



HISTORIC
Bellefonte™
Est. 1795

**6:30 PM, Executive Session-
Personnel Matters**

Bellefonte Borough Council Business Meeting
7:30 PM, Monday, April 7th, 2025
In-Person, Council Chambers/Large Meeting Room
301 N. Spring St, 1st Floor

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS
Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at www.cnet1.org **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

AGENDA

I. 7:30 PM CALL MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mr. Bernier, <i>North Ward</i>	Ms. Purnell, <i>North Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Cleeton, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Ms. Dann, <i>President, South Ward</i>	Mr. Larson, <i>Junior Council Member</i>	
Mr. Johnson, <i>Vice-President, North Ward</i>	Ms. Meckley, <i>Junior Council Member</i>	
Ms. McKean, <i>West Ward</i>	Mayor Johnson, <i>At Large</i>	

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comment will be public comment and then council comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes

Personnel Committee met on 03/31/2025 and 04/03/2025 to discuss personnel matters

VI. COMMUNICATIONS (written)

Concerns regarding Parking Enforcement in Downtown Bellefonte. Complaint was provided to the Police Department and Parking Enforcement. FYI, no council action is requested.
Bellefonte Area School District, At a Glance and Friday Coffee Break Newsletters. FYI, no council action is requested.
Council has been invited to the Independent Home Health Ribbon Cutting Ceremony on Tuesday, April 8 th , 2025 at 11:00 am. FYI, no council action is requested.
Ralph Stewart's resignation from Centre County Airport Authority. FYI, no council action is requested.
Adult evening classes at CPI (Central Pennsylvania Institute of Science and Technology). FYI, no council action is requested.
Public Accommodations Training. More information will be provided to Council once available. FYI, no council action is requested.

VII. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Finance	Budget v. Actual February 2025
Finance	Budget v. Actual Summary February 2025
General	DRAFT Council Meeting Minutes March 17 th , 2025
Finance	Treasurer's Report February 2025
Finance	Voucher Summary February 2025

Call for a motion/2nd to approve the Consent Agenda.

VIII. REPORTS

Please limit all reports/rebuttals/deliberations to three minutes maximum.		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor	Mayor Johnson	Verbal
Jr. Council Member ➤ March 2025 Report	Mr. Larson	Submitted
OCA Memo: <i>See memo for report and updates</i> ➤ HARB will not meet on April 8 th . The next HARB meeting is scheduled for Tuesday, April 22 nd at 8:30 a.m. ➤ The Planning Commission will meet on Monday, April 14 th at 5:00 p.m. in the Large Meeting Room. Motion/2nd to approve the two SALDO projects reviewed and recommended for approval by The Bellefonte Planning Commission: ➤ Preliminary/Final Plan for Centre County Community Services Building Parking Lot Expansion ➤ Preliminary/Final Plan for Lot Addition of Land of Edward S. & Kristine K. Ranio	Ms. Thompson	Submitted

IX. CURRENT and OLD BUSINESS

Sunnyside Paddle Park Submerged Lands License Agreement. Motion/ 2nd to approve the Sunnyside Paddle Park Submerged Lands License Agreement.
CATA Bellefonte B-Line Service for FY 2026. On May 5 th David Lomison, Centre County Transportation Director, will be in attendance at the Work Session. FYI, no council action is requested.
Approval of Resolution No. 04072025-01 Adopting the Police Department's updated Policies. Motion/2nd to approve Resolution No. 04072025-01 Adopting the Police Department's updated Policies.
Delegate and alternate for PSAB Annual Conference voting. Due to Doug Johnson not attending the Conference a new Alternate will need selected. Council action is requested. Motion/2nd to appoint Deb Cleeton as the delegate and Joanne Tosti-Vasey as the alternate for voting at the PSAB annual conference.

X. NEW BUSINESS

Deb Burger, Bellefonte Borough Tax Collector, appointment to the Centre County Tax Collection Committee. Motion/2nd to appoint Deb Burger to the Centre County Tax Collection Committee.
Letter from Chief Witmer requesting Ordinance amendment Chapter 108 Police. Motion/2nd to approve advertising Ordinance amendment for Council vote on April 21st, 2025.
Letter from Chief Witmer requesting to establish a Promotion Eligibly List. Motion/2nd to approve Chief Witmer's request to establish a Promotion Eligibility List.
Chief Witmer's request to establish a new Eligibility List for the Bellefonte Borough Police Department for 2025. Council action requested. Motion/2nd to approve Chief Witmer's request for a new Eligibility List for the Bellefonte Borough Police Department for 2025.

XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

XIII. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM.

The Council Public Comment Policy and the 2025 List of Goals/action items will be included with each Agenda.

Letter to Council

From Gary Landon <gary.landon@ymail.com>

Date Wed 3/26/2025 5:24 PM

To Alyssa Doherty <adoherty@bellefontepa.gov>

Hi Alyssa,

I have heard that Ralph has or is retiring. For that reason I am sending this email in hopes to have it forwarded to Borough Council. Please let me know if I need too do this another way,

Thank You for your Help!

Gary Landon

Gary Landon

Owner, Happy Wraps

216 West High Street

Bellefonte, PA 16823

gary.landon@ymail.com

814-574-0695

March 26, 2025

Bellefonte Borough Council

Subject: Concerns Regarding Parking Enforcement in Downtown Bellefonte

Dear Members of the Bellefonte Borough Council,

I am writing to formally express my concerns regarding the ongoing parking challenges in downtown Bellefonte, particularly the lack of enforcement of existing parking regulations. As the owner of Happy Wraps at 216 West High Street, I have observed firsthand how inadequate parking enforcement negatively impacts businesses, residents, and visitors.

Over the past four years, I have noticed that customers often struggle to find convenient parking near the businesses they wish to support. This is particularly problematic for those who need only a few moments to pick up an order but are unable to do so due to parking unavailability within a reasonable distance. Older customers, in particular, find this to be an ongoing challenge.

The Borough has established parking regulations, including a two-hour limit for metered spaces, 15-minute short-term spaces, and designated paid parking zones (red spaces). However, enforcement of these rules appears to be inconsistent at best. From my observations, citations for violations—whether for exceeding time limits at meters or improperly parking in paid zones—are infrequent. This lack of enforcement results in a situation where it is more economical for some individuals to risk occasional fines rather than purchase a legitimate parking pass.

While discussions often focus on the need for additional parking spaces or increased costs, I urge the Borough to take the simplest and most immediate step—enforce the ordinances already in place. Current enforcement efforts,

which appear sporadic, are insufficient to deter habitual violators. Increasing the presence of enforcement personnel and ensuring consistent ticketing of violations would create a fairer system for everyone, including those who responsibly pay for meters, permits, and designated parking spaces.

Bellefonte Borough Council Packet April 7, 2025

Additionally, I recommend an effort to educate frequent violators about their legal parking options, making it easier for them to comply with regulations rather than exploit gaps in enforcement. Those who follow the rules should not be at a disadvantage while others take advantage of lenient oversight.

I appreciate your time and consideration of this matter and look forward to hearing how the Borough plans to address this issue. Please feel free to contact me to discuss further.

Sincerely,

Gary Landon

Owner, Happy Wraps

BELLEFONTE AREA SCHOOL DISTRICT

Bellefonte Borough Council Packet April 7, 2025

DISTRICT AT A GLANCE: 2024-2025



TO INSPIRE AND PREPARE TODAY'S LEARNERS
TO EMBRACE TOMORROW'S CHALLENGES



BUILDING ADMINISTRATION

Bellefonte Area High School

- Principal: *Mr. Michael Fedisson*
- Vice Principals: *Mr. Andy Caruso* and *Dr. Katrina Lee*

Bellefonte Area Middle School

- Principal: *Dr. Sommer Garman*
- Vice Principal: *Mr. Ethan Runk*

Bellefonte e-Learning Academy

- Principal: *Dr. Jennifer Brown*

Bellefonte Elementary School

- Principal: *Mr. Michael Baughman*
- Vice-Principal: *Mr. Steven White*

Benner Elementary School

- Principal: *Mr. Daniel Park*

Pleasant Gap Elementary School

- Principal: *Dr. Joseph Eckenroth*

Marion-Walker Elementary School

- Principal: *Mrs. Karen Krisch*

DISTRICT ADMINISTRATION

Superintendent:

Dr. Roy A. Rakszawski

Director of Fiscal Affairs:

Mr. Kenneth G. Bean, Jr.

Director of Curriculum & Instruction:

Mrs. Jackie Wynkoop

Director of Human Resources:

Ms. Tracy Long

Director of Food Services:

Mrs. Laura Frye

Director of Physical Plant:

Mr. Tom Lannen

Director of Special Education:

Dr. Jennifer Butterworth

Assistant Director of Special Education:

Mrs. Jamie Smith

Directory of Safety & Security:

Mr. Brett Hanlon

Director of Technology:

Mr. Eric Funk

Director of Instructional Technology:

Mr. Arlin Roth

Athletic Director:

Dr. Duffy Besch

BOARD OF DIRECTORS

Mr. Jon Guizar (President), Mrs. Kimberly Weaver (President Elect), Mrs. Jennifer Barnhart, Mr. Jack Bechdel, Mr. Patrick Buck, Mr. Nate Campbell, Mrs. Kristin Lyons, Mr. Timothy Kessling, Mrs. Donna Smith

STUDENT DATA

ENROLLMENT

- Bellefonte Area High School: 849
- Bellefonte Area Middle School: 596
- Bellefonte Elementary School: 315
- Benner Elementary School: 252
- Pleasant Gap Elementary School: 216
- Marion-Walker Elementary School: 353
- **Total Number of Students: 2581**

ACHIEVEMENT DATA

Percentage of Students Proficient and Advanced on the PSSA			
	DISTRICT	STATE	
English Language Arts	59.9	53.0	
Mathematics	51.0	40.4	
Science	80.7	65.8	

STUDENT DEMOGRAPHICS

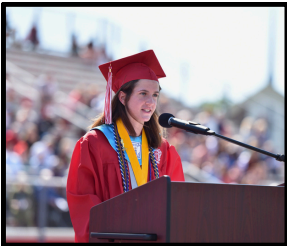
- Percent of Gifted Students: 1.9%
- Economically Disadvantaged: 33.0%
- English Language Learner: 0.9%
- K-12 Students receiving Special Education Services: 19.7%
- Homeless: 0.7%
- Military Connected: 0.1%

- Percent Enrollment by Race/Ethnicity:
- American Indian/Alaskan Native: 0.5%
 - Asian: 0.7%
 - Black: 0.7%
 - Hispanic: 2.7%
 - White: 92.0%
 - 2 or More Races 3.4%



CLASS OF 2024 PROFILE

- Total Number of Graduates: 190
- Graduation Rate: 99.96%
- Four-Year College: 60%
- Technical, Business, or 2-Year College: 6%
- Military: 4%
- Employment: 18%
- Other (Certificate Programs/Undecided): 12%
- First Generation College: 10%
- US Citizens: 99.6%
- Free/Reduced Lunch: 28%
- PA SAT Score Average: 1075; BAHS SAT Score Average: 1199



BELLEFONTE E-LEARNING ACADEMY PROFILE

- BeLA is Kindergarten-12th grade
- Asynchronous
- Approximately 100 students district wide
- Contracts with Edgenuity; also provides 14 high school courses with 13 high school educators

CENTRAL PA INSTITUTE OF SCIENCE & TECHNOLOGY

[CPI Website](#)

- BASD Freshmen Enrollment: 59
- BASD Sophomore Enrollment: 50
- BASD Junior Enrollment: 47
- BASD Senior Enrollment: 59

POST-SECONDARY ENROLLMENTS FOR CLASS OF 2024

- | | | | |
|--|--------------------------------------|---|---|
| • Allegheny College | • Drexel University | • Mount Aloysius College | • South Hills School of Business and Technology |
| • Arcadia University | • Duke University | • Northampton Community College | • Stevenson University |
| • Brigham Young University | • Eastern Florida State University | • Penn Highlands Community College | • Syracuse University |
| • Bucknell University | • Edinboro University | • Penn State University: Altoona, Behrend, Berks, Dubois, University Park | • Texas Christian University |
| • Carnegie Mellon University | • Indiana University of Pennsylvania | • Pennsylvania College of Technology | • University of Pennsylvania |
| • Central Pennsylvania Institute of Science & Technology | • Juniata College | • Slippery Rock University | • University of Pitt-Johnstown |
| • Clarion University | • Kansas University | | • University of Pittsburgh |
| • Clemson University | • Kutztown University | | • University of Rochester |
| • Commonwealth University | • La Roche University | | • University of Southern California |
| • Cornell University | • Liberty University | | • Virginia Tech University |
| • Culinary Institute of America | • Lycoming College | | • West Virginia University |
| • Delaware Valley University | • Messiah University | | • York College of Pennsylvania |

BELLEFONTE AREA SCHOOL DISTRICT HONORS & RECOGNITION

ACADEMIC

- AP District Honor Roll
- School-Wide Positive Behavior Intervention and Supports
- National Yearbook Program of Excellence – Gold Level
- Google for Education Reference District
- Miss Bellefonte winners
- PA Principal of the Year: Michael Fedisson, Karen Krisch, Kris Vancas



ATHLETICS & PERFORMING ARTS

- State Championship Titles: Baseball, Cheerleading, Boys' Golf, Gymnastics, Softball, Swimming, Wrestling
- Twirl Mania International Championship winner
- Best Communities for Music Education
- ISAAC Award winners



ACADEMIC & EXTRA CURRICULARS



ACADEMIC

- AP Course Offerings
- College in High School Information
- BAHS Extra-Curricular (non-athletic) List



ATHLETICS

- Varsity Sport Team Pages



STAFF INFORMATION

EMPLOYEE NUMBERS

- Total Number of employees: 408
- Professional Staff: 233
- Support Staff: 141
- Administration: 23
- Administrative Operational Services Staff Personnel: 11



- Classroom Teacher Average Number of Years of Experience: 14.5 years
- Percentage of Administration/Supervisor with Master's Degree or Higher: 87%
- Percentage of Classroom Teachers with Master's Degree or Higher: 58.37%

FINANCIAL INFORMATION

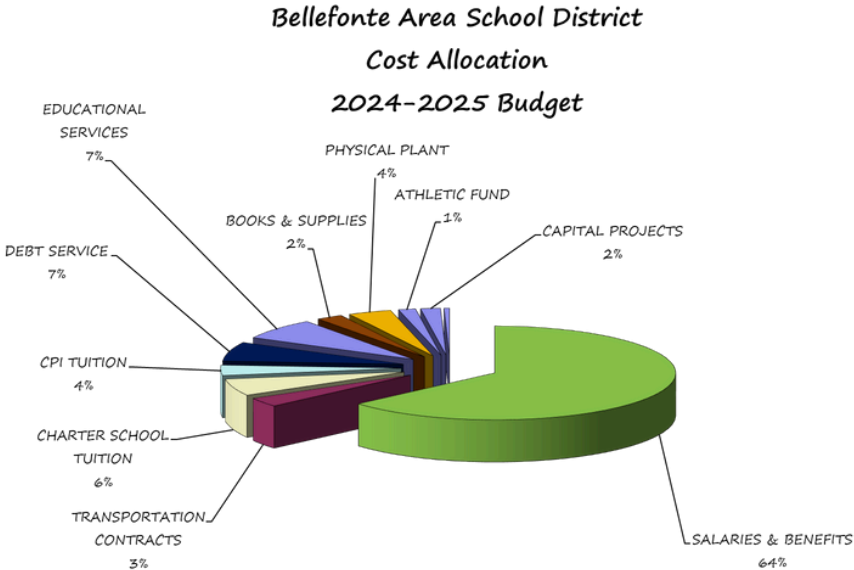
Total Budget:
\$62,200,000

Assessed Value:
\$588,384,105

Local Tax Rate Real Estate
Millage:
54.3495

Earned Income Tax Rate:
1.55%/1.65%
(school district portion is 1.05%)

Operating Revenue:
\$59,205,000



OPERATION EXPENDITURES

	DISTRICT AVERAGE	COUNTY AVERAGE
• Per Pupil.....	\$23,603	\$21,985
• Average Classroom Teacher Salary.....	\$63,752	\$65,739
• Average Admin Salary.....	\$108,421	\$116,590

CONTACT INFORMATION

318 North Allegheny Street
Bellefonte, Pennsylvania 16823
Phone 814-355-4814
www.basd.net

Facebook: [Bellefonte Area School District](#)
Instagram: [@bellefonte.schools](#)
LinkedIn: [Bellefonte Area School District](#)
Youtube: [@bellefonteareaschooldistri4211](#)

FRIDAY COFFEE BREAK

BELLEFONTE AREA
SCHOOL DISTRICT



4 April 2025



BAMS Newsletter

Each month, Laura Sarge puts together a great newsletter for the Bellefonte Area Middle School teachers and staff. Here is a link to the April Edition: [NEWSLETTER](#).

Photo provided by Emma Haagen.

Stall Day at BAHS

On March 25, students at BAHS participated in a modified Stall Day and that students and staff raised \$1,209 for Mini-THON!



Photo provided by BAHS Yearbook.

Jared Boxes at BASD

A Jared Box is a plastic storage box filled with gifts, toys, games, and activities that are given to children in the hospital to lift their spirits. At the High School, the National Honor Society put together 25 Jared Boxes as one of their service projects. Also at Pleasant Gap Elementary, Ms. Ohs' third grade class made Jared Boxes as a kindness project. Students decorated the lids of the boxes, filled them with toys and wrote a note to the person receiving the books. All of the students enjoyed putting together these special boxes!



Photo provided by Christina Ohs.

In this newsletter
you can expect:

District Focused
Information

Classroom Activities

BASD Staff
Highlight

Class of 2025
Spotlight

Event Calendar

Red & White
Scorecard



Photo provided by Barbara Stoicheff.

Varsity Valet

Annie Cernuska and Ruthann Smoyer participated in the Husky Dog Pound Competition, a Shark Tank-inspired business pitch competition, sponsored by Commonwealth University at Bloomsburg Zeigler College of Business. Cernuska and Smoyer pitched their business "Varsity Valet," a valet service for student drivers, offering convenience and increasing safety during arrival and departure times of the school day. Although their team did not place in the top 30 of the high school and middle school division, it was a great opportunity for them to extend their learning in the Entrepreneurial Mindset class.



Photo provided by Myken Poorman.

Nominee for Two Major Awards

BAHS technology and agriculture teacher, Mrs. Myken Poorman has been recognized as a nominee for the Outstanding Agriculture Teacher and Teacher Mentor awards from the PA Association of Agricultural Educators!

Myken was nominated for both of these awards due to her excellent agriculture program, her continuous community involvement, her FFA leadership, and her philosophy on education. Congratulations Mrs. Poorman on being nominated for these tremendous awards!

To read more about these awards, please click here:

[ARTICLE.](#)

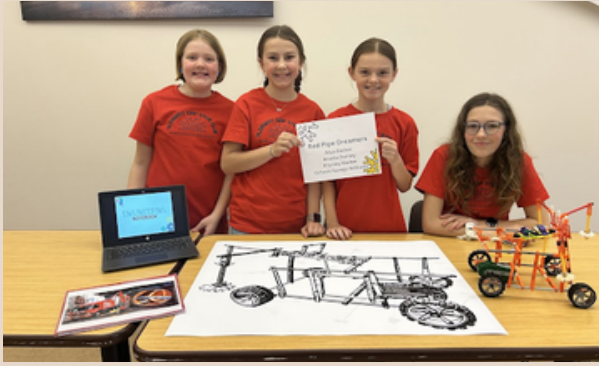
THE RED & WHITE SCORECARD

Varsity Scores:

- 3/28 - Boys' Lacrosse 5, Indiana 13
- 3/29 - Girls' Track and Field- Quad Meet Results: Selinsgrove 101, Bellefonte 89, Brookville 70, East Juniata 15
- 3/29 - Boys' Track and Field- Quad Meet Results: Selinsgrove 106, Brookville 95, Bellefonte 41, East Juniata 34
- 3/31 - Boys' Lacrosse 11, Danville 9
- 4/1 - Softball 1, Huntingdon 0
- 4/1 - Girls' Track and Field 90, Central Cambria 60; BAHS 131, Bishop Carroll 14; BAHS 125, Bishop Guilfoyle 20
- 4/1 - Boys' Track and Field 74, Central Cambria 76; BAHS 110, Bishop Carroll 39; BAHS 132, Bishop Guilfoyle 11
- 4/1 - Girls' Lacrosse 3, Danville 14
- 4/2 - Baseball 0, Huntingdon 3
- 4/2 - Boys' Lacrosse 6, Selinsgrove 14
- 4/3 - Girls' Lacrosse, Selinsgrove

Home Events:

- 4/4 - JH Baseball vs. Hollidaysburg @ Rogers Stadium, 4:00PM
- 4/4 - JV Baseball vs. Philipsburg-Osceola @ Teener League Field, 4:30PM
- 4/5 - V/JV Girls' Lacrosse vs. Wyoming Seminary @ Rogers Stadium, 11:00AM
- 4/8 - JH Girls' Softball vs. Altoona @ BAMS, 4:00PM
- 4/8 - Baseball vs. Bishop Guilfoyle Catholic, 4:30PM. Varsity @ Governors Park; JV @ Teener League Field
- 4/9 - V Boys' and Girls' Track and Field vs. Philipsburg-Osceola and Penns Valley @ Rogers Stadium, 4:00PM
- 4/9 - Baseball vs. St. Marys, 4:30PM. Varsity @ Governors Park; JV @ Teener League Field
- 4/10 - JH Baseball vs. Altoona @ BAMS, 4:00PM
- 4/11 - V Softball vs. Greater Johnstown @ BAMS, 4:00PM
- 4/11 - V Baseball vs. Greater Johnstown @ Governors Park, 4:30PM
- 4/12 - V Softball O'Leary Tournament @ BAMS
- 4/12 - V Lacrosse vs. Indiana @ Rogers Stadium, 10:00AM



Photos provided by Adam Gearhart.

2025 K'Nex Competition

Fourth and Fifth-grade students from Pleasant Gap Elementary participated in a STEM K'Nex competition hosted by Intermediate Unit 10 on March 26, 2025. These 16 students competed against teams from Moshannon Valley School Districts. There were six elementary teams and two middle school teams at the competition.

The Red Pipe Dreamers - made up of Arya Decker, Amelia Durney, Brynley Marker, and Octavia Savage-Williams - finished third in the competition out of six teams. They created a design for a vehicle that would detect and fix leaks in water pipes in an urban area.

Congratulations to these students and great job on all of their hard work!

To read the full article, click here: [ARTICLE](#).



Photo provided by Christian Larson.

April ELKS Teen of the Month

Congratulations to Christian Larson for being nominated as the April ELKS Teen of the Month! Christian is an exceptional senior who embodies the qualities of dedication, leadership, and passion that this award recognizes.

Christian has consistently excelled in his studies, maintaining an incredible GPA by taking a rigorous course load that includes honors and dual enrollment classes. His intellectual curiosity and strong work ethic set him apart, and he approaches even the most challenging subjects with enthusiasm and determination. Beyond his academic achievements, Christian is deeply engaged in his community, serving as a student representative for the Bellefonte Borough Council. This role requires maturity, responsibility, and an ability to navigate local government, and Christian has embraced these responsibilities with poise and dedication.

Christian's leadership extends beyond the classroom and council chambers. He is a distinguished recipient of district and regional awards from the Future Business Leaders of America (FBLA), demonstrating his ability to think critically, collaborate effectively, and succeed in competitive business environments. His involvement in FBLA has helped him develop valuable skills that will undoubtedly serve him well in his future endeavors.

Congratulations, Christian!



BASD Staff Highlight

Technology Education Teacher
Bellefonte Area High School



Seth Decker

What is something that you are passionate about outside of work?

I am passionate about the outdoors. I love to go hunting, fly fishing, camping, and hiking.

Who would you choose if you could pick one person to have dinner with?

Fred Bear (an American bow hunter and manufacturer)

3 Words that Describe You:

Creative, Humble, Adventurous

What is the best piece of advice someone has ever given you?

Anything worth doing, is worth doing with 100%.

Why did you choose BASD?

I grew up around the area and wanted to move back. Since I came to the district the students and staff have been very welcoming. The AG/Tech Ed department has a lot of really cool tools and resources for students to be creative and build some amazing projects.

Class of 2025 Spotlight



Jane Burgess

BASD Organizations Involved With:

I am associated with Drama Club, Concert Choir, and District Choir.

Favorite School Memory:

My favorite school memories are making Chernobyl the Musical in 10th grade chemistry with Eddinger and being Mary Poppins as a Sophomore.

Post High School Plans:

My post high school plan is to attend BYU Idaho.

What is one aspect of your school career that you believe will help aid you after graduation?

Actually reading the text really helps you when writing essays and doing assignments based around it.

Advice for your fellow classmates:

Always advocate for yourself, academically and socially. Ask questions and stand up for yourself even when you stand alone. (Also join choir)

EVENT CALENDAR

April 3-5: High School Musical: Fiddler on the Roof at BAHS

April 7-11: BAMS Book Fair, during the school day at BAMS

April 17: BES Stall Day - at Bellefonte Elementary School

April 18: Vacation Day - No School for Students or Staff

April 21: A regular school day - all students and staff should attend.

April 24-25: Class of 2025 Trip to Washington DC

May 1: Law Day for BAHS Seniors, during the school day

May 3: Underclassmen Prom at BAHS, evening

May 17: Senior Class Prom, evening

May 23: Professional Learning Day - No School for Students

May 26: Vacation Day - No School for Students and Staff

June 3: Awards and Appreciation event for Class of 2025, evening

June 7: Class of 2025 Commencement Event, 10:00AM

*Thank you
for reading!*

BELLEFONTE AREA SCHOOL
DISTRICT

(814) 355-4814

www.basd.net

318 N. Allegheny Street
Bellefonte, PA 16823

You're invited to the

GRAND OPENING



Ribbon Cutting

Ceremony ● ● ●

For Our Bellefonte Office!

Tuesday, April 8, 2025 | 11:00 a.m.

220 W High Street, Bellefonte PA 16823

Suite 1



Centre County Airport Authority Board Resignation

From Ralph Stewart <rstewart@bellefontepa.gov>

Date Mon 3/31/2025 7:51 AM

To Alyssa Doherty <adoherty@bellefontepa.gov>

Cc Doug Johnson <djohnson@bellefontepa.gov>; Chris Groshel <cgroshel@sce-airport.com>

Hi Alyssa,

Please include this email in the next council packet. I am stepping down/resigning from the Centre County Airport Authority board effective today. Thank you very much for the opportunity to serve in this capacity.

Take care,

Ralph Stewart

Sent from my Verizon, Samsung Galaxy smartphone

Get [Outlook for Android](#)



UPCOMING EVENTS

All events are at CPI unless otherwise noted.

April **ADULT EVENING CLASSES**
Home Improvement, CPR, Gardening and Digital Essentials classes start in April. Please call 814-359-2793 for information.

May **ADULT EVENING CLASSES**
Home Improvement and Gardening classes continue in May. Please call 814-359-2793 for information.

May 3 **CPI AUTO SHOW**
9 AM
Save the date! Registration from 9-11, awards at 1. Food and refreshments from Culinary Arts, Horticulture and Landscaping will be having a plant sale!

May 29 **CERTIFICATE NIGHT**
6 PM
Save the date! More details to come.

www.cpi.edu



Chamber Of Business & Industry Of Centre County

Lead & Learn: PA Human Relations Commission, PA Civil Rights in Public Accommodations

[Back to Search](#)


Monday, March 31, 2025 (10:00 AM - 11:00 AM) (EDT ((GMT-05:00) Eastern Time))

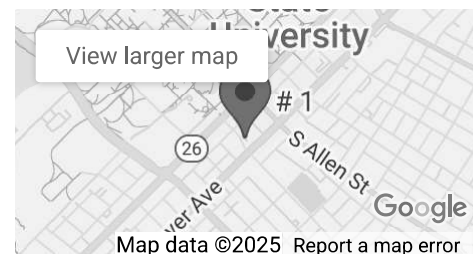


Description

Join the Pennsylvania Human Relations Commission for their Lead & Learn event on Civil Rights in Public Accommodations, designed for business owners. Learn about the protections under Commonwealth and Federal law, with a focus on reasonable accommodations and accessibility for individuals with disabilities. The session will also touch on First Amendment limitations in public spaces. Bring your questions for the discussion portion at the end.

Registration Closed

 Chamber of Business & Industry of Centre County
131 S. Fraser St. Suite 1
State College, PA 16801 United States



 Event Contact
Benita Rannie

GF BUDGET VS ACTUAL Borough of Bellefonte For 2/28/2025

Revenues	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
301.100. REAL ESTATE TAX REV - CURRENT	0.00	1,379,500.00	1,379,500.00	0.00%
301.200. REAL ESTATE TAX REV-SUPPLEMENT	0.00	750.00	750.00	0.00%
301.400. REAL ESTATE TAX REV-DELINQUENT	0.00	25,000.00	25,000.00	0.00%
310.100. REAL ESTATE TRANSFER TAX REV	11,221.00	110,500.00	99,279.00	(10.15)%
310.200. EARNED INCOME TAX REVENUE	0.00	820,000.00	820,000.00	0.00%
310.501. LST TAX REVENUE	723.76	110,000.00	109,276.24	(0.66)%
321.800. FRANCHISE REVENUE (CABLE TV)	22,115.85	91,000.00	68,884.15	(24.30)%
322.500. STREET OPENING PERMIT REVENUE	0.00	10,000.00	10,000.00	0.00%
322.902. DUMPSTER PERMIT REVENUE	0.00	410.00	410.00	0.00%
322.903. CONTRACTOR TRAILER PERMIT FEE	0.00	20.00	20.00	0.00%
331.100. J.P. FINE REVENUE	1,589.83	10,000.00	8,410.17	(15.90)%
331.101. PROBATION OFFICE FINE REVENUE	0.00	5,600.00	5,600.00	0.00%
331.102. RESTITUTION	264.28	40.00	(224.28)	(660.70)% <i>over</i>
331.121. ORDINANCE VIOLATION REV-CODES	0.00	1,000.00	1,000.00	0.00%
331.130. STATE POLICE FINE REVENUE	0.00	2,000.00	2,000.00	0.00%
331.140. PARKING FINE REVENUE	1,890.00	20,000.00	18,110.00	(9.45)%
341.010. INTEREST INCOME - CKG, SVGS	7,193.82	20,000.00	12,806.18	(35.97)%
341.020. INTEREST INCOME-SWEEP ACCT	6,839.65	36,000.00	29,160.35	(19.00)%
342.531. TOWER RENTAL REVENUE	1,200.00	1,200.00	0.00	(100.00)% <i>done</i>
342.534. CW TANK RENTAL REV - AT&T	5,687.00	34,120.00	28,433.00	(16.67)%
342.560. METER BAG RENTAL REVENUE	200.00	3,500.00	3,300.00	(5.71)%
355.010. PUBLIC UTILITY REALTY TAX REV	0.00	2,650.00	2,650.00	0.00%
355.040. LIQUOR LICENSE REVENUE	0.00	1,800.00	1,800.00	0.00%
355.050. ACT 205 PENSION STATE AID REV	0.00	175,000.00	175,000.00	0.00%
355.070. FIREMEN'S RELIEF ASSOC REVENUE	0.00	32,000.00	32,000.00	0.00%
355.090. ACT 13 REVENUE	0.00	500.00	500.00	0.00%
357.030. COUNTY LIQUID FUELS TAX GRANT	0.00	50,000.00	50,000.00	0.00%
358.500. COUNTY CATA CONTRACT REVENUE	0.00	7,700.00	7,700.00	0.00%
361.331. LAND DEVELOPMENT PERMIT REV	765.00	0.00	(765.00)	0.00% <i>over - not bud.</i>
361.335. ZONING PERMIT FEE REVENUE	550.00	4,750.00	4,200.00	(11.58)%
361.336. ZONING PERMIT-SHORT TERM RENTAL FEES	2,730.00	2,700.00	(30.00)	(101.11)% <i>over</i>
361.900. FENCE PERMIT REVENUE	0.00	150.00	150.00	0.00%
361.950. HARB APPLICATION FEE	225.00	875.00	650.00	(25.71)%
362.111. SALE OF ACCIDENT REPORT REV	195.00	750.00	555.00	(26.00)%
362.130. FALSE ALARM REVENUE	0.00	500.00	500.00	0.00%
362.140. CROSSING GUARD REVENUE	0.00	3,120.00	3,120.00	0.00%
362.470. SIGN PERMIT REVENUE	0.00	225.00	225.00	0.00%
362.471. ADMIN FEE FOR PERMITS-CR COG	0.00	5,000.00	5,000.00	0.00%
362.950. OTHER PERMIT REVENUE	150.00	50.00	(100.00)	(300.00)% <i>over</i>
363.210. PARKING METER REVENUE	19,835.92	135,000.00	115,164.08	(14.69)%
363.221. PARKING PERMIT REVENUE	12,438.62	75,000.00	62,561.38	(16.58)%
364.900. SEWER DYE TEST REVENUE	100.00	500.00	400.00	(20.00)%
391.100. SALE OF FIXED ASSETS REV	0.00	100.00	100.00	0.00%
391.101. SALE OF FIXED ASSETS REV-POLIC	0.00	100.00	100.00	0.00%
391.102. SALE OF FIXED ASSETS/SCRAP METAL REV-ST	0.00	100.00	100.00	0.00%

GF BUDGET VS ACTUAL

Borough of Bellefonte

For 2/28/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
392.006. TRANSFER FROM WATER FUND	25,000.00	100,000.00	75,000.00	(25.00)%
392.008. TRANSFER FROM SEWER FUND	0.00	140,000.00	140,000.00	0.00%
392.009. TRANSFER FROM REFUSE FUND	17,500.00	70,000.00	52,500.00	(25.00)%
392.095. TRANSFER IN- CAPITAL PROJECTS - STREETS	0.00	67,000.00	67,000.00	0.00%
399.001. USE OF RESERVES	0.00	228,000.00	228,000.00	0.00% bud. # only
Total Revenues	138,414.73	3,784,210.00	3,645,795.27	(3.66)%
Expenses				
400.105. ELECTED OFFICIALS STIPEND EXP	2,250.00	13,500.00	11,250.00	16.67%
400.192. SOCIAL SECURITY EXP - COUNCIL	172.17	1,035.00	862.83	16.63%
400.210. OFFICE SUPPLIES EXP-COUNCIL	0.00	175.00	175.00	0.00%
400.215. POSTAGE EXPENSE - COUNCIL	0.00	35.00	35.00	0.00%
400.246. SUPPLIES EXPENSE-COUNCIL	28.21	150.00	121.79	18.81%
400.260. MINOR EQUIPMENT EXP - COUNCIL	0.00	50.00	50.00	0.00%
400.314. LEGAL EXPENSE-COUNCIL	0.00	5,000.00	5,000.00	0.00%
400.317. DATA PROCESSING EXP - COUNCIL	153.00	2,500.00	2,347.00	6.12%
400.320. IT SERVICES EXPENSE - COUNCIL	1,008.00	3,500.00	2,492.00	28.80%
400.329. C-NET - COUNCIL	0.00	19,745.00	19,745.00	0.00%
400.341. ADVERTISING EXP-COUNCIL	49.50	475.00	425.50	10.42%
400.342. PRINTING EXPENSE - COUNCIL	0.00	100.00	100.00	0.00%
400.344. COPY EXPENSE - COUNCIL	0.00	160.00	160.00	0.00%
400.420. MEMBERSHIP/DUES/SUB-COUNCIL	1,014.00	1,800.00	786.00	56.33%
400.460. CONF/MEETING/SEMIN EXP-COUNCIL	0.00	5,000.00	5,000.00	0.00%
Subtotal - Council	4,674.88	53,225.00	48,550.12	8.78% under
401.110. EXECUTIVE SALARY EX(APPOINTED)	22,931.36	120,250.00	97,318.64	19.07%
401.192. EXECUTIVE SS EXP (APPOINTED)	1,739.36	9,100.00	7,360.64	19.11%
401.196. HEALTH INSURANCE EXP-EXEC	4,330.08	17,000.00	12,669.92	25.47%
401.198. HEALTH CARE EXP-IN HOUSE-EXEC	0.00	1,300.00	1,300.00	0.00%
401.199. LIFE INS EXPENSE - EXEC	47.60	300.00	252.40	15.87%
401.210. OFFICE SUPPLIES EXPENSE - EXEC	0.00	160.00	160.00	0.00%
401.215. POSTAGE EXPENSE - EXEC	0.00	40.00	40.00	0.00%
401.231. FUEL EXPENSE - EXEC	15.00	200.00	185.00	7.50%
401.260. MINOR EQUIPMENT EXP - EXEC	0.00	300.00	300.00	0.00%
401.317. DATA PROCESSING EXP-EXEC	0.00	180.00	180.00	0.00%
401.320. IT SERVICES EXPENSE - EXEC	72.00	1,000.00	928.00	7.20%
401.324. CELL PHONE EXPENSE-EXEC	0.00	480.00	480.00	0.00%
401.342. PRINTING EXPENSE - EXEC	0.00	80.00	80.00	0.00%
401.344. COPY EXPENSE - EXEC	0.00	125.00	125.00	0.00%
401.354. WORKERS COMP INS - EXEC	0.00	100.00	100.00	0.00%
401.420. DUES/SUB/MEMBERSHIP EXP - EXEC	200.00	350.00	150.00	57.14%
401.460. TRAINING EXPENSE - EXEC	0.00	450.00	450.00	0.00%
Subtotal - Executive	29,335.40	151,415.00	122,079.60	19.37% under

