



HISTORIC
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AGENDA
BELLEFONTE BOROUGH AUTHORITY
Meeting of Tuesday, October 7th, 2025 at 6:00 PM
In-person
The Oak Room, 301 North Spring Street

6:00 PM - CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE

ROLL CALL:

Mr. Beigle	Mr. Halderman
Mr. Brown	Mr. Johnson
Mr. Eaton	Mr. Stewart
Mr. Falcone	

APPROVAL OF MINUTES: September 3rd, 2025

ADDITIONS TO THE AUTHORITY MEETING AGENDA

In accordance with Act 65 of 2021, if a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. **The Authority may vote to add an action item(s) to the agenda**

COMMUNICATIONS ORAL/Public Comment:

Please sign in and state your name and address, and what you are speaking about. Please try to limit comments to three minutes maximum.

COMMUNICATIONS WRITTEN:

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FINANCE COMMITTEE REPORT:

Budget v. Actual August 2025

ENGINEER REPORT:

Jean Ryan, Barton, and Loguidice

REPORTS – SEWER:

Superintendent's Report September 2025
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REPORTS – WATER:

Superintendent's Report September 2025
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OLD BUSINESS:

Big Spring Enhancements - landscaping update
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Act 57 Study – Bellefonte Corning System Tapping Fee Update.
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Review of current Rules and Regulations. Staff will try to review the regulations and provide markups to the Authority.

Niagara Bottling Agreement. Authority may review the current agreement and amend it.

New Cingular Wireless PCS, LLC Fourth Amendment to Lease Agreement. Motion/2nd to approve the New Cingular Wireless PCS, LLC Fourth Amendment to Lease Agreement.

NEW BUSINESS:

Daily Water Withdrawal September 2025. FYI. No Authority action is requested.
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McQuaide Legal Invoice September 2025. Motion/2nd to issue payment for McQuaide Legal Invoice September 2025.

Consider appointment of Interim Borough Manager as Authority Secretary
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AROUND THE ROOM:

Motion to Adjourn: _____ **Second:** _____ **ADJOURNED @:** _____

BELLEFONTE BOROUGH WATER AUTHORITY
MEETING MINUTES
REGULAR MEETING
September 3, 2025 – 6 p.m.
301 N. Spring Street, Suite 200 – The Oak Room
Bellefonte, PA 16823
www.bellefonte.net

CALL TO ORDER

The meeting was called to order September 3, 2025 at 6 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL Authority members present:

Mr. Joe Beigle (EXCUSED)	
Mr. Greg Brown (EXCUSED)	Mr. Frank (Buddy) Halderman
Mr. Jon Eaton	Mr. Doug Johnson
Mr. Joe Falcone	Mr. Ralph Stewart

Staff

Mr. Ralph Stewart, Consultant
Mr. Frank Noll, WWTP Superintendent
Mr. Matt Auman, Public Works Superintendent

Engineer Ms. Jean Ryan via Zoom

Guests Mr. David Mason

MINUTES

A motion was made by Eaton and seconded by Johnson to approve the minutes from August 5, 2025. No discussion. Motion carried unanimously.

ADDITIONS TO AGENDA

NONE

PUBLIC COMMENT/COMMUNICATIONS - ORAL

Please sign in, come to the podium at the appropriate time, and state your name and address and what you are speaking about. Please limit comments to three minutes maximum.

David Mason, Nittany Communications, presented regarding a Radio Tower on Purdue Mountain. The Authority suggested Mr. Mason put a proposal together and send it to Borough Council for their review.

COMMUNICATIONS (Written)

Update and letter from Nittany Valley Joint Recreation Authority regarding Kepler Pool.

- An Authority member commented that he feels it would be very beneficial to help the NVJRA with this project. He suggested meeting with Niagara to see if they are willing to help share the cost of a new cover for the spring \$100-150K, which would free up some money to help cover the costs for the pool project. There was an extensive discussion regarding this project and the funding needed.

FINANCIALS (Mr. Falcone)

Budget v. Actual July 2025.

There was no motion or vote to accept the financial report.

ENGINEER'S REPORT (Jean Ryan, Barton and Loguidice)

Water:

- Jean reported on several projects and permits being completed.

Wastewater:

- Jean reported on several projects and permits being completed.

SEWER REPORT (Superintendent - Frank)

The Superintendent highlighted the details of various projects and repairs completed in August 2025.

Bulk Water sales for August were 100,000 gallons.

WATER REPORT (Matt)

Details were offered regarding projects and repairs completed in August 2025.

- 68 PAONE calls.
- Installed 58 new water meters.
- Niagara – ? gallons.
- Update on Service Line Inventory

OLD BUSINESS

Big Spring Enhancements, Next step – RFP for landscaping / Design Services

Act 57 Study – Tap Fees for the Corning Line.

Review of current Rules and Regulations. Staff will try to review the regulations and provide markups to the Authority.

Niagara Bottling Agreement. Authority may review the current agreement and amend it.

New Cingular Wireless PCS, LLC Fourth Amendment to Lease Agreement.

New Cingular Wireless PCS, LLC Fourth Amendment to Lease Agreement. No discussion. Motion carried.

Deed of Easement between Bellefonte Borough Authority and Edward and Kristine Ranio.

Deed of Easement between Bellefonte Borough Authority and Edward and Kristine Ranio. No discussion. Motion carried.

NEW BUSINESS *(Discussed earlier in the meeting)*

Daily Water withdrawal August 2025. No Authority action is requested.

2025 Bulk Water Billing and Usage for Milesburg and Niagara. No Authority action is requested.

Spantak Zerby Agreement for Required Connection to Public Sanitary Sewer System, 107 W. Logan Street.

Call for motion/second to approve the Agreement for 107 W. Logan Street connection to Public Sanitary Sewer System.

There was no vote on this item, it was agreed to handle this administratively.

DISCUSSION

NONE

ADJOURNMENT

Johnson motioned and Falcone seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 7:06pm.

NOTE from Transcriber:

Please make sure members are using microphones or speaking up loudly and clearly, and please make sure someone announces the names for all motions and seconds.

Thank you.

