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*Est. 1795*

**Borough of Bellefonte Council Work Session**

**AGENDA**

**6:30 – 7:25 PM, Monday, December 2<sup>nd</sup>, 2024**

**In-Person, Large Room,  
301 N. Spring St, 1<sup>st</sup> Floor**

**VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org) **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

**I. CALL TO ORDER – Council President Bernier**

**II. WELCOMING COMMENTS / OPENING REMARKS:**

- A) Welcome everyone to the Bellefonte Borough Council Work Session. No council action (making motions or approvals) is taken during work sessions.
- B) Trivia Question – Council Vice President Dann

**III. ITEMS FOR DISCUSSION:**

*Note – All Times are approximate*

- A) AED Demonstration- Officer Luse – 15 Minutes
- B) Tentative 2025 Budget/Budget Book overview – 40 Minutes

**IV. ADJOURNMENT**

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.



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# BOROUGH OF BELLEFONTE

## 2025 BUDGET



Tentative Budget Presented and considered for approval at the December 2nd, 2024 Council Meeting
Public Inspection/posting of Tentative Budget December 6th through December 16th, 2024
Public Hearing and Consideration for Adoption, with any changes, at the December 16 <sup>th</sup> , 2024 Council Meeting



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## BUDGET MESSAGE

Dear Members of Borough Council and Mayor Johnson:

On behalf of Council, Mayor Johnson and borough staff, I am submitting to you the proposed budget for calendar year 2025. The Borough's General Fund, which provides some of the most important public services (policing, street maintenance, etc.), presents a challenge each year. Our growth in revenues (primarily property taxes and earned income taxes) does not keep up with the cost of services. Bellefonte Borough has a relatively small geographic coverage area of 1.8 square miles. As a comparison, Spring Township, which surrounds Bellefonte Borough, has a geographic coverage area of 27.1 square miles. Bellefonte Borough is honored to be the County Seat and laid out like a small city. This honor comes with a high percentage of non-taxable real estate including county buildings, school buildings, parks, cemeteries, libraries, post offices, and fire houses. With little room for new homes that bring increased real estate revenue and new wage earners (who move into the new homes), Bellefonte Borough has a real financial struggle in maintaining the same level of services each year without a millage rate increase. The Borough, like all employers, is dealing the increases in costs and seeing more difficulty in getting applicants for openings.

During the 2022 annual budget preparation process, we implemented the Priority Budgeting process. The process turned out to be confusing and time-consuming. We lacked the expensive software needed to make the process efficient. For the 2023 and 2024 budget process, staff simplified things by using charts to highlight the top spending areas for funds, where applicable. Here are the principles of Priority Based Budgeting.

**Prioritize Services.** Priority Based Budgeting evaluates the relative importance of individual programs and services rather than entire departments. It is distinguished by prioritizing the programs a government provides, one versus another.

- **Do the Important Things Well.** Cut Back on the Rest. In a time of a deficit, a traditional budget

process often attempts to continue funding all the same programs it funded last year, albeit at a reduced level (e.g. across-the-board budget cuts). Priority Based Budgeting identifies the programs that offer the highest value and continues to provide funding for them, while reducing service levels, divesting, or potentially eliminating lower value services.

- **Question Past Patterns of Spending.** An incremental budget process doesn't seriously question the spending decisions made in years past. Priority Based Budgeting puts all the money on the table to encourage more creative conversations about services.

- **Spend Within the Organization's Means.** Priority Based Budgeting starts with the revenue available to the City, rather than last year's expenditures, as the basis for decision making.
- **Know the True Cost of Doing Business.** Focusing on the full costs of programs ensures that funding decisions are based on the true cost of providing a service.
- **Provide Transparency of Community Priorities.** When budget decisions are based on a well-defined set of community priorities, the government's goals are not left open to interpretation.
- **Provide Transparency of Service Impact.** In traditional budgets, it is often not entirely clear how funded programs make a real difference in the lives of citizens. Under Priority Based Budgeting, the focus is on the results the program produces for achieving community priorities.
- **Demand Accountability for Results.** Traditional budgets focus on accountability for staying within spending limits. Beyond this, Priority Based Budgeting demands accountability for results that were the basis for a program's budget allocation.

Despite challenges, this year's budget proposes using approximately \$168,000 of revenues from 2024 to balance the 2025 General Fund budget and to maintain the same level of services. No tax increase is proposed for the General Fund. There is a .05 mil increase proposed for Emergency Medical Services and a .12 mill increase proposed in the Fire Department Fund. There is a .05 mil increase proposed for the Streetlighting Fund. Council will consider all increases for the Tentative Budget as well as the Final Budget.

The Borough Authority will meet on December 10<sup>th</sup> to consider any increases to the water and sewer rates.

I want to thank our council members and mayor for the time they dedicate to serving the Borough. If people knew ahead of time how much time it takes, we would have trouble filling seats. I also want to thank each and every member of our borough staff. Much of what we do is a team effort and I appreciate everyone's time, talent and energy! Comments will be received at the public hearing scheduled for the December 16<sup>th</sup> council meeting. The proposed budget will be an action item on that meeting agenda.

Ralph W. Stewart, Borough Manager/Secretary





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**PROPOSED 2025 BUDGET IN BRIEF**

<b>FUND</b>	<b>AMOUNT</b>	<b>SOURCE</b>	<b>PROPOSED TAX OR FEE INCREASE?</b>
<b>GENERAL</b>	\$3,784,210	Taxes, Fees	None
<b>STREET LIGHTING</b>	\$109,045	Real Estate Tax	.05 Mill Increase
<b>FIRE DEPARTMENT OPERATING</b>	\$250,925	Real Estate Tax	.12 Mill Increase
<b>FIRE DEPARTMENT EQUIPMENT</b>	\$101,390	Real Estate Tax	None
<b>PARKS &amp; RECREATION</b>	\$137,865	Real Estate Tax	.20 Mill Increase
<b>WATER</b>	\$2,430,915	Utility Fee	Under consideration
<b>SEWER (WASTEWATER)</b>	\$4,052,180	Utility Fee	Under consideration
<b>REFUSE (Solid Waste Collection)</b>	\$1,278,105	Utility Fee	\$4/Quarter Increase
<b>SPECIAL PROJECTS</b>	\$2,133,310	Projects	Not Applicable
<b>LIQUID FUELS/ HIGHWAY AID</b>	\$259,000	State (fuel tax)	Not Applicable
<b>EMERGENCY MEDICAL SERVICES</b>	\$28,735	Real Estate Tax	.05 Mill Increase
<b>CAPITAL PROJECTS</b>	\$1,132,860	Transfers	Not Applicable
<b>BULK WATER</b>	\$354,600	Bulk Water Sales	Not Applicable
<b>301 NORTH SPRING ST.</b>	\$93,840	Tenant Leases	Not Applicable
<b>PROPOSED Total 2025 Budget</b>	<b>\$16,146,980</b>		

**Note: This is Tentative. Changes may be approved by Council at their December 2<sup>nd</sup> Meeting.**



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**READERS GUIDE**

**INTRODUCTION**

The budget document describes how the Borough plans to meet the public services and infrastructure needs for its residents in 2025. It is simply our financial plan for 2025. It provides how the budget impacts residents' property tax and utility bills and how dollars are allocated for borough services. A table of contents is included to help each reader navigate through the document.

**PLANNING PROCESS/BUDGET SCHEDULE**

The Borough is obligated by the Commonwealth to approve a balanced budget by December 31<sup>st</sup> for the upcoming calendar year. The formal comment period is after the proposed budget is approved for advertisement/public inspection at the December 2<sup>nd</sup> Council meeting. Council is scheduled to consider approval of the proposed budget at its December 16<sup>th</sup>, 2024 council meeting. Formal comments should be directed to the Borough Manager/Secretary, Bellefonte Borough, 301 North Spring Street, Suite 200, Bellefonte PA, 16823 or [rstewart@bellefontepa.gov](mailto:rstewart@bellefontepa.gov).

**OFFICIALS AND STAFF**

Bellefonte's elected officials (Council members, mayor, real estate tax collector) and staff work together throughout the year to keep the borough on track with finances and operations. Spending plans/budgets can be altered in the event of unforeseen challenges.

**BUDGET MESSAGE**

The Borough Manager provides some qualitative insight as to financial challenges we face each year.

**BUDGET IN BRIEF**

For a quick overview of any proposed increases or to see the budgeted amount of spending for each fund, go to this section.

**2024 ACCOMPLISHMENTS, 2025 GOALS**

This section includes a look at current year accomplishments and what goals have been set for the new year.

### **REAL ESTATE TAX 101**

This section is being provided to help explain the real estate millage tax and that we have three taxing entities – the Borough, the County and the School District.

### **FUNDS, REVENUES AND EXPENSES**

The borough’s accounting system (how we keep track of money coming in and going out) is set up with generally accepted governmental accounting standards. A “Fund” is like a checking account for a designated purpose, public service, project, etc. Each dollar that goes in a Fund is considered “Revenue”. Each dollar spent out of the Fund is considered an “Expense or Expenditure.” All expected revenue and planned expenses are to be included in each Fund budget.

### **FUND QUICK FACTS AND DETAIL**

Each Fund is clearly titled and includes quick facts and all the detailed line item accounting.

### **OPERATING AND CAPITAL BUDGETS**

Bellefonte Borough does not create two separate budgets; one for capital and one for operating. Both capital and operating expenses are shown in each fund. This can cause the annual fund budget to vary considerably from year to year depending on the planned capital projects.

### **UTILITY FEES**

The borough provides the services of Water, Wastewater (sewer), and Refuse Collection on a fee-for-service basis. These enterprises are financially self-supporting. They also pay their share of any other department or equipment costs. Borough Council sets the Refuse collection rates. The Bellefonte Borough Authority sets the Water and Sewer service rates.



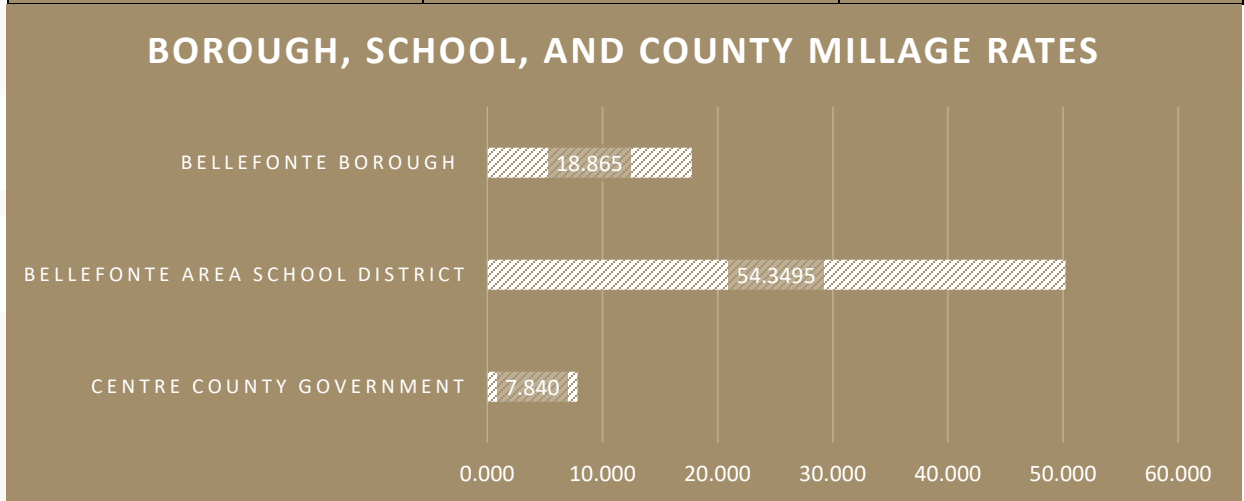
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**REAL ESTATE TAX 101**

**UNDERSTANDING REAL ESTATE TAX MILLAGE RATES**

**Real Estate Tax Millage Rates example – County Government, School District & Borough**

<b>Centre County Government</b>	<b>Bellefonte Borough</b>	<b>School District</b>
<b>7.840</b>	<b>18.865</b>	<b>54.3495</b>



A mill represents \$1.00 per \$1,000 of assessed property value. The Centre County Tax Assessment Office establishes the assessed value for each property. The “Assessed value” is different than the “market value” of a property.

<b>Example: Property X has an Assessed Value of \$45,000.00</b>	<b>Taxing Entity</b>	<b>Millage Rate Set</b>	<b>Annual Tax</b>
<b>A mill is \$1 for each \$1000 of Assessed Value</b>	<b>County Government</b>	<b>7.840</b>	<b>\$352.80</b>
	<b>School District</b>	<b>54.3495</b>	<b>\$2,445.73</b>
	<b>Borough</b>	<b>18.865</b>	<b>\$848.93</b>
<b>1 mill = \$45.00</b>		<b>Total</b>	<b>\$3,647.46</b>

**THERE ARE PROPOSED INCREASES TO THE BOROUGH’S MILLAGE RATE FOR 2025**



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## PROPOSED

TAX LEVY ORDINANCE NO. 12162024-01

AN ORDINANCE OF THE BOROUGH OF Bellefonte

County of Centre, Commonwealth of Pennsylvania, fixing the tax rate for the year 2025.

BE IT ORDAINED AND ENACTED, and it is hereby ordained and enacted by the Borough Council of the Borough of Bellefonte County of Centre, Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property within the Borough of Bellefonte. Subject to taxation for the fiscal year 2025 as follows:

Tax rate for general purposes, the sum of 15.155 mills on each dollar of assessed valuation, or the sum of \_\_\_\_\_ cents on each one hundred dollars of assessed valuation.

For debt purposes, the sum of \_\_\_\_\_ mills on each dollar of assessed valuation, or the sum of \_\_\_\_\_ cents on each one hundred dollars of assessed valuation.

For Streetlights purposes, the sum of 1.15 mills on each dollar of assessed valuation, or the sum of \_\_\_\_\_ cents on each one hundred dollars of assessed valuation.

For Fire Department purposes, the sum of .92 mills on each dollar of assessed valuation, or the sum of \_\_\_\_\_ cents on each one hundred dollars of assessed valuation.

For Fire Equipment purposes, the sum of .36 mills on each dollar of assessed valuation, or the sum of \_\_\_\_\_ cents on each one hundred dollars of assessed valuation.

For Parks & Recreation purposes, the sum of 1.15 mills on each dollar of assessed valuation, or the sum of \_\_\_\_\_ cents on each one hundred dollars of assessed valuation.

For EMS purposes, the sum of .30 mills on each dollar of assessed valuation, or the sum of \_\_\_\_\_ cents on each one hundred dollars of assessed valuation.

The same being summarized in tabular form as follows:

	Mills on Each Dollar of Assessed Valuation	Cents on Each One Hundred Dollars of Assessed Valuation
Tax Rate for General Purposes	<u>15.155</u> Mills	<u>1.5155</u> Cents
Tax Rate for <u>Streetlights</u>	<u>1.15</u> Mills	<u>.115</u> Cents
Tax Rate for <u>Fire Department</u>	<u>.92</u> Mills	<u>.092</u> Cents
Tax Rate for <u>Fire Equipment</u>	<u>.360</u> Mills	<u>.036</u> Cents
Tax Rate for <u>Parks &amp; Recreation</u>	<u>1.15</u> Mills	<u>.115</u> Cents
Tax Rate for <u>EMS</u>	<u>.30</u> Mills	<u>.030</u> Cents
Tax Rate for _____	_____ Mills	_____ Cents
Tax Rate for _____	_____ Mills	_____ Cents
Tax Rate for _____	_____ Mills	_____ Cents
Tax Rate for _____	_____ Mills	_____ Cents
TOTAL	<u>19.035</u> Mills	<u>19.035</u> Cents

That any ordinance, or part of ordinance, conflicting with this ordinance be and the same is hereby repealed insofar as the same affects this ordinance.

Adopted the 16<sup>th</sup> day of December, A.D. 2024.

\_\_\_\_\_  
Borough Manager

\_\_\_\_\_  
President of Borough Council

CERTIFICATION

*To the Secretary of Community and Economic Development  
Commonwealth of Pennsylvania, Harrisburg, Pennsylvania*

I HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. 12162024-01

Enacted by the \_\_\_\_\_ Council of the Borough of Bellefonte on the  
16<sup>th</sup> day of December, A.D. 2024.

\_\_\_\_\_  
Secretary/Clerk

(SEAL)



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**OFFICIALS & STAFF**

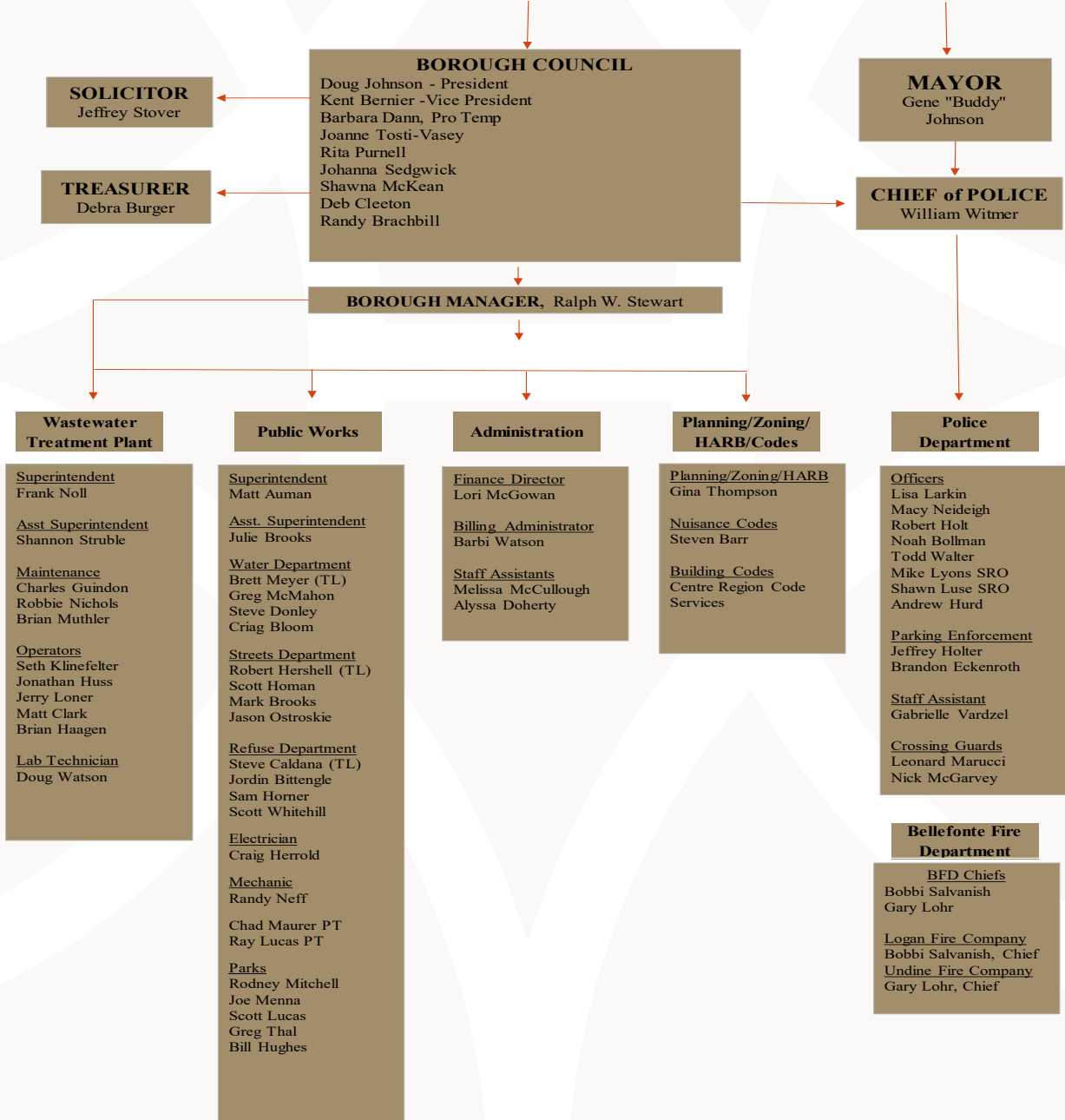
BOROUGH COUNCIL	MAYOR
<b>Mr. Kent Bernier</b> , President, North Ward	<b>Gene "Buddy" Johnson</b>
<b>Mr. Randy Brachbill</b> , South Ward	
<b>Ms. Deborah Cleeton</b> , South Ward	
<b>Ms. Barbara Dann</b> , Vice-President, South Ward	
<b>Mr. Doug Johnson</b> , Pro Tem, North Ward	
<b>Ms. Shawna McKean</b> , West Ward	
<b>Ms. Rita Purnell</b> , North Ward	
<b>Ms. Johanna Sedgwick</b> , West Ward	
<b>Ms. Joanne Tosti-Vasey</b> , West Ward	
<b>Deb Burger</b> , Borough Treasurer	
<b>Jeff Stover</b> , Borough Solicitor	
STAFF	
<b>Ralph Stewart</b> , Borough Manager/Secretary	<b>William Witmer</b> , Police Chief
	<b>Bobbi Salvanish, Gary Lohr</b> , Fire Chiefs
<b>Lori McGowan</b> , Finance Director	<b>Bobbi Salvanish</b> , Logan Company Chief
<b>Matt Auman</b> , Public Works Superintendent	<b>Gary Lohr</b> , Undine Company Chief
<b>Julie Brooks</b> , Assistant Public Works Superintendent	
<b>Frank Noll</b> , Wastewater Treatment Plant Superintendent	
<b>Shannon Struble</b> , Assistant Wastewater Treatment Plant Superintendent	





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**RESIDENTS of BELLEFONTE BOROUGH**



**GOAL 1:** Increase Revenues for Long-term Sustainability.

**GOAL 2:** Develop a Long-term Financial Plan for Capital Projects.

**GOAL 3:** Improve Borough Operations with Increased Efficiency.

**GOAL 4:** Develop Long-term Environmental Sustainability.

**GOAL 1: INCREASE REVENUES FOR LONG-TERM FINANCIAL SUSTAINABILITY**

Goal 1 seeks to increase revenues to ensure the long-term financial sustainability of the Borough. This goal addresses the following recommendations from Step IV:

- Recommendation ED1 – Better Utilize Available Land
- Recommendation ED2 – Develop Local Area Revitalization and Tax Abatement Program
- Recommendation ED3 – Continue to Revitalize Downtown
- Recommendation ED4 – Reform Water Fee Schedule
- Recommendation G9 – Consolidate Municipal Real Estate
- Recommendation PD17 – Secure Funding to Supplement Borough Budget

BELLEFONTE COMPREHENSIVE FINANCIAL MANAGEMENT FIVE-YEAR PLAN					
GOAL 1: THE BOROUGH MUST HAVE A SOLID AND SELF-SUSTAINING REVENUE BASE					
TO ACHIEVE THIS GOAL, THE FOLLOWING CRITICAL SUCCESS FACTORS MUST BE ADDRESSED:					
We must have... More diversity in the revenue stream Expanded tax and revenue base Fees that correspond to services provided More efficient infrastructure			We must Create opportunities for new development Identify funds to support operations Identify ways to share, merge, or contract services Ensure fees for services are equitable and fair		
TO MEET THIS GOAL, WE WILL...		RESPONSIBILITY	IMPLEMENTATION SCHEDULE (YEARS)		
			1	2-3	4-5
ACTION 1A	Create incentives and provide opportunities to expand economic development	Councilors Manager	<b>X – Top Priority</b>		
ACTION 1B	Supplement costs of police operations with grants	Police Chief Assistant Manager	X		
ACTION 1C	Develop task force to study feasibility of merged services with Spring Township Police Department	Councilors Manager Mayor Police Chief		X	
ACTION 1D	Develop task force to study contracted services to surrounding municipalities	Councilors Manager Mayor Police Chief		X	
ACTION 1E	Review revenue generated by water system to ensure fees are adequately charged	Councilors Manager	<b>X – Top Priority</b>		
ACTION 1F	Develop non-profit campus	Councilors Manager Assistant Manager			X

**GOAL 2: DEVELOP A LONG-TERM FINANCIAL PLAN**

Step IV provided several recommendations for the operations of the Borough. Goal 2 addresses the following recommendations:

- Recommendation G2 – Develop Municipal Facilities Plan
- Recommendation G5 – Establish Annual Economic Priorities
- Recommendation F2 – Council Members Should Develop a Five-Year Capital Improvements Plan
- Recommendation PD2 – Improve Police Headquarters
- Recommendation PW4 – Assess Borough Streets and Drainage Appurtenances
- Recommendation PW8 – Inventory Sewer Lines/Stormwater Management Facilities; Develop Plan for Replacement of Aged Infrastructure
- Recommendation FD1 – Develop Feasibility Study on Fire Station Consolidation

BELLEFONTE COMPREHENSIVE FINANCIAL MANAGEMENT FIVE-YEAR PLAN					
GOAL 2: THE BOROUGH MUST HAVE A LONG-TERM FINANCIAL PLAN FOR CAPITAL PROJECTS					
TO ACHIEVE THIS GOAL, THE FOLLOWING CRITICAL SUCCESS FACTORS MUST BE ADDRESSED:					
We must have...			We must be...		
<ul style="list-style-type: none"> <li>- Clearly define, prioritized capital plan</li> <li>- Reasonable schedule for replacements and new projects</li> <li>- A funding strategy</li> <li>- Focus on state and federal opportunities</li> <li>- An energy efficient municipal facility that meets the needs of our departments and residents</li> </ul>			<ul style="list-style-type: none"> <li>- Committed to a capital planning process</li> <li>- Committed to budgeting for capital needs on an annual basis</li> <li>- Willing to dedicate funds annually</li> <li>- Willing to use borrowing as a strategy for funding</li> <li>- Willing to provide a public building that meets the needs of our employees and residents</li> </ul>		
TO MEET THIS GOAL, WE WILL...		RESPONSIBILITY	IMPLEMENTATION SCHEDULE (YEARS)		
			1	2-3	4-5
ACTION 2A	Conduct an inventory of facilities, roads, water, sewers, and equipment with assessment of conditions, estimated costs, and project replacement schedules	<ul style="list-style-type: none"> <li>- Councilors</li> <li>- Manager</li> <li>- Mayor</li> <li>- Police Chief</li> <li>- Public Works</li> </ul>	X		
ACTION 2B	Prepare a five-year Capital Plan that includes narrative, schedule, costs, and five-year budget	<ul style="list-style-type: none"> <li>- Manager</li> <li>- Finance</li> <li>- Department Heads</li> </ul>	X		
ACTION 2C	Develop a funding strategy by identifying specific revenue sources to support projects	<ul style="list-style-type: none"> <li>- Manager</li> <li>- Assistant manager</li> </ul>	X	Ongoing	
ACTION 2D	Implement the Capital Plan as part of the annual operating budget	<ul style="list-style-type: none"> <li>- Councilors</li> <li>- Manager</li> <li>- Mayor</li> <li>- Police Chief</li> </ul>	<b>X - Priority</b>		
ACTION 2F	Update the Capital Plan on an annual basis	<ul style="list-style-type: none"> <li>- Councilors</li> <li>- Manager</li> <li>- Mayor</li> </ul>	Ongoing		
ACTION 2G	Develop A Facilities Plan for the Borough Municipal Building	<ul style="list-style-type: none"> <li>- Councilors</li> <li>- Manager</li> <li>- Mayor</li> <li>- Police Chief</li> <li>- Department Heads</li> </ul>	X	Ongoing	

**GOAL 3: IMPROVE BOROUGH OPERATIONS WITH INCREASED EFFICIENCY**

This goal seeks to address the following recommendations made in Step IV of the STMP planning process:

- ◆ **Recommendation G3**- Provide In-Depth Training Opportunities for Incoming Councilors
- ◆ **Recommendation G5** – Expand Public Communication Through Surveys
- ◆ **Recommendation G6** – Formalize Committee Reports
- ◆ **Recommendation F1** – The Borough Should Ensure All Professional, Trained Staff in Key Positions are Cross-Trained
- ◆ **Recommendation F4** – Develop and Implement a Proper Cash Management Policy
- ◆ **Recommendation F5** – The Borough Should Review and Update Standard Operating Procedures and Job Descriptions
- ◆ **Recommendation PD3** through PD15 – Includes Recommendations for Updating Standard Operating Procedures and Policies
- ◆ **Recommendation PD16** – Strategic Plan for Police Department
- ◆ **Recommendation PW1** – Ensure Proper Training for Staff
- ◆ **Recommendation PW7** – Formalize Refuse Collection Routes
- ◆ **Recommendation PW9** – Survey residents regarding parks and recreational facilities
- ◆ **Recommendation PW11** – Utilize an Electronic Management System

BELLEFONTE COMPREHENSIVE FINANCIAL MANAGEMENT FIVE YEAR PLAN					
GOAL 3: THE BOROUGH MUST IMPROVE ITS INTERNAL OPERATIONS AND INTERACTIONS WITH THE COMMUNITY					
TO ACHIEVE THIS GOAL, WE MUST ADDRESS THE FOLLOWING CRITICAL SUCCESS FACTORS:					
<p>We must ...</p> <p>Ensure Council and staff are well trained in providing municipal services</p> <p>Have a defined Communication Plan</p> <p>Ensure transparency with operations of all boards, commissions, and ad-hoc committees</p> <p>Ensure standard operating procedures and policies are in place for Police and Finance Departments</p> <p>Ensure departments operate efficiently and in compliance with state and federal guidelines</p> <p>Ensure all parks and recreational facilities meet the needs of residents</p>		<p>We must be...</p> <p>Supportive of new ideas</p> <p>Willing to adopt policies to ensure greater efficiencies are provided within each department</p> <p>Willing to invest in Council and staff</p> <p>Willing to change current practices</p>			
TO MEET THIS GOAL, WE WILL...		RESPONSIBILITY	IMPLEMENTATION SCHEDULE (YEARS)		
			1	2-3	4-5
ACTION 3A	Provide opportunities for continuing training and education for all Council members and staff.	<ul style="list-style-type: none"> <li>- Councilors</li> <li>- Manager</li> </ul>		X	
ACTION 3B	Ensure employee performance reviews are completed for Manager, Police Chief, Assistant Manager, and all department heads.	<ul style="list-style-type: none"> <li>- Councilors</li> <li>- Manager</li> <li>- Mayor</li> <li>- Assistant Manager</li> </ul>	Ongoing		
ACTION 3C	Identify and implement technology upgrades for Public Work Department	<ul style="list-style-type: none"> <li>- Councilors</li> <li>- Manager</li> <li>- Finance</li> </ul>	X - Priority	Ongoing	

ACTION 3D	Adopt recommendations for Police Department	<ul style="list-style-type: none"> <li>- Councilors</li> <li>- Manager</li> <li>- Mayor</li> <li>- Police Chief</li> </ul>	Bellefonte Borough Council Packet December 2, 2024 <b>X – Priority</b>		
ACTION 3E	Adopt a Code of Ethics	<ul style="list-style-type: none"> <li>- Councilors</li> <li>- Manager</li> </ul>	X		
ACTION 3F	Adopt a Cash Management Policy	<ul style="list-style-type: none"> <li>- Councilors</li> <li>- Manager</li> <li>- Finance</li> </ul>	X		
ACTION 3G	Conduct surveys with residents.	<ul style="list-style-type: none"> <li>- Manager</li> <li>- Assistant Manager</li> <li>- Department Heads</li> </ul>	X	Ongoing	
ACTION 3H	Formalize reporting system for boards, commissions, and ad-hoc committees	<ul style="list-style-type: none"> <li>- Councilors</li> <li>- Manager</li> </ul>	X		

***GOAL 4. DEVELOP LONG-TERM ENVIRONMENTAL SUSTAINABILITY***

BELLEFONTE COMPREHENSIVE FINANCIAL MANAGEMENT FIVE YEAR PLAN

GOAL 4: THE BOROUGH MUST BECOME MORE ENVIRONMENTALLY SUSTAINABLE AND RESILIENT

TO ACHIEVE THIS GOAL, THE FOLLOWING CRITICAL SUCCESS FACTORS MUST BE ADDRESSED:

<p>We must have...</p> <p>Building stock that is well maintained and energy efficient</p> <p>An Energy Plan to reduce the Borough Green House Gas Emissions</p> <p>A plan to reduce waste and improve recycling efforts</p> <p>A Plan to reduce energy consumption in our water and wastewater systems</p> <p>A Communication Plan to encourage the use of transit</p>	<p>We must be..Bellefonte Borough Council Packet December 2, 2024</p> <p>committed to investing in the community</p> <p>Committed to exploring new solutions</p> <p>committed to change in habits</p> <p>climate change: committed to making a difference</p>
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TO MEET THIS GOAL, WE WILL...		RESPONSIBILITY	IMPLEMENTATION SCHEDULE (YEARS)		
			1	2-3	4-5
ACTION 4A	Develop a building rehabilitation program.	<ul style="list-style-type: none"> <li>- Assistant Manager</li> <li>- Code Enforcement</li> </ul>	X		
ACTION 4B	Develop energy production to reduce energy costs within Borough facilities	<ul style="list-style-type: none"> <li>- Councilors</li> <li>- Manager</li> <li>- Public Works</li> </ul>		X – coordinate with facility’s plan	
ACTION 4C	Reducing waste and improving recycling	<ul style="list-style-type: none"> <li>- Councilors</li> <li>- Public Works</li> </ul>	X		
ACTION 4D	Upgrade water and wastewater management	<ul style="list-style-type: none"> <li>- Councilors</li> <li>- Manager</li> <li>- Public Works</li> </ul>		X – coordinate with facility’s plan	
ACTION 4E	A Plan to reduce stormwater runoff, remove pollutants, and improve water quality	<ul style="list-style-type: none"> <li>- Councilors</li> <li>- Manager</li> <li>- Police Chief</li> <li>- Public Works</li> </ul>		X	
ACTION 4F	Transportation: Encouraging use of transit and converting fleet to electric		X-transit	X-electric vehicles	



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*Est. 1795*

### **2025 Goals / Action Items**

- Appoint/re-appoint volunteers to Authorities, Boards and Commissions
- Monitor Real Estate Tax Collections by County with new vendor in place
- Follow-up on STMP Recommendations
- Continue the electronic archival of Borough maps
- Continue task force for public transit options
- Complete a street paving project
- Complete review/update of police policy and procedures
- Meet with BASD Reps discuss long-term funding of Governors Park Ballfield
- Meet with community economic development organizations to hear “State of Affairs”
- Consider adopting community and economic development initiatives where possible
- Ensure property maintenance codes are up to date and adhered to
- Review “Complete Streets” Initiatives and implement where possible
- Install stamped crosswalks on South Spring Street between High and Bishop Streets
- Continue steps necessary for Big Spring cover project
- Continue to repair/replace aging infrastructure as funds allow
- Have contractor check sewer lines for infiltration and inflow
- Update the loading/unloading zone ordinances
- Continue to automate WWTP operations with the goal of reducing the need for third shift
- Continue to build a well-trained workforce and to maintain a safe work environment
- Continue development of an asset management and Capital Improvement Plan for all departments
- Progress with traffic light signal installation at Parkview and Zion Road
- Utilize new stump grinder to grind all stumps in the ROW so we can accurately enforce the Shade Tree ordinance. Remove all stumps at Governor’s Park as well.
- Hire winter seasonal staff to clear snow from waterfront walkway and steps
- Rehabilitate the upper restroom building at Governors Park
- Work with Fire Executive Board/Advise on budget enhancement process
- Continue to foster the development and participation of the Centre County Borough’s Association
- Encourage Elected Officials to attend at least one of the two annual Borough Association conferences
- Continue promotion of the LERTA Program
- Begin to replace aging Streetlight Poles on Allegheny and W. Linn, hire contractor to assist with re-wiring of street lights
- Determine lighting for crosswalks and find grant funding if possible
- Finalize Transfer of Potter Street Property from SEDA-COG Railroad
- Borough website improvements as budget allows
- Consider how to integrate AI/GPT, Data Analysis for effectiveness and efficiency

## 2024 Accomplishments

- Welcomed Pennsylvania Highlands Community College to Bellefonte with the opening of their campus at the Match Factory
- Follow-up on STMP Recommendations
- A public transit task force was created and is working on related solutions
- Continued the electronic archival of Borough maps
- Amended Chapter 35 Fire Department of the Borough Ordinances
- Completed a street paving project
- Complete the storm water runoff project on Parkwood Drive, project completion April 2024
- Held demonstration, compost bagging at the Musser Lane compost facility, set up sales of compost bags
- Applied for \$25,000 of County Liquid Fuel Funds for stamped crosswalk work
- Awarded \$200,000 no match DEP grant for improvements at the Musser Lane Compost Facility
- Review of Police Policy and Procedures started
- Completed Spring Street Streetscape Project Phase II
- Big Spring Cover Project study for well system approved, underway
- Replace/rehabilitate aging infrastructure – water lines, sewer lines, storm drains, curbing, faded street signs, water storage tanks
- Sewer line camera and repair work - reduce infiltration and inflow
- Repairs/replacements to systems at Wastewater Treatment Plant
- Speed Study and Signage Improvements to Pine Street/Stoney Batter
- Free Bulk Waste Pickup by Refuse Service
- Approved Land Development Plan for new BASD Elementary School
- Created a Veteran Parking Space near Courthouse
- Appointed a new Chief of Police
- Invited new BASD Superintendent to a work session/meet/greet
- Continued to implement new borough logo on vehicles
- Started new batting cage structure at Governors Park
- Parkview and Zion Road Traffic Light design submitted to Penn DoT
- Designated CDBG funds toward ADA Improvements to suspension bridge in Talleyrand Park
- Selected engineer to begin design of the suspension bridge (Talleyrand Park) rehabilitation and had kick off meeting
- Some Elected Officials attended at least one of the two annual Borough Association conferences
- Promotion of the LERTA Program
- Completed the Elevator Installation at 301 North Spring Street
- Coordinated/Planned/completed transition of staff/borough administrative offices to Armory Building/relocation of Police offices
- Developed and adopted an expense policy and reimbursement policy for conferences for elected officials
- Held an Open House for recognizing retirees
- A Year-End Open-House is scheduled
- Wastewater treatment plant stream bank restoration project completion
- Submitted Water Service Line Inventory to PA DEP
- Negotiated a new Collective Bargaining Agreement (at least a tentative agreement) with public works union



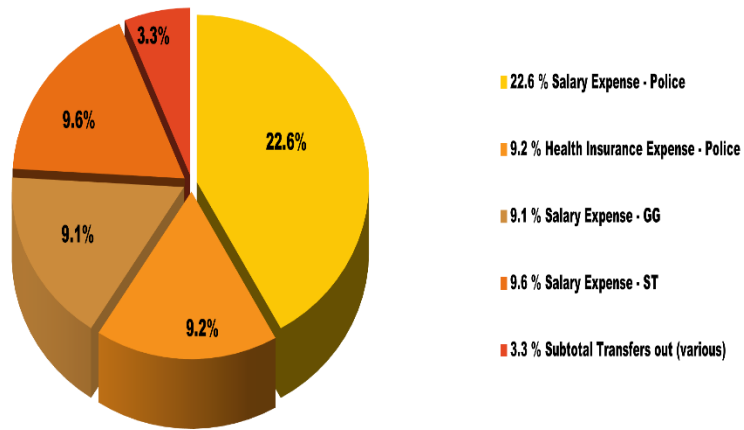
- ADA training and hearing assistance devices in place for council meetings
- Extended noise ordinance exemption through PA LCB for another five years
- Assisted Penn DoT with the Mill Race/West High Street Bridge preliminary work
- Other goals as directed by council

# GENERAL FUND

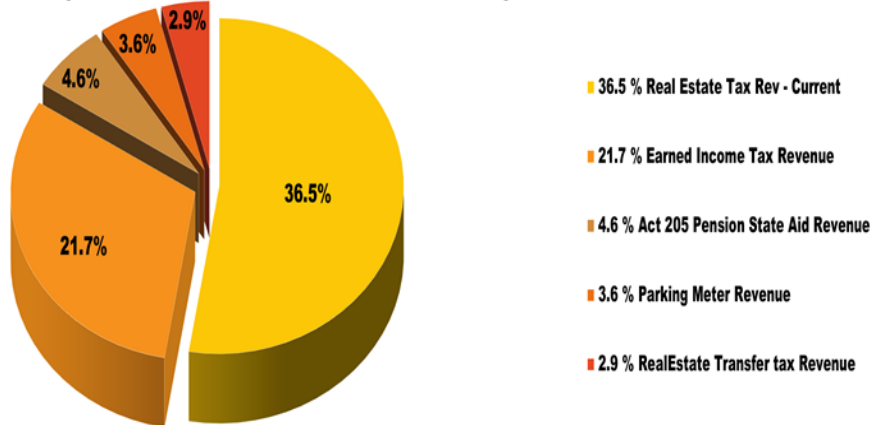
**QUICK FACTS:**

- ✓ No tax increase is being proposed for the General Fund
- ✓ The General Fund consists of revenue/expenses for: council; executive; mayor; treasurer; real estate tax collector; general government operations; police service; crossing guards; parking enforcement; animal control; nuisance code enforcement; planning/zoning/HARB administration; and streets department.
- ✓ The primary source of funding is the real estate tax and the Earned Income Tax
- ✓ Bellefonte Borough’s tax base (taxable property and wage earners) is relatively small making it a challenge to provide the same level of services each year

**Top five expenses in the General Fund shown as percent of total fund expenses**



**Top five revenues for the General Fund shown as percent of total fund revenue**





## DETAILED CURRENT YEAR AND 2025 PROPOSED BUDGET

### REVENUE

Acct #	Revenue	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
301.100	Real Estate Tax Rev - Current	\$1,490,806.43	\$1,440,135.60	\$25,800.00	\$1,465,935.60	\$1,484,000.00	\$1,379,500.00
301.200	Real Estate Tax Rev - Supplement	\$2,262.58	\$363.73	\$800.00	\$1,163.73	\$600.00	\$750.00
301.400	Real Estate Tax Rev - Delinquent	\$26,735.31	\$30,786.40	\$1,400.00	\$32,186.40	\$18,000.00	\$25,000.00
310.100	Real Estate Transfer Tax Revenue	\$128,614.16	\$108,518.18	\$10,000.00	\$118,518.18	\$80,000.00	\$110,500.00
310.200	Earned Income Tax Revenue	\$922,967.09	\$658,159.95	\$200,000.00	\$858,159.95	\$800,000.00	\$820,000.00
310.501	LST Tax Revenue	\$102,957.67	\$145,764.41	\$16,000.00	\$161,764.41	\$81,000.00	\$110,000.00
321.800	Franchise Revenue (Cable TV)	\$104,278.76	\$73,875.24	\$23,971.19	\$97,846.43	\$99,000.00	\$91,000.00
322.500	Street Opening Permit Revenue	\$25,050.00	\$23,240.00	\$200.00	\$23,440.00	\$8,000.00	\$10,000.00
322.902	Dumpster Permit Revenue	\$1,245.00	\$450.00	\$60.00	\$510.00	\$300.00	\$410.00
322.903	Contractor Trailer Permit Fee	\$90.00	\$60.00	\$0.00	\$60.00	\$0.00	\$20.00
331.100	J P Fine Revenue	\$14,618.21	\$9,246.78	\$2,800.00	\$12,046.78	\$10,000.00	\$10,000.00
331.101	Probation Office Fine Revenue	\$6,053.16	\$4,981.26	\$650.00	\$5,631.26	\$6,000.00	\$5,600.00
331.102	Restitution	\$61.62	\$184.19	\$0.00	\$184.19	\$30.00	\$40.00
331.121	Ordinance Violation Revenue - Codes	\$850.00	\$1,650.00	\$0.00	\$1,650.00	\$1,000.00	\$1,000.00
331.130	State Police Fine Revenue	\$2,307.03	\$1,220.08	\$1,024.19	\$2,244.27	\$1,800.00	\$2,000.00
331.140	Parking Fine Revenue	\$37,105.81	\$20,177.50	\$2,700.00	\$22,877.50	\$20,000.00	\$20,000.00
331.145	Boot Fine Revenue	\$0.00	\$50.00	\$50.00	\$100.00	\$0.00	\$0.00
341.010	Interest Income - Checking, Savings	\$29,933.47	\$31,685.47	\$5,000.00	\$36,685.47	\$5,000.00	\$20,000.00
341.020	Interest Income - Swept Acct	\$13,467.35	\$34,300.40	\$7,000.00	\$41,300.40	\$35,000.00	\$36,000.00
342.531	Tower Rental Revenue	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	\$1,200.00
342.534	CW Tank Rental Revenue - AT&T	\$33,346.50	\$31,278.50	\$2,843.50	\$34,122.00	\$34,120.00	\$34,120.00
342.560	Meter Bag Rental Revenue	\$4,012.50	\$5,305.00	\$120.00	\$5,425.00	\$2,000.00	\$3,500.00
354.000	State Grant Revenue	\$0.00	\$0.00	\$12,500.00	\$12,500.00	\$0.00	\$0.00
355.010	Public Utility Realty Tax Revenue	\$2,658.51	\$2,844.02	\$0.00	\$2,844.02	\$2,650.00	\$2,650.00
355.040	Liquor License Revenue	\$1,800.00	\$2,000.00	\$0.00	\$2,000.00	\$1,800.00	\$1,800.00



**REVENUE, CONTINUED**

Acct #	Revenue (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
355.050	Act 205 Pension State Aid Revenue	\$173,501.69	\$198,488.59	\$0.00	\$198,488.59	\$165,000.00	\$175,000.00
355.070	Firemen's Relief Assoc Revenue	\$33,440.43	\$33,923.39	\$0.00	\$33,923.39	\$30,000.00	\$32,000.00
355.090	Act 13 Revenue	\$1,310.13	\$754.27	\$0.00	\$754.27	\$900.00	\$500.00
357.030	County Liquid Fuels Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
358.500	County CATA Contract Revenue	\$7,559.60	\$0.00	\$7,638.98	\$7,638.98	\$7,700.00	\$7,700.00
361.330	Zoning/Sub/Land Dev Permit Revenue	\$765.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
361.331	Land Development Permit Revenue	\$0.00	\$795.00	\$0.00	\$795.00	\$0.00	\$0.00
361.332	Zoning Variance Application Fee Revenue	\$1,300.00	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00
361.335	Zoning Permit Fee Revenue	\$5,575.00	\$4,780.00	\$250.00	\$5,030.00	\$4,500.00	\$4,750.00
361.336	Zoning Permit-Short Term Rental Fee	\$3,120.00	\$2,730.00	\$0.00	\$2,730.00	\$3,000.00	\$2,700.00
361.900	Fence Permit Revenue	\$400.00	\$200.00	\$0.00	\$200.00	\$150.00	\$150.00
361.950	HARB Application Fee	\$1,450.00	\$875.00	\$75.00	\$950.00	\$1,200.00	\$875.00
362.111	Sale of Accident Report Revenue	\$825.00	\$750.00	\$240.00	\$990.00	\$750.00	\$750.00
362.130	False Alarm Revenue	\$1,600.00	\$0.00	\$700.00	\$700.00	\$400.00	\$500.00
362.140	Crossing Guard Revenue	\$1,489.01	\$1,027.71	\$200.00	\$1,227.71	\$1,200.00	\$3,120.00
362.160	Task Force Reimbursement Rev	\$2,747.18	\$510.60	\$0.00	\$510.60	\$0.00	\$0.00
362.451	Home Occupation Business Permit	\$50.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00
362.470	Sign Permit Revenue	\$560.00	\$260.00	\$0.00	\$260.00	\$275.00	\$225.00
362.471	Admin Fee for Permits - CR COG	\$3,466.00	\$5,918.00	\$60.00	\$5,978.00	\$3,000.00	\$5,000.00
362.800	Lien Letter Fee Revenue	\$5.00	\$20.00	\$0.00	\$20.00	\$0.00	\$0.00
362.950	Other Permit Revenue	\$80.00	\$625.00	\$225.00	\$850.00	\$25.00	\$50.00
363.210	Parking Meter Revenue	\$165,726.92	\$129,789.44	\$18,500.00	\$148,289.44	\$150,000.00	\$135,000.00
363.221	Parking Permit Revenue	\$72,548.41	\$69,548.41	\$11,000.00	\$80,548.41	\$60,000.00	\$75,000.00
364.900	Sewer Dye Test Revenue	\$1,350.00	\$600.00	\$100.00	\$700.00	\$750.00	\$500.00
378.905	Services Provided by Street Dept	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
379.000	CDBG Staff Reimbursement Rev	\$4,395.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
383.160	Special Event Fee Revenue	\$0.00	\$25.00	\$0.00	\$25.00	\$0.00	\$0.00



