



# HISTORIC Bellefonte™

Est. 1795

**AGENDA**  
**BELLEFONTE BOROUGH AUTHORITY**  
**Meeting of Tuesday, November 4<sup>th</sup>, 2025 at 6:00 PM**  
**In-person**  
**The Oak Room, 301 North Spring Street**

**6:00 PM - CALL MEETING TO ORDER:**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Mr. Beigle	Mr. Halderman
Mr. Brown	Mr. Johnson
Mr. Eaton	Mr. Stewart
Mr. Falcone	

**APPROVAL OF MINUTES: October 7<sup>th</sup>, 2025**

**ADDITIONS TO THE AUTHORITY MEETING AGENDA**

In accordance with Act 65 of 2021, if a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. **The Authority may vote to add an action item(s) to the agenda**

**COMMUNICATIONS ORAL/Public Comment:**

**Please sign in and state your name and address, and what you are speaking about. Please try to limit comments to three minutes maximum.**

**COMMUNICATIONS WRITTEN:**

**FINANCE COMMITTEE REPORT:**

2026 Budget Water and Sewer Funds Review. Lori McGowan, Finance Director
Budget v. Actual September 2025

**ENGINEER REPORT:**

Jean Ryan, Barton, and Loguidice

**REPORTS – SEWER:**

Superintendent’s Report October 2025

**REPORTS – WATER:**

Superintendent’s Report October 2025

**OLD BUSINESS:**

- Big Spring Enhancements - landscaping update
- Review of current Rules and Regulations. Staff will try to review the regulations and provide markups to the Authority.
- Niagara Bottling Agreement. **Authority may review the current agreement and amend it.**
- New Cingular Wireless PCS, LLC Fourth Amendment to Lease Agreement. **Motion/2<sup>nd</sup> to approve the New Cingular Wireless PCS, LLC Fourth Amendment to Lease Agreement.**

**NEW BUSINESS:**

- Daily Water Withdrawal October 2025. **FYI. No Authority action is requested.**
- 2025 Bulk Water Billing and Usage for Milesburg and Niagara. **FYI. No Authority action is requested.**
- Delay in Rate Increase Letters – Niagara & Milesburg Borough. **FYI. No Authority action is requested.**
- McQuaide Legal Invoice October 2025. **Motion/2<sup>nd</sup> to issue payment for McQuaide Legal Invoice October 2025.**
- HomeServe NLC Service Line Warranty Program. **Authority may take action.**
- PennDOT Cost Share Agreement for SR3006 bridge replacement project. **Motion/2<sup>nd</sup> to approve the PennDOT Cost Share Agreement for SR3006 bridge replacement project.**
- Resolution No. 11042025-01 for cost sharing for the SR3006 bridge replacement project. **Motion/2<sup>nd</sup> to approve Resolution No. 11042025-01.**

**AUTHORITY MEMBER COMMENTS/FOR THE GOOD OF THE ORDER**

*Please try to limit all comments/rebuttals to three minutes maximum.*

**Motion to Adjourn:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **ADJOURNED @:** \_\_\_\_\_

**BELLEFONTE BOROUGH WATER AUTHORITY**  
**MEETING MINUTES**  
**REGULAR MEETING**  
**October 7, 2025 – 6 p.m.**  
**301 N. Spring Street, Suite 200 – The Oak Room**  
**Bellefonte, PA 16823**  
[www.bellefonte.net](http://www.bellefonte.net)

**CALL TO ORDER**

The meeting was called to order October 7, 2025 at 6 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL Authority members present:**

Mr. Joe Beigle	
Mr. Greg Brown	Mr. Frank (Buddy) Halderman (ABSENT)
Mr. Jon Eaton	Mr. Doug Johnson
Mr. Joe Falcone (EXCUSED)	Mr. Ralph Stewart (EXCUSED)

**Staff** Mr. Frank Noll, WWTP Superintendent  
 Mr. Matt Auman, Public Works Superintendent  
 Mr. Shannon Struble, WWTP Assistant Superintendent

**Guests** Mr. David Pribulka

**MINUTES**

*A motion was made by ? and seconded by ? to approve the minutes from September 3, 2025. No discussion. Motion carried unanimously.*

**ADDITIONS TO AGENDA**

*In accordance with Act 65 of 2021, If a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. The Authority may vote to add an action item(s) to the agenda.*

NONE

**PUBLIC COMMENT/COMMUNICATIONS - ORAL**

*Please sign in, come to the podium at the appropriate time, and state your name and address and what you are speaking about. Please limit comments to three minutes maximum.*

NONE

**COMMUNICATIONS (Written)**

NONE

**FINANCIALS (Mr. Falcone)**

Budget v. Actual August 2025.

*There was no motion or vote to accept the financial report.*

**ENGINEER'S REPORT (Jean Ryan, Barton and Loguidice)**

Water:

- Jean reported on several projects and permits being completed.
- Update – Valentine Hill Road water main replacement will be put out to bid around November 20<sup>th</sup>, the bid will be awarded at the December Authority meeting.
- The project is close to the stream (possibly within 50ft) so a DEP permit may be required.

Wastewater:

- Jean reported on several projects and permits being completed.
- The RAS pumps are still in the installment phase.

**SEWER REPORT (Superintendent - Frank)**

The Superintendent highlighted the details of various projects and repairs completed in September 2025.

Bulk Water sales for September were 154,500 gallons.

An operator resigned last month.

NOV's were sent out (notice of violation)

Spring Benner Walker sent a notice about land applications vs UAJA disposal – and it's about a 57% increase

**WATER REPORT (Matt)**

Details were offered regarding projects and repairs completed in September 2025.

- 40 PAONE calls
- Installed 38 new water meters
- Niagara – ? gallons
- The Auth is 3 days into the GIS mapping for water (manholes, shutoffs, main valves etc) – especially in outlying areas.

**OLD BUSINESS**

Big Spring Enhancements - landscaping update

Act 57 Study – Bellefonte Corning System Tapping Fee Update.

**(240:00)** motioned and (?) seconded to approve the Act 57 Study. No discussion. Motion carried unanimously.

Review of current Rules and Regulations. Staff will try to review the regulations and provide markups to the Authority.

Niagara Bottling Agreement. *Authority may review the current agreement and amend it.*

New Cingular Wireless PCS, LLC Fourth Amendment to Lease Agreement (equipment on the water tower).

**(?43:50)** *motioned and (?) seconded to approve the New Cingular Wireless PCS, LLC Fourth Amendment to Lease Agreement. Discussion included a comment that if the Authority accepts this new lease agreement they will be losing approximately \$500/mo. The current agreement is \$2843.50/mo and the new agreement is for \$2345.00/mo for the next 5 years. The current agreement expires in 2028. Motion did not carry for approval of the amendment.*

**NEW BUSINESS** *(Discussed earlier in the meeting)*

Daily Water withdrawal September 2025. No Authority action is requested.

- Discussion regarding leaks and responsibility for fixing leaks. It was agreed this would be on a future agenda for discussion,

McQuaide Legal Invoice September 2025.

**(?55:34)** *motioned and seconded to issue payment for McQuaide Legal Invoice September 2025. No discussion. Motion carried unanimously.*

Consider appointment of Interim Borough Manager as Authority Secretary

*(? 56:00) motioned and seconded to approve this appointment. No discussion. Motion carried unanimously.*

**DISCUSSION**

John Curtain discussion.

Proposal for a new trailer at the control building. The trailer is needed for heat.

**ADJOURNMENT**

*? motioned and ? seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 7:06pm.*

**NOTE from the transcriptionist:**

***Please make sure members are using microphones or speaking up loudly and clearly, and please make sure someone announces the names for all motions and seconds. There were 6 motions and not one of them was announced. I don't have any way of knowing who is making motions/seconds. I cannot discern individual voices from a recording. Thank you.***

Bellefonte Borough Authority Packet November 4, 2025

Acct #	Revenue	Final	2025	2025	2025	2025	2026
		2024	9 months	projected 3 months	Total	Budget	Budget
341.005	Interest Income - Money Market	\$57,157.22	\$41,904.59	\$13,500.00	\$55,404.59	\$47,000.00	\$50,000.00
341.010	Interest Income-Checking	\$1,381.16	\$4,950.62	\$1,600.00	\$6,550.62	\$175.00	\$5,000.00
364.110	Sewer Collection Revenue	\$1,905,725.49	\$1,459,422.66	\$450,000.00	\$1,909,422.66	\$1,847,000.00	\$1,900,000.00
364.111	Sewer Capital Improvements Rev	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00
364.171	Surcharge Revenue	\$1,940.28	\$1,038.38	\$375.00	\$1,413.38	\$1,200.00	\$1,200.00
364.172	Pretreatment Revenue	\$4,034.62	\$4,523.10	\$378.76	\$4,901.86	\$2,800.00	\$3,775.00
364.174	Waste Disposal Revenue	\$112,363.54	\$80,589.64	\$30,000.00	\$110,589.64	\$84,000.00	\$100,000.00
364.180	Bulk Water Loads Revenue	\$3,368.00	\$2,471.00	\$1,000.00	\$3,471.00	\$2,500.00	\$3,000.00
364.901	Bulk Hauling Permit Revenue	\$120.00	\$40.00	\$80.00	\$120.00	\$120.00	\$120.00
364.904	Capital Improvements - SBW	\$120,522.09	\$78,724.71	\$75,684.11	\$154,408.82	\$241,500.00	\$252,000.00
364.905	Operating - Spring Benner Walker	\$1,689,157.57	\$1,388,455.98	\$395,048.08	\$1,783,504.06	\$1,763,200.00	\$1,775,980.00
383.400	Tap Fees & Assessments Revenue	\$13,296.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
389.000	Miscellaneous Revenue - Facility	\$2,348.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
391.100	Sale of Fixed Assets Revenue-Fac	\$0.00	\$1,650.00	\$0.00	\$1,650.00	\$0.00	\$0.00
	Subtotal - Revenue	\$3,926,414.70	\$3,078,770.68	\$967,665.95	\$4,046,436.63	\$4,004,495.00	\$4,106,075.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$47,685.00	
	Total Revenue & Transfers In	\$3,926,414.70	\$3,078,770.68	\$967,665.95	\$4,046,436.63	\$4,052,180.00	\$4,106,075.00
	Expenses						
429.112	Salary Expense	\$667,606.20	\$563,073.41	\$205,000.00	\$768,073.41	\$782,500.00	\$832,000.00
429.112.A	Salary Expense - System	\$52,123.36	\$53,499.45	\$0.00	\$53,499.45	\$57,500.00	\$62,500.00
429.180	Overtime Wages Expense-Facility	\$35,016.34	\$20,664.79	\$12,000.00	\$32,664.79	\$35,000.00	\$35,500.00
429.180.A	Overtime Wages Expense- System	\$607.19	\$843.10	\$0.00	\$843.10	\$1,500.00	\$1,500.00
429.191	Workboots Expense	\$2,208.52	\$4,317.81	\$67.00	\$4,384.81	\$4,800.00	\$4,800.00
429.192	Social Security Expense	\$51,764.80	\$43,260.66	\$16,000.00	\$59,260.66	\$62,500.00	\$64,000.00
429.192.A	Social Security Expense - System	\$3,922.68	\$4,048.51	\$0.00	\$4,048.51	\$4,500.00	\$4,875.00
429.193	Enrollment/Admin Expense-Retire	\$40.00	\$225.60	\$0.00	\$225.60	\$210.00	\$210.00
429.194	Unemployment Comp Expense	\$8,614.00	\$1,007.53	\$0.00	\$1,007.53	\$0.00	\$0.00
429.196	Health Insurance Expense-Facility	\$139,101.45	\$110,463.72	\$30,000.00	\$140,463.72	\$205,000.00	\$156,000.00
429.196.A	Health Insurance Expense - System	\$8,486.83	\$6,361.80	\$0.00	\$6,361.80	\$7,750.00	\$14,500.00
429.197	Retirement Expense	\$43,255.20	\$13,766.83	\$30,000.00	\$43,766.83	\$75,000.00	\$62,800.00
429.197.A	Retirement Expense - System	\$4,887.66	\$5,569.28	\$0.00	\$5,569.28	\$5,900.00	\$5,850.00
429.198	Health Care Expense - In House	\$4,666.38	\$2,089.54	\$6,700.00	\$8,789.54	\$10,150.00	\$9,500.00
429.199	Life Insurance Expense-Facility	\$1,665.46	\$1,258.78	\$440.00	\$1,698.78	\$1,950.00	\$1,800.00
429.199.A	Life Insurance Expense-System	\$118.08	\$104.96	\$0.00	\$104.96	\$125.00	\$125.00
429.210	Office Supplies Expense-Facility	\$1,251.21	\$394.89	\$700.00	\$1,094.89	\$1,100.00	\$1,100.00
429.210.A	Office Supplies Expense-System	\$200.00	\$141.52	\$0.00	\$141.52	\$150.00	\$175.00
429.215	Postage Expense-Facility	\$264.80	\$135.08	\$0.00	\$135.08	\$200.00	\$200.00
429.215.A	Postage Expense - System	\$1,238.53	\$1,331.58	\$250.00	\$1,581.58	\$1,500.00	\$1,800.00
429.217	Shipping Fees Expense - Facility	\$34.60	\$137.18	\$0.00	\$137.18	\$150.00	\$150.00
429.217.A	Shipping Fees Expense - System	\$0.00	\$673.38	\$0.00	\$673.38	\$25.00	\$25.00
429.221	Chemical Expense	\$190,678.74	\$134,164.86	\$86,000.00	\$220,164.86	\$245,000.00	\$357,210.00
429.225	Laboratory Supplies Expense	\$6,435.33	\$3,353.71	\$2,500.00	\$5,853.71	\$7,000.00	\$6,500.00
429.231	Fuel Expense-Facility	\$6,081.19	\$5,047.93	\$1,895.00	\$6,942.93	\$7,000.00	\$7,300.00
429.231.A	Fuel Expense-System	\$1,035.74	\$1,009.59	\$550.00	\$1,559.59	\$1,500.00	\$1,675.00
429.238	Clothing & Uniform Expense	\$4,078.40	\$2,379.34	\$1,650.00	\$4,029.34	\$4,750.00	\$4,750.00
429.248	Computer Software Expense - Fac	\$1,140.75	\$570.38	\$629.62	\$1,200.00	\$1,200.00	\$1,300.00
429.248.A	Computer Software Expense - Sys	\$8,007.93	\$6,828.09	\$1,630.00	\$8,458.09	\$8,400.00	\$8,900.00
429.249	Materials & Supplies Expense - Fac	\$3,329.37	\$1,260.81	\$500.00	\$1,760.81	\$2,000.00	\$2,000.00
429.249.A	Materials & Supplies Expense - Sys	\$2,019.08	\$3,137.50	\$5,800.00	\$8,937.50	\$3,000.00	\$3,000.00
429.251.A	Vehicle Maintenance Exp-System	\$1,910.78	\$2,658.03	\$55,004.25	\$57,662.28	\$1,000.00	\$1,000.00

