



# HISTORIC Bellefonte™

Est. 1795

## Council Business Meeting

### AGENDA

7:30 PM Tuesday, January 21<sup>st</sup>, 2025

In-Person, Council Chambers/Large Meeting Room,  
301 N. Spring St, 1<sup>st</sup> Floor

#### VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS

Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org) ATTEND IN PERSON. The meeting room is open with normal occupancy limits.

#### I. CALL TO ORDER – Council President Dann

#### II. PLEDGE OF ALLEGIANCE

#### III. ROLL CALL

Mr. Bernier, <i>North Ward</i>	Ms. Purnell, <i>North Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Cleeton, Pro Temp, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Ms. Dann, President, <i>South Ward</i>	Mr. Larson, Jr. <i>Council Member</i>	
Mr. Johnson, Vice-President, <i>North Ward</i>	Mayor Johnson, <i>At Large</i>	
Ms. McKean, <i>West Ward</i>		

#### IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

*Under Act 65 of 2021, If a matter is not on the Agenda, Council may not take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.*

**Oral Presentation: Jennifer Pettina, Tax Claims and Collections Director, Centre County Government Tax Office – Your county/borough tax bill might look different this year.**

#### V. PUBLIC COMMENT (Oral)

This Public Comment period is for oral comments regarding action items listed on this meeting agenda. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

## VI. COMMUNICATIONS (written)

Junior Council Person Application—Jalyn Meckley. Jalyn's application is included. <b>Motion/ 2<sup>nd</sup> to approve Jalyn Meckley as Jr. Borough Council Member. **Mayor-Junior Council Person Pledge**</b>
Centre County Metropolitan Planning Organization (MPO) Winter Report. <b>FYI, No council action is requested.</b>
Sewage Enforcement Officer (SEO) Annual Appointment. SEO Proposal from Centre Region Code. Currently, the position is vacant. <b>Council may take action on this Proposal.</b>

## VII. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

<i>Finance</i>	Financial Reports will be in the February 3 <sup>rd</sup> , 2025 packet.
<i>General</i>	DRAFT Council Meeting Minutes January 6 <sup>th</sup> , 2024
<i>General</i>	Solicitor Stover Invoice

**Call for a Motion/ 2<sup>nd</sup> to approve the Consent Agenda.**

## VIII. REPORTS

<b>Elected Official and Staff Reports</b> <i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
<b>DEPARTMENT</b>	<b>OFFICIAL/ STAFF</b>	<b>REPORT</b>
Mayor	Mayor Johnson	Verbal
Police ➤ December 2024 Report	Chief Witmer	Submitted
Parking ➤ December 2024 Report	Ms. McCullough	Submitted
Office of Community Affairs (OCA): <i>See memo for report and updates</i> ➤ No HARB meeting for January 28 <sup>th</sup> ➤ The next HARB meeting is February 11 at 8:30 a.m. ➤ The next Planning Commission meeting is on February 10 at 5:00 p.m. ➤ NVJPC meeting minutes from November 21, 2024, included ➤ NVJPC meeting summary for January 16, 2025, included in the OCA report	Ms. Thompson	Submitted
Code Enforcement ➤ November & December 2024 Report	Mr. Barr	Submitted
Borough Manager ➤ December 2024 Report	Mr. Stewart	Submitted

### **Liaison Reports**

*Reports will be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda.*

<b>ADMINISTRATIVE</b>	<b>LIAISON</b>	<b>REPORT</b>
Bandshell/Performance Center Project Committee	Mr. Stewart	
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Stewart	
Bellefonte Emergency Medical Services	Mr. Rhoat	Submitted
Bellefonte Intervalley Chamber of Commerce	Ms. Brooks	Submitted
Bellefonte Police Pension Board	Mr. Stewart	
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Stewart	
CNET Board of Directors	Mr. Stewart	
Governor's Park	Mr. Stewart	
Nittany Valley Joint Recreation Authority	Mr. Stewart	
Penn State University Sustainability Projects	Mr. Stewart	

Shade Tree Commission	Ms. Brooks	
Union Cemetery Association	Mr. Stewart	
Zoning Hearing Board	Ms. Thompson	
<b>AUTHORITIES / COUNCIL APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Bellefonte Borough Authority – draft not received	Mr. D. Johnson	
Centre County Airport Authority – 12/12/2024 DRAFT meeting minutes	Mr. D. Johnson	Submitted
<b>COMMISSIONS / COUNCIL APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Civil Service Commission	Mr. Brachbill	
Spring Creek Watershed Commission	Mr. Brachbill	
<b>SPECIAL COMMITTEES / COUNCIL APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
Talleyrand Park Committee	Ms. Dann	
Workplace Safety Committee	Mr. Brachbill	Submitted
<b>SPECIAL APPOINTMENTS / APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	Submitted
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	

### IX. CURRENT and OLD BUSINESS

Authority Exploring the Placement of Wells in the Expanded Area of Talleyrand Park. At the Authority Meeting on January 7<sup>th</sup>, consultants identified where the water is flowing underground. More work is needed to determine the depth of bedrock. The Authority is continuing to explore the wells option which, if successful, would mean the uncovering of the Big Spring. The PowerPoint Diagram is included. **FYI, No council action is requested at this time.**

### X. NEW BUSINESS

Memo regarding Community Yard Sale, Riff Raff, Halloween, and Holiday Parking in the Borough.

**Proposed Dates are as follows:**

- Yard Sale Dates – (Fri. & Sat.) May 16 & 17, 2025
- Bulk Waste /Riff Raff Pick Up – (Mon. – Fri.) May 19-23, 2025
- Halloween Trick-or-Treating Hours, 6 – 8 PM, Friday, October 31, 2025
- 2-Hour Courtesy Parking Program, Friday, November 28, 2025-Wednesday, January 1, 2026

**Motion/2<sup>nd</sup> to approve the dates provided for the Community Yard Sale, Riff Raff, Halloween, and Holiday Parking in Bellefonte Borough.**

Draft Resolution No. 01212025-01 Amending the Council Meeting Public Comment Policy. Council may discuss the draft and make additional amendments. **Council may take action on the Resolution.**

Fee Schedule Approval. The Borough's Fee Schedule was changed/updated. **Motion/2<sup>nd</sup> to approve the updated Fee Schedule as presented.**

### XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

**Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.**

### XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

*Please try to limit all comments/rebuttals to three minutes maximum.*

### XIII. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM.

### **EXECUTIVE SESSION- Legal**

**The Council Public Comment Policy and the 2025 List of Goals/action items will be included with each Agenda.**