>	<b>\$ 0.00 \$</b>	<b>\$ (6,726.35) \$</b>	<b>0.00</b>

*not reviewed*

# Budget vs Actual Summary

## September 2024

<b>Revenue</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>YTD Received</b>	<b>Percentage Received Year to Date</b>	<b>Percentage Prior Year</b>
General	\$3,794,320	\$4,138,850	\$3,212,608	77.62%	93.57%
Streetlighting	\$60,273	\$107,505	\$105,460	98.10%	82.83%
Fire Department	\$301,076	\$233,180	\$382,910	164.21%	43.54%
Fire Equipment	\$103,887	\$102,165	\$78,875	77.20%	78.17%
Parks & Recreation	\$132,152	\$120,135	\$153,992	128.18%	95.32%
Water	\$1,860,706	\$1,969,590	\$1,315,849	66.81%	81.91%
Sewer	\$3,498,747	\$3,805,635	\$2,844,911	74.76%	69.62%
Refuse	\$1,552,012	\$1,237,850	\$911,361	73.62%	58.41%
Special Projects	\$1,654,978	\$1,171,090	\$24,613	2.10%	180.38%
Liquid Fuels	\$175,858	\$307,700	\$173,127	56.26%	58.13%
EMS	\$25,075	\$29,465	\$28,915	98.13%	100.08%
Capital Projects	\$412,180	\$767,750	\$330,811	43.09%	130.89%
301 N Spring St	\$0	\$95,130	\$68,294	71.79%	0.00%
Bulk Water	\$154,086	\$670,250	\$300,594	44.85%	16.32%
<b>TOTAL</b>	<b>\$13,725,349</b>	<b>\$14,756,295</b>	<b>\$9,932,320</b>		

<b>Expense</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>YTD Expended</b>	<b>Percentage Expended Year to Date</b>	<b>Percentage Prior Year</b>
General					
Council	\$46,039	\$47,195	\$30,748	65.15%	56.66%
Executive	\$131,624	\$130,115	\$116,346	89.42%	75.64%
Mayor	\$3,337	\$3,675	\$5,016	136.50%	56.97%
Treasurer	\$2,571	\$2,715	\$2,157	79.45%	77.67%
R/E Tax Coll	\$7,823	\$8,315	\$7,956	95.68%	82.99%
General Gov't	\$506,881	\$587,270	\$438,287	74.63%	74.35%
Police	\$1,485,445	\$1,865,420	\$1,117,749	59.92%	76.98%
Crossing Guards	\$2,846	\$3,070	\$2,021	65.83%	57.84%
Parking Enforce	\$114,509	\$122,535	\$100,115	81.70%	58.70%
Codes	\$4,310	\$11,235	\$9,007	80.17%	21.37%
Planning/Zoning	\$37,029	\$36,770	\$26,760	72.78%	59.71%
Streets	\$781,763	\$1,052,700	\$557,976	53.00%	65.78%
Other	\$109,594	\$117,965	\$67,757	57.44%	55.53%
HARB	\$19,270	\$14,365	\$17,656	122.91%	67.57%
Transfers Out	\$117,500	\$135,505	\$135,505	100.00%	100.00%
<b>Total General Fund</b>	<b>\$3,370,542</b>	<b>\$4,138,850</b>	<b>\$2,635,057</b>		

<b><i>Expense</i></b>	<b>2023</b> <b>Actual</b>	<b>2024</b> <b>Budget</b>	<b>YTD</b> <b>Expended</b>	<b>Percentage</b> <b>Expended</b> <b>Year to Date</b>	<b>Percentage</b> <b>Prior</b> <b>Year</b>
Streetlighting	\$92,553	\$107,505	\$40,402	37.58%	102.71%
Fire Department	\$317,146	\$233,180	\$386,234	165.64%	59.07%
Fire Equipment	\$109,003	\$102,165	\$91,079	89.15%	76.53%
Parks & Recreation	\$135,423	\$120,135	\$89,013	74.09%	88.18%
Water	\$1,501,281	\$1,969,590	\$1,423,203	72.26%	64.41%
Sewer	\$3,578,915	\$3,805,635	\$1,988,263	52.25%	48.57%
Refuse	\$1,231,222	\$1,237,850	\$924,870	74.72%	56.03%
Special Projects	\$1,630,874	\$1,171,090	\$436,913	37.31%	54.06%
Liquid Fuels	\$141,636	\$307,700	\$28,042	9.11%	1.79%
EMS	\$24,354	\$29,465	\$25,820	87.63%	99.23%
Capital Projects	\$35,500	\$767,750	\$379,225	49.39%	12.47%
301 N Spring St	\$0	\$95,130	\$77,814	81.80%	0.00%
Bulk Water	\$204,739	\$670,250	\$293,868	43.84%	51.52%
TOTAL	\$12,373,186	\$14,756,295	\$8,819,804		

**BELLEFONTE BOROUGH COUNCIL**  
**Regular Meeting**  
**MEETING MINUTES**  
**October 7, 2024 - 7:30 p.m.**  
**301 N. Spring Street, Suite 200, Bellefonte, Pennsylvania 16823**  
[www.bellefonte.net](http://www.bellefonte.net)

**I. CALL TO ORDER** (Council President Kent Bernier)

The October 7, 2024 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL/MEMBERS PRESENT**

Mr. Kent Bernier <i>President, North Ward</i>	Ms. Shawna McKean <i>West Ward</i>
Mr. Randy Brachbill (via zoom) <i>South Ward</i>	Ms. Rita Purnell <i>North Ward</i>
Ms. Deb Cleeton <i>South Ward</i>	Ms. Johanna Sedgwick <i>West Ward</i>
Ms. Barbara Dann <i>Vice-President, South Ward</i>	Ms. Joanne Tosti-Vasey (EXCUSED) <i>West Ward</i>
Mr. Doug Johnson <i>North Ward</i>	Mr. Christian Larson <i>Junior Council Member</i>
Mayor Buddy Johnson <i>At Large</i>	

**STAFF PRESENT**

Mr. William Witmer, Acting Police Chief  
 Ms. Julie Brooks, Assistant Superintendent, Public Works  
 Mr. Ralph Stewart, Borough Manager

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**IV. ADDITIONS TO THE AGENDA**

- Ms. Dann requested to add an item to New Business regarding the personnel committee. There was a discussion regarding the request. These items will be considered for a work session.

**V. PUBLIC COMMENT - Agenda and Non-Agenda/General Items and Comments (Oral)**

- Deb Berger spoke regarding the estimate from GSS for the software for data processing. She is present this evening to answer any questions council may have.

**VI. COMMUNICATIONS (Written)**

- CNET, on behalf of the Spring Creek Watershed Commission, Requesting Sponsorship Coverage of two meetings in 2025.

*Cleeton motioned and Brachbill seconded for Bellefonte Borough to sponsor two Spring Creek Watershed Commission meetings in 2025. No discussion. Roll call vote. Motion carried unanimously.*

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	EXCUSED
Mr. Doug Johnson	yes		

- Centre County Hazard Mitigation Plan Update – workshops for local officials / stakeholders and open house for public / community. October 15th and 16<sup>th</sup>. No council action required.
- Centre County MPO Active Transportation Plan Open House, 3-4:30pm, 6-7:30pm, October 9th, COG Building, Gateway Drive, State College. No action is requested.
- Bellefonte Emergency Medical Services Formal Request for Funding of 1/2 mill, 2025 Budget. Council will consider this request as part of their work on the 2025 budget at a later date. No action is requested at this time.
- Spring Creek Watershed Commission Request for 2025 Membership Dues of \$915.75. Council will consider this request as part of their work on the 2025 budget at a later date. No action is requested at this time.
- Article on Tamaqua Revitalization Forwarded to the Borough. No action requested.

**VII. CONSENT AGENDA**

Consent Agenda includes the following items:

1. General	Council Meeting Minutes September 16, 2024
2. General	Borough Solicitor Invoice
3. Finance	Budget vs Actual Summary August 2024
4. Finance	Budget vs Actual August 2024

5. Finance	Treasurer’s Report, August 2024
6. Finance	Vouchers Summary, August 2024

*Brachbill motioned and Cleeton seconded to approve the Consent Agenda items 1-6. No discussion. Roll call vote. Motion to approve Consent Agenda items 1-6 listed above carried.*

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	EXCUSED
Mr. Doug Johnson	yes		

**VIII. REPORTS**

**Mayor Johnson**

- Oath of Office for Police Officer Noah Bollman

**Junior Council Member Report**

- Mr. Larson presented the September 2024 Bellefonte High School report.
  - Homecoming week – Bellefonte won the football game
  - Student Store – helps give students retail experience
  - Day of Caring – students did community service projects throughout the borough
  - Mini Thon – at 40% of their goal
  - Sports report

**Police (Acting Chief Witmer)**

- NONE

**Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)**

1. Recommended for approval (Specific motions are stated in the OCA memo):

- NONE

2. Administrative Approvals:

- NONE

3. Items of interest:

- The next Planning Commission meeting is Monday, October 14 at 5:00 p.m. This meeting may be canceled as there are currently no SALDO projects for review.
- The next HARB meeting is Tuesday, October 22 at 8:30 a.m.

4. Zoning:

- NONE

**Liaison Reports** (Reports were submitted)

**Comments/Additions:**

- Mr. Brachbill commented that the Spring Creek Watershed Commission meeting will be held Wednesday September 18, 2024 at 7pm in College Township.
- Centre Region Code had a meeting to discuss public safety but the report was not included in tonight’s packet.

**IX. CURRENT and OLD BUSINESS**

- Bellefonte Borough Authority Request for Permission to have Hydrogeological-related Studies Conducted on the Talleyrand Park Expanded Area. The Authority is exploring a concept of using wells to draw the spring water from the ground instead of the Big Spring pond. If ultimately successful, the cover over the Big Spring pond would not be needed.

*Dann motioned and Cleeton seconded to approve the Bellefonte Borough Authority conducting Hydrogeological-related tests on the Talleyrand Park Expanded Area Property. Discussion included details regarding the tests and fees. Roll call vote. Motion to approve carried.*

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	EXCUSED
Mr. Doug Johnson	yes		

- Real Estate Tax Collector Software Vendor Change at Centre County Government. A conference call with a county representative was held on September 25<sup>th</sup>. Based on the information given, having the borough go with the County’s new vendor, GSS, may be the least confusing for the taxpayer. It is recommended to go with the county’s vendor, GSS.

*Cleeton motioned and Dann seconded to approve the Borough choosing GSS, the same software vendor used by the Centre County Government and to notify the County of this decision. Discussion included various members discussing that the current vendor is local and the new vendor is not local. Roll call vote. Motion to approve carried.*

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	EXCUSED
Mr. Doug Johnson	yes		

- Open Bids for Police Department 1<sup>st</sup> floor renovations.

*Brachbill motioned and Cleeton seconded to have bids turned over to architect, awarded in consultation with borough staff. Roll call vote. Motion to approve carried.*

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	EXCUSED
Mr. Doug Johnson	yes		

3 bids: General Contractor, Mechanical/Plumbing, Electrical

*General Contractor:*

Mid State Construction	\$123,835
TMG Builders, Bellefonte	\$128,875
JC Orr & Son	\$135,235
SF Construction	\$211,362

*Mechanical/Plumbing:*

K&K Plumbing, Johnstown	\$101,642
PBCI Allen	\$82,600
Silvertip Inc, Lewisburg	\$82,900

*Electrical:*

Stelco Inc, Altoona	\$41,455
Strauss Electric	\$22,235
TMG Builders	\$64,845
Westmoreland Electrical	\$25,400

- Centre County Liquid Fuel Grant Application. This application is due October 18th. Projects of approximately \$25,000 were reviewed including the purchase of materials for the Streetlighting renovation work and continuation of the stamped crosswalk project. Council may modify this motion.

*Dann motioned and Cleeton seconded to submit an application for \$25,000 to be put toward the Streetlighting renovation work. Roll call vote. Motion to approve carried.*

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	EXCUSED
Mr. Doug Johnson	yes		

- Water Service Line Inventory. The water service line inventory is to be received by PA DEP on or before October 16th. The Borough will comply with this due date. The Bellefonte Borough Authority is mandated to send out letters to customers who have unknown or

lead service lines. The letters must be sent within 30 days of the inventory due date. No council action is requested.

**X. NEW BUSINESS**

- Appointment of Right to Know/Open Records Officer. Don Holderman served as the Borough’s Right to Know/Open Records Officer. With his retirement, a new person needs to be appointed. The borough manager has recommended Julie Brooks to serve in this position.

*Johnson motioned and Brachbill seconded to appoint Julie Brooks as the Right to Know/Open Records Officer. Roll call vote. Motion to approve carried.*

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	no	Ms. Joanne Tosti-Vasey	EXCUSED
Mr. Doug Johnson	yes		

- Penn DoT 357sqft of Park Property Donation Request related to bridge replacement project over Millrace. Council may consider action on this request or modify the motion.

*Brachbill motioned and Dann seconded to approve the donation request as described. Roll call vote. Motion to approve carried.*

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	EXCUSED
Mr. Doug Johnson	yes		

- Bellefonte Borough Contributing to an Air Service Incentive Fund to help attract airlines to State College Regional Airport. A contribution was pledged in the past by Bellefonte Borough. Regional stakeholders are interested in creating a standing fund for this purpose. Council may take action to add this topic to a future work session.

**XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA**

- NONE

**XII. ADJOURNMENT**

*Brachbill motioned and Johnson seconded to adjourn. Meeting adjourned at 8:16pm.*



Solicitor

		HOURS	
08/29/2024	Email with Ralph; Emails with Attorney Novak re: Crater	0.40	
09/03/2024	Accept service in re: Crater Complaint; Emails to Attorney Novak and Ralph Stewart; Appear for Borough Council Meeting	2.40	
09/04/2024	Telephone conference with Ralph and Don re: storm water easement issue	0.30	
09/05/2024	Draft Preliminary Objections to Serefine Petition; Research	1.00	
09/12/2024	Prepare and Appear for Robin Nest Hearing	2.70	
	<b>FOR CURRENT SERVICES RENDERED</b>	<u>17.80</u>	<u>3,293.00</u>

**RECAPITULATION**

HOURS	RATE	TOTAL
17.80	\$185.00	\$3,293.00

<b>TOTAL CURRENT CHARGES THROUGH 09/15/2024</b>	3,293.00
<b>PRIOR MONTH BALANCE</b>	\$1,017.50
<b>TOTAL BALANCE DUE</b>	<u>\$4,310.50</u>

**PAST DUE AMOUNTS**

<u>0-30</u>	<u>31-60</u>	<u>61-90</u>	<u>91-120</u>	<u>121-180</u>	<u>181+</u>
3,293.00	1,017.50	0.00	0.00	0.00	0.00

Telephone: 412-395-1280  
Facsimile: 412-395-1291  
Taxpayer I.D. No. 25-1807700

October 7, 2024  
Invoice No. 80828  
BFONTE 1563  
Terms: Due on Receipt

Bellefonte Borough  
Attention: Borough Assistant Manager  
Municipal Building  
301 North Spring Street Suite 200  
Bellefonte, PA 16823

RE: SPECIAL LABOR COUNSEL  
CLAIM NO.

Professional services

			<u>Hrs/Rate</u>	<u>Amount</u>
9/27/2024	JFW	RECEIPT AND REVIEW OF CORRESPONDENCE FROM CLIENT REGARDING CHIEF OF POLICE APPOINTMENT AND EMPLOYMENT OFFER; REVIEW AND ANALYZE CHIEF OF POLICE OFFER LETTER AND JOB DESCRIPTION AND CONSIDER POSSIBLE REVISIONS TO SAME IN LIGHT OF CLIENT REQUEST; REVIEW PRIOR RESEARCH REGARDING CHIEF'S ACT AND RELATED ISSUES; RESPOND TO CLIENT CORRESPONDENCE REGARDING CHIEF OF POLICE ISSUES; RELATED FOLLOW UP.	0.80 \$195.00/hr	156.00
9/30/2024	JFW	CONTINUE REVIEW AND ANALYSIS OF CHIEF OF POLICE OFFER LETTER AND JOB DESCRIPTION; CONTINUE REVIEW OF PRIOR CHIEF OFFER LETTERS AND JOB DESCRIPTIONS; REVIEW BOROUGH POLICE COLLECTIVE BARGAINING AGREEMENT PROVISIONS; PREPARE REVISED VERSIONS OF OFFER LETTER AND JOB DESCRIPTION; MEETING WITH ATTORNEY LOVE TO DISCUSS SAME; SEND REVISED OFFER LETTER AND JOB DESCRIPTION TO CLIENT; RECEIPT AND REVIEW OF FOLLOW UP CORRESPONDENCE FROM CLIENT CONTAINING INQUIRIES REGARDING APPLICABILITY OF CHIEF'S ACT AND POLICE TENURE ACT; REVIEW AND ANALYSIS OF BOTH STATUTES AND RELEVANT COURT DECISIONS AND PRIOR RESEARCH; RESPOND TO CLIENT INQUIRIES; RECEIPT AND REVIEW OF ADDITIONAL CORRESPONDENCE REGARDING POSSIBLE ALLOWANCE OF CHIEF OF POLICE TO RETURN TO BARGAINING UNIT AND CONSIDER SAME; REVIEW RELATED PRIOR RESEARCH AND DISCUSS THESE ISSUES WITH ATTORNEY WORNER; RESPOND TO CLIENT REGARDING THESE ISSUES.	3.00 \$195.00/hr	585.00
	SKW	CONFERENCE WITH JONATHAN F. WHALEN, ESQ. REGARDING STRATEGY FOR CHIEF OF POLICE OFFER AND TERMS OF SAME.	0.30 \$225.00/hr	67.50
For professional services rendered			<u>4.10</u>	<u>\$808.50</u>

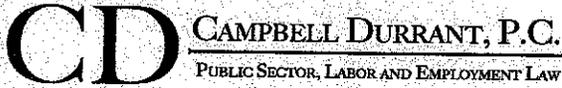
Timekeeper Summary

Name	Hours	Rate	Amount
SKW - Shon K. Worner - Shareholder	0.30	225.00	\$67.50
JFW - Jonathan F. Whalen - Associate	3.80	195.00	\$741.00

BFFONTE 1563

October 7, 2024

Invoice # 80828



535 Smithfield Street, Suite 700  
Pittsburgh, PA 15222

Telephone: 412-395-1280

October 7, 2024

Telecopier: 412-395-1291

Invoice # 80828

Taxpayer I.D. No. 25-1807700

Bellefonte Borough  
Attention: Borough Assistant Manager  
Municipal Building  
301 North Spring Street Suite 200  
Bellefonte, PA 16823

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RE: SPECIAL LABOR COUNSEL

Claim No.

