



HISTORIC
Bellefonte™
Est. 1795

Executive Session-Personnel
7:00 PM – 7:25 PM Oak Room

Bellefonte Borough Council Business Meeting
7:30 PM, Monday, August 4th, 2025
In-Person, Council Chambers/Large Meeting Room
301 N. Spring St, 1st Floor

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS:

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at www.cnet1.org. **ATTEND IN PERSON:** The meeting room is open with normal occupancy limits.

AGENDA

I. 7:30 PM CALL MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

| | | |
|------------------------------------------------|-------------------------------------------|--|
| Mr. Bernier, <i>North Ward</i> | Ms. Purnell, <i>North Ward</i> | |
| Mr. Brachbill, <i>South Ward</i> | Ms. Sedgwick, <i>West Ward</i> | |
| Ms. Cleeton, <i>South Ward</i> | Ms. Tosti-Vasey, <i>West Ward</i> | |
| Ms. Dann, <i>President, South Ward</i> | Ms. Meckley, <i>Junior Council Member</i> | |
| Mr. Johnson, <i>Vice-President, North Ward</i> | Mayor Johnson, <i>At Large</i> | |
| Ms. McKean, <i>West Ward</i> | | |

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

In accordance with Act 65 of 2021, if a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comments will be public comment and then council comment, including proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, a non-profit representative, a business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

VI. COMMUNICATIONS (written)

| |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The Borough will be loading compost into vehicles on Saturday, August 23 rd , September 20 th , and October 18 th from 8:00 am-12:00 pm at the Musser Lane Compost Facility. The cost is \$15.00 per cubic yard, which must be paid in advance at the Bellefonte Borough Administrative Office, located at 301 N. Spring Street, Suite 200, Bellefonte. The office is open Monday through Friday, 8:00 am to 4:30 pm. FYI, no council action is needed. |
| Bellefonte Borough Police Department National Night Out will be held on Tuesday, August 5 th 5:00 pm-8:00 pm on the Waterfront. FYI, no council action is needed. |
| The 2025 PSAB Fall Leadership Conference will be held at the Penn Stater October 3 rd -5 th , 2025. If you would like to be registered for the Conference, please contact Alyssa Doherty. FYI, no council action is needed. |
| Stage at Talleyrand Park Request for Determination Letter from Keller Engineers Project Manager Michael Pratt. FYI, no council action is needed. |
| Thank you, Letters to Officer Luse. FYI, no council action is needed. |
| Bellefonte Waterfront Multimodal Grant Submission. FYI, no council action is needed. |
| Request for use of County Property – 2025 Bellefonte Victorian Christmas. FYI, no council action is needed. |

VII. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

| | |
|---------|------------------------------------------------------------|
| Finance | Budget v. Actual June 2025 |
| Finance | Budget v. Actual Summary June 2025 |
| Finance | Campbell Durrant Invoice June 2025 |
| Finance | Campbell Durrant Invoice July 2025 |
| General | DRAFT Council Meeting Minutes July 21 st , 2025 |
| Finance | Treasurer's Report June 2025 |
| Finance | Voucher Summary June 2025 |

Call for a motion/2nd to approve the Consent Agenda.

VIII. REPORTS

Please limit all reports/rebuttals/deliberations to three minutes maximum.

| DEPARTMENT | OFFICIAL/ STAFF | REPORT |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------|
| Mayor | Mayor Johnson | Verbal |
| Manager of Grants and Special Projects ➤ June 2025 Report | Ms. Brooks | Submitted |
| Jr. Council Member | Ms. Meckley | Not Received |
| OCA Memo: <i>See memo for report and updates</i> ➤ The next Planning Commission meeting will be Monday, August 11th, at 5:00 p.m. in the Large Meeting Room. ➤ The next HARB meeting will be Tuesday, August 12 th at 8:30 in the Oak Room. ➤ A Zoning Hearing Board meeting is scheduled for Tuesday, August 12 th at 5:00 p.m. in the Large Meeting Room | Ms. Thompson | Submitted |

IX. CURRENT and OLD BUSINESS

| |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Council action to select a police officer candidate from Bellefonte's Eligibility List. The Civil Service Commission and Chief Witmer are recommending the selection of Gage Baumgardner. Motion/2nd to select Gage Baumgardner from the Eligibility List and to make a formal offer to hire. |
| Potter Street Railroad Spur. Met with SEDA-COG and PennTerra at the Spur to discuss the subdivision on Tuesday, July 29 th . FYI, no council action is needed. |
| The Locust Lane Stormwater project will begin early August 2025. FYI, no council action is needed. |
| Laurel Asphalt will begin working on Stamped Crosswalks in August 2025. Intersections that will be affected are: Bishop Street and Spring Street, and High Street and Spring Street. FYI, no council action is needed. |

X. NEW BUSINESS

| |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bid Opening for Parkview and Zion Road Traffic Signal Project. Motion/2nd to allow the Engineer to review, approve, select, and notify the lowest responsible bid. |
| Resolution No. 08042025-01 Authorizing the sale and disposal of unnecessary Personal Property with a value of less than \$2,000.00. Motion/2nd to approve Resolution No. 08042025-01. |
| Junior Council Member attendance at the Fall PSAB Conference. Motion/2nd to approve payment of \$190.00 per attendee for the Junior Council Member to attend the Fall PSAB Conference be paid by the Borough. |
| Victorian Bellefonte Main Street Planning Grant Application request for letter of support. Motion/2nd to provide a letter of support for the Victorian Bellefonte Main Street Planning Grant Application. |
| Bellefonte Waterfront Associates. Motion/2nd to pursue an agreement with Bellefonte Waterfront Associates with the Borough that addresses the construction and maintenance of Dunlop St., along with the easement. |
| Spring Creek Watershed Meeting Minutes from July 16, 2025. FYI, no council action is needed. |

XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

XIII. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM.

The Council Public Comment Policy and the 2025 List of Goals/action items will be included with each Agenda.



HISTORIC
Bellefonte™
Est. 1795

Dates for Loading Compost at the Musser Lane Compost Facility

Borough employees will be available to load compost onto trailers or pick-ups at the Musser Lane Compost Facility between the hours of 8 am to 12 noon on **Saturday August 23, Saturday September 20, Saturday October 18th.**

There would be a fee to cover equipment and personnel for this of \$15 per cubic yard (approximately one skid steer loader bucket).

Fees must be paid at the borough administrative offices during regular office hours in advance of loading compost and a signed waiver will be required at that time also. The borough is not responsible for damage to vehicles during loading or compost hauling. Borough administrative office hours are Monday through Friday 8 to 4:30.



Bellefonte Police Department



NATIONAL NIGHT OUT 2025

**TUESDAY AUGUST 5, 2025 5PM TILL 8PM
ON THE WATERFRONT**

BY TALLEYRAND PARK BELLEFONTE. PA

Come meet your local police officers

Firefighters, Emergency Responders and Community Leaders!

Check out the emergency vehicles up close
including a Life Flight helicopter
games, face painting, music,
petting zoo,

dunk tank and of course,
free food and drinks while supplies last!

ALL FREE TO THE COMMUNITY



PA State Association of Boroughs
2941 North Front Street
Harrisburg, PA 17110
www.boroughs.org

PRESORTED STANDARD
U.S. POSTAGE
PAID
HARRISBURG PA
PERMIT NO. 496

Why Should I Attend?

- Get status updates on legislative measures that could impact your borough.
- Meet with companies who have products and services that could make your borough more efficient.
- Attend sessions that will motivate, challenge, and make you ask questions.
- Share ideas with other leaders from across the state.



This program is approved for 6 Certified Borough Official Credit hours.



PSAB Fall Leadership CONFERENCE

October 3–5, 2025
The Penn Stater
State College



PSAB Fall Leadership CONFERENCE

October 3–5, 2025
The Penn Stater, State College

Bellefonte Borough Council Packet August 4, 2025

TENTATIVE AGENDA

FRIDAY, OCTOBER 3

- 4:00 – 9:00 PM PSAB Registration**
5:00 – 9:00 PM Welcome Dinner with Exhibitors
(Included in the PSAB registration fee)
(Prizes Awarded)

SATURDAY, OCTOBER 4

- 7:00 – 8:00 AM Breakfast with the Exhibitors**
7:00 – 10:00 AM Visit the Exhibits
7:00 AM – 4:30 PM PSAB Registration
8:00 AM – 12:00 PM General Sessions



Presiding
Randy Riddle, Grove City
President

SATURDAY • 8:00 – 9:00 AM
KEYNOTE SPEAKER: ALEX WEBER

UNSTOPPABLE LEADERSHIP



Unstoppable Leadership begins with your unwavering commitment to yourself, your vision, and everyone you touch. **Alex Weber is an Award-Winning Keynote Speaker, Champion Coach, Acclaimed Author, TV Host for NBC, and competitor on American Ninja Warrior.** Alex deep-dives into the actionable principles of what it takes to be an Unstoppable Leader. For yourself, and all those you lead. He honestly and openly talks about the challenges we face as Leaders not only in our careers, but in our relationships and personal lives too. He shows you how to navigate the external obstacles, internal roadblocks, and interpersonal dynamics that come with peak Leadership - especially how to best handle difficult personalities. A leader is only as successful as the people you lead, and we need to create a shared vision, cultivate a true bond centered upon trust, and activate our members to take positive action with our unified goals.

SATURDAY, OCTOBER 4

9:00 – 10:00 AM Refreshment Break with the Exhibitors (Prizes awarded)

10:00 – 11:00 AM
Best Practices for Maintaining Control at Municipal Meetings

Even in communities where things are typically quiet, almost every borough will at some point deal with a controversy that fills the seats of your municipal meeting hall. **A Representative from Salzmans Hughes** will review the balance required at public municipal meetings to allow for public input while also conducting necessary municipal business. A legal framework for public participation in a municipal meeting setting will be provided as well as practical ideas for ways to legally maintain control at your public meetings.

11:00 AM – 12:00 PM
Trucks on Local Roads

Mark Hood, PE, from Pennoni will discuss how large motor vehicles traveling frequently on local roads can cause serious traffic and damage to your borough's local roadways. In this session, they will discuss the best practices on how to identify routes that could be a concern, how to conduct studies that will inform you on how roads should be restricted, and how to post a road if necessary.

12:15 – 1:15 PM Lunch
(Included in the PSAB registration fee)

SATURDAY, OCTOBER 4 (cont.)

1:30 – 3:30 PM General Sessions



Presiding
Tami Halstead, Newport
1st Vice President

1:30 – 2:30 PM
Municipal Employment Law:
Everything You Need to Know

Michael McAuliffe Miller, Esq. from Eckert Seamans will present everything that one needs to know about labor and employment law as an elected or appointed official. He will cover recent developments, basic and important concepts and outline those specific markers about which municipal officials must know in order to protect themselves and their Borough. Mr. Miller has been a longtime lecturer for PSAB and his high energy presentation will engage the listener and provide a menu of the most important employment issues.

2:30 – 3:30 PM Legal Aspects of Code Enforcement
Local code enforcement is an important service provided by many boroughs to keep their communities safe and free from hazards. In performing this function municipalities must be aware of constitutional protections afforded to property owners and necessary steps to take when met with resistance. In this session, Andrew Adair, Esq. from Cohen Vaughn will review proper procedures and documentation for legal code enforcement investigations and complaints that may be filed against your municipality and code enforcement officers.

3:45 – 4:45 PM Concurrent Sessions
Police Interaction with People in Crisis
People in crisis are disproportionately represented in police incidents. Unfortunately, many of these encounters involve use of force, and lead to negative outcomes such as injuries and decreased community trust in police. This session will examine the scope of the problem and explore ways to improve police service. Ashley Heiberger, (Ret), Police Practices Advisor and Adjunct Professor, will discuss concepts and principles of de-escalation, including active listening, as well as co-response and alternative response models. Attendees will return to their communities with a better understanding of the issues surrounding police interaction with people in crisis and potential solutions.

Best Management Practices for MS4 Communities
In this breakout, a Representative from Herbert Rowland & Grubic will provide borough officials with an update on the new NPDES Permit being implemented in October 2026 as well as funding opportunities to manage stormwater and examples of successful stormwater projects.

Animal Incident Response, Enforcement Authority and Borough Obligations
Navigating animal incident response obligations is a challenging endeavor but is an important piece of your borough’s organizational structure, with its own Standard Operating Procedures. Colleen Shelly, CEO/Director of Training, PA Academy for Animal Care and Control, will discuss ensuring the welfare of distressed animals in a professional manner in compliance with PA’s complex enforcement laws.

6:00 – 7:00 PM Reception
(Cash Bar)
7:00 – 9:00 PM Dinner & Networking
(Included in the PSAB Registration Fee)

SUNDAY, OCTOBER 5

7:00 – 7:45 AM Continental Breakfast
8:00 – 10:00 AM General Sessions



Presiding
Karen Allgeier, Brookville
2nd Vice President

8:00 – 9:00 AM
How to Detect Fraudulent Activities in Your Borough Operation
Vicky Trimmer, Esq., CPA from Daley Zucker will discuss common types of fraud found in governmental settings, how to perform a fraud risk analysis and the tools to prevent and detect fraud.

9:00 – 10:00 AM
Common Sources of Municipal Liability
A Representative from Siana Law will explore the complexities of municipal liability, including tort and contractual claims, defenses, and their impact on public services.

10:00 – 11:00 AM
Legislative Year in Review
Ron Grutza, PSAB Senior Director of Government Affairs, and Logan Stover, PSAB Director of Policy & Legislative Affairs, will review the status of pending legislation and recently enacted laws that could affect your borough. Attendees will have the opportunity to ask questions.

Hotel Room Reservations –
The Penn Stater

Deadline – Friday, August 29, 2025
or until the PSAB room block is sold out.

The room rate at the Penn Stater is \$169 + 11% (\$187.59 including occupancy tax), single or double, per room, per night. Parking is included in the room rate. To make reservations, visit www.hotelreservations.boroughs.org (must use credit card) or call 814-863-5000 and ask for the PSAB rate. If you have any questions, please contact Mary Weller at mweller@boroughs.org or Suzi Kent at skent@boroughs.org, or 717-236-9526 Ext. 1030.



Registration
Information

PAYMENT OPTIONS:
Easy ways to pay and register.

Pay securely online.
Visit myaccount.boroughs.org
(Conferences tab)

Return this form with check to:
PA State Association of Boroughs
2941 North Front Street
Harrisburg, PA 17110

Fax this form to:
717-236-8164
(Follow up with a check.)

Note: There is no spouse program at the Fall Conference. Please purchase extra meal tickets that are needed on the registration form.

QUESTIONS? Contact Mary Weller (Ext. 1026) or Suzi Kent (Ext. 1030) at PSAB at 800-232-7722.

Section 701 of the Borough Code provides reimbursement for mileage, registration fees, and all other actual expenses for the conference that council agrees to pay.



Earn credit.
This program is approved for 6 Certified Borough Official Credit hours.

BOROUGH:

| Bellefonte Borough Council Packet August 4, 2025 | | | | | |
|---------------------------------------------------------------------------------|-------|--------------|---------------|---------------------|----------------------|
| Delegate Name/Spouse Name (if attending) (As you want it to appear on badge) | Title | Full Package | Saturday Only | Extra Lunch Tickets | Extra Dinner Tickets |
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |
| 4. | | | | | |

Special Requirements including food allergies (Please list name & requirements):

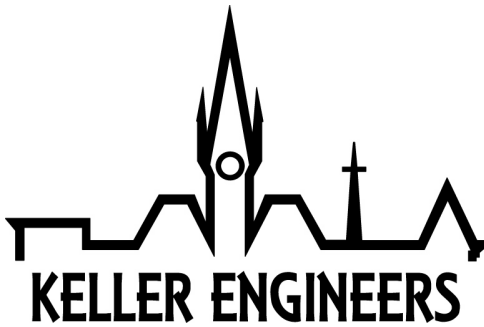
BEFORE SEPT. 15 AFTER SEPT. 15

| | | | | |
|--|--------|--------|---------------------------------------------------------------------------------------------------------|----|
| | \$ 190 | \$ 240 | FULL PACKAGE: Includes All Conference Sessions, Breaks, Friday Dinner, and Saturday Lunch and Dinner | \$ |
| | \$ 155 | \$ 180 | SATURDAY ONLY: Includes All Saturday Conference Sessions, Breaks, and Lunch | \$ |
| | \$ 20 | \$ 20 | Extra Lunch Tickets (Saturday, October 4) | \$ |
| | \$ 35 | \$ 35 | Extra Dinner Tickets (Saturday, October 4) | \$ |

Contact Person:

Phone: () Email:

Total: \$



Keller Engineers Inc.
3500 East College Avenue
Suite 1100
State College, PA 16801
Phone: (814) 231-2925
Fax: (814) 231-2926

July 23, 2025

4304-2

Don Franson, P.E.
Bellefonte Borough Engineer
The Borough of Bellefonte
140 South Allegheny Street
Bellefonte, PA 16823

**RE: STAGE AT TALLEYRAND PARK
REQUEST FOR DETERMINATION**

Don:

The Friends of Talleyrand, in partnership with the Borough of Bellefonte, propose to construct a 3,300 performing arts structure in the southwest corner of Talleyrand Park upon parcel 32-303-009C owned by the Borough. The proposed stage location lies immediately adjacent to lot 32-313-014 that is also owned by the Borough. This adjoining lot contains an existing building currently leased to a Pelican's Sno Balls business. The existing structure was previously occupied by a sandwich shop, a convenience store and a gas station. A concrete sidewalk pedestrian connection is proposed between the proposed stage and a nearby small parking lot that also lies on parcel 32-303-009C in order to meet ADA accessibility requirements. The existing circular park walking path will be relocated as required from the proposed stage area. Please see attached Concept Plan. A survey and mapping effort will start in the next few weeks, with design, permitting, and approvals to follow thereafter. The purpose of this correspondence is to brief you on project particulars that have been determined to date and to secure your input on stormwater management requirements.

Erosion & Sedimentation Control:

We estimate that the performing arts center project will disturb approximately 0.33-acres of land associated with the stage construction, the accessible route from the stage to nearby accessible parking stalls, and the required relocation of the existing park walking path in front of the stage. The proposed project site lies tributary to Big Spring Run which is a small tributary of Spring Creek that receives outflow from the Big Spring. Big Spring Run is designated as "Cold Water Fishery". As such, an NPDES Permit will not be required for this project; rather only an erosion and sedimentation control plan approval by the Centre County Conservation District will be necessary.

Land Development:

The Borough Zoning Officer has determined that this project will be classified as a land development. As such, land development plans will be prepared and submitted to the Borough for review and approval going forward.

Floodplain Impacts:

The proposed performing arts center structure will lie within the 100-year floodplain of Spring Creek, and as such the proposed structure will be properly elevated, and if necessary, flood-proofed in accordance with Borough Chapter 307 Floodplain Management.

Environmental Constraints for Adjoining Lot 32-313-014:

Bellefonte Borough acquired lot 32-313-014 on 2021-01-13 via deed from J.J. Powell, Inc. This parcel contains an existing building currently leased to a snow cone business, and prior uses included a Subway sandwich shop, a convenience store and Amoco gas station with underground fuel tanks. Apparently, some residual soil and water contamination was discovered during the removal of the underground fuel tanks by J.J. Powell, and a remedial action plan was implemented including excavation and removal of contaminated soil, and the extraction and treatment of contaminated ground water. A Remedial Action Completion Report (RACR) was completed in January 2020 and submitted to the PA Department of Environmental Protection. This report identifies the limit and extent of

**STAGE AT TALLEYRAND PARK
REQUEST FOR DETERMINATION**

detected contamination and documented attainment of the Act 2 Land Recycling and Remediation Standards. “Standards attainment” is apparently conditioned on ongoing activity and use limitations and the utilization of “pathway elimination” by engineering and institutional controls if so required in order to ensure that there will be no future exposures to human health. Exhibit B of the covenant illustrates the limit of detected residual soil impact, which is largely centered on the subject outparcel lot, but also extends into the adjoining Talleyrand Park parking lot to the east. Exhibit C illustrates the area of groundwater with residual impacts, which is again largely centered on the subject outparcel lot but conversely extends to the adjoining railroad right-of-way and property to the west. None of the mapped soil or water impacts directly impact the proposed stage location – see attached RACR Exhibit B.

Activity and use limitations of the impacted lot include the following:

- Maintenance of all existing on-lot engineering controls to prevent soil gas migration.
- Use of engineered vapor mitigation systems or barriers for all future buildings or structures upon the subject property.
- Conduction of an annual local area survey of the two adjoining impact properties identified in Exhibit C to ensure that there is no nearby water use that could allow a complete exposure pathway.
- Notes that excavation or other below grade intrusive activities at a depth greater than one foot at the subject property, if within the area of known soil impacts (Exhibit B), must be done in accordance with a “soil management plan”, and “health and safety plan”, and the excavation and handling activities must be done by qualified personnel unless it can be demonstrated that future remediation has removed the potential for soil impacts.

While the activity limitations are triggered by proposed disturbance within the area of known soil impacts on outparcel lot 32-303-014, and perhaps to the known soil impacts on adjoining Talleyrand Park lot 32-303-009C (although how a particular covenant pertaining to a certain piece of land can also encumber an adjoining parcel is perhaps questionable), it simply seems prudent for the goal of the proposed outdoor stage design to limit proposed construction and earth disturbance to Talleyrand Park lot 32-303-009C proper, with complete avoidance of the denoted area of soil impacts on this lot, and to completely avoid impacts to or encroachment upon adjoining outparcel lot 32-303-014 at all. To this end the Borough has agreed to engage the services of an Environmental Engineering consultant to review the available literature, make recommendations concerning avoidance actions, confer with PaDEP regarding the proposed project, and potentially provide some geoprobes in the footprint area of the proposed structure to ensure no PCB migration to that area has occurred. Letterle & Associates is preparing a proposal for Borough consideration and will present it in the next few weeks.

