

BELLEFONTE BOROUGH COUNCIL
Regular Meeting
MEETING MINUTES
July 7, 2025 - 7:30 p.m.
301 N. Spring Street, Suite 200, Bellefonte, Pennsylvania 16823
www.bellefonte.net

CALL TO ORDER (Council President Barbara Dann) The July 7, 2025 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

III. MEMBERS PRESENT

Mr. Kent Bernier
Mr. Randall Brachbill
Ms. Deborah Cleeton, *Pro Tempore*
Ms. Barbara Dann, *President*
Mr. Douglas Johnson, *Vice President*
Ms. Shawna McKean
Ms. Rita Purnell
Ms. Johanna Sedgwick
Ms. Joanne Tosti-Vasey -- EXCUSED
Ms. Jalyn Meckley, *Jr. Council Member*
Mayor Buddy Johnson

STAFF PRESENT

Mr. Don Holderman, Interim Borough Manager
Mr. Bill Witmer, Chief of Police
Ms. Julie Brooks, Manager of Grants & Special Projects

IV. ADDITIONS TO THE AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

NONE

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comment will be public comment and then council comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

NONE

VI. COMMUNICATIONS (written)

Opportunity for Public Comment Period Notice: Long Range Transportation Plan 2055. Tuesday, July 22nd, 2025 3:00 pm-4:30 pm & 6:00 pm-7:30 pm. COG General Forum Room, 2643 Gateway Drive, State College, PA 16801. No council action is needed.

Bellefonte EMS 7th Annual Joint Meeting invitation for 7:00 pm on Wednesday, July 30th, 2025. The meeting will be held at Bellefonte EMS, 369 Phoenix Avenue, Bellefonte, PA. Please RSVP to Scott Rhoat at ssrhoat@bems.net by Monday, July 28th, 2025. No council action is needed.

Email from resident concerned about herbicide use. No council action is needed.

VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Consent Agenda includes the following items:

1. Finance	Budget v. Actual May 2025
2. Finance	Budget v. Actual Summary May 2025
3. General	DRAFT Council Meeting Minutes June 16th, 2025
4. Finance	Treasurer's Report May 2025
5. Finance	Voucher Summary May 2025

Brachbill motioned, and McKean seconded to approve the Consent Agenda. No discussion, roll call vote, motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	ABSENT
Mr. Doug Johnson	yes		

VIII. REPORTS

Junior Council Member Report (Ms. Meckley)

None

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

Planning Commission meeting will be held on Monday, July 14th

The HARB meeting for July 8th is canceled

Gina Thompson will be on vacation from July 4 through July 28. HARB and Zoning permits will not be processed during this time. OCA inquiries will not be addressed until she returns. Immediate matters should be directed to Julie Brooks. Thank you for your patience!

IX. CURRENT and OLD BUSINESS

Potter Street Railroad Spur. Call for a motion to approve the use of \$29,000.00 from the Special Projects Fund to cover the costs of the transfer of the spur to the Borough from SEDA-COG.

Cleeton motioned and Brachbill seconded to approve the above listed funds. Discussion included reading a statement that better explained the purpose of the transfer, advantages and disadvantages, future usage and vision, and use of the funds. No vote tonight. Vote was tabled until next meeting, pending further review and discussion.

Locust Lane Agreement. No council action is needed.

Centre County Transportation Services Agreement. No council action is needed. Reminder to residents to call the transportation office for details about the service and how to sign up. The number to call is (814) 355-6807 and is also listed on the Borough website. Mr. Lomison will be at a meeting next month to offer a full report on the new service.

Review of Ordinance Chapter 405 Regulations of Parks. Call for a motion to send Ordinance Chapter 405 to the Ordinance Committee to review and provide recommendations to Council.

Cleeton motioned and Brachbill seconded to send the above listed ordinance to the Ordinance Committee for review. Discussion included a question and clarification of the ordinance and various concerns about the ordinance. Roll call vote. Motion carried with 5 yes and 3 no votes.

Mr. Kent Bernier	no	Ms. Shawna McKean	yes
Mr. Randy Brachbill	no	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	ABSENT
Mr. Doug Johnson	no		

The Borough's Fee Schedule was changed/updated. Call for a motion to approve the updated Fee Schedule as presented.

Cleeton motioned, and Johnson seconded to approve the updated Borough Fee Schedule. Discussion included a question regarding the 4 updates including: B&B Sewer fee - \$25 per room per year; fee for water/sewer/refuse final notice - \$10; extra refuse can \$80; compost on Musser Lane, \$15/Cubic Yard; background check fee for police - \$90. Roll call vote, motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	ABSENT
Mr. Doug Johnson	yes		

X. NEW BUSINESS

Resolution No. 07072025-01 Bellefonte Borough Centre County 2025 Hazard Mitigation Plan.
 Call for a motion to approve Resolution No.07072025-01 Bellefonte Borough Centre County 2025 Hazard Mitigation Plan.

Brachbill motioned, and McKean seconded to approve the above listed Resolution. No discussion, roll call vote, motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	ABSENT
Mr. Doug Johnson	yes		

List of items to be auctioned on Municibid. Call for a motion to approve the provided list to be posted on Municibid.

Johnson motioned, and Cleeton seconded to approve the list as presented. No discussion, roll call vote, motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	ABSENT
Mr. Doug Johnson	yes		

Financial Contribution for Air Service Development at State College Regional Airport. Call for a motion to contribute \$5,000.00 towards Air Service Development at State College Regional Airport – letter of commitment only.

Johnson motioned, and Cleeton seconded to approve the above listed financial contribution, (contingent on acceptance of the incentive package by Breeze Airways). Discussion included Mr. Johnson outlining some details regarding the contribution. He mentioned that the Airport Authority is trying to attract Breeze Airlines, a low-cost carrier, in order to expand air service at the local airport. The incentive package must be completed by July 15, 2025. If accepted, State College Regional Airport (SCRA) could possibly have Breeze service as early as October or November of this year. If Breeze does not accept the incentive offer and does not bring their service to SCRA, the \$5,000.00 would not be used. Roll call vote, motion carried.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	ABSENT
Mr. Doug Johnson	yes		

XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name, street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

NONE

XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

Deb Cleeton reminded everyone that there is a comment period for the long-range transportation plans for Centre County.

Mr. Brachbill commented that Spring Creek Watershed is looking at revising its rates. The Watershed Authority is struggling financially. He would like to add this to an upcoming agenda.

Ms. Sedgwick thanked the community for their support of the Bellefonte Community and State College Community combined concert on July 4th. The concert was well attended.

Mr. Holderman mentioned several signs in the Borough will need to be replaced due to storm damage, and funds for these signs will need to be budgeted for next year.

XIII. ADJOURNMENT

The meeting was adjourned at 8:55 PM. There is an executive session to discuss personnel following tonight's meeting.