



HISTORIC
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Est. 1795

**6:30 PM, Executive Session –
 Personnel Matters**

Council Business Meeting

AGENDA

7:30 PM Monday, March 17th, 2025

**In-Person, Council Chambers/Large Meeting Room,
 301 N. Spring St, 1st Floor**

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at
www.cnet1.org **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

I. CALL TO ORDER – Council President Dann

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mr. Bernier, <i>North Ward</i>	Ms. Purnell, <i>North Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Cleeton, <i>Pro Temp, South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Ms. Dann, <i>President, South Ward</i>	Mr. Larson, <i>Jr. Council Member</i>	
Mr. Johnson, <i>Vice-President, North Ward</i>	Ms. Meckley, <i>Jr. Council Member</i>	
Ms. McKean, <i>West Ward</i>	Mayor Johnson, <i>At Large</i>	

IV. ADDITIONS TO THE CONCIL MEETING AGENDA

Under Act 65 of 2021, If a matter is not on the Agenda, Council may not take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comment will be public comment and then council comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

VI. COMMUNICATIONS (written)

Clearwater Conservatory Watershed Clean Up Day, Saturday, April 12th, 2025. **FYI, no council action is requested.**

Invitation to Centre County Solar Tours. **FYI, no council action is requested.**

Victorian Storefront Overlay Proposal. A proposal for new zoning regulations has been received by council. **FYI, no council action is scheduled at this time.**

VI. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Motion/2nd to approve the Consent Agenda.**

General	DRAFT Council Meeting Minutes March 3 rd , 2025
General	Solicitor Stover Invoice

VII. REPORTS

Elected Official and Staff Reports <i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor ➤ Proclamation-PA 4-H Week March 16-22, 2025	Mayor Johnson	Submitted
Police ➤ February 2025 Report	Chief Witmer	Submitted
Parking ➤ February 2025 Report	Ms. McCullough	Submitted
Office of Community Affairs (OCA): ➤ The HARB meeting for March 11 will be canceled. The next scheduled meeting will be Tuesday, March 25 at 8:30 a.m. ➤ The Planning Commission meeting for March 10 has been moved to Tuesday, March 18 at 5:00 p.m. in the Large Meeting Room. <i>There is no OCA report due to Vacation.</i>	Ms. Thompson	Submitted
Borough Manager ➤ February 2025 Report	Mr. Stewart	Submitted

Liaison Reports

Reports will be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda.

ADMINISTRATIVE	LIAISON	REPORT
Bandshell/Performance Center Project Committee	Mr. Stewart	
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Stewart	
Bellefonte Emergency Medical Services	Mr. Rhoat	
Bellefonte Intervalley Chamber of Commerce	Ms. Brooks	
Bellefonte Police Pension Board	Mr. Stewart	
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Stewart	
CNET Board of Directors	Mr. Stewart	
Governor's Park	Mr. Stewart	
Nittany Valley Joint Recreation Authority	Mr. Stewart	
Penn State University Sustainability Projects	Mr. Stewart	
Shade Tree Commission	Ms. Brooks	
Union Cemetery Association	Mr. Stewart	
Zoning Hearing Board	Ms. Thompson	

A^UTHORITIES / CO^UNCIL APPOINTED	LIAISON	REPORT
Bellefonte Borough Authority	Mr. D. Johnson	Submitted
Centre County Airport Authority	Mr. D. Johnson	Submitted
COMMISSIONS / CO^UNCIL APPOINTED	LIAISON	REPORT
Civil Service Commission	Mr. Brachbill	
Spring Creek Watershed Commission	Mr. Brachbill	
SPECIAL COMMITTEES / CO^UNCIL APPOINTED	LIAISON	REPORT
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
Talleyrand Park Committee	Ms. Sedgwick	
Workplace Safety Committee	Mr. Brachbill	Submitted
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	

I^U. CURRENT and OLD BUSINESS

Reminder. Real Estate Tax Bills will look a bit different this year. The Borough partners with Centre County Government to send out the two (County and Borough) tax bills. In 2024, the County chose a new vendor to provide the tax form. Please watch for mail that has “OFFICIAL TAX BILL” on the front. Call 814-355-1501 with any questions. FYI, no council action is requested.
Bellefonte Borough Authority – Big Spring Cover Project. The Authority will be holding a special work session to review all concepts. No decision on a particular concept has been made. The special work session will be held at 6 pm, Tuesday, March 18 th , in the Oak Room, 301 North Spring Street. FYI, no council action is requested.
Request for Proposals (RFPs) for grant writing and administration services. Proposals were due March 14 th , 2025, and distributed to Council for review. Motion/2nd to have council’s Finance and Administration Committee review the RFPs and bring back recommendations to Council.
Large Wood Desks at 301 North Spring Street. Efforts to sell the surplus desks have been unsuccessful. Motion/2nd to approve giving away the desks for free on a first come, first serve basis. If the motion is approved, then a notice will be put on the borough’s website.

II. NEW BUSINESS

Resolutions to PA State Association of Boroughs (PSAB). Current PSAB legislative policy priority information is included in the council meeting materials. Council may discuss new policies that would be submitted to PSAB in the form of a Resolution for their legislative priority process to take place at the annual conference in June. Council may approve Resolutions to be submitted to PSAB for consideration in their annual legislative priorities process. Motion/2nd to submit any stated policy resolutions to PSAB.
Delegate and alternate for PSAB Annual Conference voting. Council action is requested. Motion/2nd to appoint Deb Cleeton as the delegate and Doug Johnson as the alternate for voting at the PSAB annual conference.
Consider legal review of Peddling and Soliciting “Do not Disturb” Ordinance. Motion/2nd to have the Borough Solicitor review the Ordinance and submit any recommendations.
Ralph Stewart Retirement announcement. Motion/2nd to accept letter.

III. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

I. CONCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

III. ADORNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM.

The Council Public Comment Policy and the 2025 List of Goals/action items will be included with each Agenda.

Ralph Stewart

From: Elizabeth Crisfield <elizabeth@clearwaterconservancy.org>
Sent: Tuesday, March 4, 2025 1:05 PM
To: clearwater
Subject: Watershed Clean-up Day April 12

Hello Municipal Partners!

We are writing to recruit your help for ClearWater Conservancy's 29th annual Watershed Cleanup Day to be held on **Saturday, April 12, 2024**. Each year, over 500 community volunteers help to remove and properly dispose of trash collected from over 50 sites at roadsides, parks, streams, and forests throughout Centre County. Last year's effort resulted in removing 6,320 pounds of trash from the watershed.

It is our hope that you, along with other local municipalities, will join us to assist in helping clean up our watershed. Your involvement will help us continue the tradition of natural resource stewardship, community involvement, and environmental education established with the first Watershed Cleanup Day in 1997.

We'd like to ask for your support in the following ways:

- Consider designating **April 12** as your official Watershed Cleanup Day.
- Publicize the event by placing [Watershed Cleanup Day flyers](https://www.clearwaterconservancy.org/watershed-cleanup-day) in the municipal building or other community gathering places, announce the event in your municipal newsletter or email and place the event information on your municipal website. An event flyer has been attached to this letter for your convenience, and links to include for volunteer signup are available at <https://www.clearwaterconservancy.org/watershed-cleanup-day>.
- Help to identify any sites in your municipality that would benefit from a volunteer group working to clean them up on Watershed Cleanup Day. There is a form to fill out on the webpage, or you can call our office with this information.
- Nominating a local contact that would be the liaison between the Watershed Cleanup Day committee and your municipality to coordinate sites and logistics within their communities.
- Cooperate by providing local assistance. Assistance may include picking up the collected refuse during a regular pickup schedule, providing a collection vehicle the day of the event, or reserving a flashing sign to alert drivers of roadside cleanups ahead. We will be in touch with the list of sites in your township in early April.

The Watershed Cleanup Day Planning Committee will provide the following:

- **Publicity:** Media releases to print and radio outlets, along with social media will help generate volunteers.
- **Supplies:** All trash bags, work gloves, and safety vests are supplied courtesy of the Pennsylvania Department of Transportation to all volunteers.
- **Logistics:** Location of collection locations, coordination of volunteers, and other major logistical needs will be provided by our committee.
- **Celebration:** We will recognize all the hard-working volunteers that donate their time to make sure Watershed Cleanup Day is a success every year.

Please consider officially participating in this year's Watershed Cleanup Day by going to www.clearwaterconservancy.org/watershed-cleanup-day and by contacting the ClearWater Conservancy office at (814) 237-0400. We will be happy to assist your township with any questions you might have.

Thank you for all you do! See you on April 12!

Elizabeth Crisfield

PS - an identical mailed letter with printed flyer is on its way!

Elizabeth Crisfield, PhD

Executive Director

814 699 1418



"Working together for people and place to nurture a healthy environment and thriving communities in the heart of Pennsylvania."

Connect with us!

ClearWater Conservancy [Instagram](#) / [Facebook](#)

Centred Outdoors [Instagram](#) / [Facebook](#)

Sign up to receive our [Adventure Guide and Compass Points enews](#)

Visit our sites: [ClearWater Conservancy](#) / [Centred Outdoors](#)

Re: Invitation to Solar Tours in Centre County

From Joanne Tosti-Vasey <jtosti-vasey@bellefontepa.gov>

Date Wed 3/12/2025 2:15 PM

To Ralph Stewart <rstewart@bellefontepa.gov>; Barbara Dann <Bdann@bellefontepa.gov>; Julie Brooks <jbrooks@bellefontepa.gov>

Cc Alyssa Doherty <adoherty@bellefontepa.gov>

Hi all,

Would you please add this email invitation to Monday night's meeting packet?

Thank you,

Joanne

Joanne Tosti-Vasey
Council Member, West Ward
Email: jtosti-vasey@bellefontepa.gov

[Outlook for Android](#)

From: Madeleine Hepting <mhepting@pennenvironment.org>

Sent: Wednesday, March 12, 2025 11:51:39 AM

To: Joanne Tosti-Vasey <jtosti-vasey@bellefontepa.gov>

Subject: Invitation to Solar Tours in Centre County

Dear Joanne,

I hope you're doing well and having a good start to the year so far! My name is Madeleine, and I'm an organizer with the statewide, citizen-based nonprofit group, PennEnvironment.

I'm reaching out to let you know about a set of renewable energy tours we're hosting in Centre County in March-- and to see if you or your staff would like to join us!

PennEnvironment is holding two solar tours: the first with the University Mennonite Church in State College on Friday, March 21st at 11am, and the second at Burkholder's Country Market in Spring Mills on Tuesday, March 25th at 11am. Here are the details:

University Mennonite Church

What: Solar Church Tour of the University Mennonite Church

Where: 1606 Norma St, State College, PA 16801

When: March 21, 2025 at 11am

Who: PennEnvironment, Rep. Paul Takac, and the University Mennonite Church

RSVP: [Here](#)

Burkholder's Country Market

What: Solar Carport and EV Chargers Tour

Where: Burkholder's Country Market, 107 Market Dr., Spring Mills, PA 16875

When: Tuesday, March 25th at 11am

Who: PennEnvironment & Burkholder's Country Market

RSVP: [Here](#)

Both events should last about 45 minutes, so they will each wrap up around 11:45am. The more the merrier, so definitely pass on the invitation to any staff who may want to join us as well.

Let me know if you can join us and what questions you have!

Thanks,

Madeleine Hepting

mhepting@pennenvironment.org


(919) 600-0911

Fw: Proposal for Victorian Storefront Overlay 2025.03

From Doug Johnson <djohnson@bellefontepa.gov>

Date Thu 3/13/2025 10:40 AM

To Alyssa Doherty <adoherty@bellefontepa.gov>; Ralph Stewart <rstewart@bellefontepa.gov>

 1 attachment (230 KB)

Proposal for Victorian Storefront Overlay (VSO) Report 2025.01.26.pdf;

Get [Outlook for iOS](#)

From: Elliott Killian <elliottkillian@gmail.com>

Sent: Monday, March 3, 2025 10:25 AM

To: Kent Bernier <Kbernier@bellefontepa.gov>; Doug Johnson <djohnson@bellefontepa.gov>; Randy Brachbill <rbrachbill@bellefontepa.gov>; Deborah Cleeton <dcleeton@bellefontepa.gov>; Joanne Tosti-Vasey <jtosti-vasey@bellefontepa.gov>; Johanna Sedgwick <Jsedgwick@bellefontepa.gov>; Shawna McKean <Smckean@bellefontepa.gov>; Rita Purnell <Rpurnell@bellefontepa.gov>; Barbara Dann <Bdann@bellefontepa.gov>; Gina Thompson <gthompson@bellefontepa.gov>

Subject: Proposal for Victorian Storefront Overlay 2025.03

Councilmembers,

I am reaching out to present a proposal that addresses a pressing challenge in Bellefonte's Central Business District (CBD) and Waterfront Business District (WBD): high vacancy rates in ground-floor commercial spaces due to oversupply of commercial space, evolving market trends such as e-commerce and remote work.

In the last planning commission meeting an overlay was suggested as a possible solution. Personally I believe that the requirement to have first floor commercial should be entirely removed. However, I recognize that the idea of an overlay is a practical and reasonable compromise.

Attached is the full report with my suggestions of this overlay.

This zoning overlay would:

- **Preserve Key Commercial Blocks:** Maintain first-floor commercial requirements along the most historically and economically significant sections of High Street and select areas in the CBD and WBD.
- **Allow Flexible Use in Other Areas:** Permit first-floor residential use in locations outside the VSO to reduce vacancies and stimulate new investment.
- **Support Adaptive Reuse of Historic Buildings:** Encourage reinvestment in aging structures while maintaining their architectural integrity.

Key Benefits

1. **Economic Growth:** Attract new residents who increase tax revenue, patronize local businesses, and contribute to a stable community.
2. **Vibrant Streetscape:** Filling vacant spaces with homes, shops, and services enhances foot traffic, safety, and quality of life.
3. **Historic Preservation:** Allowing buildings to evolve with market needs ensures they remain viable and well-maintained.
4. **Fiscal Responsibility:** A pragmatic approach that leverages private investment to reduce blight and expand the tax base.

Will you take action?

Currently there are over 23 vacant or non-compliant storefronts in downtown Bellefonte.

Downtown Bellefonte is changing if you take action or not. With an overlay you are able to influence how these larger changes will impact Bellefonte.

The **Victorian Storefront Overlay** provides a balanced path forward—preserving the charm that makes Bellefonte special while adapting to economic shifts.

We can work together to ensure Bellefonte continues to thrive as both a historic destination and a dynamic place to live, work, and invest.

