

BOROUGH OF BELLEFONTE

1997 BUDGET

Prepared by Walter B. Peterson, Borough Manager

BUDGET INSPECTION AND HEARING NOTICE

The proposed 1997 budget for Bellefonte Borough will be available for public inspection November 22, 1996 through December 9, 1996 between the weekday hours of 8 a.m. and 4:30 p.m. in the manager's office, 236 West Lamb Street, Bellefonte, Pennsylvania.

A budget hearing will be held December 9, 1996 at 7 p.m. in Council Chambers to allow the public to present oral or written comments on the entire budget.



Walter B. Peterson
Borough Manager

Publish November 21, 1996

Budget Message

The 1997 Budget is presented as a balanced budget where the only change recommended is a hike in the water rates.

As I had indicated the last couple of years, the water fund has been spending reserves to avoid an increase in rates. However, we cannot avoid that possibility any longer. I'm recommending a \$4.72 a quarter increase in the basic E.D.U. rate which will equalize rates inside and outside the Borough. This amounts to a \$18.88 increase in the annual cost of water for every E.D.U. You will recall we lowered the rate in 1988 from \$18.53 to \$15.50 when we adopted the E.D.U. system. I'm now recommending we put the rate at \$20.22 per quarter and adjust the metered rates by 30%. The out-of-Borough metered rate will still be slightly higher than the in-Borough rate.

In all other funds the Budget is balanced without any hike in taxes or utility rates. A word of caution, we will not have the police contract finalized when this budget is adopted. Depending on the outcome of that matter (going to binding arbitration), we may face some unbudgeted costs.

For your information:

Our assessed value slipped in 1996 from \$91,309,000 to \$90,753,195 due to successful appeals of county assigned property values.

One mill of tax is now worth approximately \$90,753.00.

Our millage breakdown is as follows:

General Fund	3.375	mills
Fire Equipment Fund	.250	mills
Logans	.086	mills
Undines	.086	mills
Streetlighting Fund	.575	mills
Parks	.115	mills
Total	4.487	mills

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SUMMARY
1997 BUDGET BREAKDOWN

<u>CATEGORY</u>	<u>Beginning</u> <u>Cash & Investments</u>	<u>1997</u> <u>Revenue</u>	<u>1997</u> <u>Expenditures</u>	<u>Ending Cash</u> <u>& Investments</u>
<u>General Fund</u>	\$ 70,000	\$ 1,661,164		
Police			\$ 481,216	
General Government			431,415	
Streets			255,022	
Notes & Miscellaneous	_____	_____	<u>526,750</u>	
TOTAL GENERAL FUND	\$ 70,000	\$ 1,661,164	\$1,694,403	\$ 36,761
<u>Other Funds:</u>				
Highway Aid	\$ 1,000	\$ 88,750	\$ 87,000	\$ 2,750
Fire Protection	4,000	73,260	61,000	16,260
Fire Equipment Fund	21,500	32,309	38,000	15,809
Streetlighting	35,000	51,100	56,000	30,100
Parks	11,800	28,900	34,760	5,940
Pool	3,000	27,800	27,800	3,000
Water	80,000	529,070	557,895	51,175
Corning/Water	52,900	343,000	364,689	31,211
Sanitation	456,469	1,595,460	1,512,330	539,599
Refuse	176,000	754,000	754,409	175,591
Community Development Block Grant	<u>-0-</u>	<u>152,336</u>	<u>152,336</u>	<u>-0-</u>
TOTAL OTHER FUNDS	\$ 841,669	\$ 3,675,985	\$ 3,646,219	\$ 871,435
TOTAL GENERAL & OTHER FUNDS	\$ 911,669	\$ 5,337,149	\$ 5,340,622	\$ 908,196

GENERAL FUND

<u>CASH RECEIPTS</u>	<u>1996</u>	<u>1997</u>
Cash & investments for appropriation	\$ 50,000	\$ 70,000
Taxes, all 1996 and prior years	40,000	40,000
Taxes, real estate (taxes @ 3.375 mills/\$83,392/mill)	281,448	276,500
Per capita tax	17,000	17,000
Occupation tax (50%)	53,000	53,000
Earned income tax	325,000	350,000
Real estate transfer tax	30,000	30,000
Occupational privilege tax	14,000	14,000
Housing permits	17,000	17,500
Fines, licenses, permits	5,000	6,000
State Police fines	5,000	5,000
*Parking revenue	65,000	65,000
Fines, Borough	18,000	18,000
Market fees	1,500	1,500
District Magistrate fines	26,000	30,000
Liquor license & public utility tax	14,100	14,100
TCI video franchise	43,500	48,000
Wage tax commission & miscellaneous revenue	12,000	12,000
Non-revenue receipts & crossing guards	8,000	8,000
Miscellaneous deposits & county bus support	11,000	11,000
Transfers, other funds: water	180,000	180,000
sewer	170,000	170,000
(Administration expense) refuse	100,000	100,000
Corning	20,000	20,000
Council-on-the-Arts grant	3,500	3,500
Act 205 pension distribution	120,100	125,000
Parking Authority maintenance fee & electric bill	5,064	5,064
County Aid Grant	-0-	15,000
Forestry Department Grant	-0-	1,000
COPS/FAST (2nd year of 3)	<u>25,000</u>	<u>25,000</u>
TOTAL CASH RECEIPTS	\$1,660,212	\$1,731,164

