



HISTORIC  
**Bellefonte™**  
*Est. 1795*

**AGENDA**  
**BELLEFONTE BOROUGH AUTHORITY**  
**Meeting of Tuesday, June 3<sup>rd</sup>, 2025 at 6:00 PM**  
**In-person**  
**The Oak Room, 301 North Spring Street**

**6:00 PM - CALL MEETING TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

Mr. Beigle	Mr. Falcone
Mr. Brown	Mr. Halderman
Mr. DeLotto	Mr. Johnson
Mr. Eaton	

**APPROVAL OF MINUTES: May 6<sup>th</sup>, 2025**

**ADDITIONS TO THE AUTHORITY MEETING AGENDA**

In accordance with Act 65 of 2021, If a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. **The Authority may vote to add an action item(s) to the agenda**

**COMMUNICATIONS ORAL/Public Comment:**

**Please sign in and state your name and address and what you are speaking about. Please try to limit comments to three minutes maximum.**

**COMMUNICATIONS WRITTEN:**

Wastewater NPDES Compliance

**FINANCE COMMITTEE REPORT:**

Budget v. Actual April 2025

**ENGINEER REPORT:**

Jean Ryan, Barton and Loguidice

**REPORTS – SEWER:**

Superintendent's Report May 2025

**REPORTS – WATER:**

Superintendent's Report May 2025
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**OLD BUSINESS:**

Big Spring Cover – getting an updated cost estimate for a hardshell cover, etc.
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Masonry Work at Big Spring - updates
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Tour of UAJA biosolid facility – scheduled for Tuesday, June 10 <sup>th</sup> from 1:00 PM-2:30 PM. <b>FYI. No Authority action is requested.</b>
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Tour of Niagara Bottling Plant – scheduled for Tuesday, June 10 <sup>th</sup> at 3:15 PM. <b>FYI. No Authority action is requested.</b>
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Act 57 Study – Tap Fees for the Corning Line.
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Review of current Rules and Regulations. Staff will try to review the regulations and provide markups to the Authority.
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Authority Email Addresses- Email addresses for Authority members have been provided to Authority members. <b>FYI. No Authority action is requested.</b>
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Bulk Water Billing Memo. <b>FYI. No Authority action is requested.</b>
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**NEW BUSINESS:**

Daily Water withdrawal May 2025. <b>FYI. No Authority action is requested.</b>
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**AROUND THE ROOM:**

Motion to Adjourn: \_\_\_\_\_ Second: \_\_\_\_\_ ADJOURNED @: \_\_\_\_\_

**BELLEFONTE BOROUGH WATER AUTHORITY  
MEETING MINUTES  
REGULAR MEETING**

**May 6, 2025 – 6 p.m.  
301 N. Spring Street, Suite 200  
Bellefonte, PA 16823  
[www.bellefonte.net](http://www.bellefonte.net)**

**CALL TO ORDER**

The meeting was called to order May 6, 2025 at 6 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL Authority members present:**

Mr. Joe Beigle	Mr. Joe Falcone
Mr. Greg Brown	Mr. Frank (Buddy) Halderman (EXCUSED)
Mr. Dan DeLotto	Mr. Doug Johnson
Mr. Jon Eaton (EXCUSED)	

**Staff**

Mr. Ralph Stewart, Consultant -- EXCUSED  
Mr. Frank Noll, WWTP Superintendent  
Mr. Matt Auman, Public Works Superintendent  
Ms. Julie Brooks, Public Works Assistant Superintendent  
Mr. Shannon Struble, WWTP Assistant Superintendent

**Guests**

Mr. Rick Jacobs

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**MINUTES**

*A motion was made by Biegle and seconded by DeLotto to approve the minutes from April 1, 2025. No discussion. Motion carried.*

**ADDITIONS TO AGENDA**

NONE

**PUBLIC COMMENT/COMMUNICATIONS- ORAL**

NONE

**COMMUNICATIONS (Written)**

Talleyrand Stage project has been approved by Council. Plans have not yet been fully finalized, but the process is underway with the Borough Solicitor.

- Rick Jacobs was present to discuss the project. He presented several details regarding the project.

- Discussion regarding soil disturbance, samples and mitigation, as well as proximity of construction to groundwater supply. Soil disturbance should be minimal as it has been determined that the stage will not require a deep foundation (3-4ft maximum depth).
- It has been determined that the stage will be located in front of the Pelican Building

**FINANCIALS (Mr. Falcone)**

Budget v. Actual March 2025.

There was a discussion regarding billing, rates and late/missing payments and cash basis vs accrual basis accounting

*A motion was made by Beigle and seconded by Brown to approve the financial report. No discussion, motion carried.*

**ENGINEER'S REPORT** (Jean Ryan, Barton and Loguidice)

Valentine Hill Road project plans are being finalized, should be ready for the next meeting.

Bulk Water Loading Station permit - Blue Triton sent the finalized design, and Gene is working on getting the necessary permits for this project.

Industrial pre-treatment Report and Chapter 94 Report both submitted. Industrial pre-treatment permits are ready to go.

There was a brief discussion regarding generators and power failures, in light of the recent severe storms in the area.

Big Spring Cover Project

- Options for a cover were discussed under old business - Hardcover route will require excavation and thus more careful planning. A softcover is also viable, and appearance could be improved via landscaping. More information is needed in order to make an official decision as to which cover option is being chosen at the next meeting.

**SEWER REPORT (Superintendent - Frank)**

The Superintendent highlighted the details of various projects and repairs completed in April 2025.