See you tonight

I plan on being at your meeting tonight, March 3rd to talk during public comment about the Victorian Storefront Overlay.

Regards,

Elliott

FERC Notice, Gas line Compressor Work to take place in Centre County and other Counties. Public comment/participation is due by 5pm, March 6, 2025. Council may vote to comment on the scope of work related to this project.

Brachbill motioned and Tosti-Vasey seconded to discuss this project. Tosti-Vasey seconded. Discussion included details regarding this project. It was commented that the compressor in question is located in Spring Township at the top of Mt. Nittany, and it has been leaking.

Brachbill motioned and Tosti-Vasey seconded for Bellefonte Borough Council to not react to this scope of work related to this project. Roll call vote. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	excused
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Hannah Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Logan Fire Company Banquet Invitation to elected officials. April 12, 2025. RSVP to Bobbi Salvanish by March 31, 2025. No council action is requested.

VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

Consent Agenda includes the following items:

<i>I. General</i>	DRAFT Council Meeting Minutes February 18, 2025
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Tosti-Vasey motioned to approve the Consent Agenda. Brachbill seconded. Roll call vote. Motion to approve Consent Agenda item 1 listed above carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	excused
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Hannah Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

VIII. REPORTS

Mayor Johnson

Mayor Johnson offered a public service announcement to slow down and stay aware when driving now that the weather is nicer, as community members will be out walking, running and biking.

Junior Council Member Report (Mr. Larson)

February 2025 Report

- Mr. Larson reported that the district is 1/4 of the way through the school year and he left a copy of the student newspaper for council members.
- Students completed Apple Testing to earn the Seal of Biliteracy.
- Map Testing also took place this month.
- First ever Pickleball Event for MINITHON was postponed to March 15, 2025.
- Winter sports are coming to an end and Spring sports are getting underway.

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

Recommended for approval (Specific motions are stated in the OCA memo):

- Bellefonte Waterfront Project – motion for approval of revised designs.
 - The initial design included 3 buildings, that has been changed to 2. Building 1 is a hotel, the second building is a combination of condominiums, parking garage and commercial space.

Brachbill motioned and Purnell seconded to approve the revised designs of Building 1 (hotel) and Building 2 (garage, condo, commercial) of the Bellefonte Waterfront Project. Roll call vote. Motion to approve the revised designs carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	excused
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Items of interest:

The HARB meeting for March 11 will be canceled. The next scheduled meeting will be Tuesday, March 25 at 8:30 a.m.

The Planning Commission meeting for March 10 has been moved to Tuesday, March 18 at 5:00 p.m. in the Large Meeting Room.

I. CURRENT and OLD BUSINESS

Follow Up from Traffic Signal Discussion at February 18th Work Session.

- Stamped Asphalt Crosswalks at Airport/Union and Parkview Blvd/Union Traffic Signals—PennDOT will permit, but the design for both intersections will need to be submitted under a separate Highway Occupancy Permit (HOP) application and be in the Boroughs name. PennDOT will require a letter from the Borough stating that they understand that the Borough is responsible for paying for all future maintenance of the crosswalk asphalt material. Also, that they understand that when the Department repaves these intersections, these crosswalks will not be replaced in kind using PennDOT money. Those conditions will also be in the HOP when issued. The HOP engineering/design costs are not the scope of the borough's engineer (working on the Parkview Intersection) or the School's engineer (working on the Airport Road intersection) and would be additional fees.
- Accessible Pedestrian Signals (APS) pushbuttons will be installed at all locations.
- Leading Pedestrian Indicator (LPI) (gives pedestrians the opportunity to enter the crosswalk at an intersection 3-7 seconds before vehicles are given a green ...) will be installed at the Airport Road crossing. It can't be added to the Parkview crossing due to the advance left on S.R. 550. It will be part of the timings for the 550 crossing though.

- o Crossing at Triangle Road – At the work session on February 18th, there was discussion about having a pathway on the Triangle Road Right-of-Way, in place of a sidewalk along the South side of Union Road. PennDOT has given their ok for a Rectangular Rapid Flashing Beacon (RRFB) light here. Grant funds can be applied for however, there is no guarantee. If a grant is awarded, there will be a local match. Fees for the design work, the RRFB, the stamped crosswalk, and the pathway on Triangle Road need to be committed.

Tosti-Vasey motioned and Brachbill seconded to have council's Streets Committee review these matters and to bring back recommendations. Motion carried

Mr. Kent Bernier	yes	Ms. Shawna McKean	excused
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Street Paving Street Selection, Budgeted Funds.

Purnell motioned and Johnson seconded to have council's Street Committee review staff recommendations for the streets to include in this year's paving project and to bring back recommendations. Roll call vote. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	excused
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Legal Opinion, borough staff member application for appointment to Shade Tree Commission. Borough Solicitor Jeff Stover's opinion, based on the position and facts, a conflict of interest does not exist. Council may vote to appoint Mr. Jason Ostroskie to the Shade Tree Commission to fill the current vacancy for the remainder of the term.

Brachbill motioned and Johnson seconded to appoint Mr. Jason Ostroskie to the Shade Tree Commission to fill the current vacancy for the remainder of the term. Roll call vote. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	excused
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

RFP for Grant Writing Services has been issued. Proposals are due on Friday, March 14, 2025. No council action is requested.

Signed agreement contract for Section 902 Municipal Recycle Program Development and Implementation Grant received by the Borough. Awarded amount \$200,000, purchase of equipment can begin. Please see Grants update memo. No council action requested.

Settlement Agreement between the US Department of Justice and Bellefonte Borough: All deadlines for implementation of services, ADA training and documentation have been met by the borough ADA Coordinator within timeframes and deadlines set forth in the settlement. The borough remains under the settlement until February 20, 2026. ADA training and improvements to borough services will be ongoing as outlined in Title II. No council action requested.

Approval of Ordinance No. 03032025-01 Amendment to Chapter 108: Police Department.

Tosti-Vasey motioned and Brachbill seconded to approve Ordinance No. 03032025-01 Amendments to Chapter 108: Police Department. Roll call vote. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	excused
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

IV. NEIGHBORHOOD BUSINESS

Bellefonte Waterfront Property National Pollutant Discharge Elimination System (NPDES) Permit. Owners notified staff that they had inadvertently left their NPDES permit expire. Riparian zone regulations near waterways had changed after the permit was originally issued. Staff is working with their engineers and PA DEP on a new permit application that may involve Borough Authority property downstream of the waterfront property. No council action is requested.

Discussions regarding bike path/walkway to/from former Cerro complex in Spring Township to Talleyrand Park. Discussions are underway primarily through the Happy Valley Adventure Bureau and stakeholders. No council action is requested.

Approval of Resolution No. 03032025-01 Amending the Police Department's updated Policies Vehicle Pursuits 4.2.1, Objective Risk Factors in vehicle pursuits 4.2.1.1, Pursuit Decision-Making Matrix 4.2.1.2.

Brachbill motioned and Cleeton seconded to approve Resolution No. 03032025-01 Amending the Police Department's updated Policies as presented. Roll call vote. Motion to approve the resolution carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	excused
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

I. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

- Debra Berger, the Borough Tax Collector, spoke regarding the tax bills changes. She encouraged tax payers to make sure they are sending in correct amounts. She also mentioned escrow companies.

II. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Ms. Dann commented that the PSAB Conference is coming up at the beginning of June. She mentioned that council members can access the website for more information.

Ms. Cleeton thanked Ms. Berger for coming in to address council.

Ms. Purnell commented that we are coming up on Primary season in Centre County and there are a number of county-wide precinct and municipality positions open. Anyone who is considering running for office should note that the deadline for petitions is March 11. Anyone interested in running should visit the elections office at the Willowbank Building to pick up a packet.

III. ADJOURNMENT

Purnell motioned to adjourn. Brachbill seconded. Meeting adjourned at 8:10pm.

An Executive Session was held after the meeting to discuss personnel matters.



Bellefonte
122 East High Street
Bellefonte, PA 16823
T: 814 355 8235
F: 814 355 1304

March 17, 2025
State College
919 University Drive
State College, PA 16801
T: 814 231 1850
F: 814 231 1860

February 15, 2025

INVOICE NO. 176472



Solicitor

	HOURS
01/16/2025 Conference call with Ralph and Attorney Bee; Email to Attorney Schoonover	0.40
01/21/2025 Prepare and Appear for Executive Session	1.00
01/22/2025 Email to Attorney Schoonover in re: Beck; Telephone call to Attorney Suhr in re: Robin Nest	0.50
02/04/2025 Draft Municipal Lien (Grey)	0.30
Emails with Attorney Lucchesi re: Crater	0.10
02/11/2025 Emails with Ralph re: RR Spur	0.20
02/12/2025 Email to Ralph re: Robin Nest Appeal Discontinunace	0.10
02/13/2025 Emails review; Telephone call from Attorney Schoonover (Beck)	0.30
FOR CURRENT SERVICES RENDERED	2.90
	536.50

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[illegible]

Card Number

Exp. Date (required)

Card Holder Signature

Security Code

Amount: _____

Statement Date: 02/15/2025

Client: Bellefonte Borough

Account No. 12637.001

Solicitor

RECAPITULATION

	HOURS	RATE	TOTAL
	2.90	\$185.00	\$536.50
02/10/2025	Centre County Prothonotary (municipal lien-Mark Grey)		29.50
	FOR CURRENT COSTS, EXPENSES AND ADVANCEMENTS 02/15/2025		29.50
	TOTAL CURRENT CHARGES		566.00
	PRIOR MONTH BALANCE		\$1,591.00
	ANY PYMTS RECD AFTER 03/03/2025 WILL BE REFLECTED ON NEXT STATEMENT		
02/20/2025	Rec'd Ck #995464 Borough of Bellefonte - Thank you		-610.50
02/20/2025	Rec'd Ck #997931 Borough of Bellefonte - Thank you		-980.50
	TOTAL PAYMENTS THROUGH 03/03/2025		-1,591.00
	TOTAL BALANCE DUE		\$566.00



Buddy Johnson, Mayor
Commitment to Community
PROCLAMATION

ADOPTED this 17th day of March 2025.

Gene “Buddy” Johnson, Mayor
Borough of Bellefonte

BELLEFONTE BOROUGH POLICE DEPARTMENT

February 2025



HIGHLIGHTS & ACCOMPLISHMENTS

- All police officers have completed the 2025 mandatory police updates.
- Officer Larkin was asked to speak at Penn State University for an Introduction to Criminal Justice class.
- Officer Neideigh and Officer Larkin attended an Overdose death investigations course.
- The hiring process concluded the physical fitness phase of the process. Oral interviews are scheduled for March 6th.

BELLEFONTE BOROUGH POLICE DEPARTMENT MONTHLY ACTIVITY REPORT

OFFENSES OCCURRED	MONTH	2025 YTD
Alarms	8	13
Assault	1	2
Child Abuse	2	6
Criminal Mischief	2	3
Disorderly Conduct	12	18
Domestics	6	12
Drug Related	2	5
DUI	1	1
Harassment	4	13
Suspicious Activity	9	18
Theft	1	5
Trespass	2	3
All Others	331	693
TOTAL	381	822

CALLS	MONTH	2025 YTD
Handled by BPD	381	822
Off Duty	11	16
TOTAL	392	832

ARRESTS	MONTH	2025 YTD
Felony	4	5
Misdemeanor	20	32
Summary	7	8
TOTAL	31	45

MILEAGE	MONTH	YTD
34-1	549	61,716
34-2	249	88,112
34-3	0	125,932
34-4	486	85,276
34-5	375	6,146
34-6	547	36,749

TRAFFIC	MONTH	2025 YTD
Stops	36	93
Citations Filed	27	51

PAYMENTS RECEIVED	MONTH	2025 YTD
MDJ	\$1,589.83	\$2,750.18
Probation	\$0	\$1,271
Other	\$324.28	\$1,379.28
TOTAL	\$1,914.11	\$5,400.46

ACCIDENTS	MONTH	2025 YTD
Reportable	3	6
Non-Reportable	7	20
TOTAL	10	26

OFFICERS' TIME	MONTH	2025 YTD
Regular Hours	1437	3041
Overtime Hours	23	54.5
Reimbursed Overtime	0	0
Training	58	142
TOTAL	1518	3237.5

SRO	MONTH	2025 YTD
Number of Incidents	28	83
Arrests	1	1
Traffic (School Zone)	2	7
Hours Worked	272	624

PARKING	MONTH	2025 YTD
Hours Worked	164	329
Tickets Issued	179	359
Revenue	\$11,577.94	\$21,255.92



Chief Witmer,

Today I had the opportunity to speak with this semester's Introduction to Criminal Justice class at Penn State University. This was my 4th semester speaking with Dr. Sherman's class. I spoke with the students about my education and work history, why I got into law enforcement, how law enforcement varies depending on type of agency (university, municipality, county, state, federal) and the differences between small and large agencies and jurisdictions.

After introducing myself, the class is opened up to ask me questions. Each semester's class comes with different questions, which keeps me on my toes. Some groups of students are pretty outgoing and others are a little more reserved but they have all asked thoughtful questions. I really enjoy the opportunity to speak with these classes and certainly hope the students get as much from it as I do.

