



HISTORIC
Bellefonte™
Est. 1795

Bellefonte Borough Council Business Meeting
7:30 PM, Monday, January 5th, 2026
In-Person, Council Chambers/Large Meeting Room
301 N. Spring St, 1st Floor

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS:
 Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org. **ATTEND IN PERSON:** The meeting room is open with normal occupancy limits.

AGENDA

I. 7:30 PM CALL MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mr. Brachbill, <i>South Ward</i>	Mr. Kelly, <i>West Ward</i>	
Ms. Cleeton, <i>Vice-President, South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Ms. Dann, <i>South Ward</i>	Ms. Wilson, <i>North Ward</i>	
Mr. Eaton, <i>North Ward</i>	Ms. Meckley, <i>Junior Council Member</i>	
Mr. Johnson, <i>President, North Ward</i>	Mayor Johnson, <i>At Large</i>	
Ms. McKean, <i>West Ward</i>		

IV. NOMINATION AND ELECTION OF OFFICERS

By agreement in early 2022, borough council agreed to rotate officers/reorganize annually. Ms. Dann will step down as council president. Mr. Johnson will move from Vice-President to President. Ms. Cleeton will move from Pro Tempore to Vice-President. **Motion/2nd to approve the officers as noted.**

V. NOMINATION AND ELECTION OF PRO TEMPORE

Nominations do not require a second and are voted on in the order that nominations are made. Voting continues until one nominee attains a majority vote. **Action will be taken to elect a Pro Tem.**

VI. ADDITIONS TO THE COUNCIL MEETING AGENDA

In accordance with Act 65 of 2021, if a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comments will be public comment and then council comment, including proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, a non-profit representative, a business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

VI. COMMUNICATIONS (written)

The 2026 Centre County Liquid Fuels Program is unable to provide financial assistance to the Parkview/ Zion Road Traffic Signal Project. Informational item only; no Council action is requested.
Invitation: Introduction to Emergency Medical Services; EMS in your community for Newly Elected Officials Tuesday, February 17, 2026, at 7:00 pm. Informational item only; no Council action is requested.
Letter of Support to allow Open Containers during events in Bellefonte Borough. Council may take action.

VII. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Finance	Barton & Loguidice Engineering Services for Talleyrand Park Suspension Bridge ADA Ramps Invoice November 2025
General	DRAFT Council Meeting Minutes December 15th, 2025
Finance	Stover McGlaughlin Legal Invoice December 2025

Call for a motion/2nd to approve the Consent Agenda.

VIII. REPORTS

<i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor	Mayor Johnson	Verbal
Jr. Council Member ➤	Ms. Meckley	Verbal
OCA Memo: <i>See memo for report and updates</i>	Ms. Thompson	Submitted

IX. CURRENT and OLD BUSINESS

Bellefonte Borough Council Meeting Minutes from November 17, 2025, with additional Public Comment added under the Bellefonte Area School District Demo Permit Application. These minutes were approved at the December 1 Council meeting. Informational item only; no Council action is requested.
The Bellefonte Borough Authority approved a recommendation to Council to reappoint Greg Brown to the Authority. Motion/ 2nd to reappoint Greg Brown to the Bellefonte Borough Authority.
The Centre County Library Board approved a recommendation to Council to appoint Jennifer Cifelli to the Centre County Library Board. Motion/ 2nd to appoint Jennifer Cifelli to the Centre County Library Board.
The Historic Architectural Review Board approved a recommendation to Council to reappoint Phil Ruth to HARB. Motion/ 2nd to reappoint Phil Ruth to HARB.
The Planning Commission approved a recommendation to Council to reappoint David Lomison to the Planning Commission. Motion/ 2nd to reappoint David Lomison to the Planning Commission.
The Zoning Hearing Board approved a recommendation to Council to reappoint Lanny King to the Zoning Hearing Board. Motion/ 2nd to reappoint Lanny King to the Zoning Hearing Board.
The Vacancy on the Vacancy Board has received a Volunteer Application from Jean Gerber. Motion/2nd to appoint Jean Gerber to the Vacancy Board.

X. NEW BUSINESS

Sewage Enforcement Officer (SEO) Annual Appointment. SEO Proposal from Centre Region Code. Motion/ 2nd to approve Centre Region Code as Sewage Enforcement Officer (SEO).
Fee Schedule Approval. The Borough's Fee Schedule was changed/updated. Motion/2nd to approve the updated Fee Schedule as presented.

Bellefonte Borough Council Packet January 5, 2026

RFP For Solicitor Services. **Motion/2nd to direct staff to prepare and issue a Request for Proposals (RFP) for Solicitor Services for Borough Council.**

Christmas Trees will be collected by the Bellefonte Borough Refuse Crew from January 2 through January 30, 2026. A separate truck will travel throughout Bellefonte Borough in the mornings to collect trees. There is no additional charge for Christmas tree pick-up. For questions or additional information, residents may contact the Borough Office at 814-355-1501. **Informational item only; no Council action is requested.**

Please note that Borough Council will meet on Tuesday, January 20, instead of Monday, January 19, in observance of Martin Luther King Jr. Day. **Informational item only; no Council action is requested.**

XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

XIII. ADJOURNMENT

The council meeting will be adjourned at or as close to 9:00 PM as possible.

The Council Public Comment Policy and the 2025 List of Goals/action items will be included with each Agenda.



ADMINISTRATOR
JOHN FRANEK JR.

MARK HIGGINS, Chair
AMBER CONCEPCION
STEVEN G. DERSHEM

SOLICITOR
ELIZABETH A. DUPUIS

BOC@centrecountypa.gov

December 16, 2025

Bellefonte Borough Council
301 N. Spring St.
Bellefonte, PA 16823

Dear Elected Officials and Administrative Staff:

Thank you for your application for assistance through the 2026 Centre County Liquid Fuels Program.

Each year the demand for these funds greatly exceeds available funding resources. As such, I regret to inform you that the Centre County Board of Commissioners is not able to provide funding assistance toward your requested project.

The Centre County Board of Commissioners strongly encourages you to continue to work with the County and PennDOT Municipal Services staff on your respective projects and to consider reapplying for assistance through the County Liquid Fuels Program next year.

In the interim, if you have any questions concerning this letter or the County Liquid Fuels program in general, please feel free to contact the Centre County Planning & Community Development Office at 814-355-6791.

Sincerely,

A handwritten signature in black ink that reads "John Franek, Jr." The signature is written in a cursive style.

John Franek, Jr.
County Administrator



Bellefonte Emergency Medical Services

Introduction to Emergency Medical Services; EMS in Your Community for Newly Elected Officials

Tuesday February 17, 2026 at 7:00pm

Newly elected borough council members, mayors, township supervisors, and municipal managers are invited to attend an important educational briefing on the current state of Emergency Medical Services (EMS) within your municipality. Incumbent officials are also encouraged to participate—especially if you have not previously attended our annual joint EMS/Municipal meetings. This session is focused on the ten municipalities served by Bellefonte EMS.

As municipal leaders, the decisions you make can directly impact the availability, reliability, and sustainability of EMS for your residents. This session will provide the essential knowledge needed to understand how EMS functions, how services are delivered, and what your municipality's responsibilities are under state regulations.

During this session, we will answer many of the common questions we hear from elected officials:

- Who are the EMS agencies that may respond to emergencies in your community?
- How many EMS incidents occur locally each year?
- What does EMS service actually cost, and what is the “cost of readiness”?
- What are the mandated licensing and staffing requirements?
- Are EMS providers volunteers, career staff, or a combination?
- What roles and obligations do municipalities have in providing or supporting EMS?
- How does the Ambulance Membership program work?
- Why doesn't insurance reimbursement cover the full cost of EMS operations?

This informational session is designed to provide clear, accurate answers so you can make informed decisions, communicate confidently with residents, and better understand the challenges and expectations facing EMS today.

This session is an ideal opportunity to ask questions unique to your municipality and receive reliable information directly from EMS leadership. We strongly encourage your attendance and participation.

- WHEN:
 - **Tuesday February 17, 2026** beginning at 7:00pm
 - Tours of our building, ambulances, para-transit vans available 6:00-7:00pm.
- WHERE:
 - Bellefonte EMS, 369 Phoenix Avenue, Bellefonte.

Please RSVP by Friday February 13, 2026 so we can ensure adequate seating and materials, to Chief Scott Rhoat, ssrhoat@bems.net or calling our station (814) 355-2907.

369 Phoenix Avenue, Bellefonte, Pa. 16823

Office (814) 355-2907, Fax (814) 355-8702



Bellefonte Borough Council
120 Badger Lane
Bellefonte PA, 16823

Borough Council,

I am writing on behalf of Pat McCool and his desire to hold open container events in Bellefonte. In 2025 Pat and I agreed to cross market the LH JAMS Music and Arts festival and The Bellefonte Cruise, understanding the importance of communities working together for greater results in Central PA tourism. We've even went as far as to discuss not overlapping our major events to prevent cannibalization of attendance since Bellefonte and Lock Haven are within an easy driving distance.

As the Board President of the Clinton County Arts Council and Co-Director of the LH JAMS Music and Art Festival, we hold several open container events annually. I first approach Lock Haven City Council in 2017 about our desire to create an open container area. The city had not approved an open container request since the 1980's. The timing was right since there were many examples communities in PA and the NY wine region expanding outdoor cafe seating on the weekends. Our request was approved unanimously.

