

BOROUGH OF BELLEFONTE

1998 BUDGET

Prepared by Walter B. Peterson, Borough Manager

BUDGET INSPECTION AND HEARING NOTICE

The proposed 1998 budget for Bellefonte Borough will be available for public inspection November 20, 1997 through December 8, 1997 between the weekday hours of 8 a.m. and 4:30 p.m. in the manager's office, 236 West Lamb Street, Bellefonte, Pennsylvania.

A budget hearing will be held December 8, 1997 at 7 p.m. in Council Chambers to allow the public to present oral or written comments on the entire budget.



Walter B. Peterson
Borough Manager

Publish November 18, 1997

Budget Message

The 1998 Budget is presented as a balanced budget. However, to achieve that balance, it was necessary to adjust real estate millage in three areas. An increase in the General Fund of .225 mills (\$20,000.00). An increase in the Fire Equipment Fund of .200 mills (\$18,000), and an increase in the Park and Recreation Fund of .074 mills (\$6,000). This is an overall increase of approximately one-half a mill of tax which will generate \$44,000 new dollars. For the average homeowner with a house and property valued at \$45,503, this is an increase of \$23.00 a year. The "other" real estate tax supported funds are okay at this time.

Due to a lower tipping fee at the county transfer station, we can lower the E.D.U. refuse cost by \$5.00 a quarter/\$20.00 a year. This will counter balance the tax increase so that the overall cost of this new budget will only be \$3.00 a year per household.

The only other fund in trouble is the Water Fund. We should have a rate increase at this time; however, if we can expedite the sale of water to Milesburg and AquaPenn, a rate increase wouldn't be necessary. Assuming this can be done in the near future, I have held off the needed rate increase in this budget.

A word of caution - we do not have a settlement with the police union as this budget is prepared. I have included a reasonable settlement in these matters for budget purposes.

For your information:

Our assessed value slipped again in 1997 from \$90,753,195 to \$89,911,670 due to successful appeals of county assigned property values.

One mill of tax is now worth approximately \$89,912.00.

Our millage breakdown is as follows

	<u>1997</u>	<u>1998</u>
General Fund	3.375 mills	3.600 mills
Fire Equipment Fund	.250 mills	.450 mills
Logans	.086 mills	.086 mills
Undines	.086 mills	.086 mills
Streetlighting Fund	.575 mills	.575 mills
Parks	<u>.115</u> mills	<u>.189</u> mills
Total	4.487 mills	4.986 mills

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SUMMARY
1998 BUDGET BREAKDOWN

<u>CATEGORY</u>	<u>Beginning</u> <u>Cash & Investments</u>	<u>1998</u> <u>Revenue</u>	<u>1998</u> <u>Expenditures</u>	<u>Ending Cash</u> <u>& Investments</u>
<u>General Fund</u>	\$ 200,000	\$ 1,694,082 ✓		
Police			\$ 526,413 ✓	
General Government			447,190 ✓	
Streets			265,944 ✓	
Notes & Miscellaneous	_____	_____	<u>628,168</u>	
TOTAL GENERAL FUND	\$ 200,000	\$ 1,694,082	\$1,867,715	\$ 26,367
<u>Other Funds:</u>				
Highway Aid	\$ 16,000	\$ 100,000 ✓	\$ 110,000 ✓	\$ 6,000
Fire Protection	1,000	86,260 ✓	74,000 ✓	13,260
Fire Equipment Fund	14,605	52,221 ✓	51,000 ✓	15,826
Streetlighting	29,000	51,100 ✓	58,000 ✓	22,100
Parks	8,000	34,900 ✓	39,230 ✓	3,670
Pool	6,000	27,800 ✓	28,300 ✓	5,500
Water	112,744	485,840 ✓	541,911 ✓	56,673
Corning/Water	35,200	340,000	350,490 ✓	24,710
Sanitation	623,469	1,605,218 ✓	1,627,601 ✓	601,086
Refuse	236,000	688,000 ✓	693,065 ✓	230,935
Community Development Block Grant	<u>-0-</u>	<u>150,016</u>	<u>150,016</u>	<u>-0-</u>
TOTAL OTHER FUNDS	\$1,082,018	\$ 3,621,355	\$ 3,723,613	\$ 979,760
TOTAL GENERAL & OTHER FUNDS	\$1,282,018	\$ 5,315,437	\$ 5,591,328	\$ 1,006,127

