



HISTORIC
Bellefonte™
Est. 1795

**Community Development Block Grant
First Public Hearing – 6:00 pm
Council Chambers**

Borough of Bellefonte Council Work Session

AGENDA

6:30 – 7:25 PM, Monday, May 19th, 2025

**In-Person, Council Chambers/Large Meeting Room
301 N. Spring St, 1st Floor**

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at www.cnet1.org. **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

I. CALL TO ORDER – Council President Dann

II. WELCOMING COMMENTS / OPENING REMARKS:

Welcome, everyone, to the Bellefonte Borough Council Work Session. No council action (making motions or approvals) is taken during work sessions.

III. ITEMS FOR DISCUSSION:

Note – All Times are approximate

A) Source Water for Big Spring – Todd Giddings, Geologist–**55 Minutes**

IV. ADJOURNMENT

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.

Water Quality Report

PWSID Number 4140075



The Big Spring in Bellefonte

- Inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban storm water run-off, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff, and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff, and septic systems.
- Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

We're pleased to present to you the **2024 Annual Water Quality Report**. This report is designed to inform you about the water quality and our constant goal to provide you with a safe and dependable supply of drinking water.

We have put together a table that reflects the water test results for the **2024** calendar year and have included terms and abbreviations to help you understand the table.

If you have any questions about this report or concerning your water quality, please contact the Bellefonte Borough Manager at the Bellefonte Borough Administrative Office, 301 North Spring Street Suite 200, Bellefonte, PA or call 814-355-1501. You may also direct inquiries concerning our water system to the Bellefonte Borough Authority, which meets the 1st Tuesday of each month at 6:00 p.m. in the first floor conference room at 301 North Spring Street.

The Bellefonte Borough Authority is responsible for setting rates and policy for the system. The sources of drinking water (both tap and bottled water) include: rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material. Water can also pick up substances resulting from the presence of animals or from human activity. Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.

Our water source, the Big Spring, pictured at left, located in Bellefonte Borough, produces approximately 15 million gallons of natural spring water per day. By order of the Pennsylvania Department of Environmental Protection, and in compliance with the Federal Safe Drinking Water Act, the Big Spring is covered. This provides protection from external contaminants that could affect water quality.

Is The Water Safe For Everyone To Drink?

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's *Safe Drinking Water Hotline* (800-426-4791).

However, some people may be more vulnerable than the general population to drinking water contaminants. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, and some elderly and infants, can be particularly at risk from infections. These people should seek advice about their drinking water from their health care providers.

EPA/CDC (Centers for Disease Control and Prevention) guidelines on appropriate means to reduce the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline at 1-800-426-4791 or the EPA web site at www.epa.gov/safewater.

Information about Lead

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The Bellefonte Borough Authority is responsible for providing high quality drinking water, and removing service line lead pipes but cannot control the variety of materials used in plumbing components of your home. You share the responsibility for protecting yourself and your family from the lead in your home plumbing.

You can take responsibility by identifying and removing lead materials within your home plumbing and taking steps to reduce your family's risk. Before drinking tap water, flush your pipes for several minutes by running your tap, taking a shower, doing laundry or a load of dishes. You can also use a filter certified by an American National Standards Institute accredited certifier to reduce lead in drinking water. If you are concerned about lead in your water and wish to have your water tested, contact the Bellefonte Borough Authority at 814- 355-1501 or go to the Authority website: www.goh2o.net/BBWA. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available at www.epa.gov/safewater/lead.

Service Line Inventory

The Bellefonte Borough Authority has prepared a service line inventory. For questions on your home's service line material call 814-355-1501. To view the entire service line inventory, request to view it at the Bellefonte Borough Administrative offices 301 North Spring Street Suite 200 Bellefonte, PA 16823 Monday through Friday 8 am to 4:30 pm.

Our Distribution System

The Big Spring, our water source, produces approximately 15 million gallons of water per day. From the Big Spring, water is pumped to the man-made reservoir at the top of the hill on South Allegheny Street.

From this reservoir, water is then gravity-fed to a portion of the town's customers. Like the Big Spring, the reservoir is covered to protect the water quality. Water is also pumped to the standpipe on Hughes Street.

A second holding facility is located on the south side of the borough on Hughes Street behind the high school football field. Water from the large, blue tank is gravity fed to the remaining portion of the borough. Some lines do extend outside the borough. At various points in the system, small pump stations exist to add pressure for the water system.

Big spring water also supplies the Corning line part of the Bellefonte water system. This part of the system has a separate storage tank and pump stations that supply customers in the Benner Pike area, including Bel Aire and Amberleigh up to the Corning water tank.

Water Quality Data Table

The table on the next page lists the drinking water contaminant that we detected during the calendar year of this report, as well as some historical data.

The presence of a contaminant in the water does not necessarily indicate that the water poses a health risk. Unless otherwise noted, the data presented in this table is from testing done in the calendar year of this report. The EPA or the State requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants do not change frequently.

Important Drinking Water Definitions:

Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

MCL: Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

MCLG: Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

MRDL: Maximum Residual Disinfectant Level

MRDLG: Maximum Residual Disinfectant Level Goal: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contamination.

NA: Not Applicable

Picocuries per liter (pCi/L) - picocuries per liter is a measure of the radioactivity in water.

ppm: parts per million, or milligrams per liter (mg/l)

Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.

ppb: parts per billion

CHEMICAL RESULTS SUMMARY TABLE							
Contaminants (units)	MCLG	MCL	Level Detected	Range	Sample Date	Violation	Typical Source
Barium (ppm)	2	2	0.229 at EP 101 0.0248 at EP 102	N/A	12/19/24 12/19/24	No	Discharge of drilling wastes; discharge from metal refineries; erosion of natural deposits
Nitrate (ppm)	10	10	2.02 at EP 101 2.01 at EP 102	N/A	04/25/24 04/25/24	No	Runoff from fertilizer use; leaching from septic tanks, sewage, erosion of natural deposits
ENTRY POINT DISINFECTANT RESIDUALS TABLE							
Chlorine EP 101 (ppm) with required 0.85 Chlorine EP 102 (ppm) with required 1.0	4	4	.02 - 2.66 at EP 101 .21 -1.86 at EP 102	EP101=.02 - 2.66 EP102=.21- 1.86	EP 101 Daily EP 102 Daily	Yes (see violations) No	Water additive used to control microbes
DISTRIBUTION DISINFECTANT RESIDUALS TABLE							
Chlorine (ppm)	4	4	Highest Average result 0.69	0.32 -1.12	Month of highest result: April	No	Water additive used to control microbes
Lead and Copper (Sample Period Start Date of June 01,2022 and Sample Period End Date of September 30, 2022)							
Contaminant	Action Level	MCLG	90 th Percentile Value	Units	# of Sites above AL	Violation	
Lead	.015	0.015	.00123	MG/L	0	No	Corrosion of household plumbing
Copper	1.3	1.3	.12	MG/L	0	No	Corrosion of household plumbing

PUBLIC NOTICE – VIOLATIONS

IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

ESTE INFORME CONTIENE INFORMACION IMPORTANTE ACERCA DE SU AGUA POTABLE. HAGA QUE ALGUIEN LO TRADUZCA PARA USTED, O HABLE CON ALGUIEN QUE LO ENTIENDA.

Monitoring Requirements Not Met for Bellefonte Borough Water Authority.

Our water system violated several drinking water standards over the past year. Even though these were not emergencies, as our customers, you have a right to know what happened and what we did to correct these situations.

Contaminant	Violation Type	Number of Samples Taken	Action	Period Begin Date
Groundwater Rule – Disinfectant Residual	Failure to maintain disinfection at entry point	additional distribution samples taken	Compliance Achieved	06/01/2024
SOC Endrin	Samples not collected	one yearly sample	Compliance Achieved	2024

What should I do?

There is nothing you need to do at this time these violations have been resolved and compliance has been achieved.

What happened? What was done?

Due to an equipment failure, disinfection residual was not maintained at entry point 101, this happened on June 26, 2024. A Boil Water Advisory was issued on that date. For your information, inadequately treated water **may contain** disease causing organisms such as Giardia lamblia, Viruses, Heterotrophic Plate count Bacteria Legionella, Cryptosporidium. These organisms include bacteria, viruses and parasites that cause symptoms such as nausea, cramps, diarrhea and associated headaches at the time of exposure. On the date of this entry point disinfection failure, a Boil Water Advisory was issued to all affected customers, and water samples were collected from the distribution system. The Boil Water Advisory was lifted after testing results returned with no detections and chlorine residuals in the system were fully restored. Compliance will be achieved for the SOC sample Endrin with this public notification of a missed sample. The sample will be collected in 2025 and reported on this report if there is a detection. This sample is collected yearly and recent results have been non-detectable.

Date distributed: March, 2025

BIOSOLIDS - QUICK FACTS

Biosolids are not raw sewage.

Biosolids must meet quality standards prior to land application.

Land application of biosolids is regulated by DEP.

Treatment facilities and application sites are inspected by DEP staff to ensure compliance.

Biosolids: Biosolids are the nutrient-rich organic materials resulting from the treatment of sewage sludge. Biosolids can be applied to agricultural fields as fertilizer to improve soils and stimulate plant growth. The application of biosolids is regulated by the Commonwealth of Pennsylvania to ensure the material is treated properly and is then safely applied to agricultural areas. Biosolids must meet specific quality criteria before land application. Biosolids, other than landscape-grade, may not be applied to farmland, forests, or mine reclamation sites that are within 100 feet of a stream; within 300 feet of an occupied dwelling or water source; within 11 inches of a seasonal high water table; or within 3.3 feet of the regional groundwater table.

Bellefonte's Big Spring is not under the influence of surface water.

Bellefonte Borough Authority did not violate its source water plan. The Plan states: "... land uses, activities, or individual industries identified in the PSOC inventory are not necessarily a source of pollution; however, they have the *potential* for contaminating groundwater." The Plan states that the potential area of contribution to the Big Spring is approximately 55 square miles, covering 17 municipalities in two counties. Almost 900 potential sources of contamination were identified in the Plan.

For over 25 years Bellefonte Borough Authority has met or exceeded all PA DEP and US EPA-sanctioned biosolids program regulations. Even though the biosolids program is highly-regulated with ongoing testing and inspections, Bellefonte Borough Authority has never had a violation.

The farmer just wanted an affordable organic fertilizer instead of chemicals. The PA Supreme Court has already ruled that using biosolids is a normal agricultural operation.

Bellefonte Borough Authority has always enjoyed an outstanding relationship with its neighboring municipal and authority representatives and very much wants to maintain that relationship.

For official PA DEP Fact Sheets on biosolids, please visit:

WWW.DEP.PA.GOV

BELLEFONTE WATER SYSTEM

Mission Statement

The mission of the Bellefonte Borough Waterworks is to "contribute to the well-being of our community through the provision of an adequate supply of high-quality drinking water."

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Water Quality Report

Bellefonte Borough Offices
Suite 200
301 North Spring Street
Bellefonte, PA 16823

RETURN SERVICE REQUESTED



inside...

Your Consumer Report on the Bellefonte Borough Water System for calendar year 2024.

Este informe contiene informacion muy importante sobre su agua de beber. Traduzcalo o hable con alguien que lo entienda bien.

DEP Sample Requirements for Bellefonte Borough Authority: Water System

If any contaminant listed below is detected during required monitoring, the results will be reported on the Bellefonte Borough Council Packet (May 19, 2025 Quality Report). Results will continue to be reported on the yearly report unless required testing results for the contaminant are again a non-detection.

DEP State water testing Requirements:	Contaminant Group	DEP State Water Monitoring Frequency Requirements
TOTAL CHLORINE	Disinfectant / Disinfection ByProduct	MONTHLY, IF USED
FREE CHLORINE	Disinfectant / Disinfection ByProduct	MONTHLY, IF USED
LEAD/COPPER GROUP CONTAMINANT	Lead and Copper Rule	THREE YEARS
TOTAL COLIFORM PRESENCE	Total Coliform Rule	MONTHLY
HALOACETIC ACIDS (HAA5)	Disinfectant / Disinfection ByProduct	ANNUAL
TRIHALOMETHANES (TTHM)	Disinfectant / Disinfection ByProduct	ANNUAL
CHLORINE DIOXIDE	Disinfectant / Disinfection ByProduct	
CHLORITE	Disinfectant / Disinfection ByProduct	
BROMATE	Disinfectant / Disinfection ByProduct	
FREE CHLORINE	Disinfectant / Disinfection ByProduct	CONTINUOUS ANALYZER
OZONE	Disinfectant / Disinfection ByProduct	
ARSENIC (IOC)	InOrganic Chemicals	THREE YEARS
BARIUM (IOC)	InOrganic Chemicals	THREE YEARS
CADMIUM (IOC)	InOrganic Chemicals	THREE YEARS
CHROMIUM (IOC)	InOrganic Chemicals	THREE YEARS
CYANIDE (FREE) (IOC)	InOrganic Chemicals	THREE YEARS
FLUORIDE (IOC)	InOrganic Chemicals	THREE YEARS
MERCURY (IOC)	InOrganic Chemicals	THREE YEARS
NICKEL (IOC)	InOrganic Chemicals	THREE YEARS

SELENIUM (IOC)	InOrganic Chemicals	THREE YEARS
ANTIMONY (IOC)	InOrganic Chemicals	THREE YEARS
BERYLLIUM (IOC)	InOrganic Chemicals	THREE YEARS
THALLIUM (IOC)	InOrganic Chemicals	THREE YEARS
ASBESTOS	InOrganic Chemicals	NOT REQUIRED BY SUSCEPTIBILITY WAIVER
NITRATE	Nitrate/Nitrite	ANNUAL
NITRITE	Nitrate/Nitrite	ANNUAL
PERFLUOROOCTANESULFONIC ACID (PFAS)	Per and Polyfluoroalkyl Substances	THREE YEARS
PERFLUOROOCTANOIC ACID (PFAS)	Per and Polyfluoroalkyl Substances	THREE YEARS
GROSS ALPHA PARTICLE ACTIVITY	RadioNucleotide	NINE YEARS
COMBINED URANIUM	RadioNucleotide	NINE YEARS
RADIUM-226	RadioNucleotide	NINE YEARS
RADIUM-228	RadioNucleotide	NINE YEARS
ENDRIN (SOC)	Synthetic Organic Compounds	ANNUAL (PREV. DET.)
LINDANE (SOC)	Synthetic Organic Compounds	THREE YEARS
METHOXYCHLOR (SOC)	Synthetic Organic Compounds	THREE YEARS
TOXAPHENE (SOC)	Synthetic Organic Compounds	THREE YEARS
DALAPON (SOC)	Synthetic Organic Compounds	THREE YEARS
DIQUAT (SOC)	Synthetic Organic Compounds	THREE YEARS
ENDOTHALL (SOC)	Synthetic Organic Compounds	THREE YEARS

GLYPHOSATE (SOC)	Synthetic Organic Compounds	THREE YEARS
DI(2-ETHYLHEXYL)ADIPATE (SOC)	Synthetic Organic Compounds	THREE YEARS
OXAMYL (VYDATE) (SOC)	Synthetic Organic Compounds	THREE YEARS
SIMAZINE (SOC)	Synthetic Organic Compounds	THREE YEARS
DI(2-ETHYLHEXYL)PHTHALATE (SOC)	Synthetic Organic Compounds	THREE YEARS
PICLORAM (SOC)	Synthetic Organic Compounds	THREE YEARS
DINOSEB (SOC)	Synthetic Organic Compounds	THREE YEARS
HEXACHLOROCYCLOPENTADIENE(SOC)	Synthetic Organic Compounds	THREE YEARS
CARBOFURAN (SOC)	Synthetic Organic Compounds	THREE YEARS
ATRAZINE (SOC)	Synthetic Organic Compounds	ANNUAL (PREV. DET.)
ALACHLOR (SOC)	Synthetic Organic Compounds	THREE YEARS
2,3,7,8-TCDD (DIOXIN) (SOC)	Synthetic Organic Compounds	NOT REQUIRED BY USE WAIVER
HEPTACHLOR (SOC)	Synthetic Organic Compounds	THREE YEARS
HEPTACHLOR EPOXIDE (SOC)	Synthetic Organic Compounds	THREE YEARS
2,4-D (SOC)	Synthetic Organic Compounds	THREE YEARS
2,4,5-TP SILVEX (SOC)	Synthetic Organic Compounds	THREE YEARS

HEXACHLOROBENZENE (SOC)	Synthetic Organic Compounds	THREE YEARS
BENZO(A)PYRENE (SOC)	Synthetic Organic Compounds	THREE YEARS
PENTACHLOROPHENOL (SOC)	Synthetic Organic Compounds	THREE YEARS
PCBS (SOC)	Synthetic Organic Compounds	NOT REQUIRED BY USE WAIVER
1,2-DIBROMO-3-CHLOROPROP(SOC)	Synthetic Organic Compounds	THREE YEARS
ETHYLENE DIBROMIDE (EDB) (SOC)	Synthetic Organic Compounds	THREE YEARS
CHLORDANE (SOC)	Synthetic Organic Compounds	THREE YEARS
VINYL CHLORIDE (VOC)	Volitile Organic Compounds	REQUIRED IF 2-CARBON COMPOUND DETECTED
20 REGULATED VOCS	Volitile Organic Compounds	ANNUAL (PREV. DET.)

PH, Alkalinity and Hardness testing is done but is not required.



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Council Business Meeting

AGENDA

7:30 PM Monday, May 19th, 2025

**In-Person, Council Chambers/Large Meeting Room,
301 N. Spring St, 1st Floor**

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at www.cnet1.org **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

I. CALL TO ORDER – Council President Dann

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mr. Bernier, <i>North Ward</i>	Ms. Purnell, <i>North Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Cleeton, <i>Pro Temp, South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Ms. Dann, <i>President, South Ward</i>	Mr. Larson, <i>Jr. Council Member</i>	
Mr. Johnson, <i>Vice-President, North Ward</i>	Ms. Meckley, <i>Jr. Council Member</i>	
Ms. McKean, <i>West Ward</i>	Mayor Johnson, <i>At Large</i>	

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

Under Act 65 of 2021, If a matter is not on the Agenda, Council may not take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comment will be public comment and then council comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

VI. COMMUNICATIONS (written)

Bellefonte Intervalley Area Chamber of Commerce has invited Borough Council to attend a Thank You Reception on Tuesday, June 10 th , 2025, at 6:00 pm. Please see the attached invitation to RSVP. FYI, no council action is requested.
Thank you letter from the Bellefonte Easter Egg Hunt. FYI, no council action is requested.
Thank you note from Friends of Talleyrand. FYI, no council action is requested.
Correspondence from Nicholas Shaefer pertaining to Parkview and Zion Road Traffic Light. FYI, no council action is requested.

VI. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Motion/2nd to approve the Consent Agenda.**

Finance	Budget v. Actual March 2025
Finance	Budget v. Actual Summary March 2025
General	DRAFT Council Meeting Minutes May 5 th , 2025
General	DRAFT Council Meeting Minutes May 7 th , 2025
Finance	Voucher Summary March 2025
Finance	Treasurer's Report March 2025

VII. REPORTS

Elected Official and Staff Reports <i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor ➤ Proclamation- National EMS Week May 18 th -24 th , 2025	Mayor Johnson	Submitted
Police ➤ April 2025 Report	Chief Witmer	Submitted
Parking ➤ April 2025 Report	Ms. McCullough	Submitted
Office of Community Affairs (OCA): <i>Please see the memo for more information</i> ➤ Motion/2nd to approve the Final Plan – Bellefonte Waterfront – Replot of Lot 1 (Tracts 1 and 2), Lot 2 (Tracts 1, 2, 3), and Lot 3 of Plat Book 95, Page 30 into Lot 1R and Lot 2R, , contingent on the plans being modified per the Centre County Planning Office review comments and PennTerra providing Borough Council with a legal description of the portion of Dunlop Street that still needs to be vacated.	Ms. Thompson	Submitted
Interim Borough Manager ➤ April 2025 Report	Mr. Holderman	Submitted

VIII. COMMITTEE REPORTS

Elected Official Committee Reports <i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
COMMITTEE	ELECTED OFFICIAL	REPORT
Environmental & Parks Committee ➤ May 2025 Report	Ms. Tosti-Vasey	Submitted
Ordinance ad hoc Committee ➤ May 2025 Report ➤ Motion/2nd to approve amendments to Ordinance No.05192025-01 Related Services.	Ms. Tosti-Vasey	Submitted
Finance & Administration Committee ➤ Executive Session.	Ms. Cleeton	Submitted

Infrastructure & Public Works Committee	Mr. Brachbill	
Streets Committee ➤ May 2025 Report	Mr. Johnson	Submitted

IX. LIAISON REPORTS

Reports will be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda.

ADMINISTRATIVE	LIAISON	REPORT
Bandshell/Performance Center Project Committee ➤ Cooperative Agreement being drafted	Mr. Holderman	Submitted
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Holderman	
Bellefonte Emergency Medical Services	Mr. Rhoat	
Bellefonte Intervalley Chamber of Commerce	Ms. Brooks	Submitted
Bellefonte Police Pension Board	Mr. Holderman	
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Holderman	
CNET Board of Directors	Mr. Holderman	
Governor's Park	Mr. Holderman	
Nittany Valley Joint Recreation Authority	Mr. Holderman	
Penn State University Sustainability Projects	Mr. Holderman	
Shade Tree Commission	Ms. Brooks	
Union Cemetery Association	Mr. Holderman	
Zoning Hearing Board	Ms. Thompson	
AUTHORITIES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Borough Authority May 6, 2025 Drafted Minutes	Mr. D. Johnson	Submitted
Centre County Airport Authority	Mr. D. Johnson	
COMMISSIONS / COUNCIL APPOINTED	LIAISON	REPORT
Civil Service Commission	Mr. Brachbill	
Spring Creek Watershed Commission	Mr. Brachbill	
SPECIAL COMMITTEES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
Talleyrand Park Committee	Ms. Sedgwick	
Workplace Safety Committee	Mr. Brachbill	Submitted
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	

X. CURRENT and OLD BUSINESS

Columbia Gas will not be starting on their gas main project on Linn St until the beginning of June. They have to start on the gas main project on Airport Rd for the new elementary school. They will be starting near the Armory property and crossing Zion Rd and running the gas main on the east side of the Airport Rd and then crossing back over Airport Rd before the new school. **FYI, no council action is requested.**

PHRC Public Accommodations training materials. **FYI, no council action is requested.**

XI. NEW BUSINESS

Resolution No. 05192025-01 Tax Collector Tax Collection Fees. The fee increase does not affect the municipal budget, these fees would be paid by the tax payer requesting the services. **Motion/2nd to approve Resolution No. 05192025-01 Tax Collector Tax Collection Fees.**

Bellefonte Borough Council Packet May 19, 2025

Bellefonte 13U Travel Baseball Team is requesting to have rental fees waived for a fundraising tournament on July 26th & 27th, 2025 at the Governor's Park Baseball Field. **Motion/2nd to approve the fee waiver for the Bellefonte 13U Travel Baseball Team's fundraising tournament on July 26th and 27th, 2025.**

Governor's Park Batting Cage Fence Installation. **Motion/2nd to conditionally approve a fence around the batting cage paid for by Bellefonte Baseball Booster Club.**

Centre Region Building & Housing Code Board of Appeals appointments. **Motion/2nd to approve the recommendation to appoint Albert Drobka and Ryan Solnosky.**

Centre County Airport Authority Memo to Appointing Entities. The Centre County Airport Authority and other Boards and Committee Vacancies are listed on the website at <https://bellefonte.net/government/authorities-boards-and-commissions/vacancies-authorities-boards-and-commissions/> **FYI, no council action is requested.**

Barton & Loguidice invoice for Professional Services provided for the Talleyrand Park Suspension Bridge RAB. **Motion/2nd to approve payment of invoice number 151751 payable to Barton & Loguidice.**

XII. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

XIII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

XIV. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM.

The Council Public Comment Policy and the 2025 List of Goals/action items will be included with each Agenda.

The Bellefonte Intervalley Area Chamber of Commerce
Cordially invites you to attend a
“Thank You” Reception
For the Bellefonte Garden Club,
Edible & Pollinator Gardens and
Bellefonte Borough
for their contributions to beautifying our town.
Each season we enjoy the fruits of their labor
throughout Bellefonte.

Join us on Tuesday, June 10, 2025
6:00 p.m. at the Bellefonte Train Station
to meet and thank those responsible.

A short presentation followed by cookies and punch.
Enjoy strolling along the runway, pergola and edible garden to see and
hear just what it takes to maintain our town.

Please RSVP to Janie Provan at jprovan124@gmail.com by June 2, if
you would like to join us, rain or shine.

Bellefonte Easter Egg Hunt

527 Valentine Street
Bellefonte, PA 16823-2810

Phone: 814-574-3240
E-mail: marym9109@yahoo.com

April 23, 2025

Dear Friends,

As we all know "many hands make for light work." It seems that every organization, club, business, church, the fire companies, school teams and many individuals step up to help in their own special way to make our Easter egg hunt one of the best every year. The Public, far and wide, sing praises about the fun their family has coming to Talleyrand Park the day before Easter. Because of your help, after 16 years, it remains a fun-filled FREE event every year. We believe all the volunteers are having as much fun as children because they come back and bring along a friend, relative or co-worker to help too. YOU make a difference by contributing your time, energy, donations, suggestions and strength in building our beautiful community. **THANK YOU VERY MUCH!!!**

This is why Bellefonte is a great place to raise a family, work, play and worship. Praise be to God as we celebrate what he has done for all of us. Until next year, may good health, peace and happiness be with you.

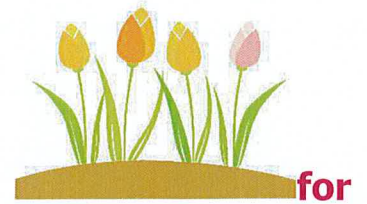
Respectfully

The Easter Bunny & his Crew





THANK YOU

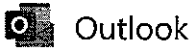


**for
your support of the 16th Annual Bellefonte Community Easter Egg Hunt held at
Talleyrand Park on Saturday, April 19, 2025.**

Bellefonte Borough
Bellefonte Police
Bellefonte Fire Police
Bellefonte Park Crew
Bellefonte Visitors Center
Bellefonte Chamber of Commerce
Historic Bellefonte Inc.
Bellefonte Elks Lodge #1094
Bellefonte Kiwanis
Bellefonte Knights of Columbus
Bellefonte Lions Club
Bellefonte Moose Lodge #206
Women of the Moose
Bellefonte Sunrise Rotary Club
Bellefonte VFW Post #1600
Bellefonte VFW Auxiliary
Howard VFW Post
Milesburg American Legion
Logan Fire Company No. 1
Undine Fire Company No. 2
Bellefonte YMCA
Bellefonte Friends of the Library
Boy Scouts Pack 330
Catholic Daughter of the Americas
Centre County Youth Services
Child Evangelical Fellowship
Duckstock
Easter Seals Foundation
Girls Scouts in the Heart of PA
State College Roller Derby
Union Cemetery Volunteers
Child Evangelism Fellowship
Church of the Good Shepard
First Baptist Church
Living Hope Alliance Church
Presbyterian Church
St. John's Catholic School
Trinity United Methodist Church
American Philatelic Society
Bayada Home Care
Bellefonte Senior Center
Centre Care Nursing Home
Bellefonte Football Team
Bellefonte Baseball Team
Bellefonte Key Club
Bellefonte Building Supply
Bellefonte Brick Store
Bellefonte Family Dentistry, Dr. Miller
Bellefonte Lanes
Bellefonte Wok
Burger King
Cigarette Outlet/Smokers Express
Clark Auto Equipment

Corman Home Sales & Property
Management
Eagle Valley Personal Care Home
Easter Seals Western & Central PA
Elite Exterior Systems
Discovery Space
Dotts Hamilton,
Doug's Rug Care
Fowler Hollow Farm
Gameland, Bob Heeman
George Stone State Farm Insurance
Giant Grocery Store
Graymont (PA Inc.)
Grove Printing
Hair Lounge Salon
Happy Valley Brewing
Hazel's Plumbing
Hoss's Steak & Seafood House
Houser Amusement
Kami McWilliams Agency
Key Club
Lamar Advertising
Lion Country Kia
Lyken's Market
Maria's Pizza
Middleswarth Potato Chips-Tom Richards
Miller, Kistler, Campbell
Niagara Bottling, Milesburg
Nittany Building Specialties
Nittany Laser Creations
Nittany Meats
Northwest Bank
Owen's Cuts
Pelican Snowballs
Penn Restorations
Pizza Mia
Plaza Center, Ms. Wiser
Plum Pristine Cleaning
Ports Sports Emporium
Renewal by Andersen
Reynolds Mansion
Rick Snyder Concessions
Robin Hood Brewing
Robinson Septic Service
Silco Tek
Solace Therapeutic Bodyworks and Massage
State College Spikes & Ike
State Farm Cindy Evcic
Suzanne's Fine Cuts
Texas Roadhouse
The Meadows Frozen Custard
The Verizon Store- Bellefonte
Victorian Signs

Viva Bella Salon
Weis Markets
Wetzler's Funeral Home
William Tressler, Esq.
Young's Tae Kwon Do
Amy & Gary Power
Amy Walk
Annette "Pudge" Smith
April & Jeff Womer
Barb & Pete Vanderstappen
Barb & Charlie Dolan
Becky Trate
Bill Walk
Brenda & Chuck Feters
Carol Hendershot & Ed Evock
Chris & Mark Gephart
Dale Bechdel
Daniel Hawbaker
Dawn Marie Hoover Church
Deanna Kochik
Dennis & Ann Sager
Diane & Scott Burkett
Diane Richner
Diane Roan
Ed Runkle
Gwen & Frank Lucas
Heather Barner
Heather Ishler Kuhler
Jayla Hockenberry
Jim Raffetto
Jody Josefek
Jonna Jabco
Kate & Denny Reiter
Kathy Witherite
Kelly & Rich Rhoades
Kim & Bill Weaver, & Ayla
Krissy Klinefelter
Luann & Denny Jarworski
Lynn & Bill Carey
Mary McMurtrie
Mickey Dove
Nancy Heaton
Patti Mayes
Phil & Karen McNeal
Rachel Reid
Rhonda Decker & John Strausbaugh
Rhonda Stoner & Lori Hanscom
Robert Kidder
Tammy & Skip Confer
Valerie & Donnie Irvin



Re: Zion and Parkview Cost Estimate

From Nicholas Schaefer <schaefern@transassociates.com>
Date Thu 5/15/2025 4:35 PM
To Donald Holderman <dholderman@bellefontepa.gov>

1 attachment (21 KB)
ResponseLetter.pdf;

Hi Don,

We just received the attached today.

The comment concerning the mast arm height can be dealt with during construction.

The ramp comments, we have completed many signal designs with 2-0 and we have always completed the ramps after pole spotting so we don't have to design the ramps twice of the poles need to move from the design which is likely.

We'll speak with them and figure out how to move forward.

Get [Outlook for iOS](#)

From: Donald Holderman <dholderman@bellefontepa.gov>
Sent: Thursday, May 15, 2025 2:38:23 PM
To: Nicholas Schaefer <schaefern@transassociates.com>
Subject: Re: Zion and Parkview Cost Estimate

Hi Nick:

Thanks for sending this along. Sorry I didn't get back to you sooner. We will amend the agreement to include bidding & construction services as soon as PennDOT gives us the permit to proceed. Let me know when you hear from them.

Thank you

Donald L. Holderman
Assistant Borough Manager
Bellefonte Borough
814-355-1501 extension 215



Date: 05/15/2025
Subject: Highway Occupancy Permit Application No. 366194, Cycle No.2 - Returned For Revisions
To: Bellefonte Borough
301 N Spring Street
Suite 200
Bellefonte, PA 16823
From: PennDOT Engineering District 2-0
70 PennDOT Drive
Clearfield, PA 16830

Dear Applicant,

PennDOT has reviewed your application for completeness, consistency and compliance with applicable Department Regulations. This review has identified issues that must be addressed in order for our review to continue.

The Department's review comments are attached.

Once the comments have been addressed, please resubmit the application and associated material for further review.

Upon resubmission, the applicant's engineer should put together a letter that describes how each comment has been addressed and where each can be found. This will help expedite the review. For guidance on HOP applications refer to 67 PA Code, Chapter 441, Chapter 459 and PennDOT Publication 282, "Highway Occupancy Permit Guidelines". Additional comments may follow upon review of the resubmitted application.

As an alternative to contacting the individual indicated below, the District is offering applicants an opportunity to attend HOP Collaboration Workshop Meetings (held weekly) for clarification on any of the following comments. To sign up, please open the HOP Collaboration Workshop link located in the Links section on the EPS Applications Portal and follow the instructions.

If you have any questions regarding this matter, you may contact Ryan Coudriet, District Permit Manager, at (814) 765-0512.

Response Comments

Date: 05/15/2025

Application Number: 366194, Cycle No.2

Application

- (1) Please supply a construction plan with the necessary elevations and horizontal dimensions for construction of the curb ramps as well as the foundations.

Signal Section (Publication 46, 148 And 149)

- (1) Suggest adjusting Pole 1 mast arm mounting height to 18-6. This will place the mast arm and signal 1 above the communication line and mitigate any conflicts.

