



HISTORIC
Bellefonte™
Est. 1795

**Executive Session-Personnel, Real Estate
5:30 PM – 6:30 PM Oak Room**

Borough of Bellefonte Council Work Session

AGENDA

**6:30 – 7:25 PM, Monday, November 17th, 2025
In-Person, Council Chambers
301 N. Spring St, 1st Floor**

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at www.cnet1.org. **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

I. CALL TO ORDER – Council President Dann

II. WELCOMING COMMENTS / OPENING REMARKS:

Welcome, everyone, to the Bellefonte Borough Council Work Session. No council action (making motions or approvals) is taken during work sessions.

III. ITEMS FOR DISCUSSION:

Note – All Times are approximate

A) 2026 Budget- 01 General Fund – **55 Minutes**

IV. ADJOURNMENT

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.

General Fund
Fund Analysis

Fund # 01

Acct #	Revenue	2024		2025		2025		Total		2025		2026	
		Final		10 months	projected 2 months			2025	Budget	Budget	Budget		
301.100	Real Estate Tax Rev - Current	\$1,472,667.14	\$1,442,733.96	\$13,000.00	\$1,455,733.96	\$1,379,500.00	\$1,455,733.96	\$1,379,500.00	\$1,455,733.96	\$1,450,000.00	\$1,450,000.00	\$1,450,000.00	\$1,450,000.00
301.200	Real Estate Tax Rev - Supplement	\$1,762.51	\$951.27	\$0.00	\$951.27	\$750.00	\$951.27	\$750.00	\$951.27	\$800.00	\$800.00	\$800.00	\$800.00
301.400	Real Estate Tax Rev - Delinquent	\$33,496.02	\$42,785.50	\$12,000.00	\$54,785.50	\$25,000.00	\$54,785.50	\$25,000.00	\$54,785.50	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
310.100	Real Estate Transfer Tax Revenue	\$128,861.36	\$113,514.70	\$31,000.00	\$144,514.70	\$110,500.00	\$144,514.70	\$110,500.00	\$144,514.70	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00
310.200	Earned Income Tax Revenue	\$1,122,683.68	\$585,079.57	\$250,000.00	\$835,079.57	\$820,000.00	\$835,079.57	\$820,000.00	\$835,079.57	\$800,000.00	\$800,000.00	\$800,000.00	\$800,000.00
310.501	LST Tax Revenue	\$124,149.75	\$57,701.58	\$25,000.00	\$82,701.58	\$110,000.00	\$82,701.58	\$110,000.00	\$82,701.58	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00
321.800	Franchise Revenue (Cable TV)	\$97,846.43	\$67,352.01	\$21,469.93	\$88,821.94	\$91,000.00	\$88,821.94	\$91,000.00	\$88,821.94	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00
322.500	Street Opening Permit Revenue	\$23,240.00	\$2,190.00	\$120.00	\$2,310.00	\$10,000.00	\$2,310.00	\$10,000.00	\$2,310.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
322.902	Dumpster Permit Revenue	\$510.00	\$300.00	\$30.00	\$330.00	\$410.00	\$330.00	\$410.00	\$330.00	\$270.00	\$270.00	\$270.00	\$270.00
322.903	Contractor Trailer Permit Fee	\$60.00	\$20.00	\$0.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
331.100	J P Fine Revenue	\$11,950.06	\$9,194.17	\$2,800.00	\$11,994.17	\$10,000.00	\$11,994.17	\$10,000.00	\$11,994.17	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
331.101	Probation Office Fine Revenue	\$6,978.49	\$3,707.07	\$1,125.00	\$4,832.07	\$5,600.00	\$4,832.07	\$5,600.00	\$4,832.07	\$4,700.00	\$4,700.00	\$4,700.00	\$4,700.00
331.102	Restitution	\$989.88	\$278.56	\$0.00	\$278.56	\$40.00	\$278.56	\$40.00	\$278.56	\$100.00	\$100.00	\$100.00	\$100.00
331.121	Ordinance Violation Revenue - Codes	\$1,750.00	\$250.00	\$50.00	\$300.00	\$1,000.00	\$300.00	\$1,000.00	\$300.00	\$850.00	\$850.00	\$850.00	\$850.00
331.130	State Police Fine Revenue	\$2,244.27	\$989.13	\$875.00	\$1,864.13	\$2,000.00	\$1,864.13	\$2,000.00	\$1,864.13	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00
331.140	Parking Fine Revenue	\$22,199.76	\$16,487.50	\$3,800.00	\$20,287.50	\$20,000.00	\$20,287.50	\$20,000.00	\$20,287.50	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00
331.145	Boot Fine Revenue	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
341.010	Interest Income - Checking, Savings	\$40,041.43	\$38,044.93	\$7,100.00	\$45,144.93	\$20,000.00	\$45,144.93	\$20,000.00	\$45,144.93	\$38,000.00	\$38,000.00	\$38,000.00	\$38,000.00
341.020	Interest Income - Sweepst Acct	\$41,946.21	\$39,626.93	\$7,400.00	\$47,026.93	\$36,000.00	\$47,026.93	\$36,000.00	\$47,026.93	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
342.531	Tower Rental Revenue	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
342.534	CW Tank Rental Revenue - AT&T	\$34,122.00	\$28,435.00	\$5,687.00	\$34,122.00	\$34,120.00	\$34,122.00	\$34,120.00	\$34,122.00	\$34,120.00	\$34,120.00	\$34,120.00	\$34,120.00
342.560	Meter Bag Rental Revenue	\$5,380.00	\$1,250.00	\$200.00	\$1,450.00	\$3,500.00	\$1,450.00	\$3,500.00	\$1,450.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
354.000	State Grant Revenue	\$8,677.74	\$3,822.26	\$0.00	\$3,822.26	\$0.00	\$3,822.26	\$0.00	\$3,822.26	\$0.00	\$0.00	\$0.00	\$0.00
355.010	Public Utility Realty Tax Revenue	\$2,844.02	\$3,029.05	\$0.00	\$3,029.05	\$2,650.00	\$3,029.05	\$2,650.00	\$3,029.05	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
355.040	Liquor License Revenue	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$1,800.00	\$2,000.00	\$1,800.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
355.050	Act 205 Pension State Aid Revenue	\$201,477.59	\$155,423.71	\$0.00	\$155,423.71	\$175,000.00	\$155,423.71	\$175,000.00	\$155,423.71	\$135,000.00	\$135,000.00	\$135,000.00	\$135,000.00
355.070	Firemen's Relief Assoc Revenue	\$33,923.39	\$36,297.25	\$0.00	\$36,297.25	\$32,000.00	\$36,297.25	\$32,000.00	\$36,297.25	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00
355.090	Act 13 Revenue	\$754.27	\$658.31	\$0.00	\$658.31	\$500.00	\$658.31	\$500.00	\$658.31	\$500.00	\$500.00	\$500.00	\$500.00

Acct #	Revenue (con't)	2024		2025		2025		2025		2026	
		Final		10 months		projected		Total		Budget	
						2 months		2025		Budget	Budget
357.030	County Liquid Fuels Grant	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	
358.500	County CATA Contract Revenue	\$7,638.98	\$0.00	\$4,583.40	\$0.00	\$4,583.40	\$7,700.00	\$7,700.00	\$0.00	\$0.00	
361.300	Prelim/Final Sub/Land Dev Plan Revenue	\$0.00	\$3,345.00	\$0.00	\$0.00	\$0.00	\$3,345.00	\$3,345.00	\$0.00	\$0.00	
361.330	Zoning/Sub/Land Dev Permit Revenue	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$960.00	\$960.00	\$0.00	\$0.00	
361.331	Land Development Permit Revenue	\$795.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
361.332	Zoning Variance Application Fee Revenue	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	\$0.00	\$0.00	
361.335	Zoning Permit Fee Revenue	\$5,230.00	\$6,245.00	\$300.00	\$300.00	\$300.00	\$6,545.00	\$6,545.00	\$5,000.00	\$5,000.00	
361.336	Zoning Permit-Short Term Rental Fee	\$2,730.00	\$3,250.00	\$0.00	\$0.00	\$0.00	\$3,250.00	\$3,250.00	\$2,990.00	\$2,990.00	
361.900	Fence Permit Revenue	\$200.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	\$150.00	\$150.00	
361.950	HARB Application Fee	\$975.00	\$900.00	\$50.00	\$50.00	\$50.00	\$950.00	\$950.00	\$875.00	\$875.00	
362.111	Sale of Accident Report Revenue	\$990.00	\$915.00	\$150.00	\$150.00	\$150.00	\$1,065.00	\$1,065.00	\$750.00	\$750.00	
362.130	False Alarm Revenue	\$800.00	\$675.00	\$500.00	\$500.00	\$500.00	\$1,175.00	\$1,175.00	\$500.00	\$500.00	
362.140	Crossing Guard Revenue	\$1,532.64	\$1,134.57	\$325.00	\$325.00	\$325.00	\$1,459.57	\$1,459.57	\$1,400.00	\$1,400.00	
362.160	Task Force Reimbursement Rev	\$714.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
362.451	Home Occupation Business Permit	\$50.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	\$50.00	\$50.00	
362.470	Sign Permit Revenue	\$370.00	\$175.00	\$140.00	\$140.00	\$140.00	\$315.00	\$315.00	\$225.00	\$225.00	
362.471	Admin Fee for Permits - CR COG	\$6,038.00	\$4,972.00	\$40.00	\$40.00	\$40.00	\$5,012.00	\$5,012.00	\$5,100.00	\$5,100.00	
362.800	Lien Letter Fee Revenue	\$20.00	\$0.00	\$5.00	\$5.00	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	
362.950	Other Permit Revenue	\$850.00	\$1,245.00	\$0.00	\$0.00	\$0.00	\$1,245.00	\$1,245.00	\$250.00	\$250.00	
363.210	Parking Meter Revenue	\$150,309.53	\$129,287.49	\$9,200.00	\$9,200.00	\$9,200.00	\$138,487.49	\$138,487.49	\$126,000.00	\$126,000.00	
363.221	Parking Permit Revenue	\$80,880.45	\$63,828.12	\$10,000.00	\$10,000.00	\$10,000.00	\$73,828.12	\$73,828.12	\$67,000.00	\$67,000.00	
364.900	Sewer Dye Test Revenue	\$800.00	\$1,050.00	\$100.00	\$100.00	\$100.00	\$1,150.00	\$1,150.00	\$500.00	\$500.00	
383.160	Special Event Fee Revenue	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
387.001	Donation to Police Dept Revenue	\$10.00	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00	\$2,400.00	\$0.00	\$0.00	
389.000	Miscellaneous Revenue	\$11.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
389.001	Miscellaneous Rev - Police Dept	\$470.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
391.100	Sale of Fixed Assets Revenue	\$825.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	
391.101	Sale of Fixed Assets Revenue-Police	\$2,150.00	\$3,150.00	\$1,000.00	\$1,000.00	\$1,000.00	\$4,150.00	\$4,150.00	\$0.00	\$0.00	
391.102	Sale of Fixed Assets/Scrap Metal Revenue- Streets	\$9,457.00	\$9,454.00	\$2,000.00	\$2,000.00	\$2,000.00	\$11,454.00	\$11,454.00	\$1,000.00	\$1,000.00	
341.010.A	Interest Income - 301 N Spring St	\$97.19	\$43.91	\$6.00	\$6.00	\$6.00	\$49.91	\$49.91	\$90.00	\$45.00	

Acct #	Revenue (con't)	2024		2025		2025		2025		2026	
		Final		10 months	projected 2 months	Total 2025	Budget	Budget	Budget		
342.200.A	Rental Income - 301 N Spring St	\$82,533.48		\$70,472.74	\$11,620.94	\$82,093.68	\$84,370.00	\$81,345.00			
391.100.A	Sale of Miscellaneous Items - 301 N Spring St	\$725.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
	Subtotal - Revenue	\$3,781,484.86		\$3,007,525.29	\$421,677.27	\$3,429,202.56	\$3,263,670.00	\$3,181,590.00			
392.001.A	Transfer in from General Fund-to cover Boro offices costs	\$18,005.00		\$8,900.00	\$0.00	\$8,900.00	\$9,380.00	\$0.00			
392.006	Transfer In - Water	\$110,000.00		\$75,000.00	\$25,000.00	\$100,000.00	\$100,000.00	\$100,000.00			
392.008	Transfer In - Sewer	\$150,000.00		\$105,000.00	\$35,000.00	\$140,000.00	\$140,000.00	\$140,000.00			
392.009	Transfer In - Refuse	\$75,000.00		\$70,000.00	\$0.00	\$70,000.00	\$70,000.00	\$70,000.00			
392.095	Transfer In - Capital Projects - Streets	\$0.00		\$0.00	\$0.00	\$0.00	\$67,000.00	\$0.00			
	Subtotal - Transfers In	\$353,005.00		\$258,900.00	\$60,000.00	\$318,900.00	\$386,380.00	\$310,000.00			
399.001	Use of Reserves	\$0.00		\$0.00	\$0.00	\$0.00	\$177,000.00	\$0.00			
399.001	Use of Reserves - Parking	\$0.00		\$0.00	\$0.00	\$0.00	\$51,000.00	\$162,000.00			
	Total Revenue & Transfers In & Reserves	\$4,134,489.86		\$3,266,425.29	\$481,677.27	\$3,748,102.56	\$3,878,050.00	\$3,653,590.00			
Acct #	Expenses										
400.105	Elected Officials Stipend Expense	\$13,500.00		\$11,250.00	\$2,250.00	\$13,500.00	\$13,500.00	\$13,500.00			
400.192	Social Security Exp - Council	\$1,032.75		\$860.67	\$172.26	\$1,032.93	\$1,035.00	\$1,035.00			
400.210	Office Supplies Expense - Council	\$150.00		\$112.42	\$62.58	\$175.00	\$175.00	\$200.00			
400.215	Postage Expense - Council	\$25.00		\$35.00	\$0.00	\$35.00	\$35.00	\$90.00			
400.246	Supplies Expense - Council	\$522.19		\$183.88	\$0.00	\$183.88	\$150.00	\$200.00			
400.260	Minor Equipment Expense - Council	\$2,554.76		\$0.00	\$0.00	\$0.00	\$50.00	\$0.00			
400.314	Legal Expense - Council	\$6,569.46		\$3,165.25	\$1,000.00	\$4,165.25	\$5,000.00	\$5,000.00			
400.317	Data Processing Expense - Council	\$2,335.00		\$1,784.39	\$700.00	\$2,484.39	\$2,500.00	\$2,700.00			
400.320	IT Services Expense - Council	\$3,519.00		\$1,842.00	\$615.00	\$2,457.00	\$3,500.00	\$2,900.00			
400.329	C-Net Expense - Council	\$19,316.50		\$15,186.25	\$5,025.25	\$20,211.50	\$19,745.00	\$20,345.00			
400.341	Advertising Expense - Council	\$284.68		\$547.58	\$185.00	\$732.58	\$475.00	\$700.00			
400.342	Printing Expense - Council	\$0.00		\$87.00	\$0.00	\$87.00	\$100.00	\$150.00			
400.344	Copy Expense - Council	\$157.90		\$160.00	\$0.00	\$160.00	\$160.00	\$175.00			
400.420	Membership/Dues/Sub Expense - Council	\$1,777.97		\$1,099.07	\$400.00	\$1,499.07	\$1,800.00	\$2,150.00			
400.460	Conf/Meeting/Seminar Expense-Council	\$4,965.35		\$4,450.75	\$190.00	\$4,640.75	\$5,000.00	\$5,000.00			

Acct #	Expenses (con't)	2024		2025		2025		2025		2025	
		Final		10 months	projected 2 months	Total 2025	Budget	Budget	Budget		
	Subtotal - Council Expense	\$56,710.56		\$40,764.26	\$10,600.09	\$51,364.35	\$53,225.00	\$54,145.00			
401.110	Executive Salary Expense (Appointed)	\$120,582.60		\$74,519.78	\$0.00	\$74,519.78	\$120,250.00	\$120,000.00			
401.114	Jury Duty Pay - Exec	-\$11.04		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
401.192	Executive SS Expense (Appointed)	\$9,114.26		\$5,636.23	\$0.00	\$5,636.23	\$9,100.00	\$9,180.00			
401.193	Enrollment/Admin Exp - PMRS - Exec	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$20.00			
401.196	Health Insurance Expense - Executive	\$14,594.16		\$12,864.21	\$0.00	\$12,864.21	\$17,000.00	\$31,000.00			
401.197	Retirement Expense - Exec	\$150.64		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
401.198	Health Care Expense - In House - Exec	\$1,183.89		\$1,611.75	\$35.00	\$1,646.75	\$1,300.00	\$800.00			
401.199	Life Insurance Expense - Exec	\$285.60		\$166.60	\$0.00	\$166.60	\$300.00	\$300.00			
401.210	Office Supplies Expense - Exec	\$125.00		\$75.00	\$85.00	\$160.00	\$160.00	\$175.00			
401.215	Postage Expense - Exec	\$30.00		\$40.00	\$0.00	\$40.00	\$40.00	\$50.00			
401.231	Fuel Expense - Exec	\$153.50		\$15.00	\$0.00	\$15.00	\$200.00	\$150.00			
401.246	Materials & Supplies Expense - Exec	\$16.00		\$107.83	\$0.00	\$107.83	\$0.00	\$150.00			
401.260	Minor Equipment Expense - Exec	\$0.00		\$0.00	\$0.00	\$0.00	\$300.00	\$150.00			
401.314	Legal Expense - Exec	\$0.00		\$55.50	\$0.00	\$55.50	\$0.00	\$500.00			
401.317	Data Processing Expense - Exec	\$160.00		\$75.00	\$0.00	\$75.00	\$180.00	\$180.00			
401.320	IT Services Expense - Exec	\$762.00		\$466.00	\$350.00	\$816.00	\$1,000.00	\$1,000.00			
401.321	Telephone Expense - Exec	\$145.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
401.324	Cell Phone Expense - Exec	\$480.00		\$120.00	\$0.00	\$120.00	\$480.00	\$480.00			
401.325	Internet Expense - Exec	\$50.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
401.342	Printing Expense - Exec	\$73.00		\$29.00	\$0.00	\$29.00	\$80.00	\$80.00			
401.344	Copy Expense - Exec	\$80.00		\$100.00	\$0.00	\$100.00	\$125.00	\$150.00			
401.351	Commercial Insurance Expense - Exec	\$100.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
401.354	Workers Comp Ins Expense - Exec	\$680.00		\$50.00	\$0.00	\$50.00	\$100.00	\$100.00			
401.361	Electricity Expense - Exec	\$45.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
401.410	Conf/Meeting Expense - Exec	\$633.60		\$0.00	\$300.00	\$300.00	\$0.00	\$600.00			
401.420	Dues/Sub/Membership Expense - Exec	\$315.00		\$200.00	\$0.00	\$200.00	\$350.00	\$350.00			
401.450	Contracted Services Expense - Exec	\$0.00		\$24,200.00	\$0.00	\$24,200.00	\$0.00	\$0.00			
401.450.A	Contracted Services Exp-Interim Boro Mgr-Exec	\$0.00		\$5,000.00	\$48,800.00	\$53,800.00	\$0.00	\$37,800.00			
401.451.A	Contracted Service Exp-Lodging/Mileage-Interim Boro Mgr	\$0.00		\$3,397.70	\$5,650.00	\$9,047.70	\$0.00	\$6,780.00			

Acct #	Expenses (cont')	2024		2025		2025		2025		2026	
		Final		10 months	projected 2 months	Total 2025	Budget	Budget	Budget		
401.460	Training Expense - Exec	\$85.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	\$1,000.00			
	Subtotal - Executive Expense	\$149,833.21	\$128,729.60	\$55,220.00	\$183,949.60	\$151,415.00	\$210,995.00				
401.901	Mayor Stipend Expense	\$1,500.00	\$1,250.00	\$250.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00			
401.902	Mayor Social Security Expense	\$114.75	\$95.63	\$19.14	\$114.77	\$115.00	\$115.00	\$115.00			
401.910	Mayor Office Supplies Expense	\$30.00	\$25.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00			
401.915	Mayor Postage Expense	\$20.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$40.00			
401.917	Mayor Data Processing Expense	\$78.75	\$75.00	\$50.00	\$125.00	\$125.00	\$125.00	\$135.00			
401.920	Mayor IT Expense	\$290.00	\$447.00	\$30.00	\$477.00	\$400.00	\$400.00	\$500.00			
401.921	Mayor Phone Expense	\$90.00	\$100.00	\$0.00	\$100.00	\$100.00	\$100.00	\$120.00			
401.940	Mayor Internet Expense	\$99.09	\$0.00	\$135.00	\$135.00	\$135.00	\$135.00	\$150.00			
401.941	Mayor Minor Equipment Expense	\$21.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
401.942	Mayor Supplies Expense	\$122.77	\$98.79	\$0.00	\$98.79	\$100.00	\$100.00	\$100.00			
401.944	Mayor Copy Expense	\$30.00	\$20.46	\$44.54	\$65.00	\$65.00	\$65.00	\$65.00			
401.945	Mayor Printing Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00	\$50.00			
401.946	Mayor Dues/Member/Sub Expense	\$80.00	\$80.00	\$0.00	\$80.00	\$150.00	\$150.00	\$100.00			
401.951	Mayor Commercial Insurance Expense	\$300.00	\$350.00	\$0.00	\$350.00	\$350.00	\$350.00	\$310.00			
401.960	Mayor Conf/Seminar Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	\$150.00			
401.961	Mayor Electricity Expense	\$20.00	\$100.00	\$0.00	\$100.00	\$100.00	\$100.00	\$200.00			
401.980	Mayor Miscellaneous Expense	\$2,970.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00	\$25.00			
	Subtotal - Mayor Expenses	\$5,766.84	\$2,671.88	\$553.68	\$3,225.56	\$3,620.00	\$3,620.00	\$3,610.00			
402.355	Treas Bond Insurance Expense	\$946.00	\$850.00	\$0.00	\$850.00	\$1,100.00	\$1,100.00	\$1,100.00			
402.900	Treasurer Stipend Expense	\$1,500.00	\$1,250.00	\$250.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00			
402.901	Treasurer Social Security Expense	\$114.73	\$95.61	\$19.13	\$114.74	\$115.00	\$115.00	\$115.00			
	Subtotal - Treasurer Expenses	\$2,560.73	\$2,195.61	\$269.13	\$2,464.74	\$2,715.00	\$2,715.00	\$2,715.00			
403.951	R/E Tax Collector Salary Expense	\$5,207.50	\$5,135.00	\$150.00	\$5,285.00	\$5,400.00	\$5,400.00	\$5,400.00			
403.952	R/E Tax Coll Social Security Expense	\$398.40	\$392.84	\$11.48	\$404.32	\$415.00	\$415.00	\$415.00			
403.953	R/E Tax Coll Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	\$0.00			
403.954	R/E Tax Coll Training Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00	\$0.00			
403.955	R/E Tax Coll Printing Expense	\$658.53	\$238.79	\$0.00	\$238.79	\$100.00	\$100.00	\$275.00			

Acct #	Expenses (cont')	2024		2025		2025		2025		2025		2026	
		Final		10 months	projected 2 months	Total 2025	Budget	Budget	Budget	Budget	Budget	Budget	
403.956	R/E Tax Coll Postage/Envelopes Expense	\$982.62	\$576.02	\$0.00	\$576.02	\$100.00	\$650.00						
403.957	R/E Tax Coll Audit Expense	\$800.00	\$825.00	\$0.00	\$825.00	\$900.00	\$850.00						
403.958	R/E Tax Coll Bond Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$1,150.00	\$1,100.00						
403.959	R/E Tax Collection Costs - GSS	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$3,500.00	\$3,000.00						
	Subtotal - R/E Tax Collector Expenses	\$8,047.05	\$7,167.65	\$3,161.48	\$10,329.13	\$11,740.00	\$11,690.00						
406.112	Salary Expense - GG	\$324,696.39	\$265,819.24	\$58,100.00	\$323,919.24	\$344,000.00	\$385,000.00						
406.180	Overtime Wages - GG	\$0.00	\$385.73	\$300.00	\$685.73	\$200.00	\$1,200.00						
406.192	Social Security Expense - GG	\$23,935.30	\$19,530.25	\$4,200.00	\$23,730.25	\$26,000.00	\$28,500.00						
406.193	Enrollment/Admin Exp - PMRS - GG	\$0.00	\$46.40	\$0.00	\$46.40	\$70.00	\$70.00						
406.196	Health Insurance Expense - GG	\$80,662.32	\$77,190.06	\$19,323.96	\$96,514.02	\$90,000.00	\$107,000.00						
406.197	Retirement Expense - GG	\$6,054.02	\$7,415.24	\$2,300.00	\$9,715.24	\$14,000.00	\$15,000.00						
406.198	Health Care Exp - In House - GG	\$3,850.00	\$3,100.00	\$0.00	\$3,100.00	\$3,850.00	\$3,100.00						
406.199	Life Insurance Expense - GG	\$687.81	\$425.81	\$78.72	\$504.53	\$800.00	\$600.00						
406.210	Office Supplies Expense - GG	\$644.30	\$1,196.21	\$803.79	\$2,000.00	\$2,000.00	\$2,000.00						
406.215	Postage Expense - GG	\$1,120.24	\$1,095.46	\$104.54	\$1,200.00	\$1,200.00	\$1,500.00						
406.226	Janitorial Supplies Expense - GG	\$1,718.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
406.231	Fuel Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$250.00						
406.241	Materials & Supplies Expense - GG	\$678.01	\$215.94	\$250.00	\$465.94	\$700.00	\$650.00						
406.242	Safety Committee Expense - GG	\$0.00	\$0.00	\$10.00	\$10.00	\$10.00	\$10.00						
406.249	Computer Software Expense - GG	\$2,285.79	\$3,128.92	\$0.00	\$3,128.92	\$2,975.00	\$3,300.00						
406.251	Vehicle & Equipment Maint Exp - GG	\$990.60	\$307.47	\$150.00	\$457.47	\$1,200.00	\$1,000.00						
406.260	Minor Equipment Expense - GG	\$8,112.39	\$2,584.45	\$8,000.00	\$10,584.45	\$9,000.00	\$9,000.00						
406.300	Update Codes Expense - GG	\$4,689.00	\$2,232.00	\$0.00	\$2,232.00	\$5,000.00	\$5,000.00						
406.310	Legal Expense - GG	\$4,289.80	\$1,974.66	\$250.00	\$2,224.66	\$4,000.00	\$3,000.00						
406.311	Audit Expense - GG	\$4,225.00	\$3,580.00	\$0.00	\$3,580.00	\$5,000.00	\$4,100.00						
406.317	Data Processing Expense - GG	\$1,989.70	\$1,857.89	\$342.11	\$2,200.00	\$2,200.00	\$2,200.00						
406.318	Janitorial Services Expense - GG	\$3,360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
406.319	Fire Permit Exp-Borough Building-GG	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
406.320	IT Services Expense - GG	\$5,979.16	\$7,094.29	\$1,600.00	\$8,694.29	\$6,000.00	\$9,200.00						
406.321	Telephone Expense - GG	\$816.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						