GENERAL FUND

<u>CASH RECEIPTS & REVENUE</u>	<u>1997</u>	<u>1998</u>
Cash & investments for appropriation	\$ 70,000	\$ 200,000
Taxes, all 1996 and prior years	40,000	34,000
Taxes, real estate (taxes @ 3.60 mills)	276,500	296,468
Per capita tax	17,000	17,000
Occupation tax (50%)	53,000	46,000
Earned income tax	350,000	380,000
Real estate transfer tax	30,000	35,000
Occupational privilege tax	14,000	14,000
Housing permits	17,500	17,500
Fines, licenses, permits	6,000	6,000
State Police fines	5,000	5,000
*Parking revenue	65,000	65,000
Fines, Borough	18,000	18,000
Market fees	1,500	1,500
District Magistrate fines	30,000	30,000
Liquor license & public utility tax	14,100	14,500
TCI video franchise	48,000	50,000
Wage tax commission & miscellaneous revenue	12,000	12,000
Non-revenue receipts & crossing guards	8,000	8,000
Miscellaneous deposits & county bus support	11,000	11,000
Transfers, other funds:		
water	180,000	120,000
sewer	170,000	170,000
(Administration expense) refuse	100,000	100,000
Corning	20,000	20,000
Council-on-the-Arts grant	3,500	3,500
Act 205 pension distribution	125,000	135,000
Parking Authority maintenance fee & electric bill	5,064	5,064
County Aid Grant	15,000	15,000
Forestry Department Grant	1,000	1,000
COPS/FAST	25,000	25,000
Loan Payment/Water Fund	-0-	33,750 <i>4-8-98</i>
Radio tower rentals	-0-	<u>4,800</u>
TOTAL CASH RECEIPTS REVENUES	\$1,731,164	\$1,894,082

*\$6,000 to be deposited into a sinking fund for future parking needs.
 Monies held in investments for future parking total \$102,684. This is money available to convert the Murphy store basement into a parking garage.

GENERAL FUNDDISBURSEMENTS

	<u>1997</u>	<u>1998</u>
General Government (see detail page)	\$ 431,415	\$ 447,190
Police (see detail page)	481,216	526,413
Fire (separate fund)		
Streets (see detail page)	252,522	265,944
Notes & Miscellaneous (insurance, General Fund only)		
False arrest & public official liability	10,000	10,000 ✓
Workmen's compensation	57,854	40,202 ✓
Group hospitalization/major medical	116,000	125,000 ✓
Group life insurance	7,000	7,000 ✓
Auto insurance	21,075	20,731 ✓
Fire & general liability insurance & inland marine	30,552	30,236 ✓
Boiler & machinery insurance	1,500	1,500 ✓
Police life & health insurance & health & welfare	7,000	7,000 ✓
Health care - non-union, in-house	13,000	13,000 ✓
Transfers:		
Swimming Pool Fund & Park & Recreation	11,400	11,400 ✓ 5-22-98
* Swimming Pool (for YMCA Summer Rec Program)	500	500 ✓ 11-25-98
Shade Tree Commission (see project breakdown)	1,000	1,500 ✓
** Library	22,950	23,450 ✓
Payment on loan Sewer Fund (Claster property/10 years)	-0-	22,000 ✓ 5-22-98
Bus service (\$12,314 - 1997-98)	11,000	13,500 ✓
Arts (Local share \$6,000)	9,500	9,500 ✓ 5-22-98
C-NET (Formula G)	16,828	18,643 ✓
Summer Youth Recreation Program	1,900	2,000 ✓ 5-22-98
Centre Home Care	3,000	3,000 ✓ 5-22-98
County Aid Project	15,000	15,000 ✓
Retirement program (Act 205) (police & non-uniform)	160,855	174,506 ✓
*** Future parking - Sinking Fund	6,000	6,000 ✓ 5-22-98
CLG/grant (yet to be applied for)	3,500	3,500
Cemetery/maintenance/annual allocation	3,000	3,000 ✓ 8-13-98
Downtown decorating (Christmas)	500	500 ✓
Centre County Youth Service Bureau	1,000	1,000 ✓ 5-22-98
Bookmobile replacement fund (escrow)	-0-	2,000 ✓ 5-22-98
Wall repairs/Talleyrand Park	-0-	15,000 ✓
Recycling grant/vacuum truck	-0-	20,000 ✓
Repairs/Claster property	-0-	10,000 ✓
Construct new parking lot (Pike & Ridge Streets)	-0-	17,500 ✓
TOTAL DISBURSEMENTS	\$ 1,697,067	\$ 1,867,715
ENDING BALANCE	<u>34,097</u>	<u>26,367</u>
TOTAL DISBURSEMENTS & ENDING BALANCE	\$ 1,731,164	\$ 1,894,082