GF BUDGET VS ACTUAL Borough of Bellefonte For 2/28/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
401.901. MAYOR STIPEND EXPENSE	250.00	1,500.00	1,250.00	16.67%
401.902. MAYOR SOCIAL SECURITY EXPENSE	19.13	115.00	95.87	16.63%
401.910. MAYOR OFFICE SUPPLIES EXP	0.00	50.00	50.00	0.00%
401.915. MAYOR POSTAGE EXPENSE	0.00	30.00	30.00	0.00%
401.917. MAYOR DATA PROCESSING EXP	0.00	125.00	125.00	0.00%
401.920. MAYOR IT EXPENSE	72.00	400.00	328.00	18.00%
401.921. MAYOR PHONE EXPENSE	0.00	100.00	100.00	0.00%
401.940. MAYOR INTERNET EXPENSE	0.00	135.00	135.00	0.00%
401.941. MAYOR MINOR EQUIP EXP	0.00	50.00	50.00	0.00%
401.942. MAYOR SUPPLIES EXPENSE	0.00	100.00	100.00	0.00%
401.944. MAYOR COPY EXPENSE	0.00	65.00	65.00	0.00%
401.945. MAYOR PRINTING EXPENSE	0.00	75.00	75.00	0.00%
401.946. MAYOR DUES/MEMBER/SUB EXP	80.00	150.00	70.00	53.33%
401.951. MAYOR COMMERCIAL INS EXPENSE	0.00	350.00	350.00	0.00%
401.960. MAYOR CONF/SEM EXPENSE	0.00	250.00	250.00	0.00%
401.961. MAYOR ELECTRICITY EXPENSE	0.00	100.00	100.00	0.00%
401.980. MAYOR MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00%
Subtotal - Mayor	421.13	3,620.00	3,198.87	11.63% <i>under</i>
402.355. TREAS BOND INSURANCE EXPENSE	425.00	1,100.00	675.00	38.64%
402.900. TREASURER STIPEND EXPENSE	250.00	1,500.00	1,250.00	16.67%
402.901. TREASURER SOCIAL SEC EXPENSE	19.12	115.00	95.88	16.63%
Subtotal - Treasurer	694.12	2,715.00	2,020.88	25.57% <i>under</i>
403.951. R/E TAX COLL SALARY EXPENSE	185.00	5,400.00	5,215.00	3.43%
403.952. R/E TAX COLL SS EXPENSE	14.16	415.00	400.84	3.41%
403.953. R/E TAX COLL COPY EXPENSE	0.00	100.00	100.00	0.00%
403.954. R/E TAX COLL TRAINING EXPENSE	0.00	75.00	75.00	0.00%
403.955. R/E TAX COLL PRINTING EXPENSE	0.00	100.00	100.00	0.00%
403.956. R/E TAX COLL POSTAGE/ENVELOPES EXP	0.00	100.00	100.00	0.00%
403.957. R/E TAX COLL AUDIT EXPENSE	0.00	900.00	900.00	0.00%
403.958. R/E TAX COLL BOND EXPENSE	0.00	1,150.00	1,150.00	0.00%
403.959. R/E TAX COLLECTION COSTS EXP-GSS	0.00	3,500.00	3,500.00	0.00%
Subtotal - Real Estate Collection	199.16	11,740.00	11,540.84	1.70% <i>under</i>
406.112. SALARY EXPENSE - GG	37,849.25	344,000.00	306,150.75	11.00%
406.180. OVERTIME WAGES - GG	0.00	200.00	200.00	0.00%
406.192. SOCIAL SECURITY EXPENSE - GG	2,773.48	26,000.00	23,226.52	10.67%
406.193. ENROLLMENT/ADMIN EXP-PMRS-GG	0.00	70.00	70.00	0.00%
406.196. HEALTH INS EXPENSE - GG	23,765.79	90,000.00	66,234.21	26.41%
406.197. RETIREMENT EXPENSE - GG	0.00	14,000.00	14,000.00	0.00%
406.198. HEALTH CARE EXP-IN HOUSE - GG	2,000.00	3,850.00	1,850.00	51.95%
406.199. LIFE INS EXPENSE - GG	75.86	800.00	724.14	9.48%
406.210. OFFICE SUPPLIES EXPENSE - GG	242.10	2,000.00	1,757.90	12.11%

GF BUDGET VS ACTUAL Borough of Bellefonte For 2/28/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
406.215. POSTAGE EXPENSE - GG	0.00	1,200.00	1,200.00	0.00%
406.231. FUEL EXPENSE - GG	0.00	50.00	50.00	0.00%
406.241. MATERIALS & SUPPLIES EXP - GG	58.16	700.00	641.84	8.31%
406.242. SAFETY COMMITTEE EXPENSE - GG	0.00	10.00	10.00	0.00%
406.249. COMPUTER SOFTWARE EXP - GG	570.38	2,975.00	2,404.62	19.17%
406.251. VEHICLE & EQUIP MAINT EXP - GG	243.38	1,200.00	956.62	20.28%
406.260. MINOR EQUIPMENT EXPENSE - GG	0.00	9,000.00	9,000.00	0.00%
406.300. UPDATE CODES EXP - GG	0.00	5,000.00	5,000.00	0.00%
406.310. LEGAL EXPENSE - GG	0.00	4,000.00	4,000.00	0.00%
406.311. AUDIT EXPENSE - GG	0.00	5,000.00	5,000.00	0.00%
406.317. DATA PROCESSING EXPENSE - GG	793.42	2,200.00	1,406.58	36.06%
406.320. IT SERVICES EXPENSE - GG	35.00	6,000.00	5,965.00	0.58%
406.321. TELEPHONE EXPENSE - GG	200.14	0.00	(200.14)	0.00%
406.324. CELL PHONE EXPENSE - GG	0.00	1,440.00	1,440.00	0.00%
406.331. TRAVEL EXPENSE - GG	0.00	25.00	25.00	0.00%
406.341. ADVERTISING EXPENSE - GG	0.00	250.00	250.00	0.00%
406.342. PRINTING EXPENSE - GG	0.00	1,600.00	1,600.00	0.00%
406.344. COPY EXPENSE - GG	0.00	625.00	625.00	0.00%
406.354. WORKER'S COMP INS EXP - GG	0.00	300.00	300.00	0.00%
406.384. OFFICE EQUIP RENTAL EXP - GG	409.61	2,825.00	2,415.39	14.50%
406.420. DUES/SUBMEMBERSHIPS EXP - GG	75.00	1,550.00	1,475.00	4.84%
406.450. CONTRACTED SERVICES EXP - GG	248.87	1,000.00	751.13	24.89%
406.453. WEB DESIGN/MAINT EXP - GG	75.00	1,200.00	1,125.00	6.25%
406.460. TRAINING/SEMINAR EXPENSE - GG	450.00	3,500.00	3,050.00	12.86%
406.905. MISCELLANEOUS EXPENSE - GG	0.00	100.00	100.00	0.00%
Subtotal - General Government	69,865.44	532,670.00	462,804.56	13.12%
410.112. SALARY EXPENSE - POLICE	94,398.89	855,000.00	760,601.11	11.04%
410.116. SALARY EXP-OFFICE STAFF-POL	5,360.42	43,500.00	38,139.58	12.32%
410.117. SS EXP-OFFICE STAFF-POL	410.07	3,330.00	2,919.93	12.31%
410.118. RETIREMENT EXPENSE-OFFICE-POL	0.00	4,350.00	4,350.00	0.00%
410.126. REIMB FOR SPECIAL POLICE SERVI	0.00	(24,000.00)	(24,000.00)	0.00%
410.128. REIMB FOR SRO SALARY - POLICE	0.00	(134,000.00)	(134,000.00)	0.00%
410.159. SUPP MEDICARE PAYMENTS EXP-POL	2,369.26	15,000.00	12,630.74	15.80%
410.160. REIMB FOR SRO MEDI - POLICE	0.00	(1,945.00)	(1,945.00)	0.00%
410.161. REIMB FOR SRO RETIREMENT - POL	0.00	(23,475.00)	(23,475.00)	0.00%
410.162. REIMB FOR SRO INS - POLICE	0.00	(46,000.00)	(46,000.00)	0.00%
410.180. OVERTIME WAGES EXP - POLICE	4,207.60	45,000.00	40,792.40	9.35%
410.181. COMP TIME WAGES EXP - POLICE	0.00	1,000.00	1,000.00	0.00%
410.190. OTHER BENEFITS EXPENSE- POLICE	0.00	150.00	150.00	0.00%
410.191. ENROLLMENT/ADMIN-RETIRE-POLICE	0.00	35.00	35.00	0.00%
410.192. SOCIAL SECURITY EXP - POLICE	1,596.83	12,500.00	10,903.17	12.77%
410.195. INSURANCE EXPENSE - POLICE	455.70	2,500.00	2,044.30	18.23%
410.196. HEALTH INSURANCE EXP - POLICE	91,894.68	350,000.00	258,105.32	26.26%
410.197. RETIREMENT EXPENSE - POLICE	0.00	25,435.00	25,435.00	0.00%
410.198. HEALTH CARE EXP-IN HOUSE-POLICE	944.00	11,300.00	10,356.00	8.35%

under

GF BUDGET VS ACTUAL
Borough of Bellefonte

For 2/28/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.199. LIFE INS EXPENSE - POLICE	449.86	3,100.00	2,650.14	14.51%
410.210. OFFICE SUPPLIES EXPENSE-POLICE	30.99	1,600.00	1,569.01	1.94%
410.215. POSTAGE EXPENSE - POLICE	0.00	650.00	650.00	0.00%
410.217. SHIPPING FEES EXP - POLICE	0.00	850.00	850.00	0.00%
410.226. JANITORIAL SUPPLIES EXP-POLICE	0.00	700.00	700.00	0.00%
410.231. FUEL EXPENSE - POLICE	1,039.86	15,500.00	14,460.14	6.71%
410.238. CLOTHING & UNIFORM EXP-POLICE	175.00	9,000.00	8,825.00	1.94%
410.242. MATERIALS & SUPPLIES EXP - POL	83.04	5,200.00	5,116.96	1.60%
410.251. VEHIC & EQUIP MAINT EXP-POLICE	(1,748.49)	15,000.00	16,748.49	(11.66)%
410.260. MINOR EQUIPMENT EXP - POLICE	0.00	5,000.00	5,000.00	0.00%
410.311. AUDIT EXPENSE - POLICE	0.00	1,750.00	1,750.00	0.00%
410.314. LEGAL EXPENSE - POLICE	0.00	3,000.00	3,000.00	0.00%
410.317. DATA PROCESSING EXP - POLICE	0.00	950.00	950.00	0.00%
410.318. JANITORIAL SERVICES EXP-POLICE	850.00	14,000.00	13,150.00	6.07%
410.319. FIRE PERMIT EXP-236 W LAMB-POLICE	0.00	150.00	150.00	0.00%
410.320. IT SERVICES EXPENSE - POLICE	470.00	40,000.00	39,530.00	1.18%
410.321. TELEPHONE EXPENSE - POLICE	753.52	4,000.00	3,246.48	18.84%
410.322. CABLE EXPENSE - POLICE	0.00	130.00	130.00	0.00%
410.324. CELL PHONE EXPENSE-POLICE	494.68	7,400.00	6,905.32	6.68%
410.325. INTERNET EXPENSE - POLICE	463.78	2,800.00	2,336.22	16.56%
410.326. BODY CAMERA VIDEO STOR EXP-POLICE	1,210.00	7,400.00	6,190.00	16.35%
410.327. RADIO MAINTENANCE EXP - POLICE	0.00	150.00	150.00	0.00%
410.329. AIRTIME EXP - POLICE	160.92	2,625.00	2,464.08	6.13%
410.331. TRAVEL EXPENSE - POLICE	0.00	50.00	50.00	0.00%
410.341. ADVERTISING EXPENSE - POLICE	0.00	200.00	200.00	0.00%
410.342. PRINTING EXPENSE - POLICE	50.60	700.00	649.40	7.23%
410.344. COPY EXPENSE - POLICE	0.00	375.00	375.00	0.00%
410.351. COMM INSURANCE EXP - POLICE	1,881.90	38,000.00	36,118.10	4.95%
410.354. WORKERS COMP INS EXP - POLICE	8,000.00	29,000.00	21,000.00	27.59%
410.361. ELECTRICITY EXPENSE - POLICE	658.28	4,150.00	3,491.72	15.86%
410.362. NATURAL GAS EXPENSE-POL	1,457.50	1,500.00	42.50	97.17%
410.373. BUILDING/PROPERTY MAINT EXP-POL	973.35	6,000.00	5,026.65	16.22%
410.376. VASCAR EXPENSE - POLICE	768.00	2,200.00	1,432.00	34.91%
410.386. COPIER RENTAL/MAINT EXP-POLICE	294.78	1,800.00	1,505.22	16.38%
410.400. INVESTIGATION EXPENSES - POLICE	0.00	1,100.00	1,100.00	0.00%
410.420. DUES/SUB/MEMBERSHIPS EXP - POL	60.00	100.00	40.00	60.00%
410.447. LEASE PMT-RADIOS/LIC PLATE READER	0.00	15,820.00	15,820.00	0.00%
410.448. LEASE PAYMENT EXP-TASERS-POL	0.00	3,540.00	3,540.00	0.00%
410.449. VEHICLE LEASE PAYMENT-POLICE	12,352.49	12,355.00	2.51	99.98% <i>done</i>
410.450. CONTRACTED SERVICES EXP-POLICE	0.00	1,000.00	1,000.00	0.00%
410.460. TRAINING/SEMINAR EXP - POLICE	1,328.00	6,000.00	4,672.00	22.13%
410.461. CONF/MEETING EXPENSE - POLICE	0.00	125.00	125.00	0.00%
410.531. COMPUTER SOFTWARE EXP - POL	0.00	9,750.00	9,750.00	0.00%
410.532. CONTRIB TO MOBILE COMM-POLICE	1,428.00	1,500.00	72.00	95.20% <i>done</i>
410.533. CIT FUNDING EXPENSE-POLICE	0.00	800.00	800.00	0.00%
410.535. CENTRAL BOOK UNIT EXP-POLICE	0.00	14,245.00	14,245.00	0.00%
410.700. CAPITAL EXPENDITURES - POLICE	39,502.35	45,000.00	5,497.65	87.78%

GF BUDGET VS ACTUAL Borough of Bellefonte For 2/28/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.740. VEHICLE PURCHASE EXP - POLICE	0.00	15,000.00	15,000.00	0.00%
410.901. SRO EXPENSES - POLICE	0.00	1,000.00	1,000.00	0.00%
410.902. REIMB FOR SRO EXPENSES- POLICE	0.00	(750.00)	(750.00)	0.00%
410.905. MISCELLANEOUS EXPENSE - POLICE	0.00	50.00	50.00	0.00%
Subtotal - Police	274,825.86	1,491,245.00	1,216,419.14	18.43% <i>under</i>
419.115. CROSSING GUARD SALARY EXP	479.00	5,575.00	5,096.00	8.59%
419.192. CROSSING GUARD SS EXP	36.64	430.00	393.36	8.52%
419.242. CROSSING GUARD MAT & SUPP EXP	0.00	50.00	50.00	0.00%
419.354. CROSS GUARD WORKERS COMP	0.00	180.00	180.00	0.00%
Subtotal - Crossing Guards	515.64	6,235.00	5,719.36	8.27% <i>under</i>
419.512. PARKING ENFORCEMENT SALARY EXP	7,466.18	52,000.00	44,533.82	14.36%
419.516. PARKING ENFORCE-POSTAGE EXP	0.00	40.00	40.00	0.00%
419.517. PARKING ENFORCE-DATA PROCESS EXP	0.00	135.00	135.00	0.00%
419.520. PARKING ENFORCE-IT/EMAIL EXP	144.00	550.00	406.00	26.18%
419.524. PARKING ENFORCE-CELL PHONE EXP	0.00	650.00	650.00	0.00%
419.531. PARKING ENFORCEMENT-FUEL EXP	17.59	550.00	532.41	3.20%
419.538. PARKING ENFORCEMENT-UNIFORM EXP	0.00	900.00	900.00	0.00%
419.541. PARKING ENFORCEMENT-ADV EXP	0.00	200.00	200.00	0.00%
419.542. PARKING ENFORCEMENT-MAT & SUPP	0.00	1,000.00	1,000.00	0.00%
419.544. PARKING ENFORC-COPY EXPENSE	0.00	35.00	35.00	0.00%
419.575. PARKING ENFORCE-WARRANTY/DATA PLAN/LICENSE FEE	0.00	8,000.00	8,000.00	0.00%
419.582. PARKING LOT RENTAL EXP-PARKING	0.00	2,000.00	2,000.00	0.00%
419.592. PARKING ENFORCEMENT-SS EXP	571.16	3,980.84	3,408.84	14.35%
419.593. PARKING ENFORCE-ENROLL/ADMIN EXP	0.00	20.00	20.00	0.00%
419.597. PARKING ENFORCEMENT-RETIRE EXP	0.00	1,445.00	1,445.00	0.00%
419.610. PARKING ENFORCE-OFFICE SUPP EX	0.00	50.00	50.00	0.00%
419.621. PARKING ENFORCEMENT-PHONE EXP	0.00	110.00	110.00	0.00%
419.625. PARKING ENFORCEMENT-INTERNET EXPENSE	0.00	160.00	160.00	0.00%
419.642. PARKING ENFORCE-PRINTING EXP	0.00	1,000.00	1,000.00	0.00%
419.651. PARKING ENFORCE-VEHICLE/EQUIP MAINT EXP	0.00	500.00	500.00	0.00%
419.653. PARKING METER & EQUIP MAINT EXP	0.00	1,100.00	1,100.00	0.00%
419.654. PARKING-KIOSK & METER CHARGE EXP	5,596.79	43,000.00	37,403.21	13.02%
419.661. PARKING ENFORCEMENT-ELECTRICITY EXP	0.00	150.00	150.00	0.00%
419.700. PARKING METER EQUIPMENT EXP	0.00	51,000.00	51,000.00	0.00%
419.716. DOG HANDLING/BOARDING EXP	0.00	1,000.00	1,000.00	0.00%
419.751. PARKING ENFORCE-COMM INS EXP	0.00	1,200.00	1,200.00	0.00%
419.754. PARKING ENFORCE-WORKERS COMP EXP	0.00	1,640.00	1,640.00	0.00%
419.902. PARKING ENFORCE-MISC EXP	0.00	30.00	30.00	0.00%
445.240. PARKING LOT MAINT EXPENSE	0.00	250.00	250.00	0.00%
445.321. PARKING LOT-EV CHARGE ELECTRIC	76.46	850.00	773.54	9.00%
445.420. MAINT OF PARKING LOTS	0.00	1,000.00	1,000.00	0.00%
445.450. PARKING LOT-EV EXPENSE	0.00	200.00	200.00	0.00%

GF BUDGET VS ACTUAL Borough of Bellefonte For 2/28/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
445.478. ALTERNATIVE FUELS TAX-EV STATIONS	13,872.18	175,020.00	161,147.82	7.93% <i>under</i>
Subtotal - Parking Enforcement				
413.112. SALARY EXPENSE - CODES	272.43	10,100.00	9,827.57	2.70%
413.192. SOCIAL SECURITY EXPENSE - CODE	20.84	775.00	754.16	2.69%
413.210. OFFICE SUPPLIES EXPENSE - CODE	0.00	75.00	75.00	0.00%
413.215. POSTAGE EXPENSE - CODES	0.00	55.00	55.00	0.00%
413.231. FUEL EXPENSE - CODES	0.00	35.00	35.00	0.00%
413.242. MATERIALS AND SUPP EXP-CODES	0.00	25.00	25.00	0.00%
413.260. MINOR EQUIPMENT EXPENSE-CODES	0.00	65.00	65.00	0.00%
413.317. DATA PROCESSING EXP - CODES	0.00	130.00	130.00	0.00%
413.320. IT SERVICES EXPENSE - CODES	72.00	850.00	778.00	8.47%
413.341. ADVERTISING EXPENSE - CODES	0.00	100.00	100.00	0.00%
413.342. PRINTING EXPENSE - CODES	0.00	125.00	125.00	0.00%
413.344. COPY EXPENSE - CODES	0.00	100.00	100.00	0.00%
413.354. WORKERS COMP INS EXP - CODES	0.00	30.00	30.00	0.00%
413.460. TRAINING/SEMINAR EXPENSE-CODES	0.00	150.00	150.00	0.00%
Subtotal - Codes	365.27	12,615.00	12,249.73	2.90% <i>under</i>
414.210. OFFICE SUPPLIES EXPENSE-PLAN/ZON	0.00	175.00	175.00	0.00%
414.215. POSTAGE EXPENSE - PLAN/ZON	0.00	85.00	85.00	0.00%
414.231. FUEL EXPENSE-PLANNING/ZONING	15.00	50.00	35.00	30.00%
414.243. MISC SUPP EXP -PLANNING/ZONING	0.00	25.00	25.00	0.00%
414.260. MINOR EQUIPMENT EXPENSE-PLAN/ZON	0.00	50.00	50.00	0.00%
414.314. LEGAL EXPENSE - PLAN/ZON	610.50	4,000.00	3,389.50	15.26%
414.317. DATA PROCESSING EXP - PLAN/ZON	166.00	250.00	84.00	66.40%
414.320. IT SERVICES EXPENSE - PLAN/ZON	72.00	800.00	728.00	9.00%
414.331. TRAVEL EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.341. ADVERTISING EXPENSE - PLAN/ZON	0.00	250.00	250.00	0.00%
414.342. PRINTING EXPENSE - PLAN/ZON	0.00	75.00	75.00	0.00%
414.344. COPY EXPENSE - PLAN/ZON	0.00	175.00	175.00	0.00%
414.384. CONTRACTED SERV-IN HOUSE-PLAN/ZON	5,495.94	35,100.00	29,604.06	15.66%
414.460. TRAINING/SEM EXPENSE - PLAN/ZON	0.00	150.00	150.00	0.00%
414.905. MISCELLANEOUS EXPENSE-PLAN/ZON	0.00	25.00	25.00	0.00%
Subtotal - Planning/Zoning	6,359.44	41,260.00	34,900.56	15.41% <i>under</i>
430.112.0 SALARY EXPENSE - ST	38,164.64	365,000.00	326,835.36	10.46%
430.180.0 OVERTIME WAGES EXP - ST	9,528.00	25,000.00	15,472.00	38.11%
430.191.0 WORKBOOTS EXPENSE - ST	2,000.00	2,000.00	0.00	100.00% <i>done</i>
430.192.0 SOCIAL SECURITY EXPENSE - ST	3,542.58	29,800.00	26,257.42	11.89%
430.193.0 ENROLLMENT/ADMIN EXP-PMRS-ST	0.00	150.00	150.00	0.00%
430.196.0 HEALTH INSURANCE EXPENSE - ST	20,465.60	87,000.00	66,534.40	23.52%
430.197.0 RETIREMENT EXPENSE - ST	0.00	39,000.00	39,000.00	0.00%
430.198.0 HEALTH CARE EXP-IN HOUSE - ST	0.00	5,000.00	5,000.00	0.00%
430.199.0 LIFE INS EXPENSE - ST	2,604.30	800.00	(1,804.30)	325.54% <i>over</i>

GF BUDGET VS ACTUAL

Borough of Bellefonte

For 2/28/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
430.210.0 OFFICE SUPPLIES EXPENSE - ST	0.00	975.00	975.00	0.00%
430.215.0 POSTAGE EXPENSE - ST	0.00	500.00	500.00	0.00%
430.226.0 JANITORIAL SUPPLIES EXP - ST	0.00	900.00	900.00	0.00%
430.231.0 FUEL EXPENSE - ST	1,939.00	24,000.00	22,061.00	8.08%
430.238.0 CLOTHING & UNIFORM EXPENSE - ST	0.00	3,000.00	3,000.00	0.00%
430.245.0 STREET & ROAD SIGNS EXP - ST	0.00	3,000.00	3,000.00	0.00%
430.246.0 MATERIALS & SUPPLIES EXP - ST	2,531.57	13,500.00	10,968.43	18.75%
430.249.0 COMPUTER SOFTWARE EXPENSE - ST	0.00	300.00	300.00	0.00%
430.251.0 VEHICLE & EQUIP MAINT EXP - ST	1,414.54	31,000.00	29,585.46	4.56%
430.255.0 SHOP SUPP/EQUIP EXPENSE	1,350.00	4,400.00	3,050.00	30.68%
430.259.0 ELECTRICAL SUPPLIES EXPENSE	0.00	1,500.00	1,500.00	0.00%
430.260.0 TOOLS & MINOR EQUIP EXP - ST	816.81	2,500.00	1,683.19	32.67%
430.311.0 AUDIT EXPENSE - ST	0.00	1,600.00	1,600.00	0.00%
430.313.0 ENGINEERING EXP - ST	0.00	300.00	300.00	0.00%
430.314.0 LEGAL EXPENSE - ST	0.00	400.00	400.00	0.00%
430.317.0 DATA PROCESSING EXP - ST	0.00	950.00	950.00	0.00%
430.318.0 JANITORIAL SERVICES EXP - ST	850.00	8,300.00	7,450.00	10.24%
430.319.0 FEES EXPENSE	0.00	50.00	50.00	0.00%
430.320.0 IT SERVICES EXPENSE - ST	216.00	2,200.00	1,984.00	9.82%
430.321.0 TELEPHONE EXPENSE - ST	150.11	2,450.00	2,299.89	6.13%
430.324.0 CELL PHONE EXPENSE - ST	63.21	2,725.00	2,661.79	2.32%
430.325.0 INTERNET EXPENSE - ST	0.00	175.00	175.00	0.00%
430.327.0 RADIO MAINT EXPENSE - ST	0.00	100.00	100.00	0.00%
430.329.0 EMERGENCY NOTIFICATION EXP-ST	0.00	1,800.00	1,800.00	0.00%
430.331.0 TRAVEL EXPENSE - ST	37.57	25.00	(12.57)	150.28% <i>over</i>
430.341.0 ADVERTISING EXPENSE - ST	0.00	200.00	200.00	0.00%
430.342.0 PRINTING EXPENSE - ST	0.00	500.00	500.00	0.00%
430.344.0 COPY EXPENSE - ST	0.00	200.00	200.00	0.00%
430.351.0 COMM INS EXPENSE - ST	0.00	22,150.00	22,150.00	0.00%
430.354.0 WORKERS COMP INS EXPENSE - ST	4,570.00	14,625.00	10,055.00	31.25%
430.361.0 ELECTRICITY EXPENSE - ST	42.47	1,975.00	1,932.53	2.15%
430.362.0 NATURAL GAS EXPENSE - ST	1,457.51	12,700.00	11,242.49	11.48%
430.373.0 BUILDING/PROP MAINT EXPENSE-ST	1,865.97	10,000.00	8,134.03	18.66%
430.384.0 EQUIPMENT RENTAL EXP - ST	172.00	1,750.00	1,578.00	9.83%
430.420.0 DUES/SUB/MEMBERSHIPS EXP - ST	0.00	85.00	85.00	0.00%
430.450.0 CONTRACTED SERVICES EXP - ST	0.00	1,000.00	1,000.00	0.00%
430.460.0 TRAINING/SEMINAR EXPENSE - ST	440.00	500.00	60.00	88.00%
430.470.0 CDL/ LIC/RE-CERT EXPENSE - ST	85.00	250.00	165.00	34.00%
430.471.0 DRUG TESTING EXPENSE - ST	0.00	425.00	425.00	0.00%
430.472.0 PERMIT/LICENSE FEES EXPENSE-ST	35.00	500.00	465.00	7.00%
430.474.0 REPAIRS TO PRIVATE PROPERTY-ST	184.34	1,000.00	815.66	18.43%
430.700.0 CAPITAL EXPENDITURES - ST	50,100.00	45,000.00	(5,100.00)	111.33% <i>over</i>
430.701.0 LEASE/LOAN PYMTS-ST	0.00	21,000.00	21,000.00	0.00%
430.706.0 CURBING/RAMP EXPENSE - ST	0.00	22,000.00	22,000.00	0.00%
430.707.0 COUNTY LIQUID FUELS GRANT EXP	0.00	85,000.00	85,000.00	0.00%
430.905.0 MISCELLANEOUS EXPENSE - ST	0.00	25.00	25.00	0.00%
431.246. STREET CLEAN & PAINTING EXP-ST	0.00	14,500.00	14,500.00	0.00%

GF BUDGET VS ACTUAL
Borough of Bellefonte

For 2/28/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
433.370. TRAFFIC SIGNALS MAINT - ST	0.00	13,500.00	13,500.00	0.00%
433.740. PARKVIEW DR TRAFFIC SIGNAL PROJ EXP	1,288.00	50,000.00	48,712.00	2.58%
438.246. MAINT OF STREETS EXP - ST	0.00	25,000.00	25,000.00	0.00%
446.000. STORM WATER MGMT-STORM DRAINS	0.00	45,000.00	45,000.00	0.00%
Subtotal - Streets	145,914.22	1,049,285.00	903,370.78	13.91% <i>under</i>
411.500. FIREMEN'S RELIEF GRANT PASSTHR	0.00	32,000.00	32,000.00	0.00%
412.351. AMBULANCE COMMERCIAL INS EXP	0.00	75.00	75.00	0.00%
412.354. AMBULANCE VOLUNTEERS WORK COMP	0.00	500.00	500.00	0.00%
441.000. CEMETARY EXPENSE	0.00	4,500.00	4,500.00	0.00%
447.000. CATA EXPENSE	9,490.50	32,000.00	22,509.50	29.66%
452.530. CONTRIB TO NITT VAL JT REC AU	0.00	6,105.00	6,105.00	0.00%
455.000. SHADE TREE COMMISSION EXPENSE	0.00	4,000.00	4,000.00	0.00%
456.500. CENTRE CO LIBRARY EXP	0.00	24,525.00	24,525.00	0.00%
459.373. TRAIN STATION EXPENSE	9.98	250.00	240.02	3.99% <i>done</i>
481.000. UNEMPLOYMENT COMP INS EXPENSE	6,177.30	6,180.00	2.70	99.96%
Subtotal - Other Expenses	15,677.78	110,135.00	94,457.22	14.24% <i>under</i>
468.210. OFFICE SUPPLIES EXP - HARB	0.00	100.00	100.00	0.00%
468.215. POSTAGE EXPENSE - HARB	0.00	75.00	75.00	0.00%
468.231. FUEL EXPENSE- HARB	0.00	35.00	35.00	0.00%
468.242. MATERIALS & SUPPLIES EXP-HARB	0.00	75.00	75.00	0.00%
468.317. DATA PROCESSING EXP - HARB	72.00	700.00	628.00	10.29%
468.320. IT SERVICES EXP - HARB	72.00	200.00	128.00	36.00%
468.331. TRAVEL EXP-HARB	0.00	35.00	35.00	0.00%
468.341. ADVERTISING EXPENSE - HARB	0.00	200.00	200.00	0.00%
468.342. PRINTING EXPENSE - HARB	0.00	35.00	35.00	0.00%
468.344. COPY EXPENSE-HARB	0.00	135.00	135.00	0.00%
468.450. CONTRACTED SERVICES EXP - HARB	1,735.56	15,040.00	13,304.44	11.54%
Subtotal - HARB	1,879.56	16,630.00	14,750.44	11.30% <i>under</i>
492.095. TRANSFER TO CAPITAL PROJ FUND	0.00	117,500.00	117,500.00	0.00%
492.097. TRANSFER TO 301 N SPRING ST	0.00	8,900.00	8,900.00	0.00%
Subtotal - Transfers Out	0.00	126,400.00	126,400.00	0.00%
Total Expense	\$ 564,600.08	\$ 3,784,210.00	\$ 3,219,609.92	14.92%
Net Income/Loss	\$ (426,185.35)	\$ 0.00	\$ 426,185.35	0.00%

net 1055
As of 2/28, we are 17% thru the year.

BUDGET VS ACTUAL **Borough of Bellefonte** **For 2/28/2025**

STREET LIGHTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	0.00	108,020.00	108,020.00	0.00
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	25.00	25.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	0.00	900.00	900.00	0.00
341.010.000 INTEREST INCOME - CKG, SVGS	382.20	100.00	(282.20)	(382.20) 0000
Total Revenues	382.20	109,045.00	108,662.80	(0.35)
Expenses				
434.210.000 OFFICE SUPPLIES EXPENSE	0.00	20.00	20.00	0.00
434.215.000 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
434.249.000 REPAIRS & MAINTANENCE SUPP EXP	0.00	200.00	200.00	0.00
434.311.000 AUDIT EXPENSE	0.00	120.00	120.00	0.00
434.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	1,900.00	1,900.00	0.00
434.361.000 STREETLIGHTING ELECTRICITY EXP	1,722.19	51,800.00	50,077.81	3.32
434.370.000 REPAIR/UPGRADE STREETLIGHT EX	0.00	55,000.00	55,000.00	0.00
Total Expenses	1,722.19	109,045.00	107,322.81	1.58
Net Income	\$ (1,339.99) \$	0.00 \$	1,339.99 \$	0.00

not
1055

BUDGET VS ACTUAL

Borough of Bellefonte

For 2/28/2025

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FIRE DEPARTMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	0.00	85,950.00	85,950.00	0.00
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	25.00	25.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	0.00	1,350.00	1,350.00	0.00
341.010.000 INTEREST INCOME - CKG, SVGS	573.57	95.00	(478.57)	(603.76) <i>over</i>
358.110.000 FIRE PROTECTION REV (S,B,M)	20,000.00	163,505.00	143,505.00	(12.23) <i>over - not bud.</i>
362.111.000 FIRE REPORT REVENUE	10.00	0.00	(10.00)	0.00
387.000.000 DONATION REVENUE	100.00	0.00	(100.00)	0.00
Total Revenues	20,683.57	250,925.00	230,241.43	(8.24)
Expenses				
411.110.000 FIRE CHIEF STIPEND EXPENSE	62.50	1,500.00	1,437.50	4.17
411.192.000 FIRE CHIEF SS EXPENSE	4.79	115.00	110.21	4.17
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	35.00	35.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	25.00	25.00	0.00
411.231.000 FUEL EXPENSE	465.55	13,500.00	13,034.45	3.45
411.242.000 SAFETY EQUIPMENT EXPENSE	0.00	3,000.00	3,000.00	0.00
411.249.000 MATERIALS & SUPPLIES EXPENSE	0.00	1,000.00	1,000.00	0.00
411.251.000 FIRE EQUIPMENT MAINTANANCE EXP	4,999.88	70,600.00	65,600.12	7.08
411.260.000 MINOR EQUIPMENT EXPENSE	0.00	30,000.00	30,000.00	0.00
411.310.000 PROFESSIONAL FEES EXPENSE	1,188.00	0.00	(1,188.00)	0.00 <i>over - not bud.</i>
411.311.000 AUDIT EXPENSE	0.00	400.00	400.00	0.00
411.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
411.315.000 PHYSICALS EXPENSE	0.00	16,000.00	16,000.00	0.00
411.317.000 DATA PROCESSING EXPENSE	0.00	250.00	250.00	0.00
411.320.000 IT/EMAIL EXPENSE	144.00	450.00	306.00	32.00
411.324.000 CELL PHONE/IPAD/JETPACK EXPENSE	1,938.66	12,000.00	10,061.34	16.16
411.327.000 RADIO/PAGER MAINTENANCE EXP	0.00	250.00	250.00	0.00
411.341.000 ADVERTISING EXPENSE	0.00	500.00	500.00	0.00
411.342.000 PRINTING EXPENSE	0.00	30.00	30.00	0.00
411.344.000 COPY EXPENSE	0.00	30.00	30.00	0.00
411.351.000 COMMERCIAL INS EXPENSE	0.00	31,000.00	31,000.00	0.00
411.354.000 WORKERS COMP INS EXPENSE	5,810.00	38,750.00	32,940.00	14.99
411.361.000 ELECTRICITY EXPENSE	0.00	8,700.00	8,700.00	0.00
411.362.000 NATURAL GAS EXPENSE	0.00	15,000.00	15,000.00	0.00
411.366.000 WATER SERVICE EXPENSE	0.00	125.00	125.00	0.00
411.373.000 BUILDING MAINTENANCE EXPENSE	397.50	1,300.00	902.50	30.58
411.420.000 DUES/SUB/MEMBERSHIP EXPENSE	2,194.20	5,640.00	3,445.80	38.90
411.905.000 MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00
411.950.000 FIRE POLICE SUPPLIES EXPENSE	191.32	500.00	308.68	38.26
Total Expenses	17,396.40	250,925.00	233,528.60	6.93

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/28/2025

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FIRE DEPARTMENT	Y-T-D		Annual Budget	Variance	Percent of Budget
	Actual				
Net Income	\$ 3,287.17	\$	0.00	\$ (3,287.17)	0.00

*net
income*

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/28/2025

FIRE EQUIPMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	0.00	34,090.00	34,090.00	0.00
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	15.00	15.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	0.00	500.00	500.00	0.00
341.010.000 INTEREST INCOME-CKG, SVGS	245.14	50.00	(195.14)	(490.28) 0000
358.110.000 FIRE PROTECTION REV (S,B,M)	11,818.64	66,735.00	54,916.36	(17.71)
Total Revenues	12,063.78	101,390.00	89,326.22	(11.90)
Expenses				
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	10.00	10.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
470.000.000 PAYMENT ON FIRE EQUIP LOANS	7,451.84	44,715.00	37,263.16	16.67
492.095.000 TRANSFER TO CAPITAL PROJECTS	0.00	56,660.00	56,660.00	0.00
Total Expenses	7,451.84	101,390.00	93,938.16	7.35
Net Income	\$ 4,611.94 \$	0.00 \$	(4,611.94) \$	0.00

net income

BUDGET VS ACTUAL

Borough of Bellefonte

For 2/28/2025

PARKS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	0.00	127,700.00	127,700.00	0.00
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	40.00	40.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	0.00	1,700.00	1,700.00	0.00
341.010.000 INTEREST INCOME - CKG, SVGS	228.09	35.00	(193.09)	(651.69) bura
342.300.000 RENTAL REVENUE-GOVERNOR'S PARK	350.00	2,500.00	2,150.00	(14.00)
342.301.000 RENTAL REVENUE - TALLEYRAND PAR	300.00	800.00	500.00	(37.50)
342.302.000 TALLEYRAND APPLICATION FEE	60.00	290.00	230.00	(20.69)
342.460.000 USE OF BALLFIELDS AT GOV PARK	0.00	2,000.00	2,000.00	0.00
354.400.000 INTERGOVERNMENTAL REVENUE	0.00	600.00	600.00	0.00
367.800.000 SALE OF FISH FOOD REVENUE	125.56	1,900.00	1,774.44	(6.61)
383.160.000 SPECIAL EVENT FEE REVENUE	25.00	200.00	175.00	(12.50)
387.000.000 DONATION REVENUE	0.00	100.00	100.00	0.00
Total Revenues	1,088.65	137,865.00	136,776.35	(0.79)

