

BELLEFONTE BOROUGH COUNCIL
Regular Meeting
MEETING MINUTES
June 17th, 2024 - 7:30 p.m.
236 West Lamb Street, Bellefonte, Pennsylvania 16823
www.bellefonte.net

I. CALL TO ORDER (Council President Kent Bernier)

The June 17, 2024 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. MEMBERS PRESENT

- Mr. Kent Bernier, *President*
- Mr. Randall Brachbill
- Ms. Deborah Cleeton
- Ms. Barbara Dann, *Vice President*
- Mr. Douglas Johnson, *Pro Tempore*
- Ms. Shawna McKean- Excused
- Ms. Rita Purnell
- Ms. Johanna Sedgwick
- Ms. Joanne Tosti-Vasey
- Mr. Christian Larson, *Jr. Council Member*
- Mayor Buddy Johnson

STAFF PRESENT

- Mr. Ralph Stewart, Borough Manager
- Mr. Don Holderman, Assistant Borough Manager

IV. ADDITIONS TO THE AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

NONE

V. PUBLIC COMMENT - Agenda and Non-Agenda/General Items and Comments

NONE

VI. COMMUNICATIONS (Written)

Centre County Recycling and Refuse Authority Municipal Report for May 2024. No council action is needed.

Bellefonte EMS 6th Annual Joint Meeting invitation for 7:00 pm on Tuesday, July 30th, 2024. The meeting will be held at Bellefonte EMS, 369 Phoenix Avenue, Bellefonte, PA. Please RSVP to Scott Rhoat at ssrhoat@bems.net by July 26th, 2024. No council action is needed.

VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Consent Agenda includes the following items:

1. <i>General</i>	Council Meeting Minutes May 20, 2024
2. <i>Finance</i>	Stover McGlaughlin Invoice May 2024

Tosti-Vasey motioned and Brachbill seconded to approve the Consent Agenda. Motion to approve the Consent Agenda carried.

Mr. Kent Bernier	<i>yes</i>	Ms. Shawna McKean	ABSENT
Mr. Randy Brachbill	<i>yes</i>	Ms. Rita Purnell	<i>yes</i>
Ms. Deb Cleeton	<i>yes</i>	Ms. Johanna Sedgwick	<i>yes</i>
Ms. Barbara Dann	<i>yes</i>	Ms. Joanne Tosti-Vasey	<i>yes</i>
Mr. Doug Johnson	<i>yes</i>		

VIII. REPORTS

Mayor Johnson

NONE

Police (Chief Witmer)

Report Submitted

Junior Council Member Report

NONE

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

Recommended for approval (Specific motions are stated in the OCA memo):

- 425 N. Spring Street (Tatterson) – Deck replacement
- 127 W. Bishop (Waffle Shop) – mural to be placed on side wall facing alley.
Mural will depict individuals and events from Bellefonte history.

Tosti-Vasey motioned and Dann seconded to approve both projects listed above. No discussion. Roll call vote. Motion to approve the plans carried.

Mr. Kent Bernier	<i>yes</i>	Ms. Shawna McKean	ABSENT
Mr. Randy Brachbill	<i>yes</i>	Ms. Rita Purnell	<i>yes</i>
Ms. Deb Cleeton	<i>yes</i>	Ms. Johanna Sedgwick	<i>yes</i>
Ms. Barbara Dann	<i>yes</i>	Ms. Joanne Tosti-Vasey	<i>yes</i>

Mr. Doug Johnson	yes	
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Items of interest:

- The next HARB meeting is scheduled for Tuesday, June 25th at 8:30 a.m.

Liaison Reports (Reports were submitted)

Nuisance Codes (Report submitted)

Borough Manager (Report submitted)

IX. CURRENT and OLD BUSINESS

2024 Update on Stage at Talleyrand from Committee. *No council action is needed.*

Bellefonte Waterfront DEP Report. *No council action is needed.*

2024 CDBG Project Selection.

Dann motioned and Tosti-Vasey seconded to approve the Suspension Bridge for the 2024 CDBG Project. Motion to approve the project carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	ABSENT
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Tosti-Vasey motioned and Cleeton seconded to approve Centre County, on behalf of Bellefonte Borough, to submit an application to the Pennsylvania Department of Community and Economic Development for FFY 2024 Community Development Block Grant Entitlement funding the Suspension Bridge Project. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	ABSENT
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Public Transit Services in Bellefonte Borough. As a result of both Spring and Benner Township exiting CATA services on June 30, 2025, and Bellefonte Borough doing the same, borough council is interested in having a task force explore options for public transit services after leaving the CATA services. Council will consider creating this task force by appointing two council members. Once appointed, the two council members can invite participation from Spring and Benner Townships, citizens, non-profits, etc. as they see fit. The task force will develop its own meeting schedule and provide periodic reports to Council. Staff will assist with meeting room reservations, meeting advertisements, etc.

Dann motioned and Sedgwick seconded to create the Public Transit Services Task Force and to appoint to the Task Force, Council Members Deborah Cleeton and Joanne Tosti-Vasey. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	ABSENT
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

X. NEW BUSINESS

Memo from Assistant Borough Manager on various projects and updates within the Borough. *No Council action needed.*

Pennsylvania State Association of Boroughs (PSAB) Annual Conference. Several Bellefonte personnel attended the conference. Consider sharing information regarding legislation, policies, and programs learned at the conference. *Several members shared information from the conference.*

Council Meeting Minutes. There has been considerable council meeting time taken to clarify the wording of the previous meeting minutes before their approval. Meeting minutes are to capture what was done, not what was said. Consider adopting the Action Minutes style. A sample of this style of meeting minutes is included.

Brachbill motioned and Purnell seconded to adopt the Action Minutes style. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	ABSENT
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

XI. ADJOURNMENT

Meeting adjourned at 7:52pm.