* \$500 applied as a credit toward pool use by the YMCA

** Total commitment is \$26,950 (\$3,500 from Council on the Arts)

*** Money set aside for acquisition of future parking needs

GENERAL FUND

<u>GENERAL GOVERNMENT</u>	<u>1997</u>	<u>1998</u>
Salaries	\$ 293,079	\$ 307,733
Social Security	22,421	23,542
Tax Collector's expenses & bonds	3,000	3,000
Legal fees	6,000	6,000
Engineering - non-project	500	500
Official bonds	1,200	1,200
Postage, printing & advertising	12,000	12,000
Office supplies & equipment	4,000	4,000
Association dues & expenses	3,000	3,000
Other administration expense	2,000	2,000
Janitorial supplies/services	6,000	6,000
Building maintenance	10,000	10,000
Fuel & light	30,000	30,000
Telephone	5,000	5,000
Auditors	5,000	5,000
Contingency fund	15,000	15,000
Computer maintenance & expenses	5,000	5,000
Maintenance of equipment	2,000	2,000
CLG Grant - Educational Project 3rd year/local share	2,000	2,000
Tax refunds	1,000	1,000
Vehicle/fuel & maintenance, Borough car	2,000	2,000
Gypsy moth spraying	<u>1,215</u>	<u>1,215</u>
TOTAL EXPENDITURES	\$ 431,415	\$ 447,190

GENERAL FUND

<u>POLICE</u>	<u>1997</u>	<u>1998</u>
Salaries (10 officers & non-civil service)	\$ 413,844	\$ 442,813
Social Security & retirement (non-civil service)	5,772	7,500
Civil Service Commission	600	600
Other administration expense	3,000	3,000
Uniforms	4,500	5,000
Minor equipment	4,000	4,000
Vehicle maintenance	8,000	8,000
Gas & oil	6,000	7000
Maintenance - radio	1,500	1,500
Major equipment - vehicles	20,000	20,000
Dog handling	500	500
Telephone	3,000	3,500
In-house health & welfare program	6,000	8000
Police training	2,500	2,500
Computer software	1,000	1,000
Provide vests (bulletproof) new officers	1,000	1,000
Computer hardware	-0-	1,500
COPSMORE Program/Share ✓	<u>-0-</u>	<u>9,000</u> ✓
TOTAL EXPENDITURES	\$ 481,216	\$ 526,413

NOTES:

Parking meter expenses to be paid from parking escrow fund at the end of each year.

GENERAL FUND

<u>STREETS</u>	<u>1997</u>	<u>1998</u>
Wages & salaries	\$ 175,032	\$ 183,784
Social Security	13,390	14,060
Materials	5,000	5,000
Street & road signs/patching	14,000	14,000
Street cleaning & painting	3,000	3,000
Construction & maintenance (drains, sidewalks)	1,000	1,000
Repair vehicles	16,000	16,000
Gas & oil	6,000	7,000
Tools & minor equipment	1,000	1,000
Tree removal	500	500
Maintenance/traffic signals	3,000	3,000
Uniforms & work boots	2,600	2,600
* Paving lanes/annual project	10,000	10,000
Repairing curbing/community wide ✓	<u>4,500</u>	<u>5,000</u> ✓
 TOTAL EXPENDITURES	 \$ 255,022	 \$ 265,944

* See following page

1998

Suggested List of Lanes to be Paved

1. Moore Lane	- Centre Street to Zion Road 10' by 175' = 16 tons =	\$ 500.00
2. Decatur Lane	- Howard Street to Pike Lane 14' x 200' = 25 tons =	775.00
3. Meek Lane	- South Potter Street to South Spring 14' x 225' = 29 tons =	961.00
4. Pike Lane	- Penn Street to Ridge Street 18' x 360' = 59 tons =	1,829.00
5. Morning Aire Lane	- West Lamb Street to Hill Street 12' x 400' = 44 tons =	1,364.00
6. Crawford Street	- Reservoir to Hepburn Street 14' x 1,000' = 128 tons =	<u>3,968.00</u>
GRAND TOTAL		\$9,397.00

HIGHWAY AID

<u>CASH & INVESTMENTS</u>	<u>1997</u>	<u>1998</u>
Cash (Interest earning)	\$ 1,000	\$ 1,000
Investments	<u>-0-</u>	<u>15,000</u>
TOTAL CASH & INVESTMENTS	\$ 1,000	\$ 16,000
 <u>RECEIPTS</u>		
State Aid	\$ 87,250	\$ 98,296
Interest earned	<u>1,500</u>	<u>1,704</u>
TOTAL RECEIPTS	\$ 88,750	\$100,000
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TOTAL CASH, INVESTMENTS & RECEIPTS	\$ 89,750	\$116,000
 <u>EXPENDITURES</u>		
General maintenance expense	\$ 12,000	\$ 15,000
* Project work (resurfacing)	40,000	50,000
General Fund Streets Payroll	10,000	7,500
Salt & snow removal	20,000	17,500
Equipment purchase - skid loader (one-third share)	5,000	-0-
- ¾ ton pickup/plow	<u>-0-</u>	<u>20,000</u>
TOTAL EXPENDITURES	\$ 87,000	\$110,000
 ENDING BALANCE	 \$ 2,750	 \$ 6,000
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TOTAL EXPENDITURES & ENDING BALANCE	\$ 89,750	\$116,000

* See suggested street paving list attached.