## REVENUE, CONTINUED

Acct #	Revenue (con't)	2023	2024 10 months	projected 2 months	Total 2024	2024 Budget	2025 Budget
387.000	Contribution & Donation Revenue	\$1,974.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
387.001	Donation to Police Dept Revenue	\$11,670.61	\$10.00	\$0.00	\$10.00	\$0.00	\$0.00
389.000	Miscellaneous Revenue	\$487.74	\$6.75	\$5.00	\$11.75	\$0.00	\$0.00
389.001	Miscellaneous Rev - Police Dept	\$0.00	\$0.00	\$470.00	\$470.00	\$0.00	\$0.00
389.002	Miscellaneous Revenue - Streets	\$511.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
389.003	NSF Fee	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
391.100	Sale of Fixed Assets Revenue	\$0.00	\$825.00	\$0.00	\$825.00	\$0.00	\$100.00
391.101	Sale of Fixed Assets Revenue-Police	\$0.00	\$2,150.00	\$0.00	\$2,150.00	\$0.00	\$100.00
391.102	Sale of Fixed Assets/Scrap Metal Revenue- Streets	\$23,500.00	\$9,457.00	\$0.00	\$9,457.00	\$1,000.00	\$100.00
	Subtotal - Revenue	\$3,473,919.52	\$3,091,995.87	\$352,382.86	\$3,444,378.73	\$3,121,400.00	\$3,179,210.00
392.006	Transfer In - Water	\$90,000.00	\$110,000.00	\$0.00	\$110,000.00	\$110,000.00	\$100,000.00
392.008	Transfer In - Sewer	\$160,000.00	\$112,500.00	\$37,500.00	\$150,000.00	\$150,000.00	\$140,000.00
392.009	Transfer In - Refuse	\$75,000.00	\$56,250.00	\$18,750.00	\$75,000.00	\$75,000.00	\$70,000.00
392.095	Transfer In - Capital Projects - Streets	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$67,000.00
	Subtotal - Transfers In	\$325,000.00	\$278,750.00	\$56,250.00	\$335,000.00	\$685,000.00	\$377,000.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$332,450.00	\$228,000.00
399.001	Use of Reserves - Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$332,450.00	\$51,000.00
	Total Revenue & Transfers In & Reserves	\$3,798,919.52	\$3,370,745.87	\$408,632.86	\$3,779,378.73	\$4,138,850.00	\$3,784,210.00



## EXPENSES - COUNCIL

Acct #	Expenses (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
400.105	Elected Officials Stipend Expense	\$13,500.00	\$11,250.00	\$2,250.00	\$13,500.00	\$13,500.00	\$13,500.00
400.192	Social Security Exp - Council	\$1,032.75	\$860.67	\$172.15	\$1,032.82	\$1,035.00	\$1,035.00
400.210	Office Supplies Expense - Council	\$157.49	\$150.00	\$0.00	\$150.00	\$200.00	\$175.00
400.215	Postage Expense - Council	\$75.00	\$25.00	\$0.00	\$25.00	\$50.00	\$35.00
400.246	Supplies Expense - Council	\$210.93	\$0.00	\$130.00	\$130.00	\$150.00	\$150.00
400.260	Minor Equipment Expense - Council	\$31.80	\$80.76	\$0.00	\$80.76	\$50.00	\$50.00
400.314	Legal Expense - Council	\$1,295.00	\$3,187.50	\$4,000.00	\$7,187.50	\$2,000.00	\$5,000.00
400.317	Data Processing Expense - Council	\$2,520.00	\$1,635.00	\$585.00	\$2,220.00	\$2,200.00	\$2,500.00
400.320	IT Services Expense - Council	\$2,679.00	\$3,213.00	\$150.00	\$3,363.00	\$3,200.00	\$3,500.00
400.321	Telephone Expense - Council	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400.325	Internet Expense - Council	\$190.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400.329	C-Net Expense - Council	\$18,140.00	\$14,455.50	\$4,835.50	\$19,291.00	\$18,850.00	\$19,745.00
400.341	Advertising Expense - Council	\$504.30	\$180.62	\$250.00	\$430.62	\$400.00	\$475.00
400.342	Printing Expense - Council	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
400.344	Copy Expense - Council	\$235.00	\$100.00	\$57.90	\$157.90	\$160.00	\$160.00
400.351	Commercial Ins Expense - Council	\$550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400.361	Electricity Expense - Council	\$201.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400.373	Building Maint/Upgrade Expense-Council	\$117.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400.420	Membership/Dues/Sub Expense - Council	\$1,293.97	\$1,777.97	\$0.00	\$1,777.97	\$1,300.00	\$1,800.00
400.460	Conf/Meeting/Seminar Expense-Council	\$3,165.30	\$4,259.17	\$934.78	\$5,193.95	\$4,000.00	\$5,000.00
400.540	Contribution to Airport	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal - Council Expense	\$46,039.40	\$41,175.19	\$13,365.33	\$54,540.52	\$47,195.00	\$53,225.00

## EXPENSES – EXECUTIVE

Acct #	Expenses (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
401.110	Executive Salary Expense (Appointed)	\$103,109.48	\$100,619.72	\$15,136.00	\$115,755.72	\$102,100.00	\$120,250.00
401.114	Jury Duty Pay - Exec	\$0.00	-\$11.04	\$0.00	-\$11.04	\$0.00	\$0.00
401.192	Executive SS Expense (Appointed)	\$7,786.42	\$7,606.65	\$1,139.76	\$8,746.41	\$7,725.00	\$9,100.00
401.196	Health Insurance Expense - Executive	\$13,435.19	\$13,496.62	\$1,097.54	\$14,594.16	\$15,310.00	\$17,000.00
401.198	Health Care Expense - In House - Exec	\$1,169.43	\$1,183.89	\$700.00	\$1,883.89	\$1,300.00	\$1,300.00
401.199	Life Insurance Expense - Exec	\$285.60	\$214.20	\$47.60	\$261.80	\$300.00	\$300.00
401.210	Office Supplies Expense - Exec	\$160.00	\$125.00	\$0.00	\$125.00	\$200.00	\$160.00
401.215	Postage Expense - Exec	\$65.00	\$30.00	\$0.00	\$30.00	\$50.00	\$40.00
401.231	Fuel Expense - Exec	\$292.99	\$126.61	\$26.89	\$153.50	\$325.00	\$200.00
401.246	Materials & Supplies Expense - Exec	\$0.00	\$0.00	\$16.00	\$16.00	\$0.00	\$0.00
401.260	Minor Equipment Expense - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
401.317	Data Processing Expense - Exec	\$140.00	\$160.00	\$0.00	\$160.00	\$160.00	\$180.00
401.320	IT Services Expense - Exec	\$1,826.50	\$642.00	\$75.00	\$717.00	\$400.00	\$1,000.00
401.321	Telephone Expense - Exec	\$425.00	\$145.00	\$0.00	\$145.00	\$120.00	\$0.00
401.324	Cell Phone Expense - Exec	\$480.00	\$360.00	\$120.00	\$480.00	\$480.00	\$480.00
401.325	Internet Expense - Exec	\$213.86	\$50.00	\$0.00	\$50.00	\$50.00	\$0.00
401.342	Printing Expense - Exec	\$0.00	\$29.00	\$44.00	\$73.00	\$50.00	\$80.00
401.344	Copy Expense - Exec	\$215.00	\$75.00	\$5.00	\$80.00	\$140.00	\$125.00
401.351	Commercial Insurance Expense - Exec	\$975.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00
401.354	Workers Comp Ins Expense - Exec	\$135.00	\$110.00	\$0.00	\$110.00	\$110.00	\$100.00
401.361	Electricity Expense - Exec	\$159.63	\$45.00	\$0.00	\$45.00	\$45.00	\$0.00
401.420	Dues/Sub/Membership Expense - Exec	\$315.00	\$315.00	\$0.00	\$315.00	\$350.00	\$350.00
401.460	Training Expense - Exec	\$440.00	\$335.00	\$0.00	\$335.00	\$500.00	\$450.00
	Subtotal - Executive Expense	\$131,629.10	\$125,757.65	\$18,407.79	\$144,165.44	\$130,115.00	\$151,415.00



**EXPENSES – MAYOR**

Acct #	Expenses (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
401.901	Mayor Stipend Expense	\$1,500.00	\$1,250.00	\$250.00	\$1,500.00	\$1,500.00	\$1,500.00
401.902	Mayor Social Security Expense	\$114.75	\$95.63	\$19.13	\$114.76	\$115.00	\$115.00
401.910	Mayor Office Supplies Expense	\$50.00	\$30.00	\$0.00	\$30.00	\$75.00	\$50.00
401.915	Mayor Postage Expense	\$35.00	\$20.00	\$0.00	\$20.00	\$35.00	\$30.00
401.917	Mayor Data Processing Expense	\$100.00	\$58.02	\$66.98	\$125.00	\$125.00	\$125.00
401.920	Mayor IT Expense	\$776.00	\$136.00	\$16.00	\$152.00	\$500.00	\$400.00
401.921	Mayor Phone Expense	\$85.00	\$90.00	\$0.00	\$90.00	\$90.00	\$100.00
401.940	Mayor Internet Expense	\$115.00	\$99.09	\$25.90	\$124.99	\$125.00	\$135.00
401.941	Mayor Minor Equipment Expense	\$0.00	\$21.48	\$0.00	\$21.48	\$70.00	\$50.00
401.942	Mayor Supplies Expense	\$11.44	\$106.77	\$16.00	\$122.77	\$50.00	\$100.00
401.943	Mayor Advertising Expense	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401.944	Mayor Copy Expense	\$60.00	\$0.00	\$50.00	\$50.00	\$65.00	\$65.00
401.945	Mayor Printing Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00
401.946	Mayor Dues/Member/Sub Expense	\$140.00	\$80.00	\$0.00	\$80.00	\$150.00	\$150.00
401.951	Mayor Commercial Insurance Expense	\$250.00	\$300.00	\$0.00	\$300.00	\$300.00	\$350.00
401.960	Mayor Conf/Seminar Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$250.00
401.961	Mayor Electricity Expense	\$70.00	\$20.00	\$55.00	\$75.00	\$75.00	\$100.00
401.980	Mayor Miscellaneous Expense	\$0.00	\$2,970.00	\$0.00	\$2,970.00	\$25.00	\$25.00
	Subtotal - Mayor Expenses	\$3,337.19	\$5,276.99	\$499.01	\$5,776.00	\$3,675.00	\$3,620.00

**EXPENSES – TREASURER**

402.355	Treas Bond Insurance Expense	\$956.00	\$946.00	\$0.00	\$946.00	\$1,100.00	\$1,100.00
402.900	Treasurer Stipend Expense	\$1,500.00	\$1,250.00	\$250.00	\$1,500.00	\$1,500.00	\$1,500.00
402.901	Treasurer Social Security Expense	\$114.77	\$95.60	\$19.13	\$114.73	\$115.00	\$115.00
	Subtotal - Treasurer Expenses	\$2,570.77	\$2,291.60	\$269.13	\$2,560.73	\$2,715.00	\$2,715.00

**EXPENSES – REAL ESTATE TAX COLLECTOR**

Acct #	Expenses (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
403.951	R/E Tax Collector Salary Expense	\$5,207.50	\$5,135.00	\$150.00	\$5,285.00	\$5,400.00	\$5,400.00
403.952	R/E Tax Coll Social Security Expense	\$398.36	\$392.85	\$11.48	\$404.33	\$415.00	\$415.00
403.953	R/E Tax Coll Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
403.954	R/E Tax Coll Training Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00
403.955	R/E Tax Coll Printing Expense	\$549.35	\$658.53	\$0.00	\$658.53	\$600.00	\$100.00
403.956	R/E Tax Coll Postage/Envelopes Expense	\$893.25	\$982.62	\$0.00	\$982.62	\$975.00	\$100.00
403.957	R/E Tax Coll Audit Expense	\$775.00	\$800.00	\$0.00	\$800.00	\$850.00	\$900.00
403.958	R/E Tax Coll Bond Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,150.00
403.959	R/E Tax Collection Costs - GSS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00
	Subtotal - R/E Tax Collector Expenses	\$7,823.46	\$7,969.00	\$161.48	\$8,130.48	\$8,315.00	\$11,740.00



**EXPENSES – GENERAL GOVERNMENT**

Acct #	Expenses (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
406.199	Life Insurance Expense - GG	\$727.92	\$611.95	\$123.46	\$735.41	\$800.00	\$800.00
406.210	Office Supplies Expense - GG	\$1,669.24	\$553.63	\$1,000.00	\$1,553.63	\$2,000.00	\$2,000.00
406.215	Postage Expense - GG	\$1,255.74	\$776.44	\$354.60	\$1,131.04	\$1,300.00	\$1,200.00
406.226	Janitorial Supplies Expense - GG	\$888.80	\$1,681.25	\$0.00	\$1,681.25	\$900.00	\$0.00
406.231	Fuel Expense - GG	\$71.23	\$0.00	\$10.00	\$10.00	\$85.00	\$50.00
406.241	Materials & Supplies Expense - GG	\$581.65	\$622.01	\$108.77	\$730.78	\$500.00	\$700.00
406.242	Safety Committee Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$10.00
406.249	Computer Software Expense - GG	\$2,520.27	\$2,285.79	\$0.00	\$2,285.79	\$2,750.00	\$2,975.00
406.251	Vehicle & Equipment Maint Exp - GG	\$1,843.25	\$830.46	\$200.00	\$1,030.46	\$1,200.00	\$1,200.00
406.260	Minor Equipment Expense - GG	\$3,566.69	\$379.99	\$8,200.00	\$8,579.99	\$8,000.00	\$9,000.00
406.300	Update Codes Expense - GG	\$2,190.00	\$4,689.00	\$0.00	\$4,689.00	\$5,000.00	\$5,000.00
406.310	Legal Expense - GG	\$3,739.80	\$3,506.80	\$400.00	\$3,906.80	\$2,000.00	\$4,000.00
406.311	Audit Expense - GG	\$4,290.00	\$4,225.00	\$0.00	\$4,225.00	\$5,500.00	\$5,000.00
406.317	Data Processing Expense - GG	\$2,357.27	\$1,669.93	\$500.00	\$2,169.93	\$2,200.00	\$2,200.00
406.318	Janitorial Services Expense - GG	\$8,320.00	\$3,360.00	\$0.00	\$3,360.00	\$2,100.00	\$0.00
406.319	Fire Permit Exp-Borough Building-GG	\$0.00	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00
406.320	IT Services Expense - GG	\$8,025.77	\$4,966.16	\$750.00	\$5,716.16	\$2,250.00	\$6,000.00
406.321	Telephone Expense - GG	\$1,955.58	\$816.69	\$0.00	\$816.69	\$550.00	\$0.00
406.324	Cell Phone Expense - GG	\$1,440.00	\$1,080.00	\$360.00	\$1,440.00	\$1,440.00	\$1,440.00
406.325	Internet Expense - GG	\$506.21	\$226.95	\$0.00	\$226.95	\$115.00	\$0.00
406.331	Travel Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
406.339	GPS Fee Expense - GG	\$195.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
406.341	Advertising Expense - GG	\$42.00	\$0.00	\$100.00	\$100.00	\$300.00	\$250.00
406.342	Printing Expense - GG	\$1,026.83	\$1,229.72	\$0.00	\$1,229.72	\$1,500.00	\$1,600.00
406.344	Copy Expense - GG	\$600.00	\$570.77	\$0.00	\$570.77	\$600.00	\$625.00
406.351	Commercial Insurance Expense - GG	\$11,000.00	\$3,250.00	\$0.00	\$3,250.00	\$3,250.00	\$0.00
406.354	Worker's Comp Ins Expense - GG	\$641.97	\$400.00	\$100.00	\$500.00	\$400.00	\$300.00

**EXPENSES – GENERAL GOVERNMENT, CONTINUED**

Acct #	Expenses (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
406.357	Interest Expense - Leases - GG	\$113.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
406.361	Electricity Expense - GG	\$3,200.00	\$1,331.11	\$0.00	\$1,331.11	\$1,000.00	\$0.00
406.362	Natural Gas Expense - GG	\$375.00	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00
406.373	Building/Prop Maint/Repair Expense - GG	\$6,945.20	\$3,370.29	\$0.00	\$3,370.29	\$1,000.00	\$0.00
406.384	Office Equipment Rental Expense - GG	\$4,889.28	\$3,828.83	\$535.22	\$4,364.05	\$5,100.00	\$2,825.00
406.420	Dues/Sub/Memberships Expense - GG	\$1,801.61	\$1,515.61	\$0.00	\$1,515.61	\$1,525.00	\$1,550.00
406.430	Refund of Prior Year Real Estate Tax	\$13,601.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
406.450	Contracted Services Expense - GG	\$6,791.92	\$26,033.89	\$0.00	\$26,033.89	\$20,000.00	\$1,000.00
406.453	Web Design/Maint Expense - GG	\$1,821.34	\$649.00	\$225.00	\$874.00	\$4,000.00	\$1,200.00
406.460	Training/Seminar Expense - GG	\$3,516.41	\$4,982.12	\$706.18	\$5,688.30	\$3,300.00	\$3,500.00
406.905	Miscellaneous Expense - GG	\$30.00	\$20.00	\$0.00	\$20.00	\$100.00	\$100.00
	Subtotal - General Government Expenses	\$506,881.44	\$499,739.18	\$58,102.17	\$557,841.35	\$587,270.00	\$532,670.00
406.700	Capital Expenditures - GG	\$15,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total - General Gov't Expenses	\$522,681.44	\$499,739.18	\$58,102.17	\$557,841.35	\$587,270.00	\$532,670.00





## EXPENSES - POLICE DEPARTMENT

Acct #	Expenses (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
410.112	Salary Expense - Police	\$826,946.36	\$586,915.96	\$119,100.00	\$706,015.96	\$875,000.00	\$855,000.00
410.113	Reimb From Workers Comp - Police	-\$4,266.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410.115	Salary Expense-Part-time Officer-Police	\$19,489.68	\$9,589.26	\$0.00	\$9,589.26	\$29,000.00	\$0.00
410.116	Salary Expense - Office Staff - Police	\$38,152.57	\$28,825.88	\$5,246.88	\$34,072.76	\$42,300.00	\$43,500.00
410.117	Social Sec Expense - Office Staff - Police	\$2,375.33	\$2,205.17	\$401.38	\$2,606.55	\$3,235.00	\$3,330.00
410.118	Retirement Expense - Office - Police	\$3,086.26	\$2,620.25	\$920.00	\$3,540.25	\$3,500.00	\$4,350.00
410.119	Reimb from Short-Term Disability	\$0.00	-\$640.82	\$0.00	-\$640.82	\$0.00	\$0.00
410.126	Reimb for Special Police Services	-\$29,950.00	-\$14,650.00	-\$7,500.00	-\$22,150.00	-\$25,000.00	-\$24,000.00
410.128	Reimb for SRO Salary - Police	-\$128,978.22	-\$63,271.22	-\$70,278.43	-\$133,549.65	-\$130,500.00	-\$134,000.00
410.159	Supp Medicare Payments Expense-Police	\$13,008.20	\$11,174.90	\$2,296.54	\$13,471.44	\$16,080.00	\$15,000.00
410.160	Reimb for SRO Medicare - Police	-\$1,870.18	-\$917.43	-\$1,023.54	-\$1,940.97	-\$1,890.00	-\$1,945.00
410.161	Reimb for SRO Retirement - Police	-\$25,379.06	-\$11,084.50	-\$12,150.00	-\$23,234.50	-\$25,675.00	-\$23,475.00
410.162	Reimb for SRO Insurance - Police	-\$41,308.03	-\$21,107.95	-\$22,109.08	-\$43,217.03	-\$40,000.00	-\$46,000.00
410.180	Overtime Wages - Police	\$72,830.92	\$42,394.79	\$21,000.00	\$63,394.79	\$47,000.00	\$45,000.00
410.181	Comp Time Wages - Police	\$338.94	\$338.94	\$0.00	\$338.94	\$8,000.00	\$1,000.00
410.190	Other Benefits Expense - Police	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00
410.191	Enrollment/Admin Exp-Retirement-Police	\$24.30	\$0.00	\$0.00	\$0.00	\$35.00	\$35.00
410.192	Social Security Expense - Police	\$13,160.22	\$8,861.60	\$1,730.00	\$10,591.60	\$12,700.00	\$12,500.00
410.193	Social Security Exp-Part-time Officer-Pol	\$282.61	\$139.04	\$0.00	\$139.04	\$425.00	\$0.00
410.194	Unemployment Comp Expense - Police	\$0.00	\$4,213.00	\$0.00	\$4,213.00	\$0.00	\$0.00
410.195	Insurance Expense - Police	\$2,604.00	\$1,670.90	\$737.80	\$2,408.70	\$2,865.00	\$2,500.00
410.196	Health Insurance Expense - Police	\$359,524.78	\$301,750.54	\$24,184.02	\$325,934.56	\$396,200.00	\$350,000.00
410.197	Retirement Expense - Police	\$99,792.44	\$56,647.00	\$0.00	\$56,647.00	\$56,650.00	\$25,435.00
410.198	Health Care Exp - In House - Police	\$8,071.33	\$5,228.88	\$6,300.00	\$11,528.88	\$15,000.00	\$11,300.00
410.199	Life Insurance Expense - Police	\$3,054.44	\$4,509.50	\$449.86	\$4,959.36	\$3,100.00	\$3,100.00
410.210	Office Supplies Expense - Police	\$1,015.74	\$1,094.28	\$350.00	\$1,444.28	\$1,600.00	\$1,600.00
410.215	Postage Expense - Police	\$753.54	\$0.00	\$500.00	\$500.00	\$800.00	\$650.00
410.217	Shipping Fees Expense - Police	\$781.35	\$530.32	\$250.00	\$780.32	\$650.00	\$850.00
410.226	Janitorial Supplies Expense - Police	\$755.70	\$191.85	\$350.00	\$541.85	\$950.00	\$700.00
410.231	Fuel Expense - Police	\$17,593.46	\$9,682.23	\$3,200.00	\$12,882.23	\$21,000.00	\$15,500.00
410.238	Clothing & Uniform Expense - Police	\$4,611.07	\$4,675.98	\$1,750.00	\$6,425.98	\$5,000.00	\$9,000.00
410.239	Uniform Expense-Part-time Officer-Police	\$393.18	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
410.242	Material & Supplies Expense - Police	\$4,510.88	\$2,546.61	\$3,000.00	\$5,546.61	\$5,000.00	\$5,200.00
410.251	Vehicle & Equip Maint Exp - Police	\$17,726.06	\$8,113.16	\$2,500.00	\$10,613.16	\$15,000.00	\$15,000.00
410.260	Minor Equipment Expense - Police	\$15,178.66	\$15,131.06	\$6,300.00	\$21,431.06	\$4,000.00	\$5,000.00
410.311	Audit Expense - Police	\$1,300.00	\$1,600.00	\$0.00	\$1,600.00	\$1,600.00	\$1,750.00
410.314	Legal Expense - Police	\$2,518.94	\$10,837.06	\$0.00	\$10,837.06	\$3,000.00	\$3,000.00
410.317	Data Processing Expense - Police	\$800.00	\$724.95	\$150.00	\$874.95	\$900.00	\$950.00
410.318	Janitorial Services Expense - Police	\$8,320.00	\$7,440.00	\$3,300.00	\$10,740.00	\$12,000.00	\$14,000.00



**EXPENSES – POLICE DEPARTMENT, CONTINUED**

Acct #	Expenses (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
410.319	Fire Permit Exp-Borough Building-Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
410.320	IT Services Expense - Police	\$28,466.91	\$33,491.00	\$5,000.00	\$38,491.00	\$27,500.00	\$40,000.00
410.321	Telephone Expense - Police	\$2,432.20	\$2,503.95	\$800.00	\$3,303.95	\$4,000.00	\$4,000.00
410.322	Cable Expense - Police	\$47.77	\$52.95	\$10.59	\$63.54	\$70.00	\$130.00
410.324	Cell Phone Expense - Police	\$1,368.00	\$1,227.46	\$1,200.00	\$2,427.46	\$1,370.00	\$7,400.00
410.325	Internet Expense - Police	\$1,710.37	\$1,853.37	\$760.00	\$2,613.37	\$2,350.00	\$2,800.00
410.326	Body Camera Video Storage Expense	\$2,970.00	\$4,840.00	\$2,420.00	\$7,260.00	\$7,260.00	\$7,400.00
410.327	Radio Maintenance Expense - Police	\$0.00	\$159.00	\$0.00	\$159.00	\$150.00	\$150.00
410.329	Airtime Expense - Police	\$1,931.04	\$1,448.28	\$482.76	\$1,931.04	\$2,125.00	\$2,625.00
410.331	Travel Expense - Police	\$0.00	\$37.03	\$0.00	\$37.03	\$25.00	\$50.00
410.339	GPS Monthly Fee Exp - Police	\$1,567.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410.341	Advertising Expense - Police	\$57.20	\$190.48	\$0.00	\$190.48	\$150.00	\$200.00
410.342	Printing Expense - Police	\$496.55	\$456.41	\$300.00	\$756.41	\$500.00	\$700.00
410.344	Copy Expense - Police	\$693.07	\$220.68	\$125.00	\$345.68	\$450.00	\$375.00
410.351	Commercial Insurance Expense - Police	\$32,800.00	\$30,223.46	\$9,776.54	\$40,000.00	\$40,000.00	\$38,000.00
410.354	Workers Comp Insurance Expense-Police	\$39,456.40	\$30,234.00	\$8,000.00	\$38,234.00	\$34,000.00	\$29,000.00
410.355	Workers Comp Exp-Part-time Officer-Pol	\$1,582.81	\$300.00	\$0.00	\$300.00	\$950.00	\$0.00
410.357	Interest Expense - Leases - Police	\$274.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410.361	Electricity Expense - Police	\$1,220.03	\$2,113.36	\$1,000.00	\$3,113.36	\$4,150.00	\$4,150.00
410.362	Natural Gas Expense - Police	\$1,150.00	\$581.94	\$400.00	\$981.94	\$2,000.00	\$1,500.00
410.373	Building/Property Maint Expense - Police	\$400.50	\$3,772.55	\$2,500.00	\$6,272.55	\$5,000.00	\$6,000.00
410.376	Vascar Expense - Police	\$2,011.75	\$2,075.50	\$0.00	\$2,075.50	\$2,000.00	\$2,200.00
410.386	Copier Rental/Maintenance Exp-Police	\$1,825.84	\$1,739.38	\$294.78	\$2,034.16	\$1,800.00	\$1,800.00
410.400	Investigation Expenses - Police	\$900.00	\$675.00	\$225.00	\$900.00	\$1,100.00	\$1,100.00
410.420	Dues/Sub/Memberships Expense - Police	\$1,525.00	\$50.00	\$0.00	\$50.00	\$1,600.00	\$100.00
410.447	Lease Payment-Radios/Lic Plate Reader	\$15,692.83	\$0.00	\$15,692.83	\$15,692.83	\$15,820.00	\$15,820.00
410.448	Payment - Tasers - Police	\$3,540.01	\$3,540.01	\$0.00	\$3,540.01	\$3,540.00	\$3,540.00
410.449	Vehicle Lease Payment - Police	\$11,304.72	\$23,657.21	\$0.00	\$23,657.21	\$22,430.00	\$12,355.00
410.450	Contracted Services Expense - Police	\$850.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
410.460	Training/Seminar Expense - Police	\$3,204.30	\$5,820.66	\$450.00	\$6,270.66	\$4,000.00	\$6,000.00
410.461	Conf/Meeting Expense - Police	\$75.79	\$0.00	\$0.00	\$0.00	\$125.00	\$125.00
410.531	Computer Software Expense - Police	\$7,403.27	\$8,118.27	\$0.00	\$8,118.27	\$7,750.00	\$9,750.00
410.532	Contribution to Mobile Command-Police	\$1,340.00	\$1,428.00	\$0.00	\$1,428.00	\$1,430.00	\$1,500.00
410.533	Crisis Intervention Team Funding Exp-Pol	\$728.00	\$728.00	\$0.00	\$728.00	\$730.00	\$800.00
410.534	CCART Funding - Police	\$1,967.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410.535	Central Booking Unit Expense-Police	\$0.00	\$11,746.49	\$0.00	\$11,746.49	\$14,270.00	\$14,245.00
410.901	SRO Expenses - Police	\$1,980.58	\$192.76	\$50.00	\$242.76	\$1,000.00	\$1,000.00
410.902	Reimb for SRO Expenses - Police	-\$1,489.19	\$0.00	-\$182.07	-\$182.07	-\$750.00	-\$750.00
410.905	Miscellaneous Expense - Police	\$551.58	\$355.59	\$0.00	\$355.59	\$50.00	\$50.00
	Subtotal - Police Operating Expenses	\$1,479,286.59	\$1,192,813.98	\$140,260.86	\$1,333,074.84	\$1,570,120.00	\$1,431,245.00
410.700	Capital Expenditures	\$6,158.00	\$73,965.75	\$125,000.00	\$198,965.75	\$272,300.00	\$45,000.00
410.740	Vehicle Purchase Expense - Police	\$0.00	\$20,805.92	\$0.00	\$20,805.92	\$23,000.00	\$15,000.00
	Subtotal - Police Capital Expenses	\$6,158.00	\$94,771.67	\$125,000.00	\$219,771.67	\$295,300.00	\$60,000.00
	Total Police Expenses	\$1,485,444.59	\$1,287,585.65	\$265,260.86	\$1,552,846.51	\$1,865,420.00	\$1,491,245.00



## EXPENSES – CROSSING GUARDS

Acct #	Expenses (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
419.115	Crossing Guard Salary Expense	\$2,546.25	\$2,038.18	\$625.00	\$2,663.18	\$2,700.00	\$5,575.00
419.192	Crossing Guard Social Security Expense	\$194.79	\$154.78	\$47.81	\$202.59	\$205.00	\$430.00
419.242	Crossing Guard Material & Supplies Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
419.354	Crossing Guard Workers Comp Expense	\$105.00	\$115.00	\$10.00	\$125.00	\$115.00	\$180.00
	Subtotal - Crossing Guard Expenses	\$2,846.04	\$2,307.96	\$682.81	\$2,990.77	\$3,070.00	\$6,235.00

## EXPENSES – PARKING MANAGEMENT

Acct #	Expenses (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
419.512	Parking Enforcement Wages	\$37,288.76	\$40,420.93	\$6,300.00	\$46,720.93	\$50,000.00	\$52,000.00
419.516	Parking Enforcement Postage Expense	\$50.00	\$25.00	\$10.00	\$35.00	\$55.00	\$40.00
419.517	Parking Enforcement Data Proc Exp	\$125.00	\$125.00	\$0.00	\$125.00	\$125.00	\$135.00
419.520	Parking Enforcement IT/Email Expense	\$457.00	\$336.00	\$160.00	\$496.00	\$500.00	\$550.00
419.524	Parking Enforcement-Cell Phone Exp	\$72.00	\$36.00	\$0.00	\$36.00	\$75.00	\$650.00
419.531	Parking Enforcement Fuel Expense	\$339.27	\$391.85	\$100.00	\$491.85	\$500.00	\$550.00
419.538	Parking Enforcement Uniform Expense	\$947.80	\$238.89	\$400.00	\$638.89	\$1,100.00	\$900.00
419.541	Parking Enforcement Advertising Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$200.00
419.542	Parking Enforcement Mat & Supp Exp	\$880.00	\$563.30	\$300.00	\$863.30	\$2,000.00	\$1,000.00
419.544	Parking Enforcement Copy Expense	\$30.00	\$10.00	\$25.00	\$35.00	\$50.00	\$35.00
419.575	Parking Enforce-Warranty/Data Plan/Lic Exp	\$8,208.12	\$6,816.00	\$0.00	\$6,816.00	\$8,400.00	\$8,000.00
419.582	Parking Lot Rental Expense	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
419.592	Parking Enforcement Social Sec Expense	\$2,863.41	\$3,146.50	\$400.00	\$3,546.50	\$3,825.00	\$3,980.00
419.593	Parking Enforce Enrollment/Admin-Retire	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	\$20.00
419.596	Parking Enforcement Health Ins Expense	\$11,820.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
419.597	Parking Enforcement Retirement Expense	\$605.72	\$462.39	\$160.00	\$622.39	\$610.00	\$1,445.00
419.610	Parking Enforcement Office Supp Expense	\$50.00	\$20.00	\$25.00	\$45.00	\$75.00	\$50.00
419.621	Parking Enforcement Phone Expense	\$75.00	\$25.56	\$70.00	\$95.56	\$100.00	\$110.00
419.625	Parking Enforcement-Internet Expense	\$0.00	\$96.95	\$50.00	\$146.95	\$150.00	\$160.00
419.642	Parking Enforcement Printing Expense	\$2,447.25	\$48.00	\$150.00	\$198.00	\$2,500.00	\$1,000.00
419.650	Parking Enforce-Contracted Services Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00
419.651	Parking Enforce Vehicle & Equip Maint Exp	\$0.00	\$380.50	\$0.00	\$380.50	\$200.00	\$500.00
419.653	Parking Meter Maintenance Expense	\$250.00	\$924.63	\$0.00	\$924.63	\$400.00	\$1,100.00
419.654	Parking Kiosk & Meter Charges Expense	\$40,330.87	\$31,993.42	\$7,200.00	\$39,193.42	\$42,000.00	\$43,000.00
419.661	Parking Enforcement-Electricity Expense	\$0.00	\$0.00	\$150.00	\$150.00	\$150.00	\$150.00
419.716	Dog Handling/Boarding Expense	\$0.00	\$316.40	\$1,000.00	\$1,316.40	\$100.00	\$1,000.00
419.751	Parking Enforcement Comm Ins Expense	\$1,020.00	\$1,250.00	\$0.00	\$1,250.00	\$1,250.00	\$1,200.00
419.754	Parking Enforce Workers Comp Ins Exp	\$2,000.00	\$1,450.00	\$0.00	\$1,450.00	\$1,450.00	\$1,640.00
419.902	Parking Enforce-Miscellaneous Exp	\$0.00	\$37.00	\$0.00	\$37.00	\$25.00	\$30.00



**EXPENSES – PARKING MANAGEMENT, CONTINUED**

Acct #	Expenses (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
445.240	Parking Lot Maint Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00
445.321	Parking Lot-EV Charging Electricity Exp	\$1,043.86	\$561.87	\$190.00	\$751.87	\$1,200.00	\$850.00
445.420	Maintenance of Parking Lots	\$0.00	\$0.00	\$760.40	\$760.40	\$0.00	\$1,000.00
445.450	Parking Lot-EV Expense	-\$57.54	\$9,955.58	\$0.00	\$9,955.58	\$200.00	\$200.00
445.478	Alternative Fuels Tax-EV Stations	\$711.78	\$180.69	\$55.00	\$235.69	\$325.00	\$275.00
	Subtotal - Parking Enforce Operating Exp	\$113,559.00	\$99,812.46	\$19,505.40	\$119,317.86	\$120,035.00	\$124,020.00
419.700	Parking Meter Equipment Expense	\$950.00	\$253.06	\$0.00	\$253.06	\$2,500.00	\$51,000.00
	Subtotal - Parking Enforce Capital Exp	\$950.00	\$253.06	\$0.00	\$253.06	\$2,500.00	\$51,000.00
	Total Parking Enforcement Expenses	\$114,509.00	\$100,065.52	\$19,505.40	\$119,570.92	\$122,535.00	\$175,020.00

**EXPENSES – NUISANCE CODE ENFORCEMENT**

Acct #	Expenses (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
413.112	Salary Expense - Codes	\$2,175.60	\$7,243.04	\$1,000.00	\$8,243.04	\$9,000.00	\$10,100.00
413.192	Social Security Expense - Codes	\$166.42	\$554.09	\$76.50	\$630.59	\$690.00	\$775.00
413.210	Office Supplies Expense - Codes	\$50.00	\$60.00	\$0.00	\$60.00	\$100.00	\$75.00
413.215	Postage Expense - Codes	\$130.00	\$40.00	\$0.00	\$40.00	\$80.00	\$55.00
413.231	Fuel Expense - Codes	\$19.28	\$0.00	\$10.00	\$10.00	\$100.00	\$35.00
413.242	Materials & Supplies Expense - Codes	\$0.00	\$8.99	\$20.00	\$28.99	\$25.00	\$25.00
413.260	Minor Equipment Expense - Codes	\$0.00	\$794.00	\$0.00	\$794.00	\$65.00	\$65.00
413.317	Data Processing Expense - Codes	\$32.46	\$125.00	\$0.00	\$125.00	\$125.00	\$130.00
413.320	IT Services Expense - Codes	\$798.50	\$716.50	\$100.00	\$816.50	\$125.00	\$850.00
413.321	Telephone Expense - Codes	\$90.00	\$50.00	\$0.00	\$50.00	\$35.00	\$0.00
413.325	Internet Expense - Codes	\$100.00	\$35.00	\$0.00	\$35.00	\$35.00	\$0.00
413.341	Advertising Expense - Codes	\$55.66	\$0.00	\$0.00	\$0.00	\$150.00	\$100.00
413.342	Printing Expense - Codes	\$191.94	\$0.00	\$0.00	\$0.00	\$125.00	\$125.00
413.344	Copy Expense - Codes	\$75.00	\$75.00	\$25.00	\$100.00	\$125.00	\$100.00
413.351	Commercial Insurance Expense - Codes	\$300.00	\$90.00	\$0.00	\$90.00	\$90.00	\$0.00
413.354	Workers Comp Insurance Expense-Codes	\$25.00	\$25.00	\$0.00	\$25.00	\$25.00	\$30.00
413.361	Electricity Expense - Codes	\$100.00	\$40.00	\$0.00	\$40.00	\$40.00	\$0.00
413.460	Training/Seminar Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$150.00
	Subtotal - Code Expenses	\$4,309.86	\$9,856.62	\$1,231.50	\$11,088.12	\$11,235.00	\$12,615.00



## EXPENSES – PLANNING, ZONING ADMINISTRATION

Acct #	Expenses (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
414.210	Office Supplies Expense - Plan/zoning	\$224.67	\$150.00	\$0.00	\$150.00	\$250.00	\$175.00
414.215	Postage Expense - Plan/Zoning	\$120.00	\$65.00	\$0.00	\$65.00	\$120.00	\$85.00
414.231	Fuel Expense - Plan/Zoning	\$10.00	\$10.00	\$20.00	\$30.00	\$100.00	\$50.00
414.243	Misc Supplies Expense - Planning/Zoning	\$39.65	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
414.260	Minor Equipment Expense - Plan/Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
414.314	Legal Expense - Plan/Zoning	\$3,366.05	\$6,226.75	\$0.00	\$6,226.75	\$5,000.00	\$4,000.00
414.317	Data Processing Expense - Plan/Zoning	\$195.00	\$450.00	-\$300.00	\$150.00	\$300.00	\$250.00
414.320	IT Services Expense - Plan/Zoning	\$2,073.50	\$506.00	\$180.00	\$686.00	\$275.00	\$800.00
414.321	Telephone Expense-Plan/Zoning	\$140.00	\$55.00	\$0.00	\$55.00	\$40.00	\$0.00
414.325	Internet Expense - Plan/Zoning	\$119.00	\$35.00	\$0.00	\$35.00	\$35.00	\$0.00
414.331	Travel Expense - Plan/Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
414.341	Advertising Expense - Plan/Zoning	\$492.78	\$134.20	\$25.00	\$159.20	\$600.00	\$250.00
414.342	Printing Expense - Plan/Zoning	\$0.00	\$147.97	\$0.00	\$147.97	\$50.00	\$75.00
414.344	Copy Expense - Plan/Zoning	\$300.00	\$58.52	\$50.00	\$108.52	\$265.00	\$175.00
414.351	Commercial Insurance Exp - Plan/Zoning	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.361	Electricity Expense - Plan/Zoning	\$110.00	\$35.00	\$0.00	\$35.00	\$35.00	\$0.00
414.384	Contracted Services-In House-Plan/Zoning	\$29,393.04	\$25,746.00	\$3,654.00	\$29,400.00	\$29,400.00	\$35,100.00
414.460	Training/Seminar Expense - Plan/Zoning	\$45.00	\$35.00	\$0.00	\$35.00	\$150.00	\$150.00
414.905	Miscellaneous Expense - Plan/Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
	Subtotal - Plan/Zoning Expenses	\$37,028.69	\$33,654.44	\$3,629.00	\$37,283.44	\$36,770.00	\$41,260.00

## EXPENSES – STREETS DEPARTMENT

430.112	Salary Expense - ST	\$320,106.02	\$240,822.48	\$67,377.52	\$308,200.00	\$317,000.00	\$365,000.00
430.180	Overtime Wages - ST	\$10,814.54	\$15,623.02	\$3,000.00	\$18,623.02	\$17,000.00	\$25,000.00
430.191	Workboots Expense - ST	\$974.79	\$999.90	\$0.00	\$999.90	\$1,000.00	\$2,000.00
430.192	Social Security Expense - ST	\$23,694.15	\$18,891.57	\$5,218.70	\$24,110.27	\$25,400.00	\$29,800.00
430.193	Enrollment/Admin Exp - PMRS - ST	\$98.28	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00
430.196	Health Insurance Expense - ST	\$72,724.51	\$66,494.80	\$6,496.10	\$72,990.90	\$86,000.00	\$87,000.00
430.197	Retirement Expense - ST	\$20,800.06	\$14,248.52	\$5,100.00	\$19,348.52	\$20,000.00	\$39,000.00
430.198	Health Care Expense - In-House - ST	\$2,451.14	\$4,297.47	\$2,900.00	\$7,197.47	\$5,000.00	\$5,000.00
430.199	Life Insurance Expense - ST	\$733.04	\$557.96	\$183.02	\$740.98	\$800.00	\$800.00
430.210	Office Supplies Expense - ST	\$1,100.00	\$394.19	\$500.00	\$894.19	\$1,200.00	\$975.00
430.215	Postage Expense - ST	\$600.00	\$175.00	\$275.00	\$450.00	\$600.00	\$500.00
430.226	Janitorial Supplies Expense - ST	\$1,115.74	\$226.83	\$400.00	\$626.83	\$1,100.00	\$900.00
430.231	Fuel Expense - ST	\$22,219.70	\$15,369.65	\$6,000.00	\$21,369.65	\$24,000.00	\$24,000.00
430.238	Clothing & Uniform Expense - ST	\$2,469.70	\$1,414.83	\$600.00	\$2,014.83	\$2,500.00	\$3,000.00
430.245	Street & Road Signs Expense - ST	\$9,401.54	\$1,592.20	\$300.00	\$1,892.20	\$5,000.00	\$3,000.00
430.246	Materials & Supplies Expense - ST	\$6,637.71	\$10,657.46	\$2,200.00	\$12,857.46	\$13,000.00	\$13,500.00
430.249	Computer Software Expense - ST	\$200.00	\$250.00	\$0.00	\$250.00	\$250.00	\$300.00
430.251	Vehicle & Equip Maintenance Exp-ST	\$44,391.93	\$18,506.80	\$11,400.00	\$29,906.80	\$30,000.00	\$31,000.00
430.255	Shop Supplies/Equipment Expense - ST	\$2,229.60	\$1,741.02	\$1,800.00	\$3,541.02	\$3,670.00	\$4,400.00
430.259	Electrical Supplies Expense - ST	\$792.79	\$178.22	\$800.00	\$978.22	\$1,500.00	\$1,500.00
430.260	Tools & Minor Equip Expense - ST	\$5,341.05	\$4,803.09	\$250.00	\$5,053.09	\$4,000.00	\$2,500.00
430.311	Audit Expense - ST	\$1,350.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$1,600.00
430.313	Engineering Expense - ST	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
430.314	Legal Expense - ST	\$666.00	\$0.00	\$0.00	\$0.00	\$500.00	\$400.00
430.317	Data Processing Expense - ST	\$900.00	\$408.03	\$450.00	\$858.03	\$900.00	\$950.00
430.318	Janitorial Services Expense - ST	\$8,320.00	\$6,000.00	\$2,000.00	\$8,000.00	\$8,250.00	\$8,300.00
430.319	Fire Permit Exp-Borough Building-ST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
430.320	IT Services Expense - ST	\$2,478.00	\$1,007.50	\$1,000.00	\$2,007.50	\$2,025.00	\$2,200.00
430.321	Telephone Expense - ST	\$2,444.70	\$1,665.15	\$500.00	\$2,165.15	\$2,450.00	\$2,450.00
430.322	Cable Expense - ST	\$41.99	\$21.18	\$0.00	\$21.18	\$75.00	\$0.00



**EXPENSES – STREETS DEPARTMENT, CONTINUED**

Acct #	Expenses (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
430.324	Cell Phone Expense - ST	\$2,287.72	\$2,019.18	\$590.00	\$2,609.18	\$2,500.00	\$2,725.00
430.325	Internet Expense - ST	\$126.98	\$165.00	\$0.00	\$165.00	\$165.00	\$175.00
430.327	Radio Maintenance Expense - ST	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
430.329	Emergency Notification Expense - ST	\$1,314.75	\$1,183.68	\$475.00	\$1,658.68	\$1,800.00	\$1,800.00
430.331	Travel Expense - ST	\$0.00	\$100.53	\$0.00	\$100.53	\$25.00	\$25.00
430.339	GPS Monthly Fee Expense - St	\$3,283.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430.341	Advertising Expense - ST	\$0.00	\$0.00	\$100.00	\$100.00	\$300.00	\$200.00
430.342	Printing Expense - ST	\$312.50	\$440.00	\$100.00	\$540.00	\$400.00	\$500.00
430.344	Copy Expense - ST	\$246.32	\$22.08	\$25.00	\$47.08	\$250.00	\$200.00
430.351	Commercial Insurance Expense - ST	\$16,000.00	\$18,050.00	\$0.00	\$18,050.00	\$18,050.00	\$22,150.00
430.354	Workers Comp Insurance Expense - ST	\$20,256.40	\$14,100.00	\$2,000.00	\$16,100.00	\$14,100.00	\$14,625.00
430.361	Electricity Expense - ST	\$1,455.00	\$823.55	\$1,000.00	\$1,823.55	\$2,425.00	\$1,975.00
430.362	Natural Gas Expense - ST	\$12,714.62	\$7,152.50	\$3,000.00	\$10,152.50	\$13,250.00	\$12,700.00
430.373	Building/Prop Maintenance Expense - ST	\$768.21	\$4,392.86	\$1,900.00	\$6,292.86	\$1,200.00	\$10,000.00
430.384	Equipment Rental Expense - ST	\$0.00	\$1,446.91	\$575.00	\$2,021.91	\$1,500.00	\$1,750.00
430.420	Dues/Sub/Memberships Expense - ST	\$75.00	\$75.00	\$0.00	\$75.00	\$85.00	\$85.00
430.450	Contracted Services Expense - ST	\$262.50	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,000.00
430.460	Training/Seminar Expense -ST	\$0.00	\$475.70	\$0.00	\$475.70	\$300.00	\$500.00
430.470	CDL/License/Re-Cert Expense - ST	\$235.00	\$234.00	\$150.00	\$384.00	\$250.00	\$250.00
430.471	Drug Testing Expense - ST	\$291.61	\$257.35	\$100.00	\$357.35	\$475.00	\$425.00
430.472	Permit/License Fees Expense - ST	\$135.00	\$394.95	\$0.00	\$394.95	\$250.00	\$500.00
430.474	Repairs to Private Property Expense - ST	\$0.00	\$938.96	\$0.00	\$938.96	\$1,000.00	\$1,000.00
430.701	Lease/Loan Payments-ST	\$14,630.49	\$8,478.05	\$0.00	\$8,478.05	\$8,480.00	\$21,000.00
430.905	Miscellaneous Expense - ST	\$0.00	\$67.00	\$0.00	\$67.00	\$25.00	\$25.00
431.246	Street Cleaning & Painting Expense - ST	\$14,402.80	\$8,076.00	\$0.00	\$8,076.00	\$15,000.00	\$14,500.00
433.370	Traffic Signal Maint Service Expense - ST	\$10,100.84	\$12,545.09	\$0.00	\$12,545.09	\$5,000.00	\$13,500.00
438.246	Maintenance of Streets Expense - ST	\$13,987.20	\$25,269.79	\$3,000.00	\$28,269.79	\$16,500.00	\$25,000.00

**EXPENSES, STREETS DEPARTMENT, CONTINUED**

446.000	Storm Water Mgmt Exp-Storm Drains-ST	\$73,550.53	\$71,182.24	-\$19,826.66	\$51,355.58	\$20,000.00	\$45,000.00
	Subtotal - Street Operating Expenses	\$751,533.85	\$605,737.29	\$111,938.68	\$717,675.97	\$699,800.00	\$847,285.00
430.255A	Shop Capital Expenses - ST	\$6,299.99	\$2,899.02	\$0.00	\$2,899.02	\$2,900.00	\$0.00
430.700	Capital Expenditures - ST	\$2,259.98	\$5,520.00	\$0.00	\$5,520.00	\$90,000.00	\$45,000.00
430.706	Curbing/Ramp Expense - ST	\$10,400.00	\$5,384.00	\$0.00	\$5,384.00	\$10,000.00	\$22,000.00
430.707	County Liquid Fuels Grant Expense-ST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$85,000.00
433.740	Parkview Dr Traffic Signal Project Exp	\$11,269.28	\$6,869.52	\$4,000.00	\$10,869.52	\$250,000.00	\$50,000.00
	Subtotal - Street Capital Expenses	\$30,229.25	\$20,672.54	\$4,000.00	\$24,672.54	\$352,900.00	\$202,000.00
	Total Street Expenses	\$781,763.10	\$626,409.83	\$115,938.68	\$742,348.51	\$1,052,700.00	\$1,049,285.00