Stormwater Management:

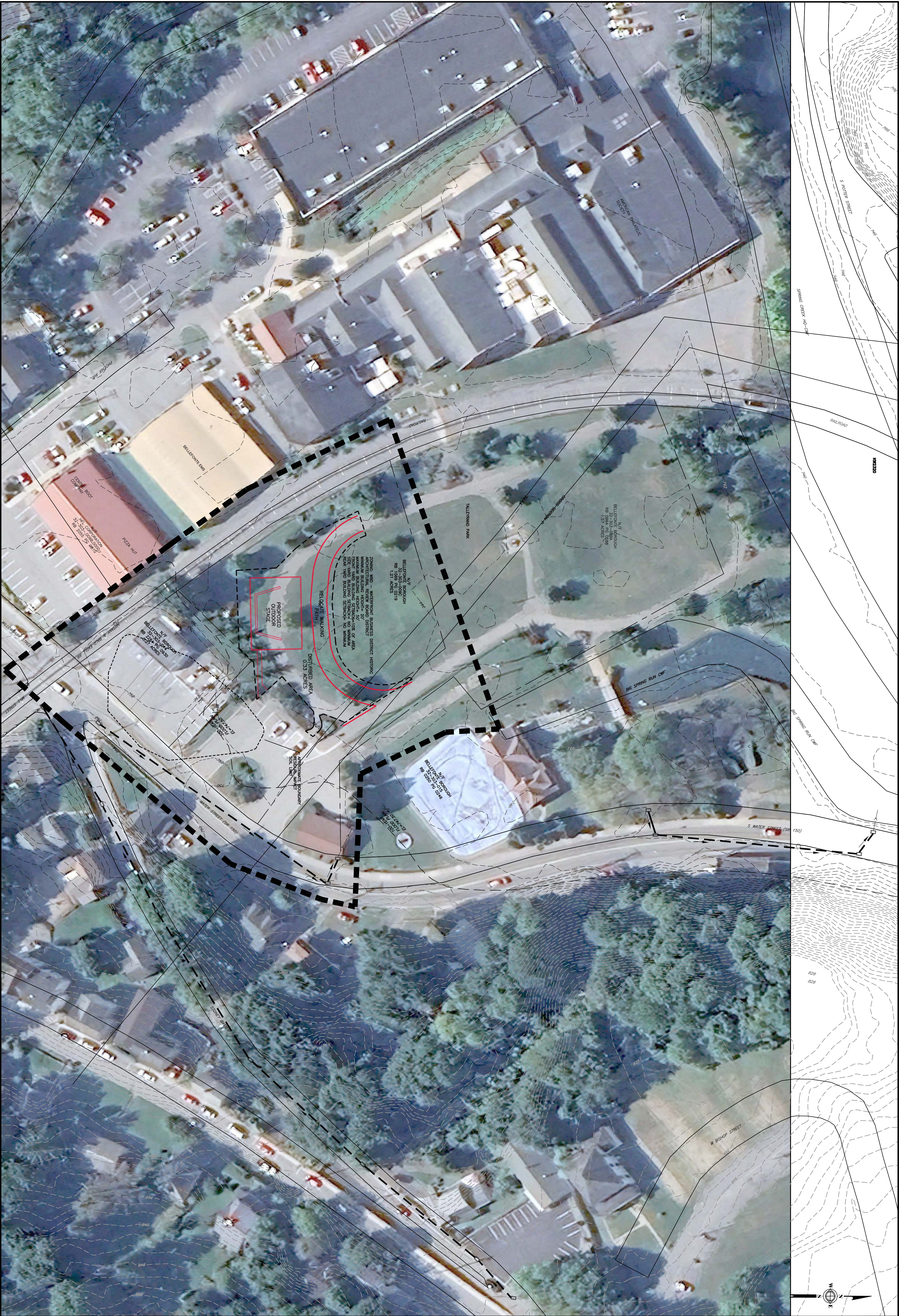
The proposed stage structure is 3,300 SF and coupled with a sidewalk extension to the existing nearby parking lot means that this project will result in the creation of approximately 4,500 SF of new impervious cover. Chapter 490 Stormwater Management allows for certain exemptions per §490-9.A.(1), including “all development activities having impervious coverage of less than 10% of the total site area up to a maximum impervious area of 5,000 SF”. As such, it would appear that this project may qualify for such an exemption. The ordinance also states that “adequate and safe conveyance of stormwater from the site must be provided”. We would propose to convey roof top runoff from the structure roof to nearby Big Spring Run via a pipe system.


Please advise if you agree with the interpretation that this project is exempt from the requirement to manage stormwater runoff rate and volume.

Sincerely,



Michael Pratt
Project Manager



| PROJECT NO.: 4304-2 FILE NAME: 2025-07-22 DATE: 2025-07-22 DESIGNED BY: DRAWN BY: CHECKED BY: | KELLER ENGINEERS, INC. EXPRESSLY RESERVES ITS COMMON LAW COPYRIGHT AND OTHER RIGHTS CONTAINED IN THESE PLANS AND DESIGNS. THEY ARE NOT TO BE REPRODUCED, CHANGED, ALTERED OR COPIED IN ANY FORM OR MANNER, NOR ARE THEY TO BE ASSIGNED WITHOUT WRITTEN PERMISSION AND CONSENT OF KELLER ENGINEERS, INC. | STAGE AT TALLEYRAND PARK CONCEPT PLAN BOROUGH OF BELLEFONTE, CENTRE COUNTY PENNSYLVANIA | <table border="1"><thead><tr><th>DATE & INITIALS</th><th>REVISION DESCRIPTION</th></tr></thead><tbody><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr></tbody></table> <table border="1"><tr><td>SCALE: 1"=40'</td><td>40' 0' 40'</td></tr></table> | DATE & INITIALS | REVISION DESCRIPTION | | | | | | | | | SCALE: 1"=40' | 40' 0' 40' |  KELLER ENGINEERS CIVIL • STRUCTURAL • SURVEY www.keller-engineers.com | 3500 E. College Avenue Suite 1100 State College, PA 16801 P:(814) 231-2925 |
|--------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------|--|--|--|--|--|--|--|--|---------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| DATE & INITIALS | REVISION DESCRIPTION | | | | | | | | | | | | | | | | |
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| SCALE: 1"=40' | 40' 0' 40' | | | | | | | | | | | | | | | | |

Dear Shawn,

7/23/25

Thank you very much for helping turn
the water off last Saturday!

I appreciate your prompt response and
help tying the washer hose off.

I hope your head feels better!

Thanks again,

George Stone

To: the Bellefonte Police Dept
attn: officer Shawn Luse

July 26/20

I want to express my deep appreciation to the Bellefonte Police Dept. and especially recently to officer Shawn Luse who was super patient and supportive to me when I had been scammed over my I-Pad believing I was responding to a legitimate security alert from apple. In these strange times when some people voice trust issues with the police, I want to again express my deep appreciation with the dedicated policemen who tirelessly support and help the general public.

Sincerely, Cynthia Bauer-Levy
107 S. Thomas St.
Bellefonte, Pa.
814-810-2540



Bellefonte Waterfront Associates

366 Walker Drive, Suite 201

State College, PA 16801

Phone: (814)-231-2800 Fax: (814)-231-2802 email: tfsonger@torrongroup.com www.torrongroup.com

July 28, 2025

The Honorable Barbara Dann
President of Council
Borough of Bellefonte
301 N. Spring Street, Suite 200
Bellefonte, PA 16823

RE: Notification of CFA Multimodal Transportation Fund Grant Submission for Bellefonte Waterfront Project

Dear President Dann:

I am writing to inform you that an application is being submitted to the Commonwealth Financing Authority (CFA) through the Multimodal Transportation Fund (MTF) program for the Bellefonte Waterfront Transportation Improvement Project.

The grant request totals \$1,004,884, with a local match of \$430,664 to be provided by Bellefonte Waterfront Associates 2, LLC, for a total project cost of \$1,435,548. These funds will support the following transportation-related improvements:

- Reconfiguration of Dunlop Street from a one-way to a two-way street
- Installation of decorative lighting and sidewalks along Dunlop Street
- Development of a pedestrian promenade connecting High Street to Lamb Street, adjacent to Bellefonte's Riverwalk

These improvements are designed to enhance walkability, safety, and connectivity in downtown Bellefonte and directly support the Bellefonte Waterfront mixed-use development, which will include a hotel, retail and commercial space, a structured parking facility, and residential condominiums.

We appreciate the Borough's continued support for economic development and infrastructure investment in Bellefonte.

Should you have any questions about the project or this funding request, I would be happy to provide additional information or meet with you at your convenience.

Sincerely,

Thomas F. Songer II, Managing Partner
Bellefonte Waterfront Associates



Date: July 27th, 2025

To: John Franek Jr, Centre County Administrator
Erin C. Good, Centre County Executive Office Supervisor

From: Phil Breidenbaugh, Bellefonte Victorian Christmas Planning Committee

Subject: Request for Property Use – 2025 Bellefonte Victorian Christmas

Dear Mr. Franek & Ms. Good

On behalf of Historic Bellefonte Inc, and the Bellefonte Victorian Christmas Planning Committee, I am requesting permission to use the following facilities in around the Centre County Courthouse during the weekend of December 12-14, 2024.

- Lawn and hard surface areas including porch and steps
 - Purposes including the music and theatre
 - Possible vendors or craft persons
- Parking areas between the courthouse and sheriff facilities
 - Purposes including parking for arts, crafts and food vendors

The times requested are as follows:

- Friday December 12, 2025, 5:00pm to 9:00 pm
- Saturday December 13, 2025, 9:00am to 6:00 pm
- Sunday December 14, 2025, 9:00am to 4:00pm

As planning is still in progress and in some cases conceptual, these times are probably more than will ultimately be necessary but are being requested to avoid coming back later for additional times.

Please advise us of any additional information requested or follow up questions. You can contact me at 717-891-0158 or email at christmasinbellefonte@gmail.com

Thanks for your consideration.

Regards,

Phil Breidenbaugh

Phil Breidenbaugh

cc Don Holderman
Dave Provan
Jim Dunne
Lorraine Mulfinger

GF BUDGET VS ACTUAL Borough of Bellefonte For 6/30/2025

| | Y-T-D Actual | Annual Budget | Over/Under | Percent of Budget |
|-----------------------------------------|-----------------|------------------|-------------|----------------------|
| 406.192. SOCIAL SECURITY EXPENSE - GG | 10,922.41 | 26,000.00 | 15,077.59 | 42.01% |
| 406.193. ENROLLMENT/ADMIN EXP-PMRS-GG | 46.40 | 70.00 | 23.60 | 66.29% |
| 406.196. HEALTH INS EXPENSE - GG | 58,810.83 | 90,000.00 | 31,189.17 | 65.35% |
| 406.197. RETIREMENT EXPENSE - GG | 2,302.92 | 14,000.00 | 11,697.08 | 16.45% |
| 406.198. HEALTH CARE EXP-IN HOUSE - GG | 2,950.00 | 3,850.00 | 900.00 | 76.62% |
| 406.199. LIFE INS EXPENSE - GG | 227.58 | 800.00 | 572.42 | 28.45% |
| 406.210. OFFICE SUPPLIES EXPENSE - GG | 1,032.07 | 2,000.00 | 967.93 | 51.60% |
| 406.215. POSTAGE EXPENSE - GG | 1,096.20 | 1,200.00 | 103.80 | 91.35% |
| 406.231. FUEL EXPENSE - GG | 0.00 | 50.00 | 50.00 | 0.00% |
| 406.241. MATERIALS & SUPPLIES EXP - GG | 134.76 | 700.00 | 565.24 | 19.25% |
| 406.242. SAFETY COMMITTEE EXPENSE - GG | 0.00 | 10.00 | 10.00 | 0.00% |
| 406.249. COMPUTER SOFTWARE EXP - GG | 824.65 | 2,975.00 | 2,150.35 | 27.72% |
| 406.251. VEHICLE & EQUIP MAINT EXP - GG | 220.17 | 1,200.00 | 979.83 | 18.35% |
| 406.260. MINOR EQUIPMENT EXPENSE - GG | 135.00 | 9,000.00 | 8,865.00 | 1.50% |
| 406.300. UPDATE CODES EXP - GG | 0.00 | 5,000.00 | 5,000.00 | 0.00% |
| 406.310. LEGAL EXPENSE - GG | 1,432.36 | 4,000.00 | 2,567.64 | 35.81% |
| 406.311. AUDIT EXPENSE - GG | 0.00 | 5,000.00 | 5,000.00 | 0.00% |
| 406.317. DATA PROCESSING EXPENSE - GG | 1,175.73 | 2,200.00 | 1,024.27 | 53.44% |
| 406.320. IT SERVICES EXPENSE - GG | 2,408.00 | 6,000.00 | 3,592.00 | 40.13% |
| 406.324. CELL PHONE EXPENSE-GG | 480.00 | 1,440.00 | 960.00 | 33.33% |
| 406.331. TRAVEL EXPENSE - GG | 0.00 | 25.00 | 25.00 | 0.00% |
| 406.341. ADVERTISING EXPENSE - GG | 349.40 | 250.00 | (99.40) | 139.76% <i>over</i> |
| 406.342. PRINTING EXPENSE - GG | 1,737.60 | 1,600.00 | (137.60) | 108.60% |
| 406.344. COPY EXPENSE - GG | 473.10 | 625.00 | 151.90 | 75.70% |
| 406.354. WORKER'S COMP INS EXP - GG | 300.00 | 300.00 | 0.00 | 100.00% <i>done</i> |
| 406.384. OFFICE EQUIP RENTAL EXP - GG | 1,537.47 | 2,825.00 | 1,287.53 | 54.42% |
| 406.420. DUES/SUB/MEMBERSHIPS EXP - GG | 425.24 | 1,550.00 | 1,124.76 | 27.43% |
| 406.450. CONTRACTED SERVICES EXP - GG | 748.87 | 1,000.00 | 251.13 | 74.89% |
| 406.453. WEB DESIGN/MAINT EXP - GG | 450.00 | 1,200.00 | 750.00 | 37.50% |
| 406.460. TRAINING/SEMINAR EXPENSE - GG | 1,512.49 | 3,500.00 | 1,987.51 | 43.21% |
| 406.905. MISCELLANEOUS EXPENSE - GG | 0.00 | 100.00 | 100.00 | 0.00% |
| Subtotal - General Government | 240,626.03 | 532,670.00 | 292,043.97 | 45.17% <i>under</i> |
| 410.112. SALARY EXPENSE - POLICE | 339,135.28 | 855,000.00 | 515,864.72 | 39.66% |
| 410.116. SALARY EXP-OFFICE STAFF-POL | 16,093.22 | 43,500.00 | 27,406.78 | 37.00% |
| 410.117. SS EXP-OFFICE STAFF-POL | 1,231.09 | 3,330.00 | 2,098.91 | 36.97% |
| 410.118. RETIREMENT EXPENSE-OFFICE-POL | 949.84 | 4,350.00 | 3,400.16 | 21.84% |
| 410.126. REIMB FOR SPECIAL POLICE SERVI | (2,600.00) | (24,000.00) | (21,400.00) | 10.83% |
| 410.128. REIMB FOR SRO SALARY - POLICE | (34,970.97) | (134,000.00) | (99,029.03) | 26.10% |
| 410.159. SUPP MEDICARE PAYMENTS EXP-POL | 7,107.78 | 15,000.00 | 7,892.22 | 47.39% |
| 410.160. REIMB FOR SRO MEDI - POLICE | (507.08) | (1,945.00) | (1,437.92) | 26.07% |
| 410.161. REIMB FOR SRO RETIREMENT - POL | (6,126.56) | (23,475.00) | (17,348.44) | 26.10% |
| 410.162. REIMB FOR SRO INS - POLICE | (12,393.38) | (46,000.00) | (33,606.62) | 26.94% |
| 410.180. OVERTIME WAGES EXP - POLICE | 12,186.95 | 45,000.00 | 32,813.05 | 27.08% |
| 410.181. COMP TIME WAGES EXP - POLICE | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 410.190. OTHER BENEFITS EXPENSE- POLICE | 0.00 | 150.00 | 150.00 | 0.00% |

GF BUDGET VS ACTUAL Borough of Bellefonte For 6/30/2025

| | Y-T-D Actual | Annual Budget | Over/Under | Percent of Budget |
|--------------------------------------------|-----------------|------------------|------------|-----------------------|
| 410.191. ENROLLMENT/ADMIN-RETIRE-POLICE | 23.20 | 35.00 | 11.80 | 66.29% |
| 410.192. SOCIAL SECURITY EXP - POLICE | 5,098.95 | 12,500.00 | 7,401.05 | 40.79% |
| 410.195. INSURANCE EXPENSE - POLICE | 1,714.30 | 2,500.00 | 785.70 | 68.57% |
| 410.196. HEALTH INSURANCE EXP - POLICE | 221,437.11 | 350,000.00 | 128,562.89 | 63.27% |
| 410.197. RETIREMENT EXPENSE - POLICE | 0.00 | 25,435.00 | 25,435.00 | 0.00% |
| 410.198. HEALTH CARE EXP-IN HOUSE-POLICE | 3,879.00 | 11,300.00 | 7,421.00 | 34.33% |
| 410.199. LIFE INS EXPENSE - POLICE | 1,349.58 | 3,100.00 | 1,750.42 | 43.53% |
| 410.210. OFFICE SUPPLIES EXPENSE-POLICE | 366.91 | 1,600.00 | 1,233.09 | 22.93% |
| 410.215. POSTAGE EXPENSE - POLICE | 400.00 | 650.00 | 250.00 | 61.54% |
| 410.217. SHIPPING FEES EXP - POLICE | 263.08 | 850.00 | 586.92 | 30.95% |
| 410.226. JANITORIAL SUPPLIES EXP-POLICE | 0.00 | 700.00 | 700.00 | 0.00% |
| 410.231. FUEL EXPENSE - POLICE | 4,965.62 | 15,500.00 | 10,534.38 | 32.04% |
| 410.238. CLOTHING & UNIFORM EXP-POLICE | 3,425.04 | 9,000.00 | 5,574.96 | 38.06% |
| 410.242. MATERIALS & SUPPLIES EXP - POL | 784.47 | 5,200.00 | 4,415.53 | 15.09% |
| 410.251. VEHIC & EQUIP MAINT EXP-POLICE | (659.00) | 15,000.00 | 15,659.00 | (4.39)% |
| 410.260. MINOR EQUIPMENT EXP - POLICE | 969.98 | 5,000.00 | 4,030.02 | 19.40% |
| 410.311. AUDIT EXPENSE - POLICE | 0.00 | 1,750.00 | 1,750.00 | 0.00% |
| 410.314. LEGAL EXPENSE - POLICE | 6,265.40 | 3,000.00 | (3,265.40) | 208.85% |
| 410.317. DATA PROCESSING EXP - POLICE | 511.14 | 950.00 | 438.86 | 53.80% |
| 410.318. JANITORIAL SERVICES EXP-POLICE | 3,750.00 | 14,000.00 | 10,250.00 | 26.79% |
| 410.319. FIRE PERMIT EXP-236 W LAMB-POLICE | 0.00 | 150.00 | 150.00 | 0.00% |
| 410.320. IT SERVICES EXPENSE - POLICE | 9,841.50 | 40,000.00 | 30,158.50 | 24.60% |
| 410.321. TELEPHONE EXPENSE - POLICE | 2,459.95 | 4,000.00 | 1,540.05 | 61.50% |
| 410.322. CABLE EXPENSE - POLICE | 0.00 | 130.00 | 130.00 | 0.00% |
| 410.324. CELL PHONE EXPENSE-POLICE | 2,282.85 | 7,400.00 | 5,117.15 | 30.85% |
| 410.325. INTERNET EXPENSE - POLICE | 1,391.34 | 2,800.00 | 1,408.66 | 49.69% |
| 410.326. BODY CAMERA VIDEO STOR EXP-POLICE | 3,630.00 | 7,400.00 | 3,770.00 | 49.05% |
| 410.327. RADIO MAINTENANCE EXP - POLICE | 0.00 | 150.00 | 150.00 | 0.00% |
| 410.329. AIRTIME EXP - POLICE | 844.83 | 2,625.00 | 1,780.17 | 32.18% |
| 410.331. TRAVEL EXPENSE - POLICE | 0.00 | 50.00 | 50.00 | 0.00% |
| 410.341. ADVERTISING EXPENSE - POLICE | 58.74 | 200.00 | 141.26 | 29.37% |
| 410.342. PRINTING EXPENSE - POLICE | 413.20 | 700.00 | 286.80 | 59.03% |
| 410.344. COPY EXPENSE - POLICE | 314.38 | 375.00 | 60.62 | 83.83% |
| 410.351. COMM INSURANCE EXP - POLICE | 13,387.64 | 38,000.00 | 24,612.36 | 35.23% |
| 410.354. WORKERS COMP INS EXP - POLICE | 9,424.00 | 29,000.00 | 19,576.00 | 32.50% |
| 410.361. ELECTRICITY EXPENSE - POLICE | 2,202.02 | 4,150.00 | 1,947.98 | 53.06% |
| 410.362. NATURAL GAS EXPENSE-POL | 1,457.50 | 1,500.00 | 42.50 | 97.17% |
| 410.373. BUILDING/PROPERTY MAINT EX-POL | 4,192.44 | 6,000.00 | 1,807.56 | 69.87% |
| 410.376. VASCAR EXPENSE - POLICE | 774.50 | 2,200.00 | 1,425.50 | 35.20% |
| 410.386. COPIER RENTAL/MAINT EXP-POLICE | 884.34 | 1,800.00 | 915.66 | 49.13% |
| 410.400. INVESTIGATION EXPENSES -POLICE | 300.00 | 1,100.00 | 800.00 | 27.27% |
| 410.420. DUES/SUB/MEMBERSHIPS EXP - POL | 1,210.00 | 100.00 | (1,110.00) | 1,210.00% <i>over</i> |
| 410.447. LEASE PMT-RADIOS/LIC PLATE READER | 0.00 | 15,820.00 | 15,820.00 | 0.00% |
| 410.448. LEASE PAYMENT EXP-TASERS-POL | 3,540.01 | 3,540.00 | (0.01) | 100.00% <i>done</i> |
| 410.449. VEHICLE LEASE PAYMENT-POLICE | 12,352.49 | 12,355.00 | 2.51 | 99.98% |
| 410.450. CONTRACTED SERVICES EXP-POLICE | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 410.460. TRAINING/SEMINAR EXP - POLICE | 3,888.09 | 6,000.00 | 2,111.91 | 64.80% |

