



HISTORIC
Bellefonte[™]
Est. 1795

Executive Session-Litigation
5:30 PM – 6:00 PM Oak Room

AGENDA
BELLEFONTE BOROUGH AUTHORITY
Meeting of Tuesday, March 3rd, 2026 at 6:00 PM
In-person
The Oak Room, 301 North Spring Street

6:00 PM - CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE

ROLL CALL:

Mr. Beigle	Mr. Halderman
Mr. Brown	Mr. Johnson
Mr. Eaton	Mr. Stewart
Mr. Falcone	

APPROVAL OF MINUTES: February 11th, 2026

ADDITIONS TO THE AUTHORITY MEETING AGENDA

In accordance with Act 65 of 2021, if a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. **The Authority may vote to add an action item(s) to the agenda**

COMMUNICATIONS ORAL/Public Comment:

Please sign in and state your name and address, and what you are speaking about. Please try to limit comments to three minutes maximum.

COMMUNICATIONS WRITTEN:

FINANCE:

Budget v. Actual January 2026

ENGINEER REPORT:

Jean Ryan, Barton, and Loguidice February 2026

REPORTS – SEWER:

Superintendent’s Report February 2026

REPORTS – WATER:

Superintendent’s Report February 2026

OLD BUSINESS:

Big Spring Enhancements

NEW BUSINESS:

Daily Water Withdrawal February 2026. **FYI. No Authority action is requested.**

2026 Bulk Water Billing and Usage for Milesburg and Niagara January 2026. **FYI. No Authority action is requested.**

AUTHORITY MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

Motion to Adjourn: _____ **Second:** _____ **ADJOURNED @:** _____

**BELLEFONTE BOROUGH WATER AUTHORITY
MEETING MINUTES
REGULAR MEETING
February 11, 2026 – 6 p.m.
301 N. Spring Street, Suite 200 – The Oak Room
Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER

The meeting was called to order February 11, 2026 at 6 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL Authority members present:

Mr. Joe Beigle	
Mr. Greg Brown	Mr. Frank (Buddy) Halderman
Mr. Jon Eaton	Mr. Doug Johnson
Mr. Joe Falcone	Mr. Ralph Stewart

Staff

- Mr. Ralph Stewart, Consultant
- Mr. Frank Noll, WWTP Superintendent
- Mr. Matt Auman, Public Works Superintendent
- Mr. Shannon Struble, WWTP Assistant Superintendent

Guests Will Barton, Chris Gibbons, Barbara Dann, Tim Horstmann (Zoom)

MINUTES

A motion was made by (3:05)? and seconded by ? to approve the minutes from January 6, 2026. No discussion. Motion carried unanimously.

ADDITIONS TO AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. The Authority may vote to add an action item(s) to the agenda.

NONE

PUBLIC COMMENT/COMMUNICATIONS - ORAL

Please sign in, come to the podium at the appropriate time, and state your name and address and what you are speaking about. Please limit comments to three minutes maximum.

Will Barton, Executive Director (recently appointed), SBWJA, attended tonight's meeting to meet Authority members.

COMMUNICATIONS (Written)

NONE

FINANCIALS (Mr. Falcone)

Mr. Falcone presented the financial report. There were no questions or discussion.

Budget v. Actual December 2025

Discussion of Plan of Finance with Chris Gibbons, Concord Public Finance, and Tim Horstmann, Eckert Seamans.

- Chris Gibbons (Concord Financial): Presented financing options for water projects including:
 - water storage tank (\$1.3M)
 - water line replacement (\$500K)
 - pump house (\$300K)
 - generator (\$150K)
 - FlexNet tower upgrade (Water meter system) (\$375K)
 - TOTAL: \$2.625M
- Outlined two main options - financing all projects through a bank loan at 5.25% interest or splitting between bank loan for immediate projects (this year - \$975,000 for projects this year) and PennVest loan (1.5-2% interest) for future (next year) projects
- A member noted that retiring debt in 2024-2025 provides flexibility within current rate structure
- Joe: Questioned if the Authority could use cash reserves instead of borrowing
- The Authority decided to use cash reserves rather than borrowing for 2026 water projects: Valentine Hill Road water line replacement, pump house work, and generator replacement
- • For 2027 projects (water storage tank and FlexNet tower upgrade) the Authority will explore PennVest financing options.

Current water fund balances include \$553,000 in checking, \$1,108,000 in capital projects fund, and \$174,250 in the Corning Water Fund.

ENGINEER'S REPORT (Jean Ryan, Barton and Loguidice)

- Water:
Jean reported on several projects and permits being completed. Written report was submitted.