Bulk Water sales for April were 256,400 gallons.

New operator passed all requirements for certification.

**WATER REPORT (Matt)**

Details were offered regarding projects and repairs completed in April 2025.

- Meeting with Hawbaker about relocation of Corning Water Main (located near Rutters) - conflict with traffic pole that is being resolved.
- Repair of various Water Main breaks and leaks.

- 64 PA ONE calls.
- Installed 91 new water meters.
- Niagara - 486,000 gallons.

### **OLD BUSINESS**

Big Spring Cover Options - must select a concept for the cover in order to begin working on cost estimates, time tables, approvals, etc.

Masonry Work at Big Springs - updates.

Tour of UAJA biosolid facility - schedule when the weather is better - June 10, 2025 tentative date.

Tour of Niagara Bottling Plant - schedule when the weather is better - June 10 or 11, 2025 tentative date.

Act 57 Study - Tap Fees for the Corning Line.

Review of current Rules and Regulations. Staff will review the regulations and submit any changes to the Authority.

Management Agreement between Bellefonte Borough and Bellefonte Authority, March 11, 2003.

Spring-Benner-Walker Joint Authority Sewer Service Agreement with Bellefonte Borough, November 30, 1976.

Authority Email Addresses - Email addresses for Authority members are being created. A domain has been purchased, and the Borough's IT company is working on creating the individual email accounts. No Authority action required.

Bulk Water Billing Memo. No Authority action required.

Bellefonte Consumer Confidence Report and a list of contaminants tested. No Authority action required.

### **NEW BUSINESS**

Daily Water Withdrawal April 2025. No Authority action required.

### **DISCUSSION**

Question regarding who the secretary of the Authority is. The members of the Authority are unsure whether Ralph Stewart is interested in remaining in this position or stepping down. It was resolved that the Authority will request a written notice of Mr. Stewarts intentions to either stay in this position or to step down.

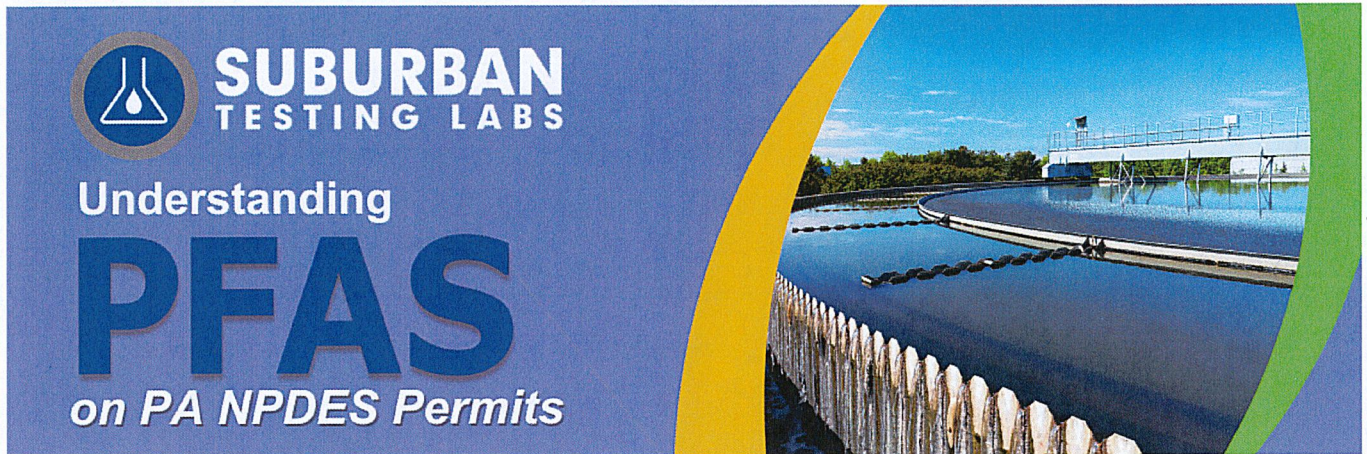
### **ADJOURNMENT**

*Beigle motioned and Brown seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 7:38pm.*



Frank Noll

**From:** Suburban Testing Labs <info@suburbantestinglabs.ccsend.com>  
**Sent:** Friday, February 14, 2025 8:00 AM  
**To:** Frank Noll  
**Subject:** Understanding PADEP's New PFAS Regulations for NPDES Permittees



## What You Need to Know: Understanding the Latest Compliance Requirements

Last year, Pennsylvania [implemented new wastewater](#) treatment testing requirements for PFAS monitoring as part of the NPDES permit renewal program, marking a significant shift in compliance obligations for wastewater treatment plants and industrial users. After testing is completed, you may have these analytes added to your permit.

These updates, aimed at tracking and reducing PFAS contamination, require facilities to adopt strict testing schedules based on their permit renewal analysis results, permit type and discharge levels.

### What Are the New PFAS Monitoring Requirements?

If any of the four EPA 1633 PFAS compounds are detected above the TQL (Total Quantitation Limit) during the Permit Renewal Analysis process, monitoring is required quarterly.

- If all four compounds are not detected (ND) at or below the TQL, monitoring is required annually.
- If four consecutive monitoring periods show ND below the TQL, monitoring can be discontinued.

PA NPDES Permits with an Industrial Pretreatment Program:

- Facilities must monitor 40 PFAS compounds in influent, effluent, and biosolids for 12 consecutive quarters.