over - minor policies

GF BUDGET VS ACTUAL Borough of Bellefonte For 6/30/2025

| | Y-T-D Actual | Annual Budget | Over/Under | Percent of Budget |
|---------------------------------------------------------|-----------------|------------------|-------------|-----------------------------------|
| 410.461. CONF/MEETING EXPENSE - POLICE | 0.00 | 125.00 | 125.00 | 0.00% |
| 410.531. COMPUTER SOFTWARE EXP - POL | 285.18 | 9,750.00 | 9,464.82 | 2.92% |
| 410.532. CONTRIB TO MOBILE COMM-POLICE | 1,428.00 | 1,500.00 | 72.00 | 95.20% <i>done</i> |
| 410.533. CIT FUNDING EXPENSE-POLICE | 0.00 | 800.00 | 800.00 | 0.00% |
| 410.535. CENTRAL BOOK UNIT EXP-POLICE | 12,348.48 | 14,245.00 | 1,896.52 | 86.69% |
| 410.700. CAPITAL EXPENDITURES - POLICE | 132,368.13 | 45,000.00 | (87,368.13) | 294.15% <i>over - renovations</i> |
| 410.740. VEHICLE PURCHASE EXP - POLICE | 0.00 | 15,000.00 | 15,000.00 | 0.00% |
| 410.901. SRO EXPENSES - POLICE | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 410.902. REIMB FOR SRO EXPENSES- POLICE | 0.00 | (750.00) | (750.00) | 0.00% |
| 410.905. MISCELLANEOUS EXPENSE - POLICE | 78.00 | 50.00 | (28.00) | 156.00% <i>over</i> |
| Subtotal - Police | 796,008.56 | 1,491,245.00 | 695,236.44 | 53.38% <i>under</i> |
| 419.115. CROSSING GUARD SALARY EXP | 1,580.00 | 5,575.00 | 3,995.00 | 28.34% |
| 419.192. CROSSING GUARD SS EXP | 120.87 | 430.00 | 309.13 | 28.11% |
| 419.242. CROSSING GUARD MAT & SUPP EXP | 7.49 | 50.00 | 42.51 | 14.98% |
| 419.354. CROSS GUARD WORKERS COMP | 20.00 | 180.00 | 160.00 | 11.11% |
| Subtotal - Crossing Guards | 1,728.36 | 6,235.00 | 4,506.64 | 27.72% <i>under</i> |
| 419.512. PARKING ENFORCEMENT SALARY EXP | 30,148.91 | 52,000.00 | 21,851.09 | 57.98% |
| 419.516. PARKING ENFORCE-POSTAGE EXP | 40.00 | 40.00 | 0.00 | 100.00% <i>done</i> |
| 419.517. PARKING ENFORCE-DATA PROCESS EXP | 50.00 | 135.00 | 85.00 | 37.04% |
| 419.520. PARKING ENFORCE-IT/EMAIL EXP | 240.00 | 550.00 | 310.00 | 43.64% |
| 419.524. PARKING ENFORCE-CELL PHONE EXP | 0.00 | 650.00 | 650.00 | 0.00% |
| 419.531. PARKING ENFORCEMENT-FUEL EXP | 157.38 | 550.00 | 392.62 | 28.61% |
| 419.538. PARKING ENFORCEMENT-UNIFORM EXP | 102.00 | 900.00 | 798.00 | 11.33% |
| 419.541. PARKING ENFORCEMENT-ADV EXP | 0.00 | 200.00 | 200.00 | 0.00% |
| 419.542. PARKING ENFORCEMENT-MAT & SUPP | 546.70 | 1,000.00 | 453.30 | 54.67% |
| 419.544. PARKING ENFORCE-COPY EXPENSE | 0.00 | 35.00 | 35.00 | 0.00% |
| 419.560. PARKING ENFORCE-MINOR EQUIPMENT EXP | 2,431.14 | 0.00 | (2,431.14) | 0.00% <i>over - not bud.</i> |
| 419.575. PARKING ENFORCE-WARRANTY/DATA PLAN/LICENSE FEE | 0.00 | 8,000.00 | 8,000.00 | 0.00% |
| 419.582. PARKING LOT RENTAL EXP-PARKING | 0.00 | 2,000.00 | 2,000.00 | 0.00% |
| 419.592. PARKING ENFORCEMENT-SS EXP | 2,306.42 | 3,980.00 | 1,673.58 | 57.95% |
| 419.593. PARKING ENFORCE-ENROLL/ADMIN EXP | 0.00 | 20.00 | 20.00 | 0.00% |
| 419.597. PARKING ENFORCEMENT-RETIRE EXP | 272.84 | 1,445.00 | 1,172.16 | 18.88% |
| 419.610. PARKING ENFORCE-OFFICE SUPP EX | 0.00 | 50.00 | 50.00 | 0.00% |
| 419.621. PARKING ENFORCEMENT-PHONE EXP | 50.00 | 110.00 | 60.00 | 45.45% |
| 419.625. PARKING ENFORCEMENT-INTERNET EXPENSE | 0.00 | 160.00 | 160.00 | 0.00% |
| 419.642. PARKING ENFORCE-PRINTING EXP | 14.30 | 1,000.00 | 985.70 | 1.43% |
| 419.651. PARKING ENFORCE-VEHICLE/EQUIP MAINT EXP | 112.46 | 500.00 | 387.54 | 22.49% |
| 419.653. PARKING METER & EQUIP MAINT EXP | 7,480.00 | 1,100.00 | (6,380.00) | 680.00% <i>over</i> |
| 419.654. PARKING-KIOSK & METER CHARGE EXP | 18,747.62 | 43,000.00 | 24,252.38 | 43.60% |
| 419.661. PARKING ENFORCEMENT-ELECTRICITY EXP | 0.00 | 150.00 | 150.00 | 0.00% |
| 419.700. PARKING METER EQUIPMENT EXP | 3,157.80 | 51,000.00 | 47,842.20 | 6.19% |
| 419.716. DOG HANDLING/BOARDING EXP | 0.00 | 1,000.00 | 1,000.00 | 0.00% |

GF BUDGET VS ACTUAL Borough of Bellefonte For 6/30/2025

| | Y-T-D Actual | Annual Budget | Over/Under | Percent of Budget |
|--------------------------------------------|-----------------|------------------|------------|----------------------------------------------|
| 419.751. PARKING ENFORCE-COMM INS EXP | 600.00 | 1,200.00 | 600.00 | 50.00% |
| 419.754. PARKING ENFORCE-WORKERS COMP EXP | 1,640.00 | 1,640.00 | 0.00 | 100.00% <i>done</i> |
| 419.902. PARKING ENFORCE-MISC EXP | 0.00 | 30.00 | 30.00 | 0.00% |
| 445.240. PARKING LOT MAINT EXPENSE | 0.00 | 250.00 | 250.00 | 0.00% |
| 445.321. PARKING LOT-EV CHARGE ELECTRIC | 343.57 | 850.00 | 506.43 | 40.42% |
| 445.420. MAINT OF PARKING LOTS | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 445.450. PARKING LOT-EV EXPENSE | 0.00 | 200.00 | 200.00 | 0.00% |
| 445.478. ALTERNATIVE FUELS TAX-EV STATIONS | 74.73 | 275.00 | 200.27 | 27.17% |
| Subtotal - Parking Enforcement | 68,515.87 | 175,020.00 | 106,504.13 | 39.15% <i>under</i> |
| 413.112. SALARY EXPENSE - CODES | 1,170.45 | 10,100.00 | 8,929.55 | 11.59% |
| 413.192. SOCIAL SECURITY EXPENSE - CODE | 89.54 | 775.00 | 685.46 | 11.55% |
| 413.210. OFFICE SUPPLIES EXPENSE - CODE | 0.00 | 75.00 | 75.00 | 0.00% |
| 413.215. POSTAGE EXPENSE - CODES | 55.00 | 55.00 | 0.00 | 100.00% <i>done</i> |
| 413.231. FUEL EXPENSE - CODES | 0.00 | 35.00 | 35.00 | 0.00% |
| 413.242. MATERIALS AND SUPP EXP-CODES | 0.00 | 25.00 | 25.00 | 0.00% |
| 413.260. MINOR EQUIPMENT EXPENSE-CODES | 0.00 | 65.00 | 65.00 | 0.00% |
| 413.317. DATA PROCESSING EXP - CODES | 75.00 | 130.00 | 55.00 | 57.69% |
| 413.320. IT SERVICES EXPENSE - CODES | 228.00 | 850.00 | 622.00 | 26.82% |
| 413.341. ADVERTISING EXPENSE - CODES | 0.00 | 100.00 | 100.00 | 0.00% |
| 413.342. PRINTING EXPENSE - CODES | 0.00 | 125.00 | 125.00 | 0.00% |
| 413.344. COPY EXPENSE - CODES | 0.00 | 100.00 | 100.00 | 0.00% |
| 413.354. WORKERS COMP INS EXP - CODES | 10.00 | 30.00 | 20.00 | 33.33% |
| 413.460. TRAINING/SEMINAR EXPENSE-CODES | 0.00 | 150.00 | 150.00 | 0.00% |
| Subtotal - Codes | 1,627.99 | 12,615.00 | 10,987.01 | 12.91% <i>under</i> |
| 414.210. OFFICE SUPPLIES EXPENSE-PLAN/ZON | 0.00 | 175.00 | 175.00 | 0.00% |
| 414.215. POSTAGE EXPENSE - PLAN/ZON | 85.00 | 85.00 | 0.00 | 100.00% <i>done</i> |
| 414.231. FUEL EXPENSE-PLANNING/ZONING | 15.00 | 50.00 | 35.00 | 30.00% |
| 414.243. MISC SUPP EXP - PLANNING/ZONING | 0.00 | 25.00 | 25.00 | 0.00% |
| 414.260. MINOR EQUIPMENT EXPENSE-PLAN/ZON | 0.00 | 50.00 | 50.00 | 0.00% |
| 414.314. LEGAL EXPENSE - PLAN/ZON | 4,122.13 | 4,000.00 | (122.13) | 103.05% <i>over</i> |
| 414.317. DATA PROCESSING EXP - PLAN/ZON | 628.00 | 250.00 | (378.00) | 251.20% ✓ |
| 414.320. IT SERVICES EXPENSE - PLAN/ZON | 324.75 | 800.00 | 475.25 | 40.59% |
| 414.331. TRAVEL EXPENSE - PLAN/ZON | 0.00 | 50.00 | 50.00 | 0.00% |
| 414.341. ADVERTISING EXPENSE - PLAN/ZON | 153.12 | 250.00 | 96.88 | 61.25% |
| 414.342. PRINTING EXPENSE - PLAN/ZON | 228.75 | 75.00 | (153.75) | 305.00% <i>over - new parking guidelines</i> |
| 414.344. COPY EXPENSE - PLAN/ZON | 0.00 | 175.00 | 175.00 | 0.00% |
| 414.351. COMM INS EXPENSE - PLAN/ZON | 5,000.00 | 0.00 | (5,000.00) | 0.00% <i>over</i> |
| 414.384. CONTRACTED SERV-IN HOUSE-PLAN/ZON | 16,294.98 | 35,100.00 | 18,805.02 | 46.42% |
| 414.460. TRAINING/SEM EXPENSE - PLAN/ZON | 50.00 | 150.00 | 100.00 | 33.33% |
| 414.905. MISCELLANEOUS EXPENSE-PLAN/ZON | 0.00 | 25.00 | 25.00 | 0.00% |
| Subtotal - Planning/Zoning | 26,901.73 | 41,260.00 | 14,358.27 | 65.20% <i>under</i> |
| 430.112.0 SALARY EXPENSE - ST | 132,013.05 | 365,000.00 | 232,986.95 | 36.17% |

Budget vs Actual Summary

June 2025

| | 2024 | 2025 | YTD | Percentage Received | Percentage Prior |
|--------------------|--------------|--------------|-------------|------------------------|---------------------|
| <u>Revenue</u> | Actual | Budget | Received | Year to Date | Year |
| General | \$4,028,529 | \$3,784,210 | \$2,168,569 | 57.31% | 57.16% |
| Streetlighting | \$108,922 | \$109,045 | \$104,390 | 95.73% | 92.11% |
| Fire Department | \$440,587 | \$250,925 | \$147,947 | 58.96% | 83.78% |
| Fire Equipment | \$104,156 | \$101,390 | \$79,242 | 78.16% | 60.69% |
| Parks & Recreation | \$158,182 | \$137,865 | \$127,215 | 92.28% | 93.23% |
| Water | \$1,849,834 | \$2,430,915 | \$912,840 | 37.55% | 43.25% |
| Sewer | \$3,926,415 | \$4,052,180 | \$2,070,280 | 51.09% | 50.67% |
| Refuse | \$1,452,412 | \$1,278,105 | \$671,977 | 52.58% | 47.86% |
| Special Projects | \$610,430 | \$2,133,310 | \$34,640 | 1.62% | 1.45% |
| Liquid Fuels | \$173,553 | \$259,000 | \$173,498 | 66.99% | 56.09% |
| EMS | \$29,757 | \$37,835 | \$35,818 | 94.67% | 91.84% |
| Capital Projects | \$385,899 | \$1,132,860 | \$225,680 | 19.92% | 22.15% |
| 301 N Spring St | \$101,361 | \$93,840 | \$50,415 | 53.72% | 61.11% |
| Bulk Water | \$684,037 | \$354,600 | \$71,643 | 20.20% | 40.31% |
| TOTAL | \$14,054,074 | \$16,156,080 | \$6,874,154 | | |
| | | | | | |

| | 2024 | 2025 | YTD | Percentage Expended | Percentage Prior |
|--------------------|-------------|-------------|-------------|------------------------|---------------------|
| <u>Expense</u> | Actual | Budget | Expended | Year to Date | Year |
| General | | | | | |
| Council | \$56,711 | \$53,225 | \$19,894 | 37.38% | 39.93% |
| Executive | \$149,833 | \$151,415 | \$87,210 | 57.60% | 63.17% |
| Mayor | \$5,767 | \$3,620 | \$1,675 | 46.28% | 124.05% |
| Treasurer | \$2,561 | \$2,715 | \$1,657 | 61.04% | 64.58% |
| R/E Tax Coll | \$8,047 | \$11,740 | \$5,831 | 49.67% | 83.18% |
| General Gov't | \$534,603 | \$532,670 | \$240,626 | 45.17% | 49.97% |
| Police | \$1,522,833 | \$1,491,245 | \$796,009 | 53.38% | 40.04% |
| Crossing Guards | \$2,920 | \$6,235 | \$1,728 | 27.72% | 55.86% |
| Parking Enforce | \$123,255 | \$175,020 | \$68,516 | 39.15% | 54.09% |
| Codes | \$10,560 | \$12,615 | \$1,628 | 12.91% | 52.23% |
| Planning/Zoning | \$40,153 | \$41,260 | \$26,902 | 65.20% | 46.41% |
| Streets | \$769,444 | \$1,049,285 | \$395,147 | 37.66% | 32.92% |
| Other | \$115,748 | \$110,135 | \$58,229 | 52.87% | 43.04% |
| HARB | \$27,478 | \$16,630 | \$6,956 | 41.83% | 96.71% |
| Transfers Out | \$135,505 | \$126,400 | \$91,400 | 72.31% | 13.29% |
| Total General Fund | \$3,505,417 | \$3,784,210 | \$1,803,408 | 47.66% | |
| | | | | | |

| <i>Expense</i> | 2024 Actual | 2025 Budget | YTD Expended | Percentage Expended Year to Date | Percentage Prior Year |
|-----------------------|------------------------|------------------------|-------------------------|-------------------------------------------------|--------------------------------------|
| Streetlighting | \$101,403 | \$109,045 | \$22,645 | 20.77% | 19.36% |
| Fire Department | \$425,657 | \$250,925 | \$60,313 | 24.04% | 94.16% |
| Fire Equipment | \$105,766 | \$101,390 | \$64,748 | 63.86% | 54.98% |
| Parks & Recreation | \$109,298 | \$137,865 | \$65,319 | 47.38% | 39.58% |
| Water | \$1,435,037 | \$2,430,915 | \$865,546 | 35.61% | 55.09% |
| Sewer | \$3,717,374 | \$4,052,180 | \$1,769,763 | 43.67% | 32.84% |
| Refuse | \$1,202,043 | \$1,278,105 | \$515,656 | 40.35% | 45.76% |
| Special Projects | \$580,373 | \$2,133,310 | \$62,992 | 2.95% | 28.12% |
| Liquid Fuels | \$132,090 | \$259,000 | \$232,339 | 89.71% | 9.11% |
| EMS | \$30,270 | \$37,835 | \$0 | 0.00% | 27.84% |
| Capital Projects | \$348,892 | \$1,132,860 | \$87 | 0.01% | 28.91% |
| 301 N Spring St | \$108,629 | \$93,840 | \$39,404 | 41.99% | 33.26% |
| Bulk Water | \$673,580 | \$354,600 | \$55,208 | 15.57% | 12.40% |
| TOTAL | \$12,475,829 | \$16,156,080 | \$5,557,426 | | |
| | | | | | |

actual numbers for 2024 are not yet available

BFRONTE
June 6, 2025
Invoice # 82808

1563

Bellefonte Borough Council Packet August 4, 2025



535 Smithfield Street, Suite 700
Pittsburgh, PA 15222

Telephone: 412-395-1280
Telecopier: 412-395-1291
Taxpayer I.D. No. 25-1807700

June 6, 2025

Invoice # 82808

Bellefonte Borough
Attention: Borough Assistant Manager
Municipal Building
301 North Spring Street Suite 200
Bellefonte, PA 16823

RE: SPECIAL LABOR COUNSEL

Claim No.

INVOICE ATTACHED

| INVOICE DATE | INVOICE # | FEES BILLED | COSTS BILLED |
|--------------|-----------|-------------|--------------|
| 6/6/2025 | 82808 | \$3,099.00 | \$190.63 |

TOTAL AMOUNT DUE FOR THIS INVOICE IS: \$3,289.63

Please retain the invoice for your records and return this REMITTANCE ADVICE with your check made payable to
CAMPBELL DURRANT, P.C.
Thank you.

CHECK NO.: _____ AMOUNT ENCLOSED: \$ _____ INVOICE NO. 82808

REMITTANCE ADVICE

BFONTE
July 9, 2025
Invoice # 83070

1563

Bellefonte Borough Council Packet August 4, 2025



535 Smithfield Street, Suite 700
Pittsburgh, PA 15222

Telephone: 412-395-1280

July 9, 2025

Telecopier: 412-395-1291

Invoice # 83070

Taxpayer I.D. No. 25-1807700

Bellefonte Borough
Attention: Borough Assistant Manager
Municipal Building
301 North Spring Street Suite 200
Bellefonte, PA 16823

RE: SPECIAL LABOR COUNSEL

Claim No.

INVOICE ATTACHED

| INVOICE DATE | INVOICE # | FEES BILLED | COSTS BILLED |
|--------------|-----------|-------------|--------------|
| 7/9/2025 | 83070 | \$898.50 | \$0.80 |

TOTAL AMOUNT DUE FOR THIS INVOICE IS: \$899.30

Please retain the invoice for your records and return this REMITTANCE ADVICE with your check made payable to
CAMPBELL DURRANT, P.C.
Thank you.

CHECK NO.: _____ AMOUNT ENCLOSED: \$ _____ INVOICE NO. 83070

REMITTANCE ADVICE

BELLEFONTE BOROUGH COUNCIL
Regular Meeting
MEETING MINUTES
July 21, 2025 - 7:30 p.m.
301 N. Spring Street, Suite 200, Bellefonte, Pennsylvania 16823
www.bellefonte.net

I. CALL TO ORDER (Council President Barbara Dann) The July 21, 2025 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. MEMBERS PRESENT

Mr. Kent Bernier
 Mr. Randall Brachbill
 Ms. Deborah Cleeton, *Pro Tempore*
 Ms. Barbara Dann, *President*
 Mr. Douglas Johnson, *Vice President*
 Ms. Shawna McKean
 Ms. Rita Purnell
 Ms. Johanna Sedgwick-- EXCUSED
 Ms. Joanne Tosti-Vasey
 Ms. Jalyn Meckley, *Jr. Council Member*-- EXCUSED
 Mayor Buddy Johnson-- EXCUSED

STAFF PRESENT

Mr. Don Holderman, Interim Borough Manager
 Mr. Bill Witmer, Chief of Police
 Ms. Julie Brooks, Manager of Grants & Special Projects

IV. ADDITIONS TO THE AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

Resolution 07212025-01 – regarding a grant with the Multi-Modal Transportation Fund (accessible ramp at the train station) – due August 1, 2025. Mr. Holderman requested to add this item to tonight’s agenda under the heading “New Business”.