Valentine Hill Replacement:

- Bonds and insurance requirements have been received from the contractor
- Waive Pollution and Liability Insurance?
- Declined to waive pollution insurance but Liability insurance was waived with a \$1,000 credit to the Authority (change order for \$1000)
- Should B&L provide full-time construction observation? Would start in March
- Members expressed concern about costs and staff availability due to numerous water leaks. Jean will look into costs to have B&L provide observation.
- Jean will provide cost options for construction observation, including a potential 50/50 split
- A pre-construction meeting will be scheduled in the next couple weeks

Wastewater/Sewer:

- PennDOT 30006 Water Main on MillRace Rd – all submittals are completed
- Draft of local limits will be completed this week (due March 1)
 - Once approved by EPA, the Authority will have to update regulations to reflect the new local limits
 - Developing and submitting the 2025 Chapter 94 report – due at the end of March
 - B&L has scanned in the 2025 Biosolids report, which will be submitted to appropriate agencies this week.
 - Jean is putting together information on a WWTP proposal/analysis that will highlight projects – needs and costs - that will need to be completed in the future. Grant money options?

Industrial Pretreatment:

- Reviewing all the renewal applications
- RAS and carrier pump replacement – Jean inspected the installation on January 22. The pumps were underperforming slightly but the problem was resolved.

SEWER REPORT (Superintendent - Frank)

The Superintendent highlighted the details of various projects and repairs completed in January 2026.

Lots of water leaks due to the extremely cold weather

Bulk Water sales for January were not announced.

WATER REPORT (Matt)

Details were offered regarding projects and repairs completed in January 2026.

- ? PAONE calls
- Installed ? new water meters
- Niagara – ? gallons

OLD BUSINESS

Big Spring Enhancements

- o Minor permit amendment - \$750 application fee
- o Members agreed to keep this moving and to submit the application

NEW BUSINESS

Bellefonte Borough Authority Reimbursement Resolution No. 02112026-01. Call for a motion/2nd to approve Bellefonte Borough Authority Reimbursement Resolution No. 02112026-01. **The Authority determined no action was needed for this item.*

PA Rural Water Association Board request of letter of support for Ralph Stewart. Call for a motion/2nd to approve a letter of support for Ralph Stewart's participation on the PA Rural Water Association Board.

(1:09) ? motioned and ?seconded to approve a letter of support for Ralph Stewart's participation on the PA Rural Water Association Board. No discussion. Motion carried unanimously.

McQuaide Legal Invoice January 2026. Call for a motion/2nd to issue payment for McQuaide Legal Invoice January 2026.

(1:11) ? motioned and ? seconded to issue payment for McQuaide Legal Invoice January 2026. No discussion. Motion carried unanimously.

Daily Water Withdrawal January 2026. FYI. No Authority action is requested.

2025 Bulk Water Billing and Usage for Milesburg and Niagara January-December 2025. No Authority action is requested.

DISCUSSIONS/ACTION ITEMS

High water loss on the Corning line (930,000 gallons) needs to be addressed

Heating system at the wastewater treatment plant is not functioning properly in cold weather

Jean

- o Provide cost options for construction observation of Valentine Hill Road project
- o Schedule pre-construction meeting for Valentine Hill Road project
- o Submit permit application for Big Spring cover replacement
- o Prepare proposal for wastewater treatment plant assessment (after March)
- o Complete draft of local limits report by March 1st
- o Submit 2025 biosolids report to appropriate agencies
- o Develop 2025 Chapter 94 report (due end of March)

Matt

- o Continue leak detection and repair efforts
- o Work on RFP for Big Spring cover replacement

Dave

- Follow up with Attorney Schrack regarding regulations for water service outside borough boundaries
- Explore PennVest financing options for 2027 projects

Authority

- Review quarterly metered sales data as part of regular meeting packets
- Consider extension for grant funding for Big Spring enhancements

ADJOURNMENT

(1:15) ? motioned and ? seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 7:49pm. There was an executive session prior to tonight's meeting to discuss legal issues.

*****NOTE FROM THE TRANSCRIPTIONIST: There were 0 announcements for names of motions/seconds tonight. I cannot discern individual voices of speakers from a recording. Please announce all names for motions/seconds so I can record accurate minutes. This will help avoid difficult audio fees. Thank you.***