Officer Lisa Larkin, Badge # 3414

Bellefonte Borough Council Packet March 17, 2025

2021	R Permit	R Count	RC Permit	RC Count	C Permit	C Count
January						
February						
March						
April						
May						
June	\$565.16	38	\$120.00	6	\$535.48	22
July	\$620.16	43	\$134.38	7	\$526.56	22
August	\$786.28	58	\$167.74	9	\$551.62	22
September	\$758.50	52	\$160.00	8	\$507.50	21
October	\$876.30	60	\$158.06	8	\$523.39	21
November	\$834.50	56	\$159.33	8	\$400.00	16
December	\$780.00	52	\$140.00	7	\$369.35	15

Year End Total	\$5,220.90	359	\$1,039.51	53	\$3,413.90	139
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2022	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$779.03	52	\$120.00	6	\$479.04	20		
February	\$737.68	50	\$120.00	6	\$507.14	21		
March	\$720.00	48	\$120.00	6	\$474.19	19		
April	\$824.00	56	\$120.00	6	\$506.66	21		
May	\$790.64	54	\$172.90	9	\$484.68	20		
June	\$809.00	54	\$178.67	9	\$671.66	29		
July	\$735.00	49	\$247.74	13	\$575.00	23		
August	\$800.33	55	\$160.00	8	\$592.74	23		
September	\$777.50	52	\$199.33	10	\$595.00	23		
October	\$773.70	51	\$180.00	9	\$562.10	22	\$8.00	2
November	\$708.50	50	\$246.01	14	\$400.84	17	\$0.00	0
December	\$999.20	68	\$180.00	9	\$396.77	16	\$16.00	4

Year End Total	\$9,454.58	639	\$2,044.65	105	\$6,245.82	254	\$24.00	6
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PermitIssueDate	PermitName	PaymentDate	AmountPaid
2/4/2025	B-Red Area Parking Space One Day-Permit	2/4/2025	\$4.00
2/4/2025	B-Red Area Parking Space One Day-Permit	2/4/2025	\$4.00
2/4/2025	B-Red Area Parking Space One Day-Permit	2/4/2025	\$4.00
2/4/2025	B-Red Area Parking Space One Day-Permit	2/4/2025	\$4.00
2/4/2025	B-Red Area Parking Space One Day-Permit	2/4/2025	\$4.00
2/5/2025	B-Red Area Parking Space One Day-Permit	2/5/2025	\$4.00
2/5/2025	B-Red Area Parking Space One Day-Permit	2/5/2025	\$4.00
2/6/2025	B-Red Area Parking Space One Day-Permit	2/6/2025	\$4.00
2/6/2025	B-Red Area Parking Space One Day-Permit	2/6/2025	\$4.00
2/6/2025	B-Red Area Parking Space One Day-Permit	2/6/2025	\$4.00
2/6/2025	B-Red Area Parking Space One Day-Permit	2/6/2025	\$4.00
2/6/2025	B-Red Area Parking Space One Day-Permit	2/6/2025	\$4.00
2/7/2025	B-Red Area Parking Space One Day-Permit	2/7/2025	\$4.00
2/7/2025	B-Red Area Parking Space One Day-Permit	2/7/2025	\$4.00
2/7/2025	B-Red Area Parking Space One Day-Permit	2/7/2025	\$4.00
Totals:			\$60.00

Bellefonte Borough Council Packet March 17, 2025

2023	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$982.26	68	\$227.09	12	\$595.97	25	\$0.00	0
February	\$1,214.45	74	\$239.29	12	\$619.64	25	\$4.00	1
March	\$1,120.66	77	\$220.00	11	\$587.10	24	\$0.00	0
April	\$1,348.00	82	\$200.00	10	\$590.00	24	\$4.00	1
May	\$1,206.78	83	\$180.00	9	\$550.00	22	\$0.00	0
June	\$1,363.00	90	\$206.00	11	546.67	22	\$8.00	2
July	\$1,190.32	73	\$198.71	11	\$525.00	21	\$4.00	1
August	\$1,238.24	85	\$236.12	12	\$500.00	20	\$0.00	0
September	\$1,366.50	82	\$203.33	11	\$500.00	20	\$0.00	0
October	\$1,381.93	83	\$198.06	10	\$518.55	21	\$0.00	0
November	\$1,290.00	77	\$196.00	12	\$530.84	22	\$0.00	0
December	\$1,203.87	71	\$278.06	14	\$573.39	24	\$0.00	0

Year End Total	\$14,906.01	945	\$2,582.66	135	\$6,637.16	270	\$20.00	5
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Year End Total \$24,145.83

2024	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$1,242.57	79	\$276.77	14	\$529.84	22	\$0.00	0
February	\$1,250.18	75	\$225.52	12	\$568.10	23	\$0.00	0
March	\$1,284.67	76	\$260.00	13	\$472.58	19	\$0.00	0
April	\$1,292.00	77	\$253.33	13	\$423.33	18	\$8.00	2
May	\$1,290.97	78	\$200.00	10	\$474.19	19	\$0.00	0
June	\$1,176.50	79	\$180.00	9	\$423.33	17	\$0.00	0
July	\$1,254.16	74	\$200.00	10	\$470.96	19	\$0.00	0
August	\$1,174.35	71	\$212.26	11	\$457.26	19	\$4.00	1
September	\$1,178.00	69	\$244.00	12	\$490.83	20	\$0.00	0
October	\$1,150.63	70	\$256.13	12	\$444.35	18	\$16.00	4
November	\$1,193.50	72	\$220.00	11	\$551.67	23	\$0.00	0
December	\$1,282.27	78	\$200.00	10	\$567.74	23	\$0.00	0

Year End Total	\$14,769.80	898	\$2,728.01	137	\$5,874.18	240	\$28.00	7
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2025	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$1,195.64	71	\$208.39	11	\$475.00	19	\$4.00	1
February	\$1,203.22	72	\$275.72	12	\$495.54	20	\$60.00	15
March								
April								
May								
June								
July								
August								
September								
October								
November								
December								

Year End Total	\$2,398.86	143	\$484.11	23	\$970.54	39	\$64.00	16
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2022	R/RC/C Permit In House
January	0
February	1
March	1
April	1
May	1
June	9
July	9
August	9
September	10
October	10
November	10
December	10
Total	71

2025	R/RC/C Permit In House
January	20
February	21
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total	41

2023	R/RC/C Permit In House
January	10
February	11
March	13
April	12
May	11
June	8
July	12
August	11
September	11
October	4
November	12
December	16
Total	131

2024	R/RC/C Permit In House
January	13
February	12
March	6
April	12
May	10
June	15
July	22
August	21
September	21
October	21
November	23
December	22
Total	198

2022	R/RC/C Permit Online/In House
January	78
February	78
March	74
April	84
May	84
June	101
July	94
August	95
September	95
October	92
November	91
December	103
Total	1069

2025	R/RC/C Permit Online/In House
January	122
February	140
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total	262

2023	R/RC/C Permit Online/In House
January	115
February	122
March	125
April	128
May	125
June	133
July	118
August	128
September	124
October	118
November	123
December	125
Total	1484

2024	R/RC/C Permit Online/In House
January	128
February	122
March	114
April	122
May	117
June	120
July	125
August	123
September	122
October	125
November	129
December	133
Total	1480

2023 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,072.75	19	\$1,863.86	44	\$479.83	14
February	\$1,176.43	22	\$1,994.46	45	\$493.75	15
March	\$1,274.51	30	\$1,935.00	43	\$397.42	12
April	\$1,216.50	23	\$2,149.50	48	\$505.16	15
May	\$1,136.61	26	\$1,834.84	41	\$547.58	16
June	\$850.50	20	\$2,082.00	49	\$681.33	20
July	\$853.55	17	\$1,907.42	44	\$590.48	15
August	\$924.68	19	\$1,821.78	42	\$567.90	15
September	\$876.00	17	\$2,019.00	47	\$646.33	17
October	\$960.97	20	\$1,755.01	44	\$641.28	18
November	\$1,143.00	23	\$1,872.00	41	\$595.00	15
December	\$987.10	19	\$1,525.65	34	\$655.97	17

Year End						
Total/Permit	\$12,472.60	255	\$22,760.52	522	\$6,802.03	189

2024 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,049.53	22	\$1,530.00	34	\$732.74	20
February	\$976.04	20	\$1,525.35	35	\$533.45	14
March	\$984.20	19	\$1,554.68	35	\$703.38	20
April	\$1,066.50	21	\$1,657.50	36	\$787.50	22
May	\$817.26	18	\$1,641.76	37	\$525.00	13
June	\$997.50	20	\$1,618.50	36	\$617.17	17
July	\$960.97	20	\$1,570.65	36	\$572.42	14
August	\$1,371.76	30	\$1,585.17	37	\$675.17	18
September	\$1,009.50	20	\$1,552.50	36	\$774.66	21
October	\$1,168.55	23	\$1,675.16	38	\$604.03	16
November	\$1,080.00	22	\$1,791.00	41	\$591.50	15
December	\$1,078.55	21	\$1,659.20	38	\$558.87	14

Year End						
Total/Permit	\$12,560.36	256	\$19,361.47	439	\$7,675.89	204

2025 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,032.10	20	\$1,824.68	41	\$616.45	16
February	\$983.58	21	\$1,763.05	40	\$623.75	16
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						

Total/Permit	\$2,015.68	41	\$3,587.73	81	\$1,240.20	32
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2025 In House	North Count	South Count	West Count
January	1	0	1
February	2		
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

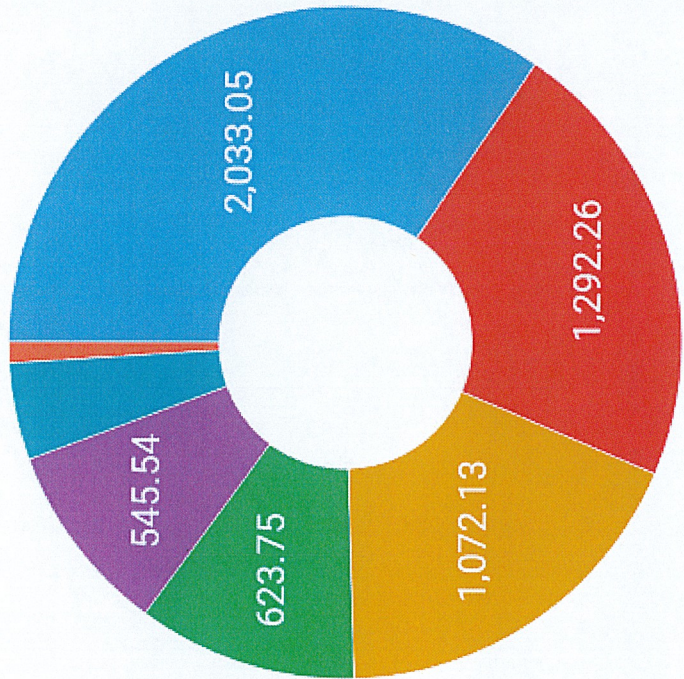
Special Permits	North Count	South Count	West Count	Any Count	R/RC/C
YMCA	10				
Bellefonte Art Museum	2				
Masonic Lodge				40	
Bellefonte Mews		9			

2023 In House	North Count	South Count	West Count
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November	1	5	
December	1	5	

2024 In House	North Count	South Count	West Count
January	2		1
February	1		1
March	2		1
April	0	0	0
May			
June	2		1
July	2		
August	2		1
September	2	0	1
October	2		1
November	2	0	1
December	2	0	1



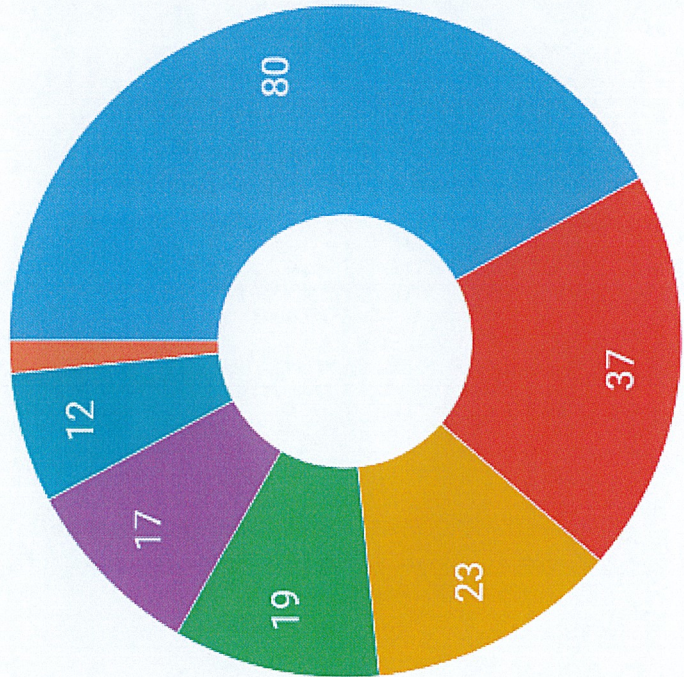
Bellefonte PD - Revenue By Permit Type (Last 30 Days)



- Municipal Parking Lot South (W. Bishop St)
- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot North (W. Howard St.)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- On-Street Long-Term Parking RC - ...
- B-Red Area Parking Space One Da...



Bellefonte PD - Active Permits By Type (Today)



- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot South (W. Bishop St)
- Municipal Parking Lot North (W. Howard St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking RC - ...
- A-NEW Temporary Residential Par...



HISTORIC
Bellefonte[™]
Est. 1795

To: Council

From: Ralph

Date: March 14, 2025

Subject: Borough Manager's Report – **February 2025**

Operations/Staff Updates:

- **ADA Updates per DOJ Settlement Agreement** – Training will be ongoing.
- **Borough Administrative Office at the Armory building** – Citizens are finding there way to us to pay a bill, ask a question, etc. Everything seems to be working out well.
- **Bandshell Memorandum of Understanding (MOU)** – The group provided an update at the March 3rd work session and has asked about a location near Spring Creek but still in the expanded area of Talleyrand Park. The group is now waiting to see what happens with water well testing in Talleyrand Park approved by council and requested by the borough authority. The group has requested to be given a timeline or yes or no on the use of Talleyrand Park.
- **Batting Cage and Rest Room Face Lift Project, Governors Park** – the batting cage project is nearly complete. Our staff will be assisting the booster club with a few items to finish. In the Spring, work will start on the restroom building with in-house forces.
- **Big Spring Cover project** – the Authority has scheduled a special work session to discuss all viable concepts including the use of wells for the drinking water. The Authority is not set on any one concept.
- **CATA Services/Public Transit Services/Exploration of Options** – the task force has been meeting. CATA has expanded hours of operation starting 11/18.

- **Former National Guard Armory property along Zion Road** – The owner has put a hold on the brewery project due to high cost estimates to renovate the buildings. No further updates have been received.
- **Kepler Pool /Nittany Valley Rec. Authority** – They are seeking additional grant funding. They will not hear about the success of the grant funding until sometime in 2025. Some small improvements are underway. They are looking to borough staff for some assistance/guidance.
- **New Elementary School along Airport Road** – the steel structure is being built. The staff has tried to resolve issues and conflicts with the bikeway/walkway along Airport Road. This will continue to be monitored. The traffic/street improvement plan/Highway Occupancy Permit (HOP) application is being submitted to Penn DoT.
- **Parks/seasonal personnel** – The crews will be returning soon.
- **Pennsylvania Highlands Community College (PHCC)** – On August 16th, PHCC held their ribbon-cutting ceremony for space at the Match Factory. This was a great event. Having a branch campus in Centre County was in the works for many years.
- **Personnel** – William Witmer was officially approved as Police Chief at the December 2nd council meeting. The Wastewater Treatment Plant vacancy has been filled. I gave a notice of retirement.
- **Police Department Upgrades** – the work is nearly complete. A tour will be scheduled in the near future.
 - SEDA-COG Joint Rail Authority (JRA) RR Spur along Potter Street** – council has approved the purchase of the spur with the rail conditional upon having an agreement with Bellefonte Historical Railroad Society (BHRS) regarding access and use of the spur. The attorneys are working to determine the best way to transfer the spur. Cost estimates for a survey and new deed description are being sought.
- **Service Line Inventory Project** – The survey has been submitted. The official deadline is October 16th. Within 30 days, the Authority must send out letters to customers with service lines considered to be “unknown”. This mandate is under review by the new EPA administration.
- **Streets** – the street paving list and options related to the traffic signals on Airport

and Zion Roads have been forwarded to the Streets Committee.

