



# HISTORIC Bellefonte™

*Est. 1795*

## AGENDA

### BELLEFONTE BOROUGH AUTHORITY

**Meeting of Tuesday, January 7<sup>th</sup>, 2025 at 6:00 PM**

**In-person**

**The Oak Room, 301 North Spring Street**

**6:30 PM - CALL MEETING TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

Mr. Beigle	Mr. Falcone
Mr. Brown	Mr. Halderman
Mr. DeLotto	Mr. Johnson
Mr. Eaton	

**APPROVAL OF MINUTES: December 17<sup>th</sup>, 2024**

### ADDITIONS TO THE AUTHORITY MEETING AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. **The Authority may vote to add an action item(s) to the agenda**

### COMMUNICATIONS ORAL/Public Comment:

**Please sign in, come to the podium at the appropriate time, and state your name and address and what you are speaking about. Please try to limit comments to three minutes maximum.**

### COMMUNICATIONS WRITTEN:

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### FINANCE COMMITTEE REPORT:

Budget v. Actual November 2024
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### ENGINEER REPORT:

Jean Ryan, Barton and Loguidice
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### REPORTS – SEWER:

Superintendent's Report December 2024
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**REPORTS – WATER:**

Superintendent's Report December 2024
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**OLD BUSINESS:**

Water Line for Hotel, Length of Service Line, McCrossin Property – updates.
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Warehouse at Benner Commerce Park – updates
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Logan Greene Water Main warrantee/dedication - updates
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Big Spring Cover Project Update - updates
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Service Line Inventory project update - updates
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Tour of UAJA biosolid facility – schedule when weather is better
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Tour of Niagara bottling plant – maybe after the holidays
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**NEW BUSINESS:**

Discuss water and sewer projects for 2025
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Daily Water withdrawal December 2024
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February meeting date. The regular date conflicts with PA Rural Water Association's trip to DC to lobby for water and sewer system funding. Consider a new meeting date for February.
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**AROUND THE ROOM:**

**Motion to Adjourn:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **ADJOURNED @:** \_\_\_\_\_

**Code of Conduct will be included with Every Agenda**

**BELLEFONTE BOROUGH WATER AUTHORITY  
MEETING MINUTES  
REGULAR MEETING**

**December 17, 2024 – 6:30 p.m.  
301 N. Spring Street, Suite 200  
Bellefonte, PA 16823  
[www.bellefonte.net](http://www.bellefonte.net)**

**CALL TO ORDER**

The meeting was called to order December 17, 2024 at 6:30 p.m. by Mr. Halderman

**PLEDGE OF ALLEGIANCE**

**ROLL CALL Authority members present:**

Mr. Joe Beigle (EXCUSED)  
Mr. Greg Brown (EXCUSED)  
Mr. Dan DeLotto  
Mr. Jon Eaton  
Mr. Joe Falcone  
Mr. Frank (Buddy) Halderman  
Mr. Doug Johnson

**Staff** Mr. Frank Noll, WWTP Superintendent  
Mr. Shannon Struble, WWTP Assistant Superintendent  
Mr. Matt Auman, Public Works Superintendent  
Ms. Julie Brooks, Public Works Assistant Superintendent  
Mr. Ralph Stewart, Borough Manager  
**Engineer** Ms. Jean Ryan via Zoom

**Guests** None

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**MINUTES**

- *A motion was made by Eaton and seconded by Falcone to approve the minutes from November 5, 2024. No discussion. Motion carried.*

**ADDITIONS TO AGENDA**

- NONE

## **PUBLIC COMMENT/COMMUNICATIONS- ORAL**

- NONE

## **COMMUNICATIONS (Written)**

- Email from Rick Jacobs/Updates on the Stage Design (Stage at Talleyrand)

## **FINANCIALS (Mr. Falcone)**

- Fund/Budget Fund/Budget Review for 2025 Budget, Consider any Fee Changes for 2025. The Authority may take action to adjust the water and sewer rates/fees.
  - Lori McGowan, Finance Director

*Eaton motioned and Falcone seconded to increase the water rate and additional \$.50/1000g for the 2025 fiscal year. Motion carried unanimously.*

- Spring Creek Watershed Commission – Request for funds/donation from the Authority
  - The Authority decided to not contribute to this group at this time.