*\$6,000 to be deposited into a sinking fund for future parking needs.

Monies held in investments for future parking total \$92,146. (December 1996)

GENERAL FUND

<u>DISBURSEMENTS</u>	<u>1996</u>	<u>1997</u>
General Government (see detail page)	\$ 419,358	\$ 431,415
Police (see detail page)	459,729	481,216
Fire (separate fund)		
Streets (see detail page)	253,744	255,022
Notes & Miscellaneous (insurance, General Fund only)		
False arrest & public official liability	10,000	10,000
Workmen's compensation	54,519	57,854
Group hospitalization/major medical	110,000	116,000
Group life insurance	6,150	7,000
Auto insurance	19,367	21,075
Fire & general liability insurance & inland marine	33,363	30,552
Boiler & machinery insurance	1,500	1,500
Police life & health insurance & health & welfare	7,000	7,000
Health care - non-union, in-house	12,500	13,000
Transfers:		
Swimming Pool Fund & Park & Recreation	11,400	11,400
* Swimming Pool (for YMCA Summer Rec Program)	500	500
Shade Tree Commission (see project breakdown)	1,000	1,000
** Library	22,450	22,950
Spring Creek Corridor Grant/ISTEA/Local share	6,000	-0-
Bus service	10,724	11,000
Arts	8,500	9,500
C-NET	15,828	16,828
Summer Youth Recreation Program	1,700	1,900
Centre Home Care	2,500	3,000
County Aid Project	-0-	15,000
Retirement program (Act 205) (police & non-uniform)	140,651	160,855
*** Future parking - Sinking Fund	6,000	6,000
CLG/grant (yet to be applied for)	3,500	3,500
Forestry Department Grant application/local share	-0-	500
Borough building improvements (see notes)	10,000	-0-
Downtown decorating (Christmas)	<u>-0-</u>	<u>500</u>
TOTAL DISBURSEMENTS	\$ 1,628,483	\$ 1,696,067
ENDING BALANCE	<u>31,729</u>	<u>35,097</u>
TOTAL DISBURSEMENTS & ENDING BALANCE	\$ 1,660,212	\$ 1,731,164

* \$500 applied as a credit toward pool use by the YMCA

** Total commitment is \$26,450 (\$3,500 from Council on the Arts)

*** Money set aside for acquisition of future parking needs

GENERAL FUND

<u>GENERAL GOVERNMENT</u>	<u>1996</u>	<u>1997</u>
Salaries	\$ 283,273	\$ 293,079
Social Security	21,670	22,421
Tax Collector's expenses & bonds	2,000	3,000
Legal fees	6,000	6,000
Engineering - non-project	500	500
Official bonds	1,200	1,200
Postage, printing & advertising	12,000	12,000
Office supplies & equipment	4,000	4,000
Association dues & expenses	3,000	3,000
Other administration expense	2,000	2,000
Janitorial supplies/services	6,000	6,000
Building maintenance	10,000	10,000
Fuel & light	30,000	30,000
Telephone	5,000	5,000
Auditors	5,000	5,000
Contingency fund	15,000	15,000
Computer maintenance & expenses	5,000	5,000
Maintenance of equipment	2,000	2,000
CLG Grant - Educational Project 2nd year/local share	2,000	2,000
Tax refunds	1,000	1,000
Vehicle/fuel & maintenance, Borough car	1,500	2,000
Gypsy moth spraying	<u>1,215</u>	<u>1,215</u>
TOTAL EXPENDITURES	\$ 419,358	\$ 431,415

GENERAL FUND

<u>POLICE</u>	<u>1996</u>	<u>1997</u>
Salaries (10 officers & non-civil service)	\$ 394,137	\$ 413,844
Social Security & retirement (non-civil service)	4,492	5,772
Civil Service Commission	600	600
Other administration expense	3,000	3,000
Uniforms	4,500	4,500
Minor equipment	4,000	4,000
Vehicle maintenance	8,000	8,000
Gas & oil	6,000	6,000
Maintenance - radio	1,500	1,500
Major equipment - vehicles	20,000	20,000
Dog handling	500	500
Telephone	2,500	3,000
In-house health & welfare program	6,000	6,000
Police training	2,500	2,500
Computer software	1,000	1,000
Provide vests (bulletproof) new officers	<u>1,000</u>	<u>1,000</u>
TOTAL EXPENDITURES	\$ 459,729	\$ 481,216

NOTES:

Parking meter expenses to be paid from parking escrow fund at the end of each year.