**EXPENSES – OTHER**

Acct #	Expenses (con't)	2023	2024	projected	Total	2024	2025
			10 months	2 months	2024	Budget	Budget
411.500	Firemen's Relief Grant Passthru	\$33,440.43	\$33,923.39	\$0.00	\$33,923.39	\$30,000.00	\$32,000.00
412.351	Ambulance Commercial Insurance Exp	\$48.50	\$50.00	\$0.00	\$50.00	\$50.00	\$75.00
412.354	Ambulance Volunteers Workers Comp Exp	\$625.00	\$640.00	\$0.00	\$640.00	\$640.00	\$500.00
441.000	Cemetery Expense	\$1,341.81	\$2,269.35	\$2,000.00	\$4,269.35	\$4,500.00	\$4,500.00
447.000	CATA Expense	\$28,809.00	\$33,385.50	\$0.00	\$33,385.50	\$30,500.00	\$32,000.00
451.260	Parks Expense	\$0.00	\$2,970.00	\$0.00	\$2,970.00	\$0.00	\$0.00
452.530	Contribution to Nitt Valley Jt Rec Auth	\$6,105.00	\$6,105.00	\$0.00	\$6,105.00	\$6,105.00	\$6,105.00
455.000	Shade Tree Commission Expense	\$3,585.00	\$1,717.00	\$48.00	\$1,765.00	\$5,000.00	\$4,000.00
456.500	Centre County Library Expense	\$24,525.00	\$24,525.00	\$0.00	\$24,525.00	\$24,525.00	\$24,525.00
459.373	Train Station Expense	\$209.99	\$424.80	\$0.00	\$424.80	\$250.00	\$250.00
465.000	Downtown Bellefonte Inc Contribution	\$5,250.00	\$3,937.50	\$1,312.50	\$5,250.00	\$5,250.00	\$0.00
481.000	Unemployment Comp Ins Expense	\$5,654.05	\$6,142.56	\$0.00	\$6,142.56	\$6,145.00	\$6,180.00
491.000	Refund of Prior Year Revenues	\$3,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
497.000	STMP Implementation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00
	Subtotal - Other Expenses	\$112,793.78	\$116,090.10	\$3,360.50	\$119,450.60	\$117,965.00	\$110,135.00

**EXPENSES – HISTORICAL ARCHITECTURAL REVIEW BOARD (HARB)**

468.210	Office Supplies Expense - HARB	\$90.00	\$75.00	\$0.00	\$75.00	\$125.00	\$100.00
468.215	Postage Expense - HARB	\$75.00	\$50.00	\$0.00	\$50.00	\$100.00	\$75.00
468.231	Fuel Expense - HARB	\$20.00	\$5.00	\$10.00	\$15.00	\$35.00	\$35.00
468.242	Materials & Supplies Expense - HARB	\$54.54	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00
468.317	Data Processing Expense - HARB	\$630.00	\$360.00	\$75.00	\$435.00	\$800.00	\$700.00
468.320	IT Services Expense - HARB	\$181.00	\$136.00	\$24.00	\$160.00	\$50.00	\$200.00
468.321	Telephone Expense - HARB	\$65.01	\$55.00	\$0.00	\$55.00	\$20.00	\$0.00
468.325	Internet Expense - HARB	\$100.00	\$30.00	\$0.00	\$30.00	\$30.00	\$0.00
468.331	Travel Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	\$35.00
468.341	Advertising Expense - HARB	\$310.70	\$0.00	\$100.00	\$100.00	\$225.00	\$200.00
468.342	Printing Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	\$35.00
468.344	Copy Expense - HARB	\$100.00	\$46.28	\$70.00	\$116.28	\$130.00	\$135.00
468.351	Commercial Insurance - HARB	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
468.361	Electricity Expense - HARB	\$19.22	\$15.00	\$0.00	\$15.00	\$15.00	\$0.00
468.420	Dues/Member/Sub Expenses - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00
468.450	Contracted Services Exp - HARB	\$15,005.00	\$10,298.40	\$2,291.60	\$12,590.00	\$12,590.00	\$15,040.00
468.900	Grant Expense - HARB	\$2,610.00	\$8,333.74	\$4,056.26	\$12,390.00	\$0.00	\$0.00
	Subtotal -HARB Expenses	\$19,270.47	\$19,404.42	\$6,626.86	\$26,031.28	\$14,365.00	\$16,630.00



**EXPENSES – TOTALS**

	2023	2024	projected	Total	2024	2025	
Acct #	Expenses (con't)						
		10 months	2 months	2024	Budget	Budget	
	Total Operating Expenses	\$3,218,909.64	\$2,761,886.88	\$378,040.52	\$3,139,927.40	\$3,352,645.00	\$3,344,810.00
	Total Capital Expenses	\$53,137.25	\$115,697.27	\$129,000.00	\$244,697.27	\$650,700.00	\$313,000.00
492.095	Transfer to Capital Projects (paving)	\$47,500.00	\$47,500.00	\$0.00	\$47,500.00	\$47,500.00	\$47,500.00
492.095	Transfer to Capital Projects (streets)	\$70,000.00	\$70,000.00	\$0.00	\$70,000.00	\$70,000.00	\$70,000.00
492.097	Transfer to 301 N Spring St-to cover costs of Boro offices	\$0.00	\$18,005.00	\$0.00	\$18,005.00	\$18,005.00	\$8,900.00
				2024			
		2023	2024	projected	Total	2024	2025
		Final	10 months	2 months	2024	Budget	Budget
	Subtotal - Transfers Out	\$117,500.00	\$135,505.00	\$0.00	\$135,505.00	\$135,505.00	\$126,400.00
	Total Expenses & Transfers Out	\$3,389,546.89	\$3,013,089.15	\$507,040.52	\$3,520,129.67	\$4,138,850.00	\$3,784,210.00
	net income/(loss)	\$409,372.63	\$357,656.72	-\$98,407.66	\$259,249.06	\$0.00	\$0.00

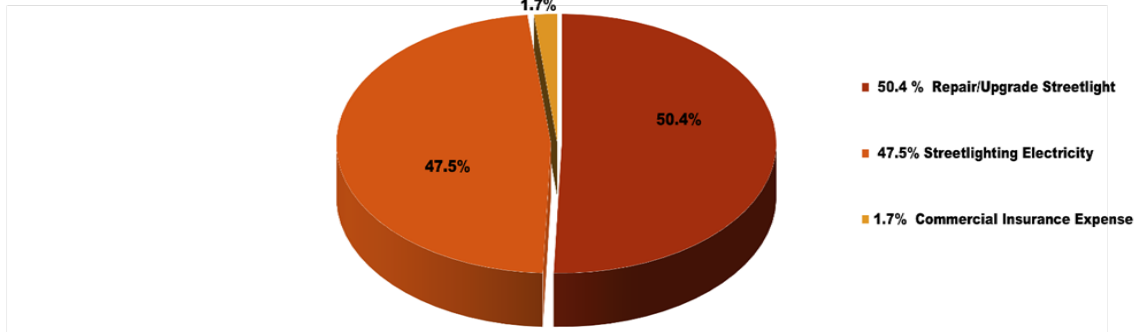


# STREET LIGHTING FUND

**QUICK FACTS:**

- ✓ There is a .05 mill increase being proposed in this fund
- ✓ Street lighting is paid for by a special line item real estate tax
- ✓ Tax revenues received for street lighting can only be used for street lighting-related expenses
- ✓ Bellefonte has over 300 street lights most of which are leased from the electric company. We are planning to rehab the ornamental street lights owned by the Borough.

**Top three expenses for the Streetlighting Fund shown as percentages of total fund expenses**



**DETAILED CURRENT YEAR AND 2025 PROPOSED BUDGET**

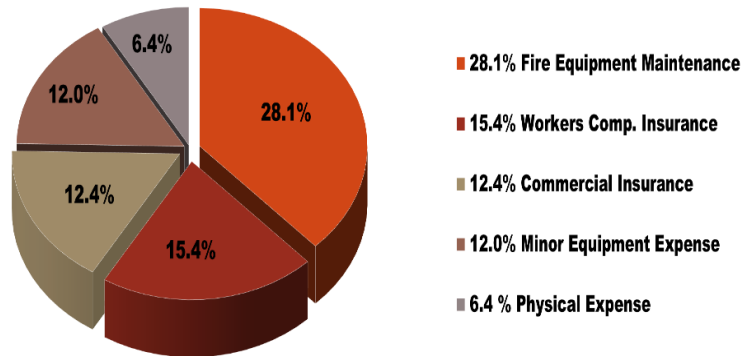
Acct #		Final 2023	2024 9 months	projected 3 months	2024 Total	2024 Budget	2025 Budget
	<u>Revenue</u>						
301.100	Real Estate Tax Rev - Current	\$59,022.35	\$104,212.01	\$2,000.00	\$106,212.01	\$106,500.00	\$108,020.00
301.200	Real Estate Tax Rev - Supplement	\$93.49	\$14.40	\$0.00	\$14.40	\$25.00	\$25.00
301.400	Real Estate Tax Rev - Delinquent	\$1,066.05	\$1,163.54	\$225.00	\$1,388.54	\$900.00	\$900.00
341.010	Interest Income	\$90.94	\$70.31	\$90.00	\$160.31	\$80.00	\$100.00
	<b>Total Revenue</b>	<b>\$60,272.83</b>	<b>\$105,460.26</b>	<b>\$2,315.00</b>	<b>\$107,775.26</b>	<b>\$107,505.00</b>	<b>\$109,045.00</b>
	<u>Expenses</u>						
434.210	Office Supplies Expense	\$90.58	\$10.00	\$0.00	\$10.00	\$25.00	\$20.00
434.215	Postage Expense	\$5.00	\$0.00	\$5.00	\$5.00	\$5.00	\$5.00
434.249	Repairs & Maintenance Supp Exp	\$0.00	\$0.00	\$100.00	\$100.00	\$200.00	\$200.00
434.311	Audit Expense	\$110.00	\$100.00	\$0.00	\$100.00	\$120.00	\$120.00
434.351	Commercial Insurance Expense	\$1,755.00	\$1,800.00	\$0.00	\$1,800.00	\$1,800.00	\$1,900.00
434.361	Streetlighting Electricity Expense	\$49,532.48	\$29,851.45	\$12,500.00	\$42,351.45	\$50,000.00	\$51,800.00
434.370	Repair/Upgrade Streetlight Exp	\$40,516.12	\$8,640.33	\$45,000.00	\$53,640.33	\$55,355.00	\$55,000.00
434.430	Refund of Prior Year Real Estate Taxes	\$544.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Expenses</b>	<b>\$92,553.23</b>	<b>\$40,401.78</b>	<b>\$57,605.00</b>	<b>\$98,006.78</b>	<b>\$107,505.00</b>	<b>\$109,045.00</b>
	<b>net income/(loss)</b>	<b>-\$32,280.40</b>	<b>\$65,058.48</b>	<b>-\$55,290.00</b>	<b>\$9,768.48</b>	<b>\$0.00</b>	<b>\$0.00</b>

# FIRE DEPARTMENT OPERATING FUND

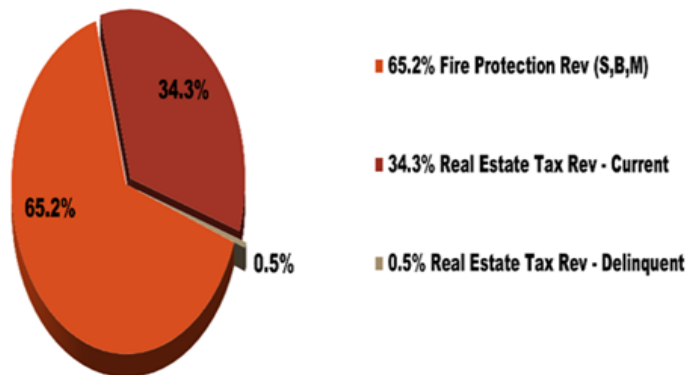
## QUICK FACTS:

- ✓ A .12 mill increase is being proposed for this fund
- ✓ Bellefonte Borough has a special line item real estate tax to provide funding for fire protection
- ✓ Under the State’s Borough Code, the Borough must provide for fire protection
- ✓ Bellefonte Borough is part of the regional Bellefonte Fire Department Executive Board. The surrounding townships contribute to fire protection through on a formula basis
- ✓ Funds go toward **operating** expenses – all labor is through volunteers – Logan Fire, Undine Fire

Top five expenses in the Fire Department Fund shown as percentage of total expenses



Top three revenues for the Fire Department Fund shown as percentage of total revenue





**DETAILED CURRENT YEAR AND 2025 PROPOSED BUDGET  
 REVENUE**

		Final	2024	projected	2024	2024	2025
Acct #		2023	8 months	4 months	Total	Budget	Budget
	Revenue						
301.100	Real Estate Tax Rev - Current	\$73,777.92	\$75,790.36	\$1,200.00	\$76,990.36	\$79,000.00	\$85,950.00
301.200	Real Estate Tax Rev - Supplement	\$109.49	\$18.00	\$0.00	\$18.00	\$25.00	\$25.00
301.400	Real Estate Tax Rev - Delinquent	\$1,331.82	\$1,454.31	\$110.00	\$1,564.31	\$1,035.00	\$1,350.00
341.010	Interest Income	\$109.24	\$79.64	\$115.00	\$194.64	\$75.00	\$95.00
351.021	Safer Grant Revenue	\$95,478.41	\$210,073.59	\$0.00	\$210,073.59	\$0.00	\$0.00
358.110	Fire Protection Rev (S,B,M)	\$130,108.68	\$94,829.68	\$54,007.23	\$148,836.91	\$148,835.00	\$163,505.00
362.111	Fire Report Revenue	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00	\$0.00
387.000	Donation Revenue	\$150.00	\$664.30	\$0.00	\$664.30	\$0.00	\$0.00
	Subtotal - Revenue	\$301,075.56	\$382,909.88	\$55,432.23	\$438,342.11	\$228,980.00	\$250,925.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$4,200.00	\$0.00
	Total Revenue	\$301,075.56	\$382,909.88	\$55,432.23	\$438,342.11	\$233,180.00	\$250,925.00



**EXPENSES**

		Final	2024	projected	2024	2024	2025
Acct #		2023	8 months	4 months	Total	Budget	Budget
411.110	Fire Chief's Stipend Expense	\$875.00	\$562.50	\$187.50	\$750.00	\$1,500.00	\$1,500.00
411.192	Fire Chief's Social Security Expense	\$66.94	\$43.04	\$14.31	\$57.35	\$115.00	\$115.00
411.210	Office Supplies Expense	\$40.00	\$0.00	\$25.00	\$25.00	\$50.00	\$35.00
411.215	Postage Expense	\$30.00	\$34.82	\$0.00	\$34.82	\$25.00	\$25.00
411.231	Fuel Expense	\$12,718.70	\$7,526.58	\$3,700.00	\$11,226.58	\$14,000.00	\$13,500.00
411.242	Safety Equipment Expense	\$3,653.10	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
411.249	Materials & Supplies Expense	\$54.80	\$1,470.00	\$0.00	\$1,470.00	\$0.00	\$1,000.00
411.251	Fire Equipment Maintenance Exp	\$82,942.54	\$53,076.91	\$18,000.00	\$71,076.91	\$59,000.00	\$70,600.00
411.260	Minor Equipment Expense	\$35,672.57	\$35,360.04	\$0.00	\$35,360.04	\$33,500.00	\$30,000.00
411.311	Audit Expense	\$400.00	\$300.00	\$0.00	\$300.00	\$400.00	\$400.00
411.314	Legal Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
411.315	Physicals Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$16,000.00	\$16,000.00
411.317	Data Processing Expense	\$225.00	\$75.00	\$60.00	\$135.00	\$150.00	\$250.00
411.320	IT Services Expense	\$273.00	\$330.00	\$65.00	\$395.00	\$250.00	\$450.00
411.324	Cell Phone/IPAD/JetPacks Expense	\$6,716.85	\$8,294.69	\$2,910.00	\$11,204.69	\$7,000.00	\$12,000.00
411.327	Radio/Pager Maintenance Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$250.00
411.341	Advertising Expense	\$0.00	\$609.18	\$0.00	\$609.18	\$0.00	\$500.00
411.342	Printing Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$30.00
411.344	Copy Expense	\$20.00	\$0.00	\$20.00	\$20.00	\$50.00	\$30.00
411.351	Commercial Ins Expense	\$26,500.00	\$25,000.00	\$4,000.00	\$29,000.00	\$29,000.00	\$31,000.00
411.354	Workers Comp Ins Exp	\$28,511.00	\$26,332.00	\$8,715.00	\$35,047.00	\$28,920.00	\$38,750.00
411.361	Electricity Expense	\$3,474.43	\$3,505.58	\$4,202.43	\$7,708.01	\$7,200.00	\$8,700.00
411.362	Natural Gas Expense	\$11,235.97	\$8,007.71	\$4,500.00	\$12,507.71	\$24,700.00	\$15,000.00
411.366	Water Service Expense	\$65.85	\$45.95	\$45.00	\$90.95	\$125.00	\$125.00
411.373	Building Maintenance Expense	\$1,137.68	\$437.62	\$500.00	\$937.62	\$1,300.00	\$1,300.00
411.420	Dues/Sub/Membership Exp	\$3,614.20	\$5,349.20	\$0.00	\$5,349.20	\$5,640.00	\$5,640.00
411.430	Refund of Prior Year Real Estate Tax	\$677.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
411.902	Federal Grant Expense	\$93,106.66	\$209,873.59	\$0.00	\$209,873.59	\$0.00	\$0.00
411.905	Miscellaneous Expense	\$85.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
411.950	Fire Police Supplies Expense	\$5,049.00	\$0.00	\$500.00	\$500.00	\$500.00	\$500.00
	<b>Total Expenses</b>	<b>\$317,145.55</b>	<b>\$386,234.41</b>	<b>\$47,444.24</b>	<b>\$433,678.65</b>	<b>\$233,180.00</b>	<b>\$250,925.00</b>
	net income/(loss)	-\$16,069.99	-\$3,324.53	\$7,987.99	\$4,663.46	\$0.00	\$0.00

# FIRE DEPARTMENT EQUIPMENT FUND

**QUICK FACTS:**

- ✓ No increase is being proposed for this fund.
- ✓ Bellefonte Borough has a special line item real estate tax to provide funding for fire protection
- ✓ Under the State’s Borough Code, the Borough must provide for fire protection
- ✓ Bellefonte Borough is part of the regional Bellefonte Fire Executive Board. The surrounding townships contribute to fire protection through on a formula basis
- ✓ Funds go toward **equipment** expenses – all labor is through volunteers – Logan Fire, Undine Fire

**DETAILED CURRENT YEAR AND 2025 PROPOSED BUDGET**

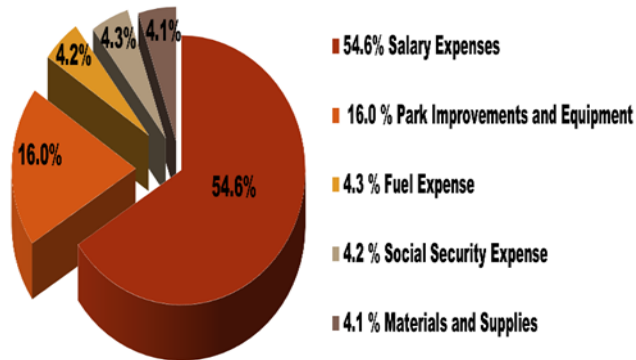
Acct #		Final 2023	2024 8 months	projected 4 months	2024 Total	2024 Budget	2025 Budget
	<u>Revenue</u>						
301.100	Real Estate Tax Rev - Current	\$35,413.39	\$34,105.79	\$700.00	\$34,805.79	\$35,015.00	\$34,090.00
301.200	Real Estate Tax Rev - Supplement	\$54.75	\$8.64	\$0.00	\$8.64	\$15.00	\$15.00
301.400	Real Estate Tax Rev - Delinquent	\$639.42	\$698.08	\$61.00	\$759.08	\$500.00	\$500.00
341.010	Interest Income	\$56.64	\$39.65	\$45.00	\$84.65	\$50.00	\$50.00
358.110	Fire Protection Revenue (S,B,M)	\$67,722.60	\$43,358.30	\$23,227.60	\$66,585.90	\$66,585.00	\$66,735.00
387.000	Donation Revenue	\$0.00	\$664.30	\$0.00	\$664.30	\$0.00	\$0.00
391.200	Compensation for Loss of Fixed Asset	\$0.00	\$0.00	\$18,000.00	\$18,000.00	\$0.00	\$0.00
	<b>Total Revenue</b>	<b>\$103,886.80</b>	<b>\$78,874.76</b>	<b>\$42,033.60</b>	<b>\$120,908.36</b>	<b>\$102,165.00</b>	<b>\$101,390.00</b>
	<u>Expenses</u>						
411.210	Office Supplies Expense	\$15.00	\$0.00	\$5.00	\$5.00	\$15.00	\$10.00
411.215	Postage Expense	\$10.00	\$0.00	\$5.00	\$5.00	\$10.00	\$5.00
411.750	Equipment Expense	\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$0.00
470.000	Payment on Fire Equipment Loans	\$93,418.66	\$80,078.68	\$11,177.76	\$91,256.44	\$87,640.00	\$44,715.00
491.000	Refund of Prior Year Revenues	\$329.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Subtotal - Expenses</b>	<b>\$93,772.91</b>	<b>\$80,078.68</b>	<b>\$36,187.76</b>	<b>\$116,266.44</b>	<b>\$87,665.00</b>	<b>\$44,730.00</b>
492.095	Transfer to Capital Projects Fund	\$15,230.00	\$11,000.00	\$3,500.00	\$14,500.00	\$14,500.00	\$56,660.00
	<b>Total Expenses and Transfers Out</b>	<b>\$109,002.91</b>	<b>\$91,078.68</b>	<b>\$39,687.76</b>	<b>\$130,766.44</b>	<b>\$102,165.00</b>	<b>\$101,390.00</b>
	<b>net income/(loss)</b>	<b>-\$5,116.11</b>	<b>-\$12,203.92</b>	<b>\$2,345.84</b>	<b>-\$9,858.08</b>	<b>\$0.00</b>	<b>\$0.00</b>

# PARKS & RECREATION FUND

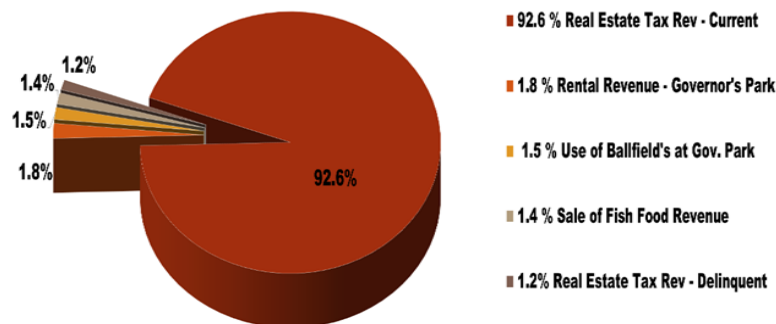
## QUICK FACTS:

- ✓ A .20 mill increase is being proposed
- ✓ Parks are supported primarily by a line item real estate tax which means the revenues can only be used for Parks
- ✓ State and Federal grants (money that does not have to be paid back) are often used to fund projects within the parks
- ✓ The Governors Park baseball field was completely renovated in 2023 with a state grant secured by retired Senator Jake Corman
- ✓ The Waterfront walkway is considered part of the Parks system. The Borough is planning to implementing a winter maintenance program for the walkway

**Top five expenses in the Parks Fund shown as percent of total fund expenses**



**Top five revenues for the Parks Fund shown as percent of total fund revenue**





## DETAILED CURRENT YEAR AND 2025 PROPOSED BUDGET

### DETAILED REVENUE

Acct #		Final 2023	2024 9 months	projected 3 months	2024 Total	2024 Budget	2025 Budget
	<b>Revenue</b>						
301.100	Real Estate Tax Rev - Current	\$113,126.15	\$108,948.92	\$1,185.43	\$110,134.35	\$111,750.00	\$127,700.00
301.200	Real Estate Tax Rev - Supplement	\$170.17	\$27.61	\$0.00	\$27.61	\$50.00	\$40.00
301.400	Real Estate Tax Rev - Delinquent	\$2,042.16	\$2,229.97	\$190.89	\$2,420.86	\$1,400.00	\$1,700.00
341.010	Interest Income	\$35.80	\$32.56	\$28.50	\$61.06	\$35.00	\$35.00
342.300	Rental Revenue - Governor's Park	\$2,870.00	\$3,445.00	\$150.00	\$3,595.00	\$2,500.00	\$2,500.00
342.301	Rental Revenue - Talleyrand Park	\$530.00	\$975.00	\$0.00	\$975.00	\$800.00	\$800.00
342.302	Talleyrand Park Application Fee	\$345.00	\$315.00	\$0.00	\$315.00	\$200.00	\$290.00
342.460	Use of Ballfield's at Gov. Park	\$850.00	\$4,000.00	\$0.00	\$4,000.00	\$1,000.00	\$2,000.00
354.400	Intergovernmental Revenue	\$434.71	\$626.46	\$0.00	\$626.46	\$875.00	\$600.00
367.800	Sale of Fish Food Revenue	\$2,194.80	\$1,917.24	\$350.00	\$2,267.24	\$1,500.00	\$1,900.00
383.160	Special Event Fee Revenue	\$0.00	\$250.00	\$0.00	\$250.00	\$0.00	\$200.00
387.000	Donation Revenue	\$2,053.57	\$30,074.16	\$91.51	\$30,165.67	\$25.00	\$100.00
391.900	Sale of Assets	\$0.00	\$1,150.00	\$0.00	\$1,150.00	\$0.00	\$0.00
	Subtotal Revenue	\$124,652.36	\$153,991.92	\$1,996.33	\$155,988.25	\$120,135.00	\$137,865.00
392.095	Transfer In from Capital Projects	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Revenues</b>	<b>\$132,152.36</b>	<b>\$153,991.92</b>	<b>\$1,996.33</b>	<b>\$155,988.25</b>	<b>\$120,135.00</b>	<b>\$137,865.00</b>



**DETAILED EXPENSES**

Acct #		Final 2023	2024 9 months	projected 3 months	2024 Total	2024 Budget	2025 Budget
451.112	Salary Expense	\$59,420.82	\$45,872.27	\$18,600.00	\$64,472.27	\$58,000.00	\$75,275.00
451.192	Social Security Expense	\$4,545.69	\$3,509.25	\$1,422.90	\$4,932.15	\$4,440.00	\$5,760.00
451.210	Office Supplies Expense	\$90.57	\$30.00	\$0.00	\$30.00	\$50.00	\$40.00
451.215	Postage Expense	\$30.00	\$0.00	\$15.00	\$15.00	\$25.00	\$20.00
451.231	Fuel Expense	\$2,369.99	\$4,601.06	\$960.00	\$5,561.06	\$4,000.00	\$5,900.00
451.240	Fish Food Expense	\$40.98	\$99.45	\$0.00	\$99.45	\$90.00	\$125.00
451.247	Materials & Supplies Expense	\$4,942.39	\$3,974.04	\$1,350.00	\$5,324.04	\$5,900.00	\$5,700.00
451.251	Vehicle/Equipment Maint Expense	\$2,902.56	\$1,550.84	\$400.00	\$1,950.84	\$3,900.00	\$2,100.00
451.260	Minor Equipment Expense	\$2,720.00	\$0.00	\$1,800.00	\$1,800.00	\$2,000.00	\$2,030.00
451.311	Audit Expense	\$300.00	\$200.00	\$0.00	\$200.00	\$300.00	\$250.00
451.314	Legal Expense	\$333.00	\$46.25	\$0.00	\$46.25	\$0.00	\$50.00
451.317	Data Processing Expense	\$98.00	\$100.00	\$0.00	\$100.00	\$100.00	\$125.00
451.321	Telephone Expense	\$137.41	\$96.26	\$48.00	\$144.26	\$175.00	\$175.00
451.339	GPS Fee	\$195.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
451.341	Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
451.342	Printing Expense	\$35.00	\$0.00	\$0.00	\$0.00	\$50.00	\$65.00
451.351	Commercial Insurance Expense	\$3,855.00	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00	\$5,600.00
451.354	Workers Comp Insurance Expense	\$2,550.00	\$2,800.00	\$0.00	\$2,800.00	\$2,800.00	\$2,850.00
451.361	Electricity Expense	\$2,001.79	\$1,663.47	\$900.00	\$2,563.47	\$1,650.00	\$2,900.00
451.375	Property Maintenance Expense	\$1,105.39	\$1,099.36	\$200.00	\$1,299.36	\$1,500.00	\$1,500.00
451.376	Park Improvements & Equip Exp	\$3,730.67	\$950.00	\$1,000.00	\$1,950.00	\$3,030.00	\$22,000.00
451.384	Equipment Rental Expense	\$0.00	\$150.00	\$0.00	\$150.00	\$200.00	\$200.00
451.430	Refund of Prior Year Real Estate Tax	\$1,042.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
451.450	Contracted Services Expense	\$7,475.00	\$4,950.00	\$0.00	\$4,950.00	\$4,500.00	\$5,200.00
451.470	Lease Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$10,425.00	\$0.00
451.905	Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal - Operating Expenses	\$99,922.99	\$75,692.25	\$26,695.90	\$102,388.15	\$107,135.00	\$137,865.00
451.700	Capital Expenditures	\$7,500.00	\$13,321.04	\$0.00	\$13,321.04	\$13,000.00	\$0.00
492.095	Transfer to Capital Proj-Kepler Pool Con	\$28,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Expenses	\$135,422.99	\$89,013.29	\$26,695.90	\$115,709.19	\$120,135.00	\$137,865.00
	net income/(loss)	-\$3,270.63	\$64,978.63	-\$24,699.57	\$40,279.06	\$0.00	\$0.00

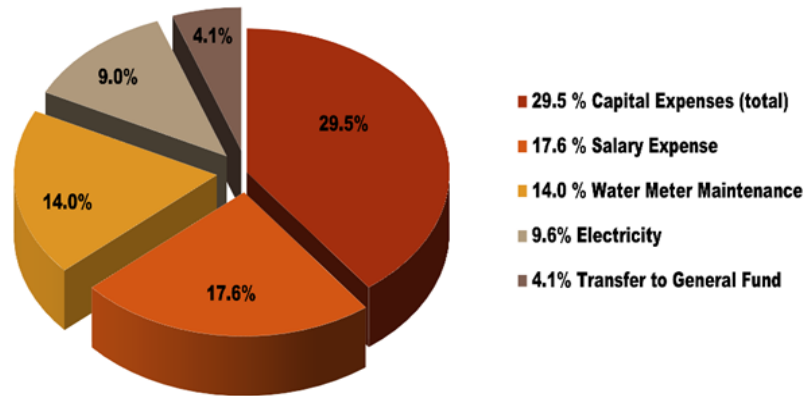


# WATER FUND

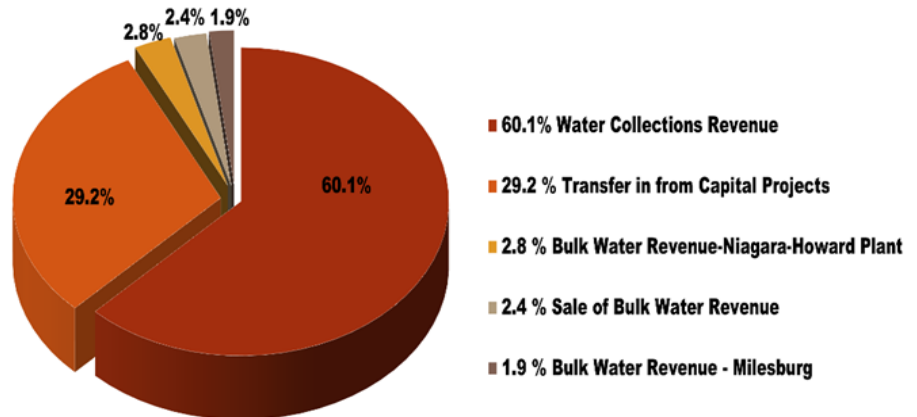
## QUICK FACTS:

- ✓ The Bellefonte Borough Authority sets the customer rates.
- ✓ The Bellefonte Borough Authority will consider rate changes at their December 10<sup>th</sup> meeting.
- ✓ Bellefonte Borough was established in 1795 around a natural spring, which is known today as “The Big Spring”. The Big Spring is Bellefonte’s water source for our public water system.
- ✓ Water Systems are highly regulated by PA Department of Environmental Protection and the U.S. EPA
- ✓ Water system personnel, known as system operations specialists, must have and maintain certifications related to the water system they work in.
- ✓ The Authority and the Borough are looking into a water well system that would be installed near the Big Spring to supply the drinking water (same spring water) to customers. If successful, the cover on the Big Spring would be removed restoring its beauty.

**Top five expenses for the Water Fund shown as percentage of total fund expenses**



**Top five revenues for the Water Fund shown as percentage of total fund revenues**





## DETAILED CURRENT YEAR AND 2025 PROPOSED BUDGET

### REVENUES

Acct #		2023 Final	2024 9 months	projected 3 months	Total 2024	2024 Budget	2025 Budget
	Revenue						
331.500	Penalty Revenue	\$170.43	\$9.35	\$0.00	\$9.35	\$0.00	\$0.00
341.010	Interest Income - Ckg, Svgs	\$612.59	\$198.77	\$280.00	\$478.77	\$850.00	\$250.00
341.020	Interest-Sweep Acct	\$13,467.34	\$38,573.47	\$12,500.00	\$51,073.47	\$0.00	\$48,000.00
342.401	Rental Income - Shentel	\$0.00	\$0.00	\$1,100.00	\$1,100.00	\$0.00	\$6,000.00
378.000	Water Collections Revenue	\$1,584,393.69	\$1,075,257.69	\$360,000.00	\$1,435,257.69	\$1,594,115.00	\$1,460,545.00
378.001	Sale of Bulk Water Revenue	\$65,741.63	\$42,467.80	\$19,000.00	\$61,467.80	\$60,000.00	\$59,000.00
378.002	CW Line Capital Projects Revenue	\$14,412.21	\$10,629.77	\$3,100.00	\$13,729.77	\$15,250.00	\$13,700.00
378.122	Bulk Water Revenue-Niagara-Howard Plant	\$87,279.01	\$37,301.05	\$41,000.00	\$78,301.05	\$75,000.00	\$68,000.00
378.700	Bulk Water Revenue - Milesburg	\$45,026.78	\$29,548.27	\$21,000.00	\$50,548.27	\$45,000.00	\$45,000.00
378.901	Meter/Pit/Etc Sales Revenue	\$24,933.36	\$1,600.00	\$5,500.00	\$7,100.00	\$3,000.00	\$3,000.00
378.903	Vacancy Application Revenue	\$450.00	\$330.00	\$60.00	\$390.00	\$210.00	\$250.00
378.904	Water On/Off Fee Revenue	\$0.00	\$120.00	\$30.00	\$150.00	\$120.00	\$120.00
378.905	Services Provided by Water Dept	\$2,133.90	\$289.23	\$112.86	\$402.09	\$1,000.00	\$400.00
378.906	Posting Fee Revenue	\$450.00	\$5.00	\$1,335.00	\$1,340.00	\$300.00	\$400.00
383.400	Capacity Fees & Assessments Rev	\$13,359.00	\$62,291.13	\$2,428.80	\$64,719.93	\$6,070.00	\$15,180.00
389.000	Miscellaneous Revenue	\$673.75	\$777.75	\$0.00	\$777.75	\$0.00	\$50.00
389.003	Fee Revenue	\$20.00	\$40.00	\$0.00	\$40.00	\$0.00	\$20.00
391.100	Sale of Fixed Assets Revenue	\$0.00	\$16,410.00	\$0.00	\$16,410.00	\$0.00	\$1,000.00
	Subtotal - Revenue	\$1,853,123.69	\$1,315,849.28	\$467,446.66	\$1,783,295.94	\$1,800,915.00	\$1,720,915.00
392.008	Transfer in from Sewer	\$10,993.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
392.095	Transfer in from Capital Projects	\$0.00	\$0.00	\$120,000.00	\$120,000.00	\$168,675.00	\$710,000.00
	Subtotal-Transfers In	\$10,993.69	\$0.00	\$120,000.00	\$120,000.00	\$168,675.00	\$710,000.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Revenue & Transfers In	\$1,864,117.38	\$1,315,849.28	\$587,446.66	\$1,903,295.94	\$1,969,590.00	\$2,430,915.00



**WATER FUND**

**EXPENSES, WATER FUND**

Acct #		2023	2024	projected	Total	2024	2025
		Final	9 months	3 months	2024	Budget	Budget
448.112	Salary Expense	\$346,515.03	\$307,640.37	\$67,000.00	\$374,640.37	\$376,000.00	\$428,000.00
448.180	Overtime Wages	\$23,680.43	\$19,448.01	\$5,700.00	\$25,148.01	\$30,000.00	\$30,000.00
448.191	Workboots Expense	\$1,391.99	\$1,301.54	\$0.00	\$1,301.54	\$1,400.00	\$2,400.00
448.192	Social Security Expense	\$27,197.32	\$24,161.40	\$5,330.24	\$29,491.64	\$31,000.00	\$35,000.00
448.193	Enrollment/Admin Exp - Retirement	\$147.42	\$20.00	\$0.00	\$20.00	\$175.00	\$175.00
448.196	Health Insurance Expense	\$110,818.58	\$51,534.43	\$5,251.52	\$56,785.95	\$80,000.00	\$35,000.00
448.197	Retirement Expense	\$30,073.31	\$21,949.98	\$6,500.00	\$28,449.98	\$33,000.00	\$38,000.00
448.198	Health Care Expense - In House	\$4,350.00	\$3,093.55	\$1,650.00	\$4,743.55	\$4,600.00	\$6,500.00
448.199	Life Insurance Expense	\$5,812.98	\$684.46	\$196.35	\$880.81	\$975.00	\$920.00
448.210	Office Supplies Expense	\$330.79	\$42.35	\$900.00	\$942.35	\$1,200.00	\$900.00
448.215	Postage Expense	\$3,052.92	\$1,103.34	\$1,855.00	\$2,958.34	\$3,000.00	\$2,600.00
448.221	Chemical Expense	\$20,740.39	\$17,257.56	\$8,085.00	\$25,342.56	\$21,000.00	\$27,000.00
448.231	Fuel Expense	\$10,350.65	\$7,323.79	\$4,710.00	\$12,033.79	\$12,000.00	\$12,750.00
448.238	Clothing & Uniform Expense	\$2,913.42	\$1,419.77	\$900.00	\$2,319.77	\$3,100.00	\$3,100.00
448.246	Repair/Maintenance/Misc Supp Exp	\$31,216.70	\$16,578.41	\$4,300.00	\$20,878.41	\$30,000.00	\$27,500.00
448.249	Computer Software Expense	\$8,553.30	\$8,565.65	\$1,733.08	\$10,298.73	\$11,800.00	\$11,750.00
448.251	Vehicle & Equip Maint Expense	\$23,899.85	\$18,323.51	\$6,500.00	\$24,823.51	\$24,000.00	\$28,500.00
448.253	Repairs to Water System Expense	\$69,255.15	\$48,545.64	\$17,000.00	\$65,545.64	\$50,000.00	\$70,000.00
448.254	Pump Maint/Repairs Expense	\$3,423.34	\$0.00	\$0.00	\$0.00	\$4,000.00	\$3,500.00
448.255	Water Meter Maint Expense	\$125,757.58	\$7,405.11	\$78,000.00	\$85,405.11	\$85,000.00	\$340,000.00
448.260	Tools & Minor Equipment Expense	\$6,100.48	\$2,918.18	\$2,800.00	\$5,718.18	\$5,500.00	\$5,000.00
448.311	Audit Expense	\$6,600.00	\$6,800.00	\$0.00	\$6,800.00	\$6,800.00	\$7,100.00
448.313	Engineering Expense	\$8,285.03	\$25,647.41	\$14,300.00	\$39,947.41	\$2,000.00	\$35,000.00
448.314	Legal Expense	\$3,717.95	\$2,952.91	\$1,500.00	\$4,452.91	\$2,000.00	\$4,000.00
448.316	Water Testing Expense	\$10,056.20	\$7,158.40	\$3,050.00	\$10,208.40	\$8,000.00	\$11,000.00
448.317	Data Processing Expense	\$1,507.21	\$870.22	\$629.00	\$1,499.22	\$1,500.00	\$1,700.00
448.318	Service Agreement Expense	\$900.00	\$2,637.50	\$900.00	\$3,537.50	\$1,100.00	\$3,600.00
448.319	Pest Control Expense	\$1,104.00	\$644.00	\$460.00	\$1,104.00	\$1,200.00	\$1,200.00
448.320	IT Services Expense	\$4,415.00	\$998.00	\$1,850.00	\$2,848.00	\$6,500.00	\$5,000.00
448.321	Telephone Expense	\$5,417.20	\$3,697.97	\$1,400.00	\$5,097.97	\$5,700.00	\$5,300.00
448.324	Cell Phone/IPAD Expense	\$3,398.50	\$2,888.45	\$700.00	\$3,588.45	\$3,900.00	\$3,900.00
448.325	Internet Expense	\$6,414.55	\$4,922.56	\$2,425.00	\$7,347.56	\$7,000.00	\$7,750.00
448.329	SCADA System Expense	\$7,653.30	\$6,692.93	\$1,550.00	\$8,242.93	\$7,000.00	\$9,500.00
448.331	Travel Expense	\$24.05	\$0.00	\$38.62	\$38.62	\$50.00	\$50.00
448.339	GPS Fee Expense	\$783.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
448.341	Advertising Expense	\$309.14	\$65.12	\$150.00	\$215.12	\$400.00	\$350.00
448.342	Printing Expense	\$167.49	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00
448.344	Copy Expense	\$300.00	\$0.00	\$200.00	\$200.00	\$350.00	\$275.00
448.351	Commercial Ins Expense	\$40,000.00	\$20,285.05	\$20,814.95	\$41,100.00	\$41,100.00	\$41,000.00
448.354	Workers Comp Ins Expense	\$22,506.40	\$18,000.00	\$3,000.00	\$21,000.00	\$18,000.00	\$17,750.00
448.361	Electricity Expense	\$175,978.21	\$151,098.09	\$51,000.00	\$202,098.09	\$190,000.00	\$218,500.00
448.362	Heating Oil Exp - Pump House	\$3,252.59	\$761.37	\$2,500.00	\$3,261.37	\$4,500.00	\$3,500.00
448.375	Maint of Water Tanks Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00
448.376	Maint of Pump Houses Expense	\$2,951.08	\$307.50	\$750.00	\$1,057.50	\$4,000.00	\$3,000.00
448.377	Maintenance of Reservoir Expense	\$979.60	\$0.00	\$150.00	\$150.00	\$1,000.00	\$21,000.00
448.378	Maint of Streets Expense	\$24,149.09	\$21,087.65	\$10,000.00	\$31,087.65	\$25,000.00	\$35,000.00
448.384	Equipment Rental Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
448.399	Lease Payments Expense	\$2,848.88	\$8,478.05	\$0.00	\$8,478.05	\$8,480.00	\$0.00
448.420	Dues/Membership/Sub Expense	\$873.99	\$536.34	\$350.00	\$886.34	\$1,000.00	\$1,000.00
448.450	Contracted Services Expense	\$6,119.50	\$6,361.59	\$2,000.00	\$8,361.59	\$20,000.00	\$15,500.00
448.460	Training Expense	\$3,009.00	\$3,635.00	\$300.00	\$3,935.00	\$4,200.00	\$4,200.00
448.470	CDL License Expense	\$440.00	\$75.00	\$75.00	\$150.00	\$300.00	\$225.00
448.471	Drug Testing Expense	\$104.81	\$0.00	\$300.00	\$300.00	\$400.00	\$350.00
448.473	Operators License Fee Expense	\$465.00	\$290.00	\$340.00	\$630.00	\$360.00	\$120.00
448.474	Repairs to Personal Property Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
448.475	Other Fees Expense	\$10,311.50	\$7,750.00	\$2,500.00	\$10,250.00	\$11,500.00	\$11,000.00
448.478	Sales Tax Expense	\$1,397.21	\$0.00	\$100.00	\$100.00	\$250.00	\$250.00
	Subtotal - Operating Expenses	\$1,212,021.95	\$863,958.16	\$342,743.76	\$1,206,701.92	\$1,194,340.00	\$1,599,215.00



**EXPENSES, WATER FUND, CONTINUED**

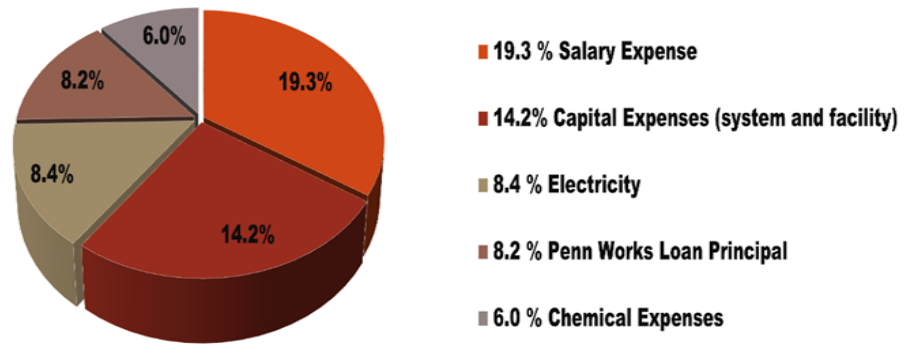
Acct #		2023 Final	2024 9 months	projected 3 months	Total 2024	2024 Budget	2025 Budget
448.700	Capital Expenditures	\$181,314.31	\$461,494.38	\$30,000.00	\$491,494.38	\$585,000.00	\$402,000.00
448.701	Capital Expenditures - Water Lines	\$0.00	\$0.00	\$85,000.00	\$85,000.00	\$65,000.00	\$315,000.00
	Subtotal - Capital Expenses	\$181,314.31	\$461,494.38	\$115,000.00	\$576,494.38	\$650,000.00	\$717,000.00
492.001	Transfer to General Fund	\$90,000.00	\$82,500.00	\$27,500.00	\$110,000.00	\$110,000.00	\$100,000.00
492.095	Transfer to Capital Projects	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
492.095	Transfer to Capital Projects - CW	\$27,000.00	\$15,250.00	\$0.00	\$15,250.00	\$15,250.00	\$14,700.00
	Subtotal - Transfers	\$142,000.00	\$97,750.00	\$27,500.00	\$125,250.00	\$125,250.00	\$114,700.00
	Total Expenses & Transfers	\$1,535,336.26	\$1,423,202.54	\$485,243.76	\$1,908,446.30	\$1,969,590.00	\$2,430,915.00
	net income/(loss)	\$328,781.12	-\$107,353.26	\$102,202.90	-\$5,150.36	\$0.00	\$0.00

# WASTEWATER FUND

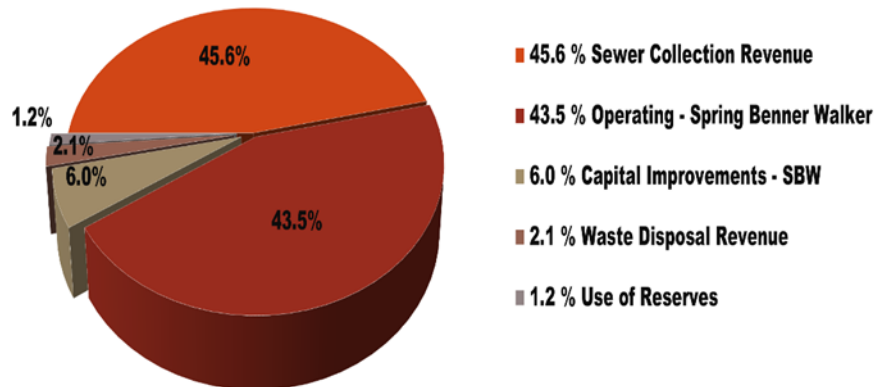
## QUICK FACTS:

- ✓ The Bellefonte Borough Authority sets the customer rates
- ✓ The Bellefonte Borough Authority will consider any rate changes at their December 10<sup>th</sup> meeting
- ✓ Wastewater systems are highly regulated by PA Department of Environmental Protection and US EPA
- ✓ Major upgrades have been accomplished to meet mandates and to replacing aging processes
- ✓ The Bellefonte Wastewater Treatment Plant is staffed 24/7/365
- ✓ The Wastewater Treatment Plant serves the Nittany Valley region through an agreement with the neighboring collection authority