Acct #	Expenses (cont')	2024		2025		2025		2025		2025		
		Final		10 months	projected	Total	2025		2025		2025	
					2 months		Budget	Budget	Budget	Budget	Budget	Budget
406.324	Cell Phone Expense - GG	\$1,320.00	\$720.00	\$240.00	\$960.00	\$1,440.00	\$960.00	\$960.00	\$960.00	\$960.00	\$960.00	
406.325	Internet Expense - GG	\$226.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
406.331	Travel Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00	\$25.00	\$25.00	\$25.00	\$25.00	
406.341	Advertising Expense - GG	\$72.60	\$446.64	\$100.00	\$546.64	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	
406.342	Printing Expense - GG	\$1,254.57	\$1,768.05	\$0.00	\$1,768.05	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$2,100.00	
406.344	Copy Expense - GG	\$562.62	\$473.10	\$100.00	\$573.10	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	
406.351	Commercial Ins Expense - GG	\$3,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
406.354	Worker's Comp Ins Expense - GG	\$3,400.00	\$300.00	\$0.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$310.00	
406.361	Electricity Expense - GG	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
406.362	Natural Gas Expense - GG	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
406.373	Building/Prop Maint/Rep Exp - GG	\$3,502.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
406.384	Office Equipment Rental Exp - GG	\$4,643.98	\$2,262.42	\$725.00	\$2,987.42	\$2,825.00	\$2,825.00	\$2,825.00	\$2,825.00	\$2,825.00	\$2,950.00	
406.420	Dues/Sub/Memberships Exp - GG	\$1,515.61	\$1,055.23	\$0.00	\$1,055.23	\$1,550.00	\$1,550.00	\$1,550.00	\$1,550.00	\$1,550.00	\$1,200.00	
406.450	Contracted Services Expense - GG	\$26,033.89	\$6,048.87	\$0.00	\$6,048.87	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$900.00	
406.453	Web Design/Maint Expense - GG	\$874.00	\$750.00	\$150.00	\$900.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,100.00	
406.460	Training/Seminar Expense - GG	\$5,688.30	\$6,071.73	\$0.00	\$6,071.73	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$8,000.00	
406.905	Miscellaneous Expense - GG	\$23.00	\$0.00	\$50.00	\$50.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$75.00	
	Subtotal - General Government Expenses	\$534,602.72	\$419,076.06	\$97,178.12	\$516,254.18	\$532,670.00	\$532,670.00	\$532,670.00	\$532,670.00	\$532,670.00	\$599,950.00	
406.700	Capital Expenditures - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Total - General Gov't Expenses	\$534,602.72	\$419,076.06	\$97,178.12	\$516,254.18	\$532,670.00	\$532,670.00	\$532,670.00	\$532,670.00	\$532,670.00	\$599,950.00	
409.210	Office Supplies Expense	\$0.00	\$82.62	\$0.00	\$82.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
409.215	Postage Expense	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	
409.226	Janitorial Supplies Expense	\$396.75	\$483.69	\$500.00	\$983.69	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,100.00	
409.246	Materials & Supplies Exp	\$12,323.37	\$413.15	\$400.00	\$813.15	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,100.00	
409.260	Minor Equipment Expense	\$356.30	\$278.97	\$0.00	\$278.97	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$0.00	
409.317	Other Services & Charges Expense	\$0.00	\$135.00	\$0.00	\$135.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$582.00	
409.318	Janitorial Services Expense	\$16,620.30	\$15,814.49	\$3,000.00	\$18,814.49	\$14,950.00	\$14,950.00	\$14,950.00	\$14,950.00	\$14,950.00	\$16,500.00	
409.319	Pest Control Expense	\$50.00	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	
409.320	IT Services Expense	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Acct #	Expenses (con't)	2024		2025		2025		Total		2025		2026	
		Final		10 months	projected	2 months		2025		Budget		Budget	
409.321	Telephone Expense	\$2,196.01	\$2,477.47	\$900.00	\$3,377.47	\$6,050.00	\$3,550.00						
409.325	Internet Expense	\$3,289.79	\$2,878.90	\$580.00	\$3,458.90	\$3,635.00	\$3,600.00						
409.341	Advertising Expense	\$47.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
409.351	Commercial Ins Expense	\$10,089.00	\$3,367.00	\$7,000.00	\$10,367.00	\$10,410.00	\$20,000.00						
409.360	Water/Sewer Utilities Expense	\$3,082.97	\$2,333.43	\$450.00	\$2,783.43	\$2,040.00	\$3,000.00						
409.361	Electricity Expense	\$18,933.45	\$15,668.18	\$5,500.00	\$21,168.18	\$19,705.00	\$23,500.00						
409.362	Natural Gas Expense	\$423.21	\$371.83	\$45.00	\$416.83	\$435.00	\$500.00						
409.367	Refuse Service Expense	\$341.16	\$268.80	\$110.00	\$378.80	\$375.00	\$400.00						
409.369	Security System Expense	\$2,401.16	\$2,802.40	\$0.00	\$2,802.40	\$2,690.00	\$3,000.00						
409.373	Building/Prop Maint/Rep Exp	\$29,131.89	\$10,185.91	\$2,500.00	\$12,685.91	\$17,800.00	\$13,000.00						
409.450	Contracted Services Expense	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$5,500.00	\$1,200.00						
409.900	Real Estate Tax Expense	\$7,645.48	\$7,817.95	\$0.00	\$7,817.95	\$7,900.00	\$8,200.00						
	Subtotal - General Gov't Buildings Expenses	\$108,628.80	\$70,679.79	\$20,985.00	\$91,664.79	\$93,840.00	\$99,532.00						
409.700	Capital Expenditures	\$0.00	\$47,083.25	\$47,083.25	\$47,083.25	\$0.00	\$36,000.00						
	Total - General Gov't Building Expenses	\$108,628.80	\$117,763.04	\$68,068.25	\$138,748.04	\$93,840.00	\$135,532.00						
410.112	Salary Expense - Police	\$705,840.84	\$614,670.82	\$173,229.18	\$787,900.00	\$855,000.00	\$960,800.00						
410.115	Salary Expense-Part-Time Officer-Police	\$8,139.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
410.116	Salary Expense- Office Staff - Police	\$33,590.51	\$28,167.62	\$17,300.00	\$45,467.62	\$43,500.00	\$50,100.00						
410.117	Social Sec Exp - Office Staff - Police	\$2,569.67	\$2,052.10	\$1,323.45	\$3,375.55	\$3,330.00	\$3,835.00						
410.118	Retirement Expense-Office Staff-Police	\$3,197.02	\$1,754.80	\$1,700.00	\$3,454.80	\$4,350.00	\$5,010.00						
410.119	Reimb from Short-Term Disability	-\$640.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
410.126	Reimb for Special Police Services	-\$27,400.00	-\$25,070.00	-\$8,000.00	-\$33,070.00	-\$24,000.00	-\$27,000.00						
410.128	Reimb for SRO Salary - Police	-\$129,660.20	-\$68,033.19	-\$71,871.18	-\$139,904.37	-\$134,000.00	-\$150,000.00						
410.159	Supp Medicare Payments Exp - Police	\$13,779.24	\$11,846.30	\$2,369.26	\$14,215.56	\$15,000.00	\$15,000.00						
410.160	Reimb for SRO Medicare - Police	-\$1,880.07	-\$969.91	-\$1,035.00	-\$2,004.91	-\$1,945.00	-\$2,175.00						
410.161	Reimb for SRO Retirement - Police	-\$22,715.19	-\$11,918.73	-\$12,600.00	-\$24,518.73	-\$23,475.00	-\$30,540.00						
410.162	Reimb for SRO Insurance - Police	-\$43,927.92	-\$24,697.29	-\$25,567.48	-\$50,264.77	-\$46,000.00	-\$48,630.00						
410.180	Overtime Wages Expense - Police	\$58,064.45	\$36,185.65	\$10,477.13	\$46,662.78	\$45,000.00	\$50,000.00						
410.181	Comp Time Wages Expense-Police	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$500.00						

Acct #	Expenses (cont')	2024		2025		2025		2025		2025		2026	
		Final		10 months		projected		Total		Budget		Budget	
410.190	Other Benefits Expense - Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	\$150.00	\$150.00
410.191	Enrollment/Admin Exp-Retirement-Police	\$0.00	\$23.20	\$23.20	\$0.00	\$0.00	\$23.20	\$23.20	\$23.20	\$35.00	\$35.00	\$50.00	\$50.00
410.192	Social Security Expense - Police	\$10,751.52	\$9,360.55	\$2,511.82	\$0.00	\$0.00	\$11,872.37	\$11,872.37	\$11,872.37	\$12,500.00	\$12,500.00	\$13,935.00	\$13,935.00
410.193	Soc Sec Exp-Part-time Officer-Police	\$118.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410.194	Unemployment Comp Exp-Office-Police	\$4,213.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410.195	Insurance Expense - Police	\$1,866.20	\$2,495.50	\$390.60	\$2,886.10	\$2,886.10	\$2,886.10	\$2,886.10	\$2,886.10	\$2,500.00	\$2,500.00	\$2,875.00	\$2,875.00
410.196	Health Insurance Expense - Police	\$326,212.95	\$284,313.51	\$98,190.48	\$382,503.99	\$382,503.99	\$382,503.99	\$382,503.99	\$382,503.99	\$350,000.00	\$350,000.00	\$440,000.00	\$440,000.00
410.197	Retirement Expense - Police	\$54,707.54	\$26,374.12	-\$939.12	\$25,435.00	\$25,435.00	\$25,435.00	\$25,435.00	\$25,435.00	\$25,435.00	\$25,435.00	\$45,595.00	\$45,595.00
410.198	Health Care Exp - In House - Police	\$7,187.84	\$4,889.00	\$6,500.00	\$11,389.00	\$11,389.00	\$11,389.00	\$11,389.00	\$11,389.00	\$11,300.00	\$11,300.00	\$12,000.00	\$12,000.00
410.199	Life Insurance Expense - Police	\$4,935.56	\$2,279.55	\$452.44	\$2,731.99	\$2,731.99	\$2,731.99	\$2,731.99	\$2,731.99	\$3,100.00	\$3,100.00	\$3,300.00	\$3,300.00
410.210	Office Supplies Expense - Police	\$1,527.84	\$389.13	\$1,200.00	\$1,589.13	\$1,589.13	\$1,589.13	\$1,589.13	\$1,589.13	\$1,600.00	\$1,600.00	\$1,700.00	\$1,700.00
410.215	Postage Expense - Police	\$700.00	\$400.00	\$250.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	\$700.00	\$700.00
410.217	Shipping Fees Expense - Police	\$724.75	\$436.16	\$150.00	\$586.16	\$586.16	\$586.16	\$586.16	\$586.16	\$850.00	\$850.00	\$850.00	\$850.00
410.226	Janitorial Supplies Expense - Police	\$449.36	\$44.57	\$600.00	\$644.57	\$644.57	\$644.57	\$644.57	\$644.57	\$700.00	\$700.00	\$700.00	\$700.00
410.231	Fuel Expense - Police	\$12,607.35	\$8,919.68	\$2,900.00	\$11,819.68	\$11,819.68	\$11,819.68	\$11,819.68	\$11,819.68	\$15,500.00	\$15,500.00	\$15,500.00	\$15,500.00
410.238	Clothing & Uniform Expense - Police	\$7,332.01	\$4,869.41	\$2,500.00	\$7,369.41	\$7,369.41	\$7,369.41	\$7,369.41	\$7,369.41	\$9,000.00	\$9,000.00	\$7,000.00	\$7,000.00
410.242	Material & Supplies Exp - Police	\$4,299.58	\$1,136.71	\$4,050.00	\$5,186.71	\$5,186.71	\$5,186.71	\$5,186.71	\$5,186.71	\$5,200.00	\$5,200.00	\$5,200.00	\$5,200.00
410.251	Vehicle & Equip Maint Exp - Police	\$12,733.04	\$471.94	\$5,000.00	\$5,471.94	\$5,471.94	\$5,471.94	\$5,471.94	\$5,471.94	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
410.260	Minor Equipment Expense - Police	\$21,920.44	\$10,387.96	\$205.00	\$10,592.96	\$10,592.96	\$10,592.96	\$10,592.96	\$10,592.96	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
410.311	Audit Expense - Police	\$1,600.00	\$1,750.00	\$0.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,900.00	\$1,900.00
410.314	Legal Expense - Police	\$13,751.90	\$14,521.00	\$6,000.00	\$20,521.00	\$20,521.00	\$20,521.00	\$20,521.00	\$20,521.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00
410.317	Data Processing Expense - Police	\$824.95	\$511.14	\$438.86	\$950.00	\$950.00	\$950.00	\$950.00	\$950.00	\$950.00	\$950.00	\$1,000.00	\$1,000.00
410.318	Janitorial Services Expense - Police	\$12,763.33	\$6,490.63	\$1,900.00	\$8,390.63	\$8,390.63	\$8,390.63	\$8,390.63	\$8,390.63	\$14,000.00	\$14,000.00	\$12,025.00	\$12,025.00
410.319	Fire Permit Exp-Borough Building-Police	\$0.00	\$0.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$150.00	\$150.00	\$150.00	\$150.00
410.320	IT Services Expense - Police	\$45,942.50	\$18,369.37	\$7,000.00	\$25,369.37	\$25,369.37	\$25,369.37	\$25,369.37	\$25,369.37	\$40,000.00	\$40,000.00	\$35,000.00	\$35,000.00
410.321	Telephone Expense - Police	\$3,408.24	\$4,075.75	\$1,120.00	\$5,195.75	\$5,195.75	\$5,195.75	\$5,195.75	\$5,195.75	\$4,000.00	\$4,000.00	\$5,350.00	\$5,350.00
410.322	Cable Expense - Police	\$40.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130.00	\$130.00	\$0.00	\$0.00
410.324	Cell Phone Expense - Police	\$2,474.46	\$3,998.85	\$1,315.14	\$5,313.99	\$5,313.99	\$5,313.99	\$5,313.99	\$5,313.99	\$7,400.00	\$7,400.00	\$6,175.00	\$6,175.00
410.325	Internet Expense - Police	\$2,517.10	\$2,123.84	\$85.00	\$2,208.84	\$2,208.84	\$2,208.84	\$2,208.84	\$2,208.84	\$2,800.00	\$2,800.00	\$2,400.00	\$2,400.00
410.326	Body Camera Video Storage Expense	\$7,260.00	\$6,050.00	\$1,210.00	\$7,260.00	\$7,260.00	\$7,260.00	\$7,260.00	\$7,260.00	\$7,400.00	\$7,400.00	\$3,630.00	\$3,630.00
410.327	Radio Maint Expense - Police	\$159.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	\$0.00	\$0.00

Acct #	Expenses (con't)	2024		2025		2025		2025		2025		2026	
		Final		10 months		projected		Total		Budget		Budget	
						2 months		2025					
410.329	Airtime Expense - Police	\$1,931.04	\$1,649.43	\$603.45	\$2,252.88	\$2,625.00	\$3,000.00	\$2,625.00	\$3,000.00	\$2,625.00	\$3,000.00	\$3,000.00	\$3,000.00
410.331	Travel Expense - Police	\$37.03	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
410.341	Advertising Expense - Police	\$190.48	\$58.74	\$0.00	\$58.74	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
410.342	Printing Expense - Police	\$758.68	\$473.74	\$225.00	\$698.74	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00
410.344	Copy Expense - Police	\$318.16	\$358.75	\$0.00	\$358.75	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00
410.351	Commercial Ins Expense - Police	\$39,998.46	\$28,387.64	\$9,612.36	\$38,000.00	\$38,000.00	\$38,000.00	\$38,000.00	\$38,000.00	\$38,000.00	\$38,000.00	\$38,000.00	\$38,000.00
410.354	Workers Comp Ins Expense - Police	\$37,000.00	\$15,405.27	\$13,594.73	\$29,000.00	\$29,000.00	\$29,000.00	\$29,000.00	\$29,000.00	\$29,000.00	\$29,000.00	\$29,000.00	\$29,000.00
410.355	Workers Comp Exp-Part-time Officer-Pol	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410.446	Interest Expense - Leases - Police	\$487.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410.361	Electricity Expense - Police	\$2,982.67	\$3,571.41	\$578.59	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00
410.362	Natural Gas Expense - Police	\$1,722.34	\$1,457.50	\$50.00	\$1,507.50	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
410.373	Building/Property Maint Exp - Police	\$6,840.24	\$8,076.20	\$700.00	\$8,776.20	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
410.376	Vascar Expense - Police	\$2,075.50	\$774.50	\$0.00	\$774.50	\$2,200.00	\$2,200.00	\$2,200.00	\$2,200.00	\$2,200.00	\$2,200.00	\$2,200.00	\$2,200.00
410.386	Copier Rental/Maint Exp-Police	\$1,947.67	\$1,623.90	\$294.78	\$1,918.68	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
410.400	Investigation Expenses - Police	\$975.00	\$600.00	\$300.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00
410.420	Dues/Sub/Memberships Exp - Police	\$50.00	\$1,318.12	\$0.00	\$1,318.12	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
410.445	Lease Payment-Body Cameras-Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410.447	Lease Payment-Radios/Lic Plate Reader	\$15,692.83	\$0.00	\$15,692.83	\$15,692.83	\$15,820.00	\$15,820.00	\$15,820.00	\$15,820.00	\$15,820.00	\$15,820.00	\$15,820.00	\$15,820.00
410.448	Lease Payment - Tasers - Police	\$3,540.01	\$4,110.43	-\$570.42	\$3,540.01	\$3,540.00	\$3,540.00	\$3,540.00	\$3,540.00	\$3,540.00	\$3,540.00	\$3,540.00	\$3,540.00
410.449	Vehicle Lease Payment - Police	\$23,366.69	\$12,352.49	\$0.00	\$12,352.49	\$12,355.00	\$12,355.00	\$12,355.00	\$12,355.00	\$12,355.00	\$12,355.00	\$12,355.00	\$12,355.00
410.450	Contracted Services Expense - Police	\$850.00	\$915.00	\$0.00	\$915.00	\$915.00	\$915.00	\$915.00	\$915.00	\$915.00	\$915.00	\$915.00	\$915.00
410.460	Training/Seminar Expense - Police	\$6,570.66	\$4,213.09	\$250.00	\$4,463.09	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
410.461	Conf/Meeting Expense - Police	\$0.00	\$0.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00
410.531	Computer Software Expense - Police	\$16,318.27	\$1,230.21	\$0.00	\$1,230.21	\$9,750.00	\$9,750.00	\$9,750.00	\$9,750.00	\$9,750.00	\$9,750.00	\$9,750.00	\$9,750.00
410.532	Contribution to Mobile Command-Police	\$1,428.00	\$1,428.00	\$0.00	\$1,428.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
410.533	Crisis Intervention Team Funding Exp-Pol	\$728.00	\$728.00	\$0.00	\$728.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00
410.535	Central Booking Unit Expense-Police	\$11,746.49	\$12,348.48	\$0.00	\$12,348.48	\$14,245.00	\$14,245.00	\$14,245.00	\$14,245.00	\$14,245.00	\$14,245.00	\$14,245.00	\$14,245.00
410.901	SRO Expenses - Police	\$192.76	\$0.00	\$200.00	\$200.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
410.902	Reimb for SRO Expenses - Police	-\$144.57	\$0.00	-\$150.00	-\$150.00	-\$750.00	-\$750.00	-\$750.00	-\$750.00	-\$750.00	-\$750.00	-\$750.00	-\$750.00
410.905	Miscellaneous Expense - Police	\$355.59	\$156.00	-\$156.00	\$0.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00

Acct #	Expenses (cont')	2024		2025		2025		2025		2025		2025	
		Final		10 months	projected 2 months	Total 2025	Budget	Budget	Budget	Budget	Budget	Budget	
	Subtotal - Police Operating Expenses	\$1,340,245.38		\$1,079,906.64	\$271,835.90	\$1,351,742.54	\$1,431,245.00	\$1,431,245.00	\$1,632,760.00				
410.700	Capital Expenditures - Police	\$161,781.49		\$156,690.17	\$0.00	\$156,690.17	\$45,000.00	\$45,000.00	\$0.00				
410.740	Vehicle Purchase Expense - Police	\$20,805.92		\$599.00	-\$599.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00				
	Subtotal - Police Capital Expenses	\$182,587.41		\$157,289.17	-\$599.00	\$156,690.17	\$60,000.00	\$60,000.00	\$0.00				
	Total Police Expenses	\$1,522,832.79		\$1,237,195.81	\$271,236.90	\$1,508,432.71	\$1,491,245.00	\$1,491,245.00	\$1,632,760.00				
419.115	Crossing Guard Salary Expense	\$2,607.12		\$2,154.00	\$750.00	\$2,904.00	\$5,575.00	\$5,575.00	\$3,150.00				
419.192	Crossing Guard Social Sec Expense	\$198.30		\$164.78	\$57.38	\$222.16	\$430.00	\$430.00	\$240.00				
419.242	Crossing Guard Materials & Supplies Exp	\$115.00		\$7.49	\$25.00	\$32.49	\$50.00	\$50.00	\$50.00				
419.354	Crossing Guard Workers Comp Exp	\$0.00		\$20.00	\$0.00	\$20.00	\$180.00	\$180.00	\$110.00				
	Subtotal - Crossing Guard Expenses	\$2,920.42		\$2,346.27	\$832.38	\$3,178.65	\$6,235.00	\$6,235.00	\$3,550.00				
419.512	Parking Enforcement Salary Expense	\$49,189.96		\$50,099.97	\$8,650.00	\$58,749.97	\$52,000.00	\$52,000.00	\$69,000.00				
419.516	Parking Enforcement Postage Expense	\$35.00		\$40.00	\$0.00	\$40.00	\$40.00	\$40.00	\$80.00				
419.517	Parking Enforcement Data Proc Exp	\$125.00		\$75.00	\$60.00	\$135.00	\$135.00	\$135.00	\$135.00				
419.520	Parking Enforcement IT/Email Expense	\$668.00		\$360.00	\$100.00	\$460.00	\$550.00	\$550.00	\$550.00				
419.524	Parking Enforcement-Cell Phone Exp	\$36.00		\$0.00	\$0.00	\$0.00	\$650.00	\$650.00	\$0.00				
419.531	Parking Enforcement Fuel Expense	\$485.93		\$275.99	\$105.00	\$380.99	\$550.00	\$550.00	\$525.00				
419.538	Parking Enforcement Uniform Expense	\$683.31		\$212.00	\$200.00	\$412.00	\$900.00	\$900.00	\$800.00				
419.541	Parking Enforcement Advertising Exp	\$0.00		\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	\$200.00				
419.542	Parking Enforcement Mat & Supp Exp	\$717.97		\$790.96	\$250.00	\$1,040.96	\$1,100.00	\$1,100.00	\$1,100.00				
419.544	Parking Enforcement Copy Expense	\$35.00		\$35.00	\$0.00	\$35.00	\$35.00	\$35.00	\$50.00				
419.560	Parking Enforcement-Minor Equipment	\$0.00		\$2,557.08	\$3,157.80	\$5,714.88	\$0.00	\$0.00	\$5,000.00				
419.575	Parking Enforce-Warranty/Data Plan/Lic Exp	\$6,816.00		\$6,816.00	\$0.00	\$6,816.00	\$8,000.00	\$8,000.00	\$7,200.00				
419.582	Parking Lot Rental Expense	\$2,000.00		\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00				
419.592	Parking Enforcement SS Expense	\$3,817.32		\$3,832.72	\$662.00	\$4,494.72	\$3,980.00	\$3,980.00	\$5,280.00				
419.593	Parking Enforce Enrollment/Admin-Retire	\$0.00		\$0.00	\$0.00	\$0.00	\$20.00	\$20.00	\$0.00				
419.597	Parking Enforcement Retirement Exp	\$571.17		\$854.20	\$240.00	\$1,094.20	\$1,445.00	\$1,445.00	\$900.00				
419.610	Parking Enforcement Office Supp Exp	\$40.00		\$25.00	\$20.00	\$45.00	\$50.00	\$50.00	\$50.00				
419.621	Parking Enforcement Phone Expense	\$25.56		\$50.00	\$60.00	\$110.00	\$110.00	\$110.00	\$110.00				

Acct #	Expenses (cont')	2024		2025		2025		2025		2026	
		Final		10 months	projected	Total	2025		2026		
					2 months	2025	Budget	Budget	Budget	Budget	
419.625	Parking Enforcement-Internet Expense	\$96.95	\$131.74	\$28.26	\$160.00	\$160.00	\$175.00				
419.642	Parking Enforcement Printing Expense	\$127.00	\$262.45	\$300.00	\$562.45	\$1,000.00	\$750.00				
419.651	Parking Enforcement Vehicle & Equip Maint Exp	\$503.87	\$112.46	\$100.00	\$212.46	\$500.00	\$500.00				
419.653	Parking Meter & Equip Maint Expense	\$1,545.11	\$9,660.00	\$0.00	\$9,660.00	\$1,000.00	\$9,000.00				
419.654	Parking-Kiosk & Meter Charges Expense	\$40,008.70	\$30,878.13	\$9,450.00	\$40,328.13	\$43,000.00	\$43,000.00				
419.661	Parking Enforcement-Electricity Expense	\$150.00	\$0.00	\$150.00	\$150.00	\$150.00	\$200.00				
419.716	Dog Handling/Boarding Expense	\$916.40	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00				
419.751	Parking Enforcement Comm Ins Exp	\$1,250.00	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	\$1,200.00				
419.754	Parking Enforcement Workers Comp Exp	\$1,450.00	\$1,640.00	\$0.00	\$1,640.00	\$1,640.00	\$1,450.00				
419.902	Parking Enforce-Miscellaneous Exp	\$37.00	\$37.00	\$0.00	\$37.00	\$30.00	\$50.00				
445.240	Parking Lot Maintenance Expense	\$0.00	\$0.00	\$100.00	\$100.00	\$250.00	\$150.00				
445.321	Parking Lot-EV Charging Electricity Exp	\$723.09	\$750.14	-\$42.44	\$707.70	\$850.00	\$850.00				
445.420	Maintenance of Parking Lots	\$760.40	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00				
445.450	Parking Lot-EV Expense	\$9,955.58	\$285.00	\$0.00	\$285.00	\$200.00	\$500.00				
445.478	Alternative Fuels Tax-EV Stations	\$232.06	\$124.32	\$75.00	\$199.32	\$275.00	\$275.00				
	Subtotal - Parking Enforce Operating Exp	\$123,002.38	\$111,105.16	\$25,665.62	\$136,770.78	\$124,020.00	\$152,080.00				
419.700	Parking Meter Equipment Expense	\$253.06	\$3,157.80	-\$3,157.80	\$0.00	\$51,000.00	\$10,000.00				
	Subtotal - Parking Enforce Capital Exp	\$253.06	\$3,157.80	-\$3,157.80	\$0.00	\$51,000.00	\$10,000.00				
	Total Parking Enforcement Expenses	\$123,255.44	\$114,262.96	\$22,507.82	\$136,770.78	\$175,020.00	\$162,080.00				
413.112	Salary Expense - Codes	\$7,736.12	\$2,621.26	\$1,400.00	\$4,021.26	\$10,100.00	\$10,000.00				
413.192	Social Security Expense - Codes	\$591.81	\$200.54	\$107.10	\$307.64	\$775.00	\$765.00				
413.210	Office Supplies Expense - Codes	\$60.00	\$30.00	\$0.00	\$30.00	\$75.00	\$75.00				
413.215	Postage Expense - Codes	\$40.00	\$55.00	\$0.00	\$55.00	\$55.00	\$100.00				
413.231	Fuel Expense - Codes	\$7.27	\$0.00	\$0.00	\$0.00	\$35.00	\$35.00				
413.242	Materials & Supplies Expense - Codes	\$28.99	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00				
413.260	Minor Equipment Expense - Codes	\$794.00	\$0.00	\$0.00	\$0.00	\$65.00	\$65.00				
413.311	Audit Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00				
413.317	Data Processing Expense - Codes	\$125.00	\$75.00	\$20.00	\$95.00	\$130.00	\$130.00				
413.320	IT Services Expense - Codes	\$836.50	\$466.00	\$110.00	\$576.00	\$850.00	\$800.00				

Acct #	Expenses (cont.)	2024		2025		2025		2025		2026	
		Final	10 months	projected 2 months	Total 2025	Budget	Budget	Budget	Budget		
413.321	Telephone Expense - Codes	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
413.325	Internet Expense - Codes	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
413.341	Advertising Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	\$100.00	\$100.00
413.342	Printing Expense - Codes	\$0.00	\$0.00	\$50.00	\$50.00	\$50.00	\$50.00	\$125.00	\$125.00	\$125.00	\$125.00
413.344	Copy Expense - Codes	\$100.00	\$75.00	\$0.00	\$0.00	\$0.00	\$75.00	\$100.00	\$100.00	\$120.00	\$120.00
413.351	Commercial Ins Expense - Codes	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
413.354	Workers Comp Ins Exp - Codes	\$25.00	\$10.00	\$5.00	\$5.00	\$5.00	\$15.00	\$30.00	\$30.00	\$30.00	\$30.00
413.361	Electricity Expense - Codes	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
413.460	Training/Seminar Expense - Codes	\$0.00	\$0.00	\$25.00	\$25.00	\$25.00	\$25.00	\$150.00	\$150.00	\$50.00	\$50.00
	Subtotal - Code Expenses	\$10,559.69	\$3,532.80	\$1,717.10	\$5,249.90	\$12,615.00					
414.210	Office Supplies Expense-PLAN/ZONING	\$150.00	\$100.00	\$75.00	\$175.00	\$175.00	\$175.00	\$200.00	\$200.00	\$200.00	\$200.00
414.215	Postage Expense - PLAN/ZONING	\$65.00	\$85.00	\$0.00	\$85.00	\$85.00	\$85.00	\$125.00	\$125.00	\$125.00	\$125.00
414.231	Fuel Expense - PLAN/ZONING	\$30.00	\$15.00	\$10.00	\$25.00	\$25.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
414.243	Misc Supplies Expense - PLAN/ZONE	\$16.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00	\$25.00	\$25.00
414.260	Minor Equipment Exp-PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	\$1,000.00	\$1,000.00
414.311	Audit Expense - PLANNING/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
414.314	Legal Expense - PLANNING/ZONING	\$6,812.25	\$4,890.63	\$600.00	\$5,490.63	\$5,490.63	\$5,490.63	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
414.317	Data Processing Expense -PLAN/ZON	\$250.00	\$652.00	\$200.00	\$852.00	\$852.00	\$852.00	\$600.00	\$600.00	\$600.00	\$600.00
414.320	IT Services Expense - PLAN/ZONING	\$763.25	\$630.75	\$140.00	\$770.75	\$770.75	\$770.75	\$800.00	\$800.00	\$875.00	\$875.00
414.321	Telephone Expense-PLAN/ZONING	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.325	Internet Expense - PLAN/ZONING	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.331	Travel Expense - PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	\$25.00	\$25.00
414.341	Advertising Expense - PLAN/ZONING	\$134.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	\$275.00	\$275.00
414.342	Printing Expense - PLAN/ZONING	\$147.97	\$185.68	\$65.00	\$250.68	\$250.68	\$250.68	\$75.00	\$75.00	\$75.00	\$75.00
414.344	Copy Expense - PLAN/ZONING	\$158.52	\$228.75	\$0.00	\$228.75	\$228.75	\$228.75	\$175.00	\$175.00	\$185.00	\$185.00
414.351	Commercial Ins Expense-PLAN/ZONING	\$0.00	\$150.00	\$25.00	\$175.00	\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00
414.361	Electricity Expense - PLAN/ZONING	\$35.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
414.384	Contracted Services-In House-Plan/Zon	\$31,465.55	\$28,443.90	\$6,749.40	\$35,193.30	\$35,193.30	\$35,193.30	\$35,100.00	\$35,100.00	\$36,500.00	\$36,500.00
414.460	Training/Seminar Exp-PLAN/ZONING	\$35.00	\$50.00	\$100.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
414.905	Misc Expense - PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00	\$25.00	\$25.00