- **Streets/Columbia Gas work** – paving of the eastbound lane on East Linn, between Armor and Wilson, took place the week of October 21st. The Borough will try to have the west-bound lane re-surfaced as part of its paving project – so that both lanes have the same wear expectancy.
- **Streets/Traffic Signal at Parkview and Zion Update** – the design is still under review. Final approvals are expected in the near future.
- **Streets/Downtown lighting/stamped crosswalks/flashing lights at crosswalks** – Late in the budget process, we began talking about doing a larger downtown improvement project which would replace the current street lighting (including the conduit under the sidewalk), finish the street crosswalk imprinting, and add the flashing lights at crosswalks. We are working on a plan to make this project affordable. We did not receive the County's liquid fuel grant for \$25,000. We are looking at using Street paving funds to finish the project.
- **Streets/Storm Drain Issue** – Over the last couple of months we have discovered an unusual situation. There is an old hand-laid stone storm drain at the corner of North Allegheny and Burrows Lane (West side of Allegheny). The drain follows Burrows Lane to the west and then cuts across several backyards. As it goes across the backyards, it goes under at least one barn/garage. It has an inlet in Locust Lane. The storm drain continues to West Lamb Street (it is the same line that collapsed during heavy flooding a number of years ago). We found out about it through a call from the barn/garage owner on Locust Lane. Some of the large hand-laid stone have fallen in and caused water to back up. The water actually pushed up through the concrete floor of the barn/garage. We have met onsite to look at the situation. We tried to find a Right of way or easement agreement. Nothing is recorded. Borough Solicitor Jeff Stover said the borough is responsible for fixing it or relocating it, including fixing the barn/garage floor. We had a contractor look at the situation. This was not successful. We are looking at excavating from the top and making repairs. Onsite meetings have occurred the week of March 10th.
- **Suspension Bridge ADA Improvements, Talleyrand Park** – this project had its official kickoff on October 18th. This is a CDBG funded project with a lot of red tape. The next few months will be devoted to analyzing the options. We will not see construction until late 2025/early 2026.

- **Waterfront development** – the owners did not get the state funding they had applied for. They are seeking other funding and now stating that the project may start in 2025.
- **1201 Pine Circle Property Encroachment** – This is a legal matter now in the court system.

The property owner was also taken to District Magistrate court by Centre Region Code and our zoning administrator for not having a fence/pool cover or zoning permit for that work. The property owner was found guilty. The most recent update from Centre Region Code sounded like a settlement that brings the property into compliance, is in the works.

February	Meetings/Activities Attended
1	➤
2	➤
3	➤ PA Rural Water legislative trip
4	➤ PA Rural Water legislative trip
5	➤ PA Rural Water legislative trip
6	➤ Borough Authority meeting
7	➤
8	➤
9	➤
10	<ul style="list-style-type: none"> ➤ Film crew visit, 301 North Spring Street ➤ Meeting with DBI board member – updates ➤ Conference call – NPDES permit issues for waterfront development
11	➤
12	➤ PHCC Advisory Council meeting
13	<ul style="list-style-type: none"> ➤ Council agenda planning meeting ➤ CC Airport Authority executive meeting via zoom
14	➤
15	➤
16	➤
17	➤ Filming in the building, 301 North Spring Street
18	<ul style="list-style-type: none"> ➤ PHCC Board meeting ➤ Council work session and business meeting
19	<ul style="list-style-type: none"> ➤ Meeting to discuss batting cage work at Governors Park ➤ Staff meeting
20	<ul style="list-style-type: none"> ➤ CC Airport Committee meeting ➤ WWTP vacancy interviews
21	➤ Meeting with rep of Stage Committee
22	➤
23	➤
24	➤
25	➤
26	<ul style="list-style-type: none"> ➤ Meeting with parking meter vendor ➤ Meeting to review paving bids/streets
27	<ul style="list-style-type: none"> ➤ Council agenda planning meeting ➤ Conference call – RACP Grant, Bellefonte Works (former Sutton Eng.) ➤ Airport Authority meeting
28	➤ Airport Authority committee meeting via zoom call
	➤
	➤
	➤

Activities
Work session and council agenda planning, preparation
Meeting follow up – directives, policy questions, research, scheduling, coordinating
Unscheduled, informal, meetings, calls, emails to/from staff – Department day-to-day operations
Correspondence – elected, staff, legal, residents, business owners, other government staff, realtors, customers, etc. via emails, phone calls, letters
Draft meeting minutes review

BELLEFONTE BOROUGH CATER AUTHORITY
MEETING MINUTES
REGULAR MEETING
March 4, 2025 – 6 p.m.
301 N. Spring Street, Suite 200
Bellefonte, PA 16823
www.bellefonte.net

CALL TO ORDER

The meeting was called to order March 4, 2025 at 6 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL Authority members present:

Mr. Joe Beigle via Zoom
Mr. Greg Brown
Mr. Dan DeLotto
Mr. Ron Eaton
Mr. Joe Falcone
Mr. Frank (Buddy) Halderman
Mr. Doug Johnson

Staff

Mr. Frank Noll, WWTP Superintendent
Mr. Shannon Struble, WWTP Assistant Superintendent
Mr. Matt Auman, Public Works Superintendent
Ms. Julie Brooks, Public Works Assistant Superintendent
Mr. Ralph Stewart, Borough Manager

Engineer: Sean Ryan via Zoom

MINUTES

A motion was made by Eaton and seconded by Beigle to approve the minutes from February 6, 2025. No discussion. Motion carried.

ADDITIONS TO AGENDA

NONE

PUBLIC COMMENT/COMMUNICATIONS- ORAL

NONE

COMMUNICATIONS (written)

Letter Proposal from Dr. Parizek re: Studies related to Big Spring wells project. Dr. Parizek attended the meeting to provide an overview of the proposal.

- Several members expressed concern about drilling wells near the spring.
- Authority members requested a work session to further discuss this project.

Email – Gene Stocker RE: Benner Township water issues

Email Exchange – Stage at Talleyrand Committee

- Rick was present at the meeting to discuss the project

Benner Township Water Authority – looking for new contractor.

- The Spring Benner Walker Joint Authority has split up. Benner has reached out to the Bellefonte Borough Water Authority for help. The Authority discussed the situation and how to respond. The general consensus is Bellefonte Authority is not going to be able to help Benner.

FINANCIALS (Mr. Falcone)

- Budget v. Actual January 2025

No financial reports were included in the packet.

ENGINEER'S REPORT (Sean Ryan, Barton and Loguidice)

Water:

- Return Activated Sludge (RAS) and Carrier Fluid Pump Replacements. The Authority may take action to approve the purchase of these pumps from a COSTARS vendor.

Wastewater:

- Started preparation of the Chapter 94 report and the Industrial Pre-Treatment report, both are due at the end of March.
- Also submitted the annual Biosolids report to DEP and Centre County Conservation
- Finalizing updated permits and letters for the industrial users
- Received the MPDS permit for the wastewater treatment plant
- Received 2 quotes for replacing the RAS and Carrier Fluid Pumps
 - Quotes from Blooming Glen Contractors and PSI
 - PSI was low at \$69,709 (based in Harrisburg)

Beigle motioned and Johnson seconded to award the contract to PSI. The motion carried.

Big Spring Cover Project:

- The Authority asked Sean to research fabric/dome cover options for the spring.

SE □ ER REPORT (Superintendent - Frank)

The Superintendent highlighted the details of various projects and repairs completed in February 2025.

Bulk Water sales for February were 22,000gal

A new operator was hired and has accepted the position

□ ATER REPORT (Matt)

Details were offered regarding projects and repairs completed in February 2025.

- Lots of leak reports and repairs
- There is a tear in the Big Spring Cover – Matt is working to get it repaired
- 32 PAONE calls
- Installed 29 new water meters
- Niagara - 241,000g
- 296WT to the Wayne Township Landfill (Ground is frozen)

OLD B □ SINESS

Water Line for Hotel, Length of Service Line, McCrossin Property – updates.

Warehouse at Benner Commerce Park – updates

Logan Greene Water Main warrantee/dedication – updates

Service Line Inventory project update – updates

Tour of UA □ A biosolid facility – schedule when weather is better

Tour of Niagara bottling plant – maybe when weather is better

Reply to Spring Township – wells project.

Act 57 Study – Tap Fees for the Corning Line. The previous study is included.

Review of current Rules and Regulations. Staff will try to review the regulations in March and provide mark ups to the Authority.

Masonry Work at Big Spring. Only a portion of the proposed work involves the wall at the Big Spring. The other work will be considered by the Borough.

Beigle motioned and Falcone seconded to approve the masonry repairs. Motion carried.

NE □ B □ SINESS

Bellefonte Waterfront Property National Pollutant Discharge Elimination System (NPDES) Permit (issued through DEP). Owners notified staff that they had inadvertently left their NPDES

permit expire. Riparian zone regulations near waterways had changed after the permit was originally issued. The regulations allow for property located elsewhere to be substituted. The Authority owns an approx. 8-acre parcel next to the Wastewater Treatment Plant that is now considered wetlands. A portion of this property could be designated as the riparian zone for the Bellefonte Waterfront Project. See the attachment. The owners of the Bellefonte Waterfront property are asking if the Authority would approve a portion (approx. 4 acres) of the property to be used as the designated Riparian zone. The Authority may take action on this request.

- The Authority is going to invite the developer to the work session to further discuss this situation.

Daily Water withdrawal February 2025

Act 57 Study – consider updating the Corning Line Tap Fee/Rate Fee Study

Rockview Penitentiary potentially shutting down.

- Potential for more water sales

DISCUSSION

Discussion regarding Bell Rose Townhomes (Fox Hill Mini Mall)

- Extending water main (probably less than 25ft)
- The authority agreed to move forward with this project

ADJOURNMENT

Johnson motioned and Beigle seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 8:00pm.

Centre County Airport Authority Meeting Minutes February 27, 2025 7:00pm

Members:

Joseph (Chris) Groshel - Chair	George Khoury	David Gray
Doug Johnson - Vice Chair	Gerry Hanscom	William (Bill) Steudler
Hugh Mose - Secretary	Ralph Stewart - Treasurer	Rebekah Grmela

Roll Call (Absent Members): Chris Groshel, R Grmela, D Gray, D. Johnson is via Zoom

Additional Attendees: J. Meyer C.M. - Executive Director CCAA, Jason McMurtrie - Manager, Bryan Rogers – Airport Director, Tracy Benson – CCAA Solicitor

Guests: Titus Seid, - CCAA IT & Maintenance

The meeting was called to order at 7:00 PM by H. Mose.

Public Comments

NONE

1. Approval of the January 23, 2025 Meeting Minutes

- a. **There was a clarification/correction made to the minutes**

*Motion for approval was made by W. Steudler, G. Hanscom
seconded the motion. The motion was unanimously approved.*

2. Financial Statements for January, 2025

- a. Schedule of Budget Annual vs. Actual YTD
- b. Statements of Assets, Liabilities & Equity
- c. Statement of Revenues and Expenditures YTD
- d. Statement of Cash Flows YTD
- e. Excel Budget Format Rev & Exp

- R. Stewart provided an overview of the financial statements.
- Discussions:
 - Finances and expenses are good.

R. Stewart made a motion to accept the Financial Report. G. Khoury seconded the motion. The motion was unanimously approved.

3. Executive Director's Report – J. Meyer

a. Enplanements (report provided)

- Enplanement report provided for January 2025
- American is down approximately 20%, United is up approximately 15.5%
- There was a discussion regarding enplanement numbers compared to previous years.

b. Republic Parking (report provided)

- January and February numbers are about the same.
- Approximately \$91,000 gross sales for February

c. February Report from Skip Webster, The Marlin Group and Titus Seid

- Advertising report
 - Ran an advertisement on TV (4-5 day run)
- Report from Titus: (Facebook and Instagram)
- The question was raised if the advertising efforts by the Marlin Group are effective.
- Titus reported on social media updates:
 - Titus has been trying to engage more on social media to help advertise for the airport

4. Air Operations (Bryan Rodgers)

a. Aircraft Operations for January 2025 were up 3.1%

b. Fuel sales – up so far YTD compared to same time in 2024

c. Hangar Occupancy

- Corporate hangar occupancy is up to 75%
- Revenue for January was \$580,000 (ahead of budget)

e. Financial summary

- Year to Date Actual is a positive of \$86,287

f. Training

- Emergency Medical Response Training (EMRT)
 - Starting in March and continuing into the next 4 months.
 - Centre LifeLink and Bellefonte Fire Department
 - 3 hour training every Monday evening

5. Committee Reports

a. Airport Governance/Organization Task Force (AGOTF)

- No Report

b. Airport Outreach & Development (AOD) - C. Groshel, H. Mose, J. McMurtrie, J. Meyer

- Overall goal - marketing
- 4 components - Government relations, community relations, air service and ? (unintelligible)
- Involvement of the Happy Valley Adventure Bureau and the CBICC
- Skip is working on advertising (social media, press releases, website etc)
- CPE – discussion regarding CPE's

c. Passenger Boarding Bridges (PBB) – G. Khoury

- February 5 there was a meeting with the design team. The team will meet every 2 weeks to keep the project on schedule. The plan is to have a design together to provide an application to the FAA by June.
 - Issues:
 - Power issues, the terminal needs more power
 - Need power not only for the 2 bridges in design but for the 2 additional bridges predicted to be needed in the future
 - Need power also for an expanded terminal
 - Consulted with West Penn Power (WPP) but WPP is not sure they have the infrastructure to be able to provide the amount of additional power needed.
 - 3 options for redesigning the walkway, now going to be called the "Breezeway"
 - Option 1: Temporary construction
 - Pros: least expensive option Cons: No structural integrity
 - Option 2: modular unit
 - Pros: Components are reusable, more stable, made in USA
 - Cons:
 - Option 3: Full structure (foundations, an addition onto the terminal)
 - Pros: Cons: Most expensive option
 - It was determined by the team that Option 2 – the modular option, would be the most feasible option
 - Next meeting: Wednesday March 5, 2025

d. HR – H. Mose

The HR Committee was formed approximately a year and a half ago and was given 4 tasks to complete.