BUDGET VS ACTUAL
Borough of Bellefonte
 For 1/31/2026

Run: 2/19/2026 at 7:08 AM

Page: 1

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	767.92	7,500.00	6,732.08	(10.24)
341.020.000 INTEREST INCOME-SWEEP ACCT	3,626.04	40,000.00	36,373.96	(9.07)
342.401.000 RENTAL INCOME-SHENTEL	1,030.00	6,000.00	4,970.00	(17.17)
378.000.000 WATER COLLECTIONS REVENUE	97,937.81	1,981,645.00	1,883,707.19	(4.94)
378.001.000 SALE OF BULK WATER REVENUE	0.00	40,000.00	40,000.00	0.00
378.002.000 CW LINE CAPITAL PROJECTS REV	783.11	15,000.00	14,216.89	(5.22)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	0.00	73,000.00	73,000.00	0.00
378.700.000 BULK WATER REVENUE-MILESBURG	0.00	48,000.00	48,000.00	0.00
378.901.000 METER/PIT/ETC SALES REVENUE	9,750.00	3,000.00	(6,750.00)	(325.00) <i>DUAL</i>
378.903.000 VACANCY APPLICATION REVENUE	30.00	210.00	180.00	(14.29)
378.904.000 WATER ON/OFF FEE REVENUE	0.00	120.00	120.00	0.00
378.905.000 SERVICES PROVIDED BY WATER DEP	0.00	400.00	400.00	0.00
378.906.000 POSTING FEE REVENUE	0.00	750.00	750.00	0.00
383.400.000 CAPACITY FEES & ASSESSMENT REV	607.20	19,090.00	18,482.80	(3.18)
389.000.000 MISCELLANEOUS REVENUE	0.00	250.00	250.00	0.00
389.003.000 FEE REVENUE	(20.00)	20.00	40.00	100.00
392.096.000 TRANSFER IN FROM HEALTH INS FUND	0.00	1,655.00	1,655.00	0.00
399.001.000 USE OF FUND BALANCE	0.00	791,000.00	791,000.00	0.00 <i>bud. # only</i>
Total Revenues	114,512.08	3,027,640.00	2,913,127.92	(3.78)
Expenses				
448.112.000 SALARY EXPENSE	44,687.20	510,500.00	465,812.80	8.75
448.180.000 OVERTIME WAGES EXPENSE	2,317.02	27,500.00	25,182.98	8.43
448.191.000 WORKBOOTS EXPENSE	2,800.00	2,800.00	0.00	100.00 <i>done</i>
448.192.000 SOCIAL SECURITY EXPENSE	3,532.10	40,250.00	36,717.90	8.78
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	0.00	175.00	175.00	0.00
448.196.000 HEALTH INSURANCE EXPENSE	14,885.25	116,000.00	101,114.75	12.83
448.197.000 RETIREMENT EXPENSE	0.00	42,225.00	42,225.00	0.00
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	0.00	6,200.00	6,200.00	0.00
448.199.000 LIFE INSURANCE EXPENSE	65.60	1,070.00	1,004.40	6.13
448.210.000 OFFICE SUPPLIES EXPENSE	0.00	1,000.00	1,000.00	0.00
448.215.000 POSTAGE EXPENSE	123.34	3,700.00	3,576.66	3.33
448.221.000 CHEMICAL EXPENSE	1,767.50	29,500.00	27,732.50	5.99
448.231.000 FUEL EXPENSE	0.00	12,000.00	12,000.00	0.00
448.238.000 CLOTHING & UNIFORM EXPENSE	0.00	3,200.00	3,200.00	0.00
448.246.000 REPAIR/MAINT/MISC SUPP EXP	0.00	31,500.00	31,500.00	0.00
448.249.000 COMPUTER SOFTWARE EXPENSE	1,812.95	11,000.00	9,187.05	16.48
448.251.000 VEHICLE & EQUIP MAINT EXP	0.00	22,000.00	22,000.00	0.00
448.253.000 REPAIRS TO WATER SYSTEM EXP	0.00	70,000.00	70,000.00	0.00
448.254.000 PUMP MAINT/REPAIRS EXPENSE	0.00	11,000.00	11,000.00	0.00
448.255.000 WATER METER MAINT/REPLACE EXP	0.00	200,000.00	200,000.00	0.00
448.260.000 TOOLS & MINOR EQUIPMENT EXP	0.00	4,500.00	4,500.00	0.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 1/31/2026

