



HISTORIC  
**Bellefonte™**  
*Est. 1795*

**Executive Session- Personnel**  
**6:30 pm- Oak Room**

**Borough of Bellefonte Council Work Session**

**AGENDA**

**7:00 – 7:25 PM, Monday, April 20<sup>th</sup>, 2026**

**In-Person, Council Chambers**  
**301 N. Spring St, 1<sup>st</sup> Floor**

**VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org). **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

**I. CALL TO ORDER – Council President Johnson**

**II. WELCOMING COMMENTS / OPENING REMARKS:**

Welcome, everyone, to the Bellefonte Borough Council Work Session. No council action (making motions or approvals) is taken during work sessions.

**III. ITEMS FOR DISCUSSION:**

*Note – All Times are approximate*

A) Chapter 410 Peddling and Soliciting Ordinance– **25 Minutes**

**IV. ADJOURNMENT**

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.

## BOROUGH OF BELLEFONTE

### Chapter 410 — PEDDLING AND SOLICITING

PROPOSED AMENDMENT — REDLINED DRAFT FOR COUNCIL REVIEW

Prepared: April 14, 2026

**Legend:** Green underlined = proposed addition. ~~Red strikethrough~~ = proposed deletion. *Bracketed gray italic* = explanatory note for Council review, not ordinance text.

## ARTICLE I

### Solicitors, Peddlers and Transient Merchants

#### § 410-1. Definitions.

As used in this article, the following terms shall have the meanings indicated:

**CANVASSING** — Any non-commercial door-to-door or in-person activity in which a person communicates with residents or members of the public for purposes including, but not limited to, political campaigning, advocacy, charitable or nonprofit fundraising, religious expression or proselytization, community outreach, or other activities protected by the First Amendment to the United States Constitution. Canvassing does not involve the commercial sale of goods or services and is not subject to the license requirements of this article. *[New definition added per Solicitor's recommendation to distinguish constitutionally protected non-commercial speech from commercial solicitation. See Watchtower Bible & Tract Soc'y v. Village of Stratton, 536 U.S. 150 (2002); Hynes v. Mayor of Oradell, 425 U.S. 610 (1976).]*

**PEDDLER** — Any person who engages in “peddling,” as defined in the definition in this section.

**PEDDLING** — The selling or offering for sale of any goods, wares, services or merchandise for immediate delivery, which goods, wares, services or merchandise the person selling or offering for sale carries with him in traveling or has in his possession or control upon any of the streets or sidewalks, from house to house, by visitation to private residences or by entering in or upon private property within the Borough. However, the words “soliciting” and “peddling” do not apply to:

- A. Farmers seeking or taking orders for the sale of their own products;
- B. The seeking or taking of orders by any manufacturer or producer for the sale of bread and bakery products, meats and meat products or milk or milk products;
- C. The sale of goods, wares and merchandise donated by the owners thereof, the proceeds wherefore are to be applied to any charitable, philanthropic or religious purpose, ~~provided such activity is first registered with the Borough in accordance with § 410-2;~~ *[Registration requirement deleted per Solicitor's comments — charitable speech activity cannot be conditioned on advance registration. See § 410-2 revisions below.]*
- D. Any honorably discharged veteran of the armed services;
- E. The seeking or taking of orders for insurance by insurance agents or brokers licensed under the insurance laws of the Commonwealth;

F. Persons, corporations, partnerships or associations, their agents or employees, who have complied with the provisions of the Act of Assembly of the Commonwealth known as the Solicitation of Funds for Charitable Purposes Act, 10 P.S. § 162.1 et seq., as supplemented and amended;

G. Any person taking orders for merchandise from dealers or merchants for resale to an ultimate consumer;

H. Boys or girls under the age of 18 years who take orders for and deliver newspapers, greeting cards, candy and the like, or who represent the Boy Scouts and Girl Scouts or similar organizations and take orders for and deliver cookies and the like;

I. Canvassers. Persons engaged in canvassing as defined in this article are not subject to the licensing or permit requirements of this article. *[New subsection added to make explicit that all non-commercial door-to-door speech activity is exempt from this article's commercial licensing requirements.]*

**SOLICITING** — Subject to the exceptions provided for in the definition of “peddling” in this section, “soliciting” means the seeking or taking of contracts or orders for any goods, wares, services or merchandise for future delivery or for subscriptions or contributions, on a commercial basis, upon any of the streets or sidewalks or from house to house or by visitation to private residences or by entering in or upon private property within the Borough. It further means the seeking or taking of contracts or orders for home or other building repair, improvement and alteration and also orders or contracts for any mechanical, electrical, plumbing or heating device or equipment for house or other building improvement or repair upon or from the places aforesaid within the Borough. *[Added “on a commercial basis” to clarify that “soliciting” as regulated under this article is limited to commercial transactions, consistent with the constitutional distinction between commercial and non-commercial speech.]*

**SOLICITOR** — Any person who engages in “soliciting,” as defined in the definition in this section.

**TRANSIENT MERCHANT** — Any person, whether principal or agent, corporation, partnership or association, entering into, beginning or desiring to begin a transient retail business in the Borough for the sale of any goods, wares or merchandise, who hires, leases, occupies or uses any room, apartment, store, shop, building, railway car or other place or structure for the exhibition and sale of such goods, wares or merchandise, who does not remain at the same location for a period in excess of six weeks and whose location is temporary. This definition does not include persons, partnerships, corporations or associations exempted by the definition of “peddling” in this section.

#### **§ 410-2. Charitable, religious or nonprofit causes.**

~~Solicitation of funds for charitable, religious or nonprofit causes shall be permitted at any business establishment and upon any business properties, such as shopping center parking lots, during normal business hours, but those solicitors shall also register at the Borough Building and carry identification cards.~~ Solicitation and canvassing by persons or organizations for charitable, religious, nonprofit, or other non-commercial causes are protected speech activities and are not subject to any registration requirement, fee, or advance notice requirement under this article.

Such persons and organizations are encouraged, but not required, to identify themselves if asked.

*[Section revised per Solicitor's comments. The prior registration requirement for charitable/religious solicitors has been held unconstitutional. See Watchtower, supra; Hynes, supra. The revised language affirms the right to engage in such activity without government-imposed preconditions.]*

**§ 410-3. Religious proselytization.**

~~A. It shall be lawful for the members of any duly constituted religious organization or any group affiliated with or forming an integral part of such organization to minister, proselytize or communicate its goals, purposes or philosophies on a door-to-door basis, provided the group or individual who actually makes such call or visit registers, without fee or charge, with the Bellefonte Police Department on a form to be provided by the Bellefonte Police Department and kept on permanent file at the Bellefonte Police Department. The form of such registration certification shall be as provided by Council. Such duly constituted religious organization shall certify, by its agent, to the Bellefonte Police Department that such organization or integral part thereof has received from the government of the United States current tax exempt status and that no part of the net income received by such organization or integral group inures to the benefit of any individual.~~

Members of any duly constituted religious organization or any group affiliated with or forming an integral part of such organization are permitted to minister, proselytize or communicate its goals, purposes or philosophies on a door-to-door basis without advance registration, fee, permit, or identification requirement. Such activity constitutes canvassing as defined in § 410-1 and is not subject to the licensing requirements of this article.