Over the years, the CCAC has held 17 such events without any problems associated with alcohol. LH JAMS attracts thousands of people over the 3 days in August and is both a cultural and economic stimulus for the city. Pat and I have discussed some of the key measures we put in place to avoid any potential problems upfront. With his involvement concerning the Bellefonte Cruise, he understands the effort and details needed to make an event both enjoyable and safe. Regarding our events, we do have strict rules in place. Visitors cannot bring alcohol or coolers into the perimeter. Security is contracted through the CCAC and all adult beverage sales are handled by local restaurants and pubs with PLCB / RAMP certified servers.

In my experience, upfront precautions are essential. Having visible security, clear signage and professionals handling alcohol sales prevent most problems. We promote all of our events as 'family friendly' and encourage all ages to attend. I believe that by having sensible rules in place, we attract the right crowd that is very well behaved and everyone benefits.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steven L. Getz'.

Steven L. Getz
LH JAMS Director
CCAC Board President



443 Electronics Parkway
 Liverpool, NY 13088
 315-457-5200

Donald Holderman
 Assistant Borough Manager
 Borough of Bellefonte
 301 North Spring Street
 Suite 200
 Bellefonte, PA 16823

December 11, 2025
 Project No: 2779.001.005
 Invoice No: 157977

Project 2779.001.005 Talleyrand Park Suspension Bridge RAB
Professional Services thru November 15, 2025

Phase	010	Permitting and Design		
Fee				
Total Fee		49,500.00		
Percent Complete	40.00	Total Earned	19,800.00	
		Previous Fee Billing	17,325.00	
		Current Fee Billing	2,475.00	
		Total Fee		2,475.00
Billing Limits				
		Current	Prior	To-Date
Total Billings		2,475.00	17,325.00	19,800.00
Limit				49,500.00
Remaining				29,700.00
		Total this Phase		\$2,475.00
		Total Amount Due		<u>\$2,475.00</u>

Outstanding Invoices

Number	Date	Balance
147521	11/19/2024	2,475.00
149620	2/10/2025	2,475.00
156186	10/9/2025	2,475.00
Total		7,425.00

For billing questions please contact:
 Brandon Powell
 Project Accountant
 Email: bpowell@bartonandloguidice.com
 Phone 315-457-5200 Ext. 1030

BELLEFONTE BOROUGH COUNCIL BUSINESS MEETING

Regular Meeting Minutes

December 15, 2025 - 7:30 p.m.

301 N. Spring Street, 1st Floor, Bellefonte, Pennsylvania 16823

www.bellefonte.net

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www.cnet1.org

ATTEND IN PERSON: The meeting room is open with normal occupancy limits.

I. CALL TO ORDER (Council President Barbara Dann) The December 15, 2025, meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. MEMBERS PRESENT

Mr. Kent Bernier
Mr. Randall Brachbill
Ms. Deborah Cleeton, *Pro Tempore*
Ms. Barbara Dann, *President*
Mr. Douglas Johnson, *Vice President*
Ms. Shawna McKean
Ms. Rita Purnell
Ms. Johanna Sedgwick
Ms. Joanne Tosti-Vasey=
Ms. Jalyn Meckley, *Jr. Council Member--EXCUSED*
Mayor Buddy Johnson

STAFF PRESENT

Bill Witmer, Police Chief
David Pribulka, Interim Borough Manager
Alyssa Doherty, Assistant to the Borough Manager
Lori McGowan, Finance Director

IV. ADDITIONS TO THE AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

NONE

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comment will be public comment and then council

comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

NONE

VI. PUBLIC COMMENT/PUBLIC HEARING ON THE PROPOSED 2026 BUDGET

This Public Comment period is for oral comments regarding action items on this meeting agenda. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

NONE

VII. COMMUNICATIONS (Written)

Swearing-In Ceremony for County Elected Officials on Friday, January 2, 2026 at 9:00 AM, in Courtroom 1. The program will include a listing for “Bellefonte Borough Councilmembers”; however, individual names will not be listed. If you wish to be sworn in by a Common Pleas Judge at this ceremony, please contact Kendra Miknis at kjmiknis@centrecountypa.gov If a decision is made close to or on the day of the ceremony, you can still be included. No council action is requested.

VIII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Consent Agenda includes the following items:

1. Finance	Budget V. Actual November 2025
2. Finance	Budget V. Actual Summary November 2025
3. General	DRAFT Council Meeting Minutes December 1, 2025
4. Finance	Treasurers Report November 2025
5. Finance	Voucher Summary November 2025

Brachbill motioned and Bernier seconded to approve the Consent Agenda items 1-5. No discussion. Roll call vote. Motion carried. Motion carried unanimously.

IX. REPORTS

Mayor Johnson

Police Officers and Borough Employee Recognition

- A certificate was awarded to several officers for their exceptional service.

Police (Chief Witmer)

November 2025 report

Oath of Office for Police Officers Amanda Barnes and Thomas Snyder

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

(Ms. Thompson)

Recommended for approval:

Call for a motion/2nd: To approve the issuance of a Certificate of Appropriateness for the following project:

203 North Spring Street (Presbyterian Church) – Installation of gabion basket bank stabilization retaining wall at rear of church parcel, above TMG Builders building.

Cleeton motioned and Bernier seconded to approve the above project as presented. Discussion included Ms. Thompson offering some details regarding the project. Motion carried unanimously.

Zoning:

Update for the public: The Bellefonte Borough Zoning Hearing Board held a public hearing on Tuesday December 9th, 2025 to discuss a variance from the provisions of the zoning ordinance 575-125 – signs in the residential zones – specifically, signage at 502 E. Howard Street – the new Centre County Community Services building, and 420 Holmes Street – the main offices for Centre County Government. Both variances were granted and the new signage was approved, but Council can appeal the decision.

Short-Term Rentals (STRs) – renewal applications and notices went out today. If you are a STR – please make sure to get your paperwork turned in. There are 22 or 23 STRs in the Bellefonte Borough.

Items of interest:

The HARB meeting scheduled for Tuesday, 12/23 is cancelled as there are no projects for review.

Interim Borough Manager (Mr. Pribulka)

November 2025 report. Mr. Pribulka offered some additional comments and details regarding his report.

X. COMMITTEE REPORTS (Elected Official Committee Reports)

Environmental & Parks Committee/ Ordinance ad hoc Committee (Tosti-Vasey)

November 2025 Report

Finance & Administration Committee (Cleeton)

November 2025 Report

Infrastructure & Public Works Committee (Brachbill)

November 2025 Report

Streets Committee (Johnson)

November 2025 Report

Public Transport Task Force Committee (Cleeton/Tosti-Vasey)

November 2025 Report

XI. LIASON REPORTS

Reports were submitted and discussed.

- Bellefonte Borough Workplace Safety Committee
- Bellefonte Water Authority
- Airport Authority
- Centre County Library Board
- Nittany Valley Joint Recreation Authority
- Nittany Valley Joint Planning Commission
- Spring Creek Watershed Commission

XII. CURRENT and OLD BUSINESS

2026 Council Meeting Schedule – proposed. Council is only considering the dates of their meetings. Authorities, Boards and Commissions will be doing the same. Call for a motion/2nd to approve the 2026 Council Meeting schedule with any modifications.

Cleeton motioned and Brachbill seconded to approve the 2026 Council Meeting Schedule as presented with no modifications. Roll call vote. Motion carried. Motion to approve the proposed schedule carried unanimously.

Tax Ordinance No. 12152025-01. Call for a motion/2nd to approve Tax Ordinance 12152025-01 with any modifications.

Cleeton motioned and Purnell seconded to approve the above listed Tax Ordinance. No discussion. Roll call vote. Motion carried unanimously.

2026 Borough Budget. Call for a motion/2nd to approve the 2026 Budget for Bellefonte Borough with any modifications.

Brachbill motioned and Bernier seconded to approve the 2026 Budget. No discussion. Roll call vote. Motion carried unanimously.

2026 Bellefonte Borough Fee Schedule. Call for a motion/2nd to approve the 2026 Bellefonte Borough Fee Schedule with any modifications.

Cleeton motioned and Sedgwick seconded to approve the 2026 Fee Schedule. Discussion included some clarification regarding fee requirements. Roll call vote. Motion carried unanimously.

XIII. NEW BUSINESS

April Ressler and Barbara Smith of the Teeter Group will formally present the 2025 Encova Safety Recognition Award to the Bellefonte Borough Workplace Safety Committee. No council action is requested.

Young Oakes Brown and Company PC engagement letter to retain for Auditing Services for Bellefonte Borough. Call for a motion/2nd to accept the engagement letter from Young Oakes Brown and Company PC to retain for Auditing Services for Bellefonte Borough.

Tosti-Vasey motioned and Cleeton seconded to accept the letter listed above. No discussion. Roll call vote. Motion carried unanimously.

Nittany Office Equipment Quote for Council Tables, Modesty Panels and Full Motion Dividers for Council Chambers.

This item was removed from tonight's agenda.

Authorities, Boards and Commissions Vacancies. Appointments/Reappointments will be made at the January 5th, 2025 Council Meeting. No council action is requested.

Borough Offices will be closed on Wednesday, December 24th and Thursday, December 25th in observance of Christmas Eve and Christmas Day.

There will be no Refuse collection on Wednesday or Thursday. Refuse will be collected on Tuesday, December 23rd for Wednesday's Route and Friday, December 26 for Thursday's Route. No council action is requested.