		Final	2024	2025	2025	2025	2026
		2024	9 months	3 months	Total	Budget	Budget
Expenses		2024	9 months	3 months	Total	Budget	Budget
429.252	Equipment Maint Expense - Facility	\$146,616.31	\$166,488.04	\$23,000.00	\$189,488.04	\$190,000.00	\$205,000.00
429.252.A	Equipment Maint Expense - System	\$13,394.43	\$57,662.28	-\$53,000.00	\$4,662.28	\$10,000.00	\$10,000.00
429.257	Facility Maintenance Expense	\$32,013.09	\$19,297.04	\$7,700.00	\$26,997.04	\$31,000.00	\$31,500.00
429.258.A	System Maintenance Expense	\$6,511.04	\$1,599.21	\$3,000.00	\$4,599.21	\$30,000.00	\$30,000.00
429.260	Minor Equipment Expense- Facility	\$2,505.09	\$2,195.30	\$1,200.00	\$3,395.30	\$4,000.00	\$4,000.00
429.260.A	Minor Equipment Expense- System	\$1,084.40	\$1,269.27	\$0.00	\$1,269.27	\$1,500.00	\$1,500.00
429.276	Service Contract Expense - Facility	\$33,395.45	\$11,925.33	\$17,800.00	\$29,725.33	\$34,000.00	\$31,300.00
429.310.A	I & I Expense - System	\$16,200.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00
429.311	Audit Expense	\$8,300.00	\$0.00	\$8,800.00	\$8,800.00	\$8,800.00	\$9,000.00
429.313	Engineering Expense- Facility	\$76,565.45	\$58,165.47	\$35,000.00	\$93,165.47	\$100,000.00	\$135,000.00
429.313.A	Engineering Expense - System	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
429.314	Legal Expense-Facility	\$7,657.26	\$1,024.50	\$500.00	\$1,524.50	\$3,000.00	\$3,000.00
429.314.A	Legal Expense-System	\$3,905.56	\$1,060.50	\$4,700.00	\$5,760.50	\$3,100.00	\$5,500.00
429.316	Analytical Testing Expense	\$38,342.80	\$29,240.38	\$15,000.00	\$44,240.38	\$47,500.00	\$47,000.00
429.317	Data Processing Expense	\$1,205.13	\$970.98	\$500.00	\$1,470.98	\$1,475.00	\$1,550.00
429.319	Pest Control Expense	\$528.00	\$352.00	\$176.00	\$528.00	\$575.00	\$575.00
429.320	IT Services Expense - Fac	\$12,216.57	\$4,546.80	\$3,200.00	\$7,746.80	\$9,500.00	\$9,500.00
429.320.a	IT Services Expense - Sys	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00
429.321	Telephone Expense-Facility	\$1,499.65	\$1,025.05	\$640.00	\$1,665.05	\$2,000.00	\$2,000.00
429.321.A	Telephone Expense-System	\$1,408.22	\$581.88	\$208.00	\$789.88	\$1,750.00	\$1,400.00
429.324	Cell Phone Expense-Facility	\$2,664.50	\$1,659.46	\$700.00	\$2,359.46	\$3,000.00	\$2,650.00
429.324.A	Cell Phone Expense-System	\$180.00	\$240.00	(\$60.00)	\$180.00	\$180.00	\$240.00
429.325	Internet Expense	\$2,070.84	\$1,616.83	\$630.33	\$2,247.16	\$2,250.00	\$2,350.00
429.329	SCADA System Maint - Facility	\$0.00	\$1,379.21	\$300.00	\$1,679.21	\$0.00	\$2,200.00
429.331	Travel Expense - Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$50.00
429.331.A	Travel Expense - System	\$0.00	\$52.60	\$0.00	\$52.60	\$25.00	\$50.00
429.341	Advertising Expense	\$451.38	\$533.72	\$1,000.00	\$1,533.72	\$500.00	\$2,000.00
429.342	Printing Expense - Facility	\$193.29	\$113.47	\$60.00	\$173.47	\$200.00	\$200.00
429.342.A	Printing Expense - System	\$751.12	\$0.00	\$150.00	\$150.00	\$300.00	\$300.00
429.344	Copy Expense - Facility	\$281.47	\$69.46	\$114.00	\$183.46	\$300.00	\$300.00
429.344.A	Copy Expense - System	\$103.07	\$0.00	\$75.00	\$75.00	\$100.00	\$100.00
429.350	Insurance Expense	\$2,113.00	\$2,265.00	\$0.00	\$2,265.00	\$2,300.00	\$2,450.00
429.351	Commercial Insurance Expense	\$65,496.50	\$23,251.86	\$42,748.14	\$66,000.00	\$66,000.00	\$63,000.00
429.354	Workers Comp Insurance Exp-Fac	\$34,001.00	\$18,765.64	\$12,434.36	\$31,200.00	\$31,200.00	\$31,000.00
429.354.A	Workers Comp Insurance Exp-Sys	\$2,200.00	\$2,250.00	\$0.00	\$2,250.00	\$2,250.00	\$2,300.00
429.361	Electricity Expense	\$317,150.19	\$251,885.80	\$87,000.00	\$338,885.80	\$338,750.00	\$680,000.00
429.362	Natural Gas Expense	\$9,609.13	\$11,025.98	\$3,700.00	\$14,725.98	\$10,500.00	\$15,900.00
429.365	Disposal of Sludge	\$0.00	\$0.00	\$42,535.47	\$42,535.47	\$0.00	\$15,000.00
429.372.A	Sewer Line Maint Expense - System	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429.374	Copier Rental/Maintenance Exp	\$656.96	\$990.00	\$330.00	\$1,320.00	\$1,400.00	\$1,320.00
429.378.A	Maintenance of Streets Exp - System	\$6,298.16	\$915.60	\$17,000.00	\$17,915.60	\$18,000.00	\$18,000.00
429.384	Equipment Rental Expense-Facility	\$2,499.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,000.00
429.384.A	Equipment Rental Expense-System	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
429.399	Lease Payment Exp - Facility	\$1,007.73	\$9,904.23	\$3,301.41	\$13,205.64	\$13,205.00	\$7,705.00
429.399.A	Lease Payment Exp - System	\$372.37	\$0.00	\$8,140.33	\$8,140.33	\$0.00	\$8,140.33
429.420	Dues/Member/Sub Expense-Fac	\$518.00	\$891.00	\$0.00	\$891.00	\$550.00	\$1,000.00
429.420.A	Subscription Expense - System	\$17.33	\$0.00	\$17.33	\$17.33	\$30.00	\$30.00
429.450	Contracted Services Expense-Fac	\$175.00	\$539.74	-\$539.74	\$0.00	\$3,000.00	\$4,500.00
429.450.A	Contracted Services Expense-Sys	\$1,960.00	\$6,317.50	\$5,000.00	\$11,317.50	\$15,000.00	\$20,000.00
429.460	Training Expense	\$3,925.00	\$1,265.00	\$550.00	\$1,815.00	\$17,000.00	\$6,000.00
429.469	Biosolids Recycling Expense	\$62,159.25	\$64,210.31	\$15,000.00	\$79,210.31	\$71,000.00	\$100,800.00
429.470	CDL/Other License Expense	\$1,477.50	\$173.00	\$180.00	\$353.00	\$1,500.00	\$1,000.00
429.471	Drug Testing Expense	\$96.21	\$0.00	\$150.00	\$150.00	\$200.00	\$200.00
429.472	Permit Fees Expense	\$3,875.00	\$4,075.00	\$0.00	\$4,075.00	\$4,000.00	\$4,150.00
429.473	Operators License Fee Expense-Fac	\$360.00	\$510.00	\$0.00	\$510.00	\$1,000.00	\$1,500.00
429.473.A	Operators License Fee Expense-Sys	\$100.00	\$120.00	\$0.00	\$120.00	\$180.00	\$60.00

			2025				
		Final	Delefonte Borough	Northampton Authority	2025 Packet	November 4, 2025	2026
	Expenses	2024	9 months	3 months	Total	Budget	Budget
429.475.A	Repairs to Personal Property Exp-Sys	\$2,500.00	\$7,835.60	\$0.00	\$7,835.60	\$2,000.00	\$4,000.00
429.476	Other Fees Expense	\$999.21	\$296.53	\$0.00	\$296.53	\$1,100.00	\$1,100.00
429.905	Miscellaneous Expense-Facility	\$0.00	\$42,535.47	-\$42,535.47	\$0.00	\$50.00	\$50.00
472.403.A	Penn Works Loan Principal Expense	\$325,632.77	\$248,530.70	\$83,674.76	\$332,205.46	\$332,205.00	\$338,910.00
472.404.A	Penn Works Loan Interest Expense	\$21,555.43	\$11,860.45	\$3,122.29	\$14,982.74	\$14,985.00	\$8,280.00
472.405.A	Reliance Loan Principal Expense	\$66,366.44	\$46,944.21	\$15,888.06	\$62,832.27	\$62,455.00	\$65,035.00
472.406.A	Reliance Loan Interest Expense	\$7,681.82	\$4,322.97	\$1,200.00	\$5,522.97	\$5,900.00	\$3,320.00
472.411.A	Northwest Loan #3892 Principal Exp	\$169,829.51	\$130,549.05	\$44,335.00	\$174,884.05	\$175,130.00	\$180,100.00
472.412.A	Northwest Loan #3892 Interest Exp	\$78,298.57	\$55,547.01	\$17,700.00	\$73,247.01	\$73,000.00	\$68,055.00
475.000.A	Trustee Fee Expense	\$1,100.00	\$1,200.00	\$0.00	\$1,200.00	\$1,100.00	\$1,200.00
	Subtotal - Operating Expenses	\$2,852,085.80	\$2,305,826.07	\$889,641.14	\$3,195,467.21	\$3,322,180.00	\$3,878,665.33
429.700.C	Capital Expenditures - Facility	\$278,370.63	\$232,650.32	\$190,000.00	\$422,650.32	\$575,000.00	\$600,000.00
429.705.A	Capital Expenditures - System	\$0.00	\$319,350.50	\$0.00	\$319,350.50	\$0.00	\$200,000.00
	Subtotal - Capital Expenses	\$278,370.63	\$552,000.82	\$190,000.00	\$742,000.82	\$575,000.00	\$800,000.00
492.001.B	Transfer to General Fund	\$150,000.00	\$105,000.00	\$35,000.00	\$140,000.00	\$140,000.00	\$140,000.00
492.006	Transfer to Water Fund	\$13,260.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
492.095.B	Transfer to Capital Projects Fund	\$27,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
492.095.B	Transfer to Capital Projects Fund-Capital Imp	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00
	Subtotal - Transfers Out	\$190,260.66	\$120,000.00	\$35,000.00	\$155,000.00	\$155,000.00	\$155,000.00
	Total Expenses and Transfers Out	\$3,320,717.09	\$2,977,826.89	\$1,114,641.14	\$4,092,468.03	\$4,052,180.00	\$4,833,665.33
	Net Income/(Loss)	\$605,697.61	\$100,943.79	-\$146,975.19	-\$46,031.40	\$0.00	-\$727,590.33

# 2026 Sewer (Maintenance) Budget

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Preventative Maintenance	\$60,000	
<i>I + I</i>	<i>\$30,000<sup>00</sup></i>	<i>429.310. A</i>
<i>Maint.</i>	<i>\$30,000<sup>00</sup></i>	<i>429.258. A</i>
Sewer main repair/ replace	\$176,000	
		<i>429.705. A</i>
Tools and equipment	\$1500	<i>429.260. A</i>
GIS Mapping	\$15,000	<i>429.450. A</i>
Sewer Camera	\$14,500	<i>429.705. A</i>

We started in 2017 having a contractor come in and clean and camera sewer mains, since then we have been able to identify problem areas and have the repairs made. Some of the repairs need to be made by a contractor, such as relining a sewer main. By having lining jobs done that save on the restoration cost involved with the repair. (Streets, sidewalks, curbs, yards)

Open cut repair/ replace 650 ft of 6" TCP sewer main and rehab or replace 4 manholes (E. Bishop St from Wilson St to Hamilton St)

Tools and equipment

GIS Mapping of Sewer Mains and Manholes

Replace worn out camera

# WWTP 2026 Budget Items

Item/Project Description	Fund	
1 UV System Replace UV Lamps (32 lamps each bank) @ \$479.00 ea., (12,000 hrs. max.)	WWTP	\$15,328.00
2 UV System Replace 16 UV Ballast (16) per bank @ \$1,396.00 ea.	WWTP	\$22,336.00
3 UV System UV Hydraulic Wipe Cylinder (4 Cyl. per bank) @ \$2,709.00 ea. If Cylinders fail	WWTP	\$10,836.00
4 UV System 2 Wiper Seal Kits 10ea./kit (2 year life span) @ \$470.00 each	WWTP	\$940.00
5 UV System 10 Quartz Sleeves @ \$173.00 ea., in the event quartz sleeves break.	WWTP	\$1,730.00
6 BNR Filter Replacement Sand (48 ton) *	WWTP	\$54,360.00
7 Pneumatic Diaphragm Pump (1 new) + Rebuild kit for current in use.	WWTP	\$4,005.00
8 Refurbish South Final Clarifier (chain, sprockets skimmer pipe, refab rail tops) *	WWTP	\$46,955.00
9 Replace 40 Hp Motor, Gorman-Rupp T-10 Pump, if a motor fails and needs replaced.	WWTP	\$5,850.00
10 T10 Gorman Replacement Parts-Rotating Assy. (\$14,300. Ea.) PM 3 per yr. (for 3 pumps)	WWTP	\$45,045.00
11 T2A Gorman Replacement Motor & Rotating Assy. 2 ea. (\$8,000.00)	WWTP	\$16,800.00
12 Consulting Fees to Update Industrial Pretreatment Program <i>Engineering</i>	WWTP	\$55,000.00
13 HACH SC4500 \$4,928.00 ea., current SC100 & SC200's no longer supported by HACH (3/yr replace)	WWTP	\$14,784.00
14 Mag Drum skin replacement with new. (Evoqua personnel) *	WWTP	\$68,692.00
15 Control Bldg. Metal door's, 4 single, 2 single w/windows, 2 doubles. *	WWTP	\$35,365.00
16 Influent bar screen refurbishing parts	WWTP	\$21,000.00
17 Surge Pure Plant Surge Protection throughout the facility	WWTP	\$45,907.00
18 Replace Two (2) Site Dewatering Pump (4 Pumps that are 35 Years Old) <i>do 2 next yr. *120,000<sup>00</sup></i>	WWTP	\$240,000.00
19 Wilo Jet Pump Impellers & Seals (4 ea. 265mm \$9,772.00)	WWTP	\$39,896.00
20 460V Tunnel Sump Pumps to Replace existing OOS unit + 1 spare	WWTP	\$11,040.00
21 Plant Backup Generator Study Proposal (B&L Engineering) <i>Engineering</i>	WWTP	\$20,000.00
22 Replace 2 ea. Wilo jet pumps (new) Model FA25.31Z *	WWTP	\$49,841.00
23 E.Q. Digester replacement Diffusure Orifice(11/16" & 3/4") and adapters, 20 ea.@ \$993.00	WWTP	\$19,860.00
24 GB-540-75 Centrifugal Exhaust Fan (Replace OOS unit @ A.S. Blower rm.)	WWTP	\$9,185.00
25 Hach HQ440D meter w/pH, ORP, & temperature probes ( replace existing 27 yr old meter)	WWTP	\$5,885.00
26 New Magnetite Concentration Meter	WWTP	\$5,915.00
<b>Total</b>		<b>\$828,894.00</b>

*Operating* | *Operating* | *Capital* | *Operating* | *Capital* | *1/3* | *Capital* | *Operating* | *Capital*

*\* to be done next year.*

429.252 Equip. Maint Expense \*129,395<sup>00</sup>  
 429.313 Engineering \*75,000.00  
 429.700.C Capital Expenditures - Fac. \*603,100.00 used \*100,000<sup>00</sup>

866,555.00

**Items Purchased Annually That Were Removed from 2026 Budget**

Item/Project Description	Fund	
1 NPDES Annual Permit Renewal \$3,750.00 & Annual Oper. Certification \$150.00	WWTP	\$3,900.00
2 WETT Test NPDES Permit Requirement	WWTP	\$4,992.00
3 Chemical Costs Liquid Aluminum Sulfate \$5,953 x (11) yr.	WWTP	\$65,483.00
4 " Carbon Product (BNR Filter) \$3.65 x 4500 gal. = 16,425x (10)/yr.	WWTP	\$164,250.00
5 Chemical Costs Polymer (tote & freight) \$4,700.00 x (18)/yr.	WWTP	\$84,600.00
6 MAGNETITE \$21,440.00 per load, 25 tons (2 loads per year)	WWTP	\$42,880.00
7 Maintenance Contract for Control Bldg. HVAC System	WWTP	\$1,800.00
8 Maintenance Contract-HACH Equip. (pH, Nitratex, TSS Probes & P-RTC & DO)	WWTP	\$20,897.00
9 Ingersoll Rand - PackageCare Agreement (\$2,150.00 X 4) Quarterly	WWTP	\$8,600.00
10 Texas Refinery Corp. Turbine Oil 275 gallons	WWTP	\$6,275.00
11 Air Filters @ A.S. blower room and 2 air handlers ( 62 ea. various sizes)	WWTP	\$15,150.00
12 NPDES required PFAS 1633 Testing Qtrly. and E. Coli test Mthly.	WWTP	\$7,100.00
		<b>\$417,035.00</b>

429.472  
429.316  
357,213.00  
429.221  
31,297.00  
429.276  
429.252  
429.252  
429.316  
425,927.00

429.221 Chemical Expense \* 357,213.00  
 429.252 Equip. Maint. Expense \* 21,425.00  
 429.276 Service Contract-Fac \* 31,297.00  
 429.472 Permit Fees \* 3,900.00  
 429.316 Analytical Testing \* 12,092.00  
425,927.00