Acct #	Expenses (cont)	2024		2025		2025		2025		2026	
		Final		10 months	projected 2 months	Total 2025	Budget	Budget	Budget		
	Subtotal - Plan/Zoning Expenses	\$40,152.74		\$40,431.71	\$7,964.40	\$48,396.11		\$41,260.00		\$44,160.00	
430.112	Salary Expense - ST	\$321,787.58		\$246,417.51	\$96,000.00	\$342,417.51		\$365,000.00		\$400,000.00	
430.180	Overtime Wages Expense - ST	\$20,897.92		\$21,889.75	\$3,250.00	\$25,139.75		\$25,000.00		\$27,000.00	
430.191	Workboots Expense - ST	\$999.90		\$2,000.00	\$0.00	\$2,000.00		\$2,000.00		\$2,200.00	
430.192	Social Security Expense - ST	\$25,286.35		\$19,834.94	\$7,000.00	\$26,834.94		\$29,800.00		\$29,000.00	
430.193	Enrollment/Admin Exp - PMRS - ST	\$0.00		\$92.80	\$0.00	\$92.80		\$150.00		\$150.00	
430.196	Health Insurance Expense - ST	\$72,990.90		\$57,463.96	\$29,960.76	\$87,424.72		\$87,000.00		\$120,500.00	
430.197	Retirement Expense - ST	\$23,022.97		\$16,108.01	\$5,300.00	\$21,408.01		\$39,000.00		\$26,000.00	
430.198	Health Care Expense - In-House - ST	\$5,847.47		\$995.00	\$4,000.00	\$4,995.00		\$5,000.00		\$5,000.00	
430.199	Life Insurance Expense - ST	\$740.98		\$3,049.39	\$183.68	\$3,233.07		\$800.00		\$880.00	
430.210	Office Supplies Expense - ST	\$394.19		\$44.04	\$800.00	\$844.04		\$975.00		\$875.00	
430.215	Postage Expense - ST	\$450.00		\$400.00	\$100.00	\$500.00		\$500.00		\$650.00	
430.226	Janitorial Supplies Expense - ST	\$386.76		\$1,080.31	-\$181.00	\$899.31		\$900.00		\$900.00	
430.231	Fuel Expense - ST	\$19,772.92		\$15,819.99	\$6,000.00	\$21,819.99		\$24,000.00		\$24,000.00	
430.238	Clothing & Uniform Expense - ST	\$2,117.12		\$1,771.64	\$800.00	\$2,571.64		\$3,000.00		\$3,000.00	
430.245	Street & Road Signs Expense - ST	\$1,592.20		\$3,731.46	\$0.00	\$3,731.46		\$3,000.00		\$5,000.00	
430.246	Materials & Supplies Expense - ST	\$9,620.59		\$6,311.33	\$1,750.00	\$8,061.33		\$13,500.00		\$10,500.00	
430.249	Computer Software Expense - ST	\$250.00		\$300.00	\$0.00	\$300.00		\$300.00		\$450.00	
430.251	Vehicle & Equip Maint Expense - ST	\$41,393.52		\$29,511.02	\$6,000.00	\$35,511.02		\$31,000.00		\$35,000.00	
430.255	Shop Supp/Equipment Expense - ST	\$3,304.87		\$1,734.00	\$800.00	\$2,534.00		\$4,400.00		\$4,400.00	
430.259	Electrical Supplies Expense-ST	\$1,218.11		\$278.91	\$0.00	\$278.91		\$1,500.00		\$1,500.00	
430.260	Tools & Minor Equip Expense - ST	\$5,057.89		\$4,380.55	\$0.00	\$4,380.55		\$2,500.00		\$2,500.00	
430.311	Audit Expense - ST	\$1,500.00		\$1,600.00	\$0.00	\$1,600.00		\$1,600.00		\$1,700.00	
430.313	Engineering Expense - ST	\$0.00		\$0.00	\$0.00	\$0.00		\$300.00		\$300.00	
430.314	Legal Expense - ST	\$37.00		\$508.75	\$250.00	\$758.75		\$400.00		\$400.00	
430.317	Data Processing Expense - ST	\$800.12		\$546.97	\$403.03	\$950.00		\$950.00		\$950.00	
430.318	Janitorial Services Expense - ST	\$8,176.67		\$10,265.62	\$1,450.00	\$11,715.62		\$8,300.00		\$8,120.00	
430.319	Fire Permit Exp-Borough Building-ST	\$0.00		\$0.00	\$130.00	\$130.00		\$50.00		\$150.00	
430.320	IT Services Expense - ST	\$3,145.25		\$3,420.06	\$750.00	\$4,170.06		\$2,200.00		\$4,000.00	
430.321	Telephone Expense - ST	\$2,137.36		\$1,361.21	\$475.00	\$1,836.21		\$2,450.00		\$2,100.00	

Acct #	Expenses (cont')	2024		2025		2025		Total		2025		2026	
		Final		10 months	projected	2025		2025		Budget	Budget		Budget
					2 months								
430.322	Cable Expense - ST	\$9.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430.324	Cell Phone Expense - ST	\$2,795.46	\$2,201.60	\$870.00	\$870.00	\$3,071.60	\$3,071.60	\$3,071.60	\$3,071.60	\$2,725.00	\$2,725.00	\$3,300.00	\$3,300.00
430.325	Internet Expense - ST	\$165.00	\$0.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$225.00	\$225.00
430.327	Radio Maint Expense - ST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	\$100.00	\$100.00
430.329	Emergency Notification Expense - ST	\$1,671.37	\$1,244.88	\$775.00	\$775.00	\$2,019.88	\$2,019.88	\$2,019.88	\$2,019.88	\$1,800.00	\$1,800.00	\$2,100.00	\$2,100.00
430.331	Travel Expense - ST	\$100.53	\$176.57	\$25.00	\$25.00	\$201.57	\$201.57	\$201.57	\$201.57	\$25.00	\$25.00	\$150.00	\$150.00
430.341	Advertising Expense - ST	\$0.00	\$887.00	\$0.00	\$0.00	\$887.00	\$887.00	\$887.00	\$887.00	\$200.00	\$200.00	\$500.00	\$500.00
430.342	Printing Expense - ST	\$562.48	\$935.07	\$0.00	\$0.00	\$935.07	\$935.07	\$935.07	\$935.07	\$500.00	\$500.00	\$600.00	\$600.00
430.344	Copy Expense - ST	\$113.15	\$334.26	\$0.00	\$0.00	\$334.26	\$334.26	\$334.26	\$334.26	\$200.00	\$200.00	\$250.00	\$250.00
430.351	Commercial Ins Expense - ST	\$18,050.00	\$22,150.00	\$0.00	\$0.00	\$22,150.00	\$22,150.00	\$22,150.00	\$22,150.00	\$22,150.00	\$22,150.00	\$22,000.00	\$22,000.00
430.354	Workers Comp Ins Expense - ST	\$17,100.00	\$14,625.00	\$0.00	\$0.00	\$14,625.00	\$14,625.00	\$14,625.00	\$14,625.00	\$14,625.00	\$14,625.00	\$15,250.00	\$15,250.00
430.361	Electricity Expense - ST	\$1,534.90	\$1,466.91	\$605.00	\$605.00	\$2,071.91	\$2,071.91	\$2,071.91	\$2,071.91	\$1,975.00	\$1,975.00	\$3,700.00	\$3,700.00
430.362	Natural Gas Expense - ST	\$8,846.29	\$8,876.88	\$2,000.00	\$2,000.00	\$10,876.88	\$10,876.88	\$10,876.88	\$10,876.88	\$12,700.00	\$12,700.00	\$12,700.00	\$12,700.00
430.373	Building/Prop Maint Expense - ST	\$6,762.81	\$4,964.52	\$1,000.00	\$1,000.00	\$5,964.52	\$5,964.52	\$5,964.52	\$5,964.52	\$10,000.00	\$10,000.00	\$6,000.00	\$6,000.00
430.384	Equipment Rental Expense - ST	\$1,462.92	\$727.06	\$304.94	\$304.94	\$1,032.00	\$1,032.00	\$1,032.00	\$1,032.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00
430.420	Dues/Sub/Memberships Expense - ST	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$85.00	\$85.00	\$85.00	\$85.00
430.450	Contracted Services Expense - ST	\$0.00	\$1,096.00	-\$46.94	-\$46.94	\$1,049.06	\$1,049.06	\$1,049.06	\$1,049.06	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
430.460	Training/Seminar Expense - ST	\$475.70	\$1,074.80	\$0.00	\$0.00	\$1,074.80	\$1,074.80	\$1,074.80	\$1,074.80	\$500.00	\$500.00	\$1,200.00	\$1,200.00
430.470	CDL/Lic/Re-Cert Expense - ST	\$309.00	\$254.00	\$0.00	\$0.00	\$254.00	\$254.00	\$254.00	\$254.00	\$250.00	\$250.00	\$450.00	\$450.00
430.471	Drug Testing Expense - ST	\$421.69	\$96.21	\$165.00	\$165.00	\$261.21	\$261.21	\$261.21	\$261.21	\$425.00	\$425.00	\$425.00	\$425.00
430.472	Permit/License Fees Expense - ST	\$394.95	\$135.00	\$0.00	\$0.00	\$135.00	\$135.00	\$135.00	\$135.00	\$500.00	\$500.00	\$325.00	\$325.00
430.474	Repairs to Private Property Exp - ST	\$938.96	\$3,484.34	\$0.00	\$0.00	\$3,484.34	\$3,484.34	\$3,484.34	\$3,484.34	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
430.701	Lease/Loan Payments-ST	\$8,634.04	\$8,140.34	\$0.00	\$0.00	\$8,140.34	\$8,140.34	\$8,140.34	\$8,140.34	\$21,000.00	\$21,000.00	\$8,140.34	\$8,140.34
430.905	Miscellaneous Expense - ST	\$67.00	\$24.40	\$0.00	\$0.00	\$24.40	\$24.40	\$24.40	\$24.40	\$25.00	\$25.00	\$25.00	\$25.00
431.246	Street Cleaning & Painting Expense - ST	\$8,076.00	\$12,954.22	\$0.00	\$0.00	\$12,954.22	\$12,954.22	\$12,954.22	\$12,954.22	\$14,500.00	\$14,500.00	\$14,500.00	\$14,500.00
433.370	Traffic Signals Maint Expense - ST	\$12,545.09	\$11,289.93	\$2,000.00	\$2,000.00	\$13,289.93	\$13,289.93	\$13,289.93	\$13,289.93	\$13,500.00	\$13,500.00	\$13,500.00	\$13,500.00
438.246	Maintenance of Streets Expense - ST	\$28,951.48	\$7,213.93	\$0.00	\$0.00	\$7,213.93	\$7,213.93	\$7,213.93	\$7,213.93	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
446.000	Storm Water Mgmt - Storm Drains - ST	\$56,875.58	\$1,302.40	\$0.00	\$0.00	\$1,302.40	\$1,302.40	\$1,302.40	\$1,302.40	\$45,000.00	\$45,000.00	\$40,000.00	\$40,000.00
	Subtotal - Street Operating Expenses	\$749,942.09	\$556,572.54	\$173,094.47	\$173,094.47	\$729,667.01	\$729,667.01	\$729,667.01	\$729,667.01	\$847,285.00	\$847,285.00	\$891,505.00	\$891,505.00
430.255A	Shop Capital Expenditures - ST	\$2,899.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Acct #	Expenses (cont'd)	2024		2025		2025		2025		2026	
		Final	10 months	10 months	projected 2 months	Total 2025	Budget	Budget	Budget		
430.700	Capital Expenditures - ST	\$0.00	\$54,609.00	\$54,609.00	\$0.00	\$54,609.00	\$45,000.00	\$0.00	\$0.00	\$0.00	
430.706	Curbing/Ramp Expense - ST	\$5,384.00	\$7,388.00	\$7,388.00	\$0.00	\$7,388.00	\$22,000.00	\$22,000.00	\$22,000.00	\$22,000.00	
430.707	County Liquid Fuels Grant Expense-ST	\$0.00	\$63,741.60	\$63,741.60	\$0.00	\$63,741.60	\$85,000.00	\$85,000.00	\$85,000.00	\$85,000.00	
433.740	Parkview Dr Traffice Signal Project Exp	\$11,218.95	\$14,076.21	\$14,076.21	\$5,000.00	\$19,076.21	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	
	Subtotal - Street Capital Expenses	\$19,501.97	\$139,814.81	\$139,814.81	\$5,000.00	\$144,814.81	\$202,000.00	\$202,000.00	\$202,000.00	\$22,000.00	
	Total Street Expenses	\$769,444.06	\$696,387.35	\$696,387.35	\$178,094.47	\$874,481.82	\$1,049,285.00	\$1,049,285.00	\$1,049,285.00	\$913,505.00	
411.500	Firemen's Relief Grant Passthru	\$33,923.39	\$36,297.25	\$36,297.25	\$0.00	\$36,297.25	\$75.00	\$75.00	\$75.00	\$75.00	
412.351	Ambulance Commercial Insurance Exp	\$50.00	\$500.00	\$500.00	\$0.00	\$500.00	\$500.00	\$500.00	\$500.00	\$410.00	
412.354	Ambulance Volunteers Work Comp Exp	\$640.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,000.00	
441.000	Cemetery Expense	\$3,512.29	\$23,028.00	\$23,028.00	\$8,000.00	\$31,028.00	\$32,000.00	\$32,000.00	\$32,000.00	\$32,000.00	
447.000	Bus Service Expense	\$33,385.50	\$100.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	
451.260	Parks Expense	\$2,970.00	\$6,105.00	\$6,105.00	\$0.00	\$6,105.00	\$6,105.00	\$6,105.00	\$6,105.00	\$6,105.00	
452.530	Contribution to Nitt Valley Jt Rec Auth	\$1,789.00	\$414.00	\$414.00	\$100.00	\$514.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	
455.000	Shade Tree Commission Expense	\$24,525.00	\$24,525.00	\$24,525.00	\$0.00	\$24,525.00	\$24,525.00	\$24,525.00	\$24,525.00	\$24,525.00	
456.500	Centre Co Library Expense	\$424.80	\$1,781.70	\$1,781.70	\$0.00	\$1,781.70	\$250.00	\$250.00	\$250.00	\$7,500.00	
459.373	Train Station Expense	\$5,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
465.000	Downtown Bellefonte Inc Contribution	\$6,142.56	\$6,177.30	\$6,177.30	\$0.00	\$6,177.30	\$6,180.00	\$6,180.00	\$6,180.00	\$6,180.00	
481.000	Unemployment Comp Ins Expense	\$118,717.54	\$99,003.25	\$99,003.25	\$12,100.00	\$111,103.25	\$110,135.00	\$110,135.00	\$110,135.00	\$113,715.00	
	Subtotal - Other Expenses	\$118,717.54	\$99,003.25	\$99,003.25	\$12,100.00	\$111,103.25	\$110,135.00	\$110,135.00	\$110,135.00	\$113,715.00	
468.210	Office Supplies Expense - HARB	\$75.00	\$50.00	\$50.00	\$50.00	\$100.00	\$100.00	\$100.00	\$100.00	\$150.00	
468.215	Postage Expense - HARB	\$50.00	\$75.00	\$75.00	\$0.00	\$75.00	\$75.00	\$75.00	\$75.00	\$125.00	
468.231	Fuel Expense - HARB	\$5.00	\$10.43	\$10.43	\$10.00	\$20.43	\$35.00	\$35.00	\$35.00	\$35.00	
468.242	Materials & Supplies Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00	\$75.00	\$50.00	
468.317	Data Processing Expense - HARB	\$450.00	\$693.50	\$693.50	\$100.00	\$793.50	\$700.00	\$700.00	\$700.00	\$850.00	
468.320	IT Services Expense - HARB	\$160.00	\$210.00	\$210.00	\$270.00	\$480.00	\$200.00	\$200.00	\$200.00	\$500.00	
468.321	Telephone Expense - HARB	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
468.325	Internet Expense - HARB	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
468.331	Travel Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	\$35.00	\$35.00	\$25.00	
468.341	Advertising Expense - HARB	\$48.40	\$0.00	\$0.00	\$100.00	\$100.00	\$200.00	\$200.00	\$200.00	\$150.00	

Acct #	Expenses (con't)	2024		2025		2025		2025		2026	
		Final		10 months	projected	Total	Budget		Budget		
					2 months	2025					
468.342	Printing Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	\$35.00	\$35.00		
468.344	Copy Expense - HARB	\$116.28	\$68.43	\$66.57	\$135.00	\$135.00	\$135.00	\$135.00	\$140.00		
468.361	Electricity Expense - HARB	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
468.450	Contracted Services Exp - HARB	\$13,590.00	\$11,570.40	\$2,892.60	\$14,463.00	\$14,463.00	\$15,040.00	\$15,040.00	\$15,645.00		
468.900	Grant Expense - HARB	\$12,908.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
	Subtotal -HARB Expenses	\$27,478.42	\$12,677.76	\$3,489.17	\$16,166.93	\$16,166.93	\$16,630.00	\$16,630.00	\$17,705.00		
	Total Operating Expenses	\$3,279,168.57	\$2,576,860.98	\$684,666.54	\$3,261,527.52	\$3,261,527.52	\$3,438,650.00	\$3,438,650.00	\$3,850,582.00		
	Total Capital Expenses	\$202,342.44	\$347,345.03	\$48,326.45	\$348,588.23	\$348,588.23	\$313,000.00	\$313,000.00	\$68,000.00		
492.095	Transfer to Capital Projects (paving)	\$47,500.00	\$47,500.00	\$0.00	\$47,500.00	\$47,500.00	\$47,500.00	\$47,500.00	\$0.00		
492.095	Transfer to Capital Projects (streets)	\$70,000.00	\$70,000.00	\$0.00	\$70,000.00	\$70,000.00	\$70,000.00	\$70,000.00	\$0.00		
492.097	Transfer to 301 N Spring St-to cover costs of Boro offices	\$18,005.00	\$8,900.00	\$0.00	\$8,900.00	\$8,900.00	\$8,900.00	\$8,900.00	\$0.00		
	Subtotal - Transfers Out	\$135,505.00	\$126,400.00	\$0.00	\$126,400.00	\$126,400.00	\$126,400.00	\$126,400.00	\$0.00		
	Total Expenses & Transfers Out	\$3,617,016.01	\$3,050,606.01	\$732,992.99	\$3,736,515.75	\$3,736,515.75	\$3,878,050.00	\$3,878,050.00	\$3,918,582.00		
	net income/(loss)	\$517,473.85	\$215,819.28	-\$251,315.72	\$11,586.81	\$11,586.81	\$0.00	\$0.00	-\$264,992.00		

Bellefonte Borough Council Packet November 17, 2025

301 N. Spring Street - Sinking Fund

Category	Revenue	Expenditure	Ending Balance
Sinking Fund Balance as of 1/1/26	\$ 4,392		\$ 4,392
Lease Revenue	\$ 79,417		\$ 83,809
Interfund Transfers-In	\$ 43,000		\$ 126,809
Capital Expenses		\$ 20,000	\$ 106,809
Operating Expenses		\$ 97,857	\$ 8,952
 Encumbered Sinking Fund Balance as of 12/31/26	 \$		 8,952

2026 Street Department Budget

Tools	\$2500	Shovels, Rakes, Concrete tools, Power tools, Table Saw
<i>430,260</i> Curbing	\$10,000	Install or replace curbing throughout the borough
<i>430,706</i> <i>\$22,000⁰⁰</i> } ADA Ramps	\$12,000	Replace noncompliant or install new ADA Ramps
Fork Lift	\$33,700	Replace our 30 year old unit, hard to find parts for it.

moved to capital projects

2026 Garage Budget

Tools	\$1500	Miscellaneous Tools and equipment
Scan Tool Update	\$700	Annual update renewal
ALLDATA renewal	\$1650	ALLDATA annual update renewal (vehicle shop manuals)
Service Truck	\$50,000	Replace 20 year old truck (very rusty, last year to pass inspection)

moved to capital projects

2026 Electrician Budget

Tools	\$1500	Miscellaneous tools and equipment
<i>430.259</i>		



HISTORIC
Bellefonte™

Est. 1795

Bellefonte Borough Council Business Meeting
7:30 PM, Monday, November 17th, 2025
In-Person, Council Chambers
301 N. Spring St, 1st Floor

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS

Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

I. CALL TO ORDER – Council President Dann

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mr. Bernier, <i>North Ward</i>	Ms. Purnell, <i>North Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Cleeton, Pro Temp, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Ms. Dann, President, <i>South Ward</i>	Ms. Meckley, Jr. <i>Council Member</i>	
Mr. Johnson, Vice-President, <i>North Ward</i>	Mayor Johnson, <i>At Large</i>	
Ms. McKean, <i>West Ward</i>		

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

Under Act 65 of 2021, if a matter is not on the Agenda, Council may not take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda.

Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comments will be public comment and then council comment, including proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, a non-profit representative, a business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

VI. COMMUNICATIONS (written)

Additional funding information for the Beaver Farmhouse. FYI, no council action is requested.
Congressman Glenn “GT” Thompson’s letter of support to restore the Beaver Farmhouse. FYI, no council action is requested.
Historic House by Bellefonte Elementary School. FYI, no council action is requested.
Old Stone Farmhouse on the proposed new elementary school site. FYI, no council action is requested.
Structural Review of Beaver Farmhouse at 1002 Airport Road, Bellefonte. FYI, no council action is requested.
The Gamble Mill is the best example of preservation. FYI, no council action is requested.

VI. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Motion/2nd to approve the Consent Agenda.**

<i>Finance</i>	Campbell Durrant Legal Invoice October 2025 Report
<i>General</i>	DRAFT Council Meeting Minutes November 3 rd , 2025
<i>Finance</i>	Stover McGlaughlin Legal Invoice October 2025 Report

VII. REPORTS

Elected Official and Staff Reports <i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor ➤ Proclamation-Small Business Saturday	Mayor Johnson	Submitted
Police ➤ October 2025 Report	Chief Witmer	Submitted
Parking ➤ October 2025 Report	Ms. McCullough	Submitted
Office of Community Affairs (OCA): <i>See memo for report and updates</i> ➤ Motion/2nd to approve the Planning Commission’s recommendation to approve the subdivision of Tax Parcel 32-301-300 (SEDA-COG Joint Rail Authority), contingent upon revising the plan in accordance with the review comments from the County Planning Office. ➤ Motion/2nd to approve the appointment of Jean Gerber to the Planning Commission. She will fill the vacancy created by Chris Morelli's move away. Her term will expire on 12/31/2026. ➤ The Nittany Valley Joint Planning Commission will meet on Thursday, November 20, at 6:00 pm at the Benner Township building. ➤ The next HARB meeting is scheduled for Tuesday, November 25, at 8:30 am ➤ The next Planning Commission meeting is scheduled for Monday, December 8, at 5:00 pm.	Ms. Thompson	Submitted
Interim Borough Manager ➤ October 2025 Report	Mr. Pribulka	Submitted

VIII. COMMITTEE REPORTS

Elected Official Committee Reports <i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
COMMITTEE	ELECTED OFFICIAL	REPORT
Environmental & Parks Committee/ Ordinance ad hoc Committee ➤ The committee met on November 12, 2025. A report will be provided for the Council meeting in December.	Ms. Tosti-Vasey	Verbal
Finance & Administration Committee ➤ October 2025 Report	Ms. Cleeton	Submitted
Infrastructure & Public Works Committee ➤ October 2025 Report	Mr. Brachbill	Verbal
Streets Committee ➤ October 2025 Report	Mr. Johnson	Verbal
Public Transport Task Force Committee ➤ October 2025 Report	Ms. Cleeton/ Ms. Tosti-Vasey	Submitted

IX. LIAISON REPORTS

Reports will be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda.

ADMINISTRATIVE	LIAISON	REPORT
Bandshell/Performance Center Project Committee	Mr. Pribulka	
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Pribulka	
Bellefonte Emergency Medical Services	Mr. Rhoat	
Bellefonte Intervalley Chamber of Commerce	Ms. Thompson	
Bellefonte Police Pension Board	Mr. Pribulka	
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Pribulka	
Governor's Park	Mr. Pribulka	
Nittany Valley Joint Recreation Authority	Mr. Pribulka	
Penn State University Sustainability Projects	Mr. Pribulka	
Shade Tree Commission	Ms. Doherty	
Union Cemetery Association	Mr. Pribulka	
Workplace Safety Committee	Ms. Doherty	
AUTHORITIES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Borough Authority	Mr. D. Johnson	
Centre County Airport Authority	Mr. D. Johnson	
COMMISSIONS / COUNCIL APPOINTED	LIAISON	REPORT
Civil Service Commission	Mr. Brachbill	
Spring Creek Watershed Commission	Mr. Brachbill	
SPECIAL COMMITTEES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	Submitted
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	Submitted
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	Submitted
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	

X. CURRENT and OLD BUSINESS

Nittany Valley Joint Recreation Authority Match Request. Council may take action.
Council Chambers Improvements. Motion/2nd to approve the quote provided for tables and panels.
Armory Building front steps improvement. Motion/2nd to approve the quote provided by Gary Horner to repair the steps on the Spring Street side of the Armory Building.
2025 Goals update-November 2025. FYI, no council action requested.
Council may consider joining the Pennsylvania Municipal League and allocate funds in the 2026 budget for the membership fee. Member Benefit information has been provided in the packet. Motion/2nd to remove from the table. Council may take action.
Exception to Section 404.3 of the Centre Region Building Safety & Property Maintenance Code for 107 S. Ridge Street. Motion/2nd to remove from the table. Motion/2nd to direct staff to advertise for Chapter 425 Ordinance Amendment.
Demolition Permit Application requested by Bellefonte Area School District for the Beaver Farmhouse, 1002 Airport Road. Motion/2nd to remove from the table. Motion/2nd to approve the demolition of the Beaver Farmhouse at 1002 Airport Road, requested by the Bellefonte Area School District.

XI. NEW BUSINESS

Lamb McErlane P.C. engagement letter to retain Christopher Gerber as Special Counsel with respect to labor and employment matters for the Bellefonte Borough Police Department. Motion/2nd to accept the engagement letter from Lamb McErlane, P.C. to retain Christopher Gerber as Special Counsel with respect to labor and employment matters for the Bellefonte Borough Police Department.
List of items to be auctioned on Municibid. Motion/2nd to approve the provided list to be auctioned on Municibid.

Bellefonte Borough Council Packet November 17, 2025

The last day for Brush/Grass Curbside Pick-Up will be Wednesday, November 19th. The final Saturday opening of the Borough Compost Facility on Musser Lane will be Saturday, November 22nd. **FYI, no council action requested.**

Borough Offices will be closed on Thursday, November 27th for Thanksgiving. **FYI, no council action is requested.**

At the Bellefonte Borough Council meeting held on January 20, 2025, Council approved the Courtesy Parking Program for the 2025 Holiday Season. Under this program, the first time the Parking Enforcement Officer observes a vehicle with no time on the meter, the officer will issue a complimentary two-hour pass. On the officer's second pass-through that same day, if no time remains on the meter and the two hours have expired, a parking ticket will be issued. Courtesy parking begins on Thursday, November 27, 2025 (Thanksgiving Day), and continues through Thursday, January 1, 2026 (New Year's Day). We encourage everyone to take advantage of this opportunity to do some holiday shopping in beautiful Downtown Bellefonte—and have a Happy Holiday Season! **FYI, no council action is requested.**

XII. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

XIII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

XIV. ADJOURNMENT

The council meeting will be adjourned at or as close to 9:00 PM as possible.

The Council Public Comment Policy will be included with each Agenda.



FW: More information

From David Pribulka <dprbulka@bellefontepa.gov>
Date Wed 11/12/2025 12:31 PM
To council <council@bellefontepa.gov>
Cc Alyssa Doherty <adoherty@bellefontepa.gov>

Good afternoon:

Below is one other communication received about the BASD farmhouse. Apologies for inundating you with emails about this but I want to be sure you get copies of anything received by my office before you consider this request November 17th.

Thank you,

David G. Pribulka
Interim Borough Manager
Borough of Bellefonte
301 N. Spring St, Ste. 200
Bellefonte, PA 16823
Office: (814) 355-1501 Ext. 214
Fax: (814) 353-2315
Website: <https://bellefonte.net/>



From: Poorman, Myken <mpoorman@basd.net>
Sent: Friday, November 7, 2025 2:23 PM
To: David Pribulka <dprbulka@bellefontepa.gov>
Subject: More information

Hi Mr. Pribulka,

I know I sent you an email earlier today, but I wanted to share part of a correspondence that I received from Mr. Griffin. You can see the part of the email below.

I hope it helps to shed some more light on the importance of not destroying the Beaver Farmhouse. Also worth noting is that Bellefonte Building Supply/Hackman Builders has agreed to do the work, for free, that needs to be completed so the district doesn't get any fines. And, I have received another \$5000 commitment from Congressman Thompson towards restoration of this historic farmhouse. I'm up to \$10,000 now and he is working with his resources for even more.

Thank you for your time!
Myken

I also had a conversation with the Executive Director of *Preservation PA*. She reviewed some close-up photos of the stonework I sent her, as well as one of your photos. Her opinion aligns with my initial impression. This is no humble farmhouse,

but a building that would have been considered elegant when it was constructed. The broken ashlar masonry on the facade is consistent with construction by a man of means. She also thought that the building looked much earlier than the mid-19th century. She said it was representative of mid-18th-century construction. Since Centre County is way out in the boonies and behind the times (even back then), the building could have been twenty or thirty years out of date when it was constructed. Still, that could put its construction around 1800, making it one of Bellefonte's oldest surviving structures. She promised to put me in touch with an expert on Pennsylvania farmhouses, whom we might be able to bring to the site for an evaluation. -Joseph

Mrs. Myken Poorman

Agricultural Sciences Teacher

FFA Advisor

Tech. Ed. Department Chair

Bellefonte Area HS

830 East Bishop St.

Bellefonte, Pa 16823

(814) 355-4833 ext. 8174



Congress of the United States
House of Representatives

October 29, 2025

Ms. Myken Poorman
Technology and Agriculture Teacher
Bellefonte Area High School
830 East Bishop Street
Bellefonte, PA 16823

Dear Ms. Poorman,

Thank you for your leadership and service as an outstanding agriculture teacher. Your statewide recognition is well deserved thanks to your excellent agriculture program, continuous community involvement, FFA leadership, and your philosophy on education.

It has come to my attention that former Governor James A. Beaver's farmhouse is located on the Bellefonte School District property. As Chairman of the U.S. House Committee on Agriculture, I believe this structure is an incredible historical site. Built in approximately 1861, using the same stone as the Governor's mansion, the farmhouse structure holds significant promise. I understand that the gardens your classes have planted are on the same ground that had been farmed by the Beaver family.

Given the apparent sound structure of the farmhouse, I support the development of an Agriculture and History Education Center at the farmhouse and grounds. With some modest funding, the farmhouse would make an excellent learning center that could benefit the students and community, preserving our local history for generations to come.

I stand ready to support this effort to restore this historical gem and redevelop the property as a center that will grow future agriculture leaders. I hope we can explore this exciting proposal with the school district administration. I look forward to discussing this matter with you, and my personal cell phone number is ~~XXXXXXXXXXXX~~

Sincerely,

Glenn "GT" Thompson
Member of Congress

Cc: Dr. Roy Rakszawski, Superintendent



Outlook

FW: Historic House by Bellefonte Elementary

From David Pribulka <dprbulka@bellefontepa.gov>
Date Tue 11/11/2025 2:39 PM
To council <council@bellefontepa.gov>
Cc Alyssa Doherty <adoherty@bellefontepa.gov>

Good afternoon:

Below is an email I've received from a resident regarding the demolition permit for the farmhouse.