GENERAL FUND

<u>STREETS</u>	<u>1996</u>	<u>1997</u>
Wages & salaries	\$ 168,736	\$ 175,032
Social Security	12,908	13,390
Materials	5,000	5,000
Street & road signs/patching	14,000	14,000
Street cleaning & painting	3,000	3,000
Construction & maintenance (drains, sidewalks)	1,000	1,000
Repair vehicles	12,000	16,000
Gas & oil	5,000	6,000
Tools & minor equipment	1,000	1,000
Tree removal	500	500
Maintenance/traffic signals	3,000	3,000
Uniforms & work boots	2,600	2,600
Build new salt & stone shed	15,000	-0-
* Paving lanes/annual project	10,000	10,000
Purchase new curb machine	<u>-0-</u>	<u>4,500</u>
TOTAL EXPENDITURES	\$ 253,744	\$ 255,022

*Includes:

- Pike Street/Allegheny to Ridge Street
- Scott Lane/High Street o North Thomas Street
- Hale Lane/Penn Street to Cowdrick Street

HIGHWAY AID

<u>CASH & INVESTMENTS</u>	<u>1996</u>	<u>1997</u>
Cash (Interest earning)	\$ 6,000	\$ 1,000
Investments	<u>-0-</u>	<u>-0-</u>
TOTAL CASH & INVESTMENTS	\$ 6,000	\$ 1,000
 <u>RECEIPTS</u>		
State Aid	\$ 84,985	\$ 87,250
Interest earned	<u>1,015</u>	<u>1,500</u>
TOTAL RECEIPTS	\$ 86,000	\$ 88,750
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TOTAL CASH, INVESTMENTS & RECEIPTS	\$ 92,000	\$ 89,750
 <u>EXPENDITURES</u>		
General maintenance expense	\$ 10,000	\$ 12,000
* Project work (resurfacing)	40,000	40,000
General Fund Streets Payroll	10,000	10,000
Salt & snow removal	15,000	20,000
Equipment purchase - skid loader (one-third share)	12,000	5,000
- salt spreader	<u>4,000</u>	<u>-0-</u>
TOTAL EXPENDITURES	\$ 91,000	\$ 87,000
 ENDING BALANCE	 \$ 1,000	 \$ 2,750
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TOTAL EXPENDITURES & ENDING BALANCE	\$ 92,000	\$ 89,750

* See suggested street paving list attached.

**SUGGESTED LIST OF STREETS THAT NEED TO BE PAVED
1997 PAVING PROJECT**

<u>Street</u>	<u>From/To</u>	<u>Width</u>	<u>Length</u>	<u>Tonnage</u>	<u>Estimated Costs</u>
Penn Street	High Street to Bishop Street	25'	370'	84 tons	\$ 2,866
Hamilton Street	Burnside Street to Bishop Street	22'	613'	123 tons	3,936
Pike Street	Allegheny Street to Ridge Street	16'	746'	109 tons	3,488
East High Street	McAllister Street to School Street	27'	766'	188 tons	6,030
Woodland Drive	Oak Street to Parkview Blvd.	25'	650'	148 tons	4,738
Tanney Street	Oak Street to Parkview Blvd.	24'	700'	153 tons	4,898
Cherry Lane	Wilson Street to McAllister Street	16'	1,090'	159 tons	5,085
Armor Street	Linn Street to Curtin Street	22'	450'	90 tons	3,067
W. Logan Street	Spring Street to Allegheny Street	26'	425'	101 tons	3,222
N. Monroe Street	Beaver Street to Curtin Street	21'	420'	80 tons	2,572
Benner Avenue	Beaver Street to Curtin Street	24'	510'	112 tons	3,808
W. Curtin Street	West Linn Street to North Spring Street	32'	825'	240 tons	7,697
W. Curtin Street	N. Spring Street to Allegheny Street	35'	425'	135 tons	<u>4,337</u>
					\$55,744
				Street Preparation	<u>4,256</u>
					\$60,000

