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AGENDA
BELLEFONTE BOROUGH AUTHORITY
Meeting of Thursday, February 6th, 2025 at 6:00 PM
In-person
The Oak Room, 301 North Spring Street

6:30 PM - CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Mr. Beigle	Mr. Falcone
Mr. Brown	Mr. Halderman
Mr. DeLotto	Mr. Johnson
Mr. Eaton	

APPROVAL OF MINUTES: January 7th, 2025

ADDITIONS TO THE AUTHORITY MEETING AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. **The Authority may vote to add an action item(s) to the agenda**

COMMUNICATIONS ORAL/Public Comment:

Please sign in, come to the podium at the appropriate time, and state your name and address and what you are speaking about. Please try to limit comments to three minutes maximum.

COMMUNICATIONS WRITTEN:

Letter from Spring Township re Wells Project
Mr. Tom Bathgate with Stage Committee re Wells Project
Communications—reps of Stage Committee communicating directly with Borough Authority Engineer. Authority may take action to address this.

FINANCE COMMITTEE REPORT:

Budget v. Actual December 2024

ENGINEER REPORT:

Jean Ryan, Barton and Loguidice

REPORTS – SEWER:

Superintendent's Report January 2025

REPORTS – WATER:

Superintendent's Report January 2025

OLD BUSINESS:

Water Line for Hotel, Length of Service Line, McCrossin Property – updates.

Warehouse at Benner Commerce Park – updates

Logan Greene Water Main warrantee/dedication - updates
--

Big Spring Cover Project – work session held on January 28 th .
--

Service Line Inventory project update - updates

Tour of UAJA biosolid facility – schedule when weather is better
--

Tour of Niagara bottling plant – maybe after the holidays

NEW BUSINESS:

Proposal from Dr. Parizek – temperature study related to Well Project (to be received by the meeting date). As soon as this proposal is received it, will be sent out to the Authority.

Chemical Bid Opening. The Authority may take action to have bids reviewed and awarded.

Change to Borough Fee Schedule – related to Water System. Consider approval of adjusted fees.

Daily Water withdrawal January 2025

AROUND THE ROOM:

Motion to Adjourn: _____ **Second:** _____ **ADJOURNED @:** _____

**BELLEFONTE BOROUGH WATER AUTHORITY
MEETING MINUTES
REGULAR MEETING**

**January 7, 2025 – 6 p.m.
301 N. Spring Street, Suite 200
Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER

The meeting was called to order January 7, 2025 at 6 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL Authority members present:

Mr. Joe Beigle
Mr. Greg Brown
Mr. Dan DeLotto
Mr. Jon Eaton
Mr. Joe Falcone--EXCUSED
Mr. Frank (Buddy) Halderman
Mr. Doug Johnson

Staff

Mr. Frank Noll, WWTP Superintendent
Mr. Shannon Struble, WWTP Assistant Superintendent
Mr. Matt Auman, Public Works Superintendent
Ms. Julie Brooks, Public Works Assistant Superintendent
Mr. Ralph Stewart, Borough Manager

Engineer: Jean Ryan via Zoom

Guests: Stage Committee reps.

REORGANIZATION OF OFFICERS

*Brown motion to retain the officers as they are currently. Johnson seconded. No discussion.
Motion to retain all officers carried.*

MINUTES

A motion was made by Eaton and seconded by Johnson to approve the minutes from December 17, 2024. No discussion. Motion carried.

ADDITIONS TO AGENDA

NONE

PUBLIC COMMENT/COMMUNICATIONS- ORAL

NONE

COMMUNICATIONS (Written)

NONE

BIG SPRING WELL PROJECT – UPDATE (Jean)

Results of the Geophysical Survey

- The survey found that where the water flows and that the water level is reachable – Good news!
- Next Steps:
 - The Authority will have to apply for a variance with DEP for this project
 - The survey company recommends putting in one or more monitoring wells and they offered suggested locations (benefit – more information to offer to DEP and could offer cost savings)
 - Water level was somewhere around 15ft
- Concerns:
 - subsurface/bedrock (What does this look like? Still unknown)
 - The survey indicated there is likely not bedrock but it's still unknown
 - If there is no bedrock that means drilling deeper to hit competent bedrock (increased costs)
 - variance from DEP
- Questions for the work session:
 - What is the turnaround time for the test wells?
 - How long does it take to determine if the water chemistry is the same?
- Expenses are coming in under budget so far.
- 3 representatives from the Stage Committee were present at the meeting tonight to discuss how the well drilling project may impact the stage project. They asked several questions about the project.
- Additional Information:
 - Vertical Turbine Pumps
 - The pump room and pumps will be abandoned and the room will be considered for historical use

FINANCIALS

Budget v. Actual November 2024

Eaton motioned to approve the financial report. Seconded by Johnson. Motion to approve carried.

ENGINEER'S REPORT (Jean Ryan, Barton and Loguidice)

The engineer (Jean) offered her report on the Geophysical Survey earlier in the meeting.

Jean mentioned that the Authority did order the replacement pumps. She will have contractor/installation price quotes available at the next meeting. The pumps should arrive around March.

SEWER REPORT (Superintendent - Frank)

The Superintendent highlighted the details of various projects and repairs completed in December 2024.

Bulk Water sales for December were 9,700g

Biosolids issues – equipment and weather issues

UV System – replacement? Upgrade?

- The hope is it can be repaired/upgraded
- There were 3 parts ordered and replaced with the hope that would solve the issue and the new parts did not fix or solve the issue.

WATER REPORT (Matt)

Details were offered regarding projects and repairs completed in December 2024.

- 27 PAONE calls
- Installed 6 new water meters
- Niagara - 126,000g

OLD BUSINESS

Water Line for Hotel, Length of Service Line, McCrossin Property – updates

Warehouse at Benner Commerce Park – updates

Logan Greene Water Main warrantee/dedication - updates

Big Spring Cover Project Update - updates

Service Line Inventory project update - updates

Tour of UAJA facility – schedule when weather is better

Tour of Niagara bottling plant – maybe after the holidays

- Slow billing issues but this will be addressed later

NEW BUSINESS

Discuss water and sewer projects for 2025

- Corning line replacement
- UV system replacement?
- Service line inventory

Daily Water withdrawal December 2024

February meeting date.

- The regular date conflicts with PA Rural Water Association's trip to DC to lobby for water and sewer system funding. Consider a new meeting date for February.
 - The meeting was moved to Thursday February 6, 2025.

DISCUSSION

PFAS Sampling (Industrial users)

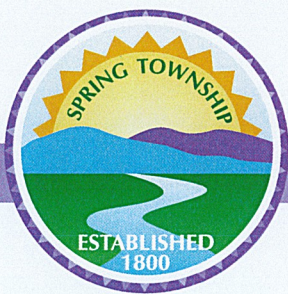
Walking path from Cerro Metals to Bellefonte (proposed project)

Pine Circle legal battle (Wall built on the Sewer right of way)

- The issue is ongoing

ADJOURNMENT

Johnson motioned and Eaton seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 7:15pm.



SPRING

TOWNSHIP *in Centre County*

1309 Blanchard Street • Bellefonte, PA 16823 • (814) 355-7543 • Fax (814) 355-2801 • www.springtownship.org

January 23, 2025

Bellefonte Borough Authority
301 N. Spring Street, Suite 200
Bellefonte, PA 16823

Dear Honorable Members of the Bellefonte Borough Authority,

I am writing to you on behalf of the Spring Township Board of Supervisors, to express our concerns regarding your recent plans to drill several new water wells in our region. While we understand that this decision was made with the intention of addressing the aesthetic appearance of the current Big Spring, we have serious reservations regarding the potential impact on our shared aquifer and other local water systems.

The drilling of new water wells in our area poses a significant risk of disturbing the aquifer, potentially contaminating our shared source of groundwater PFABS or altering the flow. This, in turn, could have a substantial effect on our local water systems, including the Bellefonte Borough's water supply. As neighboring municipalities, we are deeply concerned about the potential consequences of this development, not only for our own residents but also for the environment as a whole.