**Suggested Streets for
1998 Paving Schedule**

<u>Streets</u>	<u>From/to</u>	<u>Average Width</u>	<u>Length</u>	<u>Tonnage</u>	<u>Estimated Cost</u>
1. <u>Ridge Street</u>	Linn Street High Street	20'	1,300'	237	\$ 7,347
2. <u>West Logan Street</u>	Allegheny Street South Spring Street	26'	500'	118	3,658
3. <u>West Lamb Street</u>	Water Street North Spring Street	40'	350'	128	3,968
4. <u>East High Street</u>	School Street Lewis Street	27'	775'	191	5,921
5. <u>West Curtin Street</u>	Allegheny Street West Linn Street	30'	1,350'	369	11,439
6. <u>East Beaver Street</u>	Armor Street Benner Avenue	28'	1,500'	383	11,873
7. <u>South Potter Street</u>	South Spring Street Borough Line	21'	1,700'	325	10,075
8. <u>Brown Avenue</u>	Halfmoon Street West Lamb Street	24'	575'	126	3,906
9. <u>Burnside Street</u>	Humes Road Hamilton Street	24'	225'	50	1,550
10. <u>Collins Avenue</u>	Halfmoon Street West Lamb Street	24'	575'	126	3,906
<p align="right"> <u>Total Paving</u> \$ 63,643 <u>Add leveling & milling</u> 5,000 <u>Add utility adjustments</u> 5,000 PROJECT GRAND TOTAL \$ 73,643 </p>					

FIRE COMPANIES

	<u>1998</u>	
<u>CASH & RECEIPTS</u>	<u>LOGANS</u>	<u>UNDINES</u>
Beginning of year (cash)	\$ 500	\$ 500
Beginning of year (investments)	-0-	-0-
Taxes - .086 mills/company	7,200	7,200
Contracts	16,630	16,630
Other	500	500
Prior years taxes	300	300
Annual truck allocation (Fire Equipment Fund)	<u>18,500</u>	<u>18,500</u>
TOTAL CASH & RECEIPTS	\$ 43,630	\$ 43,630
 <u>EXPENDITURES</u>		
Office supplies	\$ 200	\$ 100
Insurance	700	200
Minor Equipment	3,000	4,000
Maintenance:		
Fire equipment	5,000	5,000
Alarms	300	300
Radio	500	500
Building	2,000	3,600
Miscellaneous:		
Training	300	500
Telephone & power	1,500	300
Gas & oil	5,000	4,000
Truck replacement payment/or escrowed	<u>18,500</u>	<u>18,500</u>
TOTAL EXPENDITURES	\$ 37,000	\$ 37,000
ENDING BALANCE	\$ 6,630	\$ 6,630
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TOTAL EXPENDITURES & ENDING BALANCE	\$ 43,630	\$ 43,630

	<u>1996</u>	<u>1997</u>
* Spring Township	\$29,722	\$30,614
** Benner Township	14,424	14,857
Marion Township	<u>1,092</u>	<u>1,125</u>
	\$45,238	\$46,596

* \$ 7,103	deposited into the Fire Equipment Fund	-	\$ 1,100	deposited into General Fund
** \$ <u>3,558</u>	deposited into the Fire Equipment Fund	-	\$ <u>600</u>	deposited into General Fund
\$10,661			\$ 1,700	to help offset insurance increase for department paid by General Fund

SPECIAL ACCOUNT
FIRE EQUIPMENT FUND

<u>CASH & INVESTMENTS</u>	<u>1997</u>	<u>1998</u>
Cash	\$ 500	\$ 2,000
Investments (escrowed monies of \$7,559)	<u>21,000</u>	<u>7,559</u>
TOTAL CASH & INVESTMENTS	\$ 21,500	\$ 9,559
 <u>RECEIPTS</u>		
Township Fire Protection contracts	\$ 10,661	\$ 10,661
Taxes (.450 mills)	20,848	40,460
Back taxes & others	700	1,000
Interest earned	<u>100</u>	<u>100</u>
 TOTAL RECEIPTS	 \$ 32,309	 \$ 52,221
 TOTAL CASH, INVESTMENTS & RECEIPTS	 \$ 53,809	 \$ 61,780
 <u>EXPENDITURES</u>		
Borrowed \$28,000 from the Sewer fund to complete the Logan's 1995 turn as per note below, borrowed for two years @ \$14,000 per year, (last payment in budget year 1998)	14,000	14,000 <i>10-28-98</i>
 ** Direct allocation to each company:		
Logans (escrowed after 1997 \$ 6,565)	12,000	18,500
Undines (escrowed after 1997 \$ 994)	<u>12,000</u>	<u>18,500</u>
Total \$ 7,559		
 TOTAL EXPENDITURES	 \$ 38,000	 \$ 51,000
 ENDING BALANCE	 <u>15,809</u>	 <u>10,780</u>
 TOTAL EXPENDITURES & ENDING BALANCE	 \$ 53,809	 \$ 66,826

NOTES:

* Advance on Logans 1995 turn to purchase equipment. Advance in the amount of \$72,000, leaving \$28,000 for actual turn in 1995. If a truck is sold, that proceed will be paid into the fund to decrease the advance, thereby increasing remaining balance for 1995 turn. (Of the \$72,000 advance, \$25,000 came from the fund; the balance of \$47,000 was borrowed from the Water Department.) When the Logans are ready for their \$28,000 we will have to borrow internally. That borrowing will appear in the 1997 budget if the borrowing occurs in 1996. I anticipated a two-year loan from the sewer fund.