FIRE COMPANIES1997CASH & RECEIPTSLOGANSUNDINES

Beginning of year (cash)	\$ 500	\$ 500
Beginning of year (investments)	-0-	3,000
Taxes - .086 mills/company	7,200	7,200
Contracts	16,630	16,630
Other	500	500
Prior years taxes	300	300
Annual truck allocation (Fire Equipment Fund)	<u>12,000</u>	<u>12,000</u>
TOTAL CASH & RECEIPTS	\$ 37,130	\$ 40,130

EXPENDITURES

Office supplies	\$ 200	\$ 100
Insurance	700	200
Minor Equipment	3,000	4,000
Maintenance:		
Fire equipment	5,000	5,000
Alarms	300	300
Radio	500	500
Building	2,000	3,600
Miscellaneous:		
Training	300	500
Telephone & power	1,500	300
Gas & oil	5,000	4,000
Truck replacement payment/escrowed (balance)	<u>12,000</u>	<u>12,000</u>
TOTAL EXPENDITURES	\$ 30,500	\$ 30,500
ENDING BALANCE	\$ 6,630	\$ 9,630

TOTAL EXPENDITURES & ENDING BALANCE**\$ 37,130 \$ 40,130**

	<u>1995</u>	<u>1996</u>
* Spring Township	\$28,856	\$29,722
** Benner Township	14,004	14,424
Marion Township	<u>1,061</u>	<u>1,092</u>
	\$43,921	\$45,238

* \$ 7,103 deposited into the Fire Equipment Fund - \$ 1,100 deposited into General Fund
 ** \$ 3,558 deposited into the Fire Equipment Fund - \$ 600 deposited into General Fund
 \$10,661 \$ 1,700 to help offset insurance increase for department paid by General Fund

SPECIAL ACCOUNT
FIRE EQUIPMENT FUND

<u>CASH & INVESTMENTS</u>	<u>1996</u>	<u>1997</u>
Cash	\$ 500	\$ 500
Investments (includes escrowed monies of \$9,736)	<u>12,000</u>	<u>21,000</u>
TOTAL CASH & INVESTMENTS	\$ 12,500	\$ 21,500
 <u>RECEIPTS</u>		
Township Fire Protection contracts	\$ 10,661	\$ 10,661
Taxes (.250 mills)	20,848	20,848
Back taxes & others	700	700
Interest earned	<u>100</u>	<u>100</u>
 TOTAL RECEIPTS	 \$ 32,309	 \$ 32,309
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TOTAL CASH, INVESTMENTS & RECEIPTS	\$ 44,809	\$ 53,809
 <u>EXPENDITURES</u>		
* Payment on loan - Water Department loan of \$80,000 (5 years @ \$16,000) Undine Aerial Truck #217 (Remaining balance on this loan is \$38,000 which is refinancing for 4 years @ \$9,500) (Last payment 1996)	9,500	-0-
Borrowed \$28,000 from the Sewer fund to complete the Logan's 1995 turn as per note below, borrowed for two years @ \$14,000 per year, (last payment in budget year 1998)	-0-	14,000
** Direct allocation to each company:		
Logans (escrowed after 1996 \$ 5,976)	12,000	12,000
Undines (escrowed after 1996 \$ 3,760)	<u>12,000</u>	<u>12,000</u>
Total \$ 9,736		
TOTAL EXPENDITURES	\$ 33,500	\$ 38,000
 ENDING BALANCE	 <u>11,309</u>	 <u>15,809</u>
 TOTAL EXPENDITURES & ENDING BALANCE	 \$ 44,809	 \$ 53,809

NOTES:

* Advance on Logans 1995 turn to purchase equipment. Advance in the amount of \$72,000, leaving \$28,000 for actual turn in 1995. If a truck is sold, that proceed will be paid into the fund to decrease the advance, thereby increasing remaining balance for 1995 turn. (Of the \$72,000 advance, \$25,000 came from the fund; the balance of \$47,000 was borrowed from the Water Department.) When the Logans are ready for their \$28,000 we will have to borrow internally. That borrowing will appear in the 1997 budget if the borrowing occurs in 1996. I anticipated a two-year loan from the sewer fund.