- 1. Employee Handbook – Completed*
- 2. Set up health care program – Completed*
- 3. Retirement Fund – Completed*
- 4. Wage and Salary survey (job descriptions) – Still in progress*
 - a. Job descriptions and wage*

- Becky Dreese was able to accomplish the HR Compliance Review
- Wage and Salary Survey is still in progress
- The committee has a name of an attorney who specializes in labor and employment law who can help with the remaining tasks.

6. Continuing Business:

- a. Audit acceptance for the July 2023 to June 2024 fiscal year, provided by BakerTilly**

R. Stewart made a motion to accept the 2023-2024 Audit. W. Steudler seconded the motion. The motion was unanimously approved.

- b. A look at the budget with the new CPE worked into it for the last 5 months of our fiscal year.**

• Revenue with 50% discount:

- **-\$45,000 for United**
- **-\$37,000 for American**
- **Estimated \$210,000 short**

R Steward motioned to accept the updated budget. W. Steudler seconded the motion. Motion to approve the updated budget carried.

7. New Business:

- a. NONE**

8. Executive Session

G. Khoury motioned and G. Hanscom seconded to move into Executive Session for Personnel Matters and Real Estate. Motion carried. Executive session started at 8:11pm.

Members returned to Open Session at 9:49pm.

Option to vote on any HR Recommendations that may have been discussed in Executive Session

Call for a motion to adopt the Maintenance Compensation Recommendations as provided by Thrive HR Management revised January 27, 2025.

W. Steudler motioned and ? seconded to adopt the Maintenance Compensation Recommendations as presented. Motion carried.

9. Around the Room

- Discussion regarding electricity issues for the Boarding Bridges

Adjournment:

The meeting adjourned at 10:00pm.

The next meeting is scheduled for March 27, 2025.

Backup meeting date March 13, 2025.

Respectfully submitted:

H. Mose, Secretary CCAA

BOROUGH OF BELLEFONTE
OR PLACE SAFETY COMMITTEE MEETING MINUTES
EDNESDAY, JANUARY 8TH, 2025, 7:30 A.M.
BELLEFONTE BOROUGH BUILDING COUNCIL ROOM

Members Present:

Matt Auman (Member, Mgmt)
Craig Bloom (Member, Water)
Sam Horner (Member, Refuse)
Julie Brooks (Member, Mgmt)
Randy Brachbill (Member, Council Rep)
Scott Rhoat (Member, EMS)
Bill Witmer (Member, Police)
Shannon Struble (Member, WWTP-Mgmt)
Jason Ostroskie (Member, Streets)

Members Absent:

Tim Schreffler (Member, Fire Dept)
Seth Klinefelter (Member, WWTP)

Administrative: Alyssa Doherty

Guests: Barb Smith, Teeter Group-oom

CALL TO ORDER:

APPROVAL OF MINUTES –December 11th, 2024

Mr. Brachbill moved to approve the meeting minutes. Mr. Horner seconded. Motion carried.

OLD BUSINESS:

Safety Concern Forms Review: None.

Recent Safety incidents or near-miss reviews: None.

NEW BUSINESS:

Video: Fighting Fatigue in the workplace (14 minutes): Informative video.

Bellefonte Borough Safety Policy Procedure Manual Additions on Chapter 4: Chapter 4 was reviewed by the committee, and there was one grammatical change. Chapter 4 is updated and complete. Will plan to review Chapters 10 & 11 at the February meeting.

COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER:

None.

NEXT MEETING: The next meeting will be held on Wednesday, February 12th, 2025, @ 7:30 a.m.

ADJOURNMENT: *Mr. Brachbill moved to adjourn. Mr. Auman seconded the motion. Motion carried. The meeting adjourned at 7:46 am.*

BOROUGH OF BELLEFONTE
OR PLACE SAFETY COMMITTEE MEETING MINUTES
EDNESDAY, FEBRUARY 12TH, 2025, 7:30 A.M.
BELLEFONTE BOROUGH BUILDING COUNCIL ROOM

Members Present:

Matt Auman (Member, Mgmt)
Craig Bloom (Member, Water)
Sam Horner (Member, Refuse)
Julie Brooks (Member, Mgmt)
Randy Brachbill (Member, Council Rep)
Scott Rhoat (Member, EMS)
Bill Witmer (Member, Police)
Jason Ostroskie (Member, Streets)
Tim Schreffler (Member, Fire Dept)-oom

Members Absent:

Seth Klinefelter (Member, WWTP)
Shannon Struble (Member, WWTP-Mgmt)

Administrative: Alyssa Doherty

Guests: Barb Smith, Teeter Group-oom

CALL TO ORDER:

APPROVAL OF MINUTES –January 8th, 2025

Mr. Horner moved to approve the meeting minutes. Mr. Auman seconded. Motion carried.

OLD BUSINESS:

Safety Concern Forms Review: None.

Recent Safety incidents or near-miss reviews: None.

NEW BUSINESS:

Video: Caught-in/between and Struck-by Hazards in Construction Environments (13 minutes): Informative video.

Bellefonte Borough Safety Policy Procedure Manual Additions on Chapter 10 11:

Chapters 10 11 were reviewed by the committee, and would like to provide example policy added to the Policy Procedure Manual. Mr. Auman would like to have a 3rd party help create specific procedures. Ms. Smith mentioned the manual should be reviewed with new hires to make sure they have knowledge of the policies in place.

COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER:

None.

NEXT MEETING: The next meeting will be held on Wednesday, March 12th, 2025, @ 7:30 a.m.

ADJOURNMENT: *Mr. Horner moved to adjourn. Mr. Auman seconded the motion. Motion carried. The meeting adjourned at 7:58 am.*



PENNSYLVANIA STATE ASSOCIATION OF BOROUGHES

2941 North Front Street • Harrisburg, PA 17110
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2025 Legislative Priorities

Stormwater Infrastructure

Current PennDOT policy discriminates against boroughs by mandating boroughs maintain stormwater drainage facilities on state highways in boroughs. PSAB seeks legislation to amend the PA State Highway Law to mandate PennDOT maintain all stormwater infrastructure servicing state roads in borough communities. PSAB Resolutions 2019-4 and 2016-5.

Stormwater Fees

PSAB supports legislation that would allow boroughs to assess fees for stormwater management activities, without the need to establish a municipal authority. PSAB Resolution 2016-11.

Legal Advertising/Public Notice Reform

Because newspapers of general circulation are diminishing and failing to publish on a regular basis, PSAB supports allowing the option for municipalities to electronically publish meetings and other notices on their website to comply with the Sunshine Law. PSAB Resolution 2014-11.

Right-to-Know Law

PSAB supports measures to correct unintended consequences of the Right-to-Know Law on municipalities, including allowing boroughs to charge for commercial requests; allowing for a 10-day response time; and clarifying that bank numbers and passwords are private. PSAB also seeks to clarify the definition of vexatious – or burdensome – requests. PSAB Resolution 2019-3; 2019-15; and 2014-9.

Tax Exempt Property Assistance

The ever-increasing number of non-profits in the Commonwealth limits the number of taxable properties in boroughs. This puts significant financial strain on both the borough and the taxpayers in the boroughs. PSAB supports legislation that would provide state funding for municipalities who have many tax-exempt properties in their borough.

PSAB Resolution 2021-03.

Local Police Radar

PSAB has long advocated the use of radar by municipal police and will continue to advocate for this tool as responsible speed timing technology. Resolutions 2018-4; 2017-8; 2016-2; 2015-18; & 2014-2

Public Safety Authorities

Emergency Medical Services (EMS) agencies in Pennsylvania are in crisis. With reimbursement issues and funding shortfalls, the provision of this vital governmental function is in jeopardy. PSAB supports adding public safety authorities to the Municipal Authorities Act to provide funding and EMS administrative services to aid EMS agencies in a county. We believe this new service model will provide better coordination of services and a steady funding stream.

Civil Service Reform

Hiring police officers has become more challenges in recent years. Less applicants and more competition means each police department needs to be able to hire in an efficient manner. Unfortunately, the Borough Code hampers borough police departments by placing Civil Service hiring requirements. These requirements are costly and slow down the hiring process when other municipalities are not burdened with the same mandate. PSAB seeks relief from this mandate to hire officers quicker and keep our communities safe.



2020 – 2024 PSAB Resolutions

2020 PSAB RESOLUTIONS

RESOLUTION 2020-01

BE IT RESOLVED, that PSAB seek legislation to create a blight remediation grant program managed through the Pa Department of Community and Economic Development.

RESOLUTION 2020-03

BE IT RESOLVED, that PSAB seek restoration of allocations for the Volunteer Fire Relief Fund within the Commonwealth of Pennsylvania.

RESOLUTION 2020-04

BE IT RESOLVED, that PSAB seek legislation ensuring availability of rural broadband within the Commonwealth of Pennsylvania.

RESOLUTION 2020-05

BE IT RESOLVED, that PSAB support the recommendations provided by the Senate Resolution 6 final committee report within the Commonwealth of Pennsylvania, except those that place mandates on borough government, or decrease transparency.

RESOLUTION 2020-06

BE IT RESOLVED, that PSAB seek legislation amending the PA Open Records Laws to allow for a fair, recuperative fee to be charged for labor and time spent on non-constituent requests.

RESOLUTION 2020-07

BE IT RESOLVED, that the PSAB support legislative efforts to increase Prevailing Wage thresholds while including provisions for future adjustments and allowing certain municipal and education exemptions within the Commonwealth of Pennsylvania.

RESOLUTION 2020-08

BE IT RESOLVED, that PSAB support legislation providing certain exemptions to cyber charter school funding and establishing limitations on tuition and fees for full-time public-school cyber programs within the Commonwealth of Pennsylvania.

RESOLUTION 2020-09

BE IT RESOLVED, that PSAB support legislation for use of Radar and similar technology for speed enforcement with municipal and regional police departments throughout the Commonwealth of Pennsylvania.

RESOLUTION 2017-2 (RA-22)

BE IT RESOLVED, that PSAB support SB 159 and similar legislation which requires home improvement contractors to provide proof of worker's compensation insurance thereby protecting the levels of the Uninsured Employer's Guarantee Fund.

RESOLUTION 2017-3 (RA-22)

BE IT RESOLVED, that PSAB support legislation charging municipalities over 4,000 in population utilizing state police service a per person fee.

RESOLUTION 2017-4 (RA-22)

BE IT RESOLVED, that PSAB seek to protect municipalities from additional EPA regulations (MS-4 permitting) on the Chesapeake Bay initiatives.

RESOLUTION 2017-5 (RA-22)

BE IT RESOLVED, that PSAB seek legislation on funding for municipalities who have county, state and federal facilities in their communities that are exempt from taxation.

RESOLUTION 2017-6 (RA-22)

BE IT RESOLVED, that PSAB support legislation amending Local Option Small Games of Chance law (Act 92-2013) to remove the aggregated monetary prize limit.

RESOLUTION 2017-8 (RA-22)

BE IT RESOLVED, that PSAB continue to pursue legislation enabling electronic speed control devices such as radar & lidar for purposes of speed control by municipal police agencies.

RESOLUTION 2017-9 (RA-22)

BE IT RESOLVED, that PSAB continue to seek legislation increasing compensation schedules for elected borough officials which have not been revised for over 21 years.

RESOLUTION 2017-10 (RA-22)

BE IT RESOLVED, that PSAB oppose any efforts by Distributed Antenna Systems (DAS) providers or communications tower/antenna contractors to exempt these facilities from municipal land use and rights of way regulation or to grant them utility status or right to the use of eminent domain.

RESOLUTION 2017-11 (RA-22)

BE IT RESOLVED, that PSAB calls on the PA General Assembly to re-evaluate the Covered Devices Recycling Act of 2010 and seek changes to help correct its failure to foster recycling of electronic devices by residents by removing the manufacturer's weight quota or temporarily lifting the landfill disposal ban until a better solution is enacted.

RESOLUTION 2017-12 (RA-22)

BE IT RESOLVED, that PSAB seek legislation authorizing counties or councils of governments to levy reasonable fees on waste generated within their borders to pay for these required recycling programs.

RESOLUTION 2017-13 (RA-22)

BE IT RESOLVED, that PSAB seek legislation that would implement a \$15 fee to amend Act 45/1999 to increase the current fee on construction or building permits to remediate blight in Pennsylvania communities.

RESOLUTION 2017-14 (RA-22)

BE IT RESOLVED, that PSAB seek legislation to provide funding for the provision of registration plate reader technology to be used for local law enforcement needs.

RESOLUTION 2017-15 (RA-22)

BE IT RESOLVED, that PSAB support, protect and defend those boroughs of the commonwealth that own, operate and maintain not for profit community electric systems from any federal, state or county legislation leading to burdensome, unnecessary and expensive regulation; and be it further **RESOLVED**, that PSAB vigorously oppose any legislative, regulatory or policy measure that seeks to manage the internal affairs, finances and interests of locally elected borough officials and their communities.

**RA signifies the resolution was reauthorized for another 3 years.*

2021 PSAB RESOLUTIONS

RESOLUTION 2021-01

BE IT RESOLVED, that PSAB oppose Senate Bill 597 and any of its legislative language which amends either Title 27 (Environmental Resources) or Title 66 (Public Utilities).

RESOLUTION 2021-02

BE IT RESOLVED, that PSAB seek legislation amending Title 8 (Borough Code) to remove the civil service process requirements in Chapter 11, subchapter J.

RESOLUTION 2021-03

BE IT RESOLVED, that PSAB support House Bill 1702 and similar legislation that would establish a Tax-Exempt Property Municipal Assistance Fund.

RESOLUTION 2021-04

BE IT RESOLVED, that PSAB seek legislation amending the Pennsylvania Land Bank Law by removing the population threshold of 10,000 or more residents in order to establish a land bank.

RESOLUTION 2018-01 (RA-22)

BE IT RESOLVED, that PSAB pursue legislation to amend the Municipal Claims and Tax Liens Law to clarify municipalities' authority to lien real property for unpaid utility rates including storm water fees.

RESOLUTION 2018-02 (RA-22)

BE IT RESOLVED, that PSAB support legislation to help stem the fiscal crisis in Pa. communities by enabling taxpayer equity and providing a reliable source of revenue through state reimbursement of tax-exempt properties.

RESOLUTION 2018-03 (RA-22)

BE IT RESOLVED, that PSAB support legislation requiring municipalities with a population of 3,500 or greater to pay for State Police coverage, form their own police departments or contract for regional services.