** Trucks must be approved by Council; otherwise, money is placed in escrow until needed.

STREETLIGHT
SPECIAL TAX FUND

<u>CASH INVESTMENTS</u>	<u>1997</u>	<u>1998</u>
Cash	\$ 2,000	\$ 1,000
Investments	<u>33,000</u>	<u>28,000</u>
TOTAL CASH & INVESTMENTS	\$ 35,000	\$ 29,000
 <u>RECEIPTS</u>		
Taxes, 1997 (.575 mills)	\$ 48,000	\$ 48,000
Interest earnings	1,100	1,100
Taxes - prior years	<u>2,000</u>	<u>2,000</u>
TOTAL RECEIPTS	\$ 51,100	\$ 51,100
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TOTAL CASH, INVESTMENTS & RECEIPTS	\$ 86,100	\$ 80,100
 <u>EXPENDITURES</u>		
* Streetlight installations/High Street bridge	\$ 1,000	\$ 3,000
Streetlight power	54,000	54,000
Falls lighting	<u>1,000</u>	<u>1,000</u>
TOTAL EXPENDITURES	\$ 56,000	\$ 58,000
TOTAL ENDING BALANCE	\$ 30,100	\$ 22,100
TOTAL EXPENDITURES & ENDING BALANCE	\$ 86,100	\$ 80,100

* Escrow money over the next two budget years for a total of \$6,000.00.

PARK FUND
SPECIAL TAX FUND

<u>CASH & INVESTMENTS</u>	<u>1997</u>	<u>1998</u>
Cash (earning interest)	\$ 5,000	\$ 1,000
Investments	<u>6,800</u>	<u>7,000</u>
TOTAL CASH & INVESTMENTS	\$ 11,800	\$ 8,000
 <u>RECEIPTS</u>		
Taxes (.189 mills)	\$ 11,000	\$ 17,000
Transfers (General Fund)	11,400	11,400
Rentals	3,000	3,000
Taxes, prior years	1,000	600
Sale of fish food	<u>2,500</u>	<u>2,900</u>
TOTAL RECEIPTS	\$ 28,900	\$ 34,900
 TOTAL CASH, INVESTMENTS & RECEIPTS		
	\$ 40,700	\$ 42,900
 <u>EXPENDITURES</u>		
Transfer to Swimming Pool - Sub Fund	\$ 2,000	\$ 2,000
Salaries	23,000	20,000
Social Security	1,760	1,530
Insurance	1,000	700
Materials & minor equipment	3,000	3,000
Repairs & property maintenance	<u>2,000</u>	<u>2,000</u>
TOTAL EXPENDITURES	\$ 32,760	\$ 29,230
 <u>CAPITAL EXPENDITURES</u>		
Park improvements or equipment replacement (new soccer field)	\$ 2,000	\$ 4,000
(new playground equipment)	<u> </u>	<u>6,000</u>
TOTAL CAPITAL EXPENDITURES	\$ 2,000	\$ 10,000
ENDING BALANCE	\$ 5,940	\$ 3,670
 TOTAL EXPENDITURES, CAPITAL EXPENDITURES & ENDING BALANCE		
	\$ 40,700	\$ 42,900

SWIMMING POOL FUND

<u>CASH & INVESTMENTS</u>	<u>1997</u>	<u>1998</u>
Savings & CD's and cash	\$ 3,000	\$ 6,000
<u>RECEIPTS</u>		
Transfer from Park Fund (taken if needed)	\$ 2,000	\$ 2,000
Memberships	8,000	7,000
Daily Admissions	9,000	10,000
Concession sales & other miscellaneous income	4,000	4,000
Fund raising projects	1,000	1,000
Video games & other revenues	<u>3,800</u>	<u>3,800</u>
TOTAL RECEIPTS	\$ 27,800	\$ 27,800
TOTAL RECEIPTS, CASH AND INVESTMENTS	\$ 30,800	\$ 33,800
<u>EXPENDITURES</u>		
Salaries	\$ 16,500	\$ 17,000
Social Security	1,300	1,300
Supplies - pool	500	500
Supplies - concessions	1,500	1,500
Maintenance, repairs	5,000	5,000
Utilities (telephone & electricity)	3,000	3,000
Debt retirement	<u>-0-</u>	<u>-0-</u>
TOTAL EXPENDITURES	\$ 27,800	\$ 28,300
ENDING BALANCE	\$ <u>3,000</u>	\$ <u>5,500</u>
TOTAL EXPENDITURES & ENDING BALANCE	\$ 30,800	\$ 33,800