** Trucks must be approved by Council; otherwise, money is placed in escrow until needed.

STREETLIGHTSPECIAL TAX FUND

<u>CASH INVESTMENTS</u>	<u>1996</u>	<u>1997</u>
Cash	\$ 4,000	\$ 2,000
Investments	<u>35,000</u>	<u>33,000</u>
TOTAL CASH & INVESTMENTS	\$ 39,000	\$ 35,000
 <u>RECEIPTS</u>		
Taxes, 1996 (.575 mills)	\$ 48,000	\$ 48,000
Interest earnings	1,100	1,100
Taxes - prior years	<u>2,000</u>	<u>2,000</u>
TOTAL RECEIPTS	\$ 51,100	\$ 51,100
	_____	_____
TOTAL CASH, INVESTMENTS & RECEIPTS	\$ 90,100	\$ 86,100
 <u>EXPENDITURES</u>		
Streetlight installations	\$ 1,000	\$ 1,000
Streetlight power	50,000	54,000
Falls lighting	<u>1,000</u>	<u>1,000</u>
TOTAL EXPENDITURES	\$ 52,000	\$ 56,000
TOTAL ENDING BALANCE	\$ 38,100	\$ 30,100
TOTAL EXPENDITURES & ENDING BALANCE	\$ 90,100	\$ 86,100

PARK FUND
SPECIAL TAX FUND

<u>CASH & INVESTMENTS</u>	<u>1996</u>	<u>1997</u>
Cash (earning interest)	\$ 2,000	\$ 5,000
Investments	<u>6,500</u>	<u>6,800</u>
TOTAL CASH & INVESTMENTS	\$ 8,500	\$ 11,800
 <u>RECEIPTS</u>		
Taxes (.115 mills)	\$ 9,600	\$ 11,000
Transfers (General Fund)	11,400	11,400
Rentals	3,000	3,000
Taxes, prior years	600	1,000
Sale of fish food	3,000	2,500
Sale of services	<u>-0-</u>	<u>-0-</u>
TOTAL RECEIPTS	\$ 27,600	\$ 28,900
TOTAL CASH, INVESTMENTS & RECEIPTS	\$ 36,100	\$ 40,700
 <u>EXPENDITURES</u>		
Transfer to Swimming Pool - Sub Fund	\$ 2,000	\$ 2,000
Salaries	23,000	23,000
Social Security	1,760	1,760
Insurance	1,000	1,000
Materials & minor equipment	3,000	3,000
Repairs & property maintenance	<u>2,000</u>	<u>2,000</u>
TOTAL EXPENDITURES	\$ 32,760	\$ 32,760
 <u>CAPITAL EXPENDITURES</u>		
Park improvements or equipment replacement	\$ <u>2,000</u>	\$ <u>2,000</u>
TOTAL CAPITAL EXPENDITURES	\$ 2,000	\$ 2,000
ENDING BALANCE	\$ 1,340	\$ 5,940
TOTAL EXPENDITURES, CAPITAL EXPENDITURES & ENDING BALANCE	\$ 36,100	\$ 40,700

SWIMMING POOL FUND

<u>CASH & INVESTMENTS</u>	<u>1996</u>	<u>1997</u>
Savings & CD's and cash	\$ 4,800	\$ 3,000
 <u>RECEIPTS</u>		
Transfer from Park Fund (taken if needed)	\$ 2,000	\$ 2,000
Memberships	6,600	8,000
Daily Admissions	10,500	9,000
Concession sales & other miscellaneous income	3,900	4,000
Fund raising projects	1,000	1,000
Video games & other revenues	<u>2,500</u>	<u>3,800</u>
 TOTAL RECEIPTS	 \$ 26,500	 \$ 27,800
 TOTAL RECEIPTS, CASH AND INVESTMENTS	 \$ 31,300	 \$ 30,800
 <u>EXPENDITURES</u>		
Salaries	\$ 16,000	\$ 16,500
Social Security	1,224	1,300
Supplies - pool	500	500
Supplies - concessions	1,500	1,500
Maintenance, repairs	5,000	5,000
Utilities (telephone & electricity)	3,000	3,000
Debt retirement	<u>-0-</u>	<u>-0-</u>
 TOTAL EXPENDITURES	 \$ 27,224	 \$ 27,800
 ENDING BALANCE	 \$ <u>4,076</u>	 \$ <u>3,000</u>
 TOTAL EXPENDITURES & ENDING BALANCE	 \$ 31,300	 \$ 30,800

NOTE: The Pool Fund is in debt to the Sewer Fund in the amount of \$22,316, debts that accrued prior to 1983. The fund has operated successfully on its own since that time.

If the Borough Council agrees to seek a grant through the state's "Keystone Acquisition and Development Grant Program" for pool renovations (50-50 grant), the local share would have to be borrowed and budgeted for repayment beginning in 1998.