Run: 2/19/2026 at 7:08 AM

mm
 Page: 2

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.311.000 AUDIT EXPENSE	0.00	7,400.00	7,400.00	0.00
448.313.000 ENGINEERING EXPENSE	0.00	39,000.00	39,000.00	0.00
448.314.000 LEGAL EXPENSE	0.00	4,000.00	4,000.00	0.00
448.316.000 WATER TESTING EXPENSE	0.00	11,000.00	11,000.00	0.00
448.317.000 DATA PROCESSING EXPENSE	0.00	1,850.00	1,850.00	0.00
448.318.000 SERVICE AGREEMENT EXPENSE	1,150.00	3,850.00	2,700.00	29.87
448.319.000 PEST CONTROL EXPENSE	0.00	1,200.00	1,200.00	0.00
448.320.000 IT SERVICES EXPENSE	576.00	4,500.00	3,924.00	12.80
448.321.000 TELEPHONE EXPENSE	195.81	5,300.00	5,104.19	3.69
448.324.000 CELL PHONE/IPAD EXPENSE	0.00	3,900.00	3,900.00	0.00
448.325.000 INTERNET EXPENSE	445.26	10,500.00	10,054.74	4.24
448.329.000 SCADA SYSTEM EXPENSE	3,090.00	14,750.00	11,660.00	20.95
448.331.000 TRAVEL EXPENSE	0.00	50.00	50.00	0.00
448.341.000 ADVERTISING EXPENSE	0.00	350.00	350.00	0.00
448.342.000 PRINTING EXPENSE	0.00	500.00	500.00	0.00
448.344.000 COPY EXPENSE	0.00	275.00	275.00	0.00
448.351.000 COMMERCIAL INS EXPENSE	7,000.00	40,000.00	33,000.00	17.50
448.354.000 WORKERS COMP INS EXPENSE	0.00	19,750.00	19,750.00	0.00
448.361.000 ELECTRICITY EXPENSE	1,989.49	450,000.00	448,010.51	0.44
448.362.000 HEATING OIL EXP - PUMP HOUSE	0.00	3,200.00	3,200.00	0.00
448.375.000 PREVENTATIVE MAINTENANCE EXP	0.00	20,000.00	20,000.00	0.00
448.376.000 MAINT OF PUMP HOUSES EXPENSE	0.00	3,000.00	3,000.00	0.00
448.377.000 MAINTENANCE OF RESERVOIR EXP	0.00	15,000.00	15,000.00	0.00
448.378.000 MAINT OF STREETS EXPENSE	0.00	34,000.00	34,000.00	0.00
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.399.000 LEASE PAYMENTS EXPENSE	0.00	13,645.00	13,645.00	0.00
448.420.000 DUES/MEMBERSHIP/SUB EXP	100.00	1,000.00	900.00	10.00
448.450.000 CONTRACTED SERVICES EXPENSE	0.00	15,000.00	15,000.00	0.00
448.460.000 TRAINING/MEETING EXPENSE	0.00	4,500.00	4,500.00	0.00
448.470.000 CDL/OTHER LICENSE EXPENSE	0.00	3,600.00	3,600.00	0.00
448.471.000 DRUG TESTING EXPENSE	0.00	250.00	250.00	0.00
448.473.000 OPERATORS LICENSE FEE EXP	60.00	150.00	90.00	40.00
448.474.000 REPAIRS TO PERSONAL PROP EXP	0.00	1,000.00	1,000.00	0.00
448.475.000 OTHER FEES EXPENSE	0.00	11,000.00	11,000.00	0.00
448.478.000 SALES TAX EXPENSE	0.00	1,000.00	1,000.00	0.00
448.480.000 SERVICE LINE INVENTORY EXPENSE	0.00	100,000.00	100,000.00	0.00
448.700.000 CAPITAL EXPENDITURES	0.00	271,000.00	271,000.00	0.00
448.701.000 CAPITAL EXPENDITURE-WATER LINE	0.00	640,000.00	640,000.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	27,500.00	110,000.00	82,500.00	25.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	0.00	15,000.00	15,000.00	0.00
Total Expenses	114,097.52	3,027,640.00	2,913,542.48	3.77
Net Income	\$ 414.56	\$ 0.00	\$ (414.56)	\$ 0.00

net income

WATER FUND

Cash Balances @ 1/31/26

checking	\$548,829.07
sweep account	\$1,112,148.53

Balance in Capital Projects Fund @ 1/31/26

water	\$1,263,694.66
corning water	\$174,250.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 1/31/2026