In light of this, we would like to propose an alternative solution to address the aesthetic concerns surrounding the Big Spring. We believe that building a permanent Historical Designed structure over the fountain could not only protect it from potential pollutants but also create a unique and attractive destination for tourists. A well-designed pavilion or gazebo could not only enhance the appearance of the fountain but also provide a safe and enjoyable space for residents and visitors to enjoy.

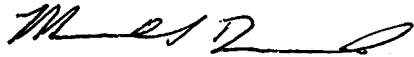
Furthermore, a permanent structure over the Big Spring could also serve as a symbol of community pride and solidarity among the local municipalities. We believe that this solution would be a win-win for all parties involved, as it would address both the aesthetic and environmental concerns while also promoting tourism and economic development in our region.

We would be more than happy to discuss this proposal in more detail and explore ways to make it a reality. We believe that by working together, we can find a solution that meets the needs of all parties involved and promotes the well-being of our shared environment.

We would also welcome being educated on why the Big Spring needs to be replaced with an assortment of wells, such as DEP regulations, water quality and/ or aesthetics.

Thank you for considering our concerns and proposal. We look forward to hearing from you soon.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael B. Danneker". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michael B. Danneker

Manager, Spring Township

January 9, 2025—Big Spring Project

Further Questions/Observations:

1. Recognizing the need for a variance to place any of the wells within 400 ft. Of a contaminant, isn't the future uncovered Big Spring a contaminant source? Aren't the two proposed production wells next to the Big Spring "quite potential" contaminators? Wouldn't all of the wells be better positioned near the railroad tracks at the location of the snow cone store?
2. Proposed vertical turbine pumps will have 30-50 Horsepower TEFC motors (depending on lift and distribution duty) atop the wells, in a weather proof shelter atop the well. Consider right angle drives to more easily pull the well pumps with a hatch for access. Any site location other than the snow cone shop is in the flood plane, requiring more expensive stilts or extended height foundations.
3. Pumping depths were presented at 75 ft to 140 ft, with an average of 100 ft. With a peak demand of 6,000 GPM, and an average of 4,000 GPM, the pumping electric bill will increase between \$85,000 to \$100,000 per year, just to lift the water the 100 ft.
4. Please consider where the back up emergency electric generator (estimate a 500 KW generator) will be located with its fuel source—diesel (generator is cheapest but fuel is most expensive and a possible contaminant), natural gas, or propane.
5. Recommend asking the design engineer to provide simplified single line diagrams of piping and pumping for the project including using existing distribution pumps as secondary in a primary/secondary pump system.
6. Having managed engineering firms for 40 years, starting a project "requiring a variance" is not fair to owners, as a rejection on the variance doesn't usually reduce the engineering fee. You might consider:
 - Holding a portion of the engineer's fee in escrow as a penalty if the variance is not secured.
 - Have the local DEP office in charge identify their history for granting variances, so that you know your chances.

I do wish you well with the project, and please don't hesitate to ask for more help.

Ralph Stewart

From: Ralph Stewart
Sent: Monday, January 20, 2025 2:09 PM
To: Jean Ryan
Cc: Frank Halderman; Doug Johnson
Subject: RE: One more small request

Hi Jean,

Thank you for letting me know. I have copied in Frank "Buddy" Halderman (Chair) and Doug Johnson (Vice Chair). I know that the last thing we want is to have the Stage group trying to influence what should be done. Please do not respond to the Stage Group. We will take this up at our next meeting and have the Authority officially clarify that the Stage group should not be reaching out to you.

Thanks,
Ralph

Ralph W. Stewart, Borough Manager
Borough of Bellefonte
301 North Spring Street STE 200
Bellefonte PA 16823
Phone: 814-355-1501 x214



From: Jean Ryan <jryan@bartonandloguidice.com>
Sent: Monday, January 20, 2025 1:48 PM
To: Ralph Stewart <rstewart@bellefontepa.gov>
Subject: FW: One more small request

FYI. I did not respond to this as of now as I was in the field most of last week. Just wanted to make you aware.

Jean Ryan
Managing Engineer
Water Resources

Barton&Loguidice

Email: jryan@bartonandloguidice.com
[Website](#) | [LinkedIn](#) | [Twitter](#) | [Facebook](#) | [Vimeo](#)

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From: Rick Jacobs <rjacobs@talogy.com>
Sent: Thursday, January 9, 2025 11:16 AM
To: Jean Ryan <jryan@bartonandloguidice.com>
Subject: RE: One more small request

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Hi Jean, thanks for the informative presentation. The proposed well sites do not appear to create a problem for our proposed stage. The only well that is close to where the stage will go is the one that is closest to the park's walking track and the match factory/railroad tracks. If that could move a bit away from the very corner of the park, I believe we would be clearly out of the way. Is that possible?

Rick Jacobs, PhD

Emeritus Professor of Psychology, College of Liberal Arts
Distinguished Honors Faculty, Schreyer Honors College
Board of Directors, Presidential Leadership Academy

Penn State University



237 West Linn Street
Bellefonte, PA 16823
814.769.9028
Time Zone: Eastern

Email: rrj@psu.edu



From: Jean Ryan <jryan@bartonandloguidice.com>
Sent: Friday, December 13, 2024 10:16 AM
To: Rick Jacobs <rjacobs@talogy.com>
Subject: RE: One more small request

CAUTION: This email has originated from **outside of Talogy**. Do not click links or open attachments unless you can confirm the sender and know the content is safe. Please report all phishing emails to See Something Say Something.

Rick,

The geophysical survey was completed last week. We anticipate getting the results from that work back this coming week at which point we will better be able to answer this question. I will provide an update once we have the information available.

Jean Ryan
Managing Engineer
Water Resources

Barton&Loguidice

Email: jryan@bartonandloguidice.com

[Website](#) | [LinkedIn](#) | [Twitter](#) | [Facebook](#) | [Vimeo](#)

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From: Rick Jacobs <rjacobs@talogy.com>
Sent: Friday, December 13, 2024 9:15 AM
To: Jean Ryan <jryan@bartonandloguidice.com>
Subject: RE: One more small request

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Hi Jean. Any update on the work at Talleyrand Park. We are hopeful you will have an answer to if our plan for the stage is workable given the project to uncover the Big Spring and the associated wells.

Thanks.

Rick Jacobs, PhD

Emeritus Professor of Psychology, College of Liberal Arts
Distinguished Honors Faculty, Schreyer Honors College
Board of Directors, Presidential Leadership Academy

[Penn State University](#)



237 West Linn Street
Bellefonte, PA 16823
814.769.9028
Time Zone: Eastern

Email: rrj@psu.edu



From: Jean Ryan <jryan@bartonandloguidice.com>
Sent: Friday, November 8, 2024 1:56 PM
To: Ralph Stewart <rstewart@bellefontepa.gov>; Rick Jacobs <rjacobs@talogy.com>
Subject: RE: One more small request

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Received. Rick, thank you for sending the information. I have passed it on to my team working on this. If anything comes up in the meantime, please feel free to reach out.

Have a great weekend everyone!

Jean Ryan
Managing Engineer
Water Resources

Barton&Loguidice

Email: jryan@bartonandloguidice.com
[Website](#) | [LinkedIn](#) | [Twitter](#) | [Facebook](#) | [Vimeo](#)

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From: Ralph Stewart <rstewart@bellefontepa.gov>
Sent: Friday, November 8, 2024 1:53 PM
To: Rick Jacobs <rjacobs@talogy.com>
Cc: Jean Ryan <jryan@bartonandloguidice.com>
Subject: RE: One more small request

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Sure Rick, no problem.

Hi Jean,
Rick wanted to make sure you have his email in case you have questions.

