

BELLEFONTE BOROUGH WATER AUTHORITY
MEETING MINUTES
REGULAR MEETING
January 6, 2026 – 6 p.m.
301 N. Spring Street, Suite 200 – The Oak Room
Bellefonte, PA 16823
www.bellefonte.net

CALL TO ORDER

The meeting was called to order January 6, 2026 at 6 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL Authority members present:

Mr. Joe Beigle (EXCUSED)	
Mr. Greg Brown	Mr. Frank (Buddy) Halderman
Mr. Jon Eaton	Mr. Doug Johnson
Mr. Joe Falcone	Mr. Ralph Stewart

Staff

- Mr. Ralph Stewart, Consultant
- Mr. Frank Noll, WWTP Superintendent
- Mr. Matt Auman, Public Works Superintendent
- Mr. Shannon Struble, WWTP Assistant Superintendent

Guests Barbara Dann

MINUTES

A motion was made by Eaton and seconded by Falcone to approve the minutes from December 16, 2025. No discussion. Motion carried unanimously.

NOMINATION AND ELECTION OF CHAIRPERSON/OFFICERS

? nominated Buddy Halderman to continue as Chair of the Authority.

A motion was made by ? and seconded by ? to appoint Buddy Halderman as chair and keep all officers the same for 2026. No discussion. Motion carried unanimously.

ADDITIONS TO AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. The Authority may vote to add an action item(s) to the agenda.

NONE

PUBLIC COMMENT/COMMUNICATIONS - ORAL

Please sign in, come to the podium at the appropriate time, and state your name and address and what you are speaking about. Please limit comments to three minutes maximum.

NONE

COMMUNICATIONS (Written)

NONE

FINANCIALS (Mr. Falcone)

Mr. Falcone presented the financial report. There were no questions or discussion.

ENGINEER'S REPORT (Jean Ryan, Barton and Loguidice)

Water:

- Jean reported on several projects and permits being completed.
- Jean is recommending that the Valentine Hill Road replacement contract be awarded to the lowest bidder - Keystone. The contractor anticipates getting to work on the project soon.
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Wastewater:

- Jean conducted visits with several industrial users to answer questions regarding permits.
- Jean will be starting the Chapter 94 and Industrial Pre-Treating reports - both due in March. Both will be a summary of 2025.
- Recommendation to approve the change order for PSI – a time extension for materials delay (no cost change or increase).

SEWER REPORT (Superintendent - Frank)

The Superintendent highlighted the details of various projects and repairs completed in December 2025.

Bulk Water sales for December were 35,000 gallons.

WATER REPORT (Matt)

Details were offered regarding projects and repairs completed in November 2025.

- 22 PAONE calls
- Installed 42 new water meters (Total of 756 new meters installed in 2025)
- Niagara – ? gallons

OLD BUSINESS

Big Spring Enhancements

- Reps from ALCO were present at the meeting via zoom to discuss options.
- The type of cover being discussed has a 20-30-year lifespan.
- Warranty – 30-year prorated warranty for the material and 1-year warranty for workmanship and installation.

- o 6-8-week timeline with 1-2 weeks for installation.

Review of current Rules and Regulations. Staff will try to review the regulations and provide markups to the Authority.

HomeServe NLC Service Line Warranty Program.

- o Discussion regarding HomeServe services and options.

Motion and second (names not announced) to NOT form a written Marketing Agreement with HomeServe NLC Service Line Warranty Program. No discussion. Motion to not continue with HomeServe carried unanimously.

Valentine Hill Road Bids. Barton & Loguidice recommends awarding the project to Keystone Water Group, Inc. Authority discussion requested. Bid total = \$572,315. Solicitor will review the contract documents.

Motion and second (names not announced) to award the Valentine Hill contract to Keystone Water Group Inc in the amount of \$572,315, pending solicitor review of contract documents. No discussion. Motion carried unanimously.

Pumping Solutions Incorporated (PSI) Change Order No. 001.

- o Time extension of 152 days due to material delays for substantial completion on February 1, 2026 with final completion March 1, 2026. No cost increase, just a time increase.

Eaton motioned and Falcone seconded to approve the PSI Change Order No. 001. No discussion. Motion carried unanimously.

NEW BUSINESS

Daily Water Withdrawal December 2025. No Authority action is requested.

2025 Bulk Water Billing and Usage for Milesburg and Niagara. No Authority action is requested.

DISCUSSION

NONE

ADJOURNMENT

Johnson motioned and Eaton seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 7:49pm. There was an executive session prior to tonight's meeting to discuss legal issues.