Borough Offices will be closed on Thursday, January 1st, 2026 for New Year's Day. Refuse will not be collected on Thursday. Refuse will be collected on Wednesday, December 31st, 2025. No council action is requested.

XIV. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name, street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

NONE

XV. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

Several council members made comments on various issues.

Mrs. Purnell thanked the community and council for their support during her term on Council. She wishes everyone a happy holiday.

Ms. Cleeton thanked everyone involved in Victorian Christmas for another successful event.

Ms. Dann thanked Council for their support during her term as Council President.

XVI. ADJOURNMENT

The meeting was adjourned at 8:40PM.



**Stover
McGlaughlin**
Attorneys & Counselors at Law

Bellefonte
122 East High Street
Bellefonte, PA 16823
T: 814 355 8235
F: 814 355 1304

State College
919 University Drive
State College, PA 16801
T: 814 231 1850
F: 814 231 1860

Please remit payment to Bellefonte Office

November 15, 2025

Bellefonte Borough
301 North Spring Street, Suite 200
Bellefonte, PA 16823

ACCOUNT NO 12637.001A jws

INVOICE NO. 181749



Scan to Pay

Solicitor

FEES THROUGH 11/15/2025

		HOURS	
10/21/2025	Review Seda-COG rail spur agreement; Email to Dave P.	0.40	
10/22/2025	Telephone conference with Dave and Gina re: waterfront easement and RR Spur projects	0.80	
	Emails with Dave re: "awarding contract" for Gov. Park roof	0.30	
	Emails with John Bee and Attorney Schoonover re: Beck	0.20	
10/28/2025	Telephone call from Dave Pribulka re: barn demolition; Email to Gina T.	0.40	
10/30/2025	Emails with Gina Thompson re: Lambert Hall zoning issue	0.30	
11/04/2025	Meeting at Municipal Building in re: Waterfront Project; Telephone call to Barbi; Appear for court conference in re: Chandler; Email to Barbi	1.80	
11/05/2025	Review meeting summary and email	0.10	
11/10/2025	Emails re: alternatives (in response to meeting summary)	0.20	
	FOR CURRENT SERVICES RENDERED	4.50	832.50

Please Detach and Return This Portion With Your Remittance

Please Charge \$ _____ on the following:

Visa
 MasterCard
 Discover
 American Express

 Card Number

 Exp. Date (required)

 Card Holder Signature

 Security Code

Amount: _____
 Statement Date: 11/15/2025
 Client: Bellefonte Borough
 Account No. 12637.001

November 15, 2025

Bellefonte Borough

ACCOUNT NO: 12637-001A

INVOICE NO. 181749

Solicitor

HOURS

RECAPITULATION

HOURS	RATE	TOTAL
4.50	\$185.00	\$832.50

TOTAL CURRENT CHARGES	832.50
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PRIOR MONTH BALANCE	\$1,091.50
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ANY PYMTS RECD AFTER 12/05/2025 WILL BE REFLECTED ON NEXT STATEMENT

11/05/2025	Rec'd Ck #995925 Borough of Bellefonte - Thank you	-740.00
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12/04/2025	Rec'd Ck #995946 Borough of Bellefonte - Thank you	-351.50
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TOTAL PAYMENTS THROUGH 12/05/2025	<u>-1,091.50</u>
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TOTAL BALANCE DUE	<u><u>\$832.50</u></u>
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MEMORANDUM



TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting January 5, 2026

PLANNING

The next Planning Commission meeting is scheduled for Monday, January 12 at 5:00pm.

Ongoing Planning projects:

- Waterfront Development on High/Dunlop Streets
Bellefonte Elementary new building project at Airport Road
Cedar Cliff Properties, LLC at 821 East Bishop Street (former RiteAid)
Subdivision of Ranio Lands (to be transferred to SEDA-COG to eliminate encroaching railroad tracks)
Mount Nittany Medical Center land development at 945 E Bishop (former Weis lands)

The Planning Commission will meet on Monday, January 12 at 5:00 pm for their reorganization meeting, and to review two SALDO projects.:

- Land Development of MNMC Bellefonte MOB Sketch Plan - informational
Land Development of Cedar Cliff Properties, LLC at 821 East Bishop Street - formal review

ZONING

Zoning permit application activity has slowed seasonally, though a small number of applications continue to come in during the winter months. As always, I take phone calls throughout the week inquiring about zoning regulations and permitting. I am currently processing short-term rental renewals as applications are received and completing year-end 2025 record-keeping and statistical summaries. I expect to provide updated permit activity data to Council at the next reporting meeting.

In the new year, priorities will include ordinance review and amendments; coordination with Centre Region Code Administration to improve operational efficiencies and address property maintenance concerns; development of an inventory of commercial businesses, available spaces, and permitted uses; and pursuit of professional development opportunities.

HARB

The next HARB meeting is scheduled for Tuesday, January 13 at 8:30 am. This meeting will be canceled if no applications are submitted by Monday January 6th by 8:00 AM.

Numbers on 2025 HARB projects will be given at the next reporting meeting.

If you have any questions about the current projects, or would like additional information, please do not hesitate to contact Gina Thompson at gthompson@bellefontepa.gov or 814-313-1573.

BELLEFONTE BOROUGH COUNCIL BUSINESS MEETING

Regular Meeting Minutes

November 17, 2025 - 7:30 p.m.

301 N. Spring Street, 1st Floor, Bellefonte, Pennsylvania 16823

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ATTEND IN PERSON: The meeting room is open with normal occupancy limits.

I. CALL TO ORDER (Council President Barbara Dann) The November 17, 2025 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m. *Council met for an executive session prior to tonight's meeting to discuss personnel and real estate issues.

II. PLEDGE OF ALLEGIANCE

III. MEMBERS PRESENT

Mr. Kent Bernier
Mr. Randall Brachbill
Ms. Deborah Cleeton, *Pro Tempore*
Ms. Barbara Dann, *President*
Mr. Douglas Johnson, *Vice President*
Ms. Shawna McKean
Ms. Rita Purnell
Ms. Johanna Sedgwick
Ms. Joanne Tosti-Vasey
Ms. Jalyn Meckley, *Jr. Council Member*
Mayor Buddy Johnson

STAFF PRESENT

Bill Witmer, Police Chief
David Pribulka, Interim Borough Manager
Alyssa Doherty, Assistant to the Borough Manager
Gina Thompson, Planning, Zoning & HARB Administrator

IV. ADDITIONS TO THE AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

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NONE

VI. COMMUNICATIONS (Written)

Additional funding information for the Beaver Farmhouse. No council action is requested.

Congressman Glenn “GT” Thompson's letter of support to restore the Beaver Farmhouse. No council action is requested.

Historic House by Bellefonte Elementary School. No council action is requested.

Old Stone Farmhouse on the proposed new elementary school site. No council action is requested.

Structural Review of Beaver Farmhouse at 1002 Airport Road, Bellefonte. No council action is requested.

The Gamble Mill is the best example of preservation. No council action is requested.

VI. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Consent Agenda includes the following items:

1. Finance	Campbell Durrant Legal Invoice October 2025 Report
2. General	DRAFT Council Meeting Minutes November 3rd, 2025
3. Finance	Stover McGlaughlin Legal Invoice October 2025 Report

McKean motioned and Cleeton seconded to approve the Consent Agenda. No discussion. Roll call vote. Motion carried. Motion carried unanimously.

VII. REPORTS

Mayor Johnson

Proclamation-Small Business Saturday November 29, 2025.

- Small business Saturday was established in 2010

Police (Chief Witmer)

October 2025 report. The department was able to purchase a new police vehicle.

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)
(Ms. Thompson)

Recommended for approval:

Call for a motion/2nd to approve the Planning Commission's recommendation to approve the subdivision of Tax Parcel 32-301-300 (SEDA-COG Joint Rail Authority), contingent upon revising the plan in accordance with the review comments from the County Planning Office. *Brachbill motioned and Tosti-Vasey seconded to approve the Planning Commission's recommendation to approve the subdivision of Tax Parcel 32-301-300 (SEDA-COG Joint Rail Authority), contingent upon revising the plan in accordance with the review comments from the County Planning Office. No discussion. Roll call vote. Motion carried. Motion carried unanimously.*

Call for a motion/2nd to approve the appointment of Jean Gerber to the Planning Commission. She will fill the vacancy created by Chris Morelli's move away. Her term will expire on 12/31/2026. *Johnson motioned and Tosti-Vasey seconded to approve the appointment of Jean Gerber to the Planning Commission. She will fill the vacancy created by Chris Morelli's move away. Her term will expire on 12/31/2026. No discussion. Roll call vote. Motion carried. Motion carried unanimously.*

The Nittany Valley Joint Planning Commission will meet on Thursday, November 20, at 6:00 pm at the Benner Township building.

The next HARB meeting is scheduled for Tuesday, November 25, at 8:30 am, however this meeting is cancelled as there are no projects for HARB to review.

The next Planning Commission meeting is scheduled for Monday, December 8, at 5:00 pm.

Interim Borough Manager (Mr. Pribulka)

October 2025 Report

Mr. Pribulka welcomed several new employees to the Borough, including a new part time code enforcement official, a new admin assistant in the police department, a new mechanic in the public works department, and a new operator in the wastewater treatment plant.