ADA Compliance

- (1) Curb ramps are part of this permit application so designs are required prior to approval. The Department has not issued permits with design build items

GF BUDGET VS ACTUAL
Borough of Bellefonte

For 4/30/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Revenues				
301.100. REAL ESTATE TAX REV - CURRENT	271,423.61	1,379,500.00	1,108,076.39	(19.68)%
301.200. REAL ESTATE TAX REV-SUPPLEMENT	0.00	750.00	750.00	0.00%
301.400. REAL ESTATE TAX REV-DELINQUENT	16,942.99	25,000.00	8,057.01	(67.77)%
310.100. REAL ESTATE TRANSFER TAX REV	31,638.17	110,500.00	78,861.83	(28.63)%
310.200. EARNED INCOME TAX REVENUE	97,915.13	820,000.00	722,084.87	(11.94)%
310.501. LST TAX REVENUE	11,699.55	110,000.00	98,300.45	(10.64)%
321.800. FRANCHISE REVENUE (CABLE TV)	22,115.85	91,000.00	68,884.15	(24.30)%
322.500. STREET OPENING PERMIT REVENUE	990.00	10,000.00	9,010.00	(9.90)%
322.902. DUMPSTER PERMIT REVENUE	60.00	410.00	350.00	(14.63)%
322.903. CONTRACTOR TRAILER PERMIT FEE	0.00	20.00	20.00	0.00%
331.100. J P FINE REVENUE	3,207.77	10,000.00	6,792.23	(32.08)%
331.101. PROBATION OFFICE FINE REVENUE	1,276.06	5,600.00	4,323.94	(22.79)%
331.102. RESTITUTION	264.28	40.00	(224.28)	(660.70)% <i>over</i>
331.121. ORDINANCE VIOLATION REV-CODES	0.00	1,000.00	1,000.00	0.00%
331.130. STATE POLICE FINE REVENUE	0.00	2,000.00	2,000.00	0.00%
331.140. PARKING FINE REVENUE	6,006.00	20,000.00	13,994.00	(30.03)%
341.010. INTEREST INCOME - CKG, SVGS	14,207.43	20,000.00	5,792.57	(71.04)%
341.020. INTEREST INCOME-SWEEP ACCT	12,853.40	36,000.00	23,146.60	(35.70)%
342.531. TOWER RENTAL REVENUE	1,200.00	1,200.00	0.00	(100.00)% <i>done</i>
342.534. CW TANK RENTAL REV - AT&T	11,374.00	34,120.00	22,746.00	(33.34)%
342.560. METER BAG RENTAL REVENUE	830.00	3,500.00	2,670.00	(23.71)%
354.002. HARB/CLG GRANT REVENUE	3,822.26	0.00	(3,822.26)	0.00% <i>over - not bud.</i>
355.010. PUBLIC UTILITY REALTY TAX REV	0.00	2,650.00	2,650.00	0.00%
355.040. LIQUOR LICENSE REVENUE	2,000.00	1,800.00	(200.00)	(111.11)% <i>over</i>
355.050. ACT 205 PENSION STATE AID REV	0.00	175,000.00	175,000.00	0.00%
355.070. FIREMEN'S RELIEF ASSOC REVENUE	0.00	32,000.00	32,000.00	0.00%
355.090. ACT 13 REVENUE	0.00	500.00	500.00	0.00%
357.030. COUNTY LIQUID FUELS TAX GRANT	0.00	50,000.00	50,000.00	0.00%
358.500. COUNTY CATA CONTRACT REVENUE	0.00	7,700.00	7,700.00	0.00%
361.300. PRELIM/FINAL SUB/LAND DEV PLAN	1,545.00	0.00	(1,545.00)	0.00% <i>over - not bud.</i>
361.330. ZONING/SUB/LAND DEV PERMIT REV	960.00	0.00	(960.00)	0.00%
361.335. ZONING PERMIT FEE REVENUE	2,045.00	4,750.00	2,705.00	(43.05)%
361.336. ZONING PERMIT-SHORT TERM RENTAL FEES	3,120.00	2,700.00	(420.00)	(115.56)% <i>over</i>
361.900. FENCE PERMIT REVENUE	0.00	150.00	150.00	0.00%
361.950. HARB APPLICATION FEE	275.00	875.00	600.00	(31.43)%
362.111. SALE OF ACCIDENT REPORT REV	375.00	750.00	375.00	(50.00)%
362.130. FALSE ALARM REVENUE	0.00	500.00	500.00	0.00%
362.140. CROSSING GUARD REVENUE	505.14	3,120.00	2,614.86	(16.19)%
362.451. HOME OCCUPATION BUSINESS PERMI	100.00	0.00	(100.00)	0.00% <i>over - not bud.</i>
362.470. SIGN PERMIT REVENUE	125.00	225.00	100.00	(55.56)%
362.471. ADMIN FEE FOR PERMITS-CR COG	4,444.00	5,000.00	556.00	(88.88)%
362.950. OTHER PERMIT REVENUE	275.00	50.00	(225.00)	(550.00)% <i>over</i>
363.210. PARKING METER REVENUE	46,443.42	135,000.00	88,556.58	(34.40)%
363.221. PARKING PERMIT REVENUE	23,986.79	75,000.00	51,013.21	(31.98)%
364.900. SEWER DYE TEST REVENUE	200.00	500.00	300.00	(40.00)%

GF BUDGET VS ACTUAL Borough of Bellefonte For 4/30/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
391.100. SALE OF FIXED ASSETS REV	0.00	100.00	100.00	0.00%
391.101. SALE OF FIXED ASSETS REV-POLIC	0.00	100.00	100.00	0.00%
391.102. SALE OF FIXED ASSETS/SCRAP METAL REV-ST	0.00	100.00	100.00	0.00%
392.006. TRANSFER FROM WATER FUND	25,000.00	100,000.00	75,000.00	(25.00)%
392.008. TRANSFER FROM SEWER FUND	35,000.00	140,000.00	105,000.00	(25.00)%
392.009. TRANSFER FROM REFUSE FUND	35,000.00	70,000.00	35,000.00	(50.00)%
392.095. TRANSFER IN- CAPITAL PROJECTS - STREETS	0.00	67,000.00	67,000.00	0.00%
399.001. USE OF RESERVES	0.00	228,000.00	228,000.00	0.00% <i>bud. # only</i>
Total Revenues	689,225.85	3,784,210.00	3,094,984.15	(18.21)%
Expenses				
400.105. ELECTED OFFICIALS STIPEND EXP	4,500.00	13,500.00	9,000.00	33.33%
400.192. SOCIAL SECURITY EXP - COUNCIL	344.25	1,035.00	690.75	33.26%
400.210. OFFICE SUPPLIES EXP-COUNCIL	0.00	175.00	175.00	0.00%
400.215. POSTAGE EXPENSE - COUNCIL	0.00	35.00	35.00	0.00%
400.246. SUPPLIES EXPENSE-COUNCIL	95.63	150.00	54.37	63.75%
400.260. MINOR EQUIPMENT EXP - COUNCIL	0.00	50.00	50.00	0.00%
400.314. LEGAL EXPENSE-COUNCIL	566.00	5,000.00	4,434.00	11.32%
400.317. DATA PROCESSING EXP - COUNCIL	444.00	2,500.00	2,056.00	17.76%
400.320. IT SERVICES EXPENSE - COUNCIL	1,224.00	3,500.00	2,276.00	34.97%
400.329. C-NET - COUNCIL	5,106.00	19,745.00	14,639.00	25.86%
400.341. ADVERTISING EXP-COUNCIL	468.60	475.00	6.40	98.65%
400.342. PRINTING EXPENSE - COUNCIL	58.00	100.00	42.00	58.00%
400.344. COPY EXPENSE - COUNCIL	0.00	160.00	160.00	0.00%
400.420. MEMBERSHIP/DUES/SUB-COUNCIL	1,099.07	1,800.00	700.93	61.06%
400.460. CONF/MEETING/SEMIN EXP-COUNCIL	510.00	5,000.00	4,490.00	10.20%
Subtotal - Council	14,415.55	53,225.00	38,809.45	27.08% <i>under</i>
401.110. EXECUTIVE SALARY EX(APPOINTED)	39,675.64	120,250.00	80,574.36	32.99%
401.192. EXECUTIVE SS EXP (APPOINTED)	3,000.44	9,100.00	6,099.56	32.97%
401.196. HEALTH INSURANCE EXP-EXEC	7,130.28	17,000.00	9,869.72	41.94%
401.198. HEALTH CARE EXP-IN HOUSE-EXEC	1,151.33	1,300.00	148.67	88.56%
401.199. LIFE INS EXPENSE - EXEC	95.20	300.00	204.80	31.73%
401.210. OFFICE SUPPLIES EXPENSE - EXEC	0.00	160.00	160.00	0.00%
401.215. POSTAGE EXPENSE - EXEC	0.00	40.00	40.00	0.00%
401.231. FUEL EXPENSE - EXEC	15.00	200.00	185.00	7.50%
401.246. MATERIALS & SUPPLIES EXP-EXEC	79.61	0.00	(79.61)	0.00% <i>over - not bud.</i>
401.260. MINOR EQUIPMENT EXP - EXEC	0.00	300.00	300.00	0.00%
401.317. DATA PROCESSING EXP-EXEC	75.00	180.00	105.00	41.67%
401.320. IT SERVICES EXPENSE - EXEC	182.00	1,000.00	818.00	18.20%
401.324. CELL PHONE EXPENSE-EXEC	120.00	480.00	360.00	25.00%
401.342. PRINTING EXPENSE - EXEC	0.00	80.00	80.00	0.00%
401.344. COPY EXPENSE - EXEC	0.00	125.00	125.00	0.00%
401.354. WORKERS COMP INS - EXEC	50.00	100.00	50.00	50.00%

GF BUDGET VS ACTUAL Borough of Bellefonte For 4/30/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
401.420. DUES/SUB/MEMBERSHIP EXP - EXEC	200.00	350.00	150.00	57.14%
401.450. CONTRACTED SERVICES EXP-EXEC	1,880.00	0.00	(1,880.00)	0.00%
401.460. TRAINING EXPENSE - EXEC	0.00	450.00	450.00	0.00%
Subtotal - Executive	53,654.50	151,415.00	97,760.50	35.44%
401.901. MAYOR STIPEND EXPENSE	500.00	1,500.00	1,000.00	33.33%
401.902. MAYOR SOCIAL SECURITY EXPENSE	38.25	115.00	76.75	33.26%
401.910. MAYOR OFFICE SUPPLIES EXP	0.00	50.00	50.00	0.00%
401.915. MAYOR POSTAGE EXPENSE	0.00	30.00	30.00	0.00%
401.917. MAYOR DATA PROCESSING EXP	50.00	125.00	75.00	40.00%
401.920. MAYOR IT EXPENSE	395.00	400.00	5.00	98.75%
401.921. MAYOR PHONE EXPENSE	50.00	100.00	50.00	50.00%
401.940. MAYOR INTERNET EXPENSE	0.00	135.00	135.00	0.00%
401.941. MAYOR MINOR EQUIP EXP	0.00	50.00	50.00	0.00%
401.942. MAYOR SUPPLIES EXPENSE	98.79	100.00	1.21	98.79%
401.944. MAYOR COPY EXPENSE	0.00	65.00	65.00	0.00%
401.945. MAYOR PRINTING EXPENSE	0.00	75.00	75.00	0.00%
401.946. MAYOR DUES/MEMBER/SUB EXP	80.00	150.00	70.00	53.33%
401.951. MAYOR COMMERCIAL INS EXPENSE	150.00	350.00	200.00	42.86%
401.960. MAYOR CONF/SEM EXPENSE	0.00	250.00	250.00	0.00%
401.961. MAYOR ELECTRICITY EXPENSE	0.00	100.00	100.00	0.00%
401.980. MAYOR MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00%
Subtotal - Mayor	1,362.04	3,620.00	2,257.96	37.63%
402.355. TREAS BOND INSURANCE EXPENSE	850.00	1,100.00	250.00	77.27%
402.900. TREASURER STIPEND EXPENSE	500.00	1,500.00	1,000.00	33.33%
402.901. TREASURER SOCIAL SEC EXPENSE	38.24	115.00	76.76	33.25%
Subtotal - Treasurer	1,388.24	2,715.00	1,326.76	51.13%
403.951. R/E TAX COLL SALARY EXPENSE	1,147.50	5,400.00	4,252.50	21.25%
403.952. R/E TAX COLL SS EXPENSE	87.80	415.00	327.20	21.16%
403.953. R/E TAX COLL COPY EXPENSE	0.00	100.00	100.00	0.00%
403.954. R/E TAX COLL TRAINING EXPENSE	0.00	75.00	75.00	0.00%
403.955. R/E TAX COLL PRINTING EXPENSE	238.79	100.00	(138.79)	238.79%
403.956. R/E COLL POSTAGE/ENVELOPES EXP	576.02	100.00	(476.02)	576.02%
403.957. R/E TAX COLL AUDIT EXPENSE	0.00	900.00	900.00	0.00%
403.958. R/E TAX COLL BOND EXPENSE	0.00	1,150.00	1,150.00	0.00%
403.959. R/E TAX COLLECTION COSTS EXP-GSS	0.00	3,500.00	3,500.00	0.00%
Subtotal - Real Estate Collection	2,050.11	11,740.00	9,689.89	17.46%
406.112. SALARY EXPENSE - GG	93,702.57	344,000.00	250,297.43	27.24%
406.180. OVERTIME WAGES - GG	0.00	200.00	200.00	0.00%
406.192. SOCIAL SECURITY EXPENSE - GG	6,883.63	26,000.00	19,116.37	26.48%
406.193. ENROLLMENT/ADMIN EXP-PMRS-GG	46.40	70.00	23.60	66.29%

GF BUDGET VS ACTUAL Borough of Bellefonte For 4/30/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
406.196. HEALTH INS EXPENSE - GG	40,438.86	90,000.00	49,561.14	44.93%
406.197. RETIREMENT EXPENSE - GG	2,302.92	14,000.00	11,697.08	16.45%
406.198. HEALTH CARE EXP-IN HOUSE - GG	2,000.00	3,850.00	1,850.00	51.95%
406.199. LIFE INS EXPENSE - GG	151.72	800.00	648.28	18.97%
406.210. OFFICE SUPPLIES EXPENSE - GG	709.73	2,000.00	1,290.27	35.49%
406.215. POSTAGE EXPENSE - GG	996.20	1,200.00	203.80	83.02%
406.231. FUEL EXPENSE - GG	0.00	50.00	50.00	0.00%
406.241. MATERIALS & SUPPLIES EXP - GG	134.76	700.00	565.24	19.25%
406.242. SAFETY COMMITTEE EXPENSE - GG	0.00	10.00	10.00	0.00%
406.249. COMPUTER SOFTWARE EXP - GG	824.65	2,975.00	2,150.35	27.72%
406.251. VEHICLE & EQUIP MAINT EXP - GG	220.17	1,200.00	979.83	18.35%
406.260. MINOR EQUIPMENT EXPENSE - GG	135.00	9,000.00	8,865.00	1.50%
406.300. UPDATE CODES EXP - GG	0.00	5,000.00	5,000.00	0.00%
406.310. LEGAL EXPENSE - GG	75.00	4,000.00	3,925.00	1.88%
406.311. AUDIT EXPENSE - GG	0.00	5,000.00	5,000.00	0.00%
406.317. DATA PROCESSING EXPENSE - GG	793.42	2,200.00	1,406.58	36.06%
406.320. IT SERVICES EXPENSE - GG	1,729.00	6,000.00	4,271.00	28.82%
406.324. CELL PHONE EXPENSE-GG	240.00	1,440.00	1,200.00	16.67%
406.331. TRAVEL EXPENSE - GG	0.00	25.00	25.00	0.00%
406.341. ADVERTISING EXPENSE - GG	0.00	250.00	250.00	0.00%
406.342. PRINTING EXPENSE - GG	1,708.60	1,600.00	(108.60)	106.79% over - newsletter
406.344. COPY EXPENSE - GG	473.10	625.00	151.90	75.70%
406.354. WORKER'S COMP INS EXP - GG	150.00	300.00	150.00	50.00%
406.384. OFFICE EQUIP RENTAL EXP - GG	973.54	2,825.00	1,851.46	34.46%
406.420. DUES/SUBMEMBERSHIPS EXP - GG	275.24	1,550.00	1,274.76	17.76%
406.450. CONTRACTED SERVICES EXP - GG	748.87	1,000.00	251.13	74.89%
406.453. WEB DESIGN/MAINT EXP - GG	300.00	1,200.00	900.00	25.00%
406.460. TRAINING/SEMINAR EXPENSE - GG	882.80	3,500.00	2,617.20	25.22%
406.905. MISCELLANEOUS EXPENSE - GG	0.00	100.00	100.00	0.00%
Subtotal - General Government	156,896.18	532,670.00	375,773.82	29.45% under
410.112. SALARY EXPENSE - POLICE	215,122.86	855,000.00	639,877.14	25.16%
410.116. SALARY EXP-OFFICE STAFF-POL	10,726.82	43,500.00	32,773.18	24.66%
410.117. SS EXP-OFFICE STAFF-POL	820.57	3,330.00	2,509.43	24.64%
410.118. RETIREMENT EXPENSE-OFFICE-POL	949.84	4,350.00	3,400.16	21.84%
410.126. REIMB FOR SPECIAL POLICE SERVI	0.00	(24,000.00)	(24,000.00)	0.00%
410.128. REIMB FOR SRO SALARY - POLICE	0.00	(134,000.00)	(134,000.00)	0.00%
410.159. SUPP MEDICARE PAYMENTS EXP-POL	4,738.52	15,000.00	10,261.48	31.59%
410.160. REIMB FOR SRO MEDI - POLICE	0.00	(1,945.00)	(1,945.00)	0.00%
410.161. REIMB FOR SRO RETIREMENT - POL	0.00	(23,475.00)	(23,475.00)	0.00%
410.162. REIMB FOR SRO INS - POLICE	0.00	(46,000.00)	(46,000.00)	0.00%
410.180. OVERTIME WAGES EXP - POLICE	7,123.47	45,000.00	37,876.53	15.83%
410.181. COMP TIME WAGES EXP - POLICE	0.00	1,000.00	1,000.00	0.00%
410.190. OTHER BENEFITS EXPENSE- POLICE	0.00	150.00	150.00	0.00%
410.191. ENROLLMENT/ADMIN-RETIRE-POLICE	23.20	35.00	11.80	66.29%
410.192. SOCIAL SECURITY EXP - POLICE	3,308.47	12,500.00	9,191.53	26.47%

GF BUDGET VS ACTUAL Borough of Bellefonte For 4/30/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.195. INSURANCE EXPENSE - POLICE	759.50	2,500.00	1,740.50	30.38%
410.196. HEALTH INSURANCE EXP - POLICE	157,557.99	350,000.00	192,442.01	45.02%
410.197. RETIREMENT EXPENSE - POLICE	0.00	25,435.00	25,435.00	0.00%
410.198. HEALTH CARE EXP-IN HOUSE-POLICE	3,304.41	11,300.00	7,995.59	29.24%
410.199. LIFE INS EXPENSE - POLICE	899.72	3,100.00	2,200.28	29.02%
410.210. OFFICE SUPPLIES EXPENSE-POLICE	305.17	1,600.00	1,294.83	19.07%
410.215. POSTAGE EXPENSE - POLICE	0.00	650.00	650.00	0.00%
410.217. SHIPPING FEES EXP - POLICE	81.01	850.00	768.99	9.53%
410.226. JANITORIAL SUPPLIES EXP-POLICE	0.00	700.00	700.00	0.00%
410.231. FUEL EXPENSE - POLICE	2,938.52	15,500.00	12,561.48	18.96%
410.238. CLOTHING & UNIFORM EXP-POLICE	474.97	9,000.00	8,525.03	5.28%
410.242. MATERIALS & SUPPLIES EXP - POL	528.20	5,200.00	4,671.80	10.16%
410.251. VEHIC & EQUIP MAINT EXP-POLICE	(726.50)	15,000.00	15,726.50	(4.84)%
410.260. MINOR EQUIPMENT EXP - POLICE	855.50	5,000.00	4,144.50	17.11%
410.311. AUDIT EXPENSE - POLICE	0.00	1,750.00	1,750.00	0.00%
410.314. LEGAL EXPENSE - POLICE	5,725.40	3,000.00	(2,725.40)	190.85% <i>over</i>
410.317. DATA PROCESSING EXP - POLICE	511.14	950.00	438.86	53.80%
410.318. JANITORIAL SERVICES EXP-POLICE	2,125.00	14,000.00	11,875.00	15.18%
410.319. FIRE PERMIT EXP-236 W LAMB-POLICE	0.00	150.00	150.00	0.00%
410.320. IT SERVICES EXPENSE - POLICE	5,512.00	40,000.00	34,488.00	13.78%
410.321. TELEPHONE EXPENSE - POLICE	1,557.59	4,000.00	2,442.41	38.94%
410.322. CABLE EXPENSE - POLICE	0.00	130.00	130.00	0.00%
410.324. CELL PHONE EXPENSE-POLICE	1,384.38	7,400.00	6,015.62	18.71%
410.325. INTERNET EXPENSE - POLICE	927.56	2,800.00	1,872.44	33.13%
410.326. BODY CAMERA VIDEO STOR EXP-POLICE	2,420.00	7,400.00	4,980.00	32.70%
410.327. RADIO MAINTENANCE EXP - POLICE	0.00	150.00	150.00	0.00%
410.329. AIRTIME EXP - POLICE	482.76	2,625.00	2,142.24	18.39%
410.331. TRAVEL EXPENSE - POLICE	0.00	50.00	50.00	0.00%
410.341. ADVERTISING EXPENSE - POLICE	58.74	200.00	141.26	29.37%
410.342. PRINTING EXPENSE - POLICE	352.20	700.00	347.80	50.31%
410.344. COPY EXPENSE - POLICE	198.60	375.00	176.40	52.96%
410.351. COMM INSURANCE EXP - POLICE	13,411.21	38,000.00	24,588.79	35.29%
410.354. WORKERS COMP INS EXP - POLICE	8,000.00	29,000.00	21,000.00	27.59%
410.361. ELECTRICITY EXPENSE - POLICE	1,609.87	4,150.00	2,540.13	38.79%
410.362. NATURAL GAS EXPENSE-POL	1,457.50	1,500.00	42.50	97.17%
410.373. BUILDING/PROPERTY MAINT EXP-POL	1,727.93	6,000.00	4,272.07	28.80%
410.376. VASCAR EXPENSE - POLICE	774.50	2,200.00	1,425.50	35.20%
410.386. COPIER RENTAL/MAINT EXP-POLICE	589.56	1,800.00	1,210.44	32.75%
410.400. INVESTIGATION EXPENSES -POLICE	150.00	1,100.00	950.00	13.64%
410.420. DUES/SUB/MEMBERSHIPS EXP - POL	460.00	100.00	(360.00)	460.00% <i>over</i>
410.447. LEASE PMT-RADIOS/LIC PLATE READER	0.00	15,820.00	15,820.00	0.00%
410.448. LEASE PAYMENT EXP-TASERS-POL	3,540.01	3,540.00	(0.01)	100.00% <i>done</i>
410.449. VEHICLE LEASE PAYMENT-POLICE	12,352.49	12,355.00	2.51	99.98% ✓
410.450. CONTRACTED SERVICES EXP-POLICE	0.00	1,000.00	1,000.00	0.00%
410.460. TRAINING/SEMINAR EXP - POLICE	3,194.08	6,000.00	2,805.92	53.23%
410.461. CONF/MEETING EXPENSE - POLICE	0.00	125.00	125.00	0.00%
410.531. COMPUTER SOFTWARE EXP - POL	285.18	9,750.00	9,464.82	2.92%

GF BUDGET VS ACTUAL

Borough of Bellefonte

For 4/30/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.532. CONTRIB TO MOBILE COMM-POLICE	1,428.00	1,500.00	72.00	95.20% <i>done</i>
410.533. CIT FUNDING EXPENSE-POLICE	0.00	800.00	800.00	0.00%
410.535. CENTRAL BOOK UNIT EXP-POLICE	12,348.48	14,245.00	1,896.52	86.69% <i>done</i>
410.700. CAPITAL EXPENDITURES - POLICE	123,644.69	45,000.00	(78,644.69)	274.77% <i>over - reno.</i>
410.740. VEHICLE PURCHASE EXP - POLICE	0.00	15,000.00	15,000.00	0.00%
410.901. SRO EXPENSES - POLICE	0.00	1,000.00	1,000.00	0.00%
410.902. REIMB FOR SRO EXPENSES- POLICE	0.00	(750.00)	(750.00)	0.00%
410.905. MISCELLANEOUS EXPENSE - POLICE	78.00	50.00	(28.00)	156.00% <i>over</i>
Subtotal - Police	616,099.11	1,491,245.00	875,145.89	41.31% <i>under</i>
419.115. CROSSING GUARD SALARY EXP	1,070.00	5,575.00	4,505.00	19.19%
419.192. CROSSING GUARD SS EXP	81.86	430.00	348.14	19.04%
419.242. CROSSING GUARD MAT & SUPP EXP	0.00	50.00	50.00	0.00%
419.354. CROSS GUARD WORKERS COMP	20.00	180.00	160.00	11.11%
Subtotal - Crossing Guards	1,171.86	6,235.00	5,063.14	18.79% <i>under</i>
419.512. PARKING ENFORCEMENT SALARY EXP	18,893.58	52,000.00	33,106.42	36.33%
419.516. PARKING ENFORCE-POSTAGE EXP	0.00	40.00	40.00	0.00%
419.517. PARKING ENFORCE-DATA PROCESS EXP	50.00	135.00	85.00	37.04%
419.520. PARKING ENFORCE-IT/EMAIL EXP	198.00	550.00	352.00	36.00%
419.524. PARKING ENFORCE-CELL PHONE EXP	0.00	650.00	650.00	0.00%
419.531. PARKING ENFORCEMENT-FUEL EXP	81.17	550.00	468.83	14.76%
419.538. PARKING ENFORCEMENT-UNIFORM EXP	0.00	900.00	900.00	0.00%
419.541. PARKING ENFORCEMENT-ADV EXP	0.00	200.00	200.00	0.00%
419.542. PARKING ENFORCEMENT-MAT & SUPP	546.70	1,000.00	453.30	54.67%
419.544. PARKING ENFORCE-COPY EXPENSE	0.00	35.00	35.00	0.00%
419.560. PARKING ENFORCE-MINOR EQUIPMENT EXP	1,890.00	0.00	(1,890.00)	0.00% <i>over - not bud.</i>
419.575. PARKING ENFORCE-WARRANTY/DATA PLAN/LICENSE FEE	0.00	8,000.00	8,000.00	0.00%
419.582. PARKING LOT RENTAL EXP-PARKING	0.00	2,000.00	2,000.00	0.00%
419.592. PARKING ENFORCEMENT-SS EXP	1,445.38	3,980.00	2,534.62	36.32%
419.593. PARKING ENFORCE-ENROLL/ADMIN EXP	0.00	20.00	20.00	0.00%
419.597. PARKING ENFORCEMENT-RETIRE EXP	272.84	1,445.00	1,172.16	18.88%
419.610. PARKING ENFORCE-OFFICE SUPP EX	0.00	50.00	50.00	0.00%
419.621. PARKING ENFORCEMENT-PHONE EXP	50.00	110.00	60.00	45.45%
419.625. PARKING ENFORCEMENT-INTERNET EXPENSE	0.00	160.00	160.00	0.00%
419.642. PARKING ENFORCE-PRINTING EXP	0.00	1,000.00	1,000.00	0.00%
419.651. PARKING ENFORCE-VEHICLE/EQUIP MAINT EXP	72.46	500.00	427.54	14.49%
419.653. PARKING METER & EQUIP MAINT EXP	7,480.00	1,100.00	(6,380.00)	680.00% <i>over - ba threes + maint. supp.</i>
419.654. PARKING-KIOSK & METER CHARGE EXP	12,134.40	43,000.00	30,865.60	28.22%
419.661. PARKING ENFORCEMENT-ELECTRICITY EXP	0.00	150.00	150.00	0.00%
419.700. PARKING METER EQUIPMENT EXP	0.00	51,000.00	51,000.00	0.00%
419.716. DOG HANDLING/BOARDING EXP	0.00	1,000.00	1,000.00	0.00%
419.751. PARKING ENFORCE-COMM INS EXP	600.00	1,200.00	600.00	50.00%
419.754. PARKING ENFORCE-WORKERS COMP EXP	700.00	1,640.00	940.00	42.68%

GF BUDGET VS ACTUAL Borough of Bellefonte For 4/30/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
419.902. PARKING ENFORCE-MISC EXP	0.00	30.00	30.00	0.00%
445.240. PARKING LOT MAINT EXPENSE	0.00	250.00	250.00	0.00%
445.321. PARKING LOT-EV CHARGE ELECTRIC	192.26	850.00	657.74	22.62%
445.420. MAINT OF PARKING LOTS	0.00	1,000.00	1,000.00	0.00%
445.450. PARKING LOT-EV EXPENSE	0.00	200.00	200.00	0.00%
445.478. ALTERNATIVE FUELS TAX-EV STATIONS	52.40	275.00	222.60	19.05%
Subtotal - Parking Enforcement	44,659.19	175,020.00	130,360.81	25.52% <i>under</i>
413.112. SALARY EXPENSE - CODES	514.59	10,100.00	9,585.41	5.09%
413.192. SOCIAL SECURITY EXPENSE - CODE	39.36	775.00	735.64	5.08%
413.210. OFFICE SUPPLIES EXPENSE - CODE	0.00	75.00	75.00	0.00%
413.215. POSTAGE EXPENSE - CODES	0.00	55.00	55.00	0.00%
413.231. FUEL EXPENSE - CODES	0.00	35.00	35.00	0.00%
413.242. MATERIALS AND SUPP EXP-CODES	0.00	25.00	25.00	0.00%
413.260. MINOR EQUIPMENT EXPENSE-CODES	0.00	65.00	65.00	0.00%
413.317. DATA PROCESSING EXP - CODES	0.00	130.00	130.00	0.00%
413.320. IT SERVICES EXPENSE - CODES	182.00	850.00	668.00	21.41%
413.341. ADVERTISING EXPENSE - CODES	0.00	100.00	100.00	0.00%
413.342. PRINTING EXPENSE - CODES	0.00	125.00	125.00	0.00%
413.344. COPY EXPENSE - CODES	0.00	100.00	100.00	0.00%
413.354. WORKERS COMP INS EXP - CODES	10.00	30.00	20.00	33.33%
413.460. TRAINING/SEMINAR EXPENSE-CODES	0.00	150.00	150.00	0.00%
Subtotal - Codes	745.95	12,615.00	11,869.05	5.91% <i>under</i>
414.210. OFFICE SUPPLIES EXPENSE-PLAN/ZON	0.00	175.00	175.00	0.00%
414.215. POSTAGE EXPENSE - PLAN/ZON	0.00	85.00	85.00	0.00%
414.231. FUEL EXPENSE-PLANNING/ZONING	15.00	50.00	35.00	30.00%
414.243. MISC SUPP EXP - PLANNING/ZONING	0.00	25.00	25.00	0.00%
414.260. MINOR EQUIPMENT EXPENSE-PLAN/ZON	0.00	50.00	50.00	0.00%
414.314. LEGAL EXPENSE - PLAN/ZON	610.50	4,000.00	3,389.50	15.26%
414.317. DATA PROCESSING EXP - PLAN/ZON	277.00	250.00	(27.00)	110.80% <i>over</i>
414.320. IT SERVICES EXPENSE - PLAN/ZON	261.75	800.00	538.25	32.72%
414.331. TRAVEL EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.341. ADVERTISING EXPENSE - PLAN/ZON	69.74	250.00	180.26	27.90%
414.342. PRINTING EXPENSE - PLAN/ZON	0.00	75.00	75.00	0.00%
414.344. COPY EXPENSE - PLAN/ZON	0.00	175.00	175.00	0.00%
414.384. CONTRACTED SERV-IN HOUSE-PLAN/ZON	10,895.46	35,100.00	24,204.54	31.04%
414.460. TRAINING/SEM EXPENSE - PLAN/ZON	50.00	150.00	100.00	33.33%
414.905. MISCELLANEOUS EXPENSE-PLAN/ZON	0.00	25.00	25.00	0.00%
Subtotal - Planning/Zoning	12,179.45	41,260.00	29,080.55	29.52% <i>under</i>
430.112.0 SALARY EXPENSE - ST	82,840.72	365,000.00	282,159.28	22.70%
430.180.0 OVERTIME WAGES EXP - ST	10,468.94	25,000.00	14,531.06	41.88%
430.191.0 WORKBOOTS EXPENSE - ST	2,000.00	2,000.00	0.00	100.00% <i>done</i>
430.192.0 SOCIAL SECURITY EXPENSE - ST	6,891.08	29,800.00	22,908.92	23.12%

GF BUDGET VS ACTUAL Borough of Bellefonte For 4/30/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
430.193.0 ENROLLMENT/ADMIN EXP-PMRS-ST	92.80	150.00	57.20	61.87%
430.196.0 HEALTH INSURANCE EXPENSE - ST	33,494.08	87,000.00	53,505.92	38.50%
430.197.0 RETIREMENT EXPENSE - ST	5,872.29	39,000.00	33,127.71	15.06%
430.198.0 HEALTH CARE EXP-IN HOUSE - ST	0.00	5,000.00	5,000.00	0.00%
430.199.0 LIFE INS EXPENSE - ST	2,708.60	800.00	(1,908.60)	338.58% <i>OK</i>
430.210.0 OFFICE SUPPLIES EXPENSE - ST	0.00	975.00	975.00	0.00%
430.215.0 POSTAGE EXPENSE - ST	0.00	500.00	500.00	0.00%
430.226.0 JANITORIAL SUPPLIES EXP - ST	0.00	900.00	900.00	0.00%
430.231.0 FUEL EXPENSE - ST	5,501.82	24,000.00	18,498.18	22.92%
430.238.0 CLOTHING & UNIFORM EXPENSE - ST	348.30	3,000.00	2,651.70	11.61%
430.245.0 STREET & ROAD SIGNS EXP - ST	0.00	3,000.00	3,000.00	0.00%
430.246.0 MATERIALS & SUPPLIES EXP - ST	4,555.51	13,500.00	8,944.49	33.74%
430.249.0 COMPUTER SOFTWARE EXPENSE - ST	285.19	300.00	14.81	95.06%
430.251.0 VEHICLE & EQUIP MAINT EXP - ST	8,299.19	31,000.00	22,700.81	26.77%
430.255.0 SHOP SUPP/EQUIP EXPENSE	1,458.00	4,400.00	2,942.00	33.14%
430.259.0 ELECTRICAL SUPPLIES EXPENSE	0.00	1,500.00	1,500.00	0.00%
430.260.0 TOOLS & MINOR EQUIP EXP - ST	653.98	2,500.00	1,846.02	26.16%
430.311.0 AUDIT EXPENSE - ST	0.00	1,600.00	1,600.00	0.00%
430.313.0 ENGINEERING EXP - ST	0.00	300.00	300.00	0.00%
430.314.0 LEGAL EXPENSE - ST	0.00	400.00	400.00	0.00%
430.317.0 DATA PROCESSING EXP - ST	216.79	950.00	733.21	22.82%
430.318.0 JANITORIAL SERVICES EXP - ST	1,275.00	8,300.00	7,025.00	15.36%
430.319.0 FEES EXPENSE	0.00	50.00	50.00	0.00%
430.320.0 IT SERVICES EXPENSE - ST	810.00	2,200.00	1,390.00	36.82%
430.321.0 TELEPHONE EXPENSE - ST	450.33	2,450.00	1,999.67	18.38%
430.324.0 CELL PHONE EXPENSE - ST	723.75	2,725.00	2,001.25	26.56%
430.325.0 INTERNET EXPENSE - ST	0.00	175.00	175.00	0.00%
430.327.0 RADIO MAINT EXPENSE - ST	0.00	100.00	100.00	0.00%
430.329.0 EMERGENCY NOTIFICATION EXP-ST	0.00	1,800.00	1,800.00	0.00%
430.331.0 TRAVEL EXPENSE - ST	114.19	25.00	(89.19)	456.76% <i>OK</i>
430.341.0 ADVERTISING EXPENSE - ST	0.00	200.00	200.00	0.00%
430.342.0 PRINTING EXPENSE - ST	65.62	500.00	434.38	13.12%
430.344.0 COPY EXPENSE - ST	98.88	200.00	101.12	49.44%
430.351.0 COMM INS EXPENSE - ST	10,000.00	22,150.00	12,150.00	45.15%
430.354.0 WORKERS COMP INS EXPENSE - ST	4,570.00	14,625.00	10,055.00	31.25%
430.361.0 ELECTRICITY EXPENSE - ST	345.61	1,975.00	1,629.39	17.50%
430.362.0 NATURAL GAS EXPENSE - ST	6,885.58	12,700.00	5,814.42	54.22%
430.373.0 BUILDING/PROP MAINT EXPENSE-ST	2,003.97	10,000.00	7,996.03	20.04%
430.384.0 EQUIPMENT RENTAL EXP - ST	344.00	1,750.00	1,406.00	19.66%
430.420.0 DUES/SUB/MEMBERSHIPS EXP - ST	0.00	85.00	85.00	0.00%
430.450.0 CONTRACTED SERVICES EXP - ST	902.00	1,000.00	98.00	90.20%
430.460.0 TRAINING/SEMINAR EXPENSE - ST	1,074.80	500.00	(574.80)	214.96% <i>OK</i>
430.470.0 CDL/ LIC/RE-CERT EXPENSE - ST	229.00	250.00	21.00	91.60%
430.471.0 DRUG TESTING EXPENSE - ST	54.78	425.00	370.22	12.89%
430.472.0 PERMIT/LICENSE FEES EXPENSE-ST	35.00	500.00	465.00	7.00%
430.474.0 REPAIRS TO PRIVATE PROPERTY-ST	184.34	1,000.00	815.66	18.43%
430.700.0 CAPITAL EXPENDITURES - ST	54,609.00	45,000.00	(9,609.00)	121.35% <i>OK</i>

GF BUDGET VS ACTUAL
Borough of Bellefonte

For 4/30/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
430.701.0 LEASE/LOAN PYMTS-ST	0.00	21,000.00	21,000.00	0.00%
430.706.0 CURBING/RAMP EXPENSE - ST	0.00	22,000.00	22,000.00	0.00%
430.707.0 COUNTY LIQUID FUELS GRANT EXP	0.00	85,000.00	85,000.00	0.00%
430.905.0 MISCELLANEOUS EXPENSE - ST	0.00	25.00	25.00	0.00%
431.246. STREET CLEAN & PAINTING EXP-ST	0.00	14,500.00	14,500.00	0.00%
433.370. TRAFFIC SIGNALS MAINT - ST	206.49	13,500.00	13,293.51	1.53%
433.740. PARKVIEW DR TRAFFIC SIGNAL PROJ EXP	4,100.00	50,000.00	45,900.00	8.20%
438.246. MAINT OF STREETS EXP - ST	0.00	25,000.00	25,000.00	0.00%
446.000. STORM WATER MGMT-STORM DRAINS	0.00	45,000.00	45,000.00	0.00%
Subtotal - Streets	254,769.63	1,049,285.00	794,515.37	24.28% <i>under</i>
411.500. FIREMEN'S RELIEF GRANT PASSTHR	0.00	32,000.00	32,000.00	0.00%
412.351. AMBULANCE COMMERCIAL INS EXP	75.00	75.00	0.00	100.00%
412.354. AMBULANCE VOLUNTEERS WORK COMP	500.00	500.00	0.00	100.00%
441.000. CEMETARY EXPENSE	0.00	4,500.00	4,500.00	0.00%
447.000. CATA EXPENSE	18,981.00	32,000.00	13,019.00	59.32%
452.530. CONTRIB TO NITT VAL JT REC AU	6,105.00	6,105.00	0.00	100.00%
455.000. SHADE TREE COMMISSION EXPENSE	42.00	4,000.00	3,958.00	1.05%
456.500. CENTRE CO LIBRARY EXP	0.00	24,525.00	24,525.00	0.00%
459.373. TRAIN STATION EXPENSE	1,765.98	250.00	(1,515.98)	706.39% <i>over - not bud.</i>
481.000. UNEMPLOYMENT COMP INS EXPENSE	6,177.30	6,180.00	2.70	99.96%
Subtotal - Other Expenses	33,646.28	110,135.00	76,488.72	30.55% <i>under</i>
468.210. OFFICE SUPPLIES EXP - HARB	0.00	100.00	100.00	0.00%
468.215. POSTAGE EXPENSE - HARB	0.00	75.00	75.00	0.00%
468.231. FUEL EXPENSE- HARB	0.00	35.00	35.00	0.00%
468.242. MATERIALS & SUPPLIES EXP-HARB	0.00	75.00	75.00	0.00%
468.317. DATA PROCESSING EXP - HARB	290.00	700.00	410.00	41.43%
468.320. IT SERVICES EXP - HARB	86.00	200.00	114.00	43.00%
468.331. TRAVEL EXP-HARB	0.00	35.00	35.00	0.00%
468.341. ADVERTISING EXPENSE - HARB	0.00	200.00	200.00	0.00%
468.342. PRINTING EXPENSE - HARB	0.00	35.00	35.00	0.00%
468.344. COPY EXPENSE-HARB	0.00	135.00	135.00	0.00%
468.450. CONTRACTED SERVICES EXP - HARB	4,049.64	15,040.00	10,990.36	26.93%
Subtotal - HARB	4,425.64	16,630.00	12,204.36	26.61% <i>under</i>
492.095. TRANSFER TO CAPITAL PROJ FUND	0.00	117,500.00	117,500.00	0.00%
492.097. TRANSFER TO 301 N SPRING ST	0.00	8,900.00	8,900.00	0.00%
Subtotal - Transfers Out	0.00	126,400.00	126,400.00	0.00%
Total Expense	\$ 1,197,463.73	\$ 3,784,210.00	\$ 2,586,746.27	31.64%

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2025

Net Income/Loss	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
	\$ (508,237.88) \$	0.00 \$	508,237.88 \$	0.00%

*not
1055*

As of 4/30, we are 33% from the year.

