



HISTORIC
Bellefonte™
Est. 1795

Borough of Bellefonte Council Work Session

AGENDA

6:30 – 7:25 PM, Monday, December 15th, 2025

In-Person, Council Chambers

301 N. Spring St, 1st Floor

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at www.cnet1.org. **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

I. CALL TO ORDER – Council President Dann

II. WELCOMING COMMENTS / OPENING REMARKS:

Welcome, everyone, to the Bellefonte Borough Council Work Session. No council action (making motions or approvals) is taken during work sessions.

III. ITEMS FOR DISCUSSION:

Note – All Times are approximate

A) Stage at Talleyrand Update- Michael Pratt of Keller Engineers, Inc.– **30 Minutes**

B) Waterfront Update- Tom Songer of Torron Group – **25 Minutes**

IV. ADJOURNMENT

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.



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7:30 PM, Monday, December 15th, 2025
In-Person, Council Chambers
301 N. Spring St, 1st Floor

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I. CALL TO ORDER – Council President Dann

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mr. Bernier, <i>North Ward</i>	Ms. Purnell, <i>North Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Cleeton, Pro Temp, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Ms. Dann, President, <i>South Ward</i>	Ms. Meckley, Jr. <i>Council Member</i>	
Mr. Johnson, Vice-President, <i>North Ward</i>	Mayor Johnson, <i>At Large</i>	
Ms. McKean, <i>West Ward</i>		

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

Under Act 65 of 2021, if a matter is not on the Agenda, Council may not take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda.

Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comments will be public comment and then council comment, including proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, a non-profit representative, a business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

VI. PUBLIC COMMENT/PUBLIC HEARING ON THE PROPOSED 2026 BUDGET

This Public Comment period is for oral comments regarding action items on this meeting agenda. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

VII. COMMUNICATIONS (written)

Swearing-In Ceremony for County Elected Officials on Friday, January 2, 2026 at 9:00 AM, in Courtroom 1. The program will include a listing for “Bellefonte Borough Councilmembers”; however, individual names will *not* be listed. If you wish to be sworn in by a Common Pleas Judge at this ceremony, please contact Kendra Miknis at kjmiknis@centrecountypa.gov. If a decision is made close to or on the day of the ceremony, you can still be included. **FYI, no council action is requested.**

VIII. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Motion/2nd to approve the Consent Agenda.**

Finance	Budget V. Actual November 2025
Finance	Budget V. Actual Summary November 2025
General	DRAFT Council Meeting Minutes December 1, 2025
Finance	Treasurers Report November 2025
Finance	Voucher Summary November 2025

IX. REPORTS

Elected Official and Staff Reports <i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor ➤ Police Officers and Borough Employee Recognition	Mayor Johnson	Submitted
Police ➤ November 2025 Report ➤ Oath of Office for Police Officers Amanda Barnes and Thomas Snyder	Chief Witmer	Submitted
Parking ➤ November 2025 Report	Ms. McCullough	Submitted
Office of Community Affairs (OCA): <i>See memo for report and updates</i> ➤ Motion/2nd: To approve the issuance of a Certificate of Appropriateness for the following project: ○ 203 North Spring Street (Presbyterian Church) – Installation of gabion basket bank stabilization retaining wall at rear of church parcel, above TMG Builders building.	Ms. Thompson	Submitted
Interim Borough Manager ➤ November 2025 Report	Mr. Pribulka	Submitted

X. COMMITTEE REPORTS

Elected Official Committee Reports <i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
COMMITTEE	ELECTED OFFICIAL	REPORT
Environmental & Parks Committee/ Ordinance ad hoc Committee ➤ November 2025 Report	Ms. Tosti-Vasey	Submitted
Finance & Administration Committee ➤ November 2025 Report	Ms. Cleeton	Verbal
Infrastructure & Public Works Committee ➤ November 2025 Report	Mr. Brachbill	Submitted
Streets Committee ➤ Streets Committee did not meet in December 2025.	Mr. Johnson	
Public Transport Task Force Committee	Ms. Cleeton/ Ms. Tosti-Vasey	Verbal

XI. LIAISON REPORTS

Reports will be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda.

ADMINISTRATIVE	LIAISON	REPORT
Bandshell/Performance Center Project Committee	Mr. Pribulka	
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Pribulka	
Bellefonte Emergency Medical Services	Mr. Rhoat	
Bellefonte Intervalley Chamber of Commerce	Ms. Thompson	
Bellefonte Police Pension Board	Mr. Pribulka	
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Pribulka	
Governor’s Park	Mr. Pribulka	
Nittany Valley Joint Recreation Authority	Mr. Pribulka	
Penn State University Sustainability Projects	Mr. Pribulka	
Shade Tree Commission	Ms. Doherty	
Union Cemetery Association	Mr. Pribulka	
Workplace Safety Committee	Ms. Doherty	Submitted
AUTHORITIES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Borough Authority	Mr. D. Johnson	
Centre County Airport Authority	Mr. D. Johnson	
COMMISSIONS / COUNCIL APPOINTED	LIAISON	REPORT
Civil Service Commission	Mr. Brachbill	
Spring Creek Watershed Commission	Mr. Brachbill	
SPECIAL COMMITTEES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	Submitted
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	OCA Memo
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	Submitted

XII. CURRENT and OLD BUSINESS

2026 Council Meeting Schedule – proposed. Council is only considering the dates of their meetings. Authorities, Boards and Commissions will be doing the same. **Motion/2nd to approve the 2026 Council Meeting schedule with any modifications.**

Tax Ordinance No. 12152025-01. **Motion/2nd to approve Tax Ordinance 12152025-01 with any modifications.**

2026 Borough Budget. **Motion/2nd to approve the 2026 Budget for Bellefonte Borough with any modifications.**

2026 Bellefonte Borough Fee Schedule. **Motion/2nd to approve the 2026 Bellefonte Borough Fee Schedule with any modifications.**

XIII. NEW BUSINESS

April Ressler and Barbara Smith of the Teeter Group will formally present the 2025 Encova Safety Recognition Award to the Bellefonte Borough Workplace Safety Committee. **FYI, no council action is requested.**

Young Oakes Brown and Company PC engagement letter to retain for Auditing Services for Bellefonte Borough. **Motion/2nd to accept the engagement letter from Young Oakes Brown and Company PC to retain for Auditing Services for Bellefonte Borough.**

Authorities, Boards and Commissions Vacancies. Appointments/ Reappointments will be made at the January 5th, 2025 Council Meeting. **FYI, no council action is requested.**

Borough Offices will be closed on Wednesday, December 24th and Thursday, December 25th in observance of Christmas Eve and Christmas Day. There will be no Refuse collection on Wednesday or Thursday. Refuse will be collected on Tuesday, December 23rd for Wednesday’s Route and Friday, December 26 for Thursday’s Route. **FYI, no council action is requested.**

Borough Offices will be closed on Thursday, January 1st, 2026 for New Year’s Day. Refuse will not be collected on Thursday. Refuse will be collected on Wednesday, December 31st, 2025. **FYI, no council action is requested.**

XIV. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall

identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

XV. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

XVI. ADJOURNMENT

The council meeting will be adjourned at or as close to 9:00 PM as possible.

The Council Public Comment Policy will be included with each Agenda.

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

Run: 12/08/2025 at 9:37 AM

JM
 Page: 1

emailed 12/10

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Revenues				
301.100. REAL ESTATE TAX REV - CURRENT	1,447,648.70	1,379,500.00	(68,148.70)	(104.94)% <i>over</i>
301.200. REAL ESTATE TAX REV-SUPPLEMENT	951.27	750.00	(201.27)	(126.84)% <i>over</i>
301.400. REAL ESTATE TAX REV-DELINQUENT	55,663.66	25,000.00	(30,663.66)	(222.65)% <i>over</i>
310.100. REAL ESTATE TRANSFER TAX REV	134,544.50	110,500.00	(24,044.50)	(121.76)% <i>over</i>
310.200. EARNED INCOME TAX REVENUE	752,187.27	820,000.00	67,812.73	(91.73)% <i>over</i>
310.501. LST TAX REVENUE	84,797.21	110,000.00	25,202.79	(77.09)% <i>over</i>
321.800. FRANCHISE REVENUE (CABLE TV)	88,821.94	91,000.00	2,178.06	(97.61)% <i>over</i>
322.500. STREET OPENING PERMIT REVENUE	2,190.00	10,000.00	7,810.00	(21.90)% <i>over</i>
322.902. DUMPSTER PERMIT REVENUE	360.00	410.00	50.00	(87.80)% <i>over</i>
322.903. CONTRACTOR TRAILER PERMIT FEE	20.00	20.00	0.00	(100.00)% <i>over</i>
331.100. J.P FINE REVENUE	10,860.05	10,000.00	(860.05)	(108.60)% <i>over</i>
331.101. PROBATION OFFICE FINE REVENUE	5,989.41	5,600.00	(389.41)	(106.95)% <i>over</i>
331.102. RESTITUTION	278.56	40.00	(238.56)	(696.40)% <i>over</i>
331.121. ORDINANCE VIOLATION REV-CODES	250.00	1,000.00	750.00	(25.00)% <i>over</i>
331.130. STATE POLICE FINE REVENUE	989.13	2,000.00	1,010.87	(49.46)% <i>over</i>
331.140. PARKING FINE REVENUE	18,497.50	20,000.00	1,502.50	(92.49)% <i>over</i>
341.010. INTEREST INCOME - CKG, SVGS	41,318.15	20,000.00	(21,318.15)	(206.59)% <i>over</i>
341.020. INTEREST INCOME-SWEEP ACCT	43,803.80	36,000.00	(7,803.80)	(121.68)% <i>over</i>
342.531. TOWER RENTAL REVENUE	1,200.00	1,200.00	0.00	(100.00)% <i>done</i>
342.534. CW TANK RENTAL REV - AT&T	31,278.50	34,120.00	2,841.50	(91.67)% <i>over</i>
342.560. METER BAG RENTAL REVENUE	1,310.00	3,500.00	2,190.00	(37.43)% <i>over - not bud.</i>
354.002. HARB/CLG GRANT REVENUE	3,822.26	0.00	(3,822.26)	0.00% <i>over - not bud.</i>
355.010. PUBLIC UTILITY REALTY TAX REV	3,029.05	2,650.00	(379.05)	(114.30)% <i>over</i>
355.040. LIQUOR LICENSE REVENUE	2,000.00	1,800.00	(200.00)	(111.11)% <i>over</i>
355.050. ACT 205 PENSION STATE AID REV	155,423.71	175,000.00	19,576.29	(88.81)% <i>done</i>
355.070. FIREMEN'S RELIEF ASSOC REVENUE	36,297.25	32,000.00	(4,297.25)	(113.43)% <i>over</i>
355.090. ACT 13 REVENUE	658.31	500.00	(158.31)	(131.66)% <i>over</i>
357.030. COUNTY LIQUID FUELS TAX GRANT	50,000.00	50,000.00	0.00	(100.00)% <i>done</i>
358.500. COUNTY CATA CONTRACT REVENUE	0.00	7,700.00	7,700.00	0.00% <i>over - not bud.</i>
361.300. PRELIM/FINAL SUB/LAND DEV PLAN	3,345.00	0.00	(3,345.00)	0.00% <i>over - not bud.</i>
361.330. ZONING/SUB/LAND DEV PERMIT REV	960.00	0.00	(960.00)	0.00% <i>over - not bud.</i>
361.332. ZONING VARIANCE APPLICATION FE	400.00	0.00	(400.00)	0.00% <i>over - not bud.</i>
361.335. ZONING PERMIT FEE REVENUE	6,750.00	4,750.00	(2,000.00)	(142.11)% <i>over</i>
361.336. ZONING PERMIT-SHORT TERM RENTAL FEES	3,250.00	2,700.00	(550.00)	(120.37)% <i>over</i>
361.900. FENCE PERMIT REVENUE	200.00	150.00	(50.00)	(133.33)% <i>over</i>
361.950. HARB APPLICATION FEE	975.00	875.00	(100.00)	(111.43)% <i>over</i>
362.111. SALE OF ACCIDENT REPORT REV	1,035.00	750.00	(285.00)	(138.00)% <i>over</i>
362.130. FALSE ALARM REVENUE	675.00	500.00	(175.00)	(135.00)% <i>over</i>
362.140. CROSSING GUARD REVENUE	1,134.57	3,120.00	1,985.43	(36.36)% <i>over - not bud.</i>
362.451. HOME OCCUPATION BUSINESS PERMI	200.00	0.00	(200.00)	0.00% <i>over - not bud.</i>
362.470. SIGN PERMIT REVENUE	485.00	225.00	(260.00)	(215.56)% <i>over</i>
362.471. ADMIN FEE FOR PERMITS-CR COG	4,972.00	5,000.00	28.00	(99.44)% <i>over</i>
362.800. LIEN LETTER FEE REVENUE	5.00	0.00	(5.00)	0.00% <i>over - not bud.</i>
362.950. OTHER PERMIT REVENUE	1,245.00	50.00	(1,195.00)	(2,490.00)% <i>over</i>
363.210. PARKING METER REVENUE	141,198.93	135,000.00	(6,198.93)	(104.59)% <i>over</i>

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget	
363.221. PARKING PERMIT REVENUE	70,877.02	75,000.00	4,122.98	(94.50)%	
364.900. SEWER DYE TEST REVENUE	1,100.00	500.00	(600.00)	(220.00)%	<i>own - not bud.</i>
387.001. DONATION TO POLICE DEPT REV	2,400.00	0.00	(2,400.00)	0.00%	<i>own - not bud.</i>
391.100. SALE OF FIXED ASSETS REV	0.00	100.00	100.00	0.00%	
391.101. SALE OF FIXED ASSETS REV-POLIC	3,150.00	100.00	(3,050.00)	(3,150.00)%	<i>own</i>
391.102. SALE OF FIXED ASSETS/SCRAP METAL REV-ST	9,454.00	100.00	(9,354.00)	(9,454.00)%	<i>own</i>
392.006. TRANSFER FROM WATER FUND	100,000.00	100,000.00	0.00	(100.00)%	<i>done</i>
392.008. TRANSFER FROM SEWER FUND	105,000.00	140,000.00	35,000.00	(75.00)%	<i>done</i>
392.009. TRANSFER FROM REFUSE FUND	70,000.00	70,000.00	0.00	(100.00)%	<i>done</i>
392.095. TRANSFER IN- CAPITAL PROJECTS - STREETS	0.00	67,000.00	67,000.00	0.00%	
399.001. USE OF FUND BALANCE	0.00	228,000.00	228,000.00	0.00%	<i>bid. # only</i>
Total Revenues	3,503,001.75	3,784,210.00	281,208.25	(92.57)%	
Expenses					
400.105. ELECTED OFFICIALS STIPEND EXP	12,375.00	13,500.00	1,125.00	91.67%	
400.192. SOCIAL SECURITY EXP - COUNCIL	946.71	1,035.00	88.29	91.47%	
400.210. OFFICE SUPPLIES EXP-COUNCIL	112.42	175.00	62.58	64.24%	
400.215. POSTAGE EXPENSE - COUNCIL	35.00	35.00	0.00	100.00%	<i>done</i>
400.246. SUPPLIES EXPENSE-COUNCIL	183.88	150.00	(33.88)	122.59%	<i>own</i>
400.260. MINOR EQUIPMENT EXP - COUNCIL	0.00	50.00	50.00	0.00%	
400.314. LEGAL EXPENSE-COUNCIL	3,461.25	5,000.00	1,538.75	69.23%	
400.317. DATA PROCESSING EXP - COUNCIL	1,784.39	2,500.00	715.61	71.38%	
400.320. IT SERVICES EXPENSE - COUNCIL	1,962.00	3,500.00	1,538.00	56.06%	
400.329. C-NET - COUNCIL	15,186.25	19,745.00	4,558.75	76.91%	
400.341. ADVERTISING EXP-COUNCIL	547.58	475.00	(72.58)	115.28%	<i>own</i>
400.342. PRINTING EXPENSE - COUNCIL	87.00	100.00	13.00	87.00%	
400.344. COPY EXPENSE - COUNCIL	160.00	160.00	0.00	100.00%	<i>done</i>
400.420. MEMBERSHIP/DUES/SUB-COUNCIL	1,099.07	1,800.00	700.93	61.06%	
400.460. CONF/MEETING/SEMIN EXP-COUNCIL	4,640.75	5,000.00	359.25	92.82%	
Subtotal - Council	42,581.30	53,225.00	10,643.70	80.00%	<i>under</i>
401.110. EXECUTIVE SALARY EX(APPOINTED)	74,519.78	120,250.00	45,730.22	61.97%	
401.192. EXECUTIVE SS EXP (APPOINTED)	5,636.23	9,100.00	3,463.77	61.94%	
401.196. HEALTH INSURANCE EXP-EXEC	17,453.85	17,000.00	(453.85)	102.67%	<i>own</i>
401.198. HEALTH CARE EXP-IN HOUSE-EXEC	1,611.75	1,300.00	(311.75)	123.98%	
401.199. LIFE INS EXPENSE - EXEC	166.60	300.00	133.40	55.53%	
401.210. OFFICE SUPPLIES EXPENSE - EXEC	75.00	160.00	85.00	46.88%	
401.215. POSTAGE EXPENSE - EXEC	40.00	40.00	0.00	100.00%	<i>done</i>
401.231. FUEL EXPENSE - EXEC	15.00	200.00	185.00	7.50%	
401.246. MATERIALS & SUPPLIES EXP-EXEC	107.83	0.00	(107.83)	0.00%	<i>own - not bud.</i>
401.260. MINOR EQUIPMENT EXP - EXEC	0.00	300.00	300.00	0.00%	
401.314. LEGAL EXPENSE - EXEC	55.50	0.00	(55.50)	0.00%	<i>own - not bud.</i>
401.317. DATA PROCESSING EXP-EXEC	75.00	180.00	105.00	41.67%	
401.320. IT SERVICES EXPENSE - EXEC	436.00	1,000.00	564.00	43.60%	

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
401.324. CELL PHONE EXPENSE-EXEC	120.00	480.00	360.00	25.00%
401.342. PRINTING EXPENSE - EXEC	29.00	80.00	51.00	36.25%
401.344. COPY EXPENSE - EXEC	100.00	125.00	25.00	80.00%
401.354. WORKERS COMP INS - EXEC	50.00	100.00	50.00	50.00%
401.420. DUES/SUBMEMBERSHIP EXP - EXEC	200.00	350.00	150.00	57.14%
401.450. CONTRACTED SERVICES EXP-EXEC	29,250.00	0.00	(29,250.00)	0.00% <i>over</i>
401.451. CONTRACTED SERVICES EXP- LODGING/MILEAGE-INTERIM BORO MGR	5,664.70	0.00	(5,664.70)	0.00% <i>over</i>
401.460. TRAINING EXPENSE - EXEC	0.00	450.00	450.00	0.00%
Subtotal - Executive	135,606.24	151,415.00	15,808.76	89.56% <i>under</i>
401.901. MAYOR STIPEND EXPENSE	1,375.00	1,500.00	125.00	91.67%
401.902. MAYOR SOCIAL SECURITY EXPENSE	105.19	115.00	9.81	91.47%
401.910. MAYOR OFFICE SUPPLIES EXP	25.00	50.00	25.00	50.00%
401.915. MAYOR POSTAGE EXPENSE	30.00	30.00	0.00	100.00% <i>done</i>
401.917. MAYOR DATA PROCESSING EXP	75.00	125.00	50.00	60.00%
401.920. MAYOR IT EXPENSE	457.00	400.00	(57.00)	114.25% <i>over</i>
401.921. MAYOR PHONE EXPENSE	100.00	100.00	0.00	100.00% <i>done</i>
401.940. MAYOR INTERNET EXPENSE	135.00	135.00	0.00	100.00%
401.941. MAYOR MINOR EQUIP EXP	0.00	50.00	50.00	0.00%
401.942. MAYOR SUPPLIES EXPENSE	98.79	100.00	1.21	98.79%
401.944. MAYOR COPY EXPENSE	20.46	65.00	44.54	31.48%
401.945. MAYOR PRINTING EXPENSE	0.00	75.00	75.00	0.00%
401.946. MAYOR DUES/MEMBER/SUB EXP	80.00	150.00	70.00	53.33%
401.951. MAYOR COMMERCIAL INS EXPENSE	350.00	350.00	0.00	100.00% <i>done</i>
401.960. MAYOR CONF/SEM EXPENSE	0.00	250.00	250.00	0.00%
401.961. MAYOR ELECTRICITY EXPENSE	100.00	100.00	0.00	100.00% <i>done</i>
401.980. MAYOR MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00%
Subtotal - Mayor	2,951.44	3,620.00	668.56	81.53% <i>under</i>
402.355. TREAS BOND INSURANCE EXPENSE	850.00	1,100.00	250.00	77.27%
402.900. TREASURER STIPEND EXPENSE	1,375.00	1,500.00	125.00	91.67%
402.901. TREASURER SOCIAL SEC EXPENSE	105.17	115.00	9.83	91.45%
Subtotal - Treasurer	2,330.17	2,715.00	384.83	85.83% <i>under</i>
403.951. R/E TAX COLL SALARY EXPENSE	5,275.00	5,400.00	125.00	97.69%
403.952. R/E TAX COLL SS EXPENSE	403.56	415.00	11.44	97.24%
403.953. R/E TAX COLL COPY EXPENSE	0.00	100.00	100.00	0.00%
403.954. R/E TAX COLL TRAINING EXPENSE	0.00	75.00	75.00	0.00%
403.955. R/E TAX COLL PRINTING EXPENSE	238.79	100.00	(138.79)	238.79% <i>over</i>
403.956. R/E TAX COLL POSTAGE/ENVELOPES EXP	576.02	100.00	(476.02)	576.02% <i>over</i>
403.957. R/E TAX COLL AUDIT EXPENSE	825.00	900.00	75.00	91.67%
403.958. R/E TAX COLL BOND EXPENSE	0.00	1,150.00	1,150.00	0.00%
403.959. R/E TAX COLLECTION COSTS EXP-GSS	0.00	3,500.00	3,500.00	0.00%

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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Subtotal - Real Estate Collection	7,318.37	11,740.00	4,421.63	62.34% Under
406.112. SALARY EXPENSE - GG	287,283.54	344,000.00	56,716.46	83.51%
406.180. OVERTIME WAGES - GG	385.73	200.00	(185.73)	192.87% Over
406.192. SOCIAL SECURITY EXPENSE - GG	21,090.95	26,000.00	4,909.05	81.12%
406.193. ENROLLMENT/ADMIN EXP-PMRS-GG	46.40	70.00	23.60	66.29%
406.196. HEALTH INS EXPENSE - GG	97,576.98	90,000.00	(7,576.98)	108.42% Over
406.197. RETIREMENT EXPENSE - GG	7,415.24	14,000.00	6,584.76	52.97%
406.198. HEALTH CARE EXP-IN HOUSE - GG	3,100.00	3,850.00	750.00	80.52%
406.199. LIFE INS EXPENSE - GG	465.17	800.00	334.83	58.15%
406.210. OFFICE SUPPLIES EXPENSE - GG	530.03	2,000.00	1,469.97	26.50%
406.215. POSTAGE EXPENSE - GG	1,095.46	1,200.00	104.54	91.29%
406.231. FUEL EXPENSE - GG	0.00	50.00	50.00	0.00%
406.241. MATERIALS & SUPPLIES EXP - GG	222.49	700.00	477.51	31.78%
406.242. SAFETY COMMITTEE EXPENSE - GG	0.00	10.00	10.00	0.00%
406.249. COMPUTER SOFTWARE EXP - GG	3,128.92	2,975.00	(153.92)	105.17% Over
406.251. VEHICLE & EQUIP MAINT EXP - GG	307.47	1,200.00	892.53	25.62%
406.260. MINOR EQUIPMENT EXPENSE - GG	10,316.85	9,000.00	(1,316.85)	114.63% Over
406.300. UPDATE CODES EXP - GG	2,232.00	5,000.00	2,768.00	44.64%
406.310. LEGAL EXPENSE - GG	2,196.66	4,000.00	1,803.34	54.92%
406.311. AUDIT EXPENSE - GG	3,580.00	5,000.00	1,420.00	71.60%
406.317. DATA PROCESSING EXPENSE - GG	2,094.30	2,200.00	105.70	95.20%
406.320. IT SERVICES EXPENSE - GG	7,467.79	6,000.00	(1,467.79)	124.46% Over
406.324. CELL PHONE EXPENSE-GG	720.00	1,440.00	720.00	50.00%
406.331. TRAVEL EXPENSE - GG	0.00	25.00	25.00	0.00%
406.341. ADVERTISING EXPENSE - GG	446.64	250.00	(196.64)	178.66% Over
406.342. PRINTING EXPENSE - GG	1,768.05	1,600.00	(168.05)	110.50% Over
406.344. COPY EXPENSE - GG	473.10	625.00	151.90	75.70%
406.354. WORKER'S COMP INS EXP - GG	300.00	300.00	0.00	100.00% done
406.384. OFFICE EQUIP RENTAL EXP - GG	2,404.42	2,825.00	420.58	85.11%
406.420. DUES/SUBMEMBERSHIPS EXP - GG	1,055.23	1,550.00	494.77	68.08%
406.450. CONTRACTED SERVICES EXP - GG	6,048.87	1,000.00	(5,048.87)	604.89% Over
406.453. WEB DESIGN/MAINT EXP - GG	900.00	1,200.00	300.00	75.00%
406.460. TRAINING/SEMINAR EXPENSE - GG	6,071.73	3,500.00	(2,571.73)	173.48% Over
406.905. MISCELLANEOUS EXPENSE - GG	0.00	100.00	100.00	0.00%
Subtotal - General Government	470,724.02	532,670.00	61,945.98	88.37% Under
410.112. SALARY EXPENSE - POLICE	673,652.33	855,000.00	181,347.67	78.79%
410.116. SALARY EXP-OFFICE STAFF-POL	37,280.29	43,500.00	6,219.71	85.70%
410.117. SS EXP-OFFICE STAFF-POL	2,269.17	3,330.00	1,060.83	68.14%
410.118. RETIREMENT EXPENSE-OFFICE-POL	2,459.14	4,350.00	1,890.86	56.53%
410.126. REIMB FOR SPECIAL POLICE SERVI	(28,587.50)	(24,000.00)	4,587.50	119.11% Over
410.128. REIMB FOR SRO SALARY - POLICE	(103,904.37)	(134,000.00)	(30,095.63)	77.54%
410.159. SUPP MEDICARE PAYMENTS EXP-POL	13,030.93	15,000.00	1,969.07	86.87%
410.160. REIMB FOR SRO MEDI - POLICE	(1,472.80)	(1,945.00)	(472.20)	75.72%

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410.161. REIMB FOR SRO RETIREMENT - POL	(18,203.00)	(23,475.00)	(5,272.00)	77.54%
410.162. REIMB FOR SRO INS - POLICE	(37,481.03)	(46,000.00)	(8,518.97)	81.48%
410.180. OVERTIME WAGES EXP - POLICE	42,367.59	45,000.00	2,632.41	94.15%
410.181. COMP TIME WAGES EXP - POLICE	0.00	1,000.00	1,000.00	0.00%
410.190. OTHER BENEFITS EXPENSE- POLICE	0.00	150.00	150.00	0.00%
410.191. ENROLLMENT/ADMIN-RETIRE-POLICE	23.20	35.00	11.80	66.29%
410.192. SOCIAL SECURITY EXP - POLICE	10,262.58	12,500.00	2,237.42	82.10%
410.195. INSURANCE EXPENSE - POLICE	2,690.80	2,500.00	(190.80)	107.63% <i>own</i>
410.196. HEALTH INSURANCE EXP - POLICE	381,268.01	350,000.00	(31,268.01)	108.93% <i>own</i>
410.197. RETIREMENT EXPENSE - POLICE	25,435.00	25,435.00	0.00	100.00%
410.198. HEALTH CARE EXP-IN HOUSE-POLICE	4,889.00	11,300.00	6,411.00	43.27%
410.199. LIFE INS EXPENSE - POLICE	2,505.77	3,100.00	594.23	80.83%
410.210. OFFICE SUPPLIES EXPENSE-POLICE	389.13	1,600.00	1,210.87	24.32%
410.215. POSTAGE EXPENSE - POLICE	400.00	650.00	250.00	61.54%
410.217. SHIPPING FEES EXP - POLICE	497.92	850.00	352.08	58.58%
410.226. JANITORIAL SUPPLIES EXP-POLICE	152.57	700.00	547.43	21.80%
410.231. FUEL EXPENSE - POLICE	9,762.46	15,500.00	5,737.54	62.98%
410.238. CLOTHING & UNIFORM EXP-POLICE	5,671.89	9,000.00	3,328.11	63.02%
410.242. MATERIALS & SUPPLIES EXP - POL	1,816.16	5,200.00	3,383.84	34.93%
410.251. VEHIC & EQUIP MAINT EXP-POLICE	2,392.44	15,000.00	12,607.56	15.95%
410.260. MINOR EQUIPMENT EXP - POLICE	9,380.96	5,000.00	(4,380.96)	187.62% <i>own</i>
410.311. AUDIT EXPENSE - POLICE	19,694.00	1,750.00	0.00	100.00% <i>own</i>
410.314. LEGAL EXPENSE - POLICE	726.32	3,000.00	(16,694.00)	656.47% <i>own</i>
410.317. DATA PROCESSING EXP - POLICE	7,532.30	950.00	223.68	76.45%
410.318. JANITORIAL SERVICES EXP-POLICE	130.00	14,000.00	6,467.70	53.80%
410.319. FIRE PERMIT EXP-236 W LAMB-POLICE	26,228.49	150.00	20.00	86.67%
410.320. IT SERVICES EXPENSE - POLICE	4,493.71	40,000.00	13,771.51	65.57%
410.321. TELEPHONE EXPENSE - POLICE	0.00	4,000.00	(493.71)	112.34% <i>own</i>
410.322. CABLE EXPENSE - POLICE	0.00	130.00	130.00	0.00%
410.324. CELL PHONE EXPENSE-POLICE	4,428.29	7,400.00	2,971.71	59.84%
410.325. INTERNET EXPENSE - POLICE	2,223.67	2,800.00	576.33	79.42%
410.326. BODY CAMERA VIDEO STOR EXP-POLICE	6,655.00	7,400.00	745.00	89.93%
410.327. RADIO MAINTENANCE EXP - POLICE	0.00	150.00	150.00	0.00%
410.329. AIRTIME EXP - POLICE	1,850.58	2,625.00	774.42	70.50%
410.331. TRAVEL EXPENSE - POLICE	0.00	50.00	50.00	0.00%
410.341. ADVERTISING EXPENSE - POLICE	139.74	200.00	60.26	69.87%
410.342. PRINTING EXPENSE - POLICE	473.74	700.00	226.26	67.68%
410.344. COPY EXPENSE - POLICE	358.75	375.00	16.25	95.67%
410.351. COMM INSURANCE EXP - POLICE	38,000.00	38,000.00	0.00	100.00% <i>own</i>
410.354. WORKERS COMP INS EXP - POLICE	15,405.27	29,000.00	13,594.73	53.12%
410.361. ELECTRICITY EXPENSE - POLICE	4,062.22	4,150.00	87.78	97.88%
410.362. NATURAL GAS EXPENSE-POL	1,457.50	1,500.00	42.50	97.17%
410.373. BUILDING/PROPERTY MAINT EXP-POL	9,322.39	6,000.00	(3,322.39)	155.37% <i>own</i>
410.376. VASCAR EXPENSE - POLICE	774.50	2,200.00	1,425.50	35.20%
410.386. COPIER RENTAL/MAINT EXP-POLICE	1,771.29	1,800.00	28.71	98.41%
410.400. INVESTIGATION EXPENSES -POLICE	675.00	1,100.00	425.00	61.36%
410.420. DUES/SUB/MEMBERSHIPS EXP - POL	1,318.12	100.00	(1,218.12)	1,318.12% <i>own</i>