VIII. COMMITTEE REPORTS (Elected Official Committee Reports)

Environmental & Parks Committee/ Ordinance ad hoc Committee (Submitted)

- The committee met on November 12, 2025. A report will be provided for the Council meeting in December.

Finance & Administration Committee (Verbal)
October 2025 Report

Infrastructure & Public Works Committee (Submitted)

October 2025 Report

- Mr. Brachbill reported on several projects that are in the works.

Streets Committee (Verbal and included in the meeting packet)

October 2025 Report

- Mr. Johnson reported on several projects that the streets committee is considering.
- No meeting scheduled for December. Next meeting scheduled for Tuesday January 13th at 4pm in the Oak Room.

Public Transport Task Force Committee (Verbal)

October 2025 Report

IX. LIASON REPORTS

Reports will be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda.

Centre County Library Board - Ms. Cleeton (Submitted)

Centre Region Council of Governments (COG) Public Safety Committee - Mr. Brachbill
(Submitted)

X. CURRENT and OLD BUSINESS

Nittany Valley Joint Recreation Authority Match Request. Council may take action.

- Funding report: The Authority was awarded a grant for \$1.475M (DCNR C2P2 Match Grant). The Authority has raised \$1,077,171.00. The Authority is approximately \$398,000 short. The Authority is asking each sharing municipality to contribute a portion of the deficit based on population. Bellefonte Borough's share would be approximately 26% or \$103,650 to be paid over a 3-year period (June 30th 2028). This is to help fund phase 1 of the project in the amount of \$2.9M.
 - Benner township has already pledged \$79,731
 - Spring township has pledged \$135,542
 - Walker township has been asked to consider pledging \$79,731
 - The 2 grants will expire if the Authority is not able to be raise the needed funds.

Johnson motioned and Brachbill seconded to approve a pledge of \$104,650 to be paid as needed to the Nittany Valley Joint Recreational Authority to support the public pool renovation project over a 3-year period, \$34,550 per year, with an end date of June 30th, 2028. Discussion included clarification that the Authority will continue to raise funds via grants and other fundraising efforts, which could significantly reduce the amount that each municipality would contribute. Roll call vote. Motion carried. Motion carried unanimously.

Council Chambers Improvements.

Bernier motioned and Brachbill seconded to approve the quote provided for tables and panels. Discussion included Johnson commenting that he is not in favor of this purchase at this time as he feels this option is not the best option at this time. Roll call vote. Motion FAILED with 3 YES and 6 NO votes.

Mr. Kent Bernier	yes	Ms. Shawna McKean	no
Mr. Randy Brachbill	yes	Ms. Rita Purnell	no
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	no
Ms. Barbara Dann	no	Ms. Joanne Tosti-Vasey	no
Mr. Doug Johnson	no		

Armory Building front steps improvement. (\$650)

Kent motioned and Johnson seconded to approve the quote for \$650 provided by Gary Horner to repair the steps on the Spring Street side of the Armory Building. Discussion included clarification of the parameters of the project. Roll call vote. Motion carried. Motion carried unanimously.

2025 Goals update-November 2025. No council action requested.

Council may consider joining the Pennsylvania Municipal League and allocate funds in the 2026 budget for the membership fee. Member Benefit information has been provided in the packet. Council may take action.

Tosti-Vasey motioned and there was second to remove from the table. Motion to remove from the table failed.

Exception to Section 404.3 of the Centre Region Building Safety & Property Maintenance Code for 107 S. Ridge Street.

Bernier motioned and Johnson seconded to remove from the table. No discussion. Roll call vote. Motion to remove from the table carried with 8 YES votes and 1 NO vote.

Mr. Kent Bernier	yes	Ms. Shawna McKean	yes
Mr. Randy Brachbill	yes	Ms. Rita Purnell	yes
Ms. Deb Cleeton	yes	Ms. Johanna Sedgwick	yes
Ms. Barbara Dann	yes	Ms. Joanne Tosti-Vasey	no
Mr. Doug Johnson	yes		

Bernier motioned and Johnson seconded to direct staff to advertise for Chapter 425 Ordinance Amendment. Discussion included comments by Walt Schneider, Agency Director for Centre Region Code and Building Code Official. Mr. Schneider commented regarding the ceiling height restriction for rental housing. He commented that higher ceiling height is important for mental health and fire safety. Roll call vote. Motion to advertise for the ordinance amendment FAILED with 1 yes and 8 NO votes.

Mr. Kent Bernier	yes	Ms. Shawna McKean	no
Mr. Randy Brachbill	no	Ms. Rita Purnell	no
Ms. Deb Cleeton	no	Ms. Johanna Sedgwick	no
Ms. Barbara Dann	no	Ms. Joanne Tosti-Vasey	no

Mr. Doug Johnson	<i>no</i>	
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Demolition Permit Application requested by Bellefonte Area School District for the Beaver Farmhouse, 1002 Airport Road.

Bernier motioned and McKean seconded to remove from the table. No discussion. Roll call vote. Motion carried. Motion to remove from the table carried unanimously.

Bernier motioned and Cleeton seconded to approve the demolition of the Beaver Farmhouse at 1002 Airport Road, requested by the Bellefonte Area School District. Discussion included public comments regarding this demolition. The superintendent of the Bellefonte Area School District spoke to express the districts position on the issue. He stated that the district’s main duty is to use taxpayer dollars in a fiscally responsible manner and to provide educationally appropriate buildings that are accessible to all students and staff. The farmhouse is not part of the district’s educational program and it is costing the district money each year, and the district is facing potential fines from the Borough for a building that they are not being permitted to demolish. He further stated that donating the house and land is not a feasible option for the district, as that tract of land is the site for all stormwater runoff. Several other community members expressed their opinions regarding the demolition. Below is a summary of those comments.

Joseph Griffin, a borough resident, spoke in favor of preserving the farmhouse. He requested a 1 year stay of demolition to give community members time to find a solution and raise funds.

Tim Gardner, a borough resident, spoke in favor of preserving the farmhouse for historical and educational purposes.

Sadie Belsky, a borough resident, spoke in favor of preserving the farmhouse for historical and educational purposes.

Matt Maris, a borough resident, spoke in favor of preserving the farmhouse for historical and educational purposes. He mentioned the Gamble Mill as a good example of successful historical preservation.

Walt Schneider also spoke to clarify the fines that Centre Region Code has threatened. He stated that the building must be made weather-tight or the district will face fines.

Tosti-Vasey moved to amend the motion to table approving the demolition for one year to gather more information and options. Brachbill seconded the amendment. Roll call vote on the amendment. Motion to approve the amended motion FAILED with 7 no and 2 yes votes.

Mr. Kent Bernier	<i>no</i>	Ms. Shawna McKean	<i>no</i>
Mr. Randy Brachbill	<i>no</i>	Ms. Rita Purnell	<i>no</i>
Ms. Deb Cleeton	<i>no</i>	Ms. Johanna Sedgwick	<i>yes</i>
Ms. Barbara Dann	<i>no</i>	Ms. Joanne Tosti-Vasey	<i>yes</i>
Mr. Doug Johnson	<i>no</i>		

Roll call vote for the original motion. Motion to approve the demolition permit FAILED with 1 yes and 8 NO votes.

Mr. Kent Bernier	<i>yes</i>	Ms. Shawna McKean	<i>no</i>
Mr. Randy Brachbill	<i>no</i>	Ms. Rita Purnell	<i>no</i>
Ms. Deb Cleeton	<i>no</i>	Ms. Johanna Sedgwick	<i>no</i>
Ms. Barbara Dann	<i>no</i>	Ms. Joanne Tosti-Vasey	<i>no</i>

Mr. Doug Johnson	<i>no</i>	
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X. NEW BUSINESS

Bellefonte Lamb McErlane P.C. engagement letter to retain Christopher Gerber as Special Counsel with respect to labor and employment matters for the Bellefonte Borough Police Department.

Brachbill motioned and Cleeton seconded to accept the engagement letter from Lamb McErlane, P.C. to retain Christopher Gerber as Special Counsel with respect to labor and employment matters for the Bellefonte Borough Police Department. Roll call vote. Motion carried. Motion carried unanimously.

List of items to be auctioned on Municibid.

Cleeton motioned and McKean seconded to approve the provided list to be auctioned on Municibid. Roll call vote. Motion carried. Motion carried unanimously.

The last day for Brush/Grass Curbside Pick-Up will be Wednesday, November 19th. The final Saturday opening of the Borough Compost Facility on Musser Lane will be Saturday, November 22nd. No council action requested.

Borough Offices will be closed on Thursday, November 27th for Thanksgiving. No council action is requested.

At the Bellefonte Borough Council meeting held on January 20, 2025, Council approved the Courtesy Parking Program for the 2025 Holiday Season. Under this program, the first time the Parking Enforcement Officer observes a vehicle with no time on the meter, the officer will issue a complimentary two-hour pass. On the officer’s second pass-through that same day, if no time remains on the meter and the two hours have expired, a parking ticket will be issued. Courtesy parking begins on Thursday, November 27, 2025 (Thanksgiving Day), and continues through Thursday, January 1, 2026 (New Year’s Day). We encourage everyone to take advantage of this opportunity to do some holiday shopping in beautiful Downtown Bellefonte—and have a Happy Holiday Season! No council action is requested.

XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name, street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

NONE

XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

Several council members made comments on various issues.

XIII. ADJOURNMENT

Meeting was adjourned at 9:15PM.