Fund #6

		2024	2025	2025			
Acct #		Final	9 months	3 months	Total	2025	2026
	Revenue				2025	Budget	Budget
331.500	Penalty Revenue	\$9.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
341.010	Interest Income - Ckg, Svgs	\$1,583.65	\$5,964.14	\$1,950.00	\$7,914.14	\$250.00	\$7,500.00
341.020	Interest Income-Sweep Acct	\$50,995.02	\$32,881.53	\$10,000.00	\$42,881.53	\$48,000.00	\$40,000.00
342.401	Rental Income - Shentel	\$600.00	\$5,000.00	\$1,000.00	\$6,000.00	\$6,000.00	\$6,000.00
378.000	Water Collections Revenue	\$1,487,717.68	\$1,183,711.34	\$385,000.00	\$1,568,711.34	\$1,519,545.00	\$1,575,000.00
378.001	Sale of Bulk Water Revenue	\$57,417.75	\$29,438.65	\$13,000.00	\$42,438.65	\$59,000.00	\$40,000.00
378.002	CW Line Capital Projects Revenue	\$14,109.84	\$11,875.03	\$3,700.00	\$15,575.03	\$13,700.00	\$15,000.00
378.122	Bulk Water Revenue-Niagara-Howard Plant	\$76,864.05	\$46,730.02	\$28,000.00	\$74,730.02	\$68,000.00	\$71,500.00
378.700	Bulk Water Revenue - Milesburg	\$49,123.28	\$33,004.77	\$16,000.00	\$49,004.77	\$45,000.00	\$47,000.00
378.901	Meter/Pit/Etc Sales Revenue	\$8,818.96	\$14,423.26	\$300.00	\$14,723.26	\$3,000.00	\$3,000.00
378.903	Vacancy Application Revenue	\$390.00	\$210.00	\$60.00	\$270.00	\$250.00	\$210.00
378.904	Water On/Off Fee Revenue	\$120.00	\$360.00	\$0.00	\$360.00	\$120.00	\$120.00
378.905	Services Provided by Water Dept	\$402.09	\$576.37	\$100.00	\$676.37	\$400.00	\$400.00
378.906	Posting Fee Revenue	\$935.00	\$1,110.00	\$700.00	\$1,810.00	\$400.00	\$750.00
383.400	Capacity Fees & Assessments Rev	\$73,650.83	\$47,164.86	\$3,643.20	\$50,808.06	\$15,180.00	\$19,090.00
389.000	Miscellaneous Revenue	\$777.75	\$5,310.09	\$280.00	\$5,590.09	\$50.00	\$250.00
389.003	Fee Revenue	\$60.00	\$80.00	\$0.00	\$80.00	\$20.00	\$20.00
391.100	Sale of Fixed Assets Revenue	\$16,410.00	\$5,000.00	\$0.00	\$5,000.00	\$1,000.00	\$0.00
	Subtotal - Revenue	\$1,839,985.25	\$1,422,840.06	\$463,733.20	\$1,886,573.26	\$1,779,915.00	\$1,825,840.00
392.008	Transfer in from Sewer	\$13,260.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$651,000.00	\$0.00
	<b>Total Revenue &amp; Transfers In</b>	<b>\$1,853,245.91</b>	<b>\$1,422,840.06</b>	<b>\$463,733.20</b>	<b>\$1,886,573.26</b>	<b>\$2,430,915.00</b>	<b>\$1,825,840.00</b>
	Expenses						
448.112	Salary Expense	\$384,015.80	\$320,282.48	\$96,500.00	\$416,782.48	\$428,000.00	\$510,500.00
448.180	Overtime Wages Expense	\$23,262.48	\$14,161.25	\$6,500.00	\$20,661.25	\$30,000.00	\$27,500.00
448.190	Other Benefits Expense	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00
448.191	Workboots Expense	\$1,301.54	\$2,800.00	\$0.00	\$2,800.00	\$2,400.00	\$2,800.00
448.192	Social Security Expense	\$30,046.64	\$24,849.94	\$7,800.00	\$32,649.94	\$35,000.00	\$40,250.00
448.193	Enrollment/Admin Exp-Retirement	\$20.00	\$139.20	\$0.00	\$139.20	\$175.00	\$175.00
448.196	Health Insurance Expense	\$56,815.83	\$46,990.56	\$13,022.58	\$60,013.14	\$35,000.00	\$106,000.00
448.197	Retirement Expense	\$11,180.67	\$18,412.72	\$14,025.00	\$32,437.72	\$38,000.00	\$42,225.00
448.198	Health Care Expense - In House	\$4,093.55	\$3,605.48	\$1,800.00	\$5,405.48	\$6,500.00	\$6,200.00
448.199	Life Insurance Expense	\$880.81	\$707.73	\$196.80	\$904.53	\$920.00	\$1,070.00
448.210	Office Supplies Expense	\$942.35	\$494.69	\$400.00	\$894.69	\$900.00	\$1,000.00
448.215	Postage Expense	\$2,904.42	\$3,104.67	\$200.00	\$3,304.67	\$2,600.00	\$3,600.00
448.221	Chemical Expense	\$25,002.58	\$20,535.02	\$7,407.51	\$27,942.53	\$27,000.00	\$29,500.00
448.231	Fuel Expense	\$11,135.64	\$6,612.93	\$3,600.00	\$10,212.93	\$12,750.00	\$12,000.00
448.238	Clothing & Uniform Expense	\$2,411.09	\$1,817.15	\$1,000.00	\$2,817.15	\$3,100.00	\$3,200.00
448.246	Repair/Maint/Misc Supp Exp	\$17,717.29	\$25,599.88	\$5,000.00	\$30,599.88	\$27,500.00	\$31,500.00
448.249	Computer Software Expense	\$11,861.22	\$7,128.44	\$1,630.00	\$8,758.44	\$11,750.00	\$11,000.00
448.251	Vehicle & Equip Maint Expense	\$22,942.08	\$5,469.74	\$10,000.00	\$15,469.74	\$28,500.00	\$22,000.00
448.253	Repairs to Water System Exp	\$58,975.15	\$34,783.03	\$13,000.00	\$47,783.03	\$70,000.00	\$70,000.00
448.254	Pump Maint/Repairs Expense	\$138.89	\$1,251.05	\$8,000.00	\$9,251.05	\$3,500.00	\$11,000.00
448.255	Water Meter Maint/Replace Exp	\$92,944.78	\$199,788.83	\$0.00	\$199,788.83	\$340,000.00	\$340,000.00
448.260	Tools & Minor Equipment Expense	\$5,752.72	\$690.07	\$3,000.00	\$3,690.07	\$5,000.00	\$4,500.00
448.311	Audit Expense	\$6,800.00	\$0.00	\$7,100.00	\$7,100.00	\$7,100.00	\$7,400.00

Bellefonte Borough Authority Packet November 4, 2025							
		2024	2025	2025	Total	2025	2026
Acct #		Final	9 months	3 months	2025	Budget	Budget
	Expenses (cont)						
448.313	Engineering Expense	\$36,763.46	\$26,457.13	\$9,000.00	\$35,457.13	\$35,000.00	\$39,000.00
448.314	Legal Expense	\$4,041.91	\$1,133.00	\$2,000.00	\$3,133.00	\$4,000.00	\$4,000.00
448.316	Water Testing Expense	\$10,124.50	\$4,227.00	\$3,000.00	\$7,227.00	\$11,000.00	\$11,000.00
448.317	Data Processing Expense	\$975.22	\$1,379.23	\$320.00	\$1,699.23	\$1,700.00	\$1,850.00
448.318	Service Agreement Expense	\$2,637.50	\$3,700.00	\$0.00	\$3,700.00	\$3,600.00	\$3,850.00
448.319	Pest Control Expense	\$1,104.00	\$736.00	\$276.00	\$1,012.00	\$1,200.00	\$1,200.00
448.320	IT Services Expense	\$2,401.00	\$2,549.07	\$1,300.00	\$3,849.07	\$5,000.00	\$4,500.00
448.321	Telephone Expense	\$5,023.96	\$3,375.36	\$1,485.00	\$4,860.36	\$5,300.00	\$5,300.00
448.324	Cell Phone/IPAD Expense	\$3,605.91	\$2,820.05	\$950.00	\$3,770.05	\$3,900.00	\$3,900.00
448.325	Internet Expense	\$7,087.14	\$6,793.10	\$2,300.00	\$9,093.10	\$7,750.00	\$10,500.00
448.329	SCADA System Expense	\$7,772.93	\$7,735.34	\$5,000.00	\$12,735.34	\$9,500.00	\$14,750.00
448.331	Travel Expense	\$38.62	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
448.341	Advertising Expense	\$149.16	\$245.76	\$0.00	\$245.76	\$350.00	\$350.00
448.342	Printing Expense	\$1,213.60	\$65.63	\$31.00	\$96.63	\$500.00	\$500.00
448.344	Copy Expense	\$490.00	\$98.88	\$0.00	\$98.88	\$275.00	\$275.00
448.351	Commercial Ins Expense	\$35,285.05	\$35,905.68	\$5,094.32	\$41,000.00	\$41,000.00	\$40,000.00
448.354	Workers Comp Ins Expense	\$22,000.00	\$15,149.82	\$3,341.10	\$18,490.92	\$17,750.00	\$19,750.00
448.361	Electricity Expense	\$219,839.20	\$176,970.86	\$77,000.00	\$253,970.86	\$218,500.00	\$510,000.00
448.362	Heating Oil Exp - Pump House	\$761.37	\$1,081.59	\$1,500.00	\$2,581.59	\$3,500.00	\$3,200.00
448.375	Maint of Water Tanks Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00
448.376	Maint of Pump Houses Expense	\$526.12	\$388.33	\$500.00	\$888.33	\$3,000.00	\$3,000.00
448.377	Maintenance of Reservoir Expense	\$440.00	\$1,415.00	\$0.00	\$1,415.00	\$21,000.00	\$21,000.00
448.378	Maint of Streets Expense	\$32,165.15	\$24,567.49	\$10,400.00	\$34,967.49	\$35,000.00	\$36,000.00
448.384	Equipment Rental Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
448.399	Lease Payments Expense	\$2,184.10	\$0.00	\$8,140.34	\$8,140.34	\$0.00	\$13,645.00
448.420	Dues/Membership/Sub Expense	\$536.34	\$880.99	\$0.00	\$880.99	\$1,000.00	\$1,000.00
448.450	Contracted Services Expense	\$9,531.59	\$13,380.00	\$2,800.00	\$16,180.00	\$15,500.00	\$15,000.00
448.460	Training/Meeting Expense	\$3,670.00	\$4,160.00	\$50.00	\$4,210.00	\$4,200.00	\$4,500.00
448.470	CDL/Other License Expense	\$225.00	\$0.00	\$100.00	\$100.00	\$225.00	\$3,600.00
448.471	Drug Testing Expense	\$205.77	\$0.00	\$180.00	\$180.00	\$350.00	\$250.00
448.473	Operators License Fee Expense	\$630.00	\$280.00	\$0.00	\$280.00	\$120.00	\$150.00
448.474	Repairs to Personal Property Exp	\$0.00	\$1,002.51	\$0.00	\$1,002.51	\$1,000.00	\$1,000.00
448.475	Other Fees Expense	\$10,272.00	\$7,850.53	\$2,500.00	\$10,350.53	\$11,000.00	\$11,000.00
448.478	Sales Tax Expense	\$759.57	\$24.56	\$783.68	\$808.24	\$250.00	\$1,000.00
448.480	Service Line Inventory Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00
	Subtotal - Operating Expenses	\$1,193,605.70	\$1,083,647.77	\$338,233.33	\$1,421,881.10	\$1,599,215.00	\$2,189,540.00
448.700	Capital Expenditures	\$0.00	\$64,964.90	\$5,000.00	\$69,964.90	\$402,000.00	\$296,000.00
448.701	Capital Expenditures - Water Lines	\$0.00	\$29,827.00	\$20,000.00	\$49,827.00	\$315,000.00	\$475,000.00
	Subtotal - Capital Expenses	\$0.00	\$94,791.90	\$25,000.00	\$119,791.90	\$717,000.00	\$771,000.00
492.001	Transfer to General Fund	\$110,000.00	\$75,000.00	\$25,000.00	\$100,000.00	\$100,000.00	\$100,000.00
492.095	Transfer to Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
492.095	Transfer to Capital Projects - CW	\$15,250.00	\$14,700.00	\$0.00	\$14,700.00	\$14,700.00	\$15,000.00
	Subtotal - Transfers	\$125,250.00	\$89,700.00	\$25,000.00	\$114,700.00	\$114,700.00	\$115,000.00
	<b>Total Expenses &amp; Transfers</b>	<b>\$1,318,855.70</b>	<b>\$1,268,139.67</b>	<b>\$388,233.33</b>	<b>\$1,656,373.00</b>	<b>\$2,430,915.00</b>	<b>\$3,075,540.00</b>
	<b>net income/(loss)</b>	<b>\$534,390.21</b>	<b>\$154,700.39</b>	<b>\$75,499.87</b>	<b>\$230,200.26</b>	<b>\$0.00</b>	<b>-\$1,249,700.00</b>

# 2026 Water Department Budget

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Misc. Tools	<i>448.260</i>	\$1000	Hand tool and power tool upgrades
Fire Hydrants	<i>448.700</i>	\$50,000	Fire Hydrant replacement program
Preventative Maintenance	<i>448.253</i>	\$70,000	Replace Check Valves, valves and meters

## Pump Stations

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Big Spring Electrical Service		\$130,000	Installation of new electrical gear and power relocation for the electric service upgrade
SCADA Upgrades @ Big Spring		\$96,000	SCADA needs to be upgraded during the electrical upgrade
Chlorine System Upgrade		\$20,000	Install new automatic chlorine control valves at Big Spring and Corning Pump House
	<i>448.700</i>	<u>\$246,000</u>	

## Meter Replacement Program

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Meter Replacement		\$340,000	Replace old meters / MXU's with more accurate   Pearl water meters. Current meters are 20+ years old
	<i>448.255</i>		

## Capital Expense

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Water Line replacement	<i>448.701</i>	\$65,000	Replace 1 1/2" water main and laterals on Pike Alley with new 2" water main
Water Tank Insp/ Maint		\$40,000	Tanks must be inspected every 5 years <i>448.375</i> \$20,000 Weis Tank
Flex Net Upgrade		\$326,000	Install new radio read antennas and equipment <i>448.377</i> \$20,000 Reservoir (for 2027)
Valentine Hill Rd Water Main	<i>448.701</i>	\$350,000	Replace 1400 ft of 20" water main
Service Line Inventory	<i>448.480</i>	\$100,000	Hydro excavating / additional water testing

*relocate water main for bridge project (25% of cost) \$60,000*  
*448.701*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2025**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>WATER</b>				
<b>Revenues</b>				
341.010.000 INTEREST INCOME - CKG, SVGS	5,964.14	250.00	(5,714.14)	(2,385.66) <i>over</i>
341.020.000 INTEREST INCOME-SWEEP ACCT	32,881.53	48,000.00	15,118.47	(68.50)
342.401.000 RENTAL INCOME-SHENTEL	5,000.00	6,000.00	1,000.00	(83.33)
378.000.000 WATER COLLECTIONS REVENUE	1,183,711.34	1,519,545.00	335,833.66	(77.90)
378.001.000 SALE OF BULK WATER REVENUE	29,438.65	59,000.00	29,561.35	(49.90)
378.002.000 CW LINE CAPITAL PROJECTS REV	11,875.03	13,700.00	1,824.97	(86.68)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	46,730.02	68,000.00	21,269.98	(68.72)
378.700.000 BULK WATER REVENUE-MILESBURG	33,004.77	45,000.00	11,995.23	(73.34)
378.901.000 METER/PIT/ETC SALES REVENUE	14,423.26	3,000.00	(11,423.26)	(480.78) <i>over</i>
378.903.000 VACANCY APPLICATION REVENUE	210.00	250.00	40.00	(84.00)
378.904.000 WATER ON/OFF FEE REVENUE	360.00	120.00	(240.00)	(300.00) <i>over</i>
378.905.000 SERVICES PROVIDED BY WATER DEP	576.37	400.00	(176.37)	(144.09)
378.906.000 POSTING FEE REVENUE	1,110.00	400.00	(710.00)	(277.50)
383.400.000 CAPACITY FEES & ASSESSMENT REV	47,164.86	15,180.00	(31,984.86)	(310.70)
389.000.000 MISCELLANEOUS REVENUE	5,310.09	50.00	(5,260.09)	(10,620.18) <i>over</i>
389.003.000 FEE REVENUE	80.00	20.00	(60.00)	(400.00) <i>over</i>
391.100.000 SALE OF FIXED ASSETS REVENUE	5,000.00	1,000.00	(4,000.00)	(500.00) <i>over</i>
392.095.000 TRANSFER IN FROM CAPITAL PROJ	0.00	651,000.00	651,000.00	0.00
<b>Total Revenues</b>	<b>1,422,840.06</b>	<b>2,430,915.00</b>	<b>1,008,074.94</b>	<b>(58.53)</b>
<b>Expenses</b>				
448.112.000 SALARY EXPENSE	320,282.48	428,000.00	107,717.52	74.83
448.180.000 OVERTIME WAGES EXPENSE	14,161.25	30,000.00	15,838.75	47.20
448.190.000 OTHER BENEFITS EXPENSE	50.00	0.00	(50.00)	0.00 <i>over - net bud.</i>
448.191.000 WORKBOOTS EXPENSE	2,800.00	2,400.00	(400.00)	116.67 <i>over</i>
448.192.000 SOCIAL SECURITY EXPENSE	24,849.94	35,000.00	10,150.06	71.00
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	139.20	175.00	35.80	79.54
448.196.000 HEALTH INSURANCE EXPENSE	46,990.56	35,000.00	(11,990.56)	134.26 <i>over</i>
448.197.000 RETIREMENT EXPENSE	18,412.72	38,000.00	19,587.28	48.45
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	3,605.48	6,500.00	2,894.52	55.47
448.199.000 LIFE INSURANCE EXPENSE	707.73	920.00	212.27	76.93
448.210.000 OFFICE SUPPLIES EXPENSE	494.69	900.00	405.31	54.97
448.215.000 POSTAGE EXPENSE	3,104.67	2,600.00	(504.67)	119.41 <i>over - water meter letters</i>
448.221.000 CHEMICAL EXPENSE	20,535.02	27,000.00	6,464.98	76.06
448.231.000 FUEL EXPENSE	6,612.93	12,750.00	6,137.07	51.87
448.238.000 CLOTHING & UNIFORM EXPENSE	1,817.15	3,100.00	1,282.85	58.62
448.246.000 REPAIR/MAINT/MISC SUPP EXP	25,599.88	27,500.00	1,900.12	93.09
448.249.000 COMPUTER SOFTWARE EXPENSE	7,128.44	11,750.00	4,621.56	60.67
448.251.000 VEHICLE & EQUIP MAINT EXP	5,469.74	28,500.00	23,030.26	19.19
448.253.000 REPAIRS TO WATER SYSTEM EXP	34,783.03	70,000.00	35,216.97	49.69
448.254.000 PUMP MAINT/REPAIRS EXPENSE	1,251.05	3,500.00	2,248.95	35.74
448.255.000 WATER METER MAINT/REPLACE EXP	199,788.83	340,000.00	140,211.17	58.76