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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.447. LEASE PMT-RADIOS/LIC PLATE READER	0.00	15,820.00	15,820.00	0.00%
410.448. LEASE PAYMENT EXP-TASERS-POL	2,399.17	3,540.00	1,140.83	67.77%
410.449. VEHICLE LEASE PAYMENT-POLICE	12,352.49	12,355.00	2.51	99.98% <i>done</i>
410.450. CONTRACTED SERVICES EXP-POLICE	915.00	1,000.00	85.00	91.50%
410.460. TRAINING/SEMINAR EXP - POLICE	4,213.09	6,000.00	1,786.91	70.22%
410.461. CONF/MEETING EXPENSE - POLICE	0.00	125.00	125.00	0.00%
410.531. COMPUTER SOFTWARE EXP - POL	1,230.21	9,750.00	8,519.79	12.62%
410.532. CONTRIB TO MOBILE COMM-POLICE	1,428.00	1,500.00	72.00	95.20%
410.533. CIT FUNDING EXPENSE-POLICE	728.00	800.00	72.00	91.00%
410.535. CENTRAL BOOK UNIT EXP-POLICE	12,348.48	14,245.00	1,896.52	86.69%
410.700. CAPITAL EXPENDITURES - POLICE	156,690.17	45,000.00	(111,690.17)	348.20% <i>over</i>
410.740. VEHICLE PURCHASE EXP - POLICE	0.00	15,000.00	15,000.00	0.00%
410.901. SRO EXPENSES - POLICE	193.98	1,000.00	806.02	19.40%
410.902. REIMB FOR SRO EXPENSES- POLICE	0.00	(750.00)	(750.00)	0.00%
410.905. MISCELLANEOUS EXPENSE - POLICE	0.00	50.00	50.00	0.00%
Subtotal - Police	1,380,918.11	1,491,245.00	110,326.89	92.60% <i>under</i>
419.115. CROSSING GUARD SALARY EXP	2,442.00	5,575.00	3,133.00	43.80%
419.192. CROSSING GUARD SS EXP	186.82	430.00	243.18	43.45%
419.242. CROSSING GUARD MAT & SUPP EXP	7.49	50.00	42.51	14.98%
419.354. CROSS GUARD WORKERS COMP	20.00	180.00	160.00	11.11%
Subtotal - Crossing Guards	2,656.31	6,235.00	3,578.69	42.60% <i>under</i>
419.512. PARKING ENFORCEMENT SALARY EXP	47,983.50	52,000.00	4,016.50	92.28%
419.516. PARKING ENFORCE-POSTAGE EXP	40.00	40.00	0.00	100.00% <i>done</i>
419.517. PARKING ENFORCE-DATA PROCESS EXP	75.00	135.00	60.00	55.56%
419.520. PARKING ENFORCE-IT/EMAIL EXP	302.00	550.00	248.00	54.91%
419.524. PARKING ENFORCE-CELL PHONE EXP	0.00	650.00	650.00	0.00%
419.531. PARKING ENFORCEMENT-FUEL EXP	318.36	550.00	231.64	57.88%
419.538. PARKING ENFORCEMENT-UNIFORM EXP	212.00	900.00	688.00	23.56%
419.541. PARKING ENFORCEMENT-ADV EXP	0.00	200.00	200.00	0.00%
419.542. PARKING ENFORCEMENT-MAT & SUPP	790.96	1,000.00	209.04	79.10%
419.544. PARKING ENFORCE-COPY EXPENSE	35.00	35.00	0.00	100.00% <i>done</i>
419.560. PARKING ENFORCE-MINOR EQUIPMENT EXP	5,714.88	0.00	(5,714.88)	0.00% <i>over - not bud.</i>
419.575. PARKING ENFORCE-WARRANTY/DATA PLAN/LICENSE FEE	6,816.00	8,000.00	1,184.00	85.20%
419.582. PARKING LOT RENTAL EXP-PARKING	0.00	2,000.00	2,000.00	0.00%
419.592. PARKING ENFORCEMENT-SS EXP	4,150.87	3,980.00	(170.87)	104.29% <i>over</i>
419.593. PARKING ENFORCE-ENROLL/ADMIN EXP	0.00	20.00	20.00	0.00%
419.597. PARKING ENFORCEMENT-RETIRE EXP	1,088.98	1,445.00	356.02	75.36%
419.610. PARKING ENFORCE-OFFICE SUPP EX	25.00	50.00	25.00	50.00%
419.621. PARKING ENFORCEMENT-PHONE EXP	110.00	110.00	0.00	100.00% <i>done</i>
419.625. PARKING ENFORCEMENT-INTERNET EXPENSE	160.00	160.00	0.00	100.00%
419.642. PARKING ENFORCE-PRINTING EXP	262.45	1,000.00	737.55	26.25%
419.651. PARKING ENFORCE-VEHICLE/EQUIP MAINT EXP	112.46	500.00	387.54	22.49%

GF BUDGET VS ACTUAL
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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
419.653. PARKING METER & EQUIP MAINT EXP	9,660.00	1,100.00	(8,560.00)	878.18% <i>over</i>
419.654. PARKING-KIOSK & METER CHARGE EXP	34,560.47	43,000.00	8,439.53	80.37%
419.661. PARKING ENFORCEMENT-ELECTRICITY EXP	150.00	150.00	0.00	100.00% <i>done</i>
419.700. PARKING METER EQUIPMENT EXP	0.00	51,000.00	51,000.00	0.00%
419.716. DOG HANDLING/BOARDING EXP	0.00	1,000.00	1,000.00	0.00%
419.751. PARKING ENFORCE-COMM INS EXP	1,200.00	1,200.00	0.00	100.00% <i>done</i>
419.754. PARKING ENFORCE-WORKERS COMP EXP	1,640.00	1,640.00	0.00	100.00%
419.902. PARKING ENFORCE-MISC EXP	37.00	30.00	(7.00)	123.33% <i>over</i>
445.240. PARKING LOT MAINT EXPENSE	0.00	250.00	250.00	0.00%
445.321. PARKING LOT-EV CHARGE ELECTRIC	599.97	850.00	250.03	70.58%
445.420. MAINT OF PARKING LOTS	0.00	1,000.00	1,000.00	0.00%
445.450. PARKING LOT-EV EXPENSE	285.00	200.00	(85.00)	142.50% <i>over</i>
445.478. ALTERNATIVE FUELS TAX-EV STATIONS	153.41	275.00	121.59	55.79%
Subtotal - Parking Enforcement	116,483.31	175,020.00	58,536.69	66.55% under
413.112. SALARY EXPENSE - CODES	3,196.39	10,100.00	6,903.61	31.65%
413.192. SOCIAL SECURITY EXPENSE - CODE	244.53	775.00	530.47	31.55%
413.210. OFFICE SUPPLIES EXPENSE - CODE	30.00	75.00	45.00	40.00%
413.215. POSTAGE EXPENSE - CODES	55.00	55.00	0.00	100.00% <i>done</i>
413.231. FUEL EXPENSE - CODES	0.00	35.00	35.00	0.00%
413.242. MATERIALS AND SUPP EXP-CODES	0.00	25.00	25.00	0.00%
413.260. MINOR EQUIPMENT EXPENSE-CODES	0.00	65.00	65.00	0.00%
413.317. DATA PROCESSING EXP - CODES	75.00	130.00	55.00	57.69%
413.320. IT SERVICES EXPENSE - CODES	436.00	850.00	414.00	51.29%
413.341. ADVERTISING EXPENSE - CODES	72.00	100.00	28.00	72.00%
413.342. PRINTING EXPENSE - CODES	0.00	125.00	125.00	0.00%
413.344. COPY EXPENSE - CODES	75.00	100.00	25.00	75.00%
413.354. WORKERS COMP INS EXP - CODES	10.00	30.00	20.00	33.33%
413.460. TRAINING/SEMINAR EXPENSE-CODES	0.00	150.00	150.00	0.00%
Subtotal - Codes	4,193.92	12,615.00	8,421.08	33.25% under
414.210. OFFICE SUPPLIES EXPENSE-PLAN/ZON	100.00	175.00	75.00	57.14%
414.215. POSTAGE EXPENSE - PLAN/ZON	85.00	85.00	0.00	100.00% <i>done</i>
414.231. FUEL EXPENSE-PLANNING/ZONING	15.00	50.00	35.00	30.00%
414.243. MISC SUPP EXP -PLANNING/ZONING	0.00	25.00	25.00	0.00%
414.260. MINOR EQUIPMENT EXPENSE-PLAN/ZON	0.00	50.00	50.00	0.00%
414.314. LEGAL EXPENSE - PLAN/ZON	5,464.13	4,000.00	(1,464.13)	136.60% <i>over</i>
414.317. DATA PROCESSING EXP - PLAN/ZON	652.00	250.00	(402.00)	260.80%
414.320. IT SERVICES EXPENSE - PLAN/ZON	617.75	800.00	182.25	77.22%
414.331. TRAVEL EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.341. ADVERTISING EXPENSE - PLAN/ZON	185.68	250.00	64.32	74.27%
414.342. PRINTING EXPENSE - PLAN/ZON	286.75	75.00	(211.75)	382.33% <i>over</i>
414.344. COPY EXPENSE - PLAN/ZON	150.00	175.00	25.00	85.71%
414.351. COMM INS EXPENSE - PLAN/ZON	5,000.00	0.00	(5,000.00)	0.00% <i>over - not bud</i>
414.384. CONTRACTED SERV-IN HOUSE-PLAN/ZON	31,143.66	35,100.00	3,956.34	88.73%

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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Subtotal - Planning/Zoning	43,749.97	41,260.00	(2,489.97)	106.03% <i>over</i>
414.460. TRAINING/SEM EXPENSE - PLAN/ZON	50.00	150.00	100.00	33.33%
414.905. MISCELLANEOUS EXPENSE-PLAN/ZON	0.00	25.00	25.00	0.00%
430.112.0 SALARY EXPENSE - ST	289,422.51	365,000.00	75,577.49	79.29%
430.180.0 OVERTIME WAGES EXP - ST	23,681.21	25,000.00	1,318.79	94.72%
430.191.0 WORKBOOTS EXPENSE - ST	2,000.00	2,000.00	0.00	100.00% <i>done</i>
430.192.0 SOCIAL SECURITY EXPENSE - ST	23,151.55	29,800.00	6,648.45	77.69%
430.193.0 ENROLLMENT/ADMIN EXP-PMRS-ST	92.80	150.00	57.20	61.87%
430.196.0 HEALTH INSURANCE EXPENSE - ST	82,922.96	87,000.00	4,077.04	95.31%
430.197.0 RETIREMENT EXPENSE - ST	16,108.01	39,000.00	22,891.99	41.30%
430.198.0 HEALTH CARE EXP-IN HOUSE - ST	995.00	5,000.00	4,005.00	19.90%
430.199.0 LIFE INS EXPENSE - ST	3,128.11	800.00	(2,328.11)	391.01% <i>over</i>
430.210.0 OFFICE SUPPLIES EXPENSE - ST	44.04	975.00	930.96	4.52%
430.215.0 POSTAGE EXPENSE - ST	400.00	500.00	100.00	80.00%
430.226.0 JANITORIAL SUPPLIES EXP - ST	899.19	900.00	0.81	99.91%
430.231.0 FUEL EXPENSE - ST	17,779.07	24,000.00	6,220.93	74.08%
430.238.0 CLOTHING & UNIFORM EXPENSE - ST	1,929.12	3,000.00	1,070.88	64.30%
430.245.0 STREET & ROAD SIGNS EXP - ST	3,731.46	3,000.00	(731.46)	124.38% <i>over</i>
430.246.0 MATERIALS & SUPPLIES EXP - ST	7,348.14	13,500.00	6,151.86	54.43%
430.249.0 COMPUTER SOFTWARE EXPENSE - ST	300.00	300.00	0.00	100.00% <i>done</i>
430.251.0 VEHICLE & EQUIP MAINT EXP - ST	30,061.17	31,000.00	938.83	96.97%
430.255.0 SHOP SUPP/EQUIP EXPENSE	1,774.00	4,400.00	2,626.00	40.32%
430.259.0 ELECTRICAL SUPPLIES EXPENSE-ST	278.91	1,500.00	1,221.09	18.59%
430.260.0 TOOLS & MINOR EQUIP EXP - ST	4,953.11	2,500.00	(2,453.11)	198.12% <i>over</i>
430.311.0 AUDIT EXPENSE - ST	1,600.00	1,600.00	0.00	100.00% <i>done</i>
430.313.0 ENGINEERING EXP - ST	0.00	300.00	300.00	0.00%
430.314.0 LEGAL EXPENSE - ST	1,842.75	400.00	(1,442.75)	460.69% <i>over</i>
430.317.0 DATA PROCESSING EXP - ST	774.64	950.00	175.36	81.54%
430.318.0 JANITORIAL SERVICES EXP - ST	11,307.29	8,300.00	(3,007.29)	136.23% <i>over</i>
430.319.0 FIRE PERMIT EXPENSE-236 W LAMB-ST	130.00	50.00	(80.00)	260.00%
430.320.0 IT SERVICES EXPENSE - ST	3,735.81	2,200.00	(1,535.81)	169.81%
430.321.0 TELEPHONE EXPENSE - ST	1,517.83	2,450.00	932.17	61.95%
430.324.0 CELL PHONE EXPENSE - ST	2,236.77	2,725.00	488.23	82.08%
430.325.0 INTERNET EXPENSE - ST	175.00	175.00	0.00	100.00% <i>done</i>
430.327.0 RADIO MAINT EXPENSE - ST	0.00	100.00	100.00	0.00%
430.329.0 EMERGENCY NOTIFICATION EXP-ST	1,496.08	1,800.00	303.92	83.12%
430.331.0 TRAVEL EXPENSE - ST	187.05	25.00	(162.05)	748.20% <i>over</i>
430.341.0 ADVERTISING EXPENSE - ST	887.00	200.00	(687.00)	443.50% <i>over</i>
430.342.0 PRINTING EXPENSE - ST	935.07	500.00	(435.07)	187.01% <i>over</i>
430.344.0 COPY EXPENSE - ST	334.26	200.00	(134.26)	167.13% <i>over</i>
430.351.0 COMM INS EXPENSE - ST	22,150.00	22,150.00	0.00	100.00% <i>done</i>
430.354.0 WORKERS COMP INS EXPENSE - ST	14,625.00	14,625.00	0.00	100.00%
430.361.0 ELECTRICITY EXPENSE - ST	1,521.18	1,975.00	453.82	77.02%
430.362.0 NATURAL GAS EXPENSE - ST	10,841.62	12,700.00	1,858.38	85.37%
430.373.0 BUILDING/PROP MAINT EXPENSE-ST	6,082.46	10,000.00	3,917.54	60.82%

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
430.384.0 EQUIPMENT RENTAL EXP - ST	860.00	1,750.00	890.00	49.14%
430.420.0 DUES/SUB/MEMBERSHIPS EXP - ST	0.00	85.00	85.00	0.00%
430.450.0 CONTRACTED SERVICES EXP - ST	2,249.06	1,000.00	(1,249.06)	224.91% <i>over</i>
430.460.0 TRAINING/SEMINAR EXPENSE - ST	1,102.21	500.00	(602.21)	220.44% <i>over</i>
430.470.0 CDL/ LIC/RE-CERT EXPENSE - ST	339.00	250.00	(89.00)	135.60% <i>over</i>
430.471.0 DRUG TESTING EXPENSE - ST	260.55	425.00	164.45	61.31%
430.472.0 PERMIT/LICENSE FEES EXPENSE-ST	135.00	500.00	365.00	27.00%
430.474.0 REPAIRS TO PRIVATE PROPERTY-ST	3,484.34	1,000.00	(2,484.34)	348.43% <i>over</i>
430.700.0 CAPITAL EXPENDITURES - ST	59,209.00	45,000.00	(14,209.00)	131.58%
430.701.0 LEASE/LOAN PYMTS-ST	8,140.34	21,000.00	12,859.66	38.76%
430.706.0 CURBING/RAMP EXPENSE - ST	7,388.00	22,000.00	14,612.00	33.58%
430.707.0 COUNTY LIQUID FUELS GRANT EXP	63,741.60	85,000.00	21,258.40	74.99%
430.905.0 MISCELLANEOUS EXPENSE - ST	24.40	25.00	0.60	97.60%
431.246. STREET CLEAN & PAINTING EXP-ST	12,954.22	14,500.00	1,545.78	89.34%
433.370. TRAFFIC SIGNALS MAINT - ST	11,289.93	13,500.00	2,210.07	83.63%
433.740. PARKVIEW DR TRAFFIC SIGNAL PROJ EXP	15,158.21	50,000.00	34,841.79	30.32%
438.246. MAINT OF STREETS EXP - ST	11,908.93	25,000.00	13,091.07	47.64%
446.000. STORM WATER MGMT-STORM DRAINS	1,302.40	45,000.00	43,697.60	2.89%
Subtotal - Streets	792,927.36	1,049,285.00	256,357.64	75.57% under
411.500. FIREMEN'S RELIEF GRANT PASSTHR	36,297.25	32,000.00	(4,297.25)	113.43% <i>over - rec'd more</i>
412.351. AMBULANCE COMMERCIAL INS EXP	75.00	75.00	0.00	100.00% <i>done</i>
412.354. AMBULANCE VOLUNTEERS WORK COMP	500.00	500.00	0.00	100.00% <i>done</i>
441.000. CEMETARY EXPENSE	0.00	4,500.00	4,500.00	0.00%
447.000. BUS SERVICE EXPENSE	24,814.50	32,000.00	7,185.50	77.55%
451.260. PARKS EXPENSE	100.00	0.00	(100.00)	0.00% <i>over - not bud</i>
452.530. CONTRIB TO NITT VAL JT REC AU	6,105.00	6,105.00	0.00	100.00% <i>done</i>
455.000. SHADE TREE COMMISSION EXPENSE	228.00	4,000.00	3,772.00	5.70%
456.500. CENTRE CO LIBRARY EXP	24,525.00	24,525.00	0.00	100.00% <i>done</i>
459.373. TRAIN STATION EXPENSE	1,781.70	250.00	(1,531.70)	712.68% <i>over</i>
481.000. UNEMPLOYMENT COMP INS EXPENSE	6,177.30	6,180.00	2.70	99.96% <i>done</i>
Subtotal - Other Expenses	100,603.75	110,135.00	9,531.25	91.35%
468.210. OFFICE SUPPLIES EXP - HARB	50.00	100.00	50.00	50.00%
468.215. POSTAGE EXPENSE - HARB	75.00	75.00	0.00	100.00% <i>done</i>
468.231. FUEL EXPENSE- HARB	10.43	35.00	24.57	29.80%
468.242. MATERIALS & SUPPLIES EXP-HARB	0.00	75.00	75.00	0.00%
468.317. DATA PROCESSING EXP - HARB	693.50	700.00	6.50	99.07%
468.320. IT SERVICES EXP - HARB	148.00	200.00	52.00	74.00%
468.331. TRAVEL EXP-HARB	0.00	35.00	35.00	0.00%
468.341. ADVERTISING EXPENSE - HARB	0.00	200.00	200.00	0.00%
468.342. PRINTING EXPENSE - HARB	0.00	35.00	35.00	0.00%
468.344. COPY EXPENSE-HARB	68.43	135.00	66.57	50.69%
468.450. CONTRACTED SERVICES EXP - HARB	12,727.44	15,040.00	2,312.56	84.62%

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Subtotal - HARB	13,772.80	16,630.00	2,857.20	82.82% <i>under</i>
492.095. TRANSFER TO CAPITAL PROJ FUND	117,500.00	117,500.00	0.00	100.00% <i>done</i>
492.097. TRANSFER TO 301 N SPRING ST	8,900.00	8,900.00	0.00	100.00%
Subtotal - Transfers Out	126,400.00	126,400.00	0.00	100.00%
Total Expense	\$ 3,243,217.07	\$ 3,784,210.00	\$ 540,992.93	85.70%
Net Income/Loss	\$ 259,784.68	\$ 0.00	\$ (259,784.68)	0.00%

not correct

As of 11/30, we are 92% thru the year.

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

STREET LIGHTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	109,851.14	108,020.00	(1,831.14)	(101.70) <i>over</i>
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	77.79	25.00	(52.79)	(311.16)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	3,284.08	900.00	(2,384.08)	(364.90)
341.010.000 INTEREST INCOME - CKG, SVGS	2,793.31	100.00	(2,693.31)	(2,793.31)
Total Revenues	116,006.32	109,045.00	(6,961.32)	(106.38)
Expenses				
434.210.000 OFFICE SUPPLIES EXPENSE	20.00	20.00	0.00	100.00 <i>done</i>
434.215.000 POSTAGE EXPENSE	5.00	5.00	0.00	100.00 <i>done</i>
434.249.000 REPAIRS & MAINTANENCE SUPP EXP	749.92	200.00	(549.92)	374.96 <i>over</i>
434.311.000 AUDIT EXPENSE	120.00	120.00	0.00	100.00 <i>done</i>
434.351.000 COMMERCIAL INSURANCE EXPENSE	1,900.00	1,900.00	0.00	100.00 <i>done</i>
434.361.000 STREETLIGHTING ELECTRICITY EXP	56,235.13	51,800.00	(4,435.13)	108.56 <i>over</i>
434.370.000 REPAIR/UPGRADE STREETLIGHT EX	0.00	55,000.00	55,000.00	0.00
Total Expenses	59,030.05	109,045.00	50,014.95	54.13
Net Income	\$ 56,976.27 \$	0.00 \$	(56,976.27) \$	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

FIRE DEPARTMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	87,880.91	85,950.00	(1,930.91)	(102.25) <i>over</i>
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	56.58	25.00	(31.58)	(226.32)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	2,745.68	1,350.00	(1,395.68)	(203.38)
341.010.000 INTEREST INCOME - CKG, SVGS	3,973.51	95.00	(3,878.51)	(4,182.64)
358.110.000 FIRE PROTECTION REV (S,B,M)	142,748.26	163,505.00	20,756.74	(87.31)
362.111.000 FIRE REPORT REVENUE	20.00	0.00	(20.00)	0.00 <i>over - not bud.</i>
387.000.000 DONATION REVENUE	100.00	0.00	(100.00)	0.00
Total Revenues	237,524.94	250,925.00	13,400.06	(94.66)
Expenses				
411.110.000 FIRE CHIEF STIPEND EXPENSE	687.50	1,500.00	812.50	45.83
411.192.000 FIRE CHIEF SS EXPENSE	52.60	115.00	62.40	45.74
411.210.000 OFFICE SUPPLIES EXPENSE	30.00	35.00	5.00	85.71
411.215.000 POSTAGE EXPENSE	25.00	25.00	0.00	100.00 <i>done</i>
411.231.000 FUEL EXPENSE	7,752.67	13,500.00	5,747.33	57.43
411.242.000 SAFETY EQUIPMENT EXPENSE	194.00	3,000.00	2,806.00	6.47
411.249.000 MATERIALS & SUPPLIES EXPENSE	1,212.99	1,000.00	(212.99)	121.30 <i>over</i>
411.251.000 FIRE EQUIPMENT MAINTANANCE EXP	41,480.46	70,600.00	29,119.54	58.75
411.260.000 MINOR EQUIPMENT EXPENSE	22,722.12	30,000.00	7,277.88	75.74
411.310.000 PROFESSIONAL FEES EXPENSE	1,188.00	0.00	(1,188.00)	0.00 <i>over - not bud.</i>
411.311.000 AUDIT EXPENSE	400.00	400.00	0.00	100.00 <i>done</i>
411.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
411.315.000 PHYSICALS EXPENSE	0.00	16,000.00	16,000.00	0.00
411.317.000 DATA PROCESSING EXPENSE	18.88	250.00	231.12	7.55
411.320.000 IT/EMAIL EXPENSE	354.00	450.00	96.00	78.67
411.324.000 CELL PHONE/IPAD/JETPACK EXPENSE	10,554.29	12,000.00	1,445.71	87.95
411.327.000 RADIO/PAGER MAINTENANCE EXP	0.00	250.00	250.00	0.00
411.341.000 ADVERTISING EXPENSE	0.00	500.00	500.00	0.00
411.342.000 PRINTING EXPENSE	0.00	30.00	30.00	0.00
411.344.000 COPY EXPENSE	25.00	30.00	5.00	83.33
411.351.000 COMMERCIAL INS EXPENSE	29,639.41	31,000.00	1,360.59	95.61
411.354.000 WORKERS COMP INS EXPENSE	40,327.00	38,750.00	(1,577.00)	104.07 <i>over</i>
411.361.000 ELECTRICITY EXPENSE	12,214.15	8,700.00	(3,514.15)	140.39
411.362.000 NATURAL GAS EXPENSE	5,578.80	15,000.00	9,421.20	37.19
411.366.000 WATER SERVICE EXPENSE	66.45	125.00	58.55	53.16
411.373.000 BUILDING MAINTENANCE EXPENSE	450.18	1,300.00	849.82	34.63
411.420.000 DUES/SUB/ MEMBERSHIP EXPENSE	5,349.20	5,640.00	290.80	94.84
411.905.000 MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00
411.950.000 FIRE POLICE SUPPLIES EXPENSE	191.32	500.00	308.68	38.26
Total Expenses	180,514.02	250,925.00	70,410.98	71.94

Jm

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

Run: 12/05/2025 at 7:32 AM

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
FIRE DEPARTMENT				
Net Income	\$ 57,010.92	\$ 0.00	\$ (57,010.92)	0.00

not correct !!

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
FIRE EQUIPMENT				
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	34,388.21	34,090.00	(298.21)	(100.87) <i>over</i>
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	25.46	15.00	(10.46)	(169.73)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	1,322.42	500.00	(822.42)	(264.48)
341.010.000 INTEREST INCOME-CKG, SVGS	1,673.69	50.00	(1,623.69)	(3,347.38)
358.110.000 FIRE PROTECTION REV (S,B,M)	60,254.30	66,735.00	6,480.70	(90.29)
387.000.000 DONATION REVENUE	20,000.00	0.00	(20,000.00)	0.00 <i>over - not bud.</i>
391.200.000 PROCEEDS FROM INSURANCE	18,930.50	0.00	(18,930.50)	0.00
Total Revenues	136,594.58	101,390.00	(35,204.58)	(134.72)
Expenses				
411.210.000 OFFICE SUPPLIES EXPENSE	10.00	10.00	0.00	100.00 <i>done</i>
411.215.000 POSTAGE EXPENSE	5.00	5.00	0.00	100.00
470.000.000 PAYMENT ON FIRE EQUIP LOANS	40,985.12	44,715.00	3,729.88	91.66
492.095.000 TRANSFER TO CAPITAL PROJECTS	76,660.00	56,660.00	(20,000.00)	135.30 <i>over - transferred donation</i>
Total Expenses	117,660.12	101,390.00	(16,270.12)	116.05
Net Income	\$ 18,934.46	\$ 0.00	\$ (18,934.46)	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
PARKS				
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	128,955.72	127,700.00	(1,255.72)	(100.98) <i>over</i>
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	81.33	40.00	(41.33)	(203.33)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	4,224.44	1,700.00	(2,524.44)	(248.50)
341.010.000 INTEREST INCOME - CKG, SVGS	1,638.94	35.00	(1,603.94)	(4,682.69)
342.300.000 RENTAL REVENUE-GOVERNOR'S PARK	3,155.00	2,500.00	(655.00)	(126.20) <i>over</i>
342.301.000 RENTAL REVENUE -TALLEYRAND PARK	500.00	800.00	300.00	(62.50)
342.302.000 TALLEYRAND PARK APPLICATION FEE	265.00	290.00	25.00	(91.38)
342.460.000 USE OF BALLFIELDS AT GOV PARK	3,740.00	2,000.00	(1,740.00)	(187.00) <i>over</i>
354.400.000 INTERGOVERNMENTAL REVENUE-STATE	0.00	600.00	600.00	0.00? <i>OK</i>
358.400.000 INTERGOVERNMENTAL REVENUE-LOCAL	600.99	0.00	(600.99)	0.00
367.800.000 SALE OF FISH FOOD REVENUE	2,685.64	1,900.00	(785.64)	(141.35) <i>over</i>
383.160.000 SPECIAL EVENT FEE REVENUE	170.00	200.00	30.00	(85.00)
387.000.000 DONATION REVENUE	136.82	100.00	(36.82)	(136.82) <i>over</i>
391.900.000 SALE OF ASSETS	2,200.00	0.00	(2,200.00)	0.00 <i>over - not bud.</i>
Total Revenues	148,353.88	137,865.00	(10,488.88)	(107.61) over

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Expenses				
451.112.000 SALARY EXPENSE	69,647.53	75,275.00	5,627.47	92.52
451.192.000 SOCIAL SECURITY EXPENSE	5,328.03	5,760.00	431.97	92.50
451.210.000 OFFICE SUPPLIES EXPENSE	144.94	40.00	(104.94)	362.35 <i>over - dep. slips</i>
451.215.000 POSTAGE EXPENSE	20.00	20.00	0.00	100.00 <i>done</i>
451.231.000 FUEL EXPENSE	4,276.34	5,900.00	1,623.66	72.48
451.240.000 FISH FOOD EXPENSE	109.95	125.00	15.05	87.96
451.247.000 MATERIALS & SUPPLIES EXPENSE	4,018.96	5,700.00	1,681.04	70.51
451.251.000 VEHICLE/EQUIPMENT MAINT EXP	2,430.38	2,100.00	(330.38)	115.73 <i>over</i>
451.260.000 MINOR EQUIPMENT EXPENSE	2,244.12	2,030.00	(214.12)	110.55
451.311.000 AUDIT EXPENSE	250.00	250.00	0.00	100.00 <i>done</i>
451.314.000 LEGAL EXPENSE	0.00	50.00	50.00	0.00
451.317.000 DATA PROCESSING EXPENSE	125.00	125.00	0.00	100.00 <i>done</i>
451.321.000 TELEPHONE EXPENSE	101.17	175.00	73.83	57.81
451.342.000 PRINTING EXPENSE	40.00	65.00	25.00	61.54
451.351.000 COMMERCIAL INSURANCE EXPENSE	5,600.00	5,600.00	0.00	100.00 <i>done</i>
451.354.000 WORKERS COMP INSURANCE EXPENSE	2,000.00	2,850.00	850.00	70.18
451.361.000 ELECTRICITY EXPENSE	2,632.09	2,900.00	267.91	90.76
451.375.000 PROPERTY MAINTANENCE EXPENSE	2,900.54	1,500.00	(1,400.54)	193.37 <i>over</i>
451.376.000 PARK IMPROVEMENTS & EQUIP EXP	11,250.00	22,000.00	10,750.00	51.14
451.384.000 EQUIPMENT RENTAL EXPENSE	0.00	200.00	200.00	0.00
451.450.000 CONTRACTED SERVICES EXP	7,160.00	5,200.00	(1,960.00)	137.69 <i>over</i>
451.700.000 CAPITAL EXPENDITURES	25,545.72	0.00	(25,545.72)	0.00 <i>over - not bud.</i>
Total Expenses	145,824.77	137,865.00	(7,959.77)	105.77

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025



PARKS

Net Income

Y-T-D Actual	Annual Budget	Variance	Percent of Budget
\$ 2,529.11	\$ 0.00	\$ (2,529.11)	0.00

income

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	7,470.49	250.00	(7,220.49)	(2,988.20) <i>over</i>
341.020.000 INTEREST INCOME-SWEEP ACCT	40,253.97	48,000.00	7,746.03	(83.86)
342.401.000 RENTAL INCOME-SHENTEL	6,015.00	6,000.00	(15.00)	(100.25) <i>done</i>
378.000.000 WATER COLLECTIONS REVENUE	1,528,782.27	1,519,545.00	(9,237.27)	(100.61) <i>over</i>
378.001.000 SALE OF BULK WATER REVENUE	32,884.40	59,000.00	26,115.60	(55.74)
378.002.000 CW LINE CAPITAL PROJECTS REV	15,248.22	13,700.00	(1,548.22)	(111.30) <i>over</i>
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	58,588.97	68,000.00	9,411.03	(86.16)
378.700.000 BULK WATER REVENUE-MILESBURG	36,395.76	45,000.00	8,604.24	(80.88)
378.901.000 METER/PIT/ETC SALES REVENUE	14,584.31	3,000.00	(11,584.31)	(486.14) <i>over</i>
378.903.000 VACANCY APPLICATION REVENUE	300.00	250.00	(50.00)	(120.00)
378.904.000 WATER ON/OFF FEE REVENUE	360.00	120.00	(240.00)	(300.00)
378.905.000 SERVICES PROVIDED BY WATER DEP	576.37	400.00	(176.37)	(144.09)
378.906.000 POSTING FEE REVENUE	2,040.00	400.00	(1,640.00)	(510.00)
383.400.000 CAPACITY FEES & ASSESSMENT REV	59,365.86	15,180.00	(44,185.86)	(391.08)
389.000.000 MISCELLANEOUS REVENUE	5,590.09	50.00	(5,540.09)	(11,180.18)
389.003.000 FEE REVENUE	80.00	20.00	(60.00)	(400.00)
391.100.000 SALE OF FIXED ASSETS REVENUE	5,000.00	1,000.00	(4,000.00)	(500.00)
392.095.000 TRANSFER IN FROM CAPITAL PROJ	0.00	651,000.00	651,000.00	0.00
Total Revenues	1,813,535.71	2,430,915.00	617,379.29	(74.60)
Expenses				
448.112.000 SALARY EXPENSE	370,605.68	428,000.00	57,394.32	86.59
448.143.000 REIMB FROM WORKERS COMP/DISABI	(64.59)	0.00	64.59	0.00 <i>over - not bud.</i>
448.180.000 OVERTIME WAGES EXPENSE	17,697.89	30,000.00	12,302.11	58.99
448.190.000 OTHER BENEFITS EXPENSE	50.00	0.00	(50.00)	0.00 <i>over - not bud.</i>
448.191.000 WORKBOOTS EXPENSE	2,800.00	2,400.00	(400.00)	116.67 <i>over</i>
448.192.000 SOCIAL SECURITY EXPENSE	28,820.57	35,000.00	6,179.43	82.34
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	139.20	175.00	35.80	79.54
448.196.000 HEALTH INSURANCE EXPENSE	61,382.07	35,000.00	(26,382.07)	175.38 <i>over</i>
448.197.000 RETIREMENT EXPENSE	25,786.75	38,000.00	12,213.25	67.86
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	5,105.48	6,500.00	1,394.52	78.55
448.199.000 LIFE INSURANCE EXPENSE	838.93	920.00	81.07	91.19
448.210.000 OFFICE SUPPLIES EXPENSE	899.99	900.00	0.01	100.00 <i>done</i>
448.215.000 POSTAGE EXPENSE	3,104.67	2,600.00	(504.67)	119.41 <i>over</i>
448.221.000 CHEMICAL EXPENSE	26,512.54	27,000.00	487.46	98.19
448.231.000 FUEL EXPENSE	8,141.95	12,750.00	4,608.05	63.86
448.238.000 CLOTHING & UNIFORM EXPENSE	2,287.57	3,100.00	812.43	73.79
448.246.000 REPAIR/MAINT/MISC SUPP EXP	30,845.74	27,500.00	(3,345.74)	112.17 <i>over</i>
448.249.000 COMPUTER SOFTWARE EXPENSE	8,147.94	11,750.00	3,602.06	69.34
448.251.000 VEHICLE & EQUIP MAINT EXP	16,282.51	28,500.00	12,217.49	57.13
448.253.000 REPAIRS TO WATER SYSTEM EXP	40,541.53	70,000.00	29,458.47	57.92
448.254.000 PUMP MAINT/REPAIRS EXPENSE	11,269.24	3,500.00	(7,769.24)	321.98 <i>over</i>