RESOLUTION 2018-04 (RA-22)

BE IT RESOLVED, that PSAB support the Association of Mayors of the Boroughs of Pennsylvania in its efforts to establish the use of Municipal Police Radar and other electronic technologies for the purpose of safe vehicular traffic in all of our commonwealth municipalities.

RESOLUTION 2018-05 (RA-22)

BE IT RESOLVED, that PSAB seek to protect municipalities from additional EPA regulation (MS-4 permitting) for the Chesapeake Bay initiatives which is causing serious budgeting problems for municipalities.

RESOLUTION 2018-06 (RA-22)

BE IT RESOLVED, that PSAB continue to seek legislation that addresses the costs for municipal police court appearance and fines associated labor expense.

RESOLUTION 2018-07 (RA-22)

BE IT RESOLVED, that PSAB seek legislation amending the PA Municipalities Planning Code (MPC) that:

- Permit a single, substantive review that would include the use, design and engineering details of a development and provide for one public input opportunity and local approval action;
- Provide for one, consolidated hearing in which all land development and zoning matters associated with a development application can be considered;
- Provide for a formalized review process be established where coordinator would oversee joint state and local agency reviews;
- Intergovernmental agreement be encouraged to create a single, shared review and approval process for subdivision and land development projects;
- The Commonwealth take a leadership role in providing technical assistance to promote the creation of a joint local land development review process.

RESOLUTION 2018-08 (RA-22)

BE IT RESOLVED, that PSAB pursue legislation amending Section 1202 of The Borough Code to:

- Specify the required NIMS training for Council Members;
- Specify the appointment and certification of the EMC and Deputy EMC;
- Specify requirement of NIMS in emergency management preparedness;
- Specify the requirements of Emergency Operation Plans (EOP) and Incident Action Plans (IAP) and their biannual reviews and updates.

RESOLUTION 2018-09 (RA-22)

BE IT RESOLVED, that PSAB seek legislation that lost wages be included as a part of the actual expenses may be reimbursed to the EMC/ Deputy EMC for mandator certification training and on-site coordination of an actual disaster.

RESOLUTION 2018-10 (RA-22)

BE IT RESOLVED, that PSAB oppose any efforts which eliminates the local earned income tax collection districts authorized under Act 32 and replace it with a statewide collection system.

RESOLUTION 2018-11 (RA-22)

BE IT RESOLVED, that PSAB seek legislation to increase the \$25,000 threshold at which the Prevailing Wage Law currently applies, to an inflation adjusted amount of at least \$200,000 and continue to adjust for inflation in future years and to; alternatively allow local governments and school districts to opt out of or be exempt from prevailing wage law requirements.

RESOLUTION 2018-13 (RA-22)

BE IT RESOLVED that PSAB seek legislation amending current elections laws, to allow the county Election and Voter Registration Office, the county Board of Elections and the President Judge of each county to oversee the Local Municipal Election petition challenges and appeals, simplifying the process and improving constituent confidence in a free, fair and open election process.

RESOLUTION 2018-15 (RA-22)

BE IT RESOLVED, that PSAB seek legislation to clarify that financial institutions holding mortgages have a vested right in any property for which they hold a mortgage and therefore can be held responsible for the maintenance and condition of the property and for any violations regarding the same when a property becomes the responsibility of a financial institution.

RESOLUTION 2018-16 (RA-22)

BE IT RESOLVED, that PSAB oppose any legislation that would strip municipalities of their legal authority to regulate wireless facilities both within and outside the public rights-of-way, limit a municipality's ability to negotiate and collect reasonable fees for collocation on municipal infrastructure, or mandate municipal cooperation.

RESOLUTION 2018-17 (RA-22)

BE IT RESOLVED, that PSAB oppose any legislation that would require municipalities to permit full-time police officers to purchase pension credit for prior part-time or full-time police service that the officers provided to another police department.

RESOLUTION 2018-18 (RA-22)

BE IT RESOLVED, that PSAB oppose efforts to eliminate the local earned income tax collection districts authorized under Act 32 of 2008 and replace with a statewide collection mechanism.

**RA signifies the resolution was reauthorized for another 3 years.*

2022 PSAB RESOLUTIONS

RESOLUTION 2022-01

BE IT RESOLVED that PSAB encourage the Pennsylvania Legislature and appropriate Commonwealth agencies to determine the feasibility of developing a state-wide public notice database to for local governments to post required notices; and

BE IT FURTHER RESOLVED that the development of this public notice database should be an expanded partnership to all political subdivisions, municipal service providers, and media stakeholders to maximize transparency and minimize taxpayer dollars required to operate the public notice database.

RESOLUTION 2022-02

BE IT RESOLVED that PSAB seek legislation amending Pa Local Tax Collection Law to enable taxing districts to change the elected tax collector's compensation annually instead of once every four years.

RESOLUTION 2022-03

BE IT RESOLVED that PSAB support Senate Bill 382 and any similar legislation which would prevent PennDOT's Pathway's Major Bridge P3 initiative from implementation.

RESOLUTION 2022-04

BE IT RESOLVED that PSAB seek legislation to repeal Act 43 of 2017 which authorized the sale, purchase and possession of consumer fireworks by Pennsylvania residents.

RESOLUTION 2022-05

BE IT RESOLVED that PSAB seek PADEP policy changes enabling the use of alternate wastewater disposal systems.

RESOLUTION 2022-10

BE IT RESOLVED that the Commonwealth restore specific allocations for the Volunteer Fire Relief Fund.

RESOLUTION 2022-11

BE IT RESOLVED that PSAB support specific action to ensure availability of rural broadband within the Commonwealth of Pennsylvania.

RESOLUTION 2022-12

BE IT RESOLVED that PSAB support legislation enabling the use of Radar/Lidar and other speed enforcement technology by municipal police within the Commonwealth of Pennsylvania.

RESOLUTION 2022-13

BE IT RESOLVED that PSAB seek legislation to allow local municipalities to enact ordinances concerning the land application of biosolids (including both Class A and Class B); and further be it

RESOLVED that this legislation allow municipalities to adopt regulations that address provisions for the land application of biosolids near perennial or intermittent streams, occupied dwellings, exceptional value wetlands, seasonal high-water tables, regional groundwater tables, steep slopes of 15% or greater. Also include provisions for adopting a process to notify adjoining landowners of properties where the land application of biosolids is proposed; for water quality testing of biosolids materials for contaminants; for water quality sampling of PA DEP streams where biosolids are applied on lands for the purpose of laboratory analysis of temperature, dissolved oxygen, conductivity, pH, Total Phosphorus, Total Suspended Solids, Ammonia, Total Kjeldahl Nitrogen, Nitrate/Nitrite Nitrogen, Biochemical Oxygen Demand, Total Organic Carbon, Surfactants, Copper, Fecal Coliform Bacteria, and Escherichia Coliform Bacteria; to prohibit the use of biosolids by a municipal water/sewer authority on preserved farmland; establish limits for perfluoro octane sulfonic acid (PFOS) and perfluorooctanoic acid (PFOA) concerning the land application of biosolids; and finally to incorporate state watershed standards and regulations, as applicable to local municipalities (ex. Delaware River Basin Commission standards).

Resolution 2019-01 (RA-22)

BE IT RESOLVED, that PSAB seek legislation on funding for municipalities who have a proven population decline in their communities; and be it further

RESOLVED that PSAB encourage boroughs to explore opportunities that create tax breaks for new homeowners building new homes; and be it further

RESOLVED that PSAB encourage boroughs to explore opportunities that create tax breaks for existing homeowners buying and renovating blighted properties.

Resolution 2019-02 (RA-22)

BE IT RESOLVED, that PSAB seek legislation that provides sources of revenue for municipalities working to eliminate blighted and abandoned properties.

Resolution 2019-03 (RA-22)

BE IT RESOLVED, that PSAB seek an amendment to the PA Open Records Law to exclude the personal information of local government agency employees and to allow for a fair, recuperative fee to be charged for labor time spent on non-constituent requests.

Resolution 2019-04 (RA-22)

BE IT RESOLVED, that PSAB seek legislation amending the PA State Highway Law to require equitable treatment of boroughs in the maintenance of State roads and highways in boroughs; and be it further

RESOLVED, that PSAB seek legislative, regulatory or policy change to the effect that PennDOT be responsible for costs related to maintenance of all storm sewer inlets and pipes on or below state roads and highways in boroughs.

Resolution 2019-05 (RA-22)

BE IT RESOLVED, that PSAB support the Governor's \$4.5 billion budget proposal entitled "Restore PA" provided that the current Local Impact Fee is not eliminated.

Resolution 2019-07 (RA-22)

BE IT RESOLVED, that the PSAB support legislative efforts to amend the Pennsylvania Constitution to assign the decennial task of both legislative and congressional redistricting to an independent citizen redistricting commission.

Resolution 2019-08 (RA-22)

BE IT RESOLVED, that PSAB support legislation that addresses above-ground versus underground public utility facilities in the Commonwealth, including the jurisdiction of the Public Utility Commission and its interaction with borough council's powers; and be it further

RESOLVED that PSAB support legislative proposals addressing unused and/or abandoned utility facilities in municipal owned rights-of-way requiring their removal; and be it further

RESOLVED that such legislation would establish requirements for removal of unused and/or abandoned utility facilities within a reasonable amount of time following abandonment/cease of use.

Resolution 2019-09 (RA-22)

BE IT RESOLVED, that PSAB urges Congress to allocate \$148.5 million for the Historic Preservation Fund in its FY 2020 Interior Appropriations bill.

Resolution 2019-10 (RA-22)

BE IT RESOLVED, that PSAB urges the PA General Assembly to increase the Keystone Communities Program line item in the DCED budget to \$15 million.

Resolution 2019-12 (RA-22)

BE IT RESOLVED that PSAB urges the Pennsylvania Legislature and municipalities across the state to decriminalize small amounts of marijuana instead of legalizing recreational marijuana.

Resolution 2019-13 (RA-22)

BE IT RESOLVED that PSAB support legislation and administrative measures at both federal and commonwealth levels strengthening Do-Not-Call registry programs.

Resolution 2019-14 (RA-22)

BE IT RESOLVED, that PSAB supports the current countywide system for Earned Income Tax collection as provided for under Act 32 of 2008; and be it further

RESOLVED that PSAB oppose any effort by the PA Department of Revenue in assuming any future role in the Earned Income Tax collection process.

Resolution 2019-15 (RA-22)

BE IT RESOLVED, that PSAB seek legislative remedy in the current Right-to-Know Law to clarify its definitions in law of the terms “harass” and “overburden”; and be it further

RESOLVED, that a venue of remedy for a public body to solicit relief from the Office of Open Records, the Courts, or a designated Commission to address those who could be recognized as a “Vexatious Requester.”

Resolution 2019-16 (RA-22)

BE IT RESOLVED, that PSAB oppose **House Bill 349** and any similar legislative proposal to the UCC which places additional and unnecessary unfunded mandates on municipalities.

**RA signifies the resolution was reauthorized for another 3 years.*

2023 PSAB RESOLUTIONS

RESOLUTION 2023-01

BE IT RESOLVED, that PSAB seek legislation to amend Pa. CSA Section 8818 (b-1) to assess the land in the municipality in which it actually lies when land is divided by the boundary lines of a township and a city, a township and a borough or a township and a town, and the mansion house is located in the township.

RESOLUTION 2023-02

BE IT RESOLVED, that PSAB urge the Pa General Assembly to amend the Insurance Company Law by repealing Act 84 of 2015 and require insurance carriers to reimburse the ambulance companies directly for 911 emergency medical services provided regardless of whether the EMS agency is part of the insurance carrier's network.

RESOLUTION 2023-03

BE IT RESOLVED, that PSAB seek the reauthorization of 911 Law for another term and provide a funding formula that adequately supports current county needs and also ensures that funding sources and distribution support needs into the future; and

BE IT FURTHER RESOLVED that state funding be provided for newer technologies and GIS data to ensure NG911 is properly supported and maintained.

RESOLUTION 2023-04

BE IT RESOLVED, that PSAB seek legislation among other remedies the removal of the advertising in a newspaper of General Circulation requirements for the Pa. Borough Code; and

BE IT FURTHER RESOLVED that advertising be permitted electronically or in a database administered by the Commonwealth which would levy a nominal fee.

RESOLUTION 2023-06

BE IT RESOLVED, that PSAB seek legislation enabling all municipal police to use the same motor vehicle speed-timing equipment as the Pa State Police.

RESOLUTION 2023-07

BE IT RESOLVED, that the PSAB support legislative efforts to streamline the process for waterway maintenance which will clarify which stream maintenance activities do and do not need pre-approval from the Pa Department of Environmental Protection and also makes clear which agencies do and do not have authority over this process.

RESOLUTION 2023-08

BE IT RESOLVED, that PSAB support legislation enacting further increases to the reimbursement rates for Medicare and Medicaid ambulance transportation services; and

BE IT FURTHER RESOLVED that the Pa General Assembly take additional action that would help alleviate the reimbursement of services to ambulance service companies, including decreasing the loaded mile requirement for Medical Assistance reimbursement.

RESOLUTION 2023-09

BE IT RESOLVED, that PSAB support legislation creating a stormwater and landslide relief insurance program through the Pa Department of Conservation and Natural Resources for municipalities and other local municipal entities; and

BE IT FURTHER RESOLVED, that PSAB support expanding the mandate of the Pennvest loan program to include stormwater and landslide relief in the event remediation is not covered by the insurance program.

RESOLUTION 2023-12

BE IT RESOLVED that PSAB support legislation to amend Right-to-Know law to define terms such as “harass” and “overburden”, to provide a remedy for relief from vexatious requesters as well as provide a remedy for relief and/or appropriate fees and reasonable response times to address commercial data miners.

RESOLUTION 2023-13

BE IT RESOLVED that PSAB supports legislation enacting a fee system for State Police coverage for municipalities greater than 3,500 in population who do not have their own Police Services.

RESOLUTION 2023-14

BE IT RESOLVED that PSAB urge the Pa. State Legislature to increase funding for police, fire, and EMS services and to amend municipal and county codes to allow for county-wide solutions and economies-of-scale.

RESOLUTION 2023-15

BE IT RESOLVED that PSAB urge the Pa. State Legislature to formally require PennDOT to maintain all stormwater collection systems found in their State Route Right-of-ways, regardless of being located in a borough or township.

2024 PSAB RESOLUTIONS

RESOLUTION 2024-01

BE IT RESOLVED, that PSAB support legislation to amend the Borough Code, as well as any other municipal code with a millage cap on taxes related to fire and EMS services, to remove the millage caps related to fire and EMS services.