BUDGET VS ACTUAL

Borough of Bellefonte

For 8/31/2025

WATER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	5,234.42	250.00	(4,984.42)	(2,093.77) <i>OK</i>
341.020.000 INTEREST-SWEEP ACCT	29,284.77	48,000.00	18,715.23	(61.01)
342.401.000 RENTAL INCOME-SHENTEL	4,500.00	6,000.00	1,500.00	(75.00)
378.000.000 WATER COLLECTIONS REVENUE	1,073,311.77	1,519,545.00	446,233.23	(70.63)
378.001.000 SALE OF BULK WATER REVENUE	28,409.05	59,000.00	30,590.95	(48.15)
378.002.000 CW LINE CAPITAL PROJECTS REV	10,756.64	13,700.00	2,943.36	(78.52)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	46,730.02	68,000.00	21,269.98	(68.72)
378.700.000 BULK WATER REVENUE-MILESBURG	29,255.76	45,000.00	15,744.24	(65.01)
378.901.000 METER/PIT/ETC SALES REVENUE	13,738.26	3,000.00	(10,738.26)	(457.94) <i>OK</i>
378.903.000 VACANCY APPLICATION REVENUE	180.00	250.00	70.00	(72.00)
378.904.000 WATER ON/OFF FEE REVENUE	270.00	120.00	(150.00)	(225.00)
378.905.000 SERVICES PROVIDED BY WATER DEP	576.37	400.00	(176.37)	(144.09)
378.906.000 POSTING FEE REVENUE	1,110.00	400.00	(710.00)	(277.50)
383.400.000 CAPACITY FEES & ASSESSMENT REV	45,950.46	15,180.00	(30,770.46)	(302.70)
389.000.000 MISCELLANEOUS REVENUE	1,550.59	50.00	(1,500.59)	(3,101.18)
389.003.000 FEE REVENUE	60.00	20.00	(40.00)	(300.00)
391.100.000 SALE OF FIXED ASSETS REVENUE	5,000.00	1,000.00	(4,000.00)	(500.00)
392.095.000 TRANSFER IN FROM CAPITAL PROJ	0.00	651,000.00	651,000.00	0.00
Total Revenues	1,295,918.11	2,430,915.00	1,134,996.89	(53.31)

Expenses

448.112.000 SALARY EXPENSE	287,392.15	428,000.00	140,607.85	67.15
448.180.000 OVERTIME WAGES EXPENSE	13,171.23	30,000.00	16,828.77	43.90
448.190.000 OTHER BENEFITS EXPENSE	50.00	0.00	(50.00)	0.00 <i>OK - not bud.</i>
448.191.000 WORKBOOTS EXPENSE	2,800.00	2,400.00	(400.00)	116.67 <i>OK</i>
448.192.000 SOCIAL SECURITY EXPENSE	22,336.54	35,000.00	12,663.46	63.82
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	139.20	175.00	35.80	79.54
448.196.000 HEALTH INSURANCE EXPENSE	48,756.21	35,000.00	(13,756.21)	139.30 <i>OK</i>
448.197.000 RETIREMENT EXPENSE	18,412.72	38,000.00	19,587.28	48.45
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	3,605.48	6,500.00	2,894.52	55.47
448.199.000 LIFE INSURANCE EXPENSE	642.13	920.00	277.87	69.80
448.210.000 OFFICE SUPPLIES EXPENSE	494.69	900.00	405.31	54.97
448.215.000 POSTAGE EXPENSE	2,216.67	2,600.00	383.33	85.26
448.221.000 CHEMICAL EXPENSE	17,000.02	27,000.00	9,999.98	62.96
448.231.000 FUEL EXPENSE	5,934.78	12,750.00	6,815.22	46.55
448.238.000 CLOTHING & UNIFORM EXPENSE	1,596.85	3,100.00	1,503.15	51.51
448.246.000 REPAIR/MAINT/MISC SUPP EXP	24,029.04	27,500.00	3,470.96	87.38
448.249.000 COMPUTER SOFTWARE EXPENSE	6,518.21	11,750.00	5,231.79	55.47
448.251.000 VEHICLE & EQUIP MAINT EXP	5,199.87	28,500.00	23,300.13	18.25
448.253.000 REPAIRS TO WATER SYSTEM EXP	24,809.38	70,000.00	45,190.62	35.44
448.254.000 PUMP MAINT/REPAIRS EXPENSE	864.50	3,500.00	2,635.50	24.70
448.255.000 WATER METER MAINT/REPLACE EXP	197,966.48	340,000.00	142,033.52	58.23

BUDGET VS ACTUAL

Borough of Bellefonte

For 8/31/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.260.000 TOOLS & MINOR EQUIPMENT EXP	690.07	5,000.00	4,309.93	13.80
448.311.000 AUDIT EXPENSE	0.00	7,100.00	7,100.00	0.00
448.313.000 ENGINEERING EXPENSE	26,457.13	35,000.00	8,542.87	75.59
448.314.000 LEGAL EXPENSE	948.00	4,000.00	3,052.00	23.70
448.316.000 WATER TESTING EXPENSE	3,769.60	11,000.00	7,230.40	34.27
448.317.000 DATA PROCESSING EXPENSE	1,060.41	1,700.00	639.59	62.38
448.318.000 SERVICE AGREEMENT EXPENSE	3,700.00	3,600.00	(100.00)	102.78 <i>over</i>
448.319.000 PEST CONTROL EXPENSE	552.00	1,200.00	648.00	46.00
448.320.000 IT SERVICES EXPENSE	1,870.76	5,000.00	3,129.24	37.42
448.321.000 TELEPHONE EXPENSE	3,035.82	5,300.00	2,264.18	57.28
448.324.000 CELL PHONE/IPAD EXPENSE	2,168.58	3,900.00	1,731.42	55.60
448.325.000 INTERNET EXPENSE	6,023.51	7,750.00	1,726.49	77.72
448.329.000 SCADA SYSTEM EXPENSE	7,735.34	9,500.00	1,764.66	81.42
448.331.000 TRAVEL EXPENSE	0.00	50.00	50.00	0.00
448.341.000 ADVERTISING EXPENSE	245.76	350.00	104.24	70.22
448.342.000 PRINTING EXPENSE	65.63	500.00	434.37	13.13
448.344.000 COPY EXPENSE	98.88	275.00	176.12	35.96
448.351.000 COMMERCIAL INS EXPENSE	20,905.68	41,000.00	20,094.32	50.99
448.354.000 WORKERS COMP INS EXPENSE	10,149.82	17,750.00	7,600.18	57.18
448.361.000 ELECTRICITY EXPENSE	147,722.57	218,500.00	70,777.43	67.61
448.362.000 HEATING OIL EXP - PUMP HOUSE	1,081.59	3,500.00	2,418.41	30.90
448.375.000 PREVENTATIVE MAINTENANCE EXP	0.00	20,000.00	20,000.00	0.00
448.376.000 MAINT OF PUMP HOUSES EXPENSE	388.33	3,000.00	2,611.67	12.94
448.377.000 MAINTENANCE OF RESERVOIR EXP	1,415.00	21,000.00	19,585.00	6.74
448.378.000 MAINT OF STREETS EXPENSE	6,318.86	35,000.00	28,681.14	18.05
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.420.000 DUES/MEMBERSHIP/SUB EXP	531.00	1,000.00	469.00	53.10
448.450.000 CONTRACTED SERVICES EXPENSE	13,380.00	15,500.00	2,120.00	86.32
448.460.000 TRAINING/MEETING EXPENSE	4,160.00	4,200.00	40.00	99.05
448.470.000 CDL/OTHER LICENSE EXPENSE	0.00	225.00	225.00	0.00
448.471.000 DRUG TESTING EXPENSE	0.00	350.00	350.00	0.00
448.473.000 OPERATORS LICENSE FEE EXP	60.00	120.00	60.00	50.00
448.474.000 REPAIRS TO PERSONAL PROP EXP	1,002.51	1,000.00	(2.51)	100.25 <i>over</i>
448.475.000 OTHER FEES EXPENSE	5,350.53	11,000.00	5,649.47	48.64
448.478.000 SALES TAX EXPENSE	24.56	250.00	225.44	9.82
448.700.000 CAPITAL EXPENDITURES	53,856.67	402,000.00	348,143.33	13.40
448.701.000 CAPITAL EXPENDITURE-WATER LINE	29,827.00	315,000.00	285,173.00	9.47
492.001.000 TRANSFER TO GENERAL FUND	75,000.00	100,000.00	25,000.00	75.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	14,700.00	14,700.00	0.00	100.00 <i>done</i>
Total Expenses	1,128,231.76	2,430,915.00	1,302,683.24	46.41 <i>under</i>
Net Income	\$ 167,686.35	\$ 0.00	\$ (167,686.35)	\$ 0.00