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.255.000 WATER METER MAINT/REPLACE EXP	204,851.71	340,000.00	135,148.29	60.25
448.260.000 TOOLS & MINOR EQUIPMENT EXP	1,934.48	5,000.00	3,065.52	38.69
448.311.000 AUDIT EXPENSE	7,100.00	7,100.00	0.00	100.00 <i>done</i>
448.313.000 ENGINEERING EXPENSE	30,872.13	35,000.00	4,127.87	88.21
448.314.000 LEGAL EXPENSE	1,778.00	4,000.00	2,222.00	44.45
448.316.000 WATER TESTING EXPENSE	5,978.30	11,000.00	5,021.70	54.35
448.317.000 DATA PROCESSING EXPENSE	1,379.23	1,700.00	320.77	81.13
448.318.000 SERVICE AGREEMENT EXPENSE	3,700.00	3,600.00	(100.00)	102.78 <i>over</i>
448.319.000 PEST CONTROL EXPENSE	828.00	1,200.00	372.00	69.00
448.320.000 IT SERVICES EXPENSE	3,679.24	5,000.00	1,320.76	73.58
448.321.000 TELEPHONE EXPENSE	4,219.55	5,300.00	1,080.45	79.61
448.324.000 CELL PHONE/IPAD EXPENSE	2,880.64	3,900.00	1,019.36	73.86
448.325.000 INTERNET EXPENSE	8,438.17	7,750.00	(688.17)	108.88 <i>over</i>
448.329.000 SCADA SYSTEM EXPENSE	12,185.16	9,500.00	(2,685.16)	128.26
448.331.000 TRAVEL EXPENSE	0.00	50.00	50.00	0.00
448.341.000 ADVERTISING EXPENSE	245.76	350.00	104.24	70.22
448.342.000 PRINTING EXPENSE	96.08	500.00	403.92	19.22
448.344.000 COPY EXPENSE	98.88	275.00	176.12	35.96
448.351.000 COMMERCIAL INS EXPENSE	41,000.00	41,000.00	0.00	100.00 <i>done</i>
448.354.000 WORKERS COMP INS EXPENSE	17,750.00	17,750.00	0.00	100.00
448.361.000 ELECTRICITY EXPENSE	219,709.86	218,500.00	(1,209.86)	100.55 <i>over</i>
448.362.000 HEATING OIL EXP - PUMP HOUSE	1,081.59	3,500.00	2,418.41	30.90
448.375.000 PREVENTATIVE MAINTENANCE EXP	0.00	20,000.00	20,000.00	0.00
448.376.000 MAINT OF PUMP HOUSES EXPENSE	388.33	3,000.00	2,611.67	12.94
448.377.000 MAINTENANCE OF RESERVOIR EXP	1,415.00	21,000.00	19,585.00	6.74
448.378.000 MAINT OF STREETS EXPENSE	34,997.99	35,000.00	2.01	99.99 <i>done</i>
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.399.000 LEASE PAYMENTS EXPENSE	8,140.34	0.00	(8,140.34)	0.00
448.420.000 DUES/MEMBERSHIP/SUB EXP	880.99	1,000.00	119.01	88.10
448.450.000 CONTRACTED SERVICES EXPENSE	19,114.90	15,500.00	(3,614.90)	123.32 <i>over</i>
448.460.000 TRAINING/MEETING EXPENSE	4,160.00	4,200.00	40.00	99.05
448.470.000 CDL/OTHER LICENSE EXPENSE	85.00	225.00	140.00	37.78
448.471.000 DRUG TESTING EXPENSE	0.00	350.00	350.00	0.00
448.473.000 OPERATORS LICENSE FEE EXP	362.00	120.00	(242.00)	301.67 <i>over</i>
448.474.000 REPAIRS TO PERSONAL PROP EXP	1,002.51	1,000.00	(2.51)	100.25
448.475.000 OTHER FEES EXPENSE	9,326.78	11,000.00	1,673.22	84.79
448.478.000 SALES TAX EXPENSE	808.24	250.00	(558.24)	323.30 <i>over</i>
448.700.000 CAPITAL EXPENDITURES	72,578.90	402,000.00	329,421.10	18.05
448.701.000 CAPITAL EXPENDITURE-WATER LINE	58,741.30	315,000.00	256,258.70	18.65
492.001.000 TRANSFER TO GENERAL FUND	100,000.00	100,000.00	0.00	100.00 <i>done</i>
492.095.000 TRANSFER TO CAPITAL PROJECTS	14,700.00	14,700.00	0.00	100.00
Total Expenses	1,557,704.72	2,430,915.00	873,210.28	64.08
Net income	\$ 255,830.99	\$ 0.00	(\$ 255,830.99)	0.00

not correct

BUDGET VS ACTUAL
Borough of Bellefonte
 For 11/30/2025

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.005.000 INTEREST INCOME-MONEY MARKET	50,001.60	47,000.00	(3,001.60)	(106.39) <i>over</i>
341.010.000 INTEREST INCOME - CKG, SVGS	6,333.06	175.00	(6,158.06)	(3,618.89)
364.110.000 SEWER COLLECTION REVENUE	1,783,390.07	1,847,000.00	63,609.93	(96.56)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	15,000.00	15,000.00	0.00	(100.00) <i>done</i>
364.171.000 SURCHARGE REVENUE	1,133.21	1,200.00	66.79	(94.43)
364.172.000 PRETREATMENT REVENUE	4,523.10	2,800.00	(1,723.10)	(161.54) <i>over</i>
364.174.000 WASTE DISPOSAL REVENUE	103,680.30	84,000.00	(19,680.30)	(123.43)
364.180.000 BULK WATER LOADS REVENUE	2,968.00	2,500.00	(468.00)	(118.72) <i>done</i>
364.901.000 BULK HAULING PERMIT REVENUE	120.00	120.00	0.00	(100.00)
364.904.000 CAPITAL IMPROVEMENTS-SBW	154,408.82	241,500.00	87,091.18	(63.94)
364.905.000 OPERATING SPRING,BENNER,WALKER	1,783,504.06	1,763,200.00	(20,304.06)	(101.15) <i>over</i>
391.100.000 SALE OF FIXED ASSETS REV-FAC	1,650.00	0.00	(1,650.00)	0.00 <i>over - not bud.</i>
399.001.000 USE OF FUND BALANCE	0.00	47,685.00	47,685.00	0.00 <i>bud. # only</i>
Total Revenues	3,906,712.22	4,052,180.00	145,467.78	(96.41)

Expenses	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.112.000 SALARY EXPENSE-FACILITY	669,102.13	782,500.00	113,397.87	85.51
429.112.A00 SALARY EXPENSE-SYSTEM	53,499.45	57,500.00	4,000.55	93.04 <i>done</i>
429.180.000 OVERTIME WAGES EXPENSE-FAC	28,051.30	35,000.00	6,948.70	80.15
429.180.A00 OVERTIME WAGES EXPENSE-SYS	843.10	1,500.00	656.90	56.21 <i>done</i>
429.191.000 WORKBOOTS EXPENSE	4,317.81	4,800.00	482.19	89.95
429.192.000 SOCIAL SECURITY EXPENSE-FAC	51,688.02	62,500.00	10,811.98	82.70
429.192.A00 SOCIAL SECURITY EXPENSE-SYS	4,048.51	4,500.00	451.49	89.97 <i>done</i>
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	245.60	210.00	(35.60)	116.95 <i>over - not bud.</i>
429.194.000 UNEMPLOYMENT COMP EXPENSE	1,007.53	0.00	(1,007.53)	0.00 <i>over - not bud.</i>
429.196.000 HEALTH INSURANCE EXPENSE-FAC	138,478.66	205,000.00	66,521.34	67.55
429.196.A00 HEALTH INS EXPENSE-SYSTEM	6,361.80	7,750.00	1,388.20	82.09 <i>done</i>
429.197.000 RETIREMENT EXPENSE-FAC	28,186.74	75,000.00	46,813.26	37.58
429.197.A00 RETIREMENT EXPENSE-SYSTEM	5,569.28	5,900.00	330.72	94.39 <i>done</i>
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	3,140.11	10,150.00	7,009.89	30.94
429.199.000 LIFE INSURANCE EXPENSE-FAC	1,529.78	1,950.00	420.22	78.45
429.199.A00 LIFE INS EXPENSE-SYSTEM	104.96	125.00	20.04	83.97 <i>done</i>
429.210.000 OFFICE SUPPLIES EXP - FACILITY	894.89	1,100.00	205.11	81.35
429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM	141.52	150.00	8.48	94.35
429.215.000 POSTAGE EXPENSE - FACILITY	135.08	200.00	64.92	67.54
429.215.A00 POSTAGE EXPENSE-SYSTEM	1,331.58	1,500.00	168.42	88.77
429.217.000 SHIPPING FEES EXP-FAC	137.18	150.00	12.82	91.45
429.217.A00 SHIPPING FEES EXP-SYS	673.38	25.00	(648.38)	2,693.52 <i>over</i>
429.221.000 CHEMICAL EXPENSE	175,258.03	245,000.00	69,741.97	71.53
429.225.000 LABORATORY SUPPLIES EXPENSE	4,363.61	7,000.00	2,636.39	62.34
429.231.000 FUEL EXPENSE - FACILITY	5,529.73	7,000.00	1,470.27	79.00
429.231.A00 FUEL EXPENSE - SYSTEM	1,347.94	1,500.00	152.06	89.86

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.238.000 CLOTHING & UNIFORM EXPENSE	2,969.90	4,750.00	1,780.10	62.52
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	1,200.00	1,200.00	0.00	100.00
429.248.A00 COMPUTER SOFTWARE EXPENSE-SYS	7,847.58	8,400.00	552.42	93.42
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	2,924.53	2,000.00	(924.53)	146.23
429.249.A00 MATERIALS & SUPPLIES EXP - SYSTEM	10,065.32	3,000.00	(7,065.32)	335.51
429.251.A00 VEHICLE MAINT EXP - SYSTEM	57,709.42	1,000.00	(56,709.42)	5,770.94
429.252.000 EQUIPMENT MAINT EXP - FAC	172,261.82	190,000.00	17,738.18	90.66
429.252.A00 EQUIPMENT MAINT EXP - SYS	2,658.03	10,000.00	7,341.97	26.58
429.257.000 FACILITY MAINTENANCE EXPENSE	23,739.66	31,000.00	7,260.34	76.58
429.258.A00 SYSTEM MAINTENANCE EXPENSE	3,518.08	30,000.00	26,481.92	11.73
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	2,195.30	4,000.00	1,804.70	54.88
429.260.A00 MINOR EQUIPMENT EXP - SYSTEM	1,269.27	1,500.00	230.73	84.62
429.276.000 SERVICE CONTRACT EXP - FAC	33,362.07	34,000.00	637.93	98.12
429.310.A00 I & I EXPENSE - SYSTEM	0.00	30,000.00	30,000.00	0.00
429.311.000 AUDIT EXPENSE	8,800.00	8,800.00	0.00	100.00
429.313.000 ENGINEERING EXPENSE - FACILITY	77,764.03	100,000.00	22,235.97	77.76
429.313.A00 ENGINEERING EXPENSE - SYSTEM	0.00	500.00	500.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	1,024.50	3,000.00	1,975.50	34.15
429.314.A00 LEGAL EXPENSE - SYSTEM	4,549.81	3,100.00	(1,449.81)	146.77
429.316.000 ANALYTICAL TESTING EXP	46,229.98	47,500.00	1,270.02	97.33
429.317.000 DATA PROCESSING EXPENSE	1,069.98	1,475.00	405.02	72.54
429.319.000 PEST CONTROL EXPENSE	396.00	575.00	179.00	68.87
429.320.000 IT EXPENSE-FAC	5,946.21	9,500.00	3,553.79	62.59
429.320.A00 IT EXPENSE-SYSTEM	0.00	250.00	250.00	0.00
429.321.000 TELEPHONE EXPENSE-FACILITY	1,337.67	2,000.00	662.33	66.88
429.321.A00 TELEPHONE EXPENSE-SYSTEM	686.09	1,750.00	1,063.91	39.21
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	1,854.40	3,000.00	1,145.60	61.81
429.324.A00 CELL PHONE EXPENSE - SYSTEM	180.00	180.00	0.00	100.00
429.325.000 INTERNET EXPENSE	1,959.85	2,250.00	290.15	87.10
429.329.000 SCADA SYSTEM MAINT EXP	1,379.21	0.00	(1,379.21)	0.00
429.331.000 TRAVEL EXPENSES-FACILITY	0.00	25.00	25.00	0.00
429.331.A00 TRAVEL EXPENSES-SYSTEM	52.60	25.00	(27.60)	210.40
429.341.000 ADVERTISING EXPENSE	954.18	500.00	(454.18)	190.84
429.342.000 PRINTING EXPENSE - FACILITY	129.32	200.00	70.68	64.66
429.342.A00 PRINTING EXPENSE - SYSTEM	0.00	300.00	300.00	0.00
429.344.000 COPY EXPENSE-FACILITY	129.14	300.00	170.86	43.05
429.344.A00 COPY EXPENSE - SYSTEM	89.60	100.00	10.40	89.60
429.350.000 INSURANCE EXPENSE	2,265.00	2,300.00	35.00	98.48
429.351.000 COMMERCIAL INSURANCE EXPENSE	32,430.98	66,000.00	33,569.02	49.14
429.354.000 WORKERS COMP INS EXP-FACILITY	23,765.64	31,200.00	7,434.36	76.17
429.354.A00 WORKER'S COMP INS EXP-SYSTEM	2,250.00	2,250.00	0.00	100.00
429.361.000 ELECTRICITY EXPENSE	306,656.76	338,750.00	32,093.24	90.53
429.362.000 NATURAL GAS EXPENSE	12,107.03	10,500.00	(1,607.03)	115.31
429.365.000 DISPOSAL OF SLUDGE EXPENSE	42,535.47	0.00	(42,535.47)	0.00
429.374.000 COPIER RENTAL/MAINT EXP	1,100.00	1,400.00	300.00	78.57
429.378.A00 MAINT OF STREETS EXP - SYSTEM	915.60	18,000.00	17,084.40	5.09
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	0.00	2,500.00	2,500.00	0.00

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done

over

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done

over

done

over - not bud.

over

done

over - non

over - non

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	500.00	500.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	12,105.17	13,205.00	1,099.83	91.67
429.399.A00 LEASE PAYMENT EXP-SYSTEM	8,140.33	0.00	(8,140.33)	0.00
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	891.00	550.00	(341.00)	162.00
429.420.A00 SUBSCRIPTION EXP-SYSTEM	0.00	30.00	30.00	0.00
429.450.000 CONTRACTED SERVICES EXP - FAC	9,744.52	3,000.00	(6,744.52)	324.82
429.450.A00 CONTRACTED SERVICES EXP - SYSTEM	6,317.50	15,000.00	8,682.50	42.12
429.460.000 TRAINING EXPENSE	1,400.00	17,000.00	15,600.00	8.24
429.469.000 BIOSOLIDS RECYCLING EXPENSE	66,358.22	71,000.00	4,641.78	93.46
429.470.000 CDL/OTHER LICENSE EXPENSE	438.00	1,500.00	1,062.00	29.20
429.471.000 DRUG TESTING EXPENSE	0.00	200.00	200.00	0.00
429.472.000 PERMIT FEES EXPENSE	4,075.00	4,000.00	(75.00)	101.88
429.473.000 OPERATORS LICENSE EXP-FAC	510.00	1,000.00	490.00	51.00
429.473.A00 OPERATORS LICENSE EXP-SYS	120.00	180.00	60.00	66.67
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	7,835.60	2,000.00	(5,835.60)	391.78
429.476.000 OTHER FEES EXPENSE	296.53	1,100.00	803.47	26.96
429.700.C00 CAPITAL EXPENDITURES - FACILITY	295,918.90	575,000.00	279,081.10	51.46
429.705.A00 CAPITAL EXPENDITURES - SYSTEM	319,350.50	0.00	(319,350.50)	0.00
429.905.000 MISCELLANEOUS EEXPENSE-FAC	0.00	50.00	50.00	0.00
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	13,988.44	332,205.00	332,205.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	0.00	14,985.00	996.56	93.35
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	0.00	62,455.00	62,455.00	0.00
472.406.A00 RELIANCE LOAN EXP - INTEREST	5,119.78	5,900.00	780.22	86.78
472.411.A00 NORTHWEST LOAN #3892-PRINCIPAL EXP	67,554.68	175,130.00	175,130.00	0.00
472.412.A00 NORTHWEST LOAN #3892-INTEREST EXP	1,200.00	73,000.00	5,445.32	92.54
475.000.A00 TRUSTEE FEE EXPENSE	105,000.00	1,100.00	(100.00)	109.09
492.001.B00 TRANSFER TO GENERAL FUND	15,000.00	140,000.00	35,000.00	75.00
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	15,000.00	15,000.00	0.00	100.00
Total Expenses	3,027,631.92	4,052,180.00	1,024,548.08	74.72

Net Income

\$	879,080.30	\$	0.00	\$	(879,080.30)	\$	0.00
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Net Income

over - not bud.

over

over

over - not bud.

over

done

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

REFUSE	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	7,693.47	250.00	(7,443.47)	(3,077.39) <i>over</i>
358.050.000 CONTRACTED INTERGOV'TAL REV	0.00	9,700.00	9,700.00	0.00
364.300.000 REFUSE COLLECTIONS REVENUE	1,146,131.84	1,208,230.00	62,098.16	(94.86)
364.305.000 SPECIAL COLLECTIONS REVENUE	6,112.50	3,200.00	(2,912.50)	(191.02) <i>over</i>
364.307.000 GRASS/BRUSH COLLECTION FEE	21,620.00	20,500.00	(1,120.00)	(105.46)
364.520.000 FEE FOR REFUSE CONTAINERS	2,247.75	2,025.00	(222.75)	(111.00)
364.521.000 FEE FOR RECYCLING CONTAINERS	35.00	0.00	(35.00)	0.00 <i>over - not bud.</i>
364.901.000 SALE OF COMPOST REVENUE	375.00	200.00	(175.00)	(187.50) <i>over</i>
391.100.000 SALE OF FIXED ASSETS REVENUE	0.00	5,000.00	5,000.00	0.00
392.095.000 TRANSFER IN FROM CAP PROJECTS	21,000.00	21,000.00	0.00	(100.00) <i>done</i>
399.001.000 USE OF FUND BALANCE	0.00	8,000.00	8,000.00	0.00 <i>bud. # only</i>
Total Revenues	1,205,215.56	1,278,105.00	72,889.44	(94.30)
Expenses				
427.112.000 SALARY EXPENSE	270,435.85	322,500.00	52,064.15	83.86
427.180.000 OVERTIME WAGES EXPENSE	7,515.67	9,800.00	2,284.33	76.69
427.191.000 WORKBOOT EXPENSE	1,600.00	1,600.00	0.00	100.00 <i>done</i>
427.192.000 SOCIAL SECURITY EXPENSE	20,696.17	25,400.00	4,703.83	81.48
427.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	92.80	85.00	(7.80)	109.18 <i>over</i>
427.196.000 HEALTH INSURANCE EXP	66,140.84	74,000.00	7,859.16	89.38
427.197.000 RETIREMENT EXPENSE	24,512.14	33,230.00	8,717.86	73.77
427.198.000 HEALTH CARE EXPENSE - IN HOUSE	1,885.20	2,920.00	1,034.80	64.56
427.199.000 LIFE INSURANCE EXPENSE	648.65	750.00	101.35	86.49
427.210.000 OFFICE SUPPLIES EXPENSE	299.29	300.00	0.71	99.76 <i>done</i>
427.215.000 POSTAGE EXPENSE	1,291.82	1,520.00	228.18	84.99
427.231.000 FUEL EXPENSE	20,999.34	31,100.00	10,100.66	67.52
427.238.000 CLOTHING & UNIFORM EXPENSE	2,023.07	2,650.00	626.93	76.34
427.249.000 COMPUTER SOFTWARE EXPENSE	8,147.93	9,550.00	1,402.07	85.32
427.250.000 REPAIR/ MAINT/MISC SUPP EXP	3,198.70	1,800.00	(1,398.70)	177.71 <i>over</i>
427.251.000 COLLECTION EQUIP/EQUIP MAINT EXP	12,199.90	35,000.00	22,800.10	34.86
427.260.000 MINOR EQUIPMENT EXPENSE	444.00	500.00	56.00	88.80
427.262.000 TRASH RECEPTACLES EXPENSE	16,132.60	8,500.00	(7,632.60)	189.80 <i>over</i>
427.311.000 AUDIT EXPENSE	1,950.00	1,950.00	0.00	100.00 <i>done</i>
427.314.000 LEGAL EXPENSE	277.25	200.00	(77.25)	138.63 <i>over</i>
427.317.000 DATA PROCESSING EXPENSE	431.66	525.00	93.34	82.22
427.319.000 PEST CONTROL EXPENSE	837.00	1,175.00	338.00	71.23
427.321.000 TELEPHONE EXPENSE	910.67	1,525.00	614.33	59.72
427.324.000 CELL PHONE EXPENSE	1,560.00	2,200.00	640.00	70.91
427.325.000 INTERNET EXPENSE	1,839.40	1,575.00	(264.40)	116.79 <i>over</i>
427.326.000 EMERGENCY NOTIFICATION EXPENSE	0.00	1,500.00	1,500.00	0.00
427.327.000 RADIO MAINTENANCE EXPENSE	0.00	100.00	100.00	0.00
427.328.000 GATE EXPENSES	1,720.00	200.00	(1,520.00)	860.00 <i>over</i>

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
REFUSE	50.69	0.00	(50.69)	0.00
427.331.000 TRAVEL EXPENSES	0.00	320.00	320.00	0.00
427.341.000 ADVERTISING EXPENSE	96.08	500.00	403.92	19.22
427.342.000 PRINTING EXPENSE	98.87	120.00	21.13	82.39
427.344.000 COPY EXPENSE	12,000.00	12,000.00	0.00	100.00
427.351.000 COMMERCIAL INS EXPENSE	12,770.00	12,770.00	0.00	100.00
427.354.000 WORKERS COMP INSURANCE EXP	2,131.38	2,000.00	(131.38)	106.57
427.361.000 ELECTRICITY EXPENSE	496.16	2,225.00	1,728.84	22.30
427.362.000 HEATING OIL EXPENSE	21,750.00	28,000.00	6,250.00	77.68
427.364.000 CARDBOARD RECYCLING EXP-CCRRA	214,681.32	265,000.00	50,318.68	81.01
427.365.000 TIPPING FEES EXP - CCRRA	203,175.00	250,000.00	46,825.00	81.27
427.367.000 CURBSIDE RECYCLING EXP - CCRRA	24,245.00	30,000.00	5,755.00	80.82
427.368.000 COMMERCIAL RECYCLING EXP-CCRRA	102.00	370.00	268.00	27.57
427.369.000 OTHER RECYCLING EXPENSE-CCRRA	3,792.43	3,000.00	(792.43)	126.41
427.373.000 BUILDING REPAIR & MAINT EXP	0.00	700.00	700.00	0.00
427.384.000 EQUIPMENT RENTAL EXPENSE	77,104.29	20,500.00	(56,604.29)	376.12
427.400.000 LEASE PAYMENT EXPENSE	1,250.00	20.00	(1,230.00)	6,250.00
427.420.000 DUES/MEMBER/SUB EXPENSE	9,568.64	6,000.00	(3,568.64)	159.48
427.450.000 CONTRACTED SERVICES EXPENSE	395.00	125.00	(270.00)	316.00
427.460.000 TRAINING EXPENSE	169.00	500.00	331.00	33.80
427.470.000 CDL LICENSE EXPENSE	0.00	245.00	245.00	0.00
427.471.000 DRUG TESTING EXPENSE	0.00	800.00	800.00	0.00
427.474.000 REPAIR/REPLACE PRIVATE PRO	0.00	30.00	30.00	0.00
427.475.000 MISCELLANEOUS EXPENSE	575.00	425.00	(150.00)	135.29
427.742.000 LICENSE/PERMIT/FEE EXPENSE	0.00	300.00	300.00	0.00
475.000.000 LEASE/LOAN FEES EXPENSE	0.00	300.00	300.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	70,000.00	70,000.00	0.00	100.00
Total Expenses	1,122,240.81	1,278,105.00	155,864.19	87.81
Net Income	\$ 82,974.75 \$	0.00 \$	(82,974.75) \$	0.00

net income

0.00 over - not bud.

done

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

SPECIAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
340.000.000 INTEREST ON LOAN-KEYSTONE GRANT	3,008.54	3,275.00	266.46	(91.86)
341.000.000 PRINCIPAL ON LOAN - KEYSTONE GRANT	21,677.00	23,655.00	1,978.00	(91.64)
341.010.000 INTEREST INCOME - CKG, SVGS	39,036.63	1,200.00	(37,836.63)	(3,253.05)
399.001.000 USE OF FUND BALANCE	0.00	2,105,180.00	2,105,180.00	0.00 <i>bid.# only</i>
Total Revenues	63,722.17	2,133,310.00	2,069,587.83	(2.99)
Expenses				
448.700.000 BIG SPRING COVER GRANT EXPENSE	37,799.25	1,706,350.00	1,668,550.75	2.22
451.700.000 TALLEYRAND BANDSHELL GRANT EXP	6,230.00	400,000.00	393,770.00	1.56
465.700.000 GOV PARK BASEBALL FIELD GRANT EXP	25,016.71	0.00	(25,016.71)	0.00 <i>extra - rest bud.</i>
489.210.000 OFFICE SUPPLIES EXPENSE	20.00	30.00	10.00	66.67
490.000.000 NITTANY VALLEY JT COMP PLAN	357.61	0.00	(357.61)	0.00
999.998. FOR FUTURE KEYSTONE GRANTS	0.00	26,930.00	26,930.00	0.00
Total Expenses	69,423.57	2,133,310.00	2,063,886.43	3.25
Net Income	\$ (5,701.40) \$	0.00 \$	5,701.40 \$	0.00

net
1055

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
LIQUID FUELS				
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	753.52	1,500.00	746.48	(50.23)
355.020.000 STATE AID REVENUE	172,956.27	169,300.00	(3,656.27)	(102.16) <i>over</i>
399.001.000 USE OF FUND BALANCE	0.00	88,200.00	88,200.00	0.00 <i>bud. # only</i>
Total Revenues	173,709.79	259,000.00	85,290.21	(67.07)
Expenses				
430.260.000 MINOR EQUIPMENT EXPENSE	19,493.69	13,000.00	(6,493.69)	149.95 <i>over</i>
430.740.000 MAJOR EQUIPMENT EXPENSE	73,900.89	15,000.00	(58,900.89)	492.67
432.000.000 SNOW & ICE REMOVAL EXPENSE	36,420.73	55,000.00	18,579.27	66.22
436.000.000 STORM SEWERS & DRAINS EXP	2,520.08	75,000.00	72,479.92	3.36
437.000.000 REPAIRS OF TOOLS & MACHINERY EXP	0.00	1,000.00	1,000.00	0.00
439.000.000 PROJECT WORK EXPENSE	106,703.72	100,000.00	(6,703.72)	106.70 <i>over</i>
Total Expenses	239,039.11	259,000.00	19,960.89	92.29
Net Income	\$ (65,329.32) \$	0.00 \$	65,329.32 \$	0.00

net 1055

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

EMS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV-CURRENT	38,209.10	37,500.00	(709.10)	(101.89) <i>all</i>
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	21.22	5.00	(16.22)	(424.40)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	1,026.36	325.00	(701.36)	(315.80)
341.010.000 INTEREST INCOME-CHECKING	222.10	5.00	(217.10)	(4,442.00) ↓
Total Revenues	39,478.78	37,835.00	(1,643.78)	(104.34)
Expenses				
412.000.000 EMS EXPENSES	34,821.41	37,830.00	3,008.59	92.05
412.210.000 OFFICE SUPPLIES EXPENSE	5.00	5.00	0.00	100.00 <i>done</i>
Total Expenses	34,826.41	37,835.00	3,008.59	92.05
Net Income	\$ 4,652.37 \$	0.00 \$	(4,652.37) \$	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

CAPITAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	10,191.35	7,000.00	(3,191.35)	(145.59) <i>over</i>
341.020.000 INTEREST INCOME-SWEEP ACCT	117,324.17	145,000.00	27,675.83	(80.91)
392.001.000 TRANSFER IN FROM GENERAL FUND	117,500.00	117,500.00	0.00	(100.00) <i>close</i>
392.004.000 TRANSFER IN FROM FIRE EQUIPMENT	76,660.00	56,660.00	(20,000.00)	(135.30) <i>over - transferred donation</i>
392.006.000 TRANSFER IN FROM WATER FUND-CW	14,700.00	14,700.00	0.00	(100.00) <i>close</i>
392.008.000 TRANSFER IN FROM SEWER FUND	15,000.00	15,000.00	0.00	(100.00) ✓
399.000.000 USE OF RESERVES - STREETS	0.00	67,000.00	67,000.00	0.00 } <i>ind. # only</i>
399.006.000 USE OF RESERVES - WATER	0.00	710,000.00	710,000.00	0.00
Total Revenues	351,375.52	1,132,860.00	781,484.48	(31.02)
Expenses				
492.001.000 TRANSFER TO GENERAL FUND	0.00	67,000.00	67,000.00	0.00
492.006.000 TRANSFER TO WATER FUND	0.00	710,000.00	710,000.00	0.00
492.009.000 TRANSFER TO REFUSE FUND	21,000.00	0.00	(21,000.00)	0.00 <i>over</i>
493.000.000 OFFICE SUPPLIES EXPENSE	87.09	5.00	(82.09)	1,741.80 <i>over - dep. slips</i>
500.001.000 FUTURE STREET PAVING	0.00	47,500.00	47,500.00	0.00
500.002.000 FUTURE STREET PROJECTS	0.00	70,000.00	70,000.00	0.00
500.004.000 FUTURE FIRE EQUIPMENT PURCHASES	0.00	56,660.00	56,660.00	0.00
500.006.000 FUTURE WATER PROJECTS-CW	0.00	14,700.00	14,700.00	0.00
500.008.000 FUTURE SEWER PROJECTS	0.00	15,000.00	15,000.00	0.00
500.099.000 FUTURE PROJECTS	0.00	151,995.00	151,995.00	0.00
Total Expenses	21,087.09	1,132,860.00	1,111,772.91	1.86
Net Income	\$ 330,288.43	\$ 0.00	\$ (330,288.43)	0.00

net income

301 N SPRG ST BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

Run: 12/08/2025 at 10:31 AM

LM Page: 1

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Revenues				
341.010. INTEREST INCOME	46.58	90.00	43.42	(51.76)%
342.200. RENTAL INCOME	82,093.68	84,370.00	2,276.32	(97.30)%
392.001. TRANSFER IN FROM GENERAL FUND	8,900.00	9,380.00	480.00	(94.88)%
Total Revenues	91,040.26	93,840.00	2,799.74	(97.02)%
Expenses				
400.260. MINOR EQUIPMENT EXP - COUNCIL	218.98	0.00	(218.98)	0.00% <i>over - not bud.</i>
400.321. TELEPHONE EXPENSE - COUNCIL	250.00	250.00	0.00	100.00% <i>done</i>
400.325. INTERNET EXPENSE - COUNCIL	300.00	550.00	250.00	54.55%
400.351. COMMERCIAL INS EXPENSE - COUNCIL	690.00	2,600.00	1,910.00	26.54%
400.361. ELECTRICITY EXPENSE - COUNCIL	3,965.80	4,800.00	834.20	82.62%
400.373. BUILDING MAINT/UPGRADE EXP-COUNCIL	0.00	1,500.00	1,500.00	0.00%
Subtotal - Council	5,424.78	9,700.00	4,275.22	55.93% <i>under</i>
401.321. TELEPHONE EXPENSE - EXEC	274.85	500.00	225.15	54.97%
401.325. INTERNET EXPENSE - EXEC	407.89	550.00	142.11	74.16%
401.351. COMMERCIAL INS EXP - EXEC	100.00	100.00	0.00	100.00% <i>done</i>
401.361. ELECTRICITY EXPENSE - EXEC	150.00	250.00	100.00	60.00%
Subtotal - Executive	932.74	1,400.00	467.26	66.62% <i>under</i>
406.210. OFFICE SUPPLIES EXPENSE-GG	82.62	0.00	(82.62)	0.00% <i>over - dep. slip</i>
406.215. POSTAGE EXPENSE-GG	57.00	0.00	(57.00)	0.00% <i>over - new</i>
406.226. JANITORIAL SUPPLIES EXPENSE - GG	449.56	600.00	150.44	74.93%
406.246. MATERIALS & SUPPLIES EXPENSE-GG	331.85	1,000.00	668.15	33.19%
406.260. MINOR EQUIPMENT EXPENSE-GG	59.99	150.00	90.01	39.99%
406.317. OTHER SERVICES AND CHARGES EXP	135.00	0.00	(135.00)	0.00% <i>over - new</i>
406.318. JANITORIAL SERVICES EXP-GG	9,014.22	14,270.00	5,255.78	63.17%
406.319. PEST CONTROL EXPENSE-GG	200.00	0.00	(200.00)	0.00% <i>over - new</i>
406.321. PHONE EXPENSE-GG	1,712.29	4,100.00	2,387.71	41.76%
406.325. INTERNET EXPENSE-GG	1,715.23	2,000.00	284.77	85.76%
406.351. COMMERCIAL INSURANCE EXP-GG	1,992.90	3,000.00	1,007.10	66.43%
406.360. WATER/SEWER UTILITIES EXP-GG	1,330.05	1,010.00	(320.05)	131.69% <i>over</i>
406.361. ELECTRICITY EXPENSE - GG	5,297.92	5,800.00	502.08	91.34%
406.362. NATURAL GAS EXP-GG	211.95	250.00	38.05	84.78%
406.367. REFUSE SERVICE EXP-GG	170.18	210.00	39.82	81.04%
406.369. SECURITY SYSTEM EXPENSE	1,597.37	1,535.00	(62.37)	104.06% <i>over</i>
406.373. BUILDING/PROP MAINT/REPAIR EXP-GG	7,599.24	9,500.00	1,900.76	79.99%
406.450. CONTRACTED SERVICES EXPENSE-GG	2,987.50	5,000.00	2,012.50	59.75%
Subtotal - General Government	34,944.87	48,425.00	13,480.13	72.16% <i>under</i>