INVOICE ATTACHED

INVOICE DATE	INVOICE #	FEES BILLED	COSTS BILLED
10/7/2024	80828	\$808.50	\$0.00

**TOTAL AMOUNT DUE FOR THIS INVOICE IS: \$808.50**

Please retain the invoice for your records and return this REMITTANCE ADVICE with your check made payable to  
CAMPBELL DURRANT, P.C.  
Thank you.

---

CHECK NO.: \_\_\_\_\_ AMOUNT ENCLOSED: \$ \_\_\_\_\_ INVOICE NO. 80828

REMITTANCE ADVICE



Solicitor

	HOURS	
08/13/2024 - Office conference with Ralph and Don re: Sunshine Law issue; Review documents	0.80	
08/14/2024 - Review Chamber lease; Email to Don Holderman	0.50	
<b>FOR CURRENT SERVICES RENDERED</b>	<u>5.50</u>	<u>1,017.50</u>

**RECAPITULATION**

HOURS	RATE	TOTAL
5.50	\$185.00	\$1,017.50

TOTAL CURRENT CHARGES THROUGH 08/15/2024 1,017.50

**PRIOR MONTH BALANCE** \$1,121.00

ANY PYMTS RECD AFTER 08/28/2024 WILL BE REFLECTED ON NEXT STATEMENT

08/13/2024	Rec'd Ck #995092 Borough of Bellefonte - Thank you	-203.50
08/13/2024	Rec'd Ck #995097 Borough of Bellefonte - Thank you	-473.50
08/26/2024	Rec'd Ck #995110 Borough of Bellefonte - Thank you	-444.00
	<b>TOTAL PAYMENTS THROUGH 08/28/2024</b>	<u>-1,121.00</u>

**TOTAL BALANCE DUE** \$1,017.50

Treasurer's Report  
2024  
Month - September

Account	Budgeted Receipts	Receipts To Date	% Received	Budgeted Expenses	Expenses To Date	% Spent
General	4,138,850	3,212,608	77.6%	4,138,850	2,635,057	63.7%
Streetlighting	107,505	105,460	98.1%	107,505	40,402	37.6%
Fire Department	233,180	382,910	164.2%	233,180	386,234	165.6%
Fire Equipment	102,165	78,875	77.2%	102,165	91,079	89.2%
Parks	120,135	153,992	128.2%	120,135	89,013	74.1%
Water	1,969,590	1,315,849	66.8%	1,969,590	1,423,203	72.3%
Sanitation	3,805,635	2,844,911	74.8%	3,805,635	1,988,263	52.3%
Refuse	1,237,850	911,361	73.6%	1,237,850	924,870	74.7%
Special Projects	1,171,090	24,613	2.1%	1,171,090	436,913	37.3%
Liquid Fuels	307,700	173,127	56.2%	307,700	28,042	9.1%
301 N Spring St	95,130	68,294	71.8%	95,130	77,814	81.8%
Capital Projects	767,750	330,811	43.1%	767,750	379,225	49.4%
Bulk Water Sales	670,250	300,594	44.9%	670,250	293,868	43.8%
EMS	29,465	28,915	98.1%	29,465	25,820	87.6%
<b>Total</b>	<b>14,756,295</b>	<b>9,932,320</b>	<b>67.3%</b>	<b>14,756,295</b>	<b>8,819,804</b>	<b>59.8%</b>

*Above figures are computer generated*

	Beg of Month	Receipts	Expenses	End of Month
General	1,316,438	369,477	556,956	1,128,959
Act 13	29,371	100	0	29,471
Streetlighting	204,820	11,849	2,817	213,852
Fire Department	256,271	632	33,788	223,115
Fire Equipment	114,022	298	20,942	93,378
Parks	124,547	1,695	1,690	110,835
Water	505,816	123,340	116,410	512,746
Sanitation	361,300	528,461	428,818	460,944
Refuse	475,829	115,158	123,509	467,478
Special Projects	1,805	1	0	18
Capital Projects	140,548	121,024	56,439	205,134
Danone Water	52,283	58,794	39,981	71,097
<b>Total</b>	<b>3,583,051</b>	<b>1,330,829</b>	<b>1,381,349</b>	<b>3,517,025</b>

*Above figures are from Bank Statements*

Differences due to timing, outstanding checks, etc.

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**SUMMARY OF CHECKS  
PAID IN  
SEPTEMBER 2024**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
GENERAL	30127 - 30171, 1065 - 1067	\$611,836.62
STREETLIGHTING	1203 - 1205	\$2,816.51
BELLEFONTE FIRE DEPT	2840 - 2843	\$34,032.42
FIRE EQUIPMENT	1442	\$22,054.92
PARKS & RECREATION	2991 - 2995	\$15,451.99
WATER	13946 - 13967, 1051 - 1052	\$182,867.79
SANITATION	15668 - 15688	\$526,259.78
REFUSE	5494- 5509	\$148,071.33
SPECIAL PROJECTS	1032, 154, 993, 1000	\$30,725.14
LIQUID FUELS	-	\$0.00
EMS FUND	-	\$5.00
CAPITAL PROJECTS	35	\$56,439.14
301 N SPRING ST	285 - 299	\$17,793.29
BULK WATER	738 - 740, 666 - 667, 1003	\$243,094.75
IDA	1009	<u>\$1,725.00</u>
	Total:	<u>\$1,893,173.68</u>

# Borough of Bellefonte

## Check Register from 9/01/2024 to 9/30/2024

### 01 GF CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
AUTO	9/03/2024	PA DEPT OF REVENUE	15.89
0995136	9/03/2024	AT&T MOBILITY	457.79
0030131	9/05/2024	THE PENNSYLVANIA STATE UNIVERSITY	549.00
0030128	9/05/2024	LEAH A. GUIZAR	105.00
0030130	9/05/2024	BERNIE'S LOCK SERVICE	336.50
0030132	9/05/2024	4IMPRINT	1,063.58
0030133	9/05/2024	PORT'S SPORTS EMPORIUM	137.96
0030127	9/05/2024	JJ POWELL FUEL MANAGEMENT	2,202.36
0030134	9/05/2024	JASON OSTROSKIE	1,748.78
AUTO	9/05/2024	BMO	755.86
0030129	9/05/2024	COMMONWEALTH OF PA	65.00
0995129	9/06/2024	BEST LINE EQUIPMENT	1,983.45
0995123	9/06/2024	EBY PAVING & CONSTRUCTION	9,942.62
0995124	9/06/2024	GLENN O HAWBAKER	981.91
0995122	9/06/2024	GREATAMERICA FINANCIAL SVCS	125.61
0995127	9/06/2024	C.G. AUTO REPAIR LLC	70.00
0030135	9/06/2024	JOANNE TOSTI-VASEY	944.75
0030136	9/06/2024	MUNICIPAL EMPLOYERS INSURANCE TRUST	130.20
0995134	9/06/2024	NAPA AUTO PARTS	20.58
0995130	9/06/2024	PA ONE CALL SYSTEM, INC	253.86
0995125	9/06/2024	PA STATE ASSOCIATION OF BOROUGH	227.50
0995126	9/06/2024	STATE COLLEGE FORD LINCOLN INC	872.35
0995131	9/06/2024	LINDE GAS & EQUIPMENT	84.67
0995139	9/09/2024	DOCEO OFFICE SOLUTIONS LLC	150.00
0995138	9/09/2024	BLINK	75.00
0995135	9/09/2024	HITE COMPANY	178.22
0995132	9/10/2024	NATURE'S COVER	61.60
0995148	9/11/2024	LINK COMPUTER CORP	1,419.00
TRANSFER	9/11/2024	PAYROLL FUND	62,123.44
0030137	9/11/2024	THE HARTFORD	85.53
0030139	9/11/2024	THE HARTFORD	201.13
0030140	9/11/2024	THE HARTFORD	348.82
0995140	9/11/2024	COMCAST	368.26
0030138	9/11/2024	DENA JOHNSTON	50.00
0995144	9/11/2024	BELLEFONTE BUILDING SUPPLY, LLC	57.76
0030141	9/11/2024	YOUNG OAKS BROWN & CO, PC	8,125.00
0995151	9/12/2024	BELLEFONTE BUILDING SUPPLY, LLC	6.99
0995147	9/12/2024	DOCEO OFFICE SOLUTIONS LLC	81.62
0995150	9/12/2024	LINK COMPUTER CORP	4,608.00
0995137	9/13/2024	R. H. MARCON, INC	297.46
0030142	9/13/2024	GINA THOMPSON	1,716.40
0030143	9/13/2024	ENCOVA INSURANCE	12,570.00
0995157	9/13/2024	LINDE GAS & EQUIPMENT	86.99
0995152	9/13/2024	PA STATE ASSOCIATION OF BOROUGH	225.00
0995146	9/13/2024	VICTORIAN SIGNS	1,085.00
0995143	9/16/2024	GENERAL CODE, LLC	893.00
0030144	9/16/2024	BELLEFONTE BOROUGH CAPITAL PROJECTS	117,500.00
TRANSFER	9/16/2024	PAYROLL FUND	215.19
0995154	9/16/2024	NORTHERN SAFETY & INDUSTRIAL	60.15
0030147	9/17/2024	McQUAIDE BLASKO, INC	520.03
0995160	9/17/2024	JANITORS SUPPLY INC	200.92
0030145	9/17/2024	KASANDRA BOTTI, DO, FACEP	600.00
0030148	9/17/2024	MICHAEL LYONS	360.00
0030147	9/17/2024	RALPH STEWART	432.94
0030149	9/17/2024	DOWNTOWN BELLEFONTE INC	1,312.50
0995166	9/18/2024	VERIZON	29.10
0030150	9/18/2024	ROB HERSHELL	84.00

# Borough of Bellefonte

## Check Register from 9/01/2024 to 9/30/2024

### 01 GF CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995155	9/18/2024	FISHER AUTO PARTS	138.00
0995156	9/18/2024	LINK COMPUTER CORP	349.38
TRANSFER	9/18/2024	PAYROLL FUND	60.63
0030152	9/19/2024	FNB COMMERCIAL CREDIT CARD	1,719.76
0030153	9/19/2024	TRANS ASSOCIATES ENGINEERING CONS INC	312.50
0995168	9/19/2024	WEST PENN POWER	302.38
0995169	9/19/2024	WEST PENN POWER	133.04
0030151	9/19/2024	EMC INSURANCE COMPANIES	17,765.00
0030155	9/20/2024	FNB COMMERCIAL CREDIT CARD	28.21
0995173	9/20/2024	COMCAST	134.63
0995141	9/20/2024	EASTERN ELEVATOR SERVICE & SALES	122.96
0995142	9/20/2024	HOME DEPOT CREDIT SERVICES	213.80
0995167	9/20/2024	SIGNAL CONTROL PRODUCTS LLC	258.38
0995145	9/20/2024	PA ONE CALL SYSTEM, INC	249.70
0030154	9/20/2024	HIGHMARK BLUE SHIELD	10,398.75
0030156	9/23/2024	PA MUNICIPAL HEALTH INSURANCE COOP	40,374.22
0995153	9/23/2024	PA STATE ASSOCIATION OF BOROUGHES	96.21
0995170	9/23/2024	QUILL	80.94
0995158	9/23/2024	HALLS TREE SERVICE LLC	475.00
0995149	9/23/2024	WIZZARDS JANITORIAL SYSTEMS	2,400.00
0030157	9/24/2024	HIGHMARK BLUE SHIE	1,222.00
0030158	9/24/2024	BELLEFONTE BOROUGH	200,000.00
0995183	9/25/2024	COLUMBIA GAS	57.64
TRANSFER	9/25/2024	PAYROLL FUND	75,820.50
0995171	9/25/2024	WEST PENN POWER	46.02
0030161	9/26/2024	ALYSSA DOHERTY	120.00
0030168	9/26/2024	MARK BROOKS	120.00
0995163	9/26/2024	LESTER & MARIE McCLELLAN	307.80
0995174	9/26/2024	LINK COMPUTER CORP	1,580.00
0030169	9/26/2024	NAPA AUTO PARTS	115.49
0030164	9/26/2024	LORI McGOWAN	120.00
0030163	9/26/2024	JASON OSTROSKIE	120.00
0030165	9/26/2024	ROB HERSHELL	120.00
0030160	9/26/2024	DONALD HOLDERMAN	120.00
0030162	9/26/2024	SCOTT HOMAN	120.00
0030167	9/26/2024	SHAWN LUSE	1,000.00
0030166	9/26/2024	RALPH STEWART	120.00
0995161	9/26/2024	THOMAS THAL & CYNTHIA TRESSLER	312.67
0995162	9/26/2024	DARREL & NORMA ZACCAGNI	348.40
0030159	9/26/2024	GEORGE SCOTT	100.00
0995164	9/26/2024	FRED & YVONNE SMITH	139.40
0030170	9/27/2024	GINA THOMPSON	1,716.40
0995178	9/27/2024	LINK COMPUTER CORP	150.00
0995179	9/27/2024	LINK COMPUTER CORP	1,128.00
0995176	9/27/2024	PA STATE ASSOCIATION OF BOROUGHES	37.50
0030171	9/27/2024	PA MUNICIPAL RETIREMENT SYSTEM	7,898.50
0995181	9/27/2024	QUILL	1.76
0995159	9/27/2024	DESIGN DESIGN	125.00
0998526	9/30/2024	NAPA AUTO PARTS	221.87

Total Checks:

608,106.71

\* Includes \$317,500<sup>00</sup> in transfers.

**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
01 GF PARKING METER CC CKG - FNB #002



<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	9/03/2024	HEARTLAND PAYMENT SYSTEMS	671.67
FEE	9/03/2024	FRST BK MRCH SVC DISCOUNT	69.62
<b>Total Checks:</b>			<b>741.29</b>

**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
01 GF PARK LOT CREDIT CARD ACGT-NW #4260

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	9/03/2024	MERCHANT BANK CD DISCOUNT	325.23
0001066	9/05/2024	JJ POWELL FUEL MANAGEMENT	44.40
0001065	9/05/2024	BRANDOND ECKENROTH	54.95
0995201	9/11/2024	IPS GROUP	25.24
TRANSFER	9/18/2024	PAYROLL FUND	25.00
0995204	9/19/2024	WEST PENN POWER	52.38
0995200	9/20/2024	T2 SYSTEMS, INC	200.63
0995202	9/23/2024	IPS GROUP	324.00
0995203	9/23/2024	CIVICSMART PARKING TECHNOLOGIES	1,687.50
0995205	9/26/2024	LINK COMPUTER CORP	18.00
0995206	9/26/2024	LINK COMPUTER CORP	6.00
0001067	9/27/2024	PA MUNICIPAL RETIREMENT SYSTEM	162.04
<b>Total Checks:</b>			<b>2,925.37</b>

**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
01 GF PARKING METER-FNB #0817

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	9/30/2024	FIRST NATIONAL BANK	63.25

Total Checks: 63.25

0.00 \*  
608.106.71 \*  
741.29 \*  
2.925.37 \*  
63.25 \*  
611.836.62 \*

**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
02 SL CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001203	9/11/2024	YOUNG OAKS BROWN & CO, PC	100.00
0996541	9/13/2024	WEST PENN POWER	9.65
0996542	9/13/2024	WEST PENN POWER	19.28
0001204	9/19/2024	EMC INSURANCE COMPANIES	1,800.00
0001205	9/19/2024	BELLEFONTE BOROUGH 301 N SPRING ST	53.41
0996548	9/19/2024	WEST PENN POWER	302.39
0996549	9/19/2024	WEST PENN POWER	12.30
0996551	9/19/2024	WEST PENN POWER	69.02
0996552	9/19/2024	WEST PENN POWER	28.59
0996553	9/19/2024	WEST PENN POWER	75.77
0996554	9/19/2024	WEST PENN POWER	139.24
0996543	9/20/2024	WEST PENN POWER	9.68
0996544	9/20/2024	WEST PENN POWER	13.94
0996546	9/20/2024	WEST PENN POWER	19.40
0996547	9/20/2024	WEST PENN POWER	9.73
0996550	9/20/2024	WEST PENN POWER	23.02
0996555	9/25/2024	WEST PENN POWER	57.91
TRANSFER	9/25/2024	GENERAL FUND	10.00
0996556	9/26/2024	WEST PENN POWER	45.40
0996557	9/26/2024	WEST PENN POWER	17.78
<b>Total Checks:</b>			<b>2,816.51</b>

**Borough of Bellefonte**  
**Check Register from 9/01/2024 to 9/30/2024**  
**03 FD CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995790	9/06/2024	GLICK FIRE EQUIPMENT CO, INC	420.00
0995789	9/06/2024	LOGAN FIRE COMPANY	2,890.18
TRANSFER	9/11/2024	PAYROLL FUND	67.29
0995791	9/11/2024	STATE WORKERS COMP FUND	2,901.00
0002840	9/11/2024	YOUNG OAKS BROWN & CO, PC	300.00
0995793	9/17/2024	GLICK FIRE EQUIPMENT CO, INC	990.00
0995792	9/17/2024	CENTRE ACRES GARAGE	735.55
0995794	9/18/2024	VERIZON	25.42
0995798	9/18/2024	VERIZON	943.85
0002841	9/19/2024	EMC INSURANCE COMPANIES	20,000.00
0002842	9/19/2024	FNB COMMERCIAL CREDIT CARD	34.82
0002843	9/20/2024	STATE WORKERS COMP FUND	2,905.00
0995797	9/20/2024	GLICK FIRE EQUIPMENT CO, INC	600.00
0995795	9/20/2024	JJ POWELL FUEL MANAGEMENT	874.65
0995796	9/20/2024	CENTRE ACRES GARAGE	100.00
0995800	9/27/2024	LINK COMPUTER CORP	18.00
0995802	9/27/2024	LINK COMPUTER CORP	6.00
0995800	9/27/2024	NAPA AUTO PARTS	2.10
0995799	9/30/2024	NAPA AUTO PARTS	218.56