Tosti-Vasey motioned and McKean seconded to add this item to tonight’s agenda under New Business. No discussion. Roll call vote. Motion carried.

| | | | |
|---------------------|---------|------------------------|---------|
| Mr. Kent Bernier | EXCUSED | Ms. Shawna McKean | yes |
| Mr. Randy Brachbill | yes | Ms. Rita Purnell | yes |
| Ms. Deb Cleeton | yes | Ms. Johanna Sedgwick | EXCUSED |
| Ms. Barbara Dann | yes | Ms. Joanne Tosti-Vasey | yes |
| Mr. Doug Johnson | yes | | |

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comment will be public comment and then council comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

NONE

VI. COMMUNICATIONS (written)

Bellefonte EMS 7th Annual Joint Meeting invitation for 7:00 pm on Wednesday, July 30th, 2025. The meeting will be held at Bellefonte EMS, 369 Phoenix Avenue, Bellefonte, PA. Please RSVP to Scott Rhoat at ssrhoat@bems.net by Monday, July 28th, 2025. No council action is needed.

Opportunity for Public Comment Period Notice: Long Range Transportation Plan 2055. Tuesday, July 22nd, 2025 3:00pm-4:30pm & 6:00pm-7:30pm. COG General Forum Room, 2643 Gateway Drive, State College, PA 16801. No council action is needed.

Bellefonte Waterfront thank you from Tom Songer for assisting with NPDES Permit. FYI, no council action is needed.

There was a correspondence regarding 25mph speed humps on High Street. Streets committee will consider this request. No council action is required at this time.

VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Consent Agenda includes the following items:

| | |
|------------|----------------------------------------------------------------------------------------|
| 1. Finance | Financial Statements will be provided in the August 4th, 2025, Council Meeting Packet. |
| 2. General | DRAFT Council Meeting Minutes July 7th, 2025 |
| 3. Finance | Campbell Durrant Invoice July 2025 |
| 4. Finance | Stover McGlaughlin Invoice June 2025 |

Brachbill motioned, and Cleeton seconded to approve the Consent Agenda. Discussion included Ms. Dann requesting to remove item 3 - Campbell Durrant Invoice. Roll call vote to approve items 1, 2 and 4. No further discussion. Roll call vote. Motion carried.

| | | | |
|---------------------|---------|------------------------|---------|
| Mr. Kent Bernier | EXCUSED | Ms. Shawna McKean | yes |
| Mr. Randy Brachbill | yes | Ms. Rita Purnell | yes |
| Ms. Deb Cleeton | yes | Ms. Johanna Sedgwick | EXCUSED |
| Ms. Barbara Dann | yes | Ms. Joanne Tosti-Vasey | yes |

| | | |
|------------------|-----|--|
| Mr. Doug Johnson | yes | |
|------------------|-----|--|

Discussion regarding the Campbell Durrant invoice. The invoice was for work involving personnel, in the amount of \$3200+. It was paid, but it had not been approved by Council prior to being paid. Council agreed to put both invoices in the Consent Agenda for the next meeting for further review and approval. No motion for this action is required.

VIII. REPORTS

Mayor Johnson

No report

Police (Acting Chief Witmer)

June 2025 Report was included in tonight's packet.

Parking

Report Submitted.

Manager of Grants & Special Projects (Julie Brooks)

June 2025 Report

Ms. Brooks added that a tree grant was received and the Borough will have 15 trees that will be planted in the fall.

Ms. Brooks is also looking into a grant for the police department that would help with the purchase of a camera to help in crime scene investigations.

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

(Ms. Thompson)

HARB Meeting for July 22, 2025, has been cancelled.

Planning Commission Meeting from July 14 was rescheduled for Monday, July 21, at 5 pm in the Oak Room. Please see the memo and information included in the packet for the Subdivision Plan for Ville Du Parc, and review the "County Review of Ville Du Parc Plan" file from the county.

Request council approval for the Subdivision Plan for Ville Du Parc, LLC, based on recommendations and conditions of approval from the Planning Commission. This request is contingent on approval of the Subdivision Plan by the Planning Commission on 7/21/2025. Call for a motion and 2nd for Council approval of the Subdivision Plan for Ville Du Parc as approved by the Planning Commission.

Tosti-Vasey motioned and Brachbill seconded to approve the Subdivision Plan as approved by the Planning Commission. No discussion. Roll call vote. Motion carried.

| | | | |
|---------------------|--------|----------------------|--------|
| Mr. Kent Bernier | ABSENT | Ms. Shawna McKean | yes |
| Mr. Randy Brachbill | yes | Ms. Rita Purnell | yes |
| Ms. Deb Cleeton | yes | Ms. Johanna Sedgwick | ABSENT |

| | | | |
|------------------|-----|------------------------|-----|
| Ms. Barbara Dann | yes | Ms. Joanne Tosti-Vasey | yes |
| Mr. Doug Johnson | yes | | |

(Interim) Borough Manager

Report Submitted

IX. COMMITTEE REPORTS (Elected Official Committee Reports)

Please limit all reports/rebuttals/deliberations to three minutes maximum.

Environmental & Parks Committee -July 2025 Report (Ms. Tosti-Vasey)

Finance & Administration Committee - July 2025 Report (Ms. Cleeton)

Met on July 15. Discussed the need for a fireworks ordinance – which is included in tonight’s packet.

Infrastructure & Public Works Committee - July 2025 Report (Mr. Brachbill)

Ordinance ad hoc Committee - July 2025 Report (Ms. Tosti-Vasey)

Streets Committee - July 2025 Report (Mr. Johnson)

- Stamped crosswalks to be added at High and S Spring streets
- Dollar General loading/unloading – suggestion is to paint the curb yellow and signage to state no loading/unloading. The yellow curb will be on the east side – across from the Dollar General, and will run from the corner of W. Bishop to the corner of the municipal parking lot. The unloading hours are from 6am-9am. No council action required, this will be handled administratively.
- Hand railing on S. Allegheny Street – a contractor was contacted to make repairs on the hand railing
- The work on N. Allegheny Street to stop stormwater flooding is underway. Parking in the parking lot should be accessible later this week.
- Logs were piled along the road at N. Decatur and Church Lane. These logs need to be removed.
- Paper Streets (abandoned/unopened/unowned streets) – issue with maintenance of these streets (tree removal etc). A possible solution is allowing adjacent homeowners to purchase these properties.
- The streets committee will also discuss the installation of speed humps on High Street from the jail to Parkview Heights.

Public Transport Task Force Committee - July 2025 Report (Ms. Cleeton/Ms. Tosti-Vasey)

The commissioners approved the agreement between the Office of Transportation and the Bureau for Transportation Services. A copy of the agreement was provided. Mr. Lomison was present to update Council on enrollment and demand.

- Mr. Lomison stated that in the first 13 service days of July, there were 64 total trips (5/day) reported. It is assumed most trips were work related trips. Thus far the Borough has spent \$1206.00 of their allotted funds up to the 18th of the month.

- The committee will meet tomorrow to review the CCMPO Long Range Transportation Plan. The committee will continue to track usage and costs of the new service.

X. LIASON REPORTS

Reports were submitted and are included in the meeting packet.

Report from the Bellefonte EMS

- Ms. Dann asked a question regarding reporting of administrative costs.

XI. CURRENT and OLD BUSINESS

Potter Street Railroad Spur. Call for a motion/2nd to remove from the table.

Cleeton motioned and Brachbill seconded to remove the Potter Street Railroad Spur from the table. No discussion. Roll call vote. Motion carried.

| | | | |
|---------------------|---------|------------------------|---------|
| Mr. Kent Bernier | EXCUSED | Ms. Shawna McKean | yes |
| Mr. Randy Brachbill | yes | Ms. Rita Purnell | yes |
| Ms. Deb Cleeton | yes | Ms. Johanna Sedgwick | EXCUSED |
| Ms. Barbara Dann | yes | Ms. Joanne Tosti-Vasey | yes |
| Mr. Doug Johnson | yes | | |

Tosti-Vasey motioned and McKean seconded to approve the use of \$29,000.00 from the Special Projects Fund to cover the costs of the transfer of the spur to the Borough from SEDA-COG. Discussion regarding the use of the funds. There was a discussion regarding purchasing the spur with the tracks vs without. It was agreed that it is better to purchase the spur with the tracks. Roll call vote. Motion carried with 6 yes votes and 1 no vote.

| | | | |
|---------------------|---------|------------------------|---------|
| Mr. Kent Bernier | EXCUSED | Ms. Shawna McKean | yes |
| Mr. Randy Brachbill | no | Ms. Rita Purnell | yes |
| Ms. Deb Cleeton | yes | Ms. Johanna Sedgwick | EXCUSED |
| Ms. Barbara Dann | yes | Ms. Joanne Tosti-Vasey | yes |
| Mr. Doug Johnson | yes | | |

The Borough will be loading compost into vehicles on Saturday, August 23rd, September 20th, and October 18th from 8:00 am-12:00pm at the Musser Lane Compost Facility. The cost is \$15.00 per cubic yard, which must be paid in advance at the Bellefonte Borough Administrative Office, located at 301 N. Spring Street, Suite 200, Bellefonte. The office is open Monday through Friday, 8:00 am to 4:30 pm. No council action is needed. A question was raised regarding online payment – which will be considered for next year.

The Friends of Talleyrand Draft Cooperative Agreement was sent to the Friends of Talleyrand Committee for their comments and review. Any comments are due by Thursday, July 31st, 2025. No council action is needed.

XII. NEW BUSINESS

Resolution 07212025-01 – regarding a grant with the Multi-Modal Transportation Fund (accessible ramp at the train station) – due August 1, 2025.

- This resolution is a Multi-Modal Transportation Fund grant from the Commonwealth Finance Authority, to be used for the addition of a ramp to the entrance of the Train Station and a portable lift to increase accessibility for all residents. Call for a motion to approve.

Cleeton motioned and Brachbill seconded to approve the application for the grant as stated above. No discussion. Roll call vote. Motion carried.

| | | | |
|---------------------|---------|------------------------|---------|
| Mr. Kent Bernier | EXCUSED | Ms. Shawna McKean | yes |
| Mr. Randy Brachbill | yes | Ms. Rita Purnell | yes |
| Ms. Deb Cleeton | yes | Ms. Johanna Sedgwick | EXCUSED |
| Ms. Barbara Dann | yes | Ms. Joanne Tosti-Vasey | yes |
| Mr. Doug Johnson | yes | | |

Resolution Blighted Properties Ad Hoc Committee. The Ad Hoc Committee needs Volunteers to inspect blighted properties in the Borough, along with the Centre Region Code Executive Director. Request for Volunteers. Ms. Dann and Ms. Tosti-Vasey volunteered.

Drafted Firework Ordinance. Call for a motion/2nd to develop a Fireworks Ordinance.

Cleeton motioned and McKean seconded to approve the development of a Fireworks Ordinance. Discussion included several members commenting that state guidelines already exist and Council has tried several times to develop and pass an ordinance but has failed. It was also mentioned that Bellefonte doesn't have the police personnel available for enforcement. It was noted that Act 74 does allow each individual municipality to create their own ordinance. Roll call vote. Motion carried.

| | | | |
|---------------------|---------|------------------------|---------|
| Mr. Kent Bernier | EXCUSED | Ms. Shawna McKean | yes |
| Mr. Randy Brachbill | yes | Ms. Rita Purnell | yes |
| Ms. Deb Cleeton | yes | Ms. Johanna Sedgwick | EXCUSED |
| Ms. Barbara Dann | yes | Ms. Joanne Tosti-Vasey | yes |
| Mr. Doug Johnson | yes | | |

Modification to Employee Policy #210 Employment Reference Checks. Call for a motion/2nd to approve the modifications to Employee Policy #210 as recommended by Borough Staff.

Tosti-Vasey motioned and McKean seconded to approve the modifications to Employee Policy #210. Discussion included clarifications of the policy and concerns about confidentiality. Roll call vote. Motion carried.

| | | | |
|---------------------|---------|------------------------|---------|
| Mr. Kent Bernier | EXCUSED | Ms. Shawna McKean | yes |
| Mr. Randy Brachbill | yes | Ms. Rita Purnell | yes |
| Ms. Deb Cleeton | yes | Ms. Johanna Sedgwick | EXCUSED |
| Ms. Barbara Dann | yes | Ms. Joanne Tosti-Vasey | yes |
| Mr. Doug Johnson | yes | | |

XIII. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name, street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

NONE

XIV. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

Ms. Dann commented regarding the Agenda meetings. She mentioned that council members are always welcome to request that items be added to an agenda. She asks that all requests be submitted to her a week before the meeting in order to give the committee adequate time to set the agenda.

Ms. Cleeton commented that August 1 and 2 are the Bellefonte Arts and Crafts Festival.

Mr. Brachbill commented that several community members expressed concern regarding the stage project at Talleyrand park. It was clarified that the stage will not be funded with taxpayer funds, will not affect the gazebo and will be a great benefit to the community.

Ms. Tosti-Vasey asked a question regarding the state budget. Mr. Holderman commented that not passing the state budget should not affect the Borough. Most of the funds for the Borough are paid for through fees.

Mrs. Purnell asked if residents who paid for compost and were not able to pick it up could get a refund. It was clarified that yes; a refund would be available.

XV. ADJOURNMENT

Meeting was adjourned at 8:48 PM.

| | A | B | C | D | E | F | G | H |
|----|------------------|----------------------------------------|--------------|----------|------------|-----------|--------------|---|
| 1 | Account | Budgeted | Receipts | % | Budgeted | Expenses | % | |
| 2 | | Receipts | To Date | Received | Expenses | To Date | Spent | |
| 3 | | | | | | | | |
| 4 | General | \$ 3,784,210 | \$ 2,168,569 | 57.31% | 3,784,210 | 1,803,408 | 47.66% | |
| 5 | Streetlighting | \$ 109,045 | \$ 104,390 | 95.73% | 109,045 | 22,645 | 20.77% | |
| 6 | Fire Department | \$ 250,925 | \$ 147,947 | 58.96% | 250,925 | 60,313 | 24.04% | |
| 7 | Fire Equipment | \$ 101,390 | \$ 79,242 | 78.16% | 101,390 | 64,748 | 63.86% | |
| 8 | Parks | \$ 137,865 | \$ 127,215 | 92.28% | 137,865 | 65,319 | 47.38% | |
| 9 | Water | \$ 2,430,915 | \$ 912,840 | 37.55% | 2,430,915 | 865,546 | 35.61% | |
| 10 | Sanitation | \$ 4,052,180 | \$ 2,070,280 | 51.09% | 4,052,180 | 1,769,763 | 43.67% | |
| 11 | Refuse | \$ 1,278,105 | \$ 671,977 | 52.58% | 1,278,105 | 515,656 | 40.35% | |
| 12 | Special Projects | \$ 2,133,310 | \$ 34,640 | 1.62% | 2,133,310 | 62,992 | 2.95% | |
| 13 | Liquid Fuels | \$ 259,000 | \$ 173,498 | 66.99% | 259,000 | 232,339 | 89.71% | |
| 14 | 301 N Spring St | \$ 93,840 | \$ 50,415 | 53.72% | 93,840 | 39,404 | 41.99% | |
| 15 | Capital Projects | \$ 1,132,860 | \$ 225,680 | 19.92% | 1,132,860 | 87 | 0.01% | |
| 16 | Bulk Water Sales | \$ 354,600 | \$ 71,643 | 20.20% | 354,600 | 55,208 | 15.57% | |
| 17 | EMS | \$ 37,835 | \$ 35,818 | 94.67% | 37,835 | - | | |
| 18 | Total | \$ 16,156,080 | \$ 6,874,154 | 42.55% | 16,156,080 | 1,359,145 | 8.41% | |
| 19 | | | | | | | | |
| 20 | | | | | | | | |
| 21 | | Above figures are Computer generated | | | | | | |
| 22 | | | | | | | | |
| 23 | | | | | | | | |
| 24 | | Begin of month | Receipts | | Expenses | | End of Month | |
| 25 | | | | | | | | |
| 26 | General | 876,874 | 257,236 | | 283,196 | | 850,914 | |
| 27 | Act 13 | 30,156 | 83 | | - | | 30,240 | |
| 28 | Streetlighting | 237,845 | 5,179 | | 4,966 | | 238,058 | |
| 29 | Fire Department | 333,276 | 4,319 | | 2,964 | | 334,631 | |
| 30 | Fire Equipment | 112,836 | 20,635 | | 16,118 | | 117,353 | |
| 31 | Parks | 168,666 | 7,288 | | 19,801 | | 156,153 | |
| 32 | Water | 640,167 | 161,657 | | 317,066 | | 484,757 | |
| 33 | Sanitation | 663,642 | 165,850 | | 329,879 | | 499,613 | |
| 34 | Refuse | 588,681 | 134,980 | | 98,739 | | 624,922 | |
| 35 | Special Projects | 1,791 | 1 | | - | | 1,792 | |
| 36 | Capital Projects | 349,223 | 65,690 | | - | | 414,913 | |
| 37 | Danone Water | 32,548 | 3,750 | | 9,622 | | 26,675 | |
| 38 | | | | | | | | |
| 39 | Total | 4,035,706 | 826,667 | | 1,082,351 | | 3,780,022 | |
| 40 | | | | | | | | |
| 41 | | | | | | | | |
| 42 | | Above figures are from Bank Statements | | | | | | |

SUMMARY OF CHECKS

PAID IN

JUNE 2025

| <u>FUND</u> | <u>CHECK NUMBERS</u> | <u>AMOUNT</u> |
|----------------------|----------------------------|-----------------------|
| GENERAL | 30418 - 30452, 1103 | \$388,096.36 |
| STREETLIGHTING | - | \$952.36 |
| BELLEFONTE FIRE DEPT | 3112 - 3114, 2850 | \$9,238.89 |
| FIRE EQUIPMENT | 1447 | \$16,112.94 |
| PARKS & RECREATION | 3023 - 3026 | \$19,550.50 |
| WATER | 14094 - 14104, 1075 - 1077 | \$418,329.92 |
| SANITATION | 15821 - 15833 | \$350,899.83 |
| REFUSE | 5584 - 5594 | \$117,387.26 |
| SPECIAL PROJECTS | 1007 | \$585.38 |
| LIQUID FUELS | 679 | \$2,520.08 |
| EMS FUND | - | \$0.00 |
| CAPITAL PROJECTS | - | \$0.00 |
| 301 N SPRING ST | 395 - 402 | \$6,501.44 |
| BULK WATER | 686 | \$9,632.79 |
| IDA | - | <u>\$0.00</u> |
| Total: | | <u>\$1,339,807.75</u> |

Borough of Bellefonte

Check Register from 6/01/2025 to 6/30/2025

01 GF CHECKING - NW

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|---------------|-------------|----------------------------------------------|------------------------|
| 0995669 | 6/02/2025 | GALL'S INC | 305.69 |
| 0995670 | 6/02/2025 | HITE COMPANY | 44.86 |
| 0995671 | 6/02/2025 | LINK COMPUTER CORP | 1,681.00 |
| AUTO | 6/02/2025 | PA DEPT OF REVENUE | 22.33 |
| 0555666 | 6/02/2025 | AT&T MOBILITY | 630.27 |
| 0030419[VOID] | 6/03/2025 | VERIZON | 1.00 |
| 0995673 | 6/03/2025 | NAPA AUTO PARTS | 68.58 |
| 0030418 | 6/03/2025 | DONALD HOLDERMAN | 2,000.00 |
| 0030420 | 6/03/2025 | RALPH STEWART | 460.42 |
| 0995675 | 6/04/2025 | BRADCO SUPPLY CO | 169.00 |
| 0995676 | 6/04/2025 | COLUMBIA GAS | 621.40 |
| 0995677 | 6/04/2025 | NAPA AUTO PARTS | 5.43 |
| TRANSFER | 6/04/2025 | PAYROLL FUND | 69,660.98 |
| 0995668 | 6/04/2025 | DOCEO OFFICE SOLUTIONS LLC | 115.78 |
| 0030424 | 6/05/2025 | ALYSSA DOHERTY | 178.50 |
| AUTO | 6/05/2025 | THE HARTFORD | 61.73 |
| 0030423 | 6/05/2025 | MUNICIPAL EMPLOYERS INSURANCE TRUST | 802.90 |
| 0030421 | 6/05/2025 | JJ POWELL FUEL MANAGEMENT | 3,298.58 |
| AUTO | 6/05/2025 | BMO | 648.01 |
| 0030422 | 6/05/2025 | MATTHEW AUMAN | 37.49 |
| 0030426 | 6/06/2025 | GINA THOMPSON | 1,928.40 |
| TRANSFER | 6/06/2025 | BELLEFONTE BOROUGH REFUSE FUND | 97.32 |
| 0030425 | 6/06/2025 | ALYSSA DOHERTY | 300.00 |
| 0995667 | 6/09/2025 | TACTICAL WEAR LLC | 195.13 |
| 0030427 | 6/09/2025 | PENN POWER GROUP | 3,983.58 |
| 0995681 | 6/09/2025 | LINDE GAS & EQUIPMENT | 105.30 |
| 0995672 | 6/09/2025 | LEAH A. GUIZAR | 436.50 |
| 0995682 | 6/09/2025 | PORT'S SPORTS EMPORIUM | 64.00 |
| AUTO | 6/09/2025 | THE HARTFORD | 224.93 |
| AUTO | 6/09/2025 | THE HARTFORD | 348.08 |
| 0995680 | 6/09/2025 | GROVE PRINTING, INC | 29.00 |
| 0995674 | 6/10/2025 | LEAF | 147.39 |
| 0995688 | 6/11/2025 | COMCAST | 323.52 |
| 0995678 | 6/12/2025 | ANTARES SITE WORK, LLC | 3,724.00 |
| 0995683 | 6/12/2025 | ENCOVA INSURANCE | 11,629.00 |
| 0995703 | 6/17/2025 | WIZZARDS JANITORIAL SYSTEMS | 2,125.00 |
| 0995696 | 6/17/2025 | STATE COLLEGE FORD LINCOLN INC | 563.85 |
| 0995704 | 6/17/2025 | WEST PENN POWER | 1,340.03 |
| 0995705 | 6/17/2025 | WEST PENN POWER | 28.75 |
| 0995702 | 6/17/2025 | WITMER PUBLIC SAFETY GROUP, INC | 424.00 |
| TRANSFER | 6/17/2025 | FIRE EQUIP FUND | 1,329.45 |
| 0030428 | 6/17/2025 | HIGHMARK BLUE SH | 142.82 |
| 0995687 | 6/17/2025 | COLUMN SOFTWARE, PBC | 83.38 |
| 0995684 | 6/17/2025 | BELLEFONTE PRINT SHOP LLC | 14.30 |
| 0995686 | 6/17/2025 | CC RECYCLING & REFUSE AUTHORITY | 45.00 |
| TRANSFER | 6/17/2025 | EMS FUND | 1,477.17 |
| TRANSFER | 6/17/2025 | FIRE DEPT FUND | 3,397.48 |
| 0995685 | 6/17/2025 | BLINK | 75.00 |
| 0995698 | 6/17/2025 | THOMAS THAL & CYNTHIA TRESSLER | 332.43 |
| 0995691 | 6/17/2025 | GROVE PRINTING, INC | 29.00 |
| 0995693 | 6/17/2025 | LINK COMPUTER CORP | 225.00 |
| 0995694 | 6/17/2025 | NATURE'S COVER | 90.75 |
| TRANSFER | 6/17/2025 | STREETLIGHTING FUND | 4,246.85 |
| 0995695 | 6/17/2025 | PA ONE CALL SYSTEM, INC | 285.95 |
| TRANSFER | 6/17/2025 | BELLEFONTE BOROUGH PARKS AND RECREATION FUND | 4,985.44 |
| TRANSFER | 6/18/2025 | PAYROLL FUND | 81,569.95 |
| TRANSFER | 6/18/2025 | PAYROLL FUND | 231.17 |