2026

APPOINTMENTS/REAPPOINTMENTS

ABC NAME	NEW TERM EXPIRES	INTERESTED	APPLICATION RECEIVED
Borough Authority (five-year term) <i>Greg Brown (Reappointment)</i>	12/31/2031	Yes	Yes
Centre County Library Board (three-year term) <i>Jennifer Cifelli</i>	12/31/2029	Yes	Yes
HARB (five-year term) <i>Phil Ruth (Reappointment)</i>	12/31/2031	Yes	Yes
Planning Commission (four-year term) <i>David Lomison (Reappointment)</i>	12/31/2030	Yes	Yes
Zoning Hearing Board (five-year term) <i>Lanny King (Reappointment)</i>	12/31/2031	Yes	Yes
Vacancy Board (five-year term) <i>Jean Gerber</i>	12/31/2031	Yes	Yes

Bellefonte Borough Authority

The Bellefonte Borough Authority is a seven-member Authority, all appointed by Council for a five-year term. Residency is required. The Authority transitioned from a fiscal authority to an operating authority around 2003 when Bellefonte Borough and the Authority entered into a management agreement. The Authority sets the policies and rates while the Borough uses its staff to manage the day-to-day activities of both the water and wastewater system.

There is currently one vacancy on this Board, with the terms expiring on 12/31/2031.

Bellefonte Borough Historical & Architectural Review Board

The purpose of HARB is to make recommendations to Bellefonte Borough Council concerning the erection, reconstruction, alteration, restoration, demolition or razing of all or any part of a building or structure located within the boundaries of the Historical District and visible from a public right-of-way. The HARB is composed of seven members and at least one alternate member, with each member serving a four-year term. Of the seven members, one shall be a registered architect, one a licensed real estate broker, one the Borough building official, one a business person whose principal place of business is located within the HARB-regulated historic district, and three additional persons with a knowledge of and interest in historic preservation. Residency is preferred but not required.

The HARB’s regularly scheduled meetings are at 8:30 A.M. on the second and fourth Tuesday of each month unless circumstances warrant a postponement.

There is currently one vacancy on this Board, with the terms expiring on 12/31/2031.

2026

APPOINTMENTS/REAPPOINTMENTS

Centre County Library Board

Bellefonte Borough Council appoints a Bellefonte Borough representative to the Library Board for a three-year term. Residency is not required.

There is currently one vacancy on this Board, with the term expiring on 12/31/2029.

Bellefonte Borough Planning Commission

The Bellefonte Borough Planning Commission is an advisory or recommending body to the Borough Council. It consists of five members, each appointed by Council for a four-year term. The Commission works closely with the Zoning Administrator. It considers planning issues such as rezoning requests, transportation, environmental impact, and water and sewage issues. This body also reviews all land development and subdivision plans submitted to the Borough and forwards an advisory opinion to the Borough Council. Reviews are performed to determine compliance with Borough zoning and subdivision regulations as well as with state regulations. The Commission then makes a recommendation to the Council for their ruling on the issue in question.

The Planning Commission meets the second Monday of the month, normally at 5 p.m. If there are no projects to review, the meeting may be canceled.

There is currently one vacancy on this Board, with the term expiring on 12/31/2030.

Zoning Hearing Board

The Bellefonte Borough Zoning Hearing Board consists of five members and one alternate, each appointed by the Borough Council for a five-year term. The Board works closely with the Zoning Administrator. The Board meets once a month, usually in the evening, to review appeals and variance requests as needed.

The Zoning Hearing Board is a quasi-judicial body that works independently of the Borough Council. A solicitor is appointed to serve this body as legal counsel at hearings and to prepare the legal documents that reflect the decisions of the zoning hearing board. The Zoning Hearing Board decides upon the following:

1. Requests for variance from various sections of the Zoning Ordinance and Sign Ordinance.
2. Appeals of decisions made by the Zoning Administrator regarding the granting or denial of a permit, issuance of any cease-and-desist order, and determinations made in administration of the ordinances.

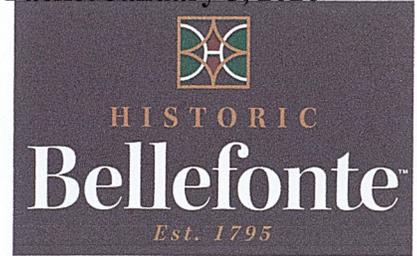
There is currently one vacancy on this Board, with the term expiring on 12/31/2031.

Vacancy Board

The Vacancy Board is made up of all of the council members and one citizen of the Borough. If Council does not fill a Council seat vacancy within thirty days, then the filling of that seat is conducted by the Vacancy Board. The Vacancy Board meets on an as-needed basis. The citizen/vacancy board member is appointed by Council at the first meeting of each calendar year and serves as the Board Chair.

There is currently one vacancy on this Board, with the term expiring on 12/31/2031.

VOLUNTEER APPLICATION
Borough of Bellefonte



Date Received (office): 12/9/2025

STEP 1: APPLICANT INFORMATION		
Name: <u>GREGORY S. BROWN</u>		
Address: <u>910 SHADY LANE Bellefonte PA 16823</u>		Contact: (phone, email) <u>814-280-2327</u> <u>gbrown@pinethurstcustomishomes.net</u>
Are you a resident of Bellefonte Borough? <input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, for how many years? <u>73 years</u>	Voting Ward (circle): NORTH SOUTH WEST
Have you ever been or are currently an elected or appointed official? If yes, please provide of position and duties involved: <u>Currently on the board</u>		
ABC(s) that you are interested in being appointed to: <u>Bellefonte Watershed Sewer Authority</u>		
Special skills that you have which related to the ABC applied for: <u>Been in the Building Business for 40 years</u>		
Please list any relatives or relationships you may have with any current member of a Bellefonte Authority, Board or Commission. FYI, our nepotism policy states: "[Our] prohibition [on hiring] shall not apply to employment in a temporary, seasonal position, nor to internships or volunteer work, as long as there is no direct or indirect supervisor/subordinate relationship between the relative or individual involved in a personal relationship with an employee or a personal relationship with an independent contractor of the Borough." (You can find a complete copy of Bellefonte's nepotism policy on the Borough's website.) <u>N/A</u>		
STEP 4. ADDITIONAL INFORMATION		
Other information that may be relevant in requesting appointment to the ABC(s): <u>N/A</u>		
Are you attaching any other relevant information, such as a CV/resume, references (OPTIONAL) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
Signature of Applicant <u>[Signature]</u>		Date <u>12/9/25</u>

Return your completed application and resume to: Alyssa Doherty, 301 N. Spring Street, Suite 200, Bellefonte, PA 16823
 Questions: 814-355-1501 or adoherty@bellefontepa.gov

VOLUNTEER APPLICATION
Borough of Bellefonte



Date Received (office): _____

STEP 1: APPLICANT INFORMATION

Name: _____

Address: _____	Contact: (phone, email) _____
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Are you a resident of Bellefonte Borough? <input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, for how many years? _____	Voting Ward (circle): NORTH SOUTH WEST
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Have you ever been or are currently an elected or appointed official? If yes, please provide of position and duties involved:

ABC(s) that you are interested in being appointed to:

Special skills that you have which related to the ABC applied for:

Please list any relatives or relationships you may have with any current member of a Bellefonte Authority, Board or Commission. FYI, our nepotism policy states: “[Our] prohibition [on hiring] shall not apply to employment in a temporary, seasonal position, nor to internships or volunteer work, as long as there is no direct or indirect supervisor/subordinate relationship between the relative or individual involved in a personal relationship with an employee or a personal relationship with an independent contractor of the Borough.” (You can find a complete copy of Bellefonte’s nepotism policy on the Borough’s website.)

STEP 4. ADDITIONAL INFORMATION

Other information that may be relevant in requesting appointment to the ABC(s):

Are you attaching any other relevant information, such as a CV/resume, references (OPTIONAL)
 YES NO

Signature of Applicant _____	Date _____
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VOLUNTEER APPLICATION
Borough of Bellefonte



Date Received (office): _____

STEP 1: APPLICANT INFORMATION

Name: _____

Address: _____	Contact: (phone, email) _____
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Are you a resident of Bellefonte Borough? <input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, for how many years? _____	Voting Ward (circle): <input checked="" type="radio"/> NORTH <input type="radio"/> SOUTH <input type="radio"/> WEST
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Have you ever been or are currently an elected or appointed official? If yes, please provide of position and duties involved:

ABC(s) that you are interested in being appointed to:

Special skills that you have which related to the ABC applied for:

Please list any relatives or relationships you may have with any current member of a Bellefonte Authority, Board or Commission. FYI, our nepotism policy states: "[Our] prohibition [on hiring] shall not apply to employment in a temporary, seasonal position, nor to internships or volunteer work, as long as there is no direct or indirect supervisor/subordinate relationship between the relative or individual involved in a personal relationship with an employee or a personal relationship with an independent contractor of the Borough." (You can find a complete copy of Bellefonte's nepotism policy on the Borough's website.)

STEP 4. ADDITIONAL INFORMATION

Other information that may be relevant in requesting appointment to the ABC(s):

Are you attaching any other relevant information, such as a CV/resume, references (OPTIONAL)
 YES NO

Signature of Applicant 	Date _____
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VOLUNTEER APPLICATION
Borough of Bellefonte



Date Received (office): 12/15/2025

STEP 1: APPLICANT INFORMATION

Name:

David W. Lomison

Address:

128 North Monroe Street
 Bellefonte, PA 16823

Contact: (phone, email)

814-404-0357
 dwlomison@centrecountypa.gov

Are you a resident of Bellefonte Borough?