**Total Checks:**

**34,032.42**

**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
04 FE CHECKING - NW



<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
AUTO	9/03/2024	RURAL DEVELOPMENT	15,329.00
0001442	9/16/2024	BELLEFONTE BOROUGH CAPITAL PROJECTS	3,000.00
0995243	9/20/2024	COMMONWEALTH OF PA	1,112.94
0995241	9/20/2024	FIRST NATIONAL BANK	2,612.98
<b>Total Checks:</b>			<b>22,054.92</b>

**Borough of Bellefonte**  
**Check Register from 9/01/2024 to 9/30/2024**  
**05 PARKS CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0002991	9/05/2024	JJ POWELL FUEL MANAGEMENT	901.45
0002992	9/05/2024	CARISSA IMDORF	100.00
0996033	9/06/2024	HALLS TREE SERVICE LLC	1,650.00
0996032	9/06/2024	BRADCO SUPPLY CO	50.40
0996031	9/06/2024	SITEONE LANDSCAPE SUPPLY LLC	92.96
0996034	9/09/2024	WEST PENN POWER	14.19
0002993	9/11/2024	YOUNG OAKS BROWN & CO, PC	200.00
0996035	9/11/2024	BELLEFONTE BUILDING SUPPLY, LLC	73.95
TRANSFER	9/11/2024	PAYROLL FUND	3,861.57
0996036	9/13/2024	WEST PENN POWER	15.03
0996037	9/13/2024	WEST PENN POWER	29.48
0002994	9/16/2024	EMC INSURANCE COMPANIES	4,000.00
TRANSFER	9/16/2024	GENERAL FUND	14.97
TRANSFER	9/18/2024	PAYROLL FUND	100.00
TRANSFER	9/18/2024	BELLEFONTE BOROUGH REFUSE FUND	10.00
0002995	9/19/2024	FNB COMMERCIAL CREDIT CARD	9.92
0996039	9/20/2024	BELLEFONTE BUILDING SUPPLY, LLC	44.02
0996038	9/24/2024	NATURE'S COVER	123.20
TRANSFER	9/25/2024	GENERAL FUND	30.00
TRANSFER	9/25/2024	PAYROLL FUND	3,974.80
0996040	9/26/2024	VALLEY ACE HARDWARE	37.17
0996041	9/26/2024	WEST PENN POWER	45.39
0996042	9/26/2024	WEST PENN POWER	17.79
0996043	9/26/2024	WEST PENN POWER	38.60
0996044	9/26/2024	WEST PENN POWER	9.64
0996046	9/27/2024	NAPA AUTO PARTS	7.46
<b>Total Checks:</b>			<b>15,451.99</b>

# Borough of Bellefonte

## Check Register from 9/01/2024 to 9/30/2024

### 06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0998496	9/03/2024	WEST PENN POWER	4,500.00
0998497	9/04/2024	WEST PENN POWER	4,500.00
0998498	9/04/2024	WEST PENN POWER	776.83
0013946	9/05/2024	LEAH A. GUIZAR	60.00
0013948	9/05/2024	CRAIG HERROLD	1,300.00
0013947	9/05/2024	JJ POWELL FUEL MANAGEMENT	1,224.93
0998492	9/06/2024	LB WATER SERVICE, INC	14.34
0998494	9/06/2024	BEST LINE EQUIPMENT	380.16
TRANSFER	9/06/2024	GENERAL FUND	349.99
0998495	9/06/2024	LINDE GAS & EQUIPMENT	215.40
0998491	9/06/2024	SUBURBAN TESTING LABS	805.00
0998493	9/06/2024	DENNIS SALES & SERVICE INC	2,404.36
TRANSFER	9/09/2024	BELLEFONTE BOROUGH REFUSE FUND	1,008.00
0998505	9/09/2024	WEST PENN POWER	38.61
0998502	9/10/2024	VERIZON	200.11
0998500	9/10/2024	COMCAST	241.84
0998499	9/10/2024	EBY PAVING & CONSTRUCTION	4,468.29
TRANSFER	9/11/2024	PAYROLL FUND	13,711.54
0013949	9/11/2024	YOUNG OAKS BROWN & CO, PC	6,800.00
0998504	9/11/2024	BELLEFONTE BUILDING SUPPLY, LLC	20.99
0998503	9/11/2024	HEIDELBERG MATERIALS	1,056.70
0998501	9/12/2024	COMCAST	85.70
0998506	9/13/2024	WEST PENN POWER	9.86
0998507	9/13/2024	WEST PENN POWER	57.37
0998508	9/13/2024	WEST PENN POWER	2,692.87
0998509	9/13/2024	WEST PENN POWER	13.07
TRANSFER	9/15/2024	BELLEFONTE BOROUGH REFUSE FUND	8,382.35
TRANSFER	9/15/2024	BELLEFONTE BOROUGH SEWER FUND	12,772.55
TRANSFER	9/16/2024	BELLEFONTE BOROUGH SEWER FUND	30.03
0013950	9/16/2024	POSTMASTER	1,000.00
TRANSFER	9/16/2024	GENERAL FUND	65.45
0013952	9/17/2024	McQUAIDE BLASKO, INC	1,051.66
0013951	9/17/2024	PA DEP	2,500.00
0998514	9/17/2024	WEST PENN POWER	65.12
0998510	9/18/2024	GLENN O HAWBAKER	826.72
0998511	9/18/2024	UNIVAR USA INC	2,105.01
0998516	9/18/2024	VERIZON	29.09
0998517	9/18/2024	COMCAST	115.35
0013953	9/19/2024	FNB COMMERCIAL CREDIT CARD	378.71
0998515	9/19/2024	VERIZON	25.42
0013954	9/19/2024	HIGHMARK BLUE SHIELD	1,072.95
0013955	9/19/2024	BARTON & LOGUIDICE, D.P.C.	7,693.96
0998519	9/20/2024	LB WATER SERVICE, INC	1,647.92
0998513	9/23/2024	LINK COMPUTER CORP	581.34
0013957	9/23/2024	RICHARD BROWN	300.00
0013956	9/23/2024	PA MUNICIPAL HEALTH INSURANCE COOP	4,571.35
0998518	9/24/2024	PACE ANALYTICAL SERVICES LLC	815.00
0998512	9/24/2024	QUALITY HYDRAULICS	11.75
0013958	9/24/2024	HIGHMARK BLUE SHIE	94.00
0998520	9/24/2024	WEST PENN POWER	733.72
0998521	9/25/2024	WEST PENN POWER	151.77
0013959	9/25/2024	PACE ANALYTICAL SERVICES LLC	290.00
TRANSFER	9/25/2024	PAYROLL FUND	19,695.34
0013964	9/26/2024	CRAIG HERROLD	120.00
0013963	9/26/2024	BARBARA WATSON	120.00
0013960	9/26/2024	BRETT MEYER	120.00
0998523	9/26/2024	COMCAST	151.60

**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0013965	9/26/2024	GREG McMAHON	60.00
0013962	9/26/2024	CRAIG BLOOM	60.00
0013966	9/26/2024	BARTON & LOGUIDICE, D.P.C.	10,188.50
0998522	9/26/2024	WEST PENN POWER	9.64
0013961	9/26/2024	STEPHEN DONLEY	120.00
0998533	9/27/2024	WEST PENN POWER	5,541.39
0998530	9/27/2024	LINK COMPUTER CORP	24.00
0998531	9/27/2024	LINK COMPUTER CORP	104.00
0013967	9/27/2024	PA MUNICIPAL RETIREMENT SYSTEM	6,497.16
0998528	9/27/2024	NAPA AUTO PARTS	26.59
0998525	9/30/2024	NAPA AUTO PARTS	8.32
0998529	9/30/2024	McQUAIDE BLASKO, INC	1,140.00
TRANSFER	9/30/2024	BELLEFONTE BOROUGH REFUSE FUND	2,553.00
TRANSFER	9/30/2024	BELLEFONTE BOROUGH SEWER FUND	3,996.07
0998524	9/30/2024	SUSQUEHANNA FIRE PROTECTION CO	85.00

**Total Checks:** 144,867.79

0 \* 00 \*

0 \* 00 \*

144 \* 867 \* 79 \*

38 \* 000 \* 00 \*

182 \* 867 \* 79 \*

**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
06 WATER - ACH CHECKING - JSSB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001051	9/18/2024	BELLEFONTE BOROUGH REFUSE FUND	18,000.00
0001052	9/18/2024	BELLEFONTE BOROUGH SEWER FUND	20,000.00
<b>Total Checks:</b>			<b>38,000.00</b>

# Borough of Bellefonte

## Check Register from 9/01/2024 to 9/30/2024

### 08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0015669	9/05/2024	BRYAN MUTHLER	914.00
0015670	9/05/2024	DOUG WATSON	120.00
0015668	9/05/2024	JJ POWELL FUEL MANAGEMENT	118.34
0015671	9/05/2024	PACE ANALYTICAL SERVICES LLC	2,621.80
0997736	9/06/2024	FINK BROTHERS SUPPLY	368.05
0997734	9/06/2024	LB WATER SERVICE, INC	1,250.00
0997737	9/06/2024	LINK COMPUTER CORP	1,146.00
0997733	9/06/2024	PENSTAN	61.58
TRANSFER	9/09/2024	NORTHWEST SAVINGS BANK	20,677.34
0997735	9/10/2024	LINDE GAS & EQUIPMENT	159.04
0997739	9/10/2024	VERIZON	77.11
TRANSFER	9/10/2024	BELLEFONTE BOROUGH WATER FUND	30.03
TRANSFER	9/11/2024	BELLEFONTE BOROUGH WATER FUND	30.03
0015672	9/11/2024	YOUNG OAKS BROWN & CO, PC	8,300.00
0997742	9/11/2024	BELLEFONTE BUILDING SUPPLY, LLC	114.80
0997740	9/11/2024	540 TECHNOLOGIES	9,951.00
TRANSFER	9/11/2024	PAYROLL FUND	27,633.62
0997738	9/11/2024	COMCAST	92.90
0997743	9/12/2024	VALLEY ACE HARDWARE	284.97
TRANSFER	9/13/2024	GENERAL FUND	231.27
TRANSFER	9/16/2024	GENERAL FUND	140.85
TRANSFER	9/16/2024	GENERAL FUND	110.00
0997741	9/16/2024	GRAINGER	2,936.96
0997744	9/16/2024	MARTZ TECHNOLOGIES, INC	3,141.00
0015673	9/16/2024	POSTMASTER	1,000.00
0997745	9/16/2024	RELIANCE BANK	5,696.02
0015675	9/16/2024	SELECTIVE INSURANCE	2,113.00
TRANSFER	9/16/2024	BELLEFONTE BOROUGH WATER FUND	446.72
0015674	9/16/2024	DIVAL SAFTEY EQUIPMENT	14,811.41
0015677	9/17/2024	USALCO, LLC	5,510.37
0015676	9/17/2024	McQUAIDE BLASKO, INC	580.02
0997754	9/18/2024	VERIZON	92.73
0997755	9/19/2024	WEST PENN POWER	26,451.10
0015680	9/19/2024	BARTON & LOGUIDICE, D.P.C.	18,353.16
0015678	9/19/2024	EMC INSURANCE COMPANIES	20,585.30
0015679	9/19/2024	FNB COMMERCIAL CREDIT CARD	1,469.79
0997751	9/20/2024	F.N.B. EQUIPMENT FINANCE	1,100.47
0997748	9/20/2024	COMMONWEALTH OF PA	28,932.35
0015681	9/20/2024	JEFF TATE PAVING	2,500.00
0997747	9/20/2024	USALCO, LLC	5,597.52
0997757	9/23/2024	EVOQUA WATER TECHNOLOGIES LLC	380.37
0997746	9/23/2024	LINK COMPUTER CORP	581.35
0997759	9/23/2024	LINK COMPUTER CORP	721.88
0997760	9/23/2024	LINK COMPUTER CORP	4,122.00
0015682	9/23/2024	PA MUNICIPAL HEALTH INSURANCE COOP	13,147.16
0997761	9/24/2024	TRANSPLY, INC	41.33
0015683	9/24/2024	BELLEFONTE BOROUGH SEWER FUND	180,000.00
0997763	9/25/2024	WEST PENN POWER	84.29
0997762	9/25/2024	PACE ANALYTICAL SERVICES LLC	1,229.30
0997756	9/25/2024	MID-ATLANTIC PUMP & EQUIPMENT COMPANY	19,809.00
0997752	9/25/2024	TROJAN TECHNOLOGIES	3,305.00
0997774	9/25/2024	COLUMBIA GAS	131.39
TRANSFER	9/25/2024	PAYROLL FUND	38,054.98
0015687	9/26/2024	BRYAN MUTHLER	60.00
0015684	9/26/2024	FRANK NOLL	120.00
0015686	9/26/2024	SHANNON STRUBLE	120.00
0015685	9/26/2024	DOUG WATSON	60.00

**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0997770	9/27/2024	ALLIED MECHANICAL & ELECTRICAL, INC	1,322.89
0997768	9/27/2024	JOHNSON CONTROLS SECURITY SOLUTIONS	206.15
0015688	9/27/2024	PA MUNICIPAL RETIREMENT SYSTEM	12,315.00
0997766	9/27/2024	LINK COMPUTER CORP	36.00
0997767	9/27/2024	LINK COMPUTER CORP	455.00
0997765	9/30/2024	McQUAIDE BLASKO, INC	60.00
0997749	9/30/2024	PENN STATE	435.00
0997753	9/30/2024	PM SUPPLY, INC	11,665.01
0997753	9/30/2024	PM SUPPLY, INC	7,613.31
0997775	9/30/2024	BARTON & LOGUIDICE, D.P.C.	14,347.72
0997750	9/30/2024	SUSQUEHANNA FIRE EQUIPMENT CO	85.00
<b>Total Checks:</b>			<b>526,259.78</b>

\* includes \$180,000<sup>00</sup> transfer

**Borough of Bellefonte**  
**Check Register from 9/01/2024 to 9/30/2024**  
**09 REFUSE CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0005494	9/05/2024	JJ POWELL FUEL MANAGEMENT	1,803.92
0996052	9/06/2024	NAPA AUTO PARTS	40.44
0996049	9/06/2024	C.G. AUTO REPAIR LLC	35.00
0996050	9/06/2024	ROBINSON SEPTIC SERVICE, INC	195.00
0996048	9/06/2024	BERMAN TRUCK GROUP	31.69
0996051	9/09/2024	JJ POWELL FUEL MANAGEMENT	881.06
TRANSFER	9/10/2024	BELLEFONTE BOROUGH WATER FUND	1,459.50
TRANSFER	9/11/2024	PAYROLL FUND	18,153.82
0005495	9/11/2024	YOUNG OAKS BROWN & CO, PC	1,850.00
0996054	9/13/2024	JJ POWELL FUEL MANAGEMENT	881.06
TRANSFER	9/16/2024	GENERAL FUND	18,750.00
TRANSFER	9/16/2024	GENERAL FUND	90.37
0005496	9/16/2024	POSTMASTER	1,000.00
0005497	9/17/2024	JORDIN BITTENGLE	282.03
0005498	9/17/2024	CC RECYCLING & REFUSE AUTHORITY	47,001.22
TRANSFER	9/18/2024	PAYROLL FUND	33.49
0996057	9/19/2024	WEST PENN POWER	120.31
0005499	9/19/2024	FNB COMMERCIAL CREDIT CARD	256.35
0996056	9/20/2024	WEST PENN POWER	14.47
0996058	9/20/2024	BELLEFONTE BUILDING SUPPLY, LLC	49.90
0005500	9/23/2024	PA MUNICIPAL HEALTH INSURANCE COOP	12,379.23
0996055	9/24/2024	LINK COMPUTER CORP	581.34
TRANSFER	9/25/2024	PAYROLL FUND	29,108.73
0005508	9/26/2024	SCOTT WHITEHILL	60.00
0005505	9/26/2024	JULIE BROOKS	60.00
0005503	9/26/2024	SAMUEL HORNER	60.00
0996059	9/26/2024	BERMAN TRUCK GROUP	666.67
0005506	9/26/2024	MELISSA McCULLOUGH	120.00
0005501[VOID]	9/26/2024	JORDIN BITTENGLE	120.00
0005502	9/26/2024	JORDIN BITTENGLE	120.00
0005507	9/26/2024	STEPHEN CALDANA	120.00
0005504	9/26/2024	RANDY NEFF	120.00
0005509	9/27/2024	PA MUNICIPAL RETIREMENT SYSTEM	11,556.90
0996060	9/30/2024	NAPA AUTO PARTS	188.83

**Total Checks: 148,191.33**

*voided  
ck.*

*- 120.00*  
148071.33



**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
18 SPEC PRJ FNB - AMERICAN RESCUE FUNDS

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001032	9/05/2024	PBCI ALLEN MECHANICAL & ELECTRICAL	10,600.86
FEE	9/30/2024	FIRST NATIONAL BANK	10.00
<b>Total Checks:</b>			<b>10,610.86</b>

0.00 \*

10,610.86 -

124.28 +

19,990.00 .