BOROUGH SYSTEM
WATER FUND

<u>CASH & INVESTMENTS</u>	<u>1997</u>	<u>1998</u>
Cash (includes monies earning interest)	\$ 60,000	\$ 35,328
Investments	20,000	40,000
Monies due from Corning Account/prior year	-0-	<u>37,416</u>
TOTAL CASH & INVESTMENTS	\$ 80,000	\$ 112,744
<u>RECEIPTS</u>		
Collections	\$ 440,230	\$ 400,000
Collections prior years	3,000	3,000
Meter sales & repairs	2,000	2,000
Tap fees & assessments	4,000	4,000
Other (fire protection, etc.)	6,000	3,000
Interest earnings	3,000	3,000
Corning/equipment rental	<u>70,840</u>	<u>70,840</u>
TOTAL RECEIPTS	\$ <u>529,070</u>	\$ <u>485,840</u>
TOTAL CASH, INVESTMENTS & RECEIPTS	\$ 609,070	\$ 598,584
<u>EXPENDITURES</u>		
Salaries	\$ 91,886	\$ 96,480
Social Security	7,029	7,381
Retirement	3,680	3,000
Insurance	60,000	50,000
Supplies - purification	4,800	4,800
Pumping power	139,000	157,000
Supplies & materials & telephone	15,000	17,000
Gas & oil	5,000	5,000
Maintenance & pump repairs	15,000	15,000
Meter purchases & minor equipment	5,000	5,000
Other general expense, legal fees & testing expense	8,000	8,000
Expansion of systems	5,000	5,000
Health care - in-house plus boots & uniforms	3,500	3,500
Transfers (administrative expense)	180,000	120,000
* Loan payment/General Fund (\$135,000) ✓	-0-	<u>33,750</u> 4-3-98
TOTAL EXPENDITURES	\$ 542,895	\$ 530,911
<u>CAPITAL EXPENDITURES</u>		
** Pumphouse improvements/finish project ✓	5,000	3,000
Replace main line valves all over system where broken ✓	5,000	5,000
Purchase small portable pump & detection equipment ✓	-0-	3,000
Purchase new skid loader (one-third share) ✓	<u>5,000</u>	<u>-0-</u>
TOTAL CAPITAL EXPENDITURES	\$ 15,000	\$ 11,000
ENDING BALANCE & INVESTMENTS	\$ <u>51,175</u>	\$ <u>56,673</u>
TOTAL EXPENDITURES, CAPITAL EXPENDITURES, & ENDING BALANCE	\$ 609,070	\$ 598,584

* The Water Fund could only pay one quarterly transfer in 1997 as the fund was still in arrears for 1996 payments as well. I've converted this obligation into a loan as the Water Fund is still in trouble. The sale of water to Milesburg & AquaPenn should get the fund back in the black. ✓

** Coleville, Halfmoon Hill pumphouse

CORNING WATER SYSTEM

<u>CASH & INVESTMENTS</u>	<u>1997</u>	<u>1998</u>
Cash	\$ 25,000	\$ 5,000
Corning Surplus Fund	3,900	4,200
Spring Creek Area Reserve Fund	<u>24,000</u>	<u>26,000</u>
TOTAL CASH & INVESTMENTS	\$ 52,900	\$ 35,200
 <u>RECEIPTS</u>		
Commercial	\$ 336,000	\$ 336,000
Residential	<u>7,000</u>	<u>4,000</u>
TOTAL REVENUE	\$ 343,000	\$ 340,000
TOTAL CASH INVESTMENTS & RECEIPTS	\$ 395,900	\$ 375,200
 <u>EXPENDITURES</u>		
Power	\$ 120,000	\$ 100,000
Salaries (includes benefits)	131,961	137,000
Maintenance/materials & supplies	14,500	14,500
Equipment rental	66,840	66,840
Telephone	1,050	1,050
Administrative costs	19,238	20,000
Office expense	1,800	1,800
Office rent	1,200	1,200
Insurance	7,073	7,073
Maintenance/grounds	<u>1,027</u>	<u>1,027</u>
TOTAL EXPENDITURES	\$ 364,689	\$ 350,490
ENDING BALANCE	\$ 31,211	\$ 24,710
	<hr/>	<hr/>
TOTAL EXPENDITURES & ENDING BALANCE	\$ 395,900	\$ 375,200