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.005.000 INTEREST INCOME-MONEY MARKET	3,667.60	50,000.00	46,332.40	(7.34)
341.010.000 INTEREST INCOME - CKG, SVGS	685.70	5,000.00	4,314.30	(13.71)
364.110.000 SEWER COLLECTION REVENUE	116,778.85	2,223,145.00	2,106,366.15	(5.25)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	0.00	15,000.00	15,000.00	0.00
364.171.000 SURCHARGE REVENUE	0.00	1,200.00	1,200.00	0.00
364.172.000 PRETREATMENT REVENUE	600.00	3,775.00	3,175.00	(15.89)
364.174.000 WASTE DISPOSAL REVENUE	0.00	100,000.00	100,000.00	0.00
364.180.000 BULK WATER LOADS REVENUE	0.00	3,000.00	3,000.00	0.00
364.901.000 BULK HAULING PERMIT REVENUE	0.00	120.00	120.00	0.00
364.904.000 CAPITAL IMPROVEMENTS-SBW	0.00	147,000.00	147,000.00	0.00
364.905.000 OPERATING SPRING,BENNER,WALKER	0.00	1,907,700.00	1,907,700.00	0.00
364.910.000 SEWER DYE TEST REVENUE	0.00	400.00	400.00	0.00
383.400.000 TAP FEES & ASSESSMENTS REVENUE	578.09	0.00	(578.09)	0.00
392.096.000 TRANSFER IN FROM HEALTH INS FUND	0.00	4,325.00	4,325.00	0.00
399.001.000 USE OF FUND BALANCE	0.00	250,000.00	250,000.00	0.00
Total Revenues	122,310.24	4,710,665.00	4,588,354.76	(2.60)
Expenses				
429.112.000 SALARY EXPENSE-FACILITY	58,890.40	832,000.00	773,109.60	7.08
429.112.A00 SALARY EXPENSE-SYSTEM	0.00	62,500.00	62,500.00	0.00
429.180.000 OVERTIME WAGES EXPENSE-FAC	1,240.21	35,500.00	34,259.79	3.49
429.180.A00 OVERTIME WAGES EXPENSE-SYS	0.00	1,500.00	1,500.00	0.00
429.191.000 WORKBOOTS EXPENSE	4,400.00	4,800.00	400.00	91.67
429.192.000 SOCIAL SECURITY EXPENSE-FAC	4,531.13	64,000.00	59,468.87	7.08
429.192.A00 SOCIAL SECURITY EXPENSE-SYS	0.00	4,875.00	4,875.00	0.00
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	0.00	210.00	210.00	0.00
429.196.000 HEALTH INSURANCE EXPENSE-FAC	24,394.23	156,000.00	131,605.77	15.64
429.196.A00 HEALTH INS EXPENSE-SYSTEM	0.00	14,500.00	14,500.00	0.00
429.197.000 RETIREMENT EXPENSE-FAC	0.00	62,800.00	62,800.00	0.00
429.197.A00 RETIREMENT EXPENSE-SYSTEM	0.00	5,850.00	5,850.00	0.00
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	0.00	9,500.00	9,500.00	0.00
429.199.000 LIFE INSURANCE EXPENSE-FAC	155.18	1,800.00	1,644.82	8.62
429.199.A00 LIFE INS EXPENSE-SYSTEM	0.00	125.00	125.00	0.00
429.210.000 OFFICE SUPPLIES EXP - FACILITY	0.00	1,100.00	1,100.00	0.00
429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM	0.00	175.00	175.00	0.00
429.215.000 POSTAGE EXPENSE - FACILITY	0.00	200.00	200.00	0.00
429.215.A00 POSTAGE EXPENSE-SYSTEM	123.33	1,800.00	1,676.67	6.85
429.217.000 SHIPPING FEES EXP-FAC	0.00	150.00	150.00	0.00
429.217.A00 SHIPPING FEES EXP-SYS	0.00	25.00	25.00	0.00
429.221.000 CHEMICAL EXPENSE	14,820.20	357,210.00	342,389.80	4.15
429.225.000 LABORATORY SUPPLIES EXPENSE	0.00	6,500.00	6,500.00	0.00
429.231.000 FUEL EXPENSE - FACILITY	0.00	7,300.00	7,300.00	0.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 1/31/2026

Run: 2/19/2026 at 7:08 AM

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.231.A00 FUEL EXPENSE - SYSTEM	0.00	1,675.00	1,675.00	0.00
429.238.000 CLOTHING & UNIFORM EXPENSE	0.00	4,750.00	4,750.00	0.00
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	592.50	1,300.00	707.50	45.58
429.248.A00 COMPUTER SOFTWARE EXPENSE-SYS	1,220.44	8,900.00	7,679.56	13.71
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	0.00	2,000.00	2,000.00	0.00
429.249.A00 MATERIALS & SUPPLIES EXP - SYSTEM	0.00	3,000.00	3,000.00	0.00
429.251.A00 VEHICLE MAINT EXP - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.252.000 EQUIPMENT MAINT EXP - FAC	0.00	205,000.00	205,000.00	0.00
429.252.A00 EQUIPMENT MAINT EXP - SYS	0.00	10,000.00	10,000.00	0.00
429.257.000 FACILITY MAINTENANCE EXPENSE	147.72	31,500.00	31,352.28	0.47
429.258.A00 SYSTEM MAINTENANCE EXPENSE	0.00	30,000.00	30,000.00	0.00
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	0.00	4,000.00	4,000.00	0.00
429.260.A00 MINOR EQUIPMENT EXP - SYSTEM	0.00	1,500.00	1,500.00	0.00
429.276.000 SERVICE CONTRACT EXP - FAC	0.00	31,300.00	31,300.00	0.00
429.310.A00 I & I EXPENSE - SYSTEM	0.00	30,000.00	30,000.00	0.00
429.311.000 AUDIT EXPENSE	0.00	9,000.00	9,000.00	0.00
429.313.000 ENGINEERING EXPENSE - FACILITY	0.00	135,000.00	135,000.00	0.00
429.313.A00 ENGINEERING EXPENSE - SYSTEM	0.00	500.00	500.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	0.00	3,000.00	3,000.00	0.00
429.314.A00 LEGAL EXPENSE - SYSTEM	0.00	5,500.00	5,500.00	0.00
429.316.000 ANALYTICAL TESTING EXP	4,563.17	47,000.00	42,436.83	9.71
429.317.000 DATA PROCESSING EXPENSE	0.00	1,550.00	1,550.00	0.00
429.319.000 PEST CONTROL EXPENSE	0.00	575.00	575.00	0.00
429.320.000 IT EXPENSE-FAC	576.00	9,500.00	8,924.00	6.06
429.320.A00 IT EXPENSE-SYSTEM	0.00	250.00	250.00	0.00
429.321.000 TELEPHONE EXPENSE-FACILITY	0.00	2,000.00	2,000.00	0.00
429.321.A00 TELEPHONE EXPENSE-SYSTEM	0.00	1,400.00	1,400.00	0.00
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	47.48	2,650.00	2,602.52	1.79
429.324.A00 CELL PHONE EXPENSE - SYSTEM	0.00	240.00	240.00	0.00
429.325.000 INTERNET EXPENSE	95.00	2,350.00	2,255.00	4.04
429.329.000 SCADA SYSTEM MAINT EXP	0.00	2,200.00	2,200.00	0.00
429.331.000 TRAVEL EXPENSES-FACILITY	0.00	50.00	50.00	0.00
429.331.A00 TRAVEL EXPENSES-SYSTEM	0.00	50.00	50.00	0.00
429.341.000 ADVERTISING EXPENSE	0.00	2,000.00	2,000.00	0.00
429.342.000 PRINTING EXPENSE - FACILITY	0.00	200.00	200.00	0.00
429.342.A00 PRINTING EXPENSE - SYSTEM	0.00	300.00	300.00	0.00
429.344.000 COPY EXPENSE-FACILITY	0.00	300.00	300.00	0.00
429.344.A00 COPY EXPENSE - SYSTEM	0.00	100.00	100.00	0.00
429.350.000 INSURANCE EXPENSE	0.00	2,450.00	2,450.00	0.00
429.351.000 COMMERCIAL INSURANCE EXPENSE	7,000.00	63,000.00	56,000.00	11.11
429.354.000 WORKERS COMP INS EXP-FACILITY	0.00	31,000.00	31,000.00	0.00
429.354.A00 WORKER'S COMP INS EXP-SYSTEM	0.00	2,300.00	2,300.00	0.00
429.361.000 ELECTRICITY EXPENSE	982.79	597,000.00	596,017.21	0.16
429.362.000 NATURAL GAS EXPENSE	0.00	15,900.00	15,900.00	0.00
429.365.000 DISPOSAL OF SLUDGE EXPENSE	0.00	15,000.00	15,000.00	0.00
429.366.000 WATER EXPENSE	0.00	200,000.00	200,000.00	0.00
429.374.000 COPIER RENTAL/MAINT EXP	110.00	1,320.00	1,210.00	8.33