30,725.14 \*



**Borough of Bellefonte**  
**Check Register from 9/01/2024 to 9/30/2024**  
**18 SPEC PRJ FNB-NVJCP CHECKING**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000154	9/12/2024	WALKER TOWNSHIP	124.28
<b>Total Checks:</b>			<b>124.28</b>

**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
18 SPEC PRJ BIG SPRING COVER GRANT CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000992[VOID]	9/19/2024	BARTON & LOGUIDICE, D.P.C.	1.00
0000993	9/19/2024	BARTON & LOGUIDICE, D.P.C.	17,845.00
0001000	9/26/2024	BARTON & LOGUIDICE, D.P.C.	2,145.00

Total Checks: 19,991.00

*voided ck.* - 1.00  
19,990.00

**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
70 EMS CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	9/25/2024	GENERAL FUND	5.00
<b>Total Checks:</b>			<b>5.00</b>

**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
95 CAP PRJ CHECKING-FNB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000035	9/05/2024	PBCI ALLEN MECHANICAL & ELECTRICAL	56,439.14
<b>Total Checks:</b>			<b>56,439.14</b>

**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
97 301 N SPRING ST CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000285	9/05/2024	WIZZARDS JANITORIAL SYSTEMS	1,920.00
0000286	9/05/2024	COMCAST	69.02
0000287	9/11/2024	WEST PENN POWER	25.29
0000288	9/11/2024	WATER ST LEASE ACCOUNT	2,600.00
0000289	9/11/2024	WIZZARDS JANITORIAL SYSTEMS	3,677.82
0000290	9/11/2024	BELLEFONTE BUILDING SUPPLY, LLC	21.98
0000291	9/12/2024	DEB BURGER, TAX COLLECTOR	5,126.52
0000292	9/16/2024	COMCAST	272.89
0000293	9/16/2024	WEST PENN POWER	1,526.14
0000294	9/16/2024	CLEVELAND BROTHERS EQUIPMENT CO	739.00
0000295	9/19/2024	FNB COMMERCIAL CREDIT CARD	238.37
0000296	9/24/2024	COLUMBIA GAS	35.02
0000297	9/24/2024	BELLEFONTE BOROUGH	28.43
0000298	9/26/2024	GENERAL FUND	33.71
0000299	9/26/2024	PBCI ALLEN MECHANICAL & ELECTRICAL	1,479.10
<b>Total Checks:</b>			<b>17,793.29</b>

# Borough of Bellefonte

Check Register from 9/01/2024 to 9/30/2024  
98 NW BULK WATER CHECKING ACCOUNT

Check	Date	Vendor / Description	Check / Payment
TRANSFER	9/09/2024	NORTHWEST SAVINGS BANK	5,981.49
0000666	9/11/2024	YOUNG OAKS BROWN & CO, PC	400.00
TRANSFER	9/17/2024	BELLEFONTE BOROUGH WATER FUND	4,395.82
TRANSFER	9/17/2024	BELLEFONTE BOROUGH WATER FUND	4,043.08
TRANSFER	9/17/2024	BELLEFONTE BOROUGH WATER FUND	4,395.82
0000667[VOID]	9/18/2024	BULK WATER	50,000.00
0995231	9/18/2024	GLENN O HAWBAKER	1,128.80
TRANSFER	9/20/2024	STREETLIGHTING FUND	1,842.48
0995232	9/23/2024	GLOSSNER'S CONCRETE INC	17,375.00
0995233	9/24/2024	WEST PENN POWER	302.37
0995234	9/25/2024	WEST PENN POWER	116.06
0995235	9/27/2024	HITE COMPANY	25.62

**Total Checks: 90,006.54**

*voided check - 50,000.00*  
40,006.54

0.00 \*

40,006.54

201,348.93

1,739.28

243,094.75

**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
98 BULK FNB CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
AUTO	9/13/2024	FIRST NATIONAL BANK	2,133.93
0000738	9/18/2024	BULK WATER	50,000.00
0000739	9/20/2024	SHIRK POLE BUILDINGS	137,815.00
0000740	9/27/2024	J.W. HOLDERMAN CONCRETE	11,400.00
<b>Total Checks:</b>			<b>201,348.93</b>

**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
98 WATER ST LEASE CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001003	9/12/2024	DEB BURGER, TAX COLLECTOR	1,739.28
<b>Total Checks:</b>			<b>1,739.28</b>

**Borough of Bellefonte**  
Check Register from 9/01/2024 to 9/30/2024  
99 IDA FNB CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001009	9/11/2024	YOUNG OAKS BROWN & CO, PC	1,725.00
<b>Total Checks:</b>			<b>1,725.00</b>

# **BELLEFONTE BOROUGH POLICE DEPARTMENT**

**September 2024**



## **HIGHLIGHTS & ACCOMPLISHMENTS**

- Officer Neideigh attended the Narcotics Enforcement and Trafficking Investigations training.
- Officer Neideigh attended and completed the Field Training Officer course. She is now a certified Field Training Officer.
- Officer Lyons represented the Bellefonte Police Department at the annual Safety Fair in Patton Township.
- All officers completed the annual rifle qualifications.
- The Bellefonte Police Department would like to thank the Centre County DUI task force, Sgt. Hendricks of the Ferguson Twp. Police Department and Sgt. Albright of the Patton Township Police Department for spreading awareness in the Bellefonte Area.
- Chief Witmer was asked to attend and speak at the Citizens Police Academy.

**BELLEFONTE BOROUGH POLICE DEPARTMENT**

## MONTHLY ACTIVITY REPORT

OFFENSES OCCURRED	MONTH	2024 YTD
Alarms	7	57
Assault	0	7
Child Abuse	6	19
Criminal Mischief	2	28
Disorderly Conduct	12	94
Domestics	10	75
Drug Related	1	7
DUI	0	14
Harassment	11	66
Suspicious Activity	8	138
Theft	12	47
Trespass	1	22
All Others	374	3,260
<b>TOTAL</b>	<b>444</b>	<b>3,826</b>

TRAFFIC	MONTH	2024 YTD
Stops	55	362
Citations Filed	59	276

PAYMENTS RECEIVED	MONTH	2024 YTD
MDJ	\$506.00	\$9,243.68
Probation	\$937.75	\$5,018.29
<b>TOTAL</b>	<b>\$1,443.75</b>	<b>\$14,271.97</b>

ACCIDENTS	MONTH	2024 YTD
Reportable	1	17
Non-Reportable	5	68
<b>TOTAL</b>	<b>6</b>	<b>85</b>

CALLS	MONTH	2024 YTD
Handled by BPD	444	3,826
Off Duty	7	72
<b>TOTAL</b>	<b>451</b>	<b>3,898</b>

OFFICERS' TIME	MONTH	2024 YTD
Regular Hours	1438	10,950
Overtime Hours	11.5	412
Reimbursed Overtime	10	35.5
Training	40	162
<b>TOTAL</b>	<b>1,500.5</b>	<b>11,559.5</b>

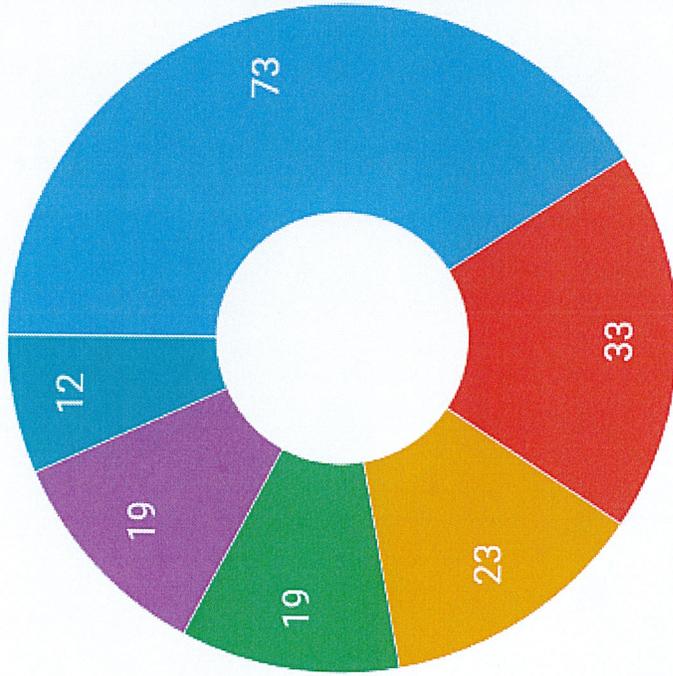
ARRESTS	MONTH	2024 YTD
Felony	0	4
Misdemeanor	12	54
Summary	33	101
<b>TOTAL</b>	<b>45</b>	<b>159</b>

SRO	MONTH	2024 YTD
Number of Incidents	35	431
Arrests	3	20
Traffic (School Zone)	4	60
Hours Worked	264	2,014

MILEAGE	MONTH	YTD
34-1	300	58,424
34-2	515	86,041
34-3	0	125,932
34-4	844	82,164
34-5	499	3,786
34-6	351	34,200

PARKING	MONTH	2024 YTD
Hours Worked	165.5	1,374
Tickets Issued	216	2,135
Revenue	\$12,069.27	N/A

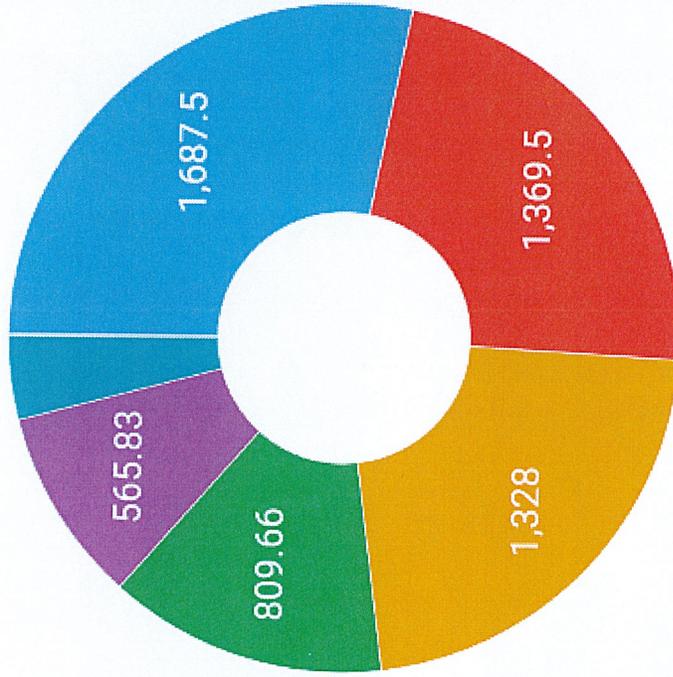
# Bellefonte PD - Active Permits By Type (Today)



- On-Street Long-Term Parking Permit (Residential)
- Municipal Parking Lot South (W. Bishop St)
- Municipal Parking Lot North (W. Howard St.)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking Permit (Commuter)
- On-Street Long-Term Parking Permit (Resident-Commuter)



# Bellefonte PD - Revenue By Permit Type (Last 30 Days)



- Municipal Parking Lot South (W. Bishop St)
- Municipal Parking Lot North (W. Howard St.)
- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- On-Street Long-Term Parking RC -...
- Other



2023 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,072.75	19	\$1,863.86	44	\$479.83	14
February	\$1,176.43	22	\$1,994.46	45	\$493.75	15
March	\$1,274.51	30	\$1,935.00	43	\$397.42	12
April	\$1,216.50	23	\$2,149.50	48	\$505.16	15
May	\$1,136.61	26	\$1,834.84	41	\$547.58	16
June	\$850.50	20	\$2,082.00	49	\$681.33	20
July	\$853.55	17	\$1,907.42	44	\$590.48	15
August	\$924.68	19	\$1,821.78	42	\$567.90	15
September	\$876.00	17	\$2,019.00	47	\$646.33	17
October	\$960.97	20	\$1,755.01	44	\$641.28	18
November	\$1,143.00	23	\$1,872.00	41	\$595.00	15
December	\$987.10	19	\$1,525.65	34	\$655.97	17

Year End	Total/Permit	255	\$22,760.52	522	\$6,802.03	189
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Year End Total \$42,035.15

Year End Coun 966

2024 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,049.53	22	\$1,530.00	34	\$732.74	20
February	\$976.04	20	\$1,525.35	35	\$533.45	14
March	\$984.20	19	\$1,554.68	35	\$703.38	20
April	\$1,066.50	21	\$1,657.50	36	\$787.50	22
May	\$817.26	18	\$1,641.76	37	\$525.00	13
June	\$997.50	20	\$1,618.50	36	\$617.17	17
July	\$960.97	20	\$1,570.65	36	\$572.42	14
August	\$1,371.76	30	\$1,585.17	37	\$675.17	18
September	\$1,009.50	20	\$1,552.50	36	\$774.66	21
October						
November						
December						

Year/Permit			
Total/Permit			

<b>2022</b>	<b>R/RC/C Permit Online/In House</b>
January	78
February	78
March	74
April	84
May	84
June	101
July	94
August	95
September	95
October	92
November	91
December	103
<b>Total</b>	<b>1069</b>

<b>2023</b>	<b>R/RC/C Permit Online/In House</b>
January	115
February	122
March	125
April	128
May	125
June	133
July	118
August	128
September	124
October	118
November	123
December	125
<b>Total</b>	<b>1484</b>

<b>2024</b>	<b>R/RC/C Permit Online/In House</b>
January	128
February	122
March	114
April	122
May	117
June	120
July	125
August	123
September	122
October	
November	
December	
<b>Total</b>	

<b>2022</b>	<b>R/RC/C Permit In House</b>
January	0
February	1
March	1
April	1
May	1
June	9
July	9
August	9
September	10
October	10
November	10
December	10
<b>Total</b>	<b>71</b>

<b>2023</b>	<b>R/RC/C Permit In House</b>
January	10
February	11
March	13
April	12
May	11
June	8
July	12
August	11
September	11
October	4
November	12
December	16
<b>Total</b>	<b>131</b>

<b>2024</b>	<b>R/RC/C Permit In House</b>
January	13
February	12
March	6
April	12
May	10
June	15
July	22
August	21
September	21
October	
November	
December	
<b>Total</b>	

2021	R Permit	R Count	RC Permit	RC Count	C Permit	C Count
January						
February						
March						
April						
May						
June	\$565.16	38	\$120.00	6	\$535.48	22
July	\$620.16	43	\$134.38	7	\$526.56	22
August	\$786.28	58	\$167.74	9	\$551.62	22
September	\$758.50	52	\$160.00	8	\$507.50	21
October	\$876.30	60	\$158.06	8	\$523.39	21
November	\$834.50	56	\$159.33	8	\$400.00	16
December	\$780.00	52	\$140.00	7	\$369.35	15

Year End Total	\$5,220.90	359	\$1,039.51	53	\$3,413.90	139
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2022	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$779.03	52	\$120.00	6	\$479.04	20		
February	\$737.68	50	\$120.00	6	\$507.14	21		
March	\$720.00	48	\$120.00	6	\$474.19	19		
April	\$824.00	56	\$120.00	6	\$506.66	21		
May	\$790.64	54	\$172.90	9	\$484.68	20		
June	\$809.00	54	\$178.67	9	\$671.66	29		
July	\$735.00	49	\$247.74	13	\$575.00	23		
August	\$800.33	55	\$160.00	8	\$592.74	23		
September	\$777.50	52	\$199.33	10	\$595.00	23		
October	\$773.70	51	\$180.00	9	\$562.10	22	\$8.00	2

November	\$708.50	50	\$246.01	14	\$400.84	17	\$0.00	0
December	\$999.20	68	\$180.00	9	\$396.77	16	\$16.00	4
<b>Year End Total</b>	<b>\$9,454.58</b>	<b>639</b>	<b>\$2,044.65</b>	<b>105</b>	<b>\$6,245.82</b>	<b>254</b>	<b>\$24.00</b>	<b>6</b>

<b>2023</b>	<b>R Permit</b>	<b>R Count</b>	<b>RC Permit</b>	<b>RC Count</b>	<b>C Permit</b>	<b>C Count</b>	<b>1Day Permit</b>	<b>1Day Count</b>
January	\$982.26	68	\$227.09	12	\$595.97	25	\$0.00	0
February	\$1,214.45	74	\$239.29	12	\$619.64	25	\$4.00	1
March	\$1,120.66	77	\$220.00	11	\$587.10	24	\$0.00	0
April	\$1,348.00	82	\$200.00	10	\$590.00	24	\$4.00	1
May	\$1,206.78	83	\$180.00	9	\$550.00	22	\$0.00	0
June	\$1,363.00	90	\$206.00	11	546.67	22	\$8.00	2
July	\$1,190.32	73	\$198.71	11	\$525.00	21	\$4.00	1
August	\$1,238.24	85	\$236.12	12	\$500.00	20	\$0.00	0
September	\$1,366.50	82	\$203.33	11	\$500.00	20	\$0.00	0
October	\$1,381.93	83	\$198.06	10	\$518.55	21	\$0.00	0
November	\$1,290.00	77	\$196.00	12	\$530.84	22	\$0.00	0
December	\$1,203.87	71	\$278.06	14	\$573.39	24	\$0.00	0
<b>Year End Total</b>	<b>\$14,906.01</b>	<b>945</b>	<b>\$2,582.66</b>	<b>135</b>	<b>\$6,637.16</b>	<b>270</b>	<b>\$20.00</b>	<b>5</b>

Year End Total      \$24,145.83

Year End Coun      1355

2024	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$1,242.57	79	\$276.77	14	\$529.84	22	\$0.00	0
February	\$1,250.18	75	\$225.52	12	\$568.10	23	\$0.00	0
March	\$1,284.67	76	\$260.00	13	\$472.58	19	\$0.00	0
April	\$1,292.00	77	\$253.33	13	\$423.33	18	\$8.00	2
May	\$1,290.97	78	\$200.00	10	\$474.19	19	\$0.00	0
June	\$1,176.50	79	\$180.00	9	\$423.33	17	\$0.00	0
July	\$1,254.16	74	\$200.00	10	\$470.96	19	\$0.00	0
August	\$1,174.35	71	\$212.26	11	\$457.26	19	\$4.00	1
September	\$1,178.00	69	\$244.00	12	\$490.83	20	\$0.00	0
October								
November								
December								

Year End Total/permit								
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2023 In House	North Count	South Count	West Count
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November	1	5	
December	1	5	

2024 In House	North Count	South Count	West Count
January	2		1
February	1		1
March	2		1
April	0	0	0
May			
June	2		1
July	2		
August	2		1
September	2	0	1
October			
November			
December			

Special Permits	North Count	South Count	West Count	Any Count	R/RC/C
YMCA	7				
Bellefonte Art Museum	2				
Masonic Lodge				40	
Bellefonte Mews		6			



## MEMORANDUM

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**TO:** Bellefonte Borough Council  
**FROM:** Gina Thompson: HARB, Zoning & Planning Administrator  
**SUBJECT:** Office of Community Affairs Update  
**DATE:** For Council Meeting October 21, 2024

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### PLANNING:

The Planning Commission met on October 14. The agenda is included in your packet. At the meeting, the Planning Commission reviewed several zoning amendments and the addition of the beekeeping ordinance.