**Top five expenses for the Sewer Fund shown as percentage of total fund expenses**



**Top five revenues for the Sewer Fund shown as a percentage of total fund revenues**





## CURRENT YEAR AND 2025 PROPOSED BUDGET

### DETAILED REVENUES

Acct #	Revenue	Final 2023	2024 9 months	projected 3 months	2024 Total	2024 Budget	2025 Budget
341.005	Interest Income - Money Market	\$45,960.52	\$40,146.77	\$14,000.00	\$54,146.77	\$36,500.00	\$47,000.00
341.010	Interest Income-Checking	\$177.53	\$180.19	\$208.57	\$388.76	\$145.00	\$175.00
364.110	Sewer Collection Revenue	\$1,836,614.12	\$1,385,661.04	\$462,000.00	\$1,847,661.04	\$1,852,000.00	\$1,847,000.00
364.111	Sewer Capital Improvements Rev	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
364.171	Surcharge Revenue	\$1,779.99	\$869.49	\$800.00	\$1,669.49	\$1,000.00	\$1,200.00
364.172	Pretreatment Revenue	\$3,338.17	\$0.00	\$3,710.53	\$3,710.53	\$3,600.00	\$2,800.00
364.174	Waste Disposal Revenue	\$95,713.88	\$67,898.98	\$22,625.00	\$90,523.98	\$78,000.00	\$84,000.00
364.180	Bulk Water Loads Revenue	\$2,335.00	\$2,514.00	\$690.00	\$3,204.00	\$2,400.00	\$2,500.00
364.901	Bulk Hauling Permit Revenue	\$120.00	\$40.00	\$80.00	\$120.00	\$120.00	\$120.00
364.904	Capital Improvements - SBW	\$86,446.27	\$77,952.69	\$42,569.40	\$120,522.09	\$210,000.00	\$241,500.00
364.905	Operating - Spring Benner Walker	\$1,409,997.27	\$1,256,351.44	\$432,806.13	\$1,689,157.57	\$1,420,220.00	\$1,763,200.00
383.400	Tap Fees & Assessments Revenue	\$1,156.18	\$13,296.07	\$0.00	\$13,296.07	\$0.00	\$0.00
389.000	Miscellaneous Revenue - Facility	\$108.19	\$0.00	\$1,468.35	\$1,468.35	\$0.00	\$0.00
	Subtotal - Revenue	\$3,498,747.12	\$2,844,910.67	\$995,957.98	\$3,840,868.65	\$3,618,985.00	\$4,004,495.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$186,650.00	\$47,685.00
	Total Revenue & Transfers In	\$3,498,747.12	\$2,844,910.67	\$995,957.98	\$3,840,868.65	\$3,805,635.00	\$4,052,180.00



**DETAILED EXPENSES**

		Final	2024	projected	2024	2024	2025
		2023	9 months	3 months	Total	Budget	Budget
429.112	Salary Expense	\$644,501.89	\$505,086.85	\$142,400.00	\$647,486.85	\$665,000.00	\$782,500.00
429.112.A	Salary Expense - System	\$50,504.86	\$52,123.36	\$0.00	\$52,123.36	\$50,750.00	\$57,500.00
429.180	Overtime Wages Expense-Facility	\$24,638.28	\$26,383.71	\$11,194.92	\$37,578.63	\$26,000.00	\$35,000.00
429.180.A	Overtime Wages Expense- System	\$692.64	\$607.19	\$0.00	\$607.19	\$1,000.00	\$1,500.00
429.191	Workboots Expense	\$2,363.60	\$2,208.52	\$200.00	\$2,408.52	\$2,200.00	\$4,800.00
429.192	Social Security Expense	\$49,572.81	\$39,305.05	\$11,750.00	\$51,055.05	\$52,000.00	\$62,500.00
429.192.A	Social Security Expense - System	\$3,837.02	\$3,922.68	\$0.00	\$3,922.68	\$3,950.00	\$4,500.00
429.193	Enrollment/Admin Expense-Retire	\$187.42	\$40.00	\$0.00	\$40.00	\$210.00	\$210.00
429.194	Unemployment Comp Expense	\$0.00	\$5,840.00	\$0.00	\$5,840.00	\$0.00	\$0.00
429.196	Health Insurance Expense-Facility	\$131,709.98	\$116,635.65	\$15,364.35	\$132,000.00	\$157,500.00	\$205,000.00
429.196.A	Health Insurance Expense - System	\$2,676.69	\$8,476.87	\$0.00	\$8,476.87	\$3,300.00	\$7,750.00
429.197	Retirement Expense	-\$67,057.04	\$32,516.30	\$13,300.00	\$45,816.30	\$55,000.00	\$75,000.00
429.197.A	Retirement Expense - System	\$4,674.02	\$4,887.66	\$0.00	\$4,887.66	\$4,750.00	\$5,900.00
429.198	Health Care Expense - In House	\$7,456.51	\$646.76	\$8,000.00	\$8,646.76	\$10,150.00	\$10,150.00
429.199	Life Insurance Expense-Facility	\$1,620.57	\$1,244.05	\$425.00	\$1,669.05	\$1,800.00	\$1,950.00
429.199.A	Life Insurance Expense-System	\$118.08	\$118.08	\$0.00	\$118.08	\$125.00	\$125.00
429.210	Office Supplies Expense-Facility	\$692.52	\$263.78	\$900.00	\$1,163.78	\$1,300.00	\$1,100.00
429.210.A	Office Supplies Expense-System	\$224.27	\$0.00	\$200.00	\$200.00	\$350.00	\$150.00
429.215	Postage Expense-Facility	\$123.72	\$60.26	\$105.00	\$165.26	\$200.00	\$200.00
429.215.A	Postage Expense - System	\$1,617.94	\$1,043.07	\$400.00	\$1,443.07	\$1,600.00	\$1,500.00
429.217	Shipping Fees Expense - Facility	\$84.49	\$34.60	\$0.00	\$34.60	\$200.00	\$150.00
429.217.A	Shipping Fees Expense - System	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
429.221	Chemical Expense	\$117,958.47	\$116,500.75	\$60,000.00	\$176,500.75	\$165,000.00	\$245,000.00
429.225	Laboratory Supplies Expense	\$6,051.62	\$3,553.97	\$2,400.00	\$5,953.97	\$7,000.00	\$7,000.00
429.231	Fuel Expense-Facility	\$7,800.48	\$4,399.87	\$1,570.00	\$5,969.87	\$8,800.00	\$7,000.00
429.231.A	Fuel Expense-System	\$1,296.15	\$660.59	\$625.00	\$1,285.59	\$1,900.00	\$1,500.00
429.238	Clothing & Uniform Expense	\$4,493.89	\$2,368.14	\$1,405.00	\$3,773.14	\$4,200.00	\$4,750.00
429.248	Computer Software Expense - Fac	\$1,083.00	\$1,140.75	\$0.00	\$1,140.75	\$1,200.00	\$1,200.00
429.248.A	Computer Software Expense - Sys	\$7,470.22	\$6,274.87	\$1,733.06	\$8,007.93	\$7,850.00	\$8,400.00
429.249	Materials & Supplies Expense - Fac	\$998.97	\$2,688.28	\$900.00	\$3,588.28	\$1,000.00	\$2,000.00
429.249.A	Materials & Supplies Expense - Sys	\$473.69	\$1,867.97	\$550.00	\$2,417.97	\$1,800.00	\$3,000.00
429.251.A	Vehicle Maintenance Exp-System	\$176.22	\$0.00	\$50,000.00	\$50,000.00	\$2,500.00	\$1,000.00
429.252	Equipment Maint Expense - Facility	\$168,178.39	\$95,883.28	\$35,000.00	\$130,883.28	\$185,000.00	\$190,000.00



**DETAILED EXPENSES, CONTINUED**

		Final	2024	projected	2024	2024	2025
	Expenses	2023	9 months	3 months	Total	Budget	Budget
429.252.A	Equipment Maint Expense - System	\$6,243.37	\$13,394.43	\$1,000.00	\$14,394.43	\$4,500.00	\$10,000.00
429.257	Facility Maintenance Expense	\$29,361.09	\$19,883.29	\$7,000.00	\$26,883.29	\$23,000.00	\$31,000.00
429.258.A	System Maintenance Expense	\$23,767.50	\$6,174.12	\$2,500.00	\$8,674.12	\$20,000.00	\$30,000.00
429.260	Minor Equipment Expense- Facility	\$8,920.77	\$1,359.09	\$2,000.00	\$3,359.09	\$4,000.00	\$4,000.00
429.260.A	Minor Equipment Expense- System	-\$1.84	\$2,230.40	-\$1,046.00	\$1,184.40	\$1,000.00	\$1,500.00
429.276	Service Contract Expense - Facility	\$30,736.80	\$17,548.64	\$16,000.00	\$33,548.64	\$30,750.00	\$34,000.00
429.310.A	I & I Expense - System	\$18,150.00	\$0.00	\$16,200.00	\$16,200.00	\$20,000.00	\$30,000.00
429.311	Audit Expense	\$8,100.00	\$8,300.00	\$0.00	\$8,300.00	\$8,300.00	\$8,800.00
429.313	Engineering Expense- Facility	\$48,580.04	\$69,326.67	\$23,000.00	\$92,326.67	\$30,000.00	\$100,000.00
429.313.A	Engineering Expense - System	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$500.00
429.313.B	Engineering Expense- Fac (not bill	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00
429.314	Legal Expense-Facility	\$6,566.85	\$6,452.76	\$500.00	\$6,952.76	\$3,000.00	\$3,000.00
429.314.A	Legal Expense-System	\$2,823.00	\$2,946.06	\$300.00	\$3,246.06	\$3,000.00	\$3,100.00
429.316	Analytical Testing Expense	\$39,389.09	\$26,577.40	\$9,000.00	\$35,577.40	\$40,000.00	\$47,500.00
429.317	Data Processing Expense	\$1,445.18	\$863.22	\$370.00	\$1,233.22	\$1,550.00	\$1,475.00
429.319	Pest Control Expense	\$528.00	\$308.00	\$220.00	\$528.00	\$575.00	\$575.00
429.320	IT Services Expense - Fac	\$5,532.50	\$11,233.57	\$1,800.00	\$13,033.57	\$6,000.00	\$9,500.00
429.320.a	IT Services Expense - Sys	\$40.00	\$0.00	\$0.00	\$0.00	\$500.00	\$250.00
429.321	Telephone Expense-Facility	\$1,710.33	\$1,102.27	\$520.00	\$1,622.27	\$2,000.00	\$2,000.00
429.321.A	Telephone Expense-System	\$1,593.85	\$1,010.85	\$400.00	\$1,410.85	\$1,900.00	\$1,750.00
429.324	Cell Phone Expense-Facility	\$2,526.75	\$1,820.90	\$1,035.00	\$2,855.90	\$3,100.00	\$3,000.00
429.324.A	Cell Phone Expense-System	\$180.00	\$272.66	(\$92.66)	\$180.00	\$240.00	\$180.00
429.325	Internet Expense	\$1,567.83	\$1,560.92	\$510.00	\$2,070.92	\$1,550.00	\$2,250.00
429.329	SCADA System Maint - Facility	\$1,342.25	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00
429.331	Travel Expense - Facility	\$82.35	\$0.00	\$0.00	\$0.00	\$50.00	\$25.00
429.331.A	Travel Expense - System	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
429.339	GPS Fee Expense - Facility	\$391.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429.341	Advertising Expense	\$1,131.84	\$151.18	\$255.00	\$406.18	\$1,000.00	\$500.00
429.342	Printing Expense - Facility	\$125.00	\$119.55	\$48.88	\$168.43	\$200.00	\$200.00
429.342.A	Printing Expense - System	\$164.58	\$0.00	\$50.00	\$50.00	\$1,000.00	\$300.00
429.344	Copy Expense - Facility	\$450.00	\$82.50	\$150.00	\$232.50	\$450.00	\$300.00
429.344.A	Copy Expense - System	\$150.00	\$3.07	\$50.00	\$53.07	\$175.00	\$100.00
429.350	Insurance Expense	\$2,113.00	\$2,113.00	\$0.00	\$2,113.00	\$2,500.00	\$2,300.00
429.351	Commercial Insurance Expense	\$54,558.96	\$20,585.30	\$44,914.70	\$65,500.00	\$65,500.00	\$66,000.00
429.354	Workers Comp Insurance Exp-Fac	\$36,256.40	\$30,000.00	\$3,001.00	\$33,001.00	\$30,000.00	\$31,200.00
429.354.A	Workers Comp Insurance Exp-Sys	\$3,050.00	\$2,200.00	\$0.00	\$2,200.00	\$2,200.00	\$2,250.00
429.361	Electricity Expense	\$297,598.91	\$215,234.75	\$98,200.00	\$313,434.75	\$315,000.00	\$338,750.00
429.362	Natural Gas Expense	\$10,477.33	\$5,916.89	\$2,600.00	\$8,516.89	\$12,500.00	\$10,500.00
429.372.A	Sewer Line Maint Expense - System	\$0.00	\$424.62	-\$204.62	\$220.00	\$0.00	\$0.00
429.374	Copier Rental/Maintenance Exp	\$50.82	\$110.97	\$220.00	\$330.97	\$1,400.00	\$1,400.00
429.378.A	Maintenance of Streets Exp - System	\$11,055.02	\$0.00	\$15,000.00	\$15,000.00	\$3,000.00	\$18,000.00
429.384	Equipment Rental Expense-Facility	\$0.00	\$2,499.00	\$0.00	\$2,499.00	\$400.00	\$2,500.00
429.384.A	Equipment Rental Expense-System	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$500.00
429.398	Interest Expense - Lease - Facility	-\$25.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429.399	Lease Payment Exp - Facility	\$1,987.24	\$45,904.22	\$3,301.41	\$49,205.63	\$49,150.00	\$13,205.00
429.399.A	Lease Payment Exp - System	\$728.38	\$8,478.04	\$0.00	\$8,478.04	\$8,480.00	\$0.00
429.420	Dues/Member/Sub Expense-Fac	\$498.00	\$518.00	\$0.00	\$518.00	\$550.00	\$550.00
429.420.A	Subscription Expense - System	\$26.00	\$17.33	\$0.00	\$17.33	\$30.00	\$30.00
429.450	Contracted Services Expense-Fac	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$5,000.00	\$3,000.00
429.450.A	Contracted Services Expense-Sys	\$2,250.00	\$800.00	\$420.00	\$1,220.00	\$1,000.00	\$15,000.00
429.460	Training Expense	\$7,481.08	\$2,740.00	\$1,185.00	\$3,925.00	\$17,000.00	\$17,000.00
429.469	Biosolids Recycling Expense	\$81,047.83	\$44,755.07	\$21,635.00	\$66,390.07	\$65,000.00	\$71,000.00
429.470	CDL/Other License Expense	\$851.50	\$1,402.50	\$0.00	\$1,402.50	\$550.00	\$1,500.00
429.471	Drug Testing Expense	\$51.63	\$0.00	\$200.00	\$200.00	\$200.00	\$200.00
429.472	Permit Fees Expense	\$4,075.00	\$3,875.00	\$0.00	\$3,875.00	\$4,100.00	\$4,000.00
429.473	Operators License Fee Expense-Fac	\$1,065.00	\$300.00	\$0.00	\$300.00	\$1,075.00	\$1,000.00





**DETAILED EXPENSES, CONTINUED**

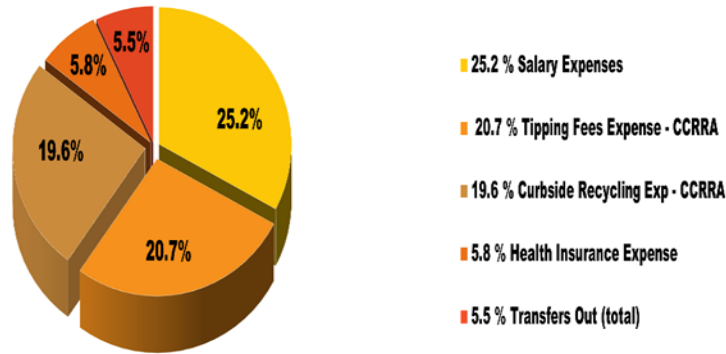
		Final	2024	projected	2024	2024	2025
	Expenses	2023	9 months	3 months	Total	Budget	Budget
429.473.A	Operators License Fee Expense-Sys	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
429.475.A	Repairs to Personal Property Exp-Sys	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$2,000.00	\$2,000.00
429.476	Other Fees Expense	\$150.00	\$999.21	\$0.00	\$999.21	\$1,100.00	\$1,100.00
429.905	Miscellaneous Expense-Facility	\$68.00	\$826.11	-\$826.11	\$0.00	\$50.00	\$50.00
472.403.A	Penn Works Loan Principal Expense	\$319,190.12	\$243,613.51	\$82,019.26	\$325,632.77	\$325,635.00	\$332,205.00
472.404.A	Penn Works Loan Interest Expense	\$27,998.08	\$16,777.64	\$4,777.79	\$21,555.43	\$21,555.00	\$14,985.00
472.405.A	Reliance Loan Principal Expense	\$58,586.50	\$50,085.11	\$15,320.00	\$65,405.11	\$60,330.00	\$62,455.00
472.406.A	Reliance Loan Interest Expense	\$9,765.74	\$6,875.09	\$1,745.36	\$8,620.45	\$8,025.00	\$5,900.00
472.411.A	Northwest Loan #3892 Principal Exp	\$165,524.02	\$126,836.13	\$45,522.02	\$172,358.15	\$170,390.00	\$175,130.00
472.412.A	Northwest Loan #3892 Interest Exp	\$82,604.06	\$59,259.93	\$16,510.00	\$75,769.93	\$77,740.00	\$73,000.00
472.413.A	Northwest Loan #2846 Principal Exp	\$130,407.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
472.414.A	Northwest Loan #2846 Interest Exp	\$1,049.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
475.000.A	Trustee Fee Expense	\$2,200.00	\$1,100.00	\$0.00	\$1,100.00	\$1,100.00	\$1,100.00
	Subtotal - Operating Expenses	\$2,731,621.04	\$2,126,251.88	\$796,733.36	\$2,922,985.24	\$2,888,635.00	\$3,322,180.00
429.700.C	Capital Expenditures - Facility	\$237,251.53	\$155,045.92	\$260,000.00	\$415,045.92	\$500,000.00	\$575,000.00
429.705.A	Capital Expenditures - System	\$0.00	\$0.00	\$9,951.00	\$9,951.00	\$240,000.00	\$0.00
	Subtotal - Capital Expenses	\$237,251.53	\$155,045.92	\$269,951.00	\$424,996.92	\$740,000.00	\$575,000.00
492.001.B	Transfer to General Fund	\$160,000.00	\$112,500.00	\$37,500.00	\$150,000.00	\$150,000.00	\$140,000.00
492.006	Transfer to Water Fund	\$10,993.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
492.095.B	Transfer to Capital Projects Fund	\$27,000.00	\$0.00	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00
492.095.B	Transfer to Capital Projects Fund-Capital Impr	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00
	Subtotal - Transfers Out	\$197,993.69	\$127,500.00	\$49,500.00	\$177,000.00	\$177,000.00	\$155,000.00
	Total Expenses and Transfers Out	\$3,166,866.26	\$2,408,797.80	\$1,116,184.36	\$3,524,982.16	\$3,805,635.00	\$4,052,180.00
	Net Income/(Loss)	\$331,880.86	\$436,112.87	-\$120,226.38	\$315,886.49	\$0.00	\$0.00

# REFUSE FUND

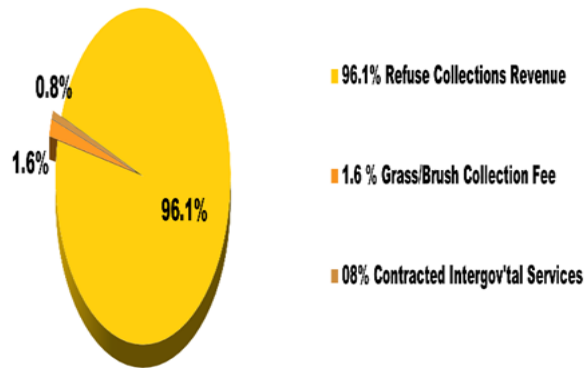
## QUICK FACTS:

- ✓ There is a \$4/quarter increase proposed
- ✓ It is proposed that the brush container annual pickup service fee be increased from \$15 to \$25
- ✓ Recycling Fees are set by Centre County Refuse and Recycling Authority (CCRRA) and passed through on customer bills
- ✓ Bellefonte Borough, due to population size is mandated by the State to have curbside recycling

Top five expenses in the Refuse Fund shown as percentage of total fund expenses



Top three revenues for the Refuse Fund shown as percentage of total fund revenue





## DETAILED CURRENT YEAR AND 2025 PROPOSED BUDGET

### REVENUE:

Acct #		FINAL 2023	2024 9 months	projected 3 months	2024 Total	2024 Budget	2025 Budget
	<u>Revenue</u>						
341.010	Interest Income	\$252.33	\$187.62	\$262.78	\$450.40	\$240.00	\$250.00
354.150	Grant Revenue	\$308,513.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
358.050	Contracted Intergov'tal Services	\$9,342.66	\$0.00	\$9,600.00	\$9,600.00	\$9,800.00	\$9,700.00
364.300	Refuse Collections Revenue	\$1,210,338.41	\$891,778.78	\$275,000.00	\$1,166,778.78	\$1,211,325.00	\$1,208,230.00
364.305	Special Collections Revenue	\$4,052.50	\$2,540.00	\$700.00	\$3,240.00	\$3,400.00	\$3,200.00
364.307	Grass/Brush Collection Fee	\$12,465.00	\$12,360.00	\$30.00	\$12,390.00	\$12,000.00	\$20,500.00
364.400	Commerical Haulers Compost Fee	\$475.00	\$0.00	\$350.00	\$350.00	\$100.00	\$0.00
364.500	Sale of Recyclables Revenue	\$2,541.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
364.520	Fee for Refuse Containers	\$3,970.00	\$4,200.00	-\$15.00	\$4,185.00	\$700.00	\$2,025.00
364.521	Fee for Recycling Containers	\$42.00	\$0.00	\$0.00	\$0.00	\$35.00	\$0.00
364.901	Sale of Compost Revenue	\$0.00	\$285.00	\$0.00	\$285.00	\$0.00	\$200.00
380.000	Miscellaneous Revenue	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	\$0.00
380.003	NSF Fee Revenue	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
391.100	Sale of Fixed Assets Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00
	Subtotal - Revenue	\$1,552,012.25	\$911,361.40	\$285,927.78	\$1,197,289.18	\$1,237,600.00	\$1,257,105.00
392.095	Transfer in from Capital Proj	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,000.00
	Total Reveue and Transfers In	\$1,552,012.25	\$911,361.40	\$285,927.78	\$1,197,289.18	\$1,237,600.00	\$1,278,105.00



**EXPENSES:**

Acct #		FINAL 2023	2024 9 months	projected 3 months	2024 Total	2024 Budget	2025 Budget
427.112	Salary Expense	\$278,843.63	\$245,818.22	\$44,700.00	\$290,518.22	\$275,500.00	\$322,500.00
427.180	Overtime Wages	\$7,767.78	\$5,302.12	\$1,500.00	\$6,802.12	\$9,800.00	\$9,800.00
427.191	Workboot Expense	\$800.00	\$789.95	\$0.00	\$789.95	\$800.00	\$1,600.00
427.192	Social Security Expense	\$21,308.77	\$18,805.01	\$3,500.00	\$22,305.01	\$21,000.00	\$25,400.00
427.193	Enrollment/Admin Exp-Retirement	\$73.44	\$0.00	\$75.00	\$75.00	\$85.00	\$85.00
427.196	Health Insurance Expense	\$49,054.03	\$39,820.73	\$10,000.00	\$49,820.73	\$62,000.00	\$74,000.00
427.197	Retirement Expense	\$19,188.89	\$21,916.32	\$4,700.00	\$26,616.32	\$26,000.00	\$33,230.00
427.198	Health Care Exp - In House	\$2,398.16	\$1,063.17	\$1,438.67	\$2,501.84	\$3,100.00	\$2,920.00
427.199	Life Insurance Expense	\$710.28	\$568.82	\$153.03	\$721.85	\$750.00	\$750.00
427.210	Office Supplies Expense	\$335.45	\$41.98	\$200.00	\$241.98	\$350.00	\$300.00
427.215	Postage Expense	\$1,556.67	\$1,103.33	\$400.00	\$1,503.33	\$1,600.00	\$1,520.00
427.231	Fuel Expense	\$28,418.56	\$19,280.16	\$9,000.00	\$28,280.16	\$34,000.00	\$31,100.00
427.238	Clothing & Uniform Expense	\$2,430.33	\$1,152.30	\$720.00	\$1,872.30	\$2,400.00	\$2,650.00
427.249	Computer Software Expense	\$8,553.29	\$7,415.63	\$1,733.04	\$9,148.67	\$8,500.00	\$9,550.00
427.250	Repair/Maint/Misc Supplies Exp	\$22,330.66	\$969.89	\$325.00	\$1,294.89	\$2,500.00	\$1,800.00
427.251	Collection Equip Maint Exp	\$27,204.88	\$31,544.09	\$18,000.00	\$49,544.09	\$26,000.00	\$35,000.00
427.260	Minor Equipment Expense	\$327.33	\$83.33	\$250.00	\$333.33	\$500.00	\$500.00
427.262	Trash Receptacles Expense	\$12,525.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,500.00
427.311	Audit Expense	\$1,750.00	\$1,850.00	\$0.00	\$1,850.00	\$1,850.00	\$1,950.00
427.314	Legal Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
427.317	Data Processing Expense	\$424.75	\$475.00	\$0.00	\$475.00	\$475.00	\$525.00
427.319	Pest Control Expense	\$1,116.00	\$651.00	\$465.00	\$1,116.00	\$1,175.00	\$1,175.00
427.320	IT Services Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00
427.321	Telephone Expense	\$1,456.42	\$914.57	\$450.00	\$1,364.57	\$1,525.00	\$1,525.00
427.324	Cell Phone Expense	\$1,825.77	\$1,620.00	\$480.00	\$2,100.00	\$1,620.00	\$2,200.00



**EXPENSES, CONTINUED**

Acct #		FINAL 2023	2024 9 months	projected 3 months	2024 Total	2024 Budget	2025 Budget
427.325	Internet Expense	\$1,340.23	\$993.52	\$511.76	\$1,505.28	\$1,430.00	\$1,575.00
427.326	Emergency Notification Expense	\$312.70	\$1,250.00	\$150.00	\$1,400.00	\$1,000.00	\$1,500.00
427.327	Radio Maintenance Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
427.328	Gate Expenses	\$795.00	\$120.00	\$60.00	\$180.00	\$190.00	\$200.00
427.329	Video Recording & Storage Expense	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
427.339	GPS Fee Expense	\$783.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
427.341	Advertising Expense	\$339.40	\$306.68	\$0.00	\$306.68	\$300.00	\$320.00
427.342	Printing Expense	\$125.00	\$0.00	\$150.00	\$150.00	\$750.00	\$500.00
427.344	Copy Expense	\$150.00	\$0.00	\$50.00	\$50.00	\$150.00	\$120.00
427.351	Commercial Ins Expense	\$12,000.00	\$12,000.00	\$0.00	\$12,000.00	\$11,750.00	\$12,000.00
427.354	Workers Comp Ins Expense	\$19,256.40	\$13,000.00	\$4,000.00	\$17,000.00	\$13,000.00	\$12,770.00
427.361	Electricity Expense	\$1,802.81	\$1,225.36	\$600.00	\$1,825.36	\$2,000.00	\$2,000.00
427.362	Heating Oil Expense	\$2,249.88	\$1,122.84	\$1,000.00	\$2,122.84	\$2,000.00	\$2,225.00
427.364	Cardboard Recycling Prog-CCRRA	\$27,075.00	\$17,850.00	\$8,700.00	\$26,550.00	\$28,000.00	\$28,000.00
427.365	Tipping Fees Expense - CCRRA	\$250,351.03	\$169,308.55	\$87,000.00	\$256,308.55	\$265,000.00	\$265,000.00
427.367	Curbside Recycling Exp - CCRRA	\$243,078.03	\$162,040.26	\$81,024.00	\$243,064.26	\$250,000.00	\$250,000.00
427.368	Comm Recycling Exp - CCRRA	\$28,860.00	\$19,500.00	\$9,880.00	\$29,380.00	\$29,750.00	\$30,000.00
427.369	Other Recycling Expense - CCRRA	\$82.50	\$185.00	\$100.00	\$285.00	\$375.00	\$370.00
427.373	Building Repair & Maint Expense	\$2,604.15	\$3,276.74	\$780.00	\$4,056.74	\$2,400.00	\$3,000.00
427.384	Equipment Rental Expense	\$0.00	\$2,380.23	\$0.00	\$2,380.23	\$0.00	\$700.00
427.400	Lease Expense	\$728.39	\$8,478.05	\$0.00	\$8,478.05	\$8,480.00	\$20,500.00
427.420	Dues/Member/Sub Expense	\$0.00	\$17.33	\$0.00	\$17.33	\$20.00	\$20.00
427.450	Contracted Services Expense	\$7,050.00	\$2,000.00	\$2,500.00	\$4,500.00	\$12,000.00	\$6,000.00
427.460	Training Expense	\$0.00	\$210.00	\$0.00	\$210.00	\$125.00	\$125.00
427.470	CDL License Expense	\$87.00	\$1,710.50	\$100.00	\$1,810.50	\$200.00	\$500.00
427.471	Drug Testing Expense	\$104.81	\$109.56	\$110.00	\$219.56	\$250.00	\$245.00
427.474	Repair/Replace Private Property	\$0.00	\$0.00	\$500.00	\$500.00	\$1,000.00	\$800.00
427.475	Miscellaneous Expense	\$0.00	\$0.00	\$10.00	\$10.00	\$50.00	\$30.00
427.742	License/Permit Fee Expense	\$350.00	\$350.00	\$0.00	\$350.00	\$450.00	\$425.00
475.000	Lease/Loan Fees Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
	Subtotal - Expenses	\$1,090,106.26	\$818,620.24	\$295,315.50	\$1,113,935.74	\$1,112,600.00	\$1,208,105.00
492.001	Transfer to General Fund	\$75,000.00	\$56,250.00	\$18,750.00	\$75,000.00	\$75,000.00	\$70,000.00
492.095	Transfer to Capital Projects Fund	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00
	Subtotal - Transfers Out	\$125,000.00	\$106,250.00	\$18,750.00	\$125,000.00	\$125,000.00	\$70,000.00
	Total Expenses and Transfers Out	\$1,215,106.26	\$924,870.24	\$314,065.50	\$1,238,935.74	\$1,237,600.00	\$1,278,105.00
	net income/(loss)	\$336,905.99	-\$13,508.84	-\$28,137.72	-\$41,646.56	\$0.00	\$0.00

# SPECIAL PROJECTS FUND

**QUICK FACTS:**

- ✓ This fund is used for the accounting/tracking of project expenses that need to be kept separate or that do not fit in other funds.

**DETAILED CURRENT YEAR AND 2025 PROPOSED BUDGET**

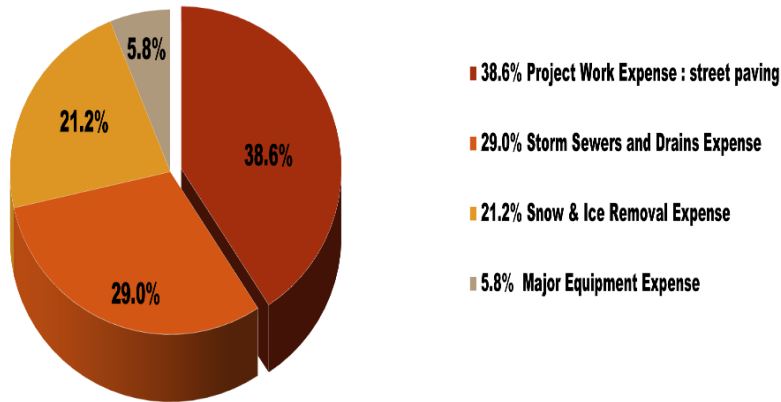
Acct #		Final 2023	2024 9 months	projected 3 months	Total 2024	2024 Budget	2025 Budget
	<u>Revenue</u>						
340.000	Interest on Loan - Keystone Grant	\$3,626.68	\$2,592.26	\$857.42	\$3,449.68	\$3,450.00	\$3,275.00
341.000	Principal on Loan - Keystone Grant	\$23,303.00	\$17,605.00	\$5,873.00	\$23,478.00	\$23,480.00	\$23,655.00
341.010	Interest Income	\$24.50	\$4,416.02	\$1,400.00	\$5,816.02	\$1,000.00	\$1,200.00
351.000	American Rescue Grant Funds	\$68,625.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
354.001	Grant Funds	\$1,559,397.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
387.000	Donation Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00	\$0.00
	Subtotal - Revenue	\$1,654,977.59	\$24,613.28	\$8,130.42	\$32,743.70	\$62,930.00	\$28,130.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$1,108,160.00	\$2,105,180.00
	Total Revenues	\$1,654,977.59	\$24,613.28	\$8,130.42	\$32,743.70	\$1,171,090.00	\$2,133,310.00
	<u>Expenses</u>						
410.700	Police Dept Grant Expense	\$764,117.26	\$106,411.84	\$7.19	\$106,419.03	\$300,085.00	\$0.00
448.700	Big Spring Cover Grant Expense	\$0.00	\$19,990.00	\$75,000.00	\$94,990.00	\$0.00	\$1,706,350.00
451.700	Bandshell Grant Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	\$400,000.00
465.700	Gov Park Baseball Field Grant Exp	\$795,280.53	\$19,715.89	\$112,720.38	\$132,436.27	\$182,000.00	\$0.00
489.210	Office Supplies Expense	\$86.97	\$0.00	\$30.00	\$30.00	\$75.00	\$30.00
489.311	Audit Expense	\$2,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
490.000	Nittany Valley Jt Comp Plan Exp	\$313.78	\$293.01	\$280.00	\$573.01	\$0.00	\$0.00
498.100	American Rescue Funds Expense	\$50,725.00	\$27,317.86	\$0.00	\$27,317.86	\$261,000.00	\$0.00
498.101	Parkview Hghts Stormwater Proj-Am Res Funds	\$17,900.62	\$263,184.50	\$0.00	\$263,184.50	\$0.00	\$0.00
999.998	For Future Keystone Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$27,930.00	\$26,930.00
	Total Expenses	\$1,630,874.16	\$436,913.10	\$188,037.57	\$624,950.67	\$1,171,090.00	\$2,133,310.00
492.006	Transfer to Water Fund	\$24,969.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Net income/(loss)	-\$865.57	-\$412,299.82	-\$179,907.15	-\$592,206.97	\$0.00	\$0.00

# LIQUID FUELS FUND

## QUICK FACTS:

- ✓ Liquid fuels money is derived from the tax added into each gallon of gas purchased
- ✓ Liquid fuels money is collected by the State and distributed to municipalities based on a formula
- ✓ Liquid fuels money must be kept in a separate fund (reason for this fund) and are restricted to streets-related expenses
- ✓ The Borough receives approximately \$170,000 of liquid fuels money each year.
- ✓ The Borough primarily uses these funds for street paving/repairs and road salt
- ✓ The Borough is permitted to save up or carry over these funds from year to year is planning larger projects

**Top four Liquid Fuel Fund expenses shown as percentage of total fund expenses**





**DETAILED CURRENT YEAR AND 2025 PROPOSED BUDGET**

		2023	2024	projected	2024	2024	2025
Acct #		Final	9 months	3 months	Total	Budget	Budget
	<u>Revenue</u>						
341.010	Interest Income	\$1,989.04	\$1,519.73	\$350.00	\$1,869.73	\$1,300.00	\$1,500.00
355.020	State Aid Revenue	\$173,868.55	\$171,607.13	\$0.00	\$171,607.13	\$170,990.00	\$169,300.00
	Subtotal Revenue	\$175,857.59	\$173,126.86	\$350.00	\$173,476.86	\$172,290.00	\$170,800.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$135,410.00	\$88,200.00
	Total Revenue	\$175,857.59	\$173,126.86	\$350.00	\$173,476.86	\$307,700.00	\$259,000.00
	<u>Expenses</u>						
430.260	Minor Equipment Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,000.00
430.740	Major Equipment Expense	\$0.00	\$0.00	\$66,000.00	\$66,000.00	\$66,000.00	\$15,000.00
432.000	Snow & Ice Removal Expense	\$8,736.33	\$25,993.24	\$10,000.00	\$35,993.24	\$65,000.00	\$55,000.00
433.000	Traffic Control Devices Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
436.000	Storm Sewers and Drains Exp	\$4,919.00	\$1,875.00	\$19,826.66	\$21,701.66	\$75,000.00	\$75,000.00
437.000	Repairs of Tools & Machinery Exp	\$313.71	\$0.00	\$700.00	\$700.00	\$1,700.00	\$1,000.00
438.000	Maint/Repairs of Roads & Bridges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439.000	Project Work Expense	\$127,666.54	\$174.24	\$96,000.00	\$96,174.24	\$100,000.00	\$100,000.00
	Total Expenses	\$141,635.58	\$28,042.48	\$192,526.66	\$220,569.14	\$307,700.00	\$259,000.00
	net income/(loss)	\$34,222.01	\$145,084.38	-\$192,176.66	-\$47,092.28	\$0.00	\$0.00



# EMERGENCY MEDICAL SERVICES FUND

**QUICK FACTS:**

- ✓ Bellefonte EMS has requested a funding level of ½ mill. An increase of .05 mills to the .3 current level, is being considered by council
- ✓ This fund is supported by a special line item real estate tax
- ✓ Bellefonte Emergency Medical Services (EMS) serves the borough as well as the region
- ✓ Medical/insurance receipts do not cover the cost of services. EMS services are financially challenged due to inadequate funding.
- ✓ There is no requirement that each municipality provide a designated amount of funding to subsidize services rendered within that municipality.

**DETAILED CURRENT YEAR AND 2025 PROPOSED BUDGET**

Acct #		2023 Final	2024 9 months	projected 3 months	2024 Total	2024 Budget	2025 Budget
	<u>Revenue</u>						
301.100	Real Estate Tax Rev - Current	\$24,592.65	\$28,421.47	\$597.67	\$29,019.14	\$29,150.00	\$28,400.00
301.200	Real Estate Tax Rev - Supplement	\$36.41	\$6.00	\$0.00	\$6.00	\$10.00	\$5.00
301.400	Real Estate Tax Rev - Delinquent	\$443.64	\$484.74	\$90.00	\$574.74	\$300.00	\$325.00
341.010	Interest Income	\$2.47	\$2.79	\$1.20	\$3.99	\$5.00	\$5.00
	<b>Total Revenue</b>	<b>\$25,075.17</b>	<b>\$28,915.00</b>	<b>\$688.87</b>	<b>\$29,603.87</b>	<b>\$29,465.00</b>	<b>\$28,735.00</b>
	<u>Expenses</u>						
412.000	EMS Expenses	\$24,037.18	\$25,814.67	\$3,825.00	\$29,639.67	\$29,455.00	\$28,730.00
412.210	Office Supplies Expense	\$90.57	\$5.00	\$0.00	\$5.00	\$10.00	\$5.00
412.430	Refund of Prior Year Real Estate Tax	\$226.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Expenses</b>	<b>\$24,354.42</b>	<b>\$25,819.67</b>	<b>\$3,825.00</b>	<b>\$29,644.67</b>	<b>\$29,465.00</b>	<b>\$28,735.00</b>
	<b>net income/(loss)</b>	<b>\$720.75</b>	<b>\$3,095.33</b>	<b>-\$3,136.13</b>	<b>-\$40.80</b>	<b>\$0.00</b>	<b>\$0.00</b>

# CAPITAL PROJECTS FUND

## QUICK FACTS:

- ✓ This fund is used to hold money for large expenditures – projects or equipment
- ✓ The funds are typically accumulated over a number of years prior to completing the project or making the purchase

## DETAILED CURRENT YEAR AND 2025 PROPOSED BUDGET

### REVENUES

Acct #		Final 2023	2024 10 months	projected 2 months	2024 Total	2024 Budget	2025 Budget
	<u>Revenue</u>						
341.010	Interest Income - Checking, Savings	\$91,981.30	\$7,701.82	\$1,100.00	\$8,801.82	\$20,000.00	\$7,000.00
341.020	Interest Income - Sweep Account	\$30,468.99	\$127,972.39	\$25,076.00	\$153,048.39	\$25,000.00	\$145,000.00
399.000	Use of Reserves - Streets	\$0.00	\$0.00	\$0.00	\$0.00	\$280,000.00	\$67,000.00
399.006	Use of Reserves - Water	\$0.00	\$0.00	\$0.00	\$0.00	\$188,500.00	\$710,000.00
	Subtotal - Revenue	\$122,450.29	\$135,674.21	\$26,176.00	\$161,850.21	\$513,500.00	\$929,000.00
392.001	Transfer in from General Fund	\$117,500.00	\$117,500.00	\$0.00	\$117,500.00	\$117,500.00	\$117,500.00
392.004	Transfer in from Fire Equipment	\$15,230.00	\$14,500.00	\$0.00	\$14,500.00	\$14,500.00	\$56,660.00
392.005.A	Transfer in From Parks-Reserved for pool project	\$28,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
392.006	Transfer in from Water Fund	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
392.006.A	Transfer in from Water Fund-CW	\$32,000.00	\$15,250.00	\$0.00	\$15,250.00	\$15,250.00	\$14,700.00
392.008	Transfer in from Sewer Fund	\$27,000.00	\$15,000.00	\$12,000.00	\$27,000.00	\$27,000.00	\$15,000.00
392.009	Transfer in from Refuse Fund	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00
	Subtotal - Transfers In	\$289,730.00	\$212,250.00	\$12,000.00	\$224,250.00	\$224,250.00	\$203,860.00
	Total - Revenue & Transfers In	\$412,180.29	\$347,924.21	\$38,176.00	\$386,100.21	\$737,750.00	\$1,132,860.00



**EXPENSES**

Acct #		Final 2023	2024 10 months	projected 2 months	2024 Total	2024 Budget	2025 Budget
406.700	301 N Spring St Renovation Expense	\$0.00	\$348,885.39	\$0.00	\$348,885.39	\$0.00	\$0.00
452.450	NVJRA - Transfer Pool Funds	\$28,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
493.000	Office Supplies Expense	\$0.00	\$6.36	\$0.00	\$6.36	\$5.00	\$5.00
500.001	Street Paving	\$0.00	\$0.00	\$0.00	\$0.00	\$47,500.00	\$47,500.00
500.002	Future Streets Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00
500.004	Future Fire Equipment Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$14,500.00	\$56,660.00
500.006.A	Future Water Projects - CW	\$0.00	\$0.00	\$0.00	\$0.00	\$15,250.00	\$14,700.00
500.008	Future Sewer Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$27,000.00	\$15,000.00
500.009	Future Refuse Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$0.00
500.099	Future Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$44,995.00	\$151,995.00
	Subtotal - Expenses	\$28,000.00	\$348,891.75	\$0.00	\$348,891.75	\$199,250.00	\$355,860.00
492.001	Transfer to General Fund-Streets	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$67,000.00
492.005	Transfer to Parks	\$7,500.00	\$0.00	\$120,000.00	\$120,000.00	\$0.00	\$0.00
492.006	Transfer to Water	\$0.00	\$0.00	\$0.00	\$0.00	\$188,500.00	\$710,000.00
	Subtotal - Transfers Out	\$7,500.00	\$0.00	\$120,000.00	\$120,000.00	\$538,500.00	\$777,000.00
	Total Expenses & Transfers Out	\$35,500.00	\$348,891.75	\$120,000.00	\$468,891.75	\$737,750.00	\$1,132,860.00
	Net income/(loss)	\$376,680.29	-\$967.54	-\$81,824.00	-\$82,791.54	\$0.00	\$0.00

# BULK WATER / REDEVELOPMENT FUND

**QUICK FACTS:**

- ✓ This fund was established in the late 1990s after Bellefonte Borough entered into an agreement to sell spring water in bulk to the Borough of Milesburg and what was Aqua Penn at the time.
- ✓ The money is to be used for capital projects/purchases or matching funds for state/federal grants, not for personnel costs
- ✓ Water sold does not go through the borough’s distribution system, has no electrical/pumping costs, and has no treatment costs
- ✓ A new rate was negotiated in 2021 which will increase based on an agreed-upon inflation index
- ✓ In 2022, Borough Council and the Borough Authority agreed to split revenues 50/50 going forward

**DETAILED CURRENT YEAR AND 2025 PROPOSED BUDGET**

**REVENUE**

Acct #		2023 Final	2024 9 months	projected 3 months	Total 2024	2024 Budget	2025 Budget
	<u>Revenue</u>						
340.000	Interest Income - Lease	\$869.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
341.010	Interest Income	\$8,780.18	\$18,943.11	\$4,961.86	\$23,904.97	\$4,500.00	\$23,000.00
342.200	Rental Income	\$12,130.61	\$15,600.00	\$0.00	\$15,600.00	\$15,600.00	\$15,600.00
354.030	State Grant Proceeds	\$0.00	\$0.00	\$327,000.00	\$327,000.00	\$327,000.00	\$200,000.00
378.122	Bulk Water Sales-Niagara-Howard Plant	\$87,279.01	\$37,301.02	\$39,000.00	\$76,301.02	\$95,000.00	\$68,000.00
378.700	Milesburg Water Usage Revenue	\$45,026.77	\$28,750.17	\$20,900.00	\$49,650.17	\$48,000.00	\$48,000.00
	Subtotal Revenue	\$154,085.96	\$100,594.30	\$391,861.86	\$492,456.16	\$490,100.00	\$354,600.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$180,150.00	\$0.00
392.100	Transfer in from IDA	\$0.00	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$0.00
	Total Revenue	\$154,085.96	\$300,594.30	\$391,861.86	\$692,456.16	\$670,250.00	\$354,600.00



**EXPENSES**

Acct #		2023 Final	2024 9 months	projected 3 months	Total 2024	2024 Budget	2025 Budget
406.900	Real Estate Tax Expense	\$1,038.26	\$1,739.28	\$0.00	\$1,739.28	\$0.00	\$1,900.00
436.318	Parkview Heights Stormwater Mgmt Exp	\$0.00	\$0.00	\$3,634.00	\$3,634.00	\$0.00	\$0.00
451.700	Baseball Field Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00
451.361	Electricity - Water St Property	\$2,549.00	\$2,744.53	\$1,000.00	\$3,744.53	\$3,500.00	\$4,020.00
451.800	Water St Property Expenses	\$17.17	\$2,849.88	\$0.00	\$2,849.88	\$1,000.00	\$2,600.00
455.215	Postage Expense	\$5.00	\$0.00	\$5.00	\$5.00	\$5.00	\$10.00
455.310	Audit Expense	\$350.00	\$400.00	\$0.00	\$400.00	\$400.00	\$500.00
455.314	Legal Fees Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
46.250	Waterfront Expenses	\$3,675.00	\$0.00	\$500.00	\$500.00	\$4,000.00	\$1,000.00
460.351	Commercial Insurance Exp-Waterfront	\$600.00	\$650.00	\$0.00	\$650.00	\$650.00	\$750.00
460.361	Electricity Expense-Waterfront	\$1,386.39	\$1,010.47	\$400.00	\$1,410.47	\$1,500.00	\$1,525.00
463.500	Contribution to CBICC	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
465.210	Office Supplies Expense	\$90.58	\$0.00	\$30.00	\$30.00	\$30.00	\$30.00
471.710	Water St Building Loan-FNB-Principal	\$23,930.47	\$20,412.42	\$6,210.53	\$26,622.95	\$24,555.00	\$25,255.00
471.711	Water St Building Loan-FNB-Interest	\$1,676.69	\$926.88	\$191.25	\$1,118.13	\$1,055.00	\$355.00
472.401	Prin Payments-NW Loan #3432-Waterfront	\$54,623.32	\$42,299.60	\$14,359.54	\$56,659.14	\$56,635.00	\$58,730.00
472.402	Int Exp-NW Loan #3432-Waterfront	\$17,154.56	\$11,533.81	\$3,584.93	\$15,118.74	\$15,145.00	\$13,050.00
481.500	Conservation of Natural Resources Exp	\$0.00	\$3,774.75	\$0.00	\$3,774.75	\$3,775.00	\$3,875.00
490.005	Spring St Streetscape Project Expense	\$60,649.25	\$21,760.22	\$300,000.00	\$321,760.22	\$327,000.00	\$0.00
497.000	Grant Expense	\$9,790.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00
499.000	Future Matching/Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00
499.905	Miscellaneous Expense	\$153.63	\$153.63	\$0.00	\$153.63	\$0.00	\$0.00
	Subtotal - Expenses	\$178,689.32	\$110,255.47	\$330,915.25	\$441,170.72	\$470,250.00	\$354,600.00
430.700	Capital Expenditures - Musser Lane	\$26,049.35	\$183,766.11	\$26,233.89	\$210,000.00	\$200,000.00	\$0.00
	Total Expenses & Capital Expenditures	\$204,738.67	\$294,021.58	\$357,149.14	\$651,170.72	\$670,250.00	\$354,600.00
	net income/(loss)	-\$50,652.71	\$6,572.72	\$34,712.72	\$41,285.44	\$0.00	\$0.00

# 301 NORTH SPRING ST. FUND

**QUICK FACTS:**

- ✓ 301 North Spring Street building was purchased with a grant from Senator Jake Corman, when the Borough was considering the relocation of its police department. Ultimately, it was decided to move the borough’s administrative offices over to 301 North Spring and move the police department to the 2<sup>nd</sup> floor of 236 West Lamb Street.
- ✓ The building at 301 North Spring currently has three tenants – State Senator Cris Dush, Derck & Edson Engineering and Fyrerok
- ✓ The Bellefonte Fire Department will have an administrative office in the building.