BOROUGH SYSTEM
WATER FUND

<u>CASH & INVESTMENTS</u>	<u>1996</u>	<u>1997</u>
Cash (includes monies earning interest)	\$ 60,000	\$ 60,000
Investments	150,000	20,000
Fire Equipment Fund (Undine truck)	<u>9,500</u>	<u>-0-</u>
TOTAL CASH & INVESTMENTS	\$ 219,500	\$ 80,000
<u>RECEIPTS</u>		
Collections (rate increase of 30%)	\$ 331,000	\$ 440,230
Collections prior years	3,000	3,000
Meter sales & repairs	2,000	2,000
Tap fees & assessments	4,000	4,000
Other (fire protection, etc.)	6,000	6,000
Interest earnings	8,000	3,000
Corning/equipment rental	<u>70,840</u>	<u>70,840</u>
TOTAL RECEIPTS	\$ <u>424,840</u>	\$ <u>529,070</u>
TOTAL CASH, INVESTMENTS & RECEIPTS	\$ 644,340	\$ 609,070
<u>EXPENDITURES</u>		
Salaries	\$ 88,624	\$ 91,886
Social Security	6,780	7,029
Retirement	1,500	3,680
Insurance	60,000	60,000
Supplies - purification	4,000	4,800
Pumping power	139,000	139,000
Supplies & materials & telephone	15,000	15,000
Gas & oil	3,000	5,000
Maintenance & pump repairs	15,000	15,000
Meter purchases & minor equipment	5,000	5,000
Other general expense, legal fees & testing expense	8,000	8,000
Expansion of systems	5,000	5,000
Health care - in-house	3,000	3,500
Transfers (administration expense)	<u>180,000</u>	<u>180,000</u>
TOTAL EXPENDITURES	\$ 533,904	\$ 542,895
<u>CAPITAL EXPENDITURES</u>		
Set up in-house billing system	10,000	-0-
* Pumphouse improvements	-0-	5,000
Replace main line valves all over system where broken	10,000	5,000
Purchase new pickup truck with plow (one-half share)	10,000	-0-
Purchase new wheel loader (one-third share)	20,000	-0-
Purchase new skid loader (one-third share)	<u>-0-</u>	<u>5,000</u>
TOTAL CAPITAL EXPENDITURES	\$ 50,000	\$ 15,000
ENDING BALANCE & INVESTMENTS	\$ <u>60,436</u>	\$ <u>51,175</u>
TOTAL EXPENDITURES, CAPITAL EXPENDITURES, & ENDING BALANCE	\$ 644,340	\$ 609,070

* Coleville, Halfmoon Hill pumphouse

CORNING WATER SYSTEM

<u>CASH & INVESTMENTS</u>	<u>1996</u>	<u>1997</u>
Cash	\$ 25,000	\$ 25,000
Corning Surplus Fund	3,500	3,900
Spring Creek Area Reserve Fund	<u>23,000</u>	<u>24,000</u>
TOTAL CASH & INVESTMENTS	\$ 51,500	\$ 52,900
 <u>RECEIPTS</u>		
Commercial	\$ 336,000	\$ 336,000
Residential	<u>6,000</u>	<u>7,000</u>
TOTAL REVENUE	\$ 342,000	\$ 343,000
TOTAL CASH INVESTMENTS & RECEIPTS	\$ 393,500	\$ 395,900
 <u>EXPENDITURES</u>		
Power	\$ 120,000	\$ 120,000
Salaries (includes benefits)	129,348	131,961
Maintenance/materials & supplies	14,271	14,500
Equipment rental	66,840	66,840
Telephone	1,024	1,050
Administrative costs	17,543	19,238
Office expense	1,800	1,800
Office rent	1,200	1,200
Insurance	7,073	7,073
Maintenance/grounds	<u>983</u>	<u>1,027</u>
TOTAL EXPENDITURES	\$ 360,082	\$ 364,689
ENDING BALANCE	\$ 33,418	\$ 31,211
	<hr style="width: 50px; margin: 0 auto;"/>	<hr style="width: 50px; margin: 0 auto;"/>
TOTAL EXPENDITURES & ENDING BALANCE	\$ 393,500	\$ 395,900