301 N SPRG ST BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
413.321. TELEPHONE EXPENSE - CODES	150.00	300.00	150.00	50.00%
413.325. INTERNET EXPENSE - CODES	157.89	200.00	42.11	78.95%
413.351. COMMERCIAL INS EXPENSE - CODES	100.00	100.00	0.00	100.00% <i>done</i>
413.361. ELECTRICITY EXPENSE - CODES	175.00	275.00	100.00	63.64%
Subtotal - Codes	582.89	875.00	292.11	66.62% <i>under</i>
414.321. TELEPHONE EXPENSE-PLAN/ZONING	220.00	350.00	130.00	62.86%
414.325. INTERNET EXPENSE - PLAN/ZONING	200.00	225.00	25.00	88.89%
414.351. COMMERCIAL INS EXPENSE-PLAN/ZONING	100.00	100.00	0.00	100.00% <i>done</i>
414.361. ELECTRICITY EXPENSE - PLAN/ZONING	275.00	275.00	0.00	100.00%
Subtotal - Planning/Zoning	795.00	950.00	155.00	83.68% <i>under</i>
468.321. TELEPHONE EXPENSE - HARB	144.25	150.00	5.75	96.17%
468.325. INTERNET EXPENSE - HARB	97.89	110.00	12.11	88.99%
468.351. COMMERCIAL INS EXPENSE - HARB	10.00	10.00	0.00	100.00% <i>done</i>
468.361. ELECTRICITY EXPENSE - HARB	25.00	50.00	25.00	50.00%
Subtotal - HARB	277.14	320.00	42.86	86.61% <i>under</i>
493.215. POSTAGE EXPENSE-RENTAL PROP	43.00	0.00	(43.00)	0.00%
493.226. JANITORIAL SUPPLIES EXP - RENTAL PROP	258.53	400.00	141.47	64.63%
493.246. MATERIAL & SUPPLIES EXPENSE-RENTAL PROP	81.30	200.00	118.70	40.65%
493.318. JANITORIAL SERVICES EXP-RENTAL PROP	6,800.27	680.00	(6,120.27)	1,000.04% <i>over</i>
493.321. ELEVATOR PHONE EXP-RENTAL PROP	0.00	400.00	400.00	0.00%
493.351. COMMERCIAL INS. EXP-RENTAL PROP	374.10	4,500.00	4,125.90	8.31%
493.360. WATER/SEWER UTILITIES EXP-RENTAL PROP	1,003.38	1,030.00	26.62	97.42%
493.361. ELECTRICITY EXP-RENTAL PROP	7,475.60	8,255.00	779.40	90.56%
493.362. NATURAL GAS EXP-RENTAL PROP	159.88	185.00	25.12	86.42%
493.367. REFUSE SERVICE EXP-RENTAL PROP	128.39	165.00	36.61	77.81%
493.369. SECURITY SYSTEM EXP-RENTAL PROP	1,205.03	1,155.00	(50.03)	104.33% <i>over</i>
493.373. BUILDING MAINT EXP-RENTAL PROP	2,586.67	6,800.00	4,213.33	38.04%
493.450. CONTRACTED SERVICES EXP-RENTAL PROP	2,012.50	500.00	(1,512.50)	402.50% <i>over</i>
493.900. REAL ESTATE TAX EXP-RENTAL PROP	7,817.95	7,900.00	82.05	98.96% <i>done</i>
Subtotal - Rental Prop	29,946.60	32,170.00	2,223.40	93.09% <i>under</i>
Total Expense	\$ 72,904.02	\$ 93,840.00	\$ 20,935.98	77.69%
Net Income/Loss	\$ 18,136.24	\$ 0.00	\$ (18,136.24)	0.00%

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 11/30/2025

BULK WATER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME-CHECKING/SVGS	18,281.96	23,000.00	4,718.04	(79.49)
342.200.000 RENTAL INCOME	15,600.00	15,600.00	0.00	(100.00) <i>done</i>
354.030.000 STATE GRANT PROCEEDS	0.00	200,000.00	200,000.00	0.00
378.122.000 BULK WATER-NIAGARA-HOWARD PLANT	58,588.97	68,000.00	9,411.03	(86.16)
378.700.000 MILESBERG WATER USAGE REVENUE	36,395.76	48,000.00	11,604.24	(75.82)
Total Revenues	128,866.69	354,600.00	225,733.31	(36.34)
Expenses				
410.700.000 POLICE DEPT UPGRADE EXPENSE	2,500.00	0.00	(2,500.00)	0.00 <i>over - not bud.</i>
448.246.000 BULK WATER EXPENSES	1,382.41	0.00	(1,382.41)	0.00 <i>✓ - new</i>
451.200.000 WATER ST PROPERTY EXPENSES	241.64	2,600.00	2,358.36	9.29
451.300.000 REAL ESTATE TAX EXP-WATER ST PROPERTY	2,652.43	1,900.00	(752.43)	139.60 <i>over</i>
451.361.000 ELECTRICITY-WATER ST PROPERTY	3,912.41	4,020.00	107.59	97.32
451.703.000 POTTER ST RAILROAD SPUR EXPENSE	1,954.79	0.00	(1,954.79)	0.00 <i>over - new</i>
455.215.000 POSTAGE EXPENSE	10.00	10.00	0.00	100.00 <i>done</i>
455.310.000 AUDIT EXPENSE	500.00	500.00	0.00	100.00 <i>✓</i>
460.250.000 WATERFRONT EXPENSE	92.50	1,000.00	907.50	9.25
460.351.000 COMMERCIAL INS EXP-WATERFRONT	750.00	750.00	0.00	100.00 <i>done</i>
460.361.000 ELECTRICITY EXPENSE-WATERFRONT	1,588.44	1,525.00	(63.44)	104.16 <i>over</i>
460.385.000 CONTRACTED SERVICES-WATERFRONT	6,195.00	0.00	(6,195.00)	0.00 <i>over - new</i>
463.500.000 CONTRIBUTION TO CBIGC	1,000.00	1,000.00	0.00	100.00 <i>done</i>
465.210.000 OFFICE SUPPLIES EXPENSE	87.09	30.00	(57.09)	290.30 <i>over - dep ships</i>
471.710.000 WATER ST BUILDING LOAN-FNB #4440-PRINCIPAL	25,171.61	25,255.00	83.39	99.67
471.711.000 WATER ST BUILDING LOAN-FNB #4440-INTEREST	320.05	355.00	34.95	90.15
472.401.000 PRIN PMTS-NW LOAN #3432-WATERFRONT	50,750.25	58,730.00	7,979.75	86.41
472.402.000 INT EXP-NW LOAN #3432-WATERFRONT	16,891.14	13,050.00	(3,841.14)	129.43 <i>over</i>
481.500.000 CONSERVATION OF NAT'L RESOURCE	3,774.75	3,875.00	100.25	97.41
490.004.000 BASEBALL FIELD GRANT EXPENSE	3,286.47	0.00	(3,286.47)	0.00 <i>over - not bud.</i>
497.000.000 GRANT EXPENSE	0.00	200,000.00	200,000.00	0.00
499.000.000 FUTURE/MATCHING EXPENSE	0.00	40,000.00	40,000.00	0.00
Total Expenses	123,060.98	354,600.00	231,539.02	34.70
Net Income	\$ 5,805.71	\$ 0.00	\$ (5,805.71)	\$ 0.00

net income

Budget vs Actual Summary November 2025

<u>Revenue</u>	2024 Actual	2025 Budget	YTD Received	Percentage Received Year to Date	Percentage Prior Year
General	\$4,028,529	\$3,784,210	\$3,503,002	92.57%	88.15%
Streetlighting	\$108,922	\$109,045	\$116,006	106.38%	98.89%
Fire Department	\$440,587	\$250,925	\$237,525	94.66%	181.59%
Fire Equipment	\$104,156	\$101,390	\$136,595	134.72%	91.76%
Parks & Recreation	\$158,182	\$137,865	\$148,354	107.61%	129.19%
Water	\$1,849,834	\$2,430,915	\$1,813,536	74.60%	83.65%
Sewer	\$3,926,415	\$4,052,180	\$3,906,712	96.41%	95.55%
Refuse	\$1,452,412	\$1,278,105	\$1,205,216	94.30%	88.91%
Special Projects	\$610,430	\$2,133,310	\$63,722	2.99%	2.86%
Liquid Fuels	\$173,553	\$259,000	\$173,710	67.07%	56.36%
EMS	\$29,757	\$37,835	\$39,479	104.34%	98.73%
Capital Projects	\$385,899	\$1,132,860	\$351,376	31.02%	48.57%
301 N Spring St	\$101,361	\$93,840	\$91,040	97.02%	94.29%
Bulk Water	\$684,037	\$354,600	\$128,867	36.34%	49.24%
TOTAL	\$14,054,074	\$16,156,080	\$11,915,138		

<u>Expense</u>	2024 Actual	2025 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
General					
Council	\$56,711	\$53,225	\$42,581	80.00%	96.27%
Executive	\$149,833	\$151,415	\$135,606	89.56%	104.12%
Mayor	\$5,767	\$3,620	\$2,951	81.53%	147.87%
Treasurer	\$2,561	\$2,715	\$2,330	85.83%	89.36%
R/E Tax Coll	\$8,047	\$11,740	\$7,318	62.34%	95.84%
General Gov't	\$534,603	\$532,670	\$470,724	88.37%	89.89%
Police	\$1,522,833	\$1,491,245	\$1,380,918	92.60%	72.87%
Crossing Guards	\$2,920	\$6,235	\$2,656	42.60%	85.92%
Parking Enforce	\$123,255	\$175,020	\$116,483	66.55%	88.31%
Codes	\$10,560	\$12,615	\$4,194	33.25%	92.63%
Planning/Zoning	\$40,153	\$41,260	\$43,750	106.03%	96.74%
Streets	\$769,444	\$1,049,285	\$792,927	75.57%	63.83%
Other	\$115,748	\$110,135	\$100,604	91.35%	95.90%
HARB	\$27,478	\$16,630	\$13,773	82.82%	171.67%
Transfers Out	\$135,505	\$126,400	\$126,400	100.00%	100.00%
Total General Fund	\$3,505,417	\$3,784,210	\$3,243,217	85.70%	

<u>Expense</u>	2024 Actual	2025 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
Streetlighting	\$101,403	\$109,045	\$59,030	54.13%	48.02%
Fire Department	\$425,657	\$250,925	\$180,514	71.94%	174.43%
Fire Equipment	\$105,766	\$101,390	\$117,660	116.05%	99.88%
Parks & Recreation	\$109,298	\$137,865	\$145,825	105.77%	88.66%
Water	\$1,435,037	\$2,430,915	\$1,557,705	64.08%	89.60%
Sewer	\$3,717,374	\$4,052,180	\$3,027,632	74.72%	63.19%
Refuse	\$1,202,043	\$1,278,105	\$1,122,241	87.81%	87.23%
Special Projects	\$580,373	\$2,133,310	\$69,424	3.25%	38.77%
Liquid Fuels	\$132,090	\$259,000	\$239,039	92.29%	15.56%
EMS	\$30,270	\$37,835	\$34,826	92.05%	87.63%
Capital Projects	\$348,892	\$1,132,860	\$21,087	1.86%	45.44%
301 N Spring St	\$108,629	\$93,840	\$72,904	77.69%	100.07%
Bulk Water	\$673,580	\$354,600	\$123,061	34.70%	50.88%
TOTAL	\$12,475,829	\$16,156,080	\$10,014,165		

BELLEFONTE BOROUGH COUNCIL BUSINESS MEETING

Regular Meeting Minutes

November 17, 2025 - 7:30 p.m.

301 N. Spring Street, 1st Floor, Bellefonte, Pennsylvania 16823

www.bellefonte.net

*VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS:
Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at*

www.cnet1.org

ATTEND IN PERSON: The meeting room is open with normal occupancy limits.

I. CALL TO ORDER (Council President Barbara Dann) The November 17, 2025 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m. *Council met for an executive session prior to tonight's meeting to discuss personnel and real estate issues.

II. PLEDGE OF ALLEGIANCE

III. MEMBERS PRESENT

Mr. Kent Bernier--EXCUSED
Mr. Randall Brachbill--ZOOM
Ms. Deborah Cleeton, *Pro Tempore*
Ms. Barbara Dann, *President*
Mr. Douglas Johnson, *Vice President*
Ms. Shawna McKean
Ms. Rita Purnell
Ms. Johanna Sedgwick
Ms. Joanne Tosti-Vasey--EXCUSED
Ms. Jalyn Meckley, *Jr. Council Member*--EXCUSED
Mayor Buddy Johnson--EXCUSED

STAFF PRESENT

Bill Witmer, Police Chief
David Pribulka, Interim Borough Manager
Alyssa Doherty, Assistant to the Borough Manager
Lori McGowan, Finance Director

IV. ADDITIONS TO THE AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

NONE

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comment will be public comment and then council

comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

NONE

VI. COMMUNICATIONS (Written)

Invitation – America250PA “Bells Across PA” Unveiling. An invitation was received for the America250PA Bells Across PA Unveiling in Centre County. The event will be held on Friday, December 19, 2025, at 5:15 PM at the Bellefonte Historical Railroad Society, 320 W High Street, Bellefonte, PA 16823. This event will be posted on the Borough website. No council action is requested.

VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Consent Agenda includes the following items:

1. Finance	Budget v. Actual October 2025
2. Finance	Budget v. Actual Summary October 2025
3. General	DRAFT Council Meeting Minutes November 17, 2025
4. Finance	Treasurers Report October 2025
5. Finance	Voucher Summary October 2025

Dann requested to remove the minutes from the Consent Agenda.

McKean motioned and Cleeton seconded to approve the Consent Agenda items 1, 2, 4 and 5. No discussion. Roll call vote. Motion carried. Motion carried unanimously.

Mr. Kent Bernier	EXCUSED	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	EXCUSED
Mr. Doug Johnson	yes		

Johnson motioned to have the minutes amended from the November 17th meeting, to reflect comments from all those who made public comments for the demolition of the Beaver Farm House. Cleeton seconded. No discussion. Roll call vote. Motion carried. Motion carried unanimously.

Mr. Kent Bernier	EXCUSED	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	EXCUSED
Mr. Doug Johnson	yes		

VIII. REPORTS

Mayor Johnson

Mayor Johnson: Proclamation-Small Business Saturday November 29, 2025.

- o Small business Saturday was established in 2010

Police (Chief Witmer)

October 2025 report

The department was able to purchase a new police vehicle.

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

(Ms. Thompson)

HARB will meet Tuesday December 9th at 8:30am.

A member commented that it is important for all Council members to complete/participate in the online survey for the Nittany Valley Joint Planning.

LEGAL NOTICE: Bellefonte Borough Zoning Hearing Board will hold a public hearing on Tuesday December 9th, 2025 at 5pm in the large meeting room, 301 N. Spring Street, Bellefonte, PA. The public is invited to attend. The following will be considered: A variance from the provisions of the zoning ordinance 575-125 – signs in the residential zones.

IX. CURRENT and OLD BUSINESS

Consider approval of the tentative 2026 Budget and to make the tentative budget available for public inspection on or before December 5th, 2025.

Cleeton motioned and Sedgwick seconded to approve the tentative 2026 Budget with or without modifications. Discussion included comments by Borough Manager Mr. Pribulka regarding the budget. Mr. Pribulka commented that the budget is available both online and in person at the Borough office for public review. Roll call vote. Motion carried. Motion carried unanimously.

Mr. Kent Bernier	EXCUSED	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	EXCUSED
Mr. Doug Johnson	yes		

Budget Process. The Tentative Budget will be made available in the borough office during business hours and posted on the borough website no later than Friday, December 5th. A public hearing on the Tentative Budget will be held during the December 15th, 2025 Council Meeting. A Tax Ordinance adoption and the 2026 Budget approval will be considered at the same meeting on December 15th, 2025. No council action is requested.

Nittany Communications Group LLC's update on use of the Purdue Mountain Tower site to support the deployment of Project 25 (P25) radio infrastructure. No council action is requested. The group is planning to wait until warmer weather to start this project.

Bellefonte EMS 3rd quarter Municipal Update provided by Executive Director Scott Rhoat. No council action is requested. Mr. Rhoat was present to discuss various highlights in his report.

- Total responses as of this report (up to September 30, 2025 were 1,535 emergency responses for the year which represents about a 10% increase – which is a very marked increase.
- In the first ¾ of the year, the EMS staffed 22,490 hours of paid career staff, and 1,000 of volunteer personnel.
- The EMS will need to replace one of their vans, Van 26-1, which is a 2014 Ford Econoline. This is an unexpected expense. The plan was to replace this vehicle in 2027, but the department has the opportunity to purchase 2 vehicles from Centre Lifelink. Hopefully both newer vehicles will be in service by the first of the new year.

An update on parking issues that were referred to the Police Chief and Parking Enforcement following the October 6, 2025 Council Meeting. No council action is requested.

Council action is requested to select two Police Officer candidates from Bellefonte’s Eligibility List. The Civil Service Commission and Chief Witmer recommend the selection of Thomas Snyder and Amanda Barnes.

Cleaton motioned and McKean seconded to appoint Thomas Snyder and Amanda Barnes from the Eligibility List and extend formal offers of employment to both candidates. No discussion. Roll call vote. Motion carried. Motion carried unanimously.

Mr. Kent Bernier	EXCUSED	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleaton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	EXCUSED
Mr. Doug Johnson	yes		

X. NEW BUSINESS

2026 Council Meeting Schedule – proposed. The council will review and make recommendations for changes to the proposed meeting schedule. Council action will be scheduled for the December 15th meeting. No council action is requested.

Resolution No. 12012025-01 Mill Race ROW Conveyance Resolution.

Cleaton motioned and Johnson seconded to approve Resolution No. 12012025-01. Discussion included Mr. Pribulka clarifying that the motion is to approve the conveyance (ie donation) of 357 sq. ft. of right of way and temporary construction easement to allow for PennDOT to proceed with the project of the Millrace Bridge and box culvert replacement project. The project will be bid in 2026 with the intention of beginning construction in spring, 2027. Roll call vote. Motion carried. Motion carried unanimously.

Mr. Kent Bernier	EXCUSED	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleaton	yes	Ms. Johanna Sedgwick	yes

Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	<i>EXCUSED</i>
Mr. Doug Johnson	yes		

XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name, street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

Lisa Ford presented regarding a re-zoning proposal in Marion township to rezone 278 acres near the local interchange of interstate 80. Ms. Ford expressed concern about this rezoning as Marion Township does not have the infrastructure to support a large commercial development. She expressed concern regarding stormwater runoff, as local residents do not have public water but rely on wells and septic systems. She is requesting that the Bellefonte Borough representative to the Nittany Valley Joint Planning Commission ask questions regarding this proposal and to consider carefully all views and concerns.

XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

Several council members made comments on various issues.

There was a brief discussion regarding notifying residents when work is being done around properties and neighborhoods so residents are aware. There was also a discussion regarding information kiosks around town.

XIII. ADJOURNMENT

Meeting was adjourned at 8:07PM.

	A	B	C	D	E	F	G
1	Account	Budgeted	Receipts	%	Budgeted	Expenses	%
2		Receipts	To Date	Received	Expenses	To Date	Spent
3							
4	General	\$ 3,784,210	\$ 3,503,002	92.57%	3,784,210	3,243,217	85.70%
5	Streetlighting	\$ 109,045	\$ 116,006	106.38%	109,045	59,030	54.13%
6	Fire Department	\$ 250,925	\$ 237,525	94.66%	250,925	180,514	71.94%
7	Fire Equipment	\$ 101,390	\$ 136,595	134.72%	101,390	117,660	116.05%
8	Parks	\$ 137,865	\$ 148,354	107.61%	137,865	145,825	105.77%
9	Water	\$ 2,430,915	\$ 1,813,536	74.60%	2,430,915	1,557,705	64.08%
10	Sanitation	\$ 4,052,180	\$ 3,906,712	96.41%	4,052,180	3,027,632	74.72%
11	Refuse	\$ 1,278,105	\$ 1,205,216	94.30%	1,278,105	1,122,241	87.81%
12	Special Projects	\$ 2,133,310	\$ 63,722	2.99%	2,133,310	69,424	3.25%
13	Liquid Fuels	\$ 259,000	\$ 173,710	67.07%	259,000	239,039	92.29%
14	301 N Spring St	\$ 93,840	\$ 91,040	97.02%	93,840	72,904	77.69%
15	Capital Projects	\$ 1,132,860	\$ 351,376	31.02%	1,132,860	21,087	1.86%
16	Bulk Water Sales	\$ 354,600	\$ 128,867	36.34%	354,600	123,061	34.70%
17	EMS	\$ 37,835	\$ 39,479	104.34%	37,835	34,826	69.71%
18	Total	\$ 16,156,080	\$11,915,138	73.75%	16,156,080	1,359,145	8.41%
19							
20							
21		Above figures are Computer generated					
22							
23							
24		Begin of month	Receipts		Expenses		End of Month
25							
26	General	586,432	384,097		424,366		546,163
27	Act 13	31,228	69		-		31,296
28	Streetlighting	225,261	1,425		5,431		221,255
29	Fire Department	330,415	1,257		34,842		296,830
30	Fire Equipment	144,919	599		23,726		121,793
31	Parks	106,946	2,515		15,133		94,327
32	Water	619,862	211,214		173,139		657,937
33	Sanitation	458,521	599,870		319,650		738,742
34	Refuse	567,289	60,775		104,600		523,464
35	Special Projects	1,793	0		20		1,773
36	Capital Projects	445,263	20,917		225,000		241,180
37	Danone Water	23,632	4,779		6,564		21,846
38							
39	Total	3,541,561	1,287,517		1,332,471		3,496,608
40							
41							
42		Above figures are from Bank Statements					

Differences due to timing, outstanding checks, etc.

**SUMMARY OF CHECKS
PAID IN
NOVEMBER 2025**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
GENERAL	30528 - 30541, 1109	\$391,420.47
STREETLIGHTING	-	\$9,290.00
BELLEFONTE FIRE DEPT	2856 - 2857	\$34,841.87
FIRE EQUIPMENT	1449	\$23,725.92
PARKS & RECREATION	3043 - 3045	\$14,909.95
WATER	14148 - 14153	\$288,751.48
SANITATION	15871 - 15874	\$321,990.41
REFUSE	5619 - 5621	\$102,904.99
SPECIAL PROJECTS	126, 992	\$6,250.00
LIQUID FUELS	-	\$0.00
EMS FUND	-	\$0.00
CAPITAL PROJECTS	39	\$225,000.00
301 N SPRING ST	452- 456	\$2,224.23
BULK WATER	689	\$7,563.87
IDA	FEE	<u>\$10.00</u>
Total:		<u>\$1,428,883.19</u>

Run: 12/05/2025 at 11:28 AM

Borough of Bellefonte
Check Register from 11/01/2025 to 11/30/2025
01 GF CHECKING - NW

Page: 1

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0030528	11/03/2025	TY'S WINDOW TINTING	599.00
0030529	11/03/2025	SHAWNA McKEAN	190.00
0030530	11/03/2025	HIGHMARK BLUE SHIE	1,296.00
0995924	11/03/2025	AT&T MOBILITY	630.59
0995925	11/03/2025	STOVER McGLAUGHLIN	740.00
ACH-00221746	11/03/2025	JANITORS SUPPLY INC	106.88
ACH-00224023	11/03/2025	CAMPBELL, DURRANT P.C.	6,324.19
ACH-00225861	11/03/2025	CIVICSMART PARKING TECHNOLOGIES	1,687.50
ACH-00225894	11/03/2025	LEAF	228.00
0030531	11/04/2025	DAVE PRIBULKA	1,130.00
0030532	11/04/2025	BELLEFONTE BOROUGH	44.94
0030533	11/04/2025	PA STATE ASSOCIATION OF BOROUGH	190.00
0995922	11/04/2025	PA STATE ASSOCIATION OF BOROUGH	164.34
ACH-00224024	11/04/2025	CC OFFICE OF TRANSPORTATON	1,786.50
ACH-00228648	11/04/2025	PA ONE CALL SYSTEM, INC	251.20
AUTO	11/04/2025	BMO	468.17
ACH-00224038	11/05/2025	R. H. MARCON, INC	480.85
ACH-00228195	11/05/2025	NITTANY TRACTOR & EQUIPMENT	715.00
ACH-00228197	11/05/2025	GALL'S INC	57.99
TRANSFER	11/05/2025	PAYROLL FUND	74,648.95
0995921	11/06/2025	NATURE'S COVER	62.10
0030534	11/07/2025	GINA THOMPSON	1,928.40
0030535	11/10/2025	C-NET	730.00
ACH-00229880	11/10/2025	JJ POWELL FUEL MANAGEMENT	2,801.86
ACH-00230154	11/10/2025	LINK COMPUTER CORP	140.00
ACH-00230160	11/10/2025	LINK COMPUTER CORP	1,062.50
ACH-00230173	11/10/2025	LINK COMPUTER CORP	1,630.50
ACH-00230178	11/10/2025	LINK COMPUTER CORP	1,395.62
ECHECK	11/10/2025	THE HARTFORD	39.36
ECHECK	11/10/2025	THE HARTFORD	226.22
ECHECK	11/10/2025	THE HARTFORD	325.74
0030536	11/12/2025	VALLEY ENTERPRISE CONTAINER	410.00
0995928	11/12/2025	SPICER WELDING & FABRICATION, INC	4,600.00
0995932	11/12/2025	DARREL & NORMA ZACCAGNI	365.00
0995933	11/12/2025	LESTER & MARIE McCLELLAN	307.80
0995934	11/12/2025	FRED & YVONNE SMITH	139.40
0995935	11/12/2025	THOMAS THAL & CYNTHIA TRESSLER	332.43
0995938	11/12/2025	COMCAST	324.59
ACH-00230857	11/12/2025	PA MUNICIPAL HEALTH INSURANCE COOP	50,083.44
ACH-00230870	11/12/2025	PA MUNICIPAL HEALTH INSURANCE COOP	1,529.88
ACH-00230875	11/12/2025	PA MUNICIPAL HEALTH INSURANCE COOP	49,424.64
ACH-00230982	11/13/2025	NAPA AUTO PARTS	33.32
ACH-00231123	11/13/2025	LINK COMPUTER CORP	231.00
0995936	11/14/2025	VALLEY ACE HARDWARE	6.59
0995939	11/14/2025	CENTRE COUNTY GAZETTE	153.00
0995940	11/14/2025	WISE CHIROPRACTIC	85.00
0995941	11/14/2025	WEST PENN POWER	163.42
0995942	11/14/2025	WEST PENN POWER	327.39
ACH-00231389	11/14/2025	AMERICAN PRODUCERS SUPPLY CO	367.56
ACH-00231392	11/14/2025	LEAF	147.39
0030537	11/17/2025	FNB COMMERCIAL CREDIT CARD	15,419.29
ACH-00231397	11/17/2025	LINK COMPUTER CORP	3,396.00
AUTO	11/17/2025	PA DEPT OF REVENUE	16.65
0030538	11/18/2025	DAVE PRIBULKA	1,137.00
0995929	11/18/2025	H & F TIRE SERVICE	1,180.32
0995943	11/18/2025	WEST PENN POWER	1,666.99
ACH-00233108	11/18/2025	SMITH'S JANITORIAL SERVICES LLC	3,125.00

Borough of Bellefonte
Check Register from 11/01/2025 to 11/30/2025
01 GF CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
ACH-00233895	11/18/2025	BELLEFONTE BUILDING SUPPLY, LLC	33.36
ACH-00233911	11/18/2025	LINK COMPUTER CORP	225.00
ACH-00233914	11/18/2025	CC RECYCLING & REFUSE AUTHORITY	25.00
TRANSFER	11/18/2025	BELLEFONTE BOROUGH WATER FUND	1,000.00
0995931	11/19/2025	GROVE PRINTING, INC	58.00
0995944	11/19/2025	VERIZON	35.17
ACH-00231409	11/19/2025	LINK COMPUTER CORP	231.00
TRANSFER	11/19/2025	PAYROLL FUND	72,646.06
ACH-00234124	11/20/2025	MUNICIPAL EMPLOYERS INSURANCE TRUST	195.30
TRANSFER	11/20/2025	PAYROLL FUND	679.26
0030539	11/21/2025	GINA THOMPSON	1,928.40
0030540	11/21/2025	CHRISTIAN T AUMILLER	1,200.00
0995945	11/21/2025	TRANS ASSOCIATES ENGINEERING CONS INC	1,645.00
0995946	11/21/2025	STOVER McGLAUGHLIN	351.50
0995948	11/21/2025	COMCAST	224.96
ACH-00234957	11/21/2025	LINK COMPUTER CORP	288.75
ACH-00234973	11/21/2025	BELLEFONTE BUILDING SUPPLY, LLC	308.84
ECHECK	11/21/2025	EMC INSURANCE COMPANIES	9,612.36
0030541	11/24/2025	HIGHMARK BLUE SHIE	1,296.00
0995949	11/24/2025	STATE COLLEGE FORD LINCOLN INC	141.18
0995950	11/24/2025	WEST PENN POWER	54.27
ACH-00230975	11/24/2025	IPS GROUP	360.00
ACH-00234987	11/24/2025	NAPA AUTO PARTS	244.28
ECHECK	11/24/2025	HIGHMARK BLUE SH	224.44
0995947	11/25/2025	JOSEPH C HAZEL INC	2,015.03
0995951	11/25/2025	COMCAST	287.89
ACH-00235049	11/25/2025	EASTERN ELEVATOR SERVICE & SALES	128.25
ACH-00235937	11/25/2025	PA MUNICIPAL HEALTH INSURANCE COOP	49,424.64
ACH-00230981	11/26/2025	BELLEFONTE BUILDING SUPPLY, LLC	59.88
TRANSFER	11/27/2025	BELLEFONTE BOROUGH WATER FUND	4,695.00
0995952	11/28/2025	COLUMBIA GAS	1,964.74
0995953	11/28/2025	COLUMBIA GAS	35.82
0995954	11/28/2025	TACTICAL WEAR LLC	742.89
ECHECK	11/28/2025	HOME DEPOT CREDIT SERVICES	130.18
TRANSFER	11/28/2025	BELLEFONTE BOROUGH REFUSE FUND	25.50
TRANSFER	11/28/2025	BELLEFONTE BOROUGH WATER FUND	19.00
Total Checks:			389,592.45

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Borough of Bellefonte

Check Register from 11/01/2025 to 11/30/2025

01 GF PARKING METER-FNB #0817

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	11/28/2025	FIRST NATIONAL BANK	70.25
Total Checks:			70.25

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Borough of Bellefonte

Check Register from 11/01/2025 to 11/30/2025
01 GF PARKING METER CC CKG - FNB #002

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	11/03/2025	HEARTLAND PAYMENT SYSTEMS	583.98
FEE	11/03/2025	FRST BK MRCH SVC DISCOUNT	96.09
Total Checks:			680.07

Borough of Bellefonte
Check Register from 11/01/2025 to 11/30/2025
01 GF PARK LOT CREDIT CARD ACCT-NW #4260

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	11/03/2025	MERCHANT BANK CD DISCOUNT	303.24
ACH-00229875	11/10/2025	JJ POWELL FUEL MANAGEMENT	42.37
ACH-00230162	11/10/2025	LINK COMPUTER CORP	6.00
0995293	11/14/2025	WEST PENN POWER	61.56
ACH-00231414	11/19/2025	LINK COMPUTER CORP	8.00
ACH-002298819	11/21/2025	T2 SYSTEMS, INC	291.53
ACH-00235037	11/24/2025	IPS GROUP	360.00
0001109	11/28/2025	KAYLA SIMPSON	5.00
Total Checks:			1,077.70

0.00 *

389.592.45 +

70.25 +

680.07 +

1,077.70 +

391,420.47 *

Borough of Bellefonte
Check Register from 11/01/2025 to 11/30/2025
02 SL CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	11/06/2025	GENERAL FUND	58.81
TRANSFER	11/06/2025	GENERAL FUND	47.26
0996777	11/12/2025	WEST PENN POWER	25.15
0996778	11/12/2025	WEST PENN POWER	13.52
0996780	11/14/2025	WEST PENN POWER	13.63
0996781	11/14/2025	WEST PENN POWER	83.01
0996782	11/14/2025	WEST PENN POWER	127.74
0996783	11/14/2025	WEST PENN POWER	0.90
0996784	11/14/2025	WEST PENN POWER	28.60
0996785	11/14/2025	WEST PENN POWER	16.88
0996786	11/14/2025	WEST PENN POWER	27.08
0996787	11/14/2025	WEST PENN POWER	153.42
0996788	11/14/2025	WEST PENN POWER	13.45
0996789	11/14/2025	WEST PENN POWER	179.34
0996790	11/14/2025	WEST PENN POWER	23.02
0996791	11/14/2025	WEST PENN POWER	327.40
0996792	11/24/2025	WEST PENN POWER	96.28
0996793	11/24/2025	WEST PENN POWER	88.58
0996779	11/26/2025	WEST PENN POWER	7,965.93
Total Checks:			9,290.00