*[Registration requirement removed per Solicitor's comments. The prior registration-before-canvassing requirement for religious groups is unconstitutional. See Watchtower, 536 U.S. at 166-169. The revised language affirmatively preserves the right to engage in religious door-to-door activity.]*

B. Upon written complaint of any citizen or resident of the Borough that any member or group of any organized and duly constituted religious organization has failed to leave the premises after being requested to do so or has behaved in any manner to give offense to such resident, the Chief of Police or his/her designee shall ~~file an action against such person or group before a competent authority for violation of this section~~ investigate the complaint and, if warranted, initiate appropriate action under the defiant trespass provisions of Pennsylvania law or other applicable law. *[Revised to remove reference to a violation of § 410-3, which no longer imposes a registration requirement. Enforcement is redirected to applicable trespass and harassment law.]*

C. The sale of religious articles, books, pamphlets, souvenirs, tracts or other religious merchandise shall be regulated in accordance with the commercial provisions of this article to the extent such activity constitutes commercial peddling or soliciting as defined in § 410-1.

**§ 410-4. Peddler, solicitor or transient merchant application and permit.**

This section applies to commercial peddlers, solicitors and transient merchants only. A peddler, solicitor or transient merchant application and permit is available at the Police Department and may be updated from time to time. Conditions may be placed on vendor activities. Licenses are valid for 30 days and may be revoked at the discretion of the Bellefonte Chief of Police or his/her designee. *[Scope clarification added. Canvassers as defined in § 410-1 are not subject to this section.]*

**§ 410-5. License required.**

No person shall engage in commercial soliciting, peddling or transient merchandising in the Borough without first obtaining a license therefor as hereinafter provided. Persons engaged in canvassing as defined in § 410-1 are not subject to this license requirement. *[Added "commercial" modifier and canvasser exemption for constitutional clarity.]*

**§ 410-6. License application.**

Every person desiring to engage in commercial soliciting, peddling or transient merchandising in the Borough shall first make application to the Police Department for a license, whereupon such person shall be required to obtain a license and shall, in making such application, exhibit such license which shall be valid. It shall be the obligation of every person desiring to engage in commercial soliciting, peddling or transient merchandising within the Borough to maintain, at all times, about his person a valid Borough license. Failure to do so shall be a violation of this article. The application shall be upon a form prescribed by the Borough and provided by the Police Department, which form shall contain the following information verified by oath or affirmation:

- A. The name of the business, meaning the firm, corporation or person owning or operating such business within the Borough and the names of all persons, whether resident or not, participating in and assisting in the conducting of such business, together with the name of the applicant;
- B. The addresses of all persons, firms or corporations referred to above, together with the address or location of any place of business or location within the Borough from which such business will be conducted, together with the permanent address of the applicant;
- C. The age, weight, height, color and any other descriptive information relative to each individual as referred to in this section;
- D. A complete and accurate description of the nature and type of business to be conducted, including, but not limited to, the procedures and methods used in contacting and interesting potential customers and also including the hours and days during which such business is to be conducted;
- E. A description of any vehicle used by any of the individuals referred to in this section, including the make, license plate number, state of licensing, name of the registered owner, and name and operator's number of all operators;
- F. A complete description of goods, wares, merchandise or articles to be sold, including prices, deposits requested and copies of any contract, if any, to be offered to the general public for such purchases;
- G. A statement as to whether or not the applicant has ever been convicted of any crime, other than a traffic offense, and, where the answer is in the affirmative, the nature of the offense and the punishment imposed upon such applicant. Upon request of the Police Department, the applicant shall submit to fingerprinting and furnish a photograph;
- H. Any other information required or desired by the Police Department.

**§ 410-7. Information required for helpers; transferability of licenses.**

Where a person makes application for himself and/or one or more helpers, all applicable personal information specified in § 410-6 shall be given for each helper and verified or affirmed by oath or affirmation by each individual for whom application is made, and the application shall be signed personally by each individual. An individual license shall be required for each such helper or assistant. No license under this article shall be transferable from one person to another.

**§ 410-8. License waiting period.**

No license shall be issued under this article until a period of 72 hours has elapsed from the time of application, such period of time to be used by the Borough Police Department for proper investigation of each applicant. *[This provision applies to commercial licensees only. Canvassers are not subject to any waiting period or advance-notice requirement per Watchtower.]*

**§ 410-9. Income taxes.**

Every solicitor, peddler, hawker, itinerant or transient merchant or vendor engaged in a business licensed under this article shall be responsible for the payment of earned income taxes payable by himself or any employee thereof as a result of wages earned within the Borough unless otherwise exempt by law.

**§ 410-10. License fees.**

- A. A license fee shall be paid to the Borough Police Department, for the use of the Borough, upon the issuance of any license under this article. A separate application shall be filed and a separate permit fee shall be paid by each person who actually conducts the soliciting, hawking, peddling or transient merchandising.
- B. The fee to be paid for a license shall be as established by resolution of the Borough Council.

**§ 410-11. Effective period of licenses; renewals.**

The license granted pursuant to this article shall be valid for 30 days after the date of such license. Upon the expiration of any license, if the person holding the same desires to continue or renew soliciting or peddling, he shall file a new application for a license and pay a new license fee. Such licenses may be issued, in advance, for consecutive thirty-day periods, not exceeding three in number for any calendar year, upon payment, in advance, of the license fee due hereunder.

**§ 410-12. License to state products and services and be carried at all times.**

A license issued under this article shall state, inter alia, the products to be sold or services to be rendered by the licensee. Every solicitor or peddler shall at all times when engaged in soliciting or peddling in the Borough carry such license upon his person and shall exhibit it upon request to all police officers, Borough officials and residents. No solicitor or peddler shall engage in selling any product or service not mentioned on such license.

**§ 410-13. Hours and days of work permitted.**

No person licensed as a commercial solicitor or peddler under this article shall engage in soliciting or peddling on any day of the week before 9:00 a.m., prevailing time, or after ~~7:00 p.m. or sunset at night, whichever comes first~~ 9:00 p.m. ~~No person licensed as a solicitor or peddler under this article shall engage in any soliciting or peddling on Sundays, so as to provide the residents of the Borough rest and respite from activities of this nature and the freedom to enjoy their hearths and homes without interruption from the outside. No person licensed as a solicitor or peddler under this article shall engage in any soliciting or peddling on legal holidays.~~ *[Two changes here per Solicitor's guidance: (1) The closing-time restriction is extended from 7:00 p.m./sunset to 9:00 p.m. The Solicitor advises that canvassing — which cannot be regulated as strictly as commercial peddling — must be permitted until 9:00 p.m. Aligning the commercial closing time with 9:00 p.m. avoids any ambiguity. (2) The Sunday and legal holiday bans are removed. These restrictions, while permissible as applied to purely commercial peddlers, cannot constitutionally be applied to canvassers; canvassing must be permitted 365 days per year. Council may wish to retain a Sunday/holiday restriction for commercial licensees only and direct the Solicitor to draft that narrower language, but as written the prior provision applied broadly and the reference to canvassing-type activities made it problematic.]*