- Industrial Users of publicly owned treatment works (POTWs) in specific EPA-identified categories must conduct annual PFAS monitoring for five years.

## Industries Affected by New PFAS Monitoring Rules

The EPA has identified industries with a high risk of PFAS discharges, including:

[\[READ FULL ARTICLE...\]](#)

Permit Renewal PFAS Analytes	TQL (ng/L)
Perfluorooctanoic acid (PFOA)	4.0
Perfluorooctanesulfonic acid (PFOS)	3.7
Perfluorobutanesulfonic acid (PFBS)	3.5
Hexafluoropropylene oxide dimer acid (HFPO-DA)	6.4

## What This Means for Wastewater Treatment Plants and Industrial Users

1. Increased Monitoring and Compliance Pressure – Regulatory agencies are placing greater emphasis on tracking PFAS contamination, which means wastewater treatment plants must be prepared for long-term monitoring obligations. With quarterly and annual testing cycles, plants need a reliable PFAS testing partner to stay compliant and avoid potential violations.
2. Data Accuracy and Defensibility Matter More Than Ever – Because PFAS are measured in parts per trillion (ppt), highly sensitive laboratory methods are required. Choosing an experienced, accredited lab that follows EPA 1633 method requirements is crucial.
3. Potential Impact on Industrial Clients and Pretreatment Programs – Industrial users discharging to POTWs must assess their risk level and determine whether pretreatment adjustments are necessary. PFAS can be persistent in industrial processes, requiring source identification and potential mitigation strategies.

## How Suburban Testing Labs Can Help

As an environmental lab with decades of expertise, Suburban Testing Labs is ready to support wastewater treatment plants and industrial users with reliable PFAS analysis. Here's how we can help:

- EPA 1633-Compliant PFAS Testing – Our laboratory follows strict quality control protocols to ensure defensible, accurate data.
- [\[READ MORE HERE...\]](#)

[READ FULL ARTICLE](#)



# BUDGET VS ACTUAL

## Borough of Bellefonte

### For 4/30/2025

WATER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.010.000 INTEREST INCOME - CKG, SVGS	2,359.55	250.00	(2,109.55)	(943.82) 00%
341.020.000 INTEREST-SWEEP ACCT	14,671.38	48,000.00	33,328.62	(30.57)
342.401.000 RENTAL INCOME-SHENTEL	2,500.00	6,000.00	3,500.00	(41.67)
378.000.000 WATER COLLECTIONS REVENUE	506,241.52	1,519,545.00	1,013,303.48	(33.32)
378.001.000 SALE OF BULK WATER REVENUE	1,251.90	59,000.00	57,748.10	(2.12)
378.002.000 CW LINE CAPITAL PROJECTS REV	4,915.33	13,700.00	8,784.67	(35.88)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	23,391.26	68,000.00	44,608.74	(34.40)
378.700.000 BULK WATER REVENUE-MILESBUURG	9,531.90	45,000.00	35,468.10	(21.18)
378.901.000 METER/PIT/ETC SALES REVENUE	438.26	3,000.00	2,561.74	(14.61)
378.903.000 VACANCY APPLICATION REVENUE	120.00	250.00	130.00	(48.00)
378.904.000 WATER ON/OFF FEE REVENUE	270.00	120.00	(150.00)	(225.00) 00%
378.905.000 SERVICES PROVIDED BY WATER DEP	185.82	400.00	214.18	(46.46)
378.906.000 POSTING FEE REVENUE	0.00	400.00	400.00	0.00
383.400.000 CAPACITY FEES & ASSESSMENT REV	5,697.56	15,180.00	9,482.44	(37.53)
389.000.000 MISCELLANEOUS REVENUE	1,550.59	50.00	(1,500.59)	(3,101.18) 00%
389.003.000 FEE REVENUE	0.00	20.00	20.00	0.00
391.100.000 SALE OF FIXED ASSETS REVENUE	0.00	1,000.00	1,000.00	0.00
392.095.000 TRANSFER IN FROM CAPITAL PROJ	0.00	651,000.00	651,000.00	0.00
<b>Total Revenues</b>	<b>573,125.07</b>	<b>2,430,915.00</b>	<b>1,857,789.93</b>	<b>(23.58)</b>
<b>Expenses</b>				
448.112.000 SALARY EXPENSE	166,436.22	428,000.00	261,563.78	38.89
448.180.000 OVERTIME WAGES EXPENSE	6,317.07	30,000.00	23,682.93	21.06
448.190.000 OTHER BENEFITS EXPENSE	50.00	0.00	(50.00)	0.00 over - not bud.
448.191.000 WORKBOOTS EXPENSE	2,800.00	2,400.00	(400.00)	116.67 00%
448.192.000 SOCIAL SECURITY EXPENSE	12,872.87	35,000.00	22,127.13	36.78
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	139.20	175.00	35.80	79.54
448.196.000 HEALTH INSURANCE EXPENSE	31,550.38	35,000.00	3,449.62	90.14
448.197.000 RETIREMENT EXPENSE	13,636.28	38,000.00	24,363.72	35.88
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	2,805.48	6,500.00	3,694.52	43.16
448.199.000 LIFE INSURANCE EXPENSE	379.88	920.00	540.12	41.29
448.210.000 OFFICE SUPPLIES EXPENSE	144.94	900.00	755.06	16.10
448.215.000 POSTAGE EXPENSE	116.67	2,600.00	2,483.33	4.49
448.221.000 CHEMICAL EXPENSE	5,720.00	27,000.00	21,280.00	21.19
448.231.000 FUEL EXPENSE	2,900.57	12,750.00	9,849.43	22.75
448.238.000 CLOTHING & UNIFORM EXPENSE	390.60	3,100.00	2,709.40	12.60
448.246.000 REPAIR/MAINT/MISC SUPP EXP	13,269.05	27,500.00	14,230.95	48.25
448.249.000 COMPUTER SOFTWARE EXPENSE	4,077.33	11,750.00	7,672.67	34.70
448.251.000 VEHICLE & EQUIP MAINT EXP	3,787.88	28,500.00	24,712.12	13.29
448.253.000 REPAIRS TO WATER SYSTEM EXP	8,414.12	70,000.00	61,585.88	12.02
448.254.000 PUMP MAINT/REPAIRS EXPENSE	864.50	3,500.00	2,635.50	24.70
448.255.000 WATER METER MAINT/REPLACE EXP	5,292.36	340,000.00	334,707.64	1.56