SANITATION FUND

<u>CASH & INVESTMENTS</u>	<u>1996</u>	<u>1997</u>
Cash (includes monies earning interest)	\$ 30,000	\$ 30,000
Investments	270,000	300,000
Loans to Pool Fund	22,316	22,316
D.E.P./Escrow Sludge Application Surety Fund	-0-	76,153
Act 339 Fund due, not yet received (1994)	74,000	-0-
Loan to Fire Equipment Fund	<u>-0-</u>	<u>28,000</u>
TOTAL CASH & INVESTMENTS	\$ 396,316	\$ 456,469
 <u>RECEIPTS</u>		
Collections (Borough)	\$ 836,000	\$ 850,000
Tap fees & assessments	3,000	3,000
Other (testing, etc.)	90,000	90,000
Interest earnings	10,000	10,000
Operating charges - Spring-Benner-Walker Joint Authority	360,000	360,000
Debt service - Spring-Benner-Walker Joint Authority	283,988	170,460
Annual operating grant (Act 339) 1996	<u>129,000</u>	<u>112,000</u>
TOTAL RECEIPTS	\$1,711,988	\$1,595,460
 TOTAL CASH, INVESTMENTS & RECEIPTS		
	\$2,108,304	\$2,051,929
 <u>EXPENDITURES</u>		
Salaries	\$ 314,574	\$ 328,386
Social Security	24,065	25,122
Retirement	2,200	13,464
Insurance	80,000	80,000
Materials & supplies (facility)	25,000	25,000
Equipment maintenance (facility) (includes maintenance contracts)	80,000	100,000
Materials & supplies (system)	10,000	10,000
Equipment maintenance (system)	4,000	5,000
Other general expense (including legal & engineering)	15,000	15,000
Health care - in-house	6,600	7,600
Work boot reimbursement & uniform expense	3,400	3,400
Transfers/Administration	170,000	170,000
Authority payment (debt service)	675,000	405,858
Power	180,000	180,000
Telephone	4,500	4,500
Gas & oil	4,000	4,000
Sludge handling & disposal	40,000	40,000
Property maintenance/heating & cooling	20,000	20,000
Spring-Benner-Walker Joint Authority (share of Act 339 grant/42%)	53,000	47,000
Toxicity test (new N.P.D.E.S. permit)	<u>-0-</u>	<u>8,000</u>
TOTAL EXPENDITURES	\$1,711,339	\$1,492,330
 <u>CAPITAL EXPENDITURES</u>		
Set up in-house billing system	\$ 10,000	\$ -0-
Pole building/cover drying beds	15,000	-0-
Purchase skid loader (one-third share)	-0-	5,000
Purchase TV camera & recorder	15,000	15,000
Purchase new wheel loader (one-third share)	20,000	-0-
Purchase pickup truck (one-half share)	<u>\$ 10,000</u>	<u>-0-</u>
TOTAL CAPITAL EXPENDITURES	\$ 70,000	\$ 20,000
ENDING BALANCE	\$ 326,965	\$ 539,599
 TOTAL EXPENDITURES, CAPITAL EXPENDITURES & ENDING BALANCE	 \$2,108,304	 \$2,051,929

REFUSE FUND

<u>CASH & INVESTMENTS</u>	<u>1996</u>	<u>1997</u>
Cash, beginning of year	\$ 20,000	\$ 20,000
Investments	60,000	80,000
Future truck/escrow account (\$20,000 set aside each year)	<u>54,000</u>	<u>76,000</u>
TOTAL CASH & INVESTMENTS	\$ 134,000	\$ 176,000
 <u>RECEIPTS</u>		
Collections	\$ 750,000	\$ 750,000
Interest	<u>2,000</u>	<u>4,000</u>
TOTAL RECEIPTS	\$ 752,000	\$ 754,000
 TOTAL CASH, INVESTMENTS & RECEIPTS		
	\$ 886,000	\$ 930,000
 <u>EXPENDITURES</u>		
Salaries	\$ 145,824	\$ 150,472
Social Security	11,156	11,511
Retirement	1,000	7,344
Insurance	40,000	40,000
Materials & supplies	3,000	3,000
Gas & oil	12,000	12,000
Maintenance collection equipment	12,000	12,000
Other general expenses	2,000	2,000
Minor equipment	500	500
Health care - in-house	3,600	4,000
Transfers: Administration	100,000	100,000
Tipping fees for Spring Cleanup Week (180 tons)	6,500	13,000
Tipping fees (budgeted at \$72/ton)	288,000	295,000
Recycling/curbside (\$1.95 per E.D.U./month)	66,982	66,982
Recycling/commercial (\$38.50/ton)	10,000	10,000
Recycling/cardboard (\$24.00/ton)	2,000	2,000
Uniform maintenance & boots	<u>2,600</u>	<u>2,600</u>
TOTAL EXPENDITURES	\$ 707,162	\$ 732,409
 <u>CAPITAL EXPENDITURES</u>		
Purchase additional trash receptacles for downtown	\$ 2,000	\$ 2,000
Set aside for future truck replacement/escrow fund	20,000	20,000
Purchase wheel loader (one-third share)	20,000	-0-
Set up in-house billing system	<u>10,000</u>	<u>-0-</u>
TOTAL CAPITAL EXPENDITURES	\$ 52,000	\$ 22,000
ENDING BALANCE	\$ 126,838	\$ 175,591
 TOTAL EXPENDITURES, CAPITAL EXPENDITURES & ENDING BALANCE		
	\$ 886,000	\$ 930,000

NOTE: Bellefonte generates approximately 90 tons a week of disposable material. Of this 7 tons are removed as recyclable material.