Borough of Bellefonte
Check Register from 11/01/2025 to 11/30/2025
03 FD CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
ACH-00225047	11/03/2025	WITMER PUBLIC SAFETY GROUP, INC	7,065.00
0002856	11/04/2025	UNDINE FIRE CO	3,395.99
0002857	11/04/2025	LOGAN FIRE COMPANY	2,145.69
TRANSFER	11/05/2025	PAYROLL FUND	67.29
ACH-00225480	11/07/2025	GLICK FIRE EQUIPMENT CO, INC	2,279.13
ACH-00230163	11/10/2025	LINK COMPUTER CORP	6.00
ACH-00225479	11/14/2025	WITMER PUBLIC SAFETY GROUP, INC	277.00
0995914	11/18/2025	VERIZON	622.23
0995917	11/18/2025	VERIZON	20.02
ACH-00231418	11/19/2025	LINK COMPUTER CORP	24.00
0995916	11/20/2025	STATE WORKERS COMP FUND	3,360.00
0995915	11/20/2025	FIRE & RESCUE PRODUCTS	743.50
0995918	11/20/2025	VERIZON	5.89
ECHECK	11/21/2025	EMC INSURANCE COMPANIES	10,000.00
ACH-00230976	11/21/2025	GLICK FIRE EQUIPMENT CO, INC	4,302.72
ACH-00230977	11/24/2025	JJ POWELL FUEL MANAGEMENT	527.41

Total Checks: 34,841.87

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Borough of Bellefonte
Check Register from 11/01/2025 to 11/30/2025
04 FE CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001449	11/10/2025	BELLEFONTE BOROUGH CAPITAL PROJECTS	20,000.00
0995269	11/20/2025	COMMONWEALTH OF PA	1,112.94
ECHECK	11/24/2025	FIRST NATIONAL BANK	2,612.98
Total Checks:			23,725.92

Borough of Bellefonte
Check Register from 11/01/2025 to 11/30/2025
05 PARKS CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
ACH-00225483	11/03/2025	PENN TERRA ENGINEERING	3,052.00
0003043	11/03/2025	ALPHA CHI HOUSE CORP	550.00
TRANSFER	11/05/2025	PAYROLL FUND	4,093.61
0996200	11/05/2025	PORT'S SPORTS EMPORIUM	16.79
0996201	11/06/2025	PORT'S SPORTS EMPORIUM	48.51
0003044	11/06/2025	DOUG DECKER MASONRY	2,000.00
0996202	11/06/2025	WEST PENN POWER	19.78
ACH-00229876	11/10/2025	JJ POWELL FUEL MANAGEMENT	438.10
0996203	11/12/2025	WEST PENN POWER	19.62
0996204	11/12/2025	WEST PENN POWER	36.80
0003045	11/17/2025	FNB COMMERCIAL CREDIT CARD	10.44
TRANSFER	11/19/2025	PAYROLL FUND	3,780.38
0996205	11/20/2025	PORT'S SPORTS EMPORIUM	32.25
ECHECK	11/21/2025	EMC INSURANCE COMPANIES	325.19
ACH-00234930	11/21/2025	BELLEFONTE BUILDING SUPPLY, LLC	24.27
0996207	11/24/2025	GROVE PRINTING, INC	40.00
0996208	11/25/2025	WEST PENN POWER	49.16
0996209	11/25/2025	WEST PENN POWER	13.13
0996210	11/25/2025	WEST PENN POWER	67.86
0996211	11/25/2025	WEST PENN POWER	88.58
0996206	11/26/2025	PORT'S SPORTS EMPORIUM	203.48
Total Checks:			14,909.95

Borough of Bellefonte
Check Register from 11/01/2025 to 11/30/2025
06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0014148	11/03/2025	HIGHMARK BLUE SHIE	108.00
0999064	11/03/2025	WEST PENN POWER	11,401.84
ACH-00224027	11/03/2025	BARTON & LOGUIDICE, D.P.C.	750.00
ACH-00223070	11/04/2025	ELECTRIC MOTOR & SUPPLY	2,040.00
ECHECK	11/04/2025	PACE ANALYTICAL SERVICES LLC	126.50
TRANSFER	11/04/2025	GENERAL FUND	5.00
0999060	11/05/2025	WISE CHIROPRACTIC	85.00
ACH-00224028	11/05/2025	BARTON & LOGUIDICE, D.P.C.	28,487.50
ACH-00224030	11/05/2025	EBY PAVING & CONSTRUCTION	3,785.19
ACH-00224031	11/05/2025	BELLEFONTE BUILDING SUPPLY, LLC	41.70
TRANSFER	11/05/2025	BULK WATER	619.47
TRANSFER	11/05/2025	GENERAL FUND	400.00
TRANSFER	11/05/2025	PAYROLL FUND	14,515.96
0999065	11/06/2025	WEST PENN POWER	49.15
TRANSFER	11/07/2025	GENERAL FUND	25.00
0999070	11/10/2025	COMCAST	246.16
ACH-00229877	11/10/2025	JJ POWELL FUEL MANAGEMENT	793.58
ACH-00230165	11/10/2025	LINK COMPUTER CORP	246.50
ACH-00230183	11/10/2025	LB WATER SERVICE, INC	2,775.00
ACH-00230187	11/10/2025	LB WATER SERVICE, INC	561.97
ACH-00230189	11/10/2025	LB WATER SERVICE, INC	578.50
TRANSFER	11/10/2025	BULK WATER	4,131.34
0014149	11/12/2025	VALLEY ENTERPRISE CONTAINER	205.00
0099072	11/12/2025	COMCAST	101.95
0999066	11/12/2025	WEST PENN POWER	16.61
0999067	11/12/2025	WEST PENN POWER	80.29
0999068	11/12/2025	WEST PENN POWER	13.86
0999069	11/12/2025	WEST PENN POWER	169.68
ACH-00230861	11/12/2025	PA MUNICIPAL HEALTH INSURANCE COOP	5,248.44
ACH-00230876	11/12/2025	PA MUNICIPAL HEALTH INSURANCE COOP	5,248.44
ACH-00229882	11/13/2025	UNIVAR USA INC	1,767.50
0999071	11/14/2025	WEST PENN POWER	2,977.51
0999073	11/14/2025	LINDE GAS & EQUIPMENT	105.30
ACH-00229883	11/14/2025	LB WATER SERVICE, INC	536.25
ACH-00231391	11/14/2025	EBY PAVING & CONSTRUCTION	847.15
ECHECK	11/14/2025	PACE ANALYTICAL SERVICES LLC	126.50
TRANSFER	11/14/2025	GENERAL FUND	65.60
TRANSFER	11/14/2025	GENERAL FUND	25,000.00
0014150	11/17/2025	FNB COMMERCIAL CREDIT CARD	609.97
TRANSFER	11/17/2025	BELLEFONTE BOROUGH SEWER FUND	7,319.45
TRANSFER	11/17/2025	BELLEFONTE BOROUGH REFUSE FUND	3,925.28
0999074	11/18/2025	VERIZON	35.17
0999075	11/18/2025	VERIZON	240.06
ACH-00231423	11/19/2025	LINK COMPUTER CORP	64.00
TRANSFER	11/19/2025	PAYROLL FUND	14,362.48
0999076	11/20/2025	VERIZON	1.96
0999077	11/20/2025	COMCAST	115.35
ACH-00229884	11/20/2025	NITTANY TRACTOR & EQUIPMENT	1,122.12
TRANSFER	11/20/2025	GENERAL FUND	107.85
ACH-00234909	11/21/2025	LB WATER SERVICE, INC	1,482.00
ACH-00234926	11/21/2025	EBY PAVING & CONSTRUCTION	2,912.80
ACH-00234959	11/21/2025	LINK COMPUTER CORP	96.25
TRANSFER	11/21/2025	GENERAL FUND	6,706.97
0014151	11/24/2025	CHARLES HERLOCHER	728.85
0014152	11/24/2025	HIGHMARK BLUE SHIE	108.00
0999078	11/24/2025	WEST PENN POWER	877.87
0999079	11/24/2025	WEST PENN POWER	192.48

Borough of Bellefonte
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06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
ACH-00235014	11/24/2025	BELLEFONTE BUILDING SUPPLY, LLC	2.50
ACH-00235024	11/24/2025	BELLEFONTE BUILDING SUPPLY, LLC	7.50
ACH-00235034	11/24/2025	COLUMN SOFTWARE, PBC	426.80
ACH-00235039	11/24/2025	EBY PAVING & CONSTRUCTION	747.70
ACH-00235046	11/24/2025	HEIDELBERG MATERIALS	3,388.00
TRANSFER	11/24/2025	GENERAL FUND	10.20
TRANSFER	11/24/2025	BELLEFONTE BOROUGH REFUSE FUND	107.66
0999080	11/25/2025	WEST PENN POWER	13.13
ACH-00229885	11/25/2025	PA RURAL WATER ASSOCIATION	2,992.80
ACH-00235940	11/25/2025	PA MUNICIPAL HEALTH INSURANCE COOP	5,248.44
TRANSFER	11/25/2025	BELLEFONTE BOROUGH SEWER FUND	1,443.90
TRANSFER	11/25/2025	BELLEFONTE BOROUGH REFUSE FUND	1,047.96
0999082	11/26/2025	COMCAST	155.34
ACH-00236585	11/26/2025	LB WATER SERVICE, INC	11.21
0014153	11/27/2025	BLUE WATER CONSTRUCTION SERVICES, INC	7,614.00
0999081	11/28/2025	WEST PENN POWER	6,241.81
ACH-00230978	11/28/2025	NAPA AUTO PARTS	170.67
Total Checks:			184,921.97

0.00 *

184,921.97 *
 103,829.51 *
 288,751.48 *

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Borough of Bellefonte
Check Register from 11/01/2025 to 11/30/2025
06 WATER - ACH CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	11/25/2025	BELLEFONTE BOROUGH WATER FUND	38,829.51
TRANSFER	11/25/2025	BELLEFONTE BOROUGH SEWER FUND	45,000.00
TRANSFER	11/25/2025	BELLEFONTE BOROUGH REFUSE FUND	20,000.00
Total Checks:			103,829.51

Borough of Bellefonte
Check Register from 11/01/2025 to 11/30/2025
08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
ACH-00224554	11/03/2025	GRAINGER	271.18
ACH-00225896	11/03/2025	LEAF	110.00
ACH-00224029	11/03/2025	BARTON & LOGUIDICE, D.P.C.	13,563.06
ACH-00228678	11/04/2025	BERMAN TRUCK GROUP	42.55
TRANSFER	11/05/2025	GENERAL FUND	500.00
TRANSFER	11/05/2025	PAYROLL FUND	31,386.32
TRANSFER	11/06/2025	NORTHWEST SAVINGS BANK	20,677.34
0998230	11/06/2025	VALLEY ACE HARDWARE	71.96
ACH-00230271	11/10/2025	FILTECH, INC	1,222.32
ACH-00229879	11/10/2025	JJ POWELL FUEL MANAGEMENT	303.00
ACH-00230151	11/10/2025	LINK COMPUTER CORP	28.75
ACH-00230168	11/10/2025	LINK COMPUTER CORP	455.00
0998233	11/12/2025	COMCAST	92.90
ACH-00230865	11/12/2025	PA MUNICIPAL HEALTH INSURANCE COOP	11,367.96
ACH-00230876	11/12/2025	PA MUNICIPAL HEALTH INSURANCE COOP	11,367.96
0998231	11/12/2025	RELIANCE BANK	5,696.02
ACH-00229887	11/12/2025	SUBURBAN TESTING LABS	2,665.60
ACH-00230962	11/13/2025	ARCWOOD ENVIRONMENTAL	9,744.52
ACH-00231374	11/14/2025	McCLURE COMPANY	55,117.00
ACH-00230980	11/14/2025	USA BLUEBOOK	73.91
TRANSFER	11/14/2025	GENERAL FUND	128.94
ACH-00230973	11/17/2025	SUFFOLK SALES & SERVICE CORP	15,402.00
ACH-00231395	11/17/2025	NAPA AUTO PARTS	37.20
ACH-00231398	11/17/2025	NAPA AUTO PARTS	65.67
0015871	11/17/2025	FNB COMMERCIAL CREDIT CARD	684.14
0015872	11/18/2025	FRANK NOLL	260.57
ACH-00233917	11/18/2025	SUFFOLK SALES & SERVICE CORP	15,402.00
0998236	11/18/2025	VERIZON	67.47
0998237	11/18/2025	VERIZON	40.01
0998234	11/18/2025	WEST PENN POWER	31,071.23
0998232	11/19/2025	COMMONWEALTH OF PA	28,932.35
ACH-00231426	11/19/2025	LINK COMPUTER CORP	72.00
TRANSFER	11/19/2025	PAYROLL FUND	30,840.79
0998235	11/20/2025	STATE COLLEGE BATTERY OUTLET	599.80
TRANSFER	11/20/2025	GENERAL FUND	110.91
ACH-00234452	11/20/2025	YOUR BUILDING CENTER, INC	275.00
0015873	11/20/2025	ROBBIE NICHOLS	500.00
ACH-00234892	11/20/2025	BELLEFONTE BUILDING SUPPLY, LLC	102.04
ECHECK	11/21/2025	EMC INSURANCE COMPANIES	4,044.49
ACH-00234917	11/21/2025	LB WATER SERVICE, INC	610.12
ACH-00234921	11/21/2025	LB WATER SERVICE, INC	207.73
ECHECK	11/24/2025	F.N.B. EQUIPMENT FINANCE	1,100.47
TRANSFER	11/24/2025	GENERAL FUND	81.62
ACH-00235030	11/24/2025	NAPA AUTO PARTS	19.36
ACH-00235020	11/24/2025	BELLEFONTE BUILDING SUPPLY, LLC	13.99
ACH-00235444	11/24/2025	GSM ENGINEERED FABRICS LLC	990.88
0998238	11/24/2025	WEST PENN POWER	269.40
ACH-00230974	11/24/2025	FILTECH, INC	525.42
ACH-00236077	11/25/2025	SUBURBAN TESTING LABS	1,652.00
ACH-00235941	11/25/2025	PA MUNICIPAL HEALTH INSURANCE COOP	8,308.20
ACH-00235716	11/25/2025	McQUAIDE BLASKO, INC	1,134.31
0015874	11/28/2025	BRYAN MUTHLER	85.00
0998239	11/28/2025	COLUMBIA GAS	911.36
ACH-00230979	11/28/2025	NAPA AUTO PARTS	4.59
0998241	11/28/2025	SWARTZ FIRE & SAFETY, INC	14.50
ACH-00234494	11/28/2025	BARTON & LOGUIDICE, D.P.C.	11,342.50

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Borough of Bellefonte

Check Register from 11/01/2025 to 11/30/2025

08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0998240	11/28/2025	TROJAN TECHNOLOGIES CORP	1,325.00
Total Checks:			321,990.41

Borough of Bellefonte
Check Register from 11/01/2025 to 11/30/2025
09 REFUSE CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	11/03/2025	BELLEFONTE BOROUGH WATER FUND	1,617.59
ACH-00228659	11/04/2025	GOOD TIRE SERVICE	5,581.02
ACH-00228193	11/05/2025	HUNTER KEYSTONE PETERBILT, L.P.	430.56
TRANSFER	11/05/2025	PAYROLL FUND	10,062.15
TRANSFER	11/05/2025	GENERAL FUND	143.58
ACH-00229878	11/10/2025	JJ POWELL FUEL MANAGEMENT	2,016.92
ACH-00230865	11/12/2025	PA MUNICIPAL HEALTH INSURANCE COOP	8,308.20
ACH-00230879	11/12/2025	PA MUNICIPAL HEALTH INSURANCE COOP	8,308.20
0005619	11/12/2025	VALLEY ENTERPRISE CONTAINER	205.00
TRANSFER	11/14/2025	GENERAL FUND	52.48
0996222	11/14/2025	WEST PENN POWER	44.16
0996223	11/14/2025	WEST PENN POWER	17.75
0996224	11/14/2025	WEST PENN POWER	158.85
0005620	11/17/2025	FNB COMMERCIAL CREDIT CARD	398.17
TRANSFER	11/19/2025	PAYROLL FUND	10,463.43
TRANSFER	11/19/2025	GENERAL FUND	30.00
TRANSFER	11/20/2025	GENERAL FUND	93.07
0005621	11/20/2025	SAMUEL HORNER	172.81
0996221	11/24/2025	ROBINSON SEPTIC SERVICE, INC	195.00
ACH-00235457	11/24/2025	CC RECYCLING & REFUSE AUTHORITY	46,092.70
ACH-00235944	11/25/2025	PA MUNICIPAL HEALTH INSURANCE COOP	8,308.20
ACH-00236611	11/28/2025	HUNTER KEYSTONE PETERBILT, L.P.	205.15
Total Checks:			102,904.99

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Borough of Bellefonte

Check Register from 11/01/2025 to 11/30/2025
18 SPEC PRJ FNB - CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000126	11/10/2025	GENERAL FUND	20.00
Total Checks:			20.00

0.00 *

20.00 *

6,230.00 +

6,250.00 *

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Borough of Bellefonte

Check Register from 11/01/2025 to 11/30/2025 18 TALLEYRAND BANDSHELL GRANT CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000992	11/17/2025	LETTERLE & ASSOCIATES, INC	6,230.00
Total Checks:			6,230.00

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Borough of Bellefonte
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95 CAP PRJ CHECKING-FNB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000039[VOID]	11/24/2025	BELLEFONTE BOROUGH	1.00
TRANSFER	11/24/2025	BELLEFONTE BOROUGH CAPITAL PROJECTS	225,000.00

Total Checks: 225,001.00
voided ck - 1.00
225,000.00

Borough of Bellefonte
Check Register from 11/01/2025 to 11/30/2025
97 301 N SPRING ST CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000452	11/04/2025	COMCAST	65.09
0000453	11/10/2025	WEST PENN POWER	29.15
0000454	11/17/2025	FNB COMMERCIAL CREDIT CARD	253.23
0000455	11/21/2025	GENERAL FUND	1,846.99
0000456	11/24/2025	BELLEFONTE BOROUGH	29.77
Total Checks:			2,224.23

Borough of Bellefonte

Check Register from 11/01/2025 to 11/30/2025

98 NW BULK WATER CHECKING ACCOUNT

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	11/10/2025	NORTHWEST SAVINGS BANK	6,186.49
0000689	11/21/2025	CBICC	1,000.00
0995267	11/24/2025	WEST PENN POWER	217.74
0995268	11/25/2025	WEST PENN POWER	159.64
Total Checks:			7,563.87

Run: 12/08/2025 at 9:29 AM

Borough of Bellefonte
Check Register from 11/01/2025 to 11/30/2025
99 IDA FNB CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	11/28/2025	FIRST NATIONAL BANK	10.00
Total Checks:			10.00

BELLEFONTE BOROUGH POLICE DEPARTMENT

November 2025



HIGHLIGHTS & ACCOMPLISHMENTS

- **The Police Department welcomes Jessica Gjurgevich as our new administrative assistant.**
- **The police department concluded the hiring process for a full-time police officer.**
- **Officer Bollman began training to be a certified Field Training Officer.**

**BELLEFONTE BOROUGH POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT**

OFFENSES OCCURRED	MONTH	2025 YTD
Alarms	4	80
Assault	1	14
Child Abuse	0	18
Criminal Mischief	2	26
Disorderly Conduct	10	111
Domestics	5	89
Drug Related	1	21
DUI	2	10
Harassment	6	54
Suspicious Activity	14	152
Theft	3	39
All Others	329	3,983
TOTAL	377	4,672

TRAFFIC	MONTH	2025 YTD
Stops	30	459
Citations Filed	36	392

PAYMENTS RECEIVED	MONTH	2025 YTD
MDJ	\$1,665.88	\$12,587.93
Probation	\$2,282.34	\$6,801.55
Other	\$180.00	\$15,618.82
TOTAL	\$4,128.22	\$35,038.30

ACCIDENTS	MONTH	2025 YTD
Reportable	3	48
Non-Reportable	8	89
TOTAL	11	137

CALLS	MONTH	2025 YTD
Handled by BPD	367	4,583
Off Duty	10	89
TOTAL	377	4,672

OFFICERS' TIME	MONTH	2025 YTD
Regular Hours	1779	18,283
Overtime Hours	49	321
Reimbursed Overtime	94.5	415
Training (exclude in total)	20	773
TOTAL	1,942.5	19,792

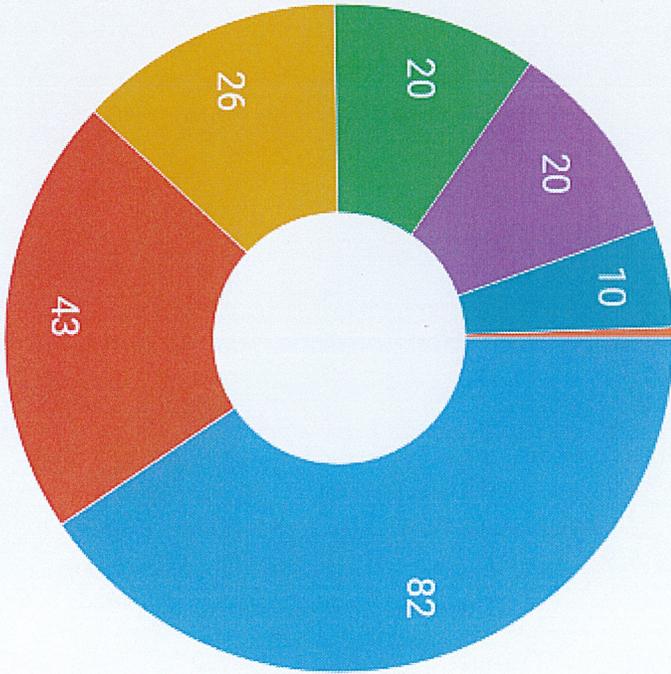
ARRESTS	MONTH	2025 YTD
Felony	4	37
Misdemeanor	20	165
Summary	3	68
TOTAL	27	237

SRO	MONTH	2025 YTD
Number of Incidents	44	281
Arrests		10
Traffic (School Zone)	4	32
Hours Worked	328	2,700

MILEAGE	MONTH	YTD
34-1	675	69,954
34-2	370	91,014
34-3	0	125,932
34-4	469	90,213
34-5	502	10,833
34-6	279	40,608

PARKING	MONTH	2025 YTD
Hours Worked	199	2,088.5
Tickets Issued	194	2,389
Revenue	\$13,921.44	\$139,018.02

Bellefonte PD - Active Permits By Type (Today)

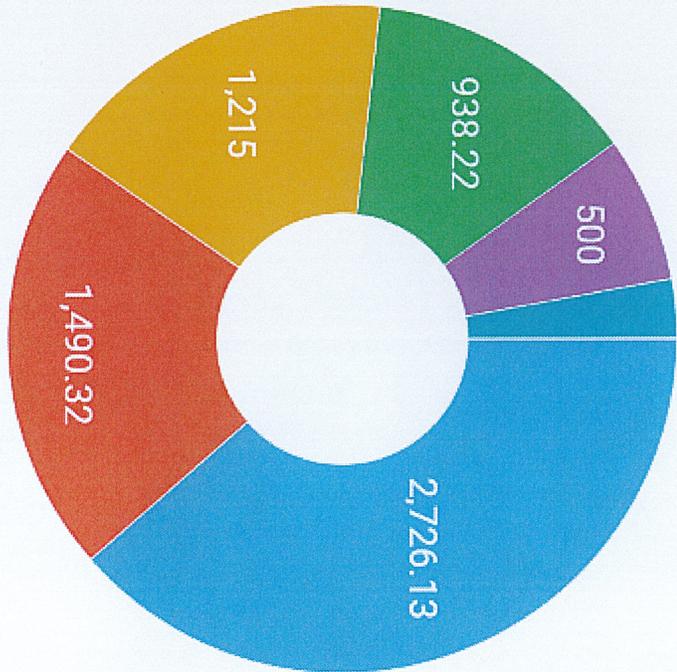


- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot South (W. Bishop St)
- Municipal Parking Lot North (W. Howard St.)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- On-Street Long-Term Parking RC
- A-NEW Temporary Residential Par...

Data as of 11/3/2025, 10:41:00 AM



Bellefonte PD - Revenue By Permit Type (Last 30 Days)



- Municipal Parking Lot South (W. Bishop St)
- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot North (W. Howard St.)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- On-Street Long-Term Parking RC - ...
- Other

Data as of 11/3/2025, 12:00:00 AM



Year End Total	\$9,454.58	639	\$2,044.65	105	\$6,245.82	254	\$24.00	6
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2022	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$779.03	52	\$120.00	6	\$479.04	20		
February	\$737.68	50	\$120.00	6	\$507.14	21		
March	\$720.00	48	\$120.00	6	\$474.19	19		
April	\$824.00	56	\$120.00	6	\$506.66	21		
May	\$790.64	54	\$172.90	9	\$484.68	20		
June	\$809.00	54	\$178.67	9	\$671.66	29		
July	\$735.00	49	\$247.74	13	\$575.00	23		
August	\$800.33	55	\$160.00	8	\$592.74	23		
September	\$777.50	52	\$199.33	10	\$595.00	23		
October	\$773.70	51	\$180.00	9	\$562.10	22	\$8.00	2
November	\$708.50	50	\$246.01	14	\$400.84	17	\$0.00	0
December	\$999.20	68	\$180.00	9	\$396.77	16	\$16.00	4

Year End Total	\$5,220.90	359	\$1,039.51	53	\$3,413.90	139
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2021	R Permit	R Count	RC Permit	RC Count	C Permit	C Count
January						
February						
March						
April						
May						
June	\$565.16	38	\$120.00	6	\$535.48	22
July	\$620.16	43	\$134.38	7	\$526.56	22
August	\$786.28	58	\$167.74	9	\$551.62	22
September	\$758.50	52	\$160.00	8	\$507.50	21
October	\$876.30	60	\$158.06	8	\$523.39	21
November	\$834.50	56	\$159.33	8	\$400.00	16
December	\$780.00	52	\$140.00	7	\$369.35	15

Bellefonte Borough Council Packet December 15, 2025

2024	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count	0	January	\$1,242.57	79	\$276.77	14	\$529.84	22	\$0.00	0
									0	February	\$1,250.18	75	\$225.52	12	\$568.10	23	\$0.00	0
									0	March	\$1,284.67	76	\$260.00	13	\$472.58	19	\$0.00	0
									2	April	\$1,292.00	77	\$253.33	13	\$423.33	18	\$8.00	2
									0	May	\$1,290.97	78	\$200.00	10	\$474.19	19	\$0.00	0
									0	June	\$1,176.50	79	\$180.00	9	\$423.33	17	\$0.00	0
									0	July	\$1,254.16	74	\$200.00	10	\$470.96	19	\$0.00	0
									1	August	\$1,174.35	71	\$212.26	11	\$457.26	19	\$4.00	1
									0	September	\$1,178.00	69	\$244.00	12	\$490.83	20	\$0.00	0
									4	October	\$1,150.63	70	\$256.13	12	\$444.35	18	\$16.00	4
									0	November	\$1,193.50	72	\$220.00	11	\$551.67	23	\$0.00	0
									0	December	\$1,282.27	78	\$200.00	10	\$567.74	23	\$0.00	0
Year End Total									7		\$14,769.80	898	\$2,728.01	137	\$5,874.18	240	\$28.00	7

Year End Total \$24,145.83

2023	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count	0	January	\$982.26	68	\$227.09	12	\$595.97	25	\$0.00	0
									1	February	\$1,214.45	74	\$239.29	12	\$619.64	25	\$4.00	1
									0	March	\$1,120.66	77	\$220.00	11	\$587.10	24	\$0.00	0
									1	April	\$1,348.00	82	\$200.00	10	\$590.00	24	\$4.00	1
									0	May	\$1,206.78	83	\$180.00	9	\$550.00	22	\$0.00	0
									2	June	\$1,363.00	90	\$206.00	11	\$46.67	22	\$8.00	2
									1	July	\$1,190.32	73	\$198.71	11	\$525.00	21	\$4.00	1
									0	August	\$1,238.24	85	\$236.12	12	\$500.00	20	\$0.00	0
									0	September	\$1,366.50	82	\$203.33	11	\$500.00	20	\$0.00	0
									0	October	\$1,381.93	83	\$198.06	10	\$518.55	21	\$0.00	0
									0	November	\$1,290.00	77	\$196.00	12	\$530.84	22	\$0.00	0
									0	December	\$1,203.87	71	\$278.06	14	\$573.39	24	\$0.00	0
Year End Total									5		\$14,906.01	945	\$2,582.66	135	\$6,637.16	270	\$20.00	5

Year End Total	\$14,291.62	898	\$2,396.88	114	\$5,251.38	210	\$96.00	24
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2025	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$1,195.64	71	\$208.39	11	\$475.00	19	\$4.00	1
February	\$1,203.22	72	\$275.72	12	\$495.54	20	\$60.00	15
March	\$1,259.99	78	\$240.00	11	\$425.00	17	\$0.00	0
April	\$1,227.00	76	\$232.00	11	\$499.17	20	\$12.00	3
May	\$1,278.38	79	\$209.03	10	\$475.00	19	\$0.00	0
June	\$1,354.00	86	\$224.00	11	\$492.50	19	\$4.00	1
July	\$1,353.89	86	\$200.00	9	\$450.00	18	\$4.00	1
August	\$1,486.44	95	\$207.74	12	\$450.00	18	\$0.00	0
September	\$1,253.26	81	\$200.00	9	\$539.17	22	\$8.00	2
October	\$1,353.40	88	\$200.00	9	\$500.00	20	\$4.00	1
November	\$1,326.40	86	\$200.00	9	\$450.00	18	\$0.00	0
December								

2024	R/R/C Permit In House	13
January		13
February		12
March		6
April		12
May		10
June		15
July		22
August		21
September		21
October		21
November		23
December		22
Total		198

2023	R/R/C Permit In House	10
January		10
February		11
March		13
April		12
May		11
June		8
July		12
August		11
September		11
October		4
November		12
December		16
Total		131

2022	R/R/C Permit In House	0
January		0
February		1
March		1
April		1
May		1
June		9
July		9
August		9
September		10
October		10
November		10
December		10
Total		71

2025	R/R/C Permit In House	20
January		20
February		21
March		21
April		20
May		21
June		23
July		11
August		11
September		23
October		23
November		14
December		
Total		208

These are active permits

2024	R/RC/C Permit Online/In House	128
January		122
February		114
March		122
April		117
May		120
June		125
July		123
August		122
September		125
October		129
November		133
December		1480
Total		

2023	R/RC/C Permit Online/In House	115
January		122
February		125
March		128
April		133
May		118
June		124
July		118
August		123
September		125
October		125
November		1484
December		
Total		

2022	R/RC/C Permit Online/In House	78
January		78
February		84
March		101
April		94
May		95
June		95
July		92
August		91
September		103
October		1069
November		
December		
Total		

2025	R/RC/C Permit Online/In House	122
January		140
February		127
March		130
April		129
May		140
June		125
July		136
August		137
September		141
October		127
November		1454
December		
Total		

Year/End	Total/Permit	256	\$19,361.47	439	\$7,675.89	204
2024 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,049.53	22	\$1,530.00	34	\$732.74	20
February	\$976.04	20	\$1,525.35	35	\$533.45	14
March	\$984.20	19	\$1,554.68	35	\$703.38	20
April	\$1,066.50	21	\$1,657.50	36	\$787.50	22
May	\$817.26	18	\$1,641.76	37	\$625.00	13
June	\$997.50	20	\$1,618.50	36	\$617.17	17
July	\$960.97	20	\$1,570.65	36	\$572.42	14
August	\$1,371.76	30	\$1,585.17	37	\$675.17	18
September	\$1,009.50	20	\$1,552.50	36	\$774.66	21
October	\$1,168.55	23	\$1,675.16	38	\$604.03	16
November	\$1,080.00	22	\$1,791.00	41	\$591.50	15
December	\$1,078.55	21	\$1,659.20	38	\$558.87	14

Year/End	Total/Permit	255	\$22,760.52	522	\$6,802.03	189
2023 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,072.75	19	\$1,863.86	44	\$479.83	14
February	\$1,176.43	22	\$1,994.46	45	\$493.75	15
March	\$1,274.51	30	\$1,935.00	43	\$397.42	12
April	\$1,216.50	23	\$2,149.50	48	\$505.16	15
May	\$1,136.61	26	\$1,834.84	41	\$547.58	16
June	\$850.50	20	\$2,082.00	49	\$681.33	20
July	\$853.55	17	\$1,907.42	44	\$590.48	15
August	\$924.68	19	\$1,821.78	42	\$567.90	15
September	\$876.00	17	\$2,019.00	47	\$646.33	17
October	\$960.97	20	\$1,755.01	44	\$641.28	18
November	\$1,143.00	23	\$1,872.00	41	\$595.00	15
December	\$987.10	19	\$1,525.65	34	\$655.97	17

2025 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,032.10	20	\$1,824.68	41	\$616.45	16
February	\$983.58	21	\$1,763.05	40	\$623.75	16
March	\$1,159.84	23	\$1,692.58	39	\$678.55	19
April	\$1,180.50	23	\$1,614.00	37	\$761.83	20
May	\$900.00	17	\$1,910.32	41	\$700.00	18
June	\$988.50	19	\$1,837.50	41	\$595.00	15
July	\$1,136.62	24	\$2,173.07	51	\$450.00	18
August	\$1,087.26	22	\$2,396.61	55	\$455.00	11
September	\$1,273.50	26	\$2,334.00	54	\$681.34	19
October	\$1,170.00	23	\$2,091.78	46	\$728.22	21
November	\$1,350.00	28	\$1,927.50	43	\$630.00	16
December						
Total/Permit	\$12,261.90	246	\$21,565.09	488	\$6,920.14	189

Bellefonte Borough Council Packet December 15, 2025

2023 In House	North Count	South Count	West Count
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November	1	5	
December	1	5	

2024 In House	North Count	South Count	West Count
January	2		1
February	1		1
March	2		1
April	0	0	0
May			
June	2		1
July	2		
August	2		1
September	2	0	1
October	2		1
November	2	0	1
December	2	0	1

2025 In House	North Count	South Count	West Count
January	1	0	1
February	2		
March	3	0	0
April	3	0	0
May	2	0	0
June	3	0	0
July	3		
August	3		
September	3		
October	3	0	0
November	3	0	0
December			

Special Permits	North Count	South Count	West Count	Any Count	R/R/C/C
YMCA	9				
Bellefonte Art Museum	2				
Masonic Lodge				40	
Bellefonte Mews			18		
Community Housing				1	

These are active permits

MEMORANDUM



TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting December 15, 2025

PLANNING

The **Bellefonte Planning Commission** met on December 8, 2025. The agenda, minutes, and meeting materials are included in your packet. Michael Pratt and Rick Jacobs presented for discussion, plans and design for the Stage at Talleyrand. Planning Commission asked questions regarding stormwater, parking, the floodplain, the railroad right-of-way, landscaping, ADA accessibility, and the environmental plume area where building is restricted. The Planning Commission was supportive and excited about the project and discussed a timeline for land development submission.