YES NO

If yes, for how many years?

13

Voting Ward (circle):

NORTH SOUTH WEST

Have you ever been or are currently an elected or appointed official? If yes, please provide of position and duties involved:

Current member of Bellefonte Borough Planning Commission
 Current member of Nittany Valley Joint Planning Commission

ABC(s) that you are interested in being appointed to:

Continue as member of Bellefonte Planning Commission

Special skills that you have which related to the ABC applied for:

Past Experience

Please list any relatives or relationships you may have with any current member of a Bellefonte Authority, Board or Commission. FYI, our nepotism policy states: "[Our] prohibition [on hiring] shall not apply to employment in a temporary, seasonal position, nor to internships or volunteer work, as long as there is no direct or indirect supervisor/subordinate relationship between the relative or individual involved in a personal relationship with an employee or a personal relationship with an independent contractor of the Borough." (You can find a complete copy of Bellefonte's nepotism policy on the Borough's website.)

N/A

STEP 4. ADDITIONAL INFORMATION

Other information that may be relevant in requesting appointment to the ABC(s):

Are you attaching any other relevant information, such as a CV/resume, references (OPTIONAL)

YES NO

Signature of Applicant

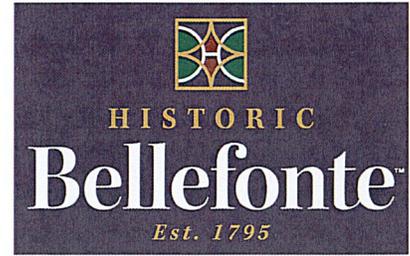
Date

12/11/2025

Return your completed application and resume to: Alyssa Doherty, 301 N. Spring Street, Suite 200, Bellefonte, PA 16823
 Questions: 814-355-1501 or adoherty@bellefontepa.gov

Lanny
ZHB.

VOLUNTEER APPLICATION
Borough of Bellefonte



Date Received (office): 12/15/2025

STEP 1: APPLICANT INFORMATION

Name: **Lanny C. King**

Address: **1231 Parkwood Drive
Bellefonte, PA 16823**
Contact: (phone, email)
Home: **814-355-7652**
Cell: **814-321-7709**
email: **lanman130@gmail.com**

Are you a resident of Bellefonte Borough?
 YES NO
If yes, for how many years? **55 Years**
Voting Ward (circle): **NORTH SOUTH WEST**

Have you ever been or are currently an elected or appointed official? If yes, please provide of position and duties involved:
No

ABC(s) that you are interested in being appointed to:
Zoning Hearing Board

Special skills that you have which related to the ABC applied for:

Please list any relatives or relationships you may have with any current member of a Bellefonte Authority, Board or Commission. FYI, our nepotism policy states: "[Our] prohibition [on hiring] shall not apply to employment in a temporary, seasonal position, nor to internships or volunteer work, as long as there is no direct or indirect supervisor/subordinate relationship between the relative or individual involved in a personal relationship with an employee or a personal relationship with an independent contractor of the Borough." (You can find a complete copy of Bellefonte's nepotism policy on the Borough's website.)

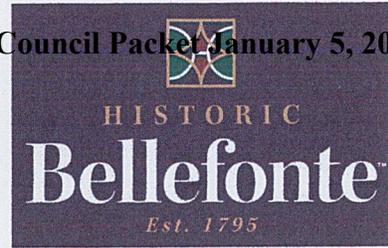
STEP 4. ADDITIONAL INFORMATION

Other information that may be relevant in requesting appointment to the ABC(s):

Are you attaching any other relevant information, such as a CV/resume, references (OPTIONAL)
 YES NO

Signature of Applicant: *Lanny C. King* Date: **12-9-25**

VOLUNTEER APPLICATION
Borough of Bellefonte



Date Received (office): 11-7-2025

STEP 1: APPLICANT INFORMATION		
Name: Jean Rogers Gerber		
Address: 334 E. Curtin St. Bellefonte, PA 16823		Contact: (phone, email) 814-876-7287
Are you a resident of Bellefonte Borough? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	If yes, for how many years? Born & raised here, lived in town 1991-2004, moved back in 2025	Voting Ward (circle): <input checked="" type="radio"/> NORTH <input type="radio"/> SOUTH <input type="radio"/> WEST
Have you ever been or are currently an elected or appointed official? If yes, please provide of position and duties involved: Served on Borough Council approximately 1998-2003 (not sure of the exact dates)		
ABC(s) that you are interested in being appointed to: Planning Commission		
Special skills that you have which related to the ABC applied for: My previous experience as a Council would be very helpful in my role on the Planning Commission		
Please list any relatives or relationships you may have with any current member of a Bellefonte Authority, Board or Commission. FYI, our nepotism policy states: "[Our] prohibition [on hiring] shall not apply to employment in a temporary, seasonal position, nor to internships or volunteer work, as long as there is no direct or indirect supervisor/subordinate relationship between the relative or individual involved in a personal relationship with an employee or a personal relationship with an independent contractor of the Borough." (You can find a complete copy of Bellefonte's nepotism policy on the Borough's website.) None		
STEP 4. ADDITIONAL INFORMATION		
Other information that may be relevant in requesting appointment to the ABC(s):		
Are you attaching any other relevant information, such as a CV/resume, references (OPTIONAL) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
Signature of Applicant Jean R. Gerber		Date 11/2/25

Return your completed application and resume to: Bellefonte Borough Manager, 236 West Lamb Street, Bellefonte, PA 16823
 Questions: 814-355-1501 or boro@bellefontepa.gov



CENTRE REGION CODE ADMINISTRATION

2643 Gateway Drive, Suite #1, State College, PA 16801

814-231-3056

www.centregioncode.org

November 19, 2025

David Pribulka
Interim Borough Manager
Borough of Bellefonte
301 North Spring Street
Suite 200
Bellefonte, Pennsylvania 16823

Reference: Proposal for Sewage Enforcement Officer (SEO) services

Dear Mr. Pribulka:

In addition to the services currently provided to the Borough of Bellefonte, the Centre Region Code Administration (CRCA) would like to formally offer the Borough of Bellefonte sewage enforcement officer (SEO) services. Currently, the CRCA has six (6) PA DEP certified SEO's on staff, and has an on-going consulting relationship with Charles Herr to provide support. The CRCA will not be offering system design services nor construction services. Between the number of SEO's on staff and not offering design and construction services, it will eliminate the need to go to multiple organizations due to conflicts of interest.

The following is the proposed fee schedule for 2026:

SERVING COLLEGE, FERGUSON, HARRIS, HALFMOON, & PATTON TOWNSHIPS &
THE BOROUGHS OF BELLEFONTE AND STATE COLLEGE

Fee Schedule

Centre Region Code Administration (CRCA) will collect all fees.

Applications

New Systems (Site Approved or Denied)	\$700.00
Replace or Major Repair/Alteration to Existing System	\$700.00
Additional Percolation Test (per 6-hole set) under same application	\$400.00
Minor Repairs to Existing System	\$425.00
Septic Tank Replacements, Holding/Retention Tanks/Privies	\$380.00
Renew, Reuse, or Transfer Permit:	\$320.00
Interim or Final Inspection(s) (All Systems)	\$150.00
IRSIS (Spray Irrigation) and Drip Irrigation	\$1060.00

Existing System Inspections

Inspections due to housing inspection – unsuitable system	\$320.00
Small Flow Treating Facility Inspections	\$320.00
Inspection for any reason other than noted above	\$320.00

Onlot Sewage Management Program Inspections

Complete Site Inspection w/Open Tank(s), per system	\$ 90.00
Walkover Inspection, per site or system	\$ 45.00
Open Tank(s) Inspection for Pumping Waiver, per System	\$150.00
Admin. without site inspection	\$ 40.00

Municipal Consultation/Enforcement

Primary Sewage Enforcement Officer	\$90.00 per hour
Secondary Sewage Enforcement Officer	\$90.00 per hour
Secretarial Administration	\$60.00 per hour
Mileage Rate	IRS allowable rate.

Subdivision/Land Development

Soil probes and related administration, such as probe and percolation reports, existing system inspections and plot plan reviews with written comments, will be billed on a time-and-materials basis at the following rates:

Primary Sewage Enforcement Officer:	\$90.00 per hour
Administration:	\$60.00 per hour
Mileage Rate	IRS allowable rate.

Percolation testing, per 6-hole test, whether site passes or fails, plus mileage at IRS allowable rate \$400.00

Planning Module Review (per review) – Component 1	\$220.00
– Component 2	\$320.00

The proposed SEO staff is:

Primary SEO

Walter G. M. Schneider III, Ph.D., P.E., MCP, CBO, CFO, MIFireE – PA SEO 03970

Alternate SEO's

Cory M. Warner –	PA SEO 03994
James W. Royer –	PA SEO 04028
Robert E. Royer, Jr. –	PA SEO 04025
Bryan K. Roan –	PA SEO 04041
Jonathan T. Long –	PA SEO 04039

If you have any questions regarding this matter, please contact me.