BUDGET VS ACTUAL
Borough of Bellefonte
For 1/31/2026

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.378.A00 MAINT OF STREETS EXP - SYSTEM	0.00	18,000.00	18,000.00	0.00
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	0.00	2,000.00	2,000.00	0.00
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	500.00	500.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	1,100.47	7,705.00	6,604.53	14.28
429.399.A00 LEASE PAYMENT EXP-SYSTEM	0.00	8,140.00	8,140.00	0.00
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	100.00	1,000.00	900.00	10.00
429.420.A00 SUBSCRIPTION EXP-SYSTEM	0.00	30.00	30.00	0.00
429.450.000 CONTRACTED SERVICES EXP - FAC	0.00	4,500.00	4,500.00	0.00
429.450.A00 CONTRACTED SERVICES EXP - SYSTEM	0.00	20,000.00	20,000.00	0.00
429.460.000 TRAINING EXPENSE	0.00	6,000.00	6,000.00	0.00
429.469.000 BIOSOLIDS RECYCLING EXPENSE	0.00	100,800.00	100,800.00	0.00
429.470.000 CDL/OTHER LICENSE EXPENSE	0.00	1,000.00	1,000.00	0.00
429.471.000 DRUG TESTING EXPENSE	0.00	200.00	200.00	0.00
429.472.000 PERMIT FEES EXPENSE	0.00	4,150.00	4,150.00	0.00
429.473.000 OPERATORS LICENSE EXP-FAC	0.00	1,500.00	1,500.00	0.00
429.473.A00 OPERATORS LICENSE EXP-SYS	0.00	60.00	60.00	0.00
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	0.00	4,000.00	4,000.00	0.00
429.476.000 OTHER FEES EXPENSE	0.00	1,100.00	1,100.00	0.00
429.700.C00 CAPITAL EXPENDITURES - FACILITY	7,454.00	350,000.00	342,546.00	2.13
429.705.A00 CAPITAL EXPENDITURES - SYSTEM	0.00	200,000.00	200,000.00	0.00
429.905.000 MISCELLANEOUS EXPENSE-FAC	0.00	50.00	50.00	0.00
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	0.00	338,910.00	338,910.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	0.00	8,280.00	8,280.00	0.00
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	1,316.12	3,320.00	2,003.88	39.64
472.406.A00 RELIANCE LOAN EXP - INTEREST	0.00	180,100.00	180,100.00	0.00
472.411.A00 NORTHWEST LOAN #3892-PRINCIPAL EXP	6,014.68	68,055.00	62,040.32	8.84
472.412.A00 NORTHWEST LOAN #3892-INTEREST EXP	0.00	1,200.00	1,200.00	0.00
475.000.A00 TRUSTEE FEE EXPENSE	0.00	150,000.00	150,000.00	0.00
492.001.B00 TRANSFER TO GENERAL FUND	0.00	15,000.00	15,000.00	0.00
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	0.00			
Total Expenses	139,875.05	4,710,665.00	4,570,789.95	2.97