Thank you,

David G. Pribulka
Interim Borough Manager
Borough of Bellefonte
301 N. Spring St, Ste. 200
Bellefonte, PA 16823
Office: (814) 355-1501 Ext. 214
Fax: (814) 353-2315
Website: <https://bellefonte.net/>



From: Jessica <jpm316@gmail.com>
Sent: Monday, November 10, 2025 7:57 PM
To: David Pribulka <dprbulka@bellefontepa.gov>
Subject: Historic House by Bellefonte Elementary

Hello Mr. Pribulka,

I am writing to convey my strong support to save the antebellum stone house located near the new Bellefonte Elementary School. While I am excited for my daughter to attend the new school next year, that excitement has now been tempered at the prospect of the old house - an important and valuable piece of history - being destroyed.

I grew up in Mill Hall, in a stone farmhouse that was built in 1825. I helped my parents with restoration and preservation efforts throughout my childhood, and in doing so developed a deep appreciation of the craftsmanship and skills used to construct our home. Additionally, I developed practical construction skills that I still use today. The opportunity for the school district to not only save such a historic building but to possibly even incorporate it into students' learning is one that should not be passed on.

In the short term the house could be "buttoned up" using the generous contributions of Congressman Thompson and Shane Murphy. In the long term, the possibilities for experiential learning for Bellefonte students and community members alike are numerous. Class discussions about agriculture, the Civil War, the Great Depression, and local Bellefonte history would have more meaning with the house as context. Earth Science courses could study the stone and wood building materials and perform non-invasive experiments. CPI students could collaborate with faculty and the Bellefonte Historical and Cultural Association to complete phased projects to support and further the house's restoration, utilizing research,

modeling, drafting, and construction techniques. In addition to education outcomes, these students would build skills that could potentially apply to professional careers here in Bellefonte.

In today's world where we constantly seek out the new, the trend, the viral, we should take every chance to reflect on the past and learn from the skills of those who laid the foundation for Bellefonte. By saving the house, the District and the Borough will demonstrate a commitment to our town's appreciation of history and culture as well as valuable learning opportunities for our students.

Thank you for your consideration,
Jessica Miller
407 Wiltshire Drive
Bellefonte, PA 16823
570-660-6367

Bellefonte Borough Council Packet November 17, 2025

From: Hoover, Jacob David <jdh292@psu.edu>
Sent: Saturday, November 8, 2025 6:10 PM
To: rrakszawski@basd.net; David Pribulka <dpribulka@bellefontepa.gov>; bhca@bellefontearts.org
Cc: mmarris@basd.net
Subject: Fw: Old Stone Farm house on proposed new elementary school site

Hello,

I know you are very involved in Centre County History. Some of you I have met before.

Below is some history and research I did on the farm house that is being considered for demolition on the site of the new Elementary School.

I sent the email below to Tammy Burnaford the previous Superintendent in 2023. I did not receive a reply. But I would guess you are all informed about the situation of it being removed and perhaps are part of the group trying to save this 200 year old farm house.

I am not exactly sure when it received the Beaver name, but it appears before that it was owned by the Valentine's and they have certainly played an important part of Bellefonte's early history and rise to prominence in the early to mid 1800's.

I wrote trying to obtain metal detecting permission for the farm house because even over 2 1/2 years ago, I figured it would eventually be gone....and probably sooner than later. I have always been interested in local history and trying to save it through knowledge, story telling, and metal detecting.

Perhaps my research is off, but using Linn's History of Centre and Clinton County, usgwarchives, and other sources associated with Centre County history it seems plausible this is in fact an early 1800's house and one of the first in the area.

Below is my research on this property and the previous owners and a piece to the story that most people do not know.

I hope that the property can be saved, it's worth the effort and the time to try to save it, this area has such a rich history and various other efforts have been made over the years to preserve history and this is another unique opportunity to keep this property intact.

Thanks,

Jake Hoover

From: Hoover, Jacob David <jdh292@psu.edu>
Sent: Tuesday, June 6, 2023 3:59 PM
To: tburnafo <tburnafo@basd.net>
Subject: Old Stone Farm house on proposed new elementary school site

Hello,

My name is Jake Hoover and I have 3 kids in the Bellefonte School district, 3 who will be attending the Bellefonte Middle school in 2023/2024. I am interested in learning about and researching local history and the hobby of metal detecting. I've been doing this hobby for over 5 years and have been lucky enough to metal detect historical properties in Centre county on the historical register (such as the Christian Bechdel II house in Blachard, and the Harmony Forge Iron Furnace site between Bellefonte and Milesburg) and have also donated metal detecting finds to local historical societies, have given info sessions and demos at historical events and museums in Centre County (The David House Heritage Museum in Snow Shoe Pa) and have recently started working some with the Milesburg Musuem and Historical Society to help create a display of metal detecting finds for their musuem.

I am writing to find out if it would be possible to obtain permission from the school district to metal detect the old stone house located right behind the High school in the proposed area of the new elementary school which is located on school property behind the High School at 1002 Airport Road off of Farm lane.

The Old Stone Farmhouse shows on the 1861 and 1874 historical atlas maps of Spring township as owned by JD (Jacob Downing) Valentine, son of George Valentine.

For reference point on the old atlas's below, the H.N. McAllister house noted on both maps below is the current stone house right next to Rite Aid, across Bishop street from the high school.

Here is an excerpt regarding some information about the 6 Valentine brothers coming to Bellefonte and information about JD (Jacob Downing) Valentine, **George Valentine** (in excerpt below) was J.D Valentine's father.

*In 1815, Samuel, Jacob D., **George**, Reuben B., Abram S., and Bond Valentine, sons of Robert and Ann Bond, came from Chester county to Centre county, accompanied by Jacob Thomas, and leased the old Dunlop iron furnace erected by John Dunlop in 1802, and in 1821 purchased it.*

*(1) **Jacob Downing**, born at Bellefonte October 4, 1823, died September 16, 1896, **in the house in which he was born, it being one of the first houses built in Bellefonte.***

<http://files.usgwarchives.net/pa/centre/bios/valentine.txt>

I think the house behind the Bellefonte high school is the house they are referring to in the excerpt, meaning the house was built sometime between 1815 (When the Valentine's came to Bellefonte, and 1823 when Jacob D. Valentine was born), making the home over 200 years old...

1861 map - below

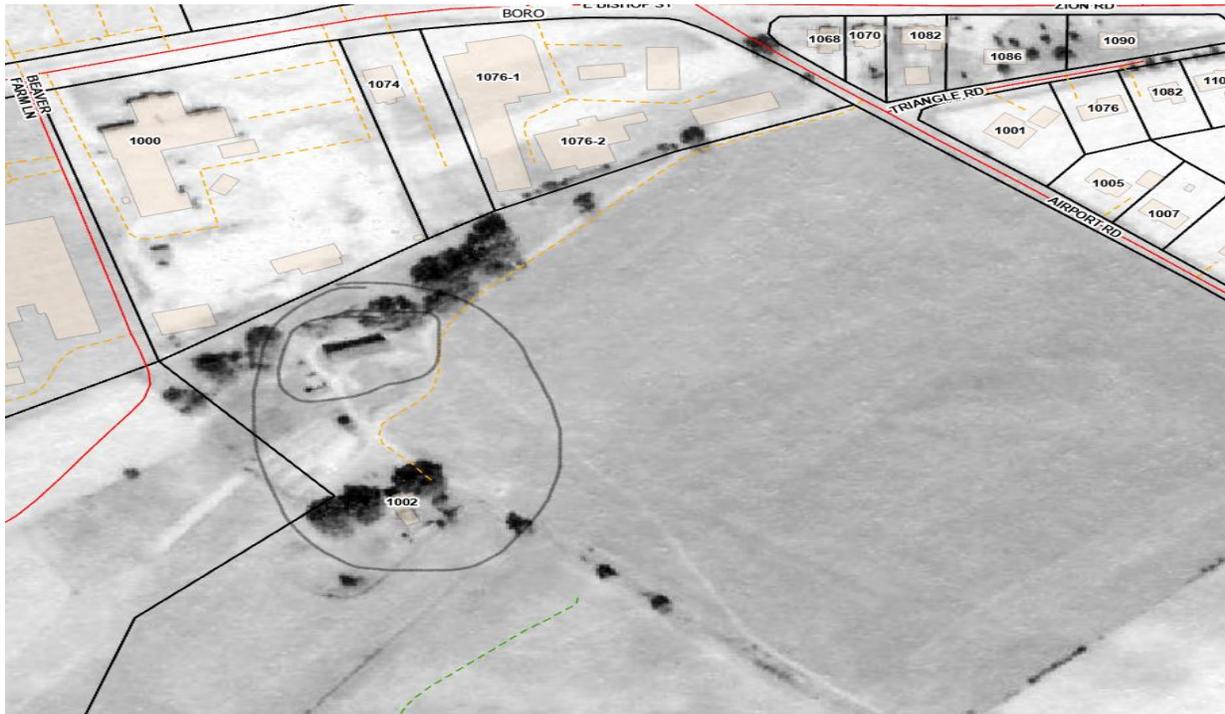


1874 map - below



Here is a 1938 aerial photo of the Valentine house. You can see there was once a large barn on the property which appears from other aerial photos to have been removed around 15-20 years ago.

<https://gissites4.centrecountypa.gov/java/publicparcelviewer/>



I am not sure if the old stone house will be removed when the proposed new Elementary school is completed, I am unsure if the old stone house is currently occupied, or what exactly the situation is regarding that building and it's future with the new elementary school project on the horizon.

If it's possible to obtain permissions to metal detect around the stone house/ field adjacent to the building that would be amazing, I will accept all liability. I am happy to donate and document any and all finds to whomever. I just enjoy saving history and resurrecting long lost items from long ago.

If you are not in the position to grant any permission or don't feel it's a good idea. I understand. But I wanted to ask, it's worth a shot.

Regardless, it was fun going down the rabbit hole to find out more information about the old stone farm house and researching properties and their history is just one part I enjoy about the hobby of metal detecting.

I know you are very busy, so thank you for your time and I hope you have a good summer now that the school year is officially over.

Thank you for your time.
Jake Hoover

Hackman Builders

A Division of BHL Partnership



RT. 45 P.O. BOX 140
SPRING MILLS, PA 16875
(814) 442-8470 FAX (814) 442-8381
HIC # PA 025339

To: The Bellefonte Area School Board & Dr. Roy Rakszawski

Subject: Structural Review of Farmhouse at 1002 Airport Road, Bellefonte

Dear Members of the School Board,

As a local construction professional, I recently conducted a visual review of the farmhouse located on the future elementary school property at 1002 Airport Road, Bellefonte. The purpose of this review was to provide a professional opinion regarding any immediate safety concerns associated with the existing structure.

Based on my observations, the farmhouse appears structurally sound for its age and does not present any immediate or urgent safety hazards. The exterior shows no signs of significant structural failure, foundation movement, or roof collapse risk. The structure appears to be sufficiently secured, with doors and most windows locked or otherwise closed off, limiting unauthorized access.

While no imminent safety issues were identified based on an exterior visual review, I would recommend—as an added precaution and to help preserve the integrity of the building—that any remaining open or broken windows be securely boarded up. This would prevent weather intrusion and unauthorized entry until the district finalizes plans regarding the future of the property. As a gesture of community support, our company would be willing to assist with the stated weatherproofing at no cost to the district.

In addition to its current condition, it is my opinion that the farmhouse represents a uniquely historic period of time for the community and serves as a valuable educational resource—a living time capsule for students to learn about traditional building practices, materials, and the living environments common to earlier generations. Preserving or documenting its features could provide meaningful hands-on learning opportunities and a tangible connection to the area's architectural, agricultural and cultural heritage.

Respectfully submitted,

Shane Murphy

Owner, Hackman Builders/Bellefonte Home Showcase/Penns Valley Building Supply/Bellefonte Building Supply

shane@bellefontebuilding.com

Bellefonte Borough Council Packet November 17, 2025

From: **Poorman, Myken** <mpoorman@basd.net>

Date: Fri, Nov 14, 2025 at 7:59 AM

Subject: Fwd:

To: Rita Purnell <5purnells@gmail.com>

The Gamble Mill is the best example of preservation. It was so run down that the borough ordered a similar renovate or tear down decision. Then locals rallied and a 22 year old shop teacher Ted Conklin bought it for cost of demo (7,000) and put a roof on it and saved it. It was the first property in Bellefonte to be put on the National Register of Historic Places in 1975.

Mrs. Myken Poorman

Agricultural Sciences Teacher

[FFA Advisor](#)

[Tech. Ed. Department Chair](#)

[Bellefonte Area HS](#)

[830 East Bishop St.](#)

[Bellefonte, Pa 16823](#)

[\(814\) 355-4833 ext. 8174](#)

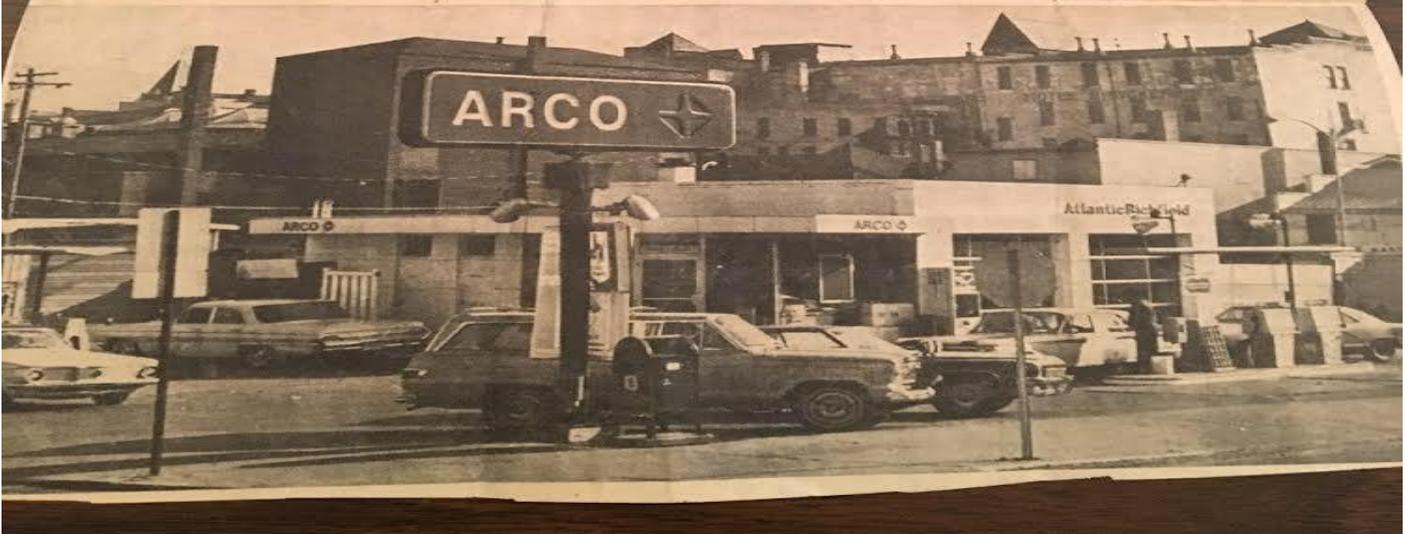




The Brockerhoff House which sat on the corner of Spring and Bishop Streets.



The Brockerhoff house at the corner of W. Bishop and S. Spring Sts., Bellefonte, was torn down in 1958 and replaced by a gasoline station. Destruction of the mansion, which was built in 1838, is one cause of Dr. Peirce F. Lewis' disaffection with "progress" in Bellefonte.



Bellefonte Borough
BFONTE
November 7, 2025
Invoice # 84107

1563

Bellefonte Borough Council Packet November 17, 2025



535 Smithfield Street, Suite 700
Pittsburgh, PA 15222

Telephone: 412-395-1280
Telecopier: 412-395-1291
Taxpayer I.D. No. 25-1807700

November 7, 2025
Invoice # 84107

Bellefonte Borough
Attention: Borough Manager
Municipal Building
301 North Spring Street Suite 200
Bellefonte, PA 16823

RE: SPECIAL LABOR COUNSEL

Claim No.

INVOICE ATTACHED

INVOICE DATE	INVOICE #	FEES BILLED	COSTS BILLED
11/7/2025	84107	\$6,507.00	\$0.00

TOTAL AMOUNT DUE FOR THIS INVOICE IS: \$6,507.00

Please retain the invoice for your records and return this REMITTANCE ADVICE with your check made payable to
CAMPBELL DURRANT, P.C.
Thank you.

CHECK NO.: _____ AMOUNT ENCLOSED: \$ _____ INVOICE NO. 84107

REMITTANCE ADVICE

BELLEFONTE BOROUGH COUNCIL BUSINESS MEETING

Regular Meeting Minutes

November 3, 2025 - 7:30 p.m.

301 N. Spring Street, 1st Floor, Bellefonte, Pennsylvania 16823

www.bellefonte.net

*VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS:
Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at*

www.cnet1.org

ATTEND IN PERSON: The meeting room is open with normal occupancy limits.

I. CALL TO ORDER (Council President Barbara Dann) The November 3, 2025, meeting of the Bellefonte Borough Council was called to order at 7:30 p.m. *Council met for an executive session prior to tonight's meeting to discuss personnel and real estate issues.

II. PLEDGE OF ALLEGIANCE

III. MEMBERS PRESENT

Mr. Kent Bernier
Mr. Randall Brachbill
Ms. Deborah Cleeton, *Pro Tempore*
Ms. Barbara Dann, *President*
Mr. Douglas Johnson, *Vice President*
Ms. Shawna McKean
Ms. Rita Purnell
Ms. Johanna Sedgwick
Ms. Joanne Tosti-Vasey
Ms. Jalyn Meckley, *Jr. Council Member- EXCUSED*
Mayor Buddy Johnson

STAFF PRESENT

Bill Witmer, Police Chief
David Pribulka, Interim Borough Manager
Alyssa Doherty, Assistant to the Borough Manager
Gina Thompson, Planning, Zoning & HARB Administrator

IV. ADDITIONS TO THE AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

NONE

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comments will be public comments, followed by

council comments, including proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

NONE

VI. COMMUNICATIONS (Written)

Mosquito Disease Control Coordinator’s end of year correspondence. No council action is requested.

Spring Creek Watershed Commission Water Resources Monitoring Project 2026 Contribution of \$3,145.00. Call for a motion/2nd to include \$3,145.00 in the Tentative Budget for 2026 for the Spring Creek Watershed Commission Water Resources Monitoring Project.

McKean motioned and Sedgwick seconded to include \$3,145.00 in the Tentative Budget for 2026 for the Spring Creek Watershed Commission Water Resources Monitoring Project. No discussion. Roll call vote. Motion carried. Motion carried unanimously.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Exception to Section 404.3 of the Centre Region Building Safety & Property Maintenance Code for 107 S. Ridge Street. Council may take action.

Tosti-Vasey motioned to table this item until staff is able to further review. Discussion included the property owner, Zeb Smoyer, addressing Council with information regarding this exception. The owner would like to rent out his house/property for several years while he is living out of town, but the ceilings are 2 inches too short to meet the Property Maintenance Code. He has been denied a permit to rent out his house due to this issue. He is asking Borough Council to reconsider approval of his rental permit. There was no second to the motion to table.

Brachbill motioned to approve the exception as listed above. Bernier seconded the motion to approve. Discussion included further discussion regarding the exception and Council’s ability to approve the exception. It was mentioned that all Council can do is vote to amend the code, not approve or disapprove an exception to the code. It was clarified that the property owner would have to appeal to the Housing Appeals Board for the exception to be granted. Brachbill and Bernier withdrew their motion.

Johnson motioned to recommend to send this request to Borough Staff for further review. Cleeton seconded. Discussion included reasoning behind the safety code and

*clarification that 7ft ceilings are required for fire protection and safety. Roll call vote.
Motion to send the request to staff was approved unanimously.*

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Property located at the end of Oak Lane in Bellefonte concerns of water runoff. Deferred to Public Works Superintendent, Matt Auman, and the Streets Committee. No council action is requested.

Stage at Talleyrand Park Design. Communication will be provided to the Talleyrand Park Committee and Friends of Talleyrand. No council action is requested.

Farmhouse Demolition Letter. No council action is requested.

The BASD Sustainable Farm (Farmhouse). No council action is requested.

VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Consent Agenda includes the following items:

1. General	DRAFT Council Meeting Minutes October 20th, 2025
------------	--

Brachbill motioned and Cleeton seconded to approve the Consent Agenda. No discussion. Roll call vote. Motion carried. Motion carried unanimously.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

VIII. REPORTS

Mayor Johnson

Mayor Johnson thanked Giant Food Stores for their generous donation to the Borough Trick or Treat Event.

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

(Ms. Thompson)

1. Recommended for approval:

Call for a motion/2nd to approve the issuance of a Certificate of Appropriateness for the following projects:

- 320 West High Street (Train Station) – installation of the replica Liberty Bell as part of the Bells Across America program, with placement to be determined and no adverse impact to the historic scales if located there.
- 227 North Allegheny Street - replacement of 16 windows with materials and design as presented.

Brachbill motioned, and Tosti-Vasey seconded to approve the above-listed projects as presented. No discussion. Roll call vote. Motion carried unanimously.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Call for a motion/2nd to approve the demolition of the Beaver Farmhouse at 1002 Airport Road, requested by the Bellefonte Area School District.

Cleeton motioned, and Bernier seconded to approve the demolition of the farmhouse listed above. Discussion included comments by several community members and district officials regarding the demolition. Community members spoke in support of keeping the structure due to its historical value. District officials spoke to explain the reasoning behind demolition, including lack of ADA compliance, stormwater drainage issues, and lack of funding for restoration/renovation.

Cleeton motioned, and Brachbill seconded to table this motion until more information is received and considered. No further discussion. Roll call vote. Motion to table carried 8 yes to 1 no vote.

Mr. Kent Bernier	no	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

The Planning Commission will meet on Monday, November 10th at 5:00 pm.

HARB will not meet on Tuesday, November 11 (holiday) or on the rescheduled date of Wednesday, November 12th (no projects for review). The next HARB meeting is scheduled for Tuesday, November 25th at 8:30 a.m.

IX. CURRENT and OLD BUSINESS

The Borough Offices will be closed on Tuesday, November 11, for Veterans Day. No council action is requested.

There will be no Brush/ Grass Pick-up on Wednesday, November 12th. The last day for Brush/ Grass Curbside pick-up will be Wednesday, November 19th. No council action is requested.

Complete Streets Policy Resolution No. 11032025-01. Call for a motion/2nd to approve the Complete Streets Policy Resolution No. 11042025-01.

Tosti-Vasey motioned, and Cleeton seconded to approve the Complete Streets Policy Resolution No. 11042025-01. No discussion. Roll call vote. Motion carried. Motion carried unanimously.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

Electricity Procurement Contract Bids. Call for a motion/2nd to award the electricity procurement contract to the lowest responsible and responsive bidder offering the most advantageous pricing, based on the bid results and staff recommendation.

Johnson motioned, and Brachbill seconded to award the electricity procurement contract to the lowest responsible and responsive bidder offering the most advantageous pricing, based on the bid results and staff recommendation. Discussion included Interim Borough Manager, Mr. Pribulka, offering more details regarding the contract. He recommended a fixed rate, 24-month term to AEP Energy at a cost of \$0.876/kWh. No further discussion. Roll call vote. Motion carried. Motion carried unanimously.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

X. NEW BUSINESS

Bellefonte Governor’s Park roof repair to pavilions. Volunteers from Faith United Methodist Church would like to volunteer their services to repair pavilions in Governor’s Park. All Volunteers will have waivers signed along with Certificates of Insurance provided by the Church and Contractor. Call for a motion/2nd to allow Faith United Methodist Church and Daniel Zook, Contractor, to perform volunteer work, along with providing materials for repairs to pavilions in Governor’s Park.

Brachbill motioned, and Cleeton seconded to allow Faith United Methodist Church and Daniel Zook, Contractor, to perform volunteer work, along with providing materials for repairs to pavilions in Governor’s Park. No discussion. Roll call vote. Motion carried. Motion carried unanimously.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes

Mr. Doug Johnson	yes	
------------------	-----	--

Council may consider joining the Pennsylvania Municipal League and allocate funds in the 2026 budget for the membership fee. Member Benefit information has been provided in the packet. Council may take action.

Tosti-Vasey motioned, and Cleeton seconded to table this item pending further review. No discussion. Roll call vote. Motion carried with 7 yes and 2 no votes.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	no	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	no		

Council may consider adding the C-NET Bulletin Board in 2026. C-NET Bulletin Board information has been provided in the packet. Council may take action.

Tosti-Vasey motioned, and Johnson seconded to consider adding the C-NET Bulletin Board in 2026. Discussion included reasons for adding the bulletin board, potential costs, and alternative ways to spend the money that might be spent on adding the bulletin board. No further discussion. Roll call vote. Motion failed unanimously with 10 no votes. Motion to add the C-NET Bulletin Board did not carry.

Mr. Kent Bernier	no	Ms. Shawna McKean	no
Mr. Randy Brachbill	no	Ms. Rita Purnell	no
Ms. Deb Cleeton	no	Ms. Johanna Sedgwick	no
Ms. Barbara Dann	no	Ms. Joanne Tosti-Vasey	no
Mr. Doug Johnson	no		

Realignment of Airport Road (SR 2002) to create a ‘T-intersection’ with the school district’s driveway/Governor’s Road. Call for a motion/2nd to approve the deed of dedication as presented.

Johnson motioned and seconded to approve the deed of dedication as presented. Brachbill seconded. Discussion included clarification of which intersection is being discussed. No further discussion. Motion carried unanimously.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	yes
Mr. Doug Johnson	yes		

XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name, street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

NONE

XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

Ms. Sedgwick commented that the high school drama club is putting on their fall play on November 13, 14, and 15th.

Ms. Cleeton reminds the public that tomorrow is election day. Please vote. She also thanked all the poll workers for their dedication.

Mr. Brachbill mentioned that he is holding a meeting regarding sound issues for public meetings.

Ms. Dann commented that Borough staff are working on a safety plan for the intersection of McAllister/High Streets. The streets committee, police chief, and public works superintendent, Matt Auman, are all working to find ways to make this intersection safer. The intersection is currently a 2-way stop, and it is recommended to make the stop a 4-way stop intersection.

XIII. ADJOURNMENT

The meeting was adjourned at 8:44 PM.



**Stover
McGlaughlin**
Attorneys & Counselors at Law

Bellefonte
122 East High Street
Bellefonte, PA 16823
T: 814 355 8235
F: 814 355 1304

State College
919 University Drive
State College, PA 16801
T: 814 231 1850
F: 814 231 1860

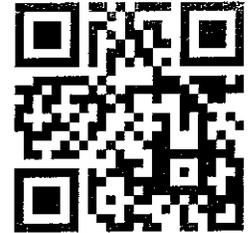
Please remit payment to Bellefonte Office

October 15, 2025

Bellefonte Borough
301 North Spring Street, Suite 200
Bellefonte, PA 16823

ACCOUNT NO 12637.001A JWS

INVOICE NO. 181075



Scan to Pay

Solicitor

FEES THROUGH 10/15/2025

		HOURS	
09/17/2025	Appear for pre-trial conference in re: Geisinger assessment appeal	0.30	
09/29/2025	Finalize opinion letter; Email	0.10	
10/01/2025	Review emails; Research; Email to Gina	1.00	
10/13/2025	Emails with Gina re: waterfront project and with Dave re: liability from kids on wall and Geis Appeal	0.50	
	FOR CURRENT SERVICES RENDERED	<u>1.90</u>	<u>351.50</u>

RECAPITULATION

HOURS	RATE	TOTAL
1.90	\$185.00	\$351.50

TOTAL CURRENT CHARGES 351.50

PRIOR MONTH BALANCE \$1,628.00

Please Detach and Return This Portion With Your Remittance

Please Charge \$ _____ on the following:		Amount: _____																				
<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	Statement Date: 10/15/2025																				
<input type="checkbox"/> Discover	<input type="checkbox"/> American Express	Client: Bellefonte Borough																				
<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 10%;"></td><td style="width: 10%;"></td> </tr> </table>																						Account No. 12637.001
Card Number		Exp. Date (required)																				
_____ Card Holder Signature		_____ Security Code																				

October 15, 2025

Bellefonte Borough

ACCOUNT NO: 12637-001A

INVOICE NO. 181075

Solicitor

ANY PYMTS RECD AFTER 10/28/2025 WILL BE REFLECTED ON NEXT STATEMENT

10/06/2025 Rec'd Ck #995895 Borough of Bellefonte - Thank you -888.00

TOTAL BALANCE DUE \$1,091.50

PAST DUE AMOUNTS

<u>0-30</u>	<u>31-60</u>	<u>61-90</u>	<u>91-120</u>	<u>121-180</u>	<u>181+</u>
1,091.50	0.00	0.00	0.00	0.00	0.00



HISTORIC
Bellefonte™
Est. 1795

Buddy Johnson, Mayor
Commitment to Community

SMALL BUSINESS SATURDAY PROCLAMATION

WHEREAS, the Borough of Bellefonte recognizes the vital contributions of small businesses to the strength of our local economy and the unique character of our community; and

WHEREAS, small businesses employ a significant portion of Pennsylvania's workforce, create local jobs, and reinvest in our neighborhoods through civic engagement, charitable giving, and community service; and

WHEREAS, Small Business Saturday was founded in 2010 to encourage holiday shoppers to support local, independently owned businesses; and

WHEREAS, the Commonwealth of Pennsylvania and communities across the state join together each year to celebrate Small Business Saturday as part of the nationwide effort to support small businesses during the holiday season; and

WHEREAS, Bellefonte's small businesses—including retailers, restaurants, service providers, artisans, and entrepreneurs—play an essential role in maintaining a vibrant downtown and a thriving local economy; and

WHEREAS, consumer spending at local businesses helps sustain jobs, stimulates economic growth, and strengthens the fabric of our community; and

WHEREAS, supporting local small businesses on Small Business Saturday and throughout the year enhances the quality of life for all residents of Bellefonte Borough.

NOW, THEREFORE, BE IT PROCLAIMED that the Borough Council of Bellefonte, Pennsylvania, does hereby recognize **Saturday, November 29, 2025**, as **Small Business Saturday** and urges residents, visitors, and the greater community to support local businesses and merchants throughout the holiday season and beyond.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Borough of Bellefonte to be affixed this 27th day of November, 2025.

