

**BELLEFONTE BOROUGH WATER AUTHORITY  
MEETING MINUTES  
REGULAR MEETING**

**May 6, 2025 – 6 p.m.  
301 N. Spring Street, Suite 200  
Bellefonte, PA 16823  
[www.bellefonte.net](http://www.bellefonte.net)**

**CALL TO ORDER**

The meeting was called to order May 6, 2025 at 6 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL Authority members present:**

Mr. Joe Beigle	Mr. Joe Falcone
Mr. Greg Brown	Mr. Frank (Buddy) Halderman (EXCUSED)
Mr. Dan DeLotto	Mr. Doug Johnson
Mr. Jon Eaton (EXCUSED)	

**Staff**

Mr. Ralph Stewart, Consultant -- EXCUSED  
Mr. Frank Noll, WWTP Superintendent  
Mr. Matt Auman, Public Works Superintendent  
Mr. Shannon Struble, WWTP Assistant Superintendent

**Guests**

Mr. Rick Jacobs

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**MINUTES**

*A motion was made by Biegle and seconded by DeLotto to approve the minutes from April 1, 2025. No discussion. Motion carried.*

**ADDITIONS TO AGENDA**

*In accordance with Act 65 of 2021, If a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. The Authority may vote to add an action item(s) to the agenda.*

NONE

**PUBLIC COMMENT/COMMUNICATIONS- ORAL**

*Please sign in, come to the podium at the appropriate time, and state your name and address and what you are speaking about. Please limit comments to three minutes maximum.*

NONE

### **COMMUNICATIONS (Written)**

Talleyrand Stage project has been approved by Council. Plans have not yet been fully finalized, but the process is underway with the Borough Solicitor.

- Rick Jacobs was present to discuss the project. He presented several details regarding the project.
- Discussion regarding soil disturbance, samples and mitigation, as well as proximity of construction to groundwater supply. Soil disturbance should be minimal as it has been determined that the stage will not require a deep foundation (3-4ft maximum depth).
- It has been determined that the stage will be located in front of the Pelican Building

### **FINANCIALS (Mr. Falcone)**

Budget v. Actual March 2025.

There was a discussion regarding billing, rates and late/missing payments and cash basis vs accrual basis accounting

*A motion was made by Biegle and seconded by Brown to approve the financial report. No discussion, motion carried.*

### **ENGINEER'S REPORT (Jean Ryan, Barton and Loguidice)**

Valentine Hill Road project plans are being finalized, should be ready for the next meeting.

Bulk Water Loading Station permit - Blue Triton sent the finalized design, and Gene is working on getting the necessary permits for this project.

Industrial pre-treatment Report and Chapter 94 Report both submitted. Industrial pre-treatment permits are ready to go.

There was a brief discussion regarding generators and power failures, in light of the recent severe storms in the area.

Big Spring Cover Project

- Options for a cover were discussed under old business - Hardcover route will require excavation and thus more careful planning. A softcover is also viable, and appearance could be improved via landscaping. More information is needed in order to make an official decision as to which cover option is being chosen at the next meeting.

### **SEWER REPORT (Superintendent - Frank)**

The Superintendent highlighted the details of various projects and repairs completed in April 2025.

Bulk Water sales for April were 256,400 gallons.

New operator passed all requirements for certification.

### **WATER REPORT (Matt)**

Details were offered regarding projects and repairs completed in April 2025.

- Meeting with Hawbaker about relocation of Corning Water Main (located near Rutters) - conflict with traffic pole that is being resolved.
- Repair of various Water Main breaks and leaks.
- 64 PAONE calls.
- Installed 91 new water meters.
- Niagara - 486,000 gallons.

### **OLD BUSINESS**

Big Spring Cover Options - must select a concept for the cover in order to begin working on cost estimates, time tables, approvals, etc.

Masonry Work at Big Springs - updates.

Tour of UAJA biosolid facility - schedule when the weather is better - June 10, 2025 tentative date.

Tour of Niagara Bottling Plant - schedule when the weather is better - June 10 or 11, 2025 tentative date.

Act 57 Study - Tap Fees for the Corning Line.

Review of current Rules and Regulations. Staff will review the regulations and submit any changes to the Authority.

Management Agreement between Bellefonte Borough and Bellefonte Authority, March 11, 2003.

Spring-Benner-Walker Joint Authority Sewer Service Agreement with Bellefonte Borough, November 30, 1976.

Authority Email Addresses - Email addresses for Authority members are being created. A domain has been purchased, and the Borough's IT company is working on creating the individual email accounts. No Authority action required.

Bulk Water Billing Memo. No Authority action required.

Bellefonte Consumer Confidence Report and a list of contaminants tested. No Authority action required.

### **NEW BUSINESS**

Daily Water Withdrawal April 2025. No Authority action required.

### **DISCUSSION**

Question regarding who the secretary of the Authority is. The members of the Authority are unsure whether Ralph Stewart is interested in remaining in this position or stepping down. It was resolved

that the Authority will request a written notice of Mr. Stewarts intentions to either stay in this position or to step down.

**ADJOURNMENT**

*? motioned and ? seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 7:38pm. (names for motion and second were not announced)*