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2025**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.260.000 TOOLS & MINOR EQUIPMENT EXP	690.07	5,000.00	4,309.93	13.80
448.311.000 AUDIT EXPENSE	0.00	7,100.00	7,100.00	0.00
448.313.000 ENGINEERING EXPENSE	26,457.13	35,000.00	8,542.87	75.59
448.314.000 LEGAL EXPENSE	1,133.00	4,000.00	2,867.00	28.33
448.316.000 WATER TESTING EXPENSE	4,227.00	11,000.00	6,773.00	38.43
448.317.000 DATA PROCESSING EXPENSE	1,379.23	1,700.00	320.77	81.13
448.318.000 SERVICE AGREEMENT EXPENSE	3,700.00	3,600.00	(100.00)	102.78 <i>over</i>
448.319.000 PEST CONTROL EXPENSE	736.00	1,200.00	464.00	61.33
448.320.000 IT SERVICES EXPENSE	2,549.07	5,000.00	2,450.93	50.98
448.321.000 TELEPHONE EXPENSE	3,375.36	5,300.00	1,924.64	63.69
448.324.000 CELL PHONE/IPAD EXPENSE	2,820.05	3,900.00	1,079.95	72.31
448.325.000 INTERNET EXPENSE	6,793.10	7,750.00	956.90	87.65
448.329.000 SCADA SYSTEM EXPENSE	7,735.34	9,500.00	1,764.66	81.42
448.331.000 TRAVEL EXPENSE	0.00	50.00	50.00	0.00
448.341.000 ADVERTISING EXPENSE	245.76	350.00	104.24	70.22
448.342.000 PRINTING EXPENSE	65.63	500.00	434.37	13.13
448.344.000 COPY EXPENSE	98.88	275.00	176.12	35.96
448.351.000 COMMERCIAL INS EXPENSE	35,905.68	41,000.00	5,094.32	87.57
448.354.000 WORKERS COMP INS EXPENSE	15,149.82	17,750.00	2,600.18	85.35
448.361.000 ELECTRICITY EXPENSE	176,970.86	218,500.00	41,529.14	80.99
448.362.000 HEATING OIL EXP - PUMP HOUSE	1,081.59	3,500.00	2,418.41	30.90
448.375.000 PREVENTATIVE MAINTENANCE EXP	0.00	20,000.00	20,000.00	0.00
448.376.000 MAINT OF PUMP HOUSES EXPENSE	388.33	3,000.00	2,611.67	12.94
448.377.000 MAINTENANCE OF RESERVOIR EXP	1,415.00	21,000.00	19,585.00	6.74
448.378.000 MAINT OF STREETS EXPENSE	24,567.49	35,000.00	10,432.51	70.19
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.420.000 DUES/MEMBERSHIP/SUB EXP	880.99	1,000.00	119.01	88.10
448.450.000 CONTRACTED SERVICES EXPENSE	13,380.00	15,500.00	2,120.00	86.32
448.460.000 TRAINING/MEETING EXPENSE	4,160.00	4,200.00	40.00	99.05
448.470.000 CDL/OTHER LICENSE EXPENSE	0.00	225.00	225.00	0.00
448.471.000 DRUG TESTING EXPENSE	0.00	350.00	350.00	0.00
448.473.000 OPERATORS LICENSE FEE EXP	280.00	120.00	(160.00)	233.33 <i>over</i>
448.474.000 REPAIRS TO PERSONAL PROP EXP	1,002.51	1,000.00	(2.51)	100.25 ✓
448.475.000 OTHER FEES EXPENSE	7,850.53	11,000.00	3,149.47	71.37
448.478.000 SALES TAX EXPENSE	24.56	250.00	225.44	9.82
448.700.000 CAPITAL EXPENDITURES	64,964.90	402,000.00	337,035.10	16.16
448.701.000 CAPITAL EXPENDITURE-WATER LINE	29,827.00	315,000.00	285,173.00	9.47
492.001.000 TRANSFER TO GENERAL FUND	75,000.00	100,000.00	25,000.00	75.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	14,700.00	14,700.00	0.00	100.00 <i>done</i>
Total Expenses	1,268,139.67	2,430,915.00	1,162,775.33	52.17 <i>under</i>
Net Income	\$ 154,700.39 \$	\$ 0.00 \$	\$ (154,700.39) \$	0.00

*net income*

JM

WATER FUND

Cash Balances @ 9/30/25

checking	\$564,482.40
sweep account	\$1,097,343.89

Balance in Capital Projects Fund @ 9/30/25

water	\$1,263,694.66
corning water	\$174,250.00

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2025**

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.005.000 INTEREST INCOME-MONEY MARKET	41,904.59	47,000.00	5,095.41	(89.16)
341.010.000 INTEREST INCOME - CKG, SVGS	4,950.62	175.00	(4,775.62)	(2,828.93) <i>over</i>
364.110.000 SEWER COLLECTION REVENUE	1,459,422.66	1,847,000.00	387,577.34	(79.02)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	15,000.00	15,000.00	0.00	(100.00) <i>done</i>
364.171.000 SURCHARGE REVENUE	1,038.38	1,200.00	161.62	(86.53)
364.172.000 PRETREATMENT REVENUE	4,523.10	2,800.00	(1,723.10)	(161.54) <i>over</i>
364.174.000 WASTE DISPOSAL REVENUE	80,589.64	84,000.00	3,410.36	(95.94)
364.180.000 BULK WATER LOADS REVENUE	2,471.00	2,500.00	29.00	(98.84)
364.901.000 BULK HAULING PERMIT REVENUE	40.00	120.00	80.00	(33.33)
364.904.000 CAPITAL IMPROVEMENTS-SBW	78,724.71	241,500.00	162,775.29	(32.60)
364.905.000 OPERATING SPRING,BENNER,WALKER	1,388,455.98	1,763,200.00	374,744.02	(78.75)
391.100.000 SALE OF FIXED ASSETS REV-FAC	1,650.00	0.00	(1,650.00)	0.00 <i>over - not bud.</i>
399.001.000 USE OF RESERVES	0.00	47,685.00	47,685.00	0.00 <i>bud. # only</i>
<b>Total Revenues</b>	<b>3,078,770.68</b>	<b>4,052,180.00</b>	<b>973,409.32</b>	<b>(75.98)</b>
<b>Expenses</b>				
429.112.000 SALARY EXPENSE-FACILITY	563,073.41	782,500.00	219,426.59	71.96
429.112.A00 SALARY EXPENSE-SYSTEM	53,499.45	57,500.00	4,000.55	93.04 <i>done</i>
429.180.000 OVERTIME WAGES EXPENSE-FAC	20,664.79	35,000.00	14,335.21	59.04
429.180.A00 OVERTIME WAGES EXPENSE-SYS	843.10	1,500.00	656.90	56.21 <i>done</i>
429.191.000 WORKBOOTS EXPENSE	4,317.81	4,800.00	482.19	89.95
429.192.000 SOCIAL SECURITY EXPENSE-FAC	43,260.66	62,500.00	19,239.34	69.22
429.192.A00 SOCIAL SECURITY EXPENSE-SYS	4,048.51	4,500.00	451.49	89.97 <i>done</i>
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	225.60	210.00	15.60	107.43 <i>over - turnover</i>
429.194.000 UNEMPLOYMENT COMP EXPENSE	1,007.53	0.00	(1,007.53)	0.00 <i>over - not bud.</i>
429.196.000 HEALTH INSURANCE EXPENSE-FAC	110,463.72	205,000.00	94,536.28	53.88
429.196.A00 HEALTH INS EXPENSE-SYSTEM	6,361.80	7,750.00	1,388.20	82.09
429.197.000 RETIREMENT EXPENSE-FAC	13,766.83	75,000.00	61,233.17	18.36
429.197.A00 RETIREMENT EXPENSE-SYSTEM	5,569.28	5,900.00	330.72	94.39 <i>done</i>
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	2,089.54	10,150.00	8,060.46	20.59
429.199.000 LIFE INSURANCE EXPENSE-FAC	1,258.78	1,950.00	691.22	64.55
429.199.A00 LIFE INS EXPENSE-SYSTEM	104.96	125.00	20.04	83.97
429.210.000 OFFICE SUPPLIES EXP - FACILITY	394.89	1,100.00	705.11	35.90
429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM	141.52	150.00	8.48	94.35
429.215.000 POSTAGE EXPENSE - FACILITY	135.08	200.00	64.92	67.54
429.215.A00 POSTAGE EXPENSE-SYSTEM	1,331.58	1,500.00	168.42	88.77
429.217.000 SHIPPING FEES EXP-FAC	137.18	150.00	12.82	91.45
429.217.A00 SHIPPING FEES EXP-SYS	673.38	25.00	(648.38)	2,693.52 <i>over</i>
429.221.000 CHEMICAL EXPENSE	134,164.86	245,000.00	110,835.14	54.76
429.225.000 LABORATORY SUPPLIES EXPENSE	3,353.71	7,000.00	3,646.29	47.91
429.231.000 FUEL EXPENSE - FACILITY	5,883.51	7,000.00	1,116.49	84.05
429.231.A00 FUEL EXPENSE - SYSTEM	1,009.59	1,500.00	490.41	67.31

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 9/30/2025**

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.238.000 CLOTHING & UNIFORM EXPENSE	2,379.34	4,750.00	2,370.66	50.09
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	570.38	1,200.00	629.62	47.53
429.248.A00 COMPUTER SOFTWARE EXPENSE-SYS	6,828.09	8,400.00	1,571.91	81.29
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	1,260.81	2,000.00	739.19	63.04
429.249.A00 MATERIALS & SUPPLIES EXP - SYSTEM	3,137.50	3,000.00	(137.50)	104.58 <i>over</i>
429.251.A00 VEHICLE MAINT EXP - SYSTEM	2,658.03	1,000.00	(1,658.03)	265.80 <i>over</i>
429.252.000 EQUIPMENT MAINT EXP - FAC	166,488.04	190,000.00	23,511.96	87.63
429.252.A00 EQUIPMENT MAINT EXP - SYS	57,662.28	10,000.00	(47,662.28)	576.62 <i>over</i>
429.257.000 FACILITY MAINTENANCE EXPENSE	19,297.04	31,000.00	11,702.96	62.25
429.258.A00 SYSTEM MAINTENANCE EXPENSE	1,599.21	30,000.00	28,400.79	5.33
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	2,195.30	4,000.00	1,804.70	54.88
429.260.A00 MINOR EQUIPMENT EXP - SYSTEM	1,269.27	1,500.00	230.73	84.62
429.276.000 SERVICE CONTRACT EXP - FAC	11,925.33	34,000.00	22,074.67	35.07
429.310.A00 I & I EXPENSE - SYSTEM	0.00	30,000.00	30,000.00	0.00
429.311.000 AUDIT EXPENSE	0.00	8,800.00	8,800.00	0.00
429.313.000 ENGINEERING EXPENSE - FACILITY	58,165.47	100,000.00	41,834.53	58.17
429.313.A00 ENGINEERING EXPENSE - SYSTEM	0.00	500.00	500.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	1,024.50	3,000.00	1,975.50	34.15
429.314.A00 LEGAL EXPENSE - SYSTEM	1,060.50	3,100.00	2,039.50	34.21
429.316.000 ANALYTICAL TESTING EXP	29,240.38	47,500.00	18,259.62	61.56
429.317.000 DATA PROCESSING EXPENSE	970.98	1,475.00	504.02	65.83
429.319.000 PEST CONTROL EXPENSE	352.00	575.00	223.00	61.22
429.320.000 IT EXPENSE-FAC	4,546.80	9,500.00	4,953.20	47.86
429.320.A00 IT EXPENSE-SYSTEM	0.00	250.00	250.00	0.00
429.321.000 TELEPHONE EXPENSE-FACILITY	1,025.05	2,000.00	974.95	51.25
429.321.A00 TELEPHONE EXPENSE-SYSTEM	581.88	1,750.00	1,168.12	33.25
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	1,659.46	3,000.00	1,340.54	55.32
429.324.A00 CELL PHONE EXPENSE - SYSTEM	240.00	180.00	(60.00)	133.33 <i>over - will invest</i>
429.325.000 INTERNET EXPENSE	1,616.83	2,250.00	633.17	71.86
429.329.000 SCADA SYSTEM MAINT EXP	1,379.21	0.00	(1,379.21)	0.00 <i>over</i>
429.331.000 TRAVEL EXPENSES-FACILITY	0.00	25.00	25.00	0.00
429.331.A00 TRAVEL EXPENSES-SYSTEM	52.60	25.00	(27.60)	210.40 <i>over</i>
429.341.000 ADVERTISING EXPENSE	533.72	500.00	(33.72)	106.74 <i>over - turnover</i>
429.342.000 PRINTING EXPENSE - FACILITY	113.47	200.00	86.53	56.74
429.342.A00 PRINTING EXPENSE - SYSTEM	0.00	300.00	300.00	0.00
429.344.000 COPY EXPENSE-FACILITY	69.46	300.00	230.54	23.15
429.344.A00 COPY EXPENSE - SYSTEM	0.00	100.00	100.00	0.00
429.350.000 INSURANCE EXPENSE	2,265.00	2,300.00	35.00	98.48
429.351.000 COMMERCIAL INSURANCE EXPENSE	23,251.86	66,000.00	42,748.14	35.23
429.354.000 WORKERS COMP INS EXP-FACILITY	18,765.64	31,200.00	12,434.36	60.15
429.354.A00 WORKER'S COMP INS EXP-SYSTEM	2,250.00	2,250.00	0.00	100.00 <i>done</i>
429.361.000 ELECTRICITY EXPENSE	251,885.80	338,750.00	86,864.20	74.36
429.362.000 NATURAL GAS EXPENSE	11,025.98	10,500.00	(525.98)	105.01 <i>over</i>
429.374.000 COPIER RENTAL/MAINT EXP	990.00	1,400.00	410.00	70.71
429.378.A00 MAINT OF STREETS EXP - SYSTEM	915.60	18,000.00	17,084.40	5.09
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	0.00	2,500.00	2,500.00	0.00
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	500.00	500.00	0.00

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
 For 9/30/2025

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.399.000 LEASE PAYMENT EXP-FAC	9,904.23	13,205.00	3,300.77	75.00
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	891.00	550.00	(341.00)	162.00
429.420.A00 SUBSCRIPTION EXP-SYSTEM	0.00	30.00	30.00	0.00
429.450.000 CONTRACTED SERVICES EXP - FAC	539.74	3,000.00	2,460.26	17.99
429.450.A00 CONTRACTED SERVICES EXP - SYSTEM	6,317.50	15,000.00	8,682.50	42.12
429.460.000 TRAINING EXPENSE	1,265.00	17,000.00	15,735.00	7.44
429.469.000 BIOSOLIDS RECYCLING EXPENSE	64,210.31	71,000.00	6,789.69	90.44
429.470.000 CDJ/OTHER LICENSE EXPENSE	173.00	1,500.00	1,327.00	11.53
429.471.000 DRUG TESTING EXPENSE	0.00	200.00	200.00	0.00
429.472.000 PERMIT FEES EXPENSE	4,075.00	4,000.00	(75.00)	101.88
429.473.000 OPERATORS LICENSE EXP-FAC	510.00	1,000.00	490.00	51.00
429.473.A00 OPERATORS LICENSE EXP-SYS	120.00	180.00	60.00	66.67
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	7,835.60	2,000.00	(5,835.60)	391.78
429.476.000 OTHER FEES EXPENSE	296.53	1,100.00	803.47	26.96
429.480.000 MISCELLANEOUS EXPENSE-FACILITY	42,535.47	0.00	(42,535.47)	0.00
429.700.C00 CAPITAL EXPENDITURES - FACILITY	232,650.32	575,000.00	342,349.68	40.46
429.705.A00 CAPITAL EXPENDITURES - SYSTEM	319,350.50	0.00	(319,350.50)	0.00
429.905.000 MISCELLANEOUS EXPENSE-FAC	0.00	50.00	50.00	0.00
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	248,530.70	332,205.00	332,205.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	11,860.45	14,985.00	3,124.55	79.15
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	416,441.21	62,455.00	62,455.00	0.00
472.406.A00 RELIANCE LOAN EXP - INTEREST	4,322.97	5,900.00	1,577.03	73.27
472.411.A00 NORTHWEST LOAN #3892-PRINCIPAL EXP	55,547.01	175,130.00	175,130.00	0.00
472.412.A00 NORTHWEST LOAN #3892-INTEREST EXP	1,200.00	73,000.00	17,452.99	76.09
475.000.A00 TRUSTEE FEE EXPENSE	105,000.00	140,000.00	(100.00)	109.09
492.001.B00 TRANSFER TO GENERAL FUND	15,000.00	15,000.00	35,000.00	75.00
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	15,000.00	15,000.00	0.00	100.00
<b>Total Expenses</b>	<b>2,552,638.51</b>	<b>4,052,180.00</b>	<b>1,499,541.49</b>	<b>62.99</b>

*over sub. for phone work on device*

*not bud - lining sewer lines*

**Net Income**  
 \$ 526,132.17 \$ 0.00 \$ (526,132.17) \$ 0.00

*1 month*

dm

SEWER FUND

Cash Balances @ 9/30/25

checking	\$520,576.44
money market	\$1,703,723.01

Loan Balances @ 9/30/25

		Interest Rate
Reliance	\$145,461.61	3.32%
Northwest	\$2,663,063.09	2.67%
PennWorks	\$652,317.65	2.00%

Balance in Capital Projects Fund @ 9/30/25

\$224,100.00

## **Bellefonte Borough Authority Meeting November 4<sup>th</sup> 2025 WWTP Report**

Bulk Water sales for the month of October were approx. 123,800 gals.