Gene "Buddy" Johnson, Mayor
Borough of Bellefonte

BELLEFONTE BOROUGH POLICE DEPARTMENT

October 2025



HIGHLIGHTS & ACCOMPLISHMENTS

- **The Bellefonte Borough Police Department would like to thank the Centre County Commissioners, Dave Lamison, and everyone else involved for their assistance with the purchase of a vehicle for the police department. It is greatly appreciated.**
- **All officers participated in Mobile Field Force and Active Shooter training at CPI.**
- **Officer Luse participated in the Centre Hall Parade.**
- **The Bellefonte Police Department attended the Logan Fire Company's open house.**
- **The Bellefonte Police Department participated in the annual Christian Academy Parade.**
- **The Bellefonte Police Department assisted Penn State Police with security at Beaver Stadium during the football game.**
- **Officer Bollman participated in Trunk or Treat.**
- **Mayor Johnson, Chief Witmer, Sgt. Neideigh, Officer Hurd and Officer Walter participated in handing out candy and patrolling the neighborhoods during Halloween.**

**BELLEFONTE BOROUGH POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT**

OFFENSES OCCURRED	MONTH	2025 YTD
Alarms	9	76
Assault	0	13
Child Abuse	1	18
Criminal Mischief	10	24
Disorderly Conduct	10	101
Domestics	9	84
Drug Related	4*	20
DUI	0	8
Harassment	6	48
Suspicious Activity	17	138
Theft	7	36
All Others	417	3,654
TOTAL	490	4,295

TRAFFIC	MONTH	2025 YTD
Stops	64	419
Citations Filed	25	356

PAYMENTS RECEIVED	MONTH	2025 YTD
MDJ	Not	\$10,112.91
Probation	Available	\$4,356
Other	This	\$12,548.82
TOTAL	month	\$27,047.73

ACCIDENTS	MONTH	2025 YTD
Reportable	9	45
Non-Reportable	7	81
TOTAL	16	126

CALLS	MONTH	2025 YTD
Handled by BPD	477	4,216
Off Duty	13	79
TOTAL	490	4,295

OFFICERS' TIME	MONTH	2025 YTD
Regular Hours	1616	16,504
Overtime Hours	62.5	272
Reimbursed Overtime	75.5	320.5
Training <small>(exclude in total)</small>	80	753
TOTAL	1,754	19,556.5

ARRESTS	MONTH	2025 YTD
Felony	12	33
Misdemeanor	20	145
Summary	6	65
TOTAL	38	210

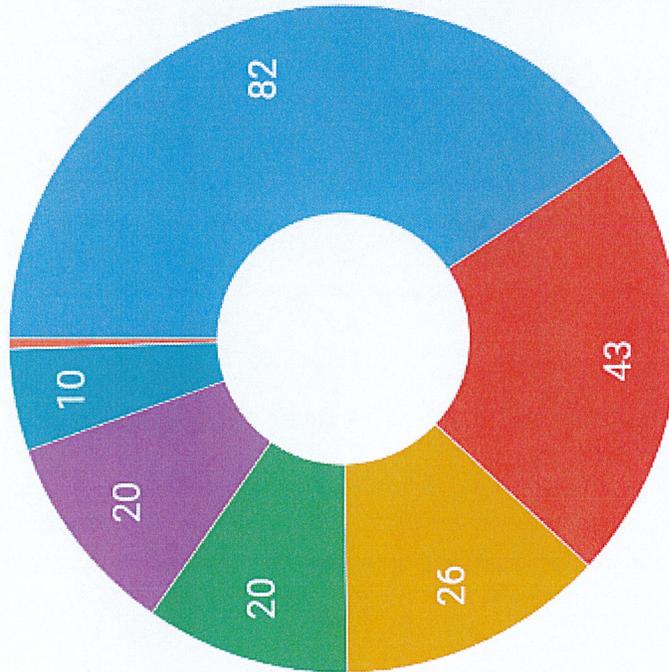
SRO	MONTH	2025 YTD
Number of Incidents	33	237
Arrests	1	10
Traffic (School Zone)	0	28
Hours Worked	368	2,372

MILEAGE	MONTH	YTD
34-1	601	69,279
34-2	327	90,644
34-3	0	125,932
34-4	622	89,744
34-5	615	10,331
34-6	365	40,329

PARKING	MONTH	2025 YTD
Hours Worked	187	1,889.5
Tickets Issued	261	2,195
Revenue	Not avail.	\$108,533.70



Bellefonte PD - Active Permits By Type (Today)

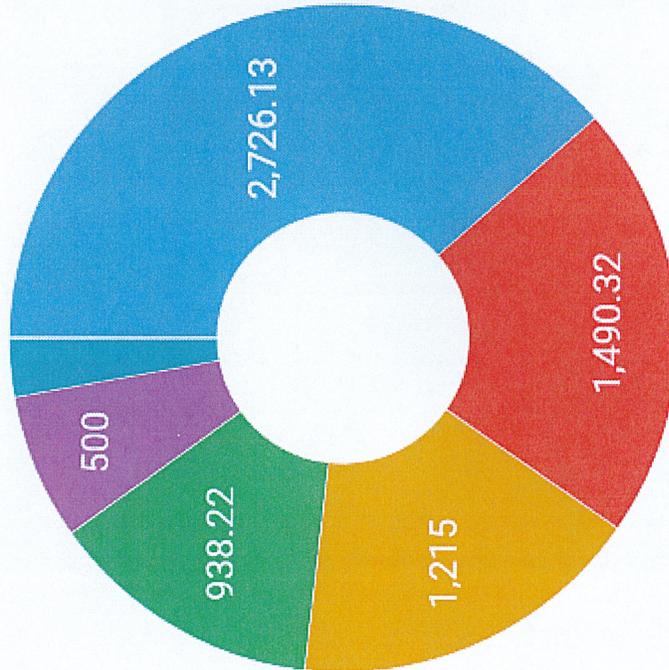


- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot South (W. Bishop St)
- Municipal Parking Lot North (W. Howard St.)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- On-Street Long-Term Parking RC-...
- A-NEW Temporary Residential Par...

Data as of 11/3/2025, 10:41:00 AM



Bellefonte PD - Revenue By Permit Type (Last 30 Days)



- Municipal Parking Lot South (W. Bishop St)
- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot North (W. Howard St.)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- On-Street Long-Term Parking RC -...
- Other

Data as of 11/3/2025, 12:00:00 AM

Bellefonte Borough Council Packet November 17, 2025

2021	R Permit	R Count	RC Permit	RC Count	C Permit	C Count
January						
February						
March						
April						
May						
June	\$565.16	38	\$120.00	6	\$535.48	22
July	\$620.16	43	\$134.38	7	\$526.56	22
August	\$786.28	58	\$167.74	9	\$551.62	22
September	\$758.50	52	\$160.00	8	\$507.50	21
October	\$876.30	60	\$158.06	8	\$523.39	21
November	\$834.50	56	\$159.33	8	\$400.00	16
December	\$780.00	52	\$140.00	7	\$369.35	15

Year End Total	\$5,220.90	359	\$1,039.51	53	\$3,413.90	139
-----------------------	-------------------	------------	-------------------	-----------	-------------------	------------

2022	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$779.03	52	\$120.00	6	\$479.04	20		
February	\$737.68	50	\$120.00	6	\$507.14	21		
March	\$720.00	48	\$120.00	6	\$474.19	19		
April	\$824.00	56	\$120.00	6	\$506.66	21		
May	\$790.64	54	\$172.90	9	\$484.68	20		
June	\$809.00	54	\$178.67	9	\$671.66	29		
July	\$735.00	49	\$247.74	13	\$575.00	23		
August	\$800.33	55	\$160.00	8	\$592.74	23		
September	\$777.50	52	\$199.33	10	\$595.00	23		
October	\$773.70	51	\$180.00	9	\$562.10	22	\$8.00	2
November	\$708.50	50	\$246.01	14	\$400.84	17	\$0.00	0
December	\$999.20	68	\$180.00	9	\$396.77	16	\$16.00	4

Year End Total	\$9,454.58	639	\$2,044.65	105	\$6,245.82	254	\$24.00	6
-----------------------	-------------------	------------	-------------------	------------	-------------------	------------	----------------	----------

Bellefonte Borough Council Packet November 17, 2025

2023	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$982.26	68	\$227.09	12	\$595.97	25	\$0.00	0
February	\$1,214.45	74	\$239.29	12	\$619.64	25	\$4.00	1
March	\$1,120.66	77	\$220.00	11	\$587.10	24	\$0.00	0
April	\$1,348.00	82	\$200.00	10	\$590.00	24	\$4.00	1
May	\$1,206.78	83	\$180.00	9	\$550.00	22	\$0.00	0
June	\$1,363.00	90	\$206.00	11	546.67	22	\$8.00	2
July	\$1,190.32	73	\$198.71	11	\$525.00	21	\$4.00	1
August	\$1,238.24	85	\$236.12	12	\$500.00	20	\$0.00	0
September	\$1,366.50	82	\$203.33	11	\$500.00	20	\$0.00	0
October	\$1,381.93	83	\$198.06	10	\$518.55	21	\$0.00	0
November	\$1,290.00	77	\$196.00	12	\$530.84	22	\$0.00	0
December	\$1,203.87	71	\$278.06	14	\$573.39	24	\$0.00	0

Year End Total	\$14,906.01	945	\$2,582.66	135	\$6,637.16	270	\$20.00	5
-----------------------	--------------------	------------	-------------------	------------	-------------------	------------	----------------	----------

Year End Total \$24,145.83

2024	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$1,242.57	79	\$276.77	14	\$529.84	22	\$0.00	0
February	\$1,250.18	75	\$225.52	12	\$568.10	23	\$0.00	0
March	\$1,284.67	76	\$260.00	13	\$472.58	19	\$0.00	0
April	\$1,292.00	77	\$253.33	13	\$423.33	18	\$8.00	2
May	\$1,290.97	78	\$200.00	10	\$474.19	19	\$0.00	0
June	\$1,176.50	79	\$180.00	9	\$423.33	17	\$0.00	0
July	\$1,254.16	74	\$200.00	10	\$470.96	19	\$0.00	0
August	\$1,174.35	71	\$212.26	11	\$457.26	19	\$4.00	1
September	\$1,178.00	69	\$244.00	12	\$490.83	20	\$0.00	0
October	\$1,150.63	70	\$256.13	12	\$444.35	18	\$16.00	4
November	\$1,193.50	72	\$220.00	11	\$551.67	23	\$0.00	0
December	\$1,282.27	78	\$200.00	10	\$567.74	23	\$0.00	0

Year End Total	\$14,769.80	898	\$2,728.01	137	\$5,874.18	240	\$28.00	7
-----------------------	--------------------	------------	-------------------	------------	-------------------	------------	----------------	----------

Bellefonte Borough Council Packet November 17, 2025

2025	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$1,195.64	71	\$208.39	11	\$475.00	19	\$4.00	1
February	\$1,203.22	72	\$275.72	12	\$495.54	20	\$60.00	15
March	\$1,259.99	78	\$240.00	11	\$425.00	17	\$0.00	0
April	\$1,227.00	76	\$232.00	11	\$499.17	20	\$12.00	3
May	\$1,278.38	79	\$209.03	10	\$475.00	19	\$0.00	0
June	\$1,354.00	86	\$224.00	11	\$492.50	19	\$4.00	1
July	\$1,353.89	86	\$200.00	9	\$450.00	18	\$4.00	1
August	\$1,486.44	95	\$207.74	12	\$450.00	18	\$0.00	0
September	\$1,253.26	81	\$200.00	9	\$539.17	22	\$8.00	2
October	\$1,353.40	88	\$200.00	9	\$500.00	20	\$4.00	1
November								
December								

Year End Total	\$12,965.22	812	\$2,196.88	105	\$4,801.38	192	\$96.00	24
-----------------------	--------------------	------------	-------------------	------------	-------------------	------------	----------------	-----------

Bellefonte Borough Council Packet November 17, 2025

2022	R/RC/C Permit In House
January	0
February	1
March	1
April	1
May	1
June	9
July	9
August	9
September	10
October	10
November	10
December	10
Total	71

2025	R/RC/C Permit In House
January	20
February	21
March	21
April	20
May	21
June	23
July	11
August	11
September	23
October	23
November	
December	
Total	194

2023	R/RC/C Permit In House
January	10
February	11
March	13
April	12
May	11
June	8
July	12
August	11
September	11
October	4
November	12
December	16
Total	131

These are active permits

2024	R/RC/C Permit In House
January	13
February	12
March	6
April	12
May	10
June	15
July	22
August	21
September	21
October	21
November	23
December	22
Total	198

Bellefonte Borough Council Packet November 17, 2025

2022	R/RC/C Permit Online/In House
January	78
February	78
March	74
April	84
May	84
June	101
July	94
August	95
September	95
October	92
November	91
December	103
Total	1069

2025	R/RC/C Permit Online/In House
January	122
February	140
March	127
April	130
May	129
June	140
July	125
August	136
September	137
October	141
November	
December	
Total	1327

2023	R/RC/C Permit Online/In House
January	115
February	122
March	125
April	128
May	125
June	133
July	118
August	128
September	124
October	118
November	123
December	125
Total	1484

2024	R/RC/C Permit Online/In House
January	128
February	122
March	114
April	122
May	117
June	120
July	125
August	123
September	122
October	125
November	129
December	133
Total	1480

Bellefonte Borough Council Packet November 17, 2025

2023 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,072.75	19	\$1,863.86	44	\$479.83	14
February	\$1,176.43	22	\$1,994.46	45	\$493.75	15
March	\$1,274.51	30	\$1,935.00	43	\$397.42	12
April	\$1,216.50	23	\$2,149.50	48	\$505.16	15
May	\$1,136.61	26	\$1,834.84	41	\$547.58	16
June	\$850.50	20	\$2,082.00	49	\$681.33	20
July	\$853.55	17	\$1,907.42	44	\$590.48	15
August	\$924.68	19	\$1,821.78	42	\$567.90	15
September	\$876.00	17	\$2,019.00	47	\$646.33	17
October	\$960.97	20	\$1,755.01	44	\$641.28	18
November	\$1,143.00	23	\$1,872.00	41	\$595.00	15
December	\$987.10	19	\$1,525.65	34	\$655.97	17

Year End						
Total/Permit	\$12,472.60	255	\$22,760.52	522	\$6,802.03	189

2024 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,049.53	22	\$1,530.00	34	\$732.74	20
February	\$976.04	20	\$1,525.35	35	\$533.45	14
March	\$984.20	19	\$1,554.68	35	\$703.38	20
April	\$1,066.50	21	\$1,657.50	36	\$787.50	22
May	\$817.26	18	\$1,641.76	37	\$525.00	13
June	\$997.50	20	\$1,618.50	36	\$617.17	17
July	\$960.97	20	\$1,570.65	36	\$572.42	14
August	\$1,371.76	30	\$1,585.17	37	\$675.17	18
September	\$1,009.50	20	\$1,552.50	36	\$774.66	21
October	\$1,168.55	23	\$1,675.16	38	\$604.03	16
November	\$1,080.00	22	\$1,791.00	41	\$591.50	15
December	\$1,078.55	21	\$1,659.20	38	\$558.87	14

Year End						
Total/Permit	\$12,560.36	256	\$19,361.47	439	\$7,675.89	204

Bellefonte Borough Council Packet November 17, 2025

2025 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,032.10	20	\$1,824.68	41	\$616.45	16
February	\$983.58	21	\$1,763.05	40	\$623.75	16
March	\$1,159.84	23	\$1,692.58	39	\$678.55	19
April	\$1,180.50	23	\$1,614.00	37	\$761.83	20
May	\$900.00	17	\$1,910.32	41	\$700.00	18
June	\$988.50	19	\$1,837.50	41	\$595.00	15
July	\$1,136.62	24	\$2,173.07	51	\$450.00	18
August	\$1,087.26	22	\$2,396.61	55	\$455.00	11
September	\$1,273.50	26	\$2,334.00	54	\$681.34	19
October	\$1,170.00	23	\$2,091.78	46	\$728.22	21
November						
December						

Year End						
Total/Permit	\$10,911.90	218	\$19,637.59	445	\$6,290.14	173

2025 In House	North Count	South Count	West Count
January	1	0	1
February	2		
March	3	0	0
April	3	0	0
May	2	0	0
June	3	0	0
July	3		
August	3		
September	3		
October	3	0	0
November			
December			

2023 In House	North Count	South Count	West Count
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November	1	5	
December	1	5	

Special Permits	North Count	South Count	West Count	Any Count	R/R/C/C
YMCA	9				
Bellefonte Art Museum	2				
Masonic Lodge				40	
Bellefonte Mews Centre Co Housing		7			
				1	

2024 In House	North Count	South Count	West Count
January	2		1
February	1		1
March	2		1
April	0	0	0
May			
June	2		1
July	2		
August	2		1
September	2	0	1
October	2		1
November	2	0	1
December	2	0	1

These are active permits

MEMORANDUM



TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting November 17, 2025

PLANNING:

The Planning Commission met on Monday, November 10, 2025. The agenda, minutes, and meeting materials are included in your packet. There are two items requiring Council action: consideration of a SALDO project and an appointment to the Planning Commission.

- **Motion/2nd** to approve the Planning Commission’s recommendation to approve the subdivision of Tax Parcel 32-301-300 (SEDA-COG Joint Rail Authority), contingent upon revising the plan in accordance with the review comments from the County Planning Office.
- **Motion/2nd** to approve the appointment of Jean Gerber to the Planning Commission. She will fill the vacancy created when Chris Morelli moved away. Her term will expire on 12/31/2026.

The next **Nittany Valley Joint Planning Commission** meeting is Thursday, November 20 at 6:00 pm at the Benner Township Municipal Building. Minutes from the September 18 meeting and the upcoming agenda are included under **Liaison Reports**.

The next **Planning Commission** meeting is scheduled for Monday, December 8 at 5:00pm.

ZONING:

Over the past month, I have continued to review, process, and issue zoning permits, as well as respond to a steady volume of inquiries regarding local zoning regulations and land use for both residential and commercial properties. I’ve also been addressing several active commercial projects, including ongoing coordination with the Undine Fire Company regarding the proposed helipad and related lighting at Lambert Hall. In addition, I’ve been working with Centre Region Code Administration on fire safety licenses, rental permits, and building-related approvals.

[MOVED TO OLD/NEW BUSINESS]

Council approval required for demolition permit for 1002 Airport Road.

- The Bellefonte Area School District (BASD) has submitted a zoning application related to the demolition of a mid-19th-century stone farmhouse located behind the Bellefonte Area High School. This approval was tabled at the November 3, 2025 Council meeting.

There will be a **Zoning Hearing Board** meeting in **early December (TBD)** to consider two variance requests submitted by Centre County Government. More information to come.

HARB:

There are no updates at this time. I have reviewed a few projects for administrative approval.

The next HARB meeting is scheduled for Tuesday, November 25th at 8:30 am.

~~~~~  
**OCA Updates:**

**Global Entrepreneur Week @ Penn State** – I’ve been invited to serve as a panelist for a discussion on opening a commercial space. The session will cover the basics of Certificates of Occupancy, building permits, and working with design professionals. Representatives from local agencies and industry experts will walk through the approval process—from site selection to required documentation—and will answer audience questions. More information can be found at: <https://happyvalley.com/events/occupying-the-built-environment>

**Date/Time:** Tuesday, November 18, 2025, from 12:00–1:30 PM

**Location:** Remodeler’s Workshop, 105 Stonecrest Drive, Bellefonte, PA

**SEDA-COG / Potter Street Subdivision project** – The Planning Commission recommends approval of the Subdivision Plan for the SEDA-COG Rail Line. See packet for more detail.

**Ordinance Committee:** The Committee met on November 13th to review several revised draft ordinance amendments. Discussion topics included zoning and sign/lighting enforcement, updates to rental regulations, revisions to sign and illumination standards, and considerations for specific business uses. The Committee also reviewed proposed language for permitting and maintaining retaining walls, the draft beekeeping ordinance, updated provisions for ground-mounted solar installations, and updates to the Borough’s air pollution ordinance. I will continue to work on revising language to some of these ordinances to prepare for formal request of amendments.

**Bellefonte Bikeway to Titan Energy Complex** – There was an email sent in late September with information from SEDA-COG regarding legal agreements that would be required with the Joint Rail Authority. The committee is reviewing those agreement and determining next steps.

**CRCA Property Maintenance Issues** – No new updates

**In-Progress Projects** *(as time allows)*

- Researching the Borough’s ability to tax games of chance machines (reach out to Clearfield Borough as they’ve successfully done this).
- Connecting with the Borough of Brookville to learn about their Historic District oversight and enforcement practices.
- Exploring the addition of a Sanborn map layer to the County GIS system.
- Updating the design professionals resource list with new companies and contractors.
- Developing outreach strategies to inform commercial property owners about the LERTA ordinance. (Consideration of adding residential properties to LERTA.)
- Developing outreach strategies to inform realtors and potential property owners of rental regulations. (CRCA to hold summit with Realtors in January 2026)
- Seeking legal counsel regarding restrictions on certain types of businesses within the downtown commercial historic district.
- Revising the Bed & Breakfast zoning permit application to reflect current requirements; this may also involve updating the ordinance.
- Redevelopment opportunities for properties in the Borough.

---

*If you have any questions about the current projects, or would like additional information, please do not hesitate to contact Gina Thompson at [gthompson@bellefontepa.gov](mailto:gthompson@bellefontepa.gov) or 814-313-1573.*

**BELLEFONTE BOROUGH PLANNING COMMISSION  
MEETING MINUTES**

**November 10, 2025 – 5:00 p.m.**

**Oak Room, Armory Building**

**301 North Spring Street, Bellefonte, PA 16823**

[www.bellefonte.net](http://www.bellefonte.net)

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL**

The November 10, 2025 meeting of the Bellefonte Borough Planning Commission was called to order at 5:00 p.m.

**MEMBERS PRESENT:**

Robert Dannaker, Chair  
James Mills, Secretary  
Mark Edwards  
David Lomison  
*vacancy*

**STAFF MEMBERS:**

Gina Thompson, Zoning Administrator

**GUESTS:**

Jean Gerber  
Nevin Grove, Engineer PennTerra

**ADDITIONS TO THE AGENDA**

*Ms. Thompson requested to add Jean Gerber's application to the Planning Commission for review and consideration. Call for an action to approve the appointment of Jean Gerber. This item will be added to the "Old/New Business" heading.*

**APPROVAL OF MINUTES – October 13, 2025**

*Lomison motioned to approve the October 13, 2025 minutes. Edwards seconded. There were several suggested corrections to the minutes. Motion to approve the amended minutes (with corrections) carried unanimously.*

**LAND DEVELOPMENT ACTIVITIES**

- Subdivision of Tax Parcel 32-301-300 – SEDA-COG Joint Rail Authority
  - Review and Comment by the Centre County Planning Office
    - This is a Borough project that was contracted with PennTerra.
    - The proposed plan for the parcel is a rails to trails natural area with a bridge connecting Tallyrand and Masullo Parks
    - The parcel needs to be subdivided in order for the Borough to purchase.
    - Location and labeling of the flood plain zone
  - Plan, dated 10/3/2025, both physical and electronic

- *Recommend approval of plan.*

*Edwards motioned and Lomison seconded to conditionally approve the plan, pending revisions based on county comments. No further discussion. Motion carried unanimously.*

### **OLD/NEW BUSINESS**

- New Member application – Jean Gerber
  - Call for a motion to appoint Jean Gerber to the Planning Commission

***Mills motioned and Edward seconded to approve the appointment of Jean Gerber to the Planning Commission. No discussion. Motion carried unanimously.***
- Waterfront Development project updates
  - Discussion regarding an easement agreement/lot addition – the Waterfront developers discussed purchasing a part of Dunlop Street – but it was decided it would be easier to grant an easement
  - The Waterfront developers own the middle piece of Dunlop and the Borough owns the 2 end pieces.
  - The agreement states that the Waterfront Developers are going to buy the end parcels. This will be easier than an easement or an appraisal/public sale. The Borough will have to vacate both end parcels.
  - The Waterfront Developers are hoping to break ground in Spring 2026. They are waiting for some funding sources to come in.
- Bellefonte Area School District – pending demolition permit for the Beaver Farmhouse
  - This was tabled at the 11/3/25 Council meeting.
  - Extensive discussion regarding the farmhouse and all considerations regarding the issue.

### **ORDINANCE ADDITIONS / UPDATES / AMENDMENTS: (in order of priority)**

- The Ordinance Ad-Hoc Committee will meet on November 13, 2025 to review several zoning amendments. Gina will update the Planning Commission afterwards.

### **INFORMATION/DISCUSSION ITEMS**

- There is a Nittany Valley Joint Planning Commission (NVJPC) meeting on Thursday, November 20 at 6:00pm at Benner Township Building.
- There have been several zonings and HARB projects for review and permitting.
- The Bellefonte Intervalley Chamber of Commerce (BIACC) and Downtown Bellefonte Inc. (DBI) now hold joint board meetings and will combine organizational duties. They are

called the “Bellefonte Alliance” and board meetings are held the first Tuesday of the month at 8:00am in the Oak Room.

- Council approved the Deed of Dedication for the realignment of Airport Road (SR 2002) to create a ‘T-intersection’ with the school district’s driveway/Governor’s Road.

**ADDITIONS (after meeting agenda and packet was sent out):**

- NONE

**ADJOURNMENT**

*Edwards motioned to adjourn. Mills seconded. Motion carried. Meeting adjourned at 5:43 p.m.*

**\*\*NOTE FROM THE TRANSCRIPTIONIST: \*\*TONIGHT WAS MUCH BETTER. Thank you for announcing the roll call and names of motions/seconds!**

AGENDA

BELLEFONTE BOROUGH PLANNING COMMISSION  
OAK ROOM, ARMORY BUILDING  
301 NORTH SPRING STREET, BELLEFONTE  
DATE: NOVEMBER 10<sup>TH</sup>, 2025 TIME: 5:00 P.M.

CALL TO ORDER & ROLL CALL:

|                               |
|-------------------------------|
| Mr. Robert Dannaker, Chairman |
| Mr. James Mills, Secretary    |
| Mr. Mark Edwards              |
| Mr. David Lomison             |
| <i>vacancy</i>                |

APPROVAL OF MINUTES: October 13, 2025 meeting minutes

LAND DEVELOPMENT ACTIVITIES:

**Subdivision of Tax Parcel 32-301-300 – SEDA-COG Joint Rail Authority**

- Review and Comment by the Centre County Planning Office
- Plan, dated 10/3/2025, both physical and electronic  
*(Nevin Grove might bring an updated plan to the meeting)*

***Recommend approval of plan.***

OLD & NEW BUSINESS:

- Waterfront Development project updates
- Bellefonte Area School District – pending demolition permit for the Beaver Farmhouse
  - This was tabled at the 11/3/25 Council meeting.

ORDINANCE ADDITIONS / UPDATES / AMENDMENTS:

- The Ordinance Ad-Hoc Committee will meet on November 13, 2025 to review several zoning amendments. I will update the Planning Commission afterwards.

INFORMATION ITEMS:

- FYI: There is a Nittany Valley Joint Planning Commission (NVJPC) meeting on Thursday, November 20 at 6:00pm at Benner Township Building.
- There have been several zonings and HARB projects for review and permitting.
- **The Bellefonte Intervalley Chamber of Commerce (BIACC) and Downtown Bellefonte Inc. (DBI)** now hold joint board meetings and will combine organizational duties. They are called the “Bellefonte Alliance” and board meetings are held the first Tuesday of the month at 8:00am in the Oak Room.
- Council approved the **Deed of Dedication for the realignment of Airport Road (SR 2002)** to create a ‘T-intersection’ with the school district’s driveway/Governor’s Road.

ADJOURNMENT: \_\_\_\_ 1<sup>ST</sup> \_\_\_\_ 2<sup>ND</sup> TIME: \_\_\_\_\_



**PLANNING AND COMMUNITY DEVELOPMENT OFFICE**

**BOARD OF COMMISSIONERS**

MARK HIGGINS, *Chair*  
AMBER CONCEPCION  
STEVEN G. DERSHEM

Willowbank Office Building  
420 Holmes Street  
Bellefonte, Pennsylvania 16823-1488  
Telephone (814) 355-6791  
FAX (814) 355-8661  
[www.centrecountypa.gov](http://www.centrecountypa.gov)

**DIRECTOR**  
RAYMOND J. STOLINAS JR., AICP

**ASSISTANT DIRECTOR**  
ELIZBETH A. LOSE

**October 23, 2025**

Bellefonte Borough Council  
David G. Pribulka, Interim Borough Manager  
301 N. Spring Street, Suite 200  
Bellefonte Municipal Building  
Bellefonte, PA 16823

**Re: Review and Comment: *Subdivision of Tax Parcel 32-301-300 – SEDA-COG Joint Rail Authority*; Plan Dated: October 3, 2025 (last revised: none referenced); Bellefonte Borough.**

**CCPCDO File No: 122-25**

**Proposal Received by CCPCDO on: October 16, 2025**

Dear Mr. Pribulka:

Subject to the requirements of the PA Municipalities Planning Code, Act 247 of 1968 as amended, the Centre County Planning Commission acknowledges receipt of the above-referenced *subdivision* proposal.

Using the Bellefonte Borough Subdivision and Land Development Ordinance (enacted June 27, 1994) as a guide, we offer the following review and comment.

Note: The staff does not perform an on-site inspection; this is a review of the plot plan only.

Plot plan deficiencies include, but may not be limited to the following:

**Chapter 500 -- SUBDIVISION AND LAND DEVELOPMENT**

**§500-41. Development Plans Exempted from Standard Procedures.**

In the case of any new development that does not involve the provision of new streets or easements for access, the applicant may submit a preliminary and final approval in one plat.

**ARTICLE V -- Plat Requirements**

**§500-11. Preliminary Plats.**

A.(1) Amend the plan title to reflect this proposal as a Preliminary / Final Plan or a Final Plan; contact Bellefonte Borough for further guidance

A.(4) Clarify the name of the owner and source of title for the property being subdivided. The deed source referenced in Project Notes 1., Deed Book 470, Page 705, appears to be the former railroad line located in Boggs Township, beginning just west of the Village of Curtin, and heading east toward Clinton County.

Plat Book 55, Page 51 references Deed Book Z-2, Page 167, more commonly referred to as Deed Book 50, Page 167. This source of title is from Henry S. Sayre to The Bellefonte Nittany and Lemont Railroad Company comprising an area of 0.4528 of an acre. Clarify if this deed source is part of the area being subdivided. Amend Project Notes 1.c. and the plan schematic accordingly.

A.(8) Label the name of the owner, source of title and deed book and page number for the residue lands south of this proposal to be consistent with the labeling of same to the north.

A.(10) Locate and label contour elevation lines.

A.(14) Locate and label the variable with right-of-way for S. Potter Street as well as noting the width and material type of the cartway.

A.(15) Label the area being subdivided to reflect Lot 1.

Also, amend Project Notes 2.a. and 3. to indicate this is a one (1) lot subdivision.

A.(17) Locate and label the floodplain.

A.(21) Obtain the approval signatures of the Bellefonte Borough Planning Commission and Bellefonte Borough Council.

B.(4) Provide a plan note indicating this subdivision is not proposing any water or sanitary sewer service. To that end, contact the Pennsylvania Department of Environmental Protection (DEP) to determine the appropriate sewage planning for this proposal and implement accordingly.

§500-12. **Final Plats.**

A.(1) Obtain the signature of the Professional Land Surveyor responsible for the plan (i.e., Execute the Professional Land Surveyor Certification block).

A.(6) Obtain the original signature of the owner of the property being subdivided and execute the Certificate of Ownership block.

**ARTICLE VI -- Design Standards**

§500-13. **Application.**

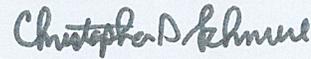
§500-13.E. Provide written confirmation from the Bellefonte Borough Zoning Officer indicating this proposal meets or exceeds all applicable regulations per the Bellefonte Borough Zoning Ordinance.

**ARTICLE VII -- Improvements and Construction Specifications**

§500-27 Prior to the property being offered for sale, the property corner markers must be set. Amend the Survey Features Legend to indicate the property corners as being set in lieu of 'to be set'.

In closing, we recommend plan approval subject to the correction and/or completion of all plan requirements noted; and subject to the corresponding approvals of the Bellefonte Borough Planning Commission and Bellefonte Borough Council based on the proper administration of the Bellefonte Borough Subdivision and Land Development Ordinance.

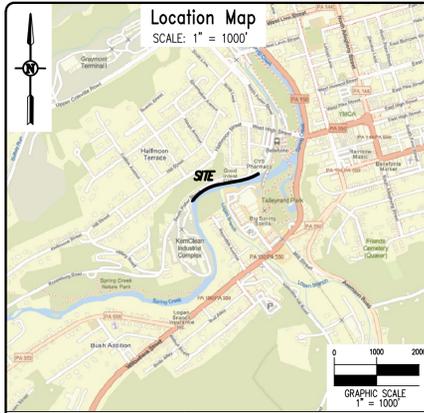
Respectfully submitted,



Christopher D. Schnure  
Senior Subdivision and Land Development Planner

/cds

- Copies: Bellefonte Borough Planning Commission -- Robert Dannaker, Chair.
- Bellefonte Borough Zoning Officer -- Gina Thompson
- Bellefonte Borough Engineer -- Franson Engineering & Surveying
- Surveyor -- PennTerra Engineering, Inc.
- Property Owner/Subdivider -- SEDA-COG Joint Rail Authority (201 Furnace Road, Lewisburg, PA 17837)



**PROJECT NOTES:**

1. General Site Information:
  - a. Owner Information: SEDA-COG Joint Rail Authority  
201 Furnace Road  
Lewisburg, PA 17837
  - b. Tax Parcel Numbers: 32-301-300
  - c. Deed Information: Deed Book 0470, Page 705
  - d. Total Existing Parcel Area: 6.590 AC (287,060 SF)
  - e. Property Address: W High Street  
Bellefonte, PA 16823
  - f. Municipality: Bellefonte Borough
  - g. Zoning: Waterfront Business District (WBD)  
Historic Architectural Review Board District
  - h. Existing Site Use: Residential
  - i. Minimum Lot Size: 0.172 AC (7,500 SF) Single-family Home  
0.115 AC (5,000 SF) Duplex
  - j. Maximum Building Height: 35'
2. Proposed Site Data:
  - a. Number of Lots: 2
  - b. Lot Size: Proposed Tract - 0.236 AC (10,294 SF)  
Residue Tax Parcel 32-301-300 - 6.354 AC (276,766 SF)
3. The purpose of this plan is to subdivide existing Tax Parcel Number 32-301-300 into 2 parcels. The residue of Tax Parcel 32-301-300 was not surveyed as part of this subdivision.
4. Natural Site Features & Survey Information:
  - a. Soil limits and descriptions have been taken from the Natural Resources Conservation Service Web Soil Survey dated December 2023.
  - b. There are no wetlands on the site according to the National Wetland Inventory Mapping (U.S. Fish & Wildlife Service) for Bellefonte, Pennsylvania last updated December 2023.
  - c. This site is within Flood Plane Zone AE according to the Federal emergency Management Agency (FEMA) Map Number 42027C0366F, effective date May 4, 2009.
  - d. Horizontal Datum is Pennsylvania North Zone State Plane Coordinates, North American Datum Of 1983 (PA NAD83) U.S. Feet.
  - e. For additional information, refer to:
    - a. "RETRACEMENT SURVEY OF THREE PARCELS OF LAND VESTED IN FRANK T. & PATRICIA A. HARTRANFT BY CORRECTIVE DEED OF RECORD IN CENTRE COUNTY RECORD BOOK 1977, PAGE 95, TRACTS ONE AND TWO THEREIN (WITH TRACT ONE COMPRISING TWO SEPARATE PARCELS), INTENDED TO BE CONVEYED TO THE BOROUGH OF BELLEFONTE AND PERIMETER SURVEY OF A PARCEL OF LAND INTENDED TO BE CONVEYED BY QUIT-CLAIM DEED FROM FRANK T. AND PATRICIA A. HARTRANFT AND JOHN F. HARTRANFT TO THE BOROUGH OF BELLEFONTE TOGETHER KNOWN AS "REYNOLDS AVENUE PARK" recorded at Centre County Recorder of Deeds in Record Book 1981, page 540.

**SURVEY FEATURES LEGEND**

- Property Line, Lot Line or Right of Way Line
- Roadway Center Line
- Adjoining Property Line
- Property Corner Found
- Property Corner To Be Set

**EXISTING FEATURES LEGEND**

- Existing Building
- Existing Concrete Areas
- Existing Pavement Areas
- Existing Retaining Wall
- Existing Guide Rail
- Existing Stream
- Existing Stream Line
- Existing Fire Hydrant
- Existing Utility Pole
- Existing Storm Sewer Inlet Type-M
- Existing Utility Main Valve
- Existing Utility Lateral Valve

| Point Table |              |               |
|-------------|--------------|---------------|
| Point       | Northing     | Easting       |
| A           | 270630.67541 | 1958709.85793 |
| B           | 270659.82239 | 1958727.48690 |
| C           | 270830.96853 | 1959021.42561 |
| D           | 270882.89410 | 1959296.99384 |
| E           | 270957.68831 | 1959489.63421 |
| F           | 270947.48596 | 1959495.95182 |
| G           | 270871.10162 | 1959299.21590 |
| H           | 270819.17606 | 1959023.64767 |
| I           | 270652.80785 | 1958737.27252 |
| J           | 270638.95159 | 1958728.89183 |

**Owner's Certification**

State of \_\_\_\_\_  
County of \_\_\_\_\_

On this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

BEFORE ME, PERSONALLY APPEARED SCOTT B. HARVEY, THE UNDERSIGNED OFFICER AS CHAIRMAN OF THE SEDA-COG JOINT RAIL AUTHORITY, KNOWN TO ME TO BE THE PERSON DESCRIBED, AND ACKNOWLEDGES THE SAME, AS THE CHAIRMAN, TO BE HIS ACT AND PLAN, THE SAME TO BE RECORDED AS MUCH, ACCORDING TO THE LAW.

Owner \_\_\_\_\_  
witness my hand and seal, this date \_\_\_\_\_

Notary Public \_\_\_\_\_ Commission Expires \_\_\_\_\_

**BELLEFONTE BOROUGH Planning Commission**  
Bellefonte Borough Planning Commission Approved

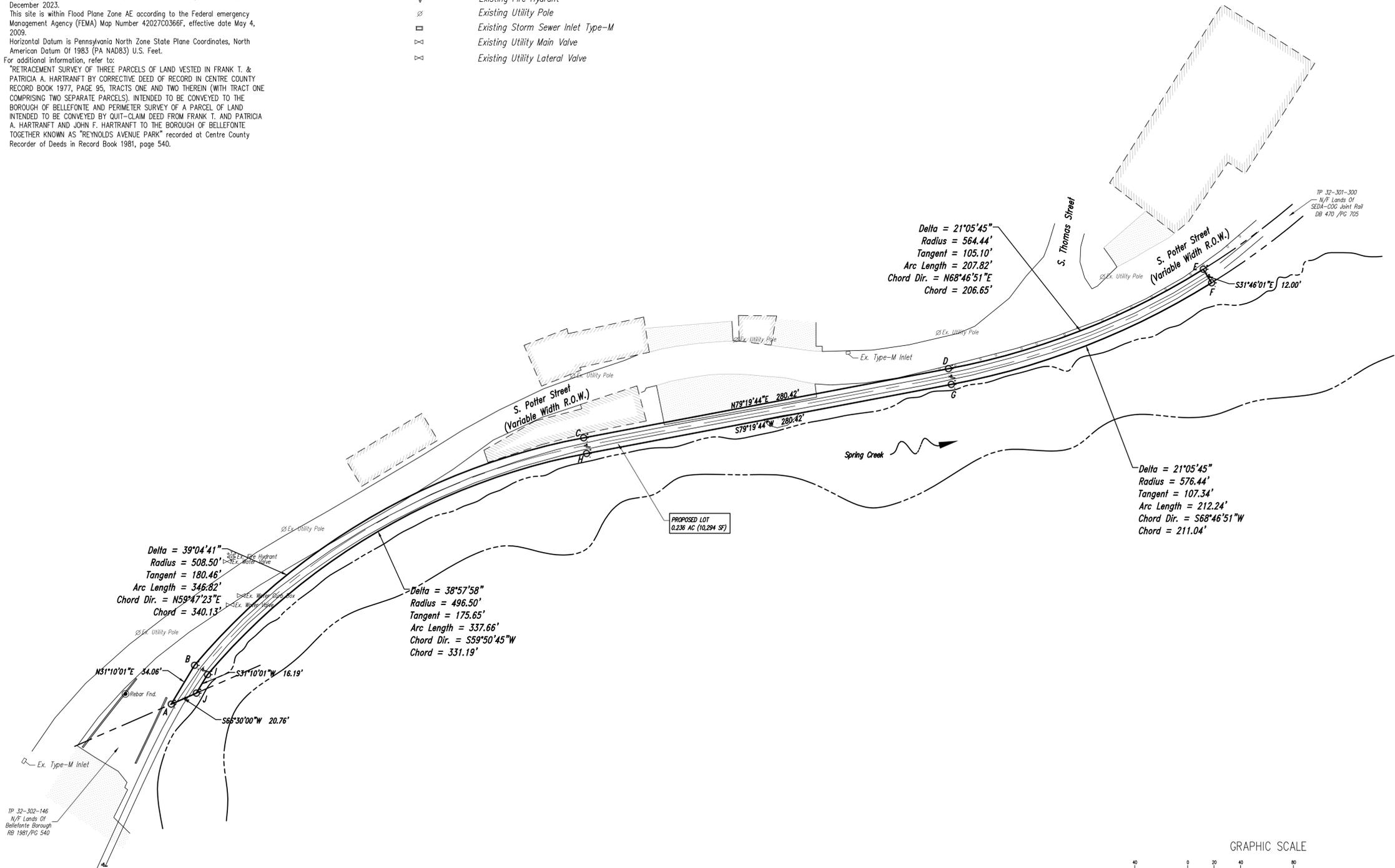
Chair \_\_\_\_\_ Date \_\_\_\_\_  
Secretary \_\_\_\_\_ Date \_\_\_\_\_

**BELLEFONTE BOROUGH Council**  
Bellefonte Borough Council Approved

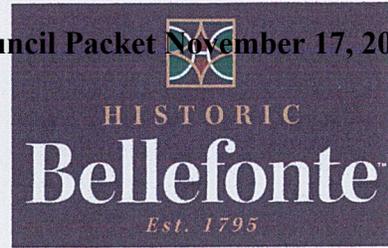
President \_\_\_\_\_ Date \_\_\_\_\_  
Secretary \_\_\_\_\_ Date \_\_\_\_\_

**Professional Land Surveyor Certification**  
I, Nevin L. Grove, a Professional Land Surveyor in the Commonwealth of Pennsylvania, do hereby certify that this plan correctly represents the tracts of lands as shown.

Signature \_\_\_\_\_ Date \_\_\_\_\_



**VOLUNTEER APPLICATION**  
**Borough of Bellefonte**



Date Received (office): 11-7-2025

| STEP 1: APPLICANT INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                   |                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| Name: Jean Rogers Gerber                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                   |                                                                                  |
| Address: 334 E. Curtin St.<br>Bellefonte, PA 16823                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                   | Contact: (phone, email)<br>814-876-7287                                          |
| Are you a resident of Bellefonte Borough?<br><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | If yes, for how many years?<br>Born & raised here, lived in town<br>1991-2004, moved back in 2025 | Voting Ward (circle):<br><input checked="" type="radio"/> NORTH    SOUTH    WEST |
| Have you ever been or are currently an elected or appointed official? If yes, please provide of position and duties involved:<br>Served on Borough Council approximately 1998-2003 (not sure of the exact dates)                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                   |                                                                                  |
| ABC(s) that you are interested in being appointed to:<br>Planning Commission                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                   |                                                                                  |
| Special skills that you have which related to the ABC applied for:<br>My previous experience as a Council would be very helpful in my role on the Planning Commission                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                   |                                                                                  |
| Please list any relatives or relationships you may have with any current member of a Bellefonte Authority, Board or Commission. FYI, our nepotism policy states: "[Our] prohibition [on hiring] shall not apply to employment in a temporary, seasonal position, nor to internships or volunteer work, as long as there is no direct or indirect supervisor/subordinate relationship between the relative or individual involved in a personal relationship with an employee or a personal relationship with an independent contractor of the Borough." (You can find a complete copy of Bellefonte's nepotism policy on the Borough's website.)<br>None |                                                                                                   |                                                                                  |
| STEP 4. ADDITIONAL INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                   |                                                                                  |
| Other information that may be relevant in requesting appointment to the ABC(s):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                   |                                                                                  |
| Are you attaching any other relevant information, such as a CV/resume, references (OPTIONAL)<br><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                   |                                                                                  |
| Signature of Applicant<br>Jean R. Gerber                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                   | Date<br>11/2/25                                                                  |

Return your completed application and resume to: Bellefonte Borough Manager, 236 West Lamb Street, Bellefonte, PA 16823  
 Questions: 814-355-1501 or [boro@bellefontepa.gov](mailto:boro@bellefontepa.gov)

**MEMORANDUM**



---

**TO: President Dann, Mayor Johnson, and Borough Council**  
**FROM: David Pribulka, Interim Borough Manager**  
**SUBJECT: November 17, 2025 Interim Manager Report**  
**DATE: November 12, 2025**

---

Dear President Dann, Mayor Johnson, and Borough Council:

It's an exciting time of year in Bellefonte Borough as preparations are underway for a safe and fun holiday season!

With the brisk fall weather quickly turning to freezing temperatures and potentially hazardous conditions, the Public Works Department is preparing for winter operations. As you know, this is a busy and challenging time of year for our plow drivers and first responders. When bad weather is in the forecast, we ask that all residents help make their jobs a little easier and safer by adhering to any travel or parking restrictions and by being patient as they clear streets and other public spaces.

We are working with Ilona Ballreich, Program Director at the Penn State Sustainable Communities Collaborative, on a potential project to develop "complete streets" concepts in certain Borough neighborhoods. This will help begin the implementation of the policy adopted by Borough Council on November 3<sup>rd</sup>. Ms. Ballreich has contacted a professor in traffic planning who has an interest in data collection and analysis to help support this initiative. Once a scope of work is developed, Council can consider authorizing the project to begin, potentially as soon as the spring semester of next year.

I am happy to report that we have a few new hires who have recently started or will be starting shortly with the Borough. Brandon Eckenroth joined as a part-time code enforcement officer, Jessica Gjurjevish began her employment as an Administrative Assistant in the Police Department, Austin Cable started as our newest mechanic, and, most recently, we had a candidate accept a position to fill the operator vacancy in the wastewater treatment plant. Please join me in welcoming them. I want to thank the Mayor and Council for your continued investment in our staff.

Staff met with the architect and some of the community volunteers involved in the proposed stage at Talleyrand Park to discuss concepts and the environmental covenants on the adjacent property. They are finalizing the concept plan for presentation to Council before preparing the land development plan. One concept includes a small encroachment on the adjacent property, also owned by the Borough, in a way that would avoid any disturbance to the existing site features and facilities, as well as any environmental encumbrances on the adjoining lot. Staff will continue to coordinate with the design team in their development and refining of the concept plan before Council is asked to endorse it for land development preparation. This will also need to be reviewed by the HARB.

I will continue to be in the office Monday to Wednesday each week and available remotely at any time as needed. This concludes my report, unless there are any questions. Thank you!

## Finance and Administration Committee Report

Committee met on 10/21/25 @ 5:30 in the Oak Room

Present: Deb Cleeton, Barbara Dann, Shawna McKean, Johanna Sedgwick, Dave Pribulka

### **Personnel**

Dave briefed the committee about personnel matters to be brought to Council in Executive Session.

### **Complete streets resolution**

A draft of a Complete Streets Policy, adapted to the needs of the Borough, was reviewed. The Committee recommends Council adopt a Complete Streets Resolution at the November 3, 2025 meeting. Dave will reach out to Illona Ballreich at PSU regarding opportunities for graduate student projects.

### **Guidelines for municipal support for community organizations**

The Borough has recently been approached by several organizations for financial support. The committee would like to establish a policy for municipal support. Dave will share the Ferguson Township policy with the committee for review and guidelines

### **Fireworks Ordinance**

A draft Fireworks Ordinance and supporting information will be shared with Dave and Chief Witmer for review and recommendations.

### **Governor's Park Pavilion repairs**

Faith United Methodist Church has offered to perform needed repairs to the pavilions in Governor's Park. Labor and materials to be supplied by the Church. Committee recommends that Council approve the offer to perform needed repairs to the pavilions in Governor's Park.

Next Meeting: Tuesday, November 18<sup>th</sup> at 5:30 in the Oak Room



HISTORIC  
**Bellefonte™**  
*Est. 1795*

## Public Transit Task Force Meeting summary: Tuesday, October 28th, 2025

**In Attendance: Deb Cleeton, Hugh Mose, Dave Pribulka, Joanne Tosti-Vasey, Dave Lomison (CC Office of Transportation), and Greg Kausch (CCMPO)**

### Quick recap

The meeting focused on reviewing transportation data and performance metrics for Bellefonte Borough's transit services over three months, including a discussion of ridership trends and budget allocations. The group explored potential funding sources and grant opportunities for transit expansion, with plans to develop a comprehensive mission statement and documentation for MPO funding in 2027. They also addressed scheduling challenges for upcoming meetings, discussed strategies to engage additional townships in transit services, and explored marketing and promotional opportunities to increase awareness.

### Next steps

- [Dave Lomison: Will look at the county website transit information and send compatible text to Dave Pribulka for the Bellefonte Borough website](#)
- [Dave Pribulka: Work with the IT person to get county transit information posted on the Bellefonte Borough website](#)
- [Joanne Tosti-Vasey: Include an article about the county transportation service in spring 2025 borough newsletter](#)
- [Dave Pribulka: Ask Lorraine Mulfinger for letter of support for the Long-Term Transit Development Plan project at the meeting on October 28th.](#)
- [Dave Pribulka, Deb Cleeton, and Joanne Tosti-Vasey: Meet on November 19th to draft mission statement for transit planning grant](#)
- [Dave Pribulka: Reserve the Oak room for the December 16th meeting at 3 pm. FYI, we canceled the November Public Transit Task Force meeting and rescheduled the December meeting to avoid the holidays.](#)
- [Joanne Tosti-Vasey: Send calendar invite to Greg Couch for December 16th meeting at 3 pm \(DONE\).](#)
- [Greg Kausch: Prepare framework document for transit needs assessment scope to circulate a few days before the December 16th meeting](#)
- [Transit Planning Subcommittee: Develop a needs and purpose statement, scope, schedule, and budget for supplemental Transit Planning Funds by March-April 2025.](#)

- Hugh Mose: Review the needs and purpose statement before the December meeting.
- [Transit Planning Subcommittee: Obtain letters of support from stakeholders after the draft document is ready for review.](#)
- [Transit Planning Subcommittee: Identify sources for potential 20% local match funding for transit study](#)

## **Summary**

### **Transportation Service Performance Review**

The group discussed the performance metrics for the Centre County Transportation Office that the borough has been using since July 1st. Lomison noted the consistent trip numbers across the three months of data reviewed. Several members of the Task Force shared positive feedback from users who had switched to the county services, highlighting the convenience of door-to-door transportation.

Lomison presented statistics on sponsored trips, including senior trips, medical assistance, and other community services, totaling 3,296 trips, with 307 trips sponsored by Bellefonte. (See the attached report) He noted that the majority of Bellefonte-sponsored trips were work-related (approximately 40%, with most of these five days per week as a standing order) and that ridership was consistent, with residents being faithful in using the service and canceling when not needed. Lomison also mentioned that even with a potential 20-30% increase in trips, the borough's budget for July-December 2025 would still be sufficient.

The Centre County Office of Transportation expanded the hours of service to accommodate people's work schedules. The ride-share program gets people to work for 7 am start times, and the last person (a regular) is picked up at 4 pm. The Task Force thanked the Centre County Office of Transportation for the expanded service hours to accommodate early work schedules.

Lomison also mentioned the challenges of recruiting drivers due to medical leave and managing meal delivery routes. The Task Force members expressed satisfaction with the service's performance. They noted that riders are pleased with the transportation system's direct, detail-oriented approach. Tosti-Vasey agreed to announce at one of the November meetings that more drivers are needed and that, if interested, to contact the county Transportation Office for further information.

### **2025 and 2026 Budget Update**

The Task Force discussed the 2025 budget, which includes a \$35,000 allocation for public transit, and noted that we are likely to stay at or under this amount in 2026 at the current public use rate. We are requesting that the \$ 35,000 line item for Public Transit be maintained in the 2026 General Budget Fund.

### **Subscription-Based Transportation Service Success**

The Task Force discussed the subscription-based transportation service, noting that 30-50% of trips are subscription-based. Once a standing reservation is made, it remains in place until the client changes it. Lomison, corroborated by Cleeton, highlighted the success of their two-call reminder system for rides, which has improved punctuality and customer satisfaction. They also mentioned that drivers actively market the service and adapt to individual customer needs, such as using lifts instead of steps for accessibility.

**Borough Transportation Marketing Strategy**

The Task Force discussed the transportation services provided to borough residents, highlighting the support from the Board of Commissioners and the need for marketing to increase awareness. They considered allocating some of the borough's funds to marketing, such as advertising in the Gazette. No decision was made other than Tosti-Vasey agreeing to write an article for the Spring 2026 Borough newsletter.

Lomison also mentioned a similar agreement with CATA for contracted rides from the Centre Region to Bellefonte for access to county services, and he addressed misconceptions about cross-county transportation services. The discussion also briefly touched on the state budget situation (still not passed) and its potential impact on transit funding, as well as concerns about SNAP benefits and their effect on local families and employees.

**Transit Funding Planning Strategy**

The group discussed planning for transit funding and documentation needs. Kausch explained that to be competitive for MPO funding in 2026 for a grant to be used in 2027 or 2028, we need to develop a comprehensive document including need and purpose statements, scope, schedule, and budget by spring 2026. He suggested we consider the Supplemental Transportation Planning Fund Grant.

In addition to the grant application, we need to build a broad coalition of supporters, including local government, neighboring municipalities, and major employers like Giant, Weis, Mount Nittany Health, Geisinger, Encompass, and CPI. Other possibilities mentioned include DBI, Happy Valley Adventure Bureau, the Airport Authority, CATA, and the County Commissioners.

Pribulka said he would follow up with Lorraine Mulfinger about a letter of support from DBI, and Kausch offered to prepare a framework document for the next meeting to help guide the process.

**Transit Grant Proposal Planning Meeting**

The group discussed developing a grant proposal for transit funding, with Kausch offering to help frame the document while emphasizing the need for local input and support. Tosti-Vasey suggested creating a mission statement before seeking letters of support, and Kausch agreed that this was a good approach to ensure supporters understand the project. Pribulka, Cleeton, and Tosti-Vasey decided to create a subcommittee to meet in November to draft the mission statement and present it at the next monthly meeting.

**Next Transit Task Force Meeting**

The group discussed scheduling conflicts for an upcoming transit meeting on November 25th. The Task Force canceled the November meeting (too close to Thanksgiving) and moved the December meeting to December 16th at 3 pm, with Kausch planning to circulate a document in advance for review.

**Transit Service Expansion to Other Municipalities**

The Task Force explored the possibility of re-engaging Spring and Benner Townships in transit services, noting that Spring Township had previously withdrawn and was not currently interested. However, the Task Force suggested community support might change their position. The group agreed to draft a mission statement over the next two months to better communicate their goals. They also discussed

whether to focus on serving former CATA-contracted communities or expand to new areas, such as Walker Township, which has never had transit service despite being part of the regional master plan. Note that expanding services to include multiple municipalities is favorably viewed by the grantors.

**Transit Study Funding Discussion**

The Task Force explored potential funding sources for a transit study, with Kausch suggesting a local match of around \$20,000 —20% of the total project cost —assuming the grant application is for \$100,000. Bellefonte proposed seeking contributions from various stakeholders (see some ideas listed above); meanwhile, we will look to add this match to the 2027 budget in either the Special Projects or the Bulk Water Fund.

|              |                 |
|--------------|-----------------|
| Service Type | Shared Ride     |
| Municipality | Bellefonte Boro |
| Mo/Year      | (All)           |

July - September 20205

| Row Labels         | # of Trips  |
|--------------------|-------------|
| Bellefonte Borough | 307         |
| Senior             | 1734        |
| MATP               | 626         |
| PwD                | 264         |
| Other              | 365         |
| <b>Grand Total</b> | <b>3296</b> |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | (All)              |

| Count of Trip ID   | Column Labels |            |             |
|--------------------|---------------|------------|-------------|
| Row Labels         | \$21.50       | \$24.50    | Grand Total |
| <b>Shopping</b>    | <b>8</b>      | <b>4</b>   | <b>12</b>   |
| General Shopping   |               | 4          | 4           |
| Groceries          | 8             |            | 8           |
| <b>Work</b>        | <b>43</b>     | <b>252</b> | <b>295</b>  |
| <b>Grand Total</b> | <b>51</b>     | <b>256</b> | <b>307</b>  |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | (All)              |

**Bellefonte Borough Council Packet November 17, 2025**

| Count of Trip ID | Sum of Full Fare | Avg Cost/Trip |
|------------------|------------------|---------------|
| 307              | \$7,368.50       | \$24.00       |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | (All)              |

| Count of Trip ID | Sum of Fare Distance | Avg Distance/Trip |
|------------------|----------------------|-------------------|
| 307              | 2386.65              | 7.77              |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | (All)              |

| Sum of Full Fare   | Column Labels     |                   |                   |
|--------------------|-------------------|-------------------|-------------------|
| Row Labels         | \$21.50           | \$24.50           | Grand Total       |
| <b>Shopping</b>    | <b>\$172.00</b>   | <b>\$98.00</b>    | <b>\$270.00</b>   |
| General Shopping   |                   | \$98.00           | \$98.00           |
| Groceries          | \$172.00          |                   | \$172.00          |
| <b>Work</b>        | <b>\$924.50</b>   | <b>\$6,174.00</b> | <b>\$7,098.50</b> |
| <b>Grand Total</b> | <b>\$1,096.50</b> | <b>\$6,272.00</b> | <b>\$7,368.50</b> |

Q1 2025-2026 (July-September 2025)  
Funding Source Bellefonte Borough  
Mo/Year (All)

| Row Labels         | Count of Trip ID | Sum of Major Funding Source Share |
|--------------------|------------------|-----------------------------------|
| Shopping           | 12               | \$210.00                          |
| Work               | 295              | \$5,623.50                        |
| <b>Grand Total</b> | <b>307</b>       | <b>\$5,833.50</b>                 |

|              |                 |
|--------------|-----------------|
| Service Type | Shared Ride     |
| Municipality | Bellefonte Boro |
| Mo/Year      | 07/2025         |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | 07/2025            |

| Row Labels         | # of Trips  |
|--------------------|-------------|
| Bellefonte Borough | 108         |
| Senior             | 602         |
| MATP               | 207         |
| PwD                | 95          |
| Other              | 125         |
| <b>Grand Total</b> | <b>1137</b> |

| Count of Trip ID | Sum of Full Fare | Avg Cost/Trip |
|------------------|------------------|---------------|
| 108              | \$2,580.00       | \$23.89       |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | 07/2025            |

| Count of Trip ID | Sum of Fare Distance | Avg Distance/Trip |
|------------------|----------------------|-------------------|
| 108              | 819.26               | 7.59              |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | 07/2025            |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | 07/2025            |

| Count of Trip ID   | Column Labels |           |             |
|--------------------|---------------|-----------|-------------|
| Row Labels         | \$21.50       | \$24.50   | Grand Total |
| <b>Shopping</b>    | <b>2</b>      |           | <b>2</b>    |
| Groceries          | 2             |           | 2           |
| <b>Work</b>        | <b>20</b>     | <b>86</b> | <b>106</b>  |
| <b>Grand Total</b> | <b>22</b>     | <b>86</b> | <b>108</b>  |

| Sum of Full Fare   | Column Labels   |                   |                   |
|--------------------|-----------------|-------------------|-------------------|
| Row Labels         | \$21.50         | \$24.50           | Grand Total       |
| <b>Shopping</b>    | <b>\$43.00</b>  |                   | <b>\$43.00</b>    |
| Groceries          | \$43.00         |                   | \$43.00           |
| <b>Work</b>        | <b>\$430.00</b> | <b>\$2,107.00</b> | <b>\$2,537.00</b> |
| <b>Grand Total</b> | <b>\$473.00</b> | <b>\$2,107.00</b> | <b>\$2,580.00</b> |

|              |                 |
|--------------|-----------------|
| Service Type | Shared Ride     |
| Municipality | Bellefonte Boro |
| Mo/Year      | 08/2025         |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | 08/2025            |

| Row Labels         | # of Trips  |
|--------------------|-------------|
| Bellefonte Borough | 106         |
| Senior             | 547         |
| MATP               | 178         |
| PwD                | 97          |
| Other              | 115         |
| <b>Grand Total</b> | <b>1043</b> |

| Count of Trip ID | Sum of Full Fare | Avg Cost/Trip |
|------------------|------------------|---------------|
| 106              | \$2,537.00       | \$23.93       |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | 08/2025            |

| Count of Trip ID | Sum of Fare Distance | Avg Distance/Trip |
|------------------|----------------------|-------------------|
| 106              | 799.15               | 7.54              |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | 08/2025            |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | 08/2025            |

| Count of Trip ID   | Column Labels |           |             |
|--------------------|---------------|-----------|-------------|
| Row Labels         | \$21.50       | \$24.50   | Grand Total |
| <b>Shopping</b>    | <b>2</b>      |           | <b>2</b>    |
| Groceries          | 2             |           | 2           |
| <b>Work</b>        | <b>18</b>     | <b>86</b> | <b>104</b>  |
| <b>Grand Total</b> | <b>20</b>     | <b>86</b> | <b>106</b>  |

| Sum of Full Fare   | Column Labels   |                   |                   |
|--------------------|-----------------|-------------------|-------------------|
| Row Labels         | \$21.50         | \$24.50           | Grand Total       |
| <b>Shopping</b>    | <b>\$43.00</b>  |                   | <b>\$43.00</b>    |
| Groceries          | \$43.00         |                   | \$43.00           |
| <b>Work</b>        | <b>\$387.00</b> | <b>\$2,107.00</b> | <b>\$2,494.00</b> |
| <b>Grand Total</b> | <b>\$430.00</b> | <b>\$2,107.00</b> | <b>\$2,537.00</b> |

|              |                 |
|--------------|-----------------|
| Service Type | Shared Ride     |
| Municipality | Bellefonte Boro |
| Mo/Year      | 09/2025         |

| Row Labels         | # of Trips  |
|--------------------|-------------|
| Bellefonte Borough | 93          |
| Senior             | 585         |
| MATP               | 241         |
| PwD                | 72          |
| Other              | 125         |
| <b>Grand Total</b> | <b>1116</b> |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | 09/2025            |

| Count of Trip ID   | Column Labels |         |             |
|--------------------|---------------|---------|-------------|
| Row Labels         | \$21.50       | \$24.50 | Grand Total |
| <b>Shopping</b>    | 4             | 4       | 8           |
| General Shopping   |               | 4       | 4           |
| Groceries          | 4             |         | 4           |
| <b>Work</b>        | 5             | 80      | 85          |
| <b>Grand Total</b> | 9             | 84      | 93          |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | 09/2025            |

**Bellefonte Borough Council Packet November 17, 2025**

| Count of Trip ID | Sum of Full Fare | Avg Cost/Trip |
|------------------|------------------|---------------|
| 93               | \$2,251.50       | \$24.21       |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | 09/2025            |

| Count of Trip ID | Sum of Fare Distance | Avg Distance/Trip |
|------------------|----------------------|-------------------|
| 93               | 768.24               | 8.26              |

|                |                    |
|----------------|--------------------|
| Service Type   | Shared Ride        |
| Funding Source | Bellefonte Borough |
| Mo/Year        | 09/2025            |

| Sum of Full Fare   | Column Labels   |                   |                   |
|--------------------|-----------------|-------------------|-------------------|
| Row Labels         | \$21.50         | \$24.50           | Grand Total       |
| <b>Shopping</b>    | \$86.00         | \$98.00           | \$184.00          |
| General Shopping   |                 | \$98.00           | \$98.00           |
| Groceries          | \$86.00         |                   | \$86.00           |
| <b>Work</b>        | \$107.50        | \$1,960.00        | \$2,067.50        |
| <b>Grand Total</b> | <b>\$193.50</b> | <b>\$2,058.00</b> | <b>\$2,251.50</b> |

Centre County Library & Historical Museum Board of Trustees Meeting  
Miles-Humes House -Virtual Option  
Thursday, September 25, 2025  
6:00 pm

**Trustees Present:** Deborah Cleeton, Carl Inglesby, Mary Prendergast, Rhonda Rumbaugh, Bryce Taylor, Vickie Barnett

**Trustees Absent:** Kathleen Gomez, Jennifer Rosson, Justin Miller

**Staff Present:** Michele Reese, Denise Sticha

**Guests Present:**

**Call to Order:** Carl Inglesby, President, called the meeting to order at 6:03pm.

**Public Comments and Correspondence:**

**Consent Agenda:** Rumbaugh made a motion to approve the August 2025 minutes as amended and. Seconded by Prendergast. Motion carried. Taylor made a motion to approve the Director's August 2025 Operations Report. Seconded by Cleeton. Motion carried.

**Directors Report:**

**Cassie update** - Sticha reported that the transition from Useful to Cassie went smoothly. Andrews has worked with the Cassie support team to help with printing issues that had come up. Sticha stated that we opted to use the Windows platform. Discussion followed printing abilities and work stations.

**Geeting Bequest** - Sticha informed the board that we will be receiving funds from the Geeting Estate in the amount of \$156,000 plus a turtle collection. Further discussion was held regarding the funds to be received, how to invest it, and making sure the Geeting name is recognized.

**Health Insurance update** - Sticha informed the Board that we have changed to Geisinger PPO Plan C level funded plan, which will take effect beginning November 1, 2025. Reese reviewed the monthly cost and information regarding the insurance with the board. At this time there will be no increase in the employee payroll deduction

**Succession planning issues** - Sticha stated that she has been working on succession planning, and had run into an issue with the [Sam.gov](http://Sam.gov) account. Degeratu was listed as a contact and she is no longer with Centre County Library. Andrews, Reese, and Sticha have worked on changing the email contact and a new email has been created. Sticha is working on job descriptions with staff to make sure they are all up to date. There are multiple issues with the files that are currently on file, and she will be updating those and placing them in the shared drive once they are updated.

**County files** - Taylor asked about the concerns regarding the County files located in the Museum basement. Sticha stated that the Penn State Conservation department will be sending a team to look at the basement and give suggestions on how to store the files. Further discussion was held regarding the files and Penn State visit.

**County funding** - Sticha stated that she and Collens submitted a letter to the Commissioners asking for a 5% increase in County funding.

**Finance Report and Investment Summary:** Sticha stated that we are currently still watching our cash flow. There have been a few Municipal donations that have come in this month. Sticha reviewed the P&L and pointed out the line items for the CH Expansion income and expenses. Sticha stated that she will begin working on the budget next month but does not know if we will have an increase in County funding and the State budget still has not passed. Sticha reviewed Investments and the CD investment report, and discussed the maturing CD from FNB. Sticha stated that funds are tight and we will need to use some of the funds from the maturing CD at FNB. The CD is to mature October 13th. Taylor suggested keeping the funds deposited into the money market account, and then in a month or two use the funds that were not needed to deposit into a new CD. Sticha stated that we have applied for a line of credit through FNB which we will be able to use as part of our match for part of the Keystone grant. She is still waiting for the paperwork to complete it. There will be a requirement of two signatures needed when a funds transfer is needed.

**Barnett made a motion to approve the Finance Reports and Investment Summaries for August 2025. Seconded by Prendergast. Motion carried.**

**New Business:**

**Old Business:**

**Director Search** - Sticha stated that we have received three applications so far. She has sent out the ad once again to see if we may get more applicants. The ad closes October 6, 2025. Discussion was held regarding extending the ad, where the job ad has been placed, and other locations to advertise. Inglesby suggested possibly posting the ad with the American Library Association. Sticha said that there would be a fee to advertise with them, and she would get pricing for the ad if the board wanted her to. Rumbaugh asked about advertising in surrounding states like Maryland, and West Virginia. Discussion was held regarding the applications that have been received.

**Girl Scout Little House and Bellefonte Borough Council work session-** Sticha stated that we are on target to make a presentation at the Bellefonte Borough meeting October 6, 2025. Cleeton stated that she will make sure that we are on the agenda and asked for information to hand out to the board members. Further discussion was held regarding an amount to ask for a donation to help with the project from the borough and other organization commitments.

**Keystone Grant** - Sticha stated the Keystone Grant application has opened and she has met with Natalie Corman from the County. The County will have to submit the application. There are resolutions that need to be completed with the county and they will have it on the agenda to discuss the resolution November 4th and then vote to approve it November 18, 2025. Sticha is working on the information for the grant, and plans to have it ready to submit to Corman by October 20th. The County will charge a 10% fee of the grant amount being requested. Further discussion was held regarding the letters needed and the other items needed to submit. Application has to be done by Tuesday, November 25, 2025.

**Municipal Visits:** No discussion.

**Committee Reports:**

**Finance:** Cleeton stated that \$50,000 was moved from the Centre Hall Expansion checking account into a 5 month CD at FNB bank with a 4.10% rate. Inglesby stated that we have a higher investment base since we divided the investment accounts up and we have not really touched our accounts. Sticha stated that the portfolios are flexible, and have different goals. Further discussion ensued regarding the investments.

**Personnel:** Nothing to report.

**Property:**

**Museum** – Sticha stated that the minisplits in her office and the Boardroom have been installed.

**Bellefonte** – Nothing to report.

**Centre Hall** – Inglesby stated that there is a fence located at the library, and it is in need of repairs. He stated that Butler asked if it belonged to the library, school district or the Borough. Discussion was held regarding the repair, and or possibly removing it, and who to contact regarding ownership of the fence. Rumbaugh stated that she will contact Centre Hall Borough to ask about the fence.

**Holt** – The window in the stairwell is to be repaired, and Nittany Building Specialties will be completing the project.

**Bellefonte Little House** - Applying for funds to complete the sidewalk replacement.

**Fundraising/Development:** Rumbaugh stated she is continuing to work on Legacy planning and asked about having Schwartz place it on social media. Sticha stated that we could place it in the Annual Appeal letter.

**Planning:** Rumbaugh stated that she is on the Potter Township planning committee, and that they have received a report from the County Planning Office for all of Penns Valley, and asked if there would be any interest in doing a planning document for the library.

**Nomination:** Inglesby stated that Prendergast has agreed to completing another term. Sticha and Inglesby met with Matt Bonchak to see if he would be interested in the County appointed position, and he is interested in the position. Sticha stated that she will submit a letter of recommendation to the Commissioners. Cleeton stated that anyone who is interested in filling the Bellefonte Borough board position they will need to complete an application to the borough. Sticha stated that we will advertise the position on the website. **Barnett made a motion to request that the Board of Commissioners appoint Matt Bonchak to fill the County board position.**

**Holt Friends** - Continuing to hold book sales and getting the investments accessed.

**Bellefonte Friends** - October 17th Murder and Mocktails is the next planned event at the Library. The fee is \$30 and there is a signup for it. Barnett stated that Struble had suggested using funds to update the Memory Lab configuration in the library. They are holding off on replacing the water fountain at this time.

**PPVLS**- The steak dinner is October 25th. Sticha will be speaking and there will be raffles as well.

***Comments for the Good of the Order and Adjournment:*** Next meeting is scheduled for October 23, 2025 as a hybrid. Some discussion about moving the meeting to October 30th. Sticha will send out an email asking for availability on both dates.

**Barnett made a motion to adjourn the meeting at 7:33 pm. Seconded by Taylor. Motion carried.**

Respectfully submitted,  
Michele Reese, Office Manager

## CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3  
State College, PA 16801

Phone: (814) 231-3077 ● Fax: (814) 231-3083 ● Website: [www.crcog.net](http://www.crcog.net)

### PUBLIC SAFETY COMMITTEE

Hybrid Meeting  
November 12, 2025  
12:15 PM

| <b>GENERAL MEETING INFORMATION</b>                                                                      |                                                                                                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>RSVP</b>                                                                                             | To ensure an overall quorum of members, please let us know how you intend to attend:<br><a href="https://us02web.zoom.us/meeting/register/Fp5Lc0hmSQSoMGSNXqfHmg">https://us02web.zoom.us/meeting/register/Fp5Lc0hmSQSoMGSNXqfHmg</a>    |
| <b>Remote Participants</b>                                                                              | To attend via ZOOM:<br><a href="https://us02web.zoom.us/meeting/register/Fp5Lc0hmSQSoMGSNXqfHmg">https://us02web.zoom.us/meeting/register/Fp5Lc0hmSQSoMGSNXqfHmg</a><br>To attend this meeting by phone: +1 929-205-6099   828 5643 3547 |
| <b>In-Person Participants</b>                                                                           | COG Building – General Forum Room<br>2643 Gateway Drive, State College, PA 16801                                                                                                                                                         |
| Meeting Contact: Tammy Strouse   email: <a href="mailto:tes@crcog.net">tes@crcog.net</a>   814-231-3069 |                                                                                                                                                                                                                                          |
| Click here to locate AGENDA and ATTACHMENTS:<br><a href="#">11 November</a>                             |                                                                                                                                                                                                                                          |
| <i>Should you desire to annotate any attachments, you may need to download them first.</i>              |                                                                                                                                                                                                                                          |

- The chat feature for this meeting will be disabled. Upon its conclusion, a recording of the meeting will be made available on the COG website.
- We ask non-voting participants attending remotely to remain muted with their video turned off unless recognized to speak.
- **VOTING PROCEDURES:** Members will provide their vote by voice. The Chair will seek clarification if the vote is unclear. For additional information on COG Voting Procedures, please click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).
- **ACCESSIBILITY:** The COG is committed to making its public meetings accessible to persons with disabilities. For special accommodations, please visit us online at [www.crcog.net/accessiblemeetings](http://www.crcog.net/accessiblemeetings) or contact COG Administration at [admin@crcog.net](mailto:admin@crcog.net) before the meeting.
- **NOTE:** To access agendas and minutes of previously held meetings and learn more about the COG Public Safety Committee on our website.

**PUBLIC SAFETY COMMITTEE**

Hybrid Meeting  
November 12, 2025  
12:15 PM

AGENDA SUMMARY

|     |                             |
|-----|-----------------------------|
| 1.  | CALL TO ORDER AND ROLL CALL |
| 2.  | PUBLIC COMMENTS             |
| 3.  | NEW AGENDA ITEMS            |
| 4.  | APPROVAL OF MINUTES         |
| 5.  | ACTIVE VIOLENCE TRAINING    |
| 6.  | STAFF UPDATES               |
| 7.  | OTHER BUSINESS              |
| 8.  | CALENDAR                    |
| 9.  | REFERENCE LINKS             |
| 10. | ADJOURNMENT                 |

## CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

---

### **PUBLIC SAFETY COMMITTEE**

Hybrid Meeting

November 12, 2025

12:15 PM

### **AGENDA**

1. CALL TO ORDER AND ROLL CALL

The Chair will convene the meeting. Staff will take roll call of committee members.

2. PUBLIC COMMENT

Members of the public are invited to comment on any items not already on the agenda (five minutes per person, please). Comments relating to specific items on the agenda should be deferred to that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. NEW AGENDA ITEMS

In accordance with state law, members may not take official action on a matter unless it is included on the meeting agenda or is **de minimis in nature**. For more information on exceptions to the agenda requirement, please see the *Reference Links* Section of this agenda.

Ideally, items for future agendas should be proposed to the Chair, Committee staff, or the COG Executive Director.

4. APPROVAL OF MINUTES (Action)

A copy of the October 14, 2025, COG Public Safety Committee meeting minutes is **enclosed**.

5. ACTIVE VIOLENCE TRAINING (Information) - Presented by Jonathan Risely

At the October Public Safety Committee meeting, the Committee forwarded a recommendation to the Executive Committee that the General Forum proceed with Active Violence Training at both the General Forum level and in individual municipalities in early 2026, after the appointment of newly elected officials.

Additionally, it was recommended that individual elected officials take FEMA’s free online training, IS-907, “Active Shooter: What You Can Do.”

At the October General Forum meeting, members approved staff to coordinate with the police department to plan an in-person Active Violence/Run, Hide, Fight training to be held early 2026, immediately following a General Forum meeting.

However, FEMA’s online training programs have been canceled or postponed due to the federal government shutdown. Staff are exploring alternative options for this training and have agreed to have the Public Safety Committee re-evaluate the issue.

The Committee and staff will continue the discussion of Active Violence Training beyond the planned 2026 training.

6. STAFF UPDATES

COG Staff will provide updates on the following topics:

- **Centre Region Code Administration** (*Walt Schneider*) – The Codes Director will report on current items.
- **Regional Fire Protection Program** (*Shawn Kauffman*) – The Fire Director will report on current items.
- **Centre Region Emergency Management** (*Jonathan Risley*) – The Emergency Management Coordinator will report on current items.

7. OTHER BUSINESS

- A. Matter of Record - The New Construction building permit reports (permits issued, permits closed, and statistical) are **enclosed**.
- B. Matter of Record – The Existing Structures statistical report is **enclosed**.
- C. Matter of Record – Alpha’s False Alarm report is **enclosed**.
- D. Matter of Record – Alpha’s monthly statistical report is **enclosed**.

8. CALENDAR

Click the [COG and Municipal Meeting Calendar](#) to view a calendar with upcoming COG committee, General Forum, and municipal meetings.

9. REFERENCE LINKS

Repositories of information have been assembled for use by elected officials and COG staff:

- Governance policies, procedures, and other related documents can be viewed on SharePoint by clicking [here](#) or going to <https://www.crcog.net/governance>.
- Updates on current COG Studies and Projects can be found by clicking [here](#).

- The COG’s Program Preface is online at <https://www.crcog.net/preface>. The Program Preface is designed to educate current, prospective, and incoming elected officials, as well as prospective and current staff, municipal officials, and others, by providing historical background information for each of the COG Budgets.
- COG Facilities Reference information can be found at: <https://crcogonline.sharepoint.com>. The Facilities Committee uses this information as a collection point and a resource for new members of the Committee and others.
- **New Agenda Items – Expanded Exception Descriptions:**

**For emergency business:** A public agency may take official action at a meeting on a matter of agency business relating to a real or potential emergency involving “clear and present danger to life or property,” regardless of whether public notice was given for the meeting.

**For business arising within 24 hours before the meeting:** A public agency may take official action on a matter of agency business that is not listed on the meeting agenda if (1) the matter arises or is brought to the attention of the COG within the 24 hours before the meeting and (2) the matter is de minimis in nature and does not involve expenditure of funds or entering into a contract or agreement.

**For business arising during the meeting:** If a resident or taxpayer brings a matter of agency business that is not listed on the meeting agenda to the attention of the COG, members may take official action to refer the matter to staff, if applicable, to research the matter for inclusion on the agenda of a future meeting, or, if the matter is de minimis in nature and does not involve the expenditure of funds or entering into a contract or agreement, the COG may take official action on the matter.

If approved by a majority vote of members, the proposed new agenda item(s) will be placed on the agenda at the Chair's discretion.

10. ADJOURNMENT

ENCLOSURES

| <u>Item #</u> | <u>Description</u>                                                                                      |
|---------------|---------------------------------------------------------------------------------------------------------|
| 04            | October 14, 2025, Draft Meeting Minutes                                                                 |
| 07A           | October 2025 New Construction building permit reports (permits issued, permits closed, and statistical) |
| 07B           | October 2025 Existing Structures statistical                                                            |
| 07C           | October 2025 Alpha’s false alarm report                                                                 |
| 07D           | October 2025 Alpha’s monthly statistical report                                                         |

# NITTANY VALLEY JOINT PLANNING COMMISSION

Meeting Minutes of 9/18/2025

## Spring Township

Call to Order: 6:01 pm

Pledge of Allegiance

### Roll Call

|                 | JAN '25  | MAR '25  | MAY '25  | JUL '25 | SEP '25  | NOV '25 | JAN '26 | MAR '26 | MAY '26 | JUL '26 | SEP '26 | NOV '26 |
|-----------------|----------|----------|----------|---------|----------|---------|---------|---------|---------|---------|---------|---------|
| Doug Johnson    | X        |          | X        | N       | X        |         |         |         |         |         |         |         |
| Dave Lomison    | X        |          |          | O       | X        |         |         |         |         |         |         |         |
| Vacant          |          |          |          |         |          |         |         |         |         |         |         |         |
| Kathy Evey      | X        |          | X        | M       | X        |         |         |         |         |         |         |         |
| Orie Hanley     | X        | X        |          | E       |          |         |         |         |         |         |         |         |
| Archie Gettig   | X        | X        | X        | E       | X        |         |         |         |         |         |         |         |
| Dave Capperella |          |          |          | T       |          |         |         |         |         |         |         |         |
| Jeff Kranch     | X        | X        |          | I       | X        |         |         |         |         |         |         |         |
| Zane Sherman    | X        | X        | X        | N       | X        |         |         |         |         |         |         |         |
| Bill Workman    |          |          |          | G       |          |         |         |         |         |         |         |         |
| <b>QUORUM</b>   | <b>7</b> | <b>4</b> | <b>4</b> |         | <b>6</b> |         |         |         |         |         |         |         |

### Guests

- Herb Chapman, Marion Township Supervisor
- Vaughn Zimmerman, Spring Township Zoning Officer
- Liz Lose, Centre County Planning Office
- Lisa Hovies, Marion Township resident
- James Burris, Marion Township resident
- Deb Kern, Marion Township resident
- Ken Roan, Marion Township resident
- Anne Messner, Centre County MPO
- Caitlin Glagola, Chesapeake Bay Foundation
- Lisa Ford, Marion Township resident
- Lisa Miller, Marion Township resident

*Ms. Evey asked for a motion to modify the agenda to place guest speaker Caitlan Glagola before the Public Comments and Items Not on the Agenda section. Mr. Lomison motioned. Mr. Johnson seconded. Motion carried.*

**Guest Speaker – Caitlan Glagola, Chesapeake Bay Foundation | Little Fishing Creek Watershed Plan**

Ms. Glagola distributed the Little Fishing Creek Watershed map. She discussed previously completed watershed plans and the Chesapeake Bay Foundation's coordination with the Centre County Conservation District. Ms. Glagola explained that the plan will be both data-driven and community-driven as she is seeking input from a diverse group of stakeholders, including the Amish community. Ms. Glagola informed the members and guests that the plan will detail non-regulatory best management practices that landowners can apply to improve water quality in the watershed. Best management practices can include stream buffers, road improvements, and assessing road crossings for non-point source pollutions. Ms. Glagola stated that she is facilitator in the planning process. Members inquired about the completion timeline. Ms. Glagola estimated a 2-year timeframe. Members asked what information she may need from the municipalities. Ms. Glagola expressed interest in any future land use plans and proposed zoning revisions. Ms. Glagola provided her business card and members encouraged her to reach out and have individual discussions with each of the member municipalities. The map is attached.

**Public Comments/Questions/items not on agenda**

Ms. Evey asked the public if they would like to make comments for items on the agenda. The public informed the commission that they would hold their comments and questions for later.

**Secretary's Report**

Ms. Evey asked Ms. Lose to address the Secretary's Report. Ms. Lose informed the members that the May 2025 meeting minutes would need to be modified to reflect that Ms. Sharon Royer was not a guest as captured in the minutes. Mr. Johnson motioned to approve the modified minutes. Mr. Kranch seconded. Minutes approved.

**Communication and Bills**

Dinner Invoice – \$62.64. Motion to reimburse Spring Township made by Mr. Lomison. Seconded by Mr. Johnson. Motion carried.

**Reports of Officers**

Financial Report – Treasurer Mr. Kranch reported a balance of \$991.55. Mr. Sherman motioned to approve the Financial Report. Mr. Gettig seconded. Motion carried.

**Discussion Topics/Old Business:**

- Future Land Use
  - Ms. Lose stated that she will be reaching out to the municipal planning commissions to review the future land use maps and returning with changes for the commission to review in coming weeks. Mr. Gettig inquired when Ms. Lose would begin meeting with the planning commissions. Ms. Lose informed the members that a Community Planner has been hired with a start date of October 6 so anytime thereafter she will be scheduling to get the new planner and herself on the planning commissions' agendas.

**Discussion Topics New Business:**

- MPO Update
  - **Ms. Messner distributed the MPO September Information handout and the Active Transportation Plan implementation chart. Ms. Messner addressed the following:**
    - *Rectangular Rapid Flashing Beacons (RRFBs) that alert motorists to pedestrians or bicyclists waiting to use or in a crosswalk. Highway Safety money is available for the installation of RRFBs but match money is required by the municipality as well as responsibility in operations / maintenance.*

- *The Centre County Long Range Transportation Plan was adopted September 17, 2025.*
- *The MPO is working towards their safety goals under the “Vision Zero” concept to eliminate traffic fatalities and serve injuries.*
- *The MPO received a “Safe Streets For All” (SS4A) grant to analyze rural lane departure crashes and complete a sidewalk inventory within all boroughs.*
- *Ms. Messner asked the members to take the Active Transportation Plan Implementation chart back to their municipalities and mark off which goals / strategies the municipality is working towards. Ms. Messner requested a response by December 1, 2025.*

○ **Ms. Messner covered the request to fill the vacancy on the MPO Technical Committee for a Nittany Valley representative.**

Mr. Lomison and Mr. Johnson informed the members that Gina Thompson, Bellefonte Planner / Zoning Officer / HARB, expressed interest in serving as the Nittany Valley MPO Technical Committee representative. Mr. Johnson explained that he serves as the Nittany Valley representative on the MPO Coordinating Committee and that the region has been without a Tech Committee representative for nearly 2 years. Ms. Messner explained that each municipality will approve Ms. Thompson’s appointment and send an appointment letter to her. Mr. Johnson, Ms. Messner, and Ms. Lose agreed upon getting Ms. Thompson’s resume, sending it to the municipalities, and forwarding municipal appointment letters to the MPO.

● **Marion Township ReZoning**

*Ms. Evey opened the floor for public comments and questions regarding the proposed rezoning of properties in Marion Township at the Interstate 80 Local Access Interchange (Walt Road).*

**James Burris, Marion Township resident:** Mr. Burris asked the commission members if they had seen a copy of the proposed area of rezoning. Mr. Burris expressed concern that the proposed rezoning and proposed commercial activity will cause groundwater issues for residents.

**Lisa Ford, Marion Township resident:** Ms. Ford expressed concern with the proposed rezoning and proposed commercial activity given the area has no public water, no public sewer, contains Karst geology, and steep slopes. Ms. Ford referenced a PennDOT noise report and expressed concerns about increased noise and light pollution. Ms. Ford expressed that the route 26 betterment project should be considered with the proposed commercial activity at the local access interchange. Ms. Ford asked the commission to consider the resources available to them with the rezoning decision.

**Ken Roan, Marion Township resident:** Mr. Roan expressed concerns about what impacts commercial activity at the local access interchange will have on water wells and septic systems. Mr. Roan referenced the truck traffic related to the quarry and asked what the quarry traffic will be with the new interchange. Mr. Roan referenced a PennDOT plan that had sited the interchange at Hublersburg Ridge Road instead of Walt Road. Mr. Roan expressed concerns with current traffic patterns on route 26 related to school bus routes. Mr. Roan explained that school buses are not driving into developments to pick up students, including his grandchildren, but bus stops are on Jacksonville Road which is a safety issue.

Additional discussion took place about the Susquehanna River Basin Commission’s (SRBC) identified groundwater recharge areas. The SRBC study handout is attached.

- **Nittany Valley Joint Planning Commission Implementation Agreement and the Pennsylvania Municipalities Planning Code Article XI pursuant to intergovernmental cooperative planning and implementation agreements**

Ms. Lose reviewed the Implementation Agreement and explained the rezoning review provisions to the commission members. Ms. Lose explained that the County Planning Office must be notified and given a 30-day review and comment period for municipal zoning amendments. The Nittany Valley municipalities have an additional 15 days to review and provide comments. Ms. Lose stated that the member municipalities do not often give comments on rezoning proposals in member municipalities but may do so if a proposal is viewed as impactful or detrimental to the township proposing the rezoning or, to the region overall. Ms. Lose cited Section 1103 of the planning code that allows multiple municipalities that have an adopted regional comprehensive plan and an intergovernmental cooperative planning / implementation agreement to share land uses as a region. The public inquired if she could provide an example. Ms. Lose explained that Adult Oriented Businesses and Manufactured Home Parks are two land uses that are not provided for in every Nittany Valley municipality but are hosted by Benner Township and Benner and Walker Townships, respectfully.

### **Planning / Zoning Updates**

- Bellefonte: The Waterfront developer has offered up additional land development plan changes. There is no start date / timeline and the revised plan may be subject to resubmission and review. The borough hired an interim manager.
- Benner: The Amazon Warehouse is nearly ready for occupancy. The Candlewood Hotel is near ready. Chipolte is acquiring permits. Single Family Dwelling permits / construction is steady. The Bellefonte Airport campground plan was conditionally approved with 40+ conditions attached.
- Marion: Building permits for a single-family dwelling and shed, and a permit for cellular tower equipment at 1601 Jacksonville Road.
- Spring: Logan Green came in with a revised land development plan to retain the same number of dwelling units but eliminate the duplexes and construct townhomes and single-family dwellings. Bridle Ridge subdivision plan conditionally approved. A proposed duplex outside of Pleasant Gap is causing consternation. The BOS proposes to rezone the Lutz property on Zion Road from Light Industrial / Interchange Commercial to Residential / Highway Commercial.
- Walker: No land development or subdivision activity to report.

### **Information / Announcements / Correspondence**

Mr. Lomison reported that the Centre County Government's Community Services Building is now occupied by the Human Services Departments. Mr. Lomison remarked that the renovation and upgrades were very well done.

**Adjournment** Motion by Mr. Johnson. Seconded by Mr. Gettig. Meeting adjourned at 7:02 pm.

**Bellefonte Borough Council Packet November 17, 2025**

**AGENDA**

Nittany Valley Joint Planning Commission

**Thursday, November 20, 2025 at 6 pm**

Benner Township 1224 Buffalo Run Rd, Bellefonte, PA 16823

Call to Order

Pledge of Allegiance

Roll Call

Public Comments for Items Not on the Agenda

Secretary’s Report:

- Minutes of September 18, 2025 (attached)
- Kristina Bassett, Community Planner

| 2026 Meeting Schedule:     |            |
|----------------------------|------------|
| January 15 <sup>th</sup>   | Marion     |
| March 19 <sup>th</sup>     | Walker     |
| May 21 <sup>st</sup>       | Bellefonte |
| July 16 <sup>th</sup>      | Spring     |
| September 17 <sup>th</sup> | Benner     |
| November 19 <sup>th</sup>  | Marion     |

Communications and Bills:

- Dinner Invoice
- Attorney Louis Glantz | Curative Amendment (attached)

| 2025-2026 Officers:       |
|---------------------------|
| Chairman: Kathy Evey      |
| Vice Chair: Doug Johnson  |
| Treasurer: Jeff Kranch    |
| Secretary: Planning Staff |

Reports of Officers:

- Financial Report: (attached)

Discussion Topics / Old Business:

- Future Land Use | scheduling municipal meetings
- MPO Technical Committee | NVJPC Representative | Gina Thompson

Discussion Topics / New Business:

- County Transportation Update
- Legal Advertising for 2026 (attached)
- Website updates | <https://centrecountypa.gov/3605/Regional-Planning-Commissions>
- 2026 NVJPC Survey | <https://arcg.is/1mnCKL1> | (attached)

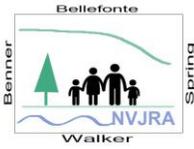
Planning and Zoning Updates:

- Bellefonte
- Benner
- Marion
- Spring
- Walker

Information / Announcements / Correspondence:

- PSU Extension Webinar: Data Centers <https://extension.psu.edu/data-centers-in-pennsylvania-why-here-why-now>  
Free | December 11 at 11 AM

Adjournment



**Bellefonte Borough Council Packet November 17, 2025**  
**THE NITTANY VALLEY JOINT RECREATION AUTHORITY**

301 North Spring Street, Suite 200  
Bellefonte, PA 16823

November 3, 2025

Bellefonte Borough Council  
301 North Spring Street  
Bellefonte, PA 16823

Dear Bellefonte Borough Council,

Thank you for the opportunity to address the Council at the October 20 meeting. In addition to the information the Nittany Valley Joint Recreation Authority representatives presented at the meeting, this communication provides our specific request for support to the NVJRA for the Kepler Pool project.

As you are aware, the NVJRA has been working diligently for several years to secure grants to support the rebuild of Kepler Pool. The Authority has recently been awarded a significant grant through PA Department of Conservation and Natural Resources (National Parks Service, Land and Water Conservation Fund) in the amount of \$1,475,826 to rebuild Kepler Pool. The award is a dollar-for-dollar match with \$1,077,171 secured. The secured match includes the following:

- Pennsylvania Department of Community and Economic Development -- \$500,000
- ARPA Funds Awarded through Centre County Commissioners -- \$110,000
- Municipal contributions -- \$329,800 (represented 100% of the required match in 2018)
- Funds on account with the NVJRA -- \$100,000
- Community donations to date -- \$37,371

While the match contributions are significant, a gap of \$398,655 exists and a plan for closure of the gap must be identified before the NVJRA can accept the contract with DCNR and proceed. (This gap results from a highly anticipated 2024 grant that did not come to fruition as expected.)