SANITATION FUND

<u>CASH & INVESTMENTS</u>	<u>1997</u>	<u>1998</u>
Cash (includes monies earning interest)	\$ 30,000	\$ 52,316
Investments	300,000	261,000
D.E.P./Escrow Sludge Application Surety Fund	76,153	76,153
Loan to General Fund/Purchase Claster property	-0-	220,000
Loan to Fire Equipment Fund	<u>28,000</u>	<u>14,000</u>
TOTAL CASH & INVESTMENTS	\$ 456,469	\$ 623,469
<u>RECEIPTS</u>		
Collections (Borough)	\$ 850,000	\$ 850,000
Tap fees & assessments	3,000	3,000
Other (testing, etc.)	90,000	90,000
Interest earnings	10,000	10,000
Operating charges - Spring-Benner-Walker Joint Authority	360,000	350,000
Debt service - Spring-Benner-Walker Joint Authority	170,460	205,986
Annual operating grant (Act 339) 1996	<u>112,000</u>	<u>96,232</u>
TOTAL RECEIPTS	\$1,595,460	\$1,605,218
TOTAL CASH, INVESTMENTS & RECEIPTS	\$2,051,929	\$2,228,687
<u>EXPENDITURES</u>		
Salaries	\$ 328,386	\$ 344,805
Social Security	25,122	26,378
Retirement	13,464	12,000
Insurance	80,000	80,000
Materials & supplies (facility)	25,000	25,000
Equipment maintenance (facility) (includes maintenance contracts)	100,000	110,000
Materials & supplies (system)	10,000	10,000
Equipment maintenance (system)	5,000	5,000
Other general expense (including legal & engineering)	15,000	15,000
Health care - in-house	7,600	7,975
Work boot reimbursement & uniform expense	3,400	5,082
Transfers/Administration	170,000	170,000
Authority payment (debt service schedule + 10%)	405,858	490,444
Power	180,000	180,000
Telephone	4,500	6,000
Gas & oil	4,000	4,500
Sludge handling & disposal	40,000	40,000
Property maintenance/heating & cooling	20,000	20,000
Spring-Benner-Walker Joint Authority (share of Act 339 grant/42%)	47,000	40,417
Toxicity test (new N.P.D.E.S. permit)	<u>8,000</u>	<u>-0-</u>
TOTAL EXPENDITURES	\$1,492,330	\$1,592,601
<u>CAPITAL EXPENDITURES</u>		
Purchase skid loader (one-third share)	\$ 5,000	-0-
Purchase TV camera & recorder (carry over/not purchased)	15,000	15,000
Purchase pickup truck	\$ <u>-0-</u>	<u>20,000</u>
TOTAL CAPITAL EXPENDITURES	\$ 20,000	\$ 35,000
ENDING BALANCE	\$ 539,599	\$ 601,086
TOTAL EXPENDITURES, CAPITAL EXPENDITURES & ENDING BALANCE	\$2,051,929	\$2,228,687

REFUSE FUND

<u>CASH & INVESTMENTS</u>	<u>1997</u>	<u>1998</u>
Cash, beginning of year	\$ 20,000	\$ 20,000
Investments	80,000	120,000
Future truck/escrow account (\$20,000 set aside each year)	<u>76,000</u>	<u>96,000</u>
TOTAL CASH & INVESTMENTS	\$ 176,000	\$ 236,000
 <u>RECEIPTS</u>		
Collections (one E.D.U. = \$53.00/quarter)	\$ 750,000	\$ 680,000
Interest	<u>4,000</u>	<u>8,000</u>
TOTAL RECEIPTS	\$ 754,000	\$ 688,000
 TOTAL CASH, INVESTMENTS & RECEIPTS		
	\$ 930,000	\$ 924,000
 <u>EXPENDITURES</u>		
Salaries	\$ 150,472	\$ 157,996
Social Security	11,511	12,087
Retirement	7,344	6,300
Insurance	40,000	40,000
Materials & supplies	3,000	3,000
Gas & oil	12,000	12,000
Maintenance collection equipment	12,000	14,000
Other general expenses	2,000	2,000
Minor equipment	500	500
Health care - in-house	4,000	4,400
Transfers: Administration	100,000	100,000
Tipping fees for Spring Cleanup Week (180 tons)	13,000	10,000
Tipping fees (budgeted at \$72/ton) (\$48/ton 1998)	295,000	225,000
Recycling/curbside (\$1.95 per E.D.U./month)	66,982	66,982
Recycling/commercial (\$38.50/ton)	10,000	10,000
Recycling/cardboard (\$24.00/ton)	2,000	2,000
Uniform maintenance & boots	<u>2,600</u>	<u>2,800</u>
TOTAL EXPENDITURES	\$ 732,409	\$ 669,065
 <u>CAPITAL EXPENDITURES</u>		
Purchase additional trash receptacles for downtown	\$ 2,000	\$ 4,000
Set aside for future truck replacement/escrow fund	<u>20,000</u>	<u>20,000</u>
TOTAL CAPITAL EXPENDITURES	\$ 22,000	\$ 24,000
ENDING BALANCE	\$ 175,591	\$230,935
 TOTAL EXPENDITURES, CAPITAL EXPENDITURES & ENDING BALANCE		
	\$ 930,000	\$ 924,000

NOTE: Bellefonte generates approximately 90 tons a week of disposable material. Of this 7 tons are removed as recyclable material.