RESOLUTION 2024-02

BE IT RESOLVED, that PSAB support legislation to amend the Pennsylvania Vehicle Code (Title 75 Pa.C.S.) to require the resumption of annual vehicular registration stickers.

RESOLUTION 2024-03

BE IT RESOLVED, that PSAB work with the Department of Transportation to amend any necessary statutes, regulations, or policies to ensure the equitable treatment of boroughs in the maintenance of state roads and highways in boroughs; and

BE IT FURTHER RESOLVED, that PSAB seek to amend PA Department of Transportation regulations or policy to the effect that the Department would take responsibility for the costs related to maintenance of all storm sewer inlets and pipes on or below state roads and highways in boroughs.

RESOLUTION 2024-04

BE IT RESOLVED, that PSAB support legislation in the Pennsylvania General Assembly to impose strict regulatory oversight of the Pennsylvania Department of Environmental Protection (PA DEP) in regard to over-burdensome regulations on municipal water & sewer systems; and

BE IT FURTHER RESOLVED, that the PA General Assembly pass legislation that would prohibit the PA DEP from imposing "unfunded mandates" on municipal water & sewer systems and that PA DEP would establish escrow accounts for municipalities in lieu of fines paid to the Department for systems that cannot afford an unfunded mandate or violation fines; and that said escrow account be utilized by municipalities to come into compliance with the Department.

RESOLUTION 2024-05

BE IT RESOLVED, that PSAB supports an amendment to the Pennsylvania Constitution in the Pennsylvania General Assembly that requires all regulations of the PA DEP be reviewed to ensure compliance with the legislation that was passed by the General Assembly.

RESOLUTION 2024-06

BE IT RESOLVED, that PSAB demand the PA DEP provide funding and guidance to municipalities to assist in lead and copper inventory activities, which are required by the Department; and

BE IT FURTHER RESOLVED, that the PA DEP provide funding and guidance for municipal compliance with the Department's regulation requiring all service mains, service laterals, and connections from the utility to the home be checked, mapped and recorded. Further, that no fines and/or violations be imposed on any water & sewer system that does not or cannot meet these requirements due to a lack of guidance and funding from the Department.

RESOLUTION 2024-07

BE IT RESOLVED, that PSAB opposes efforts to limit the authority of municipalities to manage and control matters relating to powers expressly delegated to local governments.

RESOLUTION 2024-08

BE IT RESOLVED, that PSAB work with the PA Department of Environmental Protection to allow additional options for projects in landlocked municipalities to meet their Pollutant Reduction Plan (PRP) requirements; and

BE IT FURTHER RESOLVED, that PSAB support legislation which would specifically mandate that PA DEP accept certain projects in landlocked municipalities for the purpose of meeting municipal PRP requirements.

RESOLUTION 2024-09

BE IT RESOLVED, that PSAB supports any legislation that would require the Pennsylvania Department of Transportation to notify and provide surrounding Boroughs with the first opportunity to accept or decline asphalt millings from reclaimed state highways.

RESOLUTION 2024-11

BE IT RESOLVED, that PSAB urge the Pennsylvania General Assembly to enact amendments to the Pennsylvania Right-to-Know Law to define the words "harass" and "overburden" or alternatively, provide a venue of remedy for a public body to solicit relief from the Office of Open Records or the Courts to address those who could be recognized as a "Vexatious Requester."

RESOLUTION 2024-12

BE IT RESOLVED, that PSAB urge the Pennsylvania General Assembly to enact legislation to assign the decennial task of both the General Assembly and congressional redistricting to an independent citizens' redistricting commission.

2025

PSAB Resolutions Process

Resolution Timeframe

- Language clearly expressing the intent to offer and establish an official 2025 PSAB policy resolution must be submitted in writing to PSAB offices at least **60** days prior to the Annual Conference. This date, **April 2, 2025**, provides PSAB staff adequate time to:
 - Research & develop concepts regarding the resolution's subject nature.
 - Identify any existing legislation that may address the issue.
 - Draft appropriate resolution language.
 - Compile and distribute resolution language and relevant documentation.
- On or after **April 17, 2025** the Resolutions & Policy Steering Committee plans to meet to:
 - Review all resolutions and supporting documentation submitted by **April 2, 2025**.
 - Provide recommendations on resolutions that will be forwarded to the entire Resolutions & Policy Committee.

Delinquent Resolutions

- All resolutions submitted after **April 2, 2025** and before the tentative meeting date of the R&P Steering Committee of **April 17, 2025** are considered delinquent and will only be recognized following *a majority vote of the Steering Committee to take the resolution up for review.*
- All parties offering resolutions subsequent to the tentatively planned **April 17, 2025**, Steering Committee meeting will be notified by PSAB staff that the resolution is **delinquent** and has not been reviewed for a recommendation by the Steering Committee.
- **Delinquent** resolutions must be presented for consideration in writing to the *entire Resolutions and Policy Committee on the Sunday meeting prior to the opening session of the Annual Conference.*

Deadline for submission is April 2, 2025.

Questions should be addressed by contacting

Ron Grutza @ 717.236.9526 x1044 or email rgrutza@boroughs.org or
Logan Stover @ 717.236.9526 x1020 or email lstover@boroughs.org

Voting Delegates

Bellefonte Borough Council Packet March 17, 2025

Deadline: May 14, 2025

Each member borough in good standing with the Association shall appoint a Voting Delegate for the purpose of electing the Officers of the Association and voting on proposed resolutions and policies.

Borough council **must approve** the individual appointed to serve as the Voting Delegate as well as an Alternate Delegate (in case the primary appointment cannot participate in the election and voting during the annual conference). Note - Voting Delegates/Alternates can be elected or appointed borough officials. Per the PSAB Constitution, these names must be provided to the PSAB Executive Director by May 14, 2025.

The election of Officers will be held Tuesday, June 3 between 9 a.m. and 2 p.m. Voting on proposed resolutions and policies will occur during the Closing Business Meeting on Wednesday, June 4. These two activities help to shape the leadership and policy platform of the Association. Participation in this process is an essential role that borough officials play in guiding the future of PSAB.

ALL VOTING DELEGATES MUST BE REGISTERED TO ATTEND THE ANNUAL CONFERENCE.

Borough of: Bellefonte

Submitted by: Barbara Dann, Council President
(Signature of the Borough Secretary, Manager, or President of Council)

Date: 3/17/2025

Borough Address: 301 N. Spring Street, Suite 200, Bellefonte, PA 16823

Borough Email: Boro@bellefontepa.gov

OUR VOTING DELEGATE WILL BE: Deborah Cleeton Pro-Temp
(Name) (Title)

OUR ALTERNATE WILL BE: Douglas Johnson Council Vice President
(If Applicable) (Name) (Title)

The Voting Delegate form must be returned no later than Wednesday, May 14, 2025. You can return this form in any of the following 3 ways -

Mail: PSAB, 2941 North Front Street
Harrisburg, PA 17110

Fax: 717-236-8164

Email: mmiller@boroughs.org



Chapter 410**PEDDLING AND SOLICITING**

ARTICLE I			
Solicitors, Peddlers and Transient Merchants			
§ 410-1.	Definitions.	§ 410-13.	Hours and days of work permitted.
§ 410-2.	Charitable, religious or nonprofit causes.	§ 410-14.	Extended parking; depositing refuse prohibited.
§ 410-3.	Religious proselytization.	§ 410-15.	Fixed locations prohibited.
§ 410-4.	Peddler, solicitor or transient merchant application and permit.	§ 410-16.	Records; supervision of licensees.
§ 410-5.	License required.	§ 410-17.	License suspension or revocation.
§ 410-6.	License application.	§ 410-18.	Hawking; use of sound devices prohibited.
§ 410-7.	Information required for helpers; transferability of licenses.	ARTICLE II	
§ 410-8.	License waiting period.	Panhandling and Solicitation	
§ 410-9.	Income taxes.	§ 410-19.	Panhandling.
§ 410-10.	License fees.	§ 410-20.	Solicitation and off-premises canvassing on public property.
§ 410-11.	Effective period of licenses; renewals.	§ 410-21.	Sitting/lying on sidewalks in downtown core district prohibited.
§ 410-12.	License to state products and services and be carried at all times.	§ 410-22.	List of homes not wishing to be solicited.

[HISTORY: Adopted by the Borough Council of the Borough of Bellefonte 4-21-2014 by Ord. No. 04212014-01.¹ Amendments noted where applicable.]

GENERAL REFERENCES

General penalty — See Ch. 1, Art. III.

Noise — See Ch. 372.

Market — See Ch. 355.

Earned income tax — See Ch. 508, Art. I.

Newspaper racks — See Ch. 367.

1. Editor's Note: This ordinance also superseded former Ch. 410, Peddling and Soliciting, which consisted of Art. I, Solicitors, Vendors, Peddlers and Transient Merchants, adopted 2-19-1979 by Ord. No. 819 (Ch. 836, Secs. 836.01 to 836.16, of the 1979 Codified Ordinances), as amended, and Art. II, Panhandling, adopted 11-17-2008 by Ord. No. 11172008-01 (Ch. 836, Sec. 836.17, of the 1979 Codified Ordinances).

ARTICLE I

Solicitors, Peddlers and Transient Merchants**§ 410-1. Definitions.**

As used in this article, the following terms shall have the meanings indicated:

PEDDLER — Any person who engages in "peddling," as defined in the definition in this section.

PEDDLING — The selling or offering for sale of any goods, wares, services or merchandise for immediate delivery, which goods, wares, services or merchandise the person selling or offering for sale carries with him in traveling or has in his possession or control upon any of the streets or sidewalks, from house to house, by visitation to private residences or by entering in or upon private property within the Borough. However, the words "soliciting" and "peddling" do not apply to:

- A. Farmers seeking or taking orders for the sale of their own products;
- B. The seeking or taking of orders by any manufacturer or producer for the sale of bread and bakery products, meats and meat products or milk or milk products;
- C. The sale of goods, wares and merchandise donated by the owners thereof, the proceeds wherefore are to be applied to any charitable, philanthropic or religious purpose, provided such activity is first registered with the Borough in accordance with § 410-2;
- D. Any honorably discharged veteran of the armed services;
- E. The seeking or taking of orders for insurance by insurance agents or brokers licensed under the insurance laws of the commonwealth;
- F. Persons, corporations, partnerships or associations, their agents or employees, who have complied with the provisions of the Act of Assembly of the commonwealth known as the Solicitation of Funds for Charitable Purposes Act, 10 P.S. § 162.1 et seq., as supplemented and amended, governing solicitations for charitable, benevolent, religious, patriotic or other purposes.
- G. Any person taking orders for merchandise from dealers or merchants for resale to an ultimate consumer.
- H. In addition, this chapter shall not apply to boys or girls under the age of 18 years who take orders for and deliver newspapers, greeting cards, candy and the like, or who represent the Boy Scouts and Girl Scouts or similar organizations and take orders for and deliver cookies and the like.

SOLICITING — Subject to the exceptions provided for in the definition of "peddling" in this section, "soliciting" means the seeking or taking of contracts or orders for any goods, wares, services or merchandise for future delivery or for subscriptions or contributions, upon any of the streets or sidewalks or from house to house or by visitation to private residences or by entering in or upon private property within the Borough. It further means the seeking or taking of contracts or orders for home or other building repair, improvement and alteration and also orders or contracts for any mechanical, electrical, plumbing or heating device or equipment for house or other building improvement or repair upon or from the places aforesaid within the Borough.

SOLICITOR — Any person who engages in "soliciting," as defined in the definition in this section.

TRANSIENT MERCHANT — Any person, whether principal or agent, corporation, partnership or association, entering into, beginning or desiring to begin a transient retail business in the Borough for the

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sale of any goods, wares or merchandise, who hires, leases, occupies or uses any room, apartment, store, shop, building, railway car or other place or structure for the exhibition and sale of such goods, wares or merchandise, who does not remain at the same location for a period in excess of six weeks and whose location is temporary. This definition does not include persons, partnerships, corporations or associations exempted by the definition of "peddling" in this section.

§ 410-2. Charitable, religious or nonprofit causes.

Solicitation of funds for charitable, religious or nonprofit causes shall be permitted at any business establishment and upon any business properties, such as shopping center parking lots, during normal business hours, but those solicitors shall also register at the Borough Building and carry identification cards.

§ 410-3. Religious proselytization.

- A. It shall be lawful for the members of any duly constituted religious organization or any group affiliated with or forming an integral part of such organization to minister, proselytize or communicate its goals, purposes or philosophies on a door-to-door basis, provided the group or individual who actually makes such call or visit registers, without fee or charge, with the Bellefonte Police Department on a form to be provided by the Bellefonte Police Department and kept on permanent file at the Bellefonte Police Department. The form of such registration certification shall be as provided by Council. Such duly constituted religious organization shall certify, by its agent, to the Bellefonte Police Department that such organization or integral part thereof has received from the government of the United States current tax-exempt status and that no part of the net income received by such organization or integral group inures to the benefit of any individual.
- B. Upon written complaint of any citizen or resident of the Borough that any member or group of any organized and duly constituted religious organization has failed to leave the premises after being requested to do so or has behaved in any manner to give offense to such resident, the Chief of Police or his/her designee shall file an action against such person or group before a competent authority for violation of this section.
- C. The sale of religious articles, books, pamphlets, souvenirs, tracts or other religious merchandise, not subject to the provisions of Subsection C of the definition of "peddling" in § 410-1, shall be regulated in accordance with the provisions of this article.

§ 410-4. Peddler, solicitor or transient merchant application and permit.

A peddler, solicitor or transient merchant application and permit is available at the Police Department and may be updated from time to time. Conditions may be placed on vendor activities. Licenses are valid for 30 days and may be revoked at the discretion of the Bellefonte Chief of Police or his/her designee.

§ 410-5. License required.

No person shall engage in soliciting, peddling or transient merchandising in the Borough without first obtaining a license therefor as hereinafter provided.

§ 410-6. License application.