## **ENGINEER'S REPORT (Jean Ryan, Barton and Loguidice)**

- The engineer (Jean) highlighted several projects completed in November.
  - Discussion regarding pump replacements
  - Discussion regarding drilling/mapping for the well project – Big Spring Cover Project

## **SEWER REPORT (Frank)**

- The Superintendent highlighted the details of various projects and repairs completed in November.
- Bulk Water sales for November were 238,000g
- 116 wet tons of Biosolids at the Shaffer Farm
- A new operator started on November 4<sup>th</sup>.

## **WATER REPORT (Matt)**

- Details were offered regarding projects and repairs completed in November.

## **OLD BUSINESS**

- Water Line for Hotel, Length of Service Line, McCrossin Property – updates
- Warehouse at Benner Commerce Park – updates
- Logan Greene Water Main warrantee/dedication - updates

- Big Spring Cover Project Update - updates
- Service Line Inventory project update - updates
- Tour of UAJA facility – schedule when weather is better
- Tour of Niagara bottling plant – maybe after the holidays
  - Slow billing issues but this will be addressed later

### **NEW BUSINESS**

- Daily Water Withdrawal November 2024. No action is requested.
- 2025 Bellefonte Borough Authority Meeting Schedule

### **DISCUSSION**

- Pine Circle easement update – sewer easement encroachment/park property encroachment
  - The homeowner is being very uncooperative.
- Big Spring Cover Project – a member encouraged the Authority and Council to keep this project moving forward.
- NPDES – no new information
- Industrial user letter
  - A draft letter was sent to the Authority's Industrial Users to state that:
    - starting January 2025 the Authority will require PFAS sampling quarterly. The recommended minimum is yearly but the WWTP has to do quarterly. If users pass the quarterly tests 4 or 5 times consecutively – then they can drop back to the yearly requirement.
    - Starting next year the Authority will push the actual sampling onto the users, rather than the Authority. The users will have to contract out a private lab to do the sampling and testing and users will have to submit results to the Authority.
    - Discussion regarding testing accuracy. The Authority can still go in and do testing if there is any question about the results.
    - This is an attempt to relieve some of the burden off the Authority.
- The Authority got a letter from DEP stating that the Authority has been identified as a candidate for the PFAS monitoring program. This means that future PFAS testing would be at no cost to the generator. The Authority will look into this further.
- Discussion regarding pump malfunctions.

### **ADJOURNMENT**

- *Falcone motioned and Eaton seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 7:54pm.*

# BUDGET VS ACTUAL

## Borough of Bellefonte

### For 11/30/2024

WATER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
331.500.000 PENALTY REVENUE	9.35	0.00	(9.35)	0.00 over - not bud.
341.010.000 INTEREST INCOME - CKG, SVGS	963.98	850.00	(113.98)	(113.41) over
341.020.000 INTEREST-SWEEP ACCT	46,871.36	0.00	(46,871.36)	0.00 over - new
342.401.000 RENTAL INCOME-SHENTEL	600.00	0.00	(600.00)	0.00
378.000.000 WATER COLLECTIONS REVENUE	1,359,315.24	1,594,115.00	234,799.76	(85.27)
378.001.000 SALE OF BULK WATER REVENUE	48,090.55	60,000.00	11,909.45	(80.15)
378.002.000 CW LINE CAPITAL PROJECTS REV	13,441.33	15,250.00	1,808.67	(88.14)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	54,180.17	75,000.00	20,819.83	(72.24)
378.700.000 BULK WATER REVENUE-MILESBURG	38,530.69	45,000.00	6,469.31	(85.62)
378.901.000 METER/PIT/ETC SALES REVENUE	3,049.05	3,000.00	(49.05)	(101.64) over
378.903.000 VACANCY APPLICATION REVENUE	390.00	210.00	(180.00)	(185.71)
378.904.000 WATER ON/OFF FEE REVENUE	120.00	120.00	0.00	(100.00)
378.905.000 SERVICES PROVIDED BY WATER DEP	402.09	1,000.00	597.91	(40.21)
378.906.000 POSTING FEE REVENUE	935.00	300.00	(635.00)	(311.67) over
383.400.000 CAPACITY FEES & ASSESSMENT REV	63,505.53	6,070.00	(57,435.53)	(1,046.22)
389.000.000 MISCELLANEOUS REVENUE	777.75	0.00	(777.75)	0.00 over - not bud.
389.003.000 FEE REVENUE	40.00	0.00	(40.00)	0.00
391.100.000 SALE OF FIXED ASSETS REVENUE	16,410.00	0.00	(16,410.00)	0.00
392.095.000 TRANSFER IN FROM CAPITAL PROJ	0.00	168,675.00	168,675.00	0.00
<b>Total Revenues</b>	<b>1,647,632.09</b>	<b>1,969,590.00</b>	<b>321,957.91</b>	<b>(83.65)</b>