To further complicate the grant issue, both secured grants for match (\$500,000 and \$110,000) are slated to expire on June 30, 2026 and September 30, 2026, respectively. Although there may be opportunities to request extensions on those grant funds, the Authority has been advised to hold the request until the new calendar year. Losing these matching funds would be detrimental to the success of the project. It is essential that we close the funding gap at this time and get the project started. Doing so will enable the Authority to incur the expenses associated with the match grants and expend the funds by their expiration dates. Delays in closing the gap will extend the construction timeline and result in increased costs.

Two grant applications are pending to the PA Department of Economic and Community Development for \$317,314 and \$5,000 and another to a local foundation. In addition to the pending grant applications, the NVJRA has identified several other funding opportunities which will open in the new year. If any of these grants are funded, the gap will be reduced; however, decisions on these grants will not occur in an acceptable timeline for the DCNR grant.

Page 2

November 3, 2025

The request to the four member municipalities which established the NVJRA (Bellefonte Borough, Benner Township, Spring Township, and Walker Township) is to provide support by agreeing to assist with closing the gap as we know it currently -- \$398,655). We propose that the municipal cost share mirrors the same formula that is applied in the Fair Share Agreement per the attached document. The share for Bellefonte Borough is \$103,650 which is 26% of the total based on the 2020 population of 6,105.

Closing the funding gap can be accomplished through several ways to the benefit of the Borough. Some options are a direct contribution over a period of two to three years or a pledge to support the debt service on a line of credit over that period. As additional grants are funded, the gap will be reduced accordingly and the NVJRA will update the municipalities on the reduced commitment. Funds committed by the Borough per this request would be the last to be drawn on (to allow for other funding sources to offset) and may never be needed or needed at a reduced level.

While we understand the Authority's request can be defined as somewhat undefined or uncertain, it is the reality of where the NVJRA is at this time with all details revealed as we know them. There are often uncertainties when planning large capital projects and we have done the very best we can to share the current situation and the urgency in moving forward quickly.

The Kepler Pool project has become a labor of love for the representatives of the NVJRA who have worked tirelessly over many years to secure funding for this loved community recreational asset. The NVJRA is finally as close as it has ever been to reaching goals to fund the project. We fear that if we are unable to secure funds for the project soon, grants will have to be relinquished, and the future of Kepler Pool will not be positive. A commitment from each municipality as requested will help to ensure that this project can move forward.

**If a community pool continues to be a regional priority, working together to make it happen is essential. Also, a timely response to this request for support is critical to the success of the project.**

We are happy to provide additional information and respond to questions. Thank you for your time and consideration in supporting this project.

Sincerely,

Mike Musser, Chair, NVJRA  
[president.nvri@gmail.com](mailto:president.nvri@gmail.com)  
814-933-8967

Cindy Kunes, Co-Chair, NVJRA  
[cakunes@gmail.com](mailto:cakunes@gmail.com)  
814-383-0081

Attachment: NVJRA Municipal Fair Share Contributions



| <b>NVJRA Grant and Funding Overview as of October 2025</b> |                                                                                                                                  |                        |                        |
|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|------------------------|------------------------|
| <b>Funding Received and Allocated for Match</b>            | <b>Status</b>                                                                                                                    | <b>Amount</b>          | <b>Match</b>           |
| PA DCNR/LWCF                                               | Award notification 9/25; Award dates 6/10/25 - 6/09/28                                                                           | \$ 1,475,826.00        |                        |
| Centre County ARPA                                         | Contract ends 9/30/26                                                                                                            |                        | \$ 110,000.00          |
| PA DCED Local Share Account                                | Contract ends 6/30/26; extension possible                                                                                        |                        | \$ 500,000.00          |
| Bellefonte Borough                                         | Funds received (based on pool usage data from YMCA)                                                                              |                        | \$ 140,000.00          |
| Benner Township                                            | Funds received (based on pool usage data from YMCA)                                                                              |                        | \$ 50,000.00           |
| Spring Township                                            | Funds received (based on pool usage data from YMCA)                                                                              |                        | \$ 102,300.00          |
| Walker Township                                            | Funds received (based on pool usage data from YMCA)                                                                              |                        | \$ 37,500.00           |
| NVJRA match commitment                                     | Funds on account                                                                                                                 |                        | \$ 100,000.00          |
| Community donations to date                                | Funds on account                                                                                                                 |                        | \$ 37,371.00           |
|                                                            |                                                                                                                                  |                        |                        |
|                                                            | <b>Total secured funding</b>                                                                                                     | <b>\$ 1,475,826.00</b> | <b>\$ 1,077,171.00</b> |
|                                                            |                                                                                                                                  |                        |                        |
|                                                            | <b>Gap in match; required for PA DCNR/LWCF award*</b>                                                                            |                        | <b>\$ 398,655.00</b>   |
|                                                            |                                                                                                                                  |                        |                        |
|                                                            | <b>*Gap is a result of 2025 GTRP grant application not funded and 2023 GTRP grant scope for bathhouse not applicable to pool</b> |                        |                        |
|                                                            |                                                                                                                                  |                        |                        |
| <b>Pending Grant Applications</b>                          |                                                                                                                                  |                        |                        |
|                                                            |                                                                                                                                  |                        |                        |
| <b>PA DCED Local Share Account</b>                         | Pending review - late 2025 or early 2026; requires legislative support                                                           |                        | \$ 317,314.00          |
| <b>PA DCED Neighborhood Assistance Program - 2025</b>      | Pending review - late 2025                                                                                                       |                        | \$ 5,000.00            |
|                                                            |                                                                                                                                  |                        |                        |
|                                                            | <b>Gap in match if above applications are funded in full</b>                                                                     |                        | <b>\$ 76,341.00</b>    |
|                                                            |                                                                                                                                  |                        |                        |
| <b>Unknown costs</b>                                       |                                                                                                                                  |                        |                        |
| Project/construction Manager                               | Received one informal quote of \$80,000 - \$100,000                                                                              |                        |                        |
| Grantsmanagement/technical support                         |                                                                                                                                  |                        |                        |
| Contingency funds (grants did not allow for contingency)   |                                                                                                                                  |                        |                        |
| Unaccounted increased costs                                |                                                                                                                                  |                        |                        |
| Rescoping of NVJRA Match to GTRP for bathhouse*            | Potential match of up to \$144,855; minimum of \$32,496                                                                          |                        |                        |
|                                                            |                                                                                                                                  |                        |                        |
| <b>Upcoming Opportunities</b>                              |                                                                                                                                  |                        |                        |
| Centre Foundation/Centre Gives                             | Potential to apply in March 2026                                                                                                 |                        |                        |
| Happy Valley Adventure Bureau Tourism Grant                | Potential to apply in Winter 2026 or 2027                                                                                        |                        |                        |
| PA Redevelopment Assistance Capital Program                | Potential to apply for future phases of project                                                                                  |                        |                        |
| Louis Silvi Recreational Grant                             | Potential to apply in early 2026                                                                                                 |                        |                        |
| Community and Business Donations                           | Assistance needed for solicitations                                                                                              |                        |                        |
| Potential future capital campaign for amenities            | Assistance needed to build campaign                                                                                              |                        |                        |
|                                                            |                                                                                                                                  |                        |                        |
|                                                            |                                                                                                                                  |                        |                        |
| <b>Additional Grants Received</b>                          |                                                                                                                                  |                        |                        |
|                                                            |                                                                                                                                  |                        |                        |
| PA DCED Greenways Trails & Recreation - 2022               | Contract ends 6/20/26; supports bathhouse renovations*                                                                           | \$ 184,145.00          |                        |
| PA DCED Neighborhood Assistance Program - 2024             | Complete; provided funds for design and new fencing around perimeter of pool (for safety and security)                           | \$ 75,000.00           |                        |
| PA DCED Tourism Grant - 2019                               | Complete; provided funds for early designs                                                                                       | \$ 60,000.00           |                        |
|                                                            |                                                                                                                                  |                        |                        |
| 10/18/2025 cak                                             |                                                                                                                                  |                        |                        |

Please review the two attached photos below. Costs are listed below for the Panels and the tables.

**See Drawing of yours with a dimensioned sketch of wall, using 82”h panels.**

In order for the Wall to be freestanding, I must use a 90-degree panel every 11 Ft.

+The 60”w Panels on each end serve as a solid 90-degree anchor for the wall.

++I made the panels 36”w and 24”w to make them more manageable to take apart and move. An 82” x 36” panel weighs 45 Lbs.

-Solid Blue fabric with Dark grey trim-SEE PIC

**Panels**

| <u>Quantity</u>                              | <u>Size</u> | <u>Price Ea.</u> | <u>Total</u>   |
|----------------------------------------------|-------------|------------------|----------------|
| 5                                            | 82/24’w     | \$220            | \$1,100        |
| 9                                            | 82/36       | \$266            | \$2,128        |
| 2                                            | 82/60       | \$288            | \$576          |
| <b>Delivery &amp; Setup +</b>                |             |                  | <b>\$274</b>   |
| <b>Tools &amp; Training of how to change</b> |             |                  |                |
| <b>TOTAL</b>                                 |             |                  | <b>\$4,078</b> |

**Tables-Grey Tops and Grey Bases**

|                           |             |       |                |
|---------------------------|-------------|-------|----------------|
| 9                         | 60”l x 30”d | \$244 | \$2,196        |
| <b>Delivery and Setup</b> |             |       | <b>\$82</b>    |
| <b>TOTAL</b>              |             |       | <b>\$2,278</b> |
| <b>GRAND TOTAL</b>        |             |       | <b>\$6,356</b> |
| <b>Deposit 50%</b>        |             |       |                |

I have also ask if my contact has any Electronic Retractable Screen to go left or right rear wall. He has none in stock, but will look around.

Randy

Randall Brachbill  
Bellefonte Borough Council



505542

| customer's order no.          |                               | phone                           | date                              |                                |                      |
|-------------------------------|-------------------------------|---------------------------------|-----------------------------------|--------------------------------|----------------------|
| name                          |                               |                                 |                                   |                                |                      |
| address<br><i>PATCH STEPS</i> |                               |                                 |                                   |                                |                      |
| city, state, zip              |                               |                                 |                                   |                                |                      |
| sold by                       |                               | cash <input type="checkbox"/>   | charge <input type="checkbox"/>   | check <input type="checkbox"/> | shipping information |
|                               |                               | c.o.d. <input type="checkbox"/> | on acct. <input type="checkbox"/> | # _____                        |                      |
| quantity                      | description                   |                                 |                                   | price                          | amount               |
| 1                             |                               |                                 |                                   |                                |                      |
| 2                             | <i>LABOR &amp; MATERIAL</i>   |                                 |                                   |                                |                      |
| 3                             |                               |                                 |                                   |                                |                      |
| 4                             | <i>(650.00)</i>               |                                 |                                   |                                |                      |
| 5                             |                               |                                 |                                   |                                |                      |
| 6                             |                               |                                 |                                   |                                |                      |
| 7                             |                               |                                 |                                   |                                |                      |
| 8                             | <i>Gary Horner</i>            |                                 |                                   |                                |                      |
| 9                             |                               |                                 |                                   |                                |                      |
| 10                            | <i>11-12-25</i>               |                                 |                                   |                                |                      |
| 11                            |                               |                                 |                                   |                                |                      |
| 12                            |                               |                                 |                                   |                                |                      |
| 13                            | <b>Gary M. Horner</b>         |                                 |                                   |                                |                      |
| 14                            | <b>818 Green Grove Road</b>   |                                 |                                   |                                |                      |
| 15                            | <b>Spring Mills, PA 16875</b> |                                 |                                   |                                |                      |
| 16                            | <b>(814) 422-8478</b>         |                                 |                                   |                                |                      |
|                               | <i>814-571-5767</i>           |                                 |                                   |                                |                      |
| received by                   |                               |                                 |                                   |                                |                      |

adams

keep this slip for reference

DC5808UV/10-13

# 2025 Goals Update as of October 20, 2025

## Goals Completed in 2025

- Appoint/re-appoint volunteers to Authorities, Boards and Commissions
  - **Completed for most ABCs**
- Monitor Real Estate Tax Collections by County with new vendor in place
  - **Per Deb Burger, new vendor is functioning well despite some initial “hiccups”. Residents are getting accustomed to the new system but it is operating as designed.**
- Complete a street paving project
  - **Completed.**
- Complete renovations to 1<sup>st</sup> Floor Police Department Space
  - **Completed.**
- Complete review/update of police policy and procedures
  - **Initial review completed**
- Install stamped crosswalks on South Spring Street between High and Bishop Streets
  - **Completed.**
- Update the loading/unloading zone ordinances
  - **Completed and codified.**
- Rehabilitate the upper restroom building at Governors Park
  - **Complete. Completed Summer 2025**
- Begin to replace aging Streetlight Poles on Allegheny and W. Linn, hire contractor to assist with re-wiring of street lights
  - **Completed.**

## Ongoing Goals

- Appoint/re-appoint volunteers to Authorities, Boards and Commissions
  - **Ongoing: There are still vacancies on the Bellefonte Borough Planning Commission, Zoning Hearing Board, HARB (alternate), BAIDA, Civil Service Commission (alternate), Vacancy Board, and Centre County Airport Authority.**
- Appoint/re-appoint volunteers to Authorities, Boards and Commissions
  - **Completed and ongoing**
- Continue to review/update of police policy and procedures
  - **Ongoing.**
- Continue task force for public transit options
  - **Finance & Admin Committee and the Bellefonte Public Transit Task Force will be soliciting names for inclusion on a regional committee. These are to be individuals with an interest in expanding regional public transit.**
- Consider adopting community and economic development initiatives where possible
  - **Ongoing.**
- Ensure property maintenance codes are up to date and adhered to
  - **Ongoing. Council could reconsider implementing the 2023 Property Maintenance Code. FYI, the rest of the contracted municipalities will be implementing this code effective**

January 1, 2026. Council will likely hear a request to amend the code to “grandfather” certain aged structures to exempt them from the 7’ ceiling height requirement for rental housing.

- Continue steps necessary for Big Spring cover project
  - Ongoing. Design is complete and conversations are taking place regarding additional funding availability before going to bid on cover and associated landscaping/site improvements.
- Continue to repair/replace aging infrastructure as funds allow
  - Ongoing.
- Have contractor check sewer lines for infiltration and inflow
  - Ongoing.
- Progress with traffic light signal installation at Parkview and Zion Road
  - In progress – County Liquid Fuels grant application has been submitted and the project has been awarded. The estimated completion date is October 15, 2026, but that may vary depending on material procurement and construction scheduling.
- Utilize new stump grinder to grind all stumps in the ROW so we can accurately enforce the Shade Tree ordinance. Remove all stumps at Governor’s Park as well.
  - Ongoing but not complete.
- Continue to foster the development and participation of the Centre County Borough’s Association
  - Ongoing.
- Encourage Elected Officials to attend at least one of the two annual Borough Association conferences
  - Ongoing. Funds to attend conferences are budgeted annually.
- Continue promotion of the LERTA Program
  - Ongoing.
- Determine lighting for crosswalks and find grant funding if possible
  - Ongoing. Improvements have been made to crosswalk lighting.
- Finalize Transfer of Potter Street Property from SEDA-COG Railroad
  - Ongoing. Subdivision has been completed and needs approval before recording. An appropriation is included in the 2026 Bulk Water Fund for the completion of a feasibility study for the connecting trail. This would be a candidate project for DCNR grant funding to construct once study and design are complete.
- Borough website improvements as budget allows
  - Ongoing but progress has been made.

## Needs Further Work

- Follow-up on STMP Recommendations
  - Consider revising to “Update the STMP and evaluate DCED Municipal Assistance Program to evaluate opportunities for regionalized services”.
- Continue the electronic archival of Borough maps
  - This has stalled but Dave Pribulka is meeting with Ilona Ballreich of the PSU Sustainability Institute about getting another intern to resume digitizing maps and documents. October 2025
- Review “Complete Streets” Initiatives and implement where possible

- Draft policy has been developed. Dave is meeting with the Sustainability Institute as PSU to evaluate a student group project per the Streets Committee’s discussion.
- Follow-up on STMP Recommendations
  - Consider revising to “Update the STMP and evaluate DCED Municipal Assistance Program to evaluate opportunities for regionalized services”.
- Improve/strengthen Junior Council Member Program
  - No update. Alyssa is in contact with Kris Cardiff, Trafford Borough Council President, to discuss revamping the JCP at Bellefonte.
- Meet with BASD Reps discuss long-term funding of Governors Park Ballfield
  - No update.
- Meet with community economic development organizations to hear “State of Affairs”
  - No update.
- Continue to automate WWTP operations with the goal of reducing the need for third shift
  - Not complete.
- Continue development of an asset management and Capital Improvement Plan for all departments
  - Not complete.
- Hire winter seasonal staff to clear snow from waterfront walkway and steps
  - Public Works is considering retaining summer seasonal staff for winter maintenance of public spaces. Not complete.
- Work with Fire Executive Board/Advise on budget enhancement process
  - Not complete.

### Add New Goal

- Continue to build a well-trained workforce and maintain a safe work environment by funding and enabling training for staff to improve workplace safety.
- Finance and Administration Committee recommends Council consider rejoining the Pennsylvania Municipal League.
  - If there is interest, Dave Pribulka can arrange to have someone present to Council in 2026 on the available programs and benefits.
- Finance and Administration Committee discussed the possibility of expanding the LERTA to be available for residential uses and redevelopment.
  - No recommendation at this point. Further discussion needed.
- Consider how to integrate AI/GPT, Data Analysis for effectiveness and efficiency



Pennsylvania Municipal  
**League**

**Mission:**

The Pennsylvania Municipal League **strengthens** and **empowers** effective local government through **advocacy, education, and support** for our members.



Pennsylvania Municipal  
**League**

**Find Out How Direct Membership  
To The League Benefits Your  
Municipality Today.**

Call **Chris Lucco**, Director of  
Marketing & Membership, at  
**717-236-9469, ext. \*238**  
[clucco@pml.org](mailto:clucco@pml.org)

**PML.org**

414 North Second Street  
Harrisburg, PA 17101

**John S. Brenner**  
*Executive Director*

# STRENGTH THROUGH ENGAGEMENT

**Membership is open to cities, boroughs, townships, home rule communities and towns.**

**The League engages** Pennsylvania municipal leaders and lawmakers to strengthen local government and the communities you serve.

**The League is member driven** and governed by a board of locally elected officials and municipal management professionals from across the commonwealth.

**The League keeps you connected** to state and federal issues that are important to you and your municipality.

**The League provides programs and services** that give you, as local leaders, the tools and knowledge needed to better serve your community.

# MEMBER BENEFITS

# About Membership

## State & Federal Legislative Advocacy

- Promotes legislation that is beneficial to members
- Maintains an active, year-round presence in the State Capitol lobbying for municipal interests
- Protects the rights of members by participating in legal proceedings and by filing amicus curiae briefs on behalf of members
- Relationship with National League of Cities

## Research & Inquiry Service

This service provides members with data and information on a vast array of municipal topics. Members may request information and materials on municipal issues.

## Professional Development

### League Initiatives

- Annual Municipal Leadership Summit
- Legislative Conference
- Elected Officials Leadership Training
- Labor and Employment Law Conference
- Sustainability Conference
- Risk Management Conference

### Commonwealth Sponsored Initiatives Administered by The League

- PA Construction Codes Academy (PCCA)
- PA Training Hub (PATH)
- Floodplain Management



## Publications

- *Municipal Reporter* e-magazine – distributed 6 times/year
- League Link – bimonthly e-newsletter
- Legislative Locator – bimonthly legislative e-update

## Signature Programs & Services

- Public Employer Labor Relations Advisory Service (PELRAS) – provides training, a labor newsletter, and expert legal help at discounted rates.
- Municipal Utility Alliance (MUA) – assists municipalities in the procurement of electricity and natural gas, at a competitive rate through a preferred supplier.
- GrantFinder – a real-time, online searchable database of more than 7,400 eligible grants for which local governments may apply.
- Municipal Job Junction+ (MJJ+) – real-time job postings and classified advertisements at PML.org.
- Sustainable Pennsylvania Community Certification – free online certification system that provides a structure and performance platform for recognition of municipalities as they embrace sustainable policies and programs.
- Civics and You: Your Key to Pennsylvania Local Government – free e-book to supplement high school courses on the study of government and citizenship, providing a much-needed primer on Pennsylvania’s rich history and system of government at the local and state levels.
- Local Public Procurement Program (L3P) – This service simplifies the purchasing process via assistance with commonwealth contracts, a quarterly contracts checklist, and information on a variety of statewide cooperative purchasing opportunities.

The League is a great resource for me, and I’m very proud that Altoona is a part of it. I get the most impact from networking with other elected officials from around Pennsylvania, but also with the vast amount of information The League provides to us with legislative updates, lobbying members of the General Assembly on issues that matter most to municipalities, and the numerous training opportunities and services that they offer. The League is valuable for any municipal official to be informed about everything going on in Harrisburg, and in other communities around the State.

**-Matthew Pacifico**  
Mayor, City of Altoona

## Municipal Insurance Trusts

*Designed specifically for Pennsylvania municipalities*

- **PennPRIME** Workers’ Compensation
- **PennPRIME** Property & Liability
- **U•COMP** Unemployment Compensation

## Affiliates

Through member services and programs as well as secretariat services, The League reaches more than 1,100 local governments:

- Association for Pennsylvania Municipal Management (APMM)
- Pennsylvania State Association of Township Commissioners (PSATC)

## Corporate Partners

- Business Leaders Network (BLN)
- Associate Membership

**League Members receive a reduced membership fee when joining PennPRIME or U•COMP.**

Zebulen S. Smoyer  
107 S. Ridge Street  
Bellefonte, PA 16823

October 30, 2025

Bellefonte Borough Council  
301 N. Spring Street  
Suite 200  
Bellefonte, PA 16823

RE: Exception to Section 404.3 of the Centre Region Building Safety & Property  
Maintenance Code

I am writing regarding my home at 107 S. Ridge Street, which I have lived in for two years. I have temporarily moved out of state with my partner while they attend law school. My goal is to rent my house out for a few years and then return to Bellefonte. I have obtained a rental permit from the Borough.

The house has one bedroom on the first floor and three on the second floor. During the inspection process it was observed that the second-story ceiling height is approximately 6 feet and 8 inches, which does not meet Section 404.3 of the Centre Region Building Safety & Property Maintenance Code (2017 Edition), requiring that “habitable spaces ... shall have a clear ceiling height of not less than 7 feet.” As a result, only the first-floor bedroom was permitted to be rented as a bedroom. The house was built in 1910, long before the Pennsylvania Construction Code Act was adopted in 2004.

I fully support the safety objectives behind the ceiling-height rule and have complied with all other fire and life-safety requirements under the code. The existing clear ceiling height is only four inches — roughly 5% — below the minimum requirement. Altering the structure to gain those few inches would require invasive construction that would compromise the historic character of the house while imposing significant cost, with relatively little measurable increase in safety. Additionally, my 1910 house is relatively drafty. I imagine the draftiness reduces smoke build-up against the ceiling, increasing the effectiveness of the ceiling space.

I request that the Council amend their adoption of the Centre Region Building Safety & Property Maintenance Code to include an exception to section 404.3 of that code for structures constructed prior to 2004. There is precedent for this type of exemption in the Centre Region. In July 2023, Harris Township adopted Ordinance No. 360, which exempts structures built prior to 1996 from the minimum ceiling height requirements of Section 404.3.

Thank you kindly for your time,

-Zebulen S. Smoyer

Christopher P. Gerber, Esquire  
West Chester Office  
Phone: 610-430-8000  
Email: [cgerber@lambmcerlane.com](mailto:cgerber@lambmcerlane.com)

November 3, 2025

**VIA ELECTRONIC MAIL**

Bellefonte Borough  
Attn: Barbara Dann, Council President  
301 N. Spring Street Suite 200  
Bellefonte, PA 16823  
[address@outlook.com](mailto:address@outlook.com)

***Re: Legal Representation***

Dear Ms. Dann:

It is a pleasure to have been retained to represent the Borough of Bellefonte as Special Counsel with respect to labor and employment matters and any other tasks assigned to our law firm. Set forth herein are the terms of our representation.

We will bill you monthly for our time and disbursements. We will bill the Borough at a flat rate of \$300.00 per hour. We bill in six-minute increments. It is our policy to require payment of invoices within thirty (30) days of the date of the invoice. Thereafter, an interest charge of 1/2% per month will be assessed against invoices which are outstanding for more than forty-five (45) days. We reserve the right to terminate our representation if payment is not received within sixty (60) days of the date of a statement and you agree not to contest our withdrawal from any court or administrative proceeding if payment has not been received within sixty (60) days of the date of a statement. Our billable rates typically increase from year to year.

During our representation, Bellefonte Borough will be responsible for payment of all costs associated with our representation, including but not limited to: court costs, filing costs, expert fees, long distance telephone charges, federal express or courier service, delivery charges, photocopying costs, travel expenses and any computer research.

As your Special Counsel, from time to time, we will provide you with our legal opinions, advice or instructions with respect to a particular procedure, course of action, claim or defense. If you disregard our opinions, advice or instructions, we reserve the right to terminate our representation, in which case you agree to compensate us for the professional services expended at our stated hourly rate.

In general, we will be transmitting to you copies of correspondence and other papers in this case which we believe have some significance. Papers which we transmit to you in this matter should be retained by you for your records.

This will specifically confirm that we have been retained to represent the Borough as a Special Counsel in the above-referenced matter based on the foregoing understandings. If, in the future, you wish us to represent you in any other matter, that should be the subject of additional discussions and an additional letter similar to this one.

If you disagree with any of the foregoing, or if you have any questions or comments at any time, please do not hesitate to call or write.

Please be aware this firm has a records retention policy of seven years. You may request your file any time up to seven years from the conclusion of our representation in this matter. If you do not request your file within this time frame, your file will then be discarded.

Please sign this letter of representation and return it to me via electronic mail. Please retain a copy for your files.

Again, we appreciate the opportunity to represent Bellefonte Borough. Thank you for your confidence in our firm.

Sincerely,

**LAMB McERLANE PC**

**Christopher P. Gerber**

Christopher P. Gerber, Esquire

CPG/rmm

**Bellefonte Borough**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Barbara Dann, Council President

**MEMORANDUM**



**TO:** Bellefonte Borough Council  
**FROM:** Matt Auman and Randy Neff  
**SUBJECT:** Municibid Auction Items-November 2025  
**DATE:** November 14<sup>th</sup>, 2025

---

I am requesting Council's approval to declare the following Borough-owned equipment as surplus and authorize staff to list these items for sale on Municibid:

- **2001 GMC 3500 Bucket Truck**  
*VIN:* 3GDKC34G41M112058
- **2013 Ford Taurus – Police Interceptor**  
*VIN:* 1FAHP2M85DG152871

These vehicles are no longer needed for Borough operations and may provide value through resale. Approval from Council will allow staff to proceed with listing and managing their sale on Municibid.

**Requested Action:**

Approval to declare the above items as surplus and authorize their sale on Municibid.