**DETAILED CURRENT YEAR AND 2025 PROPOSED BUDGET**

**REVENUES**

Acct #	Revenue	2023 Final	2024 9 months	projected 3 months	Total 2024	2024 Budget	2025 Budget
340.000	Interest Income - Lease	\$857.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
341.010	Interest Income - Checking, Savings	\$93.41	\$82.92	\$18.00	\$100.92	\$100.00	\$90.00
342.200	Rental Income	\$76,166.81	\$50,201.82	\$32,331.66	\$82,533.48	\$77,025.00	\$84,370.00
391.400	Sale of Miscellaneous Items	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
	Subtotal - Revenue	\$77,117.45	\$50,284.74	\$33,349.66	\$83,634.40	\$77,125.00	\$84,460.00
392.001	Transfer in from General Fund-to cover Boro offices costs	\$0.00	\$18,005.00	\$0.00	\$18,005.00	\$18,005.00	\$9,380.00
	Total Revenue & Transfers In	\$77,117.45	\$68,289.74	\$33,349.66	\$101,639.40	\$95,130.00	\$93,840.00



## EXPENSES

Acct #	Expenses	2023 Final	2024 9 months	projected 3 months	Total 2024	2024 Budget	2025 Budget
	<b>Council - Building Expenses</b>						
400.246	Materials & Supplies Expense - Council	\$690.57	\$135.11	\$0.00	\$135.11	\$0.00	\$0.00
400.320	IT Services Expense - Council	\$0.00	\$0.00	\$0.00	\$0.00	\$3,200.00	\$0.00
400.321	Telephone Expense - Council	\$0.00	\$198.47	\$100.00	\$298.47	\$400.00	\$250.00
400.325	Internet Expense - Council	\$0.00	\$272.89	\$200.00	\$472.89	\$200.00	\$550.00
400.351	Commercial Ins Expense - Council	\$0.00	\$0.00	\$600.00	\$600.00	\$600.00	\$2,600.00
400.361	Electricity Expense - Council	\$0.00	\$210.00	\$0.00	\$210.00	\$210.00	\$4,800.00
400.373	Building Maint/Upgrade Exp-Council	\$0.00	\$49.98	\$250.00	\$299.98	\$1,000.00	\$1,500.00
	subtotal - Council Building Expenses	\$690.57	\$866.45	\$1,150.00	\$2,016.45	\$5,610.00	\$9,700.00

Acct #	Expenses	2023 Final	2024 9 months	projected 3 months	Total 2024	2024 Budget	2025 Budget
	<b>Executive-Building Expenses</b>						
401.320	IT Services Expense - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00
401.321	Telephone Expense - Exec	\$0.00	\$98.09	\$140.00	\$238.09	\$235.00	\$500.00
401.325	Internet Expense - Exec	\$0.00	\$472.89	\$0.00	\$472.89	\$200.00	\$550.00
401.351	Commercial Ins Exp - Exec	\$0.00	\$0.00	\$350.00	\$350.00	\$350.00	\$100.00
401.361	Electricity Expense - Exec	\$0.00	\$175.00	\$0.00	\$175.00	\$175.00	\$250.00
	Subtotal - Executive Building Expenses	\$0.00	\$745.98	\$490.00	\$1,235.98	\$2,160.00	\$1,400.00

Acct #	Expenses	2023 Final	2024 9 months	projected 3 months	Total 2024	2024 Budget	2025 Budget
	<b>General Government-Building Expenses</b>						
406.210	Office Supplies Expense - GG	\$103.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
406.226	Janitorial Supplies Expense - GG	\$0.00	\$358.45	\$90.00	\$448.45	\$450.00	\$600.00
406.246	Materials & Supplies Expense - GG	\$915.20	\$2,391.75	\$2,350.00	\$4,741.75	\$1,000.00	\$1,000.00
406.260	Minor Equipment Expense - GG	\$0.00	\$31.16	\$0.00	\$31.16	\$500.00	\$150.00
406.314	Legal Fees Expense - GG	\$493.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
406.318	Janitorial Services Expense - GG	\$0.00	\$3,904.80	\$3,695.00	\$7,599.80	\$4,000.00	\$14,270.00
406.320	IT Services Expense - GG	\$0.00	\$1,300.00	\$0.00	\$1,300.00	\$9,000.00	\$0.00
406.321	Telephone Expense - GG	\$165.15	\$827.48	\$900.00	\$1,727.48	\$1,700.00	\$4,100.00
406.325	Internet Expense - GG	\$371.04	\$1,364.56	\$150.00	\$1,514.56	\$400.00	\$2,000.00
406.341	Advertising Expense - GG	\$0.00	\$0.00	\$47.96	\$47.96	\$0.00	\$0.00
406.351	Commercial Insurance - GG	\$9,611.00	\$5,044.00	\$1,000.00	\$6,044.00	\$6,000.00	\$3,000.00
406.360	Water/Sewer Utilities Expense - GG	\$3,183.97	\$0.00	\$850.00	\$850.00	\$0.00	\$1,010.00
406.361	Electricity Expense - GG	\$0.00	\$11,315.99	\$5,000.00	\$16,315.99	\$1,650.00	\$5,800.00
406.362	Natural Gas Expense - GG	\$0.00	\$106.54	\$60.00	\$166.54	\$160.00	\$250.00
406.367	Refuse Service Expense - GG	\$0.00	\$85.29	\$50.00	\$135.29	\$345.00	\$210.00
406.369	Security System Expense - GG	\$0.00	\$2,401.16	\$0.00	\$2,401.16	\$1,500.00	\$1,535.00
406.373	Building/Prop Maint/Rep Exp - GG	\$0.00	\$1,858.51	\$1,000.00	\$2,858.51	\$10,000.00	\$9,500.00
493.450	Contracted Services Expense -GG	\$665.53	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
	Subtotal - General Gov't Building Expenses	\$15,507.89	\$30,989.69	\$15,192.96	\$46,182.65	\$36,705.00	\$48,425.00



**EXPENSES, Continued**

Acct #	Expenses	2023 Final	2024 9 months	projected 3 months	Total 2024	2024 Budget	2025 Budget
	<u>Codes - Building Expenses</u>						
413.320	IT Services Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00	\$0.00
413.321	Telephone Expense - Codes	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$300.00
413.325	Internet Expense - Codes	\$0.00	\$145.78	\$95.78	\$241.56	\$105.00	\$200.00
413.351	Commercial Ins Expense - Codes	\$0.00	\$0.00	\$200.00	\$200.00	\$200.00	\$100.00
413.361	Electricity Expense - Codes	\$0.00	\$125.00	\$0.00	\$125.00	\$125.00	\$275.00
	Subtotal-Building Expenses-Code Expense	\$0.00	\$370.78	\$295.78	\$666.56	\$905.00	\$875.00
	<u>Planning/Zoning-Building Expenses</u>						
414.260	Minor Equipment Expense - PLAN/ZONING	\$0.00	\$150.56	\$0.00	\$150.56	\$0.00	\$0.00
414.320	IT Services Expense - PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$850.00	\$0.00
414.321	Telephone Expense-PLAN/ZONING	\$0.00	\$0.00	\$130.00	\$130.00	\$130.00	\$350.00
414.325	Internet Expense - PLAN/ZONING	\$0.00	\$150.00	\$50.00	\$200.00	\$110.00	\$225.00
414.351	Commercial Ins Expense-PLAN/ZONING	\$0.00	\$0.00	\$278.11	\$278.11	\$550.00	\$100.00
414.361	Electricity Expense - PLAN/ZONING	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$275.00
	Subtotal-Planning/Zoning-Building Expenses	\$0.00	\$400.56	\$458.11	\$858.67	\$1,740.00	\$950.00
	<u>HARB-Building Expenses</u>						
468.320	IT Services Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00
468.321	Telephone Expense - HARB	\$0.00	\$0.00	\$60.00	\$60.00	\$60.00	\$150.00
468.325	Internet Expense - HARB	\$0.00	\$50.00	\$100.00	\$150.00	\$100.00	\$110.00
468.351	Commercial Insurance Expense - HARB	\$0.00	\$0.00	\$10.00	\$10.00	\$10.00	\$10.00
468.361	Electricity Expense - HARB	\$0.00	\$50.00	\$0.00	\$50.00	\$50.00	\$50.00
	Subtotal-HARB Expense-Building Expenses	\$0.00	\$100.00	\$170.00	\$270.00	\$370.00	\$320.00
	<u>Building Expenses-301 N Spring St</u>						
493.226	Janitorial Supplies Expense - Rental Prop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
493.246	Material & Supplies Expense - Rental Prop	\$0.00	\$11.97	\$50.00	\$61.97	\$0.00	\$200.00
493.318	Janitorial Services Expense - Rental Prop	\$6,900.00	\$7,713.84	\$1,590.00	\$9,303.84	\$7,200.00	\$680.00
493.21	Elevator Phone - Rental Prop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
493.331	Travel Expense	\$233.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
493.351	Commercial Ins Expense - Rental Prop	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$6,100.00	\$4,500.00
493.360	Water/Sewer Utilities Expense - Rental Prop	\$3,183.97	\$1,544.46	\$334.62	\$1,879.08	\$3,225.00	\$1,030.00
493.361	Electricity Expense - Rental Prop	\$16,477.30	\$1,059.30	\$2,034.71	\$3,094.01	\$15,500.00	\$8,255.00
493.362	Natural Gas Expense - Rental Prop	\$427.75	\$208.03	\$45.50	\$253.53	\$315.00	\$185.00
493.367	Refuse Service Expense - Rental Prop	\$341.16	\$142.15	\$37.00	\$179.15	\$0.00	\$165.00
493.369	Security System Expense - Rental Prop	\$5,523.23	\$0.00	\$0.00	\$0.00	\$3,500.00	\$1,155.00
493.373	Building/Prop Maint/Rep Exp - Rental Prop	\$16,366.91	\$26,015.51	\$500.00	\$26,515.51	\$5,000.00	\$6,800.00
493.450	Contracted Services Expense-Rental Prop	\$665.53	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
493.900	Real Estate Tax Expense - Rental Prop	\$7,415.40	\$7,645.48	\$0.00	\$7,645.48	\$6,300.00	\$7,900.00
	Subtotal-Building Expenses-301 N Spring St	\$57,534.75	\$44,340.74	\$6,591.83	\$50,932.57	\$47,640.00	\$32,170.00
	Total Operating Expenses	\$73,733.21	\$77,814.20	\$24,348.68	\$102,162.88	\$95,130.00	\$93,840.00
	net income/(loss)	\$3,384.24	-\$9,524.46	\$9,000.98	-\$523.48	\$0.00	\$0.00





HISTORIC  
**Bellefonte™**  
*Est. 1795*

**Bellefonte Borough Council Business Meeting**  
**7:30 PM, Monday, December 2<sup>nd</sup>, 2024**  
**In-Person, Council Chambers/Large Meeting Room**  
**301 N. Spring St, 1<sup>st</sup> Floor**

**VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**  
 Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org) **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

**AGENDA**

- I. 7:30 PM CALL MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**

Mr. Bernier, <i>President, North Ward</i>	Ms. Purnell, <i>North Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Cleeton, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Ms. Dann, <i>Vice-President, South Ward</i>	Mr. Larson, <i>Junior Council Member</i>	
Mr. Johnson, <i>North Ward</i>	Mayor Johnson, <i>At Large</i>	
Ms. McKean, <i>West Ward</i>		

**IV. ADDITIONS TO THE COUNCIL MEETING AGENDA**

*In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.*

**VI. PUBLIC COMMENT (Oral)**

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**This Public Comment period is for oral comments regarding action items listed on this meeting agenda. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.**

**VII. COMMUNICATIONS (written)**

DCED Survey on Land Use & Growth Management. <b>FYI, no council action is requested.</b>
Letter response to CBD 1st floor residential presentation. <b>FYI, no council action is requested.</b>
Ribbon Cutting for the Terrapin Bellefonte Store located at 205 Park Place will be held on Thursday, December 19 <sup>th</sup> at 11:00 AM. <b>FYI, no council action is requested.</b>
Spring Creek Water Resources Monitoring Project Request for \$2859 for 2025. <b>Council Action requested to include this amount in the tentative budget for 2025. Motion/2<sup>nd</sup> to include \$2859 in the Tentative Budget for 2025 for the purpose stated.</b>

**VIII. CONSENT AGENDA**

*All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.*

<i>Finance</i>	Budget V. Actual October 2024
<i>Finance</i>	Budget V. Actual Summary October 2024
<i>General</i>	DRAFT Council Meeting Minutes November 18, 2024
<i>Finance</i>	Treasurers Report October 2024
<i>Finance</i>	Voucher Summary October 2024

**Call for a motion/2<sup>nd</sup> to approve the Consent Agenda.**

**IX. REPORTS**

*Please limit all reports/rebuttals/deliberations to three minutes maximum.*

DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor	Mayor Johnson	Verbal
Jr. Council Member ➤ November 2024 Report	Mr. Larson	Submitted
OCA Memo ➤ The Bellefonte Planning Commission will meet on Monday, December 9 at 5:00 p.m. in the Large Meeting Room. ➤ HARB will meet on Tuesday, December 10 at 8:30 a.m. in the Large Meeting Room	Ms. Thompson	Submitted

**X. CURRENT and OLD BUSINESS**

<p>Chief of Police Position. <b>Council Action Requested. Motion/2nd to formally appoint the current Acting Chief of Police, Mr. William Witmer, to the position of Chief of Police of the Bellefonte Borough Police Department.</b></p>
<p><b>Swearing-in of Police Chief William Witmer by Mayor Johnson</b></p>
<p>Chief of Police Employment Terms. <b>Council Action is Requested. Motion/2nd to formally approve the terms and conditions of employment for the Chief of Police position for the period of December 2nd, 2024 through December 31, 2025, as outlined in the November 18, 2024 offer letter and the related Memorandum of Understanding between the Borough, Mr. Witmer, and the Bellefonte Borough Police Association, executed November 20th, 2024</b></p>
<p>Spring Creek Watershed Commission Annual Dues. <b>Council action is requested. Motion/2nd to approve the payment of \$915.75 as part of the 2025 budget.</b></p>
<p>The Draft Budget was presented to council with staff-recommended increases in the Streetlighting Fund and the Fire Department Fund. The increases below were suggested during the budget work sessions. Staff recommends council action to include each in the Tentative and Final Budget.</p>
<p>Parks Funding for 2025. At a council work session where the Parks Fund was reviewed, a request was made to provide winter maintenance to the Waterfront walkway. Adding the winter season maintenance to the Parks Fund will increase the real estate tax by .20 Mills. <b>Council Action Requested. Motion/2nd to approve listing the .20 increase in the Tentative Budget.</b></p>
<p>Public Transit (formally CATA) Funding for 2025. At a council work session where the General Fund was reviewed, a request was made to increase line item 447.000 (formally CATA Expense) Public Transit Funding by \$35,000 for 2025 and to state this in the tentative budget. This increase may result in an increase in the real estate tax of approximately .35 mills. <b>Council Action is requested. Motion/2nd to approve an additional \$35,000 of borough funds to be added to line item 447.000 of the General Fund for the Tentative Budget.</b></p>
<p>Bellefonte EMS Request for funding of ½ Mill. Bellefonte EMS is currently funded by Bellefonte Borough at .30 Mills. <b>Council action requested. Council may consider increasing EMS funding by increasing the millage rate. Motion/2nd to increase the EMS Real Estate millage rate to .35 mills. Council may modify this motion.</b></p>
<p>Consider approval of the tentative 2025 Budget and to make the tentative budget available for public inspection on or before December 6th, 2024. <b>Council action is required. Motion/2nd to approve the tentative 2025 Budget with or without modifications.</b></p>
<p>Budget Process. The Tentative Budget will be made available in the borough office during business hours and posted on the borough website no later than Friday, December 6th. A public hearing on the Tentative Budget will be held during the December 16th, 2024 Council Meeting. A Tax Ordinance adoption and the 2025 Budget approval will be considered at the same meeting on December 16th, 2024. <b>FYI, no council action is requested.</b></p>
<p>Courtesy Parking. At the Bellefonte Borough Council meeting held on January 16, 2024, Council approved courtesy parking for the 2024 Holiday Season. The first time the parking enforcement officer observes your car with no time on the meter, he will give you a complimentary pass of two hours. On his second pass-through on that same day, with no time on the meter and two hours having passed, a ticket will be issued. Courtesy parking began on November 29, 2024 (Thanksgiving Day) through January 1, 2025 (New Year's Day). We encourage you to use this opportunity to do some holiday shopping in beautiful downtown Bellefonte. <b>FYI, no council action is requested.</b></p>
<p>Bellefonte Borough Open House. An Open House for 301 North Spring Street is being planned for Thursday, December 5th, from 6 to 8 pm. This is an open invitation to the community to come out and tour the building, and meet borough elected officials and staff. Food donations for the event will be pursued. <b>FYI, no council action is requested.</b></p>
<p>Items for Sale. Large wooden Cherry Desks that have not sold have been re-listed on Municibid (Municibid.com) to be sold. There is no reserve. If the desks do not sell, efforts will be made to donate them to surrounding municipalities. Online bidding will end on December 16th. <b>FYI, no council action is requested.</b></p>

**XI. NEW BUSINESS**

<p>2025 Council Meeting Schedule – proposed. The council will review and make recommendations for changes to the proposed meeting schedule. Council action will be scheduled for the December 16th meeting. <b>FYI, no council action is requested.</b></p>
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**XII. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA**

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**This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.**

**XIII. ADJOURNMENT**

The council meeting will be adjourned at or as close as possible to 9:00 PM.

The Council Code of Conduct and the 2024 List of Goals/action items will be included with each Agenda.

## Ralph Stewart

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**From:** PA Department of Community & Economic Development <donotreply@dced.pa.gov>  
**Sent:** Friday, November 22, 2024 8:00 PM  
**To:** Ralph Stewart  
**Subject:** 📣 Help Us Shape PA's State Land Use & Growth Management Report



## Your Input Is Requested

The Office of Community Planning is updating the *State Land Use & Growth Management Report* for 2025. We're reaching out to gather insights on local land use and growth practices to build a report that reflects community needs across Pennsylvania.

**Your input is vital.** Please designate one staff member with the most knowledge of your jurisdiction's policies to complete the survey. Please submit one response for your county or municipality. The survey closes **March 12, 2025**.

Thank you for being part of this important effort. Your input will help shape policies that support Pennsylvania's communities.

[TAKE SURVEY](#)

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**Questions?**

For any questions that you may have in regards to the State Land Use & Growth Management Report, contact the Office of Community Planning at [DCEDPlanning@pa.gov](mailto:DCEDPlanning@pa.gov).



Department of Community & Economic Development | [dced.pa.gov](http://dced.pa.gov)

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400 North Street 4th Floor  
Harrisburg, PA 17120 | US

This email was sent to [rstewart@bellefontepa.gov](mailto:rstewart@bellefontepa.gov).





# BEARD

## LAW COMPANY

101 North Allegheny Street  
Bellefonte, PA 16823  
ph. 814-548-0028 fax 814-548-0030  
www.beardlawco.com

November 20, 2024

*Via email to [rstewart@bellefontepa.gov](mailto:rstewart@bellefontepa.gov)*

Ralph W. Stewart, Borough Manager  
Bellefonte Borough  
236 West Lamb Street  
Bellefonte, PA 16823

Re: Commercial Business District

Dear Ralph:

I saw the presentation made by Elliott Killian to the Bellefonte Borough Council on November 18, 2024, regarding suggestions for revising Borough regulations applicable to the Commercial Business District. Mr. Killian's suggestion for allowing first floor commercial spaces to be used for residential occupancy seemed to be based on information indicating that the total income of residents of Bellefonte does not support the current amount of space allocated to non-residential uses in the Commercial Business District.

Rather than reducing the amount of space allocated to commercial uses and changing first-floor commercial uses to residential in the Commercial Business District due to the alleged deficient income of residents of Bellefonte as presented by Mr. Killian, I believe a better approach for Borough Council to consider would be to find ways to increase the income of residents of Bellefonte Borough. If the income of residents of Bellefonte Borough were increased, the income of the population would support more commercial and retail uses according to the data points referenced by Mr. Killian. Finding ways to encourage higher income residents to occupy residential spaces in the Borough will provide support for more commercial opportunities.

Allowing more opportunities for commercial spaces to be occupied by residential uses – although it may help some landlords get their first-floor spaces rented – it is not conducive to the long-term improvement of commercial opportunities within the Commercial Business District. A better approach would be to bring more dollars into the area. Those additional dollars would encourage more retail and commercial uses of the buildings. If first-floor space is already committed to residential uses, that will further discourage businesses from looking to those spaces for opportunities.

*November 20, 2024*

*Page 2*

Please feel free to include this information in any materials distributed to Borough Council and Borough staff for further discussion on this topic. Please let me know if you have any questions. Thank you.

Very truly yours,



Rodney A. Beard

RAB/nld

Z:\Clients\B\Bellefonte Historical Properties, LLC\Stewart.Ralph.ltr.11-20-24.docx



## Ralph Stewart

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**From:** Marcus, Peter <[pmarcus@terrapincarestation.com](mailto:pmarcus@terrapincarestation.com)>  
**Sent:** Thursday, November 21, 2024 4:23 PM  
**To:** Ralph Stewart  
**Cc:** Gina Thompson; Julie Brooks; Blake Marsh; Bill Witmer; Buddy Johnson; Kent Bernier  
**Subject:** Re: Terrapin Bellefonte store opening

Thank you! We're aiming now for **Thursday, Dec. 19 at 11 a.m. outside the store at 205 Park Place**. We have a DOH inspection scheduled for Dec. 5, so that date is pending the inspection outcome. But we don't expect issues, so we're hoping Dec. 19 at 11 a.m. will work just fine. We will update if that changes for some reason. Thank you!

On Thu, Nov 21, 2024 at 2:17 PM Ralph Stewart <[rstewart@bellefontepa.gov](mailto:rstewart@bellefontepa.gov)> wrote:

Hello Peter,

Please let us know the exact details – time, etc. – of the ribbon cutting and I will get the word out to borough council members and our mayor.

Take care,

Ralph Stewart

—  
Ralph W. Stewart, Borough Manager

**Borough of Bellefonte**

**301 North Spring Street STE 200**

**Bellefonte PA 16823**

**Phone: 814-355-1501 x214**



**From:** Marcus, Peter <[pmarcus@terrapincarestation.com](mailto:pmarcus@terrapincarestation.com)>  
**Sent:** Thursday, November 21, 2024 1:51 PM  
**To:** Gina Thompson <[gthompson@bellefontepa.gov](mailto:gthompson@bellefontepa.gov)>; Ralph Stewart <[rstewart@bellefontepa.gov](mailto:rstewart@bellefontepa.gov)>; Julie Brooks

<[jbrooks@bellefontepa.gov](mailto:jbrooks@bellefontepa.gov)>

**Cc:** Blake Marsh <[bmarsh@terrapincarestation.com](mailto:bmarsh@terrapincarestation.com)>

**Subject:** Terrapin Bellefonte store opening

Hey all! Been a while. Hope all is well. We just wanted to update everyone since you've been such great partners to work with!

We are tentatively planning for a soft opening at 205 Park Place the week of Dec. 16, leading up to a ribbon cutting on Dec. 20. Our permit and dispensary location for Bellefonte has been approved by the Department of Health. We are, however, waiting for a final inspection to be scheduled before we can open, but we're hoping it will all be wrapped up for a Dec. 16 opening. We're very excited!

We have some great plans for the opening week. We've partnered with FaithCentre for a clothing/food drive. Patients who donate will receive a special gift bag from us. We're also going to be doing some Toys for Tots volunteering with FaithCentre on Dec. 16.

**We'd love to invite you and any other city officials you would like down to the ribbon cutting on Dec. 20** (assuming that date sticks). We're members of the Bellefonte Chamber, so they'll be helping us out with the ribbon cutting. We'll say some short words, acknowledge our partners and city officials, and then cut the ribbon for a photo. We'll also have some tabling outside with our nonprofit partner and some business partners, with outdoor heaters since we know it will be cold.

Anyway, we'd love for you to join if it fits your schedule. Thanks for all your support!

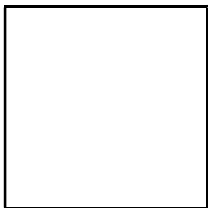
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**Peter Marcus**

VP of Communications, HQ

720-891-8280

[pmarcus@terrapincarestation.com](mailto:pmarcus@terrapincarestation.com)



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## Spring Creek Water Resources Monitoring Project

November 15<sup>th</sup>, 2024

Bellefonte Borough  
Kent Bernier  
236 West Lamb Street  
Bellefonte, PA 16823

Dear Mr. Bernier,

We would like to thank Bellefonte Borough for your continued support of the Spring Creek Water Resources Monitoring Project. Financial support from the stakeholders is the very foundation of this project. Bellefonte Borough's pledge of \$2,859 for 2025 will allow the Water Resources Monitoring Project to continue its valuable watershed-based monitoring. As we strive to evolve our monitoring efforts to meet the changes that are occurring in the watershed, we welcome any input and would be pleased to make a presentation at a supervisor's meeting in 2025.

At this time, we request that Bellefonte Borough forward its 2025 pledge of \$2,859 to: Keystone Water Resources Center, 208 South Spring Street, Bellefonte, PA 16823. On behalf of the Water Resources Monitoring Committee, we would like to thank you for your continued support of this proactive and valuable project.

Best regards,

A handwritten signature in blue ink that reads "David Yoxthimer".

Dave Yoxthimer  
Committee Chair, Water Resources Monitoring Project





# INVOICE

## Spring Creek Water Resources Monitoring Project

**BILL TO**

Kent Bernier  
Bellefonte Borough  
236 West Lamb Street  
Bellefonte, PA 16823

**DATE**

11/15/2024

DESCRIPTION	QTY	AMOUNT
2025 Water Resources Monitoring Project Contribution	1	2,859.00
<i>Thank you for your support!</i>	<b>TOTAL</b>	<b>\$ 2,859.00</b>

Please make checks payable to Keystone Water Resources Center and mail to 208 S Spring Street, Bellefonte, PA 16823.

If you have any questions about this invoice, please contact  
Lexie Orr, Water Resources Specialist, [lexie@keystonewaterresources.org](mailto:lexie@keystonewaterresources.org)

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
<b>Revenues</b>				
301.100. REAL ESTATE TAX REV - CURRENT	1,440,135.60	1,484,000.00	43,864.40	(97.04)%
301.200. REAL ESTATE TAX REV-SUPPLEMENT	363.73	600.00	236.27	(60.62)%
301.400. REAL ESTATE TAX REV-DELINQUENT	30,786.40	18,000.00	(12,786.40)	(171.04)% <i>over</i>
310.100. REAL ESTATE TRANSFER TAX REV	108,518.18	80,000.00	(28,518.18)	(135.65)% <i>over</i>
310.200. EARNED INCOME TAX REVENUE	658,159.95	800,000.00	141,840.05	(82.27)%
310.501. LST TAX REVENUE	145,764.41	81,000.00	(64,764.41)	(179.96)% <i>over</i>
321.800. FRANCHISE REVENUE (CABLE TV)	73,875.24	99,000.00	25,124.76	(74.62)%
322.500. STREET OPENING PERMIT REVENUE	23,240.00	8,000.00	(15,240.00)	(290.50)% <i>over</i>
322.902. DUMPSTER PERMIT REVENUE	450.00	300.00	(150.00)	(150.00)% <i>over</i>
322.903. CONTRACTOR TRAILER PERMIT FEE	60.00	0.00	(60.00)	0.00% <i>over - not bud.</i>
331.100. J P FINE REVENUE	9,246.78	10,000.00	753.22	(92.47)%
331.101. PROBATION OFFICE FINE REVENUE	4,981.26	6,000.00	1,018.74	(83.02)%
331.102. RESTITUTION	184.19	30.00	(154.19)	(613.97)% <i>over</i>
331.121. ORDINANCE VIOLATION REV-CODES	1,650.00	1,000.00	(650.00)	(165.00)%
331.130. STATE POLICE FINE REVENUE	1,220.08	1,800.00	579.92	(67.78)%
331.140. PARKING FINE REVENUE	20,177.50	20,000.00	(177.50)	(100.89)% <i>over</i>
331.145. BOOT FINE REVENUE	50.00	0.00	(50.00)	0.00% <i>over - not bud.</i>
341.010. INTEREST INCOME - CKG, SVGS	31,685.47	5,000.00	(26,685.47)	(633.71)% <i>over</i>
341.020. INTEREST INCOME-SWEEP ACCT	34,300.40	35,000.00	699.60	(98.00)%
342.531. TOWER RENTAL REVENUE	1,200.00	1,200.00	0.00	(100.00)% <i>done</i>
342.534. CW TANK RENTAL REV - AT&T	31,278.50	34,120.00	2,841.50	(91.67)%
342.560. METER BAG RENTAL REVENUE	5,305.00	2,000.00	(3,305.00)	(265.25)% <i>over</i>
355.010. PUBLIC UTILITY REALTY TAX REV	2,844.02	2,650.00	(194.02)	(107.32)% <i>over</i>
355.040. LIQUOR LICENSE REVENUE	2,000.00	1,800.00	(200.00)	(111.11)% <i>over</i>
355.050. ACT 205 PENSION STATE AID REV	198,488.59	165,000.00	(33,488.59)	(120.30)% <i>over</i>
355.070. FIREMEN'S RELIEF ASSOC REVENUE	33,923.39	30,000.00	(3,923.39)	(113.08)% <i>over</i>
355.090. ACT 13 REVENUE	754.27	900.00	145.73	(83.81)%
358.500. COUNTY CATA CONTRACT REVENUE	0.00	7,700.00	7,700.00	0.00%
361.331. LAND DEVELOPMENT PERMIT REV	795.00	0.00	(795.00)	0.00% <i>over - not bud.</i>
361.332. ZONING VARIANCE APPLICATION FE	400.00	0.00	(400.00)	0.00%
361.335. ZONING PERMIT FEE REVENUE	4,780.00	4,500.00	(280.00)	(106.22)% <i>over</i>
361.336. ZONING PERMIT-SHORT TERM RENTAL FEES	2,730.00	3,000.00	270.00	(91.00)%
361.900. FENCE PERMIT REVENUE	200.00	150.00	(50.00)	(133.33)% <i>over</i>
361.950. HARB APPLICATION FEE	875.00	1,200.00	325.00	(72.92)%
362.111. SALE OF ACCIDENT REPORT REV	750.00	750.00	0.00	(100.00)%
362.130. FALSE ALARM REVENUE	0.00	400.00	400.00	0.00%
362.140. CROSSING GUARD REVENUE	1,027.71	1,200.00	172.29	(85.64)%
362.160. TASK FORCE REIMB REVENUE	510.60	0.00	(510.60)	0.00% <i>over - not bud.</i>
362.451. HOME OCCUPATION BUSINESS PERMI	50.00	0.00	(50.00)	0.00%
362.470. SIGN PERMIT REVENUE	260.00	275.00	15.00	(94.55)%
362.471. ADMIN FEE FOR PERMITS-CR COG	5,918.00	3,000.00	(2,918.00)	(197.27)% <i>over</i>
362.800. LIEN LETTER FEE REVENUE	20.00	0.00	(20.00)	0.00%
362.950. OTHER PERMIT REVENUE	625.00	25.00	(600.00)	(2,500.00)% <i>over - not bud.</i>
363.210. PARKING METER REVENUE	129,789.44	150,000.00	20,210.56	(86.53)% <i>over</i>
363.221. PARKING PERMIT REVENUE	69,548.41	60,000.00	(9,548.41)	(115.91)% <i>over</i>



**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
364.900. SEWER DYE TEST REVENUE	600.00	750.00	150.00	(80.00)%
383.160. SPECIAL EVENT FEE REVENUE	25.00	0.00	(25.00)	0.00% <i>over - not bud.</i>
387.001. DONATION TO POLICE DEPT REV	10.00	0.00	(10.00)	0.00% ✓
389.000. MISCELLANEOUS REVENUE	6.75	0.00	(6.75)	0.00% ✓
389.002. MISCELLANEOUS REVENUE-ST	0.00	50.00	50.00	0.00% ✓
391.100. SALE OF FIXED ASSETS REV	825.00	0.00	(825.00)	0.00% ✓
391.101. SALE OF FIXED ASSETS REV-POLIC	2,150.00	0.00	(2,150.00)	0.00% ✓
391.102. SALE OF FIXED ASSETS/SCRAP METAL REV-ST	9,457.00	1,000.00	(8,457.00)	(945.70)% <i>over</i>
392.006. TRANSFER FROM WATER FUND	110,000.00	110,000.00	0.00	(100.00)% <i>done</i>
392.008. TRANSFER FROM SEWER FUND	112,500.00	150,000.00	37,500.00	(75.00)%
392.009. TRANSFER FROM REFUSE FUND	56,250.00	75,000.00	18,750.00	(75.00)%
392.095. TRANSFER IN- CAPITAL PROJECTS - STREETS	0.00	350,000.00	350,000.00	0.00%
399.001. USE OF RESERVES	0.00	332,450.00	332,450.00	0.00% <i>bud. # only</i>
<b>Total Revenues</b>	<b>3,370,745.87</b>	<b>4,138,850.00</b>	<b>768,104.13</b>	<b>(81.44)%</b>
<b>Expenses</b>				
400.105. ELECTED OFFICIALS STIPEND EXP	11,250.00	13,500.00	2,250.00	83.33%
400.192. SOCIAL SECURITY EXP - COUNCIL	860.67	1,035.00	174.33	83.16%
400.210. OFFICE SUPPLIES EXP-COUNCIL	150.00	200.00	50.00	75.00%
400.215. POSTAGE EXPENSE - COUNCIL	25.00	50.00	25.00	50.00%
400.246. SUPPLIES EXPENSE-COUNCIL	0.00	150.00	150.00	0.00%
400.260. MINOR EQUIPMENT EXP - COUNCIL	80.76	50.00	(30.76)	161.52% <i>over</i>
400.314. LEGAL EXPENSE-COUNCIL	3,187.50	2,000.00	(1,187.50)	159.38% <i>over</i>
400.317. DATA PROCESSING EXP - COUNCIL	1,635.00	2,200.00	565.00	74.32%
400.320. IT SERVICES EXPENSE - COUNCIL	3,213.00	3,200.00	(13.00)	100.41% <i>over</i>
400.329. C-NET - COUNCIL	14,455.50	18,850.00	4,394.50	76.69%
400.341. ADVERTISING EXP-COUNCIL	180.62	400.00	219.38	45.16%
400.342. PRINTING EXPENSE - COUNCIL	0.00	100.00	100.00	0.00%
400.344. COPY EXPENSE - COUNCIL	100.00	160.00	60.00	62.50%
400.420. MEMBERSHIP/DUES/SUB-COUNCIL	1,777.97	1,300.00	(477.97)	136.77% <i>over</i>
400.460. CONF/MEETING/SEMIN EXP-COUNCIL	4,259.17	4,000.00	(259.17)	106.48%
<b>Subtotal - Council</b>	<b>41,175.19</b>	<b>47,195.00</b>	<b>6,019.81</b>	<b>87.24% under</b>
401.110. EXECUTIVE SALARY EX(APPOINTED)	100,619.72	102,100.00	1,480.28	98.55%
401.114. JURY DUTY PAY-EXEC	(11.04)	0.00	11.04	0.00%
401.192. EXECUTIVE SS EXP (APPOINTED)	7,606.65	7,725.00	118.35	98.47%
401.196. HEALTH INSURANCE EXP-EXEC	13,496.62	15,310.00	1,813.38	88.16%
401.198. HEALTH CARE EXP-IN HOUSE-EXEC	1,183.89	1,300.00	116.11	91.07%
401.199. LIFE INS EXPENSE - EXEC	214.20	300.00	85.80	71.40%
401.210. OFFICE SUPPLIES EXPENSE - EXEC	125.00	200.00	75.00	62.50%
401.215. POSTAGE EXPENSE - EXEC	30.00	50.00	20.00	60.00%
401.231. FUEL EXPENSE - EXEC	126.61	325.00	198.39	38.96%
401.260. MINOR EQUIPMENT EXP - EXEC	0.00	300.00	300.00	0.00%
401.317. DATA PROCESSING EXP-EXEC	160.00	160.00	0.00	100.00% <i>done</i>

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**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
401.320. IT SERVICES EXPENSE - EXEC	642.00	400.00	(242.00)	160.50% <i>over</i>
401.321. TELEPHONE EXPENSE - EXEC	145.00	120.00	(25.00)	120.83% <i>over</i>
401.324. CELL PHONE EXPENSE-EXEC	360.00	480.00	120.00	75.00%
401.325. INTERNET EXPENSE - EXEC	50.00	50.00	0.00	100.00% <i>done</i>
401.342. PRINTING EXPENSE - EXEC	29.00	50.00	21.00	58.00%
401.344. COPY EXPENSE - EXEC	75.00	140.00	65.00	53.57%
401.351. COMMERCIAL INS EXPENSE-EXEC	100.00	100.00	0.00	100.00% <i>done</i>
401.354. WORKERS COMP INS - EXEC	110.00	110.00	0.00	100.00%
401.361. ELECTRICITY EXPENSE - EXEC	45.00	45.00	0.00	100.00%
401.420. DUES/SUBMEMBERSHIP EXP - EXEC	315.00	350.00	35.00	90.00%
401.460. TRAINING EXPENSE - EXEC	335.00	500.00	165.00	67.00%
<b>Subtotal - Executive</b>	<b>125,757.65</b>	<b>130,115.00</b>	<b>4,357.35</b>	<b>96.65% <i>under</i></b>
401.901. MAYOR STIPEND EXPENSE	1,250.00	1,500.00	250.00	83.33%
401.902. MAYOR SOCIAL SECURITY EXPENSE	95.63	115.00	19.37	83.16%
401.910. MAYOR OFFICE SUPPLIES EXP	30.00	75.00	45.00	40.00%
401.915. MAYOR POSTAGE EXPENSE	20.00	35.00	15.00	57.14%
401.917. MAYOR DATA PROCESSING EXP	58.02	125.00	66.98	46.42%
401.920. MAYOR IT EXPENSE	136.00	500.00	364.00	27.20%
401.921. MAYOR PHONE EXPENSE	90.00	90.00	0.00	100.00% <i>done</i>
401.940. MAYOR INTERNET EXPENSE	99.09	125.00	25.91	79.27%
401.941. MAYOR MINOR EQUIP EXP	21.48	70.00	48.52	30.69%
401.942. MAYOR SUPPLIES EXPENSE	106.77	50.00	(56.77)	213.54% <i>over</i>
401.944. MAYOR COPY EXPENSE	0.00	65.00	65.00	0.00%
401.945. MAYOR PRINTING EXPENSE	0.00	75.00	75.00	0.00%
401.946. MAYOR DUES/MEMBER/SUB EXP	80.00	150.00	70.00	53.33%
401.951. MAYOR COMMERCIAL INS EXPENSE	300.00	300.00	0.00	100.00% <i>done</i>
401.960. MAYOR CONF/SEM EXPENSE	0.00	300.00	300.00	0.00%
401.961. MAYOR ELECTRICITY EXPENSE	20.00	75.00	55.00	26.67%
401.980. MAYOR MISCELLANEOUS EXPENSE	2,970.00	25.00	(2,945.00)	11,880.00% <i>over</i>
<b>Subtotal - Mayor</b>	<b>5,276.99</b>	<b>3,675.00</b>	<b>(1,601.99)</b>	<b>143.59% <i>over</i></b>
402.355. TREAS BOND INSURANCE EXPENSE	946.00	1,100.00	154.00	86.00%
402.900. TREASURER STIPEND EXPENSE	1,250.00	1,500.00	250.00	83.33%
402.901. TREASURER SOCIAL SEC EXPENSE	95.60	115.00	19.40	83.13%
<b>Subtotal - Treasurer</b>	<b>2,291.60</b>	<b>2,715.00</b>	<b>423.40</b>	<b>84.41% <i>under</i></b>
403.951. R/E TAX COLL SALARY EXPENSE	5,135.00	5,400.00	265.00	95.09%
403.952. R/E TAX COLL SS EXPENSE	392.85	415.00	22.15	94.66%
403.954. R/E TAX COLL TRAINING EXPENSE	0.00	75.00	75.00	0.00%
403.955. R/E TAX COLL PRINTING EXPENSE	658.53	600.00	(58.53)	109.76% <i>over</i>
403.956. R/E TAX COLL POSTAGE/ENVELOPES EXP	982.62	975.00	(7.62)	100.78% <i>over</i>
403.957. R/E TAX COLL AUDIT EXPENSE	800.00	850.00	50.00	94.12%



**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Subtotal - Real Estate Collection	7,969.00	8,315.00	346.00	95.84% <i>under</i>
406.112. SALARY EXPENSE - GG	311,334.69	380,000.00	68,665.31	81.93%
406.180. OVERTIME WAGES - GG	0.00	400.00	400.00	0.00%
406.192. SOCIAL SECURITY EXPENSE - GG	23,072.74	28,000.00	4,927.26	82.40%
406.193. ENROLLMENT/ADMIN EXP-PMRS-GG	0.00	70.00	70.00	0.00%
406.196. HEALTH INS EXPENSE - GG	75,833.38	85,000.00	9,166.62	89.22%
406.197. RETIREMENT EXPENSE - GG	5,734.98	9,200.00	3,465.02	62.34%
406.198. HEALTH CARE EXP-IN HOUSE - GG	3,850.00	3,550.00	(300.00)	108.45% <i>over</i>
406.199. LIFE INS EXPENSE - GG	611.95	800.00	188.05	76.49%
406.210. OFFICE SUPPLIES EXPENSE - GG	553.63	2,000.00	1,446.37	27.68%
406.215. POSTAGE EXPENSE - GG	776.44	1,300.00	523.56	59.73%
406.226. JANITORIAL SUPPLIES EXP - GG	1,681.25	900.00	(781.25)	186.81% <i>over</i>
406.231. FUEL EXPENSE - GG	0.00	85.00	85.00	0.00%
406.241. MATERIALS & SUPPLIES EXP - GG	622.01	500.00	(122.01)	124.40% <i>over</i>
406.242. SAFETY COMMITTEE EXPENSE - GG	0.00	10.00	10.00	0.00%
406.249. COMPUTER SOFTWARE EXP - GG	2,285.79	2,750.00	464.21	83.12%
406.251. VEHICLE & EQUIP MAINT EXP - GG	830.46	1,200.00	369.54	69.21%
406.260. MINOR EQUIPMENT EXPENSE - GG	379.99	8,000.00	7,620.01	4.75%
406.300. UPDATE CODES EXP - GG	4,689.00	5,000.00	311.00	93.78%
406.310. LEGAL EXPENSE - GG	3,506.80	2,000.00	(1,506.80)	175.34% <i>over</i>
406.311. AUDIT EXPENSE - GG	4,225.00	5,500.00	1,275.00	76.82%
406.317. DATA PROCESSING EXPENSE - GG	1,669.93	2,200.00	530.07	75.91%
406.318. JANITORIAL SERVICES EXP - GG	3,360.00	2,100.00	(1,260.00)	160.00% <i>over - not bud.</i>
406.319. FIRE PERMIT-BORO BLDG-GG	200.00	0.00	(200.00)	0.00%
406.320. IT SERVICES EXPENSE - GG	4,966.16	2,250.00	(2,716.16)	220.72% <i>over</i>
406.321. TELEPHONE EXPENSE - GG	816.69	550.00	(266.69)	148.49% <i>over</i>
406.324. CELL PHONE EXPENSE-GG	1,080.00	1,440.00	360.00	75.00%
406.325. INTERNET EXPENSE - GG	226.95	115.00	(111.95)	197.35% <i>over</i>
406.331. TRAVEL EXPENSE - GG	0.00	25.00	25.00	0.00%
406.341. ADVERTISING EXPENSE - GG	0.00	300.00	300.00	0.00%
406.342. PRINTING EXPENSE - GG	1,229.72	1,500.00	270.28	81.98%
406.344. COPY EXPENSE - GG	570.77	600.00	29.23	95.13%
406.351. COMMERCIAL INS EXPENSE - GG	3,250.00	3,250.00	0.00	100.00% <i>done</i>
406.354. WORKER'S COMP INS EXP - GG	400.00	400.00	0.00	100.00%
406.361. ELECTRICITY EXPENSE - GG	1,331.11	1,000.00	(331.11)	133.11% <i>over</i>
406.362. NATURAL GAS EXPENSE - GG	250.00	250.00	0.00	100.00% <i>done</i>
406.373. BLDG/PROPERTY MAINT/REP EXP-GG	3,370.29	1,000.00	(2,370.29)	337.03% <i>over</i>
406.384. OFFICE EQUIP RENTAL EXP - GG	3,828.83	5,100.00	1,271.17	75.08%
406.420. DUES/SUB/MEMBERSHIPS EXP - GG	1,515.61	1,525.00	9.39	99.38% <i>done</i>
406.450. CONTRACTED SERVICES EXP - GG	26,033.89	20,000.00	(6,033.89)	130.17% <i>over</i>
406.453. WEB DESIGN/MAINT EXP - GG	649.00	4,000.00	3,351.00	16.23%
406.460. TRAINING/SEMINAR EXPENSE - GG	4,982.12	3,300.00	(1,682.12)	150.97% <i>over</i>
406.905. MISCELLANEOUS EXPENSE - GG	20.00	100.00	80.00	20.00%
Subtotal - General Government	499,739.18	587,270.00	87,530.82	85.10%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.112. SALARY EXPENSE - POLICE	586,915.96	875,000.00	288,084.04	67.08%
410.115. SALARY EXP-PART-TIME OFF-POL	9,589.26	29,000.00	19,410.74	33.07%
410.116. SALARY EXP-OFFICE STAFF-POL	28,825.88	42,300.00	13,474.12	68.15%
410.117. SS EXP-OFFICE STAFF-POL	2,205.17	3,235.00	1,029.83	68.17%
410.118. RETIREMENT EXPENSE-OFFICE-POL	2,620.25	3,500.00	879.75	74.86%
410.119. REIMB FROM SHORT TERM DISABILIT INS	(640.82)	0.00	640.82	0.00%
410.126. REIMB FOR SPECIAL POLICE SERVI	(14,650.00)	(25,000.00)	(10,350.00)	58.60%
410.128. REIMB FOR SRO SALARY - POLICE	(63,271.22)	(130,500.00)	(67,228.78)	48.48%
410.159. SUPP MEDICARE PAYMENTS EXP-POL	11,174.90	16,080.00	4,905.10	69.50%
410.160. REIMB FOR SRO MEDI - POLICE	(917.43)	(1,890.00)	(972.57)	48.54%
410.161. REIMB FOR SRO RETIREMENT - POL	(11,084.50)	(25,675.00)	(14,590.50)	43.17%
410.162. REIMB FOR SRO INS - POLICE	(21,107.95)	(40,000.00)	(18,892.05)	52.77%
410.180. OVERTIME WAGES EXP - POLICE	42,394.79	47,000.00	4,605.21	90.20%
410.181. COMP TIME WAGES EXP - POLICE	338.94	8,000.00	7,661.06	4.24%
410.190. OTHER BENEFITS EXPENSE- POLICE	0.00	150.00	150.00	0.00%
410.191. ENROLLMENT/ADMIN-RETIRE-POLICE	0.00	35.00	35.00	0.00%
410.192. SOCIAL SECURITY EXP - POLICE	8,861.60	12,700.00	3,838.40	69.78%
410.193. SOC SEC EXP-PART-TIME OFF-POL	139.04	425.00	285.96	32.72%
410.194. UNEMPLOYMENT COMP EXP-POL	4,213.00	0.00	(4,213.00)	0.00%
410.195. INSURANCE EXPENSE - POLICE	1,670.90	2,865.00	1,194.10	58.32%
410.196. HEALTH INSURANCE EXP - POLICE	301,750.54	396,200.00	94,449.46	76.16%
410.197. RETIREMENT EXPENSE - POLICE	56,647.00	56,650.00	3.00	99.99%
410.198. HEALTH CARE EXP-IN HOUSE-POLICE	5,228.88	15,000.00	9,771.12	34.86%
410.199. LIFE INS EXPENSE - POLICE	4,509.50	3,100.00	(1,409.50)	145.47%
410.210. OFFICE SUPPLIES EXPENSE-POLICE	1,094.28	1,600.00	505.72	68.39%
410.215. POSTAGE EXPENSE - POLICE	0.00	800.00	800.00	0.00%
410.217. SHIPPING FEES EXP - POLICE	530.32	650.00	119.68	81.59%
410.226. JANITORIAL SUPPLIES EXP-POLICE	191.85	950.00	758.15	20.19%
410.231. FUEL EXPENSE - POLICE	9,682.23	21,000.00	11,317.77	46.11%
410.238. CLOTHING & UNIFORM EXP-POLICE	4,675.98	5,000.00	324.02	93.52%
410.239. UNIFORM EXP-PART-TIME OFF-POL	0.00	500.00	500.00	0.00%
410.242. MATERIALS & SUPPLIES EXP - POL	2,546.61	5,000.00	2,453.39	50.93%
410.251. VEHIC & EQUIP MAINT EXP-POLICE	8,113.16	15,000.00	6,886.84	54.09%
410.260. MINOR EQUIPMENT EXP - POLICE	15,131.06	4,000.00	(11,131.06)	378.28%
410.311. AUDIT EXPENSE - POLICE	1,600.00	1,600.00	0.00	100.00%
410.314. LEGAL EXPENSE - POLICE	10,837.06	3,000.00	(7,837.06)	361.24%
410.317. DATA PROCESSING EXP - POLICE	724.95	900.00	175.05	80.55%
410.318. JANITORIAL SERVICES EXP-POLICE	7,440.00	12,000.00	4,560.00	62.00%
410.320. IT SERVICES EXPENSE - POLICE	33,491.00	27,500.00	(5,991.00)	121.79%
410.321. TELEPHONE EXPENSE - POLICE	2,503.95	4,000.00	1,496.05	62.60%
410.322. CABLE EXPENSE - POLICE	52.95	70.00	17.05	75.64%
410.324. CELL PHONE EXPENSE-POLICE	1,227.46	1,370.00	142.54	89.60%
410.325. INTERNET EXPENSE - POLICE	1,853.37	2,350.00	496.63	78.87%
410.326. BODY CAMERA VIDEO STOR EXP	4,840.00	7,260.00	2,420.00	66.67%
410.327. RADIO MAINTENANCE EXP - POLICE	159.00	150.00	(9.00)	106.00%
410.329. AIRTIME EXP - POLICE	1,448.28	2,125.00	676.72	68.15%