Canvassers engaged in non-commercial speech activity as defined in this article are not subject to the licensing restrictions of this section. However, canvassers visiting private residences shall confine such visits to the hours of 9:00 a.m. to 9:00 p.m., prevailing time, any day of the year. Canvassers must respect any “no solicitation” or “no trespassing” sign posted on private property; failure to do so constitutes defiant trespass under Pennsylvania law. *[New paragraph. The 9–9 window for canvassers is the constitutional floor per the Solicitor's guidance. The “no sign” trespass rule is constitutionally sound per Stover's memo.]*

#### **§ 410-14. Extended parking; depositing refuse prohibited.**

No person licensed as a solicitor or peddler under this article shall park any vehicle upon any of the streets, highways or alleys of the Borough in order to sort, rearrange or clean any of his goods, wares, services or merchandise, or place or deposit any refuse on any street, highway or alley, or maintain or keep a street or curbstone market by parking any vehicle upon any street or alley in the Borough for longer than necessary in order to sell therefrom to persons residing in the immediate vicinity.

#### **§ 410-15. Fixed locations prohibited.**

No person licensed as a solicitor or peddler under this article shall occupy any fixed location upon any street, highway, alley or sidewalk of the Borough for the purpose of soliciting or peddling, with or without a stand or counter.

#### **§ 410-16. Records; supervision of licensees.**

The Police Department shall keep a record of all licenses issued under this article and shall supervise the activities of all licensees.

#### **§ 410-17. License suspension or revocation.**

A. Any license issued under this article may be suspended or revoked at any time by the Chief of Police or his/her designee for any of the following reasons:

- (1) The application for a license contains false statements or information.

- (2) The applicant or licensee was convicted of a crime, other than a traffic offense, after the issuance of such license.
- (3) A consumer protection agency of the federal or state government has notified the Borough of the receipt of a complaint arising out of the activities of a licensee.
- (4) A complaint about the activities of a licensee has been investigated and it has been determined by the Police Department that a violation has occurred.
- (5) A complaint about soliciting or peddling at homes on the list maintained under § 410-22 of this chapter.

B. All revocations/suspensions of licenses may be effective immediately and are at the discretion of the Police Chief or his/her designee. The appeal process must be initiated within seven days of receipt of the revocation/suspension. The appeal process is as follows:

- (1) A written letter by the licensee to the Borough Manager with an explanation as to why the revocation/suspension is not justified and why the license should be reinstated. The Borough Manager shall have five days from the time of receipt to review and make a decision.
- (2) If the licensee is not satisfied with the decision by the Borough Manager, then the appeal, in writing, shall go to a committee appointed by the Council President at the Council's first meeting where notice is received. The committee shall hear the appeal and make a decision within 30 days from the date of the Council meeting where notice was received.
- (3) If the licensee is not satisfied with the committee decision, then a written appeal can be submitted to the Council, where the Council shall act on the appeal within 30 days after receipt of the appeal in writing. Receipt of the appeal or written notice, for purposes of this section, can only occur at a regularly scheduled Council meeting.
- (4) All costs related to appeal hearings are the responsibility of the licensee.

#### **§ 410-18. Hawking; use of sound devices prohibited.**

No person licensed as a solicitor or peddler under this article shall hawk or cry his wares or services upon any of the streets or sidewalks of the Borough or use any loudspeaker, bell, whistle or other device, by which the public is annoyed, for announcing his presence.

## **ARTICLE II**

### **Panhandling and Solicitation**

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**SOLICITOR'S CONSTITUTIONAL CONCERNS — NOTE FOR COUNCIL:** *The Solicitor has identified significant constitutional issues throughout Article II in light of Reed v. Town of Gilbert, 576 U.S. 155 (2015), which requires that speech regulations be content-neutral. The specific problem sections are identified in the redlines below. The Solicitor's overarching concern is that Article II as written treats panhandling as a distinct category of speech, making the ordinance facially content-based and presumptively unconstitutional. Council should consider whether a full rewrite of Article II*

*focused on conduct-based restrictions (harassment, obstruction, coercion, persistent solicitation after refusal) would better serve the Borough's interests. The Solicitor has offered to meet with Council to discuss.*

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## § 410-19. Panhandling.

### A. Definition.

**PANHANDLING** — Any solicitation made in person, requesting an immediate donation of money or other thing of value. Purchase of an item for an amount far exceeding its value, under circumstances where a reasonable person would understand that the purchase is, in substance, a donation, is a donation for the purposes of this section. Except as specifically provided in this section, panhandling does not include passively standing or sitting with a sign or other indication that one is seeking donations, without addressing any solicitation to any specific person other than in response to an inquiry by that person.

**B. Place of panhandling; violation.** *[SOLICITOR'S CONCERN: The Solicitor advises that a blanket prohibition on panhandling in large geographic areas such as "the downtown core district" (subsection B(8)) and "public parks" (subsection B(4)) is likely unconstitutional after Reed because those bans are content-specific (targeting panhandling only) without a sufficiently narrow safety justification. Location restrictions near ATMs, transit stops, and Borough parking garages have stronger safety rationales and are more likely to survive challenge. The redlines below flag the most vulnerable provisions; Council should discuss whether to narrow or restructure this subsection.]*

It shall be unlawful for any person to panhandle, and no registration issued under this section shall be deemed to allow panhandling, including passively standing or sitting with a sign or other indication that one is seeking donations, when the person solicited is in any of the following places within the Borough:

- (1) At any bus or train stop;
- (2) In any public transportation vehicle or facility, excluding airports;
- (3) In any vehicle on the street;
- ~~(4) In a public park, fairground, or sporting facility, including entryways or exits thereto;~~  
(4) In a fairground or sporting facility, including entryways or exits thereto; *[The Solicitor advises that public parks are traditional public forums subject to strict scrutiny; a blanket panhandling ban in parks is difficult to justify constitutionally. Fairgrounds and sporting venues have a stronger "captive audience" rationale. Revised to remove parks from this subsection. Council may wish to add parks back with a narrowly tailored safety justification.]*
- (5) Within 15 feet of the site of any automated teller machine (ATM);
- (6) On private property, unless the panhandler has permission from the owner or occupant;
- (7) In a parking lot or garage owned or operated by the Borough, including entryways or exits and pay stations connected therewith;
- ~~(8) On public property in the downtown core district.~~ *[FLAGGED — HIGH CONSTITUTIONAL RISK. The Solicitor specifically identifies this provision as likely unconstitutional. A borough-wide ban on panhandling in the downtown core is content-based, treats panhandling differently from other speech (e.g., political canvassing is not banned downtown), and lacks the safety rationale that has justified narrower location restrictions (e.g., near ATMs or transit stops). Courts have struck down*