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 4/30/2025**

Bellefonte Borough Authority June 3, 2025

repairs to bridge  
spring curve

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.260.000 TOOLS & MINOR EQUIPMENT EXP	49.97	5,000.00	4,950.03	1.00
448.311.000 AUDIT EXPENSE	0.00	7,100.00	7,100.00	0.00
448.313.000 ENGINEERING EXPENSE	0.00	35,000.00	35,000.00	0.00
448.314.000 LEGAL EXPENSE	0.00	4,000.00	4,000.00	0.00
448.316.000 WATER TESTING EXPENSE	1,572.20	11,000.00	9,427.80	14.29
448.317.000 DATA PROCESSING EXPENSE	520.41	1,700.00	1,179.59	30.61
448.318.000 SERVICE AGREEMENT EXPENSE	0.00	3,600.00	3,600.00	0.00
448.319.000 PEST CONTROL EXPENSE	276.00	1,200.00	924.00	23.00
448.320.000 IT SERVICES EXPENSE	1,233.00	5,000.00	3,767.00	24.66
448.321.000 TELEPHONE EXPENSE	1,428.83	5,300.00	3,871.17	26.96
448.324.000 CELL PHONE/IPAD EXPENSE	1,125.42	3,900.00	2,774.58	28.86
448.325.000 INTERNET EXPENSE	2,168.71	7,750.00	5,581.29	27.98
448.329.000 SCADA SYSTEM EXPENSE	0.00	9,500.00	9,500.00	0.00
448.331.000 TRAVEL EXPENSE	0.00	50.00	50.00	0.00
448.341.000 ADVERTISING EXPENSE	47.96	350.00	302.04	13.70
448.342.000 PRINTING EXPENSE	65.63	500.00	434.37	13.13
448.344.000 COPY EXPENSE	98.88	275.00	176.12	35.96
448.351.000 COMMERCIAL INS EXPENSE	21,000.00	41,000.00	20,000.00	51.22
448.354.000 WORKERS COMP INS EXPENSE	6,000.00	17,750.00	11,750.00	33.80
448.361.000 ELECTRICITY EXPENSE	65,678.57	218,500.00	152,821.43	30.06
448.362.000 HEATING OIL EXP - PUMP HOUSE	1,081.59	3,500.00	2,418.41	30.90
448.375.000 PREVENTATIVE MAINTENANCE EXP	0.00	20,000.00	20,000.00	0.00
448.376.000 MAINT OF PUMP HOUSES EXPENSE	265.20	3,000.00	2,734.80	8.84
448.377.000 MAINTENANCE OF RESERVOIR EXP	255.00	21,000.00	20,745.00	1.21
448.378.000 MAINT OF STREETS EXPENSE	0.00	35,000.00	35,000.00	0.00
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.420.000 DUES/MEMBERSHIP/SUB EXP	100.00	1,000.00	900.00	10.00
448.450.000 CONTRACTED SERVICES EXPENSE	20,010.50	15,500.00	(4,510.50)	129.10 over
448.460.000 TRAINING/MEETING EXPENSE	4,160.00	4,200.00	40.00	99.05
448.470.000 CDL/OTHER LICENSE EXPENSE	0.00	225.00	225.00	0.00
448.471.000 DRUG TESTING EXPENSE	0.00	350.00	350.00	0.00
448.473.000 OPERATORS LICENSE FEE EXP	0.00	120.00	120.00	0.00
448.474.000 REPAIRS TO PERSONAL PROP EXP	0.00	1,000.00	1,000.00	0.00
448.475.000 OTHER FEES EXPENSE	2,550.00	11,000.00	8,450.00	23.18
448.478.000 SALES TAX EXPENSE	24.56	250.00	225.44	9.82
448.700.000 CAPITAL EXPENDITURES	17,510.45	402,000.00	384,489.55	4.36
448.701.000 CAPITAL EXPENDITURE-WATER LINE	0.00	315,000.00	315,000.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	25,000.00	100,000.00	75,000.00	25.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	0.00	14,700.00	14,700.00	0.00
Total Expenses	454,188.28	2,430,915.00	1,976,726.72	18.68
Net Income	\$ 118,936.79 \$	0.00 \$	(118,936.79) \$	0.00