net income

Im

WATER FUND

Cash Balances @ 8/31/25

checking	\$578,247.11
sweep account	\$1,093,747.13

Balance in Capital Projects Fund @ 8/31/25

water	\$1,263,694.66
cornering water	\$174,250.00

BUDGET VS ACTUAL

Borough of Bellefonte

For 8/31/2025

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.005.000 INTEREST INCOME-MONEY MARKET	37,168.18	47,000.00	9,831.82	(79.08)
341.010.000 INTEREST INCOME - CKG, SVGS	4,298.82	175.00	(4,123.82)	(2,456.47) <i>over</i>
364.110.000 SEWER COLLECTION REVENUE	1,270,488.05	1,847,000.00	576,511.95	(68.79)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	15,000.00	15,000.00	0.00	(100.00) <i>done</i>
364.171.000 SURCHARGE REVENUE	1,038.38	1,200.00	161.62	(86.53)
364.172.000 PRETREATMENT REVENUE	4,523.10	2,800.00	(1,723.10)	(161.54) <i>over</i>
364.174.000 WASTE DISPOSAL REVENUE	48,524.84	84,000.00	35,475.16	(57.77)
364.180.000 BULK WATER LOADS REVENUE	2,135.00	2,500.00	365.00	(85.40)
364.901.000 BULK HAULING PERMIT REVENUE	0.00	120.00	120.00	0.00
364.904.000 CAPITAL IMPROVEMENTS-SBW	62,444.39	241,500.00	179,055.61	(25.86)
364.905.000 OPERATING SPRING,BENNER,WALKER	948,910.37	1,763,200.00	814,289.63	(53.82)
391.100.000 SALE OF FIXED ASSETS REV-FAC	1,650.00	0.00	(1,650.00)	0.00 <i>over - not bud.</i>
399.001.000 USE OF RESERVES	0.00	47,685.00	47,685.00	0.00 <i>bud. # only</i>
Total Revenues	2,396,181.13	4,052,180.00	1,655,998.87	(59.13)
Expenses				
429.112.000 SALARY EXPENSE-FACILITY	494,457.41	782,500.00	288,042.59	63.19
429.112.A00 SALARY EXPENSE-SYSTEM	53,499.45	57,500.00	4,000.55	93.04 <i>done</i>
429.180.000 OVERTIME WAGES EXPENSE-FAC	18,499.59	35,000.00	16,500.41	52.86
429.180.A00 OVERTIME WAGES EXPENSE-SYS	843.10	1,500.00	656.90	56.21 <i>done</i>
429.191.000 WORKBOOTS EXPENSE	4,317.81	4,800.00	482.19	89.95
429.192.000 SOCIAL SECURITY EXPENSE-FAC	37,975.70	62,500.00	24,524.30	60.76
429.192.A00 SOCIAL SECURITY EXPENSE-SYS	4,048.51	4,500.00	451.49	89.97 <i>done</i>
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	225.60	210.00	(15.60)	107.43 <i>over</i>
429.194.000 UNEMPLOYMENT COMP EXPENSE	1,007.53	0.00	(1,007.53)	0.00 <i>over - not bud.</i>
429.196.000 HEALTH INSURANCE EXPENSE-FAC	112,017.70	205,000.00	92,982.30	54.64
429.196.A00 HEALTH INS EXPENSE-SYSTEM	6,361.80	7,750.00	1,388.20	82.09
429.197.000 RETIREMENT EXPENSE-FAC	13,766.83	75,000.00	61,233.17	18.36
429.197.A00 RETIREMENT EXPENSE-SYSTEM	5,569.28	5,900.00	330.72	94.39 <i>done</i>
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	1,641.49	10,150.00	8,508.51	16.17
429.199.000 LIFE INSURANCE EXPENSE-FAC	1,116.72	1,950.00	833.28	57.27
429.199.A00 LIFE INS EXPENSE-SYSTEM	104.96	125.00	20.04	83.97
429.210.000 OFFICE SUPPLIES EXP - FACILITY	325.00	1,100.00	775.00	29.55
429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM	141.52	150.00	8.48	94.35
429.215.000 POSTAGE EXPENSE - FACILITY	135.08	200.00	64.92	67.54
429.215.A00 POSTAGE EXPENSE-SYSTEM	1,331.58	1,500.00	168.42	88.77
429.217.000 SHIPPING FEES EXP-FAC	137.18	150.00	12.82	91.45
429.217.A00 SHIPPING FEES EXP-SYS	673.38	25.00	(648.38)	2,693.52 <i>over</i>
429.221.000 CHEMICAL EXPENSE	120,109.56	245,000.00	124,890.44	49.02
429.225.000 LABORATORY SUPPLIES EXPENSE	3,339.43	7,000.00	3,660.57	47.71
429.231.000 FUEL EXPENSE - FACILITY	5,721.64	7,000.00	1,278.36	81.74
429.231.A00 FUEL EXPENSE - SYSTEM	667.13	1,500.00	832.87	44.48