Expenses

451.112.000 SALARY EXPENSE	426.53	75,275.00	74,848.47	0.57
451.192.000 SOCIAL SECURITY EXPENSE	32.64	5,760.00	5,727.36	0.57
451.210.000 OFFICE SUPPLIES EXPENSE	144.94	40.00	(104.94)	362.35 Over - deposit slips
451.215.000 POSTAGE EXPENSE	0.00	20.00	20.00	0.00
451.231.000 FUEL EXPENSE	0.00	5,900.00	5,900.00	0.00
451.240.000 FISH FOOD EXPENSE	0.00	125.00	125.00	0.00
451.247.000 MATERIALS & SUPPLIES EXPENSE	2,669.92	5,700.00	3,030.08	46.84
451.251.000 VEHICLE/EQUIPMENT MAINT EXP	905.36	2,100.00	1,194.64	43.11
451.260.000 MINOR EQUIPMENT EXPENSE	0.00	2,030.00	2,030.00	0.00
451.311.000 AUDIT EXPENSE	0.00	250.00	250.00	0.00
451.314.000 LEGAL EXPENSE	0.00	50.00	50.00	0.00
451.317.000 DATA PROCESSING EXPENSE	0.00	125.00	125.00	0.00
451.321.000 TELEPHONE EXPENSE	10.00	175.00	165.00	5.71
451.342.000 PRINTING EXPENSE	0.00	65.00	65.00	0.00
451.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	5,600.00	5,600.00	0.00
451.354.000 WORKERS COMP INSURANCE EXPENSE	0.00	2,850.00	2,850.00	0.00
451.361.000 ELECTRICITY EXPENSE	421.31	2,900.00	2,478.69	14.53
451.375.000 PROPERTY MAINTANENCE EXPENSE	0.00	1,500.00	1,500.00	0.00
451.376.000 PARK IMPROVEMENTS & EQUIP EXP	0.00	22,000.00	22,000.00	0.00
451.384.000 EQUIPMENT RENTAL EXPENSE	0.00	200.00	200.00	0.00
451.450.000 CONTRACTED SERVICES EXP	0.00	5,200.00	5,200.00	0.00
Total Expenses	4,610.70	137,865.00	133,254.30	3.34
Net Income	\$ (3,522.05)\$	0.00 \$	3,522.05 \$	0.00

not
1050

BUDGET VS ACTUAL

Borough of Bellefonte

For 2/28/2025

0 sale of scrap metal

WATER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	1,118.74	250.00	(868.74)	(447.50) 0000
341.020.000 INTEREST-SWEEP ACCT	7,388.00	48,000.00	40,612.00	(15.39)
342.401.000 RENTAL INCOME-SHENTEL	1,000.00	6,000.00	5,000.00	(16.67)
378.000.000 WATER COLLECTIONS REVENUE	271,769.77	1,519,545.00	1,247,775.23	(17.88)
378.001.000 SALE OF BULK WATER REVENUE	394.20	59,000.00	58,605.80	(0.67)
378.002.000 CW LINE CAPITAL PROJECTS REV	2,980.97	13,700.00	10,719.03	(21.76)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	0.00	68,000.00	68,000.00	0.00
378.700.000 BULK WATER REVENUE-MILESBURG	4,598.16	45,000.00	40,401.84	(10.22)
378.901.000 METER/PIT/ETC SALES REVENUE	438.26	3,000.00	2,561.74	(14.61)
378.903.000 VACANCY APPLICATION REVENUE	60.00	250.00	190.00	(24.00)
378.904.000 WATER ON/OFF FEE REVENUE	0.00	120.00	120.00	0.00
378.905.000 SERVICES PROVIDED BY WATER DEP	0.00	400.00	400.00	0.00
378.906.000 POSTING FEE REVENUE	0.00	400.00	400.00	0.00
383.400.000 CAPACITY FEES & ASSESSMENT REV	2,661.56	15,180.00	12,518.44	(17.53)
389.000.000 MISCELLANEOUS REVENUE	1,550.59	50.00	(1,500.59)	(3,101.18) 0000
389.003.000 FEE REVENUE	0.00	20.00	20.00	0.00
391.100.000 SALE OF FIXED ASSETS REVENUE	0.00	1,000.00	1,000.00	0.00
392.095.000 TRANSFER IN FROM CAPITAL PROJ	0.00	651,000.00	651,000.00	0.00
Total Revenues	293,960.25	2,430,915.00	2,136,954.75	(12.09)
Expenses				
448.112.000 SALARY EXPENSE	85,790.34	428,000.00	342,209.66	20.04
448.180.000 OVERTIME WAGES EXPENSE	3,492.56	30,000.00	26,507.44	11.64
448.191.000 WORKBOOTS EXPENSE	2,800.00	2,400.00	(400.00)	116.67 0000
448.192.000 SOCIAL SECURITY EXPENSE	6,684.79	35,000.00	28,315.21	19.10
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	0.00	175.00	175.00	0.00
448.196.000 HEALTH INSURANCE EXPENSE	22,828.47	35,000.00	12,171.53	65.22
448.197.000 RETIREMENT EXPENSE	0.00	38,000.00	38,000.00	0.00
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	2,376.82	6,500.00	4,123.18	36.57
448.199.000 LIFE INSURANCE EXPENSE	209.62	920.00	710.38	22.78
448.210.000 OFFICE SUPPLIES EXPENSE	144.94	900.00	755.06	16.10
448.215.000 POSTAGE EXPENSE	116.67	2,600.00	2,483.33	4.49
448.221.000 CHEMICAL EXPENSE	1,767.50	27,000.00	25,232.50	6.55
448.231.000 FUEL EXPENSE	1,003.91	12,750.00	11,746.09	7.87
448.238.000 CLOTHING & UNIFORM EXPENSE	0.00	3,100.00	3,100.00	0.00
448.246.000 REPAIR/MAINT/MISC SUPP EXP	6,417.44	27,500.00	21,082.56	23.34
448.249.000 COMPUTER SOFTWARE EXPENSE	2,332.32	11,750.00	9,417.68	19.85
448.251.000 VEHICLE & EQUIP MAINT EXP	1,646.93	28,500.00	26,853.07	5.78
448.253.000 REPAIRS TO WATER SYSTEM EXP	5,384.45	70,000.00	64,615.55	7.69
448.254.000 PUMP MAINT/REPAIRS EXPENSE	864.50	3,500.00	2,635.50	24.70
448.255.000 WATER METER MAINT/REPLACE EXP	4,849.06	340,000.00	335,150.94	1.43
448.260.000 TOOLS & MINOR EQUIPMENT EXP	49.97	5,000.00	4,950.03	1.00

BUDGET VS ACTUAL Borough of Bellefonte For 2/28/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.311.000 AUDIT EXPENSE	0.00	7,100.00	7,100.00	0.00
448.313.000 ENGINEERING EXPENSE	0.00	35,000.00	35,000.00	0.00
448.314.000 LEGAL EXPENSE	0.00	4,000.00	4,000.00	0.00
448.316.000 WATER TESTING EXPENSE	1,066.20	11,000.00	9,933.80	9.69
448.317.000 DATA PROCESSING EXPENSE	0.00	1,700.00	1,700.00	0.00
448.318.000 SERVICE AGREEMENT EXPENSE	0.00	3,600.00	3,600.00	0.00
448.319.000 PEST CONTROL EXPENSE	92.00	1,200.00	1,108.00	7.67
448.320.000 IT SERVICES EXPENSE	288.00	5,000.00	4,712.00	5.76
448.321.000 TELEPHONE EXPENSE	555.97	5,300.00	4,744.03	10.49
448.324.000 CELL PHONE/IPAD EXPENSE	114.05	3,900.00	3,785.95	2.92
448.325.000 INTERNET EXPENSE	887.33	7,750.00	6,862.67	11.45
448.329.000 SCADA SYSTEM EXPENSE	0.00	9,500.00	9,500.00	0.00
448.331.000 TRAVEL EXPENSE	0.00	50.00	50.00	0.00
448.341.000 ADVERTISING EXPENSE	47.96	350.00	302.04	13.70
448.342.000 PRINTING EXPENSE	0.00	500.00	500.00	0.00
448.344.000 COPY EXPENSE	0.00	275.00	275.00	0.00
448.351.000 COMMERCIAL INS EXPENSE	11,000.00	41,000.00	30,000.00	26.83
448.354.000 WORKERS COMP INS EXPENSE	6,000.00	17,750.00	11,750.00	33.80
448.361.000 ELECTRICITY EXPENSE	21,597.17	218,500.00	196,902.83	9.88
448.362.000 HEATING OIL EXP - PUMP HOUSE	1,081.59	3,500.00	2,418.41	30.90
448.375.000 PREVENTATIVE MAINTENANCE EXP	0.00	20,000.00	20,000.00	0.00
448.376.000 MAINT OF PUMP HOUSES EXPENSE	106.20	3,000.00	2,893.80	3.54
448.377.000 MAINTENANCE OF RESERVOIR EXP	0.00	21,000.00	21,000.00	0.00
448.378.000 MAINT OF STREETS EXPENSE	0.00	35,000.00	35,000.00	0.00
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.420.000 DUES/MEMBERSHIP/SUB EXP	100.00	1,000.00	900.00	10.00
448.450.000 CONTRACTED SERVICES EXPENSE	6,902.50	15,500.00	8,597.50	44.53
448.460.000 TRAINING/MEETING EXPENSE	0.00	4,200.00	4,200.00	0.00
448.470.000 CDL/OTHER LICENSE EXPENSE	0.00	225.00	225.00	0.00
448.471.000 DRUG TESTING EXPENSE	0.00	350.00	350.00	0.00
448.473.000 OPERATORS LICENSE FEE EXP	0.00	120.00	120.00	0.00
448.474.000 REPAIRS TO PERSONAL PROP EXP	0.00	1,000.00	1,000.00	0.00
448.475.000 OTHER FEES EXPENSE	0.00	11,000.00	11,000.00	0.00
448.478.000 SALES TAX EXPENSE	0.00	250.00	250.00	0.00
448.700.000 CAPITAL EXPENDITURES	8,221.89	402,000.00	393,778.11	2.05
448.701.000 CAPITAL EXPENDITURE-WATER LINE	0.00	315,000.00	315,000.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	25,000.00	100,000.00	75,000.00	25.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	0.00	14,700.00	14,700.00	0.00
Total Expenses	231,821.15	2,430,915.00	2,199,093.85	9.54
Net Income	\$ 62,139.10	\$ 0.00	\$ (62,139.10)	0.00

Net Income

BUDGET VS ACTUAL Borough of Bellefonte For 2/28/2025

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.005.000 INTEREST INCOME-MONEY MARKET	10,720.20	47,000.00	36,279.80	(22.81)
341.010.000 INTEREST INCOME - CKG, SVGS	800.64	175.00	(625.64)	(457.51) <i>QWU</i>
364.110.000 SEWER COLLECTION REVENUE	290,816.94	1,847,000.00	1,556,183.06	(15.75)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	0.00	15,000.00	15,000.00	0.00
364.171.000 SURCHARGE REVENUE	0.00	1,200.00	1,200.00	0.00
364.172.000 PRETREATMENT REVENUE	0.00	2,800.00	2,800.00	0.00
364.174.000 WASTE DISPOSAL REVENUE	5,139.08	84,000.00	78,860.92	(6.12)
364.180.000 BULK WATER LOADS REVENUE	63.00	2,500.00	2,437.00	(2.52)
364.901.000 BULK HAULING PERMIT REVENUE	0.00	120.00	120.00	0.00
364.904.000 CAPITAL IMPROVEMENTS-SBW	0.00	241,500.00	241,500.00	0.00
364.905.000 OPERATING SPRING,BENNER,WALKER	0.00	1,763,200.00	1,763,200.00	0.00
399.001.000 USE OF RESERVES	0.00	47,685.00	47,685.00	0.00
Total Revenues	307,539.86	4,052,180.00	3,744,640.14	(7.59)
Expenses				
429.112.000 SALARY EXPENSE-FACILITY	109,629.97	782,500.00	672,870.03	14.01
429.112.A00 SALARY EXPENSE-SYSTEM	0.00	57,500.00	57,500.00	0.00
429.180.000 OVERTIME WAGES EXPENSE-FAC	5,238.78	35,000.00	29,761.22	14.97
429.180.A00 OVERTIME WAGES EXPENSE-SYS	0.00	1,500.00	1,500.00	0.00
429.191.000 WORKBOOTS EXPENSE	4,000.00	4,800.00	800.00	83.33
429.192.000 SOCIAL SECURITY EXPENSE-FAC	8,521.47	62,500.00	53,978.53	13.63
429.192.A00 SOCIAL SECURITY EXPENSE-SYS	0.00	4,500.00	4,500.00	0.00
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	0.00	210.00	210.00	0.00
429.196.000 HEALTH INSURANCE EXPENSE-FAC	44,785.66	205,000.00	160,214.34	21.85
429.196.A00 HEALTH INS EXPENSE-SYSTEM	0.00	7,750.00	7,750.00	0.00
429.197.000 RETIREMENT EXPENSE-FAC	0.00	75,000.00	75,000.00	0.00
429.197.A00 RETIREMENT EXPENSE-SYSTEM	0.00	5,900.00	5,900.00	0.00
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	259.62	10,150.00	9,890.38	2.56
429.199.000 LIFE INSURANCE EXPENSE-FAC	280.54	1,950.00	1,669.46	14.39
429.199.A00 LIFE INS EXPENSE-SYSTEM	0.00	125.00	125.00	0.00
429.210.000 OFFICE SUPPLIES EXP - FACILITY	75.00	1,100.00	1,025.00	6.82
429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM	141.52	150.00	8.48	94.35
429.215.000 POSTAGE EXPENSE - FACILITY	0.00	200.00	200.00	0.00
429.215.A00 POSTAGE EXPENSE-SYSTEM	116.66	1,500.00	1,383.34	7.78
429.217.000 SHIPPING FEES EXP-FAC	137.18	150.00	12.82	91.45
429.217.A00 SHIPPING FEES EXP-SYS	0.00	25.00	25.00	0.00
429.221.000 CHEMICAL EXPENSE	12,760.00	245,000.00	232,240.00	5.21
429.225.000 LABORATORY SUPPLIES EXPENSE	1,006.38	7,000.00	5,993.62	14.38
429.231.000 FUEL EXPENSE - FACILITY	518.60	7,000.00	6,481.40	7.41
429.231.A00 FUEL EXPENSE - SYSTEM	0.00	1,500.00	1,500.00	0.00
429.238.000 CLOTHING & UNIFORM EXPENSE	0.00	4,750.00	4,750.00	0.00
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	570.38	1,200.00	629.62	47.53

BUDGET VS ACTUAL Borough of Bellefonte For 2/28/2025

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.248.A00 COMPUTER SOFTWARE EXPENSE-SYS	1,761.96	8,400.00	6,638.04	20.98
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	87.12	2,000.00	1,912.88	4.36
429.249.A00 MATERIALS & SUPPLIES EXP - SYSTEM	0.00	3,000.00	3,000.00	0.00
429.251.A00 VEHICLE MAINT EXP - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.252.000 EQUIPMENT MAINT EXP - FAC	10,630.77	190,000.00	179,369.23	5.60
429.252.A00 EQUIPMENT MAINT EXP - SYS	0.00	10,000.00	10,000.00	0.00
429.257.000 FACILITY MAINTENANCE EXPENSE	4,097.12	31,000.00	26,902.88	13.22
429.258.A00 SYSTEM MAINTENANCE EXPENSE	0.00	30,000.00	30,000.00	0.00
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	0.00	4,000.00	4,000.00	0.00
429.260.A00 MINOR EQUIPMENT EXP - SYSTEM	0.00	1,500.00	1,500.00	0.00
429.276.000 SERVICE CONTRACT EXP - FAC	2,093.81	34,000.00	31,906.19	6.16
429.310.A00 I & I EXPENSE - SYSTEM	0.00	30,000.00	30,000.00	0.00
429.311.000 AUDIT EXPENSE	0.00	8,800.00	8,800.00	0.00
429.313.000 ENGINEERING EXPENSE - FACILITY	8,134.50	100,000.00	91,865.50	8.13
429.313.A00 ENGINEERING EXPENSE - SYSTEM	0.00	500.00	500.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	0.00	3,000.00	3,000.00	0.00
429.314.A00 LEGAL EXPENSE - SYSTEM	980.50	3,100.00	2,119.50	31.63
429.316.000 ANALYTICAL TESTING EXP	2,952.10	47,500.00	44,547.90	6.21
429.317.000 DATA PROCESSING EXPENSE	109.50	1,475.00	1,365.50	7.42
429.319.000 PEST CONTROL EXPENSE	44.00	575.00	531.00	7.65
429.320.000 IT SERVICES EXPENSE-FAC	432.00	9,500.00	9,068.00	4.55
429.320.A00 IT SERVICES EXPENSE-SYSTEM	0.00	250.00	250.00	0.00
429.321.000 TELEPHONE EXPENSE-FACILITY	120.08	2,000.00	1,879.92	6.00
429.321.A00 TELEPHONE EXPENSE-SYSTEM	80.06	1,750.00	1,669.94	4.57
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	67.43	3,000.00	2,932.57	2.25
429.324.A00 CELL PHONE EXPENSE - SYSTEM	0.00	180.00	180.00	0.00
429.325.000 INTERNET EXPENSE	339.99	2,250.00	1,910.01	15.11
429.331.000 TRAVEL EXPENSES-FACILITY	0.00	25.00	25.00	0.00
429.331.A00 TRAVEL EXPENSES-SYSTEM	0.00	25.00	25.00	0.00
429.341.000 ADVERTISING EXPENSE	137.28	500.00	362.72	27.46
429.342.000 PRINTING EXPENSE - FACILITY	0.00	200.00	200.00	0.00
429.342.A00 PRINTING EXPENSE - SYSTEM	0.00	300.00	300.00	0.00
429.344.000 COPY EXPENSE-FACILITY	0.00	300.00	300.00	0.00
429.344.A00 COPY EXPENSE - SYSTEM	0.00	100.00	100.00	0.00
429.350.000 INSURANCE EXPENSE	0.00	2,300.00	2,300.00	0.00
429.351.000 COMMERCIAL INSURANCE EXPENSE	11,000.00	66,000.00	55,000.00	16.67
429.354.000 WORKERS COMP INS EXP-FACILITY	6,570.00	31,200.00	24,630.00	21.06
429.354.A00 WORKER'S COMP INS EXP-SYSTEM	0.00	2,250.00	2,250.00	0.00
429.361.000 ELECTRICITY EXPENSE	32,483.44	338,750.00	306,266.56	9.59
429.362.000 NATURAL GAS EXPENSE	2,772.25	10,500.00	7,727.75	26.40
429.374.000 COPIER RENTAL/MAINT EXP	220.00	1,400.00	1,180.00	15.71
429.378.A00 MAINT OF STREETS EXP - SYSTEM	0.00	18,000.00	18,000.00	0.00
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	0.00	2,500.00	2,500.00	0.00
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	500.00	500.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	2,200.94	13,205.00	11,004.06	16.67
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	100.00	550.00	450.00	18.18
429.420.A00 SUBSCRIPTION EXP-SYSTEM	0.00	30.00	30.00	0.00

BUDGET VS ACTUAL

Borough of Bellefonte

For 2/28/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.450.000 CONTRACTED SERVICES EXP - FAC	0.00	3,000.00	3,000.00	0.00
429.450.A00 CONTRACTED SERVICES EXP - SYSTEM	0.00	15,000.00	15,000.00	0.00
429.460.000 TRAINING EXPENSE	0.00	17,000.00	17,000.00	0.00
429.469.000 BIOSOLIDS RECYCLING EXPENSE	10,387.80	71,000.00	60,612.20	14.63
429.470.000 CDL/OTHER LICENSE EXPENSE	0.00	1,500.00	1,500.00	0.00
429.471.000 DRUG TESTING EXPENSE	0.00	200.00	200.00	0.00
429.472.000 PERMIT FEES EXPENSE	0.00	4,000.00	4,000.00	0.00
429.473.000 OPERATORS LICENSE EXP-FAC	60.00	1,000.00	940.00	6.00
429.473.A00 OPERATORS LICENSE EXP-SYS	120.00	180.00	60.00	66.67
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	0.00	2,000.00	2,000.00	0.00
429.476.000 OTHER FEES EXPENSE	146.53	1,100.00	953.47	13.32
429.480.000 MISCELLANEOUS EXPENSE-FACILITY	28,733.18	0.00	(28,733.18)	0.00
429.700.C00 CAPITAL EXPENDITURES - FACILITY	5,922.40	575,000.00	569,077.60	1.03
429.905.000 MISCELLANEOUS EXPENSE-FAC	0.00	50.00	50.00	0.00
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	0.00	332,205.00	332,205.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	2,957.11	14,985.00	12,027.89	19.73
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	0.00	62,455.00	62,455.00	0.00
472.406.A00 RELIANCE LOAN EXP - INTEREST	1,086.35	5,900.00	4,813.65	18.41
472.411.A00 NORTHWEST LOAN #3892 PRINCIPAL	0.00	175,130.00	175,130.00	0.00
472.412.A00 NORTHWEST LOAN #3892 INTEREST	12,803.60	73,000.00	60,196.40	17.54
475.000.A00 TRUSTEE FEE EXPENSE	0.00	1,100.00	1,100.00	0.00
492.001.B00 TRANSFER TO GENERAL FUND	0.00	140,000.00	140,000.00	0.00
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	0.00	15,000.00	15,000.00	0.00
Total Expenses	337,673.58	4,052,180.00	3,714,506.42	8.33
Net Income	\$ (30,133.72) \$	0.00 \$	30,133.72 \$	0.00

net
1055

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/28/2025

REFUSE	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	1,232.27	250.00	(982.27)	(492.91) 00%
358.050.000 CONTRACTED INTERGOV'TAL REV	0.00	9,700.00	9,700.00	0.00
364.300.000 REFUSE COLLECTIONS REVENUE	183,904.32	1,208,230.00	1,024,325.68	(15.22)
364.305.000 SPECIAL COLLECTIONS REVENUE	701.00	3,200.00	2,499.00	(21.91)
364.307.000 GRASS/BRUSH COLLECTION FEE	2,950.00	20,500.00	17,550.00	(14.39)
364.520.000 FEE FOR REFUSE CONTAINERS	155.00	2,025.00	1,870.00	(7.65)
364.901.000 SALE OF BAGS OF COMPOST	0.00	200.00	200.00	0.00
391.100.000 SALE OF FIXED ASSETS REVENUE	0.00	5,000.00	5,000.00	0.00
392.095.000 TRANSFER IN FROM CAP PROJECTS	0.00	21,000.00	21,000.00	0.00
399.001.000 USE OF RESERVES	0.00	8,000.00	8,000.00	0.00
Total Revenues	188,942.59	1,278,105.00	1,089,162.41	(14.78)

Expenses				
427.112.000 SALARY EXPENSE	34,216.93	322,500.00	288,283.07	10.61
427.180.000 OVERTIME WAGES EXPENSE	215.70	9,800.00	9,584.30	2.20
427.191.000 WORKBOOTS EXPENSE	1,600.00	1,600.00	0.00	100.00 <i>done</i>
427.192.000 SOCIAL SECURITY EXPENSE	2,662.68	25,400.00	22,737.32	10.48
427.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	0.00	85.00	85.00	0.00
427.196.000 HEALTH INSURANCE EXP	18,031.54	74,000.00	55,968.46	24.37
427.197.000 RETIREMENT EXPENSE	0.00	33,230.00	33,230.00	0.00
427.198.000 HEALTH CARE EXPENSE - IN HOUSE	450.00	2,920.00	2,470.00	15.41
427.199.000 LIFE INSURANCE EXPENSE	102.02	750.00	647.98	13.60
427.210.000 OFFICE SUPPLIES EXPENSE	26.67	300.00	273.33	8.89
427.215.000 POSTAGE EXPENSE	1,241.82	1,520.00	278.18	81.70
427.231.000 FUEL EXPENSE	1,719.86	31,100.00	29,380.14	5.53
427.238.000 CLOTHING & UNIFORM EXPENSE	0.00	2,650.00	2,650.00	0.00
427.249.000 COMPUTER SOFTWARE EXPENSE	2,332.31	9,550.00	7,217.69	24.42
427.250.000 REPAIR/MAINT/MISC SUPP EXP	127.09	1,800.00	1,672.91	7.06
427.251.000 COLLECTION EQUIP/EQUIP MAINT EXP	227.59	35,000.00	34,772.41	0.65
427.260.000 MINOR EQUIPMENT EXPENSE	0.00	500.00	500.00	0.00
427.262.000 TRASH RECEPTACLES EXPENSE	0.00	8,500.00	8,500.00	0.00
427.311.000 AUDIT EXPENSE	0.00	1,950.00	1,950.00	0.00
427.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
427.317.000 DATA PROCESSING EXPENSE	431.66	525.00	93.34	82.22
427.319.000 PEST CONTROL EXPENSE	93.00	1,175.00	1,082.00	7.91
427.321.000 TELEPHONE EXPENSE	90.06	1,525.00	1,434.94	5.91
427.324.000 CELL PHONE EXPENSE	0.00	2,200.00	2,200.00	0.00
427.325.000 INTERNET EXPENSE	255.88	1,575.00	1,319.12	16.25
427.326.000 EMERGENCY NOTIFICATION EXPENSE	0.00	1,500.00	1,500.00	0.00
427.327.000 RADIO MAINTENANCE EXPENSE	0.00	100.00	100.00	0.00
427.328.000 GATE EXPENSES	15.00	200.00	185.00	7.50
427.341.000 ADVERTISING EXPENSE	0.00	320.00	320.00	0.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/28/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
REFUSE				
427.342.000 PRINTING EXPENSE	0.00	500.00	500.00	0.00
427.344.000 COPY EXPENSE	0.00	120.00	120.00	0.00
427.351.000 COMMERCIAL INS EXPENSE	2,061.88	12,000.00	9,938.12	17.18
427.354.000 WORKERS COMP INSURANCE EXP	0.00	12,770.00	12,770.00	0.00
427.361.000 ELECTRICITY EXPENSE	299.09	2,000.00	1,700.91	14.95
427.362.000 HEATING OIL EXPENSE	0.00	2,225.00	2,225.00	0.00
427.364.000 CARDBOARD RECYCLING PROG-CCRRA	2,175.00	28,000.00	25,825.00	7.77
427.365.000 TIPPING FEES EXP - CCRRA	19,391.40	265,000.00	245,608.60	7.32
427.367.000 CURBSIDE RECYCLING EXP - CCRRA	20,317.50	250,000.00	229,682.50	8.13
427.368.000 COMMERCIAL RECYCLING EXP-CCRRA	2,470.00	30,000.00	27,530.00	8.23
427.369.000 OTHER RECYCLING EXPENSE-CCRRA	0.00	370.00	370.00	0.00
427.373.000 BUILDING REPAIR & MAINT EXP	1,208.15	3,000.00	1,791.85	40.27
427.384.000 EQUIPMENT RENTAL EXPENSE	0.00	700.00	700.00	0.00
427.400.000 LEASE PAYMENT EXPENSE	0.00	20,500.00	20,500.00	0.00
427.420.000 DUES/MEMBER/SUB EXPENSE	0.00	20.00	20.00	0.00
427.450.000 CONTRACTED SERVICES EXPENSE	0.00	6,000.00	6,000.00	0.00
427.460.000 TRAINING EXPENSE	0.00	125.00	125.00	0.00
427.470.000 CDL LICENSE EXPENSE	0.00	500.00	500.00	0.00
427.471.000 DRUG TESTING EXPENSE	0.00	245.00	245.00	0.00
427.474.000 REPAIR/REPLACE PRIVATE PRO	0.00	800.00	800.00	0.00
427.475.000 MISCELLANEOUS EXPENSE	0.00	30.00	30.00	0.00
427.742.000 LICENSE/PERMIT/FEE EXPENSE	0.00	425.00	425.00	0.00
475.000.000 LEASE/LOAN FEES EXPENSE	0.00	300.00	300.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	17,500.00	70,000.00	52,500.00	25.00
Total Expenses	129,262.83	1,278,105.00	1,148,842.17	10.11
Net Income	\$ 59,679.76 \$	0.00 \$	(59,679.76) \$	0.00

not income

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/28/2025

SPECIAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
340,000.00 INTEREST ON LOAN-KEYSTONE GRANT	558.28	3,275.00	2,716.72	(17.05)
341,000.00 PRINCIPAL ON LOAN - KEYSTONE GRANT	3,930.00	23,655.00	19,725.00	(16.61)
341,010.00 INTEREST INCOME - CKG, SVGS	6,963.90	1,200.00	(5,763.90)	(580.33) <i>over bud. # only</i>
399,001.00 USE OF RESERVES	0.00	2,105,180.00	2,105,180.00	0.00
Total Revenues	11,452.18	2,133,310.00	2,121,857.82	(0.54)
Expenses				
448,700.00 BIG SPRING COVER GRANT EXPENSE	13,462.00	1,706,350.00	1,692,888.00	0.79
451,700.00 TALLEYRAND BANDSHELL GRANT EXPENSE	0.00	400,000.00	400,000.00	0.00
489,210.00 OFFICE SUPPLIES EXPENSE	0.00	30.00	30.00	0.00
490,000.00 NITTANY VALLEY JT COMP PLAN	78.33	0.00	(78.33)	0.00
999,998. FOR FUTURE KEYSTONE GRANTS	0.00	26,930.00	26,930.00	0.00
Total Expenses	13,540.33	2,133,310.00	2,119,769.67	0.63
Net Income	\$ (2,088.15)\$	0.00 \$	2,088.15 \$	0.00

net
1055

BUDGET VS ACTUAL **Borough of Bellefonte** **For 2/28/2025**

LIQUID FUELS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	158.95	1,500.00	1,341.05	(10.60)
355.020.000 STATE AID REVENUE	0.00	169,300.00	169,300.00	0.00
399.001.000 USE OF RESERVES	0.00	88,200.00	88,200.00	0.00 <i>bud. # only</i>
Total Revenues	158.95	259,000.00	258,841.05	(0.06)
Expenses				
430.260.000 MINOR EQUIPMENT EXPENSE	0.00	13,000.00	13,000.00	0.00
430.740.000 MAJOR EQUIPMENT EXPENSE	0.00	15,000.00	15,000.00	0.00
432.000.000 SNOW & ICE REMOVAL EXPENSE	27,257.18	55,000.00	27,742.82	49.56
436.000.000 STORM SEWERS & DRAINS EXP	0.00	75,000.00	75,000.00	0.00
437.000.000 REPAIRS OF TOOLS & MACHINERY EXP	0.00	1,000.00	1,000.00	0.00
439.000.000 PROJECT WORK EXPENSE	0.00	100,000.00	100,000.00	0.00
Total Expenses	27,257.18	259,000.00	231,742.82	10.52
Net Income	\$ (27,098.23) \$	0.00 \$	27,098.23 \$	0.00

*Net
1052*

BUDGET VS ACTUAL **Borough of Bellefonte** **For 2/28/2025**

EMS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<u>Revenues</u>				
301.100.000 REAL ESTATE TAX REV-CURRENT	0.00	37,500.00	37,500.00	0.00
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	5.00	5.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	0.00	325.00	325.00	0.00
341.010.000 INTEREST INCOME-CHECKING	2.77	5.00	2.23	(55.40)
Total Revenues	2.77	37,835.00	37,832.23	(0.01)
<u>Expenses</u>				
412.000.000 EMS EXPENSES	0.00	37,830.00	37,830.00	0.00
412.210.000 OFFICE SUPPLIES EXPENSE	0.00	5.00	5.00	0.00
Total Expenses	0.00	37,835.00	37,835.00	0.00
Net Income	\$ 2.77 \$	0.00 \$	(2.77) \$	0.00

net
income

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/28/2025

CAPITAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	1,418.83	7,000.00	5,581.17	(20.27)
341.020.000 INTEREST-SWEEP ACCT	21,659.35	145,000.00	123,340.65	(14.94)
392.001.000 TRANSFER IN FROM GENERAL FUND	0.00	117,500.00	117,500.00	0.00
392.004.000 TRANSFER IN FROM FIRE EQUIPMENT	0.00	56,660.00	56,660.00	0.00
392.006.A00 TRANSFER IN FROM WATER FUND-CW	0.00	14,700.00	14,700.00	0.00
392.008.000 TRANSFER IN FROM SEWER FUND	0.00	15,000.00	15,000.00	0.00
399.000.000 USE OF RESERVES - STREETS	0.00	67,000.00	67,000.00	0.00
399.006.000 USE OF RESERVES - WATER	0.00	710,000.00	710,000.00	0.00
Total Revenues	23,078.18	1,132,860.00	1,109,781.82	(2.04)
Expenses				
492.001.000 TRANSFER TO GENERAL FUND	0.00	67,000.00	67,000.00	0.00
492.006.000 TRANSFER TO WATER FUND	0.00	710,000.00	710,000.00	0.00
493.000.000 OFFICE SUPPLIES EXPENSE	87.09	5.00	(82.09)	1,741.80 over - deposit slips
500.001.000 FUTURE STREET PAVING	0.00	47,500.00	47,500.00	0.00
500.002.000 FUTURE STREET PROJECTS	0.00	70,000.00	70,000.00	0.00
500.004.000 FUTURE FIRE EQUIPMENT PURCHASES	0.00	56,660.00	56,660.00	0.00
500.006.A00 FUTURE WATER PROJECTS-CW	0.00	14,700.00	14,700.00	0.00
500.008.000 FUTURE SEWER PROJECTS	0.00	15,000.00	15,000.00	0.00
500.099.000 FUTURE PROJECTS	0.00	151,995.00	151,995.00	0.00
Total Expenses	87.09	1,132,860.00	1,132,772.91	0.01
Net Income	\$ 22,991.09 \$	0.00 \$	(22,991.09) \$	0.00

Net Income

301 N SPRG ST BUDGET VS ACTUAL
Borough of Bellefonte

For 2/28/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Revenues				
341.010. INTEREST INCOME	9.24	90.00	80.76	(10.27)%
342.200. RENTAL INCOME	21,576.59	84,370.00	62,793.41	(25.57)%
392.001. TRANSFER IN FROM GENERAL FUND	0.00	9,380.00	9,380.00	0.00%
Total Revenues	21,585.83	93,840.00	72,254.17	(23.00)%
Expenses				
400.321. TELEPHONE EXPENSE - COUNCIL	10.00	250.00	240.00	4.00%
400.325. INTERNET EXPENSE - COUNCIL	100.00	550.00	450.00	18.18%
400.351. COMMERCIAL INS EXPENSE - COUNCIL	0.00	2,600.00	2,600.00	0.00%
400.361. ELECTRICITY EXPENSE - COUNCIL	1,000.00	4,800.00	3,800.00	20.83%
400.373. BUILDING MAINT/UPGRADE EXP-COUNCIL	0.00	1,500.00	1,500.00	0.00%
Subtotal - Council	1,110.00	9,700.00	8,590.00	11.44% under
401.321. TELEPHONE EXPENSE - EXEC	20.00	500.00	480.00	4.00%
401.325. INTERNET EXPENSE - EXEC	100.00	550.00	450.00	18.18%
401.351. COMMERCIAL INS EXP - EXEC	0.00	100.00	100.00	0.00%
401.361. ELECTRICITY EXPENSE - EXEC	0.00	250.00	250.00	0.00%
Subtotal - Executive	120.00	1,400.00	1,280.00	8.57% under
406.210. OFFICE SUPPLIES EXPENSE-GG	82.62	0.00	(82.62)	0.00% over - deposit slips
406.226. JANITORIAL SUPPLIES EXPENSE - GG	0.00	600.00	600.00	0.00%
406.246. MATERIALS & SUPPLIES EXPENSE-GG	0.00	1,000.00	1,000.00	0.00%
406.260. MINOR EQUIPMENT EXPENSE-GG	0.00	150.00	150.00	0.00%
406.317. OTHER SERVICES AND CHARGES EXP	135.00	0.00	(135.00)	0.00% over - fire permit
406.318. JANITORIAL SERVICES EXP-GG	0.00	14,270.00	14,270.00	0.00%
406.319. PEST CONTROL EXPENSE	50.00	0.00	(50.00)	0.00% over - new
406.321. PHONE EXPENSE-GG	14.99	4,100.00	4,085.01	0.37%
406.325. INTERNET EXPENSE-GG	375.78	2,000.00	1,624.22	18.79%
406.351. COMMERCIAL INSURANCE EXP-GG	0.00	3,000.00	3,000.00	0.00%
406.360. WATER/SEWER UTILITIES EXP-GG	0.00	1,010.00	1,010.00	0.00%
406.361. ELECTRICITY EXPENSE - GG	588.21	5,800.00	5,211.79	10.14%
406.362. NATURAL GAS EXP-GG	43.81	250.00	206.19	17.52%
406.367. REFUSE SERVICE EXP-GG	16.21	210.00	193.79	7.72%
406.369. SECURITY SYSTEM EXPENSE	0.00	1,535.00	1,535.00	0.00%
406.373. BUILDING/PROP MAINT/REPAIR EXP-GG	1,508.57	9,500.00	7,991.43	15.88%
406.450. CONTRACTED SERVICES EXPENSE-GG	0.00	5,000.00	5,000.00	0.00%
Subtotal - General Government	2,815.19	48,425.00	45,609.81	5.81% under
413.321. TELEPHONE EXPENSE - CODES	0.00	300.00	300.00	0.00%
413.325. INTERNET EXPENSE - CODES	0.00	200.00	200.00	0.00%