Thanks,
Ralph

—
Ralph W. Stewart, Borough Manager

Borough of Bellefonte
301 North Spring Street STE 200
Bellefonte PA 16823
Phone: 814-355-1501 x214



From: Rick Jacobs <rjacobs@talogy.com>
Sent: Friday, November 8, 2024 1:41 PM
To: Ralph Stewart <rstewart@bellefontepa.gov>
Subject: One more small request

Hi Ralph, I very much appreciate you sending the materials to Jean. Can you make sure she has my email address in the event she has any questions? Thanks.

Rick Jacobs, PhD

Emeritus Professor of Psychology, College of Liberal Arts
Distinguished Honors Faculty, Schreyer Honors College
Board of Directors, Presidential Leadership Academy

[Penn State University](#)



Science Advisor



237 West Linn Street
Bellefonte, PA 16823
814.769.9028
Time Zone: Eastern

E: rjacobs@talogy.com

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BUDGET VS ACTUAL

Borough of Bellefonte

For 12/31/2024

WATER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
331.500.000 PENALTY REVENUE	9.35	0.00	(9.35)	0.00 <i>over - not bud.</i>
341.010.000 INTEREST INCOME - CKG, SVGS	1,583.65	850.00	(733.65)	(186.31) <i>over</i>
341.020.000 INTEREST-SWEEP ACCT	50,995.02	0.00	(50,995.02)	0.00 <i>over - not bud.</i>
342.401.000 RENTAL INCOME-SHENTEL	600.00	0.00	(600.00)	0.00 <i>over - new</i>
378.000.000 WATER COLLECTIONS REVENUE	1,457,617.07	1,594,115.00	136,497.93	(91.44)
378.001.000 SALE OF BULK WATER REVENUE	50,118.65	60,000.00	9,881.35	(83.53)
378.002.000 CW LINE CAPITAL PROJECTS REV	14,109.84	15,250.00	1,140.16	(92.52)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	54,180.17	75,000.00	20,819.83	(72.24)
378.700.000 BULK WATER REVENUE-MILESBUrg	41,676.52	45,000.00	3,323.48	(92.61)
378.901.000 METER/PIT/ETC SALES REVENUE	13,554.68	3,000.00	(10,554.68)	(451.82) <i>over</i>
378.903.000 VACANCY APPLICATION REVENUE	390.00	210.00	(180.00)	(185.71)
378.904.000 WATER ON/OFF FEE REVENUE	120.00	120.00	0.00	(100.00)
378.905.000 SERVICES PROVIDED BY WATER DEP	402.09	1,000.00	597.91	(40.21)
378.906.000 POSTING FEE REVENUE	935.00	300.00	(635.00)	(311.67) <i>over</i>
383.400.000 CAPACITY FEES & ASSESSMENT REV	73,650.83	6,070.00	(67,580.83)	(1,213.36)
389.000.000 MISCELLANEOUS REVENUE	777.75	0.00	(777.75)	0.00 <i>over - not bud.</i>
389.003.000 FEE REVENUE	60.00	0.00	(60.00)	0.00
391.100.000 SALE OF FIXED ASSETS REVENUE	16,410.00	0.00	(16,410.00)	0.00
392.095.000 TRANSFER IN FROM CAPITAL PROJ	0.00	168,675.00	168,675.00	0.00 <i>bud. # only</i>
Total Revenues	1,777,190.62	1,969,590.00	192,399.38	(90.23)
Expenses				
448.112.000 SALARY EXPENSE	400,911.82	376,000.00	(24,911.82)	106.63 <i>over</i>
448.180.000 OVERTIME WAGES EXPENSE	24,633.02	30,000.00	5,366.98	82.11
448.191.000 WORKBOOTS EXPENSE	1,301.54	1,400.00	98.46	92.97
448.192.000 SOCIAL SECURITY EXPENSE	31,385.46	31,000.00	(385.46)	101.24 <i>over</i>
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	20.00	175.00	155.00	11.43
448.196.000 HEALTH INSURANCE EXPENSE	57,131.99	80,000.00	22,868.01	71.41
448.197.000 RETIREMENT EXPENSE	27,582.38	33,000.00	5,417.62	83.58
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	4,093.55	4,600.00	506.45	88.99
448.199.000 LIFE INSURANCE EXPENSE	880.81	975.00	94.19	90.34
448.210.000 OFFICE SUPPLIES EXPENSE	942.35	1,200.00	257.65	78.53
448.215.000 POSTAGE EXPENSE	2,904.42	3,000.00	95.58	96.81
448.221.000 CHEMICAL EXPENSE	22,897.57	21,000.00	(1,897.57)	109.04 <i>over</i>
448.231.000 FUEL EXPENSE	11,135.64	12,000.00	864.36	92.80
448.238.000 CLOTHING & UNIFORM EXPENSE	2,050.61	3,100.00	1,049.39	66.15
448.246.000 REPAIR/MAINT/MISC SUPP EXP	17,250.05	30,000.00	12,749.95	57.50
448.249.000 COMPUTER SOFTWARE EXPENSE	11,861.22	11,800.00	(61.22)	100.52 <i>over</i>
448.251.000 VEHICLE & EQUIP MAINT EXP	22,933.50	24,000.00	1,066.50	95.56
448.253.000 REPAIRS TO WATER SYSTEM EXP	58,325.09	50,000.00	(8,325.09)	116.65 <i>over</i>
448.254.000 PUMP MAINT/REPAIRS EXPENSE	138.89	4,000.00	3,861.11	3.47
448.255.000 WATER METER MAINT/REPLACE EXP	95,164.51	85,000.00	(10,164.51)	111.96 <i>over</i>

BUDGET VS ACTUAL
Borough of Bellefonte
For 12/31/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.260.000 TOOLS & MINOR EQUIPMENT EXP	5,752.72	5,500.00	(252.72)	104.59 <i>over</i>
448.311.000 AUDIT EXPENSE	6,800.00	6,800.00	0.00	100.00 <i>over</i>
448.313.000 ENGINEERING EXPENSE	38,729.46	2,000.00	(36,729.46)	1,936.47 <i>over</i>
448.314.000 LEGAL EXPENSE	3,972.91	2,000.00	(1,972.91)	198.65 <i>over</i>
448.316.000 WATER TESTING EXPENSE	9,730.50	8,000.00	(1,730.50)	121.63 <i>over</i>
448.317.000 DATA PROCESSING EXPENSE	975.22	1,500.00	524.78	65.01
448.318.000 SERVICE AGREEMENT EXPENSE	2,637.50	1,100.00	(1,537.50)	239.77 <i>over</i>
448.319.000 PEST CONTROL EXPENSE	920.00	1,200.00	280.00	76.67
448.320.000 IT SERVICES EXPENSE	2,097.00	6,500.00	4,403.00	32.26
448.321.000 TELEPHONE EXPENSE	4,825.21	5,700.00	874.79	84.65
448.324.000 CELL PHONE/IPAD EXPENSE	3,577.27	3,900.00	322.73	91.72
448.325.000 INTERNET EXPENSE	7,087.14	7,000.00	(87.14)	101.24 <i>over</i>
448.329.000 SCADA SYSTEM EXPENSE	7,232.93	7,000.00	(232.93)	103.33 <i>over</i>
448.331.000 TRAVEL EXPENSE	38.62	50.00	11.38	77.24
448.341.000 ADVERTISING EXPENSE	100.76	400.00	299.24	25.19
448.342.000 PRINTING EXPENSE	1,213.60	1,000.00	(213.60)	121.36 <i>over</i>
448.344.000 COPY EXPENSE	50.00	350.00	300.00	14.29
448.351.000 COMMERCIAL INS EXPENSE	35,285.05	41,100.00	5,814.95	85.85
448.354.000 WORKERS COMP INS EXPENSE	22,000.00	18,000.00	(4,000.00)	122.22 <i>over</i>
448.361.000 ELECTRICITY EXPENSE	219,839.20	190,000.00	(29,839.20)	115.70 <i>over</i>
448.362.000 HEATING OIL EXP - PUMP HOUSE	761.37	4,500.00	3,738.63	16.92
448.376.000 MAINT OF PUMP HOUSES EXPENSE	558.33	4,000.00	3,441.67	13.96
448.377.000 MAINTENANCE OF RESERVOIR EXP	0.00	1,000.00	1,000.00	0.00
448.378.000 MAINT OF STREETS EXPENSE	32,165.15	25,000.00	(7,165.15)	128.66 <i>over</i>
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.399.000 LEASE PAYMENTS EXPENSE	372.38	8,480.00	8,107.62	4.39
448.420.000 DUES/MEMBERSHIP/SUB EXP	536.34	1,000.00	463.66	53.63
448.450.000 CONTRACTED SERVICES EXPENSE	8,091.59	20,000.00	11,908.41	40.46
448.460.000 TRAINING/MEETING EXPENSE	3,670.00	4,200.00	530.00	87.38
448.470.000 CDL/OTHER LICENSE EXPENSE	225.00	300.00	75.00	75.00
448.471.000 DRUG TESTING EXPENSE	205.77	400.00	194.23	51.44
448.473.000 OPERATORS LICENSE FEE EXP	630.00	360.00	(270.00)	175.00 <i>over</i>
448.474.000 REPAIRS TO PERSONAL PROP EXP	0.00	1,000.00	1,000.00	0.00
448.475.000 OTHER FEES EXPENSE	10,272.00	11,500.00	1,228.00	89.32
448.478.000 SALES TAX EXPENSE	89.66	250.00	160.34	35.86
448.700.000 CAPITAL EXPENDITURES	518,174.46	585,000.00	66,825.54	88.58
448.701.000 CAPITAL EXPENDITURE-WATER LINE	80,760.84	65,000.00	(15,760.84)	124.25 <i>over</i>
492.001.000 TRANSFER TO GENERAL FUND	110,000.00	110,000.00	0.00	100.00 <i>done</i>
492.095.000 TRANSFER TO CAPITAL PROJECTS	15,250.00	15,250.00	0.00	100.00
Total Expenses	1,948,172.40	1,969,590.00	21,417.60	98.91
Net Income	\$ (170,981.78) \$	0.00 \$	170,981.78 \$	0.00