income

lm

WATER FUND

Cash Balances @ 4/30/25

checking	\$552,272.64
sweep account	\$1,079,133.74

Balance in Capital Projects Fund @ 4/30/25

water	\$1,263,694.66
cornering water	\$159,550.00

# BUDGET VS ACTUAL

## Borough of Bellefonte

### For 4/30/2025

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.005.000 INTEREST INCOME-MONEY MARKET	19,680.15	47,000.00	27,319.85	(41.87)
341.010.000 INTEREST INCOME - CKG, SVGS	1,607.11	175.00	(1,432.11)	(918.35) <i>W/L</i>
364.110.000 SEWER COLLECTION REVENUE	649,207.69	1,847,000.00	1,197,792.31	(35.15)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	0.00	15,000.00	15,000.00	0.00
364.171.000 SURCHARGE REVENUE	495.08	1,200.00	704.92	(41.26)
364.172.000 PRETREATMENT REVENUE	0.00	2,800.00	2,800.00	0.00
364.174.000 WASTE DISPOSAL REVENUE	21,405.15	84,000.00	62,594.85	(25.48)
364.180.000 BULK WATER LOADS REVENUE	210.00	2,500.00	2,290.00	(8.40)
364.901.000 BULK HAULING PERMIT REVENUE	0.00	120.00	120.00	0.00
364.904.000 CAPITAL IMPROVEMENTS-SBW	56,695.68	241,500.00	184,804.32	(23.48)
364.905.000 OPERATING SPRING,BENNER,WALKER	494,480.43	1,763,200.00	1,268,719.57	(28.04)
399.001.000 USE OF RESERVES	0.00	47,685.00	47,685.00	0.00 <i>bud.# only</i>
Total Revenues	1,243,781.29	4,052,180.00	2,808,398.71	(30.69)
<b>Expenses</b>				
429.112.000 SALARY EXPENSE-FACILITY	230,163.32	782,500.00	552,336.68	29.41
429.112.A00 SALARY EXPENSE-SYSTEM	18,264.00	57,500.00	39,236.00	31.76
429.180.000 OVERTIME WAGES EXPENSE-FAC	13,278.38	35,000.00	21,721.62	37.94
429.180.A00 OVERTIME WAGES EXPENSE-SYS	408.57	1,500.00	1,091.43	27.24
429.191.000 WORKBOOTS EXPENSE	4,317.81	4,800.00	482.19	89.95
429.192.000 SOCIAL SECURITY EXPENSE-FAC	17,983.65	62,500.00	44,516.35	28.77
429.193.000 SOCIAL SECURITY EXPENSE-SYS	1,387.95	4,500.00	3,112.05	30.84
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	185.60	210.00	24.40	88.38
429.194.000 UNEMPLOYMENT COMP EXPENSE	584.00	0.00	(584.00)	0.00 <i>W/L</i>
429.196.000 HEALTH INSURANCE EXPENSE-FAC	73,562.16	205,000.00	131,437.84	35.88
429.196.A00 HEALTH INS EXPENSE-SYSTEM	5,610.60	7,750.00	2,139.40	72.39
429.197.000 RETIREMENT EXPENSE-FAC	7,156.10	75,000.00	67,843.90	9.54
429.197.A00 RETIREMENT EXPENSE-SYSTEM	0.00	5,900.00	5,900.00	0.00
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	712.43	10,150.00	9,437.57	7.02
429.199.000 LIFE INSURANCE EXPENSE-FAC	549.50	1,950.00	1,400.50	28.18
429.199.A00 LIFE INS EXPENSE-SYSTEM	39.36	125.00	85.64	31.49
429.210.000 OFFICE SUPPLIES EXP - FACILITY	75.00	1,100.00	1,025.00	6.82
429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM	141.52	150.00	8.48	94.35
429.215.000 POSTAGE EXPENSE - FACILITY	35.08	200.00	164.92	17.54
429.215.A00 POSTAGE EXPENSE-SYSTEM	81.58	1,500.00	1,418.42	5.44
429.217.000 SHIPPING FEES EXP-FAC	137.18	150.00	12.82	91.45
429.217.A00 SHIPPING FEES EXP-SYS	0.00	25.00	25.00	0.00
429.221.000 CHEMICAL EXPENSE	49,410.94	245,000.00	195,589.06	20.17
429.225.000 LABORATORY SUPPLIES EXPENSE	1,947.93	7,000.00	5,052.07	27.83
429.231.000 FUEL EXPENSE - FACILITY	2,680.50	7,000.00	4,319.50	38.29
429.231.A00 FUEL EXPENSE - SYSTEM	89.87	1,500.00	1,410.13	5.99
429.238.000 CLOTHING & UNIFORM EXPENSE	670.08	4,750.00	4,079.92	14.11



# BUDGET VS ACTUAL Borough of Bellefonte For 4/30/2025

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	570.38	1,200.00	629.62	47.53
429.248.000 COMPUTER SOFTWARE EXPENSE-SYS	3,776.97	8,400.00	4,623.03	44.96
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	1,030.89	2,000.00	969.11	51.54
429.249.000 MATERIALS & SUPPLIES EXP - SYSTEM	153.56	3,000.00	2,846.44	5.12
429.251.000 VEHICLE MAINT EXP - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.252.000 EQUIPMENT MAINT EXP - FAC	79,605.94	190,000.00	110,394.06	41.90
429.252.000 EQUIPMENT MAINT EXP - SYS	0.00	10,000.00	10,000.00	0.00
429.257.000 FACILITY MAINTENANCE EXPENSE	9,585.53	31,000.00	21,414.47	30.92
429.258.000 SYSTEM MAINTENANCE EXPENSE	89,112.00	30,000.00	(59,112.00)	297.04 <i>over - lining</i>
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	572.31	4,000.00	3,427.69	14.31
429.260.000 MINOR EQUIPMENT EXP - SYSTEM	1,269.27	1,500.00	230.73	84.62
429.276.000 SERVICE CONTRACT EXP - FAC	5,128.01	34,000.00	28,871.99	15.08
429.310.000 I & I EXPENSE - SYSTEM	0.00	30,000.00	30,000.00	0.00
429.311.000 AUDIT EXPENSE	0.00	8,800.00	8,800.00	0.00
429.313.000 ENGINEERING EXPENSE - FACILITY	14,452.00	100,000.00	85,548.00	14.45
429.313.000 ENGINEERING EXPENSE - SYSTEM	0.00	500.00	500.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	180.00	3,000.00	2,820.00	6.00
429.314.000 LEGAL EXPENSE - SYSTEM	865.50	3,100.00	2,234.50	27.92
429.316.000 ANALYTICAL TESTING EXP	8,035.00	47,500.00	39,465.00	16.92
429.317.000 DATA PROCESSING EXPENSE	288.00	1,475.00	1,187.00	19.53
429.319.000 PEST CONTROL EXPENSE	132.00	575.00	443.00	22.96
429.320.000 IT SERVICES EXPENSE-FAC	1,869.00	9,500.00	7,631.00	19.67
429.320.000 IT SERVICES EXPENSE-SYSTEM	0.00	250.00	250.00	0.00
429.321.000 TELEPHONE EXPENSE-FACILITY	360.24	2,000.00	1,639.76	18.01
429.321.000 TELEPHONE EXPENSE-SYSTEM	240.18	1,750.00	1,509.82	13.72
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	562.29	3,000.00	2,437.71	18.74
429.324.000 CELL PHONE EXPENSE - SYSTEM	0.00	180.00	180.00	0.00
429.325.000 INTERNET EXPENSE	679.85	2,250.00	1,570.15	30.22
429.331.000 TRAVEL EXPENSES-FACILITY	0.00	25.00	25.00	0.00
429.331.000 TRAVEL EXPENSES-SYSTEM	0.00	25.00	25.00	0.00
429.341.000 ADVERTISING EXPENSE	324.06	500.00	175.94	64.81
429.342.000 PRINTING EXPENSE - FACILITY	113.47	200.00	86.53	56.74
429.342.000 PRINTING EXPENSE - SYSTEM	0.00	300.00	300.00	0.00
429.344.000 COPY EXPENSE-FACILITY	0.00	300.00	300.00	0.00
429.344.000 COPY EXPENSE - SYSTEM	0.00	100.00	100.00	0.00
429.350.000 INSURANCE EXPENSE	0.00	2,300.00	2,300.00	0.00
429.351.000 COMMERCIAL INSURANCE EXPENSE	11,000.00	66,000.00	55,000.00	16.67
429.354.000 WORKERS COMP INS EXP-FACILITY	6,570.00	31,200.00	24,630.00	21.06
429.354.000 WORKER'S COMP INS EXP-SYSTEM	0.00	2,250.00	2,250.00	0.00
429.361.000 ELECTRICITY EXPENSE	94,718.46	338,750.00	244,031.54	27.96
429.362.000 NATURAL GAS EXPENSE	7,622.85	10,500.00	2,877.15	72.60
429.374.000 COPIER RENTAL/MAINT EXP	330.00	1,400.00	1,070.00	23.57
429.378.000 MAINT OF STREETS EXP - SYSTEM	203.00	18,000.00	17,797.00	1.13
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	0.00	2,500.00	2,500.00	0.00
429.384.000 EQUIPMENT RENTAL EXP-SYSTEM	0.00	500.00	500.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	4,401.88	13,205.00	8,803.12	33.33
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	100.00	550.00	450.00	18.18

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 4/30/2025**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.420.A00 SUBSCRIPTION EXP-SYSTEM	0.00	30.00	30.00	0.00
429.450.000 CONTRACTED SERVICES EXP - FAC	0.00	3,000.00	3,000.00	0.00
429.450.A00 CONTRACTED SERVICES EXP - SYSTEM	0.00	15,000.00	15,000.00	0.00
429.460.000 TRAINING EXPENSE	395.00	17,000.00	16,605.00	2.32
429.469.000 BIOSOLIDS RECYCLING EXPENSE	30,580.81	71,000.00	40,419.19	43.07
429.470.000 CDL/OTHER LICENSE EXPENSE	0.00	1,500.00	1,500.00	0.00
429.471.000 DRUG TESTING EXPENSE	0.00	200.00	200.00	0.00
429.472.000 PERMIT FEES EXPENSE	3,750.00	4,000.00	250.00	93.75
429.473.000 OPERATORS LICENSE EXP-FAC	450.00	1,000.00	550.00	45.00
429.473.A00 OPERATORS LICENSE EXP-SYS	120.00	180.00	60.00	66.67
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	0.00	2,000.00	2,000.00	0.00
429.476.000 OTHER FEES EXPENSE	146.53	1,100.00	953.47	13.32
429.480.000 MISCELLANEOUS EXPENSE-FACILITY	42,535.47	0.00	(42,535.47)	0.00 <i>OWA</i>
429.700.C00 CAPITAL EXPENDITURES - FACILITY	18,206.40	575,000.00	556,793.60	3.17
429.905.000 MISCELLANEOUS EXPENSE-FAC	0.00	50.00	50.00	0.00
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL <i>109998.36</i>	0.00	332,205.00	332,205.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	5,731.04	14,985.00	9,253.96	38.25
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL <i>20724.14</i>	0.00	62,455.00	62,455.00	0.00
472.406.A00 RELIANCE LOAN EXP - INTEREST	2,059.34	5,900.00	3,840.66	34.90
472.411.A00 NORTHWEST LOAN #3892 PRINCIPAL <i>57850.45</i>	0.00	175,130.00	175,130.00	0.00
472.412.A00 NORTHWEST LOAN #3892 INTEREST	24,858.91	73,000.00	48,141.09	34.05
475.000.A00 TRUSTEE FEE EXPENSE	0.00	1,100.00	1,100.00	0.00
492.001.B00 TRANSFER TO GENERAL FUND	35,000.00	140,000.00	105,000.00	25.00
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	0.00	15,000.00	15,000.00	0.00
Total Expenses	937,159.25	4,052,180.00	3,115,020.75	23.13
Net Income	\$ 306,622.04 \$	0.00 \$	(306,622.04) \$	0.00