*similar downtown-wide bans in Charlottesville, VA and Grand Junction, CO. Council should discuss whether to delete this subsection or replace it with narrower, safety-justified location restrictions within the downtown (e.g., within 15 feet of a bank entrance). If deleted, no replacement text is proposed at this time pending Council direction.]*

**C. Manner of panhandling; violation.** It shall be unlawful for any person to panhandle in any of the following manners:

(1) By blocking the path of the person solicited;

~~(2) By using profane or abusive language, either during the solicitation or following a refusal;~~ (2) By continuing to solicit a person after that person has refused the initial solicitation, or by following a person in a public place after that person has declined to donate; *[Revised per Solicitor's specific comment on this subsection. The prior language ("profane or abusive language") is content-based and likely unconstitutional under Reed. The revised language focuses on conduct — persistent solicitation after refusal and following — which constitutes harassment rather than protected speech and does not depend on the content of what is said.]*

~~(3) By panhandling in a group of two or more persons;~~ *[FLAGGED — LIKELY UNCONSTITUTIONAL. The Solicitor specifically identifies this subsection as failing the content-neutrality requirement: the Borough does not prohibit two or more persons from canvassing for a political candidate or religious group, so singling out panhandling groups is impermissible content discrimination. Recommend deletion or replacement with a neutral crowd-obstruction standard applicable to all public solicitation. Council direction requested.]*

(4) By any statement, gesture, or other communication which a reasonable person in the situation of the person solicited would perceive to be a threat.

(5) By obstructing a public sidewalk, building entrance, or vehicle lane of travel while soliciting. *[New conduct-based restriction added. Obstruction of passage is a permissible safety-based regulation that does not depend on speech content.]*

**D. False or misleading solicitation; violation.**

(1) It shall be unlawful for any person to knowingly make any false or misleading representation in the course of soliciting a donation. False or misleading representations include, but are not limited to, the following:

(a) Stating that the donation is needed to meet a specific need, when the solicitor already has sufficient funds to meet that need and does not disclose that fact;

(b) Stating that the donation is needed to meet a need which does not exist;

(c) Stating that the solicitor is from out of town and stranded, when such is not true;

(d) Wearing a military uniform or other indication of military service, when the solicitor is neither a present nor former member of the service indicated;

(e) Wearing or displaying an indication of physical disability, when the solicitor does not suffer the disability indicated;

(f) Use of any makeup or device to simulate any deformity; or

(g) Stating that the solicitor is homeless, when he or she is not.

(2) It shall be unlawful for any person to solicit a donation stating that the funds are needed for a specific purpose and to then spend the funds received for a different purpose.

**§ 410-20. Solicitation and off-premises canvassing on public property.**

**A. Definitions.**

**BUSINESS** — Any commercial establishment, service or activity operated for financial gain.

**DOWNTOWN CORE DISTRICT** — The zoning districts known as the Waterfront and Central Business Districts of Bellefonte Borough.

**OFF-PREMISES CANVASSING** — Person-to-person distribution on public property of written, printed, drawn or illustrated matter, in whatever format, advertising or promoting a business or business activity, including, without limitation, handbill, circular, dodger, pamphlet, paper, booklet, sample or device. It does not include newspapers or other printed matter contained in receptacles.

**PUBLIC PROPERTY** — Any street, alley, highway, parking lot, sidewalk, garage, park, plaza, building, ground, or other property owned or controlled by the Borough, or any portion thereof.

**SOLICITATION** — Person-to-person communication which, directly or indirectly, seeks a present donation of money or other thing of material value.

*[Note: The term "SOLICITATION" as defined in Article II is broader than the commercial definition of "soliciting" in Article I. Council and the Solicitor should consider whether these parallel definitions create ambiguity and whether consolidation is warranted in a future comprehensive revision.]*

**B. Prohibitions.**

(1) Off-premises canvassing. It is unlawful for any person to conduct off-premises canvassing on public property in the downtown core district unless:

- (a) Operating within and pursuant to a current franchise, concession contract, permit or agreement with the Borough for the use of the public property in question;
- (b) Operating a transportation service otherwise permitted by this Code or state law; or
- (c) Incidental to route, delivery, service, supply or repair persons responding to service calls and operating from clearly identifiable vehicles.

(2) Solicitation. It is unlawful to conduct solicitation, as defined herein, for charitable purposes unless:

- (a) The solicitation falls within a recognized, constitutionally guaranteed exercise of religion, press or noncommercial speech, where money is not solicited for a ~~present~~ donation ~~or exchange~~. Presence and conduct is

subject to all other regulations provided for in the Code of the Borough, such as, without limitation, noise, camping, blocking passage, licensing and permitting. *[The Solicitor identifies the “present donation” vs. “future donation” distinction in the prior language of this subsection as likely unconstitutional content-based regulation. The distinction between soliciting for a current vs. future donation has been questioned by courts post-Reed. The strikethrough removes that distinction. Council should confirm whether a revised approach to charitable solicitation regulation is desired.]*

**§ 410-21. Sitting/lying on sidewalks in downtown core district prohibited.**

[No changes proposed to this section at this time. Council should note that sit/lie ordinances in public spaces have faced constitutional challenges in some jurisdictions; the Solicitor’s memo does not specifically flag this section. No redlines are proposed pending further Council direction.

**A. Definition.**

**SIDEWALK** — An improved walkway intended primarily for pedestrians, usually running parallel to one or both sides of the pavement of a street, and public transit waiting areas located within the public right-of-way.

**B. Prohibition.** It is unlawful for any person, after having been notified by a law enforcement officer of the prohibition in this section, to sit or lie down upon a public sidewalk or upon a blanket, chair, stool or any other object placed upon a public sidewalk in the downtown core district, as defined in § 410-20A.

**C. Affirmative defenses.** It is an affirmative defense to the prohibition in this section if it is shown that:

- (1) Sitting or lying down on a public sidewalk is due to a medical emergency;
- (2) As a result of age, infirmity or disability a person utilizes a wheelchair, walker, stroller or similar device to move about a public sidewalk;
- (3) The person is operating or patronizing a commercial establishment conducted on the public sidewalk pursuant to a street use or similar permit; or a person participating in or attending a parade, festival, performance, rally, demonstration, meeting or similar event conducted on a public sidewalk pursuant to a street use or other applicable permit;
- (4) The person is sitting on a chair or bench located on the public sidewalk which is supplied by a public or private agency or by the abutting private property owner;
- (5) The sitting or lying is while waiting in an orderly line for entry to any building, including shelters, or awaiting social services, such as provision of meals, or outside a box office to purchase tickets to any sporting event, concert, performance, or other special event; or
- (6) The sitting or lying is an integral part of a planned, publicized protest by 10 or more people accompanied by incidents of speech such as signs and literature explaining the protest, for which proper Borough permits have been obtained.