Borough of Bellefonte

Check Register from 6/01/2025 to 6/30/2025

01 GF CHECKING - NW

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|---------------|-------------|---------------------------------------|------------------------|
| 0995700 | 6/18/2025 | WEST PENN POWER | 140.90 |
| 0995701 | 6/18/2025 | WEST PENN POWER | 269.52 |
| 0995717 | 6/18/2025 | VERIZON | 73.99 |
| 0030429 | 6/19/2025 | PA MUNICIPAL HEALTH INSURANCE COOP | 95,178.30 |
| 0030430 | 6/20/2025 | HIGHMARK BLUE SHIELD | 10,620.30 |
| 0030432 | 6/20/2025 | DONALD HOLDERMAN | 2,160.00 |
| 0030431 | 6/20/2025 | GINA THOMPSON | 1,928.40 |
| 0995720 | 6/20/2025 | COMCAST | 287.89 |
| 0995679 | 6/20/2025 | EASTERN ELEVATOR SERVICE & SALES | 128.25 |
| 0995697 | 6/20/2025 | THE EXPRESS | 1,098.20 |
| 0030434 | 6/23/2025 | TRANS ASSOCIATES ENGINEERING CONS INC | 6,916.50 |
| 0030435 | 6/23/2025 | HIGHMARK BLUE SHIE | 1,512.00 |
| 0995708 | 6/23/2025 | COMCAST | 209.43 |
| 0030433 | 6/23/2025 | FNB COMMERCIAL CREDIT CARD | 4,533.25 |
| TRANSFER | 6/23/2025 | BELLEFONTE BOROUGH REFUSE FUND | 74.00 |
| TRANSFER | 6/24/2025 | PAYROLL FUND | 226.14 |
| 0995716 | 6/25/2025 | THE SHERWIN-WILLIAMS COMPANY | 289.50 |
| 0030437 | 6/25/2025 | TRANS ASSOCIATES ENGINEERING CONS INC | 2,529.50 |
| 0995709 | 6/25/2025 | GALL'S INC | 27.99 |
| 0995711 | 6/25/2025 | JOSEPH C HAZEL INC | 340.00 |
| 0995714 | 6/25/2025 | NAPA AUTO PARTS | 154.36 |
| 0995715 | 6/25/2025 | NATURE'S COVER | 272.25 |
| 0995730 | 6/25/2025 | LOWE'S | 130.87 |
| 0995713 | 6/25/2025 | LINK COMPUTER CORP | 1,346.00 |
| 0995710 | 6/25/2025 | GLENN O HAWBAKER | 1,031.80 |
| 0030440 | 6/25/2025 | BELLEFONTE BOROUGH CAPITAL PROJECTS | 35,000.00 |
| 0030436 | 6/25/2025 | MICHAEL LYONS | 481.59 |
| 0030439 | 6/25/2025 | WILLIAM WITMER III | 33.90 |
| 0030438 | 6/25/2025 | LORI McGOWAN | 150.00 |
| 0995729 | 6/25/2025 | VERIZON | 325.32 |
| 0995719 | 6/25/2025 | WISE CHIROPRACTIC | 85.00 |
| 0995718 | 6/25/2025 | WEST PENN POWER | 50.97 |
| 0995707 | 6/25/2025 | BELLEFONTE PRINT SHOP LLC | 61.00 |
| 0995706 | 6/25/2025 | BELLEFONTE BUILDING SUPPLY, LLC | 28.15 |
| 0995712 | 6/25/2025 | LEAF | 228.00 |
| 0030449 | 6/26/2025 | GREG McMAHON | 60.00 |
| 0030441 | 6/26/2025 | ALYSSA DOHERTY | 120.00 |
| 0030446 | 6/26/2025 | MARK BROOKS | 120.00 |
| 0030451 | 6/26/2025 | STEPHEN DONLEY | 120.00 |
| 0030447 | 6/26/2025 | CRAIG BLOOM | 60.00 |
| 0995721 | 6/26/2025 | HOFFMAN LEAKEY ARCHITECTS, LLC | 310.00 |
| TRANSFER | 6/26/2025 | BELLEFONTE BOROUGH WATER FUND | 270.00 |
| 0030445 | 6/26/2025 | JASON OSTROSKIE | 120.00 |
| 0030444 | 6/26/2025 | LORI McGOWAN | 120.00 |
| 0030443 | 6/26/2025 | SCOTT HOMAN | 120.00 |
| 0030448 | 6/26/2025 | CRAIG HERROLD | 120.00 |
| 0030442 | 6/26/2025 | ROB HERSHELL | 120.00 |
| 0030452 | 6/26/2025 | BARBARA WATSON | 120.00 |
| 0030450 | 6/26/2025 | BRETT MEYER | 120.00 |
| 0995722 | 6/26/2025 | STOVER McGLAUGHLIN | 2,201.50 |
| 0995723 | 6/27/2025 | CAMPBELL, DURRANT P.C. | 3,289.63 |
| 0995690 | 6/30/2025 | FRED & YVONNE SMITH | 139.40 |
| 0995689 | 6/30/2025 | DARREL & NORMA ZACCAGNI | 365.00 |
| 0995692 | 6/30/2025 | LESTER & MARIE McCLELLAN | 307.80 |
| 0995699[VOID] | 6/30/2025 | TRANS ASSOCIATES ENGINEERING CONS INC | 2,529.50 |

Total Checks:

386,048.97

voided cks

- 2530.50

383,518.47

Borough of Bellefonte**Check Register from 6/01/2025 to 6/30/2025
01 GF PARKING METER CC CKG - FNB #002**

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| AUTO | 6/02/2025 | HEARTLAND PAYMENT SYSTEMS | 538.95 |
| AUTO | 6/03/2025 | FRST BK MRCH SVC DISCOUNT | 85.98 |
| Total Checks: | | | 624.93 |

Borough of Bellefonte**Check Register from 6/01/2025 to 6/30/2025**
01 GF PARK LOT CREDIT CARD ACCT-NW #4260

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|---------------------------------|------------------------|
| FEE | 6/03/2025 | MERCHANT BANK CD DISCOUNT | 287.42 |
| 0995265 | 6/04/2025 | T2 SYSTEMS, INC | 8.70 |
| 0001103 | 6/05/2025 | JJ POWELL FUEL MANAGEMENT | 39.63 |
| 0995266 | 6/12/2025 | ENCOVA INSURANCE | 940.00 |
| 0995267 | 6/18/2025 | CIVICSMART PARKING TECHNOLOGIES | 1,687.50 |
| 0995269 | 6/18/2025 | IPS GROUP | 324.00 |
| 0995271 | 6/18/2025 | WEST PENN POWER | 72.98 |
| 0995268 | 6/18/2025 | FIRST DATA | 251.95 |
| 0995270 | 6/18/2025 | T2 SYSTEMS, INC | 249.53 |
| 0995272 | 6/25/2025 | LINK COMPUTER CORP | 24.00 |
| Total Checks: | | | 3,885.71 |

Borough of Bellefonte

Check Register from 6/01/2025 to 6/30/2025

01 GF PARKING METER-FNB #0817

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|---------------|-------------|-----------------------------|------------------------|
| FEE | 6/30/2025 | FIRST NATIONAL BANK | 67.25 |
| Total Checks: | | | 67.25 |

0.00 *

383,518.45

624.93

3,885.71

67.25 *

388,090.30

Borough of Bellefonte
Check Register from 6/01/2025 to 6/30/2025
02 SL CHECKING - NW

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| 0996691 | 6/16/2025 | WEST PENN POWER | 24.88 |
| 0099699 | 6/18/2025 | WEST PENN POWER | 13.46 |
| 0995701 | 6/18/2025 | WEST PENN POWER | 269.51 |
| 0996686 | 6/18/2025 | WEST PENN POWER | 65.80 |
| 0996688 | 6/18/2025 | WEST PENN POWER | 22.65 |
| 0996689 | 6/18/2025 | WEST PENN POWER | 27.88 |
| 0996690 | 6/18/2025 | WEST PENN POWER | 18.44 |
| 0996692 | 6/18/2025 | WEST PENN POWER | 83.89 |
| 0996693 | 6/18/2025 | WEST PENN POWER | 13.58 |
| 0996694 | 6/18/2025 | WEST PENN POWER | 100.08 |
| 0996695 | 6/18/2025 | WEST PENN POWER | 151.45 |
| 0996698 | 6/18/2025 | WEST PENN POWER | 13.36 |
| 0996700 | 6/24/2025 | WEST PENN POWER | 58.48 |
| 0996701 | 6/24/2025 | WEST PENN POWER | 16.66 |
| 0996153 | 6/26/2025 | WEST PENN POWER | 52.08 |
| 0996702 | 6/26/2025 | WEST PENN POWER | 20.16 |
| Total Checks: | | | 952.36 |

Borough of Bellefonte**Check Register from 6/01/2025 to 6/30/2025****03 FD CHECKING - NW**

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|---------------------------------|------------------------|
| TRANSFER | 6/04/2025 | PAYROLL FUND | 67.28 |
| 0995873 | 6/18/2025 | VERIZON | 943.91 |
| 0995874 | 6/20/2025 | VERIZON | 25.42 |
| 0003112 | 6/23/2025 | FNB COMMERCIAL CREDIT CARD | 336.38 |
| 0003113 | 6/23/2025 | GLICK FIRE EQUIPMENT CO, INC | 842.58 |
| 0003114 | 6/23/2025 | JJ POWELL FUEL MANAGEMENT | 699.32 |
| 0002850 | 6/25/2025 | WITMER PUBLIC SAFETY GROUP, INC | 6,300.00 |
| 0995875 | 6/26/2025 | LINK COMPUTER CORP | 24.00 |
| Total Checks: | | | 9,238.89 |

Borough of Bellefonte**Check Register from 6/01/2025 to 6/30/2025****04 FE CHECKING - NW**

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-------------------------------------|------------------------|
| 0995259 | 6/17/2025 | COMMONWEALTH OF PA | 1,112.94 |
| 0001447 | 6/25/2025 | BELLEFONTE BOROUGH CAPITAL PROJECTS | 15,000.00 |
| Total Checks: | | | 16,112.94 |

Borough of Bellefonte

Check Register from 6/01/2025 to 6/30/2025

05 PARKS CHECKING - NW

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|--------------|-------------|---------------------------------|------------------------|
| 0996143 | 6/02/2025 | HALLS TREE SERVICE LLC | 4,300.00 |
| 0996145 | 6/04/2025 | PORT'S SPORTS EMPORIUM | 22.90 |
| TRANSFER | 6/04/2025 | PAYROLL FUND | 3,467.98 |
| 0996144 | 6/04/2025 | BELLEFONTE BUILDING SUPPLY, LLC | 37.85 |
| 0003023 | 6/05/2025 | CARL DAUBERT | 100.00 |
| 0003024 | 6/05/2025 | JJ POWELL FUEL MANAGEMENT | 832.19 |
| 0996146 | 6/11/2025 | WEST PENN POWER | 34.79 |
| 0996147 | 6/11/2025 | WEST PENN POWER | 19.29 |
| 0996148 | 6/11/2025 | WEST PENN POWER | 66.35 |
| TRANSFER | 6/18/2025 | PAYROLL FUND | 4,020.41 |
| 0003025 | 6/19/2025 | JASON SINGAVAGE | 15.00 |
| 0003026 | 6/23/2025 | FNB COMMERCIAL CREDIT CARD | 278.95 |
| TRANSFER | 6/23/2025 | GENERAL FUND | 79.36 |
| 0996149 | 6/24/2025 | BUILDERS HARDWARE | 6,143.04 |
| 0996150 | 6/25/2025 | WEST PENN POWER | 46.95 |
| 0996151 | 6/25/2025 | WEST PENN POWER | 13.20 |
| 0996702 | 6/25/2025 | WEST PENN POWER | 20.16 |
| 0996703 | 6/25/2025 | WEST PENN POWER | 52.08 |

Total Checks:

19,550.50

Borough of Bellefonte

Check Register from 6/01/2025 to 6/30/2025

06 WATER CHECKING - NW

| Check | Date | Vendor / Description | Check / Payment |
|---------------|-----------|-------------------------------------|-----------------|
| 0998859 | 6/02/2025 | LB WATER SERVICE, INC | 75,068.03 |
| 0998862 | 6/02/2025 | WEST PENN POWER | 10,720.12 |
| 0998860 | 6/02/2025 | PAGE ANALYTICAL SERVICES LLC | 126.50 |
| 0998858 | 6/02/2025 | BARTON & LOGUIDICE, D.P.C. | 2,317.50 |
| 0998864 | 6/04/2025 | HEIDELBERG MATERIALS | 4,605.72 |
| TRANSFER | 6/04/2025 | PAYROLL FUND | 14,582.43 |
| 0014094 | 6/05/2025 | JJ POWELL FUEL MANAGEMENT | 832.85 |
| TRANSFER | 6/06/2025 | BELLEFONTE BOROUGH REFUSE FUND | 2,229.61 |
| TRANSFER | 6/06/2025 | BELLEFONTE BOROUGH SEWER FUND | 3,251.78 |
| 0998867 | 6/09/2025 | VALLEY ACE HARDWARE | 7.34 |
| 0998865 | 6/09/2025 | CLARK AUTO EQUIPMENT | 8.89 |
| 0998866 | 6/09/2025 | LB WATER SERVICE, INC | 207.65 |
| TRANSFER | 6/10/2025 | GENERAL FUND | 65.45 |
| 0998873 | 6/11/2025 | VERIZON | 360.17 |
| 0998874 | 6/11/2025 | WEST PENN POWER | 43.65 |
| 0998869 | 6/11/2025 | COMCAST | 245.42 |
| 0998868 | 6/12/2025 | COMCAST | 101.95 |
| 0998875 | 6/16/2025 | WEST PENN POWER | 17.67 |
| 0998876 | 6/16/2025 | WEST PENN POWER | 173.64 |
| 0998877 | 6/16/2025 | WEST PENN POWER | 61.54 |
| 0998879 | 6/16/2025 | WEST PENN POWER | 13.49 |
| 0998872 | 6/17/2025 | LB WATER SERVICE, INC | 1,746.71 |
| 0998871 | 6/17/2025 | KERRY A. UHLER & ASSOCIATES, INC | 272.00 |
| 0998870 | 6/17/2025 | HUNTER KEYSTONE PETERBILT, L.P. | 305.44 |
| 0998878 | 6/18/2025 | WEST PENN POWER | 3,133.45 |
| 0998882 | 6/18/2025 | VERIZON | 73.98 |
| 0095874 | 6/18/2025 | VERIZON | 25.42 |
| TRANSFER | 6/18/2025 | PAYROLL FUND | 23,357.04 |
| TRANSFER | 6/19/2025 | GENERAL FUND | 97.32 |
| 0014095[VOID] | 6/19/2025 | PA DEPT OF AGRICULTURE | 2,500.00 |
| 0014096 | 6/19/2025 | HIGHMARK BLUE SH | 10.20 |
| 0014097 | 6/19/2025 | PA MUNICIPAL HEALTH INSURANCE COOP | 10,496.88 |
| 0014098 | 6/19/2025 | KELLY & SUSAN COOK | 60.54 |
| 0014099 | 6/19/2025 | COMMONWEALTH OF PA | 2,500.00 |
| 0014100 | 6/20/2025 | HIGHMARK BLUE SHIELD | 1,147.65 |
| 0998885 | 6/20/2025 | COMCAST | 115.35 |
| TRANSFER | 6/23/2025 | BELLEFONTE BOROUGH REFUSE FUND | 107.66 |
| TRANSFER | 6/23/2025 | BELLEFONTE BOROUGH REFUSE FUND | 89.72 |
| TRANSFER | 6/23/2025 | BELLEFONTE BOROUGH SEWER FUND | 10,013.43 |
| 0014101 | 6/23/2025 | FNB COMMERCIAL CREDIT CARD | 1,404.75 |
| 0014102 | 6/23/2025 | BELLEFONTE BOROUGH CAPITAL PROJECTS | 14,700.00 |
| 0014103 | 6/23/2025 | HIGHMARK BLUE SHIE | 108.00 |
| TRANSFER | 6/23/2025 | GENERAL FUND | 126.98 |
| TRANSFER | 6/24/2025 | BELLEFONTE BOROUGH REFUSE FUND | 8,175.84 |
| 0998881 | 6/25/2025 | LINK COMPUTER CORP | 610.23 |
| 0998884 | 6/25/2025 | COMCAST | 155.06 |
| 0998888 | 6/25/2025 | LB WATER SERVICE, INC | 331.86 |
| 0998892 | 6/25/2025 | WEST PENN POWER | 778.86 |
| 0998893 | 6/25/2025 | WEST PENN POWER | 167.75 |
| 0998894 | 6/25/2025 | WEST PENN POWER | 13.20 |
| 0014104 | 6/25/2025 | RICHARD BROWN | 300.00 |
| 0998887 | 6/25/2025 | HITE COMPANY | 123.13 |
| 0998895 | 6/26/2025 | STOVER McGLAUGHLIN | 188.50 |
| 0998890 | 6/26/2025 | UNIVAR USA INC | 2,105.01 |
| 0998891 | 6/26/2025 | VALLEY ACE HARDWARE | 70.15 |
| 0998897 | 6/26/2025 | LB WATER SERVICE, INC | 122,247.50 |
| 0998880 | 6/26/2025 | LINK COMPUTER CORP | 184.88 |

Borough of Bellefonte**Check Register from 6/01/2025 to 6/30/2025****06 WATER CHECKING - NW**

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|--------------|-------------|-----------------------------|------------------------|
| 0998886 | 6/26/2025 | EBY PAVING & CONSTRUCTION | 154.78 |
| 0998889 | 6/26/2025 | NAPA AUTO PARTS | 16.75 |
| TRANSFER | 6/27/2025 | GENERAL FUND | 600.00 |
| 0998896 | 6/30/2025 | BARTON & LOGUIDICE, D.P.C. | 10,086.00 |

| | |
|----------------------|-------------------|
| Total Checks: | 333,743.42 |
|----------------------|-------------------|

voided ck - 2500.00

331,243.42

331,243.42

87,086.00

418,329.42

Borough of Bellefonte**Check Register from 6/01/2025 to 6/30/2025****06 WATER - ACH CHECKING - JSSB**

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|--------------------------------|------------------------|
| 0001075 | 6/23/2025 | BELLEFONTE BOROUGH REFUSE FUND | 27,000.00 |
| 0001076 | 6/23/2025 | BELLEFONTE BOROUGH SEWER FUND | 40,000.00 |
| 0001077 | 6/23/2025 | BELLEFONTE BOROUGH WATER FUND | 20,086.50 |
| Total Checks: | | | 87,086.50 |