#### Beekeeping

- Add a "definitions" section to the Animals (Chapter 193) and add language that is mentioned in beekeeping, such as "apiary" and "hive" — possibly others.
- The ordinance seems to use "hive" and "apiary" interchangeably, so maybe stick with one or the other. Or, if there is a difference, make clear the distinction.
- If commercial sales of honey are allowed, it only be permitted off-site and not directly from the residence, to maintain the intent of the residential zoning districts.
- 193.15-A — Suggestion of making the location 20 feet rather than 25, because many lots are 50 feet wide and therefore the 25 feet would prohibit most from beekeeping.
- 193.15-E — there was question about how the fly away zone of bees would be enforced
- 193.20-A — add after unhealthy "or unsafe" and omit "intentionally" because there could still be disruption that is unintentional.
- 193.21 Inspection — there was a question if there would be any protections for a beekeeper against a neighbor that was intentionally targeting them rather than issuing a legitimate nuisance complaint.
- Recommended to add a fine/fee to the fee schedule for violations

#### Amendment to 575-124-D Ground/monument signs

- New language to allow for institutions of higher education to install more than ground/monument sign on a premise that may include other organizations/businesses, for purposes of direction of transient student population.

#### Public Art along the Waterfront walkway / Talleyrand Park

- There was consensus that this should be allowed, but how it should be regulated or enforced requires some more research. PC asked me to research other boroughs/municipalities that allow for this.
- I informed PC this would likely work similar to a banner request, in that the organization would fill out a permit/paperwork application for the length of time for the art, and maybe on that paperwork there could be a question about how the artwork will be attached/displayed, how the content of the art will be determined by the organization, a disclaimer about responsibility, damage, etc.

#### Other items –

- The Waterfront Development Group needs to submit updated Land Development Plan and a Lot Consolidation Plan to the Borough for review by the Bellefonte Planning Commission

and the County Planning Office. They plan to present their updated building design to HARB soon.

- When discussion the Animal ordinance, it was suggested to add "peacock" to the list of prohibited animals, because sometimes they are kept as pets.
- Regarding the Signage Plan for the Bellefonte Elementary: PC is looking for something that could be handed to the Police Chief and he could easily read and understand where all the signage and emergency signage is for the police and emergency needs. I'll follow up with Chief Witmer and HRG about this.

I will submit a request to the County Planning Office and the Nittany Valley Joint Planning Region for their review and comments on the zoning ordinance amendments and new beekeeping ordinance. We will then schedule and advertise a public meeting.

**The next scheduled Planning Commission meeting is Monday, November 11 at 5:00 p.m.** This meeting may be canceled as there are currently no SALDO projects for review.

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**ZONING:**

I have included in my report an email I sent regarding the success of the Bellefonte business permitting program that I initiated when I started with the Borough in 2021. This is a program I am very proud of, and it was nice to get recognition of it from our neighbors in State College.

I continue to address zoning and planning concerns and inquires, in addition to permitting. As permitting slows, I focus on record keeping and professional development opportunities.

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**HARB:**

HARB will not meet on October 22, as there are no formal projects for review. I have addressed HARB questions, but projects have been slow. This is typical as we head into the fall/winter months. During this slower review time, I focus more on research and professional development.

**The next scheduled HARB meeting is November 12.** It is likely that this meeting will take place, as HARB is expected to have the requested revisions to the updated Historic Guidelines from the consultant for review at this meeting.

## A note about Bellefonte's business permitting program

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**From** Gina Thompson <gthompson@bellefontepa.gov>

**Date** Tue 10/8/2024 8:13 AM

**To** Ralph Stewart <rstewart@bellefontepa.gov>; Julie Brooks <jbrooks@bellefontepa.gov>

**Cc** Rob Semion (work) <rjs@crcog.net>; Walter G. M. Schneider III, Ph. D. <wgms@crcog.net>; Tiffany Baker <tjb@crcog.net>

 1 attachments (1 MB)

voicemail\_18142387004\_10-07-2024\_15-17-31.wav;

Hi all,

I just received a voicemail from Kendra Kielbasa from the State College Downtown Improvement District. She was very complimentary about the Bellefonte's "How to Start a Business in Bellefonte" guide and resource page on the website. She said that State College Borough has nothing like this and would like to chat about the program, in hopes of doing something similar in downtown State College.

I want to share something I'm proud of: the business program I (with the help of others) implemented at the Borough. When I began in 2021, it was clear that improving zoning clarity and organization was a top priority. Before this program, we had no record of businesses moving in and out, nor did we know which ones were seeking assistance from the CRCA for code compliance.

One of the primary concerns we heard about the Code was inconsistency and poor communication, which stemmed partly from the absence of a formal permitting system for new and existing businesses. Now that we have implemented this system, complaints about the CRCA have nearly vanished, and feedback is often positive. Overall, the community appreciates having the CRCA in Bellefonte.

The success of this program is largely thanks to the collaboration with CRCA and Zoning, especially Rob Semion's outstanding work in fire and safety for Bellefonte. Rob has gone above and beyond in ensuring fire safety for commercial and rental properties. I've learned so much from working alongside him and having the opportunity to shadow several rental and commercial inspections to better grasp the Code permitting process.

Furthermore, when I began in March 2021, Walt made himself available when I wanted to get this program off the ground. He, along with Tiffany Baker, offered their services to the Borough and to Downtown Bellefonte Inc. when they hosted a "How to Start a Business in Bellefonte" workshop for local prospective business owners. Since then, they both have fielded hundreds of questions from me, and I am grateful for their patience and guidance.

There's nothing earth shattering in Kendra's voice message. But it was nice to get praise for a program that I've worked hard on over the past three years, and now have it at a point now where it's an efficient and streamlined process that only needs fine tuning when hiccups occur. If you're curious, it's attached to this email below.

Thank you all for your hard work and support. We thrive on collaboration, and our best results come from working together, not in isolation.