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**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.331. TRAVEL EXPENSE - POLICE	37.03	25.00	(12.03)	148.12% <i>over</i>
410.341. ADVERTISING EXPENSE - POLICE	190.48	150.00	(40.48)	126.99% <i>✓</i>
410.342. PRINTING EXPENSE - POLICE	456.41	500.00	43.59	91.28%
410.344. COPY EXPENSE - POLICE	220.68	450.00	229.32	49.04%
410.351. COMM INSURANCE EXP - POLICE	30,223.46	40,000.00	9,776.54	75.56%
410.354. WORKERS COMP INS EXP - POLICE	30,234.00	34,000.00	3,766.00	88.92%
410.355. WORK COMP EXP-PART-TIME OFF-PO	300.00	950.00	650.00	31.58%
410.361. ELECTRICITY EXPENSE - POLICE	2,113.36	4,150.00	2,036.64	50.92%
410.362. NATURAL GAS EXPENSE-POL	581.94	2,000.00	1,418.06	29.10%
410.373. BUILDING/PROPERTY MAINT EXP-POL	3,772.55	5,000.00	1,227.45	75.45%
410.376. VASCAR EXPENSE - POLICE	2,075.50	2,000.00	(75.50)	103.78% <i>over</i>
410.386. COPIER RENTAL/MAINT EXP-POLICE	1,739.38	1,800.00	60.62	96.63%
410.400. INVESTIGATION EXPENSES -POLICE	675.00	1,100.00	425.00	61.36%
410.420. DUES/SUB/MEMBERSHIPS EXP - POL	50.00	1,600.00	1,550.00	3.13%
410.447. LEASE PMT-RADIOS/LIC PLATE READER	0.00	15,820.00	15,820.00	0.00%
410.448. LEASE PAYMENT EXP-TASERS-POL	3,540.01	3,540.00	(0.01)	100.00% <i>done</i>
410.449. VEHICLE LEASE PAYMENT-POLICE	23,657.21	22,430.00	(1,227.21)	105.47% <i>over</i>
410.450. CONTRACTED SERVICES EXP-POLICE	1,000.00	1,000.00	0.00	100.00% <i>done</i>
410.460. TRAINING/SEMINAR EXP - POLICE	5,820.66	4,000.00	(1,820.66)	145.52% <i>over</i>
410.461. CONF/MEETING EXPENSE - POLICE	0.00	125.00	125.00	0.00%
410.531. COMPUTER SOFTWARE EXP - POL	8,118.27	7,750.00	(368.27)	104.75% <i>over</i>
410.532. CONTRIB TO MOBILE COMM-POLICE	1,428.00	1,430.00	2.00	99.86%
410.533. CIT FUNDING EXPENSE-POLICE	728.00	730.00	2.00	99.73%
410.535. CENTRAL BOOK UNIT EXP-POLICE	11,746.49	14,270.00	2,523.51	82.32% <i>✓</i>
410.700. CAPITAL EXPENDITURES - POLICE	73,965.75	272,300.00	198,334.25	27.16% <i>✓</i>
410.740. VEHICLE PURCHASE EXP - POLICE	20,805.92	23,000.00	2,194.08	90.46% <i>done</i>
410.901. SRO EXPENSES - POLICE	192.76	1,000.00	807.24	19.28%
410.902. REIMB FOR SRO EXPENSES- POLICE	0.00	(750.00)	(750.00)	0.00%
410.905. MISCELLANEOUS EXPENSE - POLICE	355.59	50.00	(305.59)	711.18% <i>over</i>
<b>Subtotal - Police</b>	<b>1,287,585.65</b>	<b>1,865,420.00</b>	<b>577,834.35</b>	<b>69.02% <i>under</i></b>
419.115. CROSSING GUARD SALARY EXP	2,038.18	2,700.00	661.82	75.49%
419.192. CROSSING GUARD SS EXP	154.78	205.00	50.22	75.50%
419.242. CROSSING GUARD MAT & SUPP EXP	0.00	50.00	50.00	0.00%
419.354. CROSS GUARD WORKERS COMP	115.00	115.00	0.00	100.00% <i>done</i>
419.382. PARKING LOT RENTAL EXP - PARKING	0.00	2,000.00	2,000.00	0.00%
<b>Subtotal - Crossing Guards</b>	<b>2,307.96</b>	<b>5,070.00</b>	<b>2,762.04</b>	<b>45.52% <i>under</i></b>
419.512. PARKING ENFORCEMENT SALARY EXP	40,420.93	50,000.00	9,579.07	80.84%
419.516. PARKING ENFORCE-POSTAGE EXP	25.00	55.00	30.00	45.45%
419.517. PARKING ENFORCE-DATA PROCESS EXP	125.00	125.00	0.00	100.00% <i>done</i>
419.520. PARKING ENFORCE-IT/EMAIL EXP	336.00	500.00	164.00	67.20%
419.524. PARKING ENFORCE-CELL PHONE EXP	36.00	75.00	39.00	48.00%
419.531. PARKING ENFORCEMENT-FUEL EXP	391.85	500.00	108.15	78.37%
419.538. PARKING ENFORCEMENT-UNIFORM EXP	238.89	1,100.00	861.11	21.72%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
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*Jim*  
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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
419.541. PARKING ENFORCEMENT-ADV EXP	0.00	250.00	250.00	0.00%
419.542. PARKING ENFORCEMENT-MAT & SUPP	563.30	2,000.00	1,436.70	28.17%
419.544. PARKING ENFORC-COPY EXPENSE	10.00	50.00	40.00	20.00%
419.575. PARKING ENFORCE-WARRANTY/DATA PLAN/LICENSE FEE	6,816.00	8,400.00	1,584.00	81.14%
419.592. PARKING ENFORCEMENT-SS EXP	3,146.50	3,825.00	678.50	82.26%
419.593. PARKING ENFORCE-ENROLL/ADMIN EXP	0.00	20.00	20.00	0.00%
419.597. PARKING ENFORCEMENT-RETIRE EXP	462.39	610.00	147.61	75.80%
419.610. PARKING ENFORCE-OFFICE SUPP EXP	20.00	75.00	55.00	26.67%
419.621. PARKING ENFORCEMENT-PHONE EXP	25.56	100.00	74.44	25.56%
419.625. PARKING ENFORCEMENT-INTERNET EXPENSE	96.95	150.00	53.05	64.63%
419.642. PARKING ENFORCE-PRINTING EXP	48.00	2,500.00	2,452.00	1.92%
419.650. PARKING ENFORCE-CONTRACTED SERVICES	0.00	150.00	150.00	0.00%
419.651. PARKING ENFORCE-VEHICLE/EQUIP MAINT EXP	380.50	200.00	(180.50)	190.25% <i>over</i>
419.653. PARKING METER & EQUIP MAINT EXP	924.63	400.00	(524.63)	231.16% <i>over</i>
419.654. PARKING-KIOSK & METER CHARGE EXP	31,993.42	42,000.00	10,006.58	76.17%
419.661. PARKING ENFORCEMENT-ELECTRICITY EXP	0.00	150.00	150.00	0.00%
419.700. PARKING METER EQUIPMENT EXP	253.06	2,500.00	2,246.94	10.12%
419.716. DOG HANDLING/BOARDING EXP	316.40	100.00	(216.40)	316.40% <i>over</i>
419.751. PARKING ENFORCE-COMM INS EXP	1,250.00	1,250.00	0.00	100.00% <i>done</i>
419.754. PARKING ENFORCE-WORKERS COMP EXP	1,450.00	1,450.00	0.00	100.00% ✓
419.902. PARKING ENFORCE-MISC EXP	37.00	25.00	(12.00)	148.00% <i>over</i>
445.240. PARKING LOT MAINT EXPENSE	0.00	250.00	250.00	0.00%
445.321. PARKING LOT-EV CHARGE ELECTRIC	561.87	1,200.00	638.13	46.82%
445.450. PARKING LOT-EV EXPENSE	9,955.58	200.00	(9,755.58)	4,977.79% <i>over</i>
445.478. ALTERNATIVE FUELS TAX-EV STATIONS	180.69	325.00	144.31	55.60%
<b>Subtotal - Parking Enforcement</b>	<b>100,065.52</b>	<b>120,535.00</b>	<b>20,469.48</b>	<b>83.02% <i>under</i></b>
413.112. SALARY EXPENSE - CODES	7,243.04	9,000.00	1,756.96	80.48%
413.192. SOCIAL SECURITY EXPENSE - CODE	554.09	690.00	135.91	80.30%
413.210. OFFICE SUPPLIES EXPENSE - CODE	60.00	100.00	40.00	60.00%
413.215. POSTAGE EXPENSE - CODES	40.00	80.00	40.00	50.00%
413.231. FUEL EXPENSE - CODES	0.00	100.00	100.00	0.00%
413.242. MATERIALS AND SUPP EXP-CODES	8.99	25.00	16.01	35.96%
413.260. MINOR EQUIPMENT EXPENSE-CODES	794.00	65.00	(729.00)	1,221.54% <i>over</i>
413.317. DATA PROCESSING EXP - CODES	125.00	125.00	0.00	100.00% <i>done</i>
413.320. IT SERVICES EXPENSE - CODES	716.50	125.00	(591.50)	573.20% <i>over</i>
413.321. TELEPHONE EXPENSE - CODES	50.00	35.00	(15.00)	142.86% <i>over</i>
413.325. INTERNET EXPENSE - CODES	35.00	35.00	0.00	100.00% <i>done</i>
413.341. ADVERTISING EXPENSE - CODES	0.00	150.00	150.00	0.00%
413.342. PRINTING EXPENSE - CODES	0.00	125.00	125.00	0.00%
413.344. COPY EXPENSE - CODES	75.00	125.00	50.00	60.00%
413.351. COMMERCIAL INS EXPENSE - CODES	90.00	90.00	0.00	100.00% <i>done</i>
413.354. WORKERS COMP INS EXP - CODES	25.00	25.00	0.00	100.00% ✓
413.361. ELECTRICITY EXPENSE - CODES	40.00	40.00	0.00	100.00% ✓
413.460. TRAINING/SEMINAR EXPENSE-CODES	0.00	300.00	300.00	0.00%

**GF BUDGET VS ACTUAL**  
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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
<b>Subtotal - Codes</b>	9,856.62	11,235.00	1,378.38	87.73% <i>under</i>
414.210. OFFICE SUPPLIES EXPENSE-PLAN/ZON	150.00	250.00	100.00	60.00%
414.215. POSTAGE EXPENSE - PLAN/ZON	65.00	120.00	55.00	54.17%
414.231. FUEL EXPENSE-PLANNING/ZONING	10.00	100.00	90.00	10.00%
414.243. MISC SUPP EXP - PLANNING/ZONING	0.00	25.00	25.00	0.00%
414.260. MINOR EQUIPMENT EXPENSE-PLAN/ZON	0.00	50.00	50.00	0.00%
414.314. LEGAL EXPENSE - PLAN/ZON	6,226.75	5,000.00	(1,226.75)	124.54% <i>over</i>
414.317. DATA PROCESSING EXP - PLAN/ZON	450.00	300.00	(150.00)	150.00%
414.320. IT SERVICES EXPENSE - PLAN/ZON	506.00	275.00	(231.00)	184.00%
414.321. TELEPHONE EXPENSE - PLAN/ZON	55.00	40.00	(15.00)	137.50%
414.325. INTERNET EXPENSE - PLAN/ZON	35.00	35.00	0.00	100.00%
414.331. TRAVEL EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.341. ADVERTISING EXPENSE - PLAN/ZON	134.20	600.00	465.80	22.37%
414.342. PRINTING EXPENSE - PLAN/ZON	147.97	50.00	(97.97)	295.94% <i>over</i>
414.344. COPY EXPENSE - PLAN/ZON	58.52	265.00	206.48	22.08%
414.361. ELECTRICITY EXPENSE - PLAN/ZON	35.00	35.00	0.00	100.00%
414.384. CONTRACTED SERV-IN HOUSE-PLAN/ZON	25,746.00	29,400.00	3,654.00	87.57%
414.460. TRAINING/SEM EXPENSE - PLAN/ZON	35.00	150.00	115.00	23.33%
414.905. MISCELLANEOUS EXPENSE-PLAN/ZON	0.00	25.00	25.00	0.00%
<b>Subtotal - Planning/Zoning</b>	33,654.44	36,770.00	3,115.56	91.53% <i>under</i>
430.112.0 SALARY EXPENSE - ST	240,822.48	317,000.00	76,177.52	75.97%
430.180.0 OVERTIME WAGES EXP - ST	15,623.02	17,000.00	1,376.98	91.90%
430.191.0 WORKBOOTS EXPENSE - ST	999.90	1,000.00	0.10	99.99%
430.192.0 SOCIAL SECURITY EXPENSE - ST	18,891.57	25,400.00	6,508.43	74.38%
430.193.0 ENROLLMENT/ADMIN EXP-PMRS-ST	0.00	150.00	150.00	0.00%
430.196.0 HEALTH INSURANCE EXPENSE - ST	66,494.80	86,000.00	19,505.20	77.32%
430.197.0 RETIREMENT EXPENSE - ST	14,248.52	20,000.00	5,751.48	71.24%
430.198.0 HEALTH CARE EXP-IN HOUSE - ST	4,297.47	5,000.00	702.53	85.95%
430.199.0 LIFE INS EXPENSE - ST	557.96	800.00	242.04	69.75%
430.210.0 OFFICE SUPPLIES EXPENSE - ST	394.19	1,200.00	805.81	32.85%
430.215.0 POSTAGE EXPENSE - ST	175.00	600.00	425.00	29.17%
430.226.0 JANITORIAL SUPPLIES EXP - ST	226.83	1,100.00	873.17	20.62%
430.231.0 FUEL EXPENSE - ST	15,369.65	24,000.00	8,630.35	64.04%
430.238.0 CLOTHING & UNIFORM EXPENSE - ST	1,414.83	2,500.00	1,085.17	56.59%
430.245.0 STREET & ROAD SIGNS EXP - ST	1,592.20	5,000.00	3,407.80	31.84%
430.246.0 MATERIALS & SUPPLIES EXP - ST	10,657.46	13,000.00	2,342.54	81.98%
430.249.0 COMPUTER SOFTWARE EXPENSE - ST	250.00	250.00	0.00	100.00% <i>done</i>
430.251.0 VEHICLE & EQUIP MAINT EXP - ST	18,506.80	30,000.00	11,493.20	61.69%
430.255.0 SHOP SUPP/EQUIP EXPENSE	1,741.02	3,670.00	1,928.98	47.44%
430.255.A SHOP CAPITAL EXPENSES - ST	2,899.02	2,900.00	0.98	99.97%
430.259.0 ELECTRICAL SUPPLIES EXPENSE	178.22	1,500.00	1,321.78	11.88%
430.260.0 TOOLS & MINOR EQUIP EXP - ST	4,803.09	4,000.00	(803.09)	120.08% <i>over</i>
430.311.0 AUDIT EXPENSE - ST	1,500.00	1,500.00	0.00	100.00% <i>done</i>

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
430.313.0 ENGINEERING EXP - ST	0.00	300.00	300.00	0.00%
430.314.0 LEGAL EXPENSE - ST	0.00	500.00	500.00	0.00%
430.317.0 DATA PROCESSING EXP - ST	408.03	900.00	491.97	45.34%
430.318.0 JANITORIAL SERVICES EXP - ST	6,000.00	8,250.00	2,250.00	72.73%
430.320.0 IT SERVICES EXPENSE - ST	1,007.50	2,025.00	1,017.50	49.75%
430.321.0 TELEPHONE EXPENSE - ST	1,665.15	2,450.00	784.85	67.97%
430.322.0 CABLE EXPENSE - ST	21.18	75.00	53.82	28.24%
430.324.0 CELL PHONE EXPENSE - ST	2,019.18	2,500.00	480.82	80.77%
430.325.0 INTERNET EXPENSE - ST	165.00	165.00	0.00	100.00% <i>done</i>
430.327.0 RADIO MAINT EXPENSE - ST	0.00	100.00	100.00	0.00%
430.329.0 EMERGENCY NOTIFICATION EXP-ST	1,183.68	1,800.00	616.32	65.76%
430.331.0 TRAVEL EXPENSE - ST	100.53	25.00	(75.53)	402.12% <i>over</i>
430.341.0 ADVERTISING EXPENSE - ST	0.00	300.00	300.00	0.00%
430.342.0 PRINTING EXPENSE - ST	440.00	400.00	(40.00)	110.00% <i>over</i>
430.344.0 COPY EXPENSE - ST	22.08	250.00	227.92	8.83% <i>done</i>
430.351.0 COMM INS EXPENSE - ST	18,050.00	18,050.00	0.00	100.00% ✓
430.354.0 WORKERS COMP INS EXPENSE - ST	14,100.00	14,100.00	0.00	100.00%
430.361.0 ELECTRICITY EXPENSE - ST	823.55	2,425.00	1,601.45	33.96%
430.362.0 NATURAL GAS EXPENSE - ST	7,152.50	13,250.00	6,097.50	53.98%
430.373.0 BUILDING/PROP MAINT EXPENSE-ST	4,392.86	1,200.00	(3,192.86)	366.07% <i>over</i>
430.384.0 EQUIPMENT RENTAL EXP - ST	1,446.91	1,500.00	53.09	96.46%
430.420.0 DUES/SUB/MEMBERSHIPS EXP - ST	75.00	85.00	10.00	88.24%
430.450.0 CONTRACTED SERVICES EXP - ST	0.00	1,200.00	1,200.00	0.00%
430.460.0 TRAINING/SEMINAR EXPENSE - ST	475.70	300.00	(175.70)	158.57% <i>over</i>
430.470.0 CDL/ LIC/RE-CERT EXPENSE - ST	234.00	250.00	16.00	93.60%
430.471.0 DRUG TESTING EXPENSE - ST	257.35	475.00	217.65	54.18%
430.472.0 PERMIT/LICENSE FEES EXPENSE-ST	394.95	250.00	(144.95)	157.98% <i>over</i>
430.474.0 REPAIRS TO PRIVATE PROPERTY-ST	938.96	1,000.00	61.04	93.90%
430.700.0 CAPITAL EXPENDITURES - ST	5,520.00	90,000.00	84,480.00	6.13%
430.701.0 LEASE/LOAN PYMTS-ST	8,478.05	8,480.00	1.95	99.98% <i>done</i>
430.706.0 CURBING/RAMP EXPENSE - ST	5,384.00	10,000.00	4,616.00	53.84%
430.905.0 MISCELLANEOUS EXPENSE - ST	67.00	25.00	(42.00)	268.00% <i>over</i>
431.246. STREET CLEAN & PAINTING EXP-ST	8,076.00	15,000.00	6,924.00	53.84%
433.370. TRAFFIC SIGNALS MAINT - ST	12,545.09	5,000.00	(7,545.09)	250.90% <i>over</i>
433.700. PARKVIEW DRIVE TRAFFIC SIGNAL PROJECT EXP	6,869.52	250,000.00	243,130.48	2.75%
438.246. MAINT OF STREETS EXP - ST	25,269.79	16,500.00	(8,769.79)	153.15% <i>over</i>
446.000. STORM WATER MGMT-STORM DRAINS	71,182.24	20,000.00	(51,182.24)	355.91% ✓
Subtotal - Streets	626,409.83	1,052,700.00	426,290.17	59.51% <i>under</i>
411.500. FIREMEN'S RELIEF GRANT PASSTHR	33,923.39	30,000.00	(3,923.39)	113.08% <i>over - rec'd more</i>
412.351. AMBULANCE COMMERCIAL INS EXP	50.00	50.00	0.00	100.00% <i>done</i>
412.354. AMBULANCE VOLUNTEERS WORK COMP	640.00	640.00	0.00	100.00%
441.000. CEMETARY EXPENSE	2,269.35	4,500.00	2,230.65	50.43%
447.000. CATA EXPENSE	33,385.50	30,500.00	(2,885.50)	109.46% <i>over</i>
452.530. CONTRIB TO NITT VAL JT REC AU	6,105.00	6,105.00	0.00	100.00% <i>done</i>

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
455.000. SHADE TREE COMMISSION EXPENSE	1,717.00	5,000.00	3,283.00	34.34%
456.500. CENTRE CO LIBRARY EXP	24,525.00	24,525.00	0.00	100.00%
459.373. TRAIN STATION EXPENSE	424.80	250.00	(174.80)	169.92%
465.000. DOWNTOWN BLFTE INC CONTRIB	3,937.50	5,250.00	1,312.50	75.00%
497.000. STMP IMPLEMENTATION EXP	0.00	5,000.00	5,000.00	0.00%
481.000. UNEMPLOYMENT COMP INS EXPENSE	6,142.56	6,145.00	2.44	99.96%
<b>Subtotal - Other Expenses</b>	<b>113,120.10</b>	<b>117,965.00</b>	<b>4,844.90</b>	<b>95.89%</b>
468.210. OFFICE SUPPLIES EXP - HARB	75.00	125.00	50.00	60.00%
468.215. POSTAGE EXPENSE - HARB	50.00	100.00	50.00	50.00%
468.231. FUEL EXPENSE- HARB	5.00	35.00	30.00	14.29%
468.242. MATERIALS & SUPPLIES EXP-HARB	0.00	75.00	75.00	0.00%
468.317. DATA PROCESSING EXP - HARB	360.00	800.00	440.00	45.00%
468.320. IT SERVICES EXP - HARB	136.00	50.00	(86.00)	272.00%
468.321. TELEPHONE EXPENSE - HARB	55.00	20.00	(35.00)	275.00%
468.325. INTERNET EXPENSE-HARB	30.00	30.00	0.00	100.00%
468.331. TRAVEL EXP-HARB	0.00	35.00	35.00	0.00%
468.341. ADVERTISING EXPENSE - HARB	0.00	225.00	225.00	0.00%
468.342. PRINTING EXPENSE - HARB	0.00	35.00	35.00	0.00%
468.344. COPY EXPENSE-HARB	46.28	130.00	83.72	35.60%
468.361. ELECTRICITY EXPENSE-HARB	15.00	15.00	0.00	100.00%
468.420. DUES/MEMBER/SUB EXP-HARB	0.00	100.00	100.00	0.00%
468.450. CONTRACTED SERVICES EXP - HARB	10,298.40	12,590.00	2,291.60	81.80%
468.900. GRANT EXPENSE - HARB	8,333.74	0.00	(8,333.74)	0.00%
<b>Subtotal - HARB</b>	<b>19,404.42</b>	<b>14,365.00</b>	<b>(5,039.42)</b>	<b>135.08%</b>
492.095. TRANSFER TO CAPITAL PROJ FUND	117,500.00	117,500.00	0.00	100.00%
492.097. TRANSFER TO 301 N SPRING ST	18,005.00	18,005.00	0.00	100.00%
<b>Subtotal - Transfers Out</b>	<b>135,505.00</b>	<b>135,505.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Total Expense</b>	<b>\$ 3,010,119.15</b>	<b>\$ 4,138,850.00</b>	<b>\$ 1,128,730.85</b>	<b>72.73%</b>
<b>Net Income/Loss</b>	<b>\$ 360,626.72</b>	<b>\$ 0.00</b>	<b>\$ (360,626.72)</b>	<b>0.00%</b>

*net income*

*There was a net income, so no reserves were used.*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

STREET LIGHTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV - CURRENT	104,529.70	106,500.00	1,970.30	(98.15)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	14.40	25.00	10.60	(57.60)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	1,237.05	900.00	(337.05)	(137.45) <i>over</i>
341.010.000 INTEREST INCOME - CKG, SVGS	112.34	80.00	(32.34)	(140.43) ✓
<b>Total Revenues</b>	<b>105,893.49</b>	<b>107,505.00</b>	<b>1,611.51</b>	<b>(98.50)</b>
<b>Expenses</b>				
434.210.000 OFFICE SUPPLIES EXPENSE	10.00	25.00	15.00	40.00 <i>done</i>
434.215.000 POSTAGE EXPENSE	5.00	5.00	0.00	100.00
434.249.000 REPAIRS & MAINTANENCE SUPP EXP	0.00	200.00	200.00	0.00
434.311.000 AUDIT EXPENSE	100.00	120.00	20.00	83.33
434.351.000 COMMERCIAL INSURANCE EXPENSE	1,800.00	1,800.00	0.00	100.00 <i>done</i>
434.361.000 STREETLIGHTING ELECTRICITY EXP	40,171.50	50,000.00	9,828.50	80.34
434.370.000 REPAIR/UPGRADE STREETLIGHT EX	8,640.33	55,355.00	46,714.67	15.61
<b>Total Expenses</b>	<b>50,726.83</b>	<b>107,505.00</b>	<b>56,778.17</b>	<b>47.19</b>
<b>Net Income</b>	<b>\$ 55,166.66</b>	<b>\$ 0.00</b>	<b>\$ (55,166.66)</b>	<b>\$ 0.00</b>

*net income*



**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

*DMC* Page: 1

FIRE DEPARTMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV - CURRENT	76,021.62	79,000.00	2,978.38	(96.23)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	18.00	25.00	7.00	(72.00)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	1,546.19	1,035.00	(511.19)	(149.39) <i>over</i>
341.010.000 INTEREST INCOME - CKG, SVGS	129.39	75.00	(54.39)	(172.52) <i>over - not bud.</i>
351.020.000 FEDERAL GRANT REVENUE	210,073.59	0.00	(210,073.59)	(90.40)
358.110.000 FIRE PROTECTION REV (S,B,M)	134,542.43	148,835.00	14,292.57	0.00
362.111.000 FIRE REPORT REVENUE	0.00	10.00	10.00	0.00
387.000.000 DONATION REVENUE	664.30	0.00	(664.30)	0.00 <i>over - not bud.</i>
399.001.000 USE OF RESERVES	0.00	4,200.00	4,200.00	0.00 <i>bud. # only</i>
<b>Total Revenues</b>	<b>422,995.52</b>	<b>233,180.00</b>	<b>(189,815.52)</b>	<b>(181.40)</b>
<b>Expenses</b>				
411.110.000 FIRE CHIEF STIPEND EXPENSE	625.00	1,500.00	875.00	41.67
411.192.000 FIRE CHIEF SS EXPENSE	47.81	115.00	67.19	41.57
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	50.00	50.00	0.00
411.215.000 POSTAGE EXPENSE	34.82	25.00	(9.82)	139.28 <i>over</i>
411.231.000 FUEL EXPENSE	8,123.15	14,000.00	5,876.85	58.02
411.242.000 SAFETY EQUIPMENT EXPENSE	0.00	3,000.00	3,000.00	0.00
411.249.000 MATERIALS & SUPPLIES EXPENSE	1,470.00	0.00	(1,470.00)	0.00 <i>over - not bud.</i>
411.251.000 FIRE EQUIPMENT MAINTENANCE EXP	54,245.16	59,000.00	4,754.84	91.94
411.260.000 MINOR EQUIPMENT EXPENSE	35,360.04	33,500.00	(1,860.04)	105.55 <i>over</i>
411.311.000 AUDIT EXPENSE	300.00	400.00	100.00	75.00
411.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
411.315.000 PHYSICALS EXPENSE	0.00	16,000.00	16,000.00	0.00
411.317.000 DATA PROCESSING EXPENSE	75.00	150.00	75.00	50.00
411.320.000 IT/EMAIL EXPENSE	336.00	250.00	(86.00)	134.40 <i>over</i>
411.324.000 CELL PHONE/IPAD/JETPACK EXPENSE	9,263.99	7,000.00	(2,263.99)	132.34 <i>over</i>
411.327.000 RADIO/PAGER MAINTENANCE EXP	0.00	500.00	500.00	0.00
411.341.000 ADVERTISING EXPENSE	609.18	0.00	(609.18)	0.00 <i>over - not bud.</i>
411.342.000 PRINTING EXPENSE	0.00	30.00	30.00	0.00
411.344.000 COPY EXPENSE	0.00	50.00	50.00	0.00
411.351.000 COMMERCIAL INS EXPENSE	29,000.00	29,000.00	0.00	100.00 <i>done</i>
411.354.000 WORKERS COMP INS EXPENSE	29,237.00	28,920.00	(317.00)	101.10 <i>over</i>
411.361.000 ELECTRICITY EXPENSE	3,505.58	7,200.00	3,694.42	48.69
411.362.000 NATURAL GAS EXPENSE	8,320.53	24,700.00	16,379.47	33.69
411.366.000 WATER SERVICE EXPENSE	65.95	125.00	59.05	52.76
411.373.000 BUILDING MAINTENANCE EXPENSE	437.62	1,300.00	862.38	33.66
411.420.000 DUES/SUB/MEMBERSHIP EXPENSE	5,349.20	5,640.00	290.80	94.84
411.902.000 FEDERAL GRANT EXPENSE	209,873.59	0.00	(209,873.59)	0.00 <i>over - not bud.</i>
411.905.000 MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00
411.950.000 FIRE POLICE SUPPLIES EXPENSE	500.00	500.00	0.00	100.00 <i>done</i>

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
For 10/31/2024

FIRE DEPARTMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Total Expenses	396,779.62	233,180.00	(163,599.62)	170.16
<b>Net Income</b>	<b>\$ 26,215.90</b>	<b>\$ 0.00</b>	<b>\$ (26,215.90)</b>	<b>0.00</b>

*net income*

*There is a net income, therefore no reserves were used.*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

FIRE EQUIPMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV - CURRENT	34,209.76	35,015.00	805.24	(97.70)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	8.64	15.00	6.36	(57.60)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	742.19	500.00	(242.19)	(148.44) <i>over</i>
341.010.000 INTEREST INCOME-CKG, SVGS	59.65	50.00	(9.65)	(119.30) <i>over</i>
358.110.000 FIRE PROTECTION REV (S,B,M)	57,880.11	66,585.00	8,704.89	(86.93)
387.000.000 DONATION REVENUE	664.30	0.00	(664.30)	0.00 <i>over - not bud.</i>
<b>Total Revenues</b>	<b>93,564.65</b>	<b>102,165.00</b>	<b>8,600.35</b>	<b>(91.58)</b>
<b>Expenses</b>				
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	15.00	15.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	10.00	10.00	0.00
470.000.000 PAYMENT ON FIRE EQUIP LOANS	83,804.60	87,640.00	3,835.40	95.62
492.095.000 TRANSFER TO CAPITAL PROJECTS	14,500.00	14,500.00	0.00	100.00 <i>done</i>
<b>Total Expenses</b>	<b>98,304.60</b>	<b>102,165.00</b>	<b>3,860.40</b>	<b>96.22</b>
<b>Net Income</b>	<b>\$ (4,739.95) \$</b>	<b>0.00 \$</b>	<b>4,739.95 \$</b>	<b>0.00</b>

*net loss*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>PARKS</b>				
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV - CURRENT	109,281.05	111,750.00	2,468.95	(97.79)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	27.61	50.00	22.39	(55.22)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	2,370.86	1,400.00	(970.86)	(169.35) <i>over</i>
341.010.000 INTEREST INCOME - CKG, SVGS	53.34	35.00	(18.34)	(152.40)
342.300.000 RENTAL REVENUE-GOVERNOR'S PARK	3,595.00	2,500.00	(1,095.00)	(143.80)
342.301.000 RENTAL REVENUE-TALLEYRAND PAR	875.00	800.00	(75.00)	(109.38)
342.302.000 TALLEYRAND APPLICATION FEE	315.00	200.00	(115.00)	(157.50)
342.460.000 USE OF BALLFIELDS AT GOV PARK	4,000.00	1,000.00	(3,000.00)	(400.00)
354.400.000 INTERGOVERNMENTAL REVENUE	626.46	875.00	248.54	(71.60)
367.800.000 SALE OF FISH FOOD REVENUE	2,051.65	1,500.00	(551.65)	(136.78) <i>over</i>
383.160.000 SPECIAL EVENT FEE REVENUE	250.00	0.00	(250.00)	0.00 <i>over - not bud.</i>
387.000.000 DONATION REVENUE	30,129.18	25.00	(30,104.18)	(120,516.72) <i>over</i>
391.900.000 SALE OF ASSETS	1,150.00	0.00	(1,150.00)	0.00 <i>over - not bud.</i>
<b>Total Revenues</b>	<b>154,725.15</b>	<b>120,135.00</b>	<b>(34,590.15)</b>	<b>(128.79) <i>over</i></b>
<b>Expenses</b>				
451.112.000 SALARY EXPENSE	52,405.21	58,000.00	5,594.79	90.35
451.192.000 SOCIAL SECURITY EXPENSE	4,009.02	4,440.00	430.98	90.29
451.210.000 OFFICE SUPPLIES EXPENSE	30.00	50.00	20.00	60.00
451.215.000 POSTAGE EXPENSE	15.00	25.00	10.00	60.00
451.231.000 FUEL EXPENSE	5,101.14	4,000.00	(1,101.14)	127.53 <i>over</i>
451.240.000 FISH FOOD EXPENSE	99.45	90.00	(9.45)	110.50 ✓
451.247.000 MATERIALS & SUPPLIES EXPENSE	4,130.87	5,900.00	1,769.13	70.01
451.251.000 VEHICLE/EQUIPMENT MAINT EXP	1,798.57	3,900.00	2,101.43	46.12
451.260.000 MINOR EQUIPMENT EXPENSE	0.00	2,000.00	2,000.00	0.00
451.311.000 AUDIT EXPENSE	200.00	300.00	100.00	66.67
451.314.000 LEGAL EXPENSE	46.25	0.00	(46.25)	0.00 <i>over - not bud.</i>
451.317.000 DATA PROCESSING EXPENSE	100.00	100.00	0.00	100.00 <i>done</i>
451.321.000 TELEPHONE EXPENSE	106.19	175.00	68.81	60.68
451.342.000 PRINTING EXPENSE	0.00	50.00	50.00	0.00
451.351.000 COMMERCIAL INSURANCE EXPENSE	4,000.00	4,000.00	0.00	100.00 <i>done</i>
451.354.000 WORKERS COMP INSURANCE EXPENSE	2,800.00	2,800.00	0.00	100.00 ✓
451.361.000 ELECTRICITY EXPENSE	1,850.53	1,650.00	(200.53)	112.15 <i>over</i>
451.375.000 PROPERTY MAINTENANCE EXPENSE	1,099.36	1,500.00	400.64	73.29
451.376.000 PARK IMPROVEMENTS & EQUIP EXP	950.00	3,030.00	2,080.00	31.35
451.384.000 EQUIPMENT RENTAL EXPENSE	150.00	200.00	50.00	75.00
451.450.000 CONTRACTED SERVICES EXP	4,950.00	4,500.00	(450.00)	110.00 <i>over</i>
451.470.000 LEASE PAYMENT EXPENSE	0.00	10,425.00	10,425.00	0.00
451.700.000 CAPITAL EXPENDITURES	13,321.04	13,000.00	(321.04)	102.47 <i>over</i>
<b>Total Expenses</b>	<b>97,162.63</b>	<b>120,135.00</b>	<b>22,972.37</b>	<b>80.88 <i>under</i></b>

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Net Income</b>	\$ 57,562.52 \$	0.00 \$	(57,562.52) \$	0.00

PARKS

**Net Income**

*net  
income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>WATER</b>				
<b>Revenues</b>				
331.500.000 PENALTY REVENUE	9.35	0.00	(9.35)	0.00
341.010.000 INTEREST INCOME - CKG, SVGS	302.45	850.00	547.55	(35.58)
341.020.000 INTEREST-SWEEP ACCT	42,823.98	0.00	(42,823.98)	0.00
378.000.000 WATER COLLECTIONS REVENUE	1,208,624.76	1,594,115.00	385,490.24	(75.82)
378.001.000 SALE OF BULK WATER REVENUE	43,090.00	60,000.00	16,910.00	(71.82)
378.002.000 CW LINE CAPITAL PROJECTS REV	11,699.00	15,250.00	3,551.00	(76.71)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	54,180.17	75,000.00	20,819.83	(72.24)
378.700.000 BULK WATER REVENUE-MILESBURG	34,349.00	45,000.00	10,651.00	(76.33)
378.901.000 METER/PIT/ETC SALES REVENUE	1,863.00	3,000.00	1,137.00	(62.10)
378.903.000 VACANCY APPLICATION REVENUE	360.00	210.00	(150.00)	(171.43)
378.904.000 WATER ON/OFF FEE REVENUE	120.00	120.00	0.00	(100.00)
378.905.000 SERVICES PROVIDED BY WATER DEP	402.09	1,000.00	597.91	(40.21)
378.906.000 POSTING FEE REVENUE	455.00	300.00	(155.00)	(151.67)
383.400.000 CAPACITY FEES & ASSESSMENT REV	63,505.53	6,070.00	(57,435.53)	(1,046.22)
389.000.000 MISCELLANEOUS REVENUE	777.75	0.00	(777.75)	0.00
389.003.000 FEE REVENUE	40.00	0.00	(40.00)	0.00
391.100.000 SALE OF FIXED ASSETS REVENUE	16,410.00	0.00	(16,410.00)	0.00
392.095.000 TRANSFER IN FROM CAPITAL PROJ	0.00	168,675.00	168,675.00	0.00
<b>Total Revenues</b>	<b>1,479,012.08</b>	<b>1,969,590.00</b>	<b>490,577.92</b>	<b>(75.09)</b>
<b>Expenses</b>				
448.112.000 SALARY EXPENSE	329,917.17	376,000.00	46,082.83	87.74
448.180.000 OVERTIME WAGES EXPENSE	21,200.48	30,000.00	8,799.52	70.67
448.191.000 WORKBOOTS EXPENSE	1,301.54	1,400.00	98.46	92.97
448.192.000 SOCIAL SECURITY EXPENSE	25,927.87	31,000.00	5,072.13	83.64
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	20.00	175.00	155.00	11.43
448.196.000 HEALTH INSURANCE EXPENSE	54,965.36	80,000.00	25,034.64	68.71
448.197.000 RETIREMENT EXPENSE	21,949.98	33,000.00	11,050.02	66.52
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	3,093.55	4,600.00	1,506.45	67.25
448.199.000 LIFE INSURANCE EXPENSE	749.91	975.00	225.09	76.91
448.210.000 OFFICE SUPPLIES EXPENSE	42.35	1,200.00	1,157.65	3.53
448.215.000 POSTAGE EXPENSE	1,103.34	3,000.00	1,896.66	36.78
448.221.000 CHEMICAL EXPENSE	19,362.57	21,000.00	1,637.43	92.20
448.231.000 FUEL EXPENSE	8,241.23	12,000.00	3,758.77	68.68
448.238.000 CLOTHING & UNIFORM EXPENSE	1,645.07	3,100.00	1,454.93	53.07
448.246.000 REPAIR/MAINT/MISC SUPP EXP	16,669.28	30,000.00	13,330.72	55.56
448.249.000 COMPUTER SOFTWARE EXPENSE	9,717.37	11,800.00	2,082.63	82.35
448.251.000 VEHICLE & EQUIP MAINT EXP	19,495.56	24,000.00	4,504.44	81.23
448.253.000 REPAIRS TO WATER SYSTEM EXP	49,187.16	50,000.00	812.84	98.37
448.254.000 PUMP MAINT/REPAIRS EXPENSE	0.00	4,000.00	4,000.00	0.00
448.255.000 WATER METER MAINT/REPLACE EXP	7,405.11	85,000.00	77,594.89	8.71
448.260.000 TOOLS & MINOR EQUIPMENT EXP	5,213.18	5,500.00	286.82	94.79

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**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.311.000 AUDIT EXPENSE	6,800.00	6,800.00	0.00	100.00 <i>done</i>
448.313.000 ENGINEERING EXPENSE	32,088.76	2,000.00	(30,088.76)	1,604.44 <i>over</i>
448.314.000 LEGAL EXPENSE	2,952.91	2,000.00	(952.91)	147.65 ✓
448.316.000 WATER TESTING EXPENSE	8,535.50	8,000.00	(535.50)	106.69 ✓
448.317.000 DATA PROCESSING EXPENSE	915.22	1,500.00	584.78	61.01
448.318.000 SERVICE AGREEMENT EXPENSE	2,637.50	1,100.00	(1,537.50)	239.77 <i>over</i>
448.319.000 PEST CONTROL EXPENSE	644.00	1,200.00	556.00	53.67
448.320.000 IT SERVICES EXPENSE	1,417.00	6,500.00	5,083.00	21.80
448.321.000 TELEPHONE EXPENSE	4,075.44	5,700.00	1,624.56	71.50
448.324.000 CELL PHONE/IPAD EXPENSE	2,954.15	3,900.00	945.85	75.75
448.325.000 INTERNET EXPENSE	5,536.79	7,000.00	1,463.21	79.10
448.329.000 SCADA SYSTEM EXPENSE	7,232.93	7,000.00	(232.93)	103.33 <i>over</i>
448.331.000 TRAVEL EXPENSE	0.00	50.00	50.00	0.00
448.341.000 ADVERTISING EXPENSE	65.12	400.00	334.88	16.28
448.342.000 PRINTING EXPENSE	0.00	1,000.00	1,000.00	0.00
448.344.000 COPY EXPENSE	0.00	350.00	350.00	0.00
448.351.000 COMMERCIAL INS EXPENSE	20,285.05	41,100.00	20,814.95	49.36
448.354.000 WORKERS COMP INS EXPENSE	18,000.00	18,000.00	0.00	100.00 <i>done</i>
448.361.000 ELECTRICITY EXPENSE	170,083.95	190,000.00	19,916.05	89.52
448.362.000 HEATING OIL EXP - PUMP HOUSE	761.37	4,500.00	3,738.63	16.92
448.376.000 MAINT OF PUMP HOUSES EXPENSE	307.50	4,000.00	3,692.50	7.69
448.377.000 MAINTENANCE OF RESERVOIR EXP	0.00	1,000.00	1,000.00	0.00
448.378.000 MAINT OF STREETS EXPENSE	25,089.69	25,000.00	(89.69)	100.36 <i>over</i>
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.399.000 LEASE PAYMENTS EXPENSE	8,478.05	8,480.00	1.95	99.98 <i>done</i>
448.420.000 DUES/MEMBERSHIP/SUB EXP	536.34	1,000.00	463.66	53.63
448.450.000 CONTRACTED SERVICES EXPENSE	6,361.59	20,000.00	13,638.41	31.81
448.460.000 TRAINING/MEETING EXPENSE	3,805.00	4,200.00	395.00	90.60
448.470.000 CDL/OTHER LICENSE EXPENSE	75.00	300.00	225.00	25.00
448.471.000 DRUG TESTING EXPENSE	0.00	400.00	400.00	0.00
448.473.000 OPERATORS LICENSE FEE EXP	410.00	360.00	(50.00)	113.89 <i>over</i>
448.474.000 REPAIRS TO PERSONAL PROP EXP	0.00	1,000.00	1,000.00	0.00
448.475.000 OTHER FEES EXPENSE	7,750.00	11,500.00	3,750.00	67.39
448.478.000 SALES TAX EXPENSE	89.66	250.00	160.34	35.86
448.700.000 CAPITAL EXPENDITURES	462,415.86	585,000.00	122,584.14	79.05
448.701.000 CAPITAL EXPENDITURE-WATER LINE	80,760.84	65,000.00	(15,760.84)	124.25 <i>over</i>
492.001.000-TRANSFER TO GENERAL FUND	110,000.00	110,000.00	0.00	100.00 <i>done</i>
492.095.000 TRANSFER TO CAPITAL PROJECTS	15,250.00	15,250.00	0.00	100.00 ✓
Total Expenses	1,603,523.30	1,969,590.00	366,066.70	81.41
<b>Net Income</b>	<b>\$ (124,511.22)</b>	<b>\$ 0.00</b>	<b>\$ 124,511.22</b>	<b>0.00</b>

*net 1055*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

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SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.005.000 INTEREST INCOME-MONEY MARKET	45,842.24	36,500.00	(9,342.24)	(125.60) <i>over</i>
341.010.000 INTEREST INCOME - CKG, SVGS	253.76	145.00	(108.76)	(175.01) ✓
364.110.000 SEWER COLLECTION REVENUE	1,547,894.58	1,852,000.00	304,105.42	(83.58)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	15,000.00	15,000.00	0.00	(100.00) <i>done</i>
364.171.000 SURCHARGE REVENUE	869.49	1,000.00	130.51	(86.95)
364.172.000 PRETREATMENT REVENUE	3,264.69	3,600.00	335.31	(90.69)
364.174.000 WASTE DISPOSAL REVENUE	78,213.67	78,000.00	(213.67)	(100.27) <i>over</i>
364.180.000 BULK WATER LOADS REVENUE	2,640.00	2,400.00	(240.00)	(110.00)
364.901.000 BULK HAULING PERMIT REVENUE	120.00	120.00	0.00	(100.00)
364.904.000 CAPITAL IMPROVEMENTS-SBW	77,952.69	210,000.00	132,047.31	(37.12)
364.905.000 OPERATING SPRING, BENNER, WALKER	1,256,351.44	1,420,220.00	163,868.56	(88.46)
383.400.000 TAP FEES & ASSESSMENTS REVENUE	13,296.07	0.00	(13,296.07)	0.00 <i>over - not bud.</i>
389.000.000 MISCELLANEOUS REVENUE-FAC	1,468.35	0.00	(1,468.35)	0.00 ✓
399.001.000 USE OF RESERVES	0.00	186,650.00	186,650.00	0.00 <i>bud. # only</i>
<b>Total Revenues</b>	<b>3,043,166.98</b>	<b>3,805,635.00</b>	<b>762,468.02</b>	<b>(79.96)</b>
<b>Expenses</b>				
429.112.000 SALARY EXPENSE-FACILITY	552,163.89	665,000.00	112,836.11	83.03
429.112.000 SALARY EXPENSE-SYSTEM	52,123.36	50,750.00	(1,373.36)	102.71 <i>over</i>
429.180.000 OVERTIME WAGES EXPENSE-FAC	27,497.16	26,000.00	(1,497.16)	105.76 ✓
429.180.000 OVERTIME WAGES EXPENSE-SYS	607.19	1,000.00	392.81	60.72
429.191.000 WORKBOOTS EXPENSE	2,208.52	2,200.00	(8.52)	100.39 <i>over</i>
429.192.000 SOCIAL SECURITY EXPENSE-FAC	42,818.14	52,000.00	9,181.86	82.34
429.192.000 SOCIAL SECURITY EXPENSE-SYS	3,922.68	3,950.00	27.32	99.31 <i>done</i>
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	40.00	210.00	170.00	19.05
429.194.000 UNEMPLOYMENT COMP EXPENSE	5,840.00	0.00	(5,840.00)	0.00 <i>over - not done</i>
429.196.000 HEALTH INSURANCE EXPENSE-FAC	127,774.11	157,500.00	29,725.89	81.13
429.196.000 HEALTH INS EXPENSE-SYSTEM	8,476.87	3,300.00	(5,176.87)	256.87 <i>over</i>
429.197.000 RETIREMENT EXPENSE-FAC	32,516.30	55,000.00	22,483.70	59.12
429.197.000 RETIREMENT EXPENSE-SYSTEM	4,887.66	4,750.00	(137.66)	102.90 <i>over</i>
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	972.25	10,150.00	9,177.75	9.58
429.199.000 LIFE INSURANCE EXPENSE-FAC	1,384.90	1,800.00	415.10	76.94
429.199.000 LIFE INS EXPENSE-SYSTEM	118.08	125.00	6.92	94.46
429.210.000 OFFICE SUPPLIES EXP - FACILITY	285.42	1,300.00	1,014.58	21.96
429.210.000 OFFICE SUPPLIES EXPENSE - SYSTEM	0.00	350.00	350.00	0.00
429.215.000 POSTAGE EXPENSE - FACILITY	129.09	200.00	70.91	64.55
429.215.000 POSTAGE EXPENSE-SYSTEM	974.24	1,600.00	625.76	60.89
429.217.000 SHIPPING FEES EXP-FAC	34.60	200.00	165.40	17.30
429.217.000 SHIPPING FEES EXP-SYS	0.00	25.00	25.00	0.00
429.221.000 CHEMICAL EXPENSE	134,377.28	165,000.00	30,622.72	81.44
429.225.000 LABORATORY SUPPLIES EXPENSE	4,540.51	7,000.00	2,459.49	64.86
429.231.000 FUEL EXPENSE - FACILITY	4,741.93	8,800.00	4,058.07	53.89