Every person desiring to engage in soliciting, peddling or transient merchandising in the Borough shall first make application to the Police Department for a license, whereupon such person shall be required to

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obtain a license and shall, in making such application, exhibit such license which shall be valid. It shall be the obligation of every person desiring to engage in soliciting, peddling or transient merchandising within the Borough to maintain, at all times, about his person a valid Borough license. Failure to do so shall be a violation of this article. The application shall be upon a form prescribed by the Borough and provided by the Police Department, which form shall contain the following information verified by oath or affirmation:

- A. The name of the business, meaning the firm, corporation or person owning or operating such business within the Borough and the names of all persons, whether resident or not, participating in and assisting in the conducting of such business, together with the name of the applicant;
- B. The addresses of all persons, firms or corporations referred to above, together with the address or location of any place of business or location within the Borough from which such business will be conducted, together with the permanent address of the applicant;
- C. The age, weight, height, color and any other descriptive information relative to each individual as referred to in this section;
- D. A complete and accurate description of the nature and type of business to be conducted, including, but not limited to, the procedures and methods used in contacting and interesting potential customers and also including the hours and days during which such business is to be conducted;
- E. A description of any vehicle used by any of the individuals referred to in this section, including the make, license plate number, state of licensing, name of the registered owner, and name and operator's number of all operators;
- F. A complete description of goods, wares, merchandise or articles to be sold, including prices, deposits requested and copies of any contract, if any, to be offered to the general public for such purchases;
- G. A statement as to whether or not the applicant has ever been convicted of any crime, other than a traffic offense, and, where the answer is in the affirmative, the nature of the offense and the punishment imposed upon such applicant. Upon request of the Police Department, the applicant shall submit to fingerprinting and furnish a photograph.
- H. Any other information required or desired by the Police Department.

§ 410-7. Information required for helpers; transferability of licenses.

Where a person makes application for himself and/or one or more helpers, all applicable personal information specified in § 410-6 shall be given for each helper and verified or affirmed by oath or affirmation by each individual for whom application is made, and the application shall be signed personally by each individual. An individual license shall be required for each such helper or assistant. No license under this article shall be transferable from one person to another.

§ 410-8. License waiting period.

No license shall be issued under this article until a period of 72 hours has elapsed from the time of application, such period of time to be used by the Borough Police Department for proper investigation of each applicant.

§ 410-9. Income taxes.

Every solicitor, peddler, hawker, itinerate or transient merchant or vendor engaged in a business licensed under this article shall be responsible for the payment of earned income taxes payable by himself or any

employee thereof as a result of wages earned within the Borough unless otherwise exempt by law.

§ 410-10. License fees.

- A. A license fee shall be paid to the Borough Police Department, for the use of the Borough, upon the issuance of any license under this article. A separate application shall be filed and a separate permit fee shall be paid by each person who actually conducts the soliciting, hawking, peddling or transient merchandising.
- B. The fee to be paid for a license shall be as established by resolution of the Borough Council.

§ 410-11. Effective period of licenses; renewals.

The license granted pursuant to this article shall be valid for 30 days after the date of such license. Upon the expiration of any license, if the person holding the same desires to continue or renew soliciting or peddling, he shall file a new application for a license and pay a new license fee. Such licenses may be issued, in advance, for consecutive thirty-day periods, not exceeding three in number for any calendar year, upon payment, in advance, of the license fee due hereunder.

§ 410-12. License to state products and services and be carried at all times.

A license issued under this article shall state, inter alia, the products to be sold or services to be rendered by the licensee. Every solicitor or peddler shall at all times when engaged in soliciting or peddling in the Borough carry such license upon his person and shall exhibit it upon request to all police officers, Borough officials and residents. No solicitor or peddler shall engage in selling any product or service not mentioned on such license.

§ 410-13. Hours and days of work permitted.

No person licensed as a solicitor or peddler under this article shall engage in soliciting or peddling on any day of the week before 9:00 a.m., prevailing time, or after 7:00 p.m. or sunset at night, whichever comes first. No person licensed as a solicitor or peddler under this article shall engage in any soliciting or peddling on Sundays, so as to provide the residents of the Borough rest and respite from activities of this nature and the freedom to enjoy their hearths and homes without interruption from the outside. No person licensed as a solicitor or peddler under this article shall engage in any soliciting or peddling on legal holidays.

§ 410-14. Extended parking; depositing refuse prohibited.

No person licensed as a solicitor or peddler under this article shall park any vehicle upon any of the streets, highways or alleys of the Borough in order to sort, rearrange or clean any of his goods, wares, services or merchandise, or place or deposit any refuse on any street, highway or alley, or maintain or keep a street or curbstone market by parking any vehicle upon any street or alley in the Borough for longer than necessary in order to sell therefrom to persons residing in the immediate vicinity.

§ 410-15. Fixed locations prohibited.

No person licensed as a solicitor or peddler under this article shall occupy any fixed location upon any street, highway, alley or sidewalk of the Borough for the purpose of soliciting or peddling, with or without a stand or counter.

§ 410-16. Records; supervision of licensees.

The Police Department shall keep a record of all licenses issued under this article and shall supervise the activities of all licensees.

§ 410-17. License suspension or revocation.

- A. Any license issued under this article may be suspended or revoked at any time by the Chief of Police or his/her designee for any of the following reasons:
- (1) The application for a license contains false statements or information.
 - (2) The applicant or licensee was convicted of a crime, other than a traffic offense, after the issuance of such license.
 - (3) A consumer protection agency of the federal or state government has notified the Borough of the receipt of a complaint arising out of the activities of a licensee.
 - (4) A complaint about the activities of a licensee has been investigated and it has been determined by the Police Department that a violation has occurred.
 - (5) A complaint about soliciting or peddling at homes on a list of homes not wishing to be solicited as allowed for in § 410-22 of this chapter.
- B. All revocations/suspensions of licenses may be effective immediately and are at the discretion of the Police Chief or his/her designee. The appeal process must be initiated within seven days of receipt of the revocation/suspension. The appeal process is as follows:
- (1) A written letter by the licensee to the Borough Manager with an explanation as to why the revocation/suspension is not justified and why the license should be reinstated. The Borough Manager shall have five days from the time of receipt to review and make a decision.
 - (2) If the licensee is not satisfied with the decision by the Borough Manager; then the appeal, in writing, shall go to a committee appointed by the Council President at the Council's first meeting where notice is received. The committee shall hear the appeal and make a decision within 30 days from the date of the Council meeting where notice was received.
 - (3) If the licensee is not satisfied with the committee decision, then a written appeal can be submitted to the Council, where the Council shall act on the appeal within 30 days after receipt of the appeal in writing. Receipt of the appeal or written notice, for purposes of this section, can only occur at a regularly scheduled Council meeting.
 - (4) All costs related to appeal hearings are the responsibility of the licensee.

§ 410-18. Hawking; use of sound devices prohibited.

No person licensed as a solicitor or peddler under this article shall hawk or cry his wares or services upon any of the streets or sidewalks of the Borough or use any loudspeaker, bell, whistle or other device, by which the public is annoyed, for announcing his presence.

ARTICLE II
Panhandling and Solicitation

§ 410-19. Panhandling.

- A. Definition. As used in this article, the following terms shall have the meanings indicated:

PANHANDLING — Any solicitation made in person, requesting an immediate donation of money or other thing of value. Purchase of an item for an amount far exceeding its value, under circumstances where a reasonable person would understand that the purchase is, in substance, a donation, is a donation for the purposes of this section. Except as specifically provided in this section, panhandling does not include passively standing or sitting with a sign or other indication that one is seeking donations, without addressing any solicitation to any specific person other than in response to an inquiry by that person.

- B. Place of panhandling; violation. It shall be unlawful for any person to panhandle, and no registration issued under this section shall be deemed to allow panhandling, including passively standing or sitting with a sign or other indication that one is seeking donations, when the person solicited is in any of the following places within the Borough:

- (1) At any bus or train stop;
- (2) In any public transportation vehicle or facility, excluding airports;
- (3) In any vehicle on the street;
- (4) In a public park, fairground, or sporting facility, including entryways or exits thereto;
- (5) Within 15 feet of the site of any automated teller machine (ATM);
- (6) On private property, unless the panhandler has permission from the owner or occupant;
- (7) In a parking lot or garage owned or operated by the Borough, including entryways or exits and pay stations connected therewith; or
- (8) On public property in the downtown core district.

- C. Manner of panhandling; violation. It shall be unlawful for any person to panhandle in any of the following manners:

- (1) By blocking the path of the person solicited;
- (2) By using profane or abusive language, either during the solicitation or following a refusal;
- (3) By panhandling in a group of two or more persons; or
- (4) By any statement, gesture, or other communication which a reasonable person in the situation of the person solicited would perceive to be a threat.

- D. False or misleading solicitation; violation.

- (1) It shall be unlawful for any person to knowingly make any false or misleading representation in the course of soliciting a donation. False or misleading representations include, but are not limited to, the following:

- (a) Stating that the donation is needed to meet a specific need, when the solicitor already has sufficient funds to meet that need and does not disclose that fact;
 - (b) Stating that the donation is needed to meet a need which does not exist;
 - (c) Stating that the solicitor is from out of town and stranded, when such is not true;
 - (d) Wearing a military uniform or other indication of military service, when the solicitor is neither a present nor former member of the service indicated;
 - (e) Wearing or displaying an indication of physical disability, when the solicitor does not suffer the disability indicated;
 - (f) Use of any makeup or device to simulate any deformity; or
 - (g) Stating that the solicitor is homeless, when he or she is not.
- (2) It shall be unlawful for any person to solicit a donation stating that the funds are needed for a specific purpose and to then spend the funds received for a different purpose.

§ 410-20. Solicitation and off-premises canvassing on public property.

- A. Definitions. The following words, terms and phrases, when used in this article, shall have the following meanings ascribed to them, except where the context clearly indicates a different meaning.

BUSINESS — Any commercial establishment, service or activity operated for financial gain.

DOWNTOWN CORE DISTRICT — The zoning districts known as the Waterfront and Central Business Districts of Bellefonte Borough.

OFF-PREMISES CANVASSING — Person-to-person distribution on public property of written, printed, drawn or illustrated matter, in whatever format, advertising or promoting a business or business activity, including, without limitation, handbill, circular, dodger, pamphlet, paper, booklet, sample or device. It does not include newspapers or other printed matter contained in receptacles.

PUBLIC PROPERTY — Any street, alley, highway, parking lot, sidewalk, garage, park, plaza, building, ground, or other property owned or controlled by the Borough, or any portion thereof.

SOLICITATION — Person-to-person communication which, directly or indirectly, seeks a present donation of money or other thing of material value.

- B. Prohibitions.

- (1) Off-premises canvassing. It is unlawful for any person to conduct off-premises canvassing on public property in the downtown core district unless:
 - (a) Operating within and pursuant to a current franchise, concession contract, permit or agreement with the Borough for the use of the public property in question;
 - (b) Operating a transportation service otherwise permitted by this Code or state law; or
 - (c) Incidental to route, delivery, service, supply or repair persons responding to service calls and operating from clearly identifiable vehicles.
- (2) Solicitation. It is unlawful to conduct solicitation, as defined herein, for charitable purposes unless:

- (a) The solicitation falls within a recognized, constitutionally guaranteed exercise of religion, press or noncommercial speech, where money is not solicited for a present donation or exchange. Presence and conduct is subject to all other regulations provided for in the Code of the Borough, such as, without limitation, noise, camping, blocking passage, licensing and permitting.

§ 410-21. Sitting/lying on sidewalks in downtown core district prohibited.

- A. Definition. As used in this section, the following terms shall have the meanings indicated:

SIDEWALK — An improved walkway intended primarily for pedestrians, usually running parallel to one or both sides of the pavement of a street, and public transit waiting areas located within the public right-of-way.

- B. Prohibition. It is unlawful for any person, after having been notified by a law enforcement officer of the prohibition in this section, to sit or lie down upon a public sidewalk or upon a blanket, chair, stool or any other object placed upon a public sidewalk in the downtown core district, as defined in § 410-20A.

- C. Affirmative defenses. It is an affirmative defense to the prohibition in this section if it is shown that:

- (1) Sitting or lying down on a public sidewalk is due to a medical emergency;
- (2) As a result of age, infirmity or disability a person utilizes a wheelchair, walker, stroller or similar device to move about a public sidewalk;
- (3) The person is operating or patronizing a commercial establishment conducted on the public sidewalk pursuant to a street use or similar permit; or a person participating in or attending a parade, festival, performance, rally, demonstration, meeting or similar event conducted on a public sidewalk pursuant to a street use or other applicable permit;
- (4) The person is sitting on a chair or bench located on the public sidewalk which is supplied by a public or private agency or by the abutting private property owner;
- (5) The sitting or lying is while waiting in an orderly line for entry to any building, including shelters, or awaiting social services, such as provision of meals, or outside a box office to purchase tickets to any sporting event, concert, performance, or other special event; or
- (6) The sitting or lying is an integral part of a planned, publicized protest by 10 or more people accompanied by incidents of speech such as signs and literature explaining the protest, for which proper Borough permits have been obtained.

§ 410-22. List of homes not wishing to be solicited.

- A. Any resident of the Borough of Bellefonte may register with the Borough of Bellefonte Police Department by signing a registration list, application or through any Borough-approved electronic means indicating that such owner or resident of such home does not wish to be solicited. The Borough of Bellefonte shall place the address only upon a registration list for the same. Any person seeking a licensing permit under the provisions of this chapter shall, in signing the application to obtain the same, agree that he or she will not solicit addresses on the list which indicates that such owner or resident of such home does not wish to be solicited. Such a list shall be made available to the residents of the Borough and shall be held by the Department of Police, and a copy thereof, with addresses only, shall be given to each person obtaining a license and identification card under the provisions of

this chapter.

- B. In the event that such person soliciting within the boundaries of the Borough shall fail to recognize the wishes of the homeowner or the resident of such home as expressed in the notice, then any such attempt to solicit such home shall result in a revocation of the solicitor's license and identification card. The revocation/suspension will take effect immediately upon all licensees under the same entity licensed for soliciting or peddling in the Borough, if the Police Department finds that a violation of this section has occurred.

March 6, 2025

Dear Borough Council and Mayor Johnson,

I am writing to formally announce my retirement from Bellefonte Borough. This decision has not come easily, and it follows careful consideration about my future and personal aspirations.

I would like to take this opportunity to express my deepest gratitude for the invaluable experiences and support I have received during my tenure at the Borough. I am thankful for the guidance, encouragement, and opportunities that I have received from both you and the staff.

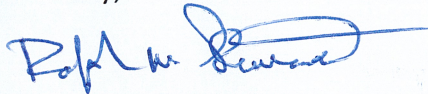
During my time here, I have had the pleasure of contributing to a number of successful projects, particularly the waterfront and expanded Talleyrand Park redevelopment. These experiences have enriched my career and provided me with lasting memories.

To ensure a smooth transition, I am offering to continue to serve as Borough Secretary. I am also offering to assist in the transition process. My last day in the office is Friday, March 28th. You are welcome to reach out to me after that.

I cherish my time at the Borough and the relationships I have built. I look forward to staying in touch with everyone and hope to hear about the continued success of Bellefonte Borough.

Thank you once again for everything!

Sincerely,



Ralph W. Stewart