

**BELLEFONTE BOROUGH WATER AUTHORITY  
MEETING MINUTES  
REGULAR MEETING**

**November 4, 2025 – 6 p.m.  
301 N. Spring Street, Suite 200 – The Oak Room  
Bellefonte, PA 16823  
[www.bellefonte.net](http://www.bellefonte.net)**

**CALL TO ORDER**

The meeting was called to order November 4, 2025 at 6 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL Authority members present:**

Mr. Joe Beigle	Mr. Frank (Buddy) Halderman
Mr. Greg Brown	Mr. Doug Johnson
Mr. Jon Eaton	Mr. Ralph Stewart
Mr. Joe Falcone	

**Staff**

Mr. David Pribulka, Secretary  
Mr. Frank Noll, WWTP Superintendent  
Mr. Matt Auman, Public Works Superintendent  
Mr. Shannon Struble, WWTP Assistant Superintendent

**Guests** Barbara Dann

---

**MINUTES**

*A motion was made by ? and seconded by ? to approve the minutes from October 7, 2025. No discussion. Motion carried unanimously.*

**ADDITIONS TO AGENDA**

*In accordance with Act 65 of 2021, If a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. The Authority may vote to add an action item(s) to the agenda.*

NONE

**PUBLIC COMMENT/COMMUNICATIONS - ORAL**

*Please sign in, come to the podium at the appropriate time, and state your name and address and what you are speaking about. Please limit comments to three minutes maximum.*

NONE

**COMMUNICATIONS (Written)**

NONE

**FINANCIALS (Mr. Falcone)**

2026 Budget Water and Sewer Funds Review. Lori McGowan, Finance Director

- The 2026 budget is \$1.2M short
- Electricity has doubled – from \$250,300 to \$510,000
  - (4.4cents/kWh to 8.76cents/kWh)
- Approximately \$200,000 worth of meter replacements this year on the water side
- Discussion regarding health insurance costs
- Big items causing the deficit – health insurance, chemical costs, electricity costs, service line inventory (service to the system)
- It was agreed that the Authority needs to review the agreement with Spring Benner Walker
- A \$1 increase in water rates will yield \$206,000
- A \$5 increase in sewer rates per quarter will yield \$64,000

Budget v. Actual September 2025

*There was no motion or vote to accept the financial report.*

**ENGINEER'S REPORT** (Jean Ryan, Barton and Loguidice)

Water:

- Jean reported on several projects and permits being completed.
- The Valentine Hill Road replacement was put out for bid and the pre-bid meeting is Thursday
- There is no additional DEP permit required for this project

Wastewater:

- Jean reported on several projects and permits being completed.
- Pushing PSI to get the pump installation done

**SEWER REPORT (Superintendent - Frank)**

The Superintendent highlighted the details of various projects and repairs completed in October 2025.

Bulk Water sales for October were 135,000 gallons.

Frank had an interview for the open operator position and made offers to both applicants but both declined the position. The position has been open since September. Operators do not have to be licensed to apply or be hired. They have 2 years after the date of hire to get licensed.

3<sup>rd</sup> quarter PFAS results were submitted to DEP

110WT of biosolids were spread at the Spicer Farm

**WATER REPORT (Matt)**

Details were offered regarding projects and repairs completed in October 2025.

- 40 PAONE calls
- Installed 53 new water meters
- To date, since 2020, installed 1,389 new meters
- Best estimate is there are still 200 meters that need to be installed
- This year (2025) installed 600
- Niagara – ? gallons

### **OLD BUSINESS**

Big Spring Enhancements - landscaping update (no updates – hopefully there will be an update by the December meeting.)

Review of current Rules and Regulations. Staff will try to review the regulations and provide markups to the Authority.

Niagara Bottling Agreement. Authority may review the current agreement and amend it.

New Cingular Wireless PCS, LLC Fourth Amendment to Lease Agreement. Call for a motion/2nd to approve the New Cingular Wireless PCS, LLC Fourth Amendment to Lease Agreement.

*It was agreed to table this motion until the next meeting.*

### **NEW BUSINESS** *(Discussed earlier in the meeting)*

Daily Water Withdrawal October 2025. No Authority action is requested.

2025 Bulk Water Billing and Usage for Milesburg and Niagara. No Authority action is requested.

Delay in Rate Increase Letters – Niagara & Milesburg Borough (Based on Government shutdown). No Authority action is requested.

McQuaide Legal Invoice October 2025. Call for a motion/2nd to issue payment for McQuaide Legal Invoice October 2025.

*(?1:32) motioned and seconded to issue payment for McQuaide Legal Invoice October 2025. No discussion. Motion to issue payment carried unanimously. **\*\*PLEASE ANNOUNCE NAMES OF WHO MOTIONS AND WHO SECONDS EACH MOTION. THANK YOU.***

HomeServe NLC Service Line Warranty Program. Authority may take action.

- Optional warranty program for homeowners that provides insurance for the lateral that the Authority does not cover. Options are available for both water and sewer laterals.
- The Authority would receive a 10% commission on each policy they sell so it could be a small revenue source.
- The program uses local contractors to complete the work.
- It was agreed to keep this item on the agenda for further discussion at the next meeting.

PennDOT Cost Share Agreement for SR3006 bridge replacement project. Call for a motion/2nd to approve the PennDOT Cost Share Agreement for SR3006 bridge replacement project.

- It is estimated that 25% of the relocation will be \$60,000
- The project will likely be completed in 2027, so this could be removed from the 2026 budget.

*The Authority did not take action on this agreement as the project is not expected to be completed until 2027.*

Resolution No. 11042025-01 for cost sharing for the SR3006 bridge replacement project. Call for a motion/2nd to approve Resolution No. 11042025-01.

*Beigle motioned and Falcone seconded to approve Resolution No. 11042025-01. No discussion. Motion to approve the resolution carried unanimously.*

### **DISCUSSION**

Discussion regarding the surrender of the alley between the Shaffer and Fitzgerald properties – ie – intersection of E. Beaver Street and N. Monroe – 541 E. Beaver Street. Both homeowners would like to purchase/split that property to build a driveway. However, there are utilities in that property so it cannot be fully surrendered. The Authority will follow up with the property owners.

Brief discussion regarding the Big Spring Cover project – ie a floating system.

Niagara response – no response after many attempts. Authority staff will follow up.

### **ADJOURNMENT**

*? motioned and ? seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 8:16pm.*

### **NOTE from the transcriptionist:**

***Please make sure someone announces the names for all motions and seconds. There were 6 motions and not one of them was announced. I don't have any way of knowing who is making motions/seconds. I cannot discern individual voices from a recording. Thank you.***