*net income*

SEWER FUND

Cash Balances @ 4/30/25

checking	\$1,059,802.58
money market	\$1,181,498.57

Loan Balances @ 4/30/25

Reliance	\$171,678.08
Northwest	\$2,735,761.69
PennWorks	\$790,849.99

Balance in Capital Projects Fund @ 4/30/25

\$209,100.00

**Bellefonte Borough Authority Meeting June 3<sup>rd</sup> 2025 WWTP Report**

Bulk Water sales for the month of May were approx. 432,200 gals. (5/28/25).

5/6/25 – Notified by Pace Lab that Infl. BOD analysis result was flagged for being read past hold time. Notified DEP WQS of non-compliance.

5/7/25 – Jean sent revised IU permits. Reviewed & Processed then e-mailed to each user.

5/11/25 – Clogged rain gutter at the control building resulted in damage to the Atrium ceiling and smoke alarm. Gutters cleaned out the following day. (Pine tree needs to go.)

5/13/25 – Maintenance spent a couple hours preparing for a planned power outage per 1<sup>st</sup> Energy. Couldn't get verification that only one of our feed lines would be affected. Never occurred. – Conference call w/ Jean and Dave Slusser @ Martz concerning moving forward with the VFD cabinet and fiber cable proposal for the new pump project at the A.S. units.

5/14/25 – Maintenance worked on the battery backup units for the SCADA system.

5/16/25 – The lab tech alerted me to a tentative Pace lab notation of a power failure possibly affecting our Fecal Coliform result for 4/29/25 sampling. Per WQS, use the result for reporting.

5/19/25 – Maintenance finished construction of an Aluminum catwalk system for safer access to the cleaning of the UV weirs and Effluent serpentine after weirs. Safety Committee suggestion. – Signed and process the Martz proposal for VFD cabinet installation. – Received a visit from Ryan @ PRWA to inform us of apprenticeship programs available through both their website and NRWAs.

5/20/25 & 5/21/25 – Four EPA affiliated staffers performed their periodic Industrial Pretreatment Program Audit with Doug Watson, Shannon and myself. Jean was available on site for a good portion of the first day. A multitude of issues will need to be addressed, final report to arrive within 70 days.

5/22/25 – I e-mailed Pace Lab notifying them of the WWTP no longer requiring their services beginning the month of June.

5/23/25 – Filed the required monthly eDMR for April with DEP.





# Water Report June 2025

5/1/25        Turned water on at new elementary school

5/2/25        Picked up sewer vac-truck @ A & H Equipment

5/4/25        Replaced sump pump @ Corning Pump House

5/5/25        Replace spool piece on pump #1 @ Halfmoon Hill Pump House

5/6/25        Jett sewer @ 441 S. Monroe St

5/7/25        Inspect water line @ Tru Hotel

5/10/25       Call out for sewer at Bishop St / Monroe St

5/18/25       VFD failure on pump # 1 @ Big Spring Pump House

5/22/25       Jett sewer lateral @ 1018 Airport Rd

5/23/25       Jett sewer main @ Valentine Hill Rd / Willowbank St

5/27/25       Repair 2" water main leak @ Spring St / Burrows St (remove galvanized nipple)

5/29/25       Water line pressure test @ Tru Hotel, call out for water shut off @ 131  
Farmington Lane (leak on customers side)

Installed 81 new water meters

Marked 52 PA 1-Calls

Niagara Filling Station 276,000 gallons

# Memo

**To:** Bellefonte Authority  
**From:** Alyssa Doherty  
**cc:** Name  
**Date:** May 2<sup>nd</sup>, 2025  
**Re:** Niagara and Milesburg Bulk Water Billing

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In 2023, the Borough began billing Niagara Bottling directly per the agreement instead of billing Milesburg Borough Water Authority, and MBWA, in turn, billed Niagara for their monthly usage. Due to this change, the Borough has to wait to receive the monthly Daily Water Withdrawal Report from MBWA before the Borough can issue a bill for the past month. Attached are the 2024 and 2025 usage reports with the dates billed and payment received dates for MBWA and Niagara Bottling. The Borough now has an established contact at Niagara Bottling, Michael Etters, who is contacted when there is a late invoice. Once Michael is contacted, the Borough is paid pretty quickly for the outstanding invoices. If you have any more questions, please do not hesitate to reach out to me.