301 N SPRG ST BUDGET VS ACTUAL

Borough of Bellefonte

For 2/28/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
413.351. COMMERCIAL INS EXPENSE - CODES	0.00	100.00	100.00	0.00%
413.361. ELECTRICITY EXPENSE - CODES	0.00	275.00	275.00	0.00%
Subtotal - Codes	0.00	875.00	875.00	0.00%
414.321. TELEPHONE EXPENSE-PLAN/ZONING	20.00	350.00	330.00	5.71%
414.325. INTERNET EXPENSE - PLAN/ZONING	0.00	225.00	225.00	0.00%
414.351. COMMERCIAL INS EXPENSE-PLAN/ZONING	0.00	100.00	100.00	0.00%
414.361. ELECTRICITY EXPENSE - PLAN/ZONING	0.00	275.00	275.00	0.00%
Subtotal - Planning/Zoning	20.00	950.00	930.00	2.11% <i>under</i>
468.321. TELEPHONE EXPENSE - HARB	0.00	150.00	150.00	0.00%
468.325. INTERNET EXPENSE - HARB	0.00	110.00	110.00	0.00%
468.351. COMMERCIAL INS EXPENSE - HARB	0.00	10.00	10.00	0.00%
468.361. ELECTRICITY EXPENSE - HARB	0.00	50.00	50.00	0.00%
Subtotal - HARB	0.00	320.00	320.00	0.00%
493.226. JANITORIAL SUPPLIES EXP - RENTAL PROP	0.00	400.00	400.00	0.00%
493.246. MATERIAL & SUPPLIES EXPENSE-RENTAL PROP	62.32	200.00	137.68	31.16%
493.318. JANITORIAL SERVICES EXP-RENTAL PROP	0.00	680.00	680.00	0.00%
493.321. ELEVATOR PHONE EXP-RENTAL PROP	0.00	400.00	400.00	0.00%
493.351. COMMERCIAL INS. EXP-RENTAL PROP	0.00	4,500.00	4,500.00	0.00%
493.360. WATER/SEWER UTILITIES EXP-RENTAL PROP	0.00	1,030.00	1,030.00	0.00%
493.361. ELECTRICITY EXP-RENTAL PROP	1,177.14	8,255.00	7,077.86	14.26%
493.362. NATURAL GAS EXP-RENTAL PROP	33.05	185.00	151.95	17.86%
493.367. REFUSE SERVICE EXP-RENTAL PROP	0.00	165.00	165.00	0.00%
493.369. SECURITY SYSTEM EXP-RENTAL PROP	0.00	1,155.00	1,155.00	0.00%
493.373. BUILDING MAINT EXP-RENTAL PROP	1,173.96	6,800.00	5,626.04	17.26%
493.450. CONTRACTED SERVICES EXP-RENTAL PROP	0.00	500.00	500.00	0.00%
493.900. REAL ESTATE TAX EXP-RENTAL PROP	0.00	7,900.00	7,900.00	0.00%
Subtotal - Rental Prop	2,446.47	32,170.00	29,723.53	7.60%
Total Expense	\$ 6,511.66	\$ 93,840.00	\$ 87,328.34	6.94%
Net Income/Loss	\$ 15,074.17	\$ 0.00	\$ (15,074.17)	0.00%

net income

BUDGET VS ACTUAL **Borough of Bellefonte** **For 2/28/2025**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
BULK WATER				
Revenues				
341.010.000 INTEREST INCOME-CHECKING/SVGS	3,284.40	23,000.00	19,715.60	(14.28)
342.200.000 RENTAL INCOME	2,600.00	15,600.00	13,000.00	(16.67)
354.030.000 STATE GRANT PROCEEDS	0.00	200,000.00	200,000.00	0.00
378.122.000 BULK WATER-NIAGARA-HOWARD PLANT	0.00	68,000.00	68,000.00	0.00
378.700.000 MILESBURG WATER USAGE REVENUE	4,598.16	48,000.00	43,401.84	(9.58)
Total Revenues	10,482.56	354,600.00	344,117.44	(2.96)
Expenses				
406.900.000 REAL ESTATE TAX EXPENSE	0.00	1,900.00	1,900.00	0.00
451.361.000 ELECTRICITY-WATER ST PROPERTY	472.42	4,020.00	3,547.58	11.75
451.800.000 WATER ST PROPERTY EXPENSES	119.00	2,600.00	2,481.00	4.58
455.215.000 POSTAGE EXPENSE	0.00	10.00	10.00	0.00
455.310.000 AUDIT EXPENSE	0.00	500.00	500.00	0.00
460.250.000 WATERFRONT EXPENSE	0.00	1,000.00	1,000.00	0.00
460.351.000 COMMERCIAL INS EXP-WATERFRONT	0.00	750.00	750.00	0.00
463.500.000 ELECTRICITY EXPENSE-WATERFRONT	300.25	1,525.00	1,224.75	19.69
463.500.000 CONTRIBUTION TO CBICC	0.00	1,000.00	1,000.00	0.00
465.210.000 OFFICE SUPPLIES EXPENSE	87.09	30.00	(57.09)	290.30
471.710.000 WATER ST BUILDING LOAN-FNB #4440-PRINCIPAL	4,162.06	25,255.00	21,092.94	16.48
471.711.000 WATER ST BUILDING LOAN-FNB #4440-INTEREST	105.80	355.00	249.20	29.80
472.401.000 PRIN PMTS-NW LOAN #3432-WATERFRONT	9,645.68	58,730.00	49,084.32	16.42
472.402.000 INT EXP-NW LOAN #3432-WATERFRONT	2,317.30	13,050.00	10,732.70	17.76
481.500.000 CONSERVATION OF NAT'L RESOURCE	0.00	3,875.00	3,875.00	0.00
497.000.000 GRANT EXPENSE	0.00	200,000.00	200,000.00	0.00
499.000.000 FUTURE/MATCHING EXPENSE	0.00	40,000.00	40,000.00	0.00
Total Expenses	17,209.60	354,600.00	337,390.40	4.85
Net Income	\$ (6,727.04) \$	0.00 \$	6,727.04 \$	0.00

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Budget vs Actual Summary

February 2025

Revenue	2024 Actual	2025 Budget	YTD Received	Percentage Received Year to Date	Percentage Prior Year
General		\$3,784,210	\$138,415	3.66%	7.67%
Streetlighting		\$109,045	\$382	0.35%	0.15%
Fire Department		\$250,925	\$20,684	8.24%	8.87%
Fire Equipment		\$101,390	\$12,064	11.90%	10.67%
Parks & Recreation		\$137,865	\$1,089	0.79%	1.86%
Water		\$2,430,915	\$293,960	12.09%	15.46%
Sewer		\$4,052,180	\$307,540	7.59%	7.90%
Refuse		\$1,278,105	\$188,943	14.78%	14.86%
Special Projects		\$2,133,310	\$11,452	0.54%	0.52%
Liquid Fuels		\$259,000	\$159	0.06%	0.07%
EMS		\$37,835	\$3	0.01%	0.21%
Capital Projects		\$1,132,860	\$23,078	2.04%	4.84%
301 N Spring St		\$93,840	\$21,586	23.00%	16.42%
Bulk Water		\$354,600	\$10,483	2.96%	31.85%
TOTAL	\$0	\$16,156,080	\$1,029,836		

Expense	2024 Actual	2025 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
General					
Council		\$53,225	\$4,675	8.78%	12.09%
Executive		\$151,415	\$29,335	19.37%	25.27%
Mayor		\$3,620	\$421	11.63%	23.45%
Treasurer		\$2,715	\$694	25.57%	32.29%
R/E Tax Coll		\$11,740	\$199	1.70%	14.64%
General Gov't		\$532,670	\$69,865	13.12%	17.82%
Police		\$1,491,245	\$274,826	18.43%	18.87%
Crossing Guards		\$6,235	\$516	8.27%	23.05%
Parking Enforce		\$175,020	\$13,872	7.93%	13.38%
Codes		\$12,615	\$365	2.90%	21.36%
Planning/Zoning		\$41,260	\$6,359	15.41%	9.71%
Streets		\$1,049,285	\$145,914	13.91%	11.50%
Other		\$110,135	\$15,678	14.24%	11.33%
HARB		\$16,630	\$1,880	11.30%	30.16%
Transfers Out		\$126,400	\$0	0.00%	0.00%
Total General Fund	\$0	\$3,784,210	\$564,600		

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<u>Expense</u>	2024 Actual	2025 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
Streetlighting		\$109,045	\$1,722	1.58%	1.24%
Fire Department		\$250,925	\$17,396	6.93%	12.72%
Fire Equipment		\$101,390	\$7,452	7.35%	11.91%
Parks & Recreation		\$137,865	\$4,611	3.34%	1.32%
Water		\$2,430,915	\$231,821	9.54%	17.77%
Sewer		\$4,052,180	\$337,674	8.33%	9.10%
Refuse		\$1,278,105	\$129,263	10.11%	10.56%
Special Projects		\$2,133,310	\$13,540	0.63%	14.46%
Liquid Fuels		\$259,000	\$27,257	10.52%	4.20%
EMS		\$37,835	\$0	0.00%	0.00%
Capital Projects		\$1,132,860	\$87	0.01%	0.00%
301 N Spring St		\$93,840	\$6,512	6.94%	5.38%
Bulk Water		\$354,600	\$17,210	4.85%	3.15%
TOTAL	\$0	\$16,156,080	\$1,359,145		

actual numbers for 2024 are not yet available

BELLEFONTE BOROUGH COUNCIL
Regular Meeting
MEETING MINUTES
March 17, 2025 - 7:30 p.m.
301 N. Spring Street, Suite 200, Bellefonte, Pennsylvania 16823
www.bellefonte.net

I. CALL TO ORDER (Council President Barbara Dann)

The March 17, 2025 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. MEMBERS PRESENT

Mr. Kent Bernier
Mr. Randall Brachbill
Ms. Deborah Cleeton, *Pro Tempore*
Ms. Barbara Dann, *President*
Mr. Douglas Johnson, *Vice President*
Ms. Shawna McKean
Ms. Rita Purnell
Ms. Johanna Sedgwick – Zoom
Ms. Joanne Tosti-Vasey
Mr. Christian Larson, *Jr. Council Member*
Ms. Jalyn Meckley, *Jr. Council Member*
Mayor Buddy Johnson

STAFF PRESENT

Mr. Bill Witmer, Police Chief
Ms. Julie Brooks, Public Works
Ms. Gina Thompson, Zoning, Planning & HARB Adm.
Mr. Ralph Stewart, Borough Manager

IV. ADDITIONS TO THE AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

None

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comment will be public comment and then council comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and

street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

None

VI. COMMUNICATIONS (written)

Clearwater Conservatory Watershed Clean Up Day, Saturday, April 12, 2025. No council action required.

Invitation to Centre County Solar Tours. No council action required

Victorian Storefront Overlay proposal. A proposal for new zoning regulations has been received by council. No council action required.

VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Consent Agenda includes the following items:

1. General	DRAFT Council Meeting Minutes March 3, 2025.
2. General	Solicitor Stover Invoice.

Brachbill motioned to approve the Consent Agenda items listed above. Tosti-Vasey seconded. No further discussion. Roll call vote, motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

VIII. REPORTS

Mayor Johnson

Mayor Johnson is unavailable to give a report this week. He has asked the council to speak on his behalf to let the public know that they are more than welcome to reach out if they need anything in the aftermath of the recent storm.

Proclamation in recognition of 4-H and their impact on local youth, and establishing March 16 through March 22, 2025, as “PA 4-H week”, acknowledging and celebrating 4-H for its valuable service to our community.

Police (Chief Witmer)

February 2025 Report

The department is completing their hiring process, there were 4 applicants, two of which dropped out.

Parking

February 2025 Report

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

The HARB meeting for March 11, 2025 will be canceled. The next scheduled meeting will be Tuesday, March 25, 2025 at 8:30 AM

The Planning Commission meeting for March 10, 2025 has been moved to Tuesday, March 18, 2025 at 5:00PM in the Large Meeting Room.

Liaison Reports (Reports were submitted)

Submitted

Borough Manager

February 2025 Report

Musser Lane Compost Facility to be open every day this week until 4PM including Saturday in order for residents to dispose of brush from the recent storm. Borough crews will be collecting brush from properties and neighborhoods for ALL residents for 2 weeks in order to help residents clean up any debris.

Comments/Additions:

Benner to pull out of Benner-Walker Spring Joint Authority.

IX. CURRENT and OLD BUSINESS

Reminder. Real Estate Tax Bills will look a bit different this year. The Borough partners with Centre County Government to send out the two (County and Borough) tax bills. In 2024, the County chose a new vendor to provide the tax form. Please watch for mail that has "OFFICIAL TAX BILL" on the front. Call 814-355-1501 with any questions. No council action required.

Bellefonte Borough Authority - Big Spring Cover Project. The Authority will be holding a special work session to review all concepts. No decision on a particular concept has been made. The special work session will be held at 6PM, Tuesday, March 18, 2025 in the Oak Room, 301 North Spring Street. The public is welcome to attend, but no public comments will be held at this meeting. No council action required.

Request for Proposals (RFPs) for grant writing and administration services. Proposals were due March 14, 2025, and distributed to Council for review. Call for a motion to have council's Finance and Administration Committee review the RFP's and bring back recommendations to council.

Cleeton motioned for Finance and Administration to review RFP's and advise council. Johnson seconded, no further discussion. Roll call vote. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Efforts to sell the surplus large wooden desks at Spring Street have been unsuccessful. Call for a motion to approve giving away the desks for free on a first-come first-serve basis - a notification will be made on the borough website.

McKean motioned and Brachbill seconded to approve giving the desks away. Further discussion included how many desks were going to be given away, whether or not some of the desks should be kept as surplus for the fire department or otherwise. It was decided to give away the desks as previously discussed. Roll call vote. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

X. NEW BUSINESS

Resolutions to PA State Association of Boroughs (PSAB). Current PSAB legislative policy priority information is included in the council meeting materials. Council may discuss new policies that would be submitted to PSAB in the form of a Resolution for their legislative priority process to take place at the annual conference in June. Council may approve Resolutions to be submitted to PSAB for consideration in their annual legislative priorities process.

Cleeton motioned to submit any stated policy resolutions to PSAB. McKean seconded. Roll call vote. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	ABSENT/EXCUSED		

Selecting a delegate and alternate for PSAB Annual Conference voting.

Tosti-Vasey motioned to appoint Deb Cleeton as the delegate and Doug Johnson as the alternate for voting at the PSAB annual conference. McKean seconded, no further discussion, Roll call vote. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Consider legal review of Peddling and Soliciting “Do not Disturb” ordinance.

Johnson motioned to have the Borough Solicitor review the Ordinance and submit any recommendations. Tosti-Vasey seconded. Further discussion included: making sure to review policy around busking and electioneering. Roll call vote. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Ralph Stewart Retirement announcement.

Brachbill motioned to accept Mr. Stewart’s retirement letter. Tosti-Vasey seconded. Roll call vote. Motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

Elliot Killian - Ferguson Township resident and High Street property owner - voicing concern over the state of the Downtown Bellefonte Business District and proposing various ideas for potential solutions. Presented an argument as to why removing the first-floor commercial requirements in the business district of downtown Bellefonte could be beneficial - potentially freeing up these underutilized properties to be used for housing or other purposes which are more community oriented than the ways in which they are currently being utilized.

XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

Purnell - voicing concern over water pollution at Walnut Grove Estates in Benner Township. Was wondering if others felt that it would be beneficial for council to seek information and advice about this situation such that we could prevent the same thing from happening to the residents of Bellefonte.

Tosti-Vasey: concerns over the recent storm in Bellefonte. Wanted to raise a reminder that the Planning Commission is going to be meeting tomorrow (3-18-25) to discuss Killian's recommendation as well as the Waterfront Development Project.

Brachbill: Kudos to Logan Valley fire department storm response.

Continued thanks from multiple council members for Mr. Stewart's service.

XIII. ADJOURNMENT

Call for a motion to adjourn the meeting. Tosti-Vasey motioned and Brachbill seconded. Meeting adjourned at 8:22 PM.

An Executive Session was held before the meeting to discuss personnel matters.

	A	B	C	D	E	F	G
1	Account	Budgeted	Receipt	%	Budgeted	Expenses	%
2		Receipts	To Date	Received	Expenses	To Date	Spent
3							
4	General	\$ 3,784,210	\$ 138,415	3.66%	3,784,210	564,600	14.92%
5	Streetlighting	\$ 109,045	\$ 382	0.35%	109,045	1,722	1.58%
6	Fire Department	\$ 250,925	\$ 20,684	8.24%	250,925	17,396	6.93%
7	Fire Equipment	\$ 101,390	\$ 12,064	11.90%	101,390	7,452	7.35%
8	Parks	\$ 137,865	\$ 1,089	0.79%	137,865	4,611	3.34%
9	Water	\$ 2,430,915	\$ 293,960	12.09%	2,430,915	231,821	9.54%
10	Sanitation	\$ 4,052,180	\$ 307,540	7.59%	4,052,180	337,674	8.33%
11	Refuse	\$ 1,278,105	\$ 188,943	14.78%	1,278,105	129,263	10.11%
12	Special Projects	\$ 2,133,310	\$ 11,452	0.54%	2,133,310	13,540	0.63%
13	Liquid Fuels	\$ 259,000	\$ 159	0.06%	259,000	27,257	10.52%
14	301 N Spring St	\$ 93,840	\$ 21,586	23.00%	93,840	6,512	6.94%
15	Capital Projects	\$ 1,132,860	\$ 23,078	2.04%	1,132,860	87	0.01%
16	Bulk Water Sales	\$ 354,600	\$ 10,483	2.96%	354,600	17,210	4.85%
17	EMS	\$ 37,835	\$ 3	0.01%	37,835	-	0.00%
18	Total	\$ 16,156,080	\$ 1,029,836	6.37%	16,156,080	1,359,145	8.41%
19							
20							
21		Above figures are Computer generated					
22							
23							
24		Begin of month	Receipts		Expenses		End of Mont
25							
26	General	431,738	315,956		312,850		434,843
27	Act 13	29,835	78		-		29,913
28	Streetlighting	158,770	368		1,582		157,557
29	Fire Department	234,144	20,373		9,955		244,562
30	Fire Equipment	99,214	11,982		3,793		107,403
31	Parks	95,425	421		2,433		93,413
32	Water	442,145	229,971		191,108		481,008
33	Sanitation	203,475	374,911		258,762		319,624
34	Refuse	484,427	121,173		89,515		516,084
35	Special Projects	1,789	1		-		1,789
36	Capital Projects	253,968	666		87		254,547
37	Danone Water	47,945	38,789		34,314		52,420
38							
39	Total	2,482,875	1,114,687		904,399		2,693,164
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41							
42		Above figures are from Bank Statements					

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SUMMARY OF CHECKS

PAID IN

FEBRUARY 2025

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
GENERAL	30307 - 30326, 1088 - 1089	\$350,450.42
STREETLIGHTING	1214	\$1,581.54
BELLEFONTE FIRE DEPT	3014 - 3106	\$9,954.53
FIRE EQUIPMENT	-	\$3,793.19
PARKS & RECREATION	3009 - 3011	\$4,861.07
WATER	14039 - 14051, 1062 - 1065	\$254,287.57
SANITATION	15776 - 15781, 111	\$490,339.55 *
REFUSE	5548- 5553	\$85,211.56
SPECIAL PROJECTS	1004, 1021	\$15,622.00
LIQUID FUELS	672	\$9,129.38
EMS FUND	-	\$0.00
CAPITAL PROJECTS	-	\$0.00
301 N SPRING ST	351 - 358	\$5,162.60
BULK WATER	679 - 681	\$42,428.98
IDA	-	<u>\$0.00</u>
	Total:	<u>\$1,272,822.39</u>

* includes a transfer between bank accounts

Run: 3/11/2025 at 11:29 AM

Borough of Bellefonte

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Check Register from 2/01/2025 to 2/28/2025

01 GF CHECKING - NW

Check	Date	Vendor / Description	Check / Payment
0995437	2/01/2025	NAPA AUTO PARTS	327.38
0030307	2/03/2025	PBCI ALLEN MECHANICAL & ELECTRICAL	11,615.85
0030308	2/03/2025	JJ POWELL FUEL MANAGEMENT	3,008.86
0995429	2/03/2025	McQUAIDE BLASKO, INC	345.00
0995440	2/03/2025	AT&T MOBILITY	655.60
0030309	2/04/2025	THE HARTFORD	224.93
0030310	2/04/2025	THE HARTFORD	348.24
0030311	2/04/2025	THE HARTFORD	61.73
TRANSFER	2/04/2025	BELLEFONTE BOROUGH WATER FUND	173.75
0995425	2/04/2025	YCG INC	768.00
TRANSFER	2/05/2025	PAYROLL FUND	793.42
AUTO	2/05/2025	BMO	981.84
0030312	2/05/2025	NOAH BOLLMAN	175.00
0995453	2/06/2025	ALLDATA	1,350.00
0995442	2/06/2025	COLUMBIA GAS	2,915.01
0995446	2/06/2025	LINK COMPUTER CORP	1,990.00
0995447	2/06/2025	LINK COMPUTER CORP	1,879.75
0995448	2/06/2025	NAPA AUTO PARTS	26.41
0995451	2/06/2025	STATE COLLEGE FORD LINCOLN INC	678.26
0995450	2/06/2025	SITEONE LANDSCAPE SUPPLY LLC	162.83
0995456[VOID]	2/07/2025	YCG INC	704.50
0995454	2/07/2025	JANITORS SUPPLY INC	154.11
0995444	2/10/2025	JABCO PEST CONTROL SERVICES, LLC	81.00
0995458	2/10/2025	COMCAST	64.99
0995449	2/10/2025	PA RURAL WATER ASSOCIATION	1,210.00
0995445	2/10/2025	LEAF	147.39
0995441	2/10/2025	CASE POWER & EQUIPMENT PENNSYLVANIA	196.00
0995443	2/10/2025	FIRST DATA	188.13
0995457	2/11/2025	CAPITAL ONE	56.35
TRANSFER	2/11/2025	BELLEFONTE BOROUGH REFUSE FUND	83.84
0995465	2/11/2025	COMCAST	324.30
0030313	2/12/2025	C-NET	778.48
0030317	2/12/2025	ROBERT HOLT	882.00
TRANSFER	2/12/2025	PAYROLL FUND	62,064.42
0030316	2/12/2025	GABRIELLE VARDZELL	62.00
0030314	2/12/2025	MID-STATE CONTRUCTION INC	27,886.50
0030315	2/12/2025	UNIVEST CAPITAL	12,352.49
0030318	2/12/2025	NATIONAL ASSOC OF CHIEFS OF POLICE	60.00
0995460	2/13/2025	NAPA AUTO PARTS	195.91
0995462	2/13/2025	MUNICIPAL EMPLOYERS INSURANCE TRUST	151.90
0995463	2/14/2025	JANITORS SUPPLY INC	101.89
0030319[VOID]	2/14/2025	GINA THOMPSON	1,928.40
0030320	2/14/2025	GINA THOMPSON	1,928.40
0995464	2/14/2025	STOVER McGLAUGHLIN	610.50
0995455	2/14/2025	KERRY A. UHLER & ASSOCIATES, INC	1,463.00
0995459	2/18/2025	COLUMN SOFTWARE, PBC	49.50
0995473	2/18/2025	LEAH A. GUIZAR	391.00
0995471	2/18/2025	NAPA AUTO PARTS	223.13
0995461	2/18/2025	McCLATCHY EXCELERATE	69.45
0995468	2/18/2025	EMPIRE COMMUNICATION SYSTEMS INC	135.00
0030321	2/19/2025	FNB COMMERCIAL CREDIT CARD	4,030.60
0995474	2/19/2025	LOWE'S	557.48
0095484	2/19/2025	VERIZON	63.21
0995485	2/19/2025	WEST PENN POWER	164.50
0995486	2/19/2025	WEST PENN POWER	493.78
0995490	2/19/2025	WEST PENN POWER	2,737.54
TRANSFER	2/19/2025	PAYROLL FUND	221.91

Run: 3/11/2025 at 11:29 AM

Borough of Bellefonte

Page: 2

Check Register from 2/01/2025 to 2/28/2025**01 GF CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	2/19/2025	BELLEFONTE BOROUGH SEWER FUND	115.80
AUTO	2/21/2025	PA DEPT OF REVENUE	16.16
0030324	2/21/2025	PA MUNICIPAL HEALTH INSURANCE COOP	40,882.25
0995477	2/21/2025	COMCAST	209.60
0995467	2/21/2025	EASTERN ELEVATOR SERVICE & SALES	122.96
0030322	2/21/2025	JANELL BURGER	2,500.00
0030323	2/21/2025	PAIGE LARATONDA	10.00
0995487	2/24/2025	WIZZARDS JANITORIAL SYSTEMS	1,700.00
0995479	2/24/2025	LEAF	228.00
0995476	2/24/2025	CENTRAL PA DOCK & DOOR, LLC	1,040.00
0995482	2/24/2025	MAXWELL TRUCKING AND EQUIPMENT	502.00
0995480	2/24/2025	LINK COMPUTER CORP	35.00
0995481	2/24/2025	LINK COMPUTER CORP	210.00
0995478	2/24/2025	HITE COMPANY	454.97
0995493	2/24/2025	WEST PENN POWER	49.04
0995483	2/24/2025	QUALITY HYDRAULICS	109.52
0995488	2/24/2025	TRANS ASSOCIATES ENGINEERING CONS INC	2,517.00
TRANSFER	2/25/2025	BELLEFONTE BOROUGH WATER FUND	165.99
TRANSFER	2/25/2025	BELLEFONTE BOROUGH REFUSE FUND	76.90
TRANSFER	2/25/2025	BELLEFONTE BOROUGH SEWER FUND	1,950.32
0995489	2/25/2025	LINK COMPUTER CORP	225.00
TRANSFER	2/25/2025	BULK WATER	152.00
PAYROLL	2/27/2025	PAYROLL FUND	65.80
TRANSFER	2/27/2025	PAYROLL FUND	67,757.32
TRANSFER	2/27/2025	PAYROLL FUND	24,051.31
0030325	2/27/2025	NORTH STRABANE TOWNSHIP	50,100.00
0995492	2/28/2025	COLUMN SOFTWARE, PBC	143.88
0995472	2/28/2025	THOMAS THAL & CYNTHIA TRESSLER	332.43
0995466	2/28/2025	DARREL & NORMA ZACCAGNI	365.00
0995469	2/28/2025	FRED & YVONNE SMITH	139.40
0030326	2/28/2025	GINA THOMPSON	1,928.40
0995470	2/28/2025	LESTER & MARIE McCLELLAN	307.80

Total Checks:**349,759.31**voided
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347,126.41

Run: 3/11/2025 at 9:21 AM

Borough of Bellefonte

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Check Register from 2/01/2025 to 2/28/2025
01 GF PARKING METER CC CKG - FNB #002

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	2/03/2025	HEARTLAND PAYMENT SYSTEMS	481.75
FEE	2/03/2025	FRST BK MRCH SVC DISCOUNT	65.22
FEE	2/28/2025	FRST BK MRCH SVC DISCOUNT	2.48
Total Checks:			549.45

Run: 3/11/2025 at 11:47 AM

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Check Register from 2/01/2025 to 2/28/2025
 01 GF PARK LOT CREDIT CARD ACCT-NW #4260

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001088	2/03/2025	JJ POWELL FUEL MANAGEMENT	17.59
FEE	2/03/2025	MERCHANT BANK CD DISCOUNT	212.89
0001089	2/13/2025	BROOK SEBOLT	15.00
0995235	2/18/2025	CIVICSMART PARKING TECHNOLOGIES	1,687.50
0995236	2/18/2025	IPS GROUP	324.00
0995237	2/18/2025	T2 SYSTEMS, INC	193.13
0995239	2/19/2025	WEST PENN POWER	60.30
0995238	2/24/2025	FIRST DATA	206.40
Total Checks:			2,716.81

Run: 3/11/2025 at 8:49 AM

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Check Register from 2/01/2025 to 2/28/2025

01 GF PARKING METER-FNB #0817

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	2/28/2025	FIRST NATIONAL BANK	57.75
Total Checks:			57.75

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Borough of Bellefonte

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Check Register from 2/01/2025 to 2/28/2025

02 SL CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996616	2/11/2025	WEST PENN POWER	22.92
0996617	2/11/2025	WEST PENN POWER	13.39
0996618	2/19/2025	WEST PENN POWER	83.61
0996619	2/19/2025	WEST PENN POWER	33.70
0996620	2/19/2025	WEST PENN POWER	13.50
0996621	2/19/2025	WEST PENN POWER	21.89
0996622	2/19/2025	WEST PENN POWER	13.62
0996623	2/19/2025	WEST PENN POWER	26.80
0996624	2/19/2025	WEST PENN POWER	21.88
0996625	2/19/2025	WEST PENN POWER	33.81
0996626	2/19/2025	WEST PENN POWER	161.44
0996627	2/19/2025	WEST PENN POWER	93.81
0996628	2/19/2025	WEST PENN POWER	247.63
0996629	2/19/2025	WEST PENN POWER	493.79
0996630	2/24/2025	WEST PENN POWER	73.40
0996631	2/24/2025	WEST PENN POWER	28.59
0996632	2/24/2025	WEST PENN POWER	144.35
0001214	2/25/2025	BELLEFONTE BOROUGH 301 N SPRING ST	53.41
Total Checks:			1,581.54

Run: 3/10/2025 at 8:00 AM

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03 FD CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0003104	2/03/2025	HITE COMPANY	397.50
0003105	2/03/2025	BELLEFONTE BOROUGH	25.95
0995845	2/18/2025	VERIZON	943.91
0995849	2/19/2025	VERIZON	25.42
0995850	2/24/2025	WITMER PUBLIC SAFETY GROUP, INC	1,144.50
0995846	2/24/2025	EAGLE TOWING & RECOVERY INC	3,855.38
0995847	2/24/2025	JJ POWELL FUEL MANAGEMENT	465.55
0995848	2/24/2025	STATE WORKERS COMP FUND	2,905.00
0003106	2/24/2025	CENTRE COMMUNICATIONS, INC	191.32
Total Checks:			9,954.53

Run: 3/10/2025 at 8:10 AM

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Check Register from 2/01/2025 to 2/28/2025**04 FE CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	2/12/2025	PAYROLL FUND	67.27
0995251	2/18/2025	COMMONWEALTH OF PA	1,112.94
0995252	2/24/2025	FIRST NATIONAL BANK	2,612.98
Total Checks:			3,793.19

Run: 3/11/2025 at 6:53 AM

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Check Register from 2/01/2025 to 2/28/2025

05 PARKS CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996085	2/03/2025	WEST PENN POWER	28.72
0996086	2/03/2025	WEST PENN POWER	97.95
0003009	2/04/2025	SAFEGUARD BUSINESS SYSTEMS	144.94
0996082	2/06/2025	H & F TIRE SERVICE	905.36
0996087	2/10/2025	WEST PENN POWER	16.84
0996090	2/11/2025	WEST PENN POWER	31.69
0996091	2/11/2025	WEST PENN POWER	19.14
TRANSFER	2/12/2025	PAYROLL FUND	82.25
0996089	2/18/2025	YOUR BUILDING CENTER, INC	105.84
0996088	2/18/2025	BELLEFONTE BUILDING SUPPLY, LLC	136.24
0003010	2/19/2025	FNB COMMERCIAL CREDIT CARD	10.00
0996093	2/24/2025	HITE COMPANY	2,427.84
0996096	2/24/2025	WEST PENN POWER	28.58
0996097	2/24/2025	WEST PENN POWER	144.36
TRANSFER	2/25/2025	STREETLIGHTING FUND	115.52
0003011	2/26/2025	GENERAL FUND	500.00
TRANSFER	2/27/2025	GENERAL FUND	65.80
Total Checks:			4,861.07

Run: 3/12/2025 at 9:15 AM

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Check Register from 2/01/2025 to 2/28/2025

06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0014039[VOID]	2/03/2025	CRAIG HERROLD	1,000.00
0014040	2/03/2025	CRAIG HERROLD	1,000.00
0014041	2/03/2025	JJ POWELL FUEL MANAGEMENT	1,003.91
TRANSFER	2/04/2025	BELLEFONTE BOROUGH REFUSE FUND	1,119.71
0014042	2/04/2025	UNIVAR USA INC	3,872.51
0014043	2/04/2025	SAFEGUARD BUSINESS SYSTEMS	144.94
0998694	2/04/2025	PACE ANALYTICAL SERVICES LLC	126.50
TRANSFER	2/05/2025	BELLEFONTE BOROUGH SEWER FUND	1,775.39
0998699	2/06/2025	LRM, INC	864.50
0998702	2/06/2025	QUALITY HYDRAULICS	144.10
0998701	2/06/2025	PACE ANALYTICAL SERVICES LLC	657.40
0998697	2/06/2025	DENNIS SALES & SERVICE INC	106.20
0998705	2/06/2025	WEST PENN POWER	5,829.45
0998706	2/06/2025	WEST PENN POWER	10,955.65
0998700	2/06/2025	MARTZ TECHNOLOGIES, INC	8,221.89
0998712	2/07/2025	NAPA AUTO PARTS	64.62
0998711	2/07/2025	LB WATER SERVICE, INC	309.12
0998710	2/07/2025	HITE COMPANY	49.97
0998709	2/07/2025	HEIDELBERG MATERIALS	4,941.96
0998708	2/07/2025	BELLEFONTE BUILDING SUPPLY, LLC	7.99
0998713	2/07/2025	WEST PENN POWER	108.33
0998687	2/10/2025	COLUMN SOFTWARE, PBC	47.96
0998698	2/10/2025	JABCO PEST CONTROL SERVICES, LLC	92.00
0998718	2/11/2025	COMCAST	245.82
0998727	2/11/2025	COMCAST	82.94
0998726	2/11/2025	VERIZON	200.05
0998720	2/12/2025	WEST PENN POWER	85.83
0998721	2/12/2025	WEST PENN POWER	283.15
0998722	2/12/2025	WEST PENN POWER	125.43
0998723	2/12/2025	WEST PENN POWER	3,197.91
0998724	2/12/2025	WEST PENN POWER	15.74
0014045	2/12/2025	GENERAL FUND	25,000.00
TRANSFER	2/12/2025	PAYROLL FUND	24,149.36
0014044	2/12/2025	BULK WATER	16,155.41
0014046	2/12/2025	ENCOVA INSURANCE	6,000.00
0014047	2/12/2025	STEPHEN DONLEY	371.34
0998716	2/14/2025	HEIDELBERG MATERIALS	825.91
0998715	2/14/2025	CULLIGAN WATER CO OF NEW ENGLAND, INC	18.00
TRANSFER	2/14/2025	GENERAL FUND	104.81
0998714	2/14/2025	LB WATER SERVICE, INC	191.25
TRANSFER	2/17/2025	GENERAL FUND	440.00
0998725	2/19/2025	COMCAST	115.35
0014048	2/19/2025	FNB COMMERCIAL CREDIT CARD	540.61
0014049	2/19/2025	FNB COMMERCIAL CREDIT CARD	99.43
0998733	2/20/2025	VERIZON	63.21
0998734	2/20/2025	VERIZON	25.42
0014051	2/21/2025	PA MUNICIPAL HEALTH INSURANCE COOP	8,308.20
TRANSFER	2/21/2025	BELLEFONTE BOROUGH REFUSE FUND	1,882.49
TRANSFER	2/21/2025	BELLEFONTE BOROUGH SEWER FUND	4,263.93
0014050	2/21/2025	EMC INSURANCE COMPANIES	11,000.00
0998732	2/24/2025	PACE ANALYTICAL SERVICES LLC	126.50
0998719	2/24/2025	LINK COMPUTER CORP	587.31
0998737	2/24/2025	WEST PENN POWER	807.45
0998738	2/24/2025	WEST PENN POWER	283.81
0998728	2/24/2025	CLEVELAND BROTHERS EQUIPMENT CO	1,380.38
0998735	2/24/2025	COMCAST	155.19
0998729	2/24/2025	JJ POWELL FUEL MANAGEMENT	1,081.59

Run: 3/12/2025 at 9:15 AM

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06 WATER CHECKING - NW

Check	Date	Vendor / Description	Check / Payment
0998730	2/24/2025	LB WATER SERVICE, INC	12,248.81
TRANSFER	2/27/2025	GENERAL FUND	24,051.31
0998736	2/28/2025	QUALITY HYDRAULICS	82.00

Total Checks:

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06 WATER - ACH CHECKING - JSSB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001062	2/04/2025	SAFEGUARD BUSINESS SYSTEMS	87.09
0001064	2/11/2025	BELLEFONTE BOROUGH SEWER FUND	30,172.51
0001065	2/11/2025	BELLEFONTE BOROUGH WATER FUND	17,272.17
0001063	2/11/2025	BELLEFONTE BOROUGH REFUSE FUND	20,715.76
Total Checks:			<u>68,247.53</u>

Run: 4/01/2025 at 7:37 AM

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08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0015776	2/03/2025	JJ POWELL FUEL MANAGEMENT	518.60
0015777	2/04/2025	SAFEGUARD BUSINESS SYSTEMS	216.52
0997907	2/04/2025	PROGENTEX, INC	300.21
0997917	2/06/2025	QUICK ATTACH	4,319.00
0997913	2/06/2025	PACE ANALYTICAL SERVICES LLC	1,435.80
0997914	2/06/2025	STATE COLLEGE BATTERY OUTLET	63.90
0997912	2/06/2025	JOHNSON CONTROLS SECURITY SOLUTIONS	206.15
0997908	2/06/2025	ALLIED MECHANICAL & ELECTRICAL, INC	2,512.39
0997909	2/06/2025	COLUMBIA GAS	2,772.25
0997910	2/06/2025	FINK BROTHERS SUPPLY	62.28
0997919	2/07/2025	HITE COMPANY	308.45
0997923	2/07/2025	VALLEY ACE HARDWARE	218.46
0997921	2/07/2025	McMASTER-CARR	1,458.22
0997918	2/07/2025	NAPA AUTO PARTS	1,162.54
TRANSFER	2/07/2025	NORTHWEST SAVINGS BANK	20,677.34
0997920	2/07/2025	KADY INTERNATIONAL	5,074.47
0997911	2/10/2025	JABCO PEST CONTROL SERVICES, LLC	44.00
0997924	2/10/2025	RELIANCE BANK	5,696.02
TRANSFER	2/11/2025	PAYROLL FUND	33,800.12
0997973	2/11/2025	VERIZON	77.11
0997938	2/11/2025	COMCAST	92.90
0997925	2/11/2025	VALLEY ACE HARDWARE	39.58
0015778	2/12/2025	ENCOVA INSURANCE	6,570.00
0997922	2/12/2025	POLLU-TECH, INC	4,140.00
0997931	2/14/2025	STOVER McGLAUGHLIN	980.50
0997932	2/14/2025	BURRIS PLUMBING AND DRAIN CLEANING	420.00
TRANSFER	2/14/2025	GENERAL FUND	140.27
0997916	2/14/2025	GROWMARK FS, LLC	2,107.80
0997926	2/14/2025	BARTON & LOGUIDICE, D.P.C.	3,742.50
TRANSFER	2/17/2025	GENERAL FUND	50.00
0997933	2/18/2025	COMMONWEALTH OF PA	28,932.35
0997934	2/18/2025	F.N.B. EQUIPMENT FINANCE	1,100.47
0997939	2/18/2025	SUNSHINE FILTERS OF PINELLAS, INC	321.65
0997940	2/18/2025	WAYNE TOWNSHIP LANDFILL	15,465.02
0997935	2/18/2025	LEAH A. GUIZAR	109.50
0997948	2/19/2025	VERIZON	67.43
TRANSFER	2/19/2025	GENERAL FUND	492.98
0015779	2/19/2025	FNB COMMERCIAL CREDIT CARD	700.97
0015781	2/21/2025	PA MUNICIPAL HEALTH INSURANCE COOP	16,616.40
0015780	2/21/2025	EMC INSURANCE COMPANIES	11,000.00
0997944	2/24/2025	LINDE GAS & EQUIPMENT	1,142.98
0997950	2/24/2025	WEST PENN POWER	31,948.27
0997952	2/24/2025	WEST PENN POWER	637.79
0997949	2/24/2025	WAYNE TOWNSHIP LANDFILL	13,268.16
0997941	2/24/2025	BARTON & LOGUIDICE, D.P.C.	5,995.40
0997943	2/24/2025	LEAF	110.00
0997945	2/24/2025	PACE ANALYTICAL SERVICES LLC	1,714.30
0997946	2/24/2025	THE METER GUY, LLC	301.25
0997947	2/24/2025	USA BLUEBOOK	1,006.38
0997942	2/24/2025	INGERSOLL RAND	2,093.81
0997936	2/24/2025	LINK COMPUTER CORP	587.32
TRANSFER	2/26/2025	GENERAL FUND	27,866.50
TRANSFER	2/26/2025	GENERAL FUND	28.95
TRANSFER	2/26/2025	BELLEFONTE BOROUGH WATER FUND	60.00
TRANSFER	2/27/2025	PAYROLL FUND	29,411.61