**§ 410-22. List of homes not wishing to be solicited.**

A. Any resident of the Borough of Bellefonte may register with the Borough of Bellefonte Police Department by signing a registration list, application or through any Borough-approved electronic means indicating that such owner or resident of such home does not wish to be ~~solicited~~contacted by commercial peddlers or solicitors licensed under this chapter. The Borough of Bellefonte shall place the address only upon a registration list for the same. Any person seeking a licensing permit under the provisions of this chapter shall, in signing the application to obtain the same, agree that he or she will not ~~solicit~~contact for commercial peddling or soliciting purposes addresses on the list which indicate that such owner or resident of such home does not wish to be ~~solicited~~contacted. Such a list shall be made available to the residents of the Borough and shall be held by the Department of Police, and a copy thereof, with addresses only, shall be given to each person obtaining a license and identification card under the provisions of this chapter. *[Revised to limit the Do Not Knock list to commercial peddlers and solicitors only, consistent with the Solicitor's guidance. Applying a government-maintained registry to canvassers or non-commercial speech raises serious constitutional concerns. The Solicitor specifically advises that the list "should be focused on commercial peddling activities" and that extending it to non-commercial speech "will lead to legal problems down the road."]*

A.1. The Do Not Knock list maintained under this section applies only to commercial peddlers and solicitors licensed under this chapter. It shall not be applied to canvassers or persons engaged in non-commercial speech activity as defined in § 410-1. A property owner's most effective remedy against unwanted non-commercial door-to-door visitors is to post a clearly visible "no solicitation" or "no trespassing" sign on their property; failure to observe such a sign subjects the canvasser to prosecution for defiant trespass under Pennsylvania law. *[New subsection added to make the commercial-only scope of the list explicit.]*

B. In the event that such person soliciting within the boundaries of the Borough shall fail to recognize the wishes of the homeowner or the resident of such home as expressed in the notice, then any such attempt to ~~solicit~~commercially solicit or peddle at such home shall result in a revocation of the solicitor's license and identification card. The revocation/suspension will take effect immediately upon all licensees under the same entity licensed for soliciting or peddling in the Borough, if the Police Department finds that a violation of this section has occurred.

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**END OF REDLINED DRAFT** — Prepared for Borough Council review. Not for adoption in this form. Subject to Solicitor review and final ordinance formatting prior to introduction.



HISTORIC  
**Bellefonte™**  
*Est. 1795*

**Bellefonte Borough Council Business Meeting**  
**7:30 PM, Monday, April 20<sup>th</sup>, 2026**  
**In-Person, Council Chambers**  
**301 N. Spring St, 1<sup>st</sup> Floor**

**VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**  
 Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org) **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

**I. CALL TO ORDER – Council President Doug Johnson**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Mr. Brachbill, <i>South Ward</i>	Mr. Kelly, <i>West Ward</i>	
Ms. Cleeton, <i>Vice-President, South Ward</i>	Ms. Tosti-Vasey, <i>Pro Tempore, West Ward</i>	
Ms. Dann, <i>South Ward</i>	Ms. Wilson, <i>North Ward</i>	
Mr. Eaton, <i>North Ward</i>	Ms. Meckley, <i>Junior Council Member</i>	
Mr. Johnson, <i>President, North Ward</i>	Mayor Johnson, <i>At Large</i>	
Ms. McKean, <i>West Ward</i>		

**IV. ADDITIONS TO THE COUNCIL MEETING AGENDA**

*Under Act 65 of 2021, if a matter is not on the Agenda, Council may not take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda.*  
**Council may vote to add an action item(s) to the agenda.**

**V. PUBLIC COMMENT (Oral)**

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comments will be public comment and then council comment, including proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, a non-profit representative, a business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

**VI. COMMUNICATIONS (written)**

2026 Centre County Spring Job Fair, Thursday, April 23, 2026, held at C3 Sports, 200 Ellis Place, State College. <i>Informational item only; no Council action is requested.</i>
Airport Road will close Monday, April 20, as part of a project to realign the intersection of Route 2002 (Airport Road) and Governor’s Park Road and install a new traffic signal at the intersection of Route 550 and Airport Road. <i>Informational item only; no Council action is requested.</i>
Donation to Bellefonte Fire Police from Bellefonte Historical Railroad Society in the amount of \$1,500.00 for the Fire Police contributions in 2025. <i>Informational item only; no Council action is requested.</i>
A reminder to all property owners that the 2% discount deadline for real estate taxes is Thursday, April 30, 2026. <i>Informational item only; no Council action is requested.</i>

**VII. CONSENT AGENDA**

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Motion/2<sup>nd</sup> to approve the Consent Agenda.**

Finance	Campbell Durrant Legal Invoice March 2026
General	DRAFT Council Meeting Minutes March 2, 2026
Finance	Stover McGlaughlin Legal Invoice March 2026

**VIII. REPORTS**

<b>Elected Official and Staff Reports</b> <i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
<b>DEPARTMENT</b>	<b>OFFICIAL/ STAFF</b>	<b>REPORT</b>
Mayor ➤ Proclamation: National Library Week April 19-25, 2026	Mayor Johnson	Submitted
Police ➤ March 2026 Report	Chief Witmer	Submitted
Parking ➤ March 2026 Report	Ms. McCullough	Submitted
Office of Community Affairs (OCA) – please see report for more details on projects and meetings. Planning Commission action items are under NEW BUSINESS  <b>HARB recommends the issuance of a Certificate of Appropriateness for the following projects as presented</b> <ul style="list-style-type: none"> <li>➤ <b>245 West Linn Street</b> – Window replacement and siding replacement.</li> <li>➤ <b>Stage at Talleyrand, Talleyrand Park</b> – Design and construction of an open-air a multi-functioning stage on the west side of Talleyrand Park.</li> <li>➤ <b>251 North Allegheny Street</b> – Existing carriage house being modified to add a masonry foundation at the alley and side elevation.</li> </ul> HARB will meet on Tuesday, April 28 at 8:30am Planning Commission will meet on Monday, May 11 at 5:00pm	Ms. Thompson	Submitted
Interim Borough Manager ➤ March 2026 Report	Mr. Pribulka	Submitted

**IX. COMMITTEE REPORTS**

<b>Elected Official Committee Reports</b> <i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
<b>COMMITTEE</b>	<b>ELECTED OFFICIAL</b>	<b>REPORT</b>
Environmental & Parks Committee <ul style="list-style-type: none"> <li>➤ Environmental Committee March 2026 Report</li> <li>➤ Parks Committee March 2026 Report</li> </ul>	Ms. Tosti-Vasey	Submitted
Finance & Administration Committee	Mr. Eaton	

**Bellefonte Borough Council Packet April 20, 2026**

Ordinance ad hoc Committee ➤ January, March & March 2026 Report	Ms. Tosti-Vasey	Old Business
Streets, Infrastructure & Public Works Committee ➤ March 2026 Report	Mr. Brachbill	Submitted