Respectfully submitted,
Centre Region Code Administration

Walter G. M. Schneider III, Ph.D., P.E., CBO, MCP, CFO, MIFireE, FASCE, CPT, FM
Agency Director

File

BELLEFONTE BOROUGH
Bellefonte Borough Council Packet January 5, 2026
2026 COMPREHENSIVE FEE SCHEDULE

BUILDING CODES, RENTAL HOUSING & ZONING	
Building Code Permit Fees - 1 and 2 Family Residential	
Application Fee	\$35.00
New Construction, or Addition	\$0.0070 x Declared Cost*, OR \$0.0070 x Square Foot Construction Cost x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council)
Renovation	\$0.0070 x Declared Cost*
Minimum Fee	\$55.50
Reinspection Fee	\$100.00
Demolition Fee	\$55.50
* The CRCA may request documentation supporting the declared project cost	
Building Code Permit Fees - 1 and 2 Family Residential - New Industrialized Housing Only	
Application Fee	\$35.00
New Construction	80% of the following: (\$0.0070 x Declared Cost*, OR \$0.0070 x Square Foot Construction Cost x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council))
Minimum Fee	\$55.50
Reinspection Fee	\$100.00
* The CRCA may request documentation supporting the declared project cost	
Building Code Permit Fees - Non-1 and 2 Family Residential	
Application Fee	\$75.00
New Construction, Renovation, or Addition	\$0.0070 x Declared Cost*, OR \$0.0070 x Square Foot Construction Cost x Level of Renovation Multiplier x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council)
Minimum Fee	\$55.50
Reinspection Fee	\$100.00
Demolition Fee	\$55.50
* The CRCA may request documentation supporting the declared project cost	
Fire Safety Permits	
Annual Permit Fee = T x \$130.00 x R/ V (rounded to the nearest dollar)	
R = Reduction Factor = 1.0; T = Estimated Inspection Time of Property; V= Inspection Frequency Value	
Square Feet	Time in Hours
1,000 or less	2
1,001 to 2,500	2.75
2,501 to 10,000	3.5
10,001 to 25,000	4.5
25,001 to 75,000	6
75,001 to more	9.5
Life Safety Value (as determined at the time of inspection)	Inspection Frequency
100 or less	5 year interval
101 to 400	3 year interval
401 or more	Annually
Rental Housing Fee	
New Rental Housing Permit application fee	\$75.00
Single Dwelling Unit, Townhouse, Mobile Home, Apartment, Condominium, or Duplex (per unit)	\$52.00
Ordinance Enforcement Fee	\$5.00 per application
Lodging house, boarding house, tourist home, or rooms (per unit)	\$47.00

Rental Housing Fee (con't)	
Bed & Breakfast	\$50.00/unit
Change of management for rentals	\$50.00/unit
Change of ownership for rentals	\$50.00/unit
New Rental	\$50.00/unit
Short Term Rental Fee	\$130.00/unit/year
Well and Borehole Permit Fee	
Potable drinking water well	\$56.00
Base fee for all wells and boreholes subject to the Centre Region Building Safety and Property Maintenance Code with the exception of potable drinking water wells including up to five (5) ground penetrations	\$150.00
Additional penetrations beyond the five (5) penetrations covered in the base fee for up to and including an additional five (5) penetrations	\$75.00
Permit Expiration and Permit Renewal Fees	
The following fees are applicable to permits that are subject to the provisions of Pennsylvania Act 46 of 2010	
Written Verification of Expiration Date	
a. Residential Projects	\$100.00
b. Commercial Projects	\$500.00
Permit extension fee shall be 25 percent of the original base permit fee, not to exceed \$5,000.00	
Residential Plan Review Fees	
Upon the second plan submission prior to the issuance of a permit if plan review comments have not been adequately addressed, or if additional comments are required to be generated, or any submission of modifications after the issuance of a permit	
Submission fee	\$0
Review fee	\$130 x Staff Time in Hours
Commercial Plan Review Fees	
Upon the second plan submission prior to the issuance of a permit if plan review comments have not been adequately addressed, or if additional comments are required to be generated, or any submission of modifications after the issuance of a permit	
Submission fee	\$150
Review fee	\$130 x Staff Time in Hours
Work Not Covered By Permit Fees	
Fee	\$130 x Staff Time in Hours
Applicant Requested Overtime Plan Review or Inspection Outside of Normal Business Hours	
Fee	\$195 x Staff Time in Hours
Safety & Property Maintenance Code	
Fire Code Operational Permits	\$25.00
Violations	Fine of no less than \$300.00, no more than \$1,000.00, per occurrence. Every day shall be a new occurrence.
Section 302.9, Weeds Violations	First Violation, written warning. Second violation shall be \$50.00. Every violation thereafter shall be \$100.00.
Grass/Weeds Blown or Tossed into Street	\$30.00
Safety and Property Maintenance Code Appeals Board	\$60.00 unless applicant would request stenographer and solicitor, then applicant would pay actual cost to Borough.

BELLEFONTE BOROUGH Council Packet January 5, 2026
2026 COMPREHENSIVE FEE SCHEDULE

Zoning	
Zoning Permit Application	\$50.00
Amendment to the Zoning Ordinance	\$500.00, plus additional fees (if required)
Amendment to the Zoning Map	\$500.00, plus additional fees (if required)
Zoning Permit (with site plan review)	\$275.00, plus additional fees (if required)
Grant of Easement	\$300.00, plus additional fees (if required)
Zoning Map (11" x 17")	\$2.00
Street Vendor Permit	\$35.00
Outside Cafe Permit	\$25.00, annually
Sign Permit Application	First sign \$50.00, each sign thereafter \$30.00
Home Occupation Permit	\$50.00
Zoning Hearing Board Fees	
Zoning Variance	\$400.00
Challenges to the Validity of the Zoning Ordinance	\$350.00
Special Exception Permit	\$100.00
Appeal of the Determination of the Zoning Officer	\$100.00
STREETS AND PUBLIC WORKS	
Street Opening Fees	
Street Cut Application Fee	\$60.00
6 month extension of a street opening permit	\$60.00
Inspection Fee	
Up to & including three (3) square yards	\$60.00
Each additional square yard above three (3)	\$30.00 per square yard
For Degradation Fees, contact Borough office	
Deposit for Barricades/Cones	\$5.00/barricade or cone; replacement cost \$35.00
WATER, SEWER AND REFUSE	
Water Fee	\$7.45 per 1,000 gallons used, plus a \$20.00 flat fee per quarter, for Corning Water Line Customers, additional \$5.00/qtr flat rate to be set aside for capital improvements effective 1/1/26
Water Connection Fee	\$2.53 per gallon or \$607.20 per EDU (EDU is based on 240 gallons)
Corning Water Line Tap Fee	\$5.04 per gallon or \$763.75 per EDU (EDU is based on 151.45 gallons)
Water On	\$35.00
Water Off	\$35.00
Lien Letter Fee	\$10.00
Posting Fee	\$35.00
Vacancy Application Charge	\$30.00
Bulk Water Fee	\$9.00 per 1,000 gallons, plus \$7.00 per load
Sewer Fee	\$166.50 per quarter per unit up to 27,000 gallons, then \$3.10/1,000 gallons over 27,000 gallons effective 1/1/26
Sewer Connection Fee (& inspection fee)	\$2.96 per gallon or \$578.09 per EDU (based on 195.3 gallons)
Sewer Dye Test	\$75.00
Sewer Dye Test - less than 10 days notice	\$150.00
B & B Sewer Fee	\$35.00/room/year
Fee for final numbers - less than 10 days notice	\$10.00
Bulk Hauler's Fee	\$50.00 annually
New Bulk Hauler's Permit Fee	\$100.00
Sludge/Septic/Portable Toilets - Sewer	\$75.00/1,000 gallons
Other Sources	\$144.00/1,000 gallons
Refuse Fee	\$68.00 per quarter per can for residential customers For commercial customers, see attached schedule.
Recycling Fee	\$22.00 per quarter

BELLEFONTE BOROUGH
Bellefonte Borough Council Packet January 5, 2026
2026 COMPREHENSIVE FEE SCHEDULE

Water, Sewer and Refuse (con't)

Carry-Out Service for Refuse	\$18.00 per quarter, extra charge
Special Collections	\$39.00 for first 8 minutes, then \$5.00 per additional minute unless on special list below
Grass/Brush Can Colletion Fee	\$25.00/year per can
Commercial Recycling (for businesses with large containers)	\$72.00/month
Refuse Cans, Bags or Recycling set out before hours	\$50.00 first violation, \$100.00 second violation, \$300.00 third violation
Tipping for Commercial Tree Haulers at Landfill	2 axle = \$75 per load: 1 axle = \$50.00 per load
Bag of Compost	\$5.00/bag
Service Call (during normal business hours)	minimum of \$60/hr times number of employees sent plus cost of any parts, etc
Call out (after normal business hours)	Hourly rate (including overtime) times a minimum of 2 hours plus cost of parts, etc
Freeze plate and gaskets	\$25.00
Extra refuse can, brush or grass can	\$80.00
Refuse Can Rental	\$20 per week, two container max, up to four weeks per year (added
Replacement Curbside Bins	\$7.00 each
Commercial Refuse	see attached
Compost from Musser Lane	\$15.00/1 cubic yard
1" Water Meter	\$335.00
1 MXU	\$215.00
3/4" Water Meter (residential)	\$235.00