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.238.000 CLOTHING & UNIFORM EXPENSE	1,989.54	4,750.00	2,760.46	41.89
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	570.38	1,200.00	629.62	47.53
429.248.000 COMPUTER SOFTWARE EXPENSE-SYS	6,217.87	8,400.00	2,182.13	74.02
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	1,260.81	2,000.00	739.19	63.04
429.249.000 MATERIALS & SUPPLIES EXP - SYSTEM	3,137.50	3,000.00	(137.50)	104.58 <i>over</i>
429.251.000 VEHICLE MAINT EXP - SYSTEM	2,658.03	1,000.00	(1,658.03)	265.80 <i>over</i>
429.252.000 EQUIPMENT MAINT EXP - FAC	161,153.36	190,000.00	28,846.64	84.82
429.252.000 EQUIPMENT MAINT EXP - SYS	57,662.28	10,000.00	(47,662.28)	576.62 <i>over</i>
429.257.000 FACILITY MAINTENANCE EXPENSE	17,064.99	31,000.00	13,935.01	55.05
429.258.000 SYSTEM MAINTENANCE EXPENSE	1,599.21	30,000.00	28,400.79	5.33
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	572.31	4,000.00	3,427.69	14.31
429.260.000 MINOR EQUIPMENT EXP - SYSTEM	1,269.27	1,500.00	230.73	84.62
429.276.000 SERVICE CONTRACT EXP - FAC	11,925.33	34,000.00	22,074.67	35.07
429.310.000 I & I EXPENSE - SYSTEM	0.00	30,000.00	30,000.00	0.00
429.311.000 AUDIT EXPENSE	0.00	8,800.00	8,800.00	0.00
429.313.000 ENGINEERING EXPENSE - FACILITY	47,923.22	100,000.00	52,076.78	47.92
429.313.000 ENGINEERING EXPENSE - SYSTEM	0.00	500.00	500.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	2,764.50	3,000.00	235.50	92.15
429.314.000 LEGAL EXPENSE - SYSTEM	875.50	3,100.00	2,224.50	28.24
429.316.000 ANALYTICAL TESTING EXP	22,005.78	47,500.00	25,494.22	46.33
429.317.000 DATA PROCESSING EXPENSE	748.67	1,475.00	726.33	50.76
429.319.000 PEST CONTROL EXPENSE	264.00	575.00	311.00	45.91
429.320.000 IT SERVICES EXPENSE-FAC	4,019.80	9,500.00	5,480.20	42.31
429.320.000 IT SERVICES EXPENSE-SYSTEM	0.00	250.00	250.00	0.00
429.321.000 TELEPHONE EXPENSE-FACILITY	870.55	2,000.00	1,129.45	43.53
429.321.000 TELEPHONE EXPENSE-SYSTEM	530.38	1,750.00	1,219.62	30.31
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	1,292.00	3,000.00	1,708.00	43.07
429.324.000 CELL PHONE EXPENSE - SYSTEM	180.00	180.00	0.00	100.00 <i>done</i>
429.325.000 INTERNET EXPENSE	1,406.81	2,250.00	843.19	62.52
429.329.000 SCADA SYSTEM MAINT EXP	1,379.21	0.00	(1,379.21)	0.00 <i>over</i>
429.331.000 TRAVEL EXPENSES-FACILITY	0.00	25.00	25.00	0.00
429.331.000 TRAVEL EXPENSES-SYSTEM	52.60	25.00	(27.60)	210.40 <i>over</i>
429.341.000 ADVERTISING EXPENSE	533.72	500.00	(33.72)	106.74 <i>over</i>
429.342.000 PRINTING EXPENSE - FACILITY	113.47	200.00	86.53	56.74
429.342.000 PRINTING EXPENSE - SYSTEM	0.00	300.00	300.00	0.00
429.344.000 COPY EXPENSE-FACILITY	69.46	300.00	230.54	23.15
429.344.000 COPY EXPENSE - SYSTEM	0.00	100.00	100.00	0.00
429.350.000 INSURANCE EXPENSE	0.00	2,300.00	2,300.00	0.00
429.351.000 COMMERCIAL INSURANCE EXPENSE	11,000.00	66,000.00	55,000.00	16.67
429.354.000 WORKERS COMP INS EXP-FACILITY	18,765.64	31,200.00	12,434.36	60.15
429.354.000 WORKER'S COMP INS EXP-SYSTEM	2,250.00	2,250.00	0.00	100.00 <i>done</i>
429.361.000 ELECTRICITY EXPENSE	216,201.65	338,750.00	122,548.35	63.82
429.362.000 NATURAL GAS EXPENSE	10,898.80	10,500.00	(398.80)	103.80 <i>over</i>
429.374.000 COPIER RENTAL/MAINT EXP	770.00	1,400.00	630.00	55.00
429.378.000 MAINT OF STREETS EXP - SYSTEM	915.60	18,000.00	17,084.40	5.09
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	0.00	2,500.00	2,500.00	0.00
429.384.000 EQUIPMENT RENTAL EXP-SYSTEM	0.00	500.00	500.00	0.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.399.000 LEASE PAYMENT EXP-FAC	8,803.76	13,205.00	4,401.24	66.67
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	891.00	550.00	(341.00)	162.00 <i>over</i>
429.420.000 SUBSCRIPTION EXP-SYSTEM	0.00	30.00	30.00	0.00
429.450.000 CONTRACTED SERVICES EXP - FAC	539.74	3,000.00	2,460.26	17.99
429.450.000 CONTRACTED SERVICES EXP - SYSTEM	6,317.50	15,000.00	8,682.50	42.12
429.460.000 TRAINING EXPENSE	1,265.00	17,000.00	15,735.00	7.44
429.469.000 BIOSOLIDS RECYCLING EXPENSE	63,995.28	71,000.00	7,004.72	90.13
429.470.000 CDL/OTHER LICENSE EXPENSE	173.00	1,500.00	1,327.00	11.53
429.471.000 DRUG TESTING EXPENSE	0.00	200.00	200.00	0.00
429.472.000 PERMIT FEES EXPENSE	4,075.00	4,000.00	(75.00)	101.88 <i>over</i>
429.473.000 OPERATORS LICENSE EXP-FAC	450.00	1,000.00	550.00	45.00
429.473.000 OPERATORS LICENSE EXP-SYS	120.00	180.00	60.00	66.67
429.475.000 REPAIRS TO PERSONAL PROP EXP-SYS	7,835.60	2,000.00	(5,835.60)	391.78 <i>over</i>
429.476.000 OTHER FEES EXPENSE	296.53	1,100.00	803.47	26.96
429.480.000 MISCELLANEOUS EXPENSE-FACILITY	42,535.47	0.00	(42,535.47)	0.00 <i>over</i>
429.700.000 CAPITAL EXPENDITURES - FACILITY	99,915.32	575,000.00	475,084.68	17.38
429.705.000 CAPITAL EXPENDITURES - SYSTEM	319,350.50	0.00	(319,350.50)	0.00
429.905.000 MISCELLANEOUS EXPENSE-FAC	0.00	50.00	50.00	0.00
472.403.000 PENN WORKS LOAN EXP - PRINCIPAL <i>220 731.38</i>	0.00	332,205.00	332,205.00	0.00
472.404.000 PENN WORKS LOAN EXP - INTEREST	10,726.92	14,985.00	4,258.08	71.58
472.405.000 RELIANCE LOAN EXP - PRINCIPAL <i>416 74.36</i>	0.00	62,455.00	62,455.00	0.00
472.406.000 RELIANCE LOAN EXP - INTEREST	3,894.00	5,900.00	2,006.00	66.00
472.411.000 NORTHWEST LOAN #3892 PRINCIPAL <i>116 021.49</i>	0.00	175,130.00	175,130.00	0.00
472.412.000 NORTHWEST LOAN #3892 INTEREST	49,397.23	73,000.00	23,602.77	67.67
475.000.000 TRUSTEE FEE EXPENSE	1,200.00	1,100.00	(100.00)	109.09 <i>over</i>
492.001.000 TRANSFER TO GENERAL FUND	70,000.00	140,000.00	70,000.00	50.00
492.095.000 TRANSFER TO CAPITAL PROJ FUND	15,000.00	15,000.00	0.00	100.00 <i>done</i>
Total Expenses	2,207,729.07	4,052,180.00	1,844,450.93	54.48
Net Income	\$ 188,452.06 \$	0.00 \$	(188,452.06) \$	0.00