**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.231.A00 FUEL EXPENSE - SYSTEM	744.61	1,900.00	1,155.39	39.19
429.238.000 CLOTHING & UNIFORM EXPENSE	2,757.94	4,200.00	1,442.06	65.67
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	1,140.75	1,200.00	59.25	95.06
429.249.A00 COMPUTER SOFTWARE EXPENSE-SYS	7,426.59	7,850.00	423.41	94.61
429.249.A00 MATERIALS & SUPPLIES EXPENSE - FAC	3,255.57	1,000.00	(2,255.57)	325.56 <i>over</i>
429.251.A00 VEHICLE MAINT EXP - SYSTEM	1,867.97	1,800.00	(67.97)	103.78
429.252.000 EQUIPMENT MAINT EXP - SYSTEM	0.00	2,500.00	2,500.00	0.00
429.252.A00 EQUIPMENT MAINT EXP - FAC	101,272.33	185,000.00	83,727.67	54.74
429.257.000 FACILITY MAINTENANCE EXPENSE	13,394.43	4,500.00	(8,894.43)	297.65 <i>over</i>
429.258.A00 SYSTEM MAINTENANCE EXPENSE	23,181.56	23,000.00	(181.56)	100.79
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	6,511.04	20,000.00	13,488.96	32.56
429.260.A00 MINOR EQUIPMENT EXP - SYSTEM	2,505.09	4,000.00	1,494.91	62.63
429.276.000 SERVICE CONTRACT EXP - FAC	1,084.40	1,000.00	(84.40)	108.44 <i>over</i>
429.310.A00 I & I EXPENSE - SYSTEM	31,301.64	30,750.00	(551.64)	101.79
429.311.000 AUDIT EXPENSE	0.00	20,000.00	20,000.00	0.00
429.313.000 ENGINEERING EXPENSE - FACILITY	8,300.00	8,300.00	0.00	100.00 <i>done</i>
429.313.A00 ENGINEERING EXPENSE - SYSTEM	73,726.67	30,000.00	(43,726.67)	245.76 <i>over</i>
429.313.B00 ENGINEERING EXP - FAC (NOT BILLABLE)	0.00	1,000.00	1,000.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	0.00	250.00	250.00	0.00
429.314.A00 LEGAL EXPENSE - SYSTEM	6,452.76	3,000.00	(3,452.76)	215.09 <i>over</i>
429.316.000 ANALYTICAL TESTING EXP (FAIRWA	2,946.06	3,000.00	53.94	98.20
429.317.000 DATA PROCESSING EXPENSE	30,111.50	40,000.00	9,888.50	75.28
429.319.000 PEST CONTROL EXPENSE	863.22	1,550.00	686.78	55.69
429.320.000 IT SERVICES EXPENSE-FAC	308.00	575.00	267.00	53.57
429.320.A00 IT SERVICES EXPENSE-SYSTEM	11,688.57	6,000.00	(5,688.57)	194.81 <i>over</i>
429.321.000 TELEPHONE EXPENSE-FACILITY	0.00	500.00	500.00	0.00
429.321.A00 TELEPHONE EXPENSE-SYSTEM	1,201.50	2,000.00	798.50	60.08
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	1,110.08	1,900.00	789.92	58.43
429.324.A00 CELL PHONE EXPENSE - SYSTEM	2,006.30	3,100.00	1,093.70	64.72
429.325.000 INTERNET EXPENSE	180.00	240.00	60.00	75.00
429.329.000 SCADA SYSTEM MAINT EXP	1,730.84	1,550.00	(180.84)	111.67 <i>over</i>
429.331.000 TRAVEL EXPENSES-FACILITY	0.00	2,500.00	2,500.00	0.00
429.331.A00 TRAVEL EXPENSES-SYSTEM	0.00	50.00	50.00	0.00
429.341.000 ADVERTISING EXPENSE	0.00	25.00	25.00	0.00
429.342.000 PRINTING EXPENSE - FACILITY	151.18	1,000.00	848.82	15.12
429.342.A00 PRINTING EXPENSE - SYSTEM	70.81	200.00	129.19	35.41
429.344.000 COPY EXPENSE-FACILITY	131.24	1,000.00	1,000.00	0.00
429.344.A00 COPY EXPENSE - SYSTEM	3.07	450.00	318.76	29.16
429.350.000 INSURANCE EXPENSE	2,113.00	175.00	171.93	1.75
429.351.000 COMMERCIAL INSURANCE EXPENSE	27,968.40	2,500.00	387.00	84.52
429.354.000 WORKERS COMP INS EXP-FACILITY	30,000.00	65,500.00	37,531.60	42.70
429.354.A00 WORKER'S COMP INS EXP-SYSTEM	2,200.00	30,000.00	0.00	100.00 <i>done</i>
429.361.000 ELECTRICITY EXPENSE	238,709.42	2,200.00	0.00	100.00
429.362.000 NATURAL GAS EXPENSE	6,352.54	315,000.00	76,290.58	75.78
429.372.A00 SEWER LINE MAINT EXP - SYSTEM	220.00	12,500.00	6,147.46	50.82
429.374.000 COPIER RENTAL/MAINT EXP	220.97	0.00	(220.00)	0.00 <i>over - net bud.</i>
		1,400.00	1,179.03	15.78

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.378.A00 MAINT OF STREETS EXP - SYSTEM	3,166.71	3,000.00	(166.71)	105.56 <i>over</i>
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	2,499.00	400.00	(2,099.00)	624.75 ✓
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	800.00	800.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	47,004.69	49,150.00	2,145.31	95.64 <i>done</i>
429.399.A00 LEASE PAYMENT EXP-SYSTEM	8,478.04	8,480.00	1.96	99.98 <i>done</i>
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	518.00	550.00	32.00	94.18
429.420.A00 SUBSCRIPTION EXP-SYSTEM	17.33	30.00	12.67	57.77
429.450.000 CONTRACTED SERVICES EXP - FAC	0.00	5,000.00	5,000.00	0.00
429.450.A00 CONTRACTED SERVICES EXP - SYSTEM	800.00	1,000.00	200.00	80.00
429.460.000 TRAINING EXPENSE	2,880.00	17,000.00	14,120.00	16.94
429.469.000 BIOSOLIDS RECYCLING EXPENSE	53,035.07	65,000.00	11,964.93	81.59
429.470.000 CDL/OTHER LICENSE EXPENSE	1,402.50	550.00	(852.50)	255.00 <i>over</i>
429.471.000 DRUG TESTING EXPENSE	96.21	200.00	103.79	48.11
429.472.000 PERMIT FEES EXPENSE	3,875.00	4,100.00	225.00	94.51
429.473.000 OPERATORS LICENSE EXP-FAC	300.00	1,075.00	775.00	27.91
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	2,500.00	2,000.00	(500.00)	125.00 <i>over</i>
429.476.000 OTHER FEES EXPENSE	999.21	1,100.00	100.79	90.84
429.480.000 MISCELLANEOUS EXPENSE-FACILITY	(826.11)	50.00	876.11	(1,652.22)
429.700.C00 CAPITAL EXPENDITURES - FACILITY	190,286.92	500,000.00	309,713.08	38.06
429.705.A00 CAPITAL EXPENDITURES - SYSTEM	9,951.00	240,000.00	230,049.00	4.15
472.403.A00 PENN WORKS LOAN EXP - SYSTEM	0.00	325,635.00	325,635.00	0.00
472.404.A00 PENN WORKS LOAN EXP - PRINCIPAL	18,415.75	21,555.00	3,139.25	85.44
472.405.A00 RELIANCE LOAN EXP - INTEREST	0.00	60,330.00	60,330.00	0.00
472.406.A00 RELIANCE LOAN EXP - PRINCIPAL	7,450.45	8,025.00	574.55	92.84
472.411.A00 NORTHWEST LOAN #3892 PRINCIPAL	0.00	170,390.00	170,390.00	0.00
472.412.A00 NORTHWEST LOAN #3892 INTEREST	65,569.28	77,740.00	12,170.72	84.34
475.000.A00 TRUSTEE FEE EXPENSE	1,100.00	1,100.00	0.00	100.00 <i>done</i>
492.001.B00 TRANSFER TO GENERAL FUND	112,500.00	150,000.00	37,500.00	75.00
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	15,000.00	27,000.00	12,000.00	55.56
Total Expenses	2,200,663.28	3,805,635.00	1,604,971.72	57.83 <i>under</i>
Net Income	\$ 842,503.70	\$ 0.00	\$ (842,503.70)	\$ 0.00

*Net Income*

*There was a net income, therefore, no reserves were used.*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

REFUSE	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.010.000 INTEREST INCOME - CKG, SVGS	283.10	240.00	(43.10)	(117.96) <i>over</i>
358.050.000 CONTRACTED INTERGOV'TAL REV	0.00	9,800.00	9,800.00	0.00
364.300.000 REFUSE COLLECTIONS REVENUE	1,011,781.58	1,211,575.00	199,793.42	(83.51)
364.305.000 SPECIAL COLLECTIONS REVENUE	3,204.50	3,400.00	195.50	(94.25)
364.307.000 GRASS/BRUSH COLLECTION FEE	12,390.00	12,000.00	(390.00)	(103.25) <i>over</i>
364.400.000 COMMERCIAL HAULERS COMPOST FEE	0.00	100.00	100.00	0.00
364.520.000 FEE FOR REFUSE CONTAINERS	4,185.00	700.00	(3,485.00)	(597.86) <i>over</i>
364.521.000 FEE FOR RECYCLING CONTAINERS	0.00	35.00	35.00	0.00
364.901.000 SALE OF BAGS OF COMPOST	285.00	0.00	(285.00)	0.00 <i>over - not bud.</i>
380.000.000 MISCELLANEOUS REVENUE	10.00	0.00	(10.00)	0.00 <i>✓</i>
<b>Total Revenues</b>	<b>1,032,139.18</b>	<b>1,237,850.00</b>	<b>205,710.82</b>	<b>(83.38)</b>

<b>Expenses</b>	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
427.112.000 SALARY EXPENSE	262,103.02	275,500.00	13,396.98	95.14
427.180.000 OVERTIME WAGES EXPENSE	5,784.48	9,800.00	4,015.52	59.03
427.191.000 WORKBOOTS EXPENSE	789.95	800.00	10.05	98.74 <i>done</i>
427.192.000 SOCIAL SECURITY EXPENSE	19,998.54	21,000.00	1,001.46	95.23
427.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	0.00	85.00	85.00	0.00
427.196.000 HEALTH INSURANCE EXP	45,376.11	62,000.00	16,623.89	73.19
427.197.000 RETIREMENT EXPENSE	21,916.32	26,000.00	4,083.68	84.29
427.198.000 HEALTH CARE EXPENSE - IN HOUSE	1,876.49	3,100.00	1,223.51	60.53
427.199.000 LIFE INSURANCE EXPENSE	619.83	750.00	130.17	82.64
427.210.000 OFFICE SUPPLIES EXPENSE	41.98	350.00	308.02	11.99
427.215.000 POSTAGE EXPENSE	1,503.33	1,600.00	96.67	93.96
427.231.000 FUEL EXPENSE	20,154.76	34,000.00	13,845.24	59.28
427.238.000 CLOTHING & UNIFORM EXPENSE	1,342.35	2,400.00	1,057.65	55.93
427.249.000 COMPUTER SOFTWARE EXPENSE	8,567.34	8,500.00	(67.34)	100.79 <i>over</i>
427.250.000 REPAIR/ MAINT/MISC SUPP EXP	969.89	2,500.00	1,530.11	38.80
427.251.000 COLLECTION EQUIP/EQUIP MAINT EXP	35,626.05	26,000.00	(9,626.05)	137.02 <i>over</i>
427.260.000 MINOR EQUIPMENT EXPENSE	83.33	500.00	416.67	16.67
427.311.000 AUDIT EXPENSE	1,850.00	1,850.00	0.00	100.00 <i>done</i>
427.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
427.317.000 DATA PROCESSING EXPENSE	475.00	475.00	0.00	100.00 <i>done</i>
427.319.000 PEST CONTROL EXPENSE	651.00	1,175.00	524.00	55.40
427.320.000 IT SERVICES EXPENSE	0.00	100.00	100.00	0.00
427.321.000 TELEPHONE EXPENSE	1,003.88	1,525.00	521.12	65.83
427.324.000 CELL PHONE EXPENSE	1,620.00	1,620.00	0.00	100.00
427.325.000 INTERNET EXPENSE	1,121.46	1,430.00	308.54	78.42
427.326.000 EMERGENCY NOTIFICATION EXPENSE	1,250.00	1,000.00	(250.00)	125.00 <i>over</i>
427.327.000 RADIO MAINTENANCE EXPENSE	0.00	100.00	100.00	0.00
427.328.000 GATE EXPENSES	135.00	190.00	55.00	71.05
427.341.000 ADVERTISING EXPENSE	306.68	300.00	(6.68)	102.23 <i>over</i>

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
REFUSE	0.00	750.00	750.00	0.00
427.342.000 PRINTING EXPENSE	0.00	150.00	150.00	0.00
427.344.000 COPY EXPENSE	12,000.00	12,000.00	0.00	100.00 <i>done</i>
427.351.000 COMMERCIAL INS EXPENSE	13,000.00	13,000.00	0.00	100.00
427.354.000 WORKERS COMP INSURANCE EXP	1,359.44	2,000.00	640.56	67.97
427.361.000 ELECTRICITY EXPENSE	1,122.84	2,000.00	877.16	56.14
427.362.000 HEATING OIL EXPENSE	20,025.00	28,000.00	7,975.00	71.52
427.364.000 CARDBOARD RECYCLING PROG-CCRRA	189,430.93	265,000.00	75,569.07	71.48
427.365.000 TIPPING FEES EXP - CCRRA	182,295.35	250,000.00	67,704.65	72.92
427.367.000 CURBSIDE RECYCLING EXP - CCRRA	21,970.00	29,750.00	7,780.00	73.85
427.368.000 COMMERCIAL RECYCLING EXP-CCRRA	195.00	375.00	180.00	52.00
427.369.000 OTHER RECYCLING EXPENSE-CCRRA	3,471.74	2,400.00	(1,071.74)	144.66 <i>over</i>
427.373.000 BUILDING REPAIR & MAINT EXP	2,380.23	0.00	(2,380.23)	0.00 <i>over - not bud.</i>
427.384.000 EQUIPMENT RENTAL EXPENSE	8,478.05	8,480.00	1.95	99.98 <i>done</i>
427.400.000 LEASE PAYMENT EXPENSE	17.33	20.00	2.67	86.65
427.420.000 DUES/MEMBER/SUB EXPENSE	2,000.00	12,000.00	10,000.00	16.67
427.450.000 CONTRACTED SERVICES EXPENSE	210.00	125.00	(85.00)	168.00 <i>over</i>
427.460.000 TRAINING EXPENSE	1,785.50	200.00	(1,585.50)	892.75 <i>over</i>
427.470.000 CDL LICENSE EXPENSE	109.56	250.00	140.44	43.82
427.471.000 DRUG TESTING EXPENSE	0.00	1,000.00	1,000.00	0.00
427.474.000 REPAIR/REPLACE PRIVATE PRO	0.00	50.00	50.00	0.00
427.475.000 MISCELLANEOUS EXPENSE	350.00	450.00	100.00	77.78
427.742.000 LICENSE/PERMIT/FEE EXPENSE	56,250.00	75,000.00	18,750.00	75.00
492.001.000 TRANSFER TO GENERAL FUND	50,000.00	50,000.00	0.00	100.00 <i>done</i>
492.095.000 TRANSFER TO CAPITAL PROJECTS				
<b>Total Expenses</b>	<b>1,001,617.76</b>	<b>1,237,850.00</b>	<b>236,232.24</b>	<b>80.92</b> <i>under</i>
<b>Net Income</b>	<b>\$ 30,521.42 \$</b>	<b>0.00 \$</b>	<b>(30,521.42) \$</b>	<b>0.00</b>

*income from*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

SPECIAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
340,000.00 INTEREST ON LOAN-KEYSTONE GRANT	2,862.40	3,450.00	587.60	(82.97)
341,000.00 PRINCIPAL ON LOAN - KEYSTONE GRANT	19,579.00	23,480.00	3,901.00	(83.39)
341,010.00 INTEREST INCOME - CKG, SVGS	5,118.07	1,000.00	(4,118.07)	(511.81) <i>over</i>
387,000.00 DONATION REVENUE	0.00	35,000.00	35,000.00	0.00
399,001.00 USE OF RESERVES	0.00	1,108,160.00	1,108,160.00	0.00 <i>bud. # only</i>
<b>Total Revenues</b>	<b>27,559.47</b>	<b>1,171,090.00</b>	<b>1,143,530.53</b>	<b>(2.35)</b>
<b>Expenses</b>				
410,700.00 POLICE DEPT GRANT EXPENSE	106,419.03	300,085.00	193,665.97	35.46
448,700.00 BIG SPRING COVER GRANT EXPENSE	33,592.66	0.00	(33,592.66)	0.00 <i>over - not bud.</i>
451,700.00 TALLEYRAND BANDSHELL GRANT EXPENSE	0.00	400,000.00	400,000.00	0.00
465,700.00 GOV PARK BASEBALL FIELD GRANT EXP	19,715.89	182,000.00	162,284.11	10.83
489,210.00 OFFICE SUPPLIES EXPENSE	0.00	75.00	75.00	0.00
490,000.00 NITTANY VALLEY JT COMP PLAN	432.63	0.00	(432.63)	0.00 <i>over - not bud.</i>
498,100.00 AMERICAN RESCUE FUNDS EXPENSE	27,317.86	261,000.00	233,682.14	10.47
498,101.00 PARKVIEW HEIGHTS STORMWATER PROJ-AMERICAN RESCUE FUNDS	263,184.50	0.00	(263,184.50)	0.00 <i>over</i>
999,998. FOR FUTURE KEYSTONE GRANTS	0.00	27,930.00	27,930.00	0.00 <i>bud. # only</i>
<b>Total Expenses</b>	<b>450,662.57</b>	<b>1,171,090.00</b>	<b>720,427.43</b>	<b>38.48</b> <i>under</i>
<b>Net Income</b>	<b>\$ (423,103.10) \$</b>	<b>0.00 \$</b>	<b>423,103.10 \$</b>	<b>0.00</b>

*net 1055*

*Used 423,103.10 of reserves.*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>LIQUID FUELS</b>				
<b>Revenues</b>				
341.010.000 INTEREST INCOME - CKG, SVGS	1,670.88	1,300.00	(370.88)	(128.53) over
355.020.000 STATE AID REVENUE	171,607.13	170,990.00	(617.13)	(100.36) ✓
399.001.000 USE OF RESERVES	0.00	135,410.00	135,410.00	0.00 bud.# only
<b>Total Revenues</b>	<b>173,278.01</b>	<b>307,700.00</b>	<b>134,421.99</b>	<b>(56.31)</b>
<b>Expenses</b>				
430.740.000 MAJOR EQUIPMENT EXPENSE	0.00	66,000.00	66,000.00	0.00
432.000.000 SNOW & ICE REMOVAL EXPENSE	25,993.24	65,000.00	39,006.76	39.99
436.000.000 STORM SEWERS & DRAINS EXP	1,875.00	75,000.00	73,125.00	2.50
437.000.000 REPAIRS OF TOOLS & MACHINERY EXP	0.00	1,700.00	1,700.00	0.00
439.000.000 PROJECT WORK EXPENSE	174.24	100,000.00	99,825.76	0.17
<b>Total Expenses</b>	<b>28,042.48</b>	<b>307,700.00</b>	<b>279,657.52</b>	<b>9.11 under</b>
<b>Net Income</b>	<b>\$ 145,235.53 \$</b>	<b>0.00 \$</b>	<b>(145,235.53) \$</b>	<b>0.00</b>

*net income*

*There is a net income, therefore, no reserves were used.*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

EMS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV-CURRENT	28,508.12	29,150.00	641.88	(97.80)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	6.00	10.00	4.00	(60.00)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	515.37	300.00	(215.37)	(171.79) <i>2024</i>
341.010.000 INTEREST INCOME-CHECKING	3.58	5.00	1.42	(71.60)
<b>Total Revenues</b>	<b>29,033.07</b>	<b>29,465.00</b>	<b>431.93</b>	<b>(98.53)</b>
<b>Expenses</b>				
412.000.000 EMS EXPENSES	25,814.67	29,455.00	3,640.33	87.64
412.210.000 OFFICE SUPPLIES EXPENSE	5.00	10.00	5.00	50.00
<b>Total Expenses</b>	<b>25,819.67</b>	<b>29,465.00</b>	<b>3,645.33</b>	<b>87.63</b> <i>under</i>
<b>Net Income</b>	<b>\$ 3,213.40</b>	<b>\$ 0.00</b>	<b>\$ (3,213.40)</b>	<b>0.00</b>

*net income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

CAPITAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.010.000 INTEREST INCOME - CKG, SVGS	7,701.82	20,000.00	12,298.18	(38.51)
341.020.000 INTEREST-SWEEP ACCT	127,972.39	55,000.00	(72,972.39)	(232.68)
392.001.000 TRANSFER IN FROM GENERAL FUND	117,500.00	117,500.00	0.00	(100.00)
392.004.000 TRANSFER IN FROM FIRE EQUIPMENT	14,500.00	14,500.00	0.00	(100.00)
392.006.000 TRANSFER IN FROM WATER FUND-CW	15,250.00	15,250.00	0.00	(100.00)
392.008.000 TRANSFER IN FROM SEWER FUND	15,000.00	27,000.00	12,000.00	(55.56)
392.009.000 TRANSFER IN FROM REFUSE FUND	50,000.00	50,000.00	0.00	(100.00)
399.000.000 USE OF RESERVES - STREETS	0.00	280,000.00	280,000.00	0.00
399.006.000 USE OF RESERVES - WATER	0.00	188,500.00	188,500.00	0.00
<b>Total Revenues</b>	<b>347,924.21</b>	<b>767,750.00</b>	<b>419,825.79</b>	<b>(45.32)</b>
<b>Expenses</b>				
406.700.000 301 N SPRING ST RENOVATION EXP	348,885.39	0.00	(348,885.39)	0.00
492.001.000 TRANSFER TO GENERAL FUND	0.00	350,000.00	350,000.00	0.00
492.006.000 TRANSFER TO WATER FUND	0.00	188,500.00	188,500.00	0.00
493.000.000 OFFICE SUPPLIES EXPENSE	6.36	5.00	(1.36)	127.20
500.001.000 FUTURE STREET PAVING	0.00	47,500.00	47,500.00	0.00
500.004.000 FUTURE FIRE EQUIPMENT PURCHASES	0.00	14,500.00	14,500.00	0.00
500.006.000 FUTURE WATER PROJECTS-CW	0.00	15,250.00	15,250.00	0.00
500.008.000 FUTURE SEWER PROJECTS	0.00	27,000.00	27,000.00	0.00
500.009.000 FUTURE REFUSE PROJECTS	0.00	50,000.00	50,000.00	0.00
500.099.000 FUTURE PROJECTS	0.00	74,995.00	74,995.00	0.00
<b>Total Expenses</b>	<b>348,891.75</b>	<b>767,750.00</b>	<b>418,858.25</b>	<b>45.44</b>

<b>Net Income</b>	<b>\$ (967.54)</b>	<b>\$ 0.00</b>	<b>\$ 967.54</b>	<b>\$ 0.00</b>
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*Net 1053*

*over - new*

*over*

*0.00 bud. # only*



**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

301 N SPRING ST FUND	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.010.000 INTEREST INCOME	90.80	100.00	9.20	(90.80)
342.200.000 RENTAL INCOME	64,540.65	77,025.00	12,484.35	(83.79)
392.001.000 TRANSFER IN FROM GENERAL FUND	18,005.00	18,005.00	0.00	(100.00) done
<b>Total Revenues</b>	<b>82,636.45</b>	<b>95,130.00</b>	<b>12,493.55</b>	<b>(86.87)</b>
<b>Expenses</b>				
400.246.000 MATERIALS & SUPPLIES EXPENSE - COUNCIL	135.11	0.00	(135.11)	0.00 over - not bud.
400.320.000 IT SERVICES EXPENSE - COUNCIL	0.00	3,200.00	3,200.00	0.00
400.321.000 TELEPHONE EXPENSE - COUNCIL	198.47	400.00	201.53	49.62
400.325.000 INTERNET EXPENSE - COUNCIL	372.89	200.00	(172.89)	186.45 open
400.351.000 COMMERCIAL INS EXPENSE - COUNCIL	600.00	600.00	0.00	100.00 done
400.361.000 ELECTRICITY EXPENSE - COUNCIL	210.00	210.00	0.00	100.00
400.373.000 BUILDING MAINT/UPGRADE EXP-COUNCIL	49.98	1,000.00	950.02	5.00
401.320.000 IT SERVICES EXPENSE - EXEC	0.00	1,200.00	1,200.00	0.00
401.321.000 TELEPHONE EXPENSE - EXEC	98.09	235.00	136.91	41.74
401.325.000 INTERNET EXPENSE - EXEC	472.89	200.00	(272.89)	236.45 open
401.351.000 COMMERCIAL INS EXP - EXEC	350.00	350.00	0.00	100.00 done
401.361.000 ELECTRICITY EXPENSE - EXEC	175.00	175.00	0.00	100.00
406.226.000 JANITORIAL SUPPLIES EXPENSE - GG	358.45	450.00	91.55	79.66
406.246.000 MATERIALS & SUPPLIES EXPENSE - GG	4,667.10	1,000.00	(3,667.10)	466.71 over
406.260.000 MINOR EQUIPMENT EXPENSE-GG	31.16	500.00	468.84	6.23
406.318.000 JANITORIAL SERVICES EXP-GG	4,904.80	0.00	(4,904.80)	0.00 over - not bud.
406.320.000 IT SERVICES EXPENSE - GG	1,300.00	9,000.00	7,700.00	14.44
406.321.000 PHONE EXPENSE-GG	896.50	1,700.00	803.50	52.74
406.325.000 INTERNET EXPENSE-GG	1,364.56	400.00	(964.56)	341.14 over
406.351.000 COMMERCIAL INSURANCE EXP-GG	5,044.00	12,100.00	7,056.00	41.69
406.360.000 WATER/SEWER UTILITIES EXP-GG	443.56	0.00	(443.56)	0.00 over - not bud.
406.361.000 ELECTRICITY EXPENSE - GG	12,404.26	17,150.00	4,745.74	72.33
406.362.000 NATURAL GAS EXP-GG	126.88	0.00	(126.88)	0.00 over - not bud.
406.367.000 REFUSE SERVICE EXP-GG	101.50	0.00	(101.50)	0.00
406.369.000 SECURITY SYSTEM EXPENSE	2,401.16	5,000.00	2,598.84	48.02
406.373.000 BUILDING/PROP MAINT/REPAIR EXP-GG	1,920.11	0.00	(1,920.11)	0.00 over - not bud.
406.450.000 CONTRACTED SERVICES EXPENSE	0.00	500.00	500.00	0.00
413.320.000 IT SERVICES EXPENSE - CODES	0.00	375.00	375.00	0.00 done
413.321.000 TELEPHONE EXPENSE - CODES	100.00	100.00	0.00	100.00 done
413.325.000 INTERNET EXPENSE - CODES	218.67	105.00	(113.67)	208.26 over
413.351.000 COMMERCIAL INS EXPENSE - CODES	200.00	200.00	0.00	100.00 done
413.361.000 ELECTRICITY EXPENSE - CODES	125.00	125.00	0.00	100.00
414.260.000 MINOR EQUIPMENT EXP-PLAN/ZONING	150.56	0.00	(150.56)	0.00 over - not bud.
414.320.000 IT SERVICES EXPENSE - PLAN/ZONING	0.00	850.00	850.00	0.00
414.321.000 TELEPHONE EXPENSE-PLAN/ZONING	0.00	130.00	130.00	0.00
414.325.000 INTERNET EXPENSE - PLAN/ZONING	150.00	110.00	(40.00)	136.36

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
 For 10/31/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
301 N SPRING ST FUND				
414.351.000 COMMERCIAL INS EXPENSE-PLAN/ZONING	278.11	550.00	271.89	50.57
414.361.000 ELECTRICITY EXPENSE - PLAN/ZONING	100.00	100.00	0.00	100.00 <i>done</i>
468.320.000 IT SERVICES EXPENSE - HARB	0.00	150.00	150.00	0.00
468.321.000 TELEPHONE EXPENSE - HARB	0.00	60.00	60.00	0.00
468.325.000 INTERNET EXPENSE - HARB	150.00	100.00	(50.00)	150.00 <i>open</i>
468.351.000 COMMERCIAL INS EXPENSE - HARB	10.00	10.00	0.00	100.00 <i>done</i>
468.361.000 ELECTRICITY EXPENSE - HARB	50.00	50.00	0.00	100.00 ✓
493.246.000 MATERIAL & SUPPLIES EXPENSE-RENTAL PROP	11.97	0.00	(11.97)	0.00 <i>over - not bud.</i>
493.318.000 JANITORIAL SERVICES EXP-RENTAL PROP	8,335.76	11,200.00	2,864.24	74.43
493.351.000 COMMERCIAL INS. EXP-RENTAL PROP	1,084.89	0.00	(1,084.89)	0.00 <i>over - not bud.</i>
493.360.000 WATER/SEWER UTILITIES EXP-RENTAL PROP	1,879.08	3,225.00	1,345.92	58.27
493.361.000 ELECTRICITY EXP-RENTAL PROP	1,083.68	0.00	(1,083.68)	0.00 ✓
493.362.000 NATURAL GAS EXP-RENTAL PROP	223.38	475.00	251.62	47.03
493.367.000 REFUSE SERVICE EXP-RENTAL PROP	154.37	345.00	190.63	44.74
493.373.000 BUILDING MAINT EXP-RENTAL PROP	26,015.51	15,000.00	(11,015.51)	173.44 <i>over</i>
493.900.000 REAL ESTATE TAX EXP-RENTAL PROP	7,645.48	6,300.00	(1,345.48)	121.36 ✓
<b>Total Expenses</b>	<b>86,592.93</b>	<b>95,130.00</b>	<b>8,537.07</b>	<b>91.03</b>
<b>Net Income</b>	<b>\$ (3,956.48)</b>	<b>\$ 0.00</b>	<b>\$ 3,956.48</b>	<b>\$ 0.00</b>

*net*  
*1055*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 10/31/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>BULK WATER</b>				
<b>Revenues</b>				
341.010.000 INTEREST INCOME-CHECKING/SVGS	20,704.97	4,500.00	(16,204.97)	(460.11) <i>over</i>
342.200.000 RENTAL INCOME	15,600.00	15,600.00	0.00	(100.00) <i>done</i>
354.030.000 STATE GRANT PROCEEDS	0.00	327,000.00	327,000.00	0.00
378.122.000 BULK WATER-NIAGARA-HOWARD PLANT	54,180.13	95,000.00	40,819.87	(57.03)
378.700.000 MILESBERG WATER USAGE REVENUE	33,550.89	48,000.00	14,449.11	(69.90)
392.100.000 TRANSFER FROM IDA	200,000.00	0.00	(200,000.00)	0.00 <i>over - not bud.</i>
399.001.000 USE OF RESERVES	0.00	180,150.00	180,150.00	0.00 <i>bud. # only</i>
<b>Total Revenues</b>	<b>324,035.99</b>	<b>670,250.00</b>	<b>346,214.01</b>	<b>(48.35)</b>
<b>Expenses</b>				
406.900.000 REAL ESTATE TAX EXPENSE	1,739.28	0.00	(1,739.28)	0.00 <i>over - not bud.</i>
430.700.000 CAPITAL EXPENDITURES - MUSSER LANE	198,627.17	200,000.00	1,372.83	99.31
436.318.000 PARKVIEW HEIGHTS STORMWATER MGMT EXP	3,634.00	0.00	(3,634.00)	0.00 <i>over - not bud.</i>
451.361.000 ELECTRICITY-WATER ST PROPERTY	2,927.78	3,500.00	572.22	83.65
451.700.000 BASEBALL FIELD EQUIPMENT	0.00	30,000.00	30,000.00	0.00
451.800.000 WATER ST PROPERTY EXPENSES	2,849.88	1,000.00	(1,849.88)	284.99 <i>over</i>
455.215.000 POSTAGE EXPENSE	5.00	5.00	0.00	100.00 <i>close</i>
455.310.000 AUDIT EXPENSE	400.00	400.00	0.00	100.00
460.250.000 WATERFRONT EXPENSE	0.00	4,000.00	4,000.00	0.00
460.351.000 COMMERCIAL INS EXP-WATERFRONT	650.00	650.00	0.00	100.00 <i>done</i>
460.361.000 ELECTRICITY EXPENSE-WATERFRONT	1,124.57	1,500.00	375.43	74.97
463.500.000 CONTRIBUTION TO CBICC	0.00	1,000.00	1,000.00	0.00
465.210.000 OFFICE SUPPLIES EXPENSE	0.00	30.00	30.00	0.00
471.710.000 WATER ST BUILDING LOAN-FNB #4440-PRINCIPAL	22,479.77	24,555.00	2,075.23	91.55
471.711.000 WATER ST BUILDING LOAN-FNB #4440-INTEREST	993.46	1,055.00	61.54	94.17
472.401.000 PRIN PMTS-NW LOAN #3432-WATERFRONT	47,071.20	56,635.00	9,563.80	83.11
472.402.000 INT EXP-NW LOAN #3432-WATERFRONT	12,743.70	15,145.00	2,401.30	84.14
481.500.000 CONSERVATION OF NAT'L RESOURCE	3,774.75	3,775.00	0.25	99.99 <i>done</i>
490.005.000 SPRING ST STREETScape PROJECT EXP	22,954.67	327,000.00	304,045.33	7.02
<b>Total Expenses</b>	<b>321,975.23</b>	<b>670,250.00</b>	<b>348,274.77</b>	<b>48.04</b> <i>under</i>
<b>Net Income</b>	<b>\$ 2,060.76 \$</b>	<b>0.00 \$</b>	<b>(2,060.76) \$</b>	<b>0.00</b>

*net income*

*There was a net income, therefore, no reserves were used.*



*lm*

# Budget vs Actual Summary October 2024

<u>Revenue</u>	2023 Actual	2024 Budget	YTD Received	Percentage Received Year to Date	Percentage Prior Year
General	\$3,794,320	\$4,138,850	\$3,370,746	81.44%	96.89%
Streetlighting	\$60,273	\$107,505	\$105,893	98.50%	83.32%
Fire Department	\$301,076	\$233,180	\$422,996	181.40%	53.74%
Fire Equipment	\$103,887	\$102,165	\$93,565	91.58%	84.06%
Parks & Recreation	\$132,152	\$120,135	\$154,725	128.79%	97.46%
Water	\$1,860,706	\$1,969,590	\$1,479,012	75.09%	91.81%
Sewer	\$3,498,747	\$3,805,635	\$3,043,167	79.96%	73.30%
Refuse	\$1,552,012	\$1,237,850	\$1,032,139	83.38%	64.24%
Special Projects	\$1,654,978	\$1,171,090	\$27,559	2.35%	180.52%
Liquid Fuels	\$175,858	\$307,700	\$173,278	56.31%	58.19%
EMS	\$25,075	\$29,465	\$29,033	98.53%	100.66%
Capital Projects	\$412,180	\$767,750	\$347,924	45.32%	133.35%
301 N Spring St	\$0	\$95,130	\$82,636	86.87%	0.00%
Bulk Water	\$154,086	\$670,250	\$324,036	48.35%	17.08%
<b>TOTAL</b>	<b>\$13,725,349</b>	<b>\$14,756,295</b>	<b>\$10,686,710</b>		

<u>Expense</u>	2023 Actual	2024 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
General					
Council	\$46,039	\$47,195	\$41,175	87.24%	69.97%
Executive	\$131,624	\$130,115	\$125,758	96.65%	82.99%
Mayor	\$3,337	\$3,675	\$5,277	143.59%	64.11%
Treasurer	\$2,571	\$2,715	\$2,292	84.41%	82.50%
R/E Tax Coll	\$7,823	\$8,315	\$7,969	95.84%	83.17%
General Gov't	\$506,881	\$587,270	\$499,739	85.10%	83.68%
Police	\$1,485,445	\$1,865,420	\$1,287,586	69.02%	88.01%
Crossing Guards	\$2,846	\$3,070	\$2,308	75.18%	66.90%
Parking Enforce	\$114,509	\$122,535	\$100,066	81.66%	59.54%
Codes	\$4,310	\$11,235	\$9,857	87.73%	22.43%
Planning/Zoning	\$37,029	\$36,770	\$33,654	91.53%	68.43%
Streets	\$781,763	\$1,052,700	\$626,410	59.51%	74.74%
Other	\$109,594	\$117,965	\$113,120	95.89%	90.12%
HARB	\$19,270	\$14,365	\$19,404	135.08%	68.44%
Transfers Out	\$117,500	\$135,505	\$135,505	100.00%	100.00%
<b>Total General Fund</b>	<b>\$3,370,542</b>	<b>\$4,138,850</b>	<b>\$3,010,119.15</b>		



<b><i>Expense</i></b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>YTD Expended</b>	<b>Percentage Expended Year to Date</b>	<b>Percentage Prior Year</b>
Streetlighting	\$92,553	\$107,505	\$50,727	47.19%	113.48%
Fire Department	\$317,146	\$233,180	\$396,780	170.16%	66.47%
Fire Equipment	\$109,003	\$102,165	\$98,305	96.22%	81.05%
Parks & Recreation	\$135,423	\$120,135	\$97,163	80.88%	95.43%
Water	\$1,501,281	\$1,969,590	\$1,603,523	81.41%	72.03%
Sewer	\$3,578,915	\$3,805,635	\$2,200,663	57.83%	53.27%
Refuse	\$1,231,222	\$1,237,850	\$1,001,618	80.92%	61.41%
Special Projects	\$1,630,874	\$1,171,090	\$450,663	38.48%	56.41%
Liquid Fuels	\$141,636	\$307,700	\$28,042	9.11%	11.73%
EMS	\$24,354	\$29,465	\$25,820	87.63%	100.16%
Capital Projects	\$35,500	\$767,750	\$348,892	45.44%	12.47%
301 N Spring St	\$0	\$95,130	\$86,593	91.03%	0.00%
Bulk Water	\$204,739	\$670,250	\$321,975	48.04%	53.14%
TOTAL	\$12,373,186	\$14,756,295	\$9,720,882		

**BELLEFONTE BOROUGH COUNCIL**  
**Regular Meeting**  
**MEETING MINUTES**  
**November 18, 2024 - 7:30 p.m.**  
**301 N. Spring Street, Suite 200, Bellefonte, Pennsylvania 16823**  
[www.bellefonte.net](http://www.bellefonte.net)

**I. CALL TO ORDER** (Council President Kent Bernier)

The November 18, 2024 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. MEMBERS PRESENT**

Mr. Kent Bernier, *President*  
Mr. Randall Brachbill  
Ms. Deborah Cleeton  
Ms. Barbara Dann, *Vice President*  
Mr. Douglas Johnson, *Pro Tempore*  
Ms. Shawna McKean  
Ms. Rita Purnell  
Ms. Johanna Sedgwick  
Ms. Joanne Tosti-Vasey  
Mr. Christian Larson, *Jr. Council Member*  
Mayor Buddy Johnson

**STAFF PRESENT**

Mr. Ralph Stewart, Borough Manager  
Mr. Bill Witmer, Police Chief  
Ms. Julie Brooks, Borough staff member

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**IV. ADDITIONS TO THE AGENDA**

NONE

**V. PUBLIC COMMENT** - Agenda and Non-Agenda/General Items and Comments (*Oral*)

NONE

**VI. COMMUNICATIONS (Written)**

Memo. Comments received related to Bicycle/pedestrian movements near the Mill Race/High Street Bridge Project planned for 2026. No council action is requested.

Memo. Comments received related to the Public Display of Plans for the Mill Race /High Street Bridge Project planned for 2026. No council action is requested.

CATA Notice. B-Line Hours of Operation Extended. No council action is requested.

Solar Co-op Update. No council action is requested.

**VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)**

Consent Agenda includes the following items:

1. Finance	October Financials will be provided at the next council meeting
2. General	DRAFT Council Meeting Minutes November 4th, 2024
3. General	Solicitor Stover Invoice
4. General	Labor Counsel Invoice

*Brachbill motioned and Cleeton seconded to approve the Consent Agenda item 1. Roll call vote. Motion to approve the Consent Agenda items listed above carried.*

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

**VIII. REPORTS**

**Mayor Johnson**

Mayor Johnson had 3 discussion items in his report this evening.

- Mayor Johnson visited Governor’s Park over the weekend and it looks great. He thanked the public works department for their hard work to maintain the park and keep it beautiful.
- Mayor Johnson would also like to publicly thank Girl Scout Troop 40058. He was invited to speak to the troop to help them earn their badge for democracy.
- Mayor Johnson would also like to welcome Alyssa back to her position as Borough Assistant after her maternity leave.

**Police (Chief Witmer)**

October 2024 Report

**Parking**

October 2024 Report

**Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)**

- Memo is included in tonight’s packet
- The Nittany Valley Joint Planning Commission will meet on Thursday, November 21 at 6:00 p.m. in the Spring Township municipal building, 1309 Blanchard Street.
- The next Planning Commission meeting is Monday, December 9<sup>th</sup>.
- The next HARB meeting is December 12<sup>th</sup>, 8:30 a.m. in Council Chambers.

**Liaison Reports** (Reports were submitted)

**Nuisance Codes**

October 2024 Report

**Borough Manager**  
 October 2024 Report

**IX. CURRENT and OLD BUSINESS**

Executive Session – Personnel Matters, held at the conclusion of the November 4th, 2024 Council Meeting. No council action requested.

Streaming Channel Franchise Fees. These fees have not been approved. Court cases provided by PSAB. No council action is requested.

Legal Opinion- Lease Agreement with BASD for Governors Park Ballfield. Council may set up an informal meeting to discuss issues/concerns. No formal council action is requested.

**X. NEW BUSINESS**

Appointment Resolution adopting new Police Department Internal Affairs Policy.

*Dann motioned and McKean seconded to approve Resolution No. 11182024-01 as presented.*

*Tosti-Vasey moved to amend the motion. Second by McKean. She requested to amend Item 10B on page 3. She would like to add: “in order to prevent the co-mingling of these functions, neither the mayor nor members of the council may be designated as the investigator, even if otherwise qualified.” Roll call vote to approve the amendment listed. Motion to amend Resolution No 11182024-01 carried.*

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

*Roll call vote to approve the amended Resolution listed above. Motion to approve Resolution No 11182024-01 carried.*

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Resolution Supporting Fire Equipment Grant Application through the Statewide Local Share Assessment Funds of the Commonwealth Financing Agency.

*Tosti-Vasey motioned and Brachbill seconded to approve Resolution No. 11182024-02 as presented. Roll call vote. Motion carried.*

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
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Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

**XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA**

Mayor Johnson spoke regarding community concerns regarding the new Airport Road design and the fitness trail. The community members expressed concern about if the trail will remain after the project is completed and will be usable by the public both during the lengthy construction phase and in the future.

Elliot Killian, a resident, spoke regarding concerns about vacancies in the business district and allowing first floor residential use.

Council received shirts and they thanked Borough Staff for providing them.

Reminder – Bellefonte Borough Community Open House on Thursday, December 5<sup>th</sup>, 2024, 6pm-8pm.

The December 2<sup>nd</sup> Council meeting will consider approving a tentative budget for 2025. Council will vote to formally approve the 2025 Budget at their December 16<sup>th</sup> meeting.

**XII. ADJOURNMENT**

*Meeting adjourned at 8:10 pm.*



Treasurer's Report Bellefonte Borough Council Packet December 2, 2024  
2024  
Month - October

Account	Budgeted Receipts	Receipts To Date	% Received	Budgeted Expenses	Expenses To Date	% Spent
General	4,138,850	3,370,746	81.4%	4,138,850	3,010,119	72.7%
Streetlighting	107,505	105,893	98.5%	107,505	50,727	47.2%
Fire Department	233,180	422,996	181.4%	233,180	396,780	170.2%
Fire Equipment	102,165	93,565	91.6%	102,165	98,305	96.2%
Parks	120,135	154,725	128.8%	120,135	97,163	80.9%
Water	1,969,590	1,479,012	75.1%	1,969,590	1,603,523	81.4%
Sanitation	3,805,635	3,043,167	80.0%	3,805,635	2,200,663	57.8%
Refuse	1,237,850	1,032,139	83.4%	1,237,850	1,001,618	80.9%
Special Projects	1,171,090	27,559	2.4%	1,171,090	450,663	38.5%
Liquid Fuels	307,700	173,278	56.3%	307,700	28,042	9.1%
301 N Spring St	95,130	82,636	86.9%	95,130	86,593	91.0%
Capital Projects	767,750	347,924	45.3%	767,750	348,892	45.4%
Bulk Water Sales	670,250	324,036	48.4%	670,250	321,975	48.0%
EMS	29,465	29,033	98.5%	29,465	25,820	87.6%
<b>Total</b>	<b>14,756,295</b>	<b>10,686,710</b>	<b>72.4%</b>	<b>14,756,295</b>	<b>9,720,882</b>	<b>65.9%</b>

*Above figures are computer generated*

	Beg of Month	Receipts	Expenses	End of Month
General	1,128,959	158,083	426,613	860,429
Act 13	29,471	95	0	29,566
Streetlighting	213,852	433	3,977	210,308
Fire Department	223,115	53,250	23,642	252,723
Fire Equipment	93,378	14,690	7,226	100,842
Parks	110,835	833	8,383	103,285
Water	512,746	193,196	159,783	546,158
Sanitation	460,944	189,148	281,133	368,959
Refuse	467,478	125,180	103,703	488,955
Special Projects	1,806	1	0	1,807
Capital Projects	205,134	37,480	2,907	239,707
Danone Water	71,097	75,399	16,911	129,585
<b>Total</b>	<b>3,518,813</b>	<b>847,788</b>	<b>1,034,277</b>	<b>3,332,324</b>

*Above figures are from Bank Statements*

Differences due to timing, outstanding checks, etc.