Special Collections List

Washing Machine	\$35.00
Hot Water Heater	\$35.00
Refrigerator	\$35.00
Freezer	\$35.00
Sofa or Couch	\$30.00
Carpet	\$25.00
Table	\$25.00
Overstuffed Chair	\$25.00
Television	\$35.00
Stove	\$35.00
Dryer	\$35.00
Dresser	\$25.00
Toilet	\$25.00
Sink	\$25.00
Mattress or Box-Spring (each)	\$25.00
Microwave	\$25.00
Air Conditioner	\$25.00
Bed Frame	\$25.00
Doors	\$25.00
Desk	\$25.00
Grill	\$25.00
Dishwasher	\$30.00
Dehumidifier	\$25.00

BELLEFONTE BOROUGH
Bellefonte Borough Council Packet January 5, 2026
2026 COMPREHENSIVE FEE SCHEDULE

POLICE	
Parking Fine	\$10.00 for 1st violation, \$12.00 for 2nd violation, \$20.00 for 3rd violation on same day. Two hour limit violation \$8.00. fire hydrant, restricted area, against traffic, on highway, alternate side, on sidewalk, blocked driveway, head in hold, across lines \$15.00
EV Charging Station Parking Fine	\$35.00
Dog/Cat Fine	\$25.00 for first day, \$15.00 every day thereafter
Meter Bag Rental	\$10.00 for 1/2 day, \$15.00 per day
Boot Fee	\$50.00
Special Event Right-of-Way Use Permit	\$30.00
Accident Reports	\$15.00 (state regulated)
False Alarms	1st and 2nd in a six month time period are free, then \$100.00 per occurrence thereafter
Handicap parking fine	\$50.00 (state regulated)
Violation of Bellefonte Borough Ordinance 185-6 - False Alarms Penalties	Violators of any of the provisions of the chapter shall be fined \$100.00 plus the costs of prosecution, and, in default of payment of such fine and costs, shall be imprisoned not more than 3 days. In addition, the Borough may collect all unpaid service fees, including a collection fee of \$100.00, attorney's fees and costs in the same manner as municipal claims are now collected, including the filing of a lien for the collection of the same.
Curfew	first offense - warning, \$25.00 for second offense, for each subsequent parental offense, the fine will increased by an additional \$25.00 (e.g.: \$50.00 for the third offense, \$75.00 for the fourth, \$100.00 for the fifth and so on) to a maximum of \$300.00. Each offense after a fine of \$300.00 is reached shall be a fine of \$300.00.
Background Check Fee	\$8.00
PARKS AND RECREATION	
Governor's Park Pavilion Rental	\$50.00 with electric, \$35.00 without electric
Talleyrand Park Rental	\$30.00 non-refundable application fee ; \$200.00 rental fee plus \$100.00 deposit for gazebo or extended side. \$150.00 rental fee plus \$100 deposit for sculpture garden area. Deposit returned, upon request, if park has been returned to original condition.
Use of Baseball Field-daily	\$500.00/day
Use of Baseball Field-hourly	\$100.00/hour
Use of Gov Park Baseball Field for Sanctioned Baseball Programs	\$80.00/day; \$1,000.00/season fee
Use of Pickleball Court or Soccer Field	\$25.00/day
Special Event Fee	\$100.00
LAND DEVELOPMENT AND PLANNING	
Subdivision or Land Development	
Preliminary Plan	\$750.00 plus \$15.00 per lot or dwelling unit for residential development, or \$15.00 per commercial, recreational or industrial unit for commercial, recreational or industrial development.
Final Plan (when preceded by a required Preliminary Plan)	\$50.00 plus \$15.00 per lot or dwelling unit for residential development, or \$15.00 per commercial, recreational or industrial unit for commercial, recreational or industrial development.
Final Plan (when not preceded by a Preliminary Plan)	\$750.00 plus \$15.00 per lot or dwelling unit for residential development, or \$15.00 per commercial, recreational or industrial unit for commercial, recreational or industrial development.
Addition of a Lot Consolidation Plan (includes replot plans and lot line corrections plans)	\$150.00 plus \$15.00 per lot or dwelling unit for residential development or \$15.00 per commercial, recreational or industrial development

BELLEFONTE BOROUGH
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Borough Engineer Fees (Land Development)	
Professional Engineer	at cost billed to Borough
Technician II	at cost billed to Borough
Technician I	at cost billed to Borough
Secretarial	at cost billed to Borough
Mileage	at cost billed to Borough
Engineer at Meeting Fee	at cost billed to Borough
GENERAL FEES	
Dumpster Permit	\$30.00
Block Party Fee	\$30.00
Fire Department False Alarms	1st and 2nd in a six month time period are free, then \$250.00 per occurrence thereafter
Collections fee for Unpaid Police and Fire Department False Alarms	\$75.00 if fee not paid within 30 days of invoice date
NSF Check Fee	\$30.00
Parking Permits	North Lot: \$45.00/month; South Lot: \$45.00/month; West Lot: \$35.00/month; \$50/month per parking space plus the cost of sign installation for businesses requesting a maximum of two parking spaces per business in the West Lot
Long-Term On-Street Parking	R Permit (Resident) - \$15.00/month RC Permit (Resident Commuter) - \$20.00/month C Permit (Commuter) - \$25.00/month 1 day permit for red area - \$4.00
Parking permit in-house processing fee	\$5.00
Solicitor's Permit	\$15.00/day; \$60.00/week; \$350.00/month
Legal Fees	at billed cost
HARB Application Fee	\$25.00
Second Notice Fee	\$5.00
Third Notice Fee	\$7.00
Installation Permits for Incinerators and Domestic Fuel Burning Equipment	\$10.00 Domestic Incinerators and fuel-burning equipment rated at 150,000 BTU per hour input or more. All other nondomestic incinerators and fuel-burning equipment, other than domestic, having the following rated input capacities: \$15.00 for 150,000 BTU per hour up to and including 2,000,000 BTU per hour; \$25.00 for 2,000,001 BTU per hour up to and including 10,000,000 BTU per hour; Process Weight: \$15.00 for less than 100 pounds per hour; \$25.00 for one hundred tons per hour; \$50.00 for 101 tons per hour up to and including 200 tons per hour; \$100.00 for over 200 tons per hour.
Solid Fuel Dealer's License	\$5.00 fuel peddler (any person who lawfully stores, distributes, advertises, sells, offers for sale or delivers solid fuel in quantities of less than 1,000 pounds in bag, basket, or bushel measures, and who operates only one vehicle per year); \$10.00 for All other persons operating one or more vehicles per year; \$2.00 for each additional vehicle per year
Temporary RV Parking Permit	\$30.00 per occurrence
Earned Income Tax	.60% (BASD 1.05%)
Local Services Tax	\$52.00
In-Office Copies	
Copies - B&W	25¢/page
Copies - Color	35¢/page
Postage	actual cost to Borough
Stormwater Ordinance	\$20.00
Subdivision Ordinance	\$15.00
Zoning Ordinance	\$35.00 or available online for free

BELLEFONTE BOROUGH
Bellefonte Borough Council Packet January 5, 2026
2026 COMPREHENSIVE FEE SCHEDULE

In-Office Copies (con't)		
Sign Ordinance	\$10.00	
Historic District Guidelines	\$50.00	
Comprehensive Plan	\$110.00, or available online for free	
Equipment Hourly Rates	In Borough	Out of Borough
Case Loader (1996 model) ST	\$80.00	\$85.00
Case Extendahoe (4wd)	\$80.00	\$85.00
Truck #18	\$50.00	\$55.00
Skid-Steer	\$55.00	\$60.00
4x4 Backhoe	\$80.00	\$85.00
Ford T-tag Dump Truck (truck #3 & #9)	\$30.00	\$35.00
Refuse truck/25 cubic yards (#23)	\$80.00	\$85.00
Bucket Truck	\$40.00	\$45.00
Chevy 8-ton dump truck (truck #19 & #16)	\$50.00	\$55.00
Chevy T-tag dump truck	\$30.00	\$35.00
Pickups (when used as personal carriers)	\$20.00	\$25.00
Air compressor	\$20.00	\$25.00
Sewer Rod Machine	\$15.00	\$20.00
Concrete Saw	\$15.00	\$20.00
Jackhammer	\$15.00	\$20.00
Street Sweeper	\$100.00	\$105.00
Sewer Cleaner - high pressure water	\$80.00	\$105.00
Water Dept Maintenance Van	\$30.00	\$35.00
Generator	\$15.00	\$20.00
Field Gymmy	\$70.00	\$75.00
Tractor & Trailer/sludge hauling	\$60.00	\$65.00
Chipper	\$30.00	\$35.00
Leaf Vacuum	\$130.00	\$135.00
Roller/Pavement	\$40.00	\$45.00
Trailer	\$25.00	\$30.00
Road Saw	\$55.00	\$60.00
Scag Mower	\$35.00	\$40.00
Pressure Washer (10 hp, 2500 psi)	\$10.00	\$20.00
Fork Lift	\$30.00	\$35.00
Mini Excavator	\$35.00	\$40.00
NOTE: All rates are per hour. They DO NOT include operators.		

Approved January 5, 2026; Effective - January 1, 2026



Bellefonte Borough



CHRISTMAS TREE COLLECTION

Christmas Trees will be collected by
the Bellefonte Borough Refuse Crew.

January 2nd - January 30th, 2026

A separate truck will be going around
Bellefonte Borough in the mornings
for this service.

There is no additional charge for
pick-up of trees.



Questions? Call the office at
814-355-1501



HISTORIC
Bellefonte
Est. 1795