Additional details of the discussion can be found in the minutes

The next **Nittany Valley Joint Planning Commission** met on Thursday, November 20 at 6:00 pm at the Benner Township Municipal Building. There are no available minutes at this time.

- **Regional Planning Survey:** The Centre County Planning Office is asking all members of the Nittany Valley Planning Region—including elected officials—to complete a survey (screenshot included) to help plan regional projects for 2026 and beyond. Survey link: <https://arcg.is/1mnCKL1>. Please have responses in by 12/31.
- **Centre County Transportation Planning Update:** (enclosed) County's 2026 Liquid Fuel Program update and 2019 Bridge Replacement update.
- I provided the Commission with an overview of several ongoing and upcoming projects in the Borough. These included current work on multiple ordinance amendments and our plans to update the Subdivision and Land Development Ordinance (SALDO). I also reviewed the SEDA-COG rail line subdivision and discussed potential future uses for that corridor. Additional updates covered the Waterfront project, the Bellefonte Elementary School project, and the denied demolition request for the Beaver Farmhouse.
- Also discussed was ongoing and anticipated development along the Benner Pike corridor and the potential impacts these projects may have on traffic patterns both on Benner Pike and throughout the broader region.
- Project updates included the recent openings of the Candlewood Hotel and Amazon facility, as well as planned developments such as Wawa and Chipotle.

- Several multi-phase housing projects are underway in Spring Township, which are expected to contribute to overall growth and increased traffic in the area.

The next **Planning Commission** meeting is scheduled for Monday, January 12 at 5:00pm.

ZONING

The Zoning Hearing Board met on December 8, 2025 to consider two variance requests submitted by Centre County Government:

- Variance from the provisions of the Zoning Ordinance, § 575-125: Signs in residential zones, to allow MG Architects Ltd., on behalf of the Centre County Government, to install three internally illuminated signs for the new Community Services Building at **502 East Howard Street** (parcel 32-103-,023-,0000-), located in the Bellefonte Borough Town Residential District (R-2).
- Variance from the provisions of the Zoning Ordinance, § 575-125: Signs in residential zones and § 575-123(F) Signs prohibited in all districts, to allow Centre County Government to install an electronic message sign along Willowbank Street in front of the County Office at **420 Holmes Street** (parcel 32-302-,187-,0000-) located in the Bellefonte Borough Multifamily Residential District (R-4).

The Zoning Hearing Board heard testimony and voted unanimously to approve both variance requests for signage at the two Centre County Government facilities. Under the Pennsylvania Municipalities Planning Code, Council has the option to appeal the decision of the Zoning Hearing Board. Appeals would be formally submitted to the Court of Common Pleas within 30 days of the decision.

HARB

HARB met on December 9, 2025. The agenda, minutes, and meeting materials are included in your packet.

Recommended for approval/the issuance of a Certificate of Appropriateness:

- **203 North Spring Street (Presbyterian Church)** – Install gabion basket bank stabilization retaining wall at rear of church parcel, above TMG Builders building.

Administrative Approvals:

- **172 E. Curtin (Struble)** - Six-foot fence, pressure treated wood to be stained or painted in future warmer weather, with French gothic pickets.
- **172 E. Curtin (Struble)** - Replace window at rear of the house. Replacement will be in-kind Anderson wood window, to match rest of the house.

The HARB meeting that is scheduled for Tuesday, December 23th is canceled due to there being no projects for formal review.

OCA Updates:

SEDA-COG / Potter Street Subdivision project – Signatures have been acquired. PennTerra will submit the signed plans to the County for formal seal and recording.

Ordinance Committee: No updates at this time.

Bellefonte Waterfront Project: On December 10, Dave and I met with property owners Lingle, Fornacola, and Songer regarding Dunlop Street ownership and maintenance. Mr. Songer will present at the December 15th Council meeting work session.

Bellefonte Bikeway to Titan Energy Complex – No updates at this time.

CRCA Property Maintenance Issues – No updates at this time. I am coordinating with CRCA on properties that need to be addressed.

Short-Term Rentals: Renewal applications will be sent to all short-term rental owners this month. Renewals are due January 31, 2026, though extensions can be granted if needed. Property owners may contact me with any questions. This fall, I identified several STR violations and coordinated with CRCA for follow-up. I also participate in the Centre County Short-Term Rental Task Force; however, the group has not met in several months and there are no new updates at this time.

In-Progress Projects *(as time allows)*

- Exploring the addition of a Sanborn map layer to the County GIS system.
- Updating the design professionals resource list with new companies and contractors.
- Developing outreach strategies to inform commercial property owners about the LERTA ordinance. (Consideration of adding residential properties to LERTA.)
- Seeking legal counsel regarding restrictions on certain types of businesses within the downtown commercial historic district.
- Revising the Bed & Breakfast zoning permit application to reflect current requirements; this may also involve updating the ordinance.
- Redevelopment opportunities for properties in the Borough.
- Coordinating with CRCA, 911 Addressing, and Billing to correct address mistakes in the Borough.
- Working with CRCA Fire Safety on permitting of existing and new businesses, change of use requirements, and available commercial spaces.
- Researching Demolition by Neglect and Demolition Delay for properties both in the Historic District and within the Borough that neglected.
- 2025 CLG Reporting for Pennsylvania Historical Museum Commission / PA-SHPO

If you have any questions about the current projects, or would like additional information, please do not hesitate to contact Gina Thompson at gthompson@bellefontepa.gov or 814-313-1573.

AGENDA

**BELLEFONTE BOROUGH PLANNING COMMISSION
OAK ROOM, ARMORY BUILDING
301 NORTH SPRING STREET, BELLEFONTE
DATE: DECEMBER 8TH, 2025 TIME: 5:00 P.M.**

CALL TO ORDER & ROLL CALL:

Mr. Robert Dannaker, Chairman
Mr. James Mills, Secretary
Mr. Mark Edwards
Mr. David Lomison
Ms. Jean Gerber

APPROVAL OF MINUTES: November 10, 2025 meeting minutes

LAND DEVELOPMENT ACTIVITIES:

Stage at Talleyrand (*discussion only*)

- Michael Pratt from Keller Engineer, Inc. will give a brief presentation on the updates for the Stage at Talleyrand projects and pending Land Development Plan.

OLD & NEW BUSINESS:

- Waterfront Development project updates
- Bellefonte Area School District – Council denied the demolition permit application for the Beaver Farmhouse at their 11/17/2025 meeting.

ORDINANCE ADDITIONS / UPDATES / AMENDMENTS:

- The Ordinance Ad-Hoc Committee met on November 13, 2025 to review several zoning amendments. I've attached the meeting notes. I will be working on these items over the next several months and have Planning Commission review amendments.

INFORMATION ITEMS:

- Office of Community Affairs report to Council for the December 1, 2025 meeting
- The **Nittany Valley Joint Planning Commission (NVJPC)** met on November 20. I'm including the agenda for that meeting, which includes a survey that the County Planning Office would like all members of the Nittany Valley Planning Region to complete.
- There will be a **Zoning Hearing Board** meeting in on Tuesday, December 9 at 5:00pm to consider two variance requests submitted by Centre County Government. I've included the two Legal Notices for the upcoming meeting.
- Centre County Transportation Planning Update - flyer
- Mill Race ROW Conveyance Resolution
- 2026 Bellefonte Borough Meeting Dates

ADJOURNMENT: ___1ST ___2ND **TIME:** _____

BELLEFONTE BOROUGH PLANNING COMMISSION

DRAFT MEETING MINUTES

December 8, 2025 – 5:00 p.m.

Oak Room, Armory Building

301 North Spring Street, Bellefonte, PA 16823

www.bellefonte.net

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

The December 8, 2025 meeting of the Bellefonte Borough Planning Commission was called to order at 5:00 p.m.

MEMBERS PRESENT:

Robert Dannaker, Chair
James Mills, Secretary
Mark Edwards (excused)
David Lomison (excused)
Jean Gerber

STAFF MEMBERS:

Gina Thompson, Zoning Administrator

GUESTS:

Rick Jacobs, Friends of Talleyrand
Michael Pratt, Century Engineers
Doug Johnson, Borough Council
Dave Pribulka, Interim Borough Manager

ADDITIONS TO THE AGENDA

- NONE

APPROVAL OF MINUTES – November 10, 2025

Mills motioned to approve the November 10, 2025 minutes. Gerber seconded. Motion to approve the minutes carried unanimously.

LAND DEVELOPMENT ACTIVITIES

- Stage at Talleyrand (discussion only)
 - Michael Pratt from Keller Engineer, Inc. gave a brief presentation on the updates for the Stage at Talleyrand projects and pending Land Development Plan.
 - Proposed size – 200 sq ft open, covered stage
 - Power only for utilities, no water/sewer
 - No additional parking will be added
 - For larger events, portable toilets can be brought in
 - The ADA access will be reconstructed in concrete to meet new regulations.

Gina notes:

- The proposed building site is located outside the environmental spill plume where new construction is prohibited. The structure is within the floodplain and will be elevated to meet the 100-year flood elevation requirements.
- The project intends to use existing downtown parking and will provide a model demonstrating available parking capacity. Patrons are expected to continue parking as they currently do for Borough events.
- Stormwater management will consist of a roof drain system tied into the existing piping network that discharges to Big Spring Run.
- The proposed structure is located outside the Railroad right-of-way.
- The Friends of Talleyrand have established a “sinking fund” to support ongoing Borough maintenance.
- At this time, no landscape plan has been submitted. The design professionals and Friends of Talleyrand plan to coordinate with the Garden Club on landscaping, and Doug Johnson noted that Weber Murphy has prepared landscaping plans for the Big Spring cover. He recommended coordination to ensure consistency within that area.
- Ownership details are still under discussion. Since much of the project funding is from DCED grants, Borough ownership is preferred; however, a lease agreement or a structure similar to other Borough-owned, locally operated buildings may be considered.

Michael Pratt stated that the Land Development Plan is expected to be submitted in February.

OLD/NEW BUSINESS

- Waterfront Development project updates
- Bellefonte Area School District – Council denied the demolition permit application for the Beaver Farmhouse at their 11/17/2025 meeting.

ORDINANCE ADDITIONS / UPDATES / AMENDMENTS: (in order of priority)

- The Ordinance Ad-Hoc Committee met on November 13, 2025 to review several zoning amendments. Meeting notes are included in tonight’s meeting packet. Gina will be working on these items over the next several months and will have the Planning Commission review amendments.

INFORMATION/DISCUSSION ITEMS

- Office of Community Affairs report to Council for the December 1, 2025 meeting
- The Nittany Valley Joint Planning Commission (NVJPC) met on November 20. The agenda for that meeting is included in tonight’s meeting packet, which includes a survey that the County Planning Office would like all members of the Nittany Valley Planning Region to complete.

- There will be a Zoning Hearing Board meeting in on Tuesday, December 9 at 5:00pm to consider two variance requests submitted by Centre County Government. The 2 legal notices are included for the upcoming meeting.
- Centre County Transportation Planning Update – flyer
- Mill Race ROW Conveyance Resolution
- 2026 Bellefonte Borough Meeting Dates

ADDITIONS (after meeting agenda and packet was sent out)

- NONE

ADJOURNMENT

Gerber motioned to adjourn. Mills seconded. Motion carried. Meeting adjourned at 5:51 p.m.

****NOTE FROM THE TRANSCRIPTIONIST: **Thank you for announcing the roll call and names of motions/seconds.**

CALL TO ORDER:

Attendance:

Members	Alternates	Guests
Walt Schneider, Chair	Robert Wagner (CRCA)	
Megan Tooker, Vice Chair	<i>vacancy</i>	
Philip Ruth	<i>vacancy</i>	
Mike Leakey		
Marc McMaster		
Maria Day		
Amy Kelchner		

Approval of the HARB meeting minutes: October 28th 2025

The meetings scheduled for November 12th and November 25th were canceled due to a lack of projects requiring formal review.

Public Comment:

Additions / Corrections to the Agenda:

Declaration of Conflict of Interest / Declaration of Ex Parte Communication:

- Mike Leakey, HARB member, is the Design Professional / Architect for the Stage at Talleyrand project.

Project Review:

- **203 North Spring Street (Presbyterian Church)** – Install gabion basket bank stabilization retaining wall at rear of church parcel, above TMG Builders building.
- **Discussion only: 219 S. Water Street (Stage at Talleyrand)** –design updates
 - Architect for the project, Mike Leakey, will discuss new design updates to the Stage at Talley project

Administrative Approvals:

- **172 E. Curtin (Struble)** - Six-foot fence, pressure treated wood to be stained or painted in future warmer weather, with French gothic pickets.
- **172 E. Curtin (Struble)** - Replace window at rear of the house. Replacement will be in-kind Anderson wood window, to match rest of the house.

Old Business & New Business:

- **111 W Curtin Street (Iadorola)** – updates form design professional and contractor.
- **Waterfront Development project updates**

- **Bellefonte Area School District** – Council denied the demolition permit application for the Beaver Farmhouse at their 11/17/2025 meeting.

Information / Discussion Items:

- The Ordinance Ad-Hoc Committee met on November 13, 2025 to review several zoning amendments. I've attached the meeting notes. I will be working on these items over the next several months.
- Office of Community Affairs report to Council for the December 1, 2025 meeting
- 2026 Bellefonte Borough Meeting Dates

Adjournment:

**HISTORICAL ARCHITECTURAL REVIEW BOARD
BELLEFONTE BOROUGH
(DRAFT) MEETING MINUTES
December 9, 2025 - 8:30 a.m.
Oak Room/Small Meeting Room, 1st FLOOR
301 N. Spring Street
Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER:

The December 9, 2025 regular meeting of the Bellefonte Borough Historical Architecture Review Board (HARB) was called to order at 8:30 a.m.

MEMBERS PRESENT: Walt Schneider, Chair
Megan Tooker, Vice Chair
Mike Leakey
Marc McMaster
Maria Day
Philip Ruth

MEMBERS EXCUSED: Amy Kelchner

STAFF MEMBERS: Gina Thompson, HARB Administrator

GUESTS: Rick Jacobs, Friends of Talleyrand

Approval of the HARB meeting minutes: October 28, 2025

McMaster motioned to approve the minutes of the September 9, 2025 meeting. Leakey seconded. No discussion. Motion carried.

The meetings scheduled for November 12th and November 25th were canceled due to a lack of projects requiring formal review.

Public Comment:

- NONE

Additions / Corrections to the Agenda:

- NONE
- *Tooker motioned and Ruth 2nd to approve the agenda. Passed unanimously*

Declaration of Conflict of Interest / Declaration of Ex Parte Communication:

- Mike Leakey, HARB member, is the Design Professional / Architect for the Stage at Talleyrand project.

Project Review:

- **203 North Spring Street (Presbyterian Church)** – Install gabion basket bank stabilization retaining wall at rear of church parcel, above TMG Builders building.
 - Information was presented in regards to the church, the TMG building and Water Street building.
 - It is proposed to plant creeping vegetation to help cover the wall.
 - The project manager was present to discuss the project.
 - It was discussed that any kind of vegetation will hide the wall so it won't be easy to inspect for structural changes, and vegetation will also retain moisture on the wall which could lead to further structural changes and damage. It was suggested to not add ivy or any kind of vegetation to the wall.

McMaster motioned and Day seconded to approve this project without addition of vegetation. Motion carried unanimously.

- **Discussion only: 219 S. Water Street (Stage at Talleyrand)** – design updates
 - Architect for the project, Mike Leakey, will discuss new design updates to the Stage at Talleyrand project
 - It was discussed that “Friends of Talleyrand” will need to have the following information to present for approval:
 - Materials – stone choice, signage
 - ADA accommodations
 - Parking

Administrative Approvals:

- **172 E. Curtin (Struble)** - Six-foot fence, pressure treated wood to be stained or painted in future warmer weather, with French gothic pickets.
- **172 E. Curtin (Struble)** - Replace window at rear of the house. Replacement will be in-kind Anderson wood window, to match rest of the house.

Old Business / New Business:

- **111 W Curtin Street (Iadorola)** – updates form design professional and contractor.
- **Waterfront Development project updates**
- **Bellefonte Area School District** – Council denied the demolition permit application for the Beaver Farmhouse at their 11/17/2025 meeting.
 - It is reported that the house has been made watertight

- There will be a meeting with interested parties and district officials to discuss future of the farmhouse.

Information / Discussion Items:

- The Ordinance Ad-Hoc Committee met on November 13, 2025 to review several zoning amendments. I've attached the meeting notes. I will be working on these items over the next several months.
- Office of Community Affairs report to Council for the December 1, 2025 meeting
- 2026 Bellefonte Borough Meeting Dates

Adjournment:

With no other business to come before HARB the meeting adjourned at 9:32am.

DRAFT



HISTORIC
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**BOROUGH OF BELLEFONTE
HISTORICAL ARCHITECTURAL
REVIEW BOARD**

8:30 AM Tuesday December 9th 2025 Meeting

Project 1: 203 North Spring Street (Bellefonte Presbyterian Church)

Project Applicant: Alan Uhler, Uhler & Associates (Design Professional)

Character Defining Features & Setting:

130 S Water Street: TMG Builders

- Narrative - Built by George Beezer on site of former Beezer's Garage
- Historic Style: Vernacular
- Current Use: commercial
- Dating: 1922 Sanborn map
- Condition: fair
- Roof Shape: gable end, sloping brick parapet
- Foundation
- Exterior Walls: brick
- Bays – 10; Stories – 2

203 N Spring Street: Presby Church

- Narrative - 6 bays, location of first church in Bellefonte, original simple structure remodeled in 1839 to Greek revival, torn down and replaced in 1868 (dating of stone). original tall steeple destroyed. Romanesque church. Gothic Revival Chapel.
- Condition: good
- Roof Shape: large gable front,
- Exterior Walls: sandstone
- Other: ashlar stone at buttresses, uncoursed at walls.
- Windows: stained glass, w/ gothic arch

Project Description:

Install a gabion basket bank stabilization project on the rear of the church lot, above the TMG Builders building. Proposed to plant ivy or another creeping ground cover at base of wall, which in time will provide vegetative green cover on the wall. The project is required to stabilize the hillside and prevent further damage to the TMG Builders building.

Applicable Standards for 203 N Spring (Presbyterian Church) project

Secretary of the Interior's Standards for Rehabilitation

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Project 2: 219 South Water Street (Stage at Talleyrand)

Project Applicant: Mike Leakey, Hoffman Leakey Architects – Design Professional

Character Defining Features & Setting: Not applicable

Project Description:

- Design and construction of an open-air, multi-function stage on west end of Talleyrand Park

Minutes from July 26, 2022, for The Stage at Talleyrand – Informal review of preliminary design and discussion about project

- Mike Leakey, architect for the project, presented
 - o Details about access, parking, building, layout, pavilions, shade, restrooms etc, were all discussed.
 - o It was also discussed that the overall building design could include a rainwater feature.

Gina's additions:

Current Subway property owned by the Borough. Proposed to change the parking and re-do the building. Some elements to the stage would be changing rooms. A gallery space is considered, but not sure it's in the budget. The stage portion would be open at all times, but equipment room / changing rooms would be locked when not in use. There will be structures to the right and left at stage. Pavilion and gallery space could be used/rented by groups.

Historical considerations: The Match Factory is a dominant structure in that area, so the idea was to have a different approach as to not conflict with that. The limestone structures would be a nod to the Centre County limestone history. Mr. Roth commented on any consideration of height for the limestone stacks. Mr. Leakey noted that the dimensions (height/shape) could be changed, but it was to mimic the historic stacks around the area.

Mr. Echols noted that the inverted roof was to possibly allow for a water feature. Ideas of an artful rainwater in reference to how pig iron was made.

Applicable Standards for 320 West High Street (Train Station) project

Secretary of the Interior's Standards for Rehabilitation

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Dear President Dann, Mayor Johnson, and Borough Council:

Staff attended a virtual demonstration of two vendors of virtual road condition assessment software. This followed a discussion at the November 12th Streets Committee meeting. The cost of either solution is below the proposed budget allocation and is primarily for software licensing and support. Evaluations would be conducted by staff as needed and would identify pavement deficiencies such as cracking, potholing, and general degradation. The software also evaluates road signage for visibility and positioning. The Streets Committee will review this further if there is interest in a demonstration or in pursuing this option.

A meeting was held with Waterfront Associates, LLC and PennDOT District 2 officials to discuss the highway occupancy permit ("HOP") for the waterfront project. The developer's traffic engineering consultant reviewed trip generation models from the proposed development against new PennDOT standards and determined that they fall below the thresholds requiring a traffic impact study ("TIS"). PennDOT had initially required a TIS as part of the issuance of the permanent HOP and conditioned the temporary HOP on the scoping and completion of the study. District officials are permitted to use engineering judgment to require a TIS even when trip-generation thresholds are not met. I conveyed that the Borough would support requiring the study to help identify potential traffic impacts on nearby intersections, particularly High St./Water St. and Lamb St./Water St.

Staff is coordinating with the design teams involved in the Big Spring cover replacement project and the Talleyrand stage project to ensure that concepts are aligned before proceeding with land development planning for the stage. Michael Pratt of Keller Engineers, architect for the Stage at Talleyrand, has requested time on the upcoming agendas for the Planning Commission, HARB, and Council to present the concept before land development begins. These presentations are tentatively scheduled for the December meetings.

Director Auman, Deputy Director Neff, and I attended a final inspection of the two railroad crossings at Railroad St. and Lower Coleville Rd. (Spring Township) to develop the punch-list items for the bridge reconstruction projects that concluded near the crossings. Bellefonte Borough's inspection went well and, aside from a few repairs to the concrete façade on the bridge abutment and one guiderail reset, no deficiencies were noted. The contractor will be notified to complete the required repairs at both crossings.

Planning Administrator Thompson provided written notice to the Bellefonte Area School District of Council's decision to deny the demolition permit for the farmhouse on the property. While I have not had further direct contact with the district, it is my understanding that they are working toward bringing the structure into code compliance as discussed on November 17th. BASD has also requested a temporary occupancy permit for the new facility, and staff is working with Centre Region Code Agency to consider this request. Thank you.

Environmental Committee Meeting: November 13, 2025

In Attendance:

Joanne Tosti-Vasey (Chair), Randy Brachbill, Barbara Dann, Rita Purnell, Dave Pribulkan (staff - Interim Borough Manager), and Gina Thompson (staff – HARB, Zoning & Planning Administrator).

Next Steps

- [Dave: Review the air pollution ordinance, fire code, and zoning ordinances to identify duplication and determine what provisions need to be preserved elsewhere before deciding whether or not to amend or repeal the air pollution ordinance](#)

Air Pollution Control Ordinance

The Environmental Committee again reviewed the air pollution ordinance. Dave reported back that DEP said that municipalities can regulate air pollution as long as the regulations are not less restrictive than federal requirements. The Committee then debated whether to keep or repeal the existing ordinance. They agreed to have Dave review the current air pollution, fire code, and zoning ordinances to identify any provisions that need to be moved from the air pollution ordinance before making a final decision on whether to repeal or amend the ordinance.

Next Meeting

The next meeting will be held in January 2026.

Infrastructure & Public Parks.

The committee will continue to look at other options for tables and wall panels. We will meet with another group on Friday at 3pm.

I met with Tom Heslek and Chiz Rider. The speaker will be lowered at the same height as the exit sign on the walls. All cables will land in each corner of the room to be run to each speaker.

Discussion on concerning the boards to provide stability of the speakers.
Discussion – the new board will be painted with to match the current paint.

Alyssa will work to have Matt and crew to set up the scaffolding so it ready to place the new boards.

Alyssa will need to contact Gary Horner to provide a work schedule for the front steps.

Thank You,

RRB

Ordinance ad hoc Committee Notes: November 13, 2025

In Attendance: Joanne Tosti-Vasey (Chair)
Randy Brachbill
Barbara Dann
Rita Purnell
Dave Pribulka, staff - Interim Borough Manager
Gina Thompson, staff – HARB, Zoning & Planning Administrator

The meeting covered several planning and regulatory topics, including discussions about temporary exhibits, bridge connections, and a feasibility study budget allocation. The Committee reviewed various zoning and enforcement matters, including regulations for vape shops, sign ordinances, and property maintenance requirements. The Committee also addressed updates to solar panel regulations and the creation of the beekeeping ordinance, while considering public input and enforcement processes for these changes.

Next Steps

- Gina: Check with other zoning officers about how they handle enforcement, including whether they need to be sworn in
- Gina: Review notice of violation templates to ensure compliance with MPC Requirements
- Gina: Establish a consistent timeline and fine levels for zoning enforcement
- Gina: Create enforcement language in the sign ordinance, beekeeping ordinance, and other non-zoning ordinances that assigns the zoning officer as the enforcement officer
- Gina: Talk to Walt Schneider about adding the 7-foot ceiling requirement to the List of Common Corrections necessary for renting out a home or apartment.
- Gina: Talk to our solicitor about the zoning options available to limit the number of vape shops, particularly in the Downtown Commercial and Waterfront Districts.
- Gina: Send the final drafts of the ordinance amendments to the Committee for confirmation of the wording before sending them to other people or agencies (Planning Commission) that may need to review them before the Committee recommends passage of the updated ordinances.
- Gina: Review and possibly copy Brookville's light measurement standards for our illumination ordinance.
- Gina: Review the beekeeping ordinance draft with notes from the previous meeting with Julie Brooks, make final draft edits
- Gina: Create a beekeeping permit application checklist
- Joanne: Send information on bee pollinator designation to Gina

- Ordinance Committee as a whole: Determine whether to create a beekeeping ordinance or incorporate ideas discussed at this meeting into the current animal ordinance at the meeting in January.
- Alyssa: Change the Environmental, Park, and Ordinance Committee meeting times to 4:00 PM from now on

Rental Property Ceiling Height Change Request

A community member has requested that the Property Maintenance Code be amended to allow buildings in the Borough with ceilings below 7 feet to be rented. This item was tabled at the November 3rd meeting and is now on the agenda for November 17. Gina confirmed that Walt Schneider will attend the November 17 meeting to explain to the public and the Council the rationale for the 7-foot ceiling height requirement.

**** (Follow-up Note: Council voted down the request to lower the 7-foot minimum ceiling height from the Property Maintenance Code at the November 17, 2025, meeting).*

Gina has asked Walt Schneider to add a 7-foot ceiling height requirement to the List of Common Corrections for Rental Properties offered to potential landlords. She will follow up to see if this has occurred.

Enforcement

Bellefonte discussed the enforcement process for zoning violations, expressing a preference for issuing fines as a softer approach rather than immediately going to the district magistrate. Gina noted the need for a clear timeline and consistent fines for non-compliance.

The committee also discussed updating the enforcement language in the sign ordinance to specify the zoning officer or their designated person for enforcement duties.

The committee also discussed updating the enforcement language in the signage and illumination ordinances to specify that the zoning officer, or their designated person, shall serve as the designated officer for enforcement duties, in alignment with the language in the zoning ordinance. This discussion arose from the need for temporary coverage for zoning enforcement during the Zoning Officer's vacation periods. For example, Julie had handled a Planning Commission meeting for the school district's Village Park subdivision while Gina was away; there was nothing in our ordinance or in borough policy that said this was okay.

Illumination Ordinance

Bellefonte also addressed the illumination ordinance and its application to Lambert Hall; Gina and Dave plan to conduct a nighttime drive to assess lighting issues.

The committee reviewed illumination restrictions for signs, considering options like wattage, lumens, and foot-candles for measurement. Joanne suggested copying Brookville's lighting regulations for clarity. Gina agreed to follow up on this recommendation.

Vape Shop Regulations

The Committee reviewed the issue of vape shops in the Borough, considering options such as limiting their presence in certain commercial districts, separating business uses by a minimum distance between each business, or amending the definition of adult-oriented businesses to restrict their growth. No decisions were made. Gina will talk to Jeff Stover about the possible options.

Gina noted that Ray Stolinas, Centre County Planning Director, has already submitted a draft ordinance, and the Planning Commission has reviewed it. The discussion covered potential restrictions on vape shop locations, operating hours, and exterior signage, as well as regulations for existing non-conforming vape shops.

Retaining Walls

The Committee reviewed proposed changes to the zoning ordinance regarding retaining walls, including permit requirements and restrictions in historic districts. This section is just about complete.

Bellefonte Signs Ordinance Update

Gina and Joanne provided background on the recent sign ordinance changes, noting that they were made to improve clarity and enforcement, particularly in the historic district. Gina mentioned that the Centre County Community Services Building has proposed several signs, some of which may require variances due to non-compliance with residential district regulations. The Committee discussed the First Amendment implications of signage regulations, noting that content-based restrictions are unconstitutional.

Beekeeping Ordinance

Gina raised questions about the need for a separate beekeeping ordinance, given that beekeeping is already permitted under the animal ordinance, and suggested using the existing enforcement provisions for rogue honeybees. The Committee recommended further work on the draft beekeeping ordinance and then determine how to deal with rogue bees. A beekeeping checklist rather than an ordinance might be one way to address this. They explored the need for a checklist to ensure beekeepers meet specific requirements, such as having a water supply and a maximum number of hives. Bellefonte mentioned that if issues arise, inspections could be arranged with state apiary inspectors at the beekeeper's expense. The Committee also discussed the importance of knowing the type of bees kept and considered incorporating information from the Ohio State Extension Service. A determination on whether to create a beekeeping ordinance or incorporate these ideas into the current animal ordinance will be considered at the next meeting. Gina will work on revising the draft beekeeping ordinance based on notes that she and Julie made last year.

Solar Ordinance Ground-Mounted Panel Updates

The Committee discussed changes to the solar ordinance, focusing on ground-mounted solar panels. Bellefonte proposed keeping the current distinction between small and large accessory structures, as suggested by Sarah Dunn from Solar United Neighbors. The Committee approved new language regarding height standards for solar panels when oriented at maximum design tilt; Sarah Dunn from Solar United Neighbors also suggested this language. Finally, they decided to remove section C regarding ground-mounted solar array square footage, keeping only the 15% pervious surface requirement.

This ordinance is ready for Council review and will be presented alongside the Zoning Ordinance Amendments to reduce our public advertisement costs.

Next Meeting

The next Ordinance Ad Hoc Committee meeting will be held in January 2026.

Parks and Recreation Committee Meeting: November 13, 2025

In Attendance:

Entire meeting: Joanne Tosti-Vasey (Chair), Randy Brachbill, Rita Purnell, Barb Dann, Gina Thompson, Dave Pribulka, and Andrea Murrell (Tallyrand Park Committee)

I. Parks Committee

A. Liberty Bell Installation at Talleyrand Park

The Committee briefly discussed the Liberty Bell installation in Talleyrand m, which was confirmed to be a temporary exhibit for a year. However, it may remain longer.

II. Railroad Spur

A. Subdivision Plan

The Committee discussed the railroad spur and its subdivision plan. The Planning Commission approved the plan and will be presented to Council for conditional approval (**Follow-up Note: Council approved the plan on November 17**).

B. Talleyrand Bridge Connection Feasibility Study

The Committee discussed the \$6,000 budget allocation for an in-house feasibility study in 2026. This in-house study, along with the Safe Routes to Parks plan, will be included in our application next year for a grant to fully assess the feasibility of creating a pedestrian walkway between Talleyrand and Masullo Parks. They explored options for one or two pedestrian bridges over Spring Creek to connect Talleyrand with Masullo Park, considering floodplain concerns and potential costs. Bellefonte emphasized keeping the project manageable and potentially starting with a simpler path connection.

C. E-Bike Education for the Council and Staff

The meeting also touched on upcoming discussions about e-bikes. Samantha Pearson from Downtown PA will be speaking at the December 15th Council meeting about this project.

III. Next Meeting

The December 11, 2025 meeting has been canceled. The next Parks and Recreation meeting will be held in February 2026.

Centre County Library & Historical Museum Board of Trustees Meeting
Miles-Humes House -Virtual Option
Thursday, October 30, 2025
6:00 pm

Trustees Present: Deborah Cleeton, Carl Inglesby, Mary Prendergast, Rhonda Rumbaugh, Bryce Taylor, Vickie Barnett, Jennifer Rosson, Kathleen Gomez

Trustees Absent: Justin Miller

Staff Present: Michele Reese, Denise Sticha

Guests Present:

Call to Order: Carl Inglesby, President, called the meeting to order at 5:58pm.

Public Comments and Correspondence: Letter received from Paul Link stating that they have merged with another accounting firm. He will continue to do our audit the next three years and the fees quoted will remain the same.