Cheers,  
Gina

~~~~~

**Gina Thompson (she/her)** 🇺🇸

HARB, Zoning & Planning Administrator  
Office of Community Affairs  
[gthompson@bellefontepa.gov](mailto:gthompson@bellefontepa.gov)  
(814) 313-1573

Borough of Bellefonte  
301 N. Spring Street, Suite 200 (2<sup>nd</sup> floor)  
Bellefonte, PA 16823  
Borough office: (814) 355-1501  
website: <https://bellefonte.net/>



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**From:** no-reply@8x8.com <no-reply@8x8.com>  
**Sent:** Monday, October 7, 2024 3:18 PM  
**To:** Gina Thompson <gthompson@bellefontepa.gov>  
**Subject:** New voicemail from DOWNTOWNIMPROVE



# New voicemail from DOWNTOWNIMPROVE (+18142387004)

Your extension **216** just received a new voicemail. Tap the attachment to listen to your voicemail.

Received on: **Monday, October 7, 2024 3:17:31 PM**      Duration:  
**01:12**

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## AGENDA

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### BELLEFONTE BOROUGH PLANNING COMMISSION

LARGE MEETING ROOM, ARMORY BUILDING

301 NORTH SPRING STREET, BELLEFONTE

DATE: OCTOBER 14<sup>TH</sup>, 2024 TIME: 5:00 P.M.

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#### CALL TO ORDER & ROLL CALL:

|                               |
|-------------------------------|
| Mr. Robert Dannaker, Chairman |
| Mr. Chris Morelli             |
| Mr. Mark Edwards              |
| Mr. James Mills               |
| Mr. David Lomison             |

**APPROVAL OF MINUTES:** May 13, 2024 meeting minutes.

**OLD and NEW BUSINESS:** None

**LAND DEVELOPMENT ACTIVITIES:** None

#### ORDINANCE ADDITIONS / UPDATES / AMENDMENTS:

- Beekeeping ordinance (new)
  - 9/16/24 Council meeting – approved for public hearing. There was comment for allowing commercial sales of honey. If this is permitted, it's suggested that the language state that it be sold off-site / no commercial sales from the residence.
- Public art along Waterfront walkway / Talleyrand Park / Veterans bridge
- Sign – add language to allow institutions of higher education to erect their own ground/monument signs on a shared premise.
- Fences – omit phrase requiring fence in side yard setback facing street line about side yard setback (this was discussed at the 12/11/2024 Planning Commission meeting).
- Retaining wall – add language or just address through Property Maintenance Code?

#### INFORMATION ITEMS:

- County parking lot
- CCMPO Active Transportation Plan
  - Draft plan and Complete Streets Guidance: <https://www.crcog.net/centreatp>
- Updated Historic District Guidelines
- Sign/Lighting enforcement in commercial districts
- Signage plan for Bellefonte Elementary
- EGTS proposed Capital Area Project – public notice meeting:
  - Tuesday, October 22 at Lambert Hall, 5:30 to 7:30 p.m.

#### ***Additions, after meeting agenda and packet was sent out:***

- CCMPO meeting request
- Waterfront project update
- Mitigation Strategy and Capability Assessment Workshop

**ADJOURNMENT:** \_\_\_1<sup>ST</sup> \_\_\_2<sup>ND</sup> TIME: \_\_\_\_\_

**BELLEFONTE BOROUGH  
PLANNING COMMISSION  
DRAFT MEETING MINUTES**

**October 14, 2024 – 5:00 p.m.  
Large Meeting Room, Armory Building  
301 North Spring Street, Bellefonte, PA 16823  
[www.bellefonte.net](http://www.bellefonte.net)**

**CALL TO ORDER:**

The October 14, 2024 meeting of the Bellefonte Borough Planning Commission was called to order at 5:00 p.m.

**MEMBERS PRESENT**

Robert Dannaker, Chair  
Chris Morelli  
Mark Edwards  
David Lomison  
James Mills, Secretary

**STAFF MEMBERS**

Gina Thompson, Zoning Administrator

**APPROVAL OF MINUTES**

*Mills motioned to approve the May 13, 2024 minutes. Morelli seconded. Motion carried.*

**OLD BUSINESS: NONE**

**NEW BUSINESS: NONE**

**LAND DEVELOPMENT ACTIVITIES: NONE**

**ORDINANCE ADDITIONS / UPDATES / AMENDMENTS: (in order of priority)**

- Beekeeping ordinance (new)
  - 9/16/24 Council meeting – approved for public hearing. There was comment for allowing commercial sales of honey. If this is permitted, it's suggested that the language state that it be sold off-site / no commercial sales from the residence.
  
- Public art along Waterfront walkway / Talleyrand Park / Veterans bridge
  - The Borough solicitor commented that a commission/borough can regulate terms and conditions for the hanging of the art, but cannot limit or dictate content as this is a violation of freedom of speech.
  - Discussion regarding murals on public/private structures
  - Suggested changes to the ordinance verbiage are:
    - (8) Temporary art displayed on Borough property of the Waterfront walkway, Veterans Bridge, and Talleyrand Park must first obtain permission (or permit?) from the Bellefonte Borough.

- (9) Temporary art must be affixed in such manner with no permanent damage to any structures.
  - (10) Temporary art displayed on Borough property is the responsibility of the organization in charge and must be erected and dismantled by organization in charge.
- Gina will look into this further as there are many different angles to consider.
- Signs – add language to allow institutions of higher education to erect their own ground/monument signs on a shared premise.
  - The current verbiage in the sign ordinance, (Chapter 575, Article XXI Signs § 575-124. Specific Sign Uses / D. Ground/monument signs) only allows for one sign per property. This could pose an issue at the Match Factory – as Penn Highlands would not be permitted to have a sign with the current ordinance. It is suggested that the following verbiage be added to the current ordinance:
    - (6) Institutions of higher education (IHE) are permitted to erect [its] own ground/monument sign for directional purposes, but limited to a maximum of two ground/monument signs.
    - Sign height would still be 20ft.
    - It was suggested possibly changing the wording to specify general education institutions.
- Fences – omit phrase requiring fence in side yard setback facing street line about side yard setback (this was discussed at the 12/11/2024 Planning Commission meeting).
  - Discussion regarding spite fence definition
- Retaining wall – add language or just address through Property Maintenance Code
  - There is currently no language in the ordinance that addresses retaining walls.
  - Retaining wall language for CRCA:
    - Any retaining wall greater than 4 feet high requires a building permit. However, retaining walls that are less than 4 feet high but retain soil that supports a structure also require a building permit. Regardless of the materials used to build the wall, you must have zoning approval from your local municipality, and it must be designed by a Registered Pa design professional. Building permit submissions must include zoning approval and 2 sets of plans that include construction details of the wall.
  - Retaining Walls are addressed in the 2017 Property Maintenance Code, so there may not be a need to add language in the zoning ordinance.

### **INFORMATION/DISCUSSION ITEMS**

- County parking lot (behind the Sherriff's office)
  - The land development plan will be completed soon
  - Approximately 12 spaces
- CCMPO Active Transportation Plan

- Draft plan and Complete Streets Guidance: <https://www.crcog.net/centreatp>
- Updated Historic District Guidelines
  - Still in progress
- Sign/Lighting enforcement in commercial districts
  - Lights that flash or are multicolored
  - Feather signs (prohibited)
    - Business/commercial district can have feather signs but the Historic district may not
    - Flags are permitted but feather signs are not
- Signage plan for Bellefonte Elementary
  - The plan is difficult to interpret so Gina will go back to HRG to ask for an updated/more user friendly plan
- EGTS proposed Capital Area Project – public notice meeting:
  - 10/22/24 at Lambert Hall, 5:30 to 7:30 p.m.
  - They are re-doing several pump stations and the closest one to our area is in Pleasant Gap

**ADDITIONS (after meeting agenda and packet was sent out):**

- CCMPO meeting request- update to their long-range transportation plan
  - They plan to adopt the new/updated plan in September, 2025.
  - They will attend the November 18<sup>th</sup> Bellefonte Borough Council Meeting to explain the plan and answer questions.
- Waterfront project update (an informational email is included in tonight's packet)
  - The organizers are working on another loan grant for \$500,000,000
  - Hoping to break ground in the next year.
  - The architect is still working to re-do the façade for HARB approval.
  - The question was raised regarding timelines for approvals. It was clarified there is no deadline or timeline for project development/approval/completion. The land is owned by a private owner and there is no limitation on development plans.
- Mitigation Strategy and Capability Assessment Workshop (Public Works)

**ADJOURNMENT**

*Morelli motioned to adjourn. Edwards seconded. Motion carried. Meeting adjourned at 6:25p.m.*

# Code Enforcement Monthly Report

September 2024 Summary

Properties Inspected

4782

Calls/Emails Received

72

Routine

4362

Info Request

8

Citizen Request

6

Complaint

12

Warnings Issued

34<sup>26</sup>

Fines Issued

5

Grass / Weeds

8

Grass / Weeds

4

ROW Obstruct

9

ROW Obstruct

6

SW Obstruct

2

SW Obstruct

LOS Obstruct

1

LOS Obstruct

Vehicles

3

Vehicles

Refuse Cans

6

Refuse

Snow Removal

Snow Removal

Sidewalks

2

Sidewalks

Animals

3

Debris

Junk/ Debris

6

Junk / Rubbish

Training

2





HISTORIC  
**Bellefonte**<sup>™</sup>  
*Est. 1795*

To: Council

From: Ralph

Date: October 16, 2024

Subject: Borough Manager's Report – **September 2024**

Operations/Staff Updates:

- **ADA Updates per DOJ Settlement Agreement** – Training will be ongoing.
- **Borough Administrative Office at the Armory building** – Citizens are finding there way to us to pay a bill, ask a question, etc. Everything seems to be working out well.
- **Bandshell Memorandum of Understanding (MOU)** – Representatives attended the October 7<sup>th</sup> work session. The group is now waiting to see what happens with water well testing in Talleyrand Park approved by council and requested by the borough authority.
- **Big Spring Cover project** – As noted above, the Authority is seriously considering a concept that would involve drilling wells which, if successful, would allow the Big Spring to be uncovered. Testing on the Talleyrand Park expanded area was approved by council at the October 7<sup>th</sup> council meeting. It is hoped that this initial testing will be completed by the end of the year.
- **CATA Services/Public Transit Services/Exploration of Options** – the task force has been meeting.
- **Former National Guard Armory property along Zion Road** – The owner has put a hold on the brewery project due to high cost estimates to renovate the buildings. No further updates have been received.
- **Kepler Pool /Nittany Valley Rec. Authority** – They are seeking additional grant funding. They will not hear about the success of the grant funding until sometime in 2025. Some small improvements are underway.

- **New Elementary School along Airport Road** – earthmoving activity is underway.
- **Parks/Governors Park/Pickle Ball** – Don and I met (November 2023) with Shawn Thompson, YMCA Director at Governors Park. Shawn will be submitting a proposal to take the tennis court and lay it out for four pickle ball courts. We will get the proposal to council once received.
- **Parks/seasonal personnel** – The crews are back and taking care of seasonal tasks.
- **Parkview Heights Stormwater Project** – work is complete.
- **Pennsylvania Highlands Community College (PHCC)** – On August 16<sup>th</sup>, PHCC held their ribbon-cutting ceremony for space at the Match Factory. This was a great event. Having a branch campus in Centre County was in the works for many years.
- **Personnel** – Don’s last day was October 4<sup>th</sup>. Police Officer Noah Bollman was sworn in at the October 7<sup>th</sup> council meeting. A wastewater treatment plant operator is leaving. We are actively looking for a replacement. The non-uniform or public works union contract discussions are underway. Alyssa, our administrative assistant, is on maternity leave.
- **Police Department Upgrades** – Bids were opened at the October 7<sup>th</sup> council meeting. A bidder descoping meeting has been scheduled for October 21<sup>st</sup>.
- **SEDA-COG Joint Rail Authority (JRA) RR Spur along Potter Street** – council has approved the purchase of the spur with the rail conditional upon having an agreement with Bellefonte Historical Railroad Society (BHRS) regarding access and use of the spur. The attorneys are working to determine the best way to transfer the spur.
- **Service Line Inventory Project** – The survey has been submitted. The official deadline is October 16<sup>th</sup>. Within 30 days, the Authority must send out letters to customers with service lines considered to be “unknown”.
- **Streets** – This year’s paving project has been completed. The street department has been working on storm drain improvements and reconstruction. Leaf pick up is underway.

- **Streets/Columbia Gas work** – paving of the eastbound lane on East Linn, between Armor and Wilson, will take place the week of October 21<sup>st</sup>.
- **Streets/Traffic Signal at Parkview and Zion Update** – the design is still under review. The feedback is that Penn DoT is also looking at the Airport Road traffic signal design/intersection for the new elementary school.
- **Streets/Downtown lighting/stamped crosswalks/flashing lights at crosswalks** – Late in the budget process, we began talking about doing a larger downtown improvement project which would replace the current street lighting (including the conduit under the sidewalk), finish the street crosswalk imprinting, and add the flashing lights at crosswalks. We are working on a plan to make this project affordable.
- **Streets/Storm Drain Issue** – Over the last couple of months we have discovered an unusual situation. There is an old hand-laid stone storm drain at the corner of North Allegheny and Burrows Lane (West side of Allegheny). The drain follows Burrows Lane to the west and then cuts across several backyards. As it goes across the backyards, it goes under at least one barn/garage. It has an inlet in Locust Lane. The storm drain continues to West Lamb Street (it is the same line that collapsed during heavy flooding a number of years ago). We found out about it through a call from the barn/garage owner on Locust Lane. Some of the large hand-laid stone have fallen in and caused water to back up. The water actually pushed up through the concrete floor of the barn/garage. We have met onsite to look at the situation. We tried to find a Right of way or easement agreement. Nothing is recorded. Borough Solicitor Jeff Stover said the borough is responsible for fixing it or relocating it, including fixing the barn/garage floor. We are talking to contractors who have some experience with storm drain repairs. I will provide updates as they become available.
- **Waterfront development** – the owners did not get the state funding they had applied for. They are seeking other funding and now stating that the project may start in 2025.
- **1201 Pine Circle Property Encroachment** – No action by the property owner has been taken. The borough solicitor and the borough authority solicitor filed a joint complaint with Centre County Court. The property owner has an attorney involved and has filed objections and is pushing back via legal proceedings. The property owner was taken to District Magistrate court by Centre Region Code and our zoning administrator for not having a fence/pool cover or zoning permit for that

work. The property owner was found guilty. No action has been taken. The lack of action has been brought up to Code and Zoning officials. The issuance of citations and determining the next steps (legal perspective) was recommended.

| September | Meetings/Activities Attended                                                                                                                                                               |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1         | ➤                                                                                                                                                                                          |
| 2         | ➤ Holiday                                                                                                                                                                                  |
| 3         | ➤ Department head meeting<br>➤ Council work session and business meeting                                                                                                                   |
| 4         | ➤ Call – borough solicitor re storm drain that runs through private property<br>➤ Staff meeting<br>➤ Borough Authority meeting                                                             |
| 5         | ➤                                                                                                                                                                                          |
| 6         | ➤                                                                                                                                                                                          |
| 7         | ➤                                                                                                                                                                                          |
| 8         | ➤ Traveled to National Rural Water Association (NRWA) conference                                                                                                                           |
| 9         | ➤ Attended NRWA Conference                                                                                                                                                                 |
| 10        | ➤ Attended NRWA Conference                                                                                                                                                                 |
| 11        | ➤ Attended NRWA Conference                                                                                                                                                                 |
| 12        | ➤ Traveled back from NRWA Conference<br>➤ Council agenda planning meeting<br>➤ Airport Authority meeting                                                                                   |
| 13        | ➤ Meeting with Larry and Heather Lingle re lease of park space next to café<br>➤ Meeting with Authority engineer re Big Spring project                                                     |
| 14        | ➤                                                                                                                                                                                          |
| 15        | ➤                                                                                                                                                                                          |
| 16        | ➤ Department head meeting<br>➤ Council work session and business meeting                                                                                                                   |
| 17        | ➤ Staff meeting<br>➤ Meeting with PA DEP in Williamsport re Big Spring project                                                                                                             |
| 18        | ➤ Call with Authority solicitor re agreements                                                                                                                                              |
| 19        | ➤                                                                                                                                                                                          |
| 20        | ➤                                                                                                                                                                                          |
| 21        | ➤                                                                                                                                                                                          |
| 22        | ➤                                                                                                                                                                                          |
| 23        | ➤                                                                                                                                                                                          |
| 24        | ➤ Onsite meeting with property owner re easement for waterline<br>➤ Onsite meeting with flag pole vendor re flag pole for Armory building<br>➤ Meeting with Union re contract negotiations |
| 25        | ➤ Call with Centre County government rep re tax collection vendor change                                                                                                                   |
| 26        | ➤ Hearing with PA LCB re noise exemption extension                                                                                                                                         |
| 27        | ➤ Call with flag pole vendor re options                                                                                                                                                    |
| 28        | ➤                                                                                                                                                                                          |
| 29        | ➤                                                                                                                                                                                          |
| 30        | ➤                                                                                                                                                                                          |
|           |                                                                                                                                                                                            |

### Activities

Work session and Council Agenda formatting and preparation

Agenda/Meeting preparation and follow up, coordinate with staff – directives, policy questions

Unscheduled, informal, meetings, calls, emails to/from staff – Department day-to-day operations

Correspondence – elected, fellow staff, residents, business owners, other government staff, realtors, customers, etc. via emails, phone calls, letters

Draft meeting minutes review



# Bellefonte Emergency Medical Services

## Municipal Update 3rd Quarter 2024 January 1 – September 30

### Ambulance Incidents;

- Total Responses (5.1 calls/day)
  - Emergency 1385 total (2023=1370, 2022 = 1343)
    - Transported 1041
    - No Patient, Refusal 141
    - Lift Assist 62
    - Deceased 16
    - Cancelled 79
    - Fire/Police Standbys 43
  - Non-Emergency 3 total

| By Municipality;     | 2024 |     | 2023 |     | 2022 |     |
|----------------------|------|-----|------|-----|------|-----|
| ○ Bellefonte Borough | 423  | 31% | 387  | 28% | 377  | 28% |
| ○ Benner Township    | 234  | 17% | 222  | 16% | 208  | 16% |
| ○ Spring Township    | 215  | 16% | 284  | 21% | 244  | 18% |
| ○ Boggs Township     | 185  | 13% | 172  | 13% | 176  | 13% |
| ○ Milesburg Borough  | 122  | 9%  | 124  | 9%  | 102  | 8%  |
| ○ Union Township     | 43   | 3%  | 51   | 4%  | 50   | 4%  |
| ○ Marion Township    | 39   | 3%  | 21   | 2%  | 26   | 2%  |
| ○ Howard Township    | 33   | 2%  | 22   | 2%  | 41   | 3%  |
| ○ Unionville Borough | 14   | 1%  | 12   | 1%  | 14   | 1%  |
| ○ Huston Township    | 4    | <1% | 4    | <1% | 6    | <1% |
| ○ Mutual Aid         | 71   | 4%  | 71   | 4%  | 101  | 5%  |

### Staffing;

- Career Personnel 22,273 hrs
- Volunteer Personnel 456 hrs

### Fleet Information:

| Unit #         | Vehicle                        | Mileage       | YTD Travel | Replace |
|----------------|--------------------------------|---------------|------------|---------|
| • Amb-26-1     | 2010 Freightliner Ambulance    | 242,686 miles | 13,234     | 2029    |
| • Amb-26-2     | 2018 Freightliner Ambulance    | 101,487 miles | 2,712      | 2038    |