**X. LIAISON REPORTS**

*Reports will be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda.*

ADMINISTRATIVE	LIAISON	REPORT
Bandshell/Performance Center Project Committee	Mr. Pribulka	
Bellefonte Emergency Medical Services	Mr. Rhoat	Submitted
Bellefonte Intervalley Chamber of Commerce	Ms. Thompson	
Bellefonte Police Pension Board	Mr. Pribulka	
Nittany Valley Joint Recreation Authority	Mr. Pribulka	
Penn State University Sustainability Projects	Mr. Pribulka	
Shade Tree Commission	Ms. Doherty	
Union Cemetery Association	Mr. Pribulka	
Workplace Safety Committee	Ms. Doherty	Submitted
AUTHORITIES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Borough Authority	Mr. D. Johnson	Submitted
Centre County Airport Authority	Mr. D. Johnson	
COMMISSIONS / COUNCIL APPOINTED	LIAISON	REPORT
Civil Service Commission	Mr. Brachbill	
Spring Creek Watershed Commission	Mr. Brachbill	
SPECIAL COMMITTEES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	Submitted
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	Submitted
Public Transit Task Force Committee	Ms. Tosti-Vasey	
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Tosti-Vasey	Submitted
Centre County Metropolitan Planning Organization (CCMPO)	Ms. Tosti-Vasey	

**XII. CURRENT and OLD BUSINESS**

Memorandum of Understanding for Fly State College Fund Contribution. <b>Motion/2<sup>nd</sup> to approve the Memorandum of Understanding for Fly State College Fund Contribution.</b>
<b>Public Hearing – Ordinance No. 04202026-01</b>
Public Hearing to receive public comment on proposed Ordinance No.04202026-01, titled “Chapter No. 180 Air Pollution.”
Approval of Ordinance No. 04202026-01 amendment Chapter No. 180 Air Pollution. <b>Motion/2<sup>nd</sup> to approve Ordinance No. 04202026-01 amendment to No. 180 Air Pollution.</b>

**XIII. NEW BUSINESS**

List of items to be auctioned on Municibid. <b>Motion/2<sup>nd</sup> to approve the provided list to be auctioned on Municibid.</b>
Employment Offer Letter – Borough Manager. Council consideration of Offer Letter for David Pribulka for the position of Borough Manager. <b>Motion/2<sup>nd</sup> to authorize execution of the Offer Letter for David Pribulka as Borough Manager.</b>
W. Bishop Street Emergency Repair Resolution No. 2026-04. <b>Motion/2<sup>nd</sup> to approve Resolution No. 2026-04 for the W. Bishop Street Emergency Repair.</b>
Ordinance amendment to Chapter 410 Peddling and Soliciting. <b>Motion/2<sup>nd</sup> to authorize the advertisement of the amendment to Chapter 410, Peddling and Soliciting.</b>
Nittany Valley Coordinating Committee Representative to the CCMPO. <b>Motion/2<sup>nd</sup> to appoint Ms. Joanne Tosti-Vasey (Bellefonte Council), and Mr. Jeff Kranch (Spring Twp PC) to serve on the MPO’s Coordinating Committee for the Nittany Valley as primary representative and alternate representative, respectively.</b>
MNMC Medical Office Building Land Development Plan: HRG request to Council for waivers of two sections of the Stormwater Management Ordinance (SMO), Section 490-19.B.7 and Section 490-19.B.8. <b>Motion/2<sup>nd</sup> to approve waivers of two sections of the SMO.</b>
Preliminary/Final Land Development Plan of Mount Nittany Medical Center, Bellefonte Medical Office Building: Planning

Commission recommends approval of plan, conditional upon the receiving outstanding items (to be done by staff): Engineer Review, Fire Department Review, NPDES permit, Traffic Impact Assessment, and Highway Occupancy Permit for the driveway. **Motion/2<sup>nd</sup> to approve the Preliminary/Final Land Development Plan of Mount Nittany Medical Center, Bellefonte Medical Office Building, conditional on receiving all outstanding items listed.**

**XIV. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA**

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

**XV. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER**

*Please try to limit all comments/rebuttals to three minutes maximum.*

**XVI. ADJOURNMENT**

The council meeting will be adjourned at or as close to 9:00 PM as possible.

**The Council Public Comment Policy will be included with each Agenda.**

Imagine your new job or career path is waiting in a room for you right here in Centre County. Searching online, sending out applications, and not receiving responses can be frustrating in today's job market. Oftentimes, finding the right opportunity for you can feel overwhelming.

**The Centre County Spring Job Fair is the solution for you!**

On Thursday, April 23, PA CareerLink Centre County and the Chamber of Business and Industry of Centre County in partnership with Centre County Government and State College Borough, offer you the chance to connect **face-to-face** with employers and explore **real** opportunities... all in one place.

This is a prime opportunity to take a meaningful next step in your career, and here is what you can expect:

- Meet 80+ local employers
- Speak directly to hiring managers
- Full-time, part-time, entry-level, and career-track positions

The **Spring Job Fair is the largest in Centre County**, which affords you the chance to discover new industries and employment paths and make connections that can turn to **real** career opportunities.

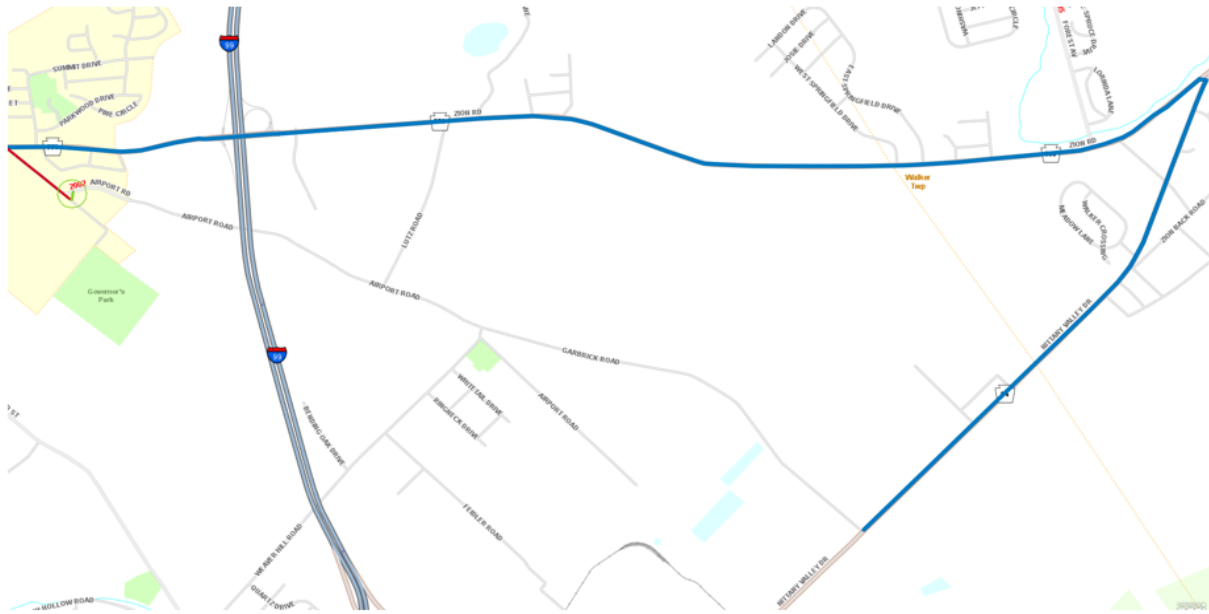
We are seeing **strong** participation from both employers *and* job seekers. This is shaping up to be a powerful community event focused on making real connections that lead to real hirings.