Run: 4/01/2025 at 7:37 AM

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08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0997951	2/28/2025	COLUMN SOFTWARE, PBC	152.68
Total Checks:			290,339.55

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Run: 3/21/2025 at 5:58 AM

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08 SEWER FNB MM

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000111	2/11/2025	BELLEFONTE BOROUGH SEWER FUND	200,000.00
Total Checks:			200,000.00

Run: 3/11/2025 at 7:58 AM

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Check Register from 2/01/2025 to 2/28/2025**09 REFUSE CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0005548	2/03/2025	JJ POWELL FUEL MANAGEMENT	1,719.86
0996113	2/04/2025	CLARK AUTO EQUIPMENT	144.00
0996115	2/06/2025	BERMAN TRUCK GROUP	41.63
0996117	2/07/2025	ROBINSON SEPTIC SERVICE, INC	390.00
0996116	2/10/2025	JABCO PEST CONTROL SERVICES, LLC	93.00
TRANSFER	2/12/2025	PAYROLL FUND	9,747.31
TRANSFER	2/14/2025	PAYROLL FUND	217.43
TRANSFER	2/14/2025	GENERAL FUND	51.01
TRANSFER	2/14/2025	BELLEFONTE BOROUGH SEWER FUND	1,387.56
TRANSFER	2/14/2025	BELLEFONTE BOROUGH WATER FUND	2,173.90
TRANSFER	2/17/2025	GENERAL FUND	50.00
0996118	2/18/2025	HITE COMPANY	126.99
0005549	2/18/2025	POSTMASTER	1,125.15
0996119	2/18/2025	ROBINSON SEPTIC SERVICE, INC	195.00
TRANSFER	2/19/2025	GENERAL FUND	28.95
0005550	2/19/2025	CC RECYCLING & REFUSE AUTHORITY	44,353.90
0005551	2/19/2025	FNB COMMERCIAL CREDIT CARD	341.94
0996124	2/19/2025	WEST PENN POWER	17.87
0996125	2/19/2025	WEST PENN POWER	281.22
0005553	2/21/2025	PA MUNICIPAL HEALTH INSURANCE COOP	8,308.20
0005552	2/21/2025	EMC INSURANCE COMPANIES	2,061.88
0996123	2/24/2025	NAPA AUTO PARTS	41.96
0996122	2/24/2025	JJ POWELL FUEL MANAGEMENT	496.16
0996120	2/25/2025	LINK COMPUTER CORP	587.32
0996126	2/25/2025	COMCAST	127.94
TRANSFER	2/25/2025	BELLEFONTE BOROUGH WATER FUND	1,403.64
TRANSFER	2/27/2025	PAYROLL FUND	9,697.74
Total Checks:			85,211.56

Run: 3/10/2025 at 9:34 AM

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18 SPEC PRJ BIG SPRING COVER GRANT CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001004	2/12/2025	BARTON & LOGUIDICE, D.P.C.	13,462.00
Total Checks:			13,462.00

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Run: 3/10/2025 at 9:31 AM

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18 SPEC PROJ BASEBALL FIELD GRANT CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001021	2/03/2025	WEBER MURPHY FOX, INC	2,160.00
Total Checks:			2,160.00

Run: 3/11/2025 at 8:14 AM

Bellefonte Borough Council Packet April 7, 2025

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35 LF FNB CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000672	2/11/2025	AMERICAN ROCK SALT CO, LLC	9,129.38
Total Checks:			9,129.38

Run: 3/21/2025 at 5:43 AM

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**Check Register from 2/01/2025 to 2/28/2025
97 301 N SPRING ST CKG**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000351	2/03/2025	PBCI ALLEN MECHANICAL & ELECTRICAL	1,725.89
0000352	2/04/2025	SAFEGUARD BUSINESS SYSTEMS	144.94
0000353	2/12/2025	WEST PENN POWER	27.81
0000354	2/12/2025	COMCAST	287.89
0000355	2/12/2025	CENTRE REGION CODE SERVICES	135.00
0000356	2/12/2025	GENERAL FUND	64.99
0000357	2/24/2025	COLUMBIA GAS	38.54
0000358	2/26/2025	GENERAL FUND	2,737.54
Total Checks:			5,162.60

Run: 3/10/2025 at 9:58 AM

Borough of Bellefonte

Page: 1

Check Register from 2/01/2025 to 2/28/2025
 98 NW BULK WATER CHECKING ACCOUNT

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000679	2/04/2025	SAFEGUARD BUSINESS SYSTEMS	87.09
0000680	2/11/2025	BIG ROCK PAVING LLC	771.39
0000681	2/19/2025	BIG ROCK PAVING LLC	29,394.81
0995247	2/24/2025	WEST PENN POWER	156.65
0995248	2/24/2025	WEST PENN POWER	258.49
TRANSFER	2/25/2025	BELLEFONTE BOROUGH WATER FUND	3,645.13
Total Checks:			34,313.56

0.00 *

34,313.56 +

2,133.93 +

5,981.49 +

42,428.98 *

Run: 3/10/2025 at 10:00 AM

Page: 1

Borough of Bellefonte

Check Register from 2/01/2025 to 2/28/2025

98 BULK FNB CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
AUTO	2/10/2025	FIRST NATIONAL BANK	2,133.93
Total Checks:			2,133.93

Run: 3/10/2025 at 10:01 AM

Borough of Bellefonte

Page: 1

Check Register from 2/01/2025 to 2/28/2025

98 WATER ST LEASE CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	2/10/2025	NORTHWEST SAVINGS BANK	5,981.49
Total Checks:			5,981.49

Bellefonte Borough Council Packet April 7, 2025
Junior Council Member Report
April 7, 2025

- Junior Council Member Report will be provided at the first meeting of every month.
- Please contact me if you have any questions or topics you would like me to look into.

School Report:

- The fourth quarter has started!
- The Red & White had a March release!
 - bahsredandwhite.com
- There was a College Commitment Day!
- Student Council had a “Stall Day” to raise money for MiniThion
- The Fiddler on the Roof is the high school’s spring musical.
 - You can watch April 3rd, 4th, and 5th
- Senior Portfolio Presentation
 - Career Preparedness progress.

Extra Curricular Report:

- Model UN had a 4-day conference starting March 19.
- Student Council’s Community Day was very successful!

MEMORANDUM

TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting April 7, 2025

PLANNING:

Bellefonte Borough Planning Commission

The Planning Commission met on March 18th to review two SALDO projects and to discuss various topics related to community and economic development. The minutes and agenda are included in your packet.

The Planning Commission discussed the proposed first-floor residential use in the downtown commercial district. While a detailed summary is in the minutes, the general consensus was opposition to the proposal. I shared data showing that several new businesses have recently opened or plan to open in 2025, and that the number of vacant storefronts is lower than it may seem. I also noted that some level of commercial vacancy is normal and beneficial for a town, as business turnover is expected. The Commission was open to continuing the discussion, especially since two members were absent and unable to provide input.

The Bellefonte Planning Commission recommends to council the approval of two SALDO projects:

- **Preliminary/Final Plan for Centre County Community Services Building Parking Lot Expansion**
- **Preliminary/Final Plan for Lot Addition of Land of Edward S. & Kristine K. Ranio**

The next Planning Commission meeting will be held Monday, April 14th at 5:00 p.m. in the Large Meeting Room at 301 N. Spring Street.

Nittany Vally Joint Planning Commission

NVJPC met on March 27. I updated the commission on several on-going and upcoming projects in the Borough. The land use map for Bellefonte Borough is included in your packet. If you see any corrections or suggestions, please let me know and I can give that information to the County Planning Office.

ZONING:

A substantial portion of work time is dedicated to responding to zoning inquiries via phone and email. These range from simple permit questions to inquiries about land use, SALDO

regulations, and ordinance requirements. Additionally, I am coordinating with the County Emergency Communications Department to update 911 addressing. I also continue to process zoning permit applications and collaborate with Centre Region Code on rental housing and property maintenance matters.

HARB:

The HARB meeting on March 25th was canceled due to a lack of projects requiring formal review. Likewise, the upcoming meeting on April 8th will not be held for the same reason.

Administrative Approvals:

- 347 East Linn Street – Roof replacement, in-kind. Project includes woodwork and fascia repair and repaint.

The next scheduled HARB meeting will be on Tuesday, April 22 at 8:30 a.m., likely to be held in the Oak Room.

OCA UPDATES:

I attended the **Bellefonte Community Advisory Committee** meeting held on April 2 in the large meeting room. Here are some key updates:

Rep. Paul Takac provided updates on developments in Harrisburg and addressed several key issues, including the potential closures of Rockview Prison, the impact of eliminating the Department of Education on local and state education, local fire department and EMS funding, resources for youth, and state standardized testing. He noted that planning is challenging due to the ongoing uncertainty surrounding these issues.

SiteLogic updated the committee on the new Bellefonte Elementary School, which is under construction. HRG and PennDOT are working on the intersection and right-of-way with homeowners. Safety concerns were raised regarding walking paths, with suggestions to connect the high school, elementary school, and Governors Park.

Student representatives shared updates on school and community events, and Carla Cipro, a Bellefonte High School teacher, provided an update on public relations outreach and student film and studio projects.

I introduced myself to the committee and briefly explained my role with the Borough, focusing on community and economic development.

I took extensive notes and am happy to provide more specific details if requested.

AGENDA

**BELLEFONTE BOROUGH PLANNING COMMISSION
LARGE MEETING ROOM, ARMORY BUILDING
301 NORTH SPRING STREET, BELLEFONTE
DATE: MARCH 18TH, 2025 TIME: 5:00 P.M.**

CALL TO ORDER & ROLL CALL:

Mr. Robert Dannaker, Chairman
Mr. James Mills, Secretary
Mr. Mark Edwards
Mr. Chris Morelli
Mr. David Lomison

APPROVAL OF MINUTES: February 10, 2025 meeting minutes

LAND DEVELOPMENT ACTIVITIES:

Preliminary/Final Plan for Centre County Community Services Building Parking Lot Expansion

- Electronic copy of LDP
- Physical copy of LDP
- LDP Review and Comment by Christopher D. Schnure, Subdivision and Land Development Planner, Centre County Planning & Community Development Office Review and Comment

Preliminary/Final Plan for Lot Addition of Land of Edward S. & Kristine K. Ranio

- Electronic copy of Lot Consolidation plan
- Physical copy of Lot Consolidation plan

Recommend to conditionally approve pending CCPCDP review

NEW BUSINESS:

- **Accessory Dwelling Units** – I have been contacted a few different times about permitting ADUs in the Borough. Currently we do not allow ADUs. I would like to gather research and propose possible options for allowing ADUs. I think this is a critical issue considering that need for accessible and affordable housing.

OLD BUSINESS:

- **Proposal for Zoning Changes in the CBD Report**
 - On January 30, I sent out Mr. Killian's Proposal for Victorian Storefront Overlay (VSO) Report. I am including it again for your review and possible discussion.

ORDINANCE ADDITIONS / UPDATES / AMENDMENTS: None

INFORMATION ITEMS:

- **DCED 2025 Land Use & Growth Management Survey** – I completed the survey for Bellefonte Borough. It was very cut and dry, and not "visionary" in the way that we first thought it would be.
- **Zoning Hearing Board and HARB vacancy** – If there is anyone interested in serving on either of these boards, please have them reach out to Gina Thompson.
- **Short-term rental renewals** – Short term rental renewals have gone out in the mail.

- **2025 Centre County Municipal Officials Directory**
- **2024 Annual Report for Centre County Planning and Community Development**
- **2024 Annual Report - Centre County Subdivision and Land Development**
- **Bellefonte Area School District – minor amendment to permit**

ADJOURNMENT: ____1ST ____2ND TIME: _____

**BELLEFONTE BOROUGH
PLANNING COMMISSION
MEETING MINUTES**

March 18, 2025 – 5:00 p.m.

**Large Meeting Room, Armory Building
301 North Spring Street, Bellefonte, PA 16823**

www.bellefonte.net

CALL TO ORDER:

The March 18, 2025 meeting of the Bellefonte Borough Planning Commission was called to order at 5:00 p.m.

MEMBERS PRESENT

Robert Dannaker, Chair
Chris Morelli
Mark Edwards

ABSENT

James Mills, Secretary
David Lomison

STAFF MEMBERS

Gina Thompson, Zoning Administrator

APPROVAL OF MINUTES – January 13, 2025

Edwards motioned to approve the January 13, 2025 minutes. Morelli seconded. Motion carried.

*No meeting on February 10, 2025

LAND DEVELOPMENT ACTIVITIES

Preliminary/Final Plan for Centre County Community Services Building Parking Lot Expansion

- Electronic copy of LDP
- Physical copy of LDP
- LDP Review and Comment by Christopher D. Schnure, Subdivision and Land Development Planner, Centre County Planning & Community Development Office Review and Comment

Gina Thompson's notes:

This project would typically qualify as a "Minor Land Development Plan," which has fewer submission requirements than a standard Land Development Plan (LDP). However, since the Borough's code does not currently define a Minor Land Development Plan, the project had to follow the formal LDP process. Ms. Thompson consulted with Ralph Stewart and agreed that the Borough should incorporate language for Minor Land Development Plans. She has begun coordinating with the County Planning Office to draft appropriate language.

Don Franson confirmed that stormwater management is not required for this project, as it involves less than 5,000 square feet of development. A significant stormwater facility was

installed during a 2019 parking lot expansion, and the existing stormwater plan remains sufficient.

There was also discussion regarding the need for a Highway Occupancy Permit (HOP) update. Since the project will not alter traffic volumes, an updated HOP should not be necessary. Gina will follow up with PennTerra to confirm the status of the current permit.

Edwards motioned and Morelli seconded to approve the Centre County Community Services Building Parking Lot Expansion. It was clarified that the Planning Commission is okay with the waiver of comments 5-12, and the waiver of not reaching out to PennDot for an updated HOP. Motion to approve carried.

Preliminary/Final Plan for Lot Addition of Land of Edward S. & Kristine K. Ranio

- Electronic copy of Lot Consolidation plan
- Physical copy of Lot Consolidation plan

Gina Thompson's notes:

The project was straightforward. Comments from the County Planning Office are pending, but any required revisions are expected to be minor. The Planning Commission requested that the plans include the easements for the water and gas lines.

Motioned by Edwards and seconded by Morelli to approve the plan for the Lot Addition of Land listed above, contingent on the County's comments and the resolution of those comments. Motion to approve carries.

NEW BUSINESS

- **Accessory Dwelling Units (ADUs)** – Gina was contacted several times about permitting ADUs in the Borough. Currently the Borough does not allow ADUs. Gina would like to gather research and propose possible options for allowing ADUs. Gina believes this is a critical issue, considering that need for accessible and affordable housing.
 - There are several types of ADU's – but the ADU's that are not allowed in the Bellefonte Borough are a separate living unit on a given property. There is an Adaptive Reuse Provision in the ordinance, which provides permission for property owners in the Historic District to convert an existing shed or garage into a living space – but not to add an apartment or add on to the existing structure.
 - The Commission agreed to continue to explore this idea and work towards finding a solution for property owners needing accessory/accessible accommodations on their properties.

OLD BUSINESS

- **Proposal for Zoning Changes in the CBD (Central Business District) Report** - On January 30, 2025, Gina sent out Mr. Killian's Proposal for Victorian Storefront Overlay (VSO) Report. The proposal is included again for review and possible discussion.

- Gina provided Borough Council with a Bellefonte Economic Vitality Update at their February 3, 2025 meeting, intended to give an update of the state and frequency of new businesses opening in the CBD. Gina noted that in 2024, 16 new businesses opened in the Bellefonte CBD. Of those 16, 2 have closed. Included in tonight's packet is a list of all new businesses in the Borough since 2021. In the past few weeks there have been 4 proposals for new businesses, a cleaning business, an adoption agency, a mercantile and a daycare. Since January, 2025 there have been 8 new businesses (1 is a location change for an existing business).
- It was noted by members that having some empty storefronts and spaces available for new businesses is good in order to keep accommodating a growing and changing business district.
- One member noted that he feels there should be more small businesses and less apartments in the downtown area.
- Several other members expressed similar thoughts, that they appreciate the work that went into writing and presenting the proposal, but members do not feel they would like to further explore, discuss or proceed with the proposal.
- Mr. Killian, author of the proposal, commented that the point of the proposal is to highlight that there is 5.6 times the amount of retail space in the CBD than what the population and income level in Bellefonte can support. He mentioned that Bellefonte would need an average of 30,000 tourists per day in order to support the retail space currently available. For income, he noted that the average income would need to be \$190,000 per year per capita. Mr. Killian further noted that based on his research, most Bellefonte residents are shopping at 2 main locations, Walmart (located outside Bellefonte) and Smoker's Square. This is his reasoning for requesting that some of the downtown space be rezoned as residential.
- A member asked what the percentage is of renters vs owners in the Borough, and Gina commented that it's approximately 50% renters and 50% owner occupied – and the tipping point of the vitality of a municipality is around 50%. She further clarified that if there is too much rented residential space – it can degrade the overall vitality of a central/downtown business district.
- It was further noted that right now there seems to be a lack of volunteerism that can make it seem as though the downtown area is failing, but some fluctuations in leadership are normal in a community and overall, the Downtown district in Bellefonte is growing.

ORDINANCE ADDITIONS / UPDATES / AMENDMENTS: (in order of priority)

- NONE

INFORMATION/DISCUSSION ITEMS

- DCED 2025 Land Use & Growth Management Survey – Gina completed the survey for Bellefonte Borough. It was very cut and dry, and not “visionary” in the way that we first thought it would be.
- Zoning Hearing Board and HARB vacancy – If there is anyone interested in serving on either of these boards, please have them reach out to Gina Thompson.
- Ralph Stewart is retiring. There is no assistant manager to take over his position. His last day is March 28.
- Short-term rental renewals – Short term rental renewals have gone out in the mail.

ADDITIONS (after meeting agenda and packet was sent out):

- NONE

ADJOURNMENT

Morelli motioned to adjourn. Dannaker seconded. Motion carried. Meeting adjourned at 6:11p.m.



PennTerra Engineering, Inc.
3075 Enterprise Drive
State College, PA 16801
Phone: (814) 231-8285
PennTerra.com

LETTER OF TRANSMITTAL

To: Bellefonte Borough Attn: Gina Thompson, HARB/Zoning & Planning Administrator 301 N. Spring Street Suite 200 Bellefonte, PA 16823	Date: 2025-02-20 Job No.: 22298.04 Re: Final Land Development Plan - Centre County Offices Parking Lot at Former Centre Crest
--	---

We are sending you: ☒ Attached ☐ Under separate cover

Via: ☐ U.S. Postal Service ☐ Overnight mail
☐ Hand Delivery ☐ Other: UPS Ground

The following:

Copies	Date	Description
10		Plan Set
1		Application for Plan Review
(e-mailed electronic versions of all items listed above)		
1		Check #51552 in the amount of \$765 (final plan review fee + \$15.00 per commercial, recreational, or industrial unit)

For the purpose of:

<input type="checkbox"/> For approval	<input type="checkbox"/> Approved as submitted	<input type="checkbox"/> Resubmit __ copies for approval
<input type="checkbox"/> For signature	<input type="checkbox"/> Approved as noted	<input type="checkbox"/> Submit __ copies for distribution
<input type="checkbox"/> As requested	<input type="checkbox"/> Returned for corrections	<input type="checkbox"/> Return __ corrected prints
<input checked="" type="checkbox"/> For review and comment	<input type="checkbox"/> Other:	<input type="checkbox"/>

Remarks:

Additional copy of plans and required fee submitted directly to CCPCDO.

Thank you!

Copy to: N/A

Signed: Irene M. Wetzel (iwetzel@pennterra.com)

APPLICATION FOR SUBDIVISION & LAND DEVELOPMENT PLAN Borough of Bellefonte



(office use only)

Fee paid: ☐

CH # 51552 gmt

Date Received (office): February 14, 2025

(Check made out to: Bellefonte Borough)

STEP 1: PLAN INFORMATION**Name of Plan:**

Centre County Offices Parking Lot at Former Centre Crest Facility

Type of Plan:

- ☐ Subdivision
☐ Land Development Lot Consolidation
☐ Lot Consolidation

Type of Plan:

- ☐ Preliminary Plan
☐ Final Plan (preceded by a required Preliminary Plan)
☒ Final Plan (not preceded by a Preliminary Plan)

Location / Parcel # of Plan:

502 E Howard St; Tax Parcel ID# 32-103-,023-,0000-

Size of Plan:

D

Number of Lots or Units:

N/A

Plans prepared by:

PennTerra Engineering, Inc.

Date of Plans:

February 14, 2025

Latest Revision Date:

February 14, 2025

STEP 4. OWNER INFORMATION**Name of Owner:**

County of Centre

Owner address:

420 Holmes St, Willowbank Building, Bellefonte, PA 16823

Telephone / Email:

(814) 355-6700

STEP 4. APPLICANT INFORMATION**Name of Applicant:**

John Sepp

Applicant address:

3075 Enterprise Dr, State College, PA 16801

Telephone / Email:

(814) 231-8285

Billing address for**Engineering services:**

Centre County, 420 Holmes St, Willowbank Building, Bellefonte, PA 16823

STEP 4. CHECKLIST OF DOCUMENTS REQUIRED (line through if not required)**Checklist of Documents Required (line through if not required)**

- ☐ 10 copies of Preliminary Plat, 24" by 36", scale: 1" : 50'
☐ 5 copies of the Sewage Plan Revision Module for Development
☐ 3 copies of the Erosion and Sedimentation Control Plan
☐ 2 copies of other documents to support development, as itemized in the Borough's SALDO

Signature of Applicant

I / We certify that the above information is correct and further agree to reimburse Bellefonte Borough for the cost of engineering services, materials testing, and other site inspections as required by Bellefonte Borough throughout the course of our development.

Date

February 14, 2025



**PLANNING AND COMMUNITY
DEVELOPMENT OFFICE**

Willowbank Office Building
420 Holmes Street
Bellefonte, Pennsylvania 16823-1488
Telephone (814) 355-6791
FAX (814) 355-8661
www.centrecountypa.gov

BOARD OF COMMISSIONERS

MARK HIGGINS, *Chair*
AMBER CONCEPCION
STEVEN G. DERSHEM

DIRECTOR

RAYMOND J. STOLINAS JR., AICP

ASSISTANT DIRECTOR

ELIZBETH A. LOSE

February 26, 2025

Bellefonte Borough Council
Ralph W. Stewart, Borough Manager
301 N. Spring Street
Bellefonte Municipal Building
Bellefonte, PA 16823

Re: Review and Comment: *Final Land Development Plan - Centre County Community Services Building Parking Lot Expansion*; Plan Dated: February 20, 2025 (last revised: none referenced); Bellefonte Borough.

CCPCDO File No: 21-25

Proposal Received by CCPCDO on: February 20, 2025

Dear Mr. Stewart:

Subject to the requirements of the PA Municipalities Planning Code, Act 247 of 1968 as amended, the Centre County Planning Commission acknowledges receipt of the above-referenced *land development* proposal.

Using the Bellefonte Borough Subdivision and Land Development Ordinance (enacted June 27, 1994) as a guide, we offer the following review and comment.

Note: The staff does not perform an on-site inspection; this is a review of the plot plan only.

Plot plan deficiencies include, but may not be limited to the following:

Chapter 500 -- SUBDIVISION AND LAND DEVELOPMENT

500-41. Development Plans Exempted from Standard Procedures.

In the case of any new development that does not involve the provision of new streets or easements for access, the applicant may submit a preliminary and final approval in one plat.

ARTICLE V -- Plat Requirements

500-11. Preliminary Plats.

- A.(1) Amend the plan title to reference this proposal as “Final Land Development Plan - Centre County Community Services Building Parking Lot Expansion.”
- A.(4) Amend the Site Data Block by referencing the name and title of the person(s) who will represent the owner of the property being developed. This will be the same person(s) who will execute the ownership block.
- A.(6) Include Deed Book 407, Page 647 as an additional source of title for the adjoining lands east of this proposal, being Tax Parcel No. 32-103-60.

Also, correctly reference this adjoining tract as being Lot 2 of Plat Book 30, Page 32.
- A.(6)(cont.) The plan schematic doesn’t reference a deed source for the adjoining lands east of this proposal, being Tax Parcel No. 32-103-200, owned by Bellefonte Borough. This tract of land is shown as Lot “M” on Plat Book 13, Page 7 as a “reservation for Bellefonte Borough”. The source of title for the lots laid out per Plat Book 13, Page 7 appears to be Deed Book 121, Page 61. Further, the property comprising this part of Beaver Development was transferred per Deed Book 279, Page 183 but reserved out “all those lots and tracts of land heretofore conveyed from Thomas B. Beaver to various grantees and including all those parts and parcels now under option to various optionees.”
- A.(12) Label the material type and size of the existing sanitary sewer line along East Howard Street (State Route 1008).
- A.(12)(cont.) Locate and label the existing waterline along North Wilson Street, noting the material type and size.
- A.(12)(cont.) Locate and label the existing sanitary sewer line along North Wilson Street, noting the material type and size.
- A.(12)(cont.) Locate and label the existing gas line along North Wilson Street, noting the material type and size.
- A.(12)(cont.) Label the material type and size of the existing gas line lateral that provides service to the building.
- A.(12)(cont.) Label the material type and size of the existing sanitary sewer line lateral that provides service to the building.
- A.(12)(cont.) Locate and label the existing waterline lateral that provides service to the building, noting the material type and size.
- A.14. (cont.) Remove the source of title for the existing variable width drainage easement labeled as Record Book 2219, Page 121 within the existing stormwater detention basin. This Record Book 2219, Page 121 is the drainage easement located on the adjoining lands of Bellefonte Borough, Tax Parcel No. 32-103-200.
- A.14. (cont.) Label the source of title for the existing 20-foot wide sanitary sewer easement located north of the existing stormwater detention basin.
- A.15. Amend Project Notes 1.h. and 1.i. to reference the Existing Site Use and Proposed Site use as a Government Office.

- A.(21) Obtain the approval signatures of the Bellefonte Borough Planning Commission and Bellefonte Borough Council.

Also, correctly reference Bellefonte Borough Council (rather than Bellefonte Borough Supervisors).

500-12. **Final Plats.**

- A.(1) Obtain the seal and signature of the Professional Engineering responsible for the plan.
- A.(1)(cont.) Obtain the seal and signature of the Professional Land Surveyor responsible for the plan (i.e., Execute the Professional Land Surveyor Certification Block).
- A.(5) The proposed stormwater management piping for this development will be tying into existing stormwater facilities located south of East Howard Street (State Route 1008) which likely were installed as part of the building addition in 1994 (see Plat Book 48, Page 5). Clarify where these existing stormwater facilities carry stormwater and are these existing facilities able to accommodate the added runoff with the increase in impervious coverage with the parking lot expansion?
- A.(6) Obtain the original signature of the owner of the property being developed and execute the Owner's Certification Block.
- B.(4) Provide written evidence of Bellefonte Borough Engineer's review and approval of the required engineering details; or, evidence from the Bellefonte Borough Engineer indicating the proposal is exempt from the requirements of the Bellefonte Borough Stormwater Management Ordinance.
- Also, amend Project Notes 6 by referencing a stormwater management plan is not required to be submitted to the governing body but it shall not relieve the applicant from implementing such measures as are necessary to protect health, safety, and property. These measures include adequate and safe conveyance of stormwater on the site and as it leaves the site. (See Bellefonte Borough Stormwater Management Ordinance §490-9 Exemptions).
- B.(4)(cont.) Provide written evidence from the Centre County Conservation District indicating an erosion and sedimentation pollution control plan is not required for review and approval of this proposal.
- B.(5) Label the PennDOT Highway Occupancy Permit (HOP) number for the two existing driveways that access East Howard Street (State Route 1008) (i.e., HOP #02006305).

Also, provide evidence from PennDOT indicating the existing HOP is still adequate for this proposal.

ARTICLE VI -- Design Standards

500-13. **Application.**

- 500-13.E. Provide written confirmation from the Bellefonte Borough Zoning Officer indicating this proposal meets or exceeds all applicable regulations per the Bellefonte Borough Zoning Ordinance.

Also, remove the Borough of Bellefonte Zoning Approval Block. This office is not aware the borough requires a signature block to be signed by the zoning officer. Contact Bellefonte Borough for clarification.

500-17. **Lot and Parcels.**

C.(1) Label the number of parking stalls being removed, the overall number of parking stalls required and the number of parking stalls provided for the entire site.

500-25. **Utility Easements.**

Locate and label, on the plan schematic using accurate bearings and distances, the required stormwater management and maintenance easement around all the proposed stormwater management facilities, noting the width of the easement (Note: Per Section 500-25.A., the minimum width is 15-feet). Provide a draft copy of the stormwater management and maintenance easement documentation to the appropriate municipal official for review. Once found acceptable, the applicant shall be instructed to execute, record and note source of title (where recorded) on the plot plan.

Also, this office didn't find a stormwater management easement for the existing stormwater management facilities that were constructed as part of the parking lot expansion per Plat Book 93, Page 58. To that end, the above-mentioned stormwater management and maintenance easement documentation should also incorporate those stormwater facilities installed per Plat Book 93, Page 58.

ARTICLE VII -- Improvements and Construction Specifications

Upon satisfactory completion of the above plan requirements and per Article VI - **DESIGN STANDARDS** and Article VII - **IMPROVEMENTS AND CONSTRUCTION SPECIFICATIONS**, the applicant shall be instructed to construct all required improvements as a condition pending final plan approval; or in lieu of, post adequate surety to guarantee same. In either case, the applicant shall request a final site inspection by the Municipal Engineer, with written correspondence noting approval to be generated by the Municipal Engineer upon satisfactory completion of all required improvements.

In closing, we recommend plan approval subject to the correction and/or completion of all plan requirements noted; and subject to the corresponding approvals of the Bellefonte Borough Planning Commission and Bellefonte Borough Council based on the proper administration of the Bellefonte Borough Subdivision and Land Development Ordinance.

Respectfully submitted,


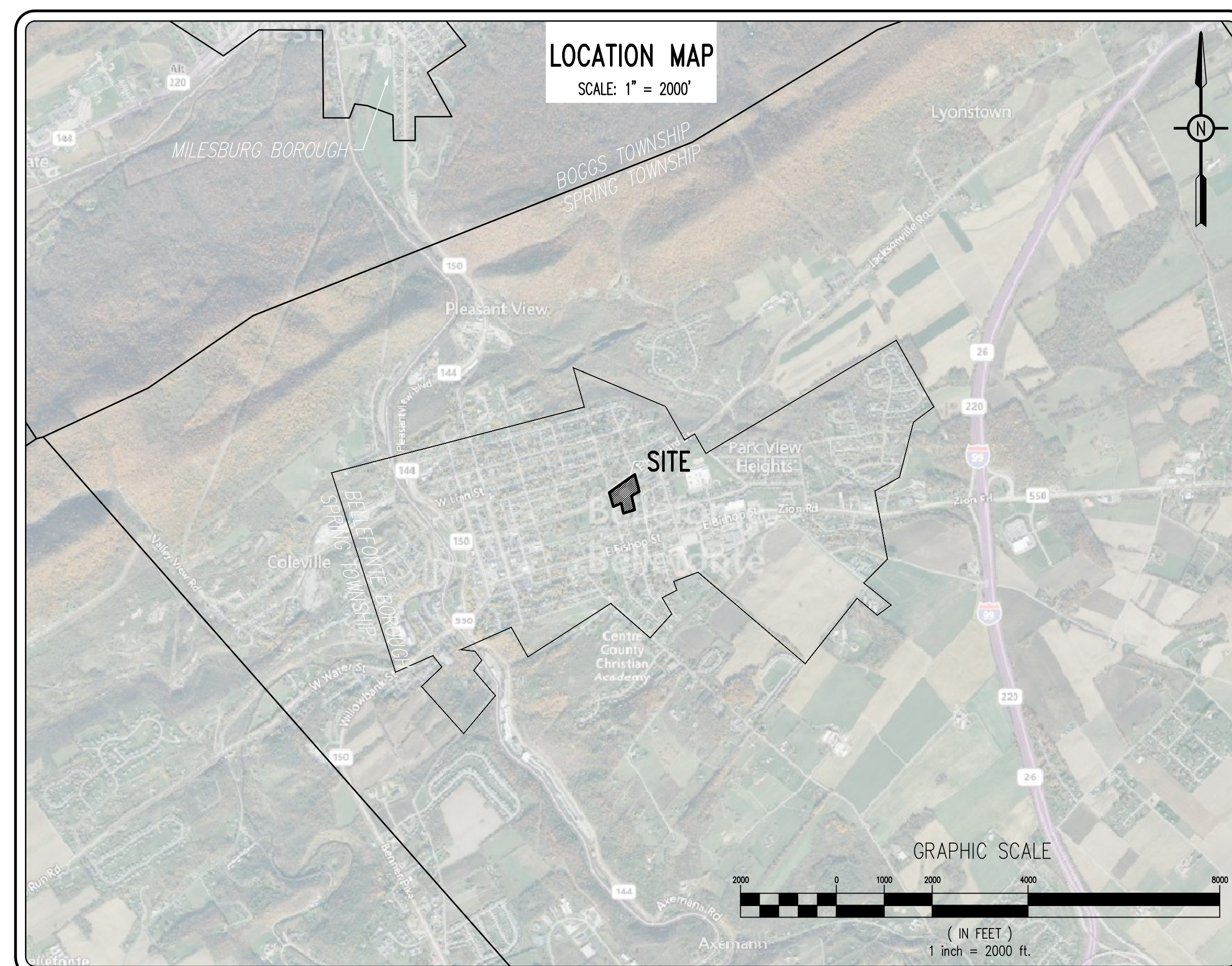


Christopher D. Schnure
Subdivision and Land Development Planner

/cds

Copies: Bellefonte Borough Planning Commission -- Robert Dannaker, Chair.
Bellefonte Borough Zoning Officer -- Gina Thompson
Bellefonte Borough Engineer -- Franson Engineering & Surveying
Centre County Conservation District -- Jim Coslo, District Manager
Engineer/Surveyor -- PennTerra Engineering, Inc. (Attn: John C. Sepp, P.E., Project Manager)
Owner / Developer -- County of Centre (420 Holmes Street, Willowbank Building, Bellefonte, PA 16823)

FEBRUARY 20, 2025
LAST REVISED: MARCH 10, 2025



PennTerra
ENGINEERING, INC.

3075 ENTERPRISE DRIVE
SUITE 100
STATE COLLEGE, PA 16801
PH: 814-231-8285
www.PENNTERRA.com

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[illegible]

ACT 287 UTILITY INFORMATION:
(SERIAL NUMBER: 20230330587)

All utility locations should be verified prior to any construction.
Utility information and locations should be considered approximate. Contractor shall notify PA One Call prior to any excavation.

COMPANY: BELLEFONTE BOROUGH
ADDRESS: 236 W LAMB ST
BELLEFONTE, PA. 16823
CONTACT: MATT AUMAN
EMAIL: mauman@bellefontepa.gov
PHONE: 814-355-1501 EXT. 221

COMPANY: COLUMBIA GAS OF PA INC
ADDRESS: 1600 DUBLIN RD
COLUMBUS, OH. 43215
CONTACT: LISA COLLINS
EMAIL: lduggan@nsource.com
PHONE: 614-325-5961

COMPANY: COMCAST CABLE COMMUNICATIONS
ADDRESS: C/O USIC LOCATING SERVICES INC
13085 HAMILTON CROSSING BLVD
STE 200 CARMEL, IN. 46032
CONTACT: USIC OFFICE PERSONNEL
EMAIL: onecall5+pa-pocs@smptickets.com
PHONE: 800-762-0592 EXT. 3

COMPANY:	VERIZON PENNSYLVANIA LLC
ADDRESS:	1026 HAY ST PITTSBURGH, PA. 15221
CONTACT:	DEBORAH BARUM
EMAIL:	deborah.d.delio@verizon.com
PHONE:	412-344-3901

COMPANY: WEST PENN POWER
ADDRESS: 21 S MAIN ST
AKRON, OH. 44308
CONTACT: TICKET SCREENING PERSONNEL
EMAIL: TICKET_SCREENING
@FIRSTENERGYCORP.COM
PHONE: 330-384-3824

COMPANY:	
ADDRESS:	
CONTACT:	
EMAIL:	
PHONE:	

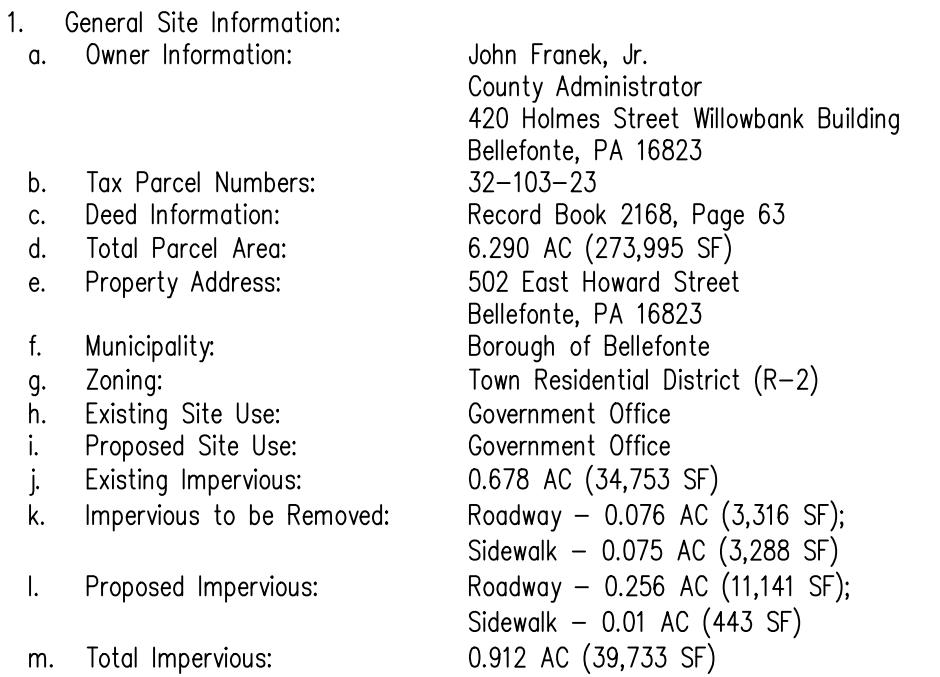
COMPANY:
ADDRESS:

CONTACT:
EMAIL:
PHONE:

COMPANY:
ADDRESS:
CONTACT:
EMAIL:
PHONE:



BEFORE YOU DIG ANYWHERE IN
PENNSYLVANIA ! CALL 1-800-242-1776
NON-MEMBERS MUST BE CONTACTED DIRECTLY



1. Trees are to be mulched individually in a 4' diameter circle.
2. The mulch is to be double shredded hardwood bark mulch, well-aged and dark in color. Apply the mulch 3" to 4" thick.
3. Plant material substitutions may only be permitted at the approval of the owner and approving municipality prior to planting.
4. Any plantings which do not survive for a period of one year from the date of planting are to be replaced by the landscape contractor at no additional cost to the Owner.
5. All new plant material is to be kept watered by the landscape contractor when working on site until acceptance of the completion of the landscape or end of the season (then resume next season until project is completed). The owner will be responsible for watering thereafter.
6. All disturbed areas not being planted in trees or shrubs are to be fine graded with 6" of topsoil and stabilized according to the Erosion & Sedimentation Controls Narrative.
7. Grass must be 2 inches high over 90% of the seeded areas prior to acceptance by the owner.
8. All caliper measurements for landscaping shall be measured at 6" above the root ball.
9. Quantities of plant material noted on the planting schedule are to be verified with quantities shown on the plan which will have priority.