10/1/25 – Arcwood Environmental on site to collect and dispose of old lab chemicals that were beyond our expertise to rid the plant of. – Did a rough calculation of the difference in cost between land application VS UAJA disposal for biosolids and informed SBWJA for budgeting as well as Lori McGowan.

10/7/25 – Allied Mechanical in for PM. Control bldg. chiller is leaking again and will need patched for heating. Sent McClure Co. a request for an update on the ordered chiller replacement.

10/10/25 – Maintenance replaced a torn gravity thickener belt.

10/13/25 – McClure Co. in to start source chiller replacement for the Control bldg. – Jean came up and she, Shannon & I visited Piezo Kinetics along with Quality Machining to discuss the SNC filing, discharge limits and their sampling schedules.

10/14/25 – Maintenance began the lowering of the south center clarifier for trough repair and various items needing retrieved from the clarifier floor.

10-15-25 McClure finished up the chiller installation.

10-16-25 – Sherwood-Logan sales rep in soliciting. A quick inspection of the volute press showed signs of mechanical wear.

10/21/25 – Maintenance completed the trough patching on the south A.S. unit.

10/22/25 – McClure Co. in on 10/17 to get bldg. heat operational, came back 22<sup>nd</sup> to troubleshoot the lab air handler. Internal smoke/fire sensor faulty, ordering replacement. – SS & I Interview an applicant for the plant operator position.

10/23/25 – Volute press had to be shut down to free up outer screw rings which were seized up. – Submitted filings for the September eDMR, the 2025 Chesapeake Bay report and the 3<sup>rd</sup> quarter PFAS results to DEP.

10/24/25 – Conducted another interview for the plant operator position. – Suburban Lab representative in to document several issues the plant is having with their service.

10/28/25 – Completed spreading of 110 wet tons of biosolids on the Spicer farm fld. #1. – Contacted both applicants for the plant operators position and both declined the offer.



# Water Report November 2025

10/2/25 Repair 2" water main @ Adams Court (clamp)

10/3/25 Pick up spare pump motor for the Big Spring Pump House

10/6/25 Hydro Excavate water shut off at 935 Tanney St

10/7/25 Replace shut off at 935 Tanney St

10/8/25 Install new shut off @ 727 Willowbank St, locate water leak @ 156 Clemens Lane (customers leak)

10/9/25 Hydrant flow test on E. Bishop St (Mt Nittany Building)

10/10/25 Leak detection @ Amberleigh development

10/13/25 Locate water leak @ 148 Dorchester Lane (customers leak)

10/14/25 Repair sewer main and lateral @ 441 S. Monroe St

10/15-16/25 Worked on locating source of water leak at 260 N. Thomas St. Valves do not work and valve insertions are scheduled for 11/13/25

10/16/25 Ken Dennis serviced chlorine ejector and chlorine heads

10/17/25 Hydro excavate water shut off @ 495 Sunnyside Blvd (leak on customer)

10/20/25 Water shut offs for billing and winterize Teener League field

10/22/25 Raised sewer manhole @ 261 W. Beaver St, found leak on PRV at Bishop St / Badger Lane (parts on order)

10/23-24/25 Cleared trees and mowed sewer right of way near Parkview Heights

10/27-29/25 G.I.S. mapping with PA Rural Water

10/30/25 Shut water off to Little League fields and winterize pump houses

10/31/25 Turn water on to Logan Greene Phase 2A

Marked 42 PA 1 Calls

Replaced 53 water meters

Cell Site No.: PAL04386  
Cell Site Name: N College Township  
Fixed Asset No.: 10030666  
Market: E.PA S.NJ DE  
Address: 254 Transfer Rd. State College, PA 16801

## FOURTH AMENDMENT TO LEASE AGREEMENT

**THIS FOURTH AMENDMENT TO LEASE AGREEMENT** (“Fourth Amendment”) dated as of the later date below is by and between Borough of Bellefonte, having a mailing address at 236 West Lamb Street, Bellefonte, PA 16823 (hereinafter referred to as “Lessor”) and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address at 1025 Lenox Park Blvd NE 3<sup>rd</sup> Floor Atlanta, GA 30319 (hereinafter referred to as “Lessee”).

WHEREAS, Lessor and Lessee (or their predecessors in interest) entered into a Lease Agreement dated December 30, 2002, as amended by First Amendment to Lease Agreement dated June 29, 2006 and a Second Amendment to Lease Agreement dated February 12, 2008, and a Third Amendment dated July 15, 2013, (hereinafter, collectively, the "Agreement"), whereby Lessor leased to Lessee certain Premises, therein described, that are a portion of the Property located at 254 Transfer Road (Tax Parcel No. 19-2-29D), Bellefonte, PA 16823 (“Property”); and

WHEREAS, Lessor and Lessee desire to extend the term of the Agreement; and

WHEREAS, Lessor and Lessee desire to modify, as set forth herein, the Rent (as defined below) payable under the Agreement; and

WHEREAS, Lessor and Lessee desire to amend the Agreement to clarify the scope of Licensee's permitted use of the Premises; and

WHEREAS, Lessor and Lessee, in their mutual interest, further wish to amend the Agreement as set forth below.

- 1. Term.** The Term of the Lease Agreement shall be amended to provide that commencing on April 1, 2025, will be automatically renewed, upon the same terms and conditions of the Agreement, for five (5) additional sixty (60) month terms (each an “Extension Term”). Hereafter, “Term” shall include the Current Term and any applicable Extension Term. The Terms will automatically renew without further action by Lessee, unless Lessee notifies Lessor in writing of Lessee’s intention not to renew the Agreement at least sixty (60) days prior to the expiration of the Current Term or any Extension Term. Lessor agrees and acknowledges that, except as such permitted use or other rights may be amended herein, Lessee may continue to use and exercise its rights under the Agreement as permitted prior to the first Extension Term.
- 2. Acknowledgement.** Lessor acknowledges that: 1) this Amendment is entered into of the Lessor’s free will and volition; 2) Lessor has read and understands this Amendment and the underlying Agreement and, prior to execution of the Amendment, was free to consult with counsel of its choosing regarding Lessor’s decision to enter into this Amendment and to have counsel review the terms and conditions of the Amendment; 3) Lessor has been advised and is informed that should Lessor not enter into this Amendment, the underlying Agreement between Lessor and Lessee, including any termination or non-renewal provision therein, would remain in full force and effect.

Cell Site No.: PAL04386  
Cell Site Name: N College Township  
Fixed Asset No.: 10030666  
Market: E.PA S.NJ DE  
Address: 254 Transfer Rd. State College, PA 16801

3. **Modification of Rent.** Commencing on April 1, 2025, the current Rent payable under the Agreement shall be Two Thousand Three Hundred Forty-Five Dollars and 85/100 (\$2,345.85) per month, and shall continue during the Term, subject to adjustment as provided herein. In the event of any overpayment of Rent prior to or after the Effective Date, Tenant shall have the right to deduct from any future Rent payments an amount equal to the overpayment amount.
4. **Notices.** Section 17 of the Agreement is hereby deleted in its entirety and replaced with the following:

All notices, requests, payments of Rent, demands, and other communications required or permitted hereunder shall be given as follows:

For Notices of Default to Tenant:

- a) To Tenant's Lease Administration Department at [NoticeIntake@att.com](mailto:NoticeIntake@att.com); and
- b) To Tenant's Law Department via First Class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid:

New Cingular Wireless PCS, LLC  
Attn.: Legal Dept – Network Operations  
Site No. PAL04386; Cell Site Name: N College Township (PA)  
Fixed Asset:10030666  
208 S. Akard Street  
Dallas, TX 75202-4206

For Notices of Default to Landlord:

- a) To Landlord at ([adoherty@bellefontepa.gov](mailto:adoherty@bellefontepa.gov)); and
- b) To Landlord's Law Department via First Class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid:

Borough of Bellefonte  
236 West Lamb Street  
Bellefonte, PA 16823

All other Notices will be sent:

- c) To Tenant's Lease Administration Department at [NoticeIntake@att.com](mailto:NoticeIntake@att.com); and
- d) To Landlord at ([adoherty@bellefontepa.gov](mailto:adoherty@bellefontepa.gov));

Cell Site No.: PAL04386  
Cell Site Name: N College Township  
Fixed Asset No.: 10030666  
Market: E.PA S.NJ DE  
Address: 254 Transfer Rd. State College, PA 16801

Notices by email will be effective on the first calendar day after it was sent unless the sender receives an automated message that the email has not been delivered. Electronic mail shall be sent with a read receipt, but a read receipt shall not be required to establish that notice was given and received. All other Notices shall be effective when received unless returned undelivered. Either party hereto may change the place for the giving of notice to it by thirty (30) days' prior written notice to the other party hereto as provided herein.

**5. Removal/Restoration.** In addition to the terms set forth in the Agreement, Lessor agrees that the Communications Facility and any related equipment brought to the Premises by Lessee, its agents, contractors, predecessors-in-interest or sublessees, shall be and remain Lessee's personal property or the personal property of its sublessee(s), as the case may be. Lessor waives any and all rights it may have, including any rights it may have in its capacity as Lessor under the Agreement to assert any liens, encumbrances or adverse claims, statutory or otherwise, related to or in connection with the Communications Facility or any portion thereof. Lessee, in its sole discretion, may remove the Communications Facility or any portion of the Communications Facility at any time during the Term of the Agreement, without notice to Lessor and without Lessor's consent. Notwithstanding any terms to contrary, Lessee will not be responsible for the replacement of any trees, shrubs or other vegetation, nor will Lessee be required to remove from the Premises or the Property any foundations or underground utilities. Tenant may, in its sole discretion, transfer any improvements or alterations to the Premises to Lessor at any time during the Term of the Agreement without notice to Lessor and without the Lessor's consent.

**6. SALE OF PROPERTY.**

(a) Lessor shall not be prohibited from the selling, leasing or use of any of the Property or the Surrounding Property except as provided below.

(b) If Lessor, at any time during the Term of this Agreement, decides to rezone or sell, subdivide or otherwise transfer all or any part of the Premises, or all or any part of the Property or Surrounding Property, to a purchaser other than Lessee, Lessor shall promptly notify Lessee in writing, and such rezoning, sale, subdivision or transfer shall be subject to this Agreement and Lessee's rights hereunder. In the event of a change in ownership, transfer or sale of the Property, within ten (10) days of such transfer, Lessor or its successor shall send the documents listed below in this subsection (b) to Lessee. Until Lessee receives all such documents, Lessee shall not be responsible for any failure to make payments under this Agreement and reserves the right to hold payments due under this Agreement.

- i. Old deed to Property
- ii. New deed to Property
- iii. Bill of Sale or Transfer
- iv. Copy of current Tax Bill
- v. New IRS Form W-9
- vi. Completed and Signed AT&T Payment Direction Form
- vii. Full contact information for new Lessor including phone number(s)

Cell Site No.: PAL04386  
Cell Site Name: N College Township  
Fixed Asset No.: 10030666  
Market: E.PA S.NJ DE  
Address: 254 Transfer Rd. State College, PA 16801

(c) Lessor agrees not to sell, lease or use any areas of the Property or Surrounding Property for the installation, operation or maintenance of other wireless Communications Facility if such installation, operation or maintenance would interfere with Lessee's Permitted Use or communications equipment as determined by radio propagation tests performed by Lessee in its sole discretion. Lessor or Lessor's prospective purchaser shall reimburse Lessee for any costs and expenses of such testing. If the radio frequency propagation tests demonstrate levels of interference unacceptable to Lessee, Lessor shall be prohibited from selling, leasing or using any areas of the Property or the Surrounding Property for purposes of any installation, operation or maintenance of any other wireless Communications Facility or equipment.

(d) The provisions of this Section shall in no way limit or impair the obligations of Lessor under this Agreement, including interference and access obligations.

**7. RIGHT OF FIRST REFUSAL.** Notwithstanding any other provisions contained in the Agreement, if at any time after the Effective Date, Lessor receives a bona fide written offer from a third party seeking any sale, conveyance, assignment or transfer, whether in whole or in part, of any property interest in or related to the Premises, including without limitation any offer seeking an assignment or transfer of the Rent payments associated with this Agreement or an offer to purchase an easement with respect to the Premises ("**Offer**"), Lessor shall immediately furnish Lessee with a copy of the Offer. Lessee shall have the right within ninety (90) days after it receives such copy to match the financial terms of the Offer and agree in writing to match such terms of the Offer. Such writing shall be in the form of a contract substantially similar to the Offer, but Lessee may assign its rights to a third party. If Lessee chooses not to exercise this right or fails to provide written notice to Lessor within the ninety (90) day period, Lessor may sell, convey, assign or transfer such property interest in or related to the Premises pursuant to the Offer, subject to the terms of this Agreement. If Lessor attempts to sell, convey, assign or transfer such property interest in or related to the Premises without complying with this Section, the sale, conveyance, assignment or transfer shall be void. Lessee shall not be responsible for any failure to make payments under this Agreement and reserves the right to hold payments due under this Agreement until Lessor complies with this Section. Lessee's failure to exercise the right of first refusal shall not be deemed a waiver of the rights contained in this Section with respect to any future proposed conveyances as described herein.

**8. Sublease Rights.** Lessee may sublease all or any portion of the leased Property to any person or entity licensed by the FCC to operate wireless communications services (hereinafter, a "Sublessee") upon such terms and conditions as Lessee and Sublessee shall agree (each such Agreement a "Sublease"). From and after the Effective Date hereof, provided a Sublease is subject to the terms and conditions of the Lease Agreement as amended hereby and in consideration of the amended terms herein, Lessor's consent to a Sublessee or Sublease will not be required. Notwithstanding any terms in the Lease Agreement to the contrary, no revenue sharing from sublessees shall be due to Lessor nor shall Lessor be responsible to review plans from Lessee or its sublessees.

[NO MORE TEXT ON THIS PAGE - SIGNATURES TO FOLLOW ON NEXT PAGE]

Cell Site No.: PAL04386  
Cell Site Name: N College Township  
Fixed Asset No.: 10030666  
Market: E.PA S.NJ DE  
Address: 254 Transfer Rd. State College, PA 16801

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute and seal this Fourth Amendment on the date and year below.

LESSOR:  
Borough of Bellefonte,

LESSEE:  
New Cingular Wireless PCS, LLC,  
a Delaware limited liability company

By: AT&T Mobility Corporation  
Its: Manager

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

<b>DAILY WATER WITHDRAWAL/INSTREAM FLOW REQUIREMENT REPORT</b>				
<b>BELLEFONTE BOROUGH</b>		<b>CENTRE</b>		<b>23A</b>
NAME-PUBLIC WATER SUPPLY AGENCY		COUNTY		WA Permit No.
<b>(814) 355-1501</b>				<b>313588</b>
<b>TELEPHONE NO.</b>				SF Permit ID
<b>Report for MONTH:</b>		October		Matt Auman
<b>Year:</b>		2025		REPORT PREPARER NAME
<b>Source ID</b>	<b>7939</b>			<b>Total</b>
<b>Name</b>	<b>Borough System Big</b>	<b>Corning System</b>	<b>Big</b>	
<b>Day</b>	<b>Spring</b>	<b>Spring</b>		
1	2,357,504	1,081,856		3,439,360
2	2,408,448	1,082,624		3,491,072
3	2,413,312	1,030,016		3,443,328
4	2,387,968	1,026,944		3,414,912
5	2,447,872	1,052,544		3,500,416
6	2,428,160	1,024,896		3,453,056
7	2,421,760	1,026,432		3,448,192
8	2,387,968	1,015,424		3,403,392
9	2,389,760	1,008,000		3,397,760
10	2,435,840	1,020,160		3,456,000
11	2,361,856	1,015,424		3,377,280
12	2,429,696	965,504		3,395,200
13	2,450,688	1,020,288		3,862,272
14	2,424,320	996,608		3,420,928
15	2,394,112	1,013,888		3,408,000
16	2,415,616	1,019,776		3,435,392
17	2,464,512	1,049,088		3,513,600
18	2,436,096	995,456		3,431,552
19	2,429,696	1,014,656		3,444,352
20	2,417,664	981,120		3,398,784
21	2,389,760	1,021,184		3,410,944
22	2,419,968	1,029,888		3,449,856
23	2,399,232	1,021,184		3,420,416
24	2,419,968	979,712		3,399,680
25	2,425,088	1,068,160		3,493,248
26	2,412,288	1,016,064		3,428,352
27	2,417,408	1,025,536		3,442,944
28	2,456,576	1,041,280		3,497,856
29	2,419,456	1,056,000		3,475,456
30	2,430,464	1,037,312		3,467,776
31	2,530,560	1,049,600		3,580,160
<b>TOTAL</b>	<b>75,023,616</b>			<b>107,201,536</b>
<b>AVERAGE</b>	<b>2,420,117</b>	<b>1,025,375</b>		<b>3,458,114</b>
<b>MAXIMUM</b>	<b>2,530,560</b>	<b>1,082,624</b>		<b>3,862,272</b>
<b>MINIMUM</b>	<b>2,357,504</b>	<b>965,504</b>		<b>3,377,280</b>

# 2025 Monthly Water Usage

<u>Month</u>	<u>Milesburg Water Used</u>	<u>Niagara Water Used</u>	<u>Used (Niagara/Milesb)</u>	<u>Billed Date</u>	<u>Milesburg Date Paid</u>	<u>Niagara Date Paid</u>
January	9,016,000	11,302,000	20,318,000	2/5/2025	2/13/2025	4/4/2025
February	9,674,000	15,048,000	24,722,000	3/28/2025	4/9/2025	4/23/2025
March	9,890,000	16,554,000	26,444,000	4/15/2025	5/2/2025	5/13/2025
April	7,285,000	14,592,000	21,877,000	5/20/2025	6/16/2025	8/1/2025
May	6,922,000	15,948,000	22,870,000	6/23/2025	7/3/2025	7/21/2025
June	6,746,000	7,125,000	13,871,000	7/14/2025	8/1/2025	8/1/2025
July	7,743,000	7,860,000	15,603,000	8/7/2025	8/28/2025	10/20/2025
August	7,351,000	8,280,000	15,631,000	9/5/2025	9/26/2025	10/13/2025
September	6,649,000	7,123,000	13,772,000	10/9/2025	10/30/2025	11/3/2025
October			0			
November			0			
December			0			
<b>2025 Total Usage:</b>	<b>71,276,000</b>	<b>103,832,000</b>	<b>175,108,000</b>			

**Total Amount Billed: \$ 72,701.52 \$ 120,445.12**

Milesburg Water Authority billed at \$1.02/1000 gal  
 Niagara Bottling billed at \$1.16/1000 gal

**MEMORANDUM**



**TO:** Bellefonte Borough Authority  
**FROM:** Alyssa Doherty  
**SUBJECT:** Delay in Rate Increase Letters – Niagara & Milesburg Borough  
**DATE:** 11/03/2025

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Due to the ongoing federal government shutdown, the PCEPI website has not been updated with the most recent data. As a result, the applicable Consumer Price Index cannot currently be confirmed. Because the percentage increase remains unknown at this time, the rate increase letters for Niagara and Milesburg Borough cannot be issued.

Once federal operations resume and the PCEPI site is updated, we will verify the appropriate increase percentage and proceed with issuing the letters.

Letters will be sent to Niagara and Milesburg Borough to inform them of the delay.

Please let me know if you have any questions or require further information.



Bellefonte Borough Authority Packet November 4, 2025  
 McQuaide Blasko, Inc.  
 811 University Drive, State College, PA 16801-6624  
 1.800.238.8110 • [mqblaw.com/payment](http://mqblaw.com/payment)  
 TAXID: 25-1290285

October 14, 2025

Bellefonte Borough Authority  
 301 N Spring Street  
 Suite 200  
 Bellefonte, PA 16823

Invoice 217676

ID: 3436-003436 - TSS  
 Re: General Administration

For Services Rendered Through September 30, 2025

Previous Balance	<i>pd. 10/20/25</i>		\$3,000.00
Current Fees		\$1,110.00	
Current Disbursements		\$24.31	
Total Current Charges			\$1,134.31

**TOTAL AMOUNT DUE \$4,134.31**

Bellefonte Borough Authority  
 Re: General Administration  
 I.D. 3436-003436 - TSS

October 14, 2025  
 Invoice 217676  
 Page 2

**Professional Services Rendered**

<b>Date</b>	<b>Description</b>	<b>Atty</b>	<b>Hours</b>	<b>Amount</b>
09/04/25	Email correspondences with M Auman re next steps W Logan sewer connection action; Receipt and review of correspondence from counsel re Parko Property connection; Review authority rules and regulations re the same	KNB	0.70	105.00
09/04/25	Email correspondence with J Stover re Authority joinder with Borough position and non-attendance at upcoming pretrial conference and review of J Stover draft PTC Memo on behalf of Borough, in which the Authority joins	JCB	0.20	30.00
09/08/25	Telephone call with M Auman, K Barber re agreement preparation and post call follow through re shared sewer laterals (.5)	TSS	0.50	75.00
09/08/25	Telephone conversation with M Auman re next steps for sewer connection project at West Logan; Review Authority rules and regulations re individual sewer connection requirements; Preparation of agreement and associated documents for sewer connection project at additional West Logan Street properties	KNB	1.40	210.00
09/09/25	Preparation of agreement, municipal lien, promissory note and correspondence to property owners for additional West Logan Street properties for sewer connection matter	KNB	1.70	255.00
09/11/25	Email correspondence with S Peachey re receipt of final/filed pretrial conference memo submitted by J Beck and brief review of same	JCB	0.20	30.00
09/18/25	Receipt and review of invoice information from M Auman for sewer lateral West Logan Street project	KNB	0.20	30.00
09/19/25	Email correspondence with M Auman re sewer connection agreement documents	KNB	0.20	30.00
09/24/25	Preparation of documents to include additional information specific to estimate for sewer lateral projects; Finalize documents for 107, 109 and 111 West Logan re sewer connection; Email correspondence to M Auman enclosing the same for review and feedback	KNB	1.40	210.00
09/25/25	Finalize documents for West Logan Street sewer connection project; Email correspondence with M Auman re the same	KNB	0.50	75.00
09/25/25	Review and revise shared sewer lateral agreements	TSS	0.30	45.00
09/26/25	Email correspondence with M Auman re West Logan Street correspondence	KNB	0.10	15.00

<b>Total Hours</b>	<b>7.40</b>	<b>Total Fee for Services</b>	<b>1,110.00</b>
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**Fee Recap**

<b>Hours</b>	<b>Rate/Hour</b>	<b>Amount</b>
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Bellefonte Borough Authority	October 14, 2025
Re: General Administration	Invoice 217676
I.D. 3436-003436 - TSS	Page 3

Thomas S Schrack	Shareholder	0.80	150.00	120.00
John C Bee	Shareholder	0.40	150.00	60.00
Katelyn N Barber	Associate	6.20	150.00	930.00
<b>Totals</b>		<b>7.40</b>		<b>1,110.00</b>

**Disbursements**

Date	Description	Amount
09/30/25	Certified Mail Return Receipt	11.87
09/30/25	Certified Mail Return Receipt	12.44
<b>Total Disbursements</b>		<b>24.31</b>
<b>Total Current Charges</b>		<b>1,134.31</b>

# NLC Service Line Warranty Program

by



Ashley Shiwarski  
Sr. Director, Business Development  
Ashley.Shiwarski@homeserveusa.com  
412-874-9454 (cell)



# NLC Service Line Warranty Program by HomeServe



Offering services for over 20 years



4.8 out of 5 stars customer satisfaction



Program endorsed since 2010

*“The National League of Cities is proud to partner with this highly reputable and reliable program. Their exemplary record of customer service and transparency is what has driven the success of this partnership over the years.”*

Clarence Anthony, Executive Director  
National League of Cities



## HomeServe Key Statistics\*

- Over **4.8 million** customers
- Over **8.5 million** policies
- Over **1,300** municipal and utility partnerships
- Job serviced **every 34 seconds**
- Customer savings to date: **over \$2 Billion**

\* As of January 2023



# Aging Infrastructure

Challenging for municipalities/utilities and homeowners

## Lateral lines are subjected to the same elements as public lines

- Ground shifting, fluctuating temperatures, tree root penetration, corrosion, and more

## Out of sight, out of mind

- Water and sewer lines located outside, usually underground

## Failed lines waste thousands of gallons of water

- Presents a potential environmental hazard

## Common homeowner misconceptions

- Municipality/utility is responsible for maintenance of the water and sewer lines on their property
- Repairs are covered by their homeowner's policy



# Homeowners are unprepared for emergencies and expect solutions from the municipality/utility



**78% of homeowners** believe the utility provider should educate them on repairs and preventative measures. (Ipsos Public Affairs/HomeServe 2019)



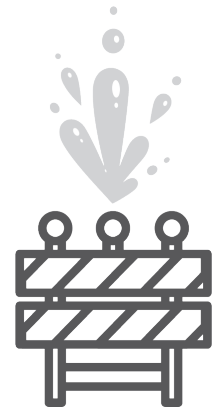
**56% of Americans** can't cover a \$1,000 emergency expense with savings. (Bankrate 2022)



**60% of homeowners** with annual household incomes under \$50,000 a year reported having \$500 or less or no money set aside for a home repair emergency. (Harris Poll/HomeServe 2021)



# Solution for Municipalities and their Residents



## Residents

Optional low-cost protection against potentially expensive water, sewer, plumbing repairs



Educates residents about their responsibility for exterior lines



## Municipality/Utility



Reduces calls to the Utility



Timely repairs reduce water loss from line breaks - use of local contractors infuses money into the local economy



Turnkey program - provides marketing, billing, claims, customer service



No cost for the municipality/utility to participate

# NLC Service Line Warranty Program

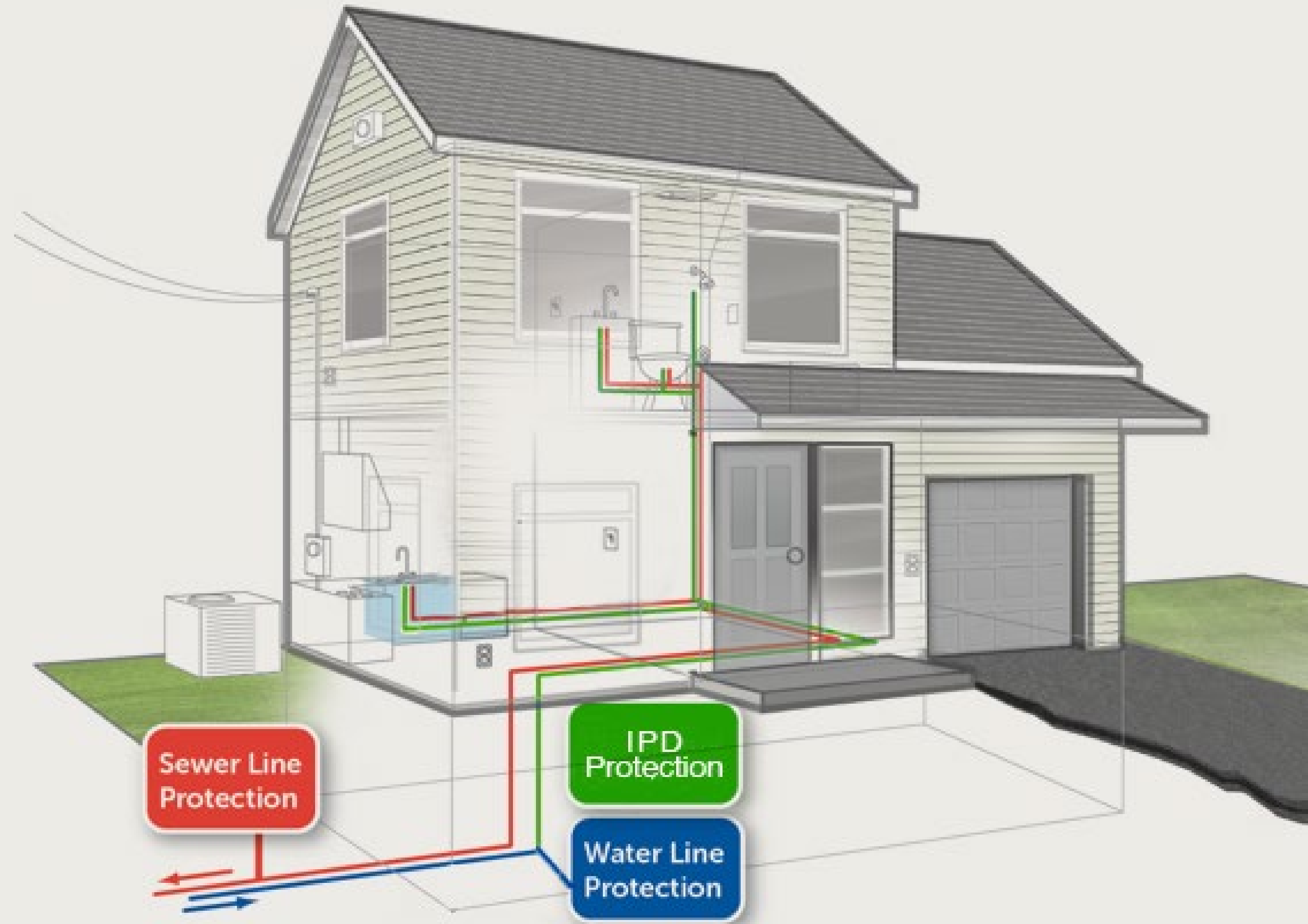
by



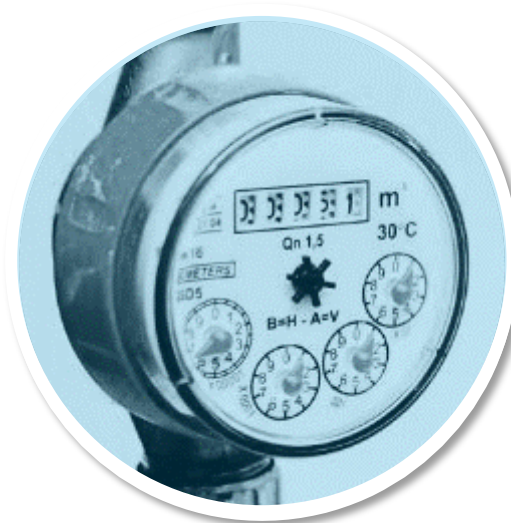
Endorsed by



CITIES STRONG TOGETHER



# Optional Homeowner Protection



## External Water Line

Up to \$8,500 per incident to repair/replace broken, cracked, or clogged exterior lines



## External Sewer Line

Up to \$8,500 per incident to repair/replace broken, cracked, or clogged exterior lines



## In-home Plumbing & Drain

Up to \$3,000 per incident on all water, sewer, and drain lines inside the home after point of entry



No annual or lifetime limits, deductibles, service fees, forms, or paperwork



Homeowner opt in or out at any time - no penalty



Toll-free emergency number available 24 hours a day, 365 days a year



No pre-inspection - 30 day waiting period



Locally based, fully licensed and vetted contractors



Guaranteed repairs

# Homeowner Education

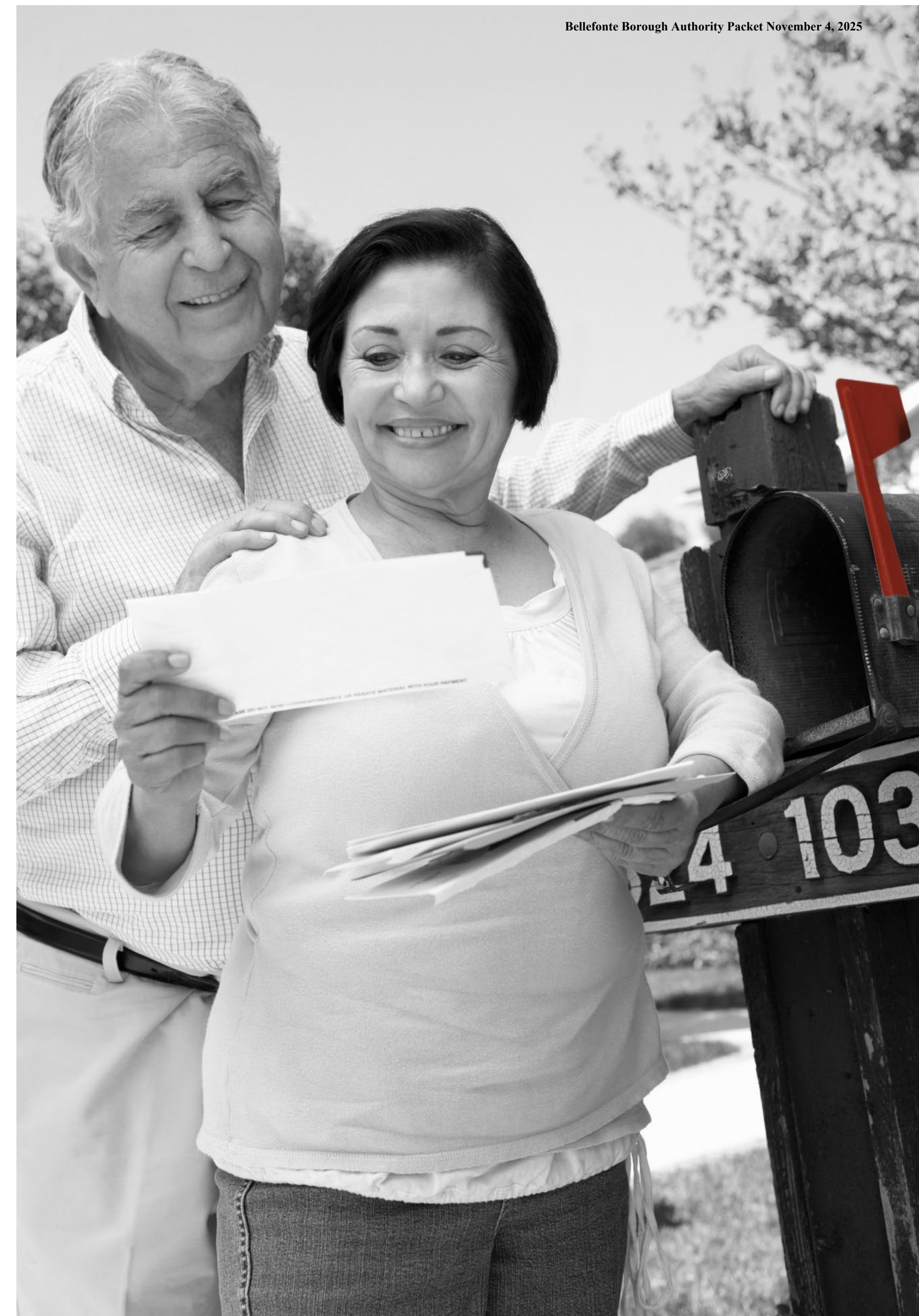
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- No public funds used in marketing, distribution, or administration of the program
- Direct mail only – Limited to 3 mailing campaigns per year
- Partner must review and approve marketing material before each and every campaign
- Marketing clearly states city does not provide program and is voluntary for homeowner
- Easy enrollment options – consumer choice of mail, phone or web

## Revenue Share

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- Non-tax revenue share for the Municipality/utility
- Municipality/utility utilize funds for important initiatives including:
  - ✓ Infrastructure improvements
  - ✓ Low-income assistance/community charities
  - ✓ Partially offset rate increases



# HomeServe in Pennsylvania

## Key Statistics



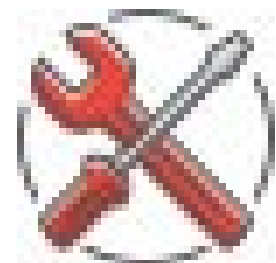
54

Municipal/Utility partners



135K

customers with 278K protection plans



181K

jobs completed in the State of Pennsylvania



\$92M

savings for Pennsylvania homeowners



Partner of the Pennsylvania Municipal League



# CURRENT PENNSYLVANIA PARTNERS (54)

- *Wilkesburg-Penn Joint Authority*
- *Township of Robinson*
- *Borough of East Stroudsburg*
- *Borough of State College*
- *Borough of North Charleroi*
- *Borough of Charleroi*
- *City of Farrell*
- *City of Scranton*
- *City of Wilkes-Barre*
- *City of York*
- *City of Harrisburg*
- *Township of North Huntingdon*
- *City of New Kensington*
- *Borough of Beaver*
- *Borough of Steelton*
- *Township of Springettsbury*
- *Borough of Aspinwall*
- *Borough of Ingram*
- *City of Franklin*
- *Midland Water Authority*
- *Montgomery Township Municipal Sewer Authority*
- *Municipality of Norristown*
- *Municipality of Bethel Park*
- *Township of Cranberry*
- *Richland Township Water Authority*
- *Township of Collier*
- *Borough of Oakdale*
- *Borough of Baldwin*
- *Altoona Water Authority*
- *Township of Falls Authority*
- *Williamsport Water Authority*
- *North Fayette County Municipal Authority*
- *Downingtown Municipal Water Authority*
- *Aliquippa Municipal Authority*
- *Township of Washington-Clarion County*
- *City of Bradford*
- *Borough of Lemoyne*
- *City of Lock Haven*
- *Borough of Bellevue*
- *Borough of Tarentum*
- *Municipality of Penn Hills*
- *Borough of Kingston*
- *Aqua America*
- *Township of Buckingham*
- *Township of Ligonier*
- *City of Easton*
- *City of Nanticoke*
- *City of Reading*
- *Greenfield Township Sewer Authority*
- *Township of East Pennsboro*
- *Plum Boro*
- *New Brighton Borough Sanitary Authority*
- *City of Pittston*
- *Gettysburg Municipal Authority*

# Our Promise:

We will be a trusted steward of your brand and reputation.

## Questions?

For more information contact:

**Ashley Shiwarski**

**Sr. Director, Business Development**

**[Ashley.Shiwarski@homeserveusa.com](mailto:Ashley.Shiwarski@homeserveusa.com)**

**412-874-9454**



**RECOMMENDATION:** It is recommended that the Board authorize administration, or their designee, to enter into the royalty Marketing agreement with Utility Service Partners, Inc. (USP) for an initial term of three (3) years, subject to Attorney review with an additional (1) year renewal.

**BACKGROUND:** The National League of Cities (NLC) Service Line Warranty Program, offered by Utility Service Partners, a HomeServe Company, was conceived in partnership with the National League of Cities to educate property owners about their service line responsibilities and to help residents avoid the out-of-pocket expense for unanticipated and potentially costly service line repairs and replacements. Our program, the only one of its kind endorsed by the NLC, and the PA Municipal League and will help the Borough of Bellefonte to achieve its goals by:

- Providing homeowners affordable protection against significant and unexpected costs to remedy leaking/broken/ clogged water lines, sewer lines, and in-home plumbing lines
- Ensuring the delivery of timely, high-quality repair services in adherence to all applicable codes
- Providing exemplary service that reflects positively on the Borough.
- The program generates an ongoing, sustainable source of revenue for partner municipalities and stimulates the local economy by using fully vetted local contractors to complete the repairs.
- The Borough will receive 10% of payments received in the form a royalty - paid annually.

**COVERAGE:** NLC Service Line Warranty Program offers three complete and separate voluntary programs. There is never a service fee/deductible or annual or lifetime limit. Residents can cancel the warranties at any time.

**Exterior Water Service Line:** Includes service to locate, excavate and repair/replace a leaking exterior water service line. Covered repairs include, but are not limited to leaks, breaks, corrosion, blockages, root intrusion, and other types of damage (such as from freezing) that impair or limit the intended function of the system. Includes thawing of frozen water lines. Includes restoration of ground surface features after excavation for service line repair, including filling, raking, reseeding, reinstallation of existing soft landscaping and shrubbery, and patching of paved surfaces. If concrete cutting is necessary to repair Your Exterior Water Line, the resulting trench will be filled with gravel and covered with asphalt, cement, or concrete, as appropriate. Debris will be removed from the restoration area.

**Exterior Sewer Service Line:** Includes services to locate, excavate and repair/replace a leaking exterior sewer service line. Covered repairs include, but are not limited to leaks, breaks, corrosion, blockages (due to fats, oils and grease), root intrusion, and other types of damage (such as from freezing) that impair or limit the intended function of the system. Includes restoration of ground surface features after excavation for service line repair, including filling, raking, reseeding, reinstallation of existing soft landscaping and shrubbery, and patching of paved surfaces. If concrete cutting is necessary to repair Your Exterior Sewer/Septic Line, the resulting trench will be filled with gravel and covered with asphalt, cement, or concrete, as appropriate. Debris will be removed from the restoration area.

**Internal Plumbing and Drainage:** Coverage includes the emergency breakdown costs of repairing or replacing interior water, sewer, and drainage pipe materials, valves and other plumbing-related material, including unblocking, repair and replacement. Repair of clogged toilets.

Product	Monthly	Annual Coverage Limit	Annual Service Calls/Per Call Coverage	Royalty for the Borough
External Water Line	\$5.99	Unlimited	Unlimited Calls \$8,500 Per Call	10% of the premiums collected
External Sewer Line	\$7.99	Unlimited	Unlimited Calls \$8,500 Per Call	10% of the premiums collected
In-Home Plumbing	\$11.99	Unlimited	Unlimited Calls \$3,000 Per Call	10% of the premiums collected

**IMPLEMENTATION:** The NLC Service Line Program will utilize the Borough logo to brand the materials used to educate Borough resident/customers about our repair service plans. Program marketing literature clearly discloses that the Program and the Borough are separate entities and that the program is voluntary for residents. The NLC Service Line Warranty Program will create all marketing materials with input from the Borough and will submit all marketing/communications materials to the Borough for final approval.

**ENROLLMENT AND BILLING:** The NLC Service Line Program offers residents simple options if they choose to enroll either via mail, phone, or web. We handle all customer billing and residents can choose annual, quarterly, or monthly billing and may pay by check, direct debit/ACH, or credit card. Once we receive the enrollment application, customers receive a welcome letter which includes their service agreement terms and conditions, their payment details, a reiteration of their policy coverage, and our toll-free customer service number. Customers also receive a welcome call from customer service as an additional, personalized confirmation of the program. We handle all customer billing, and a homeowner can enroll or cancel at any time.

**FINANCIAL IMPACT:** No cost to the Borough to participate and the Borough will receive 10% of payments received in the form a royalty - paid annually.

## MARKETING AGREEMENT

This MARKETING AGREEMENT (“**Agreement**”) is entered into and made effective as of \_\_\_\_\_, (“**Effective Date**”), by and between the Bellefonte Borough Authority (“**Borough**”), and Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America (“**SLWA**,” and together with Borough, the “**Parties**,” and each, a “**Party**”).

**WHEREAS**, individual residential property owners (“**Customer(s)**”) residing in the Borough own and are responsible for sewer and water lines between the mainlines and the connection on their property;

**WHEREAS**, Borough desires to announce to Customers the opportunity, but not the obligation, to purchase plans as set forth in Exhibit A or as otherwise mutually agreed by the Parties in writing (including by email) (“**Plan(s)**”) to repair such lines; and

**WHEREAS**, SLWA is a subsidiary of HomeServe USA Corp. (“**HomeServe**”).

**NOW, THEREFORE**, in consideration of the foregoing recitals, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and with the intent to be legally bound hereby, the Parties agree as follows:

1. **Purpose.** Borough grants to SLWA the right to offer and market service Plans subject to the terms and conditions of this Agreement.

2. **Obligations of the Parties.**

A. **Mutual Grant of License.** Borough grants to SLWA a non-exclusive license (“**License**”) to use the designated names, symbols, trademarks, service marks, logotypes, trade names and insignias (“**Marks**”) owned by Borough or its Affiliates (defined below), which may include the use of Borough’s logo and name in advertising (including on SLWA’s websites or social media sites), in signature lines, and in marketing materials to be sent to Customers, all at SLWA’s sole cost and subject to Borough’s prior review and approval, which will not be unreasonably conditioned, delayed, denied, or withheld. SLWA grants to Borough a License to use SLWA’s Marks which shall be limited to the use of SLWA’s logo and name in advertising (including on Borough’s websites or social media sites), in all cases subject to SLWA’s prior review and approval, which will not be unreasonably conditioned, delayed, denied, or withheld. Each Party’s use of the other Party’s Marks in accordance with this Agreement will not infringe any other party’s rights. In the event that Borough extends a similar license to a competitor of SLWA during the Term, Borough shall provide thirty (30) days’ written notice prior to such grant of license and SLWA may immediately terminate this Agreement.

B. **Data.**

i. If Borough elects to do so, Borough may provide SLWA with “zip code” data for Customers in an agreed-upon format. If Borough further elects to do so, Borough may also provide a list of the name, service address, postal address (if different), residential telephone number, and, if available, email address of Customers and any other appropriate or necessary data (“**Customer Data**”) to SLWA, or to a third party if and as directed by SLWA in writing, for use by SLWA in furtherance of the marketing and sale of the Plans. If provided by Borough, Customer Data will be provided to SLWA quarterly or more frequently during the Term and in a mutually agreed electronic format. If provided by Borough to SLWA, Customer Data shall remain Borough’s property and Confidential Information (defined below), and SLWA will only use Customer Data as permitted by this Agreement. If Customer Data is provided by Borough to SLWA, Borough warrants, represents, and covenants that Customer Data has been and will be collected in compliance with all Applicable Laws, and that it is permitted by Applicable Laws and by any applicable privacy policy to provide Customer Data to SLWA and to permit SLWA to use Customer Data for the purposes set forth in or contemplated by this Agreement. SLWA may obtain Customer Data from a third-party in furtherance of the marketing and sale of the Plans. In the event SLWA obtains Customer Data from a third-party, it shall become and remain SLWA’s property and Confidential Information. “**Member**” means those Customers that purchase and are successfully enrolled in a Plan by SLWA. Each Member’s name, address, phone number, email address and any other information that SLWA collects from a Member, is SLWA’s property and Confidential Information.

ii. Data Processing Addendum. In the event that Borough provides Customer Data to SLWA, the Parties shall abide by all of the requirements and obligations set forth in that certain Data Processing Addendum, which can be accessed and viewed at: <https://www.homeserve.com/sc/legal/HomeServeDataPrivacyAddendum> (the “**DPA**”), which is incorporated herein by reference, and which may be modified by SLWA to maintain compliance with all Data Protection Laws (as defined in the DPA). In the event of any inconsistency between the provisions in this Agreement and those contained in the DPA, the DPA shall control.

3. **Term; Termination**. The term of this Agreement shall be for the number of years in Exhibit A commencing with the Effective Date (“**Initial Term**”). The Agreement will automatically renew for additional one (1) year terms, unless one of the Parties gives the other written notice at least ninety (90) days prior to the end of the then current term (each a “**Renewal Term**” and collectively with the Initial Term, the “**Term**”) that the Party does not intend to renew this Agreement. In the event that a Party is in material breach of this Agreement, the non-breaching Party may terminate this Agreement thirty (30) days after giving written notice to the breaching Party of such breach, (i) if said breach is not cured during said thirty (30) day period, or, (ii) if such breach is incapable of being cured in such period, the breaching Party has failed to take during such period substantive steps to cure such breach. Beginning twelve (12) months after the Effective Date, either Party may terminate this Agreement without cause upon sixty (60) days’ prior written notice to the other Party. SLWA will, to the extent permissible under Applicable Laws, be permitted to complete any marketing initiative approved by Borough prior to termination of this Agreement.

4. **Consideration**. SLWA shall pay Borough a fee based on the success of the marketing efforts using the Marks subject to the License as described herein (“**License Fee**”), as set forth in Exhibit A. The first payment of the License Fee shall be due by January 30th of the year immediately following the Effective Date. Subsequent payments shall be made on an annual basis throughout the Term, due and payable on January 30th of each succeeding year.

5. **Applicable Laws**. Each Party shall comply at all times with all applicable laws, statutes, treaties, rules, codes, ordinances, regulations, permits, official guidelines, judgements, orders and interpretations, as well as licensing or registration requirements (“**Applicable Laws**”) with respect to its obligations under this Agreement. For any Customer Data provided by Borough to SLWA, Borough warrants, represents and covenants that Customer Data has been and will be collected in compliance with all Applicable Laws. Borough is permitted by Applicable Laws and privacy policies to provide Customer Data to SLWA and to permit SLWA to use such data as contemplated by this Agreement.

6. **Confidentiality**. “**Confidential Information**” of a Party means any non-public, proprietary, or confidential information, whether or not it constitutes a trade secret under Applicable Laws, and any other information that a reasonable person would expect to be confidential. Each Party will treat Confidential Information received from the other Party as confidential, and such Party shall not disclose or use such information in a manner contrary to the purposes of this Agreement. Notwithstanding the foregoing, a Party shall not be liable to the other Party for any disclosure of Confidential Information that is required under any Applicable Laws, applicable public records act or under court order. To the extent legally permissible, a Party shall provide written notice to the other Party prior to any such disclosure.

7. **Ruling and/or Code Change; Coverage Changes**. In the event that: (i) a change or proposed change in Applicable Laws, or municipal or similar codes; or (ii) an interpretation, policy, ruling, or order by any court, tribunal, arbitrator, regulatory agency, commission, including a public service commission or similar body of the state or commonwealth where Borough is located, or other instrumentality of the United States, or any state, county, city, or other political subdivision; negatively or potentially negatively impacts the terms of this Agreement or the obligations of the Parties set forth in this Agreement, the Parties shall negotiate in good faith to modify the terms of this Agreement accordingly. Should the Parties be unable to reach a mutual agreement to revise this Agreement, then either Party may terminate this Agreement on thirty (30) days’ written notice to the other Party. Notwithstanding the above, the coverages under the Plans are subject to change by SLWA due to changes required by Applicable Laws or the service agreements for the Plans.

8. **Independent Contractor Status**. The obligations performed by each Party in this Agreement shall be executed as an independent contractor. SLWA shall have responsibility for and control over the details and means for providing the Plans under this Agreement. Neither Party nor any of its directors, managers, members, officers, employees, contractors, subcontractors, and agents, and in the case of Borough, also its elected officials (“**Representatives**”) shall be considered an employee, representative, agent or subcontractor of the other Party or its Representatives.

9. **Indemnification.** Each Party (the “**Indemnifying Party**”) hereby agrees to indemnify, defend and hold the other Party and its Representatives (collectively or individually, “**Indemnitee**”) harmless from and against any and all third party claims, damages, losses, expenses, suits, actions, decrees, judgments, awards, reasonable attorneys' fees and court costs (“**Claim(s)**”), which an Indemnitee may suffer or which may be sought against or are recovered or obtainable from an Indemnitee, as a result of or arising out of any breach of this Agreement by the Indemnifying Party, or any negligent or fraudulent act, intentional misconduct, or omission of the Indemnifying Party or its Representatives in the performance of this Agreement; provided that the applicable Indemnitee notifies the Indemnifying Party of any such Claim within a time that does not prejudice the ability of the Indemnifying Party to defend against such Claim. Any Indemnitee under this Agreement may participate in its own defense, but will be responsible for all costs incurred, including reasonable attorneys' fees, in connection with such participation.

10. **Anti-Bribery and Corruption.**

A. Each Party warrants to the other that:

- i. it has not offered, promised, given, accepted, or agreed to give or accept, and shall not during the Term offer, promise, give, accept, or agree to give to or accept from any person any bribe on behalf of the other Party or otherwise with the object of obtaining a business advantage for the other Party or otherwise;
- ii. it will not engage in any activity or practice which would constitute an offense under any applicable anti-bribery and corruption laws, including but not limited to the United States Foreign Corrupt Practices Act of 1977, the United Kingdom’s Bribery Act 2010 and Canada’s Corruption of Foreign Public Officials Act, and it will notify the other Party as soon as practicable of any offense of the foregoing acts in connection with this Agreement, or any breach of the undertakings contained in this section of which it becomes aware;
- iii. it has in place, and during the Term will maintain, its own policies, procedures, and internal controls, including accounting procedures to record expenditures in connection with this Agreement, necessary to ensure compliance with any applicable anti-bribery and corruption laws;
- iv. it will ensure that any person who performs or has performed services for or on its behalf (“**Associated Person**”) complies with this section, it will not enter into an agreement with any Associated Person in connection with this Agreement unless such agreement contains terms substantially similar to those contained in this section, and it shall be responsible for any breach of such terms, or these terms, by any Associated Person that is a subcontractor of the Party hereunder;
- v. from time to time during the Term, at the reasonable request of the other Party, it will confirm in writing that it has complied with the terms of this section and will provide any information reasonably requested by the other Party to demonstrate such compliance; and
- vi. in the case of Borough, it will abide by the “Reporting Hotline” section of SLWA’s Business Partner Code of Conduct (described in “Business Partner Code of Conduct” section) to report to SLWA any request or demand for any improper payments or other improper advantage of any kind in connection with the performance of this Agreement.

11. **Records; Audit.** Each Party shall, at all times during the Term and for a period of seven (7) years after the termination or expiration of this Agreement, maintain complete and accurate records, together with supporting or underlying documents and materials, kept and maintained by such Party, its employees, contractors, agents, assigns, successors, or subcontractors, to substantiate such Party’s compliance with its obligations and responsibilities under this Agreement. Up to once per year of the Term, each Party shall have the right, upon at least ten (10) days’ prior written notice and during normal business hours, at its sole cost and expense, to audit and inspect, on its own or through a Representative, the other Party’s records for the purpose of confirming such other Party’s compliance with the terms of this Agreement.

12. **Notice.** Any notice required to be given under this Agreement shall be deemed to have been received when delivered (i) by personal service, (ii) by electronic mail with confirmation of delivery and receipt (provided a hard copy is sent promptly by regular mail), or (iii) by registered or certified mail, return receipt requested, with the United States Postal Service, addressed as follows.

**To:** Borough:  
Bellefonte Borough Authority  
301 N. Spring St., Ste 200  
Bellefonte, PA 16823  
Attention: Alyssa Doherty  
email: [adoherty@bellefontepa.gov](mailto:adoherty@bellefontepa.gov)

**To:** SLWA:  
Utility Service Partners Private Label, Inc.  
d/b/a Service Line Warranties of America  
45 Glover Ave., 6th Fl.  
Norwalk, CT 06850  
Attention: Michael Backus, Chief Revenue Officer  
email: [michael.backus@homeserveusa.com](mailto:michael.backus@homeserveusa.com)

With a copy to:  
Legal Department  
email: [legal@homeserveusa.com](mailto:legal@homeserveusa.com)

13. **Entire Agreement; No Third-Party Beneficiaries; Severability.** The Parties acknowledge that no representations, agreements, or promises were made by the other Party or by any of its Representatives other than those specifically contained in this Agreement. This Agreement, including the recitals as well as any attachments or exhibits, constitutes the entire agreement of the Parties with respect to the matters contemplated in this Agreement, and supersedes any prior agreement or understanding with respect to them. The Parties agree that this Agreement was entered into solely for the respective benefit of each of them and their respective successors and assigns, and nothing in this Agreement is intended to create any third-party beneficiaries. This Agreement may be amended or modified only by a written instrument executed by an authorized representative of each of the Parties. No term or provision hereof shall be deemed waived and no breach excused unless such waiver or consent is in writing and signed by the Party claimed to have waived or consented. Subject to Applicable Laws, the invalidity or unenforceability of a specific provision in the Agreement shall not render any other provision(s) invalid, inoperative, or unenforceable.

14. **Assignment.** Neither Party may assign or transfer any of its rights under this Agreement without the prior written consent of the other Party, which consent shall not be unreasonably delayed, withheld, conditioned, or denied, except to an affiliate of the assigning Party or an acquirer of all or substantially all of the assets of the assigning Party. Any purported assignment or delegation in violation of this section shall be null and void. No assignment or transfer of this Agreement shall relieve the assigning Party of any of its obligations under this Agreement. This Agreement shall be binding upon and shall inure to the benefit of the Parties as well as their respective successors or permitted assigns. For purposes of this Agreement, "Affiliate(s)" means any person or entity directly or indirectly controlling, controlled by, or under common control with a Party. In the case of SLWA, this shall mean its parent, HomeServe, and its direct and indirect subsidiaries.

15. **Counterparts; Electronic Delivery.** This Agreement may be executed in counterparts delivered by email, DocuSign, or other electronic transmission; such counterparts will be deemed originals and binding upon the Parties upon receipt, regardless of whether originals are delivered thereafter. All such counterparts will constitute one and the same contract, and the signature of any Party to any counterpart will be deemed a signature to any other counterpart.

16. **Governing Law; Venue; Waiver of Jury Trial.** The Parties shall comply with all Applicable Laws with respect to their respective obligations under this Agreement. This Agreement is governed by and shall be construed in accordance with the laws of Pennsylvania, without regard to the choice of law principles of the forum state. Any action at law, suit in equity, or other proceeding against any Party with respect to this Agreement or in connection with any of the matters contemplated by this Agreement shall be brought and maintained exclusively in the state or federal courts located in Pennsylvania, as applicable. THE PARTIES HEREBY KNOWINGLY, VOLUNTARILY, AND INTENTIONALLY

WAIVE ANY RIGHT THAT MAY EXIST TO HAVE A TRIAL BY JURY IN RESPECT OF ANY LITIGATION BASED UPON OR ARISING OUT OF, UNDER, OR IN ANY WAY CONNECTED WITH, THIS AGREEMENT.

17. **Business Partner Code of Conduct.** SLWA and Borough are committed to conducting their business activities with the highest standards of honesty and integrity. Borough acknowledges that it has received and reviewed SLWA's Business Partner Code of Conduct (available at <https://www.homeserve.com/sc/cobc>) as updated from time to time, and Borough agrees to abide by SLWA's Business Partner Code of Conduct as a material condition of this Agreement. Should Borough suspect or become aware of any actual or suspected violation of SLWA's Business Partner Code of Conduct, Borough shall promptly notify SLWA or its anonymous ethics hotline (*see* SLWA's Business Partner Code of Conduct)

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

**BELLEFONTE BOROUGH AUTHORITY**

**UTILITY SERVICE PARTNERS  
PRIVATE LABEL, INC.  
D/B/A SERVICE LINE  
WARRANTIES OF AMERICA**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: Michael Backus

Title: \_\_\_\_\_

Title: Chief Revenue Officer

**Exhibit A**

Marketing Agreement

Bellefonte Borough Authority  
Term Sheet

- I. **Initial Term.** Three (3) Years, with the option for Renewal Term(s).
- II. **License Fee.** Ten percent (10%) of the fees actually received from Members during the Term under any Plans sold under the Agreement, **net** of any discount, rebates, refunds, chargebacks, credits, and sales or similar taxes incurred or paid by SLWA in connection with such Plans.
- III. **License Conditions.** Use of Borough's Marks in accordance with Section 2.A of the Agreement.
- IV. **Plans; Plan Fees; Scope of Coverage.** The summary of coverage is accurate as of the Effective Date. SLWA will offer the following rates to Customers:
  - A. Exterior water service line plan (initially, \$ 5.99 per month)
    - i. Covers Customers' responsibility: From the curb stop to the water meter or main shut-off valve inside the home.
    - ii. Covers thawing of frozen external water lines.
    - iii. Covers well service lines if applicable: From the external wall of Customers' well casing to the external foundation wall of the home.
    - iv. Coverage Cap: Unlimited number of calls/\$8,500 per call/unlimited annual maximum.
  - B. Exterior sewer/septic line plan (initially, \$ 7.99 per month)
    - i. Covers Customers' responsibility: From the external wall of the home to the sewer main.
    - ii. Covers septic lines if applicable: From the external foundation wall of the home to the point of connection to the septic tank.
    - iii. Coverage Cap: Unlimited number of calls/\$8,500 per call/unlimited annual maximum.
  - C. Interior plumbing and drainage plan (initially, \$ 11.99 per month)
    - i. Covers repair or replacement of the following inside the home, for which the Customers have sole responsibility, that is damaged due to normal wear and tear:
      - a. The blocked or leaking interior water supply and drainage system pipes that carry fresh or drinkable water and wastewater.
    - ii. Coverage Cap: Unlimited number of calls/\$3,000 per call/unlimited annual maximum.

Pricing above does not include taxes which will be collected by SLWA as well. SLWA may adjust the Plan fees; provided, that, any such adjustment shall not exceed one dollar (\$1.00) per month per Plan in any twelve (12) month period. If such adjustment shall exceed one dollar (\$1.00), both Parties must agree in writing.
- V. **Marketing Campaigns.** SLWA shall have the right to conduct up to three (3) campaigns per year through such channels as may be mutually agreed by the Parties.

10/03/2025

Thomas Prestash, P. E.  
PA Department of Transportation  
Engineering District 02

Centre County  
SR: 3006  
Section: A04

Subject: PA Cost Sharing Request Letter

ATTN: Utility Relocation

This correspondence is submitted in accordance with Chapter 8.1C of Design Manual Part 5, Utility Relocation, for referral to the Secretary of Transportation.

The proposed Highway Improvement Project of State Route 3006, Section A04 , Segment / Offset and Segment / Offset , located in Bellefonte (BORO) in Centre County requires the relocation and/or adjustment of certain Water facilities owned by Bellefonte Borough Authority.

It is understood that the cost of relocating and/or adjusting our facilities are normally at our cost and expense, but that under the provisions of Section 412.1 of the Act of June 1, 1945, P.L. 1242, as amended (36 P.S. §670-412.1), the Secretary of Transportation may determine that the Department will share in such cost.

Accordingly, it is hereby requested that the Department of Transportation share in the costs of the relocation and/or adjustment of our Water facilities.

Bellefonte Borough Authority hereby offers to pay 25.00 percent of the actual cost to relocate and/or adjust our Water facilities, provided the Department of Transportation will share in the balance of the actual cost thereof, less any betterments.

Furthermore, Bellefonte Borough Authority - Water hereby agrees to execute an Agreement prepared by the Department of Transportation with such terms and conditions as the Secretary may deem necessary and advisable.

If the Secretary of Transportation accepts our offer and determines that the Department will share in the said costs as above stated, Bellefonte Borough Authority hereby agrees provide:

- The justification for utility impacts no later than the agreed upon date of November 25, 2025,
- The utility relocation plans, specifications, and Preliminary Estimate form no later than the agreed upon date of November 25, 2025,

**Bellefonte Borough Authority Packet November 4, 2025**

- The signed agreement to the Department no later than the agreed upon date of December 4, 2025.

Bellefonte Borough Authority recognizes and accepts that failure to meet the above stated milestones may result in the Department reducing its share to 0.00 percent of the actual cost to relocate and/or adjust our Water facilities. However, if Bellefonte Borough Authority can recover from a missed milestone date without delaying the project letting, the Department will cost share for 25.00 percent. Attached hereto and made a part hereof is an executed resolution authorizing specified representative to make the within offer.

Attached hereto and made a part hereof is an executed resolution authorizing specified representative to make the within offer.

Sincerely,

The  
BY: \_\_\_\_\_  
Title:

(SEAL)  
ATTEST: BY: \_\_\_\_\_  
Title:

MUNICIPAL/AUTHORITY RESOLUTION

In accordance with the requirements of the Pennsylvania Department of Transportation Design Manual – Part 5, Chapter 8.1.C, the Bellefonte Borough Authority does hereby

(Name of Municipality, Borough, Township, Authority)

authorize the submission of the attached request for the Pennsylvania Department of Transportation to provide a 75 percent reimbursement to Bellefonte Borough Authority for all costs, less any

(Name of Municipality, Borough, Twp, or Auth)

betterments, incurred in relocating our Water Utility facility affected by

(Type of Facility)

SR3006, Section A04 necessitated by the Pennsylvania Department of Transportation

(Project Identification)

Highway Improvement in Centre County.

(Name of County)

Also the Frank Halderman of said Municipality be authorized and directed to sign a

(Designate Official Title)

Utility Reimbursement Agreement on its behalf and that the David Pribulka be

(Designate Official Title)

authorized and directed to attest the Chairman signature on the Utility

(Title)

Reimbursement Agreement for this highway project.

Adopted as a Resolution this day of 04, November, 2025

(Day) (Month) (Year)

Attest: \_\_\_\_\_ By \_\_\_\_\_

(Signature and Designation of Official Title)

(Signature and Designation of Official Title)

(Seal)

Certification

I, of the David Pribulka of the Bellefonte Borough Authority

(Signature and Designation of Official Title)

(Name or Municipality, Borough, Township, Authority)

attest that this Resolution, was officially adopted by the Bellefonte Borough Authority

(Name of Council or Board)

at a duly-called meeting of the Authority.

(Seal)

\_\_\_\_\_  
(Signature and Designation of Official Title)