net income

Done

SEWER FUND

Cash Balances @ 8/31/25

checking	\$231,497.98
money market	\$1,698,986.60

Loan Balances @ 8/31/25

Reliance	\$150,728.66	3.32%
Northwest	\$2,677,590.65	2.67%
PennWorks	\$680,116.47	2.00%

Balance in Capital Projects Fund @ 8/31/25

\$224,100.00

Bellefonte Borough Authority Meeting October 7th 2025 WWTP

Report

Bulk Water sales for the month of September were approx. 154,500 gals.

9/4/25 – Received a letter of resignation from a plant operator. – Maintenance got the existing exhaust fans in the BNR room operational and rewired to a manual on/off switch.

9/7/25 – The Sunday operator lost communication with the BioMag system. Maintenance and Martz Tech. both contacted for diagnosing of two internet wires not being seated properly.

9/8/25 – Lab tech started the re-sampling for the previously failed WETT test. – Signed a Martz Tech. proposal for the plant firewall upgrade for cybersecurity purposes and also installation of radar flow sensors for the R.A.S. lines.

9/11/25 – PSI , the pump installers, came in for a site review. No check valves came for the carrier fluid pumps. Emailed Jean to make contact. Concerns were pointed out about the need to elevate the main trunk line for connection to the new pumps.

9/15/25 – Martz Tech. on site for plant firewall upgrade and preparations connected to the pump installation project.

9/17/25 – Informed by American Aquatics of passing our WETT re-test.

9/18/25 – Zoom meeting w/ Jean and PSI on the pump installation.

9/22/25 – Received notice of a second increase for this year on the Biocarb product to \$3.40/gl.

9/25/25 – Completed yearly rain event testing on the site dewatering tank. – Maintenance completed installation of grease and oil tubing plus fittings for PM on E.Q. mixers.

9/26/25 – Received copies of the NOV's for the first half of 2025 from Paola @ B&L along with the SNC publication notice for the Lock Haven Express. – Outlook OOS.

9/29/25 – Downloaded all the NOV's, edited and sent out certified mail.

9/30/25 – Submitted the 2026 budget items to Lori M. Rest of the week spent on IU emails and calls.

* FYI: Calculated the increase from all Land Application vs all UAJA disposal, approximately 57% increase in cost. Informed SBWJA and Lori M.

Water Report October 2025

9/8/25 Hydro excavate water service line @ 107 E. Linn St

9/10/25 Jett and camera sewer main and laterals near 400 S. Monroe St

9/11/25 Install rebuilt motor on Pump #1 @ Big Spring Pump House

9/12/25 Assist with motor alignment and start up. Remove and replace faulted VFD on Pump #1 @ Big Spring

9/15/25 Repair 2" water main @ Adams Court (clamp)

9/16-17/25 Replace water service lines at 107/113 E. Linn St and install sewer clean out

9/18/25 On site meeting with landscape architect @ Big Spring

9/18-19/25 Leak detection @ Amberleigh development (leak at 192 & 222 Amberleigh Lane) (customers leak)

9/22/25 Repair 6" water main @ Graymont, locate valve and shut off water main

9/23-24/25 Install new 4" sewer tap and lateral @ 312 E. Howard St

9/25/25 Jett sewer main @ E. Howard St / Allegheny St

9/29/25 Hydro excavate curb stop @ 192 Amberleigh Lane

9/29-30/25 Mike Emery from PA Rural Water working GIS mapping

Marked 49 PA-1 Calls

Installed 38 water meters



**Bellefonte Borough Authority
Corning Water System
Updated Tapping Fee Calculations
July 2025**

Summary:

As requested by the Bellefonte Borough Authority (BBA), Barton & Loguidice, D.P.C. (B&L) has reviewed and updated the previous tapping fee calculations for the Corning Water System based on the current construction cost index.

The updated calculations use the same per capita water usage of 65 gallons per day and incorporate 2019–2023 Census data for Centre County. The approach uses historical costs trended to current costs to determine the unit cost and maximum tapping fee. The updated calculations are provided in Exhibit 1 and Exhibit 2 on the following page.

Conclusion:

The updated calculations indicate that the tapping fee of \$3.53 per gallon can be increased to \$5.04 per gallon, equating to a tapping fee of \$763.75 per single family residence.