Consent Agenda:

Barnett made a motion to approve the September 2025 minutes. Seconded by Rosson.

Motion carried. Cleeton made a motion to approve the Director's September 2025 Operations Report. Seconded by Prendergast. Motion carried.

Directors Report:

PALA Conference - Sticha stated that Edwards and Hoover both attended the conference this year. They attended multiple sessions regarding programming.

PA State Budget - Sticha stated that it has not been passed to date. She stated that it will take several weeks for us to receive our funds once it has been passed. District Consultant Brady Clemens salary which is part of District Aid that has not been paid since the budget impasse are being underwritten by COG until the budget has passed. Clemens informed the District that no further titles will be purchased for the Libby app (eBooks and eAudio) until the passage of the budget.

Victorian Christmas - The piano has been tuned and Dombrowski has the schedule completed for the pianists that will be playing during the event.

Donation - Goble worked with a patron on genealogy research, and that patron then made a memorial donation to pay for the ProQuest subscription for the year - about \$8700.00.

Storywalk - Strommer has changed out the stories for the season.

PSU Conservation - Sticha stated that conservationists from Penn State visited the Miles-Humes house to make recommendations for improved record conservation, During the visit, they discovered that the dehumidifiers were not working. Inglesby briefed the board on the findings from their visit. He has been vacuuming the books and shelves with a Hepa vacuum cleaner. Discussion followed regarding the mold and dust in the basement, shifting the books downstairs and the dehumidifiers.

Finance Report and Investment Summary: Sticha stated that we have cashed in the CD from FNB. We will be moving some of those funds into the Kish money market at the end of the year depending on finances. Sticha stated that she and Reese have worked on the 2026 Budget and will review it again and present it to the Finance Committee. Sticha reviewed the P&L and

Investment Summary, and discussed the CH Expansion CD that was opened. Reese stated that Kish CD matures November 19th and we will need to decide if we want to cash it in or roll it over for an additional three months. Discussion was held regarding a disbursement made from the Wood investment account.

Cleeton made a motion to approve the Finance Reports and Investment Summaries for September 2025. Seconded by Prenderast. Motion carried.

New Business:

Geeting Bequest - Sticha informed the board that we received a \$100,000 check from the Geeting Estate plus a turtle collection. There will be an additional amount of \$56,000 that we will be receiving from interest. The funds are designated for Bellefonte. The funds have been deposited into the Money Market for the current time. Further discussion was held regarding the funds to be received and how to invest it.

Keystone MOU with the County - Sticha stated the Keystone MOU was received from the County to review before the application has been submitted. The MOU will be on the Commissioners agenda November 18, 2025. Sticha will be attending the meeting and invited Board members to attend as well. Discussion ensued regarding additional items required for the grant. **Rumbaugh made a motion to approve the Keystone MOU. Seconded by Cleeton. Motion carried.**

2026 Holiday and Payroll Schedule - Sticha reviewed the schedules with the board and pointed out that there are three months in 2026 that have three payroll periods.

Cleeton made a motion to approve the 2026 Holiday and Payroll schedule. Seconded by Rosson. Motion carried.

Old Business:

Director Search - Inglesby stated that we had received eight applications. The hiring committee met and narrowed the search down to three applicants. Sticha spoke about the three candidates and their backgrounds. The committee will hold phone interviews Friday, November 7th. Taylor stated that he had spoken with a friend who stated that the Clinton Library has been looking for a Director at their library for several months, and he suggested that we look outside the state of Pennsylvania, which we did. Sticha stated that she would like to have the final applicants complete a writing prompt on how they would handle a hypothetical situation and possibly have them present in front of the staff and other Board members. Additional discussion was held regarding questions to ask the applicants.

Girl Scout Little House and Bellefonte Borough Council work session- Sticha stated that the Property Committee attended the Borough meeting on October 6th. Cleeton stated that the request prompted a discussion with the Borough Council on how to respond to requests. Further discussion was held regarding the garden and the sidewalk.

Keystone grant discussion - Sticha discussed the questions on the application and the letters that are required. She feels confident that the grant application will be completed on time.

Municipal Visits: No discussion.

Committee Reports:

Finance: Sticha stated that she will schedule an in person meeting.

Line of Credit - Sticha stated that she has submitted the application paperwork to FNB.

- **Budget development**

Personnel: Sticha stated that she will be working on staff job descriptions to have them all updated for the new director. Rosson asked when the last time the job descriptions were updated, Sticha stated that most of the job descriptions have been updated. There is one that she wants to make sure that Valora's description is updated with all of the duties she performs.

Property:

Museum – Mini splits in Sticha's office and the former Memory Lab were installed and working well.

Bellefonte – Sticha is going to have Butler reach out to Hazel's regarding a price for replacing the HVAC and possibly the roof of the Bellefonte Library.

Centre Hall – Inglesby and Sengle trimmed the tree in front of the library. Inglesby stated that they took out the rotted posts and replaced them with posts that were in good condition. Barnett discussed removing the fence once the expansion has been completed and possibly replacing it with shrubbery.

Holt – Inglesby stated that the Handicap door stopped working and needs to be replaced. A bid was received and accepted from Altoona Mirror and Glass and the Holt staff will work with the company to schedule the installation of the new door and button. Inglesby stated that the parking blocks and rebar have been removed from the parking lot. The window in the stairwell was repaired.

Bellefonte Little House - Applying for funds to complete the sidewalk replacement.

Fundraising/Development: Sticha stated that Giving Tuesday is December 2nd and then the Annual Appeal will begin afterward. Schwartz is working on the Annual Appeal letter. Rosson suggested that instead of doing a separate letter with the amounts donated last year insert a note with the amount that was donated last year. Further discussion was held regarding how to do the letters for the appeal. Cleeton stated that it was discussed during the finance meeting placing a note in the letter as well.

Planning: Nothing to report.

Nomination: Sticha stated that she will send the letter of nomination for Matt Bonchak to the Commissioners in November.

Holt Friends - Sticha stated she will be attending their meeting next month. Rosson and Barnett stated that she would like to attend the meeting as well.

Bellefonte Friends - Murder and Mocktails went well. The Friends participated in the Trunk or Treat event last Saturday. Rosson stated the Friends have booked the Community room at the library and will hold a used book sale during Victorian Christmas. Discussion was held regarding the Friends and different ways to do events without expecting members to pay out a lot of funds. Rosson stated that she is on the board of the 100 Plus Women Who Care and that they do quarterly grants in the amount of \$15,000.

Sticha asked if the Little House project may be something that they could apply for the grant. Rosson stated that it was a possibility and she would continue to position CCLHM projects for potential funding.

PPVLS- Rumbaugh stated that the steak dinner was a success. The next item the group wants to do is a car raffle in the Fall, that is still in discussion. Sticha did a presentation during the event and stated that there were several good questions asked afterwards.

Comments for the Good of the Order and Adjournment: Cleeton stated that she noticed that the volunteer hours are down and was curious as to why they were. The next meeting is scheduled for December 4 2025 as a hybrid. Reese informed the board that the Staff Christmas party will be December 5th.

Barnett made a motion to adjourn the meeting at 7:53 pm. Seconded by Rosson. Motion carried.

Respectfully submitted,
Michele Reese, Office Manager

Centre County Metropolitan Planning Organization (CCMPO)

c/o Centre Regional Planning Agency
2643 Gateway Drive, Suite #4
State College, PA 16801
Phone (814) 231-3050 / FAX (814) 231-3083
www.ccmppo.net

Centre County Planning and Community Development Office
Willowbank Office Building
420 Holmes Street
Bellefonte, PA 16823-1488
Phone (814) 355-6791 / FAX (814) 355-8661
www.centrecountypa.gov

TO: Dave Pribulka, Interim Bellefonte Borough Manager
Sharon Royer, Benner Township Secretary
Leisa Johnstonbaugh, Marion Township Secretary
Michael Danneker, Spring Township Manager
Angel Emery, Walker Township Secretary

FROM: Jim Saylor, Principal Transportation Planner

DATE: December 5, 2025

SUBJECT: CCMPO Technical and Coordinating Committee Appointments

As part of implementation of the CCMPO Strategic Plan, the CCMPO adopted changes to its By-laws on November 28, 2023 to change all member terms from two years to four years starting in 2026 because of the complexity of the metropolitan planning process and to ensure continuity in that process. *We are not requesting a reappointment at this time. This is a reminder of the current term 2024-2027, with new terms beginning in 2028. We will reach out for reappointments at the end of 2027.*

In addition, terms are staggered so that all members are not reappointed in a single year. The third tier of appointments includes Nittany Valley Region, with an initial term length of 4 years (starting in 2024). The next term will start in 2028 and will begin the four-year member term for Nittany Valley Region's representatives.

Currently, Nittany Valley Region's Coordinating Committee representative is Mr. Doug Johnson and Nittany Valley Region's Technical Committee representative is Ms. Gina Thompson.

The Centre County Metropolitan Planning Organization (CCMPO) is the primary organization responsible for long-range transportation planning within Centre County and for identifying and allocating federal and state funds for roadway, bridge, and public transit projects located within Centre County. The CCMPO relies on the dedication and input of two Committees comprised of both elected and appointed representatives, the Technical and the Coordinating Committees. Each committee includes one voting member who represents Nittany Valley Region.

If you have any questions or need additional information, please contact us:

Gabrielle Lauder, Office Manager
Centre Regional Planning Agency
2643 Gateway Drive, Suite 4
State College, PA 16801
Phone: 814-231-3050
Email: glauder@crcog.net

cc: Doug Johnson (via email)
Gina Thompson (via email)

**BOROUGH OF BELLEFONTE
WORKPLACE SAFETY COMMITTEE MEETING MINUTES
WEDNESDAY, OCTOBER 8TH, 2025, 7:30 AM
BELLEFONTE BOROUGH BUILDING COUNCIL CHAMBERS
301 N. SPRING STREET, SUITE 200, BELLEFONTE, PA 16823**

Members Present:

Matt Auman (Member, Mgmt)
Craig Bloom (Member, Water)
Scott Whitehill (Member, Refuse)
Scott Rhoat (Member, EMS)
Bill Witmer (Member, Police)
Shannon Struble (Member, WWTP-Mgmt)

Members Excused:

Seth Klinefelter (Member, WWTP)
Tim Schreffler (Member, Fire Dept)
Jason Ostroskie (Member, Streets)
Randy Brachbill (Member, Council Rep)

Administrative: Alyssa Doherty

Guests: Randy Neff, Deb Smeal, Barb Smith, Teeter Group-Zoom

CALL TO ORDER:

APPROVAL OF MINUTES –September 10th, 2025

Mr. Rhoat moved to approve the meeting minutes. Mr. Witmer seconded. Motion carried.

OLD BUSINESS:

Safety Concern Forms Review: None.

Recent Safety incidents or near-miss reviews: None.

3rd Quarter Facility Inspection-Refuse Corrective Action: The committee reviewed updates on refuse inspection actions, including the certification of a fire extinguisher by Schwartz, replacement of AED pads and battery, relocation of a fluid barrel, and cleanup of clutter near the first aid cabinet in Building

NEW BUSINESS:

Video-Small Falls are a Big Deal (19 minutes): The Committee watched the training video and completed the quiz at the conclusion of the training as a group.

Union Representative Appointments for Safety Committee: The Safety Committee discussed unit representation appointments, with Scott Whitehill replacing Sam Horner.

4th Quarter Facility Inspection- Governors Park and Talleyrand Park: Deadline is December 31, 2025. Matt Auman will schedule the inspection.

COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER:

Deb Smeal- Addressing issues related to the reporting and handling of injuries involving volunteer firefighters and ambulance services. Concerns about the refusal of the fire department to complete necessary paperwork for a volunteer injured in a pump accident, leading to billing disputes and unresolved payment responsibilities. Barb Smith explained the importance of reporting injuries to workers' compensation carriers and emphasized that failure to do so could jeopardize coverage and lead to legal complications. The group discussed the need for clear policies and procedures for reporting incidents, with recommendations to involve the borough and relevant stakeholders in creating these guidelines. They also considered scheduling a meeting with key officials to address the issues and ensure compliance with workers' compensation requirements.

NEXT MEETING: The next meeting will be held on Wednesday, November 12th, @ 7:30 a.m.

ADJOURNMENT: *Mr. Whitehill moved to adjourn. Mr. Witmer seconded the motion. Motion carried. The meeting adjourned at 8:30 am.*

Bellefonte Borough Accident Investigation Report Form

General Information

Employee Name	Date of Incident <i>10/16/2025</i>	Time of Incident <i>10:55am</i>
Job Title <i>Water Tech</i>	Department <i>Water</i>	Date and Time Reported <i>10:56 am</i> <i>10/16/2025</i>
Date of Hire	Time in Current Job <i>June 2023</i>	Hours worked in past 24 <i>8</i>
Names of Persons Who Witnessed the Accident <i>None</i>		
Did Employee seek Medical Treatment? <i>Yes</i>		Return to Work Date <i>10/16/2025</i>
If so, where? <i>Mount Nittany Medical Center</i>		

Accident/Incident Details

Where did the accident/incident occur? Please be specific. <i>Big Spring Building - Chlorine Room</i>
In your own words, describe what is reported to have happened. <i>Changing a chlorine head on the chlorine system. Did not have valve on tank fully closed resulting in him inhaling some chlorine gas.</i>
Describe the resulting injury, illness or property damage. <i>Shortness of breath, coughing.</i>
In your own words, describe exactly what the employee was doing just prior to and at the time of the accident. <i>Working at big spring changing chlorine heads to get them rebuilt / tested.</i>

In your opinion, what employee actions and/or working conditions contributed to this accident? *Not completely closing valve on tank and not wearing correct PPE.*

Have other accidents/incidents involving the employee's actions and/or working conditions occurred previously? If so, describe:

No

In your opinion, were written or accepted safe methods and practices followed prior to the accident or incident. If not, explain.

No, employee did not have his proper PPE on.

In your opinion, what caused the accident/incident?

Not closing the valve completely / no PPE.

Corrective Action

In your opinion, could the accident/incident have been prevented? If so, how?

Yes, by wearing the provided/proper PPE.

What actions have been, or should be, taken to reduce the likelihood of accidents of this nature from reoccurring?

Talk to employees about the importance of using the PPE provided when working in the chlorine room. Make sure they all know how to use the provided equipment and where it is stored.

Additional Comments and/or notes:

Supervisor Completing the Report:

Randy Nott

Date of Report:

12/16/2025

Reviewed by:

Has Corrective Action Been Taken:

Yes

No

"Snow Plow Safety"

1. True or False?... Staking out the property not only helps you see the area you should be plowing. It also serves as an identifier of where the edge of the road is.
 True False
2. True or False?... Snow is reflective, so having sunglasses, and sunscreen is important to protect your eyes and skin.
 True False
3. True or False?... One of the most critical parts of the vehicle inspection is the inflation of the tires.
 True False
4. True or False?... If the vehicle was equipped with manual four-wheel drive lockouts you should lock in the four-wheel drive pumps.
 True False
5. True or False?... It is common to angle the blade to the right toward the curb to reduce the chance of hitting the snow pile.
 True False
6. True or False?... It is okay to move the blade while driving.
 True False
7. True or False?... Your maximum transport speed should be 45 mph true
 True False
8. True or False?... It is a good idea to run your vehicle's interior heating system on low as to not overload the electrical system true
 True False
9. True or False?... If you begin to hydroplane you should immediately slam on your brakes.
 True False
10. True or False?... You need at least 3 feet of clear space on all sides of the snow-plow.
 True False
11. True or False?... Snow plow safety only applies when there is snow on the ground.
 True False
12. True or False?... You should only avoid mailboxes and gas meters while snow plowing.
 True False
13. True or False?... It is beneficial to wear multiple layers of clothing while on the job.
 True False
14. True or False?... Headgear and gloves are optional while on the job.
 True False
15. True or False?... Vehicle manufacture, gross vehicle and axle weight ratings can be found under the hood of your vehicle.
 True False
16. True or False?... if you are using your own vehicle you may need to add counterweights behind the rear axle to bring the vehicle within limits.
 True False

MEMORANDUM



TO: Alyssa Doherty
FROM: Bellefonte Borough Employees
SUBJECT: New Online Anonymous Reporting Form for Near Misses and Safety Concerns
DATE: 11/18/2025

Your safety is our top priority. To strengthen our workplace safety program and encourage open communication, we have introduced a new online anonymous reporting form for submitting **Near Misses and Safety Concerns**.

This form allows any employee to report unsafe conditions, hazards, or “near miss” incidents confidentially—without the need to include your name. Reporting these situations helps us address potential issues **before** they result in injury or damage.

You can access the form here: <https://forms.office.com/r/e9Eb7JMdSc> or by scanning the QR Code below.

What to Report:

- Unsafe work practices or conditions
- Equipment or facility hazards
- “Near misses” or incidents that could have resulted in injury
- Any other safety or health-related concerns
- General workplace concerns

All reports will be reviewed by the Bellefonte Borough Workplace Safety Committee to ensure appropriate action is taken. Your participation helps keep our workplace safe for everyone.

Thank you for your continued commitment to maintaining a safe and healthy work environment.

If you have any questions, please contact Alyssa Doherty at Adoherty@bellefontepa.gov or (814)355-1501 ext. 217.



Bellefonte Borough Council Packet December 15, 2025

BELLEFONTE BOROUGH COUNCIL MEETING NOTICE—2026

Bellefonte Borough Council will hold regular twice-monthly meetings as listed below on the first (1st) and third (3rd) Monday of each month (except holidays) at 7:30 p.m. in Council Chambers, 301 N. Spring Street, 1st Floor, Bellefonte, PA. These meetings may be preceded by Council Committee Meetings/Workshops starting at 6:30 p.m.

January 5 th & 20 th *	May 4 th & 18 th	September 8 th * & 21 st
February 2 nd & 17 th *	June 15 th	October 5 th & 19 th
March 2 nd & 16 th	July 6 th & 20 th	November 2 nd & 16 th
April 6 th & 20 th	August 3 rd	December 7 th & 21 st

BELLEFONTE BOROUGH AUTHORITY MEETINGS—2026

Bellefonte Borough Authority will hold regular monthly meetings as listed below on the first (1st) Tuesday of each month (except holidays), at 6:00 p.m. in the Oak Room, 301 N. Spring Street, 1st Floor, Bellefonte, PA. These meetings may be preceded by Authority Committee Meetings/ Workshops held at 5:30 p.m.

January 6 th	May 5 th	September 1 st
February 3 rd	June 2 nd	October 6 th
March 3 rd	July 7 th	November 3 rd
April 7 th	August 4 th	December 15 th

BELLEFONTE BOROUGH PLANNING COMMISSION MEETINGS—2026

Second (2nd) Monday of the Month—5:00 p.m. as Needed in Council Chambers, 301 N. Spring Street, 1st Floor, Bellefonte, PA.

January 12 th	May 11 th	September 14 th
February 9 th	June 8 th	October 12 th
March 9 th	July 13 th	November 9 th
April 13 th	August 10 th	December 14 th

**BELLEFONTE BOROUGH
HISTORICAL & ARCHITECTURAL REVIEW BOARD MEETINGS—2026**

Second (2nd) and Fourth (4th) Tuesday of the Month—8:30 a.m. in the Oak Room, 301 N. Spring Street, 1st Floor, Bellefonte, PA.

January 13 th & 27 th	May 12 th & 26 th	September 8 th & 22 nd
February 10 th & 24 th	June 9 th & 23 rd	October 13 th & 27 th
March 10 th & 24 th	July 14 th & 28 th	November 10 th & 24 th
April 14 th & 28 th	August 11 th & 25 th	December 8 th & 22 nd

**BELLEFONTE BOROUGH
INDUSTRIAL DEVELOPMENT AUTHORITY MEETINGS—2026**

Meets the second (2nd) Wednesday of Every Month—6:00 p.m. in Council Chambers, 301 N. Spring Street, 1st Floor, Bellefonte, PA.

January 14 th	May 13 th	September 9 th
February 11 th	June 10 th	October 14 th
March 11 th	July 8 th	November 12 th *
April 8 th	August 12 th	December 9 th

**BELLEFONTE BOROUGH
CIVIL SERVICE COMMISSION**

Meets as needed; dates and times vary. The reorganization meeting will be held on Tuesday, January 6, 2026, at 11:00 a.m. in the Oak Room, 301 N. Spring Street, 1st Floor, Bellefonte, PA.

*Adjusted for holidays, etc. **Election Day



HISTORIC
Bellefonte[™]
Est. 1795

TAX LEVY ORDINANCE NO. 12152025-01

AN ORDINANCE OF THE BOROUGH OF Bellefonte

County of Centre, Commonwealth of Pennsylvania, fixing the tax rate for the year 2026.

BE IT ORDAINED AND ENACTED, and it is hereby ordained and enacted by the Borough Council of the Borough of Bellefonte County of Centre, Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property within the Borough of Bellefonte. Subject to taxation for the fiscal year 2026 as follows:

Tax rate for general purposes, the sum of 15.155 mills on each dollar of assessed valuation, or the sum of _____ cents on each one hundred dollars of assessed valuation.

For debt purposes, the sum of _____ mills on each dollar of assessed valuation, or the sum of _____ cents on each one hundred dollars of assessed valuation.

For Streetlights purposes, the sum of 1.15 mills on each dollar of assessed valuation, or the sum of _____ cents on each one hundred dollars of assessed valuation.

For Fire Department purposes, the sum of .92 mills on each dollar of assessed valuation, or the sum of _____ cents on each one hundred dollars of assessed valuation.

For Fire Equipment purposes, the sum of .36 mills on each dollar of assessed valuation, or the sum of _____ cents on each one hundred dollars of assessed valuation.

For Parks & Recreation purposes, the sum of 1.35 mills on each dollar of assessed valuation, or the sum of _____ cents on each one hundred dollars of assessed valuation.

For EMS purposes, the sum of .50 mills on each dollar of assessed valuation, or the sum of _____ cents on each one hundred dollars of assessed valuation.

The same being summarized in tabular form as follows:

	Mills on Each Dollar of Assessed Valuation		Cents on Each One Hundred Dollars of Assessed Valuation
Tax Rate for General Purposes	<u>15.155</u>	Mills	<u>1.5155</u>
Tax Rate for <u>Streetlights</u>	<u>1.15</u>	Mills	<u>.115</u>
Tax Rate for <u>Fire Department</u>	<u>.92</u>	Mills	<u>.092</u>
Tax Rate for <u>Fire Equipment</u>	<u>.360</u>	Mills	<u>.036</u>
Tax Rate for <u>Parks & Recreation</u>	<u>1.35</u>	Mills	<u>.135</u>
Tax Rate for <u>EMS</u>	<u>.50</u>	Mills	<u>.050</u>
Tax Rate for _____	_____	Mills	_____
Tax Rate for _____	_____	Mills	_____
Tax Rate for _____	_____	Mills	_____
Tax Rate for _____	_____	Mills	_____
TOTAL	<u>19.435</u>	Mills	<u>1.9435</u>

That any ordinance, or part of ordinance, conflicting with this ordinance be and the same is hereby repealed insofar as the same affects this ordinance.

Adopted the 15th day of December, A.D. 2025.

Interim Borough Manager

President of Borough Council

CERTIFICATION

*To the Secretary of Community and Economic Development
Commonwealth of Pennsylvania, Harrisburg, Pennsylvania*

I HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. 12152025-01

Enacted by the _____ Council of the Borough of Bellefonte on the
15th day of December, A.D. 2025.

Secretary/Clerk

(SEAL)

BUILDING CODES, RENTAL HOUSING & ZONING

Building Code Permit Fees - 1 and 2 Family Residential

Application Fee	\$35.00
New Construction, or Addition	\$0.0070 x Declared Cost*, OR \$0.0070 x Square Foot Construction Cost x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council)
Renovation	\$0.0070 x Declared Cost*
Minimum Fee	\$55.50
Reinspection Fee	\$100.00
Demolition Fee	\$55.50

* The CRCA may request documentation supporting the declared project cost

Building Code Permit Fees - 1 and 2 Family Residential - New Industrialized Housing Only

Application Fee	\$35.00
New Construction	80% of the following: (\$0.0070 x Declared Cost*, OR \$0.0070 x Square Foot Construction Cost x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council))
Minimum Fee	\$55.50
Reinspection Fee	\$100.00

* The CRCA may request documentation supporting the declared project cost

Building Code Permit Fees - Non-1 and 2 Family Residential

Application Fee	\$75.00
New Construction, Renovation, or Addition	\$0.0070 x Declared Cost*, OR \$0.0070 x Square Foot Construction Cost x Level of Renovation Multiplier x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council)
Minimum Fee	\$55.50
Reinspection Fee	\$100.00
Demolition Fee	\$55.50

* The CRCA may request documentation supporting the declared project cost

Fire Safety Permits

Annual Permit Fee = T x \$130.00 x R/ V (rounded to the nearest dollar)

R = Reduction Factor = 1.0; T = Estimated Inspection Time of Property; V= Inspection Frequency Value

Square Feet	Time in Hours
1,000 or less	2
1,001 to 2,500	2.75
2,501 to 10,000	3.5
10,001 to 25,000	4.5
25,001 to 75,000	6
75,001 to more	9.5
Life Safety Value (as determined at the time of inspection)	Inspection Frequency
100 or less	5 year interval
101 to 400	3 year interval
401 or more	Annually

Rental Housing Fee

New Rental Housing Permit application fee	\$75.00
Single Dwelling Unit, Townhouse, Mobile Home, Apartment, Condominium, or Duplex (per unit)	\$52.00
Ordinance Enforcement Fee	\$5.00 per application
Lodging house, boarding house, tourist home, or rooms (per unit)	\$47.00

Rental Housing Fee (con't)	
Bed & Breakfast	\$50.00/unit
Change of management for rentals	\$50.00/unit
Change of ownership for rentals	\$50.00/unit
New Rental	\$50.00/unit
Short Term Rental Fee	\$130.00/unit/year
Well and Borehole Permit Fee	
Potable drinking water well	\$56.00
Base fee for all wells and boreholes subject to the Centre Region Building Safety and Property Maintenance Code with the exception of potable drinking water wells including up to five (5) ground penetrations	\$150.00
Additional penetrations beyond the five (5) penetrations covered in the base fee for up to and including an additional five (5) penetrations	\$75.00
Permit Expiration and Permit Renewal Fees	
The following fees are applicable to permits that are subject to the provisions of Pennsylvania Act 46 of 2010	
Written Verification of Expiration Date	
a. Residential Projects	\$100.00
b. Commercial Projects	\$500.00
Permit extension fee shall be 25 percent of the original base permit fee, not to exceed \$5,000.00	
Residential Plan Review Fees	
Upon the second plan submission prior to the issuance of a permit if plan review comments have not been adequately addressed, or if additional comments are required to be generated, or any submission of modifications after the issuance of a permit	
Submission fee	\$0
Review fee	\$130 x Staff Time in Hours
Commercial Plan Review Fees	
Upon the second plan submission prior to the issuance of a permit if plan review comments have not been adequately addressed, or if additional comments are required to be generated, or any submission of modifications after the issuance of a permit	
Submission fee	\$150
Review fee	\$130 x Staff Time in Hours
Work Not Covered By Permit Fees	
Fee	\$130 x Staff Time in Hours
Applicant Requested Overtime Plan Review or Inspection Outside of Normal Business Hours	
Fee	\$195 x Staff Time in Hours
Safety & Property Maintenance Code	
Fire Code Operational Permits	\$25.00
Violations	Fine of no less than \$300.00, no more than \$1,000.00, per occurrence. Every day shall be a new occurrence.
Section 302.9, Weeds Violations	First Violation, written warning. Second violation shall be \$50.00. Every violation thereafter shall be \$100.00.
Grass/Weeds Blown or Tossed into Street	\$25.00
Safety and Property Maintenance Code Appeals Board	\$50.00 unless applicant would request stenographer and solicitor, then applicant would pay actual cost to Borough.

BELLEFONTE BOROUGH
Bellefonte Borough Council Packet December 15, 2025
2026 COMPREHENSIVE FEE SCHEDULE

Zoning	
Zoning Permit Application	\$50.00
Amendment to the Zoning Ordinance	\$500.00, plus additional fees (if required)
Amendment to the Zoning Map	\$500.00, plus additional fees (if required)
Zoning Permit (with site plan review)	\$275.00, plus additional fees (if required)
Grant of Easement	\$300.00, plus additional fees (if required)
Zoning Map (11" x 17")	\$2.00
Street Vendor Permit	\$35.00
Outside Cafe Permit	\$25.00, annually
Sign Permit Application	First sign \$50.00, each sign thereafter \$30.00
Home Occupation Permit	\$50.00
Zoning Hearing Board Fees	
Zoning Variance	\$400.00
Challenges to the Validity of the Zoning Ordinance	\$350.00
Special Exception Permit	\$100.00
Appeal of the Determination of the Zoning Officer	\$100.00
STREETS AND PUBLIC WORKS	
Street Opening Fees	
Street Cut Application Fee	\$60.00
6 month extension of a street opening permit	\$60.00
Inspection Fee	
Up to & including three (3) square yards	\$60.00
Each additional square yard above three (3)	\$30.00 per square yard
For Degradation Fees, contact Borough office	
Deposit for Barricades/Cones	\$5.00/barricade or cone
WATER, SEWER AND REFUSE	
Water Fee	\$6.45 per 1,000 gallons used, plus a \$20.00 flat fee per quarter, for Corning Water Line Customers, additional \$5.00/qtr flat rate to be set aside for capital improvements effective 1/1/17
Water Connection Fee	\$2.53 per gallon or \$607.20 per EDU (EDU is based on 240 gallons)
Corning Water Line Tap Fee	\$5.04 per gallon or \$763.75 per EDU (EDU is based on 151.45 gallons)
Water On	\$35.00
Water Off	\$35.00
Lien Letter Fee	\$5.00
Posting Fee	\$35.00
Vacancy Application Charge	\$30.00
Bulk Water Fee	\$9.00 per 1,000 gallons, plus \$7.00 per load
Sewer Fee	\$141.50 per quarter per unit up to 27,000 gallons, then \$3.10/1,000 gallons over 27,000 gallons
Sewer Connection Fee (& inspection fee)	\$2.96 per gallon or \$578.09 per EDU (based on 195.3 gallons)
Sewer Dye Test	\$50.00
Sewer Dye Test - less than 10 days notice	\$150.00
B & B Sewer Fee	\$35.00/room/year
Fee for final numbers - less than 10 days notice	\$10.00
Bulk Hauler's Fee	\$50.00 annually
New Bulk Hauler's Permit Fee	\$100.00
Sludge/Septic/Portable Toilets - Sewer	\$75.00/1,000 gallons
Other Sources	\$144.00/1,000 gallons
Refuse Fee	\$68.00 per quarter per can for residential customers For commercial customers, see attached schedule.
Recycling Fee	\$22.50 per quarter

BELLEFONTE BOROUGH
Bellefonte Borough Council Packet December 15, 2025
2026 COMPREHENSIVE FEE SCHEDULE

Water, Sewer and Refuse (con't)

Carry-Out Service for Refuse	\$18.00 per quarter, extra charge
Special Collections	\$39.00 for first 8 minutes, then \$5.00 per additional minute unless on special list below
Grass/Brush Can Colletion Fee	\$25.00/year per can
Commercial Recycling (for businesses with large containers)	\$72.00/month
Refuse Cans, Bags or Recycling set out before hours	\$50.00 first violation, \$100.00 second violation, \$300.00 third violation
Tipping for Commercial Tree Haulers at Landfill	2 axle = \$75 per load: 1 axle = \$50.00 per load
Bag of Compost	\$5.00/bag
Service Call (during normal business hours)	minimum of \$50/hr times number of employees sent plus cost of any parts, etc
Call out (after normal business hours)	Hourly rate (including overtime) times a minimum of 2 hours plus cost of parts, etc
Freeze plate and gaskets	\$25.00
Extra refuse can, brush or grass can	\$80.00
Refuse Can Rental	\$10 per week, two container max, up to four weeks per year (added
Replacement Curbside Bins	\$7.00 each
Commercial Refuse	see attached
Compost from Musser Lane	\$15.00/1 cubic yard
1" Water Meter	\$335.00
1 MXU	\$215.00
3/4" Water Meter (residential)	\$235.00

Special Collections List

Washing Machine	\$35.00
Hot Water Heater	\$35.00
Refrigerator	\$35.00
Freezer	\$35.00
Sofa or Couch	\$30.00
Carpet	\$25.00
Table	\$25.00
Overstuffed Chair	\$25.00
Television	\$35.00
Stove	\$35.00
Dryer	\$35.00
Dresser	\$25.00
Toilet	\$25.00
Sink	\$20.00
Mattress or Box-Spring (each)	\$25.00
Microwave	\$25.00
Air Conditioner	\$25.00
Bed Frame	\$20.00
Doors	\$20.00
Desk	\$25.00
Grill	\$25.00
Dishwasher	\$30.00
Dehumidifier	\$25.00