Signature _____ Date _____

BEFORE YOU DIG ANYWHERE IN
PENNSYLVANIA ! CALL 1-800-242-1776
NON-MEMBERS MUST BE CONTACTED DIRECTLY

1. The project benchmark is Existing Stanton Manhole Behind Building, Elev. = 877.82.
2. All existing trees, vegetation, pavements, concrete foundations, structures and organic topsoil shall be stripped and removed from new construction areas unless noted otherwise.
3. All areas not paved shall be sodded, topsoiled, seeded, mulched or landscaped unless otherwise noted in the construction drawings, site specifications or instruction by the Owner.
4. Contractor shall refer to the geotechnical report prior to initiation of any earthwork activity.
5. The maximum fill within the highway right-of-way shall be 2.00% in any direction.
6. The maximum slope for all on-site sidewalks shall be 4.90% with a maximum cross slope of 2.00% and curb ramps shall have a maximum slope of 8.30%.
7. Proposed spot elevations are to the bottom of the curb unless noted otherwise.
8. All areas disturbed during construction, not designated to receive paving or mulch, shall be fine graded, topsoiled, & seeded unless otherwise noted in the construction drawings, site specifications or instructed by the Owner.
9. The Contractor shall notify the Owner's testing agency before any placement and compaction of fills and subgrade and compacted per the project specifications and the project specifications and certified by the Owner's testing agency, Contractor shall be responsible for removal, retesting, and replacement of fills not meeting the specifications. The Contractor is also responsible for all expenses associated with replacement of fills not meeting the specifications.

PROJECT NO.
22298
DATE
MAY 20, 2025
SHEET NO.
2

SURVEY FEATURES LEGEND

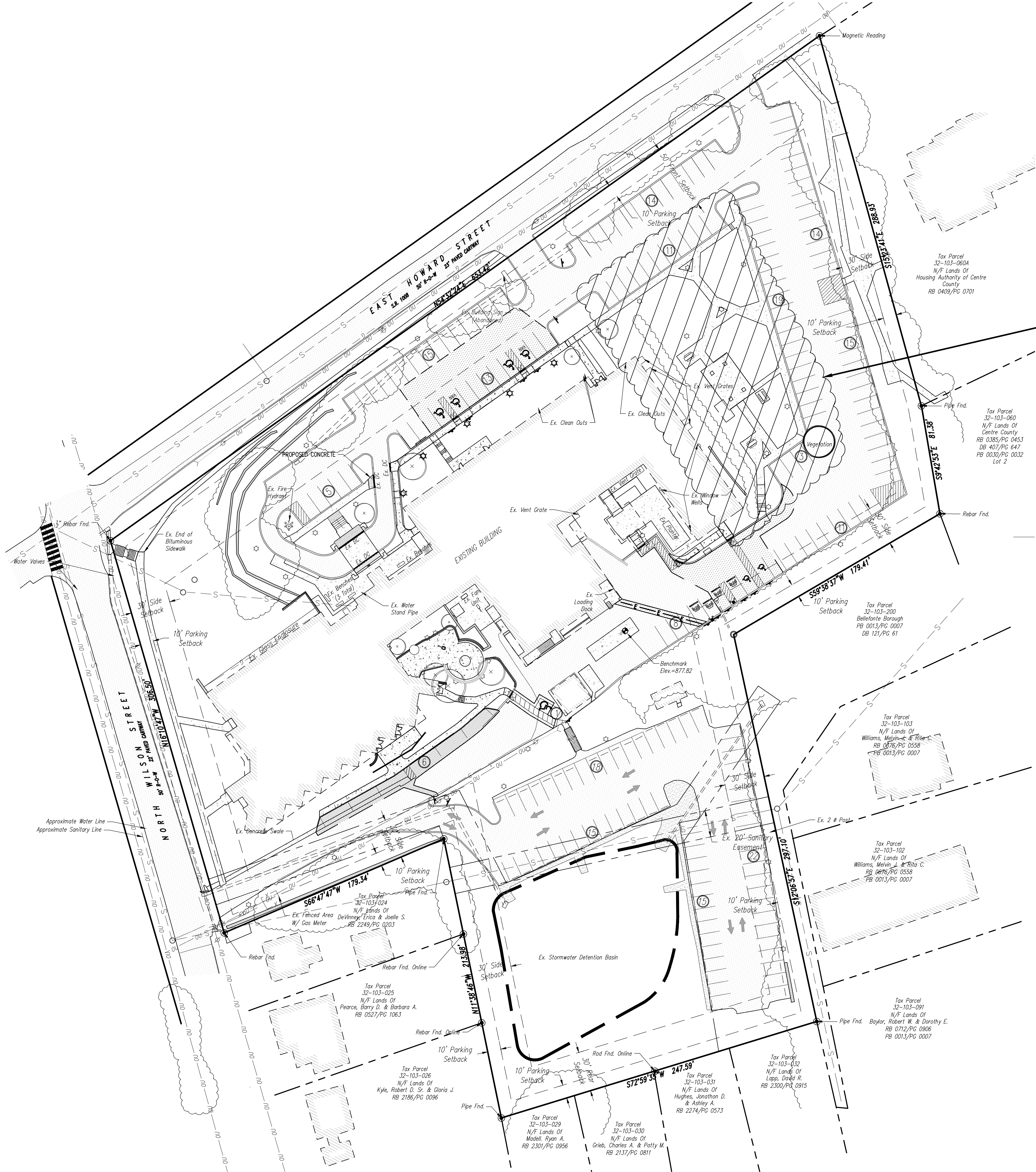
- Property Line, Lot Line or Right of Way Line
- Building Setback Line
- Easement Line
- Property Corner Found
- Property Corner To Be Set
- Project Benchmark

EXISTING FEATURES LEGEND

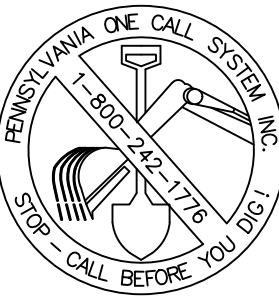
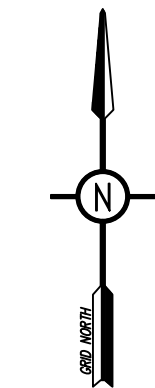
- Existing Building
- Existing Curbing & Edge of Pavement
- Existing Concrete Areas
- Existing Bituminous Areas
- Existing Retaining Wall
- Existing Fence / Type
- Existing Storm Sewer Line w/ Inlet
- Existing Gas Line
- Existing Overhead Utility Line w/ Pole
- Existing Sanitary Sewer w/ Manhole
- Existing Water Line w/ Valve
- Existing Utility Main Valve
- Existing Utility Lateral Valve
- Existing Sign
- Existing Fire Hydrant
- Existing Utility Pole
- Existing Guy Wire
- Existing Bollard
- Existing Light Pole/Standard
- Existing Tree Row
- Existing Deciduous Tree
- Existing Traffic Arrows (Painted)

PROPOSED FEATURES LEGEND

- PROPOSED CURBING & EDGE OF PAVEMENT
- PROPOSED BITUMINOUS PAVEMENT AREAS
- PROPOSED RETAINING WALL
- PROPOSED 6" STEEL BOLLARD FILLED W/ CONCRETE
- PROPOSED CONCRETE AREAS
- PROPOSED YARD DRAIN
- PROPOSED PAINTED SITE CROSSWALK (ACCESSIBLE ROUTE)
- PROPOSED PAINTED HANDICAPPED PARKING SYMBOLS
- PROPOSED PARKING STALL COUNT
- PROPOSED SIGN W/ LABEL
- PROPOSED DEPRESSED CURB
- PROPOSED ADA RAMP W/ DETECTABLE WARNING SURFACE
- PROPOSED ALUMINUM FENCE
- PROPOSED RAILING
- PROPOSED EV CHARGING SPOTS
- PROPOSED FLAG POLE
- PROPOSED BOLLARD LIGHT FIXTURE (DECORATIVE)

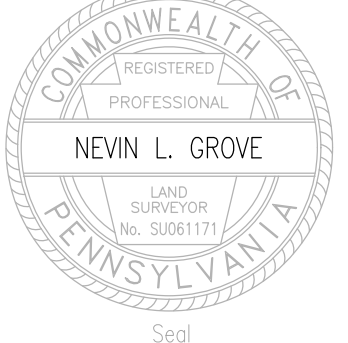
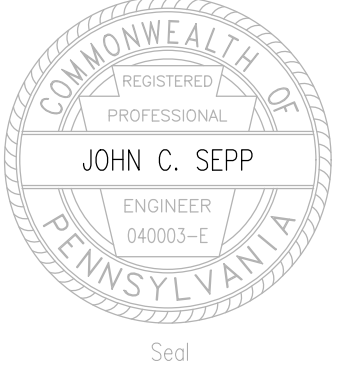


PROPOSED
PARKING LOT



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SUITE 100
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Designer(s)	JWT
Environmental	
Proj. Manager	JCS
Surveyor	
Perimeter Ok	
Book	2168 Pg. 63
File	22298-03-OVERALL
Layout	OVERALL PLAN

03/10/2025 PER COUNTY COMMENTS	
Date	Description
	REVISIONS

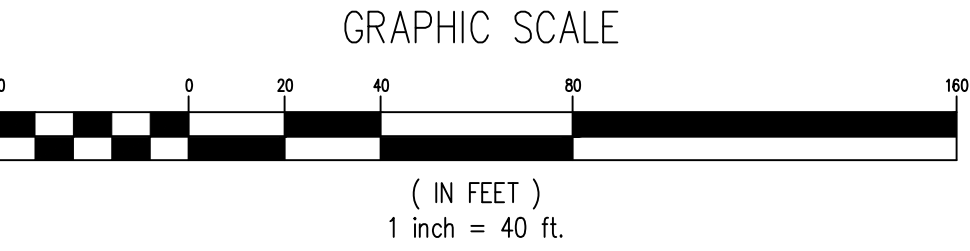
**CENTRE COUNTY
COMMUNITY
SERVICES
BUILDING PARKING
LOT EXPANSION**

BOROUGH OF BELLEFONTE
CENTRE COUNTY
PENNSYLVANIA

**FINAL LAND
DEVELOPMENT PLAN**

**PROPOSED
PARKING
LOCATION**

PROJECT NO.	22298
DATE	FEBRUARY 20, 2025
SCALE	1" = 40'
SHEET NO.	3



GENERAL SITE DEMOLITION NOTES:

- The Contractor is responsible for obtaining all local and state permits required for demolition work unless other arrangements are coordinated with the owner.
- The Contractor shall indemnify and hold harmless the Owner and/or architect and engineer for any and all injuries and/or damages to personnel, equipment and/or existing facilities in the demolition and construction described in the plans and specifications.
- Existing conditions as depicted on these plans are general and illustrative in nature and do not include mechanical, electrical and miscellaneous structures. It is the responsibility of the Contractor to examine the site and be familiar with existing conditions prior to bidding on the demolition work for this project. If conditions encountered during examination are significantly different than those shown, the Contractor shall notify the architect and engineer immediately.
- All existing utilities not to be removed or abandoned are to remain operational at all times. Appropriate existing utilities shall remain in service until replacement/relocated utilities are operational.
- Existing above and below ground structures within the limits of new construction noted to be removed shall be razed unless noted otherwise in this construction set, architectural plans and/or project specifications. This includes foundation slabs, walls, and footings.
- Before excavation, all underground utilities shall be located in the field by the proper authorities. The Contractor shall notify PA One Call 1-800-242-1776. The location of all utilities and underground structures are approximate and may not all be shown. It is the responsibility of the Contractor to determine the existence and exact location of all utilities and underground structures.
- All demolition waste and construction debris shall be removed by the Contractor and disposed of in a state approved waste site and in accordance with all local and state codes and permit requirements.
- All utility removal, relocation, cutting, capping and/or abandonment shall be coordinated with the appropriate utility company.
- The burning of cleared material and debris shall not be allowed without approval from the owner and appropriate governing agency.
- Erosion and sedimentation control measures around areas of demolition shall be installed prior to initiation of demolition activities. Refer to plan and details for site specific information including tree protection details, if necessary.

- Asbestos or hazardous materials, if found on site, shall be removed by a licensed hazardous materials Contractor. Contractor shall notify Owner immediately if hazardous materials are encountered.
- Contractor shall protect all corner pins, monuments, property corners, and benchmarks during demolition activities. If disturbed, the Contractor shall have disturbed items reset by a licensed surveyor at no additional cost to the Owner.
- Contractor shall adhere to all local, state, federal, and OSHA regulations operating demolition equipment around utilities.
- Contractor shall provide and maintain traffic control measures in accordance with the PennDOT standards, and as required by local agencies working in and/or along streets, roads, highways, etc. It shall be the Contractor's responsibility to obtain approval and coordinate with local and/or state agencies regarding the need, extent, and limitations associated with installing and maintaining traffic control measures.
- Contractor shall protect at all times adjacent structures and items from damage due to demolition activities.
- Contractor shall coordinate existing facilities utility disconnects with the Owner prior to anticipated demolition of structures.
- Contractor shall refer to Construction Plans for other pertinent information where applicable.
- Contractor shall replace or repair to the Owner's satisfaction all curb, utilities, sidewalks, landscaping, etc. damaged during construction that are not indicated to be removed.
- Contractor shall be responsible for all costs and work required to adjust existing and proposed utilities and appurtenances to finish grades within the limit of work.
- All paving to be removed shall be sawcut to provide a sharp clean edge. All sidewalks to be removed shall be sawcut at the nearest joint. Existing pavement shall be removed as required for new curb, walkway, or utility construction.
- Contractor shall verify the location of manholes, inlets, valves, etc. Contractor shall test pit existing utilities as deemed necessary within the limits of construction to determine the exact location and depth as required. Report any discrepancies from that indicated on the plan to the architect and engineer. All existing utilities shall be retained unless marked otherwise, and appurtenances shall be adjusted to final grade. Damage to existing conditions and utilities to remain shall be repaired as required to the Owner's satisfaction at the expense of the Contractor.
- Contractor shall coordinate with utilities companies on installation, relocation or replacement of electrical, phone, gas and cable services.

SURVEY FEATURES LEGEND

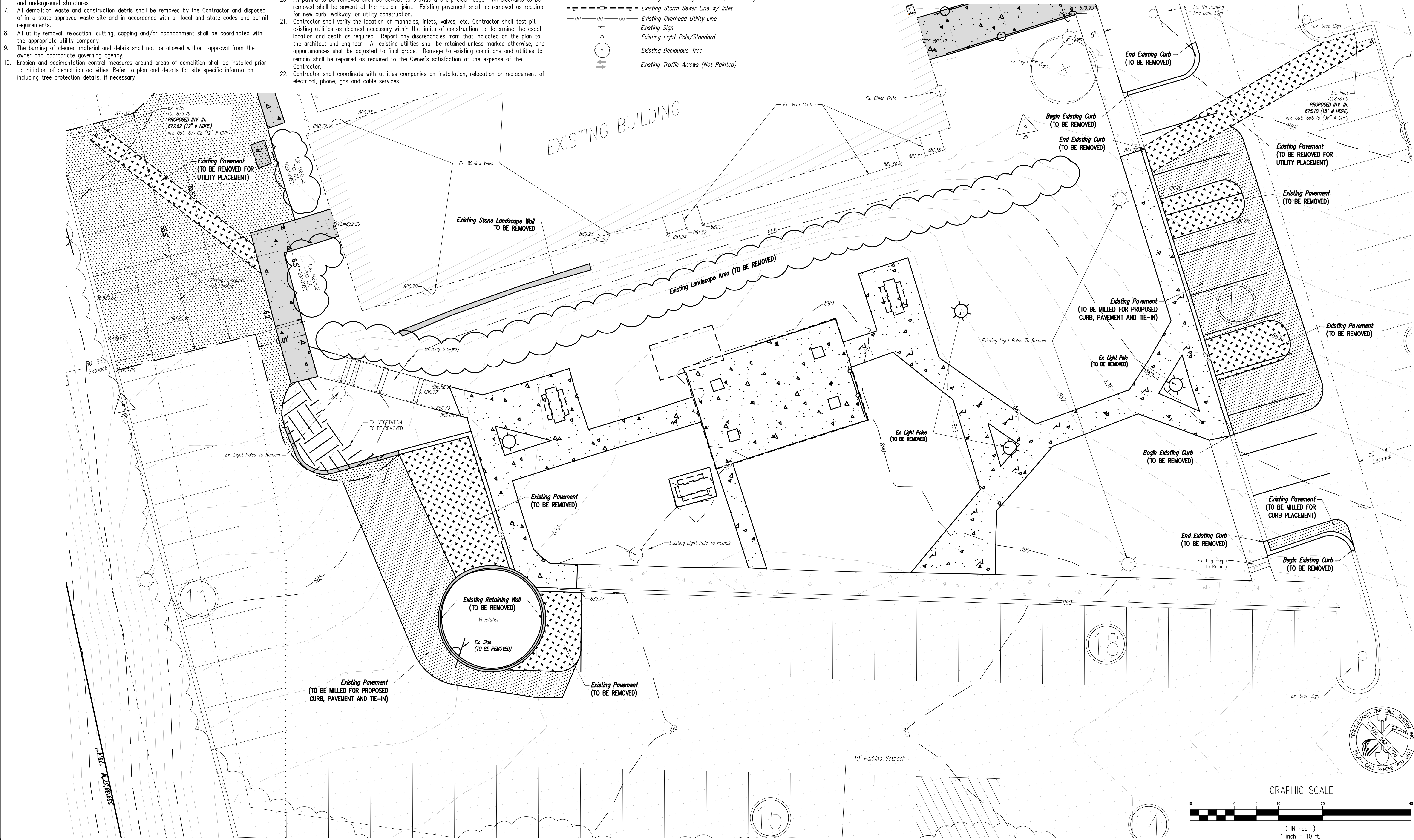
Building Setback Line
PennTerra Control Point

EXISTING FEATURES LEGEND

Existing Building
Existing Curbing & Edge of Pavement
Existing Concrete Areas
Existing Bituminous Areas
Existing Retaining Wall
Existing Fence
Existing Contours w/ Elevation (1's & 2's)
Existing Contours w/ Elevation (5's & 10's)
Existing Storm Sewer Line w/ Inlet
Existing Overhead Utility Line
Existing Sign
Existing Light Pole/Standard
Existing Deciduous Tree
Existing Traffic Arrows (Not Painted)

DEMOLITION FEATURES LEGEND

Existing Sign (TO BE REMOVED)
Existing Curbing & Edge of Pavement (TO BE REMOVED)
Existing Concrete (TO BE REMOVED)
Existing Bituminous Area (TO BE REMOVED)
Existing Bituminous Area (TO BE MILLED)
Existing Bituminous Area (TO BE REMOVED FOR UTILITY PLACEMENT)
Existing Bituminous Area (PREVIOUSLY PROPOSED TO BE REMOVED)
Existing Retaining Wall (TO BE REMOVED)
Existing Fence (TO BE REMOVED)
Existing Light Poles (TO BE REMOVED)



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COMMONWEALTH OF PENNSYLVANIA
REGISTERED PROFESSIONAL
JOHN C. SEPP
ENGINEER
040003-E
SEPP
COMMONWEALTH OF PENNSYLVANIA
REGISTERED PROFESSIONAL
NEVIN L. GROVE
LAND SURVEYOR
000001-G
SEPP

Designer(s) JWT
Environmental
Proj. Manager JCS
Surveyor
Perimeter Ck.
Book 2168 Pg. 63
File 22298-04-EX.COM & DEMO
Layout EX. CON & DEMO

Date	Description
03/10/2025	PER COUNTY COMMENTS
03/10/2025	REVISED

CENTRE COUNTY COMMUNITY SERVICES BUILDING PARKING LOT EXPANSION

BOROUGH OF BELLEFONTE
CENTRE COUNTY
PENNSYLVANIA

FINAL LAND DEVELOPMENT PLAN

EXISTING CONDITIONS & DEMOLITION PLAN

PROJECT NO. 22298
DATE FEBRUARY 20, 2025
SCALE 1" = 10' SHEET NO. 4

SURVEY FEATURES LEGEND

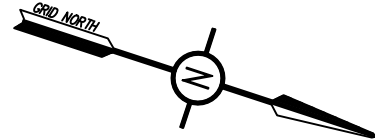
Property Line, Lot Line or Right of Way Line
Building Setback Line
PennTerra Control Point

EXISTING FEATURES LEGEND

EXISTING BUILDING
Existing Building
Existing Curbing & Edge of Pavement
Existing Concrete Areas
Existing Bituminous Areas
Existing Retaining Wall
Existing Fence
Existing Storm Sewer Line w/ Inlet
Existing Overhead Utility Line
Existing Sign
Existing Light Pole/Standard
Existing Deciduous Tree
Existing Traffic Arrows (Not Painted)

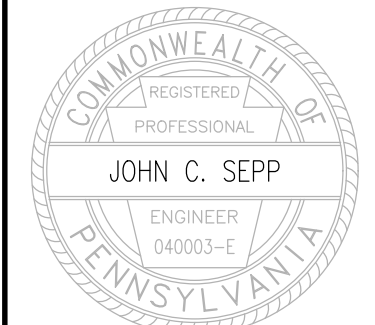
PROPOSED FEATURES LEGEND

PROPOSED CURBING & EDGE OF PAVEMENT
PROPOSED BITUMINOUS PAVEMENT AREAS
PROPOSED DEEP CUT BITUMINOUS PAVEMENT AREAS
PREVIOUSLY PROPOSED BITUMINOUS PAVEMENT AREAS
PROPOSED CONCRETE AREAS
PROPOSED PAINTED SITE CROSSWALK
PROPOSED PARKING STALL COUNT
PROPOSED DEPRESSED CURB
PROPOSED ADA RAMP W/ DETECTABLE WARNING SURFACE
PROPOSED TRAFFIC FLOW ARROWS (NOT PAINTED)



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Environmental _____
Proj. Manager JCS
Surveyor _____
Perimeter Ok. _____
Book 2168 Pg. 63
File 22298-05-GEOMETRY
Layout GEOMETRY

Date	Description
03/10/2025	PER COUNTY COMMENTS
03/10/2025	REV
REVISIONS	

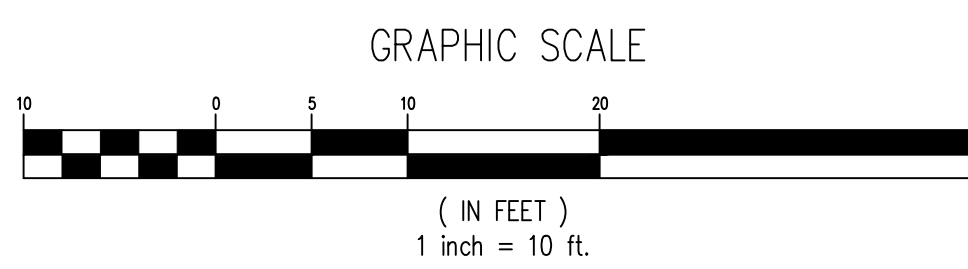
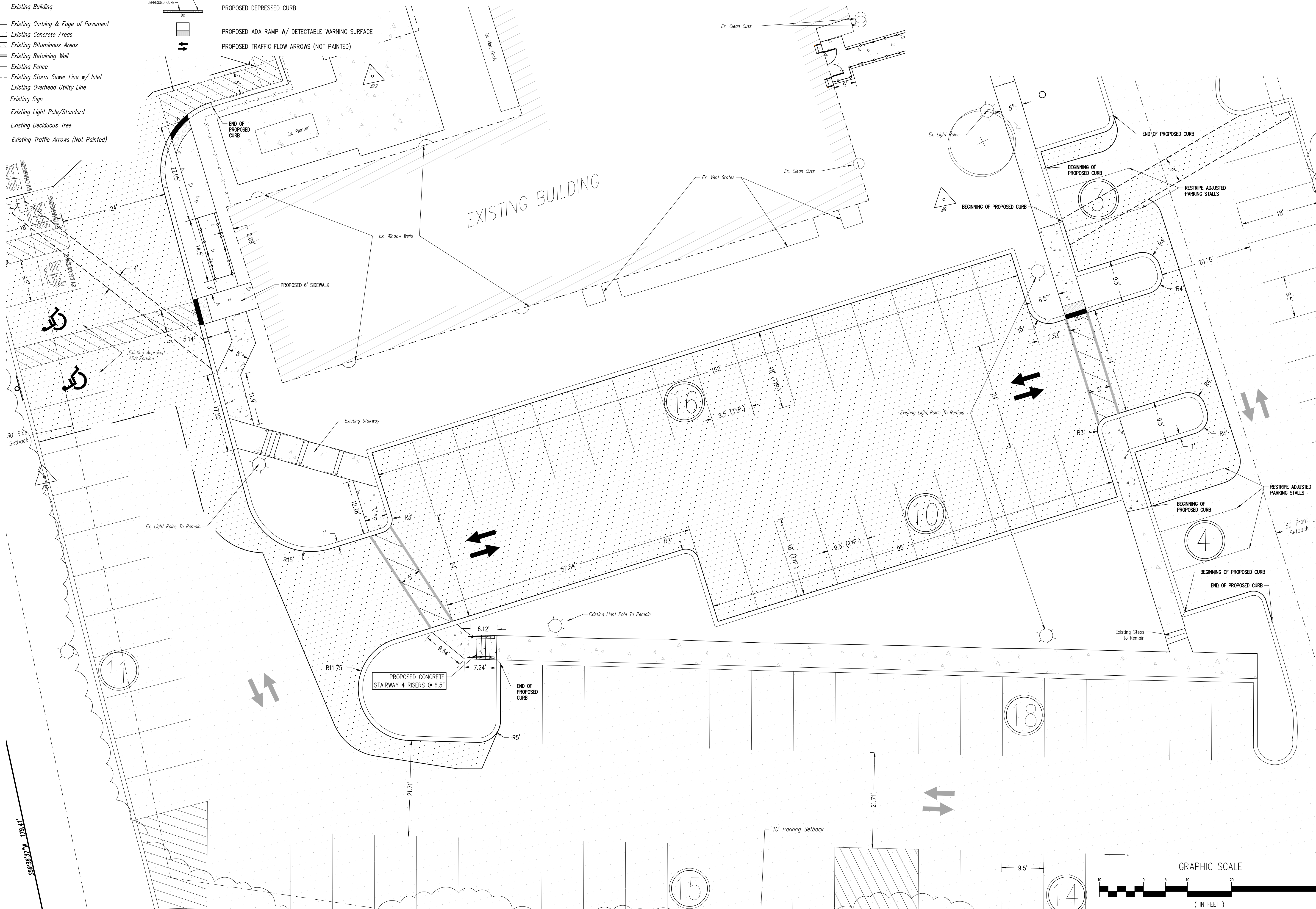
**CENTRE COUNTY
COMMUNITY
SERVICES
BUILDING PARKING
LOT EXPANSION**

BOROUGH OF BELLEFONTE
CENTRE COUNTY
PENNSYLVANIA

**FINAL LAND
DEVELOPMENT PLAN**

GEOMETRY PLAN

PROJECT NO.
22298
DATE
FEBRUARY 20, 2025
SCALE SHEET NO.
1" = 10' 5



SURVEY FEATURES LEGEND

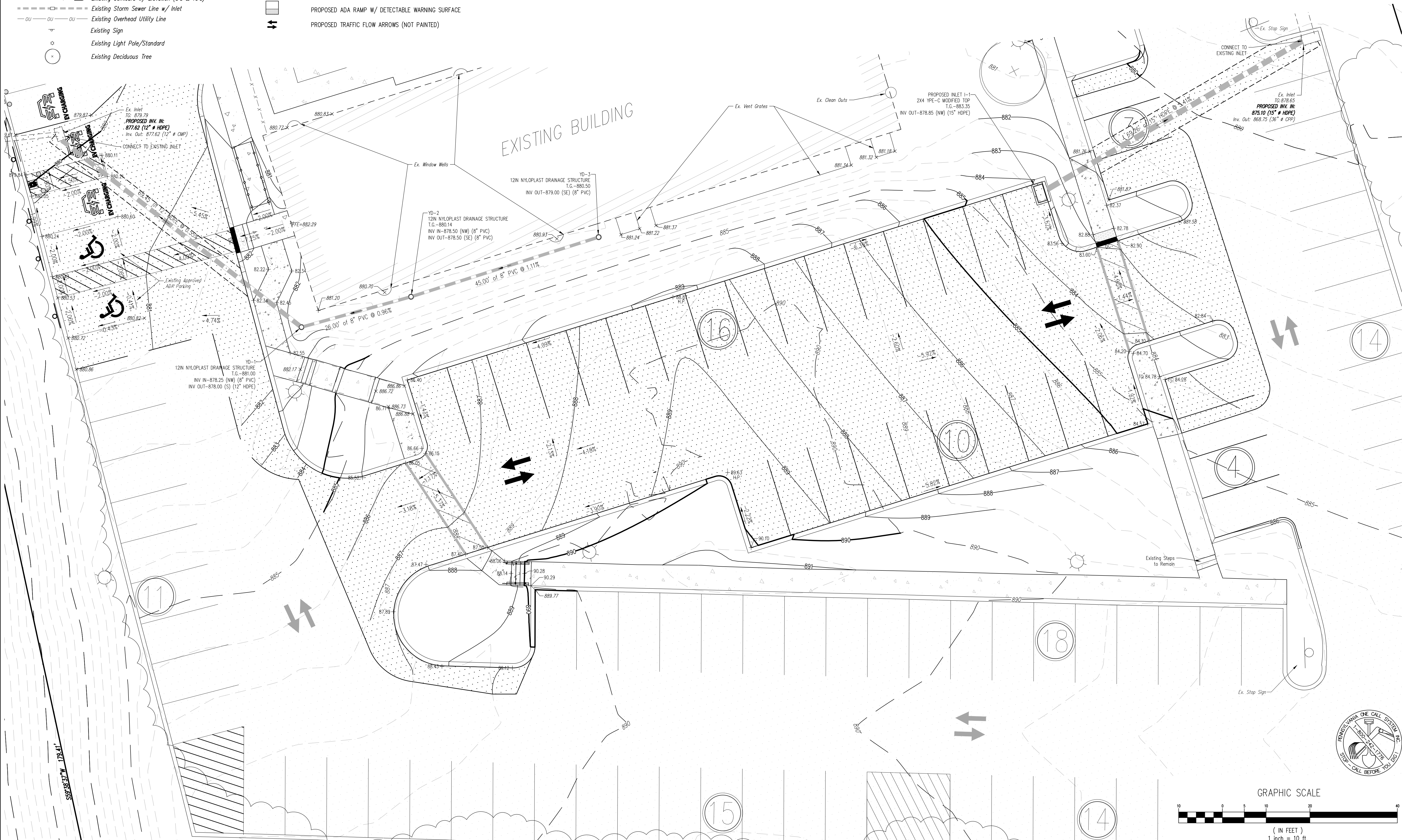
Property Line, Lot Line or Right of Way Line

EXISTING FEATURES LEGEND

- Existing Building
- Existing Curbing & Edge of Pavement
- Existing Concrete Areas
- Existing Bituminous Areas
- Existing Retaining Wall
- Existing Fence
- Existing Contours w/ Elevation (1's & 2's)
- Existing Contours w/ Elevation (5's & 10's)
- Existing Storm Sewer Line w/ Inlet
- Existing Overhead Utility Line
- Existing Sign
- Existing Light Pole/Standard
- Existing Deciduous Tree

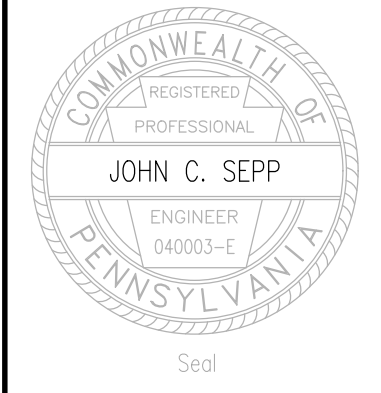
PROPOSED FEATURES LEGEND

- PROPOSED CURBING & EDGE OF PAVEMENT
- PROPOSED BITUMINOUS PAVEMENT AREAS
- PROPOSED DEEP CUT BITUMINOUS PAVEMENT AREAS
- PREVIOUSLY PROPOSED BITUMINOUS PAVEMENT AREAS
- PROPOSED MINOR CONTOURS W/ ELEVATION (1's & 2's)
- PROPOSED MAJOR CONTOURS W/ ELEVATION (5's & 10's)
- PROPOSED SPOT ELEVATION
- PROPOSED GRADE SLOPE
- PROPOSED CONCRETE AREAS
- PROPOSED PAINTED SITE CROSSWALK
- PROPOSED PARKING STALL COUNT
- PROPOSED DEPRESSED CURB (DWS)
- PROPOSED ADA RAMP W/ DETECTABLE WARNING SURFACE
- PROPOSED TRAFFIC FLOW ARROWS (NOT PAINTED)



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Environmental	
Proj. Manager	JCS
Surveyor	
Perimeter Ok	
Book	2168 Pg. 63
File	22298-06-GRADING&UTIL
Layout	GRADING & UTILITIES

03/10/2025 PER COUNTY COMMENTS	
JWV	
Date	Description
REVISIONS	

CENTRE COUNTY COMMUNITY SERVICES BUILDING PARKING LOT EXPANSION
BOROUGH OF BELLEFONTE
CENTRE COUNTY
PENNSYLVANIA

FINAL LAND DEVELOPMENT PLAN

GRADING & UTILITIES PLAN

PROJECT NO.	22298
DATE	FEBRUARY 20, 2025
SCALE	1" = 10'
SHEET NO.	6

SURVEY FEATURES LEGEND

Property Line, Lot Line or Right of Way Line

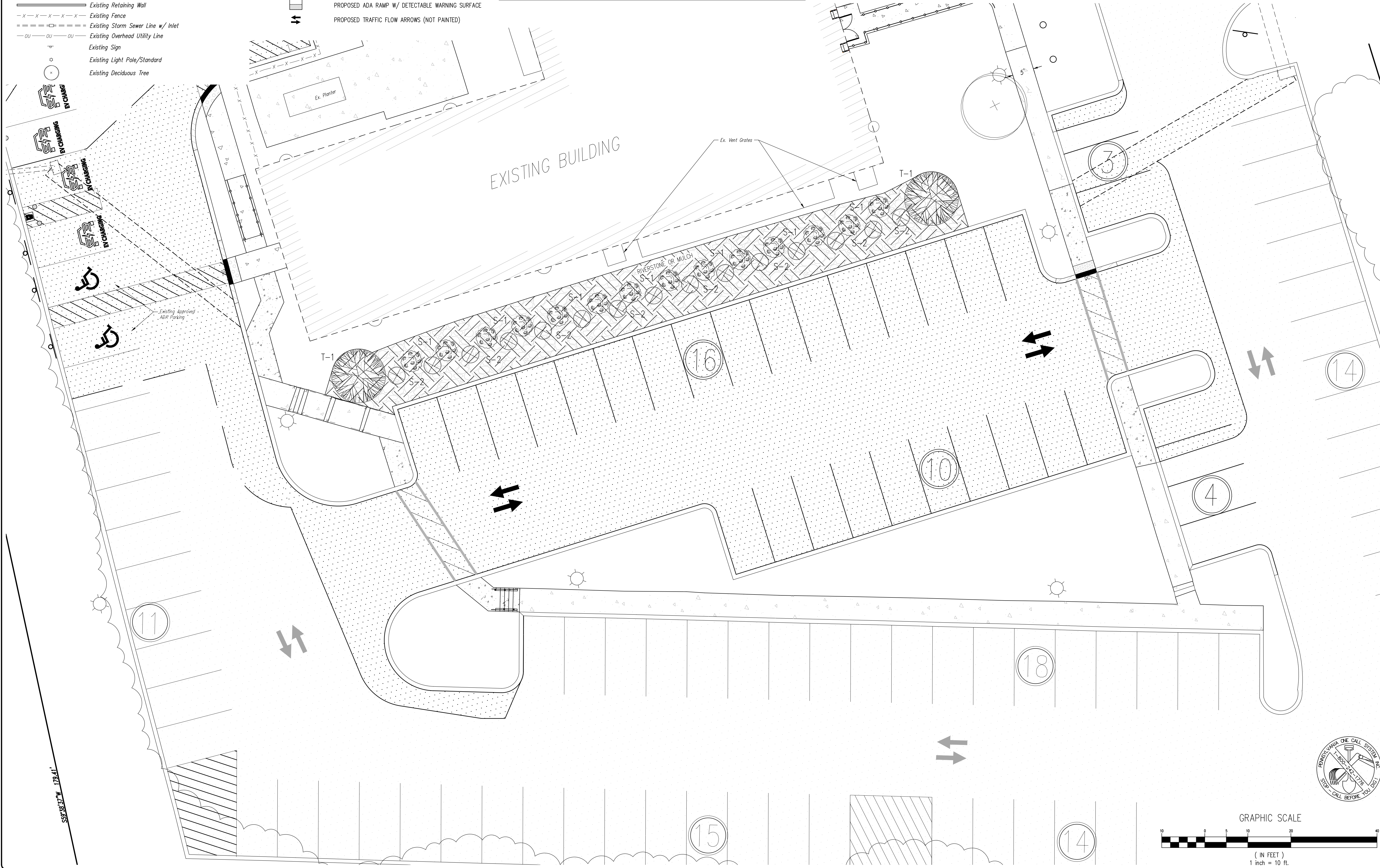
EXISTING FEATURES LEGEND

- Existing Building
- Existing Curbing & Edge of Pavement
- Existing Concrete Areas
- Existing Bituminous Areas
- Existing Retaining Wall
- Existing Fence
- Existing Storm Sewer Line w/ Inlet
- Existing Overhead Utility Line
- Existing Sign
- Existing Light Pole/Standard
- Existing Deciduous Tree