Exhibit 1

Trended Capital Costs

Description	Total Project Cost	Grants & Contributions	Net Project Cost	ENR Index		Trend Factor	Net Trended Cost
				Year Completed	Jun-25		
	A	B	C = A-B	D	E	F = E/D	G = C*F
1966 Original Facilities	\$ 725,000.00	\$ -	\$ 725,000.00	1019	13871	13.6	\$ 9,869,121.20
1996 additions	\$ 32,890.00	\$ -	\$ 32,890.00	5620	13871	2.5	\$ 81,178.72
2000 additions	\$ 34,724.74	\$ -	\$ 34,724.74	6221	13871	2.2	\$ 77,427.18
2002 additions	\$ 15,015.00	\$ -	\$ 15,015.00	6538	13871	2.1	\$ 31,856.28
2003 additions	\$ 12,675.63	\$ -	\$ 12,675.63	6694	13871	2.1	\$ 26,266.28
Total Capacity Trended Cost	\$ 820,305.37	\$ -	\$ 820,305.37				\$ 10,085,849.66

Exhibit 2

Total Net Trended Capital Cost	A	\$ 10,085,849.66
Outstanding Debt	B	\$ -
Adjusted Capital Cost	C = A-B	\$ 10,085,849.66
System Design Capacity (gpd)	D	2,000,000
Unit Cost (\$/gal)	E = C/D	\$ 5.04
Household Flow	F	151.45
Maximum Tapping Fee for a Single-Family Residence	G = E*F	\$ 763.75

Census: Centre County, PA (2019-2023)	2.33	residents/household
Water Usage	65	gpd/person
Household Flow	151.45	gpd/household

Notes:
These calculations assume there is no outstanding debt on the Corning System and there are no planned projects eligible for inclusion in the tapping fee calculations.



Cell Site No.: PAL04386
Cell Site Name: N College Township
Fixed Asset No.: 10030666
Market: E.PA S.NJ DE
Address: 254 Transfer Rd. State College, PA 16801

FOURTH AMENDMENT TO LEASE AGREEMENT

THIS FOURTH AMENDMENT TO LEASE AGREEMENT ("Fourth Amendment") dated as of the later date below is by and between Borough of Bellefonte, having a mailing address at 236 West Lamb Street, Bellefonte, PA 16823 (hereinafter referred to as "Lessor") and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address at 1025 Lenox Park Blvd NE 3rd Floor Atlanta, GA 30319 (hereinafter referred to as "Lessee").

WHEREAS, Lessor and Lessee (or their predecessors in interest) entered into a Lease Agreement dated December 30, 2002, as amended by First Amendment to Lease Agreement dated June 29, 2006 and a Second Amendment to Lease Agreement dated February 12, 2008, and a Third Amendment dated July 15, 2013, (hereinafter, collectively, the "Agreement"), whereby Lessor leased to Lessee certain Premises, therein described, that are a portion of the Property located at 254 Transfer Road (Tax Parcel No. 19-2-29D), Bellefonte, PA 16823 ("Property"); and

WHEREAS, Lessor and Lessee desire to extend the term of the Agreement; and

WHEREAS, Lessor and Lessee desire to modify, as set forth herein, the Rent (as defined below) payable under the Agreement; and

WHEREAS, Lessor and Lessee desire to amend the Agreement to clarify the scope of Licensee's permitted use of the Premises; and

WHEREAS, Lessor and Lessee, in their mutual interest, further wish to amend the Agreement as set forth below.

- 1. Term.** The Term of the Lease Agreement shall be amended to provide that commencing on April 1, 2025, will be automatically renewed, upon the same terms and conditions of the Agreement, for five (5) additional sixty (60) month terms (each an "Extension Term"). Hereafter, "Term" shall include the Current Term and any applicable Extension Term. The Terms will automatically renew without further action by Lessee, unless Lessee notifies Lessor in writing of Lessee's intention not to renew the Agreement at least sixty (60) days prior to the expiration of the Current Term or any Extension Term. Lessor agrees and acknowledges that, except as such permitted use or other rights may be amended herein, Lessee may continue to use and exercise its rights under the Agreement as permitted prior to the first Extension Term.
- 2. Acknowledgement.** Lessor acknowledges that: 1) this Amendment is entered into of the Lessor's free will and volition; 2) Lessor has read and understands this Amendment and the underlying Agreement and, prior to execution of the Amendment, was free to consult with counsel of its choosing regarding Lessor's decision to enter into this Amendment and to have counsel review the terms and conditions of the Amendment; 3) Lessor has been advised and is informed that should Lessor not enter into this Amendment, the underlying Agreement between Lessor and Lessee, including any termination or non-renewal provision therein, would remain in full force and effect.

Cell Site No.: PAL04386
Cell Site Name: N College Township
Fixed Asset No.: 10030666
Market: E.PA S.NJ DE
Address: 254 Transfer Rd. State College, PA 16801

3. **Modification of Rent.** Commencing on April 1, 2025, the current Rent payable under the Agreement shall be Two Thousand Three Hundred Forty-Five Dollars and 85/100 (\$2,345.85) per month, and shall continue during the Term, subject to adjustment as provided herein. In the event of any overpayment of Rent prior to or after the Effective Date, Tenant shall have the right to deduct from any future Rent payments an amount equal to the overpayment amount.
4. **Notices.** Section 17 of the Agreement is hereby deleted in its entirety and replaced with the following:

All notices, requests, payments of Rent, demands, and other communications required or permitted hereunder shall be given as follows:

For Notices of Default to Tenant:

- a) To Tenant's Lease Administration Department at NoticeIntake@att.com; and
- b) To Tenant's Law Department via First Class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid:

New Cingular Wireless PCS, LLC
Attn.: Legal Dept – Network Operations
Site No. PAL04386; Cell Site Name: N College Township (PA)
Fixed Asset:10030666
208 S. Akard Street
Dallas, TX 75202-4206

For Notices of Default to Landlord:

- a) To Landlord at (adoherty@bellefontepa.gov); and
- b) To Landlord's Law Department via First Class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid:

Borough of Bellefonte
236 West Lamb Street
Bellefonte, PA 16823

All other Notices will be sent:

- c) To Tenant's Lease Administration Department at NoticeIntake@att.com; and
- d) To Landlord at (adoherty@bellefontepa.gov);

Cell Site No.: PAL04386
 Cell Site Name: N College Township
 Fixed Asset No.: 10030666
 Market: E.PA S.NJ DE
 Address: 254 Transfer Rd. State College, PA 16801

Notices by email will be effective on the first calendar day after it was sent unless the sender receives an automated message that the email has not been delivered. Electronic mail shall be sent with a read receipt, but a read receipt shall not be required to establish that notice was given and received. All other Notices shall be effective when received unless returned undelivered. Either party hereto may change the place for the giving of notice to it by thirty (30) days' prior written notice to the other party hereto as provided herein.