If you or someone you know is ready to explore the career offerings of Centre County, don't miss this opportunity: Thursday, April 23, from 1 pm to 4 pm at C3 Sports and Event Center.

Bring your resume, bring a friend, and bring on new opportunity!

For more information and to register, visit: <https://cbicc.org/centre-county-job-fair/>

# AIRPORT ROAD DETOUR MAP



- Legend:  
Detour route:   
Work area:   
Temporary road: 



Pennsylvania  
Department of Transportation

**FOR IMMEDIATE RELEASE**  
**April 15, 2026**

**MEDIA CONTACT:** Timothy Nebgen, [tnebgen@pa.gov](mailto:tnebgen@pa.gov) or 814-765-0598  
Steve Harmic, [sharmic@pa.gov](mailto:sharmic@pa.gov) or 814-496-6189

## **Airport Road in Bellefonte Closing April 20**

**Clearfield, PA** – The Pennsylvania Department of Transportation (PennDOT) announced that Airport Road will close Monday, April 20, as part of a project to realign the intersection of Route 2002 (Airport Road) and Governor’s Park Road and install a new traffic signal at the intersection of Route 550 and Airport Road. PennDOT issued a Highway Occupancy Permit for Bellefonte Area School District to complete this work, which is not associated with a PennDOT project.

Starting Monday, Airport Road will be closed to through traffic between Route 550 and Governor’s Park Road, however homeowners will have access to their driveways. A detour using Routes 550 and 64 will be in place. Additionally, a temporary roadway will

connect Governor's Park Road and the eastern end of Airport Road for the duration of the project.

PennDOT anticipates the detour remaining in place for 60 days but notes all construction schedules are subject to change due to weather or other unforeseen circumstances.

Drivers can check conditions on major roadways by visiting [www.511PA.com](http://www.511PA.com). 511PA, which is free and available 24 hours a day, provides traffic delay warnings, weather forecasts, traffic speed information, and access to more than 1,200 traffic cameras. 511PA is also available through a smartphone application for iPhone and Android devices, by calling 5-1-1, or by [following regional X alerts](#).

Find PennDOT's planned and active construction projects at [www.pa.gov/DOTprojects](http://www.pa.gov/DOTprojects). Subscribe to PennDOT news and find [transportation results](#) in Cameron, Centre, Clearfield, Clinton, Elk, Juniata, McKean, Mifflin, and Potter counties at [www.pa.gov/DOTdistrict2](http://www.pa.gov/DOTdistrict2).

Find PennDOT news on [X](#), [Facebook](#), and [Instagram](#).

# # #

**From:** awr42@yahoo.com <awr42@yahoo.com>

**Sent:** Friday, April 3, 2026 1:23 PM

**To:** David Pribulka <dprbulka@bellefontepa.gov>; Frank Riglin <fp5670@gmail.com>; Bill Witmer <bwitmer@bellefontepolice.net>

**Subject:** Donation to Bellefonte Fire Police from BHRS

Dear Chief Witmer, Capt. Riglin, and Mr. Pribulka,

For many years the Bellefonte Fire Police have provided assistance to the Bellefonte Historical Railroad Society during the various train excursions we host. Their support has been of great benefit to our organization and the to the safety of the public during these events. We recognize that their mission requires significant resources both in volunteer hours and in equipment and training expenses. We are thankful to have such a dedicated group of volunteers in our community.

As a token of our appreciation, the BHRS board has approved a donation of \$1,500 to the Fire Police for their support in 2025. We hope to continue our good relations with the Fire Police and the Borough in general, and hope that this donation will assist the Fire Police in continuing their mission to serve the Bellefonte community in 2026 and beyond. A check is being mailed to the Borough and should arrive next week.

Thank you for the work you do in keeping Bellefonte safe and for the assistance you provide to all the organizations in our community.

Sincerely,  
Andrew Richards  
Treasurer  
Bellefonte Historical Railroad Society

**REDMINDER**

REAL ESTATE TAX DUE DATE FOR 2% DISCOUNT IS THURSDAY, APRIL 30, 2026

MAILED PAYMENTS MUST BE POSTMARKED NO LATER THAN 04/30/2026  
 PAYMENTS CAN BE MADE IN PERSON DURING OFFICE HOURS OR DEPOSITED IN DROP BOX

BELLEFONTE BOROUGH TAX OFFICE  
 657 HUMES ROAD, BELLEFONTE

OFFICE HOURS: 657 HUMES ROAD, BELLEFONTE  
 APRIL: TUES 8AM – 12PM THUR 7PM – 9PM  
 APRIL: 20<sup>th</sup> & 30<sup>th</sup>: 8AM – 12PM

REAL ESTATE TAX NOTICE FOR TAX YEAR 2026 - Centre County & Bellefonte Borough

**Payable To:**  
**BELLEFONTE BOROUGH TAX COLLECTOR**  
**657 HUMES ROAD BELLEFONTE, PA 16823**

Office Hours:  
 APRIL: TUES 8AM-12PM THUR 7PM-9PM  
 APRIL: 20 & 30 8AM-12PM  
 DROPOFF BOX ALWAYS AVAILABLE

Centre County, Pennsylvania

MARCH: TUESDAY 8AM-12PM

Phone & FAX 814-353-0126 4vets@comcast.net

TAXES	TAX MILLS	FACE AMOUNT
County Gen	6.650 ML	251.40
Cty Debt	1.190 ML	44.99
Borough Gen	5.405 ML	204.34
Police	9.750 ML	368.60
Special Purpose	4.280 ML	161.81
<b>*** TOTAL TAX DUE ***</b>		<b>1,031.14</b>

PAYMENT SCHEDULE			MAILING DATE: 03/01/2026	
<b>ON OR BEFORE</b>	<b>04/30/2026</b>	<b>@ 2.00%</b>	<b>DISCOUNT</b>	<b>1,010.51</b>
Between	05/01/2026	And	06/30/2026	1,031.14
Beginning	07/01/2026	@ 10.00%	Penalty	1,134.25

**Bellefonte Area School District**

ASSESSED LAND - 10,000  
 ASSESSED IMPR - 27,805  
 ASSESSED TOTAL = 37,805

**PAY TAX COLLECTOR BEFORE 12/31/2026**

If taxes are escrowed, forward bill to mortgage holder for payment.

If you have filed for bankruptcy, this Notice is being provided for information purposes only; it is not an attempt to collect a debt.

Notice - The deadline for filing annual appeals before the Centre County Board of Assessment is now August 1st.