not
1055

DM

WATER FUND

Cash Balances @ 12/31/24

checking	\$385,446.41
sweep account	\$1,064,462.36

Balance in Capital Projects Fund @ 12/31/24

water	\$1,263,694.66
coming water	\$159,550.00

BUDGET VS ACTUAL

Borough of Bellefonte

For 12/31/2024

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.005.000 INTEREST INCOME-MONEY MARKET	57,157.22	36,500.00	(20,657.22)	(156.60) <i>over</i>
341.010.000 INTEREST INCOME - CKG, SVGS	1,381.16	145.00	(1,236.16)	(952.52) ✓
364.110.000 SEWER COLLECTION REVENUE	1,835,321.33	1,852,000.00	16,678.67	(99.10)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	15,000.00	15,000.00	0.00	(100.00) <i>done</i>
364.171.000 SURCHARGE REVENUE	869.49	1,000.00	130.51	(86.95)
364.172.000 PRETREATMENT REVENUE	3,710.53	3,600.00	(110.53)	(103.07) <i>over</i>
364.174.000 WASTE DISPOSAL REVENUE	102,654.91	78,000.00	(24,654.91)	(131.61)
364.180.000 BULK WATER LOADS REVENUE	3,354.00	2,400.00	(954.00)	(139.75) ✓
364.901.000 BULK HAULING PERMIT REVENUE	120.00	120.00	0.00	(100.00)
364.904.000 CAPITAL IMPROVEMENTS-SBW	120,522.09	210,000.00	89,477.91	(57.39)
364.905.000 OPERATING SPRING, BENNER, WALKER	1,689,157.57	1,420,220.00	(268,937.57)	(118.94) <i>over</i>
383.400.000 TAP FEES & ASSESSMENTS REVENUE	13,296.07	0.00	(13,296.07)	0.00 <i>over - not bud.</i>
389.000.000 MISCELLANEOUS REVENUE-FAC	1,468.35	0.00	(1,468.35)	0.00 ✓
399.001.000 USE OF RESERVES	0.00	186,650.00	186,650.00	0.00 <i>bud. # only</i>
Total Revenues	3,844,012.72	3,805,635.00	(38,377.72)	(101.01)
Expenses				
429.112.000 SALARY EXPENSE-FACILITY	681,684.99	665,000.00	(16,684.99)	102.51 <i>over</i>
429.112.000 SALARY EXPENSE-SYSTEM	52,123.36	50,750.00	(1,373.36)	102.71 ✓
429.180.000 OVERTIME WAGES EXPENSE-FAC	37,385.38	26,000.00	(11,385.38)	143.79 ✓
429.180.000 OVERTIME WAGES EXPENSE-SYS	607.19	1,000.00	392.81	60.72
429.191.000 WORKBOOTS EXPENSE	2,275.76	2,200.00	(75.76)	103.44 <i>over</i>
429.192.000 SOCIAL SECURITY EXPENSE-FAC	52,987.13	52,000.00	(987.13)	101.90 ✓
429.192.000 SOCIAL SECURITY EXPENSE-SYS	3,922.68	3,950.00	27.32	99.31
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	40.00	210.00	170.00	19.05
429.194.000 UNEMPLOYMENT COMP EXPENSE	5,840.00	0.00	(5,840.00)	0.00 <i>over - not bud.</i>
429.196.000 HEALTH INSURANCE EXPENSE-FAC	132,638.35	157,500.00	24,861.65	84.21
429.196.000 HEALTH INS EXPENSE-SYSTEM	8,476.87	3,300.00	(5,176.87)	256.87 <i>over</i>
429.197.000 RETIREMENT EXPENSE-FAC	42,663.29	55,000.00	12,336.71	77.57
429.197.000 RETIREMENT EXPENSE-SYSTEM	4,887.66	4,750.00	(137.66)	102.90 <i>over</i>
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	4,666.38	10,150.00	5,483.62	45.97
429.199.000 LIFE INSURANCE EXPENSE-FAC	1,665.46	1,800.00	134.54	92.53
429.199.000 LIFE INS EXPENSE-SYSTEM	118.08	125.00	6.92	94.46
429.210.000 OFFICE SUPPLIES EXP - FACILITY	1,251.21	1,300.00	48.79	96.25
429.210.000 OFFICE SUPPLIES EXPENSE - SYSTEM	200.00	350.00	150.00	57.14
429.215.000 POSTAGE EXPENSE - FACILITY	264.80	200.00	(64.80)	132.40 <i>over</i>
429.215.000 POSTAGE EXPENSE-SYSTEM	1,238.53	1,600.00	361.47	77.41
429.217.000 SHIPPING FEES EXP-FAC	34.60	200.00	165.40	17.30
429.217.000 SHIPPING FEES EXP-SYS	0.00	25.00	25.00	0.00
429.221.000 CHEMICAL EXPENSE	190,678.74	165,000.00	(25,678.74)	115.56 <i>over</i>
429.225.000 LABORATORY SUPPLIES EXPENSE	6,435.33	7,000.00	564.67	91.93
429.231.000 FUEL EXPENSE - FACILITY	6,081.19	8,800.00	2,718.81	69.10

BUDGET VS ACTUAL

Borough of Bellefonte

For 12/31/2024

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.231.000 FUEL EXPENSE - SYSTEM	1,035.74	1,900.00	864.26	54.51
429.238.000 CLOTHING & UNIFORM EXPENSE	3,467.91	4,200.00	732.09	82.57
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	1,140.75	1,200.00	59.25	95.06
429.248.000 COMPUTER SOFTWARE EXPENSE-SYS	8,007.93	7,850.00	(157.93)	102.01 <i>over</i>
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	3,300.42	1,000.00	(2,300.42)	330.04 <i>over</i>
429.249.000 MATERIALS & SUPPLIES EXP - SYSTEM	2,019.08	1,800.00	(219.08)	112.17 <i>over</i>
429.251.000 VEHICLE MAINT EXP - SYSTEM	2,480.87	2,500.00	19.13	99.23
429.252.000 EQUIPMENT MAINT EXP - FAC	133,308.82	185,000.00	51,691.18	72.06
429.252.000 EQUIPMENT MAINT EXP - SYS	13,394.43	4,500.00	(8,894.43)	297.65 <i>over</i>
429.257.000 FACILITY MAINTENANCE EXPENSE	30,573.09	23,000.00	(7,573.09)	132.93 <i>over</i>
429.258.000 SYSTEM MAINTENANCE EXPENSE	6,511.04	20,000.00	13,488.96	32.56
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	2,505.09	4,000.00	1,494.91	62.63
429.260.000 MINOR EQUIPMENT EXP - SYSTEM	1,084.40	1,000.00	(84.40)	108.44 <i>over</i>
429.276.000 SERVICE CONTRACT EXP - FAC	33,395.45	30,750.00	(2,645.45)	108.60 <i>over</i>
429.310.000 I & I EXPENSE - SYSTEM	16,200.00	20,000.00	3,800.00	81.00
429.311.000 AUDIT EXPENSE	8,300.00	8,300.00	0.00	100.00 <i>done</i>
429.313.000 ENGINEERING EXPENSE - FACILITY	74,896.67	30,000.00	(44,896.67)	249.66 <i>over</i>
429.313.000 ENGINEERING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.313.000 ENGINEERING EXP - FAC (NOT BILLABLE)	0.00	250.00	250.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	7,622.76	3,000.00	(4,622.76)	254.09 <i>over</i>
429.314.000 LEGAL EXPENSE - SYSTEM	2,946.06	3,000.00	53.94	98.20
429.316.000 ANALYTICAL TESTING EXP	38,144.80	40,000.00	1,855.20	95.36
429.317.000 DATA PROCESSING EXPENSE	1,145.13	1,550.00	404.87	73.88
429.319.000 PEST CONTROL EXPENSE	440.00	575.00	135.00	76.52
429.320.000 IT SERVICES EXPENSE-FAC	12,076.57	6,000.00	(6,076.57)	201.28 <i>over</i>
429.320.000 IT SERVICES EXPENSE-SYSTEM	0.00	500.00	500.00	0.00
429.321.000 TELEPHONE EXPENSE-FACILITY	1,400.27	2,000.00	599.73	70.01
429.321.000 TELEPHONE EXPENSE-SYSTEM	1,308.84	1,900.00	591.16	68.89
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	2,597.07	3,100.00	502.93	83.78
429.324.000 CELL PHONE EXPENSE - SYSTEM	180.00	240.00	60.00	75.00
429.325.000 INTERNET EXPENSE	2,070.84	1,550.00	(520.84)	133.60 <i>over</i>
429.329.000 SCADA SYSTEM MAINT EXP	0.00	2,500.00	2,500.00	0.00
429.331.000 TRAVEL EXPENSES-FACILITY	0.00	50.00	50.00	0.00
429.331.000 TRAVEL EXPENSES-SYSTEM	0.00	25.00	25.00	0.00
429.341.000 ADVERTISING EXPENSE	402.98	1,000.00	597.02	40.30
429.342.000 PRINTING EXPENSE - FACILITY	193.29	200.00	6.71	96.65
429.342.000 PRINTING EXPENSE - SYSTEM	751.12	1,000.00	248.88	75.11
429.344.000 COPY EXPENSE-FACILITY	231.24	450.00	218.76	51.39
429.344.000 COPY EXPENSE - SYSTEM	53.07	175.00	121.93	30.33
429.350.000 INSURANCE EXPENSE	2,113.00	2,500.00	387.00	84.52
429.351.000 COMMERCIAL INSURANCE EXPENSE	65,496.50	65,500.00	3.50	99.99 <i>done</i>
429.354.000 WORKERS COMP INS EXP-FACILITY	34,001.00	30,000.00	(4,001.00)	113.34 <i>over</i>
429.354.000 WORKERS COMP INS EXP-SYSTEM	2,200.00	2,200.00	0.00	100.00 <i>done</i>
429.361.000 ELECTRICITY EXPENSE	317,150.49	315,000.00	(2,150.49)	100.68 <i>over</i>
429.362.000 NATURAL GAS EXPENSE	9,609.13	12,500.00	2,890.87	76.87
429.372.000 SEWER LINE MAINT EXP - SYSTEM	220.00	0.00	(220.00)	0.00 <i>over - not bud.</i>
429.374.000 COPIER RENTAL/MAINT EXP	440.97	1,400.00	959.03	31.50

BUDGET VS ACTUAL
Borough of Bellefonte
For 12/31/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.378.A00 MAINT OF STREETS EXP - SYSTEM	6,298.16	3,000.00	(3,298.16)	209.94 over
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	2,499.00	400.00	(2,099.00)	624.75 ✓
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	800.00	800.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	49,205.63	49,150.00	(55.63)	100.11 over
429.399.A00 LEASE PAYMENT EXP-SYSTEM	8,478.04	8,480.00	1.96	99.98 done
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	518.00	550.00	32.00	94.18
429.420.A00 SUBSCRIPTION EXP-SYSTEM	17.33	30.00	12.67	57.77
429.450.000 CONTRACTED SERVICES EXP - FAC	175.00	5,000.00	4,825.00	3.50
429.450.A00 CONTRACTED SERVICES EXP - SYSTEM	1,540.00	1,000.00	(540.00)	154.00 over
429.460.000 TRAINING EXPENSE	3,925.00	17,000.00	13,075.00	23.09
429.469.000 BIOSOLIDS RECYCLING EXPENSE	62,159.25	65,000.00	2,840.75	95.63
429.470.000 CDL/OTHER LICENSE EXPENSE	1,477.50	550.00	(927.50)	268.64 over
429.471.000 DRUG TESTING EXPENSE	96.21	200.00	103.79	48.11
429.472.000 PERMIT FEES EXPENSE	3,875.00	4,100.00	225.00	94.51
429.473.000 OPERATORS LICENSE EXP-FAC	360.00	1,075.00	715.00	33.49
429.473.A00 OPERATORS LICENSE EXP-SYS	100.00	0.00	(100.00)	0.00 over-not bud,
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	2,500.00	2,000.00	(500.00)	125.00 over
429.476.000 OTHER FEES EXPENSE	999.21	1,100.00	100.79	90.84
429.480.000 MISCELLANEOUS EXPENSE-FACILITY	0.00	50.00	50.00	0.00
429.700.C00 CAPITAL EXPENDITURES - FACILITY	231,290.92	500,000.00	268,709.08	46.26
429.705.A00 CAPITAL EXPENDITURES - SYSTEM	9,951.00	240,000.00	230,049.00	4.15
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	325,678.42	325,635.00	325,635.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	21,509.78	21,555.00	45.22	99.79
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	6,5474.18	60,330.00	60,330.00	0.00
472.406.A00 RELIANCE LOAN EXP - INTEREST	8,574.08	8,025.00	(549.08)	106.84 over
472.411.A00 NORTHWEST LOAN #3892 PRINCIPAL	169,829.51	170,390.00	170,390.00	0.00
472.412.A00 NORTHWEST LOAN #3892 INTEREST	78,298.57	77,740.00	(558.57)	100.72 over
475.000.A00 TRUSTEE FEE EXPENSE	1,100.00	1,100.00	0.00	100.00 done
492.001.B00 TRANSFER TO GENERAL FUND	150,000.00	150,000.00	0.00	100.00 ✓
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	27,000.00	27,000.00	0.00	100.00 ✓
Total Expenses	2,754,531.48	3,805,635.00	1,051,103.52	72.38
Net Income	\$ 1,089,481.24 \$	0.00 \$	\$ (1,089,481.24) \$	0.00

net income

DM

SEWER FUND

Cash Balances @ 12/31/24

checking	\$237,147.67
money market	\$1,911,818.42

Loan Balances @ 12/31/24

Reliance	\$193,295.08
Northwest	\$2,793,612.14
PennWorks	\$900,802.70

Balance in Capital Projects Fund @ 12/31/24

\$209,100.00

Bellefonte Borough Authority Meeting February 6th 2024 WWTP

Report

Bulk Water sales for the month of January were approx. 43,000 gals.

1/3/25 – Shannon completed the final soil testing of the 35 fields on permitted farms.

– Maintenance installed 1 of two heaters requiring replacement in the pretreatment bldg..

1/7/25 – Shannon shipped out a damaged WiLo impeller to the factory for inspection.

– Received and processed forms required by WTL after analysis results deemed acceptable.

1/9/25 – Certified letters sent to the Airport and Bolton Metals revoking there IU permit.

– Received a verbal notice that one of the operators was going to be vacating his position.

1/13/25 – Staff met with engineer Jean and Kerry Hunt from Martz Tech. to do a site visit for discussing the carrier fluid and R.A.S. pump installations.

1/16/25 – Received approval from WTL to begin hauling biosolids to their facility. Our Mack hauling truck was required to be dropped off to replace malfunctioning instrument harness.

– Shannon, myself and Doug Watson met with Warren Miller and staff at SBWJA's office to discuss the letters sent to the IU's in our pretreatment program about them taking over the sampling including PFAS. SBWJA's staff to prepare a list of locations that possibly should be in the program.

1/23/25 – Filed the December eDMR report with DEP and submitted our Tier II report to PennSafe.

1/27/25 – Received a two week notification from operator Jerry Loner that he was leaving 2/7.

- From 1/22/25 to 1/30/25 maintenance hauled 238 wet tons of biosolids to the Wayne Twp. landfill.

Water Report February 2025

1/2/25	Replace water service line & replace 2' galvanized T @ 1309 Summit Dr
1/6/25	Camera sewer main issue @ 129 N. Monroe St
1/6/25	Service Pump # 1 at Reservoir, service vacuum pump at Corning Pump House
1/7/25	Service CL-17, chlorine gas lines, grease pumps @ Corning Pump House
1/7/25	Witness sewer main pressure tests @ Elementary School Project
1/8/25	2 water meter appointments, final inspection @ Logan Greene
1/9/25	2 water meter appointments, chlorine ejector plumbing at Big Spring
1/10/25	2 water meter appointments
1/13/25	Replace 8ft of 6" sewer main @ 129 N. Monroe St
1/13/25	Locate water leak @ 140 Union Rd (Customers side)
1/14/25	Assis contractor with leak @ 140 Union Rd, sold them a 6" clamp
1/4/125	Mike App did demo on Swordfish tool (service line I.D. tool)
1/15/25	Clean sewer lateral @ 250 N. Monroe and 101 S. Thomas St
1/15/25	1 water meter appointment,15 water meter readings
1/15-16/25	Guyer Brothers started to clean & camera sewer mains for sewer lining project on West and East Beaver St
1/16/25	Service CL-17 @ Big Spring, 13 water meter readings
1/17/25	Repair sewer lateral @ 202 W. Lamb St (hit by plow truck)
1/20/25	Pump house maintenance @ Halfmoon Hill and Corning Pump House
1/21/25	Replace chlorine ejector and plumbing @ Big Spring, frozen water line @ 103 N. Ridge
1/22/25	Frozen water lines @ 118 E. Logan St, 730 Willowbank St, 325 W. High St and 206 S. Potter St broken water meter. Hydrant water meter frozen and broke @ Elementary School project
1/23/25	Water main leak reported on Hamilton St
1/24/25	Repair 6" water main on Hamilton St (clamp)
1/27-28/25	Leak detection Zion Rd area, deployed loggers
1/28/25	Sewer back up @ 119 W. Crawford Lane (customers side)

1/29/25 Leak detection, locate 2 possible water leaks on 600 block of E. Bishop St

1/30/25 Verify leak locations with the help of SBWJA sewer camera crew.

1/30/25 Locate and repair 4" water main break @ 514 Armor St (clamp)

Marked (29) PA 1-Calls

Installed 25 new water meters, 3 new construction, 22 replacements

Niagara Filling Station 186,000 gallons

DAILY WATER WITHDRAWAL/INSTREAM FLOW REQUIREMENT REPORT			
BELLEFONTE BOROUGH		CENTRE	23A
NAME-PUBLIC WATER SUPPLY AGENCY		COUNTY	WA Permit No.
(814) 355-1501			313588
TELEPHONE NO.			SF Permit ID
Report for MONTH:		January	Matt Auman
Year:		2025	REPORT PREPARER NAME
Source ID	7939		Total
Name Day	Borough System Big Spring	Corning System Big Spring	
1	2,669,312	231,680	2,900,992
2	2,634,240	1,416,704	4,050,944
3	2,632,704	884,864	3,517,568
4	2,672,384	936,064	3,608,448
5	2,665,728	868,480	3,534,208
6	2,701,568	870,528	3,572,096
7	2,704,384	876,416	3,580,800
8	2,668,032	890,496	3,558,528
9	2,730,496	881,664	3,612,160
10	2,703,360	902,144	3,605,504
11	2,674,688	895,616	3,570,304
12	2,568,448	872,704	3,441,152
13	2,650,368	881,408	3,531,776
14	2,635,776	889,600	3,525,376
15	2,619,648	911,104	3,530,752
16	2,635,008	907,008	3,542,016
17	2,617,088	920,320	3,537,408
18	2,604,288	896,640	3,500,928
19	2,623,744	890,624	3,514,368
20	2,615,040	875,648	3,490,688
21	2,637,824	905,344	3,543,168
22	2,644,224	905,472	3,549,696
23	2,703,872	918,400	3,622,272
24	2,761,984	921,088	3,683,072
25	2,740,736	916,992	3,657,728
26	2,730,752	912,256	3,643,008
27	2,709,248	886,528	3,595,776
28	2,772,480	914,048	3,686,528
29	2,705,920	913,664	3,619,584
30	2,707,200	909,440	3,616,640
31	2,745,856	913,024	3,503,232
TOTAL	82,886,400		110,446,720
AVERAGE	2,673,755	894,063	3,562,797
MAXIMUM	2,772,480	1,416,704	4,050,944
MINIMUM	2,568,448	231,680	2,900,992

BELLEFONTE BOROUGH
2025 COMPREHENSIVE FEE SCHEDULE

1

BUILDING CODES, RENTAL HOUSING & ZONING

Building Code Permit Fees - 1 and 2 Family Residential

Application Fee	\$35.00
New Construction, or Addition	\$0.0070 x Declared Cost*, OR \$0.0070 x Square Foot Construction Cost x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council)
Renovation	\$0.0070 x Declared Cost*
Minimum Fee	\$55.50
Reinspection Fee	\$100.00
Demolition Fee	\$55.50

* The CRCA may request documentation supporting the declared project cost

Building Code Permit Fees - 1 and 2 Family Residential - New Industrialized Housing Only

Application Fee	\$35.00
New Construction	80% of the following: [\$0.0070 x Declared Cost*, OR \$0.0070 x Square Foot Construction Cost x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council)
Minimum Fee	\$55.50
Reinspection Fee	\$100.00

* The CRCA may request documentation supporting the declared project cost

Building Code Permit Fees - Non-1 and 2 Family Residential

Application Fee	\$75.00
New Construction, Renovation, or Addition	\$0.0070 x Declared Cost*, OR \$0.0070 x Square Foot Construction Cost x Level of Renovation Multiplier x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council)
Minimum Fee	\$55.50
Reinspection Fee	\$100.00
Demolition Fee	\$55.50

* The CRCA may request documentation supporting the declared project cost

Fire Safety Permits

Annual Permit Fee = T x \$130.00 x R/ V (rounded to the nearest dollar)

R = Reduction Factor = 1.0; T = Estimated Inspection Time of Property; V= Inspection Frequency Value

Square Feet	Time in Hours
1,000 or less	2
1,001 to 2,500	2.75
2,501 to 10,000	3.5
10,001 to 25,000	4.5
25,001 to 75,000	6
75,001 to more	9.5
Life Safety Value (as determined at the time of inspection)	Inspection Frequency
100 or less	5 year interval
101 to 400	3 year interval
401 or more	Annually

Rental Housing Fee

Single Dwelling Unit, Townhouse, Mobile Home, Apartment, Condominium, or Duplex (per unit)	\$47.00
Administrative Fee	\$4.00 per application
Lodging house, boarding house, tourist home, or rooms (per unit)	\$42.00
Bed & Breakfast	\$50.00

BELLEFONTE BOROUGH
2025 COMPREHENSIVE FEE SCHEDULE

2

Rental Housing Fee (con't)	
Change of management for rentals	\$50.00
Change of ownership for rentals	\$50.00
New Rental	\$50.00
Short Term Rental Fee	\$130.00/unit/year
Well and Borehole Permit Fee	
Potable drinking water well	\$56.00
Base fee for all wells and boreholes subject to the Centre Region Building Safety and Property Maintenance Code with the exception of potable drinking water wells including up to five (5) ground penetrations	\$150.00
Additional penetrations beyond the five (5) penetrations covered in the base fee for up to and including an additional five (5) penetrations	\$75.00
Permit Expiration and Permit Renewal Fees	
The following fees are applicable to permits that are subject to the provisions of Pennsylvania Act 46 of 2010	
Written Verification of Expiration Date	
a. Residential Projects	\$100.00
b. Commercial Projects	\$500.00
Permit extension fee shall be 25 percent of the original base permit fee, not to exceed \$5,000.00	
Residential Plan Review Fees	
Upon the second plan submission prior to the issuance of a permit if plan review comments have not been adequately addressed, or if additional comments are required to be generated, or any submission of modifications after the issuance of a permit	
Submission fee	\$0
Review fee	\$130 x Staff Time in Hours
Commercial Plan Review Fees	
Upon the second plan submission prior to the issuance of a permit if plan review comments have not been adequately addressed, or if additional comments are required to be generated, or any submission of modifications after the issuance of a permit	
Submission fee	\$150
Review fee	\$130 x Staff Time in Hours
Work Not Covered By Permit Fees	
Fee	\$130 x Staff Time in Hours
Applicant Requested Accelerated Plan Review or Inspection Outside of Normal Business Hours	
Fee	\$195 x Staff Time in Hours
Safety & Property Maintenance Code	
Fire Code Operational Permits	\$25.00
Violations	Fine of no less than \$300.00, no more than \$1,000.00, per occurrence. Every day shall be a new occurrence.
Section 302.9, Weeds Violations	First Violation, written warning. Second violation shall be \$50.00. Every violation thereafter shall be \$100.00.
Grass/Weeds Blown or Tossed into Street	\$25.00
Safety and Property Maintenance Code Appeals Board	\$50.00 unless applicant would request stenographer and solicitor, then applicant would pay actual cost to Borough.

BELLEFONTE BOROUGH
2025 COMPREHENSIVE FEE SCHEDULE

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Zoning	
Zoning Permit Application	\$50.00
Amendment to the Zoning Ordinance	\$500.00, plus additional fees (if required)
Amendment to the Zoning Map	\$500.00, plus additional fees (if required)
Zoning Permit (with site plan review)	\$275.00, plus additional fees (if required)
Grant of Easement	\$300.00, plus additional fees (if required)
Zoning Map (11" x 17")	\$2.00
Street Vendor Permit	\$35.00
Outside Cafe Permit	\$25.00, annually
Sign Permit Application	First sign \$50.00, each sign thereafter \$30.00
Home Occupation Permit	\$50.00
Zoning Hearing Board Fees	
Zoning Variance	\$400.00
Challenges to the Validity of the Zoning Ordinance	\$350.00
Special Exception Permit	\$100.00
Appeal of the Determination of the Zoning Officer	\$100.00
STREETS AND PUBLIC WORKS	
Street Opening Fees	
Street Cut Application Fee	\$60.00
6 month extension of a street opening permit	\$60.00
Inspection Fee	
Up to & including three (3) square yards	\$60.00
Each additional square yard above three (3)	\$30.00 per square yard
For Degradation Fees, contact Borough office	
Deposit for Barricades/Cones	\$5.00/barricade or cone
WATER, SEWER AND REFUSE	
Water Fee	\$6.45 per 1,000 gallons used, plus a \$20.00 flat fee per quarter, for Corning Water Line Customers, additional \$5.00/qtr flat rate to be set aside for capital improvements effective 1/1/17
Water Connection Fee	\$2.53 per gallon or \$607.20 per EDU (EDU is based on 240 gallons)
Water On	\$30.00
Water Off	\$30.00
Lien Letter Fee	\$5.00
Posting Fee	\$30.00
Vacancy Application Charge	\$30.00
Bulk Water Fee	\$9.00 per 1,000 gallons, plus \$7.00 per load
Sewer Fee	\$141.50 per quarter per unit up to 27,000 gallons, then \$3.10/1,000 gallons over 27,000 gallons
Sewer Connection Fee (& inspection fee)	\$2.96 per gallon or \$578.09 per EDU (based on 195.3 gallons)
Sewer Dye Test	\$50.00
B & B Sewer Fee	\$15.00/room/year
Bulk Hauler's Fee	\$40.00 annually
Sludge/Septic/Portable Toilets - Sewer	\$75.00/1,000 gallons
Other Sources	\$144.00/1,000 gallons
Refuse Fee	\$66.80 per quarter per can for residential customers For commercial customers, see attached schedule.
Recycling Fee	\$22.50 per quarter
Carry-Out Service for Refuse	\$18.00 per quarter, extra charge
Special Collections	\$38.00 for first 8 minutes, then \$4.75 per additional minute unless on special list below
Grass/Brush Can Collection Fee	\$25.00/year per can

BELLEFONTE BOROUGH
2025 COMPREHENSIVE FEE SCHEDULE

Water, Sewer and Refuse (con't)	
Commercial Recycling (for businesses with large containers)	\$65.00/month
Refuse Cans, Bags or Recycling set out before hours	\$50.00 first violation, \$100.00 second violation, \$300.00 third violation
Tipping for Commercial Tree Haulers at Landfill	2 axle = \$75 per load: 1 axle = \$50.00 per load
Bag of Compost	\$5.00/bag
Less than 10 day notice for Sewer dye test	\$100.00
Service Call (during normal business hours)	minimum of \$50/hr times number of employees sent plus cost of any parts, etc
Call out (after normal business hours)	Hourly rate (including overtime) times a minimum of 2 hours plus cost of parts, etc
Freeze plate and gaskets	\$25.00
Extra refuse can, brush or grass can	\$75.00
Refuse Can Rental	\$10 per week, two container max, up to four weeks per year (added
Replacement Curbside Bins	\$7.00 each
Commercial Refuse	see attached
1" Water Meter	\$335.00
1 MXU	\$215.00
3/4" Water Meter (residential)	\$235.00
Special Collections List	
Washing Machine	\$35.00
Hot Water Heater	\$35.00
Refrigerator	\$35.00
Freezer	\$35.00
Sofa or Couch	\$30.00
Carpet	\$25.00
Table	\$25.00
Overstuffed Chair	\$25.00
Television	\$35.00
Stove	\$35.00
Dryer	\$35.00
Dresser	\$25.00
Toilet	\$25.00
Sink	\$20.00
Mattress or Box-Spring (each)	\$25.00
Microwave	\$25.00
Air Conditioner	\$25.00
Bed Frame	\$20.00
Doors	\$20.00
Desk	\$25.00
Grill	\$25.00
Dishwasher	\$30.00
Dehumidifier	\$25.00

BELLEFONTE BOROUGH
2025 COMPREHENSIVE FEE SCHEDULE

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POLICE	
Parking Fine	\$10.00 for 1st violation, \$12.00 for 2nd violation, \$20.00 for 3rd violation on same day. Two hour limit violation \$8.00. fire hydrant, restricted area, against traffic, on highway, alternate side, on sidewalk, blocked driveway, head in hold, across lines \$15.00
EV Charging Station Parking Fine	\$35.00
Dog/Cat Fine	\$25.00 for first day, \$15.00 every day thereafter
Meter Bag Rental	\$5.00 for 1/2 day, \$10.00 per day
Boot Fee	\$50.00
Accident Reports	\$15.00 (state regulated)
False Alarms	1st and 2nd in a six month time period are free, then \$100.00 per occurrence thereafter
Handicap parking fine	\$50.00 (state regulated)
Violation of Bellefonte Borough Ordinance 185-6 - False Alarms Penalties	Violators of any of the provisions of the chapter shall be fined \$100.00 plus the costs of prosecution, and, in default of payment of such fine and costs, shall be imprisoned not more than 3 days. In addition, the Borough may collect all unpaid service fees, including a collection fee of \$100.00, attorney's fees and costs in the same manner as municipal claims are now collected, including the filing of a lien for the collection of the same.
Curfew	first offense - warning, \$25.00 for second offense, for each subsequent parental offense, the fine will increased by an additional \$25.00 (e.g.: \$50.00 for the third offense, \$75.00 for the fourth, \$100.00 for the fifth and so on) to a maximum of \$300.00. Each offense after a fine of \$300.00 is reached shall be a fine of \$300.00.
PARKS AND RECREATION	
Governor's Park Pavilion Rental	\$50.00 with electric, \$35.00 without electric
Talleyrand Park Rental	\$30.00 non-refundable application fee ; \$200.00 rental fee plus \$100.00 deposit for gazebo or extended side. \$150.00 rental fee plus \$100 deposit for sculpture garden area. Deposit returned if park has been returned to original condition.
Use of Baseball Field-daily	\$500.00/day
Use of Baseball Field-hourly	\$100.00/hour
Use of Gov Park Baseball Field for Sactioned Baseball Programs	\$80.00/day; \$1,000.00/season fee
Use of Pickleball Court or Soccer Field	\$25.00/day
LAND DEVELOPMENT AND PLANNING	
Subdivision or Land Development	
Preliminary Plan	\$750.00 plus \$15.00 per lot or dwelling unit for residential development, or \$15.00 per commercial, recreational or industrial unit for commercial, recreational or industrial development.
Final Plan (when preceded by a required Preliminary Plan)	\$50.00 plus \$15.00 per lot or dwelling unit for residential development, or \$15.00 per commercial, recreational or industrial unit for commercial, recreational or industrial development.
Final Plan (when not preceded by a Preliminary Plan)	\$750.00 plus \$15.00 per lot or dwelling unit for residential development, or \$15.00 per commercial, recreational or industrial unit for commercial, recreational or industrial development.
Addition of a Lot Consolidation Plan (includes replot plans and lot line corrections plans)	\$150.00 plus \$15.00 per lot or dwelling unit for residential development or \$15.00 per commercial, recreational or industrial development

BELLEFONTE BOROUGH
2025 COMPREHENSIVE FEE SCHEDULE

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Borough Engineer Fees (Land Development)	
Professional Engineer	at cost billed to Borough
Technician II	at cost billed to Borough
Technician I	at cost billed to Borough
Secretarial	at cost billed to Borough
Mileage	at cost billed to Borough
Engineer at Meeting Fee	at cost billed to Borough
Dumpster Permit	\$30.00
Fire Department False Alarms	1st and 2nd in a six month time period are free, then \$250.00 per occurrence thereafter
Collections fee for Unpaid Police and Fire Department False Alarms	\$75.00 if fee not paid within 30 days of invoice date
NSF Check Fee	\$20.00
Parking Permits	North Lot: \$45.00/month; South Lot: \$45.00/month; West Lot: \$35.00/month; \$50/month per parking space plus the cost of sign installation for businesses requesting a maximum of two parking spaces per business in the West Lot
Long-Term On-Street Parking	R Permit (Resident) - \$15.00/month RC Permit (Resident Commuter) - \$20.00/month C Permit (Commuter) - \$25.00/month 1 day permit for red area - \$4.00
GENERAL FEES	
Parking permit in-house processing fee	\$5.00
Solicitor's Permit	\$10.00/day; \$25.00/week; \$75.00/month; \$150.00/year
Legal Fees	at billed cost
HARB Application Fee	\$25.00
Second Notice Fee	\$5.00
Third Notice Fee	\$7.00
Installation Permits for Incinerators and Domestic Fuel Burning Equipment	\$10.00 Domestic Incinerators and fuel-burning equipment rated at 150,000 BTU per hour input or more. All other nondomestic incinerators and fuel-burning equipment, other than domestic, having the following rated input capacities: \$15.00 for 150,000 BTU per hour up to and including 2,000,000 BTU per hour; \$25.00 for 2,000,001 BTU per hour up to and including 10,000,000 BTU per hour; Process Weight: \$15.00 for less than 100 pounds per hour; \$25.00 for one hundred tons per hour; \$50.00 for one hundred tons per hour up to and including 200 tons per hour; \$100.00 for over 200 tons per hour.
Solid Fuel Dealer's License	\$5.00 fuel peddler (any person who lawfully stores, distributes, advertises, sells, offers for sale or delivers solid fuel in quantities of less than 1,000 pounds in bag, basket, or bushel measures, and who operates only one vehicle per year); \$10.00 for All other persons operating one or more vehicles per year; \$2.00 for each additional vehicle per year
Temporary RV Parking Permit	\$30.00 per occurrence
Earned Income Tax	.60% (BASD 1.05%)
Local Services Tax	\$52.00
In-Office Copies	
Copies - B&W	25¢/page
Copies - Color	35¢/page
Postage	actual cost to Borough
Stormwater Ordinance	\$15.00
Subdivision Ordinance	\$10.00
Zoning Ordinance	\$30.00, or available online for free

**BELLEFONTE BOROUGH
2025 COMPREHENSIVE FEE SCHEDULE**

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In-Office Copies (con't)		
Sign Ordinance	\$5.00	
Comprehensive Plan	\$100.00, or available online for free	
Equipment Hourly Rates	In Borough	Out of Borough
Case Loader (1996 model) ST	\$80.00	\$85.00
Case Extendahoe (4wd)	\$80.00	\$85.00
Truck #18	\$50.00	\$55.00
Skid-Steer	\$55.00	\$60.00
4x4 Backhoe	\$80.00	\$85.00
Ford T-tag Dump Truck (truck #3 & #9)	\$30.00	\$35.00
Refuse truck/25 cubic yards (#23)	\$80.00	\$85.00
Bucket Truck	\$40.00	\$45.00
Chevy 8-ton dump truck (truck #19 & #16)	\$50.00	\$55.00
Chevy T-tag dump truck	\$30.00	\$35.00
Pickups (when used as personal carriers)	\$20.00	\$25.00
Air compressor	\$20.00	\$25.00
Sewer Rod Machine	\$15.00	\$20.00
Concrete Saw	\$15.00	\$20.00
Jackhammer	\$15.00	\$20.00
Street Sweeper	\$100.00	\$105.00
Sewer Cleaner - high pressure water	\$80.00	\$105.00
Water Dept Maintenance Van	\$30.00	\$35.00
Generator	\$15.00	\$20.00
Field Gymmy	\$70.00	\$75.00
Tractor & Trailer/sludge hauling	\$60.00	\$65.00
Chipper	\$30.00	\$35.00
Leaf Vacuum	\$130.00	\$135.00
Roller/Pavement	\$40.00	\$45.00
Trailer	\$25.00	\$30.00
Road Saw	\$55.00	\$60.00
Scag Mower	\$35.00	\$40.00
Pressure Washer (10 hp, 2500 psi)	\$10.00	\$20.00
Fork Lift	\$30.00	\$35.00
Mini Excavator	\$35.00	\$40.00
NOTE: All rates are per hour. They DO NOT include operators.		

Approved December 16, 2024; Effective - January 1, 2025

updated 1/20/25