5. Removal/Restoration. In addition to the terms set forth in the Agreement, Lessor agrees that the Communications Facility and any related equipment brought to the Premises by Lessee, its agents, contractors, predecessors-in-interest or sublessees, shall be and remain Lessee's personal property or the personal property of its sublessee(s), as the case may be. Lessor waives any and all rights it may have, including any rights it may have in its capacity as Lessor under the Agreement to assert any liens, encumbrances or adverse claims, statutory or otherwise, related to or in connection with the Communications Facility or any portion thereof. Lessee, in its sole discretion, may remove the Communications Facility or any portion of the Communications Facility at any time during the Term of the Agreement, without notice to Lessor and without Lessor's consent. Notwithstanding any terms to contrary, Lessee will not be responsible for the replacement of any trees, shrubs or other vegetation, nor will Lessee be required to remove from the Premises or the Property any foundations or underground utilities. Tenant may, in its sole discretion, transfer any improvements or alterations to the Premises to Lessor at any time during the Term of the Agreement without notice to Lessor and without the Lessor's consent.

6. SALE OF PROPERTY.

(a) Lessor shall not be prohibited from the selling, leasing or use of any of the Property or the Surrounding Property except as provided below.

(b) If Lessor, at any time during the Term of this Agreement, decides to rezone or sell, subdivide or otherwise transfer all or any part of the Premises, or all or any part of the Property or Surrounding Property, to a purchaser other than Lessee, Lessor shall promptly notify Lessee in writing, and such rezoning, sale, subdivision or transfer shall be subject to this Agreement and Lessee's rights hereunder. In the event of a change in ownership, transfer or sale of the Property, within ten (10) days of such transfer, Lessor or its successor shall send the documents listed below in this subsection (b) to Lessee. Until Lessee receives all such documents, Lessee shall not be responsible for any failure to make payments under this Agreement and reserves the right to hold payments due under this Agreement.

- i. Old deed to Property
- ii. New deed to Property
- iii. Bill of Sale or Transfer
- iv. Copy of current Tax Bill
- v. New IRS Form W-9
- vi. Completed and Signed AT&T Payment Direction Form
- vii. Full contact information for new Lessor including phone number(s)

Cell Site No.: PAL04386
Cell Site Name: N College Township
Fixed Asset No.: 10030666
Market: E.PA S.NJ DE
Address: 254 Transfer Rd. State College, PA 16801

(c) Lessor agrees not to sell, lease or use any areas of the Property or Surrounding Property for the installation, operation or maintenance of other wireless Communications Facility if such installation, operation or maintenance would interfere with Lessee's Permitted Use or communications equipment as determined by radio propagation tests performed by Lessee in its sole discretion. Lessor or Lessor's prospective purchaser shall reimburse Lessee for any costs and expenses of such testing. If the radio frequency propagation tests demonstrate levels of interference unacceptable to Lessee, Lessor shall be prohibited from selling, leasing or using any areas of the Property or the Surrounding Property for purposes of any installation, operation or maintenance of any other wireless Communications Facility or equipment.

(d) The provisions of this Section shall in no way limit or impair the obligations of Lessor under this Agreement, including interference and access obligations.

7. **RIGHT OF FIRST REFUSAL.** Notwithstanding any other provisions contained in the Agreement, if at any time after the Effective Date, Lessor receives a bona fide written offer from a third party seeking any sale, conveyance, assignment or transfer, whether in whole or in part, of any property interest in or related to the Premises, including without limitation any offer seeking an assignment or transfer of the Rent payments associated with this Agreement or an offer to purchase an easement with respect to the Premises ("**Offer**"), Lessor shall immediately furnish Lessee with a copy of the Offer. Lessee shall have the right within ninety (90) days after it receives such copy to match the financial terms of the Offer and agree in writing to match such terms of the Offer. Such writing shall be in the form of a contract substantially similar to the Offer, but Lessee may assign its rights to a third party. If Lessee chooses not to exercise this right or fails to provide written notice to Lessor within the ninety (90) day period, Lessor may sell, convey, assign or transfer such property interest in or related to the Premises pursuant to the Offer, subject to the terms of this Agreement. If Lessor attempts to sell, convey, assign or transfer such property interest in or related to the Premises without complying with this Section, the sale, conveyance, assignment or transfer shall be void. Lessee shall not be responsible for any failure to make payments under this Agreement and reserves the right to hold payments due under this Agreement until Lessor complies with this Section. Lessee's failure to exercise the right of first refusal shall not be deemed a waiver of the rights contained in this Section with respect to any future proposed conveyances as described herein.

8. **Sublease Rights.** Lessee may sublease all or any portion of the leased Property to any person or entity licensed by the FCC to operate wireless communications services (hereinafter, a "Sublessee") upon such terms and conditions as Lessee and Sublessee shall agree (each such Agreement a "Sublease"). From and after the Effective Date hereof, provided a Sublease is subject to the terms and conditions of the Lease Agreement as amended hereby and in consideration of the amended terms herein, Lessor's consent to a Sublessee or Sublease will not be required. Notwithstanding any terms in the Lease Agreement to the contrary, no revenue sharing from sublessees shall be due to Lessor nor shall Lessor be responsible to review plans from Lessee or its sublessees.

[NO MORE TEXT ON THIS PAGE - SIGNATURES TO FOLLOW ON NEXT PAGE]

Cell Site No.: PAL04386
Cell Site Name: N College Township
Fixed Asset No.: 10030666
Market: E.PA S.NJ DE
Address: 254 Transfer Rd. State College, PA 16801

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute and seal this Fourth Amendment on the date and year below.

LESSOR:
Borough of Bellefonte,

LESSEE:
New Cingular Wireless PCS, LLC,
a Delaware limited liability company

By: AT&T Mobility Corporation
Its: Manager

By: _____
Print Name: _____
Title: _____
Date: _____

By: _____
Print Name: _____
Title: _____
Date: _____

DAILY WATER WITHDRAWAL/INSTREAM FLOW REQUIREMENT REPORT				
BELLEFONTE BOROUGH		CENTRE		23A
NAME-PUBLIC WATER SUPPLY AGENCY		COUNTY		WA Permit No.
(814) 355-1501				313588
TELEPHONE NO.				SF Permit ID
Report for MONTH:		Septmenber		Matt Auman
Year:		2025		REPORT PREPARER NAME
Source ID	7939			Total
Name Day	Borough System Big Spring	Corning System Spring	Big	
1	2,400,256	1,010,176		3,410,432
2	2,454,272	1,021,189		3,475,461
3	2,380,544	1,016,064		3,396,608
4	2,402,816	1,062,016		3,464,832
5	2,380,544	1,035,008		3,415,552
6	2,396,784	1,017,984		3,414,768
7	2,352,640	1,024,896		3,377,536
8	2,421,504	1,001,344		3,422,848
9	2,376,404	1,040,768		3,417,172
10	2,404,864	1,027,456		3,432,320
11	2,381,824	1,035,136		3,416,960
12	2,372,864	1,068,544		3,441,408
13	2,362,880	1,031,040		3,862,272
14	2,386,944	1,035,648		3,422,592
15	2,414,848	1,033,088		3,447,936
16	2,391,808	1,038,592		3,430,400
17	2,432,000	1,052,800		3,484,800
18	2,384,128	1,042,688		3,426,816
19	2,393,088	1,081,344		3,474,432
20	2,376,960	1,046,912		3,423,872
21	2,399,232	1,124,864		3,524,096
22	2,378,240	1,016,832		3,395,072
23	2,435,840	1,148,800		3,584,640
24	2,388,480	946,944		3,335,424
25	2,355,712	1,066,624		3,422,336
26	2,363,904	978,048		3,341,952
27	2,351,616	1,048,960		3,400,576
28	2,364,672	834,560		3,199,232
29	2,375,936	1,169,792		3,545,728
30	2,369,792	1,088,128		3,457,920
31				-
TOTAL	71,651,396			103,265,993
AVERAGE	2,388,380	1,038,208		3,331,161
MAXIMUM	2,454,272	1,169,792		3,862,272
MINIMUM	2,351,616	834,560		-