| • Amb-26-3     | 2019 MB Sprinter Ambulance     | 73,135 miles  | 12,893     | 2034    |
| • Van-26-1     | 2014 Ford Para-Transit Van     | 125,721 miles | 9,561      | 2027    |
| • Van-26-2     | 2023 Chrysler Para-Transit Van | 13,586 miles  | 14,081     | 2035    |
| • Van-26-3     | 2017 Dodge Para-Transit Van    | 98,325 miles  | 12,474     | 2030    |
| • Utility-26-1 | 2005 Ford F-350 MCI/Utility    | 99,268 miles  | 3,681      | TBD     |

*369 Phoenix Avenue, Bellefonte, Pa. 16823*  
Office (814) 355-2907, Fax (814) 355-8702



# Bellefonte Emergency Medical Services

## 2024 Municipal Funding – Received (YTD as of 9/30/24)

|                  | <u>2024</u> |               | <u>2023</u> |               |
|------------------|-------------|---------------|-------------|---------------|
| ○ Howard         | \$ 4,060    | 0.50 mill (=) | \$4,060     | 0.50 mill (+) |
| ○ Union          | \$14,000    | 0.50 mill (=) | \$14,000    | 0.50 mill (=) |
| ○ Huston         | \$ 268      | 0.50 mill (=) | \$ 266      | 0.50 mill (=) |
| ○ Boggs          | \$25,000    | 0.43 mill (+) | \$23,100    | 0.40 mill (-) |
| ○ Bellefonte     | \$25,815*   | 0.30 mill (+) | \$24,037    | 0.25 mill (=) |
| ○ Benner         | \$14,000    | 0.22 mill (-) | \$19,000    | 0.26 mill (+) |
| ○ Unionville     | \$ 500      | 0.13 mill (+) | \$ 0        | 0.00 mill (=) |
| ○ Centre Co Govt | \$ 1,500    | 0.10 mill     |             |               |
| ○ Marion         |             |               | \$ 6,000    | 0.43 mill (+) |
| ○ Milesburg      |             |               | \$ 6,100    | 0.42 mill (+) |
| ○ Spring         |             |               | \$ 10,000   | 0.10 mill (+) |

## 2024 Municipal Funding Utilization – (YTD as of 9/30/24)

- \$ 6,812 Roof replacement loan payment x9 month
- \$ 5,591 Payroll, partial x2 pay period (2 week payroll \$21,500 average)
- \$16,209 Insurance – liability, property, vehicle, portable equipment, umbrella – (6 month)
- \$ 9,606 Litter (x3) replacement, annual financing #4 of 4 payments
- \$14,688 Ambulance Loan payment x9, Freightliner Amb 26-2
- \$ 9,355 Ambulance Loan payment x9, Sprinter Amb 26-3
- \$62,261 Total
  
- \$28,973 Balance
  
- Projected Additional Expenditures 10/01/24 – 12/31/24
  - \$ 4,896 Ambulance 26-2 Loan x3 month
  - \$ 3,118 Ambulance 26-3 Loan x3 month
  - \$ 2,271 Roof Loan x3 month
  - \$ 8,006 Insurance – liability, property, vehicle, port equip, umbrella (quarter)
  - \$ 2,100 Calibrate, inspect, PM; O2 regulators, suction units, BP Cuffs
  - \$17,671 Stairchair x1 replace/upgrade – battery-powered Stryker Xpedition
  - \$18,279 Oxygen fill station/cascade system
  - \$56,341 Total

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## **MEMO**

**Date:** For Council meeting October 21, 2024  
**To:** Bellefonte Borough Council  
**From:** Julie Brooks  
**Subject:** Bellefonte Intervalley Area Chamber of Commerce Update

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### **October meeting points of interest**

The Bellefonte Intervalley Area Chamber of Commerce met on October 2, 2024, at 7:30 AM at the train station. Meeting minutes are attached for October.

Main discussions were about organizing BIACC more effectively, memberships and officers.

Next meeting is expected to be November 6, 2024 7:30 AM at the train station.

# MEETING MINUTES

## BIACC BOARD MEETING

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Date: October 2, 2024

Time: 7:30am – 8:30am

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### IN ATTENDANCE

Jennilyn Schuster, Ciara Semack, Julie Brooks, Zach Schuster

#### Board Members

Amber Conception, Jennilyn Schuster, Ciara Semack, Julie Brooks, Sherri Letterman, Zach Schuster, Candy Covey, Matthew Hill, Lesley Kistner, Nicole Simpson

### BUDGET

The following items were outlined:

- Center County Commissioners – funding request due by 10/10. Jennilyn Schuster volunteered to write and submit. Support requested for software upgrades and operational costs to continue supporting the business community.

### INTERIM EXECUTIVE COMMITTEE

And an interim executive committee was established. The following board members will serve as the interim executive committee:

- President – pending
- Vice President - Sherri Letterman
- Secretary - Jennilyn Schuster
- Treasurer - Candy Covey

### 2025 VISITOR GUIDE

2025 visitor guide committee members:

- Jennilyn Schuster
- Zach Schuster

The following items were outlined:

- Guide continues to progress. Delivery of Printed Guides is December 5 2024.
- Membership recruitment email was sent out and it was discovered that membership invoices had not been sent to current members for 2+ years. Several members contact

information is outdated and Julie Brooks volunteered to go through all the bounce back emails and reach out to those members.

- Membership recruitment is ongoing
- A Visitors Guide spreadsheet has been created and will be redistributed to help with member recruitment. Membership forms and a list of businesses that fall within the following categories to be distributed to support content development: restaurants, coffee shops + cafes, retail, health + wellness.

## **SECURITY + MAINTENANCE**

The train station locks have been changed. The following items were outlined:

- 1 Lockable file will be delivered to the Train Station
- The office floor has damage possibly due to water. Borough to look at repairing.

## **MEMBERSHIPS**

New members to be reviewed and voted on by the board:

- Independent Home Health located at 220 West High Street – approval by all board members present. Following the meeting an additional vote was received to approve this membership.
- Terrapin Investment Fund – facility in Clinton County with Bellefonte Retail coming soon - approval by all board members present. Following the meeting an additional vote was received to approve this membership.
- Membership renewals are starting to come in and a list will be generated and shared during November's meeting.
- Membership outreach – Jennilyn and Zach worked on initial membership outreach via email. Will continue following up
- Membership Follow up / BIACC email check ins – It was discussed that board members would rotate attending to email check ins monthly.
  - October – Jennilyn Schuster
  - November – Julie Brooks
  - December – need volunteer

## **BLUES BREAKER EVENT**

2025 even chair:

- Ciara Semack

Moving the event to January. Exact date and location TBD. Event chair to share details during November's board meeting so that information can be shared in upcoming membership newsletters. The following items were outlined:

- Come pickup your Visitor's Guide!
- Board Introduction's at Event
- Walk-ins Welcome
- Bring a Business Guest
- Membership Renewal Opportunity

## **NEXT MEETING**

November 6, 2024, 7:30am – 8:30am | Train Station

**,BELLEFONTE BOROUGH WATER AUTHORITY**  
**MEETING MINUTES**  
**REGULAR MEETING**  
**October 1, 2024 – 6 p.m.**  
**301 N. Spring Street, Suite 200**  
**Bellefonte, PA 16823**  
[www.bellefonte.net](http://www.bellefonte.net)

**CALL TO ORDER**

The meeting was called to order October 1, 2024 at 6 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL Authority members present:**

Mr. Joe Beigle  
Mr. Greg Brown  
Mr. Dan DeLotto  
Mr. Jon Eaton  
Mr. Joe Falcone  
Mr. Frank (Buddy) Halderman via Zoom  
Mr. Doug Johnson

**Staff**

Mr. Frank Noll, WWTP Superintendent  
Mr. Shannon Struble, WWTP Assistant Superintendent  
Mr. Matt Auman, Public Works Superintendent  
Ms. Julie Brooks, Public Works Assistant Superintendent  
Mr. Ralph Stewart, Borough Manager

**Guests** Ms. Jean Ryan, Engineer via Zoom

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**MINUTES**

- *A motion was made by Beigle and seconded by Eaton to approve the minutes from September 4<sup>th</sup>, 2024. No discussion. Motion carried.*

**ADDITIONS TO AGENDA**

*majority vote. The Authority should state the reason why the action item is being added to the Agenda. The Authority may vote to add an action item(s) to the agenda.*

- NONE

## **PUBLIC COMMENT/COMMUNICATIONS- ORAL**

- NONE

### **COMMUNICATIONS (Written)**

- DEP – Stream Reclassification work
- Email – UAJA Engineer - Biosolids Agreement, Offer of Tour

### **FINANCIALS (Mr. Falcone)**

- Budget v. Actual August 2024 (first 2/3 of the year)
  - Water Collection Revenues are at .61 (approximately \$77,000 under budget)
  - Bulk water sales are at .62
  - Water revenue from Niagara 49.73
  - Water revenue from Milesburg 37.14
  - It was noted that it's harder for customers to pay their bills lately.

*Beigle motioned and Halderman seconded to approve the financial report. Motion carried.*

### **ENGINEER'S REPORT (Jean Ryan, Barton and Loguidice)**

- The engineer (Jean) highlighted several projects completed in September.
  - Projects: Big Spring Project (wells)
    - Timeframes – Geophysical Survey could be done by November
    - The Geophysical Survey will offer more information and help narrow down cost estimates.
    - It was noted that costs incurred in the survey process (\$53,000) may not be returned.
    - The overall goal is to get the cover off the spring

*Beigle motioned and Halderman seconded to spend the money, approximately \$53,000 to complete the GIS and Geophysical surveys completed. The motion carried.*

### **SEWER REPORT (Superintendent - Frank)**

- The Superintendent highlighted the details of various projects and repairs completed in September.
- Bulk Water sales for September: 72,700g
- A worker submitted his letter of resignation. The Authority will be posting the open position.
- Discussion regarding pre-treatment (industrial waste/PFAS) water reports.

### **WATER REPORT (Matt)**

- Details were offered regarding projects and repairs completed in September.

○

### **OLD BUSINESS**

- Water Line for Hotel, Length of Service Line, McCrossin Property – update.
- Agreement with Shantel Cable (Hughes Street) – Agreement is nearing completion by solicitor, attorney. The Authority may take action to approve Agreement conditional upon final review by Solicitor.

*Beigle motioned to accept the agreement as presented. Johnson seconded. Motion to approve carried.*

- Agreement with UAJA – biosolids disposal.

*Beigle motioned and Halderman seconded to approve signing the Agreement. Motion carried.*

- Big Spring Cover Project Update. Recap of meeting with PA DEP, consider approval of next steps. The Authority may take action on approving moving ahead with outlined next steps.
- Service Line Inventory project update. DEP upload deadline October 16. After the Inventory is due, sending a letter is next. The Authority may take action to approve steps.

### **NEW BUSINESS**

- Daily Water Withdrawal September 2024. No action is requested.

### **DISCUSSION**

- Lawsuit in Parkview – right of way
  - Went to district magistrate court and the homeowner was found guilty for fence violations
  - Fines will be reduced if homeowner complies
  - The encroachment issues are in the Centre County Court system
- An Authority member commented that the engineering firm Barton and Loguidice has been a big asset to the Authority.
- Logan Green – need an update
- Next meeting will be November 5<sup>th</sup>, 2024.

### **ADJOURNMENT**

- *Halderman motioned and Falcone seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 7:52pm.*

**Centre County Airport Authority  
Meeting Minutes  
September 12, 2024**

**Attending:** C. Groshel - Chair; H. Mose; R. Stewart; W. Steudler; R. Grmela

**Absent:** D. Johnson; G. Khoury; D. Gray

**Additional Attendees:** J. Meyer C.M. - Executive Director, CCAA; J. McMurtrie - Terminal Manager

**Guest:** Gerry Hanscom – Prospective Board Member

**The meeting was called to order at 7:00 PM by C. Groshel.**

**Public Comments: NONE**

**Approval of the August 22, 2024 Meeting Minutes:**

Motion for approval was made by H. Mose, B. Steudler seconded the motion.

**The motion was unanimously approved.**

**New Business:** Approve Resolution Authorizing AIP Program Grant Participation  
Grant Number UNV-EAG-3-42-0096-080-2024

Motion for approval was made by R. Stewart, H. Mose seconded the motion.

**The motion was unanimously approved.**

**Adjournment:** The meeting adjourned at 7:12pm

**Centre County Library & Historical Museum Board of Trustees Meeting**  
**Holt Memorial Library**  
**Thursday, July 25, 2024**  
**6:00 pm**

**Trustees Present:** Deborah Cleeton, Carl Inglesby, Kathleen Gomez, Vickie Barnett, Mary Prendergast, Lindsey Kurtz

**Trustees Absent:** Justin Miller, Pam McCloskey, Bryce Taylor

**Staff Present:** Michele Reese, Denise Sticha

**Guests Present:**

**Call to Order:** Carl Inglesby, President, called the meeting to order at 6:03 pm.

**Public Comments and Correspondence:** Sticha read a note from Caitlyn Bumbarger to the board thanking them for the opportunity to be a part of the library. She worked at the Holt branch. Inglesby stated that it was to have a small get together for Troy Butler for his 20 years of service with the library. Sticha stated it is important to recognize staff for their length of service. Sticha stated that she had gone to Bradford Library to present the Friends Group of the year award to the Bradford Library Friends Group.

**Consent Agenda:** Cleeton made a motion to approve the minutes. Seconded by Barnett. Motion carried. Barnett made a motion to approve the Director's June and July Operations Report. Seconded by Gomez. Motion carried.

**Director's notes-** Sticha updated the Board on the SLP participation numbers and discussed the events that were held throughout SLP. Kurtz asked how many hotspots total do we have now. Sticha stated that there will be a total of 8, and they will not transit to Schlow. Further discussion was held regarding the hotspots.

**Finance Report and Investment Summary:** Sticha reviewed the P&L and stated we are trending a little high on salary: some other expenses are also tracking a little higher than budgeted. We have not received a significant sum of money from our local municipalities at this time. Sticha stated she will be sending out the municipality donation request letters earlier this year so they have them for their September meetings. We are still low on book budget expenses, it is looking better than in years past. Discussion held regarding the P&L. Barnett asked about the interest rate on the money market at FNB. Discussion held regarding other rates and the funds in the money market. Inglesby stated that he was disappointed with the return on the Coombs investments. FNB investments are doing well. Sticha will contact Kristen and Scott from We Are Invested regarding the investment setup. Inglesby asked about the CD to be opened and Sticha stated that we will be opening that soon.

**Cleeton made a motion to approve the Finance Report and Investment Summary. Seconded by Prendergast. Motion carried.**

**New Business:**

**Security camera policy draft – 1<sup>st</sup> reading** - Currently, our policy is one sentence in the Patron Privacy policy which is a Federation policy. Since both the Bellefonte and Holt branch will have security cameras Sticha suggests we need something more robust. Sticha stated that Schlow

had wanted to place the security policy in with the Patron Private policy. She feels that the policies can be two separate ones. The Board concurred. Discussion held regarding the Security policy.

**RFP for architectural services – Centre Hall expansion-** Inglesby asked the Board if they had any questions regarding the RFP. Sticha stated that Sengle has put a lot of work into the RFP. Cleeton asked if it would be beneficial to have an architect that has experience with libraries. Discussion followed regarding the RFP and architectural services. Inglesby stated that they would like to mail the RFP's out next week. **Barnett made a motion to approve the RFP for architectural services for the Centre Hall expansion. Seconded by Kurtz. Motion carried.**

**Old Business:**

**Paid Time Off policy** - Sticha reviewed the policy and noted the changes that were made as suggested. Discussion held regarding the policy and changes. **Cleeton made a motion to adopt the PTO policy draft #4. Seconded by Barnett. Motion carried.**

**Amendment to the CCFPL Collection Development policy** - Sticha reviewed the changes and stated that CCL&HM, Schlow and the Federation need to approve the change. Discussion was held regarding the policy. **Cleeton made a motion to accept the amendment to the CCFPL Collection Development policy. Seconded by Kurtz. Motion carried.**

**Municipal Visits:** No discussion.

**Committee Reports:**

**Finance:** Cleeton stated that she has tried to access the FNB investments. Inglesby stated that she will need to contact FNB. Sticha stated that we have received a draft of the 2023 audit. Sticha and Reese have briefly reviewed the audit and did not see any issues. Sticha stated that we will schedule to have Paul Link at the September meeting.

**Personnel:** Holt needs to replace Bumbarger. Sticha stated that the position has been advertised in multiple papers.

Kurtz asked what the plan is for when Kathleen Edwards is out on leave. Amanda Zanzalari will cover her position, Julie Valora, Lisa Shaffer and Ceclia Doty will help to cover hours as needed.

**Property:**

**Museum** – Sticha stated that we have received a grant from the State College Rotary and the District Rotary for the Storyteller chair project. The district grant will not be available until September. Discussion was held regarding the storyteller chair design and starting the project in September. Inglesby stated that Sengle has done some research regarding the gutter issue on the side issue. They are going to do some more research and then inform the Board what they have found out.

**Bellefonte branch** – Security cameras will be installed starting August 9th. Discussion was held regarding the number of cameras to be installed and the layout of the branch.

**Bookmobile-** Nothing to report.

**Centre Hall** – Sticha gave an update on the ARPA grant and the Keystone Grant. The ARPA grant decision has not been made as of yet and should be made by mid-July -mid-August. Keystone Grant opens July 17th. Sticha met with Natalie Corman from the Commissioner's office. The County is willing to be the municipal partner, but they want to have an MOU created between the Library and the County. Discussion was held regarding the application for the grant and the 50/50 match and reaching out to the PPVLS regarding their monetary commitment. The deadline for the Keystone Grant is October 17th. Sticha stated that her next project is to get a jumpstart on the grant application.

**Holt** – Inglesby asked if all of the repairs have been completed at Holt and mentioned that the lines look like they have been repainted. The crumbling concrete parking curbs still need to be removed.

**Bellefonte Little House** - Inglesby stated that Sengle has met with Brian Chilton regarding the steps down into the garden. Sengle and Chilton discussed making both the steps and porch ADA compliant. Discussion held regarding the changes and working with the Garden Club and the Bellefonte Little House Friends Group. Inglesby asked about the backflow water test to be done at the Little House and the plumbing issue they are having. Reese stated that Robert Pannebaker does the testing for the Bellefonte and Philipsburg branch and may be able to help the group.

**Fundraising/Development:** Sticha stated that the Annual Appeal will go out in November the Tuesday after Thanksgiving.

**Planning:** No updates.

**Nomination:** Sticha stated that she met with Rhonda Rumbaugh to discuss the possibility of her fulfilling the Centre Hall board position for next year.

**Holt Friends** - They had a book sale during Heritage Days in July.

**Bellefonte Friends** - Cleeton stated that the Friends group was involved in the Children's Fair. The Arts & Crafts fair is next week and the library will have a Horatio themed event. A bake sale was held on June 8th by the Friends group. The next Friends meeting will be August 7th.

**PPVLS-** Sent out the name change survey in the June Grapevine. Discussion was held regarding the name change. A book sale was held during the Centre Hall yard sale. They are planning to do their annual steak dinner on October 19th at the American Legion.

**Comments for the Good of the Order and Adjournment:** The September meeting is the 26th in Bellefonte. It will be a hybrid meeting. Federation meeting is the 22nd of August.

**Kurtz made a motion to adjourn the meeting at 7:15 pm. Seconded by Barnett. Motion carried.**

Respectfully submitted,  
Michele Reese, Office Manager

**BOROUGH OF BELLEFONTE**  
**WORKPLACE SAFETY COMMITTEE MEETING MINUTES**  
**WEDNESDAY, JULY 17<sup>TH</sup>, 2024, 7:30 A.M.**  
**BELLEFONTE BOROUGH BUILDING COUNCIL ROOM**

**Members Present:**

Jason Ostroskie (Member, streets)  
Matt Auman (Member, Mgmt)  
Steve Caldana (Member, Water) Chair  
Sam Horner (Member, Refuse)  
Julie Brooks (Member, Mgmt)  
Randy Brachbill (Member, Council Rep)  
Shannon Struble (Member, WWTP-Mgmt)  
Scott Rhoat (Member, EMS)  
Bill Witmer (Member, Police)

**Members Absent:**

Seth Klinefelter (Member, WWTP)  
Tim Schreffler (Member, Fire Dept)

**Administrative:** Alyssa Doherty

**Guests:** Barb Smith, Teeter Group-Zoom

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**CALL TO ORDER:**

**APPROVAL OF MINUTES –June 19<sup>th</sup>, 2024**

*Mr. Auman moved to approve the meeting minutes. Mrs. Brooks seconded. Motion carried.*

**OLD BUSINESS:**

**Safety Concern Forms Review:** None.

**Recent Safety incidents or near-miss reviews:** Volunteer Fire Company incident report was very well completed with great detail. The accident happened during an apartment fire in Downtown Bellefonte while helping with support function. The root cause being Heat Exhaustion.

Wastewater Treatment Plant incident report happened on the first floor Control Building near the Press and Thickener area. The injured employee dropped a wheelbarrow on their foot with a submersible pump in it. Suggested employees wear steel toe boots and checking air pressure in the tires.

**2<sup>nd</sup> Quarter Facility Inspection- Governor's & Talleyrand Park** inspection deadline is September 30<sup>th</sup>, 2024.

**NEW BUSINESS:**

**Video: Close Calls & Ner Misses (7 Minutes):** After the completion of the video, the Committee completed a quiz as a group and reviewed the answers.

**COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER:**

None.

**NEXT MEETING:** The next meeting will be held on Wednesday, August 21<sup>st</sup>, 2024, @ 7:30 a.m.

**ADJOURNMENT:** *Mr. Auman moved to adjourn. Mr. Witmer seconded the motion. Motion carried. Meeting adjourned at 7:53 am.*

**BOROUGH OF BELLEFONTE  
WORKPLACE SAFETY COMMITTEE MEETING  
MINUTES**

**WEDNESDAY August 21, 2024 7:30 A.M.**

**BELLEFONTE BOROUGH BUILDING COUNCIL ROOM**

**Members Present:**

Jason Ostroskie (Member, streets)  
Matt Auman (Member, Mgmt)  
Steve Caldana (Member, Water) Chair  
Sam Horner (Member, Refuse)  
Julie Brooks (Member, Mgmt)  
Randy Brachbill (Member, Council Rep)  
Shannon Struble (Member, WWTP-Mgmt)  
Scott Rhoat (Member, EMS)  
Bill Witmer (Member, Police)

**Members Absent:**

Seth Klinefelter (Member, WWTP)  
Tim Schreffler (Member, Fire Dept)

**Administrative:** Alyssa Doherty

**Guests:** Barb Smith, Teeter Group-Zoom

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**CALL TO ORDER: 7:31 am**

**APPROVAL OF MINUTES – July 17<sup>th</sup>, 2024**

*Mr. Auman moved to approve the meeting minutes. Mr. Witmer seconded. Motion carried.*

**OLD BUSINESS:**

**Safety Concern Forms Review:** None.

**Recent Safety incidents or near-miss reviews:** None

**2<sup>nd</sup> Quarter Facility Inspection- Governor's & Talleyrand Park** inspection deadline is September 30<sup>th</sup>, 2024.

**COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER:** Jason  
Discussion on tree trimming for garbage truck safety.

**NEXT MEETING:** The next meeting will be held on Wednesday, September 18, 2024 @  
7:30 a.m.

**ADJOURNMENT:** Mr. Ostroskie moved to adjourn. Mr. Brachbill seconded the motion.  
Motion carried. Meeting adjourned at 7:34 am.

**BOROUGH OF BELLEFONTE**  
**WORKPLACE SAFETY COMMITTEE MEETING**  
**MINUTES**  
**WEDNESDAY September 18, 2024 7:30 A.M. BELLEFONTE**  
**BOROUGH BUILDING COUNCIL ROOM**

**Members Present:**

Jason Ostroskie (Member, streets)  