POLICE	
Parking Fine	\$10.00 for 1st violation, \$12.00 for 2nd violation, \$20.00 for 3rd violation on same day. Two hour limit violation \$8.00. fire hydrant, restricted area, against traffic, on highway, alternate side, on sidewalk, blocked driveway, head in hold, across lines \$15.00
EV Charging Station Parking Fine	\$35.00
Dog/Cat Fine	\$25.00 for first day, \$15.00 every day thereafter
Meter Bag Rental	\$5.00 for 1/2 day, \$10.00 per day
Boot Fee	\$50.00
Special Event Right-of-Way Use Permit	\$30.00
Accident Reports	\$15.00 (state regulated)
False Alarms	1st and 2nd in a six month time period are free, then \$100.00 per occurrence thereafter
Handicap parking fine	\$50.00 (state regulated)
Violation of Bellefonte Borough Ordinance 185-6 - False Alarms Penalties	Violators of any of the provisions of the chapter shall be fined \$100.00 plus the costs of prosecution, and, in default of payment of such fine and costs, shall be imprisoned not more than 3 days. In addition, the Borough may collect all unpaid service fees, including a collection fee of \$100.00, attorney's fees and costs in the same manner as municipal claims are now collected, including the filing of a lien for the collection of the same.
Curfew	first offense - warning, \$25.00 for second offense, for each subsequent parental offense, the fine will increased by an additional \$25.00 (e.g.: \$50.00 for the third offense, \$75.00 for the fourth, \$100.00 for the fifth and so on) to a maximum of \$300.00. Each offense after a fine of \$300.00 is reached shall be a fine of \$300.00.
Background Check Fee	\$8.00
PARKS AND RECREATION	
Governor's Park Pavilion Rental	\$50.00 with electric, \$35.00 without electric
Talleyrand Park Rental	\$30.00 non-refundable application fee ; \$200.00 rental fee plus \$100.00 deposit for gazebo or extended side. \$150.00 rental fee plus \$100 deposit for sculpture garden area. Deposit returned, upon request, if park has been returned to original condition.
Use of Baseball Field-daily	\$500.00/day
Use of Baseball Field-hourly	\$100.00/hour
Use of Gov Park Baseball Field for Sanctioned Baseball Programs	\$80.00/day; \$1,000.00/season fee
Use of Pickleball Court or Soccer Field	\$25.00/day
Special Event Fee	\$100.00
LAND DEVELOPMENT AND PLANNING	
Subdivision or Land Development	
Preliminary Plan	\$750.00 plus \$15.00 per lot or dwelling unit for residential development, or \$15.00 per commercial, recreational or industrial unit for commercial, recreational or industrial development.
Final Plan (when preceded by a required Preliminary Plan)	\$50.00 plus \$15.00 per lot or dwelling unit for residential development, or \$15.00 per commercial, recreational or industrial unit for commercial, recreational or industrial development.
Final Plan (when not preceded by a Preliminary Plan)	\$750.00 plus \$15.00 per lot or dwelling unit for residential development, or \$15.00 per commercial, recreational or industrial unit for commercial, recreational or industrial development.
Addition of a Lot Consolidation Plan (includes replot plans and lot line corrections plans)	\$150.00 plus \$15.00 per lot or dwelling unit for residential development or \$15.00 per commercial, recreational or industrial development

Borough Engineer Fees (Land Development)

Professional Engineer	at cost billed to Borough
Technician II	at cost billed to Borough
Technician I	at cost billed to Borough
Secretarial	at cost billed to Borough
Mileage	at cost billed to Borough
Engineer at Meeting Fee	at cost billed to Borough

GENERAL FEES

Dumpster Permit	\$30.00
Block Party Fee	\$30.00
Fire Department False Alarms	1st and 2nd in a six month time period are free, then \$250.00 per occurrence thereafter
Collections fee for Unpaid Police and Fire Department False Alarms	\$75.00 if fee not paid within 30 days of invoice date
NSF Check Fee	\$20.00
Parking Permits	North Lot: \$45.00/month; South Lot: \$45.00/month; West Lot: \$35.00/month; \$50/month per parking space plus the cost of sign installation for businesses requesting a maximum of two parking spaces per business in the West Lot
Long-Term On-Street Parking	R Permit (Resident) - \$15.00/month RC Permit (Resident Commuter) - \$20.00/month C Permit (Commuter) - \$25.00/month 1 day permit for red area - \$4.00
Parking permit in-house processing fee	\$5.00
Solicitor's Permit	\$10.00/day; \$25.00/week; \$75.00/month; \$150.00/year
Legal Fees	at billed cost
HARB Application Fee	\$25.00
Second Notice Fee	\$5.00
Third Notice Fee	\$7.00
Installation Permits for Incinerators and Domestic Fuel Burning Equipment	\$10.00 Domestic Incinerators and fuel-burning equipment rated at 150,000 BTU per hour input or more. All other nondomestic incinerators and fuel-burning equipment, other than domestic, having the following rated input capacities: \$15.00 for 150,000 BTU per hour up to and including 2,000,000 BTU per hour; \$25.00 for 2,000,001 BTU per hour up to and including 10,000,000 BTU per hour; Process Weight: \$15.00 for less than 100 pounds per hour; \$25.00 for one hundred tons per hour; \$50.00 for 101 tons per hour up to and including 200 tons per hour; \$100.00 for over 200 tons per hour.
Solid Fuel Dealer's License	\$5.00 fuel peddler (any person who lawfully stores, distributes, advertises, sells, offers for sale or delivers solid fuel in quantities of less than 1,000 pounds in bag, basket, or bushel measures, and who operates only one vehicle per year); \$10.00 for All other persons operating one or more vehicles per year; \$2.00 for each additional vehicle per year
Temporary RV Parking Permit	\$30.00 per occurrence
Earned Income Tax	.60% (BASD 1.05%)
Local Services Tax	\$52.00

In-Office Copies

Copies - B&W	25¢/page
Copies - Color	35¢/page
Postage	actual cost to Borough
Stormwater Ordinance	\$15.00
Subdivision Ordinance	\$10.00
Zoning Ordinance	\$30.00 or 25¢ available online for free

BELLEFONTE BOROUGH
Bellefonte Borough Council Packet December 15, 2025
2026 COMPREHENSIVE FEE SCHEDULE

In-Office Copies (con't)		
Sign Ordinance	\$5.00	
Comprehensive Plan	\$100.00, or available online for free	
Equipment Hourly Rates	In Borough	Out of Borough
Case Loader (1996 model) ST	\$80.00	\$85.00
Case Extendahoe (4wd)	\$80.00	\$85.00
Truck #18	\$50.00	\$55.00
Skid-Steer	\$55.00	\$60.00
4x4 Backhoe	\$80.00	\$85.00
Ford T-tag Dump Truck (truck #3 & #9)	\$30.00	\$35.00
Refuse truck/25 cubic yards (#23)	\$80.00	\$85.00
Bucket Truck	\$40.00	\$45.00
Chevy 8-ton dump truck (truck #19 & #16)	\$50.00	\$55.00
Chevy T-tag dump truck	\$30.00	\$35.00
Pickups (when used as personal carriers)	\$20.00	\$25.00
Air compressor	\$20.00	\$25.00
Sewer Rod Machine	\$15.00	\$20.00
Concrete Saw	\$15.00	\$20.00
Jackhammer	\$15.00	\$20.00
Street Sweeper	\$100.00	\$105.00
Sewer Cleaner - high pressure water	\$80.00	\$105.00
Water Dept Maintenance Van	\$30.00	\$35.00
Generator	\$15.00	\$20.00
Field Gymmy	\$70.00	\$75.00
Tractor & Trailer/sludge hauling	\$60.00	\$65.00
Chipper	\$30.00	\$35.00
Leaf Vacuum	\$130.00	\$135.00
Roller/Pavement	\$40.00	\$45.00
Trailer	\$25.00	\$30.00
Road Saw	\$55.00	\$60.00
Scag Mower	\$35.00	\$40.00
Pressure Washer (10 hp, 2500 psi)	\$10.00	\$20.00
Fork Lift	\$30.00	\$35.00
Mini Excavator	\$35.00	\$40.00
NOTE: All rates are per hour. They DO NOT include operators.		

Approved December 15, 2025; Effective - January 1, 2026

REFUSE RATES		updated: 12/12/2025					
		Bellefonte Borough Council Packet December 15, 2025					
		# PICK UPS/CANS EACH WEEK/CAN QTR					
RESIDENTIAL CART SERVICE, Billed Quarterly \$68.00/EDU(Equivalent Dwelling Unit)		Up to 95 Gallon Cart	1X/1CAN	2X/2CAN	3X/3CAN	4X/4CAN	5X/5CAN
BASIC RESIDENTIAL SERVICE, Up to One 95 Gallon Cart			\$68.00	\$136.00	\$204.00	\$272.00	\$340.00
PREMIUM RESIDENTIAL SERVICE, Up to Two 95 Gallon Carts			\$136.00	\$272.00	\$408.00	\$544.00	\$680.00
ADD \$18/QUARTER FOR CARRY OUT SERVICE							
		# PICKUPS EACH WEEK/MONTHLY					
COMMERCIAL CART SERVICE, Billed Monthly			1X	2X	3X	4X	5X
COMMERCIAL, RETAIL/OFFICE, Up to One 95 Gallon Cart			\$22.67	\$45.34	\$68.01	\$90.68	\$113.35
COMMERCIAL, RETAIL/OFFICE, Up to Two 95 Gallon Carts			\$45.34	\$90.68	\$136.02	\$181.36	\$226.70
ADD \$6/MONTH FOR CARRY OUT SERVICE							
More than 2 cans/base \$ times #cans							
		# OF PICK UPS EACH WEEK/MONTHLY					
LIGHT COMMERCIAL DUMPSTER SERVICE, Billed Monthly			1X	2X	3X	4X	5X
COMMERCIAL, RETAIL/OFFICE DUMPSTER - \$19.08/CY		66 LBS/CY					
COMMERCIAL, RETAIL/OFFICE 1 CY		66 LBS/CY	\$19.08	\$38.16	\$57.24	\$76.32	\$95.40
COMMERCIAL, RETAIL/OFFICE 2 CY		66 LBS/CY	\$38.16	\$76.32	\$114.48	\$152.64	\$190.80
COMMERCIAL, RETAIL/OFFICE 3 CY		66 LBS/CY	\$57.24	\$114.48	\$171.72	\$228.96	\$286.20
COMMERCIAL, RETAIL/OFFICE 4 CY		66 LBS/CY	\$76.32	\$152.64	\$228.96	\$305.28	\$381.60
COMMERCIAL, RETAIL/OFFICE 5 CY		66 LBS/CY	\$95.40	\$190.80	\$286.20	\$381.60	\$477.00
COMMERCIAL, RETAIL/OFFICE 6 CY		66 LBS/CY	\$114.48	\$228.96	\$343.44	\$457.92	\$572.40
COMMERCIAL, RETAIL/OFFICE 8 CY		66 LBS/CY	\$152.64	\$305.28	\$457.92	\$610.56	\$763.20
COMMERCIAL, RETAIL/OFFICE 10 CY		66 LBS/CY	\$190.80	\$381.60	\$572.40	\$763.20	\$954.00
		# OF PICK UPS EACH WEEK/MONTHLY					
HEAVY COMMERCIAL DUMPSTER SERVICE. Billed Monthly			1X	2X	3X	4X	5X
COMMERCIAL, RESTAURANT, GROCERY, HOTEL, SCHOOL, GOV - \$2.06/CY		122 LBS/CY					
COMMERCIAL, RESTAURANT, GROCERY HOTEL, SCHOOL, GOV 1 CY		122 LBS/CY	\$32.06	\$64.12	\$96.18	\$128.24	\$160.30
COMMERCIAL, RESTAURANT, GROCERY HOTEL, SCHOOL, GOV 2 CY		122 LBS/CY	\$64.12	\$128.24	\$192.36	\$256.48	\$320.60
COMMERCIAL, RESTAURANT, GROCERY, HOTEL, SCHOOL, GOV 3 CY		122 LBS/CY	\$96.18	\$192.36	\$288.54	\$384.72	\$480.90
COMMERCIAL, RESTAURANT, GROCERY, HOTEL, SCHOOL, GOV 4 CY		122 LBS/CY	\$128.24	\$256.48	\$384.72	\$512.96	\$641.20
COMMERCIAL, RESTAURANT, GROCERY, HOTEL, SCHOOL, GOV 5 CY		122 LBS/CY	\$160.30	\$320.60	\$480.90	\$641.20	\$801.50
COMMERCIAL, RESTAURANT, GROCERY, HOTEL, SCHOOL, GOV 6 CY		122 LBS/CY	\$192.36	\$384.72	\$577.08	\$769.44	\$961.80
COMMERCIAL, RESTAURANT, GROCERY, HOTEL, SCHOOL, GOV 8 CY		122 LBS/CY	\$256.48	\$512.96	\$769.44	\$1,025.92	\$1,282.40
COMMERCIAL, RESTAURANT, GROCERY, HOTEL, SCHOOL, GOV 10 CY		122 LBS/CY	\$320.60	\$641.20	\$961.80	\$1,282.40	\$1,603.00



Outlook

Encova Safety Recognition Award

From April Ressler <aressler@teetergroup.com>

Date Wed 11/26/2025 10:14 AM

To Alyssa Doherty <adoherty@bellefontepa.gov>

Cc David Pribulka <dpribulka@bellefontepa.gov>; Barb Smith <bsmith@teetergroup.com>; Jaclyn Dietze <jdietze@teetergroup.com>

Hi Alyssa,

Good morning!

Following up on my voicemail from earlier today, I'm excited to share that Encova has selected **Bellefonte Borough** to receive their **2025 Safety Recognition Award**. Congratulations!

Each year, Encova recognizes customers who demonstrate meaningful improvements in their safety and health programs. To qualify, organizations must have achieved—or be actively working toward—key milestones on the *Roadmap to Safety Success*. Each consultant may choose only **one** customer from their active book of business, and this year **Joel Stivason selected Bellefonte Borough**. Your ongoing safety initiatives, combined with an exceptionally strong loss history, made your team an outstanding choice for this award.

We have a personalized plaque ready for presentation and would like to arrange an in-person visit before the end of the year. If it works for you, presenting it at your next Safety Committee meeting on **12/10/25** would be ideal. If that date isn't convenient, we're happy to coordinate another time that fits your schedule.

Please let us know what works best for you and your team.

And if we don't connect this week, we wish you a very Happy Thanksgiving!

Thank you,

April E Ressler, CIC, CRM

President

TEETER GROUP

Altoona | Johnstown | Martinsburg

814-204-0551

aressler@teetergroup.com

www.teetergroup.com

YOUNG OAKES BROWN & COMPANY PC

Certified Public Accountants

November 26, 2025

Borough Manager, Mayor and Members of Council
Borough of Bellefonte
301 N Spring Street, Suite 200
Bellefonte, PA 16823

We are pleased to confirm our understanding of the services we are to provide Borough of Bellefonte, Bellefonte Borough Authority, and Bellefonte Borough Industrial Development Authority for the year ended December 31, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of Borough of Bellefonte, as of and for the years ended December 31, 2025. We will audit the financial statements of the business-type activities and each major fund, and the disclosures, which collectively comprise the basic financial statements of Bellefonte Borough Authority, as of and for the years ended December 31, 2025. We will audit the financial statements of the governmental activities and each major fund, and the disclosures, which collectively comprise the basic financial statements of Bellefonte Borough Industrial Development Authority, as of and for the years ended December 31, 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Borough of Bellefonte, Bellefonte Borough Authority, and Bellefonte Borough Industrial Development Authority's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Borough of Bellefonte, Bellefonte Borough Authority, and Bellefonte Borough Industrial Development Authority's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

For the Borough of Bellefonte, Bellefonte Borough Authority, and Bellefonte Borough Industrial Development Authority

- Management's Discussion and Analysis

For the Borough of Bellefonte Only

- Defined Benefit Pension Plan Information
- General Fund - Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
- Defined Benefit Postemployment Health Care Plan

Borough of Bellefonte
Page 2
November 26, 2025

We have also been engaged to report on supplementary information other than RSI that accompanies the Borough of Bellefonte's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Combining Balance Sheet - Nonmajor Governmental Funds
- 2) Combining Statement of Revenues, Expenditures, and Changes in Fund Balance - Nonmajor Governmental Funds

The objective of our audit is to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Borough of Bellefonte
Page 3
November 26, 2025

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Borough of Bellefonte, Bellefonte Borough Authority, and Bellefonte Borough Industrial Development Authority's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

Borough of Bellefonte
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November 26, 2025

Responsibilities of Management for the Financial Statements (Continued)

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Other Services

We will also prepare the financial statements of the Borough of Bellefonte, Bellefonte Borough Authority, and Bellefonte Borough Industrial Development Authority in conformity with U.S. generally accepted accounting principles based on information provided by you. We will also prepare the DCED Financial Report of the Borough of Bellefonte in conformity with the modified accrual basis of accounting, as limited by the prescribed form, based on information provided by you. In addition, we will maintain depreciation schedules for the Borough of Bellefonte, Bellefonte Borough Authority, and Bellefonte Borough Industrial Development Authority based on information provided by you. In addition, we will prepare the Bellefonte Borough Authority's Commonwealth of Pennsylvania's Department of Community and Economic Development's *Annual Report of Municipal Authorities* based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement preparation services; maintenance of depreciation schedules; and DCED reporting services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Agreed-Upon Procedures

We will apply the agreed-upon procedures enumerated below, which were agreed to by the Borough of Bellefonte, solely to assist you to determine that the Borough Tax Collector complied with provisions of the local tax collection law as amended (1998 P.L. 1294, No. 169) for the year ended December 31, 2025. The Borough Tax Collector is responsible for complying with the local tax collection law as amended (1998 P.L. 1294, No. 169). Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures performed are to ensure that the Bellefonte Borough Tax Collector complied with the requirements of the local tax collection law as amended (1998 P.L. 1294, No. 169) as it applies to the tax collector, which are as follows:

Section 25

The tax collector shall keep a correct account of all moneys collected as taxes under the authority of any duplicate or duplicates in her possession. He/she shall mark "paid" on each duplicate, at the name of each taxable, the amount of taxes paid, and the date on which payment was made.

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Agreed-Upon Procedures (Continued)

The tax collector shall on or before the tenth day of each month, or more frequently, if required by ordinance or resolution of the taxing district, provide a true, verified statement, in writing on a form approved by the Department of Community and Economic Development, to the secretary or clerk of the taxing district for all taxes collected for such taxing district during the previous month or period, giving the name of taxables, the amount collected from each, along with the discounts granted or penalties applied, if any, and the total amount of taxes received, discounts granted, and penalties applied. The tax collector shall include with each statement made under this section a reconciled monthly tax collector's report for each type of tax collected for each taxing district. The report shall be reconciled from the tax duplicates to the amount of taxes remaining to be collected.

The tax collector shall pay over on or before the tenth day of each month, or more often if required by ordinance or resolution of the taxing district, to the treasurer of the taxing district all moneys collected as taxes during the previous month or period and take his receipt for the same.

The tax collector shall, at any time on demand of any taxing district, exhibit any duplicate in his possession showing the uncollected taxes as of any date.

Section 26

By January 15th, the tax collector shall make a complete statement of all taxes for the prior calendar year with the proper authority of the taxing district, to be designated by the taxing district at such time as the said taxing district may fix, but not later than the first day of July of the year succeeding the one for which the taxes were levied, unless such time shall be extended by resolution of the taxing district. In the settlement of such taxes, the tax collector shall be allowed a credit for all taxes collected and paid over, for all unpaid taxes upon real property, which real property shall have been returned to the county commissioners as provided by law, or shall have been certified to the taxing district, or its solicitor, for the entry of liens in the office of the prothonotary, and in the case of occupation, poll and per capita taxes, for taxes accounted for by exonerations, which shall be granted by the taxing district upon oath or affirmation that he has complied with Section Twenty of this act.

Upon final settlement of a tax duplicate, a tax collector shall take an oath or affirmation in writing and subscribed by the tax collector, that he/she has made a true and just return of all taxes collected by her. Such oath or affirmation shall be administered by the officer of the taxing district empowered to make settlement, who shall have power to administer the same, and shall be filed with such officer.

Because the agreed-upon procedures listed above do not constitute an examination, we will not express an opinion on the Borough Tax Collector compliance with provisions of the local tax collection law as amended (1998 P.L. 1294, No. 169) for the year ended December 31, 2025. In addition, we have no obligation to perform any procedures beyond those listed above.

We will submit a report listing the procedures performed and our findings. This report is intended solely for the use of Bellefonte Borough and should not be used by anyone other than these specified parties. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

You are responsible for the Borough Tax Collector compliance with provisions of the local tax collection law as amended (1998 P.L. 1294, No. 169) for the year ended December 31, 2025; and for selecting the criteria and determining that such criteria are appropriate for your purposes.

At the conclusion of our engagement, we will require a representation letter from management that, among other things, will confirm management's responsibility for the Borough Tax Collector compliance with provisions of the local tax collection law as amended (1998 P.L. 1294, No. 169) for the year ended December 31, 2025.

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Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Young, Oakes, Brown & Co., P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a Regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Young, Oakes, Brown & Co., P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the Regulator or its designee. The Regulator or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Daniel W. Bradley, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately, January 12, 2026 and to issue our draft reports no later than May 15, 2026.

The fees for the Borough of Bellefonte, Bellefonte Borough Authority, and Bellefonte Borough Industrial Development Authority's audit services, which included all out-of-pocket expenses, are delineated below.

	2025
Municipal Audit	\$19,450
Bellefonte Borough Authority	7,900
Real Estate Tax Collector	850
Total	\$28,200
Single Audit *	\$ 3,595
IDA	\$ 1,825

Engagement Administration, Fees, and Other (Continued)

*- If federal expenditures exceed \$1,000,000, our audits for the Borough of Bellefonte, Bellefonte Borough Authority, and Bellefonte Borough Industrial Development Authority will be Single Audits conducted in accordance with auditing standards generally accepted in the United States of America; *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act of 1996; and Title 2 U.S. *Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*, and will include tests of the accounting records of the Borough of Bellefonte, Bellefonte Borough Authority, and Bellefonte Borough Industrial Development Authority, a determination of major programs in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express an unqualified opinion that the financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the Schedule of Federal Awards, and on the Borough of Bellefonte, Bellefonte Borough Authority, and Bellefonte Borough Industrial Development Authority's compliance with laws and regulations and its internal controls as required for a Single Audit. In addition, a revised engagement letter will be issued. Each required Single Audit will be subjected to the additional fee identified above.

Our fee for any specialized grant requirements or consultation projects that are beyond the scope of this proposal will be negotiated separately.

Reporting

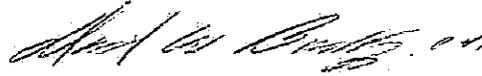
We will issue a written report upon completion of our audit of Borough of Bellefonte, Bellefonte Borough Authority, and Bellefonte Borough Industrial Development Authority's financial statements. Our report will be addressed to management and those charged with governance of Borough of Bellefonte, Bellefonte Borough Authority, and Bellefonte Borough Industrial Development Authority. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement

Borough of Bellefonte
Page 7
November 26, 2025

We appreciate the opportunity to be of service to Borough of Bellefonte, Bellefonte Borough Authority, and Bellefonte Borough Industrial Development Authority and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

YOUNG, OAKES, BROWN & COMPANY, P.C.



Daniel W. Bradley, CPA
Principal

RESPONSE:

This letter correctly sets forth the understanding of Borough of Bellefonte, Bellefonte Borough Authority, and Bellefonte Borough Industrial Development Authority.

Signature: _____

Title: _____

Date: _____

2026 APPOINTMENTS/REAPPOINTMENTS

ABC NAME	NEW TERM EXPIRES	INTERESTED	APPLICATION RECEIVED
Borough Authority (five-year term) <i>Greg Brown (Reappointment)</i>	12/31/2030	Yes	Yes
Centre County Library Board (three-year term) <i>Bryce Taylor (Reappointment)</i> <i>Jennifer Cifelli</i>	12/31/2028 12/31/2028	No Yes	--- Yes
HARB (five-year term) <i>Phil Ruth (Reappointment)</i>	12/31/2030	Yes	Yes
Planning Commission (four-year term) <i>David Lomison (Reappointment)</i>	12/31/2029	Yes	No
Zoning Hearing Board (five-year term) <i>Lanny King (Reappointment)</i>	12/31/2030	Yes	No
Vacancy Board (five-year term) <i>Jean Gerber</i>	12/31/2029	Yes	Yes

Bellefonte Borough Authority

The Bellefonte Borough Authority is a seven-member Authority, all appointed by Council for a five-year term. Residency is required. The Authority transitioned from a fiscal authority to an operating authority around 2003 when Bellefonte Borough and the Authority entered into a management agreement. The Authority sets the policies and rates while the Borough uses its staff to manage the day-to-day activities of both the water and wastewater system.

There is currently one vacancy on this Board, with the terms expiring on 12/31/2030.

Bellefonte Borough Historical & Architectural Review Board

The purpose of HARB is to make recommendations to Bellefonte Borough Council concerning the erection, reconstruction, alteration, restoration, demolition or razing of all or any part of a building or structure located within the boundaries of the Historical District and visible from a public right-of-way. The HARB is composed of seven members and at least one alternate member, with each member serving a four-year term. Of the seven members, one shall be a registered architect, one a licensed real estate broker, one the Borough building official, one a business person whose principal place of business is located within the HARB-regulated historic district, and three additional persons with a knowledge of and interest in historic preservation. Residency is preferred but not required.

The HARB’s regularly scheduled meetings are at 8:30 A.M. on the second and fourth Tuesday of each month unless circumstances warrant a postponement.

There is currently one vacancy on this Board, with the terms expiring on 12/31/2030.

2026

APPOINTMENTS/REAPPOINTMENTS

Centre County Library Board

Bellefonte Borough Council appoints a Bellefonte Borough representative to the Library Board for a three-year term. Residency is not required.

There is currently one vacancy on this Board, with the term expiring on 12/31/2028.

Bellefonte Borough Planning Commission

The Bellefonte Borough Planning Commission is an advisory or recommending body to the Borough Council. It consists of five members, each appointed by Council for a four-year term. The Commission works closely with the Zoning Administrator. It considers planning issues such as rezoning requests, transportation, environmental impact, and water and sewage issues. This body also reviews all land development and subdivision plans submitted to the Borough and forwards an advisory opinion to the Borough Council. Reviews are performed to determine compliance with Borough zoning and subdivision regulations as well as with state regulations. The Commission then makes a recommendation to the Council for their ruling on the issue in question.

The Planning Commission meets the second Monday of the month, normally at 5 p.m. If there are no projects to review, the meeting may be canceled.

There is currently one vacancy on this Board, with the term expiring on 12/31/2029.

Zoning Hearing Board

The Bellefonte Borough Zoning Hearing Board consists of five members and one alternate, each appointed by the Borough Council for a five-year term. The Board works closely with the Zoning Administrator. The Board meets once a month, usually in the evening, to review appeals and variance requests as needed.

The Zoning Hearing Board is a quasi-judicial body that works independently of the Borough Council. A solicitor is appointed to serve this body as legal counsel at hearings and to prepare the legal documents that reflect the decisions of the zoning hearing board. The Zoning Hearing Board decides upon the following:

1. Requests for variance from various sections of the Zoning Ordinance and Sign Ordinance.
2. Appeals of decisions made by the Zoning Administrator regarding the granting or denial of a permit, issuance of any cease-and-desist order, and determinations made in administration of the ordinances.

There is currently one vacancy on this Board, with the term expiring on 12/31/2030.

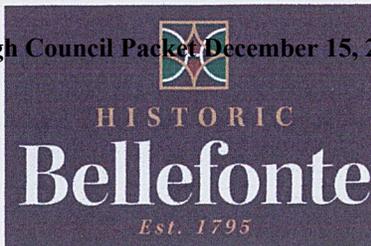
Vacancy Board

The Vacancy Board is made up of all of the council members and one citizen of the Borough. If Council does not fill a Council seat vacancy within thirty days, then the filling of that seat is conducted by the Vacancy Board. The Vacancy Board meets on an as-needed basis. The citizen/vacancy board member is appointed by Council at the first meeting of each calendar year and serves as the Board Chair.

There is currently one vacancy on this board.

STEP 1: APPLICANT INFORMATION		
Name:		
Address:	Contact: (phone, email)	
Are you a resident of Bellefonte Borough? <input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, for how many years?	Voting Ward (circle): NORTH SOUTH WEST
Have you ever been or are currently an elected or appointed official? If yes, please provide of position and duties involved:		
ABC(s) that you are interested in being appointed to:		
Special skills that you have which related to the ABC applied for:		
Please list any relatives or relationships you may have with any current member of a Bellefonte Authority, Board or Commission. FYI, our nepotism policy states: "[Our] prohibition [on hiring] shall not apply to employment in a temporary, seasonal position, nor to internships or volunteer work, as long as there is no direct or indirect supervisor/subordinate relationship between the relative or individual involved in a personal relationship with an employee or a personal relationship with an independent contractor of the Borough." (You can find a complete copy of Bellefonte's nepotism policy on the Borough's website.)		
STEP 4. ADDITIONAL INFORMATION		
Other information that may be relevant in requesting appointment to the ABC(s):		
Are you attaching any other relevant information, such as a CV/resume, references (OPTIONAL) <input type="checkbox"/> YES <input type="checkbox"/> NO		
Signature of Applicant 	Date	

VOLUNTEER APPLICATION
Borough of Bellefonte



Date Received (office): 11-7-2025

STEP 1: APPLICANT INFORMATION

Name: Jean Rogers Gerber

Address: 334 E. Curtin St.
 Bellefonte, PA 16823

Contact: (phone, email)
 814-876-7287

Are you a resident of Bellefonte Borough?
 YES NO

If yes, for how many years?
 Born & raised here, lived in town 1991-2004, moved back in 2025

Voting Ward (circle):
 NORTH SOUTH WEST

Have you ever been or are currently an elected or appointed official? If yes, please provide of position and duties involved:
 Served on Borough Council approximately 1998-2003 (not sure of the exact dates)

ABC(s) that you are interested in being appointed to:
 Planning Commission

Special skills that you have which related to the ABC applied for:
 My previous experience as a Council would be very helpful in my role on the Planning Commission

Please list any relatives or relationships you may have with any current member of a Bellefonte Authority, Board or Commission. FYI, our nepotism policy states: "[Our] prohibition [on hiring] shall not apply to employment in a temporary, seasonal position, nor to internships or volunteer work, as long as there is no direct or indirect supervisor/subordinate relationship between the relative or individual involved in a personal relationship with an employee or a personal relationship with an independent contractor of the Borough." (You can find a complete copy of Bellefonte's nepotism policy on the Borough's website.)
 None

STEP 4. ADDITIONAL INFORMATION

Other information that may be relevant in requesting appointment to the ABC(s):

Are you attaching any other relevant information, such as a CV/resume, references (OPTIONAL)
 YES NO

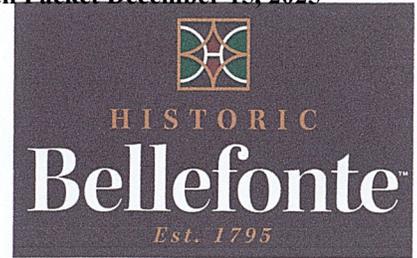
Signature of Applicant: Jean R. Gerber

Date: 11/2/25

Return your completed application and resume to: Bellefonte Borough Manager, 236 West Lamb Street, Bellefonte, PA 16823
 Questions: 814-355-1501 or boro@bellefontepa.gov

STEP 1: APPLICANT INFORMATION		
Name:		
Address:	Contact: (phone, email)	
Are you a resident of Bellefonte Borough? <input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, for how many years?	Voting Ward (circle): NORTH SOUTH WEST
Have you ever been or are currently an elected or appointed official? If yes, please provide of position and duties involved:		
ABC(s) that you are interested in being appointed to:		
Special skills that you have which related to the ABC applied for:		
Please list any relatives or relationships you may have with any current member of a Bellefonte Authority, Board or Commission. FYI, our nepotism policy states: “[Our] prohibition [on hiring] shall not apply to employment in a temporary, seasonal position, nor to internships or volunteer work, as long as there is no direct or indirect supervisor/subordinate relationship between the relative or individual involved in a personal relationship with an employee or a personal relationship with an independent contractor of the Borough.” (You can find a complete copy of Bellefonte’s nepotism policy on the Borough’s website.)		
STEP 4. ADDITIONAL INFORMATION		
Other information that may be relevant in requesting appointment to the ABC(s):		
Are you attaching any other relevant information, such as a CV/resume, references (OPTIONAL) <input type="checkbox"/> YES <input type="checkbox"/> NO		
Signature of Applicant	Date	

VOLUNTEER APPLICATION
Borough of Bellefonte



Date Received (office): 12/9/2025

STEP 1: APPLICANT INFORMATION		
Name: <u>GREGORY S. BROWN</u>		
Address: <u>910 SHADY LANE Bellefonte PA 16823</u>		Contact: (phone, email) <u>814-280-2327</u> <u>gbrown@pinethurstcustomishomes.net</u>
Are you a resident of Bellefonte Borough? <input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, for how many years? <u>73 years</u>	Voting Ward (circle): NORTH SOUTH WEST
Have you ever been or are currently an elected or appointed official? If yes, please provide of position and duties involved: <u>Currently on the board</u>		
ABC(s) that you are interested in being appointed to: <u>Bellefonte Watershed Sewer Authority</u>		
Special skills that you have which related to the ABC applied for: <u>Been in the Building Business for 40 years</u>		
Please list any relatives or relationships you may have with any current member of a Bellefonte Authority, Board or Commission. FYI, our nepotism policy states: "[Our] prohibition [on hiring] shall not apply to employment in a temporary, seasonal position, nor to internships or volunteer work, as long as there is no direct or indirect supervisor/subordinate relationship between the relative or individual involved in a personal relationship with an employee or a personal relationship with an independent contractor of the Borough." (You can find a complete copy of Bellefonte's nepotism policy on the Borough's website.) <u>N/A</u>		
STEP 4. ADDITIONAL INFORMATION		
Other information that may be relevant in requesting appointment to the ABC(s): <u>N/A</u>		
Are you attaching any other relevant information, such as a CV/resume, references (OPTIONAL) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
Signature of Applicant <u>[Signature]</u>		Date <u>12/9/25</u>

Return your completed application and resume to: Alyssa Doherty, 301 N. Spring Street, Suite 200, Bellefonte, PA 16823
 Questions: 814-355-1501 or adoherty@bellefontepa.gov