Net Income
\$ (17,564.81) **\$ 0.00** **\$ 17,564.81** **\$ 0.00**

net
1055

SEWER FUND

Cash Balances @ 1/31/26

checking	\$365,943.97
money market	\$1,719,652.79

Loan Balances @ 1/31/26

Reliance	\$124,214.38
Northwest	\$2,604,231.77
PennWorks	\$540,658.28

Balance in Capital Projects Fund @ 1/31/26

\$224,100.00



Bellefonte Borough Authority Engineer's Report – March 2, 2026

WATER

General Engineering

- No updates

Valentine Hill Road Water Main Replacement

- A change order will be executed in the amount of a \$1,000 credit to the Authority for approval at the next meeting. This credit is due to an insurance requirement that was waived.
- After discussion with Matt, it was determined that B&L will provide construction observation for this work, at least for the beginning.
- B&L is working to get out Notice to Proceed this week. We are also working on returning the submittals that have been sent in by the contractor.
- A pre-construction meeting is being planned for this week. Tentatively, the date of March 4 is being considered. This meeting will be held via Zoom.
- Tentatively, there is a planned start date of March 16th for the work to begin. This will be dependent on the approval of submittals and a pre-construction meeting.

Big Spring Cover Replacement

- B&L is still working on getting the permit application submitted to DEP. This should be completed by Mid-March.
- Matt requested B&L work on putting together an RFP for the cover. B&L is working to also complete that this month.

Big Spring Pump House Electrical Work

- B&L is reviewing this work for any final changes and will provide the final plans and specifications to the Authority this month.

PennDOT SR 3006 Water Main Relocation

- No updates

Developer Reviews

- None at this time.



SEWER

General Engineering

- B&L submitted a draft of the local limits to EPA on 2/25/26.
- B&L has begun to develop and ultimately will submit the 2025 Chapter 94 Report, which is due at the end of March.

Industrial Pretreatment

- B&L reviewed the permit renewal applications and updated permits for 8 of the industrial users within the system. The permit updates addressed comments received from last year's EPA Audit. The updated permits were provided to the Authority on 2/28/26.
- B&L has begun to develop and ultimately will submit the 2025 Industrial Pretreatment Report, which is due at the end of March.

RAS & Carrier Fluid Pump Replacement

- B&L has continued to provide assistance regarding the replacement of the existing RAS and carrier fluid pumps
- B&L was on site on 2/16/26 for the final pump startup and to approve substantial completion of the Work.

Developer Reviews

- None at this time.

Bellefonte Borough Authority Meeting March 3rd 2026 WWTP Report

Bulk Water sales for the month of February were approx. 4,100 gals.

2/2/26 – Pump installation completed on 2 of 5 units. Carrier pump flow issues needed resolved. Workorder submitted with Allied Mech. for replacement of a hot water radiator in the BNR hallway.

2/4/26 – 3rd and 4th pump installations completed.

2/5/26 – DEP water inspector called then stopped in to pick up hard copies of our 4 Quarterly PFAS results. First plant on her list to complete 4 sessions. Rec'd 2024 EPA pretreatment report review. Overall rating calculated at 85.2%.

2/9/26 – Envirep on site for startup on the 3rd & 4th pumps. Martz Tech. also on site for startup and SCADA upgrade. Pulleys and V-Belt conversion completed on both Carrier pumps by Envirep. Zoom meeting the following day for remaining schedule, including Powerhouse Electric.

2/10/26 – Envirep conducted inspection and repair of Vogelsang pumps in the Biomag bldg., maintenance shadowed for training. Flow adjustment to set points required after servicing.

2/12/26 – Requested pricing update for B&L's backup generator study for the plant.

2/16/26 – Jean on site for final startup and walkthrough for the pump project. Had maintenance open gates to the second anoxic tank.

2/17/26 – Chad Easter from PA Rural Water on site for an energy audit (4 hrs.) Report April ish. – Rec'd a receipt from DEP that our 2025 Annual Biosolids report had been submitted by B&L. CCCD receipt rec'd 2/20/26.

2/18/26 – Submitted the January eDMR report to DEP.

2/19/26 – DEP Biosolids inspector on site for plant inspection and to pick up his 2025 report binder. EPA special agent came for an hour investigating reported illegal dumping by one of our Industrial Pretreatment program participants.

2/23/26 – Maintenance began fabricating a new SS thickener catch box to replace existing one made of treated lumber that's deteriorating. Also SS repair to influent bypass basket.