Matt Auman (Member, Mgmt)  
Steve Caldana (Member, Water) Chair Sam  
Horner (Member, Refuse)  
Julie Brooks (Member, Mgmt)  
Randy Brachbill (Member, Council Rep)  
Seth Klinefelter (Member, WWTP)  
Bill Witmer (Member, Police)

**Members Absent:**

Shannon Struble (Member, WWTP-Mgmt)  
Tim Schreffler (Member, Fire Dept)  
Scott Rhoat (Member, EMS)

**Administrative:**

**Guests:** Barb Smith, Teeter Group-Zoom

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**CALL TO ORDER: 7:33 am**

**APPROVAL OF MINUTES –August 21, 2024**

*Mr. Brachbill moved to approve the meeting minutes. Mr. Auman seconded. Motion carried.*

**OLD BUSINESS:**

**Safety Concern Forms Review:** None.

**Recent Safety incidents or near-miss reviews:** None.

**Third Quarter Facility Inspection- Governor's & Talleyrand Park** inspection included with these minutes.

**COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER:** None.

**NEXT MEETING:** The next meeting will be held on Wednesday, October 16, 2024, @ 7:30 a.m.

**ADJOURNMENT:** Mr. Brachbill moved to adjourn. Mr. Auman seconded the motion. Motion carried. Meeting adjourned at 7:46 am.

**BELLEFONTE BOROUGH**  
**Third Quarter**  
**Safety Committee Inspection**

**Date:** August 28, 2024

**Location:** Governor's Park and Talleyrand Park 10:00 AM

**Inspectors:** Julie Brooks, Craig Herrold, Matt Auman, Rodney Mitchell and Scott Lucas

**Findings:** Work areas and storage areas were found to be clear of safety issues. First Aid kit at Talleyrand shed should be wall mounted.

**Conclusion:** The subcommittee performed a walk-thru of the park areas and found no outstanding safety issues, all areas were maintained and clear, follow up is needed on the first aid kit in the shed.

This report submitted by Julie Brooks

## Ralph Stewart

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**From:** Tom Songer II <tfsonger@torrongroup.com>  
**Sent:** Friday, October 11, 2024 4:14 PM  
**To:** Ralph Stewart  
**Cc:** Mark Morath (mrm107@centrehotel.com); Edward Tubbs (etubbs@centrehotel.com); Bruce White (bbw165@centrehotel.com); Thomas Songer  
**Subject:** RE: Update on waterfront project

Hello Ralph—sorry for not getting back to you sooner but I am out of town.

With respect to the BWF project -we are finalizing the design of the hotel and the parking garage. We have converted the second-floor area of the hotel to guest rooms. If there is a demand for meeting rooms for banquets, we will consider using some of the space in the 1<sup>st</sup> floor of the parking garage for meeting space. This space will be next to the kitchen that will serve the Farm To Table restaurant.

We didn't get the BIOS (State Building In Our Sites) grant or loan that we applied for. All the money went to industrial parks.

Our consultant, Teresa Sparacino with DELTA Development is planning on applying for loan/grant funding relating to the \$500M that was in the state budget as soon as the guidelines come out.

When we submitted our BIOS application, I had many letters of support along with 3 Letters of Intent to lease commercial space in the parking garage.

We have been meeting with representatives of PNC about financing for the hotel and garage. PNC reps. have indicated that we may qualify for a community improvement project. We have had several meetings with them and expect to have a meeting next week with them.

With interest rates coming down and material costs having stabilized, we are working to try to have our financing in place within the next 6 months so we can begin construction next year. We have had a financial study done by Walker Associates for the parking garage which shows that the parking garage is feasible. I am currently working on updating financial information for PNC Bank.

We plan on using a construction manager to oversee and manage the construction of the project for us. I have had meeting with the construction manager that we intend to use.

Our architect has made changes to the parking garage based on the input we received from the HARB, and he expects to schedule another meeting with the HARB in the near future.

We have set up a website with additional information at [www.bellefontewaterfrontproject.com](http://www.bellefontewaterfrontproject.com) that you can also refer to.

Let me know if you have any questions.

Have a nice weekend.

Tom Songer II, PE  
Torrón Group  
366 Walker Drive, Suite 201  
State College, Pa. 16801

P 814-231-2800 #1  
C 814-404-7285  
[www.torrongroup.com](http://www.torrongroup.com)

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**From:** Ralph Stewart <rstewart@bellefontepa.gov>  
**Sent:** Wednesday, October 9, 2024 10:48 AM  
**To:** Tom Songer II <tfsonger@torrongroup.com>  
**Subject:** Update on waterfront project

Hi Tom,

Our council president asked me for an update on your project. I wanted to check in with you to get an update? Please let us know where things stand.

Thank you,  
Ralph

---

Ralph W. Stewart, Borough Manager  
Borough of Bellefonte  
301 North Spring Street STE 200  
Bellefonte PA 16823  
Phone: 814-355-1501 x214



## **LEASE AGREEMENT**

This Lease Agreement ("Agreement") dated this 2nd day of January, 2019, by and between the **Bellefonte Borough**, a Borough existing under and pursuant to the Borough Code, as amended, 8 Pa.C.S.A. Section 101 et seq., with administrative offices located at 236 West Lamb Street, Bellefonte, Pennsylvania 16823 ("Lessor") and **Bellefonte Area School District**, a school district of the third class organized and existing under and pursuant to the Public School Code of 1949, as amended, 24 P.S. 101 et seq., with administrative offices at 318 North Allegheny Street, Bellefonte, Pennsylvania ("Lessee").

1. **LEASED PREMISES.** Lessor leases to Lessee upon the terms and conditions contained in this Agreement, a tract of land situated in Bellefonte Borough, Centre County, Pennsylvania, containing approximately 3.5 acres, and depicted more specifically on Exhibit A which is attached hereto and made a part hereof, to include in particular the Governor's Park Baseball Field and its support facilities ("Leased Premises").

2. **TERM OF LEASE.** The term is fifteen (15) years, commencing on January 1, 2019 and ending on December 31, 2034, unless terminated sooner by written agreement of the parties, as provided herein, or as otherwise permitted by law. The Lessor shall provide Lessee a three (3) year notice at the twelve (12) year mark if it wishes to terminate the agreement. If the Lessor does not provide notice at the 12 twelve-year mark for termination, the agreement will automatically be renewed for an additional three (3) years (for a total of 18 years) before expiration and requiring a new agreement. Not less than ninety (90) days prior to the expiration of the term the parties shall meet to discuss the nature of Lessee's use during the initial term of the Agreement, and

whether it would be in the interests of both parties and the public at large for the initial term to be extended, whether for a comparatively short term or for a longer term.

**3. RENTAL PAYMENT/CONSTRUCTION OF IMPROVEMENTS AND UPGRADES/ROUTINE CARE AND MAINTENANCE.** Lessee shall pay to Lessor the sum of One (\$1.00) U.S. Dollar for each year as basic rental for the initial term of the Agreement.

Lessee shall, as additional consideration for the Agreement, make at its expense such repairs, additions, installations, upgrades, removals, and/or replacements, including, but not limited to, any or all of the following components of the Leased Premises:

- a. dugouts;
- b. fences;
- c. electric service;
- d. scoreboard;
- e. field;
- f. bleachers;
- g. concession stands;
- h. lighting; and
- i. pressbox.

Prior to undertaking any of the aforementioned work, Lessee shall discuss its plans with Lessor, and receive input therefrom. It is understood and agreed, however, that Lessee retains the discretion to do the aforementioned work, and how so much of it, and in whatsoever manner, it deems to be appropriate. The intention of Lessee is, in the first instance, to make the facility comply with PIAA standards and requirements, and to improve and upgrade the baseball facility and its support facilities.

Lessee shall be, as additional consideration, responsible at its expense for and shall perform routine maintenance and care of the Leased Premises.

4. **USE BY LESSEE.** Lessee shall use the Leased Premises as a baseball field, both for practice and competition, and such other ancillary use or uses that are not inconsistent therewith, and are not in violation of any applicable statute, rule, regulation, or ordinance. It is understood and agreed that Lessee is not the sole and exclusive user of the Leased Premises, but that during the PIAA high school baseball season, to include specifically any preseason, regular season, and postseason it shall be and is the primary user of the Leased Premises for practices and competition, and it shall have scheduling priority.

5. **USE BY OTHERS.** So long as the use by others does not conflict with Lessee's use (see Section 4), other groups, including but not limited to the American Legion Baseball Teams, a Bellefonte County League Team, and the teams of the Bellefonte Teener League, may use the Leased Premises in accordance with Lessor's usual and customary facility use rules and regulations. To the extent that other users damage the Lease Premises, beyond damage that is usual and customary when a baseball facility is used and would be considered a part of routine maintenance, or it is damaged by third parties who were not authorized to be on or use the baseball facilities, Lessor shall be responsible for the cost thereof to repair.

6. **INSURANCE.** Lessee shall obtain and maintain during the term of this Agreement appropriate liability coverage for the Leased Premises, and shall include the Lessor as an additional insured. Lessee shall provide Lessor with a copy of the certificate of insurance upon request.

Lessor shall obtain and maintain during the term of this Agreement appropriate liability coverage for the Leased Premises, and shall include the Lessee as an additional insured. Lessor shall provide Lessee with a copy of the certificate of insurance upon request. Such coverage is intended to be in force and effective when the Leased Premises are used by authorized and/or unauthorized third parties.

7. **SUBLETTING AND ASSIGNMENTS.** Lessee shall not assign this Agreement or enter into any sublease Agreement without the prior written consent of Lessor. Any attempted assignment of sublease by Lessee without prior written consent of Lessor is null and void and is a breach of the conditions of this Agreement. If Lessor shall consent to an assignment or sublease, any such consent shall not be deemed to be a consent to any subsequent assignment or sublease.

8. **RELIEF FROM LIABILITY.** While Lessee is using and/or is otherwise in control of the Leased Premises, Lessee releases Lessor from liability for any personal injury or damage to personal property of Lessee, Lessee's employees, or Lessee's business invitees not arising from the negligence or intentional acts of Lessor or Lessor's agents or employees. Lessee, in addition, shall indemnify and hold harmless Lessor, its successors, and agents, and assigns from and against any claim, loss, or expense arising from or related to Lessee's actions, or failure to act where or when required to do so, for those of Lessee's employees or Lessee's business invitees, and for those of Lessee's sublessees, their employees, and invitees, and such obligation shall include reasonable attorney's fees.

While Lessor is using and/or is otherwise in control of the Leased Premises, Lessor releases Lessee from liability for any personal injury or damage to personal property of Lessor, Lessor's

employees, or Lessor's business invitees not arising from the negligence or intentional acts of Lessee or Lessee's agents or employees. Lessor, in addition, shall indemnify and hold harmless Lessee, its successors, and agents, and assigns from and against any claim, loss, or expense arising from or related to Lessor's actions, or failure to act where or when required to do so, for those of Lessor's employees or Lessor's business invitees, and for those of Lessor's sublessees, their employees, and invitees, and such obligation shall include reasonable attorney's fees.

9. **RULES AND REGULATIONS.** In addition to the terms and conditions of this Agreement, Lessee shall be bound by the Rules and Regulations applicable to all Lessees which Rules and Regulations are attached to this Agreement. Lessor shall have the right during the term of this lease to alter, amend, or modify these Rules and Regulations, provided that any alteration, amendment, or modification shall serve the purpose of preserving the Leased Premises and the quiet enjoyment of all Lessees. No alteration, amendment, or modification shall become effective as to Lessee until Lessee shall have been provided with a written copy of the altered, amended, or modified Rules and Regulations by mail, posting, or delivery to the Leased Premises. Lessee agrees that a violation of the Rules and Regulations shall be a breach of the terms and conditions of this Agreement and that upon any violation, Lessor shall be permitted to exercise any and all remedies provided for in this Agreement.

10. **SUBORDINATION.** The parties acknowledge and agree that this Agreement is under, subject, and subordinate to any and all mortgages and security interests that presently encumber the property or that in the future may encumber the property of which the Leased Premises is a part.

11. **RIGHT OF ENTRY.** Lessor, Lessor's agent, and persons authorized by Lessor shall have the right to enter upon the Leased Premises at all reasonable times to inspect, and for such other lawful activities that do not unreasonable interfere with Lessee's use of the Leased Premises.

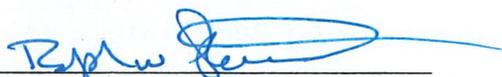
12. **UTILITIES.** Lessee shall be responsible for obtaining electrical power to the field. The power shall be placed on a separate electrical panel from what currently exists at the Leased Premises. The electricity can be placed in the Lessor's name, but during the term of the lease and for the months the electricity is utilized by Lessee, Lessee shall be responsible for the cost incurred for the electric service and shall promptly reimburse Lessor for the same.

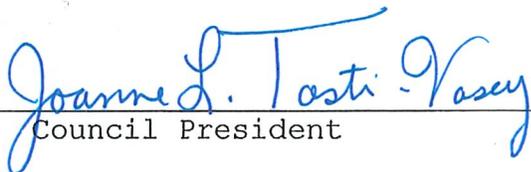
13. **BINDING EFFECT.** This Agreement shall be binding upon the heirs, executors, personal representatives, successors, and assigns of the parties hereto.

LESSOR:

BELLEFONTE BOROUGH

Attest:

  
\_\_\_\_\_  
Council Secretary

By:   
\_\_\_\_\_  
Council President

LESSEE:

BELLEFONTE AREA SCHOOL DISTRICT

Attest:

  
\_\_\_\_\_  
Board Secretary

By:   
\_\_\_\_\_  
Board President

Google Maps Exhibit A - Governors Park Baseball Field



Imagery ©2018 DigitalGlobe, USDA Farm Service Agency, Map data ©2018 Google 2018

## Ralph Stewart

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**From:** Rick Jacobs <rjacobs@talogy.com>  
**Sent:** Wednesday, October 16, 2024 3:37 PM  
**To:** Ralph Stewart  
**Cc:** Centretainment T Wilson; Thomas A. Bathgate  
**Subject:** Feasibility Study/Proposal Request

Hi Ralph. At the work session on 10/7 we requested a copy of the feasibility study for the work to uncover the big spring. Can you send us a copy of that study? If it is not in electronic form, I'm happy to come down and pick up a copy.

Thanks.

### Rick Jacobs, PhD

Emeritus Professor of Psychology, College of Liberal Arts  
Distinguished Honors Faculty, Schreyer Honors College  
Board of Directors, Presidential Leadership Academy

Penn State University



Science Advisor



237 West Linn Street  
Bellefonte, PA 16823  
814.769.9028  
Time Zone: Eastern

E: [rjacobs@talogy.com](mailto:rjacobs@talogy.com)

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Below please find our scope and fee summary of the next steps for the Bellefonte Spring production well project. As discussed at the October 1, 2024 Bellefonte Borough Authority Meeting, the below summary focuses first on the next steps, which were approved by the Authority at the aforementioned meeting. Secondly the summary includes our present understanding of potential future project elements for which estimates cannot reliably be derived until the approved next steps are completed.

Project elements presently underway include the following two tasks, with the Authority-approved budgets included parenthetically:

1. **GIS Mapping (est. \$8,000.00)** – B&L will generate GIS maps utilizing both open source and geospatial data provided by the Borough. Mapping efforts will incorporate available hydrogeologic data, as well as potential sources of contamination (PSOCs) as defined by Pennsylvania Department of Environmental Protection (PADEP). From these maps, we will determine if available space exists at the site to investigate for new production wells, or alternatively if a Zone 1 protection area variance may be necessary to achieve project objectives.
2. **Geophysical Survey (est. \$45,000.00)** – B&L will engage a subcontractor to perform a geophysical investigation of the subsurface underlying portions of Talleyrand Park. The goals of the geophysical survey are three-fold;
  - a. To better quantify cost estimates for well drilling, construction and testing,
  - b. To identify where production wells may be constructed within the park such that intercept of the spring source water is most likely, and
  - c. To better understand from where the spring water is sourced, in support of site hydrogeologic conceptual modeling and Source Water Assessment Area (SWAA) delineations (which would be eventual permitting requirements).

The information gleaned from the geophysical survey will help to determine if the project is feasible. The focus area may be limited by geographic constraints (e.g., underground utility interference, electrode spacing limitations, etc.).

Assuming the project remains feasible following completion of the foregoing preliminary efforts, the following project tasks either would or may be required:

**Preliminary Source Water Assessment Areas** – B&L and representatives of the Bellefonte Borough Council and Water Authority met with PADEP personnel during an in-person meeting at the PADEP Northcentral Regional Office on September 17, 2024. At this meeting, PADEP personnel requested that B&L perform a preliminary Source Water Assessment to better understand if setbacks from existing point-source hazards may be limiting for the project. This request was later echoed by additional PADEP personnel during a September 24, 2024 telephone call.

To satisfy this request, our team would integrate the results of the GIS mapping effort and geophysical survey with department guidance for delineating Zone 1 and Zone 2 Source Water Assessment Areas (SWAAs). Once these areas are generated, and reviewed by PADEP, one of following outcomes would appear plausible:

- A. Department Acceptance – If our efforts support SWAAs that are defensible and approved by PADEP, the next step forward would be to commence with engaging a drilling and testing contractor and water quality laboratory.
- B. SWAA Variance – If following standard department SWAA delineation methodology does not produce immediately approvable Zone 1 and/or Zone 2 SWAAs, it is possible that the SWAAs could be approved by the department through a variance. B&L only would pursue this option if the department does not immediately approve the SWAAs. It is possible that a variance would not be approved. However, based on discussions with PADEP and given the existing spring location, this is not anticipated.

**Preliminary Hydrogeologic Feasibility Evaluation** – While elements of this task would be completed in the aforementioned scope elements, other elements would only be pursued should the geophysical survey and preliminary Source Water Assessment so support. These elements may include drilling monitoring wells to characterize the subsurface and geochemical analyses to help demonstrate that the water from the wells would be chemically indistinguishable from the water issuing at the springhead. This evaluation would include both monitoring well drilling and construction, as well as laboratory analyses of samples collected from the monitoring well(s).

**PADEP Permitting** – PADEP permitting for new public water system drinking water wells can be a robust and lengthy process. Should the Preliminary Hydrogeologic Feasibility Evaluation produce favorable results, B&L would commence with the PADEP permitting process. Key elements of this process include but are not limited to:

1. Pre-Aquifer Test Planning (inclusive of department site survey and finalization of the Source Water Assessment)
2. Production Well Drilling (inclusive of specification support and field oversight and management)
3. Monitoring Plan (inclusive of well and surface water monitoring network)
4. Aquifer Testing (inclusive of planning and coordination, establishment of monitoring network, well testing, new source water quality sampling and analysis, data analysis and predictive analyses, and revisions to pre-drilling plan)
5. Hydrogeologic Report (summarizing the above items, as well as other requirements)

**Susquehanna River Basin Commission (SRBC) Permitting** – SRBC permitting also will be required, and we anticipate many of the SRBC permitting requirements to be addressed in lock-step with PADEP permitting. We anticipate some of the documents that we produce to be cross-reviewed and approved by both agencies. Key elements of this process include but are not limited to:

1. Aquifer Testing Plan (to be approved by SRBC before PADEP-required Aquifer Testing)
2. Groundwater Availability Analysis
3. Alternative Hydrogeologic Evaluation (inclusive of Site Conceptual Model, Review of Historic Testing and Operational Data, and Environmental Resource requirements)
4. Groundwater Withdrawal Application



HISTORIC  
**Bellefonte**  
*Est. 1795*

BOROUGH OF BELLEFONTE, RESOLUTION NO. 20220103-01

A RESOLUTION TO ESTABLISH A POLICY FOR CONDUCT DURING PUBLIC MEETINGS

**WHEREAS**, citizens have a right to free speech under the First Amendment to the Constitution of the United States of America; and

**WHEREAS**, residents and taxpayers have rights of public comment and participation under the Sunshine Act of the Commonwealth of Pennsylvania; and

**WHEREAS**, the Borough of Bellefonte has an interest in holding orderly public meetings to conduct and administer the business of the Borough.

**THEREFORE, BE IT RESOLVED**, that the Council of the Borough of Bellefonte establishes the following public meeting conduct policy for all officials and members of the public at all meetings organized by the Borough:

1. Public comments for items on the agenda at Council meetings may be made at the beginning of these meetings. Public comments for items NOT on the agenda at the Council meetings may be made at the end of these meetings.
2. Public comments for meetings of the Authorities, Boards, and Commissions may be made at the beginning of these meetings.
3. Additional public comments or responses to questions by the Council, Authority, Board, or Commission members may be taken at the request of an appointed or elected official to these said board meetings.
4. Each Bellefonte resident, non-profit representative, business owner, or official representative of another governmental agency may speak on any agenda item for a maximum of three (3) minutes. Written input is not limited in any manner.
5. All public comments shall be made at the podium after being recognized by the chairperson of the meeting.
6. Speakers shall identify themselves by name and street — and municipality/township if outside of the Borough of Bellefonte.
7. All comments shall be addressed to the Council, Authority, Board, or Commission conducting the meeting.
8. Comments that include profane or defamatory language or comments that inflict injury or incite breach of the peace are out of order.
9. Comments that are disruptive or are not related to the business of the public meeting may be out of order as determined by the person presiding over the meeting.

RESOLVED, this 3rd day of January, 2022, in public meeting duly noticed and assembled.

ATTEST:

BELLEFONTE BOROUGH

Ralph Stewart, Secretary

By:

Randall R. Brachbill  
Borough Council President