1998
COLLECTION AGENCIES & TRUST FUNDS

	<u>Mid-State Bank</u>	<u>Peoples Bank</u>	<u>Wage Tax Collection</u>	<u>Payroll Fund</u>
<u>CASH & INVESTMENTS</u>				
Beginning of year	-	-	\$ 500	-
<u>RECEIPTS</u>				
Collection	\$ 65,000	\$ 68,000	\$ 766,000	
Transfers	_____	_____	_____	\$ <u>1,665,990</u>
TOTAL RECEIPTS	\$ 65,000	\$ 68,000	\$ 766,000	\$ 1,665,990
	_____	_____	_____	_____
TOTAL CASH & RECEIPTS	\$ 65,000	\$ 68,000	\$ 766,500	\$ 1,665,990
<u>EXPENDITURES</u>				
Transfers	\$ 65,000	\$ 68,000	\$ 766,000	
Gross pay less retirement				\$ 1,597,239
Retirement (5.0%)				56,431
Pension (3.9%)				<u>12,320</u>
TOTAL EXPENDITURES	\$ 65,000	\$ 68,000	\$ 766,000	\$ 1,665,990
	_____	_____	_____	_____
ENDING BALANCE	-	-	\$ 500	-
	_____	_____	_____	_____
TOTAL EXPENDITURES & ENDING BALANCE	\$ 65,000	\$ 68,000	\$ 766,500	\$ 1,665,990

DEBT SERVICE FUNDS

(Does not include in-house borrowing or bonded debt)

DEBT SERVICE, GENERAL OBLIGATION NOTES

	<u>1997</u>	<u>1998</u>
TRANSFERS FROM VARIOUS FUNDS TO DEBT SERVICE	-0-	-0-
TOTAL SHORT TERM DEBT BEGINNING OF YEAR	-0-	-0-
PRINCIPAL PAYMENTS DURING YEAR	-0-	-0-
INTEREST PAYMENTS DURING YEAR	-0-	-0-
TOTAL SHORT DEBT END OF YEAR	-0-	-0-

BELLEFONTE BOROUGH
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

<u>Grant-in-Aid</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
- DCA 1995	\$ 157,152		
- DCA 1996	-0-	\$ 152,336	
- DCA 1997	_____	_____	\$ <u>150,016</u>
Total	\$ 157,152	\$ 152,336	\$ 150,016

Planned Expenditures

- Administration (10%)	\$ 15,715	\$ 15,200	\$ 15,016
- Accessibility study	15,000	-0-	
- Construction of the removal of architectural barriers	126,437	-0-	
- County fair share		6,000	
- Sidewalk improvements/Halfmoon Hill		32,336	
- Water system improvements		98,800	
- Acquisition of property	_____	_____	<u>135,000</u>
Total	\$ 157,152	\$ 152,336	\$ 150,016

Committed Grants

Project Description

1995	Handicapped assessibility to Borough-owned properties
1996	Water line improvements to Halfmoon Hill
1997	Grant will be used to assist H.B.I. in the acquisition of the G. C. Murphy building with a lease-back of the basement for a parking garage
1998	Improvements to Halfmoon Hill retaining wall above roadway

1998
SHADE TREE COMMISSION

<u>Revenue</u>	<u>1997</u>	<u>1998</u>
General Fund disbursements (1997)	\$ 1,500	\$ 1,500
Carry over/General Fund previous year (1996)	1,000	-0-
Forestry Department grant/received (1/2) (1997)	1,000	-0-
Forestry Department grant/expected (1/2) (1997)	1,000	-0-
Forestry Department grant/expected (1998)	<u>-0-</u>	<u>2,000</u>
TOTAL REVENUES	\$ 4,500	\$ 3,500
<u>Disbursements</u>		
Tree plantings	\$ 3,000	\$ 2,000
Tree trimming/removal	<u>1,500</u>	<u>1,500</u>
TOTAL DISBURSEMENTS	\$ 4,500	\$ 3,500

Notes:**Funds Set Aside
for
Special Projects
1996-1997-1998**

- \$12,000 Local Share ISTEA grant for bike paths along Governors Park Road escrowed in Special Projects Fund. State monies of \$48,000 already approved, project being developed. The State will release funds for reimbursement of costs incurred.

- \$1,800 Local Share ISTEA grant for downtown signage. Money already escrowed in the Special Projects Fund. State monies of \$7,200 approved, project being developed. The State will release funds for reimbursement of costs incurred.

- \$3,000 to be set aside in budget years 1998 & 1999 for the installation of three more streetlights on the High Street bridge (total of \$6,000.00.)

- \$2,000 to be set aside in budget years 1998 & 1999 and 2000 for replacement of the Centre County Bookmobile.