PROPOSED FEATURES LEGEND

- PROPOSED CURBING & EDGE OF PAVEMENT
- PROPOSED BITUMINOUS PAVEMENT AREAS
- PROPOSED DEEP CUT BITUMINOUS PAVEMENT AREAS
- PREVIOUSLY PROPOSED BITUMINOUS PAVEMENT AREAS
- PROPOSED CONCRETE AREAS
- PROPOSED PAINTED SITE CROSSWALK
- PROPOSED PARKING STALL COUNT
- PROPOSED DEPRESSED CURB (DWS)
- PROPOSED ADA RAMP W/ DETECTABLE WARNING SURFACE
- PROPOSED TRAFFIC FLOW ARROWS (NOT PAINTED)

PLANTING SCHEDULE					
SYMBOL	KEY	QTY	COMMON NAME	BOTANICAL NAME	SIZE
CANOPY TREES					
	T-1	2	Bruns Serbian Spruce	Picea omorika 'Bruns'	5-6' Height
SHRUBS					
	S-1	14	Northern Bayberry	Myrica pensylvanica	#3
	S-2	15	Green Velvet Boxwood	Buxus 'Green Velvet'	#5

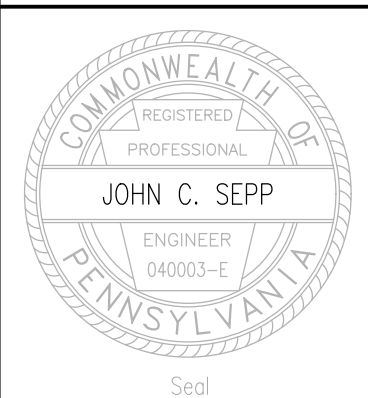


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Proj. Manager JCS
Surveyor
Perimeter Ck.
Book 2168 Pg. 63
File 22298-07-LANDSCAPE
Layout LANDSCAPE

03/10/2025 PER COUNTY COMMENTS
DATE Description
REVISIONS

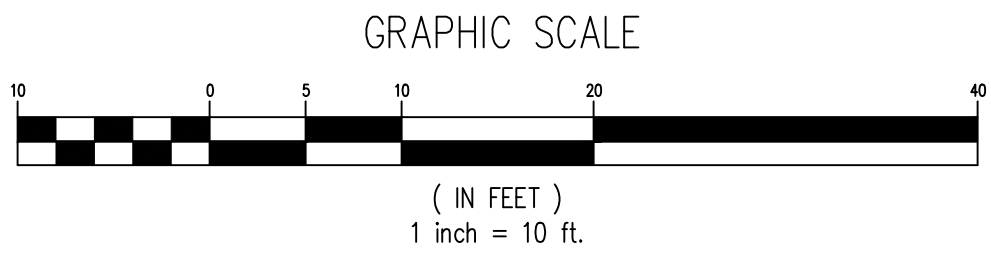
**CENTRE COUNTY
COMMUNITY
SERVICES
BUILDING PARKING
LOT EXPANSION**

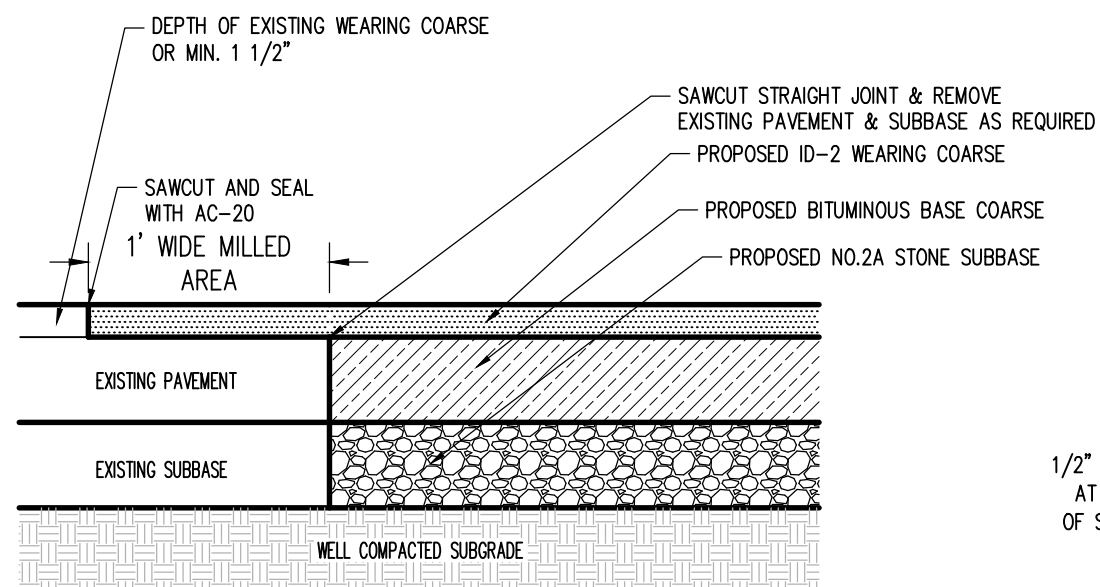
BOROUGH OF BELLEFONTE
CENTRE COUNTY
PENNSYLVANIA

**FINAL LAND
DEVELOPMENT PLAN**

**LANDSCAPE
PLAN**

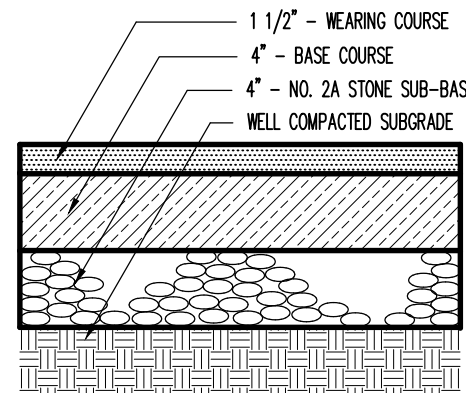
PROJECT NO.
22298
DATE
FEBRUARY 20, 2025
SCALE SHEET NO.
1" = 10' 7





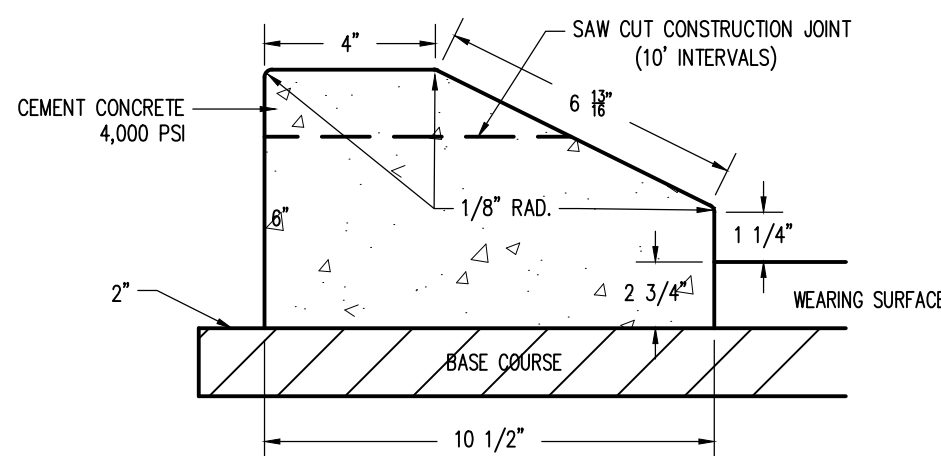
- NOTES:
- WHERE NEW PAVEMENT MEETS EXISTING PAVEMENT SAWCUT & MILL 1' WIDE MINIMUM BY DEPTH OF EXISTING WEARING COURSE
 - 10-2 WEARING COURSE CAN BE REPLACED WITH: SUPERPAVE 9.5MM WEARING COURSE, PG 64-22, SRL-L, < 0.3 MILLION ESALS, 50 GYRATION
 - 10-2 BASE COURSE CAN BE REPLACED WITH: SUPERPAVE 23MM BASE COURSE, PG 64-22, < 0.3 MILLION ESALS, 50 GYRATION

PAVEMENT NOTCH DETAIL
NOT TO SCALE



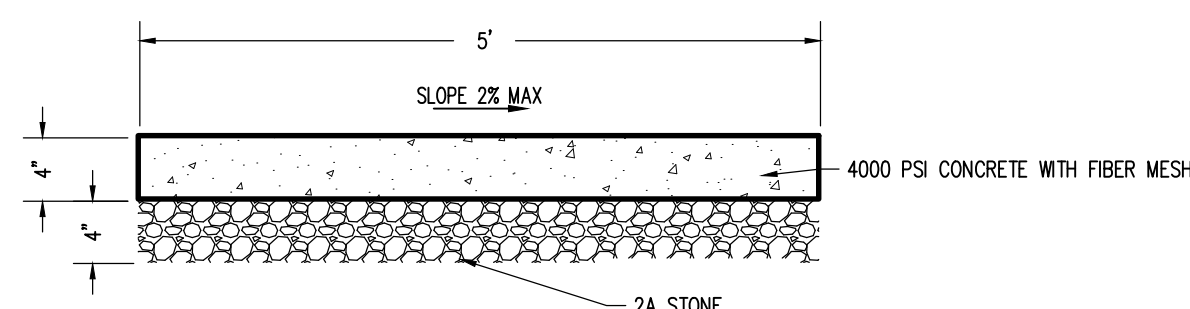
PARKING LOT PAVEMENT SECTION
NOT TO SCALE

- NOTES:
- WEARING COURSE DESIGN INFORMATION:
MIX TYPE: SUPERPAVE HMA/WMA
AGGREGATE SIZE: 9.5 mm
BINDER TYPE: PG 64-22
COMPACTION LEVEL: 75 GYRATIONS
ESALS: 0.3 < 3.0 MILLION
LIFT THICKNESS: 1.5\"/>
 - BASE COURSE DESIGN INFORMATION:
MIX TYPE: SUPERPAVE HMA/WMA
AGGREGATE SIZE: 25.0 mm
BINDER TYPE: PG 64-22
COMPACTION LEVEL: 75 GYRATIONS
ESALS: 0.3 < 3.0 MILLION
LIFT THICKNESS: 4\"/>

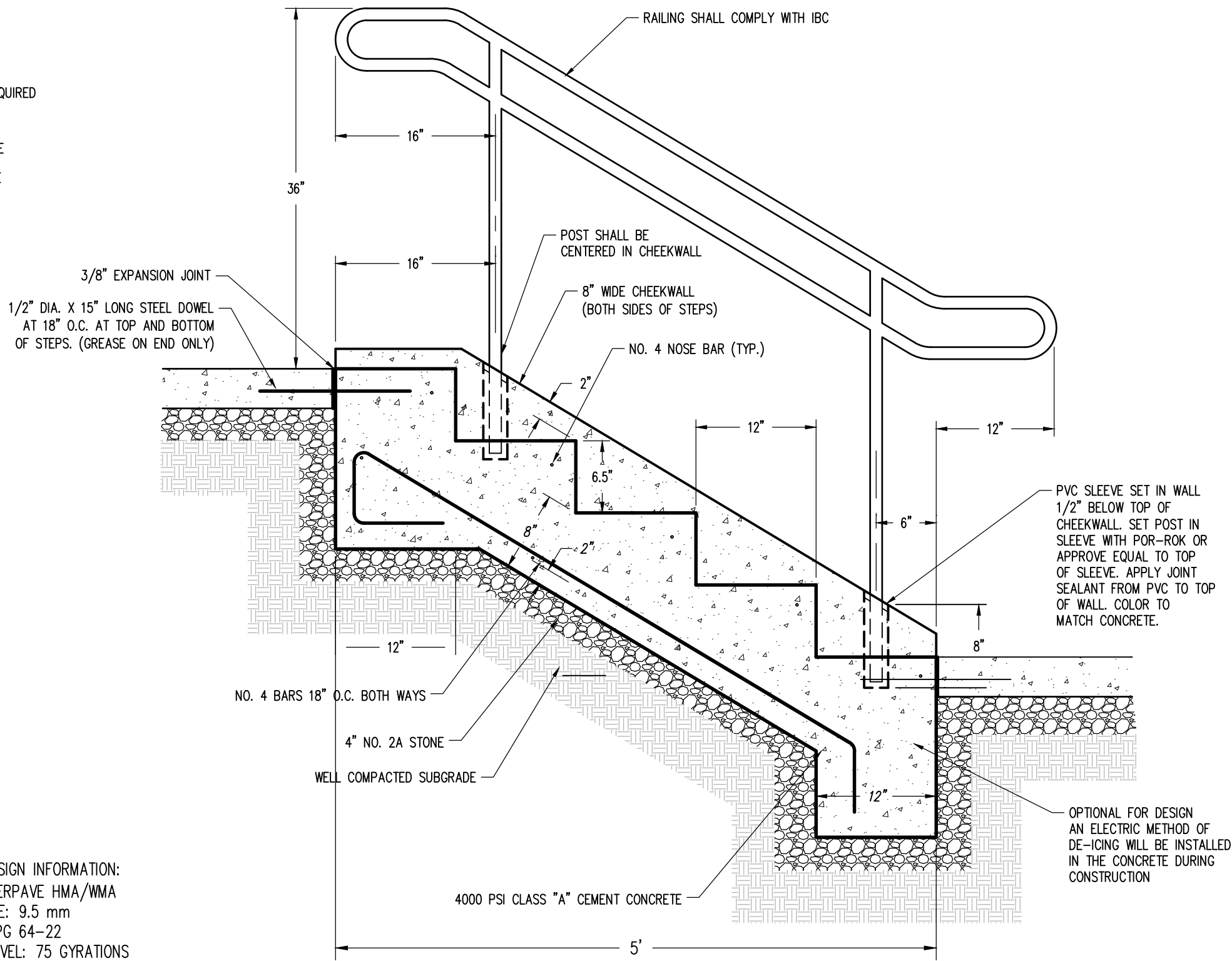


NOTE: IF WEARING COURSE IS NOT TO BE PLACED WITHIN 30 DAYS, SEAL ALONG THE CURB AND ROAD SURFACE WITH PG 64-22.

EXTRUDED CONCRETE CURB DETAIL
NOT TO SCALE
PD5004

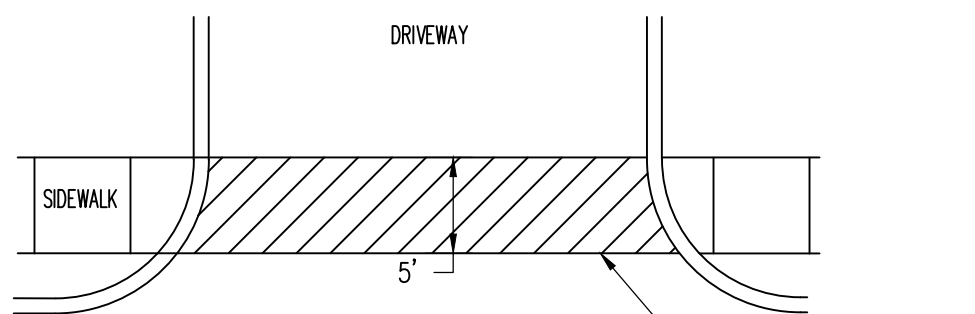


5' CEMENT CONCRETE SIDEWALK
NOT TO SCALE

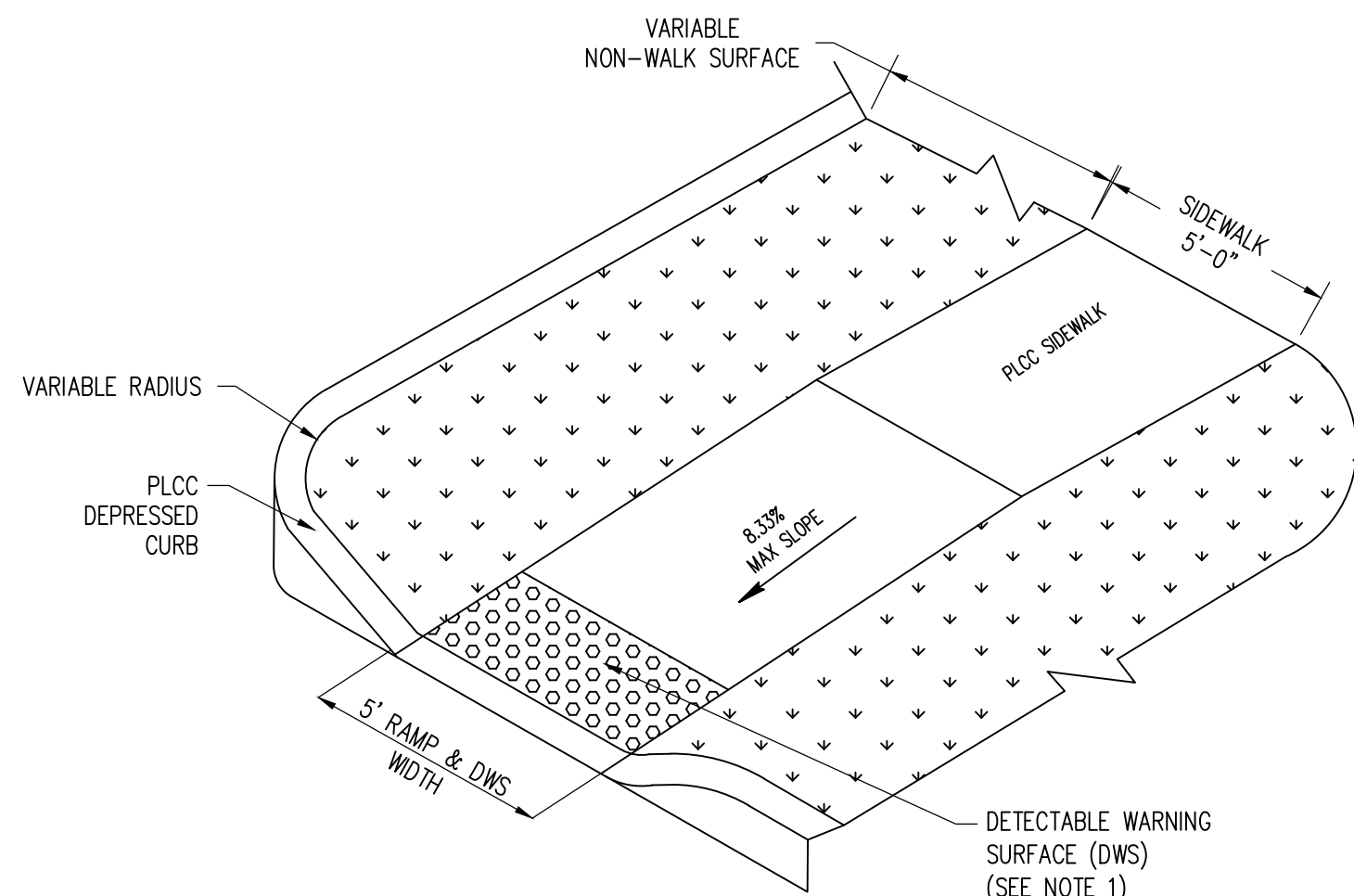


NOTES:
OVERALL WIDTH OF STAIRWAY IS TO BE 5' WIDTH FROM OUT TO OUT OF CHEEK WALLS

CONCRETE STAIRWAY DETAIL
NOT TO SCALE

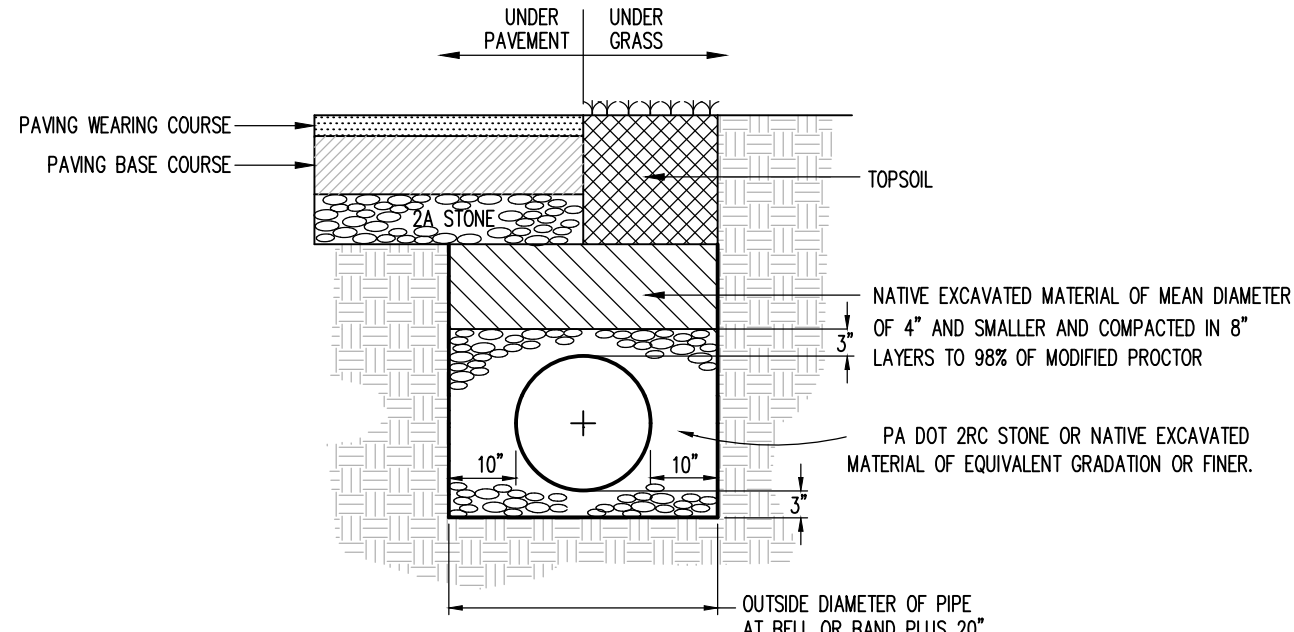


CROSSWALK DETAIL
NOT TO SCALE



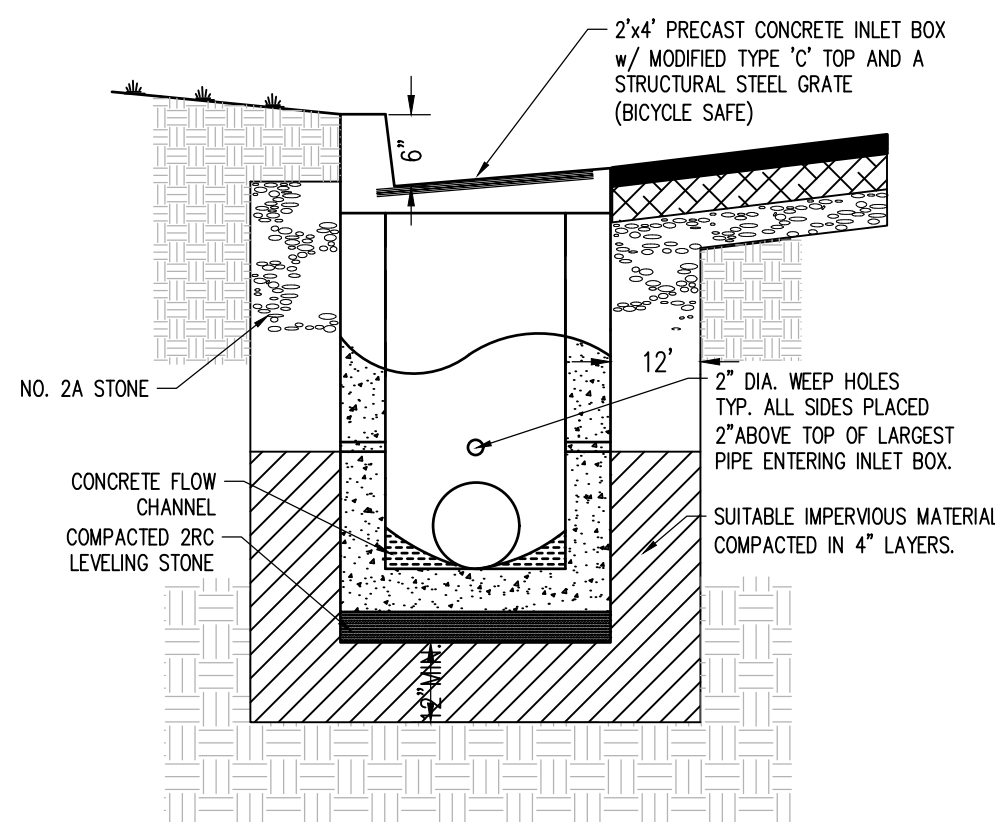
STANDARDS FOR ROADWAY CONSTRUCTION (PUB 72M) DATED JUNE 1, 2010 EDITION
NOTE: 1.) DETECTABLE WARNING TRUNCATED DOMES SHALL BE 1'x1' BRICK PAVES, AS MANUFACTURED BY HANOVER ARCHITECTURAL PRODUCTS (OR APPROVED EQUAL), COLOR RED 15, MINIMUM 2\"/>

**STANDARD ON-SITE CURB RAMP
(PARALLEL) DETAIL (RC-67M)**
NOT TO SCALE

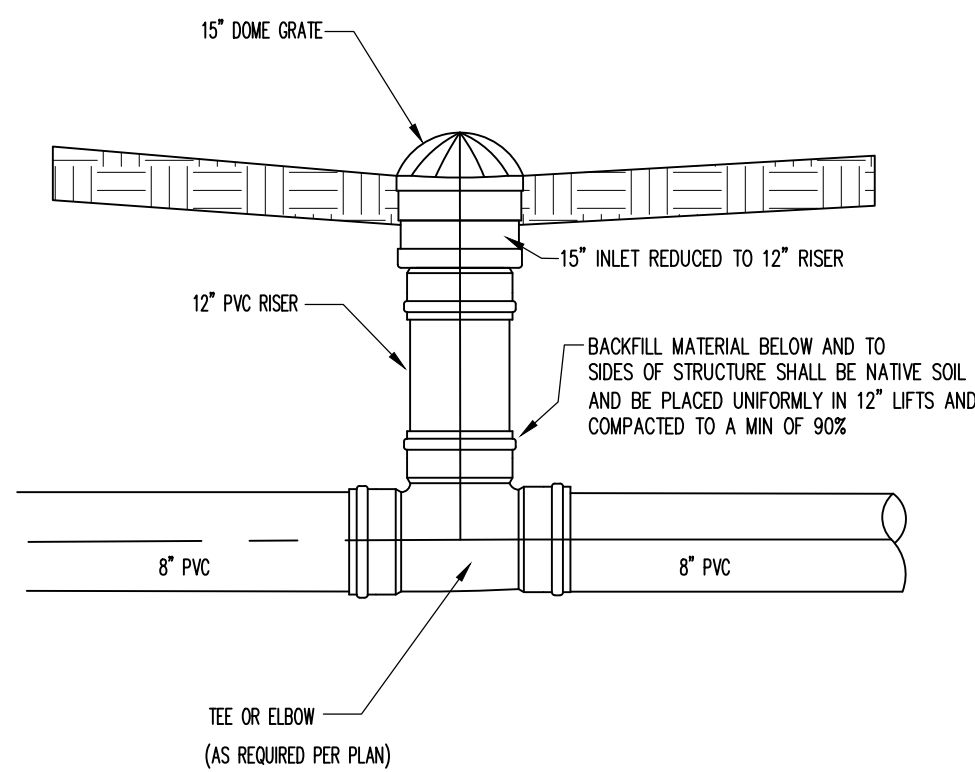


**STORMSEWER (HDPEP)
INSTALLATION UNDER PAVEMENT**
NOT TO SCALE

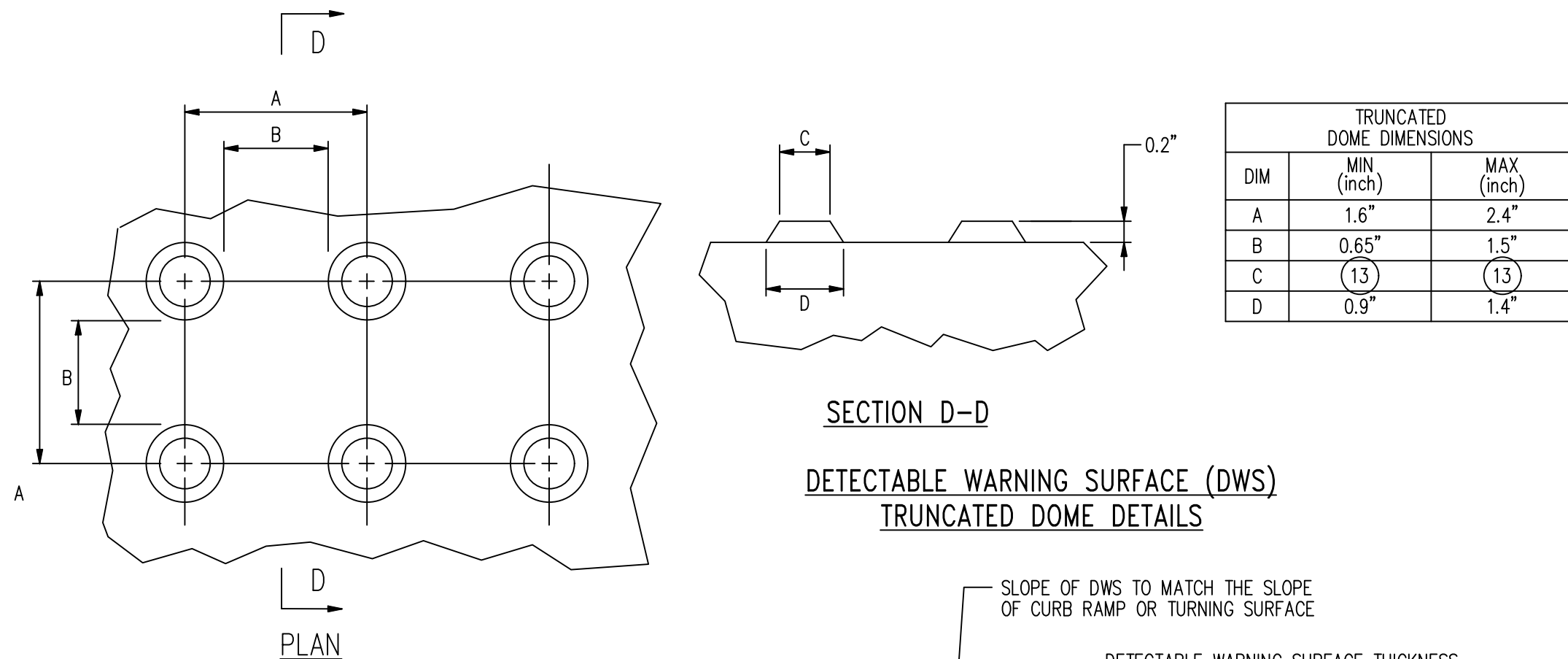
- NOTE
- All HDPEP storm sewer installation shall have water tight and soil tight joints.



MODIFIED TYPE 'C' PRECAST CONCRETE INLET
NOT TO SCALE

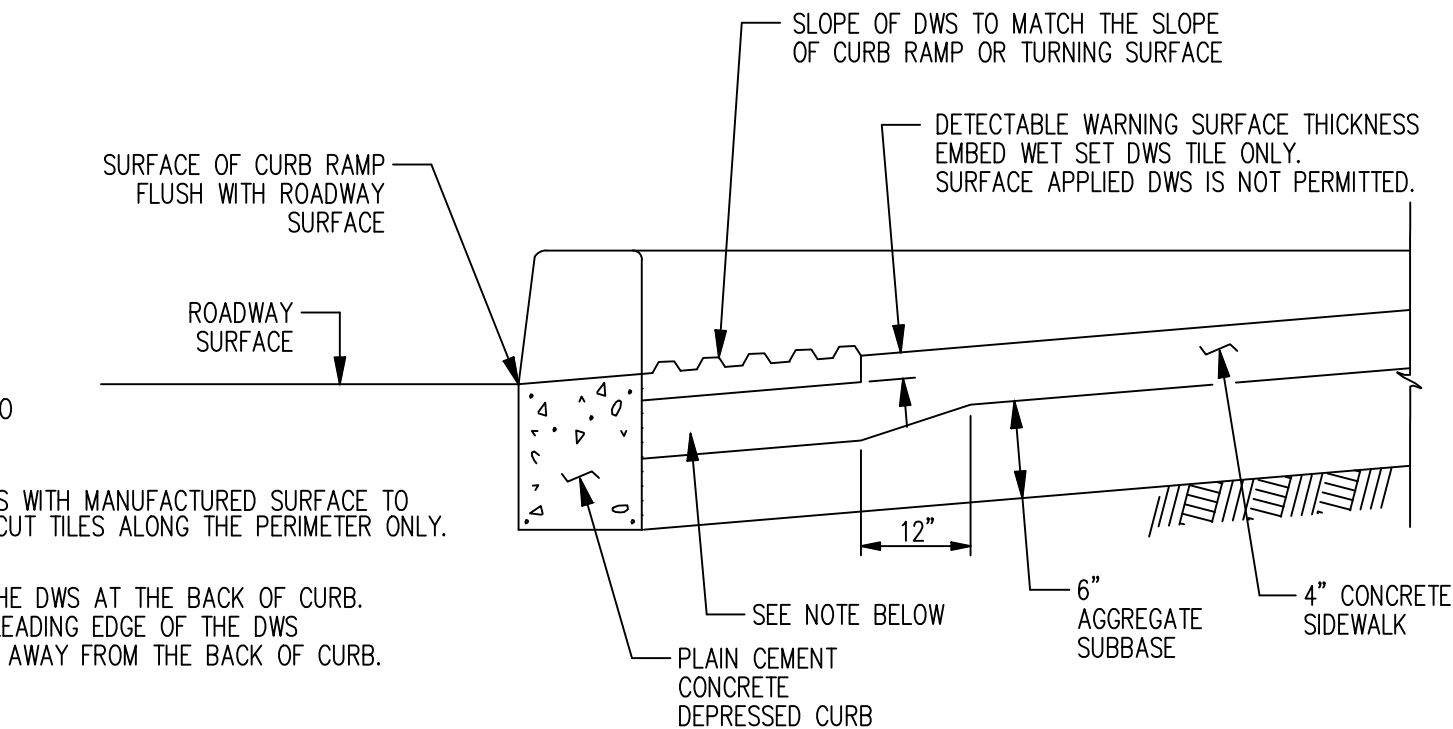


15\"/>



TRUNCATED DOME DIMENSIONS		
DIM	MIN (inch)	MAX (inch)
A	1.6"	2.4"
B	0.65"	1.5"
C	(13)	(13)
D	0.9"	1.4"

- THE C DIMENSION IS 50% TO 65% OF THE D DIMENSION.
- PLACE ADJACENT DWS TILES WITH MANUFACTURED SURFACE TO MANUFACTURED SURFACE. CUT TILES ALONG THE PERIMETER ONLY.
- LOCATE ONE CORNER OF THE DWS AT THE BACK OF CURB. NO OTHER POINT ON THE LEADING EDGE OF THE DWS MAY BE MORE THAN 5'-0\"/>

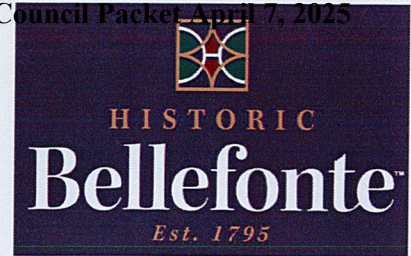


NOTES:
CONSTRUCT NOTCH AS SHOWN TO PROVIDE FULL THICKNESS SIDEWALK UNDER DETECTABLE WARNING SURFACE.

OPTIONAL:
CONSTRUCT 2\"/>

**DETECTABLE WARNING SURFACE
EMBEDDING DETAIL**

APPLICATION FOR SUBDIVISION & LAND DEVELOPMENT PLAN Borough of Bellefonte



(office use only)

Fee paid: ☒ *waived* *gmt*

(Check made out to: Bellefonte Borough)

Date Received (office): *2/24/2025***STEP 1: PLAN INFORMATION****Name of Plan:**

Final Plan - Lot Addition of Land of Edward S. & Kristine K. Ranio Bellefonte Borough, Centre County Pa

Type of Plan:

- ☐ Subdivision
☐ Land Development Lot Consolidation
☒ Lot Consolidation

Type of Plan:

- ☐ Preliminary Plan
☐ Final Plan (preceded by a required Preliminary Plan)
☒ Final Plan (not preceded by a Preliminary Plan)

Location / Parcel # of Plan:

136 Railroad Street, Bellefonte Pa 16823 / Tax Parcel 32-301-006 & 32-301-007

Size of Plan:

32,279 Sq. Ft. / 0.741 Acres

Number of Lots or Units:

Starting with 2 ending with 1

Plans prepared by:

Kerry Uhler and Associates

Date of Plans:

12/06/2024

Latest Revision Date:**STEP 4. OWNER INFORMATION****Name of Owner:**

Edward K. Ranio

Owner address:

136 Railroad Street Bellefonte Pa 16823

Telephone / Email:**STEP 4. APPLICANT INFORMATION****Name of Applicant:**

Kerry Uhler Jr.

Applicant address:

140 W. High Street Bellefonte Pa 16823

Telephone / Email:

814-355-0432

Billing address for**Engineering services:**

136 Railroad Street Bellefonte Pa 16823

STEP 4. CHECKLIST OF DOCUMENTS REQUIRED (line through if not required)**Checklist of Documents Required (line through if not required)**

- ☒ 10 copies of Preliminary Plat, 24" by 36", scale: 1" : 50'
☐ 5 copies of the Sewage Plan Revision Module for Development
☐ 3 copies of the Erosion and Sedimentation Control Plan
☐ 2 copies of other documents to support development, as itemized in the Borough's SALDO

Signature of Applicant

I / We certify that the above information is correct and further agree to reimburse Bellefonte Borough for the cost of engineering services, materials testing, and other site inspections as required by Bellefonte Borough throughout the course of our development.