Borough of Bellefonte

Check Register from 6/01/2025 to 6/30/2025

08 SEWER CHECKING - NW

| Check | Date | Vendor / Description | Check / Payment |
|---------------|-----------|---------------------------------------|-----------------|
| 0998080 | 6/02/2025 | LINDE GAS & EQUIPMENT | 113.76 |
| 0998078 | 6/03/2025 | KEYSTONE FILTRATION COMPANY LLC | 1,927.55 |
| 0998082 | 6/03/2025 | NOBLE ENVIRONMENTAL | 920.16 |
| 0998077 | 6/04/2025 | GRAINGER | 767.43 |
| 0998084 | 6/04/2025 | COLUMBIA GAS | 718.13 |
| 0998085 | 6/04/2025 | WISE CHIROPRACTIC | 85.00 |
| 0998086 | 6/04/2025 | UV SALES LLC | 9,965.00 |
| TRANSFER | 6/04/2025 | PAYROLL FUND | 38,390.80 |
| 0015821 | 6/05/2025 | CCP INDUSTRIES, INC | 943.77 |
| 0998087 | 6/05/2025 | MARTZ TECHNOLOGIES, INC | 32,693.67 |
| 0015822 | 6/06/2025 | SETH KLINEFELTER | 207.00 |
| TRANSFER | 6/06/2025 | NORTHWEST SAVINGS BANK | 20,677.34 |
| 0998083 | 6/09/2025 | LEAH A. GUIZAR | 147.00 |
| 0998088 | 6/09/2025 | GLENN O HAWBAKER | 712.60 |
| 0998089 | 6/09/2025 | LANDPRO EQUIPMENT LLC | 149.04 |
| 0998090 | 6/09/2025 | MARTZ TECHNOLOGIES, INC | 870.00 |
| 0998091 | 6/09/2025 | USA BLUEBOOK | 4,432.48 |
| 0998092 | 6/10/2025 | NAPA AUTO PARTS | 34.88 |
| TRANSFER | 6/10/2025 | GENERAL FUND | 179.47 |
| 0998095 | 6/11/2025 | COMCAST | 92.90 |
| 0998081 | 6/12/2025 | POLLU-TECH, INC | 4,140.00 |
| 0998093 | 6/12/2025 | RELIANCE BANK | 5,696.02 |
| 0998101 | 6/12/2025 | VERIZON | 77.18 |
| 0015823 | 6/16/2025 | CCP INDUSTRIES, INC | 229.92 |
| 0998094 | 6/17/2025 | BURRIS PLUMBING AND DRAIN CLEANING | 420.00 |
| 0998097 | 6/17/2025 | F.N.B. EQUIPMENT FINANCE | 1,100.47 |
| 0998098 | 6/17/2025 | VALLEY ACE HARDWARE | 158.94 |
| 0998100 | 6/17/2025 | RAINBOW RESTORATION | 7,173.10 |
| 0998099 | 6/18/2025 | WEST PENN POWER | 30,381.76 |
| TRANSFER | 6/18/2025 | BELLEFONTE BOROUGH WATER FUND | 104.81 |
| TRANSFER | 6/18/2025 | PAYROLL FUND | 56,115.71 |
| 0015824 | 6/19/2025 | HIGHMARK BLUE SH | 142.82 |
| 0015825 | 6/19/2025 | PA MUNICIPAL HEALTH INSURANCE COOP | 28,643.16 |
| 0015826 | 6/19/2025 | KELLY & SUSAN COOK | 141.50 |
| 0998096 | 6/20/2025 | COMMONWEALTH OF PA | 28,932.35 |
| 0998110 | 6/20/2025 | VERIZON | 67.43 |
| 0015827 | 6/23/2025 | FNB COMMERCIAL CREDIT CARD | 1,172.29 |
| 0998103 | 6/23/2025 | JJ POWELL FUEL MANAGEMENT | 835.58 |
| TRANSFER | 6/23/2025 | GENERAL FUND | 777.77 |
| 0998111 | 6/25/2025 | WEST PENN POWER | 114.87 |
| TRANSFER | 6/25/2025 | GENERAL FUND | 35,000.00 |
| 0015828 | 6/26/2025 | JULIE BROOKS | 60.00 |
| 0015829 | 6/26/2025 | BRYAN MUTHLER | 60.00 |
| 0015830 | 6/26/2025 | RANDY NEFF | 120.00 |
| 0015831 | 6/26/2025 | FRANK NOLL | 120.00 |
| 0015832 | 6/26/2025 | SHANNON STRUBLE | 120.00 |
| 0015833 | 6/26/2025 | DOUG WATSON | 60.00 |
| 0998102 | 6/26/2025 | ALLIED MECHANICAL & ELECTRICAL, INC | 360.00 |
| 0998103[VOID] | 6/26/2025 | JJ POWELL FUEL MANAGEMENT | 835.58 |
| 0998104 | 6/26/2025 | LEAF | 110.00 |
| 0998105 | 6/26/2025 | LINK COMPUTER CORP | 562.87 |
| 0998106 | 6/26/2025 | LINK COMPUTER CORP | 610.22 |
| 0998107 | 6/26/2025 | MID-ATLANTIC PUMP & EQUIPMENT COMPANY | 19,817.00 |
| 0998108 | 6/26/2025 | THE METER GUY, LLC | 900.00 |
| 0998109 | 6/26/2025 | USALCO, LLC | 5,733.08 |

Borough of Bellefonte

Check Register from 6/01/2025 to 6/30/2025

08 SEWER CHECKING - NW

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|---------------|-------------|-----------------------------|------------------------|
| ACH-00183876 | 6/30/2025 | OVIVO USA, LLC | 6,813.00 |
| Total Checks: | | | 351,735.41 |
| voided ck - | | | 835.58 |
| | | | <u>350,899.83</u> |

Borough of Bellefonte**Check Register from 6/01/2025 to 6/30/2025****09 REFUSE CHECKING - NW**

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|------------------------------------|------------------------|
| 0996167 | 6/02/2025 | CENTRAL PA DOCK & DOOR, LLC | 650.00 |
| 0996168 | 6/02/2025 | HITE COMPANY | 542.41 |
| TRANSFER | 6/04/2025 | PAYROLL FUND | 10,474.26 |
| 0005585 | 6/05/2025 | SCOTT WHITEHILL | 50.00 |
| 0005584 | 6/05/2025 | JJ POWELL FUEL MANAGEMENT | 2,016.95 |
| 0996169 | 6/09/2025 | BERMAN TRUCK GROUP | 201.01 |
| TRANSFER | 6/10/2025 | GENERAL FUND | 51.01 |
| 0996170 | 6/17/2025 | BELLEFONTE BUILDING SUPPLY, LLC | 66.07 |
| TRANSFER | 6/18/2025 | PAYROLL FUND | 16,017.22 |
| TRANSFER | 6/18/2025 | BELLEFONTE BOROUGH WATER FUND | 10.59 |
| 0996171 | 6/18/2025 | WEST PENN POWER | 15.51 |
| 0996172 | 6/18/2025 | WEST PENN POWER | 142.37 |
| 0005586 | 6/19/2025 | PA MUNICIPAL HEALTH INSURANCE COOP | 18,146.28 |
| 0005587 | 6/19/2025 | KELLY & SUSAN COOK | 39.30 |
| 0996173 | 6/20/2025 | METZLER FOREST PRODUCTS LLC | 9,449.04 |
| 0005588 | 6/23/2025 | FNB COMMERCIAL CREDIT CARD | 956.89 |
| TRANSFER | 6/23/2025 | GENERAL FUND | 95.24 |
| 0005589 | 6/25/2025 | SAMUEL HORNER | 212.39 |
| TRANSFER | 6/25/2025 | BELLEFONTE BOROUGH WATER FUND | 1,236.54 |
| 0996175 | 6/26/2025 | ROBINSON SEPTIC SERVICE, INC | 195.00 |
| 0005594 | 6/26/2025 | SCOTT WHITEHILL | 60.00 |
| 0005593 | 6/26/2025 | SAMUEL HORNER | 60.00 |
| TRANSFER | 6/26/2025 | GENERAL FUND | 658.31 |
| 0005590 | 6/26/2025 | JORDIN BITTENGLE | 120.00 |
| 0005591 | 6/26/2025 | STEPHEN CALDANA | 120.00 |
| 0996176 | 6/26/2025 | CC RECYCLING & REFUSE AUTHORITY | 55,562.54 |
| 0005592 | 6/26/2025 | MELISSA McCULLOUGH | 120.00 |
| 0996174 | 6/26/2025 | NAPA AUTO PARTS | 118.33 |
| Total Checks: | | | 117,387.26 |

Borough of Bellefonte**Check Register from 6/01/2025 to 6/30/2025**
18 SPEC PROJ BASEBALL FIELD GRANT CKG

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|----------------------------------------------|------------------------|
| TRANSFER | 6/03/2025 | BELLEFONTE BOROUGH PARKS AND RECREATION FUND | 0.38 |
| Total Checks: | | | 0.38 |

0.00 *

0.38 +

585.00 *

585.38 *

Borough of Bellefonte**Check Register from 6/01/2025 to 6/30/2025**
18 SPEC PRJ BIG SPRING COVER GRANT CKG

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-------------------------------|------------------------|
| 0001007 | 6/25/2025 | BELLEFONTE BOROUGH WATER FUND | 585.00 |
| Total Checks: | | | 585.00 |

Borough of Bellefonte**Check Register from 6/01/2025 to 6/30/2025****35 LF FNB CHECKING**

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| 0000679 | 6/23/2025 | HEIDELBERG MATERIALS | 2,520.08 |
| Total Checks: | | | 2,520.08 |

Borough of Bellefonte
Check Register from 6/01/2025 to 6/30/2025
97 301 N SPRING ST CKG

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| 0000395 | 6/03/2025 | WIZZARDS JANITORIAL SYSTEMS | 1,621.92 |
| 0000396 | 6/03/2025 | GENERAL FUND | 215.84 |
| 0000397 | 6/05/2025 | COMCAST | 64.86 |
| 0000398 | 6/23/2025 | FNB COMMERCIAL CREDIT CARD | 456.48 |
| 0000399 | 6/23/2025 | GENERAL FUND | 1,656.67 |
| 0000400 | 6/25/2025 | BELLEFONTE BOROUGH | 29.77 |
| 0000401 | 6/25/2025 | WIZZARDS JANITORIAL SYSTEMS | 2,055.90 |
| 0000402 | 6/25/2025 | VICTORIAN SIGNS | 400.00 |
| Total Checks: | | | 6,501.44 |

Check Register from 6/01/2025 to 6/30/2025

98 WATER ST LEASE CKG

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| TRANSFER | 6/23/2025 | GENERAL FUND | 15.87 |
| TRANSFER | 6/24/2025 | GENERAL FUND | 4.79 |
| Total Checks: | | | 20.66 |

0 * 00 *

20 * 66 *

9 * 612 * 13 *

9 * 632 * 79 *

Borough of Bellefonte**Check Register from 6/01/2025 to 6/30/2025
98 NW BULK WATER CHECKING ACCOUNT**

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|---------------------------------|------------------------|
| 0000686 | 6/05/2025 | KEYSTONE WATER RESOURCES CENTER | 2,859.00 |
| TRANSFER | 6/10/2025 | NORTHWEST SAVINGS BANK | 6,186.49 |
| 0995255 | 6/24/2025 | WEST PENN POWER | 114.99 |
| 0995256 | 6/24/2025 | WEST PENN POWER | 451.65 |
| Total Checks: | | | 9,612.13 |



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MEMO

For: Council meeting July 21, 2025

From: Julie Brooks

Subject: Update on grants and projects

Note: this update report was submitted at the table for council at the July 21 meeting, verbal additions from the meeting have been added in red.

Grants in close-out

Two grants are being closed-out with the draft copy of the audits received: the Armory Building grant and the Governors park Baseball field, batting cage grant, they will be closed when the final audit is received.

Grants being administered, agreements or funds received

- CDBG Suspension Bridge grant, engineers revising estimates and project will be reviewed by HARB in August.
- Big Spring Cover grant Bellefonte Borough Authority working on design/purchases.
- Recycle grant: working on purchases.

Grants submitted

- DCED Multimodal grant for Ramp and Lift Access for the Bellefonte Train Station. This grant is for \$92,323.00. The match required is 30% and Happy Valley Adventure Bureau has agreed to provide half of the match: Bellefonte Borough would be responsible for 13,848.45. Decision expected TBD 2026.
- MPO assisted carbon credit grant program for School zone speed reading signs (solar) 20% match of \$38,107 project (\$7621.40) approval around July 2025 program close.
- LSA grant for Fire truck pending decision in November 2025.



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- FEMA grant for fire truck pending decision in September 2025.
- Tree grant award July and pick up and planting in November match covered by borough labor. **Update: this grant will be awarded to the borough.**

Grant applications in process

- Municipal Assistance Program for Transportation Development Plan need an estimate for the plan to proceed with grant funding, application is open now. I have pursued several possible sources of estimates will be seeking an estimate from our contracted engineers now to move application. Will submit to Multimodal open again in March also.
- Safe routes for Schools; seeking estimates from contractors for sidewalks in Zion road area and paving for walking paths to connect High School and middle school. Working on application, open now. Match and match collaboration to be determined when estimates received. This can also be submitted to Multimodal in March.
- TASA for updates on traffic signals: estimates needed, working to submit by the end of the year.
- Firehouse Subs October no match grant: Police computers, one application per organization, one day to apply, gathering materials for this one day open application.
- **Verbal update from council meeting: Police evidence camera, seeking grant for this equipment, have estimate, application pending opportunity.**

Also assisting with Kepler pool project reviewing documents.



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Projects and items in addition to grants

ADA coordinator for Bellefonte Borough working on ADA self-assessments for all borough buildings and properties as required, next step when all assessments complete, an ADA transition plan is required. I will have the assessment for the Armory building complete next week (**completed July 25**) for review and comments by the Public Works and infrastructure committee and continue with one or two areas per month until complete. Attended the Easter Seals walk as a volunteer for Bellefonte Borough, brought a game and prizes for kids and spoke to walkers about their observations on Talleyrand park ADA accessibility (no outstanding issues). Ongoing required training as the ADA coordinator and update of employee training: Police Department new hires requested training. Attend PHRC meetings as a volunteer when available.

Open Records Officer for Borough and Police Department Right to know requests since October 2024, ongoing as needed, receive an average of 3-4 requests per month (2025) also take sunshine act and RTK training as available.

Shade Tree Commission Coordinator: letters to homeowners for removals and trimming, letters about illegal tree removals. Site visits for questions. Shade tree inventory map planned to be done for fall ROW trees so letters can be easily issued for illegal tree removals since all stumps are currently removed.

Jr. Council Person program: Working with our JCP to schedule tours and a project. Will go to the school to recruit in the fall and can work with council or individually to expand the program.

Zoning / Planning and HARB: Working to be a back-up for HARB, Zoning & Planning Administrator, Gina Thompson. While Gina is on vacation, I am moving time sensitive applications and questions as needed **please note: this was from July 7 & to July 29th.**



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Other activities include meetings for Chamber, Borough Council Committees and information requested for committees, Bellefonte Borough Authority other organizations as needed for information requested and grant project administration. Reviewing leases, contracts, waivers, assisting with job description updates and postings. Other duties as assigned by the Borough Manager.

Please note: Two monthly update reports were requested for grants and projects. This report format is a consolidated report based on a recommendation to include all items in one report from Interim Borough Manager Don Holderman. The report will be included in the council packet for the second monthly meeting going forward.

Professional Development:

I will be taking a PSAB online training series on Grants in August. At the end of August, I will be taking a Public Administration Human Resources class **Organizational Change and Development** at Penn State to complete and receive my Graduate Certificate in Public Sector Human Resources from Penn State University.

MEMORANDUM



TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting August 4, 2025

*** There were no Office of Community Affairs Memo for the July 7 and July 21 Council Meetings due to Ms. Thompson being on vacation.

I would like to extend my sincere thanks to the borough staff for handling inquiries and ensuring that essential projects continued to move forward during my absence. I would especially like to thank Julie Brooks for stepping in to manage several time-sensitive OCA projects, including a critical Planning Commission meeting that had to be rescheduled due to a lack of quorum. I recognize the effort involved in coordinating these meetings—particularly when changes must be made at the last minute—and I truly appreciate Julie's patience and willingness to take on additional responsibilities in my absence.

PLANNING:

The Planning Commission did not have a quorum to meet during the regular meeting time of Monday, July 14. The meeting was rescheduled for Monday, July 21 at 5:00 p.m. On the agenda was the **Preliminary / Final Subdivision Plan for Ville Du Parc, LLC**. The plan was recommended for approval by Planning Commission, pending the County review comments are addressed. Borough Council approved the plan per Planning Commission's recommendation at their meeting later that evening, July 21.

The meeting agenda and minutes are in your packet.

On Tuesday, July 29 I reviewed and approved HRG's revised plan, based on comments from Centre County Planner, Chris Schnure. I am working with HRG and BASD on securing signatures for the finalized LDP, which will be recorded with the County.

The next Planning Commission meeting is scheduled for Monday August 11th at 5:00 p.m. in the Large Meeting Room.

ZONING:

The **Zoning Hearing Board** will meet on Tuesday, August 12, 2025 to hear a dimensional variance request for the placement of a shed at 976 East High Street. Alyssa has taken care of advertisement of the legal notice for the meeting and Matt Auman will take care of posting the notice at the property site.

HARB:

HARB met on June 10th to review one project. The agenda, presentation, and minutes are included in your packet. HARB voted to table the project until additional information could be provided for the project.

Administrative Approvals:

- 106 West Bishop Street (Shaky Hands Coffee Shop) – Business sign. (4/24/2025)
- 156 East Curtin Street (North) – Dormer repair and paint. (5/6/2025)
- 363 East Linn Street (Cowdrick House) - Install handrails and rail extensions to side porch for code compliance per CRCA for Bed & Breakfast. (5/22/2025)

The HARB meetings for July were canceled as there were no projects and I was on vacation.