BUDGET VS ACTUAL **Borough of Bellefonte** **For 4/30/2025**

STREET LIGHTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<u>Revenues</u>				
301.100.000 REAL ESTATE TAX REV - CURRENT	20,596.29	108,020.00	87,423.71	(19.07)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	25.00	25.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	1,161.93	900.00	(261.93)	(129.10) <i>ok</i>
341.010.000 INTEREST INCOME - CKG, SVGS	782.13	100.00	(682.13)	(782.13) ✓
Total Revenues	22,540.35	109,045.00	86,504.65	(20.67)
<u>Expenses</u>				
434.210.000 OFFICE SUPPLIES EXPENSE	0.00	20.00	20.00	0.00
434.215.000 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
434.249.000 REPAIRS & MAINTANENCE SUPP EXP	0.00	200.00	200.00	0.00
434.311.000 AUDIT EXPENSE	0.00	120.00	120.00	0.00
434.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	1,900.00	1,900.00	0.00
434.361.000 STREETLIGHTING ELECTRICITY EXP	16,658.35	51,800.00	35,141.65	32.16
434.370.000 REPAIR/UPGRADE STREETLIGHT EX	0.00	55,000.00	55,000.00	0.00
Total Expenses	16,658.35	109,045.00	92,386.65	15.28
Net Income	\$ 5,882.00	\$ 0.00	\$ (5,882.00)	\$ 0.00

*net
income*

BUDGET VS ACTUAL
Borough of Bellefonte

For 4/30/2025

Page: 1

FIRE DEPARTMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	16,477.03	85,950.00	69,472.97	(19.17)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	25.00	25.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	887.60	1,350.00	462.40	(65.75)
341.010.000 INTEREST INCOME - CKG, SVGS	1,198.08	95.00	(1,103.08)	(1,261.14) <i>over</i>
358.110.000 FIRE PROTECTION REV (S,B,M)	40,800.00	163,505.00	122,705.00	(24.95)
362.111.000 FIRE REPORT REVENUE	10.00	0.00	(10.00)	0.00 <i>over - not bud.</i>
387.000.000 DONATION REVENUE	100.00	0.00	(100.00)	0.00
Total Revenues	59,472.71	250,925.00	191,452.29	(23.70)
Expenses				
411.110.000 FIRE CHIEF STIPEND EXPENSE	250.00	1,500.00	1,250.00	16.67
411.192.000 FIRE CHIEF SS EXPENSE	19.13	115.00	95.87	16.63
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	35.00	35.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	25.00	25.00	0.00
411.231.000 FUEL EXPENSE	1,912.09	13,500.00	11,587.91	14.16
411.242.000 SAFETY EQUIPMENT EXPENSE	0.00	3,000.00	3,000.00	0.00
411.249.000 MATERIALS & SUPPLIES EXPENSE	0.00	1,000.00	1,000.00	0.00
411.251.000 FIRE EQUIPMENT MAINTANANCE EXP	6,487.20	70,600.00	64,112.80	9.19
411.260.000 MINOR EQUIPMENT EXPENSE	1,150.00	30,000.00	28,850.00	3.83
411.310.000 PROFESSIONAL FEES EXPENSE	1,188.00	0.00	(1,188.00)	0.00 <i>over - not bud.</i>
411.311.000 AUDIT EXPENSE	0.00	400.00	400.00	0.00
411.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
411.315.000 PHYSICALS EXPENSE	0.00	16,000.00	16,000.00	0.00
411.317.000 DATA PROCESSING EXPENSE	0.00	250.00	250.00	0.00
411.320.000 IT/EMAIL EXPENSE	198.00	450.00	252.00	44.00
411.324.000 CELL PHONE/IPAD/JETPACK EXPENSE	3,877.32	12,000.00	8,122.68	32.31
411.327.000 RADIO/PAGER MAINTANANCE EXP	0.00	250.00	250.00	0.00
411.341.000 ADVERTISING EXPENSE	0.00	500.00	500.00	0.00
411.342.000 PRINTING EXPENSE	0.00	30.00	30.00	0.00
411.344.000 COPY EXPENSE	0.00	30.00	30.00	0.00
411.351.000 COMMERCIAL INS EXPENSE	4,639.41	31,000.00	26,360.59	14.97
411.354.000 WORKERS COMP INS EXPENSE	11,620.00	38,750.00	27,130.00	29.99
411.361.000 ELECTRICITY EXPENSE	6,770.00	8,700.00	1,930.00	77.82
411.362.000 NATURAL GAS EXPENSE	0.00	15,000.00	15,000.00	0.00
411.366.000 WATER SERVICE EXPENSE	0.00	125.00	125.00	0.00
411.373.000 BUILDING MAINTANANCE EXPENSE	0.00	1,300.00	1,300.00	0.00
411.420.000 DUES/SUB/MEMBERSHIP EXPENSE	2,854.20	5,640.00	2,785.80	50.61
411.905.000 MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00
411.950.000 FIRE POLICE SUPPLIES EXPENSE	191.32	500.00	308.68	38.26
Total Expenses	41,156.67	250,925.00	209,768.33	16.40 <i>under</i>

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2025

FIRE DEPARTMENT

Net Income

Y-T-D Actual	Annual Budget	Variance	Percent of Budget
\$ 18,316.04 \$	0.00 \$	(18,316.04) \$	0.00

net income

BUDGET VS ACTUAL

Borough of Bellefonte

For 4/30/2025

FIRE EQUIPMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	6,447.53	34,090.00	27,642.47	(18.91)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	15.00	15.00	0.00
301.400.000 REAL ESTATE TAX REV-DELIQUENT	402.47	500.00	97.53	(80.49)
341.010.000 INTEREST INCOME-CKG, SVGS	517.31	50.00	(467.31)	(1,034.62) <i>over</i>
358.110.000 FIRE PROTECTION REV (S,B,M)	17,993.64	66,735.00	48,741.36	(26.96)
Total Revenues	25,360.95	101,390.00	76,029.05	(25.01)
Expenses				
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	10.00	10.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
470.000.000 PAYMENT ON FIRE EQUIP LOANS	14,903.68	44,715.00	29,811.32	33.33
492.095.000 TRANSFER TO CAPITAL PROJECTS	0.00	56,660.00	56,660.00	0.00
Total Expenses	14,903.68	101,390.00	86,486.32	14.70
Net Income	\$ 10,457.27 \$	0.00 \$	(10,457.27) \$	0.00

net income

BUDGET VS ACTUAL

Borough of Bellefonte

For 4/30/2025

PARKS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	24,178.25	127,700.00	103,521.75	(18.93)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	40.00	40.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	1,285.67	1,700.00	414.33	(75.63)
341.010.000 INTEREST INCOME - CKG, SVGS	457.07	35.00	(422.07)	(1,305.91) <i>WVL</i>
342.300.000 RENTAL REVENUE-GOVERNOR'S PARK	685.00	2,500.00	1,815.00	(27.40)
342.301.000 RENTAL REVENUE -TALLEYRAND PAR	300.00	800.00	500.00	(37.50)
342.302.000 TALLEYRAND APPLICATION FEE	150.00	290.00	140.00	(51.72)
342.460.000 USE OF BALLFIELDS AT GOV PARK	1,160.00	2,000.00	840.00	(58.00)
354.400.000 INTERGOVERNMENTAL REVENUE	0.00	600.00	600.00	0.00
367.800.000 SALE OF FISH FOOD REVENUE	461.43	1,900.00	1,438.57	(24.29)
383.160.000 SPECIAL EVENT FEE REVENUE	50.00	200.00	150.00	(25.00)
387.000.000 DONATION REVENUE	0.00	100.00	100.00	0.00
Total Revenues	28,727.42	137,865.00	109,137.58	(20.84)

Expenses				
451.112.000 SALARY EXPENSE	9,067.85	75,275.00	66,207.15	12.05
451.192.000 SOCIAL SECURITY EXPENSE	707.77	5,760.00	5,052.23	12.29
451.210.000 OFFICE SUPPLIES EXPENSE	144.94	40.00	(104.94)	362.35 <i>WVL</i>
451.215.000 POSTAGE EXPENSE	0.00	20.00	20.00	0.00
451.231.000 FUEL EXPENSE	171.50	5,900.00	5,728.50	2.91
451.240.000 FISH FOOD EXPENSE	0.00	125.00	125.00	0.00
451.247.000 MATERIALS & SUPPLIES EXPENSE	0.00	5,700.00	5,700.00	0.00
451.251.000 VEHICLE/EQUIPMENT MAINT EXP	1,102.58	2,100.00	997.42	52.50
451.260.000 MINOR EQUIPMENT EXPENSE	0.00	2,030.00	2,030.00	0.00
451.311.000 AUDIT EXPENSE	0.00	250.00	250.00	0.00
451.314.000 LEGAL EXPENSE	0.00	50.00	50.00	0.00
451.317.000 DATA PROCESSING EXPENSE	0.00	125.00	125.00	0.00
451.321.000 TELEPHONE EXPENSE	30.00	175.00	145.00	17.14
451.342.000 PRINTING EXPENSE	0.00	65.00	65.00	0.00
451.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	5,600.00	5,600.00	0.00
451.354.000 WORKERS COMP INSURANCE EXPENSE	0.00	2,850.00	2,850.00	0.00
451.361.000 ELECTRICITY EXPENSE	1,000.15	2,900.00	1,899.85	34.49
451.375.000 PROPERTY MAINTANENCE EXPENSE	0.00	1,500.00	1,500.00	0.00
451.376.000 PARK IMPROVEMENTS & EQUIP EXP	11,250.00	22,000.00	10,750.00	51.14
451.384.000 EQUIPMENT RENTAL EXPENSE	0.00	200.00	200.00	0.00
451.450.000 CONTRACTED SERVICES EXP	1,125.00	5,200.00	4,075.00	21.63
451.700.000 CAPITAL EXPENDITURES	9,127.90	0.00	(9,127.90)	0.00
Total Expenses	33,727.69	137,865.00	104,137.31	24.46

Net Income

\$	(5,000.27) \$	0.00 \$	5,000.27 \$	0.00
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net 1055

BUDGET VS ACTUAL

Borough of Bellefonte

For 4/30/2025

WATER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	2,359.55	250.00	(2,109.55)	(943.82) 00%
341.020.000 INTEREST-SWEEP ACCT	14,671.38	48,000.00	33,328.62	(30.57)
342.401.000 RENTAL INCOME-SHENTEL	2,500.00	6,000.00	3,500.00	(41.67)
378.000.000 WATER COLLECTIONS REVENUE	506,241.52	1,519,545.00	1,013,303.48	(33.32)
378.001.000 SALE OF BULK WATER REVENUE	1,251.90	59,000.00	57,748.10	(2.12)
378.002.000 CW LINE CAPITAL PROJECTS REV	4,915.33	13,700.00	8,784.67	(35.88)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	23,391.26	68,000.00	44,608.74	(34.40)
378.700.000 BULK WATER REVENUE-MILESBURG	9,531.90	45,000.00	35,468.10	(21.18)
378.901.000 METER/PIT/ETC SALES REVENUE	438.26	3,000.00	2,561.74	(14.61)
378.903.000 VACANCY APPLICATION REVENUE	120.00	250.00	130.00	(48.00)
378.904.000 WATER ON/OFF FEE REVENUE	270.00	120.00	(150.00)	(225.00) 00%
378.905.000 SERVICES PROVIDED BY WATER DEP	185.82	400.00	214.18	(46.46)
378.906.000 POSTING FEE REVENUE	0.00	400.00	400.00	0.00
383.400.000 CAPACITY FEES & ASSESSMENT REV	5,697.56	15,180.00	9,482.44	(37.53)
389.000.000 MISCELLANEOUS REVENUE	1,550.59	50.00	(1,500.59)	(3,101.18) 00%
389.003.000 FEE REVENUE	0.00	20.00	20.00	0.00
391.100.000 SALE OF FIXED ASSETS REVENUE	0.00	1,000.00	1,000.00	0.00
392.095.000 TRANSFER IN FROM CAPITAL PROJ	0.00	651,000.00	651,000.00	0.00
Total Revenues	573,125.07	2,430,915.00	1,857,789.93	(23.58)
Expenses				
448.112.000 SALARY EXPENSE	166,436.22	428,000.00	261,563.78	38.89
448.180.000 OVERTIME WAGES EXPENSE	6,317.07	30,000.00	23,682.93	21.06
448.190.000 OTHER BENEFITS EXPENSE	50.00	0.00	(50.00)	0.00 over - not bud.
448.191.000 WORKBOOTS EXPENSE	2,800.00	2,400.00	(400.00)	116.67 00%
448.192.000 SOCIAL SECURITY EXPENSE	12,872.87	35,000.00	22,127.13	36.78
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	139.20	175.00	35.80	79.54
448.196.000 HEALTH INSURANCE EXPENSE	31,550.38	35,000.00	3,449.62	90.14
448.197.000 RETIREMENT EXPENSE	13,636.28	38,000.00	24,363.72	35.88
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	2,805.48	6,500.00	3,694.52	43.16
448.199.000 LIFE INSURANCE EXPENSE	379.88	920.00	540.12	41.29
448.210.000 OFFICE SUPPLIES EXPENSE	144.94	900.00	755.06	16.10
448.215.000 POSTAGE EXPENSE	116.67	2,600.00	2,483.33	4.49
448.221.000 CHEMICAL EXPENSE	5,720.00	27,000.00	21,280.00	21.19
448.231.000 FUEL EXPENSE	2,900.57	12,750.00	9,849.43	22.75
448.238.000 CLOTHING & UNIFORM EXPENSE	390.60	3,100.00	2,709.40	12.60
448.246.000 REPAIR/MAINT/MISC SUPP EXP	13,269.05	27,500.00	14,230.95	48.25
448.249.000 COMPUTER SOFTWARE EXPENSE	4,077.33	11,750.00	7,672.67	34.70
448.251.000 VEHICLE & EQUIP MAINT EXP	3,787.88	28,500.00	24,712.12	13.29
448.253.000 REPAIRS TO WATER SYSTEM EXP	8,414.12	70,000.00	61,585.88	12.02
448.254.000 PUMP MAINT/REPAIRS EXPENSE	864.50	3,500.00	2,635.50	24.70
448.255.000 WATER METER MAINT/REPLACE EXP	5,292.36	340,000.00	334,707.64	1.56

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2025

*repairs to
spring awning*

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.260.000 TOOLS & MINOR EQUIPMENT EXP	49.97	5,000.00	4,950.03	1.00
448.311.000 AUDIT EXPENSE	0.00	7,100.00	7,100.00	0.00
448.313.000 ENGINEERING EXPENSE	0.00	35,000.00	35,000.00	0.00
448.314.000 LEGAL EXPENSE	0.00	4,000.00	4,000.00	0.00
448.316.000 WATER TESTING EXPENSE	1,572.20	11,000.00	9,427.80	14.29
448.317.000 DATA PROCESSING EXPENSE	520.41	1,700.00	1,179.59	30.61
448.318.000 SERVICE AGREEMENT EXPENSE	0.00	3,600.00	3,600.00	0.00
448.319.000 PEST CONTROL EXPENSE	276.00	1,200.00	924.00	23.00
448.320.000 IT SERVICES EXPENSE	1,233.00	5,000.00	3,767.00	24.66
448.321.000 TELEPHONE EXPENSE	1,428.83	5,300.00	3,871.17	26.96
448.324.000 CELL PHONE/IPAD EXPENSE	1,125.42	3,900.00	2,774.58	28.86
448.325.000 INTERNET EXPENSE	2,168.71	7,750.00	5,581.29	27.98
448.329.000 SCADA SYSTEM EXPENSE	0.00	9,500.00	9,500.00	0.00
448.331.000 TRAVEL EXPENSE	0.00	50.00	50.00	0.00
448.341.000 ADVERTISING EXPENSE	47.96	350.00	302.04	13.70
448.342.000 PRINTING EXPENSE	65.63	500.00	434.37	13.13
448.344.000 COPY EXPENSE	98.88	275.00	176.12	35.96
448.351.000 COMMERCIAL INS EXPENSE	21,000.00	41,000.00	20,000.00	51.22
448.354.000 WORKERS COMP INS EXPENSE	6,000.00	17,750.00	11,750.00	33.80
448.361.000 ELECTRICITY EXPENSE	65,678.57	218,500.00	152,821.43	30.06
448.362.000 HEATING OIL EXP - PUMP HOUSE	1,081.59	3,500.00	2,418.41	30.90
448.375.000 PREVENTATIVE MAINTENANCE EXP	0.00	20,000.00	20,000.00	0.00
448.376.000 MAINT OF PUMP HOUSES EXPENSE	265.20	3,000.00	2,734.80	8.84
448.377.000 MAINTENANCE OF RESERVOIR EXP	255.00	21,000.00	20,745.00	1.21
448.378.000 MAINT OF STREETS EXPENSE	0.00	35,000.00	35,000.00	0.00
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.420.000 DUES/MEMBERSHIP/SUB EXP	100.00	1,000.00	900.00	10.00
448.450.000 CONTRACTED SERVICES EXPENSE	20,010.50	15,500.00	(4,510.50)	129.10
448.460.000 TRAINING/MEETING EXPENSE	4,160.00	4,200.00	40.00	99.05
448.470.000 CDL/OTHER LICENSE EXPENSE	0.00	225.00	225.00	0.00
448.471.000 DRUG TESTING EXPENSE	0.00	350.00	350.00	0.00
448.473.000 OPERATORS LICENSE FEE EXP	0.00	120.00	120.00	0.00
448.474.000 REPAIRS TO PERSONAL PROP EXP	0.00	1,000.00	1,000.00	0.00
448.475.000 OTHER FEES EXPENSE	2,550.00	11,000.00	8,450.00	23.18
448.478.000 SALES TAX EXPENSE	24.56	250.00	225.44	9.82
448.700.000 CAPITAL EXPENDITURES	17,510.45	402,000.00	384,489.55	4.36
448.701.000 CAPITAL EXPENDITURE-WATER LINE	0.00	315,000.00	315,000.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	25,000.00	100,000.00	75,000.00	25.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	0.00	14,700.00	14,700.00	0.00
Total Expenses	454,188.28	2,430,915.00	1,976,726.72	18.68
Net Income	\$ 118,936.79	\$ 0.00	\$ (118,936.79)	\$ 0.00

net income

BUDGET VS ACTUAL

Borough of Bellefonte

For 4/30/2025

Page: 1

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.005.000 INTEREST INCOME-MONEY MARKET	19,680.15	47,000.00	27,319.85	(41.87)
341.010.000 INTEREST INCOME - CKG, SVGS	1,607.11	175.00	(1,432.11)	(918.35) <i>0000</i>
364.110.000 SEWER COLLECTION REVENUE	649,207.69	1,847,000.00	1,197,792.31	(35.15)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	0.00	15,000.00	15,000.00	0.00
364.171.000 SURCHARGE REVENUE	495.08	1,200.00	704.92	(41.26)
364.172.000 PRETREATMENT REVENUE	0.00	2,800.00	2,800.00	0.00
364.174.000 WASTE DISPOSAL REVENUE	0.00	84,000.00	62,594.85	(25.48)
364.180.000 BULK WATER LOADS REVENUE	21,405.15	2,500.00	2,290.00	(8.40)
364.901.000 BULK HAULING PERMIT REVENUE	210.00	120.00	120.00	0.00
364.904.000 CAPITAL IMPROVEMENTS-SBW	56,695.68	241,500.00	184,804.32	(23.48)
364.905.000 OPERATING SPRING,BENNER,WALKER	494,480.43	1,763,200.00	1,268,719.57	(28.04)
399.001.000 USE OF RESERVES	0.00	47,685.00	47,685.00	0.00 <i>bud.# only</i>
Total Revenues	1,243,781.29	4,052,180.00	2,808,398.71	(30.69)

Expenses				
429.112.000 SALARY EXPENSE-FACILITY	230,163.32	782,500.00	552,336.68	29.41
429.112.A00 SALARY EXPENSE-SYSTEM	18,264.00	57,500.00	39,236.00	31.76
429.180.000 OVERTIME WAGES EXPENSE-FAC	13,278.38	35,000.00	21,721.62	37.94
429.180.A00 OVERTIME WAGES EXPENSE-SYS	408.57	1,500.00	1,091.43	27.24
429.191.000 WORKBOOTS EXPENSE	4,317.81	4,800.00	482.19	89.95
429.192.000 SOCIAL SECURITY EXPENSE-FAC	17,983.65	62,500.00	44,516.35	28.77
429.193.000 SOCIAL SECURITY EXPENSE-SYS	1,387.95	4,500.00	3,112.05	30.84
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	185.60	210.00	24.40	88.38
429.194.000 UNEMPLOYMENT COMP EXPENSE	584.00	0.00	(584.00)	0.00 <i>0000</i>
429.196.000 HEALTH INSURANCE EXPENSE-FAC	73,562.16	205,000.00	131,437.84	35.88
429.196.A00 HEALTH INS EXPENSE-SYSTEM	5,610.60	7,750.00	2,139.40	72.39
429.197.000 RETIREMENT EXPENSE-FAC	7,156.10	75,000.00	67,843.90	9.54
429.197.A00 RETIREMENT EXPENSE-SYSTEM	0.00	5,900.00	5,900.00	0.00
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	712.43	10,150.00	9,437.57	7.02
429.199.000 LIFE INSURANCE EXPENSE-FAC	549.50	1,950.00	1,400.50	28.18
429.199.A00 LIFE INS EXPENSE-SYSTEM	39.36	125.00	85.64	31.49
429.210.000 OFFICE SUPPLIES EXP - FACILITY	75.00	1,100.00	1,025.00	6.82
429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM	141.52	150.00	8.48	94.35
429.215.000 POSTAGE EXPENSE - FACILITY	35.08	200.00	164.92	17.54
429.215.A00 POSTAGE EXPENSE - SYSTEM	81.58	1,500.00	1,418.42	5.44
429.217.000 SHIPPING FEES EXP-FAC	137.18	150.00	12.82	91.45
429.217.A00 SHIPPING FEES EXP-SYS	0.00	25.00	25.00	0.00
429.221.000 CHEMICAL EXPENSE	49,410.94	245,000.00	195,589.06	20.17
429.225.000 LABORATORY SUPPLIES EXPENSE	1,947.93	7,000.00	5,052.07	27.83
429.231.000 FUEL EXPENSE - FACILITY	2,680.50	7,000.00	4,319.50	38.29
429.231.A00 FUEL EXPENSE - SYSTEM	89.87	1,500.00	1,410.13	5.99
429.238.000 CLOTHING & UNIFORM EXPENSE	670.08	4,750.00	4,079.92	14.11

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	570.38	1,200.00	629.62	47.53
429.248.A00 COMPUTER SOFTWARE EXPENSE-SYS	3,776.97	8,400.00	4,623.03	44.96
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	1,030.89	2,000.00	969.11	51.54
429.249.A00 MATERIALS & SUPPLIES EXP - SYSTEM	153.56	3,000.00	2,846.44	5.12
429.251.A00 VEHICLE MAINT EXP - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.252.000 EQUIPMENT MAINT EXP - FAC	79,605.94	190,000.00	110,394.06	41.90
429.252.A00 EQUIPMENT MAINT EXP - SYS	0.00	10,000.00	10,000.00	0.00
429.257.000 FACILITY MAINTENANCE EXPENSE	9,585.53	31,000.00	21,414.47	30.92
429.258.A00 SYSTEM MAINTENANCE EXPENSE	89,112.00	30,000.00	(59,112.00)	297.04 <i>over - billing</i>
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	572.31	4,000.00	3,427.69	14.31
429.260.A00 MINOR EQUIPMENT EXP - SYSTEM	1,269.27	1,500.00	230.73	84.62
429.276.000 SERVICE CONTRACT EXP - FAC	5,128.01	34,000.00	28,871.99	15.08
429.310.A00 I & I EXPENSE - SYSTEM	0.00	30,000.00	30,000.00	0.00
429.311.000 AUDIT EXPENSE	0.00	8,800.00	8,800.00	0.00
429.313.000 ENGINEERING EXPENSE - FACILITY	14,452.00	100,000.00	85,548.00	14.45
429.313.A00 ENGINEERING EXPENSE - SYSTEM	0.00	500.00	500.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	180.00	3,000.00	2,820.00	6.00
429.314.A00 LEGAL EXPENSE - SYSTEM	865.50	3,100.00	2,234.50	27.92
429.316.000 ANALYTICAL TESTING EXP	8,035.00	47,500.00	39,465.00	16.92
429.317.000 DATA PROCESSING EXPENSE	288.00	1,475.00	1,187.00	19.53
429.319.000 PEST CONTROL EXPENSE	132.00	575.00	443.00	22.96
429.320.000 IT SERVICES EXPENSE-FAC	1,869.00	9,500.00	7,631.00	19.67
429.320.A00 IT SERVICES EXPENSE-SYSTEM	0.00	250.00	250.00	0.00
429.321.000 TELEPHONE EXPENSE-FACILITY	360.24	2,000.00	1,639.76	18.01
429.321.A00 TELEPHONE EXPENSE-SYSTEM	240.18	1,750.00	1,509.82	13.72
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	562.29	3,000.00	2,437.71	18.74
429.324.A00 CELL PHONE EXPENSE - SYSTEM	0.00	180.00	180.00	0.00
429.325.000 INTERNET EXPENSE	679.85	2,250.00	1,570.15	30.22
429.331.000 TRAVEL EXPENSES-FACILITY	0.00	25.00	25.00	0.00
429.331.A00 TRAVEL EXPENSES-SYSTEM	0.00	25.00	25.00	0.00
429.341.000 ADVERTISING EXPENSE	324.06	500.00	175.94	64.81
429.342.000 PRINTING EXPENSE - FACILITY	113.47	200.00	86.53	56.74
429.342.A00 PRINTING EXPENSE - SYSTEM	0.00	300.00	300.00	0.00
429.344.000 COPY EXPENSE-FACILITY	0.00	300.00	300.00	0.00
429.344.A00 COPY EXPENSE - SYSTEM	0.00	100.00	100.00	0.00
429.350.000 INSURANCE EXPENSE	0.00	2,300.00	2,300.00	0.00
429.351.000 COMMERCIAL INSURANCE EXPENSE	11,000.00	66,000.00	55,000.00	16.67
429.354.000 WORKERS COMP INS EXP-FACILITY	6,570.00	31,200.00	24,630.00	21.06
429.354.A00 WORKER'S COMP INS EXP-SYSTEM	0.00	2,250.00	2,250.00	0.00
429.361.000 ELECTRICITY EXPENSE	94,718.46	338,750.00	244,031.54	27.96
429.362.000 NATURAL GAS EXPENSE	7,622.85	10,500.00	2,877.15	72.60
429.374.000 COPIER RENTAL/MAINT EXP	330.00	1,400.00	1,070.00	23.57
429.378.A00 MAINT OF STREETS EXP - SYSTEM	203.00	18,000.00	17,797.00	1.13
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	0.00	2,500.00	2,500.00	0.00
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	500.00	500.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	4,401.88	13,205.00	8,803.12	33.33
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	100.00	550.00	450.00	18.18

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.420.A00 SUBSCRIPTION EXP-SYSTEM	0.00	30.00	30.00	0.00
429.450.000 CONTRACTED SERVICES EXP - FAC	0.00	3,000.00	3,000.00	0.00
429.450.A00 CONTRACTED SERVICES EXP - SYSTEM	0.00	15,000.00	15,000.00	0.00
429.460.000 TRAINING EXPENSE	395.00	17,000.00	16,605.00	2.32
429.469.000 BIOSOLIDS RECYCLING EXPENSE	30,580.81	71,000.00	40,419.19	43.07
429.470.000 CDL/OTHER LICENSE EXPENSE	0.00	1,500.00	1,500.00	0.00
429.471.000 DRUG TESTING EXPENSE	0.00	200.00	200.00	0.00
429.472.000 PERMIT FEES EXPENSE	3,750.00	4,000.00	250.00	93.75
429.473.000 OPERATORS LICENSE EXP-FAC	450.00	1,000.00	550.00	45.00
429.473.A00 OPERATORS LICENSE EXP-SYS	120.00	180.00	60.00	66.67
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	0.00	2,000.00	2,000.00	0.00
429.476.000 OTHER FEES EXPENSE	146.53	1,100.00	953.47	13.32
429.480.000 MISCELLANEOUS EXPENSE-FACILITY	42,535.47	0.00	(42,535.47)	0.00
429.700.C00 CAPITAL EXPENDITURES - FACILITY	18,206.40	575,000.00	556,793.60	3.17
429.905.000 MISCELLANEOUS EXPENSE-FAC	0.00	50.00	50.00	0.00
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	0.00	332,205.00	332,205.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	5,731.04	14,985.00	9,253.96	38.25
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	0.00	62,455.00	62,455.00	0.00
472.406.A00 RELIANCE LOAN EXP - INTEREST	2,059.34	5,900.00	3,840.66	34.90
472.411.A00 NORTHWEST LOAN #3892 PRINCIPAL	0.00	175,130.00	175,130.00	0.00
472.412.A00 NORTHWEST LOAN #3892 INTEREST	24,858.91	73,000.00	48,141.09	34.05
475.000.A00 TRUSTEE FEE EXPENSE	0.00	1,100.00	1,100.00	0.00
492.001.B00 TRANSFER TO GENERAL FUND	35,000.00	140,000.00	105,000.00	25.00
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	0.00	15,000.00	15,000.00	0.00
Total Expenses	937,159.25	4,052,180.00	3,115,020.75	23.13
Net Income	\$ 306,622.04 \$	0.00 \$	(306,622.04) \$	0.00

net income

BUDGET VS ACTUAL

Borough of Bellefonte

For 4/30/2025

REFUSE	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	2,669.17	250.00	(2,419.17)	(1,067.67) <i>own</i>
358.050.000 CONTRACTED INTERGOV'TAL REV	0.00	9,700.00	9,700.00	0.00
364.300.000 REFUSE COLLECTIONS REVENUE	416,605.27	1,208,230.00	791,624.73	(34.48)
364.305.000 SPECIAL COLLECTIONS REVENUE	1,169.00	3,200.00	2,031.00	(36.53)
364.307.000 GRASS/BRUSH COLLECTION FEE	20,495.00	20,500.00	5.00	(99.98)
364.520.000 FEE FOR REFUSE CONTAINERS	1,505.00	2,025.00	520.00	(74.32)
364.521.000 FEE FOR RECYCLING CONTAINERS	7.00	0.00	(7.00)	0.00 <i>own - not bud.</i>
364.901.000 SALE OF BAGS OF COMPOST	135.00	200.00	65.00	(67.50)
391.100.000 SALE OF FIXED ASSETS REVENUE	0.00	5,000.00	5,000.00	0.00
392.095.000 TRANSFER IN FROM CAP PROJECTS	0.00	21,000.00	21,000.00	0.00
399.001.000 USE OF RESERVES	0.00	8,000.00	8,000.00	0.00
Total Revenues	442,585.44	1,278,105.00	835,519.56	(34.63)
Expenses				
427.112.000 SALARY EXPENSE	75,814.37	322,500.00	246,685.63	23.51
427.180.000 OVERTIME WAGES EXPENSE	1,950.04	9,800.00	7,849.96	19.90
427.191.000 WORKBOOTS EXPENSE	1,600.00	1,600.00	0.00	100.00 <i>done</i>
427.192.000 SOCIAL SECURITY EXPENSE	5,858.43	25,400.00	19,541.57	23.06
427.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	92.80	85.00	(7.80)	109.18 <i>own</i>
427.196.000 HEALTH INSURANCE EXP	27,754.88	74,000.00	46,245.12	37.51
427.197.000 RETIREMENT EXPENSE	6,283.63	33,230.00	26,946.37	18.91
427.198.000 HEALTH CARE EXPENSE - IN HOUSE	1,129.02	2,920.00	1,790.98	38.67
427.199.000 LIFE INSURANCE EXPENSE	204.04	750.00	545.96	27.21
427.210.000 OFFICE SUPPLIES EXPENSE	26.67	300.00	273.33	8.89
427.215.000 POSTAGE EXPENSE	1,241.82	1,520.00	278.18	81.70
427.231.000 FUEL EXPENSE	5,150.22	31,100.00	25,949.78	16.56
427.238.000 CLOTHING & UNIFORM EXPENSE	327.06	2,650.00	2,322.94	12.34
427.249.000 COMPUTER SOFTWARE EXPENSE	4,077.32	9,550.00	5,472.68	42.69
427.250.000 REPAIR/ MAINT/MISC SUPP EXP	298.45	1,800.00	1,501.55	16.58
427.251.000 COLLECTION EQUIP/EQUIP MAINT EXP	2,880.50	35,000.00	32,119.50	8.23
427.260.000 MINOR EQUIPMENT EXPENSE	0.00	500.00	500.00	0.00
427.262.000 TRASH RECEPTACLES EXPENSE	0.00	8,500.00	8,500.00	0.00
427.311.000 AUDIT EXPENSE	0.00	1,950.00	1,950.00	0.00
427.314.000 LEGAL EXPENSE	12.25	200.00	187.75	6.13
427.317.000 DATA PROCESSING EXPENSE	431.66	525.00	93.34	82.22
427.319.000 PEST CONTROL EXPENSE	279.00	1,175.00	896.00	23.74
427.321.000 TELEPHONE EXPENSE	270.18	1,525.00	1,254.82	17.72
427.324.000 CELL PHONE EXPENSE	480.00	2,200.00	1,720.00	21.82
427.325.000 INTERNET EXPENSE	453.82	1,575.00	1,121.18	28.81
427.326.000 EMERGENCY NOTIFICATION EXPENSE	0.00	1,500.00	1,500.00	0.00
427.327.000 RADIO MAINTENANCE EXPENSE	0.00	100.00	100.00	0.00
427.328.000 GATE EXPENSES	57.00	200.00	143.00	28.50