[Signature] K. ALEX UHLER JR. Agent

Date

2/19/25

Return your completed application to: Gina Thompson, Planning Administrator, 236 West Lamb Street, Bellefonte, PA 16823
 Contact: gthompson@bellefontepa.gov or 814-353-2320



HISTORIC
Bellefonte™
Est. 1795

March 5, 2025

Chris Schnure
Subdivision and Land Development Planner
Centre County Planning Office
Willowbank Office Building
420 Holmes Street
Bellefonte, PA 16823

Dear Mr. Schnure:

**RE: Preliminary/Final Plan for Lot Addition of Land of Edward S. & Kristine K. Ranio
136 Railroad Street, Borough of Bellefonte, Centre County, Pennsylvania
Tax Parcel Number: 32-301-,006-,0000- and 32-301-,007-,0000-**

Please review and comment on the included preliminary/final plan for the Lot Addition of Land of Edward S. & Kristine K. Ranio at 136 Railroad Street. Kerry Uhler Jr., Kerry A. Uhler & Associates, Inc., is the engineer for the project. Per an agreement with the Ranios and Bellefonte Borough, Bellefonte Borough will be paying the application fee for the SALDO review.

There is no Stormwater Management Plan or Sewage Plan required for the lot consolidation. Although the parcel sits within the floodplain zone, there is no Floodplain Management Plan requires as there is no proposal for addition of buildings.

Thank you for your input and assistance. I always appreciate your guidance. Please reach out if you have any questions or concerns: gthompson@bellefontepa.gov or 814-313-1573.

Sincerely,

Gina Thompson
HARB, Zoning & Planning Administrator
Office of Community Affairs
Bellefonte Borough

CC: Ralph Stewart, Bellefonte Borough Manager

Enclosures: Preliminary/Final Plan for Lot Addition of Land of Edward S. & Kristine K. Ranio
Bellefonte Borough SALDO application submitted by Kerry A. Uhler & Associates, Inc.

LICENSE AGREEMENT (Commercial)

DEP File No. **E1404224-006**

THIS AGREEMENT made this _____ day of _____, 20_____, between the Commonwealth of Pennsylvania Department of Environmental Protection, hereinafter referred to as “Department”, and

- A. **Bellefonte Borough**, a corporation incorporated under the laws of the State of **Pennsylvania**; or
- B. _____, a partnership; or
- C. _____, an individual; or
- D. _____, (other);

with its principal place of business at **301 North Spring Street, Bellefonte, Pennsylvania 16823**, hereinafter referred to as “Licensee”.

Department is authorized by the Act of November 26, 1978 (P.L. 1375, No. 325), as amended, to grant, with the approval of the Governor, licenses to occupy submerged lands of the Commonwealth of Pennsylvania, hereinafter referred to as “Commonwealth”, on such terms and conditions as the Department shall prescribe, for the purposes set forth in the Act of November 26, 1978 (P.L. 1375, No. 325), as amended, hereinafter referred to as “Act 325”;

Department is also authorized by Act 325 to issue permits for the construction, operation, maintenance, modification, enlargement or abandonment of dams, water obstructions and encroachments; prior permits issued in compliance with the Act of June 8, 1907 (P.L. 496, No. 322) and the Act of June 25, 1913 (P.L. 555, No. 355) being deemed to comply with the requirements of Act 325 and all permits that are referenced in this Agreement;

Licensee has the right to occupy riparian land abutting the **Spring Creek** (Stream) in **Bellefonte Borough** (Municipality), **Centre** County, Pennsylvania;

Licensee's business on the riparian land referenced in this Agreement requires a license to occupy submerged lands of the Commonwealth in the bed of the Stream below normal pool elevation or low water mark, as the case may be, adjacent to the riparian land in order to construct, repair, replace, operate, maintain and remove a **slalom course of 31 gates consisting of posts that support cables above Spring Creek** and other necessary encroachments and obstructions associated with its business, in accordance with the approved plans and specifications contained in Permit Application No. **E1404224-006** and in any prior or future permit(s) for dams, water obstructions and encroachments within the premises licensed herein, hereinafter referred to as "Licensee's facilities"; and

Licensee's facilities are for the purpose of (check as appropriate):

- ☐ improving navigation or public transportation;
- ☒ recreation, fishing or other public trust purposes;
- ☐ protecting public safety or the environment;
- ☐ providing water supply, energy production or waste treatment;
- ☐ other activities which require access to water;

NOW, THEREFORE, in consideration of the mutual promises set forth in this Agreement and intending to be legally bound, the Department and Licensee agree to the following:

1. **Recitals.** The foregoing recital clauses are incorporated herein by reference.
2. **License.** Department grants to Licensee a license to occupy submerged lands of the Commonwealth adjacent to Licensee's riparian land for the purpose(s) set forth in paragraph(s) A below, in accordance with the approved plans and specifications contained in Permit Application No. **E1404224-006**, and in any prior or future permit(s) for dams, water obstructions and encroachments within Licensee's facilities:
 - A. To construct, repair, replace, operate, maintain and remove Licensee's facilities within premises referred to herein as the "Facilities Area", occupying approximately **0.2** acres (to the nearest tenth of an acre) of submerged land owned by the Commonwealth in the aforesaid Stream, Municipality and County, the location of the Facilities Area is:
 - ☒ shown as the "Facilities Area" on the map(s) or plan(s) attached and incorporated into this Agreement as Exhibit A.
 - B. To occupy for the mooring of vessels at Licensee's facilities, within premises, referred to herein as the "Mooring Area", occupying approximately **N/A** acres (to the nearest tenth of an acre) of submerged land owned by the Commonwealth in

the aforesaid Stream, Municipality and County, the location of which Mooring Area is:

☐ shown as the "Mooring Area" on the map(s) or plan(s) attached and incorporated into this Agreement as Exhibit A.

- C. The total Facilities Area, Mooring Area, or both shall be referred to as the "Licensed Premises";
 - D. To dredge for construction and normal operation and maintenance within the Licensed Premises; provided that this license grants no right to dredge, excavate, remove and carry away any merchantable sand, gravel or other minerals, such activities being subject to the payment of a royalty pursuant to Sections 468(d) and 1908 A(3) of the Administrative Code of 1929, as amended.
3. **Modification.** In the event a substantial portion of any of Licensee's facilities shall be permanently discontinued or abandoned by Licensee or any of Licensee's permits issued under or complying with Act 325 or Licensee's facilities be terminated, then this Agreement, at the option of Licensee or Department shall be modified to reflect the changed conditions. Modification may include termination where the use of Licensee's facilities is essentially permanently discontinued or abandoned by Licensee or where essentially all of Licensee's permits issued under or complying with Act 325 for Licensee's facilities be terminated.
4. **Termination by Department for Cause.** Department has the right to terminate this Agreement if Licensee defaults in the performance of any provisions of this Agreement.
- A. Department shall provide sixty (60) days written notice to Licensee when Licensee defaults in the performance of any provisions of this Agreement.
 - B. If the default continues or remains uncured, unsettled, unappealed, or unstayed by a court of competent jurisdiction for sixty (60) days after Licensee's receipt of the Department's written notice of the default, then this license shall terminate effective immediately.
 - C. However, if Licensee has commenced substantially to cure the default within the sixty (60) day period of the Department's written notice of the default and Licensee diligently continues this action to completion, this shall not be an event of default and Department may not terminate this license.
5. **Termination by Department for Reasons Other Than Cause.** Department has the right to terminate this Agreement for any of the following reasons upon providing six (6) months' written notice to Licensee. Termination shall be effective six (6) months from the date of the Department's written notice to the Licensee. Termination shall be confirmed by letter from the Secretary of the Department or Secretary's designee to the Licensee at the Licensee's principal place of business.

- A. Department may terminate this Agreement, upon six (6) months written notice to Licensee, when the Department reasonably believes that the license has become adverse or harmful to the public interest, fails to serve the best interests of the Commonwealth, or obstructs a higher public use of the Licensed Premises. Department's written notice shall specify the basis for the proposed termination.
 - B. Termination shall become effective six (6) months after date of notice unless Licensee submits a written request for a hearing on the termination issue within thirty (30) days after such notice. In such hearing, due regard shall be given also to the interests of the public as served by Licensee's facilities. Following the hearing, if the Department determines that the license has become adverse or harmful to the public interest, fails to serve the best interests of the Commonwealth, or obstructs a higher public use of Licensed Premises, then such determination and supporting facts therefor shall be mailed to Licensee. Within thirty (30) days after such determination is mailed, Licensee may appeal therefrom to the appropriate court. Termination shall be effective when the last appeal is finally heard and determined.
- 6. **Termination by Licensee.** Licensee shall have the right to terminate this Agreement at any time by providing six (6) months written notice to the Secretary of Department. Termination shall be confirmed by letter from Licensee to the Secretary of the Department, at Secretary's office located in Harrisburg, Pennsylvania. The Secretary of the Department or Secretary's designee shall acknowledge Licensee's letter of termination by letter to Licensee.
 - 7. **Termination Recorded.** If this Agreement is recorded, any termination shall also be recorded in the County in which this Agreement is recorded.
 - 8. **Effect of Termination.** In the event this license terminates or is terminated by reason of any provision of this Agreement, or for any other reason, Licensee shall at its cost remove Licensee's facilities from Licensed Premises within such time and in such manner as Department may reasonably direct. Should Licensee fail to remove all Licensee's facilities from Licensed Premises within one (1) year after notice by Department to do so, Department may remove the same, and Licensee shall pay the costs of such removal. Notwithstanding anything to the contrary herein, Licensee shall have a period of one (1) year from the effective date of termination of the license within which to remove its facilities from Licensed Premises.
 - 9. **Indemnification/Hold Harmless.** Licensee shall indemnify, save harmless and defend the Department, its officers and employees, from and against all losses, damages, expenses, claims, demands, suits and actions arising out of, or caused in any manner by the use of Licensed Premises by Licensee, and shall compensate the Department for any damage to it at any time resulting from the use of Licensed Premises by Licensee; provided, however, that this paragraph shall not apply to or affect any claims, demands, suits or actions by or on behalf of officers, employees, servants or agents of the Department, or their dependents, based upon workmen's compensation or similar statutory benefits. The Department shall, at Licensee's expense, provide Licensee with such assistance as Licensee may reasonably

request in writing in the defense of any claim, demand, suit or action which Licensee assumes hereunder.

10. **No Third Party Rights.** The parties understand that this Agreement does not create or intend to confer any rights in or on persons or entities not a party to this Agreement.
11. **Right to Know Law.** The Pennsylvania Right-To-Know Law, 65 P.S. §§ 67.101-3104, hereinafter referred to as the “Right to Know Law”, applies to this Agreement. Therefore, this Agreement is subject to, and Licensee shall comply with the Right to Know Law. The document entitled “Right to Know Law Contract Provisions” is attached and incorporated into this Agreement as Exhibit B. As used in this Agreement, the term “Contractor” refers to Licensee.
12. **Choice of Law.** This Agreement and its construction and enforceability shall be interpreted under the laws of the Commonwealth of Pennsylvania.
13. **Compliance with Federal and State Law.** This Agreement does not supersede or waive the provisions of any Federal or Commonwealth statute, regulation or permit relevant to Licensee's operation or maintenance of its facilities. Licensee, its successors and assigns, shall comply with all applicable statutes, regulations, and permits during the existence of this Agreement.
14. **Pollution.** Licensee shall at all times perform under this Agreement in such manner as to minimize or prevent polluting the environment. Licensee shall be liable and responsible to the Commonwealth as provided by law for any pollution or other damage to any portion of the environment in or adjacent to Licensed Premises which occurs as a result or consequence of Licensee's occupation and use thereof, irrespective of whether or not such pollution or damage be due to negligence or in the inherent nature of Licensee's operations, unless the pollution or damage is the proximate result or consequence of an independent intervening cause or of force majeure. The burden of proving such independent intervening cause or force majeure shall be on Licensee. Any action for civil damages on account of such pollution brought by Department against Licensee shall not bar Department from bringing other actions under the Clean Streams Law or other pertinent law, rule, or regulation of the Commonwealth. It is understood and agreed that it is not the intention herein to impose any greater duty upon Licensee than is otherwise provided by statutory and common law.
15. **Signature Authority of Licensee.** Licensee represents and warrants that, as of the date of the execution of this Agreement, he/she/it/they has the right and authority to execute this Agreement. Licensee and his/her/its/their signatory represent that the signatory is fully authorized to execute this Agreement on behalf of Licensee. Licensee's signed and notarized “Affidavit of Signature Authority” is attached and incorporated into this Agreement as Exhibit C.
16. **Counterparts.** This Agreement may be executed in multiple counterparts, including counterparts that are manually signed and executed on paper, counterparts that are in the

form of electronic records and executed electronically, or both. Department and Licensee agree that the electronic signature of any party designated on this Agreement's signature page are intended to authenticate this Agreement and have the same force and effect as manual signatures. The term "electronic signature" means any electronic sound, symbol, or process attached to or logically associated with a record and executed and adopted by a party with the intent to sign such record, including pdf, facsimile, or electronically imaged signatures provided by Adobe, DocuSign, or any other electronic signature provider. This Agreement will be considered duly executed and delivered by any party affixing its electronic signature to an electronic file or when the signature of a party is delivered by facsimile transmission, delivered by scanned image (e.g. .pdf or .tiff file extension name) as an attachment to electronic mail (email), or delivered by another type of electronic transmission.

17. **Binding Agreement.** This Agreement shall be binding upon the parties, their heirs, legal representatives, successors and assigns, but shall not be assignable or transferable by Licensee without the prior written approval of the Department, which shall not be unreasonably withheld.
18. **Entire Agreement.** This Agreement, when executed, approved and delivered, together with all exhibits incorporated by reference, shall constitute the entire agreement between the parties and there are no other representations or agreements, oral or written, except as expressly set forth in this document. This Agreement may not be amended or modified except by a written agreement signed by both parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

SIGNATURES

ATTEST:

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL
PROTECTION
OFFICE OF WATER PROGRAMS

Chief, Division of Wetlands, Encroachment,
and Training
Bureau of Waterways, Engineering and
Wetlands

Bellefonte Borough
Licensee's Business Name

(When Licensee is a corporation):

ATTEST:

(Signature) Secretary/Treasurer

By _____
(Signature) President/Vice-President

(Print Name & Title) Secretary/Treasurer

By _____
(Print Name & Title) President/Vice-President

(Corporate Seal)

(When a Licensee is an LLC):

(Signature) Witness Date

By _____
(Signature) Member/Manager

(Print Name & Title) Witness

By _____
(Print Name & Title) Member/Manager

APPROVED:

Governor
Commonwealth of Pennsylvania

Approved as to Legality and Form:

<hr/>	<hr/>
Chief/Assistant Counsel	Pre-Approved Form # 7C-FA-38.0
Department of Environmental Protection	Office of General Counsel

Pre-Approved Form # 7C-FA-38.0
Deputy Attorney General
Office of the Attorney General Date

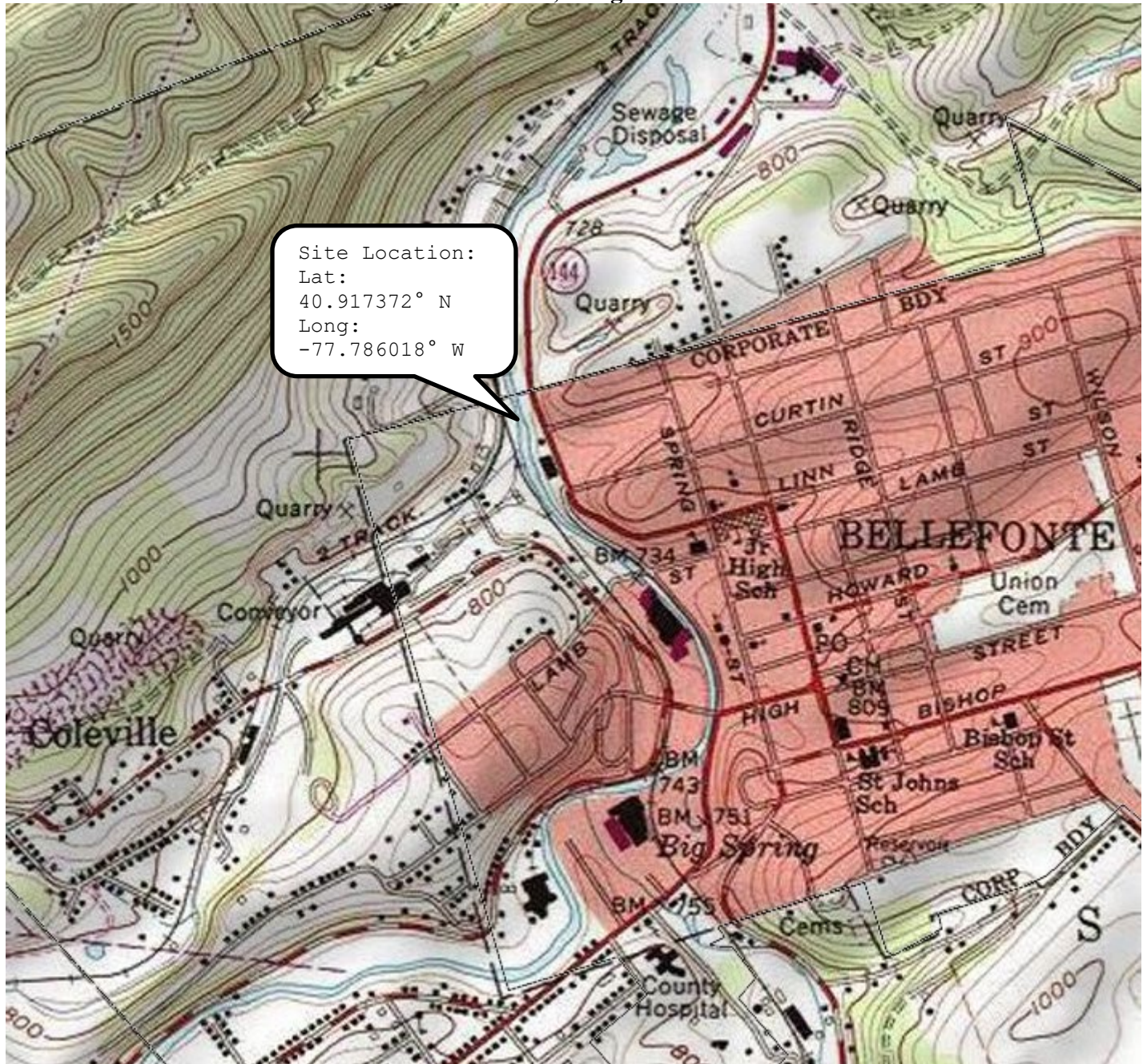
Location Map

E1404224-006: Bellefonte Borough

Spring Creek – Slalom Course of 31 Gates Consisting of Posts that Support Cables

Bellefonte Borough – Centre County

Latitude: 40.917372° N, Longitude: -77.786018° W



E1404224-006

Exhibit A

Bellefonte Borough Council Packet April 7, 2025

Site Map

E1404224-006: Bellefonte Borough

Spring Creek – Slalom Course of 31 Gates Consisting of Posts that Support Cables

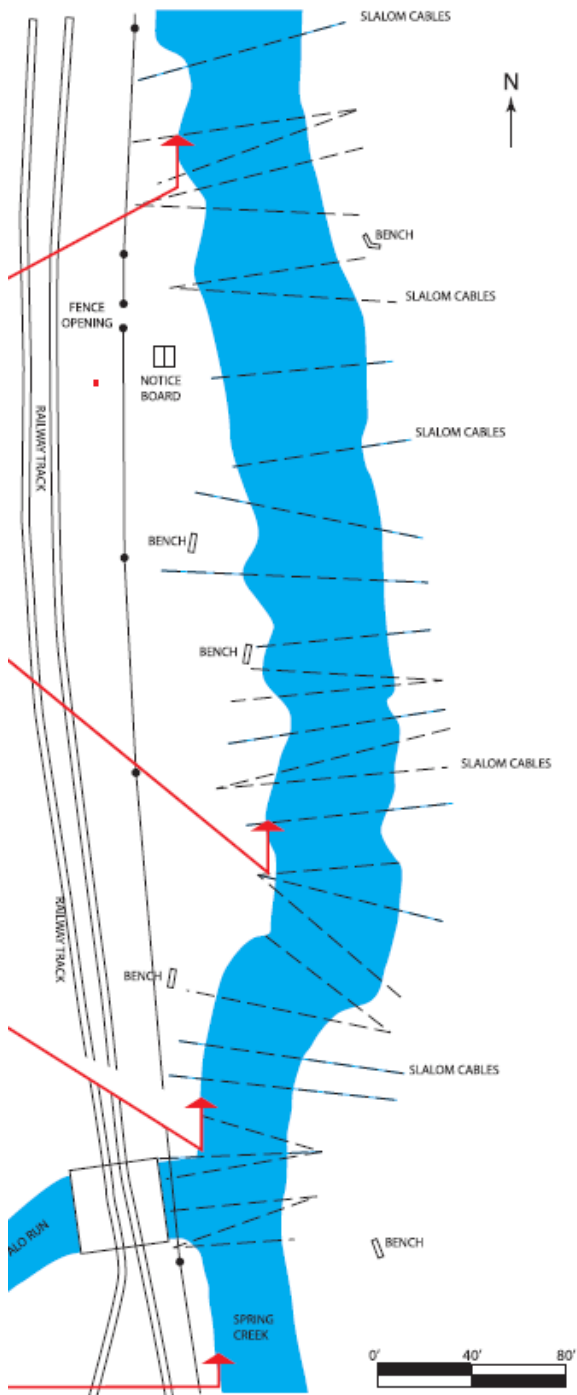
Bellefonte Borough – Centre County

Latitude: 40.917372° N, Longitude: -77.786018° W



E1404224-006

Facilities Area
E1404224-006: Bellefonte Borough
Spring Creek – Slalom Course of 31 Gates Consisting of Posts that Support Cables
Bellefonte Borough – Centre County
Latitude: 40.917372° N, Longitude: -77.786018° W



Length	Width	Square Footage
42.83	1	42.83
43.1	7.2	310.32
43.03	8.4	361.452
47.28	9.2	434.976
45.36	6.5	294.84
44.51	3.6	160.236
44.89	3.2	143.648
44.72	3	134.16
50.55	12.8	647.04
50.54	13	657.02
51.24	3.4	174.216
54.33	6.2	336.846
43.57	2.4	104.568
54.28	2.7	146.556
45.67	3.3	150.711
50.44	5.1	257.244
45.43	7	318.01
46.78	1	46.78
47.24	5.2	245.648
47.28	9.2	434.976
45.34	1.5	68.01
44.51	3.6	160.236
44.75	3.2	143.2
44.83	3	134.49
50.57	12.3	622.011
50.47	13.3	671.251
51.19	3.2	163.808
54.36	6.3	342.468
43.62	2.4	104.688
54.33	2.8	152.124
45.72	3.4	155.448

Total: 8119.811

Facilities Area for 31
crossings:
8119.811 SF = 0.2 acres

E1404224-006


FW: CATA Bellefonte Service For FY 2026

From Ralph Stewart <rstewart@bellefontepa.gov>

Date Thu 3/20/2025 4:14 PM

To Alyssa Doherty <adoherty@bellefontepa.gov>

Cc Julie Brooks <jbrooks@bellefontepa.gov>; Joanne Tosti-Vasey <jtosti-vasey@bellefontepa.gov>; Deborah Cleeton <dcleeton@bellefontepa.gov>

 1 attachment (1 MB)

3.20.25 Letter to Bellefonte.pdf;

Hi Alyssa,

Please include both this email and the attachment in the next council meeting packet (meeting of April 7th).

Thank you,

Ralph

Ralph W. Stewart, Borough Manager

Borough of Bellefonte

301 North Spring Street STE 200

Bellefonte PA 16823

Phone: 814-355-1501 x214



From: David Rishel <drishel@catabus.com>

Sent: Thursday, March 20, 2025 3:17 PM

To: Ralph Stewart <rstewart@bellefontepa.gov>

Cc: Parfitt, Mark <mparfitt@catabus.com>; Lori Miller <lmiller@catabus.com>; Bruce Donovan <bdonovan@catabus.com>;

Derek Sherman <dsherman@catabus.com>; Lee Park <lpark@catabus.com>

Subject: CATA Bellefonte Service For FY 2026

Good Afternoon Ralph,

Attached is a letter clarifying the cost data we talked about in January. This is actually better for the Borough than the numbers we presented. Because of an increase in PennDOT funding, our overall cost percentage that is covered by State and Federal funding is 64% instead of 62%. Also, the higher fare for the B-Line service, and the fact that many of our trips involve two passengers, has lead us to project a higher percentage of the services costs being covered by the fares. The result of these two elements is that the remaining costs not covered by grants and fares is 23% rather than the 30% under the previous contract. If the Borough were to sustain this year's level of service on the B-Line, the cost to the Borough would be just over \$40,000. Please take a look at this and let us know if we can help any further.

We must set a deadline of May 9 to have this fully resolved (with a Council resolution authorizing the contract) for us to continue providing service. Please give me a call if you have any questions. We'd also be happy to come back out and speak to Council again, if it would help.

By the way, I heard the news and am very sorry you are leaving your position as manager, but I can imagine you are looking forward to retirement. I have always sincerely appreciated that we've been able to maintain friendly interaction throughout this challenging process. Thank you for that. Hopefully we will talk before you leave.

Warm Regards,

David Rishel

Executive Director/CEO



Centre Area Transportation Authority (CATA)

2081 W. Whitehall Road, State College, PA 16801

(814) 238-2282 x5156/Fax (814) 238-7643

Mobile (814) 441-0258

www.catabus.com



March 20, 2025

Mr. Ralph Stewart, Bellefonte Borough Manager
301 N. Spring Street
Suite 200
Bellefonte, PA

Mr. Stewart,

As a follow-up to our recent presentation to the Bellefonte Borough Council, we wanted to provide you with updated cost projections for the services we discussed in January. As we explained in our presentation, CATA would recommend the continuation of the current B-Line service within the Borough of Bellefonte, connecting to services at the Nittany Mall and the nearby Walmart. This service profile would be as follows:

- Monday to Friday, 6:00 AM to 6:00 PM (60 hours per week)
- One mini-bus dedicated to the service
- Advanced reservation service to/from currently designated pickup points
- Fare of \$4.00
- Free transfer to mainline CATA bus network

The cost to CATA to operate this service is projected to be \$230,880 per year (3,120 hours @ \$74.00 per hour). Based on our current projection of PennDOT funding, and the current fare revenues for the B-Line today, these costs would be covered by the following breakdown:

- | | |
|------------------------------------|-----------|
| • State and Federal Subsidy (64%): | \$147,763 |
| • Fares (9%): | \$22,673 |
| • Bellefonte Contribution (26%): | \$60,444 |

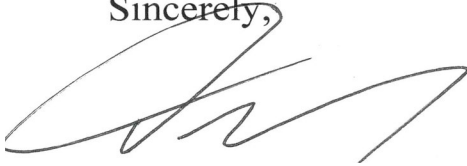
This cost breakdown is based on a slight increase in CATA's state funding, which now covers 64% of our costs. Also, the \$4.00 base fare for this service, and the frequency of passengers traveling in pairs, has increased the fares collected, covering a higher percentage of the cost than expected. The net result is that Bellefonte must only cover the remaining 26% of costs, which is down from the 30% requirement from last year.

If Bellefonte wishes to remain in the CATA system, which we hope you will, please

let us know as soon as possible. We will require a resolution passed by the Borough Council, along with a signed contract with CATA, no later than May 9, 2025. If we do not have this issue resolved by that date, we will have no choice but to irrevocably continue with the cessation of service as of June 30, 2025.

Please let me know if we can be of any further service.

Sincerely,

A handwritten signature in black ink, appearing to read 'DR', with a large, sweeping loop at the end.

David
Rishel
CEO

cc: Mark Parfit, Chair, CATA Board of Directors



William W. Witmer
Chief of Police



April 4, 2025

Bellefonte Borough Council members,

I am submitting an updated version to the pursuit policy. I understand that you have already reviewed this policy and adopted it. The pursuit policy and the use of force policies are among the most important policies within the police department when it comes to liability. I want to make sure you understand that these two policies will change frequently upon changes to updated case law. I was contacted by our labor attorney today with a recommendation to update the pursuit policy due to activity in the third circuit courts. It is my responsibility as Chief to put not only the police department in the best position I can but you as the "policy makers" as well. With his recommendations until case law is clearer I request resolution 04042025-1 be adopted.

Thank you,

Chief W. Witmer

Service with Integrity, Honor and Pride

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Bellefonte, PA 16823

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Fax: 814-353-2315
police@bellefontepolice.net

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RESOLUTION NO. 2025- 04072025-1

RESOLUTION ADOPTING THE POLICE DEPARTMENT'S UPDATED POLICIES

WHEREAS, the Bellefonte Borough recognizes their legal and ethical duty to provide constitutional, safe, and effective law enforcement services to all members of the community; and

WHEREAS, the Bellefonte Borough Council acknowledges the need for clear and concise policies for the members of the Bellefonte Borough Police Department pursuant to federal and state law; and

WHEREAS, the Bellefonte Borough police department command staff regularly reviews all police General Orders, policies, and training to make sure that best practices are being followed, and all applicable State and Federal Constitutional rights are properly protected; and

WHEREAS, The Chief of Police and members of the police department are reviewing the Department's policies and related topics. Updates were recommended, then reviewed by an attorney who specializes in police policy. The changes include updated terminology and changes based on applicable case law and training standards; and

NOW, THEREFORE, BE IT RESOLVED, the Bellefonte Borough Council adopts the Police Department's updated policies, **Vehicle Pursuits 4.2.1, Objective Risk Factors in vehicle pursuits 4.2.1.1, Pursuit Decision-Making Matrix 4.2.1.2**, which is effective immediately. The Vehicle pursuit policy is amended and updated from resolution **03032025-1**. A true and correct copy of the Policies is attached to and incorporated into this Resolution as Exhibit "A." The Policy shall supersede all prior Department policies that are inconsistent with the Policy. Furthermore, the Chief of Police is directed to immediately implement the Policy, furnish a copy of the Policies to all police personnel and revise the Police Department's Standard Operating Procedures in conformance with the Policy.

DULY ADOPTED this day of 2025 by the Borough of Bellefonte in lawful session duly assembled.

Barbara Dann, President

Johanna Sedwick

Doug Johnson, Vice President

Shawna McKean

Randy Brachbill

Rita Purnell

Deborah Cleeton

Joanne Tosti-Vasey

Kent Bernier

Voting Delegates

Bellefonte Borough Council Packet April 7, 2025

Deadline: May 14, 2025

Each member borough in good standing with the Association shall appoint a Voting Delegate for the purpose of electing the Officers of the Association and voting on proposed resolutions and policies.

Borough council **must approve** the individual appointed to serve as the Voting Delegate as well as an Alternate Delegate (in case the primary appointment cannot participate in the election and voting during the annual conference). Note - Voting Delegates/Alternates can be elected or appointed borough officials. Per the PSAB Constitution, these names must be provided to the PSAB Executive Director by May 14, 2025.

The election of Officers will be held Tuesday, June 3 between 9 a.m. and 2 p.m. Voting on proposed resolutions and policies will occur during the Closing Business Meeting on Wednesday, June 4. These two activities help to shape the leadership and policy platform of the Association. Participation in this process is an essential role that borough officials play in guiding the future of PSAB.

ALL VOTING DELEGATES MUST BE REGISTERED TO ATTEND THE ANNUAL CONFERENCE.

Borough of: Bellefonte

Submitted by: Barbara Dann, Council President
(Signature of the Borough Secretary, Manager, or President of Council)

Date: 04/07/2025

Borough Address: 301 N. Spring Street, Suite 200, Bellefonte, PA 16823

Borough Email: Boro@bellefontepa.gov

OUR VOTING DELEGATE WILL BE: Deborah Cleeton Pro-Temp
(Name) (Title)

OUR ALTERNATE WILL BE: Joanne Tosti-Vasey Council Member
(If Applicable) (Name) (Title)

The Voting Delegate form must be returned no later than Wednesday, May 14, 2025. You can return this form in any of the following 3 ways -

Mail: PSAB, 2941 North Front Street
Harrisburg, PA 17110

Fax: 717-236-8164

Email: mmiller@boroughs.org





William W. Witmer
Chief of Police

Bellefonte Borough Council Packet April 7, 2025



HISTORIC
Bellefonte
Est. 1795

April 3, 2025

Bellefonte Borough Council Members,

I am addressing you in regards to the Bellefonte Borough Ordinance, Chapter 108 Police Department Article II Line Officers Defined. As I review the Borough Ordinance and Collective bargaining agreement, the definition of line officer in the ordinance recognizes the position of Sergeant as a line officer, meaning they are not included in the collective bargaining. In the collective bargaining agreement, the position of Sergeant is under the term "police officer" and is included in the bargaining agreement. The following are sections from the Borough Code and Articles from the collective bargaining agreement.

The Bellefonte Borough Ordinance states:

-Section 108-4 Defined: A line officer is defined as any person holding the office of Chief, Captain, Lieutenant or Sergeant in the Police Department of the Borough.

It appears this ordinance was adopted 1-9-1978. Since the adoption of said ordinance, the collective bargaining agreement between the Bellefonte Borough and the Bellefonte Borough Police Association has recognized the position of Sergeant as the term "police officer."

The term police officer in the collective bargaining agreement states as followed:

Article I- Recognition- Sec. 2: The term "police officer" as used in this Agreement shall include all persons employed as sergeants of police, corporals and patrol officers so long as the persons have been employed through the procedures established in conformity with the police civil service provisions of the Borough code.

Article I- Recognition- Sec. 1 states: The Employer recognizes the bargaining agent, Bellefonte Borough Police Association, as the sole collective bargaining agent for the police officer officers in the borough in connections with all matter relating to, hours or work and other subjects covered by this Agreement.

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The Bellefonte Borough Ordinance states as followed:

- Section 108-5 Not included in the collective bargaining: Subject to the following provisions of the article, no line officer of the Department shall be included for collective bargaining purposes in the negotiation of wages, hours or other proper subjects of collective bargaining between the police of the Borough and Council, as provided by law.

After reviewing the Borough Ordinance and the Collective bargaining agreement it is clear the definition of Line officer or Police Officer needs to be established when defining the position of sergeant.

I am requesting consideration that Section 108-4: Line Officer be amended to remove the position of Sergeant from the definition. To remove the Sergeant position from the definition of police officer in the collective bargaining agreement would have to be changed through arbitration. Due to the size of the Bellefonte Police Department and with the position of Sergeant written into the collective bargaining agreement for several years, I believe it should remain as being part of the collecting bargaining agreement.

Respectfully,

A handwritten signature in black ink, appearing to read 'W. Witmer', with a long horizontal flourish extending to the right.

Chief W. Witmer



William W. Witmer
Chief of Police

Bellefonte Borough Council Packet April 7, 2025



HISTORIC
Bellefonte
Est. 1795

April 3, 2025

Bellefonte Borough Council Members,

As you all know many changes have come to our police department in the last year, I feel it's the right time to reinforce the progress we have made and keep moving in the right direction. I also want to address the vacancies with our vacant Detective, Corporal and Sergeant Positions.

I believe at this time we are more than ready to establish a chain of command. It is extremely important to have supervisory positions put into place to assist me when I am not here along with other supervisory duties. Without proper supervision, it may leave gaps in the decision making in the event a critical incident occurs and I am not available. I believe this is a huge liability for the Borough that needs to be addressed sooner than later.

The Detective position is also an important position in the department. The Detective position will allow larger cases to be investigated in depth and allow the patrol officer to focus more on patrol duties.

The promotion process for the position of Sergeant is a position that falls within the Civil Service process. The Detective position is an appointed position. The first step in the promotion process is to establish an eligibility list. I would like to post a list as soon as possible. My goal is to have officers promoted by the summertime for the busiest time of the year.

I am respectfully requesting your approval to establish a promotions eligibility list.

Thank you,

Chief W. Witmer

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William W. Witmer
Chief of Police

Bellefonte Borough Council Packet April 7, 2025



HISTORIC
Bellefonte
Est. 1795

April 3, 2025

Bellefonte Borough Civil Service Commission,

As you all know many changes have come to our police department in the last year, I feel it's the right time to reinforce the progress we have made and keep moving in the right direction. I also want to address the vacancies with our vacant Detective, Corporal and Sergeant Positions.

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Chief Witmer is requesting to establish a promotions Eligibility List for the Bellefonte Borough Police Department in 2025.

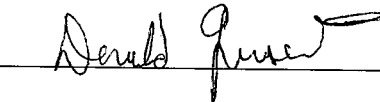
The Bellefonte Borough Civil Service approves this request.

Civil Service Commission Member Signatures:

Jim Vaiana, Chairperson:

 4/2/25

Donald Townsend, Vice-Chair:

 4.2.25

Randall Brachbill, Secretary:





William W. Witmer
Chief of Police

Bellefonte Borough Council Packet April 7, 2025



April 3, 2025

Bellefonte Borough Council Members,

I would like to inform you that the hiring process that was approved in January has concluded, and an eligible candidate could not be selected. The Bellefonte Borough Civil Service Commission rules and regulations were followed. The decision was made without discrimination and without regard to race, religion, color, national origin, gender, age veteran status, marital status or non-job-related physical or mental handicap or disability but merely information obtained throughout the background investigation.

As per section 5.8 Background Investigations, a background investigation was completed and a recommendation of failing was concluded. The Bellefonte Borough Civil Service commission was provided an explanation in which all member concurred with my decision.

It is my duty as the Chief of Police to follow all guidelines set forth by the civil service board and to ensure the best candidate for the position of police officer is put forward. The Bellefonte Police Department over the past year has changed its culture, restored its reputation and trust with the public. As Chief of Police, it is my responsibility to put the police department and the Borough in the best position possible.

Moving forward without the position of police officer not being filled in the previous hiring process we still have a vacancy within the police department. My intentions are to fill this vacancy and to start a new hiring process by establishing an eligibility list.

I am respectfully requesting your approval to establish an eligibility list for the position of police officer.

Thank you,

Chief W. Witmer

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William W. Witmer
Chief of Police



April 3, 2025

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Moving forward without the position of police officer not being filled in the previous hiring process we still have a vacancy within the police department. My intentions are to fill this vacancy and to start a new hiring process by establishing an eligibility list.

I am respectfully requesting your approval to establish an eligibility list for the position of police officer.

Thank you,

Chief W. Witmer


Service with Integrity, Honor and Pride

Chief Witmer is requesting to establish a new Eligibility List for the Bellefonte Borough Police Department in 2025.

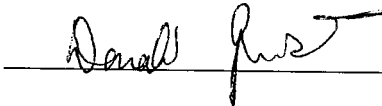
The Bellefonte Borough Civil Service approves this request.

Civil Service Commission Member Signatures:

Jim Vaiana, Chairperson:

 4/2/25

Donald Townsend, Vice-Chair:

 4.2.25

Randall Brachbill, Secretary:

