



HISTORIC  
**Bellefonte™**

Est. 1795

**6:30 PM, Executive Session –  
Personnel Matters**  
Council Business Meeting

AGENDA

7:30 PM Monday, December 16<sup>th</sup>, 2024  
In-Person, Council Chambers/Large Meeting Room,  
301 N. Spring St, 1<sup>st</sup> Floor

**VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**

Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org) ATTEND IN PERSON. The meeting room is open with normal occupancy limits.

**I. CALL TO ORDER – Council President Bernier**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Mr. Bernier, President, <i>North Ward</i>	Ms. Purnell, <i>North Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Cleeton, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Ms. Dann, Vice-President, <i>South Ward</i>	Mr. Larson, Jr. <i>Council Member</i>	
Mr. Johnson, Pro Tempore, <i>North Ward</i>	Mayor Johnson, <i>At Large</i>	
Ms. McKean, <i>West Ward</i>		

**IV. ADDITIONS TO THE COUNCIL MEETING AGENDA**

*Under Act 65 of 2021, If a matter is not on the Agenda, Council may not take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.*

**V. PUBLIC COMMENT/PUBLIC HEARING ON THE PROPOSED 2025 BUDGET**

This Public Comment period is for oral comments regarding action items on this meeting agenda. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

**VI. COMMUNICATIONS (written)**

Penn DoT responses to questions, Mill Race, West High Street Bridge Project. <b>FYI, no council action is requested.</b>
Zoning Changes to 1 <sup>st</sup> Floor, Central Business District. <b>FYI, no council action is requested.</b>

**VI. CONSENT AGENDA**

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Finance	Budget V. Actual November 2024
Finance	Budget V. Actual Summary November 2024
General	DRAFT Council Meeting Minutes December 2, 2024
Finance	Treasurers Report November 2024
Finance	Voucher Summary November 2024
General	Solicitor Stover Invoice

**Call for a Motion/ 2<sup>nd</sup> to approve the Consent Agenda.**

**VII. REPORTS**

<b>Elected Official and Staff Reports</b>		
<i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
<b>DEPARTMENT</b>	<b>OFFICIAL/ STAFF</b>	<b>REPORT</b>
Mayor	Mayor Johnson	Verbal
Police ➤ November 2024 Report	Chief Witmer	Submitted
Parking ➤ November 2024 Report	Ms. McCullough	Submitted
Office of Community Affairs (OCA): <i>See memo for report and updates</i> ➤ Review and consider approval of the final draft of the Bellefonte Borough Historic District Design Guidelines (see under: New Business)	Ms. Thompson	Submitted
Code Enforcement	Mr. Barr	
Borough Manager – November 2024 Report	Mr. Stewart	Submitted

<b>Liaison Reports</b>		
<i>Reports will be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda</i>		
<b>ADMINISTRATIVE</b>	<b>LIAISON</b>	<b>REPORT</b>
Bandshell/Performance Center Project Committee		
Bellefonte Area Industrial Development Authority (BAIDA)		
Bellefonte Emergency Medical Services	Mr. Rhoat	
Bellefonte Intervalley Chamber of Commerce	Ms. Brooks	Submitted
Bellefonte Police Pension Board	Mr. Stewart	
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Stewart	
CNET Board of Directors		
Governor’s Park		
Nittany Valley Joint Recreation Authority		

Penn State University Sustainability Projects		
Shade Tree Commission	Ms. Brooks	
Union Cemetery Association		
Zoning Hearing Board	Ms. Thompson	
<b>AUTHORITIES / COUNCIL APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Bellefonte Borough Authority	Mr. D. Johnson	Submitted
Centre County Airport Authority	Mr. D. Johnson	Submitted
<b>COMMISSIONS / COUNCIL APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Civil Service Commission	Mr. Brachbill	Submitted
Nittany Valley Joint Planning Commission	Mr. D. Johnson	
Spring Creek Watershed Commission	Mr. Brachbill	
<b>SPECIAL COMMITTEES / COUNCIL APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	Submitted
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
Talleyrand Park Committee	Ms. Dann	
Workplace Safety Committee	Mr. Brachbill	Submitted
<b>SPECIAL APPOINTMENTS / APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	

#### IX. CURRENT and OLD BUSINESS

2025 Council Meeting Schedule – proposed. Council is only considering the dates of their meetings. Authorities, Boards and Commissions will be doing the same. <b>Motion/2<sup>nd</sup> to approve the 2025 Council Meeting schedule with any modifications.</b>
Tax Ordinance No. 12162024-01. <b>Motion/2<sup>nd</sup> to approve Tax Ordinance 12162024-01 with any modifications.</b>
2025 Borough Budget. <b>Motion/2<sup>nd</sup> to approve the 2025 Budget for Bellefonte Borough with any modifications.</b>
2025 Bellefonte Borough Fee Schedule. <b>Motion/2<sup>nd</sup> to approve the 2025 Bellefonte Borough Fee Schedule with any modifications.</b>
Service Line Inventory Memo/Update. <b>FYI, no council action is requested.</b>
Authorities, Boards and Commissions Vacancies. Appointments/ Reappointments will be made at the January 6, 2025 Council Meeting. <b>FYI, no council action is requested.</b>
Borough Building Open House on December 5 <sup>th</sup> . Bellefonte Borough extends a thank you to Weis Markets and Giant Foods for donations to the Open House. <b>FYI, no council action is requested.</b>

#### X. NEW BUSINESS

Ratification/Approval of Tentative Collective Bargaining Agreement between Bellefonte Borough and AFSCME Council 83. The agreement is for the period of January 1, 2025 – December 31 <sup>st</sup> , 2027. <b>Motion/2<sup>nd</sup> to approve this Agreement.</b>
The final draft of the Bellefonte Borough Historic District Design Guidelines is submitted for review and approval by HARB. <b>Motion/2<sup>nd</sup> to approve the updated Bellefonte Borough Historic District Design Guidelines.</b>
Chief Witmer’s request to establish a new Eligibility List for the Bellefonte Borough Police Department for 2025. <b>Council action requested. Motion/2<sup>nd</sup> to approve Chief Witmer’s request for a new Eligibility List for the Bellefonte Borough Police Department for 2025.</b>
2025 Proposed Street Paving List. The street paving list will go out for bid in January. The final selection of streets to be paved will depend on priority and cost. <b>Council action is requested. Motion/2<sup>nd</sup> to approve the proposed street paving list as presented.</b>
Borough Offices will be closed on Tuesday, December 24 <sup>th</sup> and Wednesday, December 25 <sup>th</sup> for observance of Christmas Eve and Christmas Day. There will be no Refuse collection on Tuesday or Wednesday. Refuse will be collected on Thursday, December 26 <sup>th</sup> , 2024 for Tuesday’s Route and Friday, December 27 <sup>th</sup> , 2024 for Wednesday's Route. This information will be added to the Borough Website at <a href="http://www.bellefonte.net">www.bellefonte.net</a> and automated calls will be made. <b>FYI, no council action is requested.</b>

Borough Offices will be closed on Wednesday, January 1<sup>st</sup>, 2025 for New Year's Day. Refuse will not be collected on Wednesday. Refuse will be collected on Thursday, January 2<sup>nd</sup>, 2025. This information will be added to the Borough Website at [www.bellefonte.net](http://www.bellefonte.net) and automated calls will be made. **FYI, no council action is requested.**

Borough Newsletter Deadline. Due to the need to obtain information about the tax bill/vendor changes at the county, we will have a firm deadline of January 31st for all newsletter information. **FYI, no council action is requested.**

**a. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA**

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

**b. ADJOURNMENT**

The council meeting will be adjourned at or as close as possible to 9:00 PM

**The Council Code of Conduct and the 2024 List of Goals/action items will be included with each Agenda.**