**SUMMARY OF CHECKS  
PAID IN  
OCTOBER 2024**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
GENERAL	30172 - 30202, 1068 - 1070	\$418,037.49
STREETLIGHTING	1206	\$10,298.55
BELLEFONTE FIRE DEPT	2844 - 2845	\$23,709.73
FIRE EQUIPMENT	1443	\$7,225.92
PARKS & RECREATION	2996 - 2999	\$8,344.35
WATER	13968 - 13979, 1053 - 1055	\$286,561.92
SANITATION	15689 - 15697	\$262,239.55
REFUSE	5510- 5516	\$79,281.22
SPECIAL PROJECTS	1033, 155, 1001	\$13,749.47
LIQUID FUELS	-	\$0.00
EMS FUND	-	\$0.00
CAPITAL PROJECTS	36	\$2,906.81
301 N SPRING ST	300 - 308	\$8,830.73
BULK WATER	668 - 670	\$32,908.01
IDA	1009	<u>\$1,725.00</u>
Total:		<u>\$1,155,818.75</u>

**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**01 GF CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0030172	10/02/2024	KASANDRA BOTTI, DO, FACEP	250.00
0030173	10/02/2024	LEAH A. GUIZAR	225.00
0995196	10/02/2024	AT&T MOBILITY	527.51
0995187	10/02/2024	PETROCHOICE LLC	179.80
0995188	10/02/2024	PORT'S SPORTS EMPORIUM	4.50
0995189	10/02/2024	NORTHERN SAFETY & INDUSTRIAL	42.81
0995186	10/02/2024	LANDPRO EQUIPMENT LLC	130.89
0995182	10/03/2024	LINK COMPUTER CORP	813.00
0995191	10/03/2024	CENTRE CONCRETE	238.00
0995195	10/03/2024	QUILL	46.79
0995185	10/03/2024	LINK COMPUTER CORP	1,515.00
0995175	10/03/2024	SWARTZ FIRE & SAFETY, INC	71.00
0995177	10/03/2024	THE EMBLEM AUTHORITY	546.00
0030174	10/03/2024	NAPA AUTO PARTS	62.94
0995194	10/04/2024	NAPA AUTO PARTS	340.52
0995192	10/04/2024	EBY PAVING & CONSTRUCTION	11,256.89
AUTO	10/07/2024	BMO	7,170.26
AUTO	10/07/2024	PA DEPT OF REVENUE	15.87
0995180	10/07/2024	BLINK	75.00
0995190	10/08/2024	QUALITY HYDRAULICS	3.00
0995193	10/09/2024	LEAF	147.39
TRANSFER	10/09/2024	PAYROLL FUND	96,450.42
0995200	10/10/2024	PA STATE ASSOCIATION OF BOROUGHES	340.00
0995199	10/10/2024	LINK COMPUTER CORP	2,979.00
0030175	10/10/2024	AMERICAN FUNDS SERVICE CO	56,647.00
0030176	10/10/2024	THE HARTFORD	201.13
0030177	10/10/2024	THE HARTFORD	348.82
0030178	10/10/2024	THE HARTFORD	85.53
0030179	10/10/2024	SPICER WELDING & FABRICATION, INC	190.00
0030180	10/10/2024	JJ POWELL FUEL MANAGEMENT	2,401.40
0030181	10/10/2024	BELLEFONTE FIREMEN'S RELIEF ASSOC	33,923.39
0030182	10/10/2024	CBICC	140.00
0030183	10/10/2024	MACY NEIDEIGH	85.48
0995198	10/10/2024	BEST LINE EQUIPMENT	486.20
0995184	10/10/2024	CENTRE COMMUNICATIONS, INC	184.00
0995205	10/11/2024	COMCAST	368.26
0030184	10/11/2024	GINA THOMPSON	1,716.40
0030185	10/11/2024	THE FLAG STATION	2,275.35
TRANSFER	10/13/2024	PAYROLL FUND	217.20
TRANSFER	10/14/2024	PAYROLL FUND	220.08
0030186	10/14/2024	ENCOVA INSURANCE	12,570.00
0030187	10/15/2024	LINK COMPUTER CORP	96.91
0030188	10/15/2024	JASON OSTROSKIE	36.22
AUTO	10/15/2024	CAPITAL ONE	33.07
0030189	10/16/2024	BELLEFONTE INTERVALLEY AREA CHAMBER OF	357.00
0995209	10/16/2024	AXON ENTERPRISE, INC	570.60
0995204	10/16/2024	GREATAMERICA FINANCIAL SVCS	125.61
0995211	10/17/2024	MUNICIPAL EMPLOYERS INSURANCE TRUST	130.20
0995224	10/17/2024	WEST PENN POWER	132.99
0995225	10/18/2024	WEST PENN POWER	237.21
0995203	10/18/2024	STATE COLLEGE FORD LINCOLN INC	130.44
AUTO	10/18/2024	PA DEPT OF REVENUE	15.01
0995208	10/18/2024	LINK COMPUTER CORP	950.00
0995222	10/18/2024	LOWE'S	42.57
0995202	10/21/2024	WIZZARDS JANITORIAL SYSTEMS	1,920.00
0995229	10/21/2024	VERIZON	40.29
0030190	10/21/2024	RANDALL BRACHBILL	441.18

**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**01 GF CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0030191	10/21/2024	BARBARA DANN	610.02
0030192	10/21/2024	NITTANY BUILDING SPECIALTIES INC	850.00
0030193	10/21/2024	J.W. HOLDERMAN CONCRETE	5,146.00
0030194	10/21/2024	PA MUNICIPAL HEALTH INSURANCE COOP	40,374.22
0995228	10/21/2024	COMCAST	137.89
0995207	10/21/2024	BRADCO SUPPLY CO	62.00
0995216	10/22/2024	EASTERN ELEVATOR SERVICE & SALES	122.96
0030195	10/22/2024	FNB COMMERCIAL CREDIT CARD	4,709.76
0995206	10/22/2024	PA ONE CALL SYSTEM, INC	229.32
0995218	10/23/2024	TRANS ASSOCIATES ENGINEERING CONS INC	170.00
TRANSFER	10/23/2024	PAYROLL FUND	63,897.03
0995227	10/23/2024	EMC INSURANCE COMPANIES	17,383.10
0995220	10/23/2024	WILLIAM G. TRESSLER	2,500.00
0030196	10/23/2024	STOVER McGLAUGHLIN	4,310.50
0030197	10/23/2024	HIGHMARK BLUE SHIE	1,222.00
0995219	10/23/2024	CLEVELAND BROTHERS EQUIPMENT CO	122.20
0995201	10/23/2024	INDUSTRIAL APPRAISAL COMPANY	6,880.00
0030198	10/24/2024	GINA THOMPSON	1,716.40
0995214	10/25/2024	THOMAS THAL & CYNTHIA TRESSLER	312.67
0995213	10/25/2024	DARREL & NORMA ZACCAGNI	348.40
0995215	10/25/2024	LESTER & MARIE McCLELLAN	307.80
0995212	10/25/2024	FRED & YVONNE SMITH	139.40
0995238	10/28/2024	GALL'S INC	515.84
0995233	10/28/2024	DIXON PRECAST INC	2,500.00
0995234	10/28/2024	CENTRE AREA TRANSPORTATION AUTH	9,490.50
0030199	10/28/2024	WINDWARD SIGNS & GRAPHICS	210.00
0030200	10/28/2024	STRALEY VETERINARY ASSOC	316.40
0995230	10/28/2024	WEST PENN POWER	41.33
0995232	10/28/2024	GLENN O HAWBAKER	446.29
0995231	10/29/2024	WILLIAM G. TRESSLER	500.00
0030201	10/29/2024	HITE COMPANY	726.56
0995221	10/29/2024	BELLEFONTE EMS	64.50
0995223	10/29/2024	C-NET	4,835.50
0995240	10/29/2024	COLUMBIA GAS	124.30
0995241	10/30/2024	CAMPBELL, DURRANT P.C.	808.50
0995226	10/30/2024	LEAF	228.00
0995237	10/31/2024	BELLEFONTE BUILDING SUPPLY, LLC	220.15
0030202	10/31/2024	HIGHMARK BLUE SH	219.16

**Total Checks: 413,549.83**

Run: 11/06/2024 at 12:12 PM

**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**01 GF PARKING METER-FNB #0817**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	10/31/2024	FIRST NATIONAL BANK	42.50
<b>Total Checks:</b>			<b>42.50</b>

**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**01 GF PARK LOT CREDIT CARD ACCT-NW #4260**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001068	10/02/2024	MALCOLM HUNT	15.00
0995207	10/03/2024	LINK COMPUTER CORP	6.00
FEE	10/03/2024	MERCHANT BANK CD DISCOUNT	255.93
0995208	10/03/2024	FIRST DATA	304.00
0001069	10/10/2024	JJ POWELL FUEL MANAGEMENT	37.36
0001070	10/14/2024	PAUL & JUDITH DOMBROWSKI	15.00
0995209	10/17/2024	IPS GROUP	924.63
0995214	10/17/2024	WEST PENN POWER	50.16
0995212	10/21/2024	IPS GROUP	324.00
0995213	10/22/2024	T2 SYSTEMS, INC	182.93
0995211	10/23/2024	CIVICSMART PARKING TECHNOLOGIES	1,687.50
<b>Total Checks:</b>			<b>3,802.51</b>

Run: 11/06/2024 at 12:06 PM

**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**01 GF PARKING METER CC CKG - FNB #002**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	10/01/2024	HEARTLAND PAYMENT SYSTEMS	578.32
FEE	10/03/2024	FRST BK MRCH SVC DISCOUNT	64.33
<b>Total Checks:</b>			<b>642.65</b>

0.00 \*  
 413.549.83 +  
 42.50 +  
 3.802.51 +  
 642.65 +  
 418.037.49 \*



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**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**02 SL CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996545	10/04/2024	WEST PENN POWER	3,160.87
0996558	10/15/2024	WEST PENN POWER	20.89
0001206	10/16/2024	PITNEY BOWES RESERVE ACCOUNT	5.00
0996560	10/16/2024	WEST PENN POWER	9.98
0996561	10/17/2024	WEST PENN POWER	128.86
0996572	10/17/2024	WEST PENN POWER	237.21
0996563	10/18/2024	WEST PENN POWER	9.92
0996564	10/18/2024	WEST PENN POWER	10.07
0996565	10/18/2024	WEST PENN POWER	19.45
0996566	10/18/2024	WEST PENN POWER	12.31
0996567	10/18/2024	WEST PENN POWER	21.24
0996568	10/18/2024	WEST PENN POWER	75.43
0996569	10/18/2024	WEST PENN POWER	68.98
0996570	10/18/2024	WEST PENN POWER	17.18
0996571	10/18/2024	WEST PENN POWER	59.05
0996559	10/28/2024	WEST PENN POWER	6,321.60
0996573	10/28/2024	WEST PENN POWER	47.61
0996575	10/28/2024	WEST PENN POWER	17.79
0996574	10/29/2024	WEST PENN POWER	55.11
<b>Total Checks:</b>			<b>10,298.55</b>

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**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**03 FD CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995803	10/04/2024	LINK COMPUTER CORP	6.00
0995806	10/08/2024	AERIAL TESTING COMPANY, LLC	3,897.50
0995804	10/08/2024	GLICK FIRE EQUIPMENT CO, INC	1,300.00
0995805	10/08/2024	WITMER PUBLIC SAFETY GROUP, INC	5,246.60
0995807	10/08/2024	ARCHITECTURAL TESTING, INC	2,720.42
TRANSFER	10/09/2024	PAYROLL FUND	67.27
0002844	10/10/2024	WITMER PUBLIC SAFETY GROUP, INC	500.00
0995808	10/17/2024	JJ POWELL FUEL MANAGEMENT	596.57
0995810	10/18/2024	STATE WORKERS COMP FUND	2,905.00
0995812	10/21/2024	VERIZON	943.88
0995814	10/22/2024	VERIZON	25.42
0995811	10/23/2024	WITMER PUBLIC SAFETY GROUP, INC	1,168.25
0995813	10/23/2024	EMC INSURANCE COMPANIES	4,000.00
0995809	10/25/2024	UNDINE FIRE CO	312.82
0002845	10/28/2024	BELLEFONTE BOROUGH	20.00
<b>Total Checks:</b>			<b>23,709.73</b>

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**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**04 FE CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001443	10/21/2024	BELLEFONTE BOROUGH CAPITAL PROJECTS	3,500.00
0995244	10/23/2024	FIRST NATIONAL BANK	2,612.98
0995245	10/25/2024	COMMONWEALTH OF PA	1,112.94
<b>Total Checks:</b>			<b>7,225.92</b>

**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**05 PARKS CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996047	10/02/2024	H & F TIRE SERVICE	192.92
0996048	10/02/2024	JANITORS SUPPLY INC	95.01
0002996	10/02/2024	ASHLYN MARSHALL	100.00
0996045	10/07/2024	NATURE'S COVER	30.80
TRANSFER	10/09/2024	PAYROLL FUND	3,433.38
0002997	10/10/2024	JJ POWELL FUEL MANAGEMENT	500.08
0996049	10/10/2024	WEST PENN POWER	13.67
0996050	10/15/2024	WEST PENN POWER	15.03
0996051	10/16/2024	WEST PENN POWER	30.17
0002998	10/16/2024	PITNEY BOWES RESERVE ACCOUNT	15.00
TRANSFER	10/23/2024	GENERAL FUND	129.91
TRANSFER	10/23/2024	PAYROLL FUND	3,599.33
0002999	10/24/2024	PORT'S SPORTS EMPORIUM	54.81
0996052	10/29/2024	WEST PENN POWER	47.61
0996053	10/29/2024	WEST PENN POWER	35.48
0996054	10/29/2024	WEST PENN POWER	17.78
0996056	10/29/2024	WEST PENN POWER	27.32
0996055	10/31/2024	BELLEFONTE BUILDING SUPPLY, LLC	6.05
<b>Total Checks:</b>			<b>8,344.35</b>

**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**06 WATER CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0998526	10/01/2024	NAPA AUTO PARTS	221.87
0998527	10/02/2024	SPICER WELDING & FABRICATION, INC	955.00
0013968	10/02/2024	LEAH A. GUIZAR	45.00
0998534	10/03/2024	LINK COMPUTER CORP	419.00
0998536	10/04/2024	LB WATER SERVICE, INC	2,723.21
0998537	10/04/2024	WEST PENN POWER	9,530.58
TRANSFER	10/07/2024	BULK WATER	9,977.54
0013969	10/08/2024	DEPT OF ENVIRONMENTAL PROTECTION	60.00
0998535	10/08/2024	QUALITY HYDRAULICS	62.66
TRANSFER	10/09/2024	PAYROLL FUND	12,900.36
0998539	10/10/2024	COMCAST	241.84
0998549	10/10/2024	VERIZON	200.05
0013970	10/10/2024	CBICC	35.00
0013971	10/10/2024	JJ POWELL FUEL MANAGEMENT	917.44
0998532	10/11/2024	PACE ANALYTICAL SERVICES LLC	137.00
0998550	10/11/2024	WEST PENN POWER	41.71
0998542	10/15/2024	WEST PENN POWER	9.97
0998541	10/15/2024	COMCAST	84.32
0998538	10/15/2024	PACE ANALYTICAL SERVICES LLC	412.90
TRANSFER	10/16/2024	GENERAL FUND	27,500.00
TRANSFER	10/16/2024	GENERAL FUND	65.45
0998543	10/16/2024	WEST PENN POWER	13.54
0998544	10/16/2024	WEST PENN POWER	3,066.57
0998545	10/16/2024	WEST PENN POWER	250.48
0998546	10/16/2024	WEST PENN POWER	52.03
TRANSFER	10/16/2024	BELLEFONTE BOROUGH REFUSE FUND	8,280.13
TRANSFER	10/16/2024	BELLEFONTE BOROUGH SEWER FUND	12,180.74
AUTO	10/16/2024	PA DEPT OF REVENUE	89.66
0995540	10/18/2024	STATE COLLEGE FORD LINCOLN INC	55.94
0998547	10/18/2024	COMCAST	115.35
TRANSFER	10/21/2024	GENERAL FUND	28.21
0998551	10/21/2024	VERIZON	25.42
0998553	10/21/2024	VERIZON	40.28
0013972	10/21/2024	PA MUNICIPAL HEALTH INSURANCE COOP	4,571.35
TRANSFER	10/22/2024	BULK WATER	6,901.57
TRANSFER	10/23/2024	PAYROLL FUND	12,895.38
TRANSFER	10/23/2024	GENERAL FUND	1,129.14
0013973	10/23/2024	BARTON & LOGUIDICE, D.P.C.	6,441.35
0013974	10/23/2024	HIGHMARK BLUE SHIE	94.00
0998548	10/23/2024	LINK COMPUTER CORP	581.35
0013975	10/28/2024	J. M. DeLULLO STONE SALES INC	2,660.84
0998552	10/28/2024	COMCAST	151.67
0998560	10/28/2024	LB WATER SERVICE, INC	773.82
0998555	10/28/2024	WEST PENN POWER	138.64
0998556	10/28/2024	WEST PENN POWER	649.12
0998559	10/28/2024	UNIVAR USA INC	2,105.01
0998554	10/29/2024	WEST PENN POWER	9.64
0998558	10/29/2024	MARTZ TECHNOLOGIES, INC	540.00
0013976[VOID]	10/29/2024	PA DEP OF ENVIRONMENTAL PROTECTION	60.00
0013977	10/29/2024	HARGER UTILITY CONTRACTORS INC	78,100.00
0013978	10/29/2024	PA DEPT OF ENVIRONMENTAL PROTECTION	60.00
0998557	10/29/2024	BARTON & LOGUIDICE, D.P.C.	921.48
0998565	10/30/2024	EBY PAVING & CONSTRUCTION	4,002.04
0998564	10/30/2024	WEST PENN POWER	5,223.58
0998562	10/31/2024	VALLEY ACE HARDWARE	25.57
0998561	10/31/2024	PACE ANALYTICAL SERVICES LLC	827.20

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**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**06 WATER CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0013979	10/31/2024	HIGHMARK BLUE SH	19.92

Total Checks:

219,621.92

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cc.*

- 60.00  
219,561.92

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# Borough of Bellefonte

Page: 1 *JM*

Check Register from 10/01/2024 to 10/31/2024

06 WATER - ACH CHECKING - JSSB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001053	10/23/2024	BELLEFONTE BOROUGH WATER FUND	14,000.00
0001054	10/23/2024	BELLEFONTE BOROUGH REFUSE FUND	23,000.00
0001055	10/23/2024	BELLEFONTE BOROUGH SEWER FUND	30,000.00
<b>Total Checks:</b>			<b>67,000.00</b>

0.00 \*

219,561.92 \*

67,000.00 \*

286,561.92 \*

**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**08 SEWER CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0015689	10/02/2024	BELLEFONTE BUILDING SUPPLY, LLC	138.28
0997773	10/02/2024	CCP INDUSTRIES, INC	514.70
0997764	10/03/2024	STITZER CRANE SERVICE, INC	400.00
0997758	10/03/2024	MARTZ TECHNOLOGIES, INC	540.00
0997769	10/03/2024	LINK COMPUTER CORP	455.00
0997776	10/07/2024	TROJAN TECHNOLOGIES	1,010.20
TRANSFER	10/08/2024	NORTHWEST SAVINGS BANK	20,677.34
0997772	10/09/2024	SUFFOLK SALES & SERVICE CORP	12,281.50
TRANSFER	10/09/2024	PAYROLL FUND	26,023.08
0997771	10/09/2024	USALCO, LLC	5,595.03
0015690	10/10/2024	JJ POWELL FUEL MANAGEMENT	426.08
0015691	10/10/2024	PACE ANALYTICAL SERVICES LLC	2,228.90
0015692	10/10/2024	PA MUNICIPAL HEALTH INSURANCE COOP	13,147.16
0997787	10/10/2024	VERIZON	77.02
0997780	10/11/2024	VALLEY ACE HARDWARE	66.15
0997779	10/11/2024	LINDE GAS & EQUIPMENT	159.04
0997785	10/11/2024	COMCAST	92.90
0997783	10/11/2024	RELIANCE BANK	5,696.02
0997777	10/15/2024	PA STATE ASSOCIATION OF BOROUGHES	96.21
0997782	10/16/2024	POLLU-TECH, INC	8,280.00
TRANSFER	10/16/2024	GENERAL FUND	140.85
0997778	10/16/2024	GROFF TRACTOR & EQUIPMENT, INC	733.67
0997781	10/18/2024	McMASTER-CARR	171.71
0997784	10/18/2024	USA BLUEBOOK	986.54
0997790	10/21/2024	WEST PENN POWER	23,390.98
0997792	10/21/2024	VERIZON	92.74
0997789	10/22/2024	F.N.B. EQUIPMENT FINANCE	1,100.47
TRANSFER	10/23/2024	BELLEFONTE BOROUGH WATER FUND	132.30
TRANSFER	10/23/2024	PAYROLL FUND	25,680.50
0997786	10/23/2024	LINK COMPUTER CORP	581.34
0997788	10/23/2024	FORESTRY SUPPLIERS INC	577.79
TRANSFER	10/23/2024	GENERAL FUND	9,539.41
0997793	10/25/2024	COMMONWEALTH OF PA	28,932.35
0997796	10/28/2024	NOBLE ENVIRONMENTAL	876.82
0015693	10/28/2024	FRANK NOLL	325.49
0997794	10/28/2024	WEST PENN POWER	83.69
0997795	10/28/2024	HACH COMPANY	13,753.00
0997799	10/29/2024	MARTZ TECHNOLOGIES, INC	1,578.00
0015694	10/29/2024	PACE ANALYTICAL SERVICES LLC	1,305.20
0015695[VOID]	10/29/2024	McCLURE COMPANY	46,192.00
0015696	10/29/2024	McCLURE COMPANY	45,192.00
0997801	10/29/2024	COLUMBIA GAS	304.26
0997797	10/29/2024	BARTON & LOGUIDICE, D.P.C.	4,400.00
0997802	10/30/2024	EBY PAVING & CONSTRUCTION	3,166.71
0997791	10/30/2024	LEAF	110.00
0997798	10/30/2024	McMASTER-CARR	920.12
0015697	10/31/2024	HIGHMARK BLUE SH	259.00

**Total Checks: 308,431.55**

*voided ck.*

*-46,192.00*

*262,239.55*



**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**09 REFUSE CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996061	10/01/2024	COMCAST	127.94
0005510	10/02/2024	JORDIN BITTENGLE	407.96
0005511	10/02/2024	CC RECYCLING & REFUSE AUTHORITY	45,032.47
0996062	10/02/2024	PETROCHOICE LLC	748.30
0996065	10/02/2024	ROBINSON SEPTIC SERVICE, INC	195.00
0996064	10/03/2024	GOOD TIRE SERVICE	530.00
0996063	10/08/2024	HUNTER KEYSTONE PETERBILT, L.P.	39.15
TRANSFER	10/09/2024	PAYROLL FUND	9,052.24
0005512	10/10/2024	JJ POWELL FUEL MANAGEMENT	874.60
TRANSFER	10/10/2024	BELLEFONTE BOROUGH WATER FUND	1,475.25
0005513	10/15/2024	SAMUEL HORNER	155.36
0005514	10/16/2024	PITNEY BOWES RESERVE ACCOUNT	400.00
0005515	10/16/2024	STEPHEN CALDANA	250.00
TRANSFER	10/16/2024	GENERAL FUND	51.01
0996067	10/17/2024	WEST PENN POWER	119.61
0996068	10/18/2024	WEST PENN POWER	14.47
TRANSFER	10/21/2024	GENERAL FUND	10.00
0005516	10/21/2024	PA MUNICIPAL HEALTH INSURANCE COOP	9,142.70
TRANSFER	10/23/2024	GENERAL FUND	864.73
TRANSFER	10/23/2024	PAYROLL FUND	8,908.45
0996066	10/24/2024	LINK COMPUTER CORP	581.34
0996072	10/28/2024	ROBINSON SEPTIC SERVICE, INC	195.00
0996073	10/30/2024	WISE CHIROPRACTIC	75.00
0996074	10/30/2024	NAPA AUTO PARTS	30.64
<b>Total Checks:</b>			<b>79,281.22</b>

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**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**18 SPEC PRJ FNB-NVJCP CHECKING**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000155	10/23/2024	BELLEFONTE BOROUGH	139.62
<b>Total Checks:</b>			<b>139.62</b>

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# Borough of Bellefonte

## Check Register from 10/01/2024 to 10/31/2024 18 SPEC PRJ FNB - AMERICAN RESCUE FUNDS

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001033	10/10/2024	STROUSE ELECTRIC INC	7.19
<b>Total Checks:</b>			<b>7.19</b>

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# Borough of Bellefonte

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## Check Register from 10/01/2024 to 10/31/2024 18 SPEC PRJ BIG-SPRING COVER GRANT CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001001	10/23/2024	BARTON & LOGUIDICE, D.P.C.	13,602.66
<b>Total Checks:</b>			<b>13,602.66</b>

0.00 \*

139.62 -

7.19 -

13,602.66 -

13,749.47 \*

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# Borough of Bellefonte

Check Register from 10/01/2024 to 10/31/2024

95 CAP PRJ CHECKING-FNB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000036	10/10/2024	STROUSE ELECTRIC INC	2,906.81
<b>Total Checks:</b>			<b>2,906.81</b>

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**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**97 301 N SPRING ST CKG**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000301	10/10/2024	WEST PENN POWER	1,112.65
0000302	10/10/2024	COMCAST	341.91
0000303	10/18/2024	WIZZARDS JANITORIAL SYSTEMS	1,621.92
0000304	10/21/2024	NATURE'S COVER	61.60
0000305	10/21/2024	GENERAL FUND	2,275.35
0000306	10/23/2024	BELLEFONTE BOROUGH	2,523.00
0000307	10/24/2024	COLUMBIA GAS	35.69
0000308	10/28/2024	BELLEFONTE BOROUGH	806.61
0000300	10/29/2024	HITE COMPANY	52.00
<b>Total Checks:</b>			<b>8,830.73</b>

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**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**98 NW BULK WATER CHECKING ACCOUNT**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	10/10/2024	NORTHWEST SAVINGS BANK	5,981.49
0000668	10/10/2024	TURNKEY LOGISTICS LLC	1,194.45
TRANSFER	10/14/2024	BELLEFONTE BOROUGH WATER FUND	4,800.73
0000669	10/16/2024	PITNEY BOWES RESERVE ACCOUNT	5.00
0000670	10/23/2024	PENNONI ASSOCIATES INC	3,634.00
0995236	10/24/2024	WEST PENN POWER	183.25
0995237	10/28/2024	WEST PENN POWER	114.10
0995238	10/28/2024	HEIDELBERG MATERIALS	5,801.06
0995239	10/31/2024	J.W. HOLDERMAN CONCRETE	9,060.00
<b>Total Checks:</b>			<b>30,774.08</b>

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**Borough of Bellefonte**  
**Check Register from 10/01/2024 to 10/31/2024**  
**98 BULK FNB CHECKING**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
AUTO	10/13/2024	FIRST NATIONAL BANK	2,133.93
<b>Total Checks:</b>			<b>2,133.93</b>

0.00 \*

30,774.08 \*

2,133.93 \*

32,908.01 \*



**Junior Council Member Report**  
**December 2, 2024**

- Junior Council Member Report will be provided at the first meeting of every month.
- Please contact me if you have any questions or topics you would like me to look into.

**School Report:**

- The high school library held a “book tasting” event. This event was coffee shop themed and was used to promote interest in the books the library has to offer.
- Student council held a volleyball tournament. They raided \$1,000+ for MiniThon.
- On Veterans day the high school brought in veterans to talk about their stories and talk to students. It was an enlightening experience.
- Fall/Thanksgiving break was held from November 27th - December 2nd
- The Class of 2025 held a blood drive last month.

**Extra Curricular Report:**

- The Spanish Honor Society had their induction ceremony last month.
- National Honor Society held a blanket, coat, hat, and glove drive that ended November 20th

**Supplemental**  
**Junior Council Member Report**  
**December 2, 2024**

This Supplemental Junior Council Member Report was designed for Joanne Tosti-Vasey.

-

When meeting with the U.S. Representative, Glenn Thompson, the students raised various important questions and concerns. They were particularly interested in his stance on environmental issues, including the impacts of extracting natural gas from Marcellus shale and the practice of fracking. They asked his opinions on farming topics and his broader views on climate change and related policies. Additionally, the students wanted to understand his position on mental health issues, including how he has voted on related legislation in the past. Other topics of interest included his views on abortion, his voting record on key issues, elder abuse, healthcare in general, and his general approach to policy making. The students were eager to engage in a meaningful discussion about his priorities and the implications of his decisions.

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**MEMORANDUM**


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**TO:** Bellefonte Borough Council  
**FROM:** Gina Thompson: HARB, Zoning & Planning Administrator  
**SUBJECT:** Office of Community Affairs Update  
**DATE:** For Council Meeting December 2, 2024

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**PLANNING:**

The **Nittany Valley Joint Planning Commission** met on Thursday, November 21. Included in the packet is the 1) Agenda for 1/21/24 meeting; 2) Fall 2024 Newsletter: Centre County Transportation Update; 3) Minutes from the September 19, 2024 meeting.

NVJPC meeting summary:

- CC Transportation Update: Liquid Fuels update, EV Fee Legislation, PA Turnpike ORT system, Mill Race bridge project.
- The County is updating its ariels for the County GIS database.
- The new Bellefonte elementary building and land use for other BASD properties were discussed.
- There will be a review of the draft Hazard Mitigation Plan on January 14 (via Zoom) and January 15<sup>th</sup> (in person)
- Discussion on EMS services for Rockview and Benner prisons and the Commonwealth's nonpayment for those services. PC discussed drafting a letter of support to raise awareness about the situation.
- Benner and Spring have several residential and commercial development projects underway. Concerns about traffic along Benner Pike were brought up.

2025 NVJPC Meeting Schedule:

- January 16<sup>th</sup> – Benner
- March 27<sup>th</sup> – Marion (*\* this was changed from March 20<sup>th</sup>*)
- May 15<sup>th</sup> – Walker
- July 17<sup>th</sup> – Bellefonte
- September 18<sup>th</sup> – Spring
- November 20<sup>th</sup> – Benner

I met with the Waterfront Development Group and they will soon submit the Lot Consolidation Plan for the parcel consolidation from three to two and the updated Land Development Plan, which includes the change of three buildings to two (hotel and parking garage / commercial / condominium combined). They also plan to present to HARB the updated façade renderings for the 2<sup>nd</sup> building.

The **Bellefonte Planning Commission** will meet on Monday, December 9 at 5:00 p.m. in the Large Meeting Room. Elliott Vincent-Killian will present his report that was sent to Council: Proposal for Zoning Changes in the Central Business District (CBD) Report

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**ZONING:**

Centre Region Code Administration has sent out several letters to properties in violation of the 2017 Building Safety & Property Maintenance Code. I have been working with CRCA on identifying properties in need of repair and addressing any violations.

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**HARB:**

The minutes from the November 12, 2024 meeting are included in the packet.

A public meeting was held on Tuesday, November 19 to present the final draft of the updated Historic District Design Guidelines. The attendance was light, but the meeting went well, and property owners in the historic district offered questions, suggestions, and insights to the discussion.

HARB will meet on Tuesday, December 10 at 8:30 a.m. in the Large Meeting Room

Council will be provided with the final draft of the updated Historic District Design Guidelines for review after it's been approved at the HARB December 10<sup>th</sup> meeting. I'm happy to share a draft of the guidelines now, but it will not be the most updated version.

Council will receive the final version of the guidelines prior to the December 16<sup>th</sup> meeting.

**HISTORICAL ARCHITECTURAL REVIEW BOARD  
BELLEFONTE BOROUGH  
(DRAFT) MEETING MINUTES  
November 12, 2024 - 8:30 a.m.  
Small Meeting Room, 1<sup>st</sup> FLOOR  
301 N. Spring Street  
Bellefonte, PA 16823  
[www.bellefonte.net](http://www.bellefonte.net)**

**CALL TO ORDER:**

The November 12, 2024 regular meeting of the Bellefonte Borough Historical Architecture Review Board (HARB) was called to order at 8:30 a.m.

**MEMBERS PRESENT:** Philip Ruth  
Marc McMaster  
Megan Tooker  
Maria Day  
Gay Dunne

**ABSENT:** Mike Leakey  
Walt Schneider  
Sam McGinley

**STAFF MEMBERS:** Gina Thompson, HARB Administrator

**GUESTS:** Joanne Tosti-Vasey

**Approval of the HARB meeting minutes:**

*Kelchner motioned to approve the minutes of the August 13, 2024 meeting. Ruth seconded. There was no discussion. Motion carried.*

*August 27<sup>th</sup>, September 10<sup>th</sup>, September 24<sup>th</sup>, October 8<sup>th</sup>, October 22<sup>nd</sup> meetings canceled.*

**Public Comment:**

Joanne Tosti-Vasey reported that a Presbyterian Church in the borough has an internally lighted sign. Gina said she would look into it.

**Additions / Corrections to the Agenda:**

- Gina commented that several members terms are expiring at the end of the year. Sam and Walt's terms are up at the end of this year. Gina requested to add a motion to the agenda to do conditional approval of both members, pending acceptance of the nomination by both.

*Dunne motioned to add conditional approval of these members to tonight's agenda.*

**Declaration of Conflict of Interest / Declaration of Ex Parte Communication: None**

**Project Review: None**

**Administrative Approvals:**

- **125 North Potter Street (Deibler)** - COA issued 10/10/2024: Replace existing decks (two) and stairs (one) using pressure treated lumber. Decks/stairs will not be painted and will maintain same footprint and design as current deck, with small modifications for Code compliance.
- **201 North Spring Street (Bellefonte Presbyterian Church)** – COA issued on 11/1/2024: Installation of new mini-split system heat pumps, with ten (10 indoor units and two (2) outdoor units. Outdoor units will be located on the west side of the Education Building, not visible from North Spring Street.
- **117 North Thomas Street (Kaphart)** – COA issued on 11/4/2024: Replace garage roof with new shingle roof: Timberline HDZ shingles. LayerLock Technology and StainGuard Plus Algae Protection.

**Information / Discussion Items:**

- **Reviewed Historic District Design Guidelines** – Gina sent to HARB via email on 10/25/2024. 2 revision updates
  - Landmarks sent 2<sup>nd</sup> revision to Gina 11/8/2024 – this includes PHMC annotated comments that were not included in the 10/25/2024 revision.
  - Is HARB OK with the guidelines in Parts 3 thru 5.
  - Jessica will gather additional photographs when she comes out for the public meeting. If there are any photographs HARB has or properties HARB thinks Landmarks should include as good representations.
  - Windows and roofs are the features that are objected to the most. It was suggested that these headings be bolded or highlighted to draw more attention to those headings.
  - There were several suggestions for additions and clarifications in the guidelines.
  - There was a discussion regarding the purpose of this document and how the guidelines will be used by HARB and the public.
  - There was a discussion regarding finding a balance between historic preservation and maintaining a building's structural integrity. Sometimes it is best to restore a building using unapproved or historically inaccurate materials rather than allowing a building to deteriorate because a property

owner cannot afford to or is unable to meet HARB guidelines and specifications.

**Old Business:**

- **10/3/2024 Email update to HARB** – includes Administrative Approvals from August 13, 2024 through October 3, 2024.

**New Business:**

- **Public meeting** – There will be a public meeting for a presentation on the updated Bellefonte Borough Historic Design Guidelines on Tuesday, November 19 from 6 – 7:30 p.m. in the Large Meeting Room of 301 N. Spring Street.
- **Conditional approval of new/reappointed members** - members voted to conditionally approve Sam McGinley and Walt Schneider for reappointment to HARB.

*McMaster moved and Kelchner seconded to conditionally approve the above listed members for reappointments. Motion carried.*

**Adjournment:**

With no other business to come before HARB the meeting adjourned. There was no motion or second to adjourn. The meeting adjourned at 10:05am.

# AGENDA

## Nittany Valley Joint Planning Commission

**Thursday, November 21st, 2024**

Spring Township 1309 Blanchard Street, Bellefonte, PA 16823

Call to Order

Pledge of Allegiance

Roll Call

Public Comments and Items Not on the Agenda

Secretary’s Report:

- Minutes of September 19th, 2024 (**attached**)

Communications and Bills:

- Dinner Invoice

Reports of Officers:

- Financial Report: (**attached**)

Discussion Topics / Old Business:

Discussion Topics / New Business:

- November transportation handout and updates (**attached**)
- New schedule for 2025 and legal ad (**attached**)
  - Officer rotation change in March
- Land Use update

Planning and Zoning Updates:

- Bellefonte
- Benner
- Marion
- Spring
- Walker

Information / Announcements / Correspondence:

- Hazard Mitigation Plan

Adjournment:

**2025 Meeting Schedule:**

January 16 <sup>th</sup>	Benner
March 20 <sup>th</sup>	Marion
May 15 <sup>th</sup>	Walker
July 17 <sup>th</sup>	Bellefonte
September 18 <sup>th</sup>	Spring
November 20 <sup>th</sup>	Benner

**2024 Officers:**

Chairman: Archie Gettig  
 Vice Chair: Benner  
 Treasurer: Dave Lomison  
 Secretary: Planning Staff



NITTANY VALLEY JOINT PLANNING COMMISSION

Regular Meeting Minutes of 9/21/2024

Bellefonte Borough

**Call to Order: 6:07 pm**

**Roll Call**

	JAN '23	MAR '23	MAY '23	JUL '23	SEP '23	NOV '23	JAN '24	MAR '24	MAY '24	JUL '24	SEP '24	NOV '24
Doug Johnson		X	X	N			X	X	X		X	
Dave Lomison	X	X	X	O	X	X		X	X	X	X	
Lynn Chaplin		X	X			X	X	X				
Randy Moyer/Kathy Evey (Jan '24)				M				X			X	
Casey Dillon/ Dave Rosendale (July '24)	X			E						X	X	
Archie Gettig	X		X	E	X	X	X	X	X	X	X	
Dave Capperella				T								
Jeff Kranch	X	X		I			X	X	X	X	X	
Keith Harter/ Zane Sherman (March '24)	X	X	X	N	X	X	X	X	X	X	X	
Bill Workman				G	X							
<b>QUORUM</b>	<b>4</b>	<b>4</b>	<b>5</b>		<b>3</b>	<b>4</b>	<b>5</b>	<b>7</b>	<b>5</b>	<b>5</b>	<b>7</b>	

**Guests**

Vaughn Zimmerman, Mike Danneker, Elyse Crawford, Xochi Confer, Liz Lose, Chantal Fogarty

**Public Comments/Questions/items not on agenda.**

Active Transportation Plan website updates, link will be sent out

**Secretary's Report**

Approval/motion of meeting minutes by Doug Johnson, 2<sup>nd</sup> by Kathy Evey– Approved by unanimous vote.

**Communication and Bills**

Dinner Invoice – \$115.00 – Motion to approve by Jeff Kranch– 2<sup>nd</sup> by Dave Rosendale – Approved by unanimous vote.

**Reports of Officers**

Financial Report – Balance of \$1,522. 39– Motion to approve by Jeff Kranch– 2<sup>nd</sup> by Kathy Evey – Approved by unanimous vote.

### **Discussion Topics/Old Business:**

### **Discussion Topics New Business:**

- Transportation:
  - September transportation handout, coordinating meeting in September
  - Long range transportation plan updated by Sept. 2025: discussing transportation projects in municipalities
  - MPO project committee
  - Liquid fuel changed application project and now require more detail. Due Oct. 18<sup>th</sup>
  - ATP adopted Nov. 2024
- Review Benner Zoning Map Amendment for Tomco property
- Bellefonte Fire Dept shared service figures
- Benner Representative replacement
  - Funding formula from GIS % of assessed value per municipality in services
  - I-80 construction starting Wednesday, make fire services aware and fix signs
- Benner Representative replacement still needed

### **Planning and Zoning Updates:**

- Benner Township – Continuous growth and traffic concerns. Turning lane on Filmore rd but having difficulty with right-of-way. Warehouse approved 2 hotels on Benner
- Bellefonte Borough – Bridge replacement on high street. Betterment project starting. Elementary school. Airport road light and bishop street light
- Walker Township – Shady farms development. Hoy road bridge replacement original cost increase from PennDOT. Solar conditional use approved for 3 plots, but no formal plan has been approved
- Spring Township- Geisinger building construction. Bride ridge development held up. Logan green hold up for for traffic. New car wash by Weis interest. Phil sig property zoned residential, inquiry for future development interest.
- Marion Township – 1 new house construction permit, one shed permit. Hoopersburg road closed for bridge repair for a day.

### **Information/Announcements/Correspondence**

- Hazard Mitigation Plan Open House
- Centre County Liquid Fuels Program 2025
- Municipal support for Benner TIP
- Airport authority incentive package for new airlines

**Adjournment – 6:49 p.m.** – Motion by Jeff Kranch, 2<sup>nd</sup> by Dave Rosendale

## 2025 Centre County Liquid Fuels and Fee for Local Use



The Centre County Commissioner’s authorized solicitation of the 2025 Centre County Liquid Fuels and Fee for Local Use Program. All Centre County municipalities were sent notification via mail and email on August 23, 2024, explaining the submission process and providing an updated application.

Municipalities had until Friday, October 18, 2024, at 5pm to submit applications for eligible projects as defined by PennDOT Publication #9 “Policies and procedures for the administration of the Liquid Fuels Tax Act 655”.

Applications included a one-page project contact and cost summary, a one-page narrative explaining/describing the project including photos of the project along with a two-page project questionnaire.

As of the October 18, 2024, 16 municipalities submitted applications for consideration totaling \$1,352,528.11 in funding requested.

Concurrent review of the applications is currently underway through November 12, 2024.

Recommendations will be presented to the Centre County Commissioner’s at





## Act 85 of 2024 - Electric Vehicle Fee Legislation

Act 85 of 2024 which puts in place an annual fee on electric vehicles (EV's) was signed into law on July 17, 2024.

Pennsylvania previously had an Alternative Fuel Tax that included electricity for electric vehicles. The state relied on users to self-report and remit any taxes that were due.

In 2023, the Commonwealth collected less than \$778,000 in alternative fuel tax revenue which also included tax paid on hydrogen and compressed natural gas.

Act 89 of 2024 eliminates the Alternative Fuel Tax for residential charging while keeping it in place for public charging sites and establishes an annual fee for electric vehicle owners.

The new fee schedule for electric vehicles will be \$200 starting in 2025, \$250 in 2026 and \$250 fee will be adjusted for inflation in 2027 and each year after.

Owners of plug-in hybrid EV's that operate using electric and gasoline will owe 25% of the fee each year.

It's estimated that the fees on EV's and plug-in hybrids in Act 85 will generate more than \$16 million in revenue in 2025 and as much as \$28.8 million by 2030.

The legislation is welcome news as Liquid Fuels revenues have not returned to pre-Covid levels, even though the price of infrastructure projects has continued to rise.





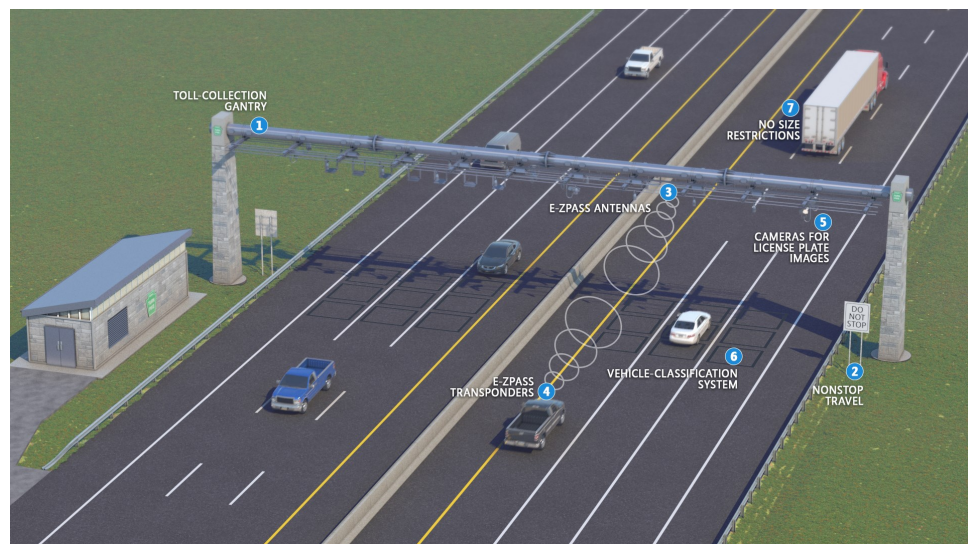
## Pennsylvania Turnpike Converting to Open Road Tolling

Open Road Tolling will begin in 2025 in the eastern part of the state. Specifically, east of Reading and on the Northeastern Extension. It will expand to the western region of the PA Turnpike beginning in late 2026. Open Road Tolling is a cashless, free-flowing mode of collecting tolls without traditional toll plazas or tollbooths. In an ORT system, tolls are charged electronically as customers drive at highway speeds without slowing down or stopping beneath overhead structures — called gantries — located between interchanges. Equipment on the gantry and in the roadway classifies and identifies the vehicle and electronically processes tolls. ORT allows free-flowing traffic, which reduces incidents and offers the convenience our customers expect and appreciate.

Here’s How it Works:

- Vehicles are classified to determine the appropriate toll rate. Specialized sensors are mounted overhead to the gantry and embedded in the pavement to determine a vehicle’s height and number of axles. Sensors called vehicle separators distinguish one vehicle from others nearby. In the ORT system, weight will no longer be used to classify vehicles.
- E-ZPass readers (antennae) collect vehicle information from a transponder device for those who have set up a prepaid account. Most PA Turnpike travelers — about 86% — choose this payment method, which offers the lowest rates.
- If an E-ZPass transponder is not detected, overhead cameras that have already captured a series of high-definition images of a vehicle’s license plate will check the E-ZPass system to see if the license plate is tied to an E-ZPass. If one is found, payment will be deducted from the user’s account at the E-ZPass price. Otherwise, a Toll By Plate invoice is generated and mailed to the registered owner. Due to the costs of processing a toll this way, rates for Toll By Plate customers are higher.

All data collected at the gantry is transferred via a broadband, fiber optic network now being built to the Turnpike’s Customer Ser-



# **Bridge over Mill Race on West High Street, Bellefonte**

## Gamble Mill Race

The Pennsylvania Department of Transportation held public plans display on Thursday, October 17, 2024, from 4-6pm in the Bellefonte Borough Building to allow citizens the opportunity to view and comment on the proposed bridge replacement project on West High Street over the Mill Race.

The Gamble Mill is in a perfect site with Spring Creek, an early canal terminal for the Bellefonte Branch of the Pennsylvania Canal to the north and the portion of the mill run just to the south.

William Lamb built the water powered structure in 1786 before the town of Bellefonte existed in an area previously called the village of Lamb's Crossing. The mill was built to serve farmers within a day's travel by wagon, approximately 5-10 miles. Bellefonte's founders purchased much of the Lamb's property in 1795 to establish the borough.



The Gamble Mill located at 160 Dunlap Street was listed on the National Register of Historical Places on August 1, 1975. The register's data sheet calls it "a valuable example of gristmill construction in a region where gristmills were once prevalent" and notes its "surviving 18<sup>th</sup> and 19<sup>th</sup> century spaces and materials," including the section of stone wall at the rear that dates to its construction in 1786.

The Gamble Mill was fed by Spring Creek with the mill race that turned a large water wheel that powered the mill. The mill race is diverted from Spring Creek and flows under Talleyrand Park and West High Street.

The present mill dates from 1892 when the original mill was destroyed by fire. Bellefonte Borough bought the Mill in 1931 and used the turbine to pump water from the millrace to different sections of the town. It's turbine is still used to pump water to various sections of Bellefonte.

The Pennsylvania Department of Transportation is proposing to replace the bridge over West High Street over the Mill Race



**2025 MEETING**

<b>2025</b>	<b>Committee</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>
February	Technical	Wed	2/12/25	9:30 AM
	Coordinating	Tues	2/25/25	6:00 PM
April	Technical	Wed	4/9/25	9:30 AM
	Coordinating	Tues	4/22/25	6:00 PM
June	Technical	Wed	6/11/25	9:30 AM
	Coordinating	Tues	6/24/25	6:00 PM
September	Technical	Wed	9/10/25	9:30 AM
	Coordinating	Wed	9/17/25*	6:00 PM
November	Technical	Wed	11/12/25	9:30 AM
	Coordinating	Tues	11/25/25	6:00 PM

The **Technical Committee** typically meets at **9:30 AM on the second Wednesday** of the month in which meetings are scheduled.

The **Coordinating Committee** typically meets on the **fourth Tuesday** of the month at **6:00 PM** in which meetings are scheduled.

Meetings will continue to be held in a hybrid meeting format, at the COG Building (2643 Gateway Drive) and using the Zoom platform

## **BELLEFONTE BOROUGH COUNCIL MEETING NOTICE—2025**

Bellefonte Borough Council will hold regular twice-monthly meetings as listed below on the first (1<sup>st</sup>) and third (3<sup>rd</sup>) Monday of each month (except holidays) at 7:30 p.m. in Council Chambers, 301 N. Spring Street, 1<sup>st</sup> Floor, Bellefonte, PA. These meetings may be preceded by Council Committee Meetings/Workshops starting at 6:30 p.m.

January 6<sup>th</sup> & 21<sup>st</sup>

February 3<sup>rd</sup> & 18<sup>th</sup>\*

March 3<sup>rd</sup> & 17<sup>th</sup>

April 7<sup>th</sup> & 21<sup>st</sup>

May 5<sup>th</sup> & 19<sup>th</sup>

June 16<sup>th</sup>

July 7<sup>th</sup> & 21<sup>st</sup>

August 4<sup>th</sup>

September 2<sup>nd</sup>\* & 15<sup>th</sup>

October 6<sup>th</sup> & 20<sup>th</sup>

November 3<sup>rd</sup> & 17<sup>th</sup>

December 1<sup>st</sup> & 15<sup>th</sup>

\* Adjusted for holidays