**Return both copies with a self addressed stamped envelope for receipt**

Date  
**TAXPAYER COPY**

Tax Collector



535 Smithfield Street, Suite 700  
 Pittsburgh, PA 15222  
 Tel. 412-395-1280  
 Fax 412-395-1291  
 www.cdblaw.com  
 EIN 25-1807700

**Borough Manager**  
 Bellefonte Borough  
 236 West Lamb Street  
 301 N Spring Street, Suite 200  
 Bellefonte, PA 16823

**Issue Date:** 4/14/2026  
**Matter #:** BFORTE-1563  
**Invoice #:** 086611

**RE : SPECIAL LABOR COUNSEL**

**Fees**

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Billable Hours</u>	<u>Rate</u>	<u>Amount</u>
3/10/2026	JFW	Receipt and review of correspondence from Borough manager regarding status of termination and pay grade grievances and related inquiries; consider same and respond to Borough manager regarding next steps in light of possible abandonment of grievances; receipt and review of follow up inquiries from Borough manager; review grievance procedure in CBA; discuss same with Attorney Hausman; respond to Borough manager regarding grievance inquiries.	0.50	\$225.00	\$112.50
3/16/2026	GKL	Receipt, review and respond to email from Attorney J. Whalen regarding union pay grievance.	0.30	\$255.00	\$76.50

3/16/2026	JFW	Receipt and review of inquiries from Borough manager regarding recent correspondence from union regarding pay grade grievance, step 2 meeting for grievance, and possible timeliness issues; review relevant CBA provisions and prior correspondence and grievance response and consider next steps; confer with Attorney Love regarding guidance to client.	0.50	\$225.00	\$112.50
3/17/2026	JFW	Correspond with Borough manager regarding pay grade grievance, upcoming meeting for same, and related timeliness issues; receipt and review of related communications with union; related follow up.	0.20	\$225.00	\$45.00
<b>Fees Subtotal</b>			<b>1.50</b>	<b>\$346.50</b>	
<b>Total</b>					<b>\$346.50</b>

**We appreciate your prompt payment.**

**Timekeeper Summary**

<u>Initials</u>	<u>Full Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
GKL	Gretchen K. Love	0.30	\$255.00	\$76.50
JFW	Jonathan F. Whalen	1.20	\$225.00	\$270.00
				<u>\$346.50</u>

**Borough Manager**  
Bellefonte Borough  
236 West Lamb Street  
301 N Spring Street, Suite 200  
Bellefonte, PA 16823

**Issue Date : 4/14/2026**  
**Bill # : 086611**

**Campbell Durrant, P.C.**  
535 Smithfield Street, Suite 700  
Pittsburgh, PA 15222

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**REMITTANCE COPY**

RE : SPECIAL LABOR COUNSEL

**Fees: \$346.50**  
**Expenses: \$0.00**  
**Total for this Bill: \$346.50**

Please retain the invoice for your records and return this REMITTANCE ADVICE with your check made payable to  
**CAMPBELL DURRANT, P.C.**  
Thank you

---

CHECK NO.: \_\_\_\_\_ AMOUNT ENCLOSED: \$ \_\_\_\_\_ INVOICE NO. 086611

**BELLEFONTE BOROUGH COUNCIL BUSINESS MEETING**

**Regular Meeting Minutes**

**April 6, 2026 - 7:30 p.m.**

**301 N. Spring Street, 1<sup>st</sup> Floor, Bellefonte, Pennsylvania 16823**

[www.bellefonte.net](http://www.bellefonte.net)

*VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS:  
Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at*

[www.cnet1.org](http://www.cnet1.org)

*ATTEND IN PERSON: The meeting room is open with normal occupancy limits.*

**I. CALL TO ORDER** The April 6, 2026 meeting of the Bellefonte Borough Council was called to order by President Doug Johnson at 7:30 p.m.

**II. PLEDGE OF ALLEGIANCE**

Mr. Johnson asked council members to please be sure to pull their microphones close to their mouths when speaking and to speak loudly and clearly in order to ensure good sound quality on the recordings.

**III. MEMBERS PRESENT**

Mr. Randall Brachbill  
Ms. Deborah Cleeton, *Vice President*  
*Ms. Barbara Dann*  
*Mr. Jon Eaton*  
Mr. Douglas Johnson, *President*  
Mr. Zach Kelly  
Ms. Shawna McKean  
Ms. Joanne Tosti-Vasey, *Pro Tempore*  
Ms. Claudia Wilson  
Ms. Jalyn Meckley, *Jr. Council Member*—EXCUSED  
Mayor Buddy Johnson

**STAFF PRESENT**

David Pribulka, Interim Borough Manager-ZOOM  
Alyssa Doherty, Assistant to the Borough Manager  
Gina Thompson, Planning, Zoning, HARB Administrator  
Bill Witmer, Police Chief

**IV. ADDITIONS TO THE AGENDA**

*In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.*

NONE

**V. PUBLIC COMMENT (Oral)**

*Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comment will be public comment and then council comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.*

NONE

**VI. COMMUNICATIONS (Written)**

2026 Centre County Spring Job Fair, Thursday, April 23, 2026, held at C3 Sports, 200 Ellis Place, State College. Informational item only; no Council action is requested.

Reminder the first Brush and Grass Collection of the season will begin on Wednesday, April 8, 2026. Residents who have not yet paid for the Brush and Grass service are still able to submit payment to be included in the collection program. Informational item only; no council action is requested.

Clearwater Conservatory Watershed Clean Up Day, Saturday, April 18th, 2026. Informational item only; no Council action is requested.

**VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)**

*All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.*

Consent Agenda includes the following items:

1. Finance	Barton & Loguidice Engineering Services for Talleyrand Park Suspension Bridge ADA Ramps Invoice September 2025. <i>*All other outstanding invoices listed on the September 2025 invoice have been paid*</i>
2. General	DRAFT Council Meeting Minutes March 16, 2026

*Brachbill motioned and Dann seconded to approve Consent Agenda item 1. Voice vote. Motion to approve item 1 carried unanimously.*

*Wilson motioned and Dann seconded to approve Consent Agenda item 2. Voice vote. Motion to approve item 2 carried unanimously.*

**VIII. REPORTS**

**Mayor Johnson**

Proclamation-PA 811 Safe Digging Month April 2026

**Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)**  
*(Ms. Thompson)*

Planning Commission will meet on Monday, April 13th at 5:00pm

HARB will meet on Tuesday, April 14th at 8:30am

Zoning Hearing Board will meet on Tuesday, April 14th at 5:00pm to hear a variance request for relief from the sign ordinance.

**IX. CURRENT and OLD BUSINESS**

Public Hearing – Ordinance No. 04062026-01

Public Hearing to receive public comment on proposed Ordinance No.04062026-01, titled “Chapter No. 88 Officers and Employees.”

*Mr. Johnson called for a motion to recess the regular meeting for the purpose of opening the Public Hearing to receive public comment on proposed Ordinance No.04062026-01, titled “Chapter No. 88 Officers and Employees.”*

*Tosti-Vasey motioned to recess the regular meeting and open the Public Hearing. Dann seconded. Voice vote. Motion to recess the regular meeting and open the Public Hearing carried unanimously.*

*Mr. Eaton commented that the proposed ordinance was modified to specify that a Borough Manager will have to reside within a 15-mile radius of the Borough office. There was also a bond requirement and gender-neutral language added.*

*There were comments from several other council members.*

*There was a question from a community member regarding why the ordinance was revised to state that the Borough Manager does not need to reside within the Borough