There is a HARB meeting scheduled for Tuesday, August 12 at 8:30 a.m.

~~~~~

**OCA Updates:**

I don't have any specific updates to report at this time. Since returning to the office on Tuesday, July 29, I've been focused on catching up with emails, phone calls, and ongoing projects. I appreciate everyone's patience as I work through permit applications and inquiries in the order they were received.

---

*If you have any questions about the current projects, or would like additional information, please do not hesitate to contact Gina Thompson at [gthompson@bellefontepa.gov](mailto:gthompson@bellefontepa.gov) or 814-313-1573.*



## AGENDA

---

**BELLEFONTE BOROUGH PLANNING COMMISSION  
LARGE MEETING ROOM, ARMORY BUILDING  
301 NORTH SPRING STREET, BELLEFONTE  
DATE: JULY 14<sup>TH</sup>, 2025 TIME: 5:00 P.M.**

---

\*\*\* Julie Brooks will be administering the meeting this evening

**CALL TO ORDER & ROLL CALL:**

|                               |
|-------------------------------|
| Mr. Robert Dannaker, Chairman |
| Mr. James Mills, Secretary    |
| Mr. Mark Edwards              |
| Mr. David Lomison             |
| <i>vacancy</i>                |

**APPROVAL OF MINUTES:** June 9<sup>th</sup> 2025 meeting minutes

**LAND DEVELOPMENT ACTIVITIES:**

- **Preliminary / Final Subdivision Plan for Ville Du Parc, LLC.**  
*Bellefonte Area School District (BASD) is proposing to widen the existing roadway at the eastern corner of the Airport Road / Governor's Road intersection. Due to the proposed widening BASD has acquired in fee simple the portion of Ville Du Parc, LLC property highlighted in blue in the attached plan which encompasses the widened roadway. Once this has been recorded, BASD will then convey the acquired property over to PennDOT.*

- Page 1: Transmittal Letter to Bellefonte
- Page 2: Application for Bellefonte SALDO
- Page 3: 6-27-2025 Email update from Steve Kirsch at HRG
- Pages 3-4: Subdivision Plan for Ville Du Parc, LLC.

*Ville Du Parc, LLC. and BASD Agreement of Sale (documents):*  
*(not provided as physical copy)*

- Pages 5-6: Temporary Easement for Construction
- Pages 7-10: Agreement of Sale
- Pages 11-13: Deed
- Page 14: Taxpayer Certification
- Pages 15-16: Settlement Statement

**OLD & NEW BUSINESS:** None

**ORDINANCE ADDITIONS / UPDATES / AMENDMENTS:** N/A

**INFORMATION ITEMS:**

- Gina Thompson is on vacation from July 4 through July 28.

**ADJOURNMENT:** \_\_\_\_1<sup>ST</sup> \_\_\_\_2<sup>ND</sup> **TIME:** \_\_\_\_\_

**BELLEFONTE BOROUGH  
PLANNING COMMISSION  
MEETING MINUTES**

**July 21, 2025 – 5:00 p.m. \*\*\***

**Oak Room, Armory Building  
301 North Spring Street, Bellefonte, PA 16823  
[www.bellefonte.net](http://www.bellefonte.net)**

**\*\*\*** *The original meeting date of Monday, July 14, 2025 had to be rescheduled due to a lack of quorum. This was rescheduled*

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The July 21, 2025 meeting of the Bellefonte Borough Planning Commission was called to order at 5:00 p.m.

**MEMBERS PRESENT**

Robert Dannaker, Chair  
Mark Edwards  
David Lomison  
(Vacancy)

**MEMBERS ABSENT**

James Mills, Secretary

**STAFF MEMBERS**

Julie Brooks

**APPROVAL OF MINUTES – June 9, 2025**

*Edwards motioned to approve the June 9, 2025 minutes. Lomison seconded. Motion carried.*

**LAND DEVELOPMENT ACTIVITIES**

**Preliminary / Final Subdivision Plan for Ville Du Parc, LLC.**

Bellefonte Area School District (BASD) is proposing to widen the existing roadway at the eastern corner of the Airport Road / Governor's Road intersection. Due the proposed widening BASD has acquired in fee simple the portion of Ville Du Parc, LLC property highlighted in blue in the attached plan which encompasses the widened roadway. Once this has been recorded, BASD will then convey the acquired property over to PennDOT.

**Discussion points:**

- Steve Kirsch (HRG) will revise plan to include County Planning review comments/suggestions for changes and submit final plan to Bellefonte Borough.
- BASD to take ownership of the 0.04 acres of property once the plan is approved and recorded.
- BASD to submit the approved plan to PennDOT for final approval.
- HRG to proceed with bidding process for the intersection construction project.
- Utility companies to relocate water line, gas line, and electric utilities during the construction timeframe.

- Contractor to implement the approved traffic control plan during construction, including temporary traffic patterns and detours.

**Motion/2nd to grant conditional approval of the subdivision plan, contingent upon HRG revising the plan in accordance with the review comments provided by the County Planning Office.**

*Lomison 1<sup>st</sup>, Edwards 2<sup>nd</sup>, unanimous approval. This will go to Bellefonte Borough Council for formal approval at the meeting the same evening, July 21, 2025.*

**NEW BUSINESS:** NONE

**OLD BUSINESS:** NONE

**ORDINANCE ADDITIONS / UPDATES / AMENDMENTS: (in order of priority):** NONE

**INFORMATION/DISCUSSION ITEMS:** NONE

**ADDITIONS (after meeting agenda and packet was sent out):** NONE

**ADJOURNMENT**

*Edwards motioned to adjourn. Lomison seconded. Motion carried. Meeting adjourned at 5:11 p.m.*

# LEGAL NOTICE

The Bellefonte Borough Zoning Hearing Board will hold a public hearing on **Tuesday, August 12, 2025, at 5:00 p.m.** in the Large Meeting Room, 301 N. Spring Street, Bellefonte. All interested persons are invited to attend. The following item will be considered:

**Dimensional variance for setback relief from the provisions of the Zoning Ordinance, § 575-69: accessory structures: relief from the minimum rear yard setback for 976 E. High Street (parcel 32-204-,016-,0000-), located in the Bellefonte Borough Suburban Residential District (R-1).**

More information may be obtained at the Borough office. If you are a person with a disability and wish to attend this hearing and require an auxiliary aid, service, or other accommodation to participate in the proceedings, please call 355-1501 to discuss how your needs may be best accommodated.

## AGENDA

### HISTORICAL AND ARCHITECTURAL REVIEW BOARD MEETING

**DATE: JUNE 10<sup>TH</sup> 2025 TIME: 8:30AM**

**OAK ROOM (SMALL MEETING ROOM), 1<sup>ST</sup> FLOOR**

**301 N. SPRING STREET, BELLEFONTE**

#### CALL TO ORDER:

#### Attendance:

| Members                  | Alternates           | Guests |
|--------------------------|----------------------|--------|
| Walt Schneider, Chair    | Robert Wagner (CRCA) |        |
| Megan Tooker, Vice Chair | <i>vacancy</i>       |        |
| Philip Ruth              | <i>vacancy</i>       |        |
| Mike Leahey              |                      |        |
| Marc McMaster            |                      |        |
| Maria Day                |                      |        |
| Amy Kelchner             |                      |        |

#### Approval of the HARB meeting minutes: April 22, 2025

*The meetings scheduled for May 13<sup>th</sup> and May 27<sup>th</sup> were canceled due to a lack of projects requiring formal review.*

#### Public Comment:

#### Additions / Corrections to the Agenda:

#### Declaration of Conflict of Interest / Declaration of Ex Parte Communication:

#### Project Review:

- **111 W. Curtin Street (Iadarola)** – New roof on house and additions, front and side porch additions, garage addition, add dormers to existing roof. Roof will be shingle, dormers will be standing seam. Materials and product information included in application.

#### Administrative Approvals:

- **106 West Bishop Street (Shaky Hands Coffee Shop)** – Business sign. (4/24/2025)
- **156 East Curtin Street (North)** – Dormer repair and paint. (5/6/2025)
- **363 East Linn Street (Cowdrick House)** - Install handrails and rail extensions to side porch for code compliance per CRCA for Bed & Breakfast. (5/22/2025)

#### Information / Discussion Items:

- Recommendations for HARB alternate, Planning Commission, and Zoning Hearing Board vacancies.
- Bellefonte Borough advertised for the Borough Manager position. Applications were due on June 6, 2025.
- Planning Commission is researching possible provisions to vape/smoke shop businesses, including hours of operation, signage, etc.
- I am working on LED and lighted sign enforcement and ordinance updates.

#### Old Business & New Business: None

#### Adjournment:

**HISTORICAL ARCHITECTURAL REVIEW BOARD  
BELLEFONTE BOROUGH  
(DRAFT) MEETING MINUTES  
June 10, 2025 - 8:30 a.m.  
Oak Room/Small Meeting Room, 1<sup>st</sup> FLOOR  
301 N. Spring Street  
Bellefonte, PA 16823  
[www.bellefonte.net](http://www.bellefonte.net)**

**CALL TO ORDER:**

The June 10, 2025 regular meeting of the Bellefonte Borough Historical Architecture Review Board (HARB) was called to order at 8:30 a.m.

**MEMBERS PRESENT:** Walt Schneider, Chair  
Megan Tooker, Vice Chair  
Maria Day  
Philip Ruth  
Amy Kelchner

**MEMBERS ABSENT:** Mike Leakey  
Marc McMaster

**STAFF MEMBERS:** Gina Thompson, HARB Administrator

**GUESTS:** Ron Iadarola

**Approval of the HARB meeting minutes:** *Kelchner motioned to approve the minutes of the April 22, 2025 meeting. Ruth seconded. No discussion. Motion carried.*

**Public Comment:** NONE

**Additions / Corrections to the Agenda:** NONE

*Kelchner motioned to approve the Agenda. Day seconded. No discussion. Motion carried.*

**Declaration of Conflict of Interest / Declaration of Ex Parte Communication:** NONE

**Project Review:**

**111 W. Curtin Street (Iadarola)** – New roof on house and additions, front and side porch additions, garage addition, add dormers to existing roof. Roof will be shingle, dormers will be standing seam. Materials and product information included in application.

Discussion (notes added by Gina)

- Ranch was built in place of the Victorian that burned
- Still historic for its time

- Walt suggested project manager or design professional present renderings to HARB, rather than Mr. Iadarola submitting hand drawings
- Having renderings will help HARB have a better understanding of scope of project
- Hard to visualize porch roof line and how that will work with what homeowner wants to construct

*Day motioned to table this project pending updated, more detailed renderings of all 4 sides of the structure. Ruth seconded. Motion to table carried.*

There was a discussion regarding project reviews and how HARB can help homeowners be prepared to present their project to HARB in an efficient and effective manner in order to get projects approved in a timely manner. It was suggested that HARB provide some kind of consultations services.

#### **Administrative Approvals:**

- **106 West Bishop Street (Shaky Hands Coffee Shop)** – Business sign. (4/24/2025)
- **156 East Curtin Street (North)** – Dormer repair and paint. (5/6/2025)
- **363 East Linn Street (Cowdrick House)** - Install handrails and rail extensions to side porch for code compliance per CRCA for Bed & Breakfast. (5/22/2025)

#### **Information / Discussion Items:**

- Recommendations for HARB alternate, Planning Commission, and Zoning Hearing Board vacancies.
- Bellefonte Borough advertised for the Borough Manager position. Applications were due on June 6, 2025.
- Planning Commission is researching possible provisions to vape/smoke shop businesses, including hours of operation, signage, etc.
- Gina is working on LED and lighted sign enforcement and ordinance updates.
- There was a brief discussion regarding the Waterfront Hotel Project.

**Old Business:** NONE

**New Business:** NONE

#### **Adjournment:**

*With no other business to come before HARB the meeting adjourned at 9:26am.*



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# BOROUGH OF BELLEFONTE HISTORICAL ARCHITECTURAL REVIEW BOARD

8:30 AM Tuesday June 10<sup>th</sup> 2024 Meeting



# Agenda Item 1

- **Call to Order:**
- **Attendance:**
- **Additions / Corrections to the Agenda:**
- **Declaration of Conflict of Interest / Ex Parte Communication:**
- **Public Comment:**
- **Approval of the HARB meeting minutes:**

April 22<sup>nd</sup> 2025 meeting minutes



# Project 1: 111 West Curtin – roof and external additions

Bellefonte Borough Council Packet August 4, 2025

## Project Applicant: Ron Iadarola, homeowner

### Character Defining Features & Setting:

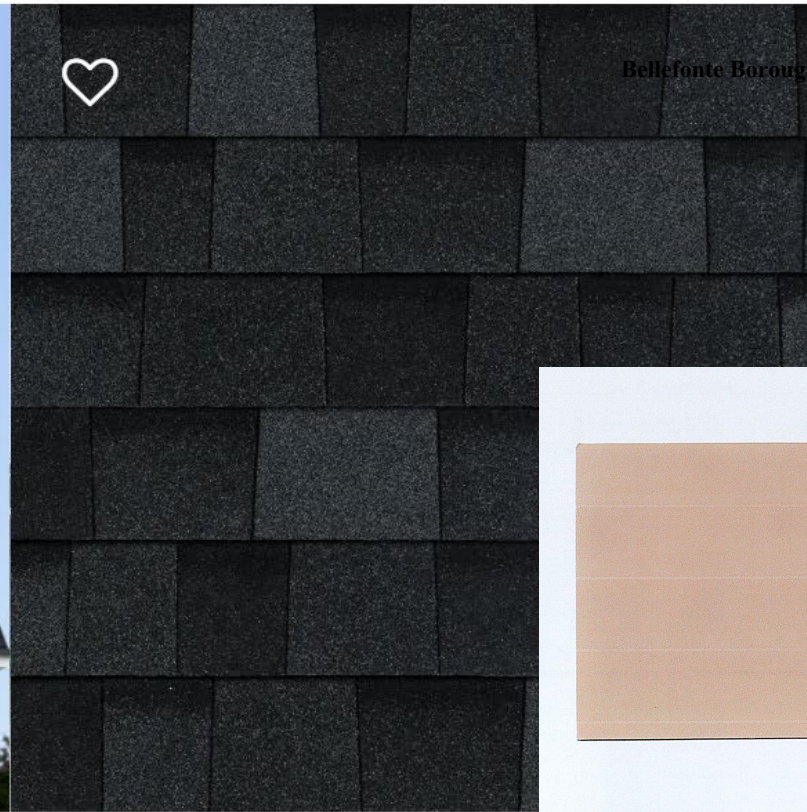
This house was constructed in 1956 for the Lyons family. The one-story ranch-style house, which is four bays wide with a broad side-gable roof, is a non-contributing element of the historic district. The main block of the building is clad in brick, and an aluminum-clad wing has been added. Windows in the house are one-over-one double-hung sash. Although one house immediately adjacent to the building is a 1950s ranch house, other homes in the area are generally late 19th and early 20th century residences.

### Project Description:

New roof on house and additions, front and side porch additions, garage addition, add dormers to existing roof. Roof will be shingle, dormers will be standing seam. Materials and product information included in application.





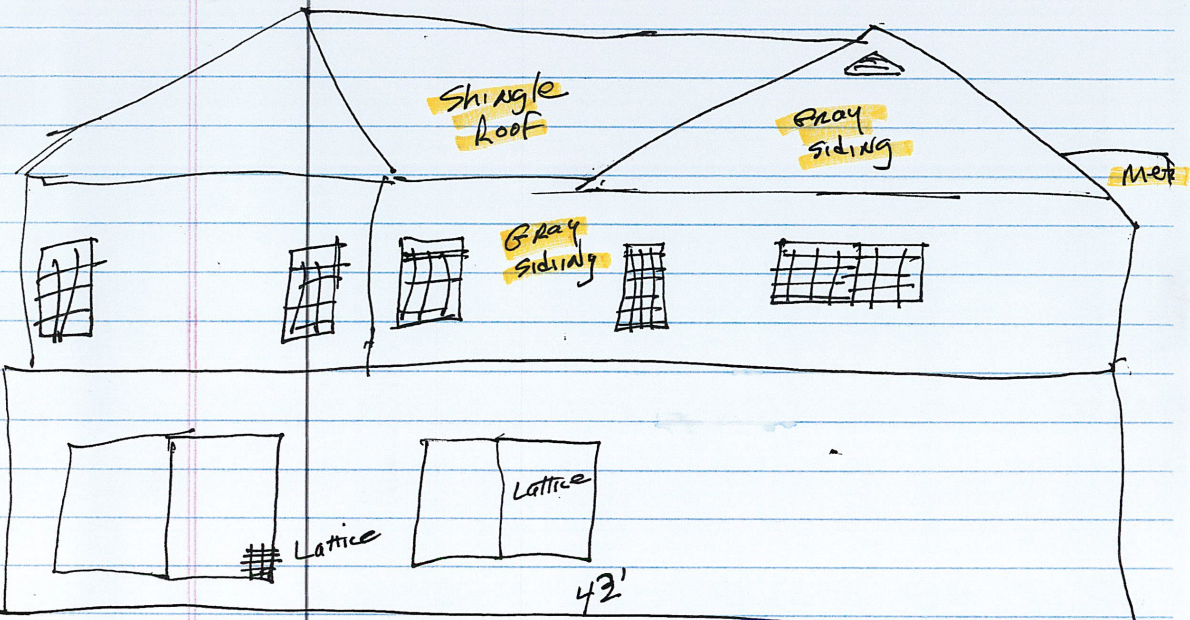


TruDefinition®Duration®Onyx Black  
Metal roof panels with Hidden Fastener  
System Horizon-Loc

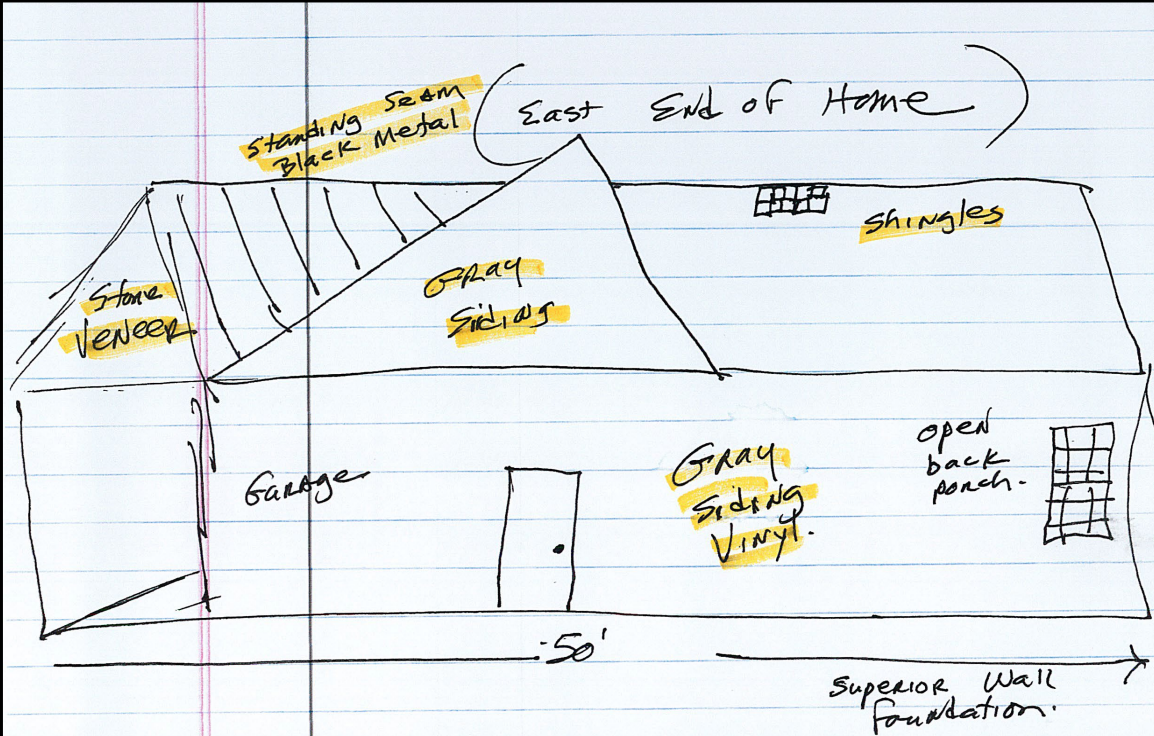




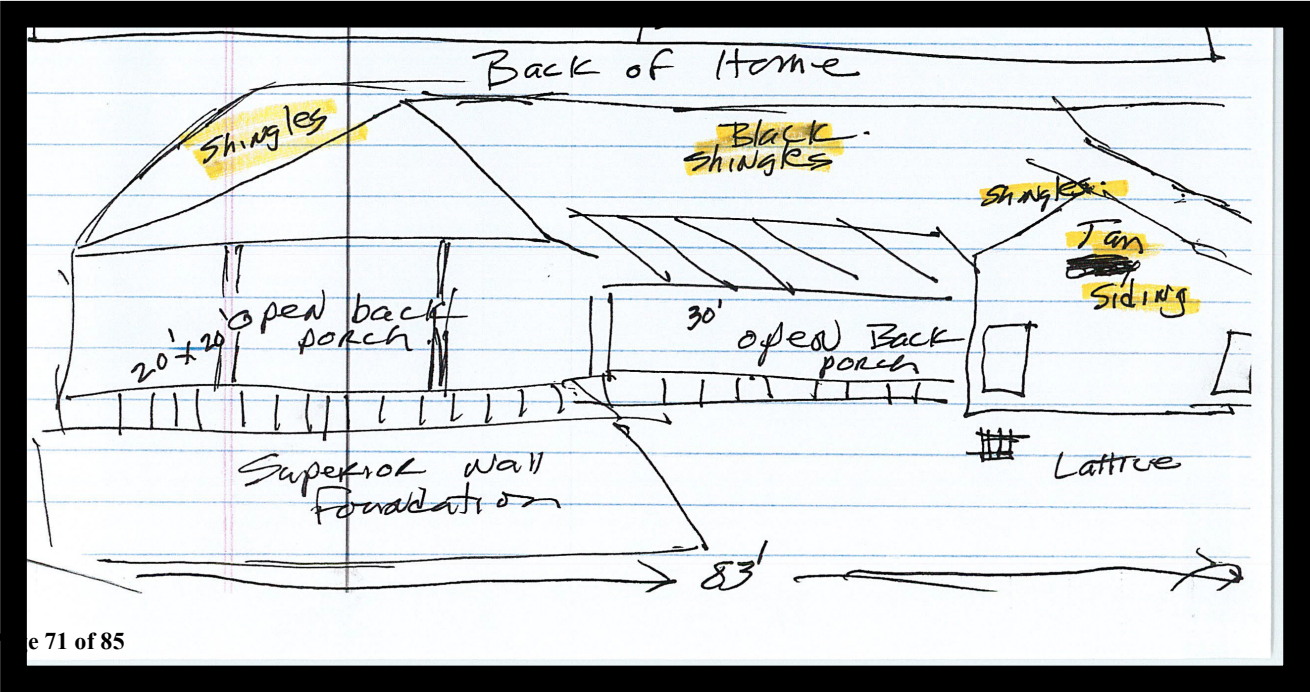
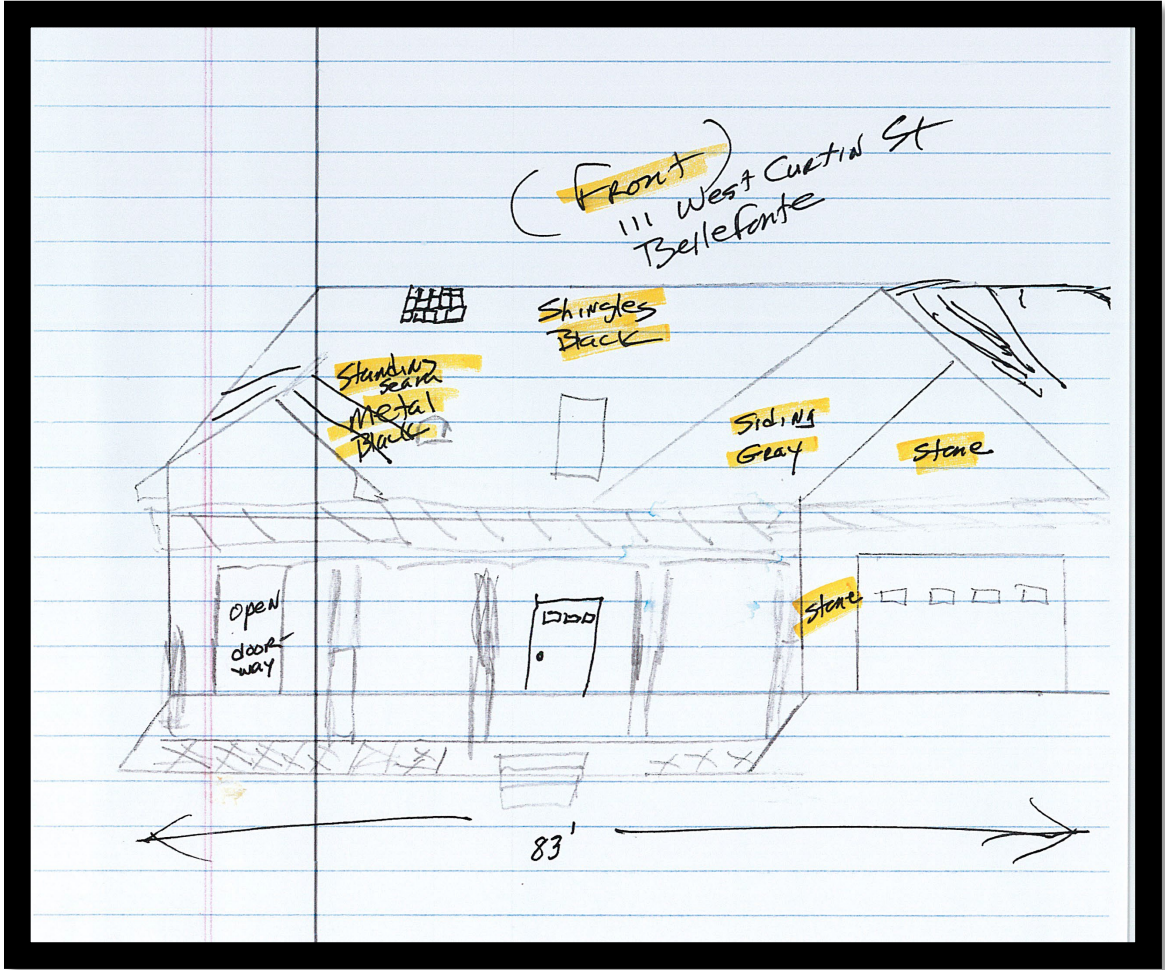
West End of Home



East End of Home











Sample visual of final design





# Applicable Standards for 111 W. Curtin Street project

## Secretary of the Interior's Standards for Rehabilitation

2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.

# Secretary of the Interior's Standards for Rehabilitation

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.





William W. Witmer  
Chief of Police



August 1, 2025

Bellefonte Borough Council Members,

Last year at the December 16<sup>th</sup> council meeting, you graciously approved my request to start an eligibility list for the position of police officer. After seven months, the right candidate has presented himself.

When I became Chief, I felt it was my obligation to the Borough to ensure we hire a candidate who embodies the values and standards of our police department. It has taken three testing processes to find that candidate. I am recommending that a conditional offer of employment be extended to **Gage Baumgardner**.

Gage is a native to the Lewistown, Mifflin County area and is planning to relocate from York, PA. He is currently a certified police officer with the Northern York Regional Police Department and brings eight years of law enforcement experience. He comes highly recommended and has been recognized for his accomplishments and achievements in law enforcement.

If I have your support and a conditional offer is approved, I will introduce Mr. Baumgardner at the first council meeting in September. This will give everyone a chance to meet him and learn more about him.

Thank you for your support,

Chief W. Witmer

*Service with Integrity, Honor and Pride*

