



HISTORIC Bellefonte™

Est. 1795

Council Business Meeting

AGENDA

7:30 PM Tuesday, February 18th, 2025

In-Person, Council Chambers/Large Meeting Room,
301 N. Spring St, 1st Floor

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at www.cnet1.org ATTEND IN PERSON. The meeting room is open with normal occupancy limits.

I. CALL TO ORDER – Council President Dann

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mr. Bernier, North Ward	Ms. Purnell, North Ward	
Mr. Brachbill, South Ward	Ms. Sedgwick, West Ward	
Ms. Cleeton, Pro Temp, South Ward	Ms. Tosti-Vasey, West Ward	
Ms. Dann, President, South Ward	Mr. Larson, Jr. Council Member	
Mr. Johnson, Vice-President, North Ward	Mayor Johnson, At Large	
Ms. McKean, West Ward		

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

Under Act 65 of 2021, If a matter is not on the Agenda, Council may not take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comment will be public comment and then council comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

VI. COMMUNICATIONS (written)

Centre County Transportation Update, February 2025. FYI, No council action is requested.
Mill Race Bridge Replacement Onsite Meeting Minutes. Project is scheduled for 2026. FYI, No council action is requested.
Email - Consider a pesticide/herbicide spray ban for absentee landlords in Bellefonte Borough. This topic may be considered for a future agenda and action item. FYI, No council action is requested at this time.
Email -Thank you from Mark Stitzer for the Work Session to discuss the lighting issue in Masullo Park. FYI, No council action is requested.
Letter - BASD School Directors changed compensation rates for elected Real Estate Tax Collectors whose term begins in 2026. FYI, No council action is requested.
Email – Community Groups planning to meet to discuss common issues. The meeting will be held at 6:30PM on Wednesday, March 5 th in the Oak Room, 1 st Floor, 301 North Spring Street. Elected officials are welcome to attend. FYI, no council action is requested.
Letter - Spring Township is concerned with the Big Spring Well Drilling Project.
Letter – Response to Spring Township from Bellefonte Borough Authority on Exploring the Placement of Wells in the Expanded Area of Talleyrand Park.
Letter-Stage information received on February 14, 2025.
Email Exchange– Borough Authority and Stage at Talleyrand Committee re: Big Spring wells project, asking to be put on an agenda, and to have a definitive timeline. Council may take action or consider scheduling discussion/action at another time.

VII. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Motion/2nd to approve the Consent Agenda.**

<i>Finance</i>	Budget v. Actual January 2025
<i>Finance</i>	Budget v. Actual Summary January 2025
<i>General</i>	DRAFT Council Meeting Minutes February 3 rd , 2025
<i>General</i>	Solicitor Stover Invoice
<i>Finance</i>	Treasurer's Report January 2025
<i>Finance</i>	Voucher Summary January 2025

VIII. REPORTS

Elected Official and Staff Reports		
<i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor ➤ Proclamation-School Resource Officer Awareness Day February 15, 2025	Mayor Johnson	Submitted
Police ➤ January 2025 Report ➤ Paul Miller's Law (Hands Free Law)	Chief Witmer	Submitted
Parking ➤ January 2025 Report	Ms. McCullough	Submitted
Office of Community Affairs (OCA): <i>See memo for report and updates</i>	Ms. Thompson	Submitted
Borough Manager ➤ January 2025 Report	Mr. Stewart	Submitted

Liaison Reports

Reports will be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda.

ADMINISTRATIVE	LIAISON	REPORT
Bandshell/Performance Center Project Committee	Mr. Stewart	
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Stewart	
Bellefonte Emergency Medical Services	Mr. Rhoat	
Bellefonte Intervalley Chamber of Commerce	Ms. Brooks	
Bellefonte Police Pension Board	Mr. Stewart	
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Stewart	
CNET Board of Directors	Mr. Stewart	
Governor's Park	Mr. Stewart	
Nittany Valley Joint Recreation Authority	Mr. Stewart	
Penn State University Sustainability Projects	Mr. Stewart	
Shade Tree Commission	Ms. Brooks	
Union Cemetery Association	Mr. Stewart	
Zoning Hearing Board	Ms. Thompson	
AUTHORITIES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Borough Authority	Mr. D. Johnson	Submitted
Centre County Airport Authority	Mr. D. Johnson	Submitted
COMMISSIONS / COUNCIL APPOINTED	LIAISON	REPORT
Civil Service Commission	Mr. Brachbill	Submitted
Spring Creek Watershed Commission	Mr. Brachbill	
SPECIAL COMMITTEES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	Submitted
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
Talleyrand Park Committee	Ms. Dann	
Workplace Safety Committee	Mr. Brachbill	
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	

IX. CURRENT and OLD BUSINESS

Shade Tree Commission Volunteer Application. A legal opinion has been requested. **FYI, no council action is requested at this time.**

Light at Masullo Park Update. Staff contacted West Penn Power (WPP) about taking out the light. WPP said to pull the photo cell. Our staff did that and the light is out. Staff is researching LED options. **FYI, no council action is requested at this time.**

RACP Funding for the Waterfront Project. The owners have a Cooperation Agreement with the Borough. The owners are submitting new forms to the PA DCED and need Council approval and official signing. **Motion/2nd for approval of the forms to be submitted to PA DCED and to be signed, contingent upon all Cooperation Agreements being reviewed and updated where needed. It is further motioned that Council strongly encourages the owners to break ground on this long-anticipated economic development project as soon as possible.**

X. NEW BUSINESS

2025 Paving Bid opening. **Motion/2nd to allow staff to review, make deletions to fit the budget, approve the lowest responsible bid.**

Letter from Chief Witmer requesting Ordinance amendment Chapter 108 Police. **Motion/2nd to approve advertising Ordinance amendment for Council vote on March 3rd, 2025.**

Approval of Resolution No. 02182025-01 Adopting the Police Department's updated Policies. Motion/2nd to approve Resolution No. 02182025-01 Adopting the Police Department's updated Policies.
Consider Approval of issuing a Request for Proposals (RFP) for Grant Writing Services. Motion/2nd to approve the motion as stated.
Cooperation Agreement Approval. Owners of the former Sutton Engineering property (also known as Bellefonte Works) on South Potter Street, received a RACP Grant several years ago that is passing through the Borough. Owners are interested in making improvements to the property. Owners must have the Borough's Assistance with this Grant. The Agreement states the obligations of the owners. Motion/2nd to approve the Borough assisting with this Grant contingent upon the owners entering into a Cooperation Agreement with the Borough.

XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

XIII. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM.

EXECUTIVE SESSION – Personnel Matters

The Council Public Comment Policy and the 2025 List of Goals/action items will be included with each Agenda.