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
REFUSE				
427.331.000 TRAVEL EXPENSES	50.69	0.00	(50.69)	0.00
427.341.000 ADVERTISING EXPENSE	0.00	320.00	320.00	0.00
427.342.000 PRINTING EXPENSE	65.63	500.00	434.37	13.13
427.344.000 COPY EXPENSE	98.87	120.00	21.13	82.39
427.351.000 COMMERCIAL INS EXPENSE	7,061.88	12,000.00	4,938.12	58.85
427.354.000 WORKERS COMP INSURANCE EXP	5,053.00	12,770.00	7,717.00	39.57
427.361.000 ELECTRICITY EXPENSE	807.97	2,000.00	1,192.03	40.40
427.362.000 HEATING OIL EXPENSE	496.16	2,225.00	1,728.84	22.30
427.364.000 CARDBOARD RECYCLING PROG-CCRRA	6,525.00	28,000.00	21,475.00	23.30
427.365.000 TIPPING FEES EXP - CCRRA	56,766.36	265,000.00	208,233.64	21.42
427.367.000 CURBSIDE RECYCLING EXP - CCRRA	60,952.50	250,000.00	189,047.50	24.38
427.368.000 COMMERCIAL RECYCLING EXP-CCRRA	7,280.00	30,000.00	22,720.00	24.27
427.369.000 OTHER RECYCLING EXPENSE-CCRRA	0.00	370.00	370.00	0.00
427.373.000 BUILDING REPAIR & MAINT EXP	1,706.40	3,000.00	1,293.60	56.88
427.384.000 EQUIPMENT RENTAL EXPENSE	0.00	700.00	700.00	0.00
427.400.000 LEASE PAYMENT EXPENSE	0.00	20,500.00	20,500.00	0.00
427.420.000 DUES/MEMBER/SUB EXPENSE	0.00	20.00	20.00	0.00
427.450.000 CONTRACTED SERVICES EXPENSE	0.00	6,000.00	6,000.00	0.00
427.460.000 TRAINING EXPENSE	395.00	125.00	(270.00)	0.00
427.470.000 CDL LICENSE EXPENSE	84.00	500.00	416.00	16.80
427.471.000 DRUG TESTING EXPENSE	0.00	245.00	245.00	0.00
427.474.000 REPAIR/REPLACE PRIVATE PRO	0.00	800.00	800.00	0.00
427.475.000 MISCELLANEOUS EXPENSE	0.00	30.00	30.00	0.00
427.742.000 LICENSE/PERMIT/FEE EXPENSE	125.00	425.00	300.00	29.41
475.000.000 LEASE/LOAN FEES EXPENSE	0.00	300.00	300.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	35,000.00	70,000.00	35,000.00	50.00
Total Expenses	319,141.62	1,278,105.00	958,963.38	24.97
Net Income	\$ 123,443.82 \$	0.00 \$	(123,443.82) \$	0.00

not income

over - not bud.

BUDGET VS ACTUAL **Borough of Bellefonte** **For 4/30/2025**

SPECIAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<u>Revenues</u>				
340.000.000 INTEREST ON LOAN-KEYSTONE GRANT	1,111.56	3,275.00	2,163.44	(33.94)
341.000.000 PRINCIPAL ON LOAN - KEYSTONE GRANT	7,865.00	23,655.00	15,790.00	(33.25)
341.010.000 INTEREST INCOME - CKG, SVGS	14,088.66	1,200.00	(12,888.66)	(1,174.06) <i>over</i>
399.001.000 USE OF RESERVES	0.00	2,105,180.00	2,105,180.00	0.00 <i>bud. # only</i>
Total Revenues	23,065.22	2,133,310.00	2,110,244.78	(1.08)
<u>Expenses</u>				
448.700.000 BIG SPRING COVER GRANT EXPENSE	37,016.75	1,706,350.00	1,669,333.25	2.17
451.700.000 TALLEYRAND BANDSHELL GRANT EXPENSE	0.00	400,000.00	400,000.00	0.00
465.700.000 GOV PARK BASEBALL FIELD GRANT EXP	24,395.40	0.00	(24,395.40)	0.00
489.210.000 OFFICE SUPPLIES EXPENSE	0.00	30.00	30.00	0.00
490.000.000 NITTANY VALLEY JT COMP PLAN	78.33	0.00	(78.33)	0.00
999.998. FOR FUTURE KEYSTONE GRANTS	0.00	26,930.00	26,930.00	0.00
Total Expenses	61,490.48	2,133,310.00	2,071,819.52	2.88
Net Income	\$ (38,425.26) \$	0.00 \$	38,425.26 \$	0.00

net
1055

BUDGET VS ACTUAL **Borough of Bellefonte** **For 4/30/2025**

LIQUID FUELS

Revenues

341,010.000 INTEREST INCOME - CKG, SVGS
 355,020.000 STATE AID REVENUE
 399,001.000 USE OF RESERVES

Total Revenues

173,322.97 259,000.00 85,677.03 (66.92)

Expenses

430,260.000 MINOR EQUIPMENT EXPENSE
 430,740.000 MAJOR EQUIPMENT EXPENSE
 432,000.000 SNOW & ICE REMOVAL EXPENSE
 436,000.000 STORM SEWERS & DRAINS EXP
 437,000.000 REPAIRS OF TOOLS & MACHINERY EXP
 439,000.000 PROJECT WORK EXPENSE

Total Expenses

12,470.47 13,000.00 529.53 95.93
 73,900.89 15,000.00 (58,900.89) 492.67
 36,420.73 55,000.00 18,579.27 66.22
 0.00 75,000.00 75,000.00 0.00
 0.00 1,000.00 1,000.00 0.00
 171.16 100,000.00 99,828.84 0.17
 122,963.25 259,000.00 136,036.75 47.48

Net Income

\$ 50,359.72 \$ 0.00 \$ (50,359.72) \$ 0.00

not
income

over
bud # only

BUDGET VS ACTUAL **Borough of Bellefonte** **For 4/30/2025**

EMS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<u>Revenues</u>				
301.100.000 REAL ESTATE TAX REV-CURRENT	7,163.92	37,500.00	30,336.08	(19.10)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	5.00	5.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	328.61	325.00	(3.61)	(101.11) <i>over</i>
341.010.000 INTEREST INCOME-CHECKING	12.61	5.00	(7.61)	(252.20) ✓
Total Revenues	7,505.14	37,835.00	30,329.86	(19.84)
<u>Expenses</u>				
412.000.000 EMS EXPENSES	0.00	37,830.00	37,830.00	0.00
412.210.000 OFFICE SUPPLIES EXPENSE	0.00	5.00	5.00	0.00
Total Expenses	0.00	37,835.00	37,835.00	0.00
Net Income	\$ 7,505.14 \$	0.00 \$	(7,505.14) \$	0.00

BUDGET VS ACTUAL **Borough of Bellefonte** **For 4/30/2025**

CAPITAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	2,803.36	7,000.00	4,196.64	(40.05)
341.020.000 INTEREST-SWEEP ACCT	42,751.26	145,000.00	102,248.74	(29.48)
392.001.000 TRANSFER IN FROM GENERAL FUND	0.00	117,500.00	117,500.00	0.00
392.004.000 TRANSFER IN FROM FIRE EQUIPMENT	0.00	56,660.00	56,660.00	0.00
392.006.A00 TRANSFER IN FROM WATER FUND-CW	0.00	14,700.00	14,700.00	0.00
392.008.000 TRANSFER IN FROM SEWER FUND	0.00	15,000.00	15,000.00	0.00
399.000.000 USE OF RESERVES - STREETS	0.00	67,000.00	67,000.00	0.00
399.006.000 USE OF RESERVES - WATER	0.00	710,000.00	710,000.00	0.00
Total Revenues	45,554.62	1,132,860.00	1,087,305.38	(4.02)
Expenses				
492.001.000 TRANSFER TO GENERAL FUND	0.00	67,000.00	67,000.00	0.00
492.006.000 TRANSFER TO WATER FUND	0.00	710,000.00	710,000.00	0.00
493.000.000 OFFICE SUPPLIES EXPENSE	87.09	5.00	(82.09)	1,741.80
500.001.000 FUTURE STREET PAVING	0.00	47,500.00	47,500.00	0.00
500.002.000 FUTURE STREET PROJECTS	0.00	70,000.00	70,000.00	0.00
500.004.000 FUTURE FIRE EQUIPMENT PURCHASES	0.00	56,660.00	56,660.00	0.00
500.006.A00 FUTURE WATER PROJECTS-CW	0.00	14,700.00	14,700.00	0.00
500.008.000 FUTURE SEWER PROJECTS	0.00	15,000.00	15,000.00	0.00
500.099.000 FUTURE PROJECTS	0.00	151,995.00	151,995.00	0.00
Total Expenses	87.09	1,132,860.00	1,132,772.91	0.01
Net Income	\$ 45,467.53 \$	0.00 \$	(45,467.53) \$	0.00

ref
income

BUDGET VS ACTUAL

Borough of Bellefonte

For 4/30/2025

301 N SPRING ST FUND	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME	20.94	90.00	69.06	(23.27)
342.200.000 RENTAL INCOME	31,817.79	84,370.00	52,552.21	(37.71)
392.001.000 TRANSFER IN FROM GENERAL FUND	0.00	9,380.00	9,380.00	0.00
Total Revenues	31,838.73	93,840.00	62,001.27	(33.93)

Expenses				
400.321.000 TELEPHONE EXPENSE - COUNCIL	110.00	250.00	140.00	44.00
400.325.000 INTERNET EXPENSE - COUNCIL	100.00	550.00	450.00	18.18
400.351.000 COMMERCIAL INS EXPENSE - COUNCIL	0.00	2,600.00	2,600.00	0.00
400.361.000 ELECTRICITY EXPENSE - COUNCIL	2,000.00	4,800.00	2,800.00	41.67
400.373.000 BUILDING MAINT/UPGRADE EXP-COUNCIL	0.00	1,500.00	1,500.00	0.00
401.321.000 TELEPHONE EXPENSE - EXEC	84.99	500.00	415.01	17.00
401.325.000 INTERNET EXPENSE - EXEC	387.89	550.00	162.11	70.53
401.351.000 COMMERCIAL INS EXP - EXEC	0.00	100.00	100.00	0.00
401.361.000 ELECTRICITY EXPENSE - EXEC	100.00	250.00	150.00	40.00
406.210.000 OFFICE SUPPLIES EXPENSE-GG	82.62	0.00	(82.62)	0.00
406.226.000 JANITORIAL SUPPLIES EXPENSE - GG	277.56	600.00	322.44	46.26
406.246.000 MATERIALS & SUPPLIES EXPENSE-GG	22.95	1,000.00	977.05	2.30
406.260.000 MINOR EQUIPMENT EXPENSE-GG	0.00	150.00	150.00	0.00
406.317.000 OTHER SERVICES AND CHARGES EXP	135.00	0.00	(135.00)	0.00
406.318.000 JANITORIAL SERVICES EXP-GG	1,848.98	14,270.00	12,421.02	12.96
406.319.000 PEST CONTROL EXPENSE	100.00	0.00	(100.00)	0.00
406.321.000 PHONE EXPENSE-GG	408.41	4,100.00	3,691.59	9.96
406.325.000 INTERNET EXPENSE-GG	663.67	2,000.00	1,336.33	33.18
406.351.000 COMMERCIAL INSURANCE EXP-GG	2,522.00	3,000.00	478.00	84.07
406.360.000 WATER/SEWER UTILITIES EXP-GG	446.98	1,010.00	563.02	44.26
406.361.000 ELECTRICITY EXPENSE - GG	1,619.76	5,800.00	4,180.24	27.93
406.362.000 NATURAL GAS EXP-GG	86.24	250.00	163.76	34.50
406.367.000 REFUSE SERVICE EXP-GG	51.40	210.00	158.60	24.48
406.369.000 SECURITY SYSTEM EXPENSE	1,597.37	1,535.00	(62.37)	104.06
406.373.000 BUILDING/PROP MAINT/REPAIR EXP-GG	2,139.41	9,500.00	7,360.59	22.52
406.450.000 CONTRACTED SERVICES EXPENSE-GG	0.00	5,000.00	5,000.00	0.00
413.321.000 TELEPHONE EXPENSE - CODES	100.00	300.00	200.00	33.33
413.325.000 INTERNET EXPENSE - CODES	0.00	200.00	200.00	0.00
413.351.000 COMMERCIAL INS EXPENSE - CODES	0.00	100.00	100.00	0.00
413.361.000 ELECTRICITY EXPENSE - CODES	100.00	275.00	175.00	36.36
414.321.000 TELEPHONE EXPENSE-PLAN/ZONING	145.00	350.00	205.00	41.43
414.325.000 INTERNET EXPENSE - PLAN/ZONING	0.00	225.00	225.00	0.00
414.351.000 COMMERCIAL INS EXPENSE-PLAN/ZONING	0.00	100.00	100.00	0.00
414.361.000 ELECTRICITY EXPENSE - PLAN/ZONING	100.00	275.00	175.00	36.36
468.321.000 TELEPHONE EXPENSE - HARB	25.14	150.00	124.86	16.76
468.325.000 INTERNET EXPENSE - HARB	0.00	110.00	110.00	0.00

BUDGET VS ACTUAL **Borough of Bellefonte** **For 4/30/2025**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
301 N SPRING ST FUND				
468.351.000 COMMERCIAL INS EXPENSE - HARB	0.00	10.00	10.00	0.00
468.361.000 ELECTRICITY EXPENSE - HARB	0.00	50.00	50.00	0.00
493.226.000 JANITORIAL SUPPLIES EXP - RENTAL PROP	160.08	400.00	239.92	40.02
493.246.000 MATERIAL & SUPPLIES EXPENSE-RENTAL PROP	62.32	200.00	137.68	31.16
493.318.000 JANITORIAL SERVICES EXP-RENTAL PROP	1,394.86	680.00	(714.86)	205.13 <i>0000</i>
493.321.000 ELEVATOR PHONE EXP-RENTAL PROP	0.00	400.00	400.00	0.00
493.351.000 COMMERCIAL INS. EXP-RENTAL PROP	0.00	4,500.00	4,500.00	0.00
493.360.000 WATER/SEWER UTILITIES EXP-RENTAL PROP	337.20	1,030.00	692.80	32.74
493.361.000 ELECTRICITY EXP-RENTAL PROP	2,896.37	8,255.00	5,358.63	35.09
493.362.000 NATURAL GAS EXP-RENTAL PROP	65.05	185.00	119.95	35.16
493.367.000 REFUSE SERVICE EXP-RENTAL PROP	38.78	165.00	126.22	23.50
493.369.000 SECURITY SYSTEM EXP-RENTAL PROP	1,205.03	1,155.00	(50.03)	104.33 <i>0000</i>
493.373.000 BUILDING MAINT EXP-RENTAL PROP	1,173.96	6,800.00	5,626.04	17.26
493.450.000 CONTRACTED SERVICES EXP-RENTAL PROP	0.00	500.00	500.00	0.00
493.900.000 REAL ESTATE TAX EXP-RENTAL PROP	2,563.28	7,900.00	5,336.72	32.45
Total Expenses	25,152.30	93,840.00	68,687.70	26.80

Net Income

\$	6,686.43 \$	0.00 \$	(6,686.43) \$	0.00
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main

BUDGET VS ACTUAL

Borough of Bellefonte

For 4/30/2025

BULK WATER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME-CHECKING/SVGS	6,687.43	23,000.00	16,312.57	(29.08)
342.200.000 RENTAL INCOME	6,500.00	15,600.00	9,100.00	(41.67)
354.030.000 STATE GRANT PROCEEDS	0.00	200,000.00	200,000.00	0.00
378.122.000 BULK WATER-NIAGARA-HOWARD PLANT	21,838.16	68,000.00	46,161.84	(32.11)
378.700.000 MILESBUURG WATER USAGE REVENUE	9,531.90	48,000.00	38,468.10	(19.86)
Total Revenues	44,557.49	354,600.00	310,042.51	(12.57)
Expenses				
406.900.000 REAL ESTATE TAX EXPENSE	0.00	1,900.00	1,900.00	0.00
451.361.000 ELECTRICITY-WATER ST PROPERTY	1,126.56	4,020.00	2,893.44	28.02
451.800.000 WATER ST PROPERTY EXPENSES	988.66	2,600.00	1,611.34	38.03
455.215.000 POSTAGE EXPENSE	0.00	10.00	10.00	0.00
455.310.000 AUDIT EXPENSE	0.00	500.00	500.00	0.00
460.250.000 WATERFRONT EXPENSE	0.00	1,000.00	1,000.00	0.00
460.351.000 COMMERCIAL INS EXP-WATERFRONT	0.00	750.00	750.00	0.00
460.361.000 ELECTRICITY EXPENSE-WATERFRONT	562.83	1,525.00	962.17	36.91
463.500.000 CONTRIBUTION TO CBICC	0.00	1,000.00	1,000.00	0.00
465.210.000 OFFICE SUPPLIES EXPENSE	87.09	30.00	(57.09)	290.3000000 - dup. slips
471.710.000 WATER ST BUILDING LOAN-FNB #4440-PRINCIPAL	8,346.85	25,255.00	16,908.15	33.05
471.711.000 WATER ST BUILDING LOAN-FNB #4440-INTEREST	188.87	355.00	166.13	53.20
472.401.000 PRIN PMTS-NW LOAN #3432-WATERFRONT	18,634.96	58,730.00	40,095.04	31.73
472.402.000 INT EXP-NW LOAN #3432-WATERFRONT	5,701.00	13,050.00	7,349.00	43.69
481.500.000 CONSERVATION OF NAT'L RESOURCE	915.75	3,875.00	2,959.25	23.63
497.000.000 GRANT EXPENSE	0.00	200,000.00	200,000.00	0.00
499.000.000 FUTURE/MATCHING EXPENSE	0.00	40,000.00	40,000.00	0.00
Total Expenses	36,552.57	354,600.00	318,047.43	10.31
Net Income	\$ 8,004.92 \$	0.00 \$	(8,004.92) \$	0.00

net income

Budget vs Actual Summary

April 2025

<u>Revenue</u>	2024 Actual	2025 Budget	YTD Received	Percentage Received Year to Date	Percentage Prior Year
General		\$3,784,210	\$689,226	18.21%	21.95%
Streetlighting		\$109,045	\$22,540	20.67%	23.18%
Fire Department		\$250,925	\$59,473	23.70%	52.15%
Fire Equipment		\$101,390	\$25,361	25.01%	27.06%
Parks & Recreation		\$137,865	\$28,727	20.84%	24.46%
Water		\$2,430,915	\$573,125	23.58%	25.20%
Sewer		\$4,052,180	\$1,243,781	30.69%	29.28%
Refuse		\$1,278,105	\$442,585	34.63%	31.89%
Special Projects		\$2,133,310	\$23,065	1.08%	0.99%
Liquid Fuels		\$259,000	\$173,323	66.92%	55.97%
EMS		\$37,835	\$7,505	19.84%	23.08%
Capital Projects		\$1,132,860	\$45,555	4.02%	11.35%
301 N Spring St		\$93,840	\$31,839	33.93%	23.54%
Bulk Water		\$354,600	\$44,557	12.57%	35.50%
TOTAL	\$0	\$16,156,080	\$3,410,663		

<u>Expense</u>	2024 Actual	2025 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
General					
Council		\$53,225	\$14,416	27.08%	28.40%
Executive		\$151,415	\$53,655	35.44%	41.20%
Mayor		\$3,620	\$1,362	37.63%	112.52%
Treasurer		\$2,715	\$1,388	51.13%	54.67%
R/E Tax Coll		\$11,740	\$2,050	17.46%	36.86%
General Gov't		\$532,670	\$156,896	29.45%	33.60%
Police		\$1,491,245	\$616,099	41.31%	30.08%
Crossing Guards		\$6,235	\$1,172	18.79%	40.26%
Parking Enforce		\$175,020	\$44,659	25.52%	35.31%
Codes		\$12,615	\$746	5.91%	34.91%
Planning/Zoning		\$41,260	\$12,179	29.52%	30.98%
Streets		\$1,049,285	\$254,770	24.28%	21.36%
Other		\$110,135	\$33,646	30.55%	20.73%
HARB		\$16,630	\$4,426	26.61%	77.31%
Transfers Out		\$126,400	\$0	0.00%	0.00%
Total General Fund	\$0	\$3,784,210	\$1,197,464		

<u>Expense</u>	2024 Actual	2025 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
Streetlighting		\$109,045	\$16,658	15.28%	11.96%
Fire Department		\$250,925	\$41,157	16.40%	77.18%
Fire Equipment		\$101,390	\$14,904	14.70%	34.57%
Parks & Recreation		\$137,865	\$33,728	24.46%	9.54%
Water		\$2,430,915	\$454,188	18.68%	33.76%
Sewer		\$4,052,180	\$937,159	23.13%	22.27%
Refuse		\$1,278,105	\$319,142	24.97%	28.95%
Special Projects		\$2,133,310	\$61,490	2.88%	25.09%
Liquid Fuels		\$259,000	\$122,963	47.48%	9.06%
EMS		\$37,835	\$0	0.00%	0.00%
Capital Projects		\$1,132,860	\$87	0.01%	13.66%
301 N Spring St		\$93,840	\$25,152	26.80%	22.22%
Bulk Water		\$354,600	\$36,553	10.31%	7.06%
TOTAL	\$0	\$16,156,080	\$3,260,645		

actual numbers for 2024 are not yet available



Telephone: 412-395-1280
Facsimile: 412-395-1291
Taxpayer I.D. No. 25-1807700

May 7, 2025
Invoice No. 82505
BFONTE 1563
Terms: Due on Receipt

Bellefonte Borough
Attention: Borough Assistant Manager
Municipal Building
301 North Spring Street Suite 200
Bellefonte, PA 16823

RE: SPECIAL LABOR COUNSEL
CLAIM NO.

Professional services

			Hrs/Rate	Amount
4/15/2025	JFW	CALL WITH BOROUGH OPEN RECORDS OFFICER TO DISCUSS RTKL REQUESTS INCLUDING REQUESTS FROM HOUSING AUTHORITY AND REQUEST RELATING TO UPCOMING CUSTODY HEARING; RECEIPT AND REVIEW OF RELATED CORRESPONDENCE FROM CLIENT CONTAINING REQUESTS AND RELATED INFORMATION; REVIEW AND ANALYZE RTKL REQUESTS AND REVIEW RELEVANT PROVISIONS OF RTKL AND CHRIA AND OFFICE OF OPEN RECORDS DECISIONS TO DEVELOP RESPONSES; RELATED FOLLOW UP WITH CLIENT REGARDING REQUESTS; BEGIN PREPARING RESPONSE TO REQUEST REGARDING CHILD CUSTODY ISSUE.	1.20 \$195.00/hr	234.00
4/16/2025	JFW	CONTINUE REVIEW AND ANALYSIS OF RECENT RTKL REQUEST IN CONNECTION WITH CHILD CUSTODY MATTER; CONTINUE REVIEW AND ANALYSIS OF RESPONSIVE POLICE REPORTS AND CONSIDER SAME; CONTINUE WORK ON PREPARING RTKL RESPONSE; FINISH PREPARING RTKL RESPONSE AND PROVIDE RESPONSE TO CLIENT FOR REVIEW AND TRANSMISSION TO REQUESTER.	0.80 \$195.00/hr	156.00
4/21/2025	JFW	CONTINUE REVIEW OF RECENT RTKL REQUEST FROM COUNTY HOUSING AUTHORITY AND RELATED CLIENT CORRESPONDENCE; CONTINUE REVIEW AND ANALYSIS OF RELEVANT OFFICE OF OPEN RECORDS DECISIONS AND STATUTORY PROVISIONS TO DEVELOP RESPONSE; RELATED COMMUNICATIONS WITH CLIENT; CONSIDER GUIDANCE TO CLIENT AND PREPARE FOR RELATED CALL WITH CLIENT; CALL WITH BOROUGH OPEN RECORDS OFFICER TO DISCUSS RESPONSE; DISCUSSIONS WITH ATTORNEY HALESEY REGARDING POSSIBLE CONSTITUTIONAL ISSUES; RELATED FOLLOW UP.	2.00 \$195.00/hr	390.00
4/22/2025	JFW	RECEIPT AND REVIEW OF CORRESPONDENCE FROM CLIENT REGARDING RTKL REQUEST FROM HOUSING AUTHORITY AND STRATEGY FOR RESPONSE; RELATED CALL WITH CLIENT; CONSIDER STRATEGY FOR RESPONSE AND REVIEW AND ANALYZE RELEVANT STATUTORY PROVISIONS AND OOR DECISIONS; CONFER WITH ATTORNEY LALLEY REGARDING STRATEGY FOR RESPONSE; ASSIGN REDACTIONS TO RECORDS TO MS. DICKENS AND REVIEW SAME; PREPARE DRAFT RTKL RESPONSE.	1.00 \$195.00/hr	195.00
	MDD	REDACTING RTK REQUEST	0.20 \$155.00/hr	31.00
4/23/2025	JFW	CONTINUE REVIEW OF RECENT RTKL REQUEST FROM HOUSING AUTHORITY AND CONSIDERATION OF STRATEGY FOR RESPONSE; CONTINUE REVIEW AND ANALYSIS OF RELEVANT STATUTORY PROVISIONS AND OOR DECISIONS; CONTINUE WORK ON PREPARING RESPONSE; FINISH	0.90 \$195.00/hr	175.50

Bellefonte Borough
 BFONTE
 May 7, 2025
 Invoice # 82505

1563

Bellefonte Borough Council Packet May 19, 2025

WORK ON RESPONSE AND SEND RESPONSE TO CLIENT FOR REVIEW AND
 TRANSMISSION ALONG WITH COMMUNICATION PROVIDING RELATED
 GUIDANCE.

SUBTOTAL:

<u>Hrs/Rate</u>	<u>Amount</u>
[6.10	1,181.50]

For professional services rendered
 Additional charges:

6.10	\$1,181.50
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4/30/2025 ELECTRONIC RESEARCH CHARGES FOR THE PERIOD APRIL 1, 2025 THROUGH
 APRIL 30, 2025

<u>Qty</u>	
1	101.86

Total costs

\$101.86

Total amount of this bill

\$1,283.36

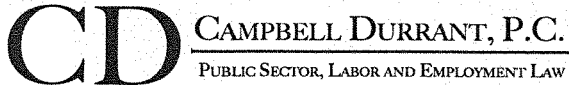
Timekeeper Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
JFW - Jonathan F. Whalen - Associate	5.90	195.00	\$1,150.50
MDD - Madison D. Dickens - Paralegal	0.20	155.00	\$31.00

BFONTE
May 7, 2025
Invoice # 82505

1563

Bellefonte Borough Council Packet May 19, 2025



535 Smithfield Street, Suite 700
Pittsburgh, PA 15222

Telephone: 412-395-1280

Telecopier: 412-395-1291

Taxpayer I.D. No. 25-1807700

May 7, 2025

Invoice # 82505

Bellefonte Borough
Attention: Borough Assistant Manager
Municipal Building
301 North Spring Street Suite 200
Bellefonte, PA 16823

RE: SPECIAL LABOR COUNSEL

Claim No.

INVOICE ATTACHED

INVOICE DATE	INVOICE #	FEES BILLED	COSTS BILLED
5/7/2025	82505	\$1,181.50	\$101.86

TOTAL AMOUNT DUE FOR THIS INVOICE IS: \$1,283.36

Please retain the invoice for your records and return this REMITTANCE ADVICE with your check made payable to
CAMPBELL DURRANT, P.C.
Thank you.

CHECK NO.: _____ AMOUNT ENCLOSED: \$ _____ INVOICE NO. 82505

REMITTANCE ADVICE

BELLEFONTE BOROUGH COUNCIL
Regular Meeting
MEETING MINUTES
May 5, 2025 - 7:30 p.m.
301 N. Spring Street, Suite 200, Bellefonte, Pennsylvania 16823
www.bellefonte.net

I. CALL TO ORDER (Council President Barbara Dann) The May 5, 2025 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

MEMBERS PRESENT

Mr. Kent Bernier
Mr. Randall Brachbill
Ms. Deborah Cleeton, *Pro Tempore*
Ms. Barbara Dann, *President*
Mr. Douglas Johnson, *Vice President*
Ms. Shawna McKean
Ms. Rita Purnell
Ms. Johanna Sedgwick
Ms. Joanne Tosti-Vasey
Mr. Christian Larson, *Jr. Council Member*
Ms. Jalyn Meckley, *Jr. Council Member*
Mayor Buddy Johnson

STAFF PRESENT

Mr. Don Holderman, Interim Borough Manager
Mr. Bill Witmer, Police Chief
Ms. Julie Brooks, Assistant Superintendent Public Works

IV. ADDITIONS TO THE AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

NONE

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comment will be public comment and then council comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and

street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

NONE

VI. COMMUNICATIONS (written)

Columbia Gas will be starting the East Linn Street gas main and service line replacements from Armor Street to Shugert Lane starting Monday, May 5, 2025. For some frequently asked questions about Columbia Gas pipeline projects please visit:

<https://www.columbiagaspa.com/services/work-in-your-neighborhood/pipeline-replacement-projects>. No Council action required.

Centre County Recycling and Refuse Authority April 2025 Quarterly Newsletter. No Council action required.

VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Consent Agenda includes the following items:

1. General	DRAFT Council Meeting Minutes April 21, 2025.
2. Finance	Stover McGlaughlin Invoice March 2025

Call for a motion to approve the above Consent Agenda. Tosti-Vasey motioned, Brachbill seconded. No further discussion, roll call vote, and motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

VIII. REPORTS

Mayor Johnson

Proclamation of Centre Gives day, May 14-15, 2025. “Centre Gives” was established in 2012 as a 36 hour online donation event in order to bring attention to our non-profits and raise money for these organizations. Since 2012, the event has raised over \$19,700,000 for our various non-profit organizations. 220+ organizations will be participating this year. All community members are welcomed to visit centregives.org beginning at 8AM on May 14 to donate to whichever nonprofits are meaningful to them.

Proclamation of Mount Nittany Health Week May 11-17, 2025. This week is also recognized as National Hospital Week. Mount Nittany Health has been providing Centre County with excellent healthcare for more than 120 years. Mount Nittany Health was originally established in Bellefonte on S Spring Street on July 8th, 1902.

Junior Council Member Report (Mr. Larson)

The Senior Trip took place April 24-26. Students visited Washington DC and partook in an amusement park, dinner cruise, and baseball game. A reminder for students as well as other drivers to remain vigilant while driving during this prom season. Prom was on May 3, Senior Ball will be May 17. All Night Party to take place May 31. Awards Night will be June 3, Graduation will take place June 7. MINI-THON announced that Bellefonte raised 12,000 this year, which is an improvement from the last few years, and we ranked first among competing schools for the third year in a row. This is Mr. Larson's final report, Ms. Meckley will be taking over the following school year.

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

Recommended for approval (Specific motions are stated in the OCA memo):

Approval of the Subdivision and Land Development (SALDO) plans including 1)

Preliminary/Final Plan for Mach-1 Slalom Clubhouse and 2) Preliminary/Final Plan for Lot Addition from Lands of Cuz Holdings, LLC to Lands of Mount Nittany Medical Center. Call for a motion to approve these Preliminary/Final Plans.

Brachbill motioned, Bernier seconded. Further discussion included: Whether or not the second item being approved would result in Mount Nittany bringing new healthcare services to Bellefonte - Chief Facilities Manager from Mount Nittany assured that this will be the case. Imaging and Express Care facilities will be among the new services coming to Bellefonte. Roll call vote, and motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

The Planning Commission meeting is scheduled for Monday, May 12, 2025, at 5:30PM

The HARB meeting scheduled for Tuesday, May 12, 2025, at 5:30PM is cancelled.

IX. CURRENT and OLD BUSINESS

Friends of Talleyrand Stage Project. Public comment was held on this action item, but the speakers were inaudible. The second speaker was audible for a portion of his comment, and was sharing that he feels that this project could be a major asset for Bellefonte. The third speaker shared his vision for having regular community band events at the stage, should the project go through. There were two emails which Ms. Dann received regarding this item as well, which she read aloud. The first was an email from the President and CEO of Happy Valley Adventure Bureau, and he voiced his support for the idea on all fronts. The second email was from Representative Benninghoff, also voicing his excitement and support for this plan. Call for a motion to approve moving forward with the stage conditionally based on the Cooperative Agreement being drafted by the Borough Solicitor.