September 15, 2025

Bellefonte Borough Authority
301 N Spring Street
Suite 200
Bellefonte, PA 16823

Invoice 217042

ID: 3436-003436 - TSS
Re: General Administration

For Services Rendered Through August 31, 2025

Previous Balance		\$1,285.00
Payments		(\$1,285.00)
Current Fees	\$3,000.00	
	Total Current Charges	\$3,000.00

TOTAL AMOUNT DUE \$3,000.00

Bellefonte Borough Authority
 Re: General Administration
 I.D. 3436-003436 - TSS

September 15, 2025
 Invoice 217042
 Page 2

Professional Services Rendered

Date	Description	Atty	Hours	Amount
07/01/25	Prepare audit response letter (.3)	TSS	0.30	45.00
07/10/25	Email correspondence with C Larrabee re status of progress with Spring Twp and possibility of just following up with Centre County Assessment and follow-up email correspondence with C Larrabee re possibly pinging D Engle first	JCB	0.20	30.00
07/15/25	Review Authority Rules and Regulations re sewer connection; Email correspondence to M Auman summarizing review of the same and recommendation for next steps re shared sewer lateral issue	KNB	0.60	90.00
07/15/25	Email correspondence with M Auman re shared sewer lateral issue	TSS	0.20	30.00
07/16/25	Telephone conversation with M Auman re shared sewer lateral matter; Strategize re steps for notifying property owners of unhooking and necessary connection	KNB	0.70	105.00
07/16/25	Telephone call with M Auman re shared sewer lateral issue and post call follow through	TSS	0.40	60.00
07/21/25	Review and analyze Bellefonte Borough Code re sewer connection requirements; Drafting of correspondence to property owners re sewer connection	KNB	1.80	270.00
07/22/25	Drafting of correspondence to property owners re required sewer connection and unhook from shared sewer lateral	KNB	1.10	165.00
07/23/25	Legal research re municipal claims re lien for sewer connection construction; Additional preparation of correspondence to property owners re sewer connection necessary	KNB	1.20	180.00
07/24/25	Prepare proposed agreement for property owners re sewer connection and repayment to Authority	KNB	1.30	195.00
07/24/25	Email correspondence with M Auman re shared sewer lateral (.4)	TSS	0.40	60.00
07/25/25	Preparation of proposed agreement for property owners re connection to sewer line; Prepare promissory note in connection with the same	KNB	1.90	285.00
07/31/25	Preparation of municipal lien re services for connection to sewer system for W Logan street properties	KNB	1.00	150.00
07/31/25	Listened to T Schoonover voice message and follow-up email correspondence with T Schoonover in attempt to schedule call re BBA matter	JCB	0.10	15.00
08/01/25	Preparation of municipal lien in connection with Logan Street sewer connection	KNB	1.70	255.00
08/01/25	Email correspondence with T Schoonover re voicemail question re BBA sewer lateral connection issue	JCB	0.10	15.00
08/04/25	Call with T Schoonover re his client's sewer lateral connection and questions re pre-existing nonconforming use	JCB	0.30	45.00

Bellefonte Borough Authority
Re: General Administration
I.D. 3436-003436 - TSS

September 15, 2025
Invoice 217042
Page 3

Date	Description	Atty	Hours	Amount
08/05/25	Review and revise draft document set for proposed sewer connection project for Logan St properties	KNB	1.00	150.00
08/05/25	Email correspondence with D Houck, G Thompson, D Holderman re Ranio document finalization	TSS	0.50	75.00
08/05/25	Correspondence re Ranio consolidation deed	JLB	0.20	30.00
08/07/25	Email correspondence with K Ranio re draft documents	TSS	0.40	60.00
08/08/25	Telephone call with E Ranio re draft documents (.4)	TSS	0.40	60.00
08/08/25	Revision to easement agreement with Ranios	JLB	0.30	45.00
08/11/25	Prepare for and attend meeting with E and K Ranio re deed and easement signing	TSS	0.90	135.00
08/12/25	Email correspondence with G Thompson, D Houck et al re Ranio documents	TSS	0.60	90.00
08/13/25	Email correspondence with D Engle and C Larrabee re issues relevant to moving settlement forward	JCB	0.20	30.00
08/15/25	Follow-up email correspondence with D Engle and C Larrabee re potential settlement and possible need for continuance of September PTC	JCB	0.10	15.00
08/20/25	Follow-up email correspondence with D Engle and correspondence with S Peachey re contacting C Larrabee re continuance for pretrial conference, confirmation with S Peachey that C Larrabee has no objection and review and revision of draft continuance request	JCB	0.20	30.00
08/26/25	Review agreements for shared sewer lateral	TSS	0.20	30.00
08/28/25	Review and revise draft documents for sewer connection construction project re W Logan Street; Email correspondence with M Auman re the same	KNB	1.40	210.00
08/28/25	Review and revise shared sewer lateral agreement and promissory note	TSS	0.20	30.00
08/29/25	Follow-up email correspondence with T Schoonover and J Stover re status of Beck matter and upcoming pretrial conference re same	JCB	0.10	15.00
Total Hours			20.00	
			Total Fee for Services	3,000.00

Fee Recap

		Hours	Rate/Hour	Amount
Thomas S Schrack	Shareholder	4.50	150.00	675.00
John C Bee	Shareholder	1.30	150.00	195.00
Jennifer L Bauer	Associate	0.50	150.00	75.00
Katelyn N Barber	Associate	13.70	150.00	2,055.00
Totals		20.00		3,000.00

Bellefonte Borough Authority
Re: General Administration
I.D. 3436-003436 - TSS

September 15, 2025
Invoice 217042
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Total Current Charges **3,000.00**