1997
COLLECTION AGENCIES & TRUST FUNDS

	<u>Mid-State Bank</u>	<u>Peoples Bank</u>	<u>Wage Tax Collection</u>	<u>Payroll Fund</u>
<u>CASH & INVESTMENTS</u>				
Beginning of year	-	-	\$ 500	-
<u>RECEIPTS</u>				
Collection	\$ 65,000	\$ 68,000	\$ 700,000	
Transfers	_____	_____	_____	\$ <u>1,571,698</u>
TOTAL RECEIPTS	\$ 65,000	\$ 68,000	\$ 700,500	\$ 1,571,698
	_____	_____	_____	_____
TOTAL CASH & RECEIPTS	\$ 65,000	\$ 68,000	\$ 700,500	\$ 1,571,698
<u>EXPENDITURES</u>				
Transfers	\$ 65,000	\$ 68,000	\$ 700,000	
Gross pay less retirement				\$ 1,453,572
Retirement (5.0%)				111,108
Pension (2.0%)				<u>7,018</u>
TOTAL EXPENDITURES	\$ <u>65,000</u>	\$ <u>68,000</u>	\$ <u>700,000</u>	\$ 1,571,698
ENDING BALANCE	-	-	\$ 500	-
	_____	_____	_____	_____
TOTAL EXPENDITURES & ENDING BALANCE	\$ 65,000	\$ 68,000	\$ 700,000	\$ 1,571,698

DEBT SERVICE FUNDS

(Does not include in-house borrowing or bonded debt)

DEBT SERVICE, GENERAL OBLIGATION NOTES

	<u>1996</u>	<u>1997</u>
TRANSFERS FROM VARIOUS FUNDS TO DEBT SERVICE	-0-	-0-
TOTAL SHORT TERM DEBT BEGINNING OF YEAR	-0-	-0-
PRINCIPAL PAYMENTS DURING YEAR	-0-	-0-
INTEREST PAYMENTS DURING YEAR	-0-	-0-
TOTAL SHORT DEBT END OF YEAR	-0-	-0-

BELLEFONTE BOROUGH
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

<u>Grant-in-Aid</u>	<u>1996</u>	<u>1997</u>
- DCA 1995	\$ 157,152	-0-
- DCA 1996	-0-	\$ 152,336
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Total	\$ 157,152	\$ 152,336

Planned Expenditures

- Administration (10%)	\$ 15,715	\$ 15,200
- Accessibility study	15,000	-0-
- Construction of the removal of architectural barriers	126,437	-0-
- County fair share		6,000
- Sidewalk improvements/Halfmoon Hill		32,336
- Water system improvements		98,800
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Total	\$ 157,152	\$ 152,336

1997
SHADE TREE COMMISSION

<u>Revenue</u>	<u>1997</u>
General Fund disbursements (1997)	\$ 1,500
Carry over/General Fund previous year (1996)	1,000
Forestry Department grant/received (1/2)	1,000
Forestry Department grant/expected (1/2)	<u>1,000</u>
TOTAL REVENUES	\$ 4,500
<u>Disbursements</u>	
Tree plantings	\$ 3,000
Tree trimming/removal	<u>1,500</u>
TOTAL DISBURSEMENTS	\$ 4,500

Notes:

**Special Projects
1996 - 1997**

- \$12,000 Local Share ISTEAs grant for bike paths along Governors Park Road escrowed in Special Projects Fund. State monies of \$48,000 already approved, project being developed. The State will release funds for reimbursement of costs incurred.

- \$1,800 Local Share ISTEAs grant for downtown signage. Money already escrowed in the Special Projects Fund. State monies of \$7,200 approved, project being developed. The State will release funds for reimbursement of costs incurred.

- \$46,000 Local Share ISTEAs grant for Spring Creek Corridor pathways. Local monies (Legislative Initiative Grant already received in the amount of \$40,000). Federal grant of \$184,000 approved, project being developed. The State will release funds for reimbursement of costs incurred. Bellefonte's share \$6,000 set aside in the Special Projects Fund.

- Invested as follows:

\$40,000/CD (Legislative Initiative Grant)
\$19,800/Special Projects Fund

- \$12,000 Governors Park bike path
- 18,000 Downtown signage grant
- 6,000 Spring Creek pathway