From: Bellefonte Borough Police Civil Service Commission

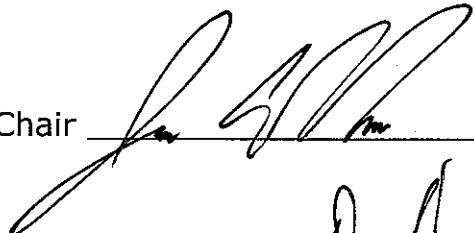
To: Bellefonte Borough Council Members

7/31/2025

The Bellefonte Borough Civil Service Commission supports Chief Witmer's selection of Gage Baumgardner to be hired to the Bellefonte Borough Police department. The Civil Service Commission is requesting approval from the Bellefonte Borough Council to approve the hire of Gage Baumgardner to the Bellefonte Borough Police Department.

Thank You,

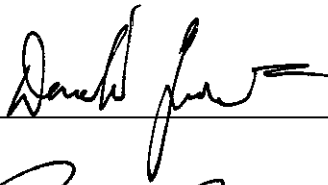
Jim Vaiana-Chair



Date

7/31/25

Donald Townsend-Vice-Chair



Date

7.31.25

Randall Brachbill - Secretary

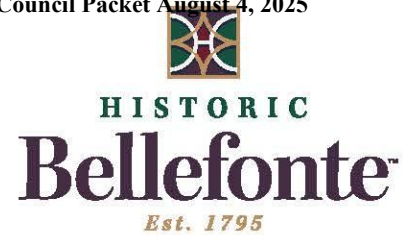


Date

7/31/2025



William W. Witmer  
Chief of Police



## **Resolution No: 08042025-01**

The Bellefonte Police Department is requesting permission to sell personal property of the Borough in accordance with PA Boroughs and Incorporated Towns: Chapter 12 Corporate Powers section 1201.2 Personal property: subsection (b) Exception for small value sales. The property is valued at a monetary value of under \$2,000.00.

The property looking to be sold is a right-handed Remington 700 rifle. The rifle will also be sold with the attached Leupold scope. The potential buyer of the property is another law enforcement agency.

The purpose of the sale is that the rifle is no longer needed and will be out of service. The newest member of the Centre County Tactical team from the Bellefonte Police Department is unable to use the rifle as it is designed for a right-handed shooter, as he is a left-handed shooter. The monetary value received for the Remington rifle will then be used to buy a left-handed rifle that can be put into service.

*Service with Integrity, Honor and Pride*



HISTORIC  
**Bellefonte™**  
*Est. 1795*

**BOROUGH OF BELLEFONTE, RESOLUTION NO. 08042025-01**

**A RESOLUTION OF THE BOROUGH OF BELLEFONTE AUTHORIZING THE SALE AND DISPOSAL OF UNECESSARY PERSONAL PROPERTY WITH A VALUE OF LESS THAN \$2,000.**

**WHEREAS**, the Pennsylvania Borough Code permits a waiver of formal sale procedures including legal advertising, when the personal property to be sold has an estimated fair market value less than \$2,000 so long as such borough has adopted by resolution procedures for such sale, either individually or by lot, See 8 Pa. C.S.A. § 1201.2(b); and

**WHEREAS**, Council now desires to adopt procedures to permit the Borough Manager and Chief of Police to sell or dispose of unused, surplus, inoperable, or outdated personal property valued at less than \$2,000 without the need for legal advertising or formal, separate approval resolutions.

**NOW, THEREFORE, BE IT RESOLVED** by the Members of Council of the Borough of Bellefonte that the Borough Manager and Chief of Police, at their discretion, are hereby authorized to sell or dispose of unused, surplus, inoperable, or outdated personal property valued at less than \$2,000, pursuant to the following procedures:

**SECTION I. SALE OR DISPOSAL OF SMALL VALUED PERSONAL PROPERTY PROCEDURES.**

1. The Borough Manager and/ or Chief of Police or his/her designee shall first determine that the Personal Property to be sold is unused, surplus, inoperable, or outdated, which determination may include whether the Personal Property is no longer cost effective to operate.
2. The Borough Manager and/ or Chief of Police or his/her designee shall then reasonably estimate the fair market value of the personal property by using one of the following procedures:
  - a. Obtaining two estimates, whether verbal or written, from two independent vendors who sell similar or comparable products, with the average of the two estimates being considered the estimated fair market value; or
  - b. Obtain value from industry sources (i.e. Kelley Blue Book) or insurance claim information; or

- c. Using current market information for similar items to estimate current value with further consideration and reduction given to existing conditions or useful life of personal property to be sold; or
  - d. Such other procedure or evaluation in Borough Manager and/ or Chief of Police or his/her designee discretion that may be employed to determine a reasonable estimation of fair market value taking into consideration the circumstances of the personal property to be sold including such things as age, use, and type.
- 3. If the personal property meets the requirements as outlined in Nos. 1 and 2 above, then it may be sold or disposed of either individually or by lot.
  - 4. Council recognizes that unnecessary or surplus personal property that has met a useful lifespan or no longer holds competitive fair market value, such as certain electronic devices, may not be appropriate for even small sale procedures. Therefore, the Borough Manager and/ or Chief of Police or his/her designee may, in lieu of a sale, dispose of items that reasonable has no or little fair market value through a professional recycling or buy-back program without being advertised or receiving approval by Council.
  - 5. Any person authorizing or conducting a sale or disposal pursuant to these regulations shall be subject to the Pennsylvania Ethics Act and the Code of Ethics.

## **SECTION II. SEVERABILITY.**

In the event any provision, section, sentence, clause, or part of this Resolution shall be held to be invalid, illegal, or unconstitutional by a court of competent jurisdiction, such invalidity, illegality, or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses, or parts of this Resolution, it being the intent of Council that the remainder of the Resolution shall be and shall remain in full force and effect.

ENACTED and ORDAINED this 4<sup>th</sup> day of August, 2025.

ATTEST:

BELLEFONTE BOROUGH

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Donald L. Holderman, Interim Borough Manager

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Barbara Dann, Council President



HISTORIC  
**Bellefonte™**  
*Est. 1795*

Stephen Brawley  
President  
Downtown Bellefonte Incorporated  
221 W High Street, Suite 1300  
Bellefonte, PA 1823

August 4, 2025

**RE: Victorian Bellefonte Main Street Planning Grant Application**

Dear Mr. Brawley,

The Bellefonte Borough Council has considered the draft you provided of your “Victorian Bellefonte Main Street Planning Grant Application” and we are in enthusiastic support of the proposed infrastructure development and planning activities to be carried out in collaboration with the Bellefonte Intervalley Chamber of Commerce and the borough.

The proposed infrastructure step, establishing an office for shared support services for your organizations, as well as other nonprofits, should provide cost efficiencies as well as provide the communication and coordination necessary to more rapidly advance key business improvement and district development initiatives.

The proposed strategic planning activities that are described by the application are also very important. Having a central point of contact for assisting our many successful nonprofits will be key to tracking and identifying potential funding sources for major activities such as the advancement of façade upgrades and other renovation and development projects that are key to the advancement of business and tourism in Bellefonte.

Thank you for your efforts in advancing business and economic development in Bellefonte! We wish you success with this application.

Sincerely,

Barbara Dann  
President  
Bellefonte Borough Council



witness my hand and seal, this date \_\_\_\_\_.

---

Secretary
Date

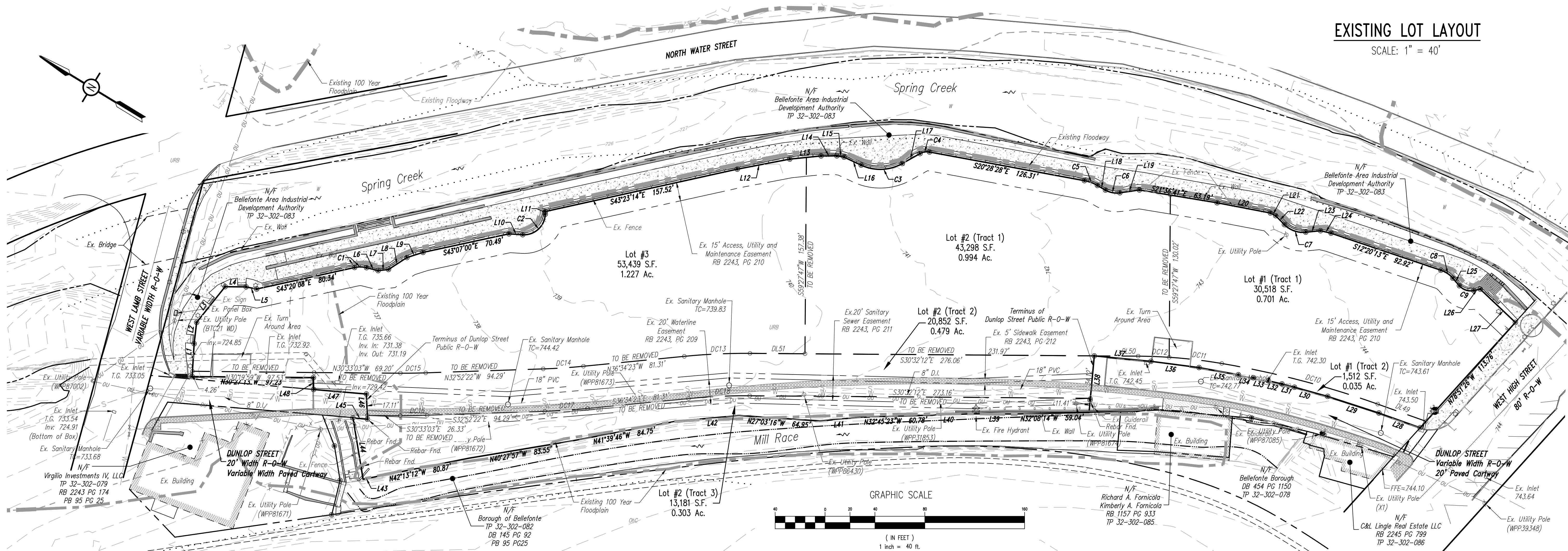
14. Bellefonte Borough plans to grant an easement within the Dunlop Street R-O-W for the construction of a covered walkway with canopy for the future Bellefonte Waterfront proposed parking garage. The area of the variable width easement is 232 sf.

| CURVE | LENGTH  | RADIUS  | TANGENT | CHORD DIRECTION | CHORD   | DELTA      |
|-------|---------|---------|---------|-----------------|---------|------------|
| DC10  | 129.30' | 742.00' | 64.82'  | N 16° 21' 13" W | 129.14' | 9° 59' 04" |
| DC11  | 42.47'  | 417.00' | 21.25'  | N 24° 14' 54" W | 42.45'  | 5° 50' 06" |
| DC12  | 24.93'  | 417.00' | 12.47'  | N 28° 52' 42" W | 24.93'  | 3° 25' 31" |
| DC13  | 52.67'  | 500.00' | 26.36'  | N 33° 33' 18" W | 52.65'  | 6° 02' 10" |
| DC14  | 32.29'  | 500.00' | 16.15'  | N 34° 43' 22" W | 32.28'  | 3° 42' 01" |
| DC15  | 20.26'  | 500.00' | 10.13'  | N 31° 42' 42" E | 20.26'  | 2° 19' 19" |
| DC16  | 21.64'  | 534.00' | 10.82'  | S 31° 42' 42" E | 21.64'  | 2° 19' 19" |
| DC17  | 34.49'  | 534.00' | 17.25'  | S 34° 43' 22" E | 34.48'  | 3° 42' 01" |
| DC18  | 49.10'  | 466.00' | 24.57'  | S 33° 33' 17" E | 49.07'  | 6° 02' 11" |



## EXISTING LOT LAYOUT

SCALE: 1" = 40'

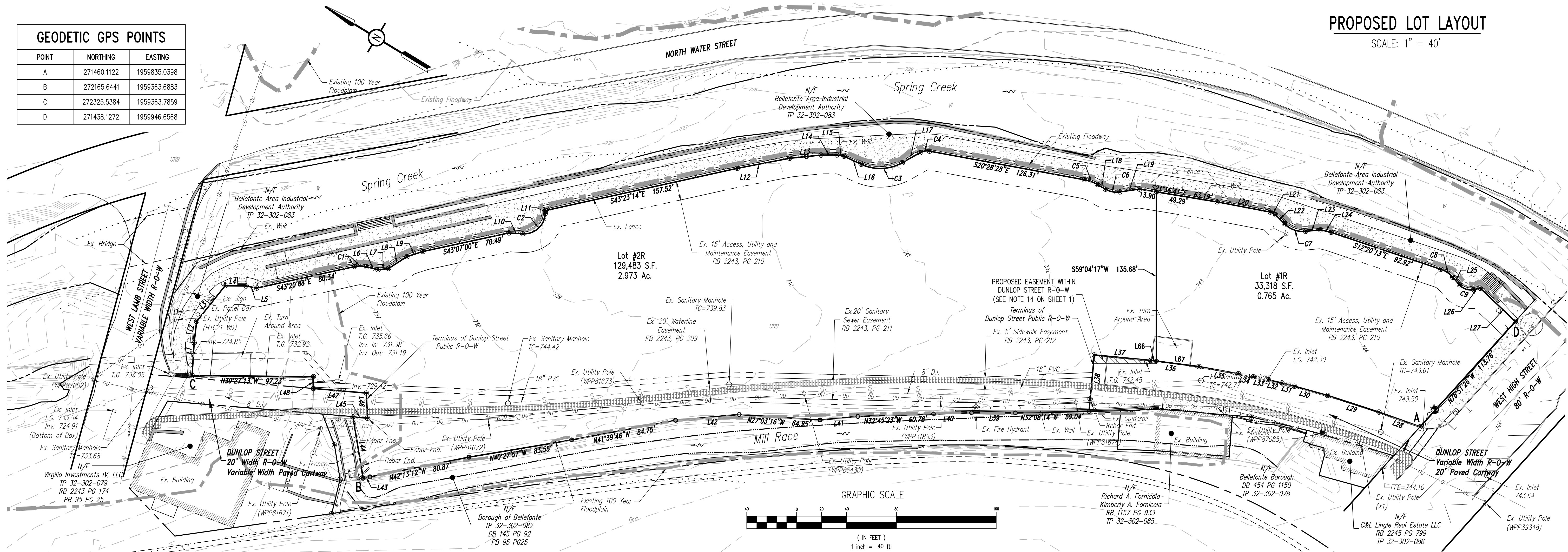


## GEODETIC GPS POINTS

| POINT | NORTHING    | EASTING      |
|-------|-------------|--------------|
| A     | 271460.1122 | 1959835.0398 |
| B     | 272165.6441 | 1959363.6883 |
| C     | 272325.5384 | 1959363.7859 |
| D     | 271438.1272 | 1959946.6568 |

## PROPOSED LOT LAYOUT

SCALE: 1" = 40'





**Spring Creek Watershed Commission  
Regular Member Meeting  
Wednesday July 16, 2025**

**Minutes**

Meeting brought to order 6:30PM at 1481 E. College Avenue, State College, PA College Twp.

1. **Call to Order.** Regular Member Meetings start at 6:30PM and end at 7:30PM followed by an educational presentation from 7:30 to 8:30PM. The Chair relayed recent public outreach accomplishments and the Commission's focus on watershed stewardship planning with Member Municipalities as part of the Spring Creek Watershed Stewardship Program Phase III.
2. **Roll Call and Introductions.** Present - Randy Brachbill, Bob Igo, Lee Murphy, David Roberts, Elyse Johnson, Jon Eaton, Lisa Strickland, Jasmine Fields, Doug Mason, Kevin Abbey, and Leigh Fehlman.
3. **Public Comment & Written Correspondence.** None.
4. **Review and approval of previous meeting minutes.** Motion called and accepted to approve minutes of the May 21, 2025 Regular Meeting.
5. **New Agenda Items.** None.
6. **Report on Officers and Committees.**
  - A. Standing Committee Reports, Bob Igo - Frequent committee meetings are being held to advance the SCWC watershed stewardship goals, including strategic direction, the GIS mapping project, and Conservation Stewardship programs.
  - B. Finance Reports, Approval of Bills and 2026 Budget, Kevin Abbey - Update was provided on the ClearWater accounts held for SCWC and contributions received in 2025. No actions on the SCWC's second account. Kevin gave a review of approved expenditures including for public notices, WIX web site support, and staffing expenses.  
A draft budget was approved unanimously. The draft budget outlines the financial needs and current resources of the Commission for 2026. Needs include increased resources for staffing necessary to accomplish the goals of the Watershed Stewardship Plan Phase III.
  - C. Atlas Report, Jon Eaton - A meeting and field trip is scheduled at ClearWater Conservancy to review files and watershed data for digitization. Two watershed report documents are in progress for inclusion in the Atlas.
  - D. Education Report, Jasmine Fields - Nothing to Report.

- E. Americorp Report, Elyse Johnson provided a Watershed Coordinator update and summary of Phases I, II, and III. A PFAS in the Watershed presentation is scheduled for COG on July 23. A presentation on native plants is forthcoming.

## 7. **Old Business**

A. SCWC Strategy Meetings - An overview of Phase III's watershed stewardship mission, accomplishments, and goals moving forward will be provided to Member Municipalities in September. A letter outlining SCWC needs along with a draft budget for 2026 was recently sent to Member representatives.

The Commission encourages active participation in SCWC Regular Meetings by all Member representatives.

*The Commission wishes to acknowledge the support received from Municipal Members and others. This support allows the Commission to carry out the conservation and stewardship goals of the Spring Creek Watershed Stewardship Plan.*

B. SCWC Stormwater Workgroup - The Conservation and Stewardship Committee's stormwater workgroup held meetings in April and May to develop draft plans and consider stormwater projects to augment Municipal activities. The Stormwater Workgroup includes representatives from Fish & Boat, DEP, Susquehanna River Basin Commission, and Municipal Members. The SCWC GIS mapping project welcomes input from Members and municipal engineers on stewardship and stormwater projects within the Spring Creek watershed.

The next Stormwater Workgroup meeting is scheduled for the end of July.

## 8. **New Business**

A. Motion to approve a State of the Watershed Event in cooperation with Keystone on September 25, 2026 from 12PM to 4PM was carried unanimously.

B. Educational Signage Projects - A grant was received to finance a public education project to place informative signs at important and popular watershed sites. The signs describe the site's significance and connect the public with Atlas resources. Educational signage has been placed at the Sunny Side Kayak Park and plans are underway at additional sites.

9. **Relevant Water Related News from Member Municipalities** - Benner Township reported that three new Board Members were appointed to the Benner Township Water Authority by the Supervisors following the resignation of three former members. Benner Supervisor are reviewing the possibility of an Ordinance proposal to terminate the Benner Township Water Authority.

10. **Education Topic** - Leigh Fehlman, Watershed Specialist, Centre County Conservation District provided a report on Centre County CAP: Project Updates and the 2025-2026 Subaward Program. The Chesapeake Bay 2025 targets for nutrient and sediments reduction from Pennsylvania have not all been met with only 40% of targeted reduction for nitrates. Grant funding is available through the CAP program for stream cleanup projects. Leigh Fehlman is available to help guide cleanup project applicants through the grant process. A conservation landscaping project at Calvary Church is an available case study demonstrating an effective watershed cleanup and enhancement project. Involvement is encouraged to help identify, facilitate, and receive grant funding for watershed cleanup projects. CAP Subaward Grant applications will be accepted in March 2026.

11. **Matters of Record**

- A. See Postings on SCWC Event Calendar
- B. Next Regular Member Meeting September 17, 6:30 to 8:30PM Location TBD
- C. Governments Committee Meeting July 17, 11AM to 12PM College Twp Board Room
- D. Atlas Project Meeting July 17, 1 to 3PM ClearWater Conservancy
- E. Conservation and Stewardship Meeting July 29, 3 to 4:30PM Willowbank Bldg.
- F. Atlas Project Meeting August 21, 1 to 3PM Patton Twp. Board Room
- G. Authorities Meeting August 28, 1:30 to 2:30PM at 301N. Spring Street Small Conf. Room

12. **Adjournment.** Moved and Carried 8:30PM