<b>Expenses</b>				
448.112.000 SALARY EXPENSE	352,193.97	376,000.00	23,806.03	93.67
448.180.000 OVERTIME WAGES EXPENSE	23,003.27	30,000.00	6,996.73	76.68
448.191.000 WORKBOOTS EXPENSE	1,301.54	1,400.00	98.46	92.97
448.192.000 SOCIAL SECURITY EXPENSE	27,698.18	31,000.00	3,301.82	89.35
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	20.00	175.00	155.00	11.43
448.196.000 HEALTH INSURANCE EXPENSE	58,386.33	80,000.00	21,613.67	72.98
448.197.000 RETIREMENT EXPENSE	21,949.98	33,000.00	11,050.02	66.52
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	3,093.55	4,600.00	1,506.45	67.25
448.199.000 LIFE INSURANCE EXPENSE	815.36	975.00	159.64	83.63
448.210.000 OFFICE SUPPLIES EXPENSE	42.35	1,200.00	1,157.65	3.53
448.215.000 POSTAGE EXPENSE	2,504.42	3,000.00	495.58	83.48
448.221.000 CHEMICAL EXPENSE	21,130.07	21,000.00	(130.07)	100.62 over
448.231.000 FUEL EXPENSE	9,661.21	12,000.00	2,338.79	80.51
448.238.000 CLOTHING & UNIFORM EXPENSE	1,825.31	3,100.00	1,274.69	58.88
448.246.000 REPAIR/MAINT/MISC SUPP EXP	17,074.50	30,000.00	12,925.50	56.92
448.249.000 COMPUTER SOFTWARE EXPENSE	10,298.72	11,800.00	1,501.28	87.28
448.251.000 VEHICLE & EQUIP MAINT EXP	21,974.78	24,000.00	2,025.22	91.56
448.253.000 REPAIRS TO WATER SYSTEM EXP	55,704.37	50,000.00	(5,704.37)	111.41 over
448.254.000 PUMP MAINT/REPAIRS EXPENSE	0.00	4,000.00	4,000.00	0.00
448.255.000 WATER METER MAINT/REPLACE EXP	94,870.39	85,000.00	(9,870.39)	111.61 over

BUDGET VS ACTUAL  
Borough of Bellefonte  
For 11/30/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.260.000 TOOLS & MINOR EQUIPMENT EXP	5,213.18	5,500.00	286.82	94.79
448.311.000 AUDIT EXPENSE	6,800.00	6,800.00	0.00	100.00
448.313.000 ENGINEERING EXPENSE	32,088.76	2,000.00	(30,088.76)	1,604.44
448.314.000 LEGAL EXPENSE	3,537.91	2,000.00	(1,537.91)	176.90
448.316.000 WATER TESTING EXPENSE	9,577.08	8,000.00	(1,577.08)	119.71
448.317.000 DATA PROCESSING EXPENSE	975.22	1,500.00	524.78	65.01
448.318.000 SERVICE AGREEMENT EXPENSE	2,637.50	1,100.00	(1,537.50)	239.77
448.319.000 PEST CONTROL EXPENSE	644.00	1,200.00	556.00	53.67
448.320.000 IT SERVICES EXPENSE	1,721.00	6,500.00	4,779.00	26.48
448.321.000 TELEPHONE EXPENSE	4,426.43	5,700.00	1,273.57	77.66
448.324.000 CELL PHONE/IPAD EXPENSE	2,912.22	3,900.00	987.78	74.67
448.325.000 INTERNET EXPENSE	6,293.47	7,000.00	706.53	89.91
448.329.000 SCADA SYSTEM EXPENSE	7,232.93	7,000.00	(232.93)	103.33
448.331.000 TRAVEL EXPENSE	38.62	50.00	11.38	77.24
448.341.000 ADVERTISING EXPENSE	65.12	400.00	334.88	16.28
448.342.000 PRINTING EXPENSE	437.62	1,000.00	562.38	43.76
448.344.000 COPY EXPENSE	50.00	350.00	300.00	14.29
448.351.000 COMMERCIAL INS EXPENSE	20,285.05	41,100.00	20,814.95	49.36
448.354.000 WORKERS COMP INS EXPENSE	21,000.00	18,000.00	(3,000.00)	116.67
448.361.000 ELECTRICITY EXPENSE	188,873.49	190,000.00	1,126.51	99.41
448.362.000 HEATING OIL EXP - PUMP HOUSE	761.37	4,500.00	3,738.63	16.92
448.376.000 MAINT OF PUMP HOUSES EXPENSE	558.33	4,000.00	3,441.67	13.96
448.377.000 MAINTENANCE OF RESERVOIR EXP	0.00	1,000.00	1,000.00	0.00
448.378.000 MAINT OF STREETS EXPENSE	28,781.19	25,000.00	(3,781.19)	115.12
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.389.000 LEASE PAYMENTS EXPENSE	8,478.05	8,480.00	1.95	99.98
448.420.000 DUES/MEMBERSHIP/SUB EXP	536.34	1,000.00	463.66	53.63
448.450.000 CONTRACTED SERVICES EXPENSE	6,461.59	20,000.00	13,538.41	32.31
448.460.000 TRAINING/MEETING EXPENSE	3,805.00	4,200.00	395.00	90.60
448.470.000 CDL/OTHER LICENSE EXPENSE	150.00	300.00	150.00	50.00
448.471.000 DRUG TESTING EXPENSE	0.00	400.00	400.00	0.00
448.473.000 OPERATORS LICENSE FEE EXP	630.00	360.00	(270.00)	175.00
448.474.000 REPAIRS TO PERSONAL PROP EXP	0.00	1,000.00	1,000.00	0.00
448.475.000 OTHER FEES EXPENSE	7,750.00	11,500.00	3,750.00	67.39
448.478.000 SALES TAX EXPENSE	89.66	250.00	160.34	35.86
448.700.000 CAPITAL EXPENDITURES	462,415.86	585,000.00	122,584.14	79.05
448.701.000 CAPITAL EXPENDITURE-WATER LINE	80,760.84	65,000.00	(15,760.84)	124.25
492.001.000 TRANSFER TO GENERAL FUND	110,000.00	110,000.00	0.00	100.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	15,250.00	15,250.00	0.00	100.00
Total Expenses	1,764,786.13	1,969,590.00	204,803.87	89.60
Net Income	\$ (117,154.04)	\$ 0.00	\$ 117,154.04	\$ 0.00

not 100%

dm

WATER FUND

Cash Balances @ 11/30/24

checking	\$464,171.59
sweep account	\$1,060,338.70

Balance in Capital Projects Fund @ 11/30/24

water	\$1,263,694.66
coming water	\$159,550.00



BUDGET VS ACTUAL  
Borough of Bellefonte  
For 11/30/2024

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.005.000 INTEREST INCOME-MONEY MARKET	51,022.32	36,500.00	(14,522.32)	(139.79) over
341.010.000 INTEREST INCOME - CKG, SVGS	804.24	145.00	(659.24)	(554.65) ✓
364.110.000 SEWER COLLECTION REVENUE	1,653,638.51	1,852,000.00	198,361.49	(89.29)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	15,000.00	15,000.00	0.00	(100.00) done
364.171.000 SURCHARGE REVENUE	869.49	1,000.00	130.51	(86.95)
364.172.000 PRETREATMENT REVENUE	3,710.53	3,600.00	(110.53)	(103.07) over
364.174.000 WASTE DISPOSAL REVENUE	83,686.20	78,000.00	(5,686.20)	(107.29)
364.180.000 BULK WATER LOADS REVENUE	3,074.00	2,400.00	(674.00)	(128.08) ✓
364.901.000 BULK HAULING PERMIT REVENUE	120.00	120.00	0.00	(100.00)
364.904.000 CAPITAL IMPROVEMENTS-SBW	120,522.09	210,000.00	89,477.91	(57.39)
364.905.000 OPERATING SPRING,BENNER,WALKER	1,689,157.57	1,420,220.00	(268,937.57)	(118.94) over
383.400.000 TAP FEES & ASSESSMENTS REVENUE	13,296.07	0.00	(13,296.07)	0.00 over - not bud.
389.000.000 MISCELLANEOUS REVENUE-FAC	1,468.35	0.00	(1,468.35)	0.00 over ✓
399.001.000 USE OF RESERVES	0.00	186,650.00	186,650.00	0.00 bud. # only
Total Revenues	3,636,369.37	3,805,635.00	169,265.63	(95.55)

<b>Expenses</b>				
429.112.000 SALARY EXPENSE-FACILITY	598,222.29	665,000.00	66,777.71	89.96
429.112.A00 SALARY EXPENSE-SYSTEM	52,123.36	50,750.00	(1,373.36)	102.71 over ✓
429.180.000 OVERTIME WAGES EXPENSE-FAC	32,638.63	26,000.00	(6,638.63)	125.53
429.180.A00 OVERTIME WAGES EXPENSE-SYS	607.19	1,000.00	392.81	60.72
429.191.000 WORKBOOTS EXPENSE	2,208.52	2,200.00	(8.52)	100.39 over
429.192.000 SOCIAL SECURITY EXPENSE-FAC	46,566.14	52,000.00	5,433.86	89.55
429.192.A00 SOCIAL SECURITY EXPENSE-SYS	3,922.68	3,950.00	27.32	99.31 done
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	40.00	210.00	170.00	19.05
429.194.000 UNEMPLOYMENT COMP EXPENSE	5,840.00	0.00	(5,840.00)	0.00 over - not bud.
429.196.000 HEALTH INSURANCE EXPENSE-FAC	132,430.99	157,500.00	25,069.01	84.08
429.196.A00 HEALTH INS EXPENSE-SYSTEM	8,476.87	3,300.00	(5,176.87)	256.87 over
429.197.000 RETIREMENT EXPENSE-FAC	32,516.30	55,000.00	22,483.70	59.12
429.197.A00 RETIREMENT EXPENSE-SYSTEM	4,887.66	4,750.00	(137.66)	102.90 over
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	1,854.69	10,150.00	8,295.31	18.27
429.199.000 LIFE INSURANCE EXPENSE-FAC	1,512.63	1,800.00	287.37	84.04
429.199.A00 LIFE INS EXPENSE-SYSTEM	118.08	125.00	6.92	94.46 done
429.210.000 OFFICE SUPPLIES EXP - FACILITY	351.21	1,300.00	948.79	27.02
429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM	0.00	350.00	350.00	0.00
429.215.000 POSTAGE EXPENSE - FACILITY	129.09	200.00	70.91	64.55
429.215.A00 POSTAGE EXPENSE-SYSTEM	1,374.24	1,600.00	225.76	85.89
429.217.000 SHIPPING FEES EXP-FAC	34.60	200.00	165.40	17.30
429.217.A00 SHIPPING FEES EXP-SYS	0.00	25.00	25.00	0.00
429.221.000 CHEMICAL EXPENSE	146,735.78	165,000.00	18,264.22	88.93
429.225.000 LABORATORY SUPPLIES EXPENSE	4,540.51	7,000.00	2,459.49	64.86
429.231.000 FUEL EXPENSE - FACILITY	5,268.89	8,800.00	3,531.11	59.87

# BUDGET VS ACTUAL Borough of Bellefonte For 11/30/2024

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.231.00 FUEL EXPENSE - SYSTEM	985.80	1,900.00	914.20	51.88
429.238.00 CLOTHING & UNIFORM EXPENSE	3,069.78	4,200.00	1,130.22	73.09
429.248.00 COMPUTER SOFTWARE EXPENSE-FAC	1,140.75	1,200.00	59.25	95.06
429.248.00 COMPUTER SOFTWARE EXPENSE-SYS	8,007.93	7,850.00	(157.93)	102.01 <i>over</i>
429.249.00 MATERIALS & SUPPLIES EXPENSE - FAC	3,300.42	1,000.00	(2,300.42)	330.04 ✓
429.249.00 MATERIALS & SUPPLIES EXP - SYSTEM	2,019.08	1,800.00	(219.08)	112.17 ✓
429.251.00 VEHICLE MAINT EXP - SYSTEM	298.59	2,500.00	2,201.41	11.94
429.252.00 EQUIPMENT MAINT EXP - FAC	108,113.34	185,000.00	76,886.66	58.44
429.252.00 EQUIPMENT MAINT EXP - SYS	13,394.43	4,500.00	(8,894.43)	297.65 <i>over</i>
429.257.00 FACILITY MAINTENANCE EXPENSE	22,730.95	23,000.00	269.05	98.83
429.258.00 SYSTEM MAINTENANCE EXPENSE	6,511.04	20,000.00	13,488.96	32.56
429.260.00 MINOR EQUIPMENT EXPENSE-FAC	2,505.09	4,000.00	1,494.91	62.63
429.260.00 MINOR EQUIPMENT EXP - SYSTEM	1,084.40	1,000.00	(84.40)	108.44 <i>over</i>
429.276.00 SERVICE CONTRACT EXP - FAC	33,395.45	30,750.00	(2,645.45)	108.60 ✓
429.310.00 I & I EXPENSE - SYSTEM	0.00	20,000.00	20,000.00	0.00
429.311.00 AUDIT EXPENSE	8,300.00	8,300.00	0.00	100.00 <i>done</i>
429.313.00 ENGINEERING EXPENSE - FACILITY	75,976.67	30,000.00	(45,976.67)	253.26 <i>over</i>
429.313.00 ENGINEERING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.313.00 ENGINEERING EXP - FAC (NOT BILLABLE)	0.00	250.00	250.00	0.00
429.314.00 LEGAL EXPENSE-FACILITY	6,497.76	3,000.00	(3,497.76)	216.59 <i>over</i>
429.314.00 LEGAL EXPENSE - SYSTEM	2,946.06	3,000.00	53.94	98.20
429.316.00 ANALYTICAL TESTING EXP	31,367.40	40,000.00	8,632.60	78.42
429.317.00 DATA PROCESSING EXPENSE	863.22	1,550.00	686.78	55.69
429.319.00 PEST CONTROL EXPENSE	308.00	575.00	267.00	53.57
429.320.00 IT SERVICES EXPENSE-FAC	11,828.57	6,000.00	(5,828.57)	197.14 <i>over</i>
429.320.00 IT SERVICES EXPENSE-SYSTEM	0.00	500.00	500.00	0.00
429.321.00 TELEPHONE EXPENSE-FACILITY	1,300.88	2,000.00	699.12	65.04
429.321.00 TELEPHONE EXPENSE-SYSTEM	1,209.46	1,900.00	690.54	63.66
429.324.00 CELL PHONE/TABLET EXPENSE-FACILITY	2,169.64	3,100.00	930.36	69.99
429.324.00 CELL PHONE EXPENSE - SYSTEM	180.00	240.00	60.00	75.00
429.325.00 INTERNET EXPENSE	1,900.80	1,550.00	(350.80)	122.63 <i>over</i>
429.329.00 SCADA SYSTEM MAINT EXP	0.00	2,500.00	2,500.00	0.00
429.331.00 TRAVEL EXPENSES-FACILITY	0.00	50.00	50.00	0.00
429.331.00 TRAVEL EXPENSES-SYSTEM	0.00	25.00	25.00	0.00
429.341.00 ADVERTISING EXPENSE	151.18	1,000.00	848.82	15.12
429.342.00 PRINTING EXPENSE - FACILITY	168.43	200.00	31.57	84.22
429.342.00 PRINTING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.344.00 COPY EXPENSE-FACILITY	231.24	450.00	218.76	51.39
429.344.00 COPY EXPENSE - SYSTEM	53.07	175.00	121.93	30.33
429.350.00 INSURANCE EXPENSE	2,113.00	2,500.00	387.00	84.52
429.351.00 COMMERCIAL INSURANCE EXPENSE	49,351.50	65,500.00	16,148.50	75.35
429.354.00 WORKERS COMP INS EXP-FACILITY	33,001.00	30,000.00	(3,001.00)	110.00 <i>over</i>
429.354.00 WORKERS COMP INS EXP-SYSTEM	2,200.00	2,200.00	0.00	100.00 <i>done</i>
429.361.00 ELECTRICITY EXPENSE	263,065.88	315,000.00	51,934.12	83.51
429.362.00 NATURAL GAS EXPENSE	7,398.28	12,500.00	5,101.72	59.19
429.372.00 SEWER LINE MAINT EXP - SYSTEM	220.00	0.00	(220.00)	0.00 <i>over - not bud.</i>

# BUDGET VS ACTUAL

## Borough of Bellefonte

### For 11/30/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.374.000 COPIER RENTAL/MAINT EXP	330.97	1,400.00	1,069.03	23.64
429.378.A00 MAINT OF STREETS EXP - SYSTEM	3,166.71	3,000.00	(166.71)	105.56 <i>over</i>
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	2,499.00	400.00	(2,099.00)	624.75
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	800.00	800.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	48,105.16	49,150.00	1,044.84	97.87
429.399.A00 LEASE PAYMENT EXP-SYSTEM	8,478.04	8,480.00	1.96	99.98 <i>done</i>
429.420.000 DUES/MEMBERSHIPS/SUB EXP-FAC	518.00	550.00	32.00	94.18
429.420.A00 SUBSCRIPTION EXP-SYSTEM	17.33	30.00	12.67	57.77
429.450.000 CONTRACTED SERVICES EXP - FAC	175.00	5,000.00	4,825.00	3.50
429.450.A00 CONTRACTED SERVICES EXP - SYSTEM	1,220.00	1,000.00	(220.00)	122.00 <i>over</i>
429.460.000 TRAINING EXPENSE	3,770.00	17,000.00	13,230.00	22.18
429.469.000 BIOSOLIDS RECYCLING EXPENSE	57,184.25	65,000.00	7,815.75	87.98
429.470.000 CDL/OTHER LICENSE EXPENSE	1,402.50	550.00	(852.50)	255.00 <i>over</i>
429.471.000 DRUG TESTING EXPENSE	96.21	200.00	103.79	48.11
429.472.000 PERMIT FEES EXPENSE	3,875.00	4,100.00	225.00	94.51
429.473.000 OPERATORS LICENSE EXP-FAC	300.00	1,075.00	775.00	27.91
429.473.A00 OPERATORS LICENSE EXP-SYS	100.00	0.00	(100.00)	0.00
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	2,500.00	2,000.00	(500.00)	125.00
429.476.000 OTHER FEES EXPENSE	999.21	1,100.00	100.79	90.84
429.480.000 MISCELLANEOUS EXPENSE-FACILITY	0.00	50.00	50.00	0.00
429.700.000 CAPITAL EXPENDITURES - FACILITY	190,286.92	500,000.00	309,713.08	38.06
429.705.A00 CAPITAL EXPENDITURES - SYSTEM	9,951.00	240,000.00	230,049.00	4.15
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	298,247.48	325,635.00	325,635.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	20,008.37	21,555.00	1,546.63	92.82
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	60,319.53	60,330.00	60,330.00	0.00
472.406.A00 RELIANCE LOAN EXP - INTEREST	8,032.69	8,025.00	(7.69)	100.10 <i>over</i>
472.411.A00 NORTHWEST LOAN #3892 PRINCIPAL	0.00	170,390.00	170,390.00	0.00
472.412.A00 NORTHWEST LOAN #3892 INTEREST	72,054.88	77,740.00	5,685.12	92.69
475.000.A00 TRUSTEE FEE EXPENSE	1,100.00	1,100.00	0.00	100.00 <i>done</i>
492.001.B00 TRANSFER TO GENERAL FUND	150,000.00	150,000.00	0.00	100.00
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	27,000.00	27,000.00	0.00	100.00
Total Expenses	2,404,930.68	3,805,635.00	1,400,704.32	63.19
Net Income	\$ 1,231,438.69	\$ 0.00	\$ (1,231,438.69)	\$ 0.00

*net income*

*Note: Since there was a net income, no reserves were used.*

dm

SEWER FUND

Cash Balances @ 11/30/24

checking	\$447,535.05
money market	\$1,905,683.52

Loan Balances @ 11/30/24

Reliance	\$198,449.71
Northwest	\$2,808,045.79
PennWorks	\$928,233.64

Balance in Capital Projects Fund @ 11/30/24

\$209,100.00

## **Bellefonte Borough Authority Meeting January 7<sup>th</sup> 2025 WWTP Report**

Bulk Water sales for the month of December were approx. 9,700 gals.

12/2/24 – Received a second request from the Airport to vacate the Industrial Pretreatment program. – Received a draft letter from Jean to be sent to our current IU's about changes to the sampling procedures and addition of PFAS sampling quarterly.

12/4/24 – The Volvo loader blew a hydraulic line on the way for fuel. – Sent Jean a request for another letter addressing the dropping of Bolton from the Pretreatment program in 2022.

12/5/24 – Shannon performed sampling of the stored Biosolids for Form 43 testing in preparation of possibly hauling to the landfill.

12/10/24 – The plant Lab Tech completed the IU inspections & sampling schedule for the year. – Conference call w/Martz Technologies and Jean on controls/wiring for the carrier fluid & R.A.S. pumps. Martz coming the week of Jan. 6<sup>th</sup> for site evaluation.

12/12/24 – 4M Construction on site to evaluate pump installation. – Spreading equipment moved down to the Weaver farm.

12/18 & 12/19 – Maintenance worked on troubleshooting of UV bank 1A and 1B. Also repaired a hose leak on the interior of the Phosphax. – The plants DEP inspector came in with 2 rookie inspectors and were given the 2 hour tour.

12/23/24 – Received the quote from Gorman Rupp for the Carrier fluid & R.A.S. pump replacements with upgrades. Verified with Jean that B & L had reviewed and were satisfied on the 26<sup>th</sup>. Sent back the acceptance to order on the 27<sup>th</sup>.

12/27/24 – Processed the certified letters to be sent to all IU's on changes occurring to the sampling procedure and addition of quarterly testing for PFAS.

12/30/24 – Allied Mechanical in and repaired the hot water return pump for the Control Bldg. Hach service Tech in for PM on all the plant probes. McClure Company in to troubleshoot deficiency in cooling of the power control room.

# Water Report January 2025

12/2/24	Repair water line at 264 Musser Lane
12/9/24	Assist customer with water leak repair @ 1160 Parkwood Dr
12/11/24	Water meter readings
12/12/24	Emergency repair of 15ft of 6" clay sewer main on Mill St
12/13/24	Water meter readings
12/15/24	Frozen water line @ 309 W. Linn St & 321 Park Ave
12/17/24	Replace ball valve and piping @ Niagara Filling Station
12/17/24	Leak detection @ 299 W. Linn St (customers side)
12/26-27/24	Meter vault and water main inspection @ Elementary School

Marked (27) PA 1-calls

Installed (6) water meters, (4) replacements, (2) new construction

Niagara Filling Station 126,000 gallons

DAILY WATER WITHDRAWAL/INSTREAM FLOW REQUIREMENT REPORT				
BELLEFONTE BOROUGH		CENTRE		23A
NAME-PUBLIC WATER SUPPLY AGENCY		COUNTY		WA Permit No.
(814) 355-1501				313588
TELEPHONE NO.				SF Permit ID
Report for MONTH:		December		Matt Auman
Year:		2024		REPORT PREPARER NAME
Source ID	7939			Total
Name Day	Borough System Big Spring	Corning System Spring	Big	
1	2,497,024		849,280	3,346,304
2	2,505,728		846,592	3,352,320
3	2,508,544		870,528	3,379,072
4	2,474,240		868,352	3,342,592
5	2,546,688		868,736	3,415,424
6	2,525,696		864,512	3,390,208
7	2,509,056		851,456	3,360,512
8	2,616,064		844,672	3,460,736
9	2,556,928		851,968	3,408,896
10	2,620,160		863,232	3,483,392
11	2,546,688		866,048	3,412,736
12	2,610,688		869,564	3,480,252
13	2,547,968		867,072	3,415,040
14	2,585,856		859,904	3,445,760
15	2,630,912		845,312	3,476,224
16	2,590,976		856,192	3,447,168
17	2,597,376		874,880	3,472,256
18	2,640,384		889,728	3,530,112
19	2,626,560		888,832	3,515,392
20	2,674,944		875,648	3,550,592
21	2,649,344		881,408	3,530,752
22	2,631,421		867,968	3,499,389
23	2,686,464		864,128	3,550,592
24	2,697,984		872,832	3,570,816
25	2,651,904		854,912	3,506,816
26	2,619,136		844,800	3,463,936
27	2,654,208		877,184	3,531,392
28	2,686,208		880,896	3,567,104
29	2,641,920		865,536	3,507,456
30	2,684,829		859,520	3,544,349
31	2,629,632		873,600	3,503,232
TOTAL	80,645,530			107,460,822
AVERAGE	2,601,469		865,009	3,466,478
MAXIMUM	2,697,984		889,728	3,570,816
MINIMUM	2,474,240		844,672	3,342,592