2/24/26 – Began assisting the Millheim Boro on the 10th by taking some of their influent flow due to mechanical issues at their plant. Shannon contacted the hauler on the 24th to discharge elsewhere because of Ammonia concerns.

2/25/26 – B&L was able to submit the Local Limits reevaluation and accompanying worksheet to EPA. Conducted 3 employee evaluations.

2/26/26 – Shannon contacted DEP biosolids inspector on impending use of UAJA for disposal. I contacted DEP water quality inspector on the acceptance of Millheim Boro's raw sewage. Contacted DEP chief of operations section to clarify reporting of raw on 2/27/26.

Water Report March 2026

- 2/1/26 Repair 4" water main @ 369 Phoenix Ave (clamp)
- 2/2/26 Jett Sewer main @ 300 block E. Lin St
- 2/3/26 Pick up Vac Truck @ A & H Equipment
- 2/4/26 Replace air cushion on check valve @ Pump #3 at Big Spring, rebuild pilot valve and fittings @ PRV on Bishop St and adjust
- 2/6/26 Water and sewer lateral inspection @ 430 W. Lamb St
- 2/9-10/26 Leak detection, water main inspection Amberleigh Lane (JVH)
- 2/11/26 Repair 4" water main @ W. Lamb St / Locust Lane (bell joint)
- 2/12/26 Repair 12" water main @ 125 W. High St (bell joint)
- 2/13/26 Leak detection W. High St
- 2/16/26 Jett sewer main on S. Potter St
- 2/17-18/26 Leak detection Howard St, Jett sewer main E. Lamb St and Blanchard
- 2/19-20/26 Leak detection E. Bishop St
- 2/24/26 Locate leak @ 244 Isabella Circle (Berks Homes was notified)
- 2/25/26 Dug up 6" water main leak and repaired 4" sewer @ Howard / Penn
- 2/26/26 Leak Detection (Logan Greene), locate water & sewer laterals on E. Bishop St from Wilson to Hughes St
- 2/27/26 Replace gasket on strainer on PRV @ Valentine Hill Rd, Jett sewer main Airport Rd / Centre St

Marked 28 PA-1 Calls

Replaced 57 water meters

DAILY WATER WITHDRAWAL/INSTREAM FLOW REQUIREMENT REPORT			
BELLEFONTE BOROUGH		CENTRE	23A
NAME-PUBLIC WATER SUPPLY AGENCY		COUNTY	WA Permit No.
(814) 355-1501			313588
TELEPHONE NO.			SF Permit ID
Report for MONTH:		February	Matt Auman
Year:		2026	REPORT PREPARER NAME
Source ID	7939		Total
Name Day	Borough System Big Spring	Corning System Big Spring	
1	2,590,208	932,224	3,522,432
2	2,586,112	929,280	3,515,392
3	2,556,416	940,544	3,496,960
4	2,565,632	951,936	3,517,568
5	2,544,128	940,544	3,484,672
6	2,579,968	953,600	3,533,568
7	2,598,912	938,112	3,537,024
8	2,527,232	940,288	3,467,520
9	2,616,832	947,584	3,564,416
10	2,569,216	945,408	3,514,624
11	2,627,584	974,208	3,601,792
12	2,588,672	965,120	3,553,792
13	2,574,336	956,632	3,862,272
14	2,577,408	945,920	3,523,328
15	2,578,432	947,584	3,526,016
16	2,566,144	926,976	3,493,120
17	2,628,096	951,808	3,579,904
18	2,551,296	961,792	3,513,088
19	2,532,864	947,584	3,359,232
20	2,583,040	947,456	3,530,496
21	2,515,968	935,808	3,451,776
22	2,546,176	922,496	3,468,672
23	2,586,112	925,952	3,512,064
24	2,549,248	939,136	3,488,384
25	2,575,872	941,696	3,517,568
26	2,552,832	579,968	3,132,800
27	2,592,256	1,235,584	3,827,840
28	2,624,512	955,520	3,580,032
29			-
30			-
31			-
TOTAL	72,085,504		98,676,352
AVERAGE	2,574,482	942,170	3,183,108
MAXIMUM	2,628,096	1,235,584	3,862,272
MINIMUM	2,515,968	579,968	-

2026 Monthly Water Usage

<u>Month</u>	<u>Milesburg Water Used</u>	<u>Niagara Water Used</u>	<u>Total Water Used (Niagara/Milesburg)</u>	<u>Billed Date</u>	<u>Due Date</u>	<u>Milesburg Date Paid</u>	<u>Niagara Date Paid</u>
January	8,100,000	5,886,000	13,986,000	2/20/2026	3/20/2026		
February							
March							
April							
May							
June							
July							
August							
September							
October							
November							
December							

2026 Total Usage: **8,100,000** **5,886,000** **13,986,000**

Total Amount Billed: \$ 8,505.00 \$ 7,004.34

Milesburg Water Authority billed at \$1.05/1000 gal
 Niagara Bottling billed at \$1.19/1000 gal