Alyssa Doherty  
[Adoherty@bellefontepa.gov](mailto:Adoherty@bellefontepa.gov)  
(814)355-1501 ext. 217

# 2024 Monthly Water Usage

<u>Month</u>	<u>Milesburg Water Usage</u>	<u>Niagara Water Usage</u>	<u>Usage (Niagara/Milesb</u>	<u>Billed Date</u>	<u>Milesburg Paid Date</u>	<u>Niagara Paid Date</u>
January	8,241,000	10,892,000	19,133,000	2/12/2024	2/20/2024	3/14/2024
February	7,460,000	10,411,000	17,871,000	3/7/2024	3/28/2024	4/8/2024
March	8,333,000	10,894,000	19,227,000	4/5/2024	4/12/2024	5/8/2024
April	7,761,000	10,561,000	18,322,000	5/3/2024	5/13/2024	6/3/2024
May	8,138,000	10,323,000	18,461,000	6/10/2024	6/24/2024	8/16/2024
June	9,307,000	12,997,000	22,304,000	7/16/2024	7/30/2024	8/16/2024
July	8,848,000	17,675,000	26,523,000	8/14/2024	9/3/2024	10/4/2024
August	9,663,000	12,226,000	21,889,000	9/26/2024	10/9/2024	10/21/2024
September	8,417,000	9,536,000	17,953,000	10/28/2024	11/12/2024	2/10/2025
October	7,939,000	10,246,000	18,185,000	11/22/2024	12/3/2024	2/10/2025
November	7,337,000	8,837,000	16,174,000	12/16/2024	1/10/2025	2/10/2025
December	7,652,000	11,565,000	19,217,000	1/13/2025	1/31/2025	4/23/2025
<b>2024 Total Usage:</b>	<b>99,096,000</b>	<b>136,163,000</b>	<b>235,259,000</b>			

**Total Amount Billed: \$ 98,464.76 \$ 153,728.03**

Milesburg Water Authority billed at \$0.99363/1000 gal  
Niagara Bottling billed at \$1.129/1000 gal



# 2025 Monthly Water Usage

<u>Month</u>	<u>Milesburg Water Used</u>	<u>Niagara Water Used</u>	<u>Used (Niagara/Milesb</u>	<u>Billed Date</u>	<u>Milesburg Date Paid</u>	<u>Niagara Date Paid</u>
January	9,016,000	11,302,000	20,318,000	2/5/2025	2/13/2025	4/4/2025
February	9,674,000	15,048,000	24,722,000	3/28/2025	4/9/2025	4/23/2025
March	9,890,000	16,554,000	26,444,000	4/15/2025	5/2/2025	
April			0			
May			0			
June			0			
July			0			
August			0			
September			0			
October			0			
November			0			
December			0			
<b>2025 Total Usage:</b>	<b>28,580,000</b>	<b>42,904,000</b>	<b>71,484,000</b>			

**Total Amount Billed: \$ 29,151.60 \$ 49,768.64**

Milesburg Water Authority billed at \$1.02/1000 gal  
Niagara Bottling billed at \$1.16/1000 gal

<b>DAILY WATER WITHDRAWAL/INSTREAM FLOW REQUIREMENT REPORT</b>			
<b>BELLEFONTE BOROUGH</b>		<b>CENTRE</b>	<b>23A</b>
NAME-PUBLIC WATER SUPPLY AGENCY		COUNTY	WA Permit No.
<b>(814) 355-1501</b>			<b>313588</b>
<b>TELEPHONE NO.</b>			SF Permit ID
<b>Report for MONTH:</b>		May	Matt Auman
<b>Year:</b>		2025	REPORT PREPARER NAME
<b>Source ID</b>	<b>7939</b>		<b>Total</b>
<b>Name Day</b>	<b>Borough System Big Spring</b>	<b>Corning System Spring</b>	<b>Big</b>
1	2,452,992	1,038,336	3,491,328
2	2,460,160	1,078,016	3,538,176
3	2,462,976	979,968	3,442,944
4	2,399,488	895,104	3,294,592
5	2,432,512	922,240	3,354,752
6	2,446,080	913,280	3,359,360
7	2,375,168	942,720	3,317,888
8	2,424,832	934,912	3,359,744
9	2,475,264	945,280	3,420,544
10	2,419,200	937,856	3,357,056
11	2,434,304	929,970	3,364,274
12	2,456,064	934,016	3,390,080
13	2,437,376	950,528	3,387,904
14	2,399,744	952,576	3,352,320
15	2,444,288	339,968	2,784,256
16	2,437,632	1,508,992	3,946,624
17	2,457,088	914,304	3,371,392
18	2,460,928	1,017,472	3,478,400
19	2,419,712	936,448	3,356,160
20	2,431,488	959,488	3,390,976
21	2,743,040	976,112	3,719,152
22	2,639,104	941,056	3,580,160
23	2,599,680	965,504	3,565,184
24	2,590,208	938,880	3,529,088
25	2,586,112	362,752	2,948,864
26	2,606,080	1,414,784	4,020,864
27	2,638,080	902,016	3,540,096
28	2,643,712	988,032	3,631,744
29	2,624,256	921,728	3,545,984
30	2,630,912	948,864	3,579,776
31	2,640,896	946,560	3,587,456
<b>TOTAL</b>	<b>77,669,376</b>		<b>107,007,138</b>
<b>AVERAGE</b>	<b>2,505,464</b>	<b>946,379</b>	<b>3,451,843</b>
<b>MAXIMUM</b>	<b>2,743,040</b>	<b>1,508,992</b>	<b>4,020,864</b>
<b>MINIMUM</b>	<b>2,375,168</b>	<b>339,968</b>	<b>2,784,256</b>