Purnell motioned, Brachbill Seconded. Further discussion included above, roll call vote, and motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Council Chambers - potential room reconfigurations to enhance meeting experiences and acoustics. This will be an ongoing project over the next few months to find the best solution. Mayor Johnson commented further on the details of the project, which is set to start in June. It is the goal of the project to not only improve meeting acoustics, but to create a nicer-looking and friendlier environment as well. No Council action required.

Community Development Block Grant (CDBG) Talleyrand Park Suspension Bridge Project Agreements 2022, 2023 and 2024. Call for a motion to approve the 2022, 2023, and 2024 CDBG Agreements for the Talleyrand Park Suspension Bridge Project.

Cleeton motioned, Brachbill seconded. No further discussion, roll call vote, and motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Nick Schaefer, Trans Associates, provided an estimate of approximately \$300,000 for the traffic light construction at the intersection of Zion Road and Parkview Blvd. No Council action required.

CATA Services 2025-2026. Call for a motion to remove Bellefonte Borough from CATA Services, effective July 1, 2025.

Brachbill motioned, Cleeton seconded. Further discussion included: Public comment from Sharron Weiser. Wanted to offer thanks to several Council and community members for listening to the communities needs regarding public transportation. Voiced her support for removing Bellefonte from CATA services and urged council to vote "yes" on this action item. Roll call vote and motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Centre County Transportation. Call for a motion to establish public transportation through Centre County Transportation services, beginning July 1, 2025.

Tosti-Vasey motioned, McKean seconded. Further discussion included: Public Comment from Rachel and Daniel Self. Shared their concern over high prices and confusion surrounding this new public transportation system. Tosti-Vasey took a moment to thank several Community and Council members for all of their support and effort that went into building this new plan for public transportation in Bellefonte Borough. She also ensured that this new program will provide people within the Borough who need access to public transportation a more reliable and affordable way to access this service. More updates to come at a later date. Ms. Cleeton wanted to mention that other municipalities are invited to monitor this new program and work with Bellefonte Borough to implement something similar if successful. Roll call vote, and motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Loading and Unloading on Spring Street Memo. Call for a motion to approve the recommendations from LTAP Mark Hood for South Spring Street.

Johnson motioned, Brachbill seconded. Further discussion included: question regarding next steps, which will include painting and signage, as well as a loading/unloading timeframe, which will be 5-8PM. Tosti-Vasey wanted to ensure that no parking spaces are going to be removed, which they will not be. She also was curious as to whether or not the Handicap parking spaces were being moved, and whether or not there would be new replacement spaces in safer areas, both of which were correct. Dann shared further concern about the time restrictions for loading and unloading being problematic for certain businesses on Spring Street; it was settled that businesses should be responsible for ensuring that they are able to meet these loading/unloading requirements. ADHOC may need to discuss this matter further, but this item needs to be approved in order for this to happen. Roll call vote, and motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

X. NEW BUSINESS

NONE

XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

NONE

XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

Purnell: Community service announcement: there is a WayWard recycling bin which ended up at the BASD Central Office building after blowing in from a storm. It is labeled “apartment 2” and if this recycling bin belongs to anyone, they are invited to contact Mrs. Purnell so that it can be returned. Additionally, Mrs. Purnell was curious as to when patch work would be finished on East Beaver street. There was no clear answer on this matter.

Tosti-Vasey: concern over the retaining walls that line the walkable portion of the Big Spring Waterfront through Downtown Bellefonte. Urges council to address this matter with haste as to avoid further damage or personal injury. The Borough is actively doing work on this wall, and Brachbill ensured that he would check to make sure that this damage is included in the repairs, and to address the issue if it is not already being addressed.

Dann: Wanted to share that Representative Benninghoff was very thankful for all of the services that our road crews are providing, he had 3 trees go down, and their response was rapid.

Brachbill: Misti and Matt Millar held annual state conference for CDBG - happy to hear that the pedestrian walkways through Talleyrand Park were highlight projects during this conference - also wanted to extend a thank you to Mr. Larson for his service to the Council, and wanted to wish him the best in his graduation and future.

Bernier: Also wanted to share thanks for the Borough road crews, as well as the fire department. Also wanted to thank Mr. Larson.

Cleeton: Used book sale is going to be taking place during mother’s day weekend.

Mr. Larson: wanted to thank everyone for their kind words.

XIII. ADJOURNMENT

Tosti-Vasey motioned to adjourn the meeting, Brachbill seconded. Meeting adjourned at 8:27 PM.

BELLEFONTE BOROUGH COUNCIL
Special Meeting
MEETING MINUTES
May 7, 2025 - 6:30 p.m.
301 N. Spring Street, Suite 200, Bellefonte, Pennsylvania 16823
www.bellefonte.net

I. CALL TO ORDER - Council President Barbara Dann

The May 7, 2025 special meeting of the Bellefonte Borough Council was called to order at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. MEMBERS PRESENT

Mr. Kent Bernier- EXCUSED
Mr. Randall Brachbill
Ms. Deborah Cleeton, *Pro Tempore*
Ms. Barbara Dann, *President*
Mr. Douglas Johnson, *Vice President*
Ms. Shawna McKean
Ms. Rita Purnell
Ms. Johanna Sedgwick
Ms. Joanne Tosti-Vasey
Mr. Christian Larson, *Jr. Council Member*- EXCUSED
Ms. Jalyn Meckley, *Jr. Council Member*- EXCUSED
Mayor Buddy Johnson- EXCUSED

STAFF PRESENT

Mr. Don Holderman, Interim Borough Manager

IV. ADDITIONS TO THE AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

None

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comment will be public comment and then council comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and

street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

None

VI. EXECUTIVE SESSION - Personnel

VIII. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

NONE

IX. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

NONE

X. ADJOURNMENT

Call for a motion to adjourn the meeting. Brachbill motioned and Cleeton seconded. The meeting adjourned at X:XX pm.

	A	B	C	D	E	F	G	H
1	Account	Budgeted	Receipts	%	Budgeted	Expenses	%	
2		Receipts	To Date	Received	Expenses	To Date	Spent	
3								
4	General	\$ 3,784,210	\$ 689,226	18.21%	3,784,210	1,197,464	31.64%	
5	Streetlighting	\$ 109,045	\$ 22,540	20.67%	109,045	16,658	15.28%	
6	Fire Department	\$ 250,925	\$ 59,473	23.70%	250,925	41,157	16.40%	
7	Fire Equipment	\$ 101,390	\$ 25,361	25.01%	101,390	14,904	14.70%	
8	Parks	\$ 137,865	\$ 28,727	20.84%	137,865	33,728	24.46%	
9	Water	\$ 2,430,915	\$ 573,125	23.58%	2,430,915	454,188	18.68%	
10	Sanitation	\$ 4,052,180	\$ 1,243,781	30.69%	4,052,180	937,159	23.13%	
11	Refuse	\$ 1,278,105	\$ 442,585	34.63%	1,278,105	319,142	24.97%	
12	Special Projects	\$ 2,133,310	\$ 23,065	1.08%	2,133,310	61,490	2.88%	
13	Liquid Fuels	\$ 259,000	\$ 173,323	66.92%	259,000	122,963	47.48%	
14	301 N Spring St	\$ 93,840	\$ 31,839	33.93%	93,840	25,152	26.80%	
15	Capital Projects	\$ 1,132,860	\$ 45,555	4.02%	1,132,860	87	0.01%	
16	Bulk Water Sales	\$ 354,600	\$ 44,557	12.57%	354,600	36,553	10.31%	
17	EMS	\$ 37,835	\$ 7,505	19.84%	37,835	-	0.00%	
18	Total	\$ 16,156,080	\$ 3,410,663	21.11%	16,156,080	1,359,145	8.41%	
19								
20								
21		Above figures are Computer generated						
22								
23								
24		Begin of month	Receipts		Expenses		End of Month	
25								
26	General	457,718	382,810		308,253		532,275	
27	Act 13	29,996	80		-		30,076	
28	Streetlighting	158,739	18,893		16,485		161,147	
29	Fire Department	237,999	35,584		10,732		262,852	
30	Fire Equipment	105,357	11,330		3,726		112,961	
31	Parks	83,864	25,159		18,400		90,623	
32	Water	470,896	219,428		164,444		525,880	
33	Sanitation	304,800	728,237		288,439		744,597	
34	Refuse	561,980	127,865		118,279		571,566	
35	Special Projects	1,789	1		-		1,790	
36	Capital Projects	255,250	682		-		255,932	
37	Danone Water	47,137	35,963		48,861		34,239	
38								
39	Total	2,715,524	1,586,032		977,619		3,323,938	
40								
41								
42		Above figures are from Bank Statements						

Differences due to timing of outstanding checks, etc.

**SUMMARY OF CHECKS****PAID IN****APRIL 2025**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
GENERAL	30364 - 30391, 1091 - 1097, 1003	\$330,478.29
STREETLIGHTING	-	\$16,378.36
BELLEFONTE FIRE DEPT	3109	\$19,430.92
FIRE EQUIPMENT	-	\$3,725.92
PARKS & RECREATION	3015 - 3019	\$20,778.86
WATER	14073 - 14081, 1069 - 1071	\$230,790.82
SANITATION	15793 - 15804, 113	\$660,135.61
REFUSE	5568- 5578	\$117,676.90
SPECIAL PROJECTS	-	\$1,688.09
LIQUID FUELS	-	\$0.00
EMS FUND	-	\$0.00
CAPITAL PROJECTS	-	\$0.00
301 N SPRING ST	368 - 385	\$15,911.45
BULK WATER	682 - 683, 1005	\$51,864.26
IDA	-	<u>\$0.00</u>
Total:		<u>\$1,468,859.48</u>

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Borough of Bellefonte**Check Register from 4/01/2025 to 4/30/2025****01 GF CHECKING - NW**

Page: 1

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995537	4/01/2025	CORTECH USA	855.50
0995559	4/03/2025	GOVERNMENT SOFTWARE SERVICES, INC	814.81
0030364	4/03/2025	HOFFMAN LEAKEY ARCHITECTS, LLC	2,512.25
0030365	4/03/2025	LISA LARKIN	500.00
0030366	4/03/2025	PBCI ALLEN MECHANICAL & ELECTRICAL	19,181.59
0030367	4/03/2025	MARTIN TRUCK BODIES INC	5,238.95
0030368	4/03/2025	PA MUNICIPAL RETIREMENT SYSTEM	9,125.05
0995547	4/03/2025	COLUMN SOFTWARE, PBC	82.06
0995550	4/03/2025	LEAF	375.39
0995545	4/03/2025	BELLEFONTE PRINT SHOP LLC	301.60
0995543	4/03/2025	BELLEFONTE BUILDING SUPPLY, LLC	122.54
0995554	4/03/2025	SPICER WELDING & FABRICATION, INC	1,105.00
0995556	4/03/2025	STOVER McGLAUGHLIN	566.00
0995557	4/03/2025	VALLEY ACE HARDWARE	32.13
0995555	4/03/2025	STATE COLLEGE FORD LINCOLN INC	152.91
0995553	4/03/2025	QUALITY HYDRAULICS	38.93
0995544	4/03/2025	BELLEFONTE EMS	185.00
0995546	4/03/2025	C.G. AUTO REPAIR LLC	35.00
0995560	4/03/2025	GROVE PRINTING, INC	196.88
0995548	4/03/2025	GROVE PRINTING, INC	2,617.80
0995549	4/03/2025	HUNTER KEYSTONE PETERBILT, L.P.	2,236.45
0995561	4/03/2025	LINK COMPUTER CORP	1,038.00
0995551	4/03/2025	LINK COMPUTER CORP	1,906.00
0995552	4/03/2025	McQUAIDE BLASKO, INC	75.00
0995563	4/07/2025	NAPA AUTO PARTS	223.95
TRANSFER	4/07/2025	BELLEFONTE BOROUGH REFUSE FUND	262.41
AUTO	4/07/2025	BMO	1,854.46
0995562	4/07/2025	BELLEFONTE BUILDING SUPPLY, LLC	7.49
0995564	4/08/2025	AT&T MOBILITY	630.27
TRANSFER	4/09/2025	PAYROLL FUND	65,236.71
TRANSFER	4/10/2025	BELLEFONTE BOROUGH PARKS AND RECREATION FUND	1,025.00
TRANSFER	4/10/2025	BELLEFONTE BOROUGH WATER FUND	14.39
AUTO	4/10/2025	THE HARTFORD	224.93
AUTO	4/10/2025	THE HARTFORD	61.73
AUTO	4/10/2025	THE HARTFORD	336.66
0030370	4/10/2025	JJ POWELL FUEL MANAGEMENT	2,549.69
0030369	4/11/2025	GINA THOMPSON	1,928.40
0995569	4/11/2025	COMCAST	324.30
0995567	4/14/2025	COLUMBIA GAS	2,112.56
0995576	4/14/2025	NAPA AUTO PARTS	552.58
0995578	4/14/2025	PA STATE ASSOCIATION OF BOROUGHES	150.00
0995575	4/14/2025	MOCKENHAUPT	1,243.75
0995574	4/14/2025	LINDE GAS & EQUIPMENT	90.99
0995572	4/14/2025	LEAH A. GUIZAR	261.00
0995568	4/14/2025	COLUMN SOFTWARE, PBC	82.06
0030371	4/14/2025	MUNICIPAL EMPLOYERS INSURANCE TRUST	151.90
0030372	4/14/2025	DOROTHY WITMER	58.00
0030373	4/15/2025	ENCOVA INSURANCE	730.00
TRANSFER	4/15/2025	PAYROLL FUND	233.35
TRANSFER	4/16/2025	PAYROLL FUND	230.08
0030374	4/16/2025	CASE POWER & EQUIPMENT PENNSYLVANIA	177.45
0030375	4/16/2025	ALYSSA DOHERTY	276.59
0030376	4/16/2025	PA MUNICIPAL HEALTH INSURANCE COOP	46,568.62
0030377	4/16/2025	MICHAEL TODD WALTER	1,000.00
0030378	4/16/2025	EMC INSURANCE COMPANIES	21,754.31
0030379	4/16/2025	FNB COMMERCIAL CREDIT CARD	6,934.01
0030380	4/17/2025	PA MUNICIPAL RETIREMENT SYSTEM	162.40

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Borough of Bellefonte

Check Register from 4/01/2025 to 4/30/2025

01 GF CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0030381	4/17/2025	HIGHMARK BLUE SH	142.83
TRANSFER	4/17/2025	BELLEFONTE BOROUGH REFUSE FUND	25.00
0995566	4/18/2025	CENTRE AREA TRANSPORTATION AUTH	9,490.50
0995583	4/22/2025	COMCAST	209.43
0995594	4/22/2025	WEST PENN POWER	164.47
0995593	4/22/2025	VERIZON	111.90
0030382	4/22/2025	BELLEFONTE BOROUGH 301 N SPRING ST	52.00
0030383	4/23/2025	DONALD HOLDERMAN	1,880.00
0995595	4/23/2025	WEST PENN POWER	324.80
TRANSFER	4/23/2025	PAYROLL FUND	65,955.39
TRANSFER	4/24/2025	BELLEFONTE BOROUGH WATER FUND	254.40
0030384	4/24/2025	TRAVELERS CL REMITTANCE CENTER	425.00
0030385	4/24/2025	NITTANY VALLEY JT REC AUTHORITY	6,105.00
0030386	4/24/2025	BELLEFONTE BUILDING SUPPLY, LLC	15.38
0030387	4/24/2025	SIANA LAW LLP	5,725.40
0030388	4/25/2025	MARTIN TRUCK BODIES INC	1,784.27
0030389	4/25/2025	GINA THOMPSON	1,928.40
0995600	4/25/2025	WEST PENN POWER	41.89
AUTO	4/25/2025	PA DEPT OF REVENUE	16.30
0995565	4/25/2025	C-NET	5,106.00
0995585	4/28/2025	EASTERN ELEVATOR SERVICE & SALES	122.96
0995581	4/28/2025	BLINK	75.00
0995587	4/28/2025	LINK COMPUTER CORP	1,447.50
0995586	4/28/2025	JABCO PEST CONTROL SERVICES, LLC	105.00
0995590	4/28/2025	PORT'S SPORTS EMPORIUM	123.25
0995596	4/28/2025	MAGLOCLEN	400.00
0995599	4/28/2025	PA STATE ASSOCIATION OF BOROUGHES	54.78
0995588	4/28/2025	NAPA AUTO PARTS	354.34
0995591	4/28/2025	SPICER WELDING & FABRICATION, INC	350.00
0995589	4/28/2025	PA CHIEFS OF POLICE ASSOC	78.00
0995592	4/28/2025	U.S. MUNICIPAL	520.34
0995597	4/28/2025	BELLEFONTE BUILDING SUPPLY, LLC	53.76
0995597	4/28/2025	BELLEFONTE BUILDING SUPPLY, LLC	18.99
0998022	4/28/2025	DOCEO OFFICE SOLUTIONS LLC	549.74
0995582	4/28/2025	COLUMN SOFTWARE, PBC	154.66
0995598	4/28/2025	LEAF	338.00
0030390	4/28/2025	NAPA AUTO PARTS	14.50
0030391	4/29/2025	ROB HERSCHELL	56.70
0995579	4/30/2025	SITEONE LANDSCAPE SUPPLY LLC	121.08
TRANSFER	4/30/2025	PAYROLL FUND	222.71
0995573	4/30/2025	LESTER & MARIE McCLELLAN	307.80
0995604	4/30/2025	LINK COMPUTER CORP	1,203.00
0995571	4/30/2025	FRED & YVONNE SMITH	139.40
0995577	4/30/2025	THOMAS THAL & CYNTHIA TRESSLER	332.43
0995570	4/30/2025	DARREL & NORMA ZACCAGNI	365.00
Total Checks:			314,012.18

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Borough of Bellefonte

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Check Register from 4/01/2025 to 4/30/2025
01 GF PARKING METER CC CKG - FNB #002

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	4/01/2025	HEARTLAND PAYMENT SYSTEMS	536.58
FEE	4/03/2025	FRST BK MRCH SVC DISCOUNT	83.15
Total Checks:			619.73

Run: 5/08/2025 at 6:53 AM

Borough of Bellefonte

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Check Register from 4/01/2025 to 4/30/2025
01 GF PARK LOT CREDIT CARD ACCT-NW #4260

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995248	4/03/2025	LINK COMPUTER CORP	24.00
FEE	4/03/2025	MERCHANT BANK CD DISCOUNT	257.34
0001092	4/03/2025	PA MUNICIPAL RETIREMENT SYSTEM	272.84
0995247	4/03/2025	FIRST DATA	189.77
0001091	4/03/2025	SAEDEY HOCKENBERRY	31.00
0001093	4/10/2025	JJ POWELL FUEL MANAGEMENT	25.54
0001094	4/15/2025	ENCOVA INSURANCE	700.00
0001095	4/16/2025	EMC INSURANCE COMPANIES	600.00
0995249	4/16/2025	CIVICSMART PARKING TECHNOLOGIES	1,687.50
0995251	4/16/2025	T2 SYSTEMS, INC	238.13
0001096	4/16/2025	FNB COMMERCIAL CREDIT CARD	50.00
0995250	4/16/2025	IPS GROUP	572.82
0995253	4/22/2025	WEST PENN POWER	60.69
0001097	4/24/2025	SARAH ZIMMERMAN	15.00
0995252	4/28/2025	CIVICSMART PARKING TECHNOLOGIES	11,057.50
Total Checks:			15,782.13

Run: 5/08/2025 at 6:46 AM

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Check Register from 4/01/2025 to 4/30/2025

01 GF PARKING METER-FNB #0817

Check	Date	Vendor / Description	Check / Payment
FEE	4/30/2025	FIRST NATIONAL BANK	64.25
Total Checks:			64.25

0.00 *

314.012-18 *

619.73 *

15.782-13 *

64.25 *

330.478-29 *

Run: 5/06/2025 at 10:25 AM

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Check Register from 4/01/2025 to 4/30/2025**02 SL CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996646	4/02/2025	WEST PENN POWER	11,075.36
0996634	4/04/2025	WEST PENN POWER	32.47
0996651	4/22/2025	WEST PENN POWER	83.58
0996652	4/22/2025	WEST PENN POWER	64.31
0996653	4/22/2025	WEST PENN POWER	13.51
0996654	4/22/2025	WEST PENN POWER	75.70
0996655	4/22/2025	WEST PENN POWER	21.54
0996656	4/22/2025	WEST PENN POWER	13.68
0996657	4/22/2025	WEST PENN POWER	26.18
0996658	4/22/2025	WEST PENN POWER	17.68
0996659	4/22/2025	WEST PENN POWER	24.56
0996660	4/22/2025	WEST PENN POWER	24.52
0996661	4/22/2025	WEST PENN POWER	85.94
0996662	4/22/2025	WEST PENN POWER	13.57
0996663	4/22/2025	WEST PENN POWER	73.55
0996664	4/22/2025	WEST PENN POWER	153.73
0996665	4/22/2025	WEST PENN POWER	4,149.29
0996666	4/22/2025	WEST PENN POWER	324.80
0996667	4/25/2025	WEST PENN POWER	21.04
0996668	4/25/2025	WEST PENN POWER	83.35
Total Checks:			16,378.36

Run: 5/08/2025 at 11:59 AM

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Check Register from 4/01/2025 to 4/30/2025**03 FD CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995857	4/03/2025	LINK COMPUTER CORP	24.00
TRANSFER	4/09/2025	PAYROLL FUND	67.28
0003109	4/14/2025	UNDINE FIRE CO	7,651.52
0995858	4/17/2025	VERIZON	943.91
0995863	4/22/2025	VERIZON	25.42
0995859	4/23/2025	WITMER PUBLIC SAFETY GROUP, INC	5,765.00
0995862	4/28/2025	STATE WORKERS COMP FUND	2,905.00
0995860	4/28/2025	EAGLE TOWING & RECOVERY INC	387.56
0995861	4/28/2025	JJ POWELL FUEL MANAGEMENT	1,001.23
0995856	4/30/2025	EMERGENCY SERVICES MARKETING CORP INC	660.00

Total Checks:**19,430.92**

Run: 5/06/2025 at 10:31 AM

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Check Register from 4/01/2025 to 4/30/2025**04 FE CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0998009	4/18/2025	COMMONWEALTH OF PA	1,112.94
0995255	4/21/2025	FIRST NATIONAL BANK	2,612.98
Total Checks:			3,725.92

Run: 5/07/2025 at 12:04 PM

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05 PARKS CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996102	4/02/2025	HALLS TREE SERVICE LLC	1,125.00
0003015	4/02/2025	DOUG DECKER MASONRY	3,750.00
0996101	4/02/2025	BELLEFONTE BUILDING SUPPLY, LLC	96.69
TRANSFER	4/09/2025	PAYROLL FUND	2,718.35
0003016	4/10/2025	JJ POWELL FUEL MANAGEMENT	171.50
TRANSFER	4/11/2025	BELLEFONTE BOROUGH WATER FUND	87.33
0996108	4/11/2025	WEST PENN POWER	31.32
0996107	4/14/2025	MID-STATE SEAMLESS GUTTER INC	1,547.00
0003017	4/16/2025	FNB COMMERCIAL CREDIT CARD	10.00
0996112	4/22/2025	WEST PENN POWER	32.88
0996113	4/22/2025	WEST PENN POWER	19.29
TRANSFER	4/23/2025	PAYROLL FUND	3,406.88
0003018	4/24/2025	DOUG DECKER MASONRY	3,750.00
0996109	4/25/2025	NAPA AUTO PARTS	197.22
0996114	4/25/2025	WEST PENN POWER	45.13
0996115	4/25/2025	WEST PENN POWER	13.20
0996116	4/25/2025	WEST PENN POWER	21.03
0996668	4/25/2025	WEST PENN POWER	83.34
0996110	4/25/2025	YOUR BUILDING CENTER, INC	1,293.53
0996111	4/28/2025	BELLEFONTE BUILDING SUPPLY, LLC	321.17
0003019	4/29/2025	LIFETIME FLOORS	2,058.00
Total Checks:			20,778.86

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Check Register from 4/01/2025 to 4/30/2025**06 WATER CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0998776	4/02/2025	MARTZ TECHNOLOGIES, INC	8,221.89
0998777	4/02/2025	NAPA AUTO PARTS	483.19
0998778	4/02/2025	STATE COLLEGE FORD LINCOLN INC	143.54
0998779	4/02/2025	VALLEY ACE HARDWARE	9.99
0998782	4/02/2025	WEST PENN POWER	6,254.39
0014073	4/03/2025	PA MUNICIPAL RETIREMENT SYSTEM	13,636.28
0998784	4/03/2025	ATLANTIC LINING CO INC	9,950.00
0998785	4/03/2025	CENTRE COUNTY SILT SOCK LLC	254.40
0998786	4/03/2025	LINK COMPUTER CORP	428.00
0998787	4/04/2025	SUSQUEHANNA FIRE PROTECTION CO	85.00
0998788	4/07/2025	BELLEFONTE BUILDING SUPPLY, LLC	19.47
0998789	4/07/2025	DENNIS SALES & SERVICE INC	1,240.00
0998790	4/07/2025	LB WATER SERVICE, INC	263.60
TRANSFER	4/07/2025	BELLEFONTE BOROUGH SEWER FUND	19.81
TRANSFER	4/07/2025	BELLEFONTE BOROUGH REFUSE FUND	80.19
TRANSFER	4/08/2025	BELLEFONTE BOROUGH REFUSE FUND	3,981.71
TRANSFER	4/08/2025	BELLEFONTE BOROUGH SEWER FUND	5,910.32
TRANSFER	4/08/2025	BULK WATER	6,555.16
TRANSFER	4/09/2025	PAYROLL FUND	13,942.70
0014074	4/10/2025	JJ POWELL FUEL MANAGEMENT	763.63
AUTO	4/10/2025	PA DEPT OF REVENUE	24.56
TRANSFER	4/10/2025	WATER ST LEASE ACCOUNT	218.55
TRANSFER	4/10/2025	GENERAL FUND	1,528.63
0998792	4/11/2025	COMCAST	245.82
0998793	4/11/2025	GLENN O HAWBAKER	763.00
0998798	4/11/2025	VERIZON	200.25
0998799	4/11/2025	WEST PENN POWER	74.08
0998791	4/14/2025	COMCAST	82.94
0998794	4/14/2025	KERRY A. UHLER & ASSOCIATES, INC	267.00
0998795	4/14/2025	PACE ANALYTICAL SERVICES LLC	126.50
0998796	4/14/2025	QUALITY HYDRAULICS	59.15
0998797	4/14/2025	UNIVAR USA INC	1,767.50
0998800	4/14/2025	WEST PENN POWER	10,252.16
TRANSFER	4/14/2025	GENERAL FUND	65.45
0014075	4/16/2025	PA MUNICIPAL HEALTH INSURANCE COOP	5,248.44
0014076	4/16/2025	CRAIG HERROLD	300.00
0014077	4/16/2025	FNB COMMERCIAL CREDIT CARD	4,104.11
TRANSFER	4/16/2025	BELLEFONTE BOROUGH SEWER FUND	10,889.00
0014078	4/17/2025	HIGHMARK BLUE SH	10.20
0014079	4/17/2025	PA MUNICIPAL RETIREMENT SYSTEM	139.20
TRANSFER	4/17/2025	BULK WATER	4,933.74
TRANSFER	4/21/2025	GENERAL FUND	34.50
0998802	4/22/2025	COMCAST	115.35
0998808	4/22/2025	VERIZON	111.89
0998809	4/22/2025	VERIZON	25.42
0998810	4/22/2025	WEST PENN POWER	88.91
0998811	4/22/2025	WEST PENN POWER	307.09
0998812	4/22/2025	WEST PENN POWER	109.51
0998813	4/22/2025	WEST PENN POWER	3,311.76
0998814	4/22/2025	WEST PENN POWER	14.37
TRANSFER	4/23/2025	PAYROLL FUND	14,090.93
0998816	4/25/2025	WEST PENN POWER	753.77
0998817	4/25/2025	WEST PENN POWER	227.19
0998818	4/25/2025	WEST PENN POWER	13.20
0998819	4/25/2025	COMCAST	155.06
0998801	4/28/2025	VALLEY ACE HARDWARE	3.49
0998803	4/28/2025	HEIDELBERG MATERIALS	306.65

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06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0998804	4/28/2025	JABCO PEST CONTROL SERVICES, LLC	92.00
0998805	4/28/2025	LB WATER SERVICE, INC	1,503.24
0998806	4/28/2025	LINK COMPUTER CORP	587.32
0998807	4/28/2025	PACE ANALYTICAL SERVICES LLC	126.50
0998815	4/28/2025	BOWMAN EXCAVATION/PAVING/CONCRETE	900.00
0014080	4/29/2025	BRETT MEYER	50.00
TRANSFER	4/29/2025	BULK WATER	21,811.44
0014081	4/30/2025	JUSTIN WERT	418.68
0998821	4/30/2025	LINK COMPUTER CORP	89.00
Total Checks:			158,790.82

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06 WATER - ACH CHECKING - JSSB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001069	4/17/2025	BELLEFONTE BOROUGH SEWER FUND	32,000.00
0001070	4/21/2025	BELLEFONTE BOROUGH REFUSE FUND	25,000.00
0001071	4/21/2025	BELLEFONTE BOROUGH WATER FUND	15,000.00

Total Checks:

72,000.00

0 * 0.00

158,790.82

72,000.00

230,790.82

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08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0997985	4/02/2025	FORESTRY SUPPLIERS INC	450.59
0997986	4/02/2025	GRAINGER	999.66
0997989	4/02/2025	PENN STATE	435.00
0997990	4/02/2025	POLLU-TECH, INC	4,140.00
0997991	4/02/2025	SPICER WELDING & FABRICATION, INC	203.00
0997992	4/02/2025	STATE COLLEGE BATTERY OUTLET	339.90
0998000	4/02/2025	McQUAIDE BLASKO, INC	60.00
0997987	4/02/2025	KEYSTONE COLLECTIONS GROUP	971.60
0997988	4/02/2025	PACE ANALYTICAL SERVICES LLC	1,852.20
0997993	4/02/2025	SUSQUEHANNA FIRE PROTECTION CO	85.00
0997998	4/03/2025	LEAF	110.00
0997996	4/03/2025	PROGENTEX, INC	300.73
0015793	4/03/2025	FRANK NOLL	452.81
0015794	4/03/2025	PA MUNICIPAL RETIREMENT SYSTEM	7,156.10
0997999	4/03/2025	LINK COMPUTER CORP	491.00
0997997	4/03/2025	WAYNE TOWNSHIP LANDFILL	7,874.33
0998001	4/03/2025	WEAVER WELDING	897.50
0997995	4/03/2025	HACH COMPANY	4,322.32
0998002	4/07/2025	NAPA AUTO PARTS	23.29
0998003	4/08/2025	NAPA AUTO PARTS	572.31
AUTO	4/08/2025	NORTHWEST SAVINGS BANK	20,677.34
TRANSFER	4/08/2025	GENERAL FUND	250.70
TRANSFER	4/09/2025	PAYROLL FUND	41,775.33
0998004	4/10/2025	RELIANCE BANK	5,696.02
TRANSFER	4/10/2025	GENERAL FUND	98.87
0015795	4/10/2025	JJ POWELL FUEL MANAGEMENT	1,422.42
0998008	4/11/2025	COMCAST	92.90
0998016	4/11/2025	VERIZON	77.02
0998019	4/14/2025	SERPENTIX CONVEYOR CORP	3,037.25
0998015	4/14/2025	VALLEY ACE HARDWARE	26.96
0998013	4/14/2025	SUFFOLK SALES & SERVICE CORP	12,644.50
0998014	4/14/2025	USA BLUEBOOK	436.37
TRANSFER	4/14/2025	GENERAL FUND	168.05
0998017	4/14/2025	HIGHWAY EQUIPMENT & SUPPLY CO	54.13
0998005	4/14/2025	ALLIED MECHANICAL & ELECTRICAL, INC	770.00
0998007	4/14/2025	COLUMBIA GAS	1,887.64
0998006	4/14/2025	BELLEFONTE BUILDING SUPPLY, LLC	50.94
0998018	4/14/2025	McCLURE COMPANY	4,519.00
0998029	4/14/2025	PACE ANALYTICAL SERVICES LLC	1,821.90
0998010	4/14/2025	HEIDELBERG MATERIALS	153.56
0998012	4/14/2025	LEAH A. GUIZAR	178.50
0998011	4/14/2025	JOHNSON CONTROLS SECURITY SOLUTIONS	206.15
0015796	4/15/2025	DEPT OF ENVIRONMENTAL PROTECTION	60.00
0015797	4/16/2025	PA MUNICIPAL HEALTH INSURANCE COOP	19,676.16
0015798	4/16/2025	FNB COMMERCIAL CREDIT CARD	2,350.95
0015799	4/16/2025	DOUG REDFERN	317.81
0015800	4/17/2025	HIGHMARK BLUE SH	153.02
0015801	4/17/2025	PA MUNICIPAL RETIREMENT SYSTEM	185.60
0998009	4/18/2025	COMMONWEALTH OF PA	28,932.35
0998020	4/21/2025	FINK BROTHERS SUPPLY	378.64
TRANSFER	4/21/2025	GENERAL FUND	34.50
0998032	4/22/2025	VERIZON	67.43
TRANSFER	4/23/2025	PAYROLL FUND	45,931.99
0015802	4/23/2025	KADY INTERNATIONAL	5,073.32
0998034	4/25/2025	WEST PENN POWER	433.84
AUTO	4/25/2025	PA UNEMPLOYMENT COMP FUND	584.00
0998030	4/28/2025	POLLU-TECH, INC	4,140.00

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08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0998031	4/28/2025	USA BLUEBOOK	505.18
0998033	4/28/2025	WEST PENN POWER	30,264.16
0998023	4/28/2025	F.N.B. EQUIPMENT FINANCE	1,100.47
0998024	4/28/2025	GRAINGER	280.26
0998024	4/28/2025	CCP INDUSTRIES, INC	943.77
0998026	4/28/2025	JABCO PEST CONTROL SERVICES, LLC	44.00
0998025	4/28/2025	GSM ENGINEERED FABRICS LLC	934.88
0998027	4/28/2025	LINDE GAS & EQUIPMENT	53.47
0998028	4/28/2025	LINK COMPUTER CORP	587.32
0998022	4/28/2025	DOCEO OFFICE SOLUTIONS LLC	14.60
0015803	4/28/2025	COMMONWEALTH OF PA	3,750.00
0015804	4/29/2025	PH ENVIRONMENTAL SERVICES, INC	100.00
0998038	4/30/2025	LINK COMPUTER CORP	455.00
TRANSFER	4/30/2025	GENERAL FUND	35,000.00
Total Checks:			310,135.61

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08 SEWER FNB MM

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000113	4/28/2025	BELLEFONTE BOROUGH SEWER FUND	350,000.00 *
Total Checks:			350,000.00

0.00 *

310.135.61

350.000.00 *

660.135.61 *

* transfer to checking acct.

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09 REFUSE CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996134	4/01/2025	COMCAST	197.94
0996135	4/02/2025	QUALITY HYDRAULICS	181.37
0996133	4/02/2025	BELLEFONTE BUILDING SUPPLY, LLC	121.41
0005568	4/03/2025	PA MUNICIPAL RETIREMENT SYSTEM	6,283.63
TRANSFER	4/07/2025	BELLEFONTE BOROUGH WATER FUND	1,069.44
0996136	4/07/2025	GOOD TIRE SERVICE	829.82
TRANSFER	4/09/2025	GENERAL FUND	10.00
TRANSFER	4/09/2025	PAYROLL FUND	10,141.22
TRANSFER	4/09/2025	BELLEFONTE BOROUGH WATER FUND	1,331.23
0005569	4/10/2025	JJ POWELL FUEL MANAGEMENT	1,720.37
TRANSFER	4/10/2025	GENERAL FUND	65.63
TRANSFER	4/14/2025	GENERAL FUND	17,500.00
TRANSFER	4/14/2025	GENERAL FUND	51.01
0996137	4/14/2025	GOOD TIRE SERVICE	559.82
0996138	4/14/2025	VALLEY ACE HARDWARE	16.99
0005570	4/14/2025	CC RECYCLING & REFUSE AUTHORITY	45,014.66
0005571	4/15/2025	ENCOVA INSURANCE	5,053.00
0005572	4/16/2025	PA MUNICIPAL HEALTH INSURANCE COOP	8,308.20
0005573	4/16/2025	GEISINGER	20.38
0005574	4/16/2025	FNB COMMERCIAL CREDIT CARD	1,359.59
0005575	4/16/2025	RANDY NEFF	50.69
0005576	4/17/2025	PA MUNICIPAL RETIREMENT SYSTEM	92.80
0996139	4/17/2025	LOWE'S	616.97
TRANSFER	4/21/2025	GENERAL FUND	44.34
0996145	4/22/2025	WEST PENN POWER	17.87
0996146	4/22/2025	WEST PENN POWER	219.78
TRANSFER	4/23/2025	PAYROLL FUND	9,970.92
TRANSFER	4/24/2025	GENERAL FUND	3,822.26
0005577	4/24/2025	BELLEFONTE BUILDING SUPPLY, LLC	3.49
TRANSFER	4/28/2025	BELLEFONTE BOROUGH WATER FUND	1,203.12
0996147	4/28/2025	BELLEFONTE BUILDING SUPPLY, LLC	23.44
0996140	4/28/2025	JABCO PEST CONTROL SERVICES, LLC	93.00
0996143	4/28/2025	ROBINSON SEPTIC SERVICE, INC	195.00
0996144	4/28/2025	SPIKER WELDING & FABRICATION, INC	730.00
0996142	4/28/2025	NAPA AUTO PARTS	45.20
0996141	4/28/2025	LINK COMPUTER CORP	587.31
0005578	4/30/2025	KEYSTONE INSPECTION AGENCY	125.00

Total Checks: 117,676.90

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18 SPEC PROJ BASEBALL FIELD GRANT CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995019	4/10/2025	BELLEFONTE BUILDING SUPPLY, LLC	141.09
TRANSFER	4/24/2025	BELLEFONTE BOROUGH PARKS AND RECREATION FUND	1,547.00
Total Checks:			1,688.09

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97 301 N SPRING ST CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000368	4/02/2025	COLUMBIA GAS	38.54
0000369	4/02/2025	JOHNSON CONTROLS SECURITY SOLUTIONS	2,802.40
0000370	4/02/2025	COMCAST	64.99
0000371	4/03/2025	WIZZARDS JANITORIAL SYSTEMS	3,677.82
0000372	4/03/2025	GENERAL FUND	200.14
0000373	4/11/2025	BELLEFONTE BOROUGH TAX COLLECTOR	2,563.28
0000374	4/14/2025	WEST PENN POWER	1,662.52
0000375	4/14/2025	VALLEY ACE HARDWARE	22.95
0000376	4/14/2025	COMCAST	287.89
0000377	4/14/2025	FIRE DEPT FUND	397.50
0000378	4/15/2025	BELLEFONTE BUILDING SUPPLY, LLC	13.99
0000379	4/15/2025	JANITORS SUPPLY INC	181.64
0000380	4/16/2025	FNB COMMERCIAL CREDIT CARD	2,722.14
0000381	4/16/2025	JABCO PEST CONTROL SERVICES, LLC	50.00
0000382	4/22/2025	STREETLIGHTING FUND	106.82
0000383	4/22/2025	GENERAL FUND	268.99
0000384	4/24/2025	BELLEFONTE BOROUGH	813.95
0000385	4/24/2025	COLUMBIA GAS	35.89

Total Checks:**15,911.45**

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Check Register from 4/01/2025 to 4/30/2025
98 NW BULK WATER CHECKING ACCOUNT

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	4/08/2025	WATER ST LEASE ACCOUNT	1,300.00
AUTO	4/09/2025	NORTHWEST SAVINGS BANK	6,186.49
0995252	4/22/2025	WEST PENN POWER	125.74
0000682	4/23/2025	SPRING CREEK WATERSHED COMMISSION	915.75
0995251	4/25/2025	WEST PENN POWER	332.69
0000683	4/29/2025	BULK WATER	40,000.00 *
Total Checks:			48,860.67

* transfer to First National Bank

Run: 5/07/2025 at 9:29 AM

Bellefonte Borough Council Packet May 19, 2025

Page: 1

Borough of Bellefonte

Check Register from 4/01/2025 to 4/30/2025

98 BULK FNB CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
AUTO	4/14/2025	FIRST NATIONAL BANK	2,133.93
Total Checks:			2,133.93

Run: 5/06/2025 at 11:02 AM

Borough of Bellefonte

Page: 1

Check Register from 4/01/2025 to 4/30/2025

98 WATER ST LEASE CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001005	4/11/2025	BELLEFONTE BOROUGH TAX COLLECTOR	869.66
Total Checks:			869.66

0 * 00 *

0 * 00 *

48 * 860 * 67 *

2 * 133 * 95 *

869 * 66 *

51 * 864 * 26 *



HISTORIC
Bellefonte™
Est. 1795

Buddy Johnson, Mayor

Commitment to Community

EMS Week Proclamation

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out-of-hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, I, Gene “Buddy” Johnson, Mayor of the Borough of Bellefonte, Pennsylvania, in recognition of this event do hereby proclaim that the week of May 18th-24th, 2025, as

EMERGENCY MEDICAL SERVICES WEEK

The 50th Anniversary of EMS Week theme is **EMS WEEK: We Care. For Everyone.** I encourage the community to observe this week with appropriate programs, ceremonies, and activities.

Gene “Buddy” Johnson, Mayor
Borough of Bellefonte

BELLEFONTE BOROUGH POLICE DEPARTMENT

April 2025



HIGHLIGHTS & ACCOMPLISHMENTS

- **Officer Hurd successfully completed 40 hours of firearms training and is now a certified firearms instructor.**
- **Officer Larkin attended a fingerprinting training course in Harrisburg, PA.**
- **Administration Assistant Vardzel participated in training courses on managing police records, as well as sealing and expunging records.**
- **The Police Department assisted Penn State during the Blue & White football game.**
- **The Police Department also assisted with the Bellefonte Easter Egg Hunt and received a letter of appreciation from HBI for their support.**

BELLEFONTE BOROUGH POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

OFFENSES OCCURRED	MONTH	2025 YTD
Alarms	16	37
Assault	2	6
Child Abuse	3	10
Criminal Mischief	1	5
Disorderly Conduct	14	40
Domestics	13	34
Drug Related	1	8
DUI	0	3
Harassment	4	22
Suspicious Activity	15	45
Theft	2	15
All Others	394	1,457
TOTAL	465	1,711

CALLS	MONTH	2025 YTD
Handled by BPD	465	1,711
Off Duty	9	29
TOTAL	465	1,711

ARRESTS	MONTH	2025 YTD
Felony	0	5
Misdemeanor	9	44
Summary	5	20
TOTAL	14	71

MILEAGE	MONTH	YTD
34-1	1,160	63,896
34-2	488	89,018
34-3	0	125,932
34-4	520	86,617
34-5	645	7,507
34-6	505	37,495

Stops	52	211
Citations Filed	45	175

PAYMENTS RECEIVED	MONTH	2025 YTD
MDJ	\$ 1,037.13	\$4,368.12
Probation	\$ 818.90	\$2,547.06
Other	\$ 120.00	\$1,679.28
TOTAL	\$ 1,976.03	\$8,594.46

ACCIDENTS	MONTH	2025 YTD
Reportable	1	10
Non-Reportable	15	44
TOTAL	16	54

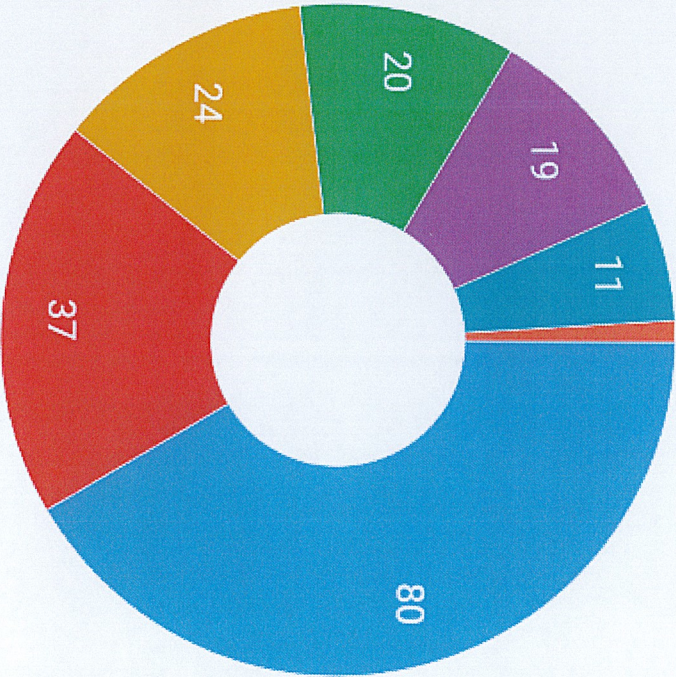
OFFICERS' TIME	MONTH	2025 YTD
Regular Hours	1566	5993
Overtime Hours	37	127.5
Reimbursed Overtime	26	26
Training (exclude in total)	48	364
TOTAL	1669	6,502.5

SRO	MONTH	2025 YTD
Number of Incidents	40	158
Arrests	0	1
Traffic (School Zone)	5	18
Hours Worked	272	1,236

PARKING	MONTH	2025 YTD
Hours Worked	165	677.5
Tickets Issued	209	859
Revenue	\$ 14,712.58	\$52,609.42

TRAFFIC	MONTH	2025 YTD
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Bellefonte PD - Active Permits By Type (Today)

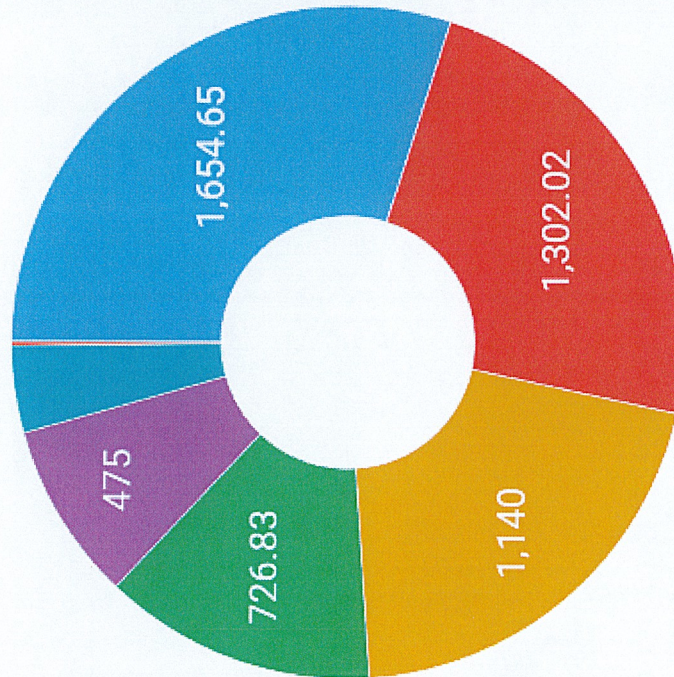


- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot South (W. Bishop St)
- Municipal Parking Lot North (W. Howard St.)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- On-Street Long-Term Parking RC - ...
- A-NEW Temporary Residential Par...





Bellefonte PD - Revenue By Permit Type (Last 30 Days)



- Municipal Parking Lot South (W. Bishop St)
- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot North (W. Howard St.)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- On-Street Long-Term Parking RC - ...
- B-Red Area Parking Space One Da...

2025	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$1,195.64	71	\$208.39	11	\$475.00	19	\$4.00	1
February	\$1,203.22	72	\$275.72	12	\$495.54	20	\$60.00	15
March	\$1,259.99	78	\$240.00	11	\$425.00	17	\$0.00	0
April	\$1,227.00	76	\$232.00	11	\$499.17	20	\$12.00	3
May								
June								
July								
August								
September								
October								
November								
December								
Year End Total	\$4,885.85	297	\$956.11	45	\$1,894.71	76	\$76.00	19

2022	R/RC/C Permit In House
January	0
February	1
March	1
April	1
May	1
June	9
July	9
August	9
September	10
October	10
November	10
December	10
Total	71

2025	R/RC/C Permit In House
January	20
February	21
March	21
April	20
May	
June	
July	
August	
September	
October	
November	
December	
Total	82

These are active permits

2023	R/RC/C Permit In House
January	10
February	11
March	13
April	12
May	11
June	8
July	12
August	11
September	11
October	4
November	12
December	16
Total	131

2024	R/RC/C Permit In House
January	13
February	12
March	6
April	12
May	10
June	15
July	22
August	21
September	21
October	21
November	23
December	22
Total	198

2022	R/RC/C Permit Online/In House
January	78
February	78
March	74
April	84
May	84
June	101
July	94
August	95
September	95
October	92
November	91
December	103
Total	1069

2023	R/RC/C Permit Online/In House
January	115
February	122
March	125
April	128
May	125
June	133
July	118
August	128
September	124
October	118
November	123
December	125
Total	1484

2024	R/RC/C Permit Online/In House
January	128
February	122
March	114
April	122
May	117
June	120
July	125
August	123
September	122
October	125
November	129
December	133
Total	1480

2025	R/RC/C Permit Online/In House
January	122
February	140
March	127
April	130
May	
June	
July	
August	
September	
October	
November	
December	
Total	519

2025 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,032.10	20	\$1,824.68	41	\$616.45	16
February	\$983.58	21	\$1,763.05	40	\$623.75	16
March	\$1,159.84	23	\$1,692.58	39	\$678.55	19
April	\$1,180.50	23	\$1,614.00	37	\$761.83	20
May						
June						
July						
August						
September						
October						
November						
December						

Year End						
Total/Permit	\$4,356.02	87	\$6,894.31	157	\$2,680.58	71

2023 In House	North Count	South Count	West Count
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November	1	5	
December	1	5	

2024 In House	North Count	South Count	West Count
January	2		1
February	1		1
March	2		1
April	0	0	0
May			
June	2		1
July	2		
August	2		1
September	2	0	1
October	2		1
November	2	0	1
December	2	0	1

2025 In House	North Count	South Count	West Count
January	1	0	1
February	2		
March	3	0	0
April	3	0	0
May			
June			
July			
August			
September			
October			
November			
December			

Special Permits	North Count	South Count	West Count	Any Count	R/RC/C
YMCA	11				
Bellefonte Art Museum	2				
Masonic Lodge				40	
Bellefonte Mews Center Co Housing		8			
				1	

These are active permits

MEMORANDUM



TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting May 19, 2025

PLANNING:

The Planning Commission met on Monday, May 12th – the agenda, meeting minutes, and relevant documents are in your packet. PC reviewed two SALDO (Subdivision and land development Ordinance) plans, but only one is ready for approval:

Final Plan – Bellefonte Waterfront – Replot of Lot 1 (Tracts 1 and 2), Lot 2 (Tracts 1, 2, 3), and Lot 3 of Plat Book 95, Page 30 into Lot 1R and Lot 2R

- This plan proposes consolidating three existing parcels into two for the Bellefonte Waterfront project. It includes vacating an additional portion of Dunlop Street, supplementing a previous vacation approved by ordinance on August 1, 2016. A copy of the 2016 ordinance is included in your packet for reference.

The Bellefonte Planning Commission recommends conditional approval of the Final Lot Consolidation Plan, contingent on the plans being modified per the Centre County Planning Office review comments and PennTerra providing Borough Council with a legal description of the portion of Dunlop Street that still needs to be vacated.

Preliminary/Final Plan Land Development for the Bellefonte Waterfront

- This updated land development plan, originally proposed in 2019, reflects the revised lot consolidation (see above) and incorporates related updates. The initial proposal included three buildings; the revised plan now includes two: a hotel and a combined garage/condominium/commercial building.

While this plan is not yet ready for approval, the Planning Commission did hold review and discussion. Several items were requested, which I outlined in an email for PennTerra. I've included that email in your packet. Mainly, that a Traffic Impact Study will need to be completed, as the project is proposed along a state road and the nature of the proposed use will certainly have an impact on local traffic patterns, both vehicular and pedestrian.

It is noted that PennTerra nor the Bellefonte Waterfront Group were present for the discussion and review of these projects.

The next Planning Commission meeting is Monday June 9th at 5:00 p.m. in the Large Meeting Room.

ZONING:

In addition to the usual zoning inquiries and permitting, two variance requests have been submitted for review. The tentative Zoning Hearing Board meeting date is Wednesday, June 11. I'm

awaiting confirmation from ZHB members before moving forward with public advertising. More details on the variance requests will be included in the next Council packet.

HARB:

HARB did not meet on May 13th as there were no projects submitted for formal review. I am currently working on a few administrative reviews. The next HARB meeting is scheduled for Tuesday, May 27th at 8:00 a.m.

OCA Updates:

Meeting with PHMC

Frank Grumbine, PHMC Regional Coordinator, visited on April 21 and 22 and we did two walking tours of the Historic District. Frank Grumbine visited Bellefonte and joined two walking tours of the Historic District. We discussed several historic preservation topics specific to the Borough, including signage regulations and building maintenance. Frank noted that signage is a common challenge for HARBs, but also praised Bellefonte's downtown as more aesthetically pleasing than many others. This was encouraging, given ongoing local concerns about signage, which I plan to address further.

We also discussed property maintenance, another frequent issue for HARBs. I shared that my strong working relationship with the Centre Region Code Administration helps us maintain higher standards for upkeep. Frank commended Bellefonte's Historic District as one of the best preserved in the state and recognized the Borough's strong commitment to historic preservation.

Antiquists Luncheon

At the invitation of Candy Dannaker, I spoke at the Antiquists luncheon, sharing an overview of Bellefonte Borough—similar to the presentation given to KBB Realtors in March. The group, which has deep roots in Bellefonte, was highly engaged and appreciative of the update. We discussed current land development projects, economic initiatives, and the state of both new and long-standing small businesses. The attendees asked thoughtful questions and expressed strong support for Bellefonte's community and historic significance in the region.

CRPA Planning Commission Training – Session 2: "How Do I Read a Plan?" (May 6)

I attended the second session of CRPA's Planning Commission training series on May 6. Although I'm already familiar with reviewing SALDO plans, the session provided valuable insights into how plans are structured, key details to look for, and questions to consider during review. It also reinforced my existing knowledge and gave me added confidence in my role as Planning Administrator. I plan to attend the remaining two sessions in the series.

- Session 3 – June 3, 2025
What is this and how could we?
Discussion of selected recent trends and newer practices in planning
- Session 4 – June 10, 2025
Who do we deal with and what do they think?
Panel discussion with professionals who present to planning commissions.

If you have any questions about the current projects, or would like additional information, please do not hesitate to contact Gina Thompson at gthompson@bellefontepa.gov or 814-313-1573.

AGENDA

**BELLEFONTE BOROUGH PLANNING COMMISSION
LARGE MEETING ROOM, ARMORY BUILDING
301 NORTH SPRING STREET, BELLEFONTE
DATE: MAY 12TH, 2025 TIME: 5:00 P.M.**

CALL TO ORDER & ROLL CALL:

Mr. Robert Dannaker, Chairman
Mr. James Mills, Secretary
Mr. Mark Edwards
Mr. Chris Morelli
Mr. David Lomison

APPROVAL OF MINUTES: April 22, 2025 meeting minutes

LAND DEVELOPMENT ACTIVITIES:

- **Discussion and recommendation of the Final Plan – Bellefonte Waterfront – Replot of Lot 1 (Tracts 1 and 2), Lot 2 (Tracts 1, 2, 3), and Lot 3 of Plat Book 95, Page 30 into Lot 1R and Lot 2R**
 - Page 1: SALDO Application
 - Pages 2-3: Letter of Transmittal
 - Pages 4-6: County Planning Office Review and Comment
 - Pages 7-8: Final Bellefonte Waterfront Replot of Lot 1, Lot 2, and Lot 3
- **Discussion only of the Preliminary / Final Land Development Plan – Bellefonte Waterfront**
 - Page 1: SALDO Application
 - Pages 2-3: Letter of Transmittal
 - Page 4: Stormwater Management Plan Addendum
 - Pages 5-8: County Planning Office Review and Comment
 - Pages 9-24: Preliminary/Final Bellefonte Waterfront Land Development Plan

NEW BUSINESS: None

OLD BUSINESS: None

ORDINANCE ADDITIONS / UPDATES / AMENDMENTS:

- **Recommendation from Borough Council to the Planning Commission:** limit the number of adult-oriented businesses in the Commercial Districts. This was made at the April 21, 2025 meeting. The meeting can be viewed on C-Net here:
<https://videoplayer.telvue.com/player/GNduNoua2rBThhw6N4PRP9OCSPf6B2ru/playlist/s/4806/media/947118?autostart=false&showtabssearch=true&fullscreen=false>
 - One option to consider is updating the definition of an adult oriented business to include a prohibition of such businesses based on age restriction. This is how the definition was worded prior to 2017, when it was changed to allow for tattoo salons in our commercial districts.

INFORMATION ITEMS:

- Ad-Hoc Ordinance Committee met on May 8, 2025 to discuss several ordinance amendments. I included the email that I sent to them as well as Joanne Tosti-Vasey's email out to the committee.

ADJOURNMENT: ____1ST ____2ND **TIME:** _____

**BELLEFONTE BOROUGH
PLANNING COMMISSION
MEETING MINUTES**

May 12, 2025 – 5:00 p.m.

**Large Meeting Room, Armory Building
301 North Spring Street, Bellefonte, PA 16823**

www.bellefonte.net

****NOTE FROM THE TRANSCRIPTIONIST: General reminder to members to please make sure their microphones are on, and that they announce their names loudly and clearly for all motions and seconds.**

For example:

Chair: Call for a motion to xyz

Council Member: So moved, Smith

Council Member: Second, Jones

Please also announce a roll call, the time of call to order if different than the scheduled time, and the time of adjournment. This will help ensure accurate note taking and help to avoid difficult audio fees. Thank you for your help.

CALL TO ORDER

The May 12, 2025 meeting of the Bellefonte Borough Planning Commission was called to order at 5:00 p.m.

MEMBERS PRESENT

(There was no roll call)

Robert Dannaker, Chair

Mark Edwards

David Lomison - ABSENT

James Mills, Secretary
vacancy

STAFF MEMBERS

Gina Thompson, Zoning Administrator

APPROVAL OF MINUTES – April 22, 2025

Edwards motioned to approve the April, 22 2025 minutes. Mills seconded. Motion carried.

LAND DEVELOPMENT ACTIVITIES

- **Discussion and recommendation of the Final Plan – Bellefonte Waterfront**
 - Replot of Lot 1 (Tracts 1 and 2), Lot 2 (Tracts 1, 2, 3), and Lot 3 of Plat Book 95, Page 30 into Lot 1R and Lot 2R
 - Page 1: SALDO Application
 - Pages 2-3: Letter of Transmittal
 - Pages 4-6: County Planning Office Review and Comment
 - Pages 7-8: Final Bellefonte Waterfront Replot of Lot 1, Lot 2, and Lot 3

Edwards motioned and (?) seconded to approve the above listed project. Motion carried.

- **Discussion only of the Preliminary / Final Land Development Plan – Bellefonte Waterfront**
 - Page 1: SALDO Application
 - Pages 2-3: Letter of Transmittal
 - Page 4: Stormwater Management Plan Addendum
 - Pages 5-8: County Planning Office Review and Comment
 - Pages 9-24: Preliminary/Final Bellefonte Waterfront Land Development Plan

NEW BUSINESS

- NONE

OLD BUSINESS

- NONE

ORDINANCE ADDITIONS / UPDATES / AMENDMENTS: (in order of priority)

- Recommendation from Borough Council to the Planning Commission: limit the number of adult-oriented businesses (vape shops and tattoo parlors) in the Commercial Districts. This was made at the April 21, 2025 meeting. The meeting can be viewed on C-Net here:
<https://videoplayer.telvue.com/player/GNduNoua2rBThhw6N4PRP9OCSPf6B2ru/playlists/4806/media/947118?autostart=false&showtabssearch=true&fullscreen=false>
 - One option to consider is updating the definition of an adult oriented business to include a prohibition of such businesses based on age restriction. This is how the definition was worded prior to 2018, when it was changed to allow for tattoo establishments in the commercial districts.
 - There was no action taken on this item.

INFORMATION/DISCUSSION ITEMS

- Ad-Hoc Ordinance Committee met on May 8, 2025 to discuss several ordinance amendments. I included the email that I sent to them as well as Joanne Tosti-Vasey's email out to the committee.
 - Discussion regarding sign variances (Penn Highlands College)
- Gina permitted 3-4 new businesses in the past month
 - Massage studio, vintage clothing store, adoption agency, etc

ADDITIONS (after meeting agenda and packet was sent out)

- NONE

ADJOURNMENT

Lomison motioned to adjourn. Edwards seconded. Motion carried. Meeting adjourned at 6:18p.m.

Location Map
SCALE: 1" = 500'

The map shows a dense urban grid. A river flows through the lower portion of the map. A specific area, bounded by the river and several streets, is highlighted with diagonal hatching and labeled 'SITE' with an arrow. The streets shown include 'THOMAS STREET' and 'NEW STREET'. The map also features a scale bar indicating 1 inch equals 500 feet, and a north arrow pointing towards the top of the page.

Project Notes:

- | | | |
|---|--|--|
| 1. General Site Information: | | |
| a. Lot Number: | Lot 2 (Tracts 1 & 2) | Lot 2 (Tracts 1, 2, & 3) |
| b. Tax Parcel: | 32-302-0848, 32-302-0848-1 | 32-302-084, 32-302-084-1, 32-302-084C |
| c. Owner / Developer: | Bellefonte Waterfront Associates 1, LLC | Bellefonte Waterfront Associates 2, LLC |
| d. Owner Address: | 366 Walker Drive, Suite 201
State College, PA 16801
(814) 231-2800 | 366 Walker Drive, Suite 201
State College, PA 16801
(814) 231-2800 |
| e. Property / Site Address: | 315 West High Street, Bellefonte, PA 16823 | 129 Dunlap Street Street, Bellefonte, PA 16823 |
| f. Project Size: | 0.738 acres (32,030 square feet) | 1.775 acres (77,331 square feet) |
| g. Deed Source: | RB 2243, Page 544 | RB 2243, Page 545 |
| h. Zoning: | WBD – Waterfront Business District | WBD – Waterfront Business District |
| i. Building Setback Lines: | | |
| Front Yard: The front yard setback of any building constructed within the Waterfront Business District shall be, at a minimum, zero feet from the interior edge of the sidewalk and, at a maximum, within 10% of the average setback of all buildings along the shore of the front of the block within which the building is to be constructed. | | |
| Side & Rear Yard: | No Minimum | |
| Stream Setback: | A minimum setback area of 20 feet shall be maintained. This setback area shall be measured from the toe of the stream bank and the nearest edge of the building or any improved or occupied space. | |
| 2. Proposed Site Data: | | |
| a. Number of Lots: | Two (2) Development Lots | |
| b. Lot Size: | Lot 1R – 0.765 acres (33,318 square feet)
Lot 2R – 3.023 acres (131,696 square feet) | |
| 3. General Utility & Act 287 Information: (Serial No. 2019-0493553) | | |
| a. Water: | The Borough of Bellefonte, 236 West Lumb Street, Bellefonte, PA, 16823; (814) 355-1501 | |
| b. Sewer: | The Borough of Bellefonte, 236 West Lumb Street, Bellefonte, PA, 16823; (814) 355-1501 | |
| c. Telephone: | Verizon Facilities Management Center, 224 South Allen Street, State College, PA 16801; (814) 231-6511 | |
| d. Electric: | West Penn Power Company, 2800 East College Avenue, State College, PA 16801; (814) 231-5921 | |
| e. Cable TV: | Comcast Cable, 60 Diebel Road, State College, PA 16801; (814) 238-5050 | |
| f. Gas: | Columbia Gas, 2550 Carolan Drive, State College, PA 16801; (814) 238-8775 | |

EXISTING CURVE TABLE

CURVE	LENGTH	RADIUS	TANGENT	CHORD DIRECTION	CHORD	DELTA
C1	9.68'	21.00'	4.93'	S 30° 07' 33" E	9.60'	26° 25' 10"
C2	27.19'	17.00'	17.50'	S 73° 12' 58" E	24.39'	91° 39' 15"
C3	34.23'	36.00'	18.53'	S 33° 06' 12" E	32.95'	54° 28' 18"
C4	7.89'	11.34'	4.11'	S 40° 24' 24" E	7.73'	39° 51' 53"
C5	11.16'	33.00'	5.63'	S 10° 47' 15" E	11.15'	19° 22' 25"
C6	11.97'	18.00'	6.21'	S 20° 08' 38" E	11.77'	38° 05' 14"
C7	18.80'	21.00'	10.08'	S 11° 12' 13" E	18.17'	51° 16' 54"
C8	11.60'	22.00'	5.94'	S 2° 46' 25" W	11.47'	30° 13' 16"
C9	12.23'	12.00'	7.04'	S 12° 30' 31" E	12.14'	60° 47' 07"

TO BE DELETED CURVE TABLE

CURVE	LENGTH	RADIUS	TANGENT	CHORD DIRECTION	CHORD	DELTA
DC10	129.30'	742.00'	64.82°	N 16° 21' 13" W	729.14'	9° 59' 04"
DC11	42.47'	417.00'	21.25°	N 24° 14' 54" W	42.45'	5° 50' 06"
DC12	24.93'	417.00'	12.47°	N 28° 52' 42" W	24.93'	3° 25' 31"
DC13	52.67'	500.00'	26.36°	N 33° 33' 18" W	52.65'	6° 02' 10"
DC14	32.29'	500.00'	16.15°	N 34° 43' 22" W	32.28'	3° 42' 01"
DC15	20.26'	500.00'	10.13°	N 31° 42' 42" E	20.26'	2° 19' 19"
DC16	21.64'	534.00'	10.82°	S 31° 42' 42" E	21.64'	2° 19' 19"
DC17	34.49'	534.00'	17.25°	S 34° 43' 22" E	34.48'	3° 42' 01"
DC18	49.01'	468.00'	24.57°	S 33° 33' 17" E	49.07'	6° 02' 11"

PROPOSED LINE TABLE

LINE	DIRECTION	LENGTH
L67	S 23° 34' 56" E	34.48'
L68	S 57° 18' 51" W	38.54'
L69	N 33° 31' 33" W	29.80'
L70	N 32° 08' 14" W	25.36'

EXISTING LINE TABLE


LINE	DIRECTION	LENGTH
L21	S 3° 16' 52" E	4.76'
L22	S 14° 26' 14" W	9.97'
L23	S 36° 30' 40" E	11.90'
L24	S 17° 42' 05" E	8.69'
L25	S 17° 53' 03" W	8.06'
L26	S 42° 54' 04" E	5.33'
L27	S 12° 31' 17" W	38.79'
L28	N 11° 21' 41" W	35.15'
L29	N 12° 58' 25" W	43.23'
L30	N 15° 29' 12" W	27.59'
L31	N 16° 15' 17" W	10.41'
L32	N 10° 17' 32" W	11.23'
L33	N 19° 38' 33" W	12.23'
L34	N 19° 28' 33" W	12.23'
L35	N 20° 39' 52" W	32.04'
L36	N 30° 45' 48" W	35.10'
L40	N 32° 46' 52" W	30.52'
L41	N 36° 22' 24" W	30.48'
L42	N 36° 12' 13" W	51.18'
L43	N 42° 13' 12" W	5.62'

EXISTING LINE TABLE

LINE	DIRECTION	LENGTH
L44	N 49° 38' 15" E	49.83'
L45	S 26° 02' 17" E	11.66"
L46	N 56° 34' 13" E	20.17'
L47	N 26° 02' 17" W	42.43'
L48	N 58° 00' 47" E	9.53'

TO BE DELETED LINE TABLE

LINE	DIRECTION	LENGTH
DL49	N 11° 21' 41" W	41.17'
DL50	N 30° 35' 28" W	35.12'
DL51	N 30° 32' 12" W	44.09'



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Seal



Seal

Designer	RRK
Draftsman	MJA
Proj. Manager	JCS
Surveyor	XXX
Perimeter Ck.	_____
Book	XXX Pg. XXX
Acad	16287 - REPILOT PLAN
Layout	SIG AND NOTES

[illegible]

**BELLEFONTE
WATERFRONT**

BELLEFONTE BOROUGH
CENTRE COUNTY
PENNSYLVANIA

MINOR SUBDIVISION

FINAL PLAN -
BELLEFONTE WATERFRONT
REPLAT OF LOT 1,
LOT 2 (TRACTS 1, 2, & 3),
AND LOT 3 OF PLAT BOOK
95, PAGE 30 INTO
LOT 1R AND LOT 2R

PROJECT NO. 16287	DATE MARCH 31, 2025	SHEET NO. 1 OF 2
SCALE 1"=40'		

<div style="border-bottom: 1px solid black; margin-bottom: 10px;"> Notary Public </div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;"> Commission Expires </div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;"> </div>	<div style="border-bottom: 1px solid black; margin-bottom: 10px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;"> </div>
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Owner's Certification – Lot 3
Commonwealth of Pennsylvania
County of Centre

On this the _____ day of _____, 20____,

the undersigned owners personally appeared before me and certified that they were the owners of the properties shown on this plan and acknowledge the same to be their act and plan and designs, the same to be recorded as such, according to the law.

Witness my hand and seal, this date _____

Owner's Certification – Lot 2R
Commonwealth of Pennsylvania
County of Centre

On this _____ day of _____, 20____,

the undersigned owners personally appeared before me and certified that they were the owners of the properties shown on this plan and acknowledge the same to be their act and plan and designs, the same to be recorded as such, according to the law.

witness my hand and seal, this date _____

Owner's Certification – Lot 1R
Commonwealth of Pennsylvania
County of Centre

On this _____ day of _____, 20____,

_____ the undersigned owners personally appeared before me and certified that they were the owners of the properties shown on this plan and that the information furnished to me by the plan and designs, the same to be recorded as such, according to the law.

Witness my hand and seal, this date _____

Notary Public

Commission Expires _____









SOILS LEGEND












Soil cover on the site consists of:

OHC = Opequon-Hagerstown Complex, 8-15% Slopes
ORF = Opequon-Hagerstown Complex, Steep
URB = Urban land-Hagerstown Complex, Gently Sloping
W = Water

EXISTING FEATURES LEGEND

SURVEY FEATURES LEGEND

	Existing Building
	Existing Curbing & Edge of Pavement
	Existing Concrete Areas
	Existing Blumorous Areas
	Existing Gravel Areas
	Existing Retaining Wall
	Existing Fence / Type
	Existing Guide Rail

	Property Line, Lot Line or Right of Way
	Adjoining Property Line
	Building Setback Line
	Easement Line
	Roadway Center Line
	Municipal Boundary
	Zoning Boundary
	Property Corner Found (3/4" Radius)
	Property Corner Set
	Peniterra Control Point
	Project Benchmark

SURVEY FEATURES LEGEND

Bellefonte Borough history of adult-oriented businesses

Prepared by Gina Thompson, HARB, Zoning & Planning Administrator

For Planning Commission discussion and consideration of limiting adult businesses in the commercial districts, as requested by Borough Council on April 21, 2025

The following is a summary of the events that led to the amendment of the zoning ordinance definition for "adult-oriented business." The definition was revised to remove age-restrictive language and instead emphasize the sexually explicit nature of such businesses. This change was made to permit tattoo establishments within the commercial district.

If the definition of "adult-oriented business" is revisited and age-restrictive language is reintroduced—particularly language concerning the sale of age-restricted products—it is possible that certain types of businesses could once again be limited in the commercial districts. However, it would be advisable to consult the Borough Solicitor before considering any changes to ensure legal compliance.

Current zoning ordinance:

Article XIII: Supplemental Regulation

§ 575-54: Adult-oriented businesses.

- A. Intent. It is the intent of this section to fulfill the recommendations of the Nittany Valley Regional Comprehensive Plan as it relates to the siting and operation of adult-oriented businesses.
- B. Prohibited uses. Consistent with the Nittany Valley Regional Comprehensive Plan, adult-oriented businesses shall not be permitted within the Borough of Bellefonte.

Current definition of adult-oriented business:

Any business, establishment or use which offers materials, services or entertainment characterized by an emphasis on matter depicting, describing or relating to "specified sexual activities" or "specified anatomical areas." Adult-oriented businesses shall also mean and include any establishment that regularly features, for economic gain or other consideration, entertainment in any form that is characterized by nudity or the depiction or display of sexual activities.

[Amended 4-16-2018 by Ord. No. 041618-01]

Previous definition of adult-oriented business (use): *prior to April 2018*

Any business, establishment or use which offers materials, services or entertainment characterized by an emphasis on matter depicting, describing or relating to “specified sexual activities” or “specified anatomical areas,” or **any business or establishment within which the conduct of business is restricted to persons age 18 or older.**

Timeline of meetings that led to amendment of the definition of adult-oriented business

January 15, 2018 Meeting Minutes

Bellefonte Borough Council Meeting

Page 3

Memo re: Proposed Zoning Amendments

Stewart composed memo regarding two proposed zoning amendments. One relates to the school district (lights at the high school) and one relates to a tattoo business. The Planning Commission may review these amendments.

There is no zoning definition for tattoo business. It falls under the Adult Business category. This was zoned out and is not in central business district. Stewart thought that Council may want Planning Commission to review these proposed amendments.

Oral Discussion:

Gabrielle Yunis spoke on behalf of the tattoo business. It would be her business, and she would not tattoo anyone under the age of 18. She would like her business viewed as more of an “art space.” She attended Penn State for art. She believes that it could help the Borough and reach out to the art community. She would like to utilize the space to promote other local art. She would participate in the First Sunday events in the Borough. She would like to be part of the pop up art market like State College hosts from time to time. She is not only a tattoo artist, but she does other types of art. She presented many ideas to include the community in events. She offered that tattooing has come a long way.

Wilson supported her business and complimented her on her business plan. He stated that it does fill a niche, and he liked that she would bring in other artists and engage the art community in Bellefonte.

Yunis has a location in mind on High Street. She has not pursued it further because of the zoning glitch. She has been in the business for about five years.

Further discussion was held on what defines an adult business. Stewart indicated that the ordinance is vague and does not say anything about a tattoo business. The cleanest way is not to make an interpretation but perhaps to amend the definitions; that way it is crystal clear to staff. Amendments are reviewed by the Planning Commission, and they would make a recommendation to Council.

Brachbill moved to allow the zoning amendment to go to Planning Commission for consideration for tattoo studio to be moved out of the classification of Adult Business; Prendergast seconded the motion; Motion carried.

January 29, 2018 Meeting Minutes
Bellefonte Borough Council PC Joint Meeting
Page 4

Summary of discussion: The Planning Commission held an initial discussion regarding a proposed tattoo establishment in the Borough, prompted by a request from a prospective business owner who had already addressed Council. The main concern centered on whether tattoo studios fall under the category of “adult-oriented businesses,” which are currently not permitted in the Central Business District. Members agreed that the existing ordinance lacks clarity, particularly since tattooing is increasingly seen as an art form rather than an adult activity. There was general consensus that definitions need to be updated to distinguish tattoo parlors—potentially rebranded as body art studios—from adult businesses. Members also noted the importance of determining whether any limitations on the number or proximity of such establishments should be added. The Planning Commission agreed to review other municipalities’ ordinances and refine the local definitions before any permits are issued, ensuring that any changes align with the Borough’s comprehensive plan.

**** Meeting minutes are available separate from this summary*

February 26, 2018 Meeting Minutes
Bellefonte Borough Council PC Joint Meeting
Page 4

Amendment Proposal: Tattoo Establishments

Summary of discussion: The Planning Commission discussed a request to allow a tattoo establishment in the Central Business District, focusing on how to define and regulate such businesses separately from adult businesses. Concerns were raised about public perception, community impact, and future development. Licensing was debated, noting that Pennsylvania does not currently regulate tattoo artists beyond age restrictions.

Members considered implementing distance requirements from sensitive areas but ultimately decided against additional regulations. The motion to allow tattoo establishments as a permitted use in the Central Business District—without supplemental regulations or distance restrictions—was approved. Definitions for tattoo establishments and adult businesses were reviewed and revised for clarity and consistency.]

**** Meeting minutes are available separate from this summary*

March 19, 2018 Meeting Minutes
Bellefonte Borough Council Meeting
Page 5

OFFICE OF COMMUNITY AFFAIRS – HARB Items
ZONING/PLANNING:

Update on Zoning Amendments (stadium, tattoo establishments)

Amendment to the stadium regulations and ordinance has been considered as well as the requested tattoo establishment. Both of those are out for comments and were circulated for feedback from the joint planning commission with the other municipalities. Stewart stated that these items will be on the agenda for the April 2 Council meeting (tentatively). A public hearing will be advertised but based on county feedback that may not be required. The public hearing will be scheduled in the middle of the April 2 Council meeting. School District personnel will be made aware of the hearing.

April 16, 2018 Meeting Minutes
Bellefonte Borough Council Meeting
Page 9

OLD BUSINESS:

Consider approval of Proposed Amendments to Chapter 575 Zoning – Ordinance 041618-01.

Brown moved to approve the ordinance; Johnson seconded the motion; Motion carried.



HISTORIC
Bellefonte[™]
Est. 1795

To: Council

From: Don

Date: May 19, 2025

Subject: Interim Borough Manager Report

Operations/Staff Updates:

- Following up with Nick Schaffer (Trans Associated) related to the Parkview Blvd Stoplight. We are still waiting on obtaining design approval from PennDOT. We will need to consider establishing another agreement for contract management. They provided an estimate on the overall cost of the project which is in the \$300K ballpark as well as a cost estimate for contract services which is approximately \$10K.
- Update on SEDA-COG Railroad Spur transfer. I spoke to Tom Schrack, he is the Solicitor for SEDA-COG to find out more information. After speaking to him, I contacted Penn Terra and am waiting to hear a cost for a survey and land subdivision.
- Met with John Maintland of Graymont. Set up a meeting with him and the Infrastructure Committee regarding a Graymont proposal that could potentially be beneficial to both parties. Infrastructure Committee met with him on 5/14. I will let the Committee Chair offer a report of the meeting.
- Nothing to report on the following outstanding issues: Locust Lane Stormwater; Beck Property; Peddling & Solicitation Ordinance; Unopened Paper Street on Beaver Street; Provided Mr. Stover with information to develop a cooperative agreement between the Borough and Friends of Talleyrand Park.

➤ Worked on the following HR Issues:

- Developed a new job description for Julie Brooks. She is now full-time in the administrative office as Manager for Grants, Special Projects and Activities. She will also be the back-up to Gina for Zoning/Planning/HARB
 - Posted/Advertised the Public Works Assistant Superintendent Vacancy
 - Posted a WWTP Operator Team Leader position
 - Advertised for Part-time Finance position
 - In discussions with Borough's HR Solicitor-RE: Complaint
 - Borough Manager Vacancy Advertised
- Batting Cage, Governors Park – Set up meeting with the Parks Committee and the Bellefonte Baseball Booster Club (Toby Capperelle) to discuss the transfer of the Batting Cage and fence installation to the Club. Report to be provided by the Parks Committee.
- Met with Chief Witmer. Discussed setting up meeting with HR to discuss new hiring guidelines and precontract discussions.
- Followed up on Council requests: Beaver Street cuts



HISTORIC
Bellefonte[™]
Est. 1795

Environmental and Ordinance ad hoc Committees

The Environmental and Ordinance ad hoc Committees met on May 8, 2025.

The Environmental Committee.

The only item on the Environmental Committee side of this meeting was the Air Pollution Ordinance created in 1970. The Committee agreed to hold off on this review until September 2025 due to its length and to give us time to consider revising or retiring it. All other issues discussed were under the purview of the Ordinance Adhoc Committee.

Ordinance ad hoc Committee

We reviewed five different sets of ordinances.

Grass Clippings and Compostable Items

Deborah Cleeton asked the Committee to review this Ordinance to include the annual brush container usage fee. We reviewed the Ordinance. We are recommending that the council pass the revised ordinance language that recognizes the yearly fees for the brush containers and allows the council to extend the dates of grass clippings and compostable items into November if warranted (for example, we might need to extend the pickups due to a later foliage leaf fall. In addition, we recommend that the sentence related to rental containers be rewritten for clarity. See the attached redline revisions.

Loading and Unloading Zones

We reviewed and are still working on this ordinance revision. The current Ordinance mentions several loading and unloading zones throughout the commercial districts. These other zones are in addition to the area in front of the General Dollar Store on South Spring Street. We need to find out where these are located, as the table in the Ordinance is unclear. We will review this again at our meeting in June, and we hope to bring this to the Council on June 16, 2025, for revision.

We recommend that the handicap space in front of the Dollar General Store be moved to the South Parking Lot. This space is in the South Spring Street Loading and Unloading Zone. In addition to this handicap space being transferred to the parking lot, we recommend adding a second, van-accessible handicap space next to these two spaces. These additional spaces will give us a total of four handicap

spaces in the lot (three near Cherry Lane and one next to the Waffle Shop), which meet ADA guidelines for parking lots.

We understand that the Streets Committee would like the loading and unloading area to continue as regular parking outside the morning loading and unloading time. In our discussion, we determined that the 5 am-8 am time is a bit too early for the Dollar General Store. So, we will change the time in the Ordinance to 6 am – 9 am.

Meanwhile, we believe that the Streets Committee should review whether or not to remove the first parking space on W. Bishop Street next to the Dollar General Store. We think it is too close to the pedestrian crosswalk at this intersection. It is likely to be a safety issue.

Zoning-Related Issues:

Gina Thompson sent the ad hoc Committee several zoning-related ordinances. We have started working on these, but they are not ready for a public hearing or council vote. As these issues will require a public hearing, we recommend holding off on council action until all zoning ordinance changes are ready. They include:

Signage:

We are asking to draft two separate ordinances: one to remove sign regulations from zoning and another to create a standalone sign ordinance.

We are asking Don Holderman to follow up with our solicitor regarding what can legally be done to limit lighted signs in the historic district. Gina's request for this limitation should be given to our solicitor so that he understands what we would like to do. We did note that the current Ordinance (§ 575-127 (3)) allows for the continuation of the current illuminated signs for three years after passage of the revised Ordinance. By then, all illuminated signs other than what is allowed in the new Ordinance would have to be removed.

We would like to see Gina's draft ordinances and the response from our solicitor by June 12, when we will hold our next Ordinance ad hoc Committee meeting.

Monument Signage Change for Educational Institutions

The Council was requested to add a paragraph to § 575-124 Specific Sign Uses to allow higher education institutions to erect up to two ground/monument directional signs. The current Ordinance enables any premises to have one ground sign. The committee is recommending AGAINST this change as it may be seen as a spot zoning issue and is likely to be seen by other businesses as favoritism. The Zoning Hearing Board can consider this as a possible waiver.

Other Zoning Issues Not Yet Discussed

Gina sent us three other zoning issues that we did not cover. These will be reviewed in one of our upcoming meetings. They include:

- Art in Public Places
- Fencing
- Retaining Walls

Other Ordinances on the Table to be Considered in the Future

- The Air Pollution Ordinance—we need to determine if it should be revamped or retired. The Environmental Committee will consider this Ordinance in September
- Bee-Keeping Ordinance
- Solar Ordinance – review the sizing of ground-level solar installations to more accurately reflect the size of the property where the solar installation would be installed.

In addition, the Sewage-related ordinances are being reviewed and updated by the Water Authority. They will come to the Council for approval once the Water Authority makes its recommendations. They will not be coming through the Ordinance ad hoc Committee.

§ 482-31. Related services.

A. Compostable materials. Compostable materials shall be separated from other refuse and placed close to the curb on Wednesdays from April 1 through October 31, unless extended by the council. All compostable materials shall be set aside from other refuse presently collected by the Borough. No compostable materials shall be placed in plastic bags. Brush shall be tied in bundles. Bundles shall be no longer than six feet and manageable by one person. The use of plastic bags as storage containers for compostable materials to be picked up by the Borough shall be considered a violation of this section.

B. Grass clippings. This service is optional and shall be for the collection of grass clippings generated by the lot receiving the service only. This service shall be available beginning April 1 and ending October 31, unless extended by the council. The Borough shall ~~be the provider of~~ provide a grass clippings/brush can container at the resident's expense. Grass clippings shall be picked up on Wednesdays. An annual fee for using a grass clippings/brush can container will be accessed. These fees shall be set by resolution Onee

~~A. — a grass container is purchased, there will be no charge for pickup of grass clippings.~~

C. White goods and large items. The Borough will charge for the disposal of white goods and unusually large items as a separate charge in addition to the normal quarterly refuse rate. These items can be scheduled for pickup on Wednesdays. The bill will be collected as outlined in § 482-27B.

D. Building materials. Building materials and construction debris of any kind are not considered refuse and will not be picked up by the Borough.

E. Recycling fee. In addition to the quarterly refuse rate, the Borough will add to the rate a separate fixed fee for recycling.

F. Rental containers. ~~Should the customer have on occasion an event knowing more garbage or rubbish will be generated (e.g., holiday; graduation party; moving, yard cleanup, etc.), he may contact the Borough in advance and, for a nominal fee, rent containers on a temporary basis~~ If the customer has an event knowing more garbage or rubbish will be generated (e.g., holiday; graduation party; moving, yard cleanup, etc.), they may contact the Borough in advance and, for a nominal fee, rent containers temporarily. The rental fee shall be set by resolution, but only covers the cost of delivery and pickup of the container; no additional cost for refuse will be charged.

Streets Committee meeting 4 PM, May 13, 2025

Attendees: Doug Johnson, chair
Debbie Cleeton
Rita Purnell

Borough Staff: Matt Auman

1. McAllister Street traffic survey update.

The new survey was provided by Mark Hood and discussed. Based on the data and review of the intersection of East High Street, and McAllister Street, it DOES NOT warrant a four way stop. However, new signage is recommended and has been placed as suggested. It is recommended that police patrol the area at the busiest times of day during arrival and dismissal of the school a few times a week. We will speak with Chief Witmer of how to address this.

2. North Allegheny Street storm water issue at the corner of East Lamb and North Allegheny Street.

We met with Matt Auman and the school district personnel. Mr. Auman suggested a new curb repair at the driveway entrance of the school district to divert water away for the sidewalk. Mr. Auman will contact local contractors for bids to make the needed repairs to be completed by early August 2025 weather permitting.

3. Dollar Tree loading/unloading Parking.

Remove the Handicap parking from in front of Dollar General, move it to the South parking lot. Sign the first three parking spaces in front of Dollar General (this is the West side of South Spring street) to Loading and Unloading from 6AM to 9 am. After 9 AM the spaces return to open metered public parking.

Memorandum

To: Julie Brooks, Bellefonte Borough

From: Mark M. Hood, P.E., LTAP

Date: May 5, 2025

Subject: McAllister Street & High Street, Bellefonte Borough, Centre County

Safety Concern and Background Data

In response to a technical assistance request from Bellefonte Borough, LTAP met with Julie Brooks and Matt Auman on April 24, 2025, to examine the intersection of McAllister Street and High Street. The Borough indicated that residents have expressed safety concerns at the intersection and inquired about a potential all-way stop installation.

Figure 1 shows an aerial view of the study intersection with the current traffic control. We assessed the study area through walking and reviewing site conditions.



Figure 1: Aerial View of the Study Intersection

Field Observations

McAllister Street forms a cross intersection with High Street in the central portion of Bellefonte Borough near Bellefonte Middle School and Bellefonte High School. McAllister Street is a two-lane, two-way Borough street with sidewalks and curbs on both sides of the road. The roadway width is 26 feet from curb-to-curb. No on-street parking is allowed within 100 feet of the intersection. There are no longitudinal pavement markings, but there are four (4) Type C marked crosswalks at the intersection. Posted speeds are 25 MPH. The northbound approach of McAllister Street has a -4% approach grade to the intersection and the southbound approach has a +5% approach grade. Land use near the intersection is urban residential. Overhead lighting is present. Refer to Figures 2 and 3.

High Street is a two-lane, two-way Borough street with sidewalks and curbs on both sides of the road. The roadway width is 26 feet from curb-to-curb. No on-street parking is allowed within 100 feet of the intersection. There are no longitudinal pavement markings, but there are four (4) Type C marked crosswalks at the intersection. Posted speeds are 25 MPH. The eastbound approach of High Street has a flat approach grade to the intersection and the westbound approach has a -4% approach grade. Land use near the intersection is urban residential. Overhead lighting is present. Refer to Figures 4 and 5.

Current traffic control consists of Stop signs (R1-1) on both High Street approaches to McAllister Street; McAllister Street is uncontrolled. McAllister Street and High Street are both functionally classified as local roads.

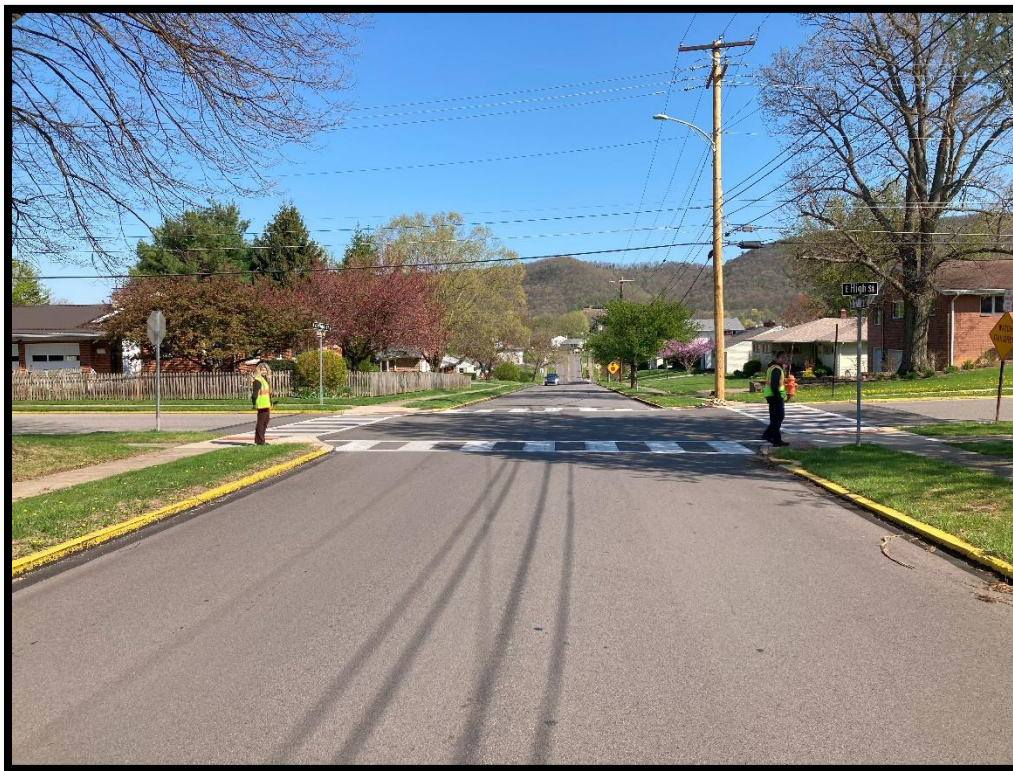


Figure 2: Northbound McAllister Street Approach



Figure 3: Southbound McAllister Street Approach



Figure 4: Eastbound High Street Approach



Figure 5: Westbound High Street Approach

Crash Data

LTAP obtained crash data for a five-year period starting from January 1, 2020, through December 31, 2024, from PennDOT's online Pennsylvania Crash Information Tool (PCIT). This data indicates that there were two (2) reportable crashes at the intersection of McAllister Street and High Street during this time frame. One crash involved a westbound vehicle on High Street running the stop sign. One crash involved an eastbound vehicle on High Street proceeding without clearance. Both crashes were angle crashes that occurred in dry, daylight conditions.

Traffic and Speed Data

The Borough collected traffic volume and speed data on McAllister Street from April 25, 2025, through May 2, 2025. This data indicated an average daily traffic (ADT) of 1,127 vehicles per day (vpd) and an 85th percentile speed of 27.6 MPH. Actual volume data were not collected on High Street, but estimates were available on the PennDOT Traffic Information Repository (TIRe). TIRe estimated an ADT between 201 and 500 vpd. Traffic volume from a 2013 study indicates that volume on High Street was 1,135. As indicated above, posted speed limits on both roads are 25 MPH.

Sight Distance Assessment

We reviewed sight distance from both High Street approaches to McAllister Street. Publication 212 requires that the sight distance measurements be made 10 feet back from the edge of the travel lane (including the parking lane, if applicable), from a driver's eye height of 3.5 feet,

looking for an object height of 3.5 feet. Results of the sight distance review are shown in Table 1. Note that LTAP used the 85th percentile speed of 27.6 MPH.

Table 1. Sight Distance Requirements for High Street onto McAllister Street

High Street	McAllister St. Approach	Required Sight Distance	Measured Sight Distance
EB Looking right	Northbound	183'	325'+
EB Looking left	Southbound	165'	325'+
WB Looking right	Southbound	165'	325'+
WB Looking left	Northbound	183'	325'+

In both the eastbound and westbound directions, sight distance was adequate looking right and left from High Street onto McAllister Street. Sight distance was also adequate if measuring four feet back from the crosswalks. Refer to Figures 6, 7, 8, and 9.



Figure 6: Eastbound High Street Looking Right



Figure 7: Eastbound High Street Looking Left

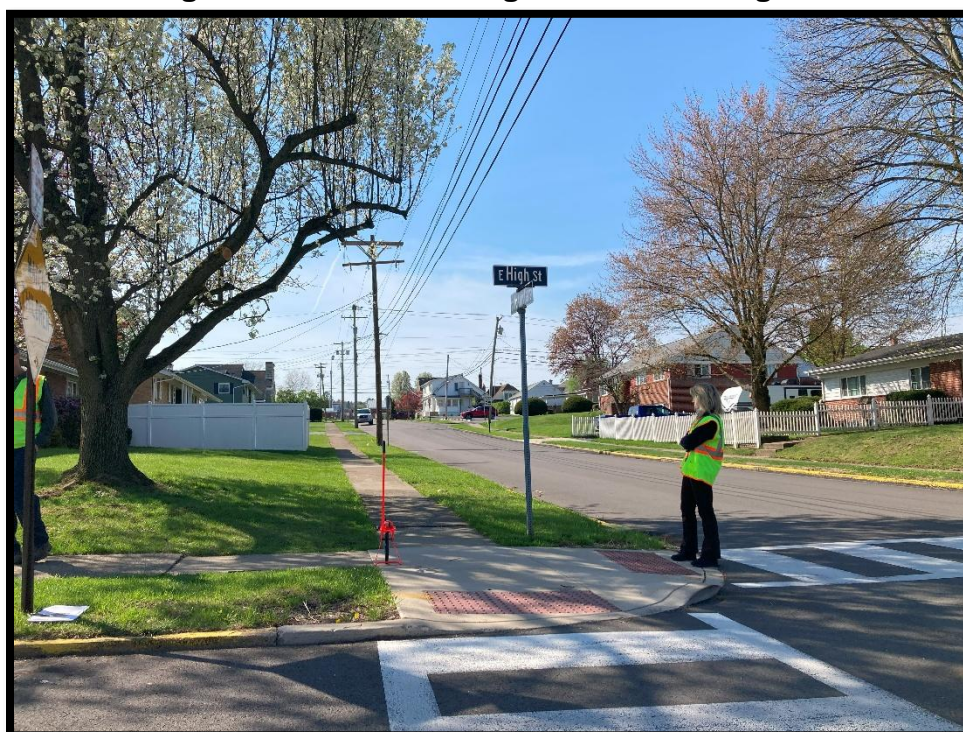


Figure 8: Westbound High Street Looking Left



Figure 9: Westbound High Street Looking Right

Laws and Regulations

Title 75 of Pennsylvania's consolidated statutes (Vehicle Code) gives municipalities the authority to "designate any highway as a through highway or designate any intersection or junction of roadways as a stop or yield intersection or junction." Refer to Section 6109(a)(6). When exercising that authority, the Vehicle Code requires that an engineering and traffic study be conducted (Section 6109(e)), an ordinance be enacted (Section 6109(b)), and signs be installed (Section 6109(c)). In other words, before installing a Stop sign, you must complete a study and adopt an ordinance to make it a legal installation. This includes the installation of a multi-way Stop.

Warrants for a Multi-Way Stop Controlled Intersection

PennDOT and the MUTCD have specific warrants for the installation of multi-way stop control at an intersection. There are four main warrants, as follows (from MUTCD Section 2B.07):

Section 2B.07 Multi-Way Stop Applications

Support:

- 01 Multi-way stop control can be useful as a safety measure at intersections if certain traffic conditions exist. Safety concerns associated with multi-way stops include pedestrians, bicyclists, and all road users expecting other road users to stop. Multi-way stop control is used where the volume of traffic on the intersecting roads is approximately equal.
- 02 The restrictions on the use of STOP signs described in Section 2B.04 also apply to multi-way stop applications.

Guidance:

- 03 *The decision to install multi-way stop control should be based on an engineering study.*
- 04 *The following criteria should be considered in the engineering study for a multi-way STOP sign installation:*
- A. *Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.*
 - B. *Five or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.*
 - C. *Minimum volumes:*
 - 1. *The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day; and*
 - 2. *The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour; but*
 - 3. *If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the values provided in Items 1 and 2.*
 - D. *Where no single criterion is satisfied, but where Criteria B, C.1, and C.2 are all satisfied to 80 percent of the minimum values. Criterion C.3 is excluded from this condition.*

Option:

- 05 Other criteria that may be considered in an engineering study include:
- A. The need to control left-turn conflicts;
 - B. The need to control vehicle/pedestrian conflicts near locations that generate high pedestrian volumes;
 - C. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop; and
 - D. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection.

PennDOT has additional warrants for multi-way STOP signs in Section 212.106(c) of Title 67 (PennDOT's Publication 212):

(c) *Multiway stop applications.* In addition to the criteria and options warranting multiway stop applications in the MUTCD, the following apply:

- (1) The five or more reported crashes in a 12-month period for Warrant B may include both reportable crashes, and nonreportable crashes that are documented in the police files, that occurred during a 12-month period during the most recent 3 years of available crash data.
- (2) Multiway stop applications may not be used because of limited available corner sight distance unless there is no practical method of improving the sight distance or reducing the speed limit to satisfy the minimum corner sight distance values.

Discussion

The Borough requested assistance in determining/confirming proper traffic control at this intersection focusing on whether a multi-way stop is warranted.

In accordance with the MUTCD and PennDOT Pub 212, this intersection does not satisfy the basic warrants for a multi-way stop for the following reasons:

- A signal is not warranted at this location; therefore, Warrant A is not satisfied.
- There have only been two (2) reportable crashes in a continuous 12-month period over the last 5 years, only one (1) of which would be correctable by a multi-way stop; therefore, Warrant B is not satisfied.
- The volumes on all approaches are too low to satisfy Warrant C.
- The existing crashes and volumes are too low to satisfy Warrant D.

Upon review of sight distance, this intersection does not satisfy Warrant C of the additional criteria for consideration of an all-way stop in Section 2B.07 of the MUTCD: Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop. Note that Section 212.106(c)(2) of Pub 212 supplements this by stating that multi-way stop applications may not be used because of limited available corner sight distance unless there is no practical method of improving the sight distance or reducing the speed limit to satisfy the minimum corner sight distance values. The intersection sight distance looking left and right from High Street onto McAllister Street is adequate for both the northbound and southbound approaches.

In addition, based on the site visit and traffic volume estimates, it appears that the current traffic control is placed correctly.

Suggestions

After reviewing available data, site conditions, and state and national regulations and resources, LTAP believes there are no significant safety deficiencies at this intersection. If the Borough wants to improve the conspicuity of the existing Stop signs, there are several options, but these do not appear to be necessary given the lack of crashes. Currently, visibility is more than adequate, and a multiway stop is not warranted. Sight distance is currently adequate for operating speeds over 40 MPH.

The Borough should ensure parking restrictions are adequately signed and included in their traffic ordinance.

Several considerations from the 2013 LTAP memo studying this intersection are still applicable. These include the following:

1. School Pedestrian Crossing signs - If the intersection of High and McAllister is part of a school walking route and students are crossing in the crosswalk across McAllister Street (uncontrolled), the Borough should consider installing a School (S1-1) sign and Diagonal Downward Pointing Arrow Plaque (W16-7P) in both directions at the crosswalk to provide drivers on McAllister some additional warning of students who may be crossing the roadway.
2. In-street pedestrian crossing signs and/or a crossing guard (if school walking route) – If the intersection is used by many students walking to and from school, the Borough could consider a crossing guard to help students across McAllister Street in the morning and

afternoon. The Borough could also consider an In-Street Pedestrian Crossing sign (R1-6) during hours of student arrival and dismissal. These efforts could raise driver awareness during times that pedestrians are most likely to be present but would not likely lower speeds at all times. The Borough would also need to set the R1-6 sign out each morning and afternoon.

3. Increased enforcement presence – Targeted enforcement efforts, including presence during peak hours, or hours of school arrival and dismissal, may contribute to calming traffic in this area.
4. Outreach/public education – Educating the public about speeding concerns through neighborhood awareness flyers or Speed Awareness Trailers can have a temporary impact on speeds.

Summary and Next Steps

Based on a field view of the study intersection, a review of the traffic and crash data, and a review of the applicable standards/guidelines, a multi-way Stop is not warranted and there do not appear to be any significant safety deficiencies at the intersection. Optional improvements are outlined in the memo that could reduce risk of potential crashes, particularly for pedestrians.

References

Field observations, discussions with municipal personnel, application of state/federal traffic control device guidelines, highway safety research, and traffic engineering experience are largely responsible for the content and findings of this memo. In addition, specific references that were consulted include:

- 2009 Current Edition of the *Manual on Uniform Traffic Control Devices* (MUTCD)
- PennDOT Publications 46, 111, 212, 236, and 638
- PA Vehicle Code, Title 75
- PA Code, Title 67
- FHWA Intersection Safety: <https://safety.fhwa.dot.gov/intersection/>



HISTORIC
Bellefonte[™]
Est. 1795

MEMO

Date: For Council meeting May 19, 2025
To: Bellefonte Borough Council
From: Julie Brooks
Subject: Bellefonte Intervalley Chamber of Commerce Update

May points of interest

The Bellefonte Intervalley Chamber of Commerce met on May 7, 2025 since there was no quorum, meeting minutes were not approved for April. These minutes will be included in the next update in June.

Discussed the Cruise and distributing books at the registration table also discussed a Cruise Kickoff event.

June 10th at 6 pm Thank you for the Garden club, cookies and drinks provided by the BICC. Meet at the train station and a brief talk and walk around the park with the garden club. (invitation included in council communications)

Collaborations with Bellefonte and outside organizations: BIACC has scheduled to talk with Cristy Brown Executive Director of Clearfield Chamber May 29th at noon at the train station to discuss successful fund raising and business events that Chamber has done for businesses. Discussions with HBI on collaborations at next meeting.

Next meeting is June 4, 2025 7:30 AM at the train station.

**BELLEFONTE BOROUGH WATER AUTHORITY
MEETING MINUTES
REGULAR MEETING**

**May 6, 2025 – 6 p.m.
301 N. Spring Street, Suite 200
Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER

The meeting was called to order May 6, 2025 at 6 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL Authority members present:

Mr. Joe Beigle	Mr. Joe Falcone
Mr. Greg Brown	Mr. Frank (Buddy) Halderman (EXCUSED)
Mr. Dan DeLotto	Mr. Doug Johnson
Mr. Jon Eaton (EXCUSED)	

Staff

Mr. Ralph Stewart, Consultant -- EXCUSED
Mr. Frank Noll, WWTP Superintendent
Mr. Matt Auman, Public Works Superintendent
Mr. Shannon Struble, WWTP Assistant Superintendent

Guests

Mr. Rick Jacobs

MINUTES

A motion was made by Biegle and seconded by DeLotto to approve the minutes from April 1, 2025. No discussion. Motion carried.

ADDITIONS TO AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. The Authority may vote to add an action item(s) to the agenda.

NONE

PUBLIC COMMENT/COMMUNICATIONS- ORAL

Please sign in, come to the podium at the appropriate time, and state your name and address and what you are speaking about. Please limit comments to three minutes maximum.

NONE

COMMUNICATIONS (Written)

Talleyrand Stage project has been approved by Council. Plans have not yet been fully finalized, but the process is underway with the Borough Solicitor.

- Rick Jacobs was present to discuss the project. He presented several details regarding the project.
- Discussion regarding soil disturbance, samples and mitigation, as well as proximity of construction to groundwater supply. Soil disturbance should be minimal as it has been determined that the stage will not require a deep foundation (3-4ft maximum depth).
- It has been determined that the stage will be located in front of the Pelican Building

FINANCIALS (Mr. Falcone)

Budget v. Actual March 2025.

There was a discussion regarding billing, rates and late/missing payments and cash basis vs accrual basis accounting

A motion was made by Biegle and seconded by Brown to approve the financial report. No discussion, motion carried.

ENGINEER'S REPORT (Jean Ryan, Barton and Loguidice)

Valentine Hill Road project plans are being finalized, should be ready for the next meeting.

Bulk Water Loading Station permit - Blue Triton sent the finalized design, and Gene is working on getting the necessary permits for this project.

Industrial pre-treatment Report and Chapter 94 Report both submitted. Industrial pre-treatment permits are ready to go.

There was a brief discussion regarding generators and power failures, in light of the recent severe storms in the area.

Big Spring Cover Project

- Options for a cover were discussed under old business - Hardcover route will require excavation and thus more careful planning. A softcover is also viable, and appearance could be improved via landscaping. More information is needed in order to make an official decision as to which cover option is being chosen at the next meeting.

SEWER REPORT (Superintendent - Frank)

The Superintendent highlighted the details of various projects and repairs completed in April 2025.

Bulk Water sales for April were 256,400 gallons.

New operator passed all requirements for certification.

WATER REPORT (Matt)

Details were offered regarding projects and repairs completed in April 2025.

- Meeting with Hawbaker about relocation of Corning Water Main (located near Rutters) - conflict with traffic pole that is being resolved.
- Repair of various Water Main breaks and leaks.
- 64 PAONE calls.
- Installed 91 new water meters.
- Niagara - 486,000 gallons.

OLD BUSINESS

Big Spring Cover Options - must select a concept for the cover in order to begin working on cost estimates, time tables, approvals, etc.

Masonry Work at Big Springs - updates.

Tour of UAJA biosolid facility - schedule when the weather is better - June 10, 2025 tentative date.

Tour of Niagara Bottling Plant - schedule when the weather is better - June 10 or 11, 2025 tentative date.

Act 57 Study - Tap Fees for the Corning Line.

Review of current Rules and Regulations. Staff will review the regulations and submit any changes to the Authority.

Management Agreement between Bellefonte Borough and Bellefonte Authority, March 11, 2003.

Spring-Benner-Walker Joint Authority Sewer Service Agreement with Bellefonte Borough, November 30, 1976.

Authority Email Addresses - Email addresses for Authority members are being created. A domain has been purchased, and the Borough's IT company is working on creating the individual email accounts. No Authority action required.

Bulk Water Billing Memo. No Authority action required.

Bellefonte Consumer Confidence Report and a list of contaminants tested. No Authority action required.

NEW BUSINESS

Daily Water Withdrawal April 2025. No Authority action required.

DISCUSSION

Question regarding who the secretary of the Authority is. The members of the Authority are unsure whether Ralph Stewart is interested in remaining in this position or stepping down. It was resolved

that the Authority will request a written notice of Mr. Stewarts intentions to either stay in this position or to step down.

ADJOURNMENT

? motioned and ? seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 7:38pm. (names for motion and second were not announced)

**BOROUGH OF BELLEFONTE
WORKPLACE SAFETY COMMITTEE MEETING MINUTES
WEDNESDAY, APRIL 9TH, 2025, 7:30 A.M.
BELLEFONTE BOROUGH BUILDING COUNCIL ROOM**

Members Present:

Matt Auman (Member, Mgmt)
Craig Bloom (Member, Water)
Sam Horner (Member, Refuse)
Julie Brooks (Member, Mgmt)
Randy Brachbill (Member, Council Rep)
Scott Rhoat (Member, EMS)
Bill Witmer (Member, Police)
Jason Ostroskie (Member, Streets)
Tim Schreffler (Member, Fire Dept)-Zoom
Seth Klinefelter (Member, WWTP)

Members Absent:

Shannon Struble (Member, WWTP-Mgmt)

Administrative: Alyssa Doherty

Guests: Barb Smith, Teeter Group-Zoom

CALL TO ORDER:

APPROVAL OF MINUTES –March 12th, 2025

Mr. Brachbill moved to approve the meeting minutes. Mr. Auman seconded. Motion carried.

OLD BUSINESS:

Safety Concern Forms Review: None.

Recent Safety incidents or near-miss reviews: None.

1st Quarter Facility Inspection Report-Train Station: Inspection was completed on March 13, 2025. Julie Brooks, Craig Herrold, Matt Auman, Jason Ostroskie, and Craig Bloom were involved in the inspection.

Finding: Storage area in the basement needs to be clear for Borough access. AED pads need to be ordered, an exit sign should be installed and the storage cabinet in the restroom should be locked. These items will be taken care of by the Chamber as they lease the space. The Committee will follow up to ensure these findings were resolved.

NEW BUSINESS:

Video: Workplace Stress (15 minutes): Informative video.

Bellefonte Borough Safety & Policy & Procedure Manual Additions on Chapters 6, 7 & 8:
Chapters 6, 7 & 8 were reviewed and changes were approved.

COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER:

Seth Klinefelter: There was an individual who walked into the WWTP. The person seemed disoriented. There needs to be a solution for the gate into the WWTP to prevent random people from walking on the grounds. Trespassing signs should be placed on the perimeter of the property and Matt Auman will talk with Frank Noll about gate options similar to the gate at Musser Lane. Bill Witmer mentioned to call the Borough Police if this happens again as they can handle matters on Borough property.

NEXT MEETING: The next meeting will be held on Wednesday, May 14th, 2025, @ 7:30 a.m.

ADJOURNMENT: *Mr. Auman moved to adjourn. Mr. Horner seconded the motion. Motion carried. The meeting adjourned at 7:55 am.*



HISTORIC
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memo:

Date: May 19, 2025 meeting

To: Bellefonte Borough Council

From: Julie Brooks

RE: Training offered from PHRC ADA “Civil Rights in Public Accommodations”

Training was offered on May 13 by zoom and in person at 301 North Spring Street. The training was for business owners, local government officials and employees interested in learning about the protections afforded to individuals in the space of public accommodations, including businesses and restaurants. The training covered protections that are provided through Commonwealth law as well as those under Federal law.

The power point presentation for this training is included for reference and to share with interested residents and business owners. Contact information for Regional Director of the Pennsylvania Human Relations Commission (PHRC) is included in the presentation.



Pennsylvania
Human Relations Commission

An Overview of the PHRC and Public Accommodations

PENNSYLVANIA HUMAN
RELATIONS COMMISSION

Pennsylvania's Civil Rights Agency



www.pa.gov/en/agencies/phrc

Disclaimer

Information, materials, and/or technical assistance are intended solely as informal guidance and are neither a determination of your legal rights or responsibilities under the PHRA and/or applicable Federal laws, nor binding on any agency with enforcement responsibility under those same laws.



Pennsylvania
Human Relations Commission

Who is the PHRC and what do we do?



History

- **1945** first bill introduced
- **1952** Industrial Race Relations Commission Report
 - 1200 PA employers surveyed
 - 40% would not hire African Americans in unskilled positions
 - 50% would not hire African Americans in semi-skilled positions
 - More than 60% would not hire African Americans for professional positions or public contact
- **1955** Commission was established as the Fair Employment Practices Commission. (FEPC)
- **1961** Present name was acquired and jurisdiction was broadened to include the areas of public accommodations including schools
- **1968** Commission was transferred from the state Department of Labor to the Governor's office

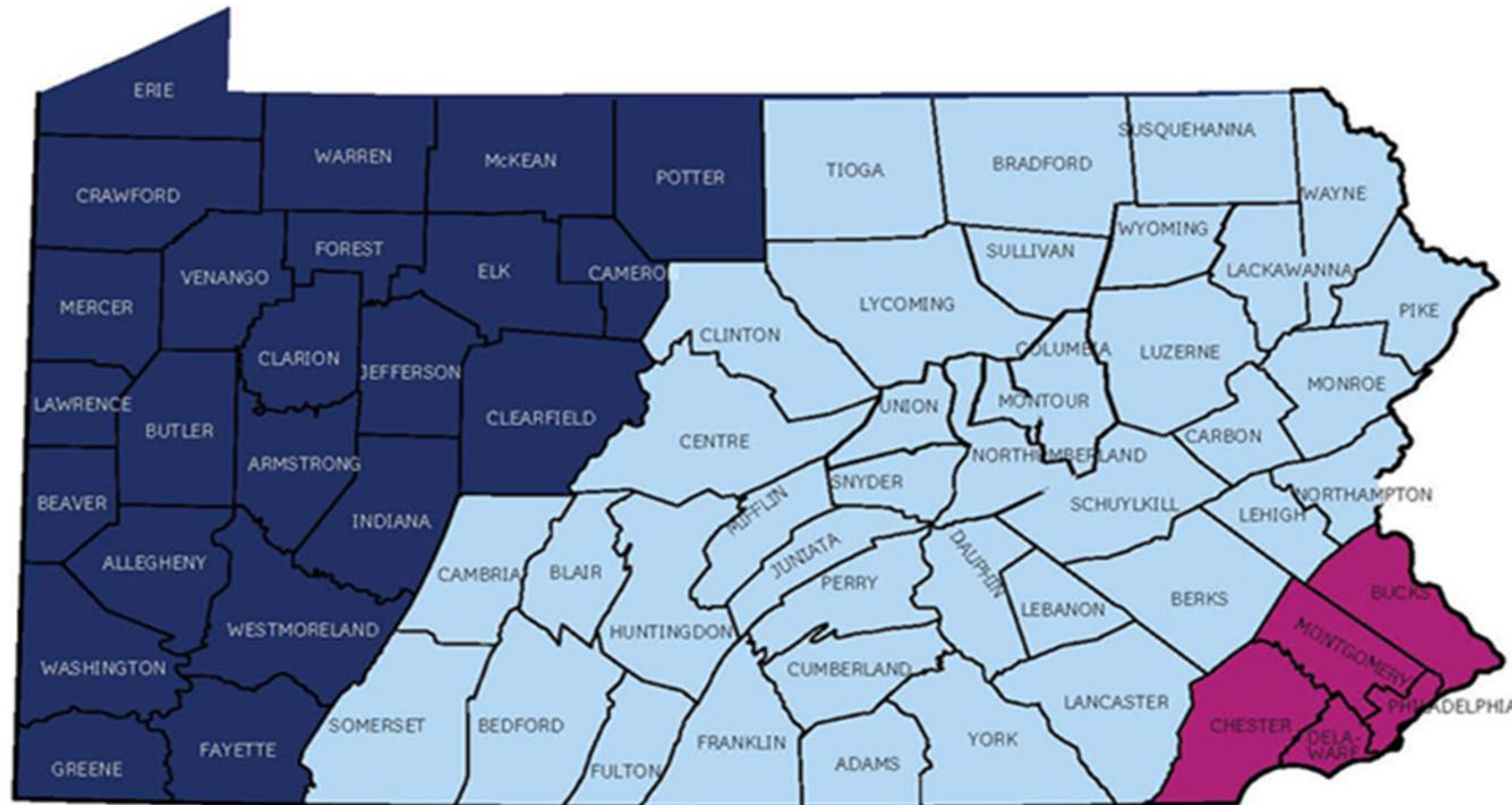


Mission

Two-Part Mission:

- **Enforce PA non-discrimination laws**
 - **PA Human Relations Act**
 - **PA Fair Educational Opportunities Act**
- **Promote Equal Opportunity for ALL in PA**

Regional Offices



There are 3 regional offices:

- Pittsburgh
- Harrisburg
- Philadelphia

Regional offices focus primarily on the Intake, Investigation and Litigation of cases.

There is one Central office also located in Harrisburg that focuses mainly on the administrative and operational functions of the Commission

The Pennsylvania Human Relations Act (1955)



Pennsylvania
Human Relations Commission

What and who does the Pennsylvania Human Relations Act cover?



Areas of Protection

Pennsylvania law protects individuals in the below areas:

1. Employment
2. Education
3. Housing
4. Commercial Property
5. Public Accommodations



Pennsylvania
Human Relations Commission



Protected Classes

In general, Pennsylvania law prohibits discrimination based on:

01 Ancestry

05 Age (40+)

02 Retaliation

06 National Origin

09 Sex

03 Disability

07 Religion

10 Color

04 Use, handling & training
of support/service
animal for disability

08 Familial Status
housing only

11 Race



Jurisdiction



Pennsylvania
Human Relations Commission

1. Employer has 4 or more employees
2. Housing Provider has at least 1 property
3. Any school or place of public accommodations
4. Act of harm occurred within the last 180 days
5. Act occurred or was related to employment in PA
6. Related to a protected class covered under the PHRA

Intake and Investigation Overview



Intake Process

Potential Complainant calls PHRC for information on how to file a complaint.

Potential Complainant is scheduled for an interview with an Intake Investigator.

Potential Complainant wants to complete the complaint form on their own. They do so and submit it to PHRC for filing.

Intake Investigator interviews potential Complainant and determines if the complaint is jurisdictional and timely.

Intake Investigator reviews Complainant and determines if the complaint is jurisdictional and timely.

(If not timely or not jurisdictional)
Complaint is counseled and referred to another agency if appropriate. A formal legal review may be done if Complainant insists on filing.

If jurisdictional and timely, the Intake Investigator drafts a complaint and sends it to Complainant to sign and verify.

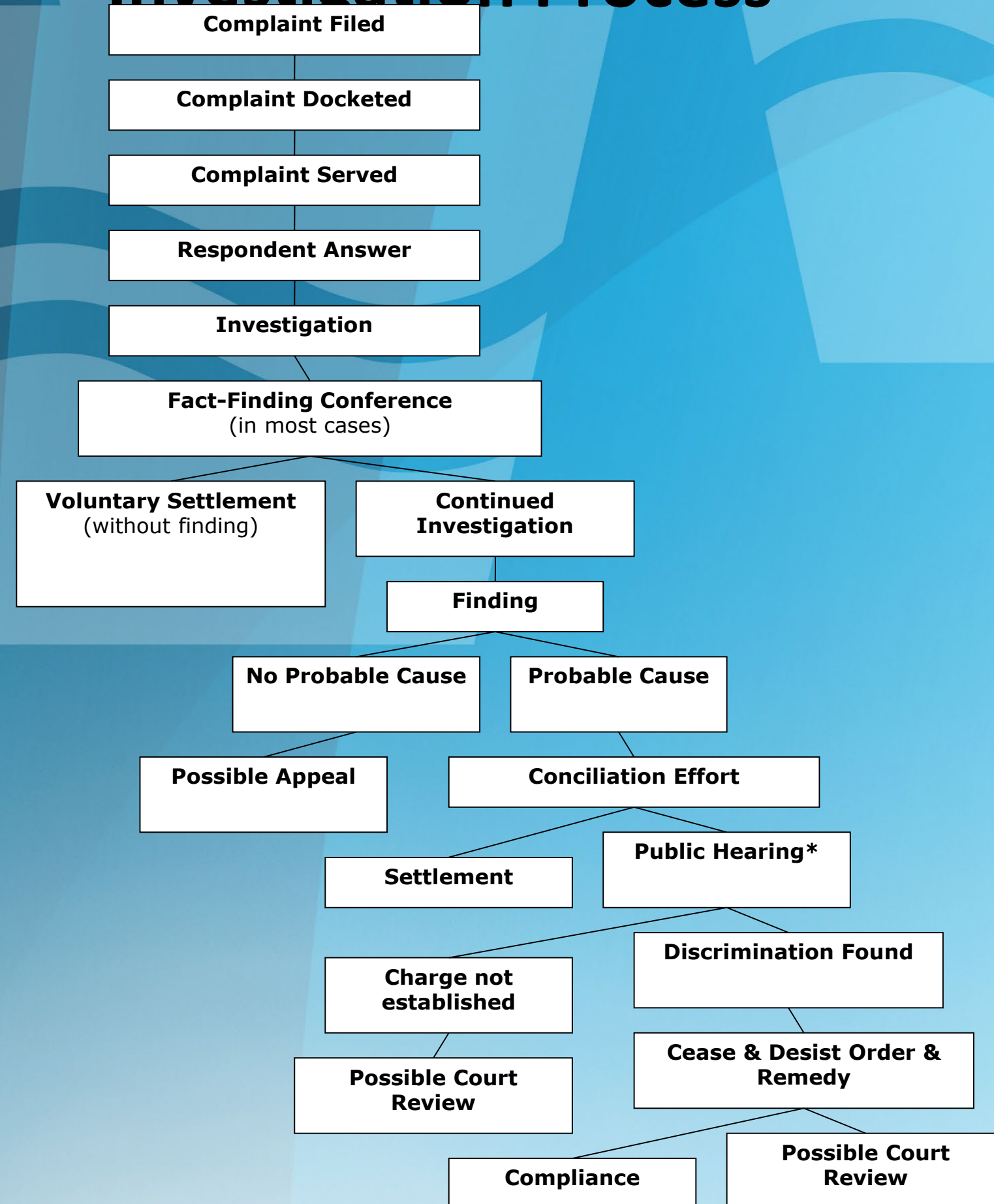
(If timely and jurisdictional)

Complainant may be served "As Is" or "Perfected" if legally required information is missing. If information is missing, a complaint will be drafted and sent to Complainant to sign and verify.

Once a signed complaint is received the complaint is filed and docketed (assigned to an Investigator). It will then be served to both parties.

(If not timely or not jurisdictional)
Complaint is served to both parties with and immediately closed. If appropriate Complaint is referred to EEOC or HUD

Investigation Process



PHRC also has a mediation program which can be used at any stage of the investigative process.

Parties are generally contacted about mediation after an answer is received.

Parties can request consideration for mediation at any time prior to public hearing.

What is Discrimination?





What is Discrimination?

- Unfair, negative treatment of others
- Discrimination happens when people with some form of power use it to prevent “others” from being treated equally or from getting the same rights and privileges that everyone else has
- Discrimination happens everywhere: in the workplace, in schools, in housing and in public spaces
- Unlawful discrimination happens when it is based on the person being a member of a certain group or having certain characteristics

Public Accommodation

Public Accommodation includes any accommodation, resort, or amusement which is open to, accepts, or solicits the patronage of the public,

Examples of public accommodations:

- Inns
- Taverns
- Hotels/Motels
- Restaurants
- Bars or anywhere alcohol is sold
- Drug Stores
- Clinics or Hospitals
- Schools K-12*



Public Accommodation

Public Accommodation also includes any conveyance whether on land, water, or air, as well as the stations, terminals, garages, and airports thereof.

Examples of public accommodations:

- Buses
- Taxis
- Trains
- Aircraft
- Ships
- Ferris



Distinctly Private Exemptions

There is not a lot of case law interpreting the term distinctly private. Generally, this exception has been applied to cases involving prisons and parochial schools.

An entity can be distinctly private for one purpose, but public for another.

Example:

An American Legion where membership is private, but they allow a Weight Watchers group to have meetings there.

As a remedial law, coverage will be construed broadly, and exemptions will be construed narrowly. An entity might be exempt as a public accommodation but covered as a commercial property.

Commercial Property

The term “commercial property” means:

- Any building, structure, or facility used, occupied or is intended, arranged or designed to be used or occupied for the purpose of operating a business, an office, a manufactory or any public accommodation
- Any vacant land offered for sale, lease, or held for the purpose of constructing or locating thereon any such building, structure, facility, business concern or public accommodation.
- All public accommodations are also commercial properties and as such, Complainants in these cases may be entitled to monetary awards for “embarrassment and humiliation.”





Pennsylvania
Human Relations Commission

Examples of Discrimination In Public Accommodation

- A taxi driver refuses to allow a person in their cab due to their race
- A municipality will not provide handicap-accessible parking to residents with disabilities
- A bank does not provide a wheelchair accessible entrance
- An individual is refused access to a restaurant because of their use of a service animal
- A store refuses to allow a customer wearing religious headgear to shop

Relevant Federal Laws



Civil Rights Act of 1964

Title III of the Civil Rights

Prohibits discrimination based on race, color, religion, sex, and national origin. It prohibits unequal application of voter registration requirements, racial segregation in schools and public accommodations, and employment discrimination.

Prohibits discrimination on the basis of race, color, religion, or national origin in places of public accommodations.



Americans with Disabilities Act (ADA) (1990)

Prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation, and all public and private places that are open to the general public.



Title II of the ADA (Public Entities)

Prohibits discrimination
on the basis of disability in
accessibility of public
entities.

Physical and program
accessibility in state/local
govt. entities

Title III of the ADA (Businesses)

Prohibits discrimination
on the basis of disability in
places of public
accommodation.

Physical and program
accessibility in
restaurants, hotels, stores,
places of business

Rehabilitation Act of 1973, Section 504

Prohibits discrimination against people with disabilities by entities who receive federal funds or are conducted by federal agencies.

It defines the rights of individuals with disabilities to participate in, and have access to programs, benefits and services. These organizations and employers include many hospitals, nursing homes, mental health center and human service programs.



Reasonable Accommodations as Required by the ADA and The Civil Rights Act



What is a Reasonable Accommodation?

A reasonable accommodation is a change, exception, or adjustment to a rule, policy, practice, or service that may be necessary for a person to have an equal opportunity to use and enjoy the public accommodation or commercial property.

A public accommodation or commercial property must provide a reasonable accommodation unless doing so would create an undue hardship or the accommodation would pose a demonstrable threat of harm to the health and safety of others. A modification of premises is a type of accommodation which may be required in a commercial property case.



Public Accommodation Services

According to the Americans with Disabilities Act, “*a public accommodation shall take those steps that may be necessary to ensure that no individual with a disability is excluded, denied services, segregated or otherwise treated differently than other individuals...*”

Example of Services:

- American Sign Language (ASL) Interpreters
- Language Interpreter Services
- Closed Captioning (Movie Theaters)



Examples of ADA Related Reasonable Accommodations

- Failure to admit an individual to a public accommodation with a service animal.
- Failure to make reasonable accommodations for students in a school setting (e.g., use of an elevator vs. stairs for a student with a mobility impairment).
- Operating a business or commercial property that is not accessible (e.g., bathrooms not wheelchair accessible, no access to the front door).
- Failure to provide accessible parking both based on the number of spots available for parking and the manner in which accessible parking spaces are designed.



Example of an ADA Related Reasonable Accommodation (Disability)

Recent PHRC Decision

- PHRC Case No. 202202048

B.R. v. Hettinger Tattoo, LLC & Kyle Hettinger

\$5,000 emotional distress

**Respondent also issued a \$1,000 civil penalty

Example of a Civil Rights Act Related Reasonable Accommodation (Religion)

- Failure allow an individual to wear their religious headgear/dress in a place of public accommodation

Recent PHRC Decisions

- PHRC Case No. 202101691

Karanveer Singh v. Tommy Gun Inc. d/b/a Targetmaster
\$13,038 in Lost wages and College fees and \$28K in emotional damages

- PHRC Case No. 202300175

Myeshia Martin v. Tommy Gun Inc. d/b/a Targetmaster
\$15,000 in emotional distress

****Respondent also issued a \$10,000 civil penalty**



More About Title II of the ADA

Program Accessibility in Public Entities (State and Local Government)





Program Accessibility

A public entity's services, programs, and activities, when viewed in their entirety, must be readily accessible to and usable by people with disabilities.



Program Accessibility Options Include...

- Reassigning services to accessible locations
- Home visits
- Purchase of equipment
- Offering aide/assistance
- Auxiliary aids and services to ensure effective communication
- Structural change if no other option available



“In Its Entirety”

- A program must be evaluated both in terms of the parts or elements that make up the program AND in terms of the way they work together as a whole.
- Unlike private entities under Title III, public entities are not required to remove barriers from each facility, even if removal is readily achievable.



Limitations to Program Access

- A public entity does not have to take any action that would:
- Result in a fundamental alteration in the nature of its program or activity
- Cause undue financial or administrative burdens

NOTE: The public entity still must find a way to ensure access to benefits and services of the program or activity





Effective Communication

- Public entities must ensure that applicants, participants, and members of the general public have communication access that is as effective as that provided to people without disabilities



Examples of Auxiliary Aids & Services for People with ...

- Hearing disabilities — Qualified interpreters, written materials, assistive listening devices & technology, closed captioning, transcription services, note-takers, video remote interpreting (VRI)
- Visual disabilities — Braille, audio descriptions and recordings, large print, CDs/tapes, qualified readers, physical guidance



Providing Effective Communication

- Public entities must give “primary consideration” to the communication preference of the person with a disability
- Communication provided must be effective
- If undue burden exists, entities must still provide the next best means of effective communication





Factors to Consider

- Duration and complexity of the communication
- Context of communication
- Number of people involved and/or in need of the communication
- Importance and potential impact of the communication



General Considerations for Preventing Discrimination in Public Accommodations

- Ensure employees and owners are trained and understand the applicable anti-discrimination laws
- Think outside the box when customers are requesting accommodations based on disability or religious beliefs
- Take complaints of alleged discrimination seriously
 - Fully investigate
 - Take appropriate actions when complaints are founded
 - Ask for guidance when in doubt





Pennsylvania
Human Relations Commission

Thank You!

QUESTIONS & COMMENTS

Contact Us

To file a complaint, contact the regional office nearest you or
by
calling (717) 787-4410 | (717) 787-7279 TTY users only

Harrisburg
333 Market St. 8th Floor
Harrisburg, PA 17101
717-787-9780
717-787-7279 (TTY)

Philadelphia
110 N. 8th St. Suite 501
Philadelphia, PA 19107
215-560-2496
215-560-3599 (TTY)

Pittsburgh
301 5th Ave. Suite 390
Piatt Place, Pittsburgh, PA 15222
412-565-5395
412-565-5711 (TTY)

 phrc@pa.gov

 www.pa.gov/en/agencies/phrc

Follow Us:    

RESOLUTION No. 05192025-0106072010-01

A RESOLUTION OF THE BOROUGH OF BELLEFONTE, CENTRE COUNTY, PENNSYLVANIA, ESTABLISHING SERVICE FEES FOR CERTAIN SERVICES AND INFORMATION PROVIDED BY THE BOROUGH OF BELLEFONTE TAX COLLECTOR AND PROVIDING FOR COLLECTION OF SAID FEES.

Be it enacted and ordained by the authority of the Council of the Bellefonte Borough, Centre County, Pennsylvania and it is hereby enacted and ordained by authority of the same as follows:

Section One. The Council of the Bellefonte Borough hereby establishes a schedule of service fees to be paid by each person, firm, or corporation, etc., requesting the following services from the Bellefonte Borough Tax Collector.

- A. Written certification regarding the payment status of real estate taxes for a tax parcel \$~~2~~5.00.
- B. Issuance of a mobile home removal permit, after all taxes levied on the mobile home have been paid in full \$2.00.
- C. Fee for returned checks for any reason \$~~25~~0.00 in addition to bank's fee.
- D. Requests for duplicate bills \$~~5~~2.00 each.
- E. Copies 25 cents each.
- F. Hourly rate requiring research of taxes \$~~3~~20.00/hour.

Section Two. The Borough of Bellefonte Tax Collector shall be authorized to collect and retain the fees set forth by this resolution directly for the requestor.

Section Three. In the event any person, firm, or corporation etc. fails to pay the statement for the service authorized by this resolution, the Bellefonte Borough Tax Collector is hereby authorized to commence Civil Action in order to effectuate a recovery of the same and may utilize the offices of the District Magistrate or Civil Division of the Court of Common Pleas of Centre County, Pennsylvania, in order to effectuate a recovery of these service fees together with court costs.

Section Four. This resolution shall become effective immediately after its adoption.

ENACTED AND ORDAINED as a resolution of the Borough of Bellefonte, this 19th day of May 2025.

Attest:

Borough of Bellefonte

Secretary

Council President

And now, to wit, the within and approved, this 19th day of May 2025.

Mayor

Dear Bellefonte Borough Council,

We hope this message finds you well. We are writing on behalf of a local 13U travel baseball team to formally request permission to use the Governor's Baseball Field Complex on **July 26th and 27th** for a special tournament.

Several of our team members reside within the Bellefonte School District, attend Bellefonte Middle School, and actively participate in the successful Junior High School baseball program. This tournament is being organized as a fundraiser to support our team's development and provide our athletes with valuable opportunities for competition and community engagement.

We deeply value the tradition and pride associated with Bellefonte Baseball and would be honored to host this event at such a historic and well-maintained facility. We understand there may be associated costs, and we would greatly appreciate any consideration for a discounted rate or sponsorship support to help make the event more accessible for our players and their families.

Our team is committed to treating the facility with the utmost respect. We are fully prepared to coordinate all necessary logistics, including cleanup and maintenance. If there are any specific requirements or steps we need to follow to secure approval, please let us know—we are happy to comply.

Thank you for your time and consideration. We would welcome the opportunity to discuss this further and work together to make this event a success for both our team and the Bellefonte community. Please feel free to contact either of us at your earliest convenience.

Best Regards,

Chris Hane
814-360-5765
clh2424@yahoo.com

Craig Ripka
814-280-7604
ripka2677@hotmail.com

Albert A. Drobka, R.A.

Albert A. Drobka is a lifelong resident of the Centre Region, graduated from State College High School and attended The Pennsylvania State University, earning a Bachelor of Architecture (B.Arch) in 1973. Upon graduation, Mr. Drobka entered private practice and was licensed to practice architecture by the Commonwealth of Pennsylvania in 1978. Since 1980, the architectural design firm of Albert A. Drobka, Architect, has been offering design services for commercial and residential buildings on renovation and new construction projects throughout Pennsylvania. Mr. Drobka has previously served on the Centre Region Building and Housing Board of Appeals and is pleased to serve the community on the Board again.

Work Experience:

The Pennsylvania State University: Department of Architectural Engineering

- Associate Teaching Professor (NTT Appointment)..... 2019-Present
- Assistant Teaching Professor (NTT Appointment) 2017-2019
- Research Associate/Instructor (NTT Appointment) 2013-2017
- Lead investigative engineer for practitioner-driven engineering advancements on:
 - Created IBC provision presentations for continuing education
 - Isolated structural design code limitations for light-framed shear walls
 - Developed BIM and analytical modeling practices to reduce structural errors
- Studied the evolution of wind provisions in building codes and standards
 - Compared pressures and procedures from ANSI 1945 to ASCE 7-10
 - Studied both MFWRs and C&C
- Snow Collapses and Loadings
 - Co-developed a methodology to properly map/evaluate case study locations
 - With a forensic expert, evaluated a snow collapse of roof glulam arches for causation
- Instructor for courses on:
 - Steel Design, Reinforced Concrete (beams, columns, slabs, walls), Pre-stressed Concrete Design (pre- and post-tension, slabs), Masonry Design, and Structural Modeling
- Advisor and mentor to students of the National AEI Competition Teams (multiple 1st places)
 - Projects were: 3 story elementary school in PA; 30 Story high-rise in CA; 5 Story vertical farm in WI; 18 story mix-use tower in MA; and an athletic facility in TX

Structural Engineering Consultant - Schneider Consulting Engineer

2016-2017

- Parametric Structural Wall Study
 - Loading bearing walls (multi-materials) and market trends/design drivers of CMU systems

Research Assistant- The Pennsylvania State University

January 2009 – July 2013

- Studied and evaluated: 1) utilizing NDE methods for defects and 2) dynamic loading on facades
- Created 4D Models linking Revit, NavisWorks, and Unity of structural designs

Structural Design Intern- Hope Furrer and Associates Inc. (State College office)

Summer 2008

- Coordinated with team members for misc. member design on a \$20 million Athletic Stadium
- Modeled a laboratory facility in schematic design with RAM Structural System
- Designed a small pumping station structure from the roof to foundation system for CD Phase
- Verified shop drawings for a \$100 million Athletic Complex compliance for construction

Education:

Doctor of Philosophy in Architectural Engineering (Structural Option)

May 2013

The Pennsylvania State University

Dissertation Topic: Integrated Structural Design Practices and Technologies used in Industry

Integrated B.A.E./M.A.E. in Architectural Engineering (Structural Option)

December 2009

The Pennsylvania State University

Minor: Engineering Mechanics

Registered Professional Engineer: State: PA

Computer Skills

AutoCAD 2002-14	Navisworks	ETABS	STAAD Pro	Enercalc	RAM Str. System
Revit Platforms	Risa-3D	SAP2000	SCIA	PCA/SP Products	RAM Concept

Knowledgeable of the following Codes:

ASCE 37-14	ASCE 7-10,16	NDS 2015	ACI 318-14,19	AISC 360 (13 th -15 th Ed.)
AISC 341-10	ASCE 59-11	WFCM 2012	MSJC 2013,16	IBC, IRC, 2015-18

Research Interests

My primary research work examines complex building systems and the challenges in designing and constructing efficient high performing systems that integrate with other disciplines. Within this area, my research interests are focused on three areas:

Enclosure/Wall Systems

- Sustainable and high performance design of building enclosures
- Innovative structural wall system configurations for enhanced performance
- Testing methods for structural and energy performance of wall systems

Structural Engineering Informatics and Design

- Cyber-physical sensory and information driven systems
- Design and decision-making methodologies for structural design

Engineering Education

- Curriculum and assessment evolution based on advancing industry needs
- Technology advancing student learning of building design

Professional Memberships, Continuing Education (C.Ed.), & Representative Industry Writings:

C.Ed. in 2017: *Etabs Modeling of buildings structures*, by CSI
C.Ed. in 2015: *Wind on Irregular Buildings and ASCE 7-16 Provision Changes*, by PCS Structural
C.Ed. in 2015: *Building Envelope Design & IECC Compliance Workshop*, by PHRC
C.Ed. in 2014: *ACI 318-14 Concrete Building Standard*, by ACI
C.Ed. in 2013: *Limit Design of Masonry*, by NCMA
C.Ed. in 2011: *The 2010 Specification for Structural Steel Buildings*, by AISC



To: Centre County Airport Authority Appointing Entities

From: Chris Groshel, Chairman

Date: May 5, 2025

Subject: Preferred Process for Vacancies on the Centre County Airport Authority (CCAA)

The CCAA is made up of five appointing entities which are: Centre County Government (appointments for three seats); State College Borough (appointments for two seats); Bellefonte Borough (appointments for two seats); Benner Township (appointment for one seat); and Patton Township (appointment for one seat).

Since the State College Regional Airport is a critical component of the economic development efforts in and around Centre County it is vitally important that CCAA has people serving that are supportive of those efforts and are willing to work in a cohesive manner to further the mission of the airport.

When vacancies or term expirations occur, the CCAA is suggesting a process for filling those vacancies. The CCAA would prefer to review all applications received and make a recommendation to the appointing entity. The appointing entity is not obligated to accept the Authority's recommendation and can make their own selection or appointment.

If this preferred process is acceptable, please contact the CCAA office for application forwarding information. Thank you in advance for your cooperation.



443 Electronics Parkway
Liverpool, NY 13088
315-457-5200

Donald Holderman
Assistant Borough Manager
Borough of Bellefonte
301 North Spring Street
Suite 200
Bellefonte, PA 16823

May 07, 2025
Project No: 2779.001.005
Invoice No: 151751

Project 2779.001.005 Talleyrand Park Suspension Bridge RAB

Professional Services thru April 19, 2025

Phase	010	Permitting and Design			
Fee					
Total Fee		49,500.00			
Percent Complete		20.00	Total Earned	9,900.00	
			Previous Fee Billing	4,950.00	
			Current Fee Billing	4,950.00	
			Total Fee		4,950.00
Billing Limits					
			Current	Prior	To-Date
Total Billings			4,950.00	4,950.00	9,900.00
Limit					49,500.00
Remaining					39,600.00
Total this Phase					\$4,950.00
Total Amount Due					<u>\$4,950.00</u>

Outstanding Invoices

Number	Date	Balance
147521	11/19/2024	2,475.00
149620	2/10/2025	2,475.00
Total		4,950.00

For billing questions please contact:
Brandon Powell
Project Accountant
Email: bpowell@bartonandloguidice.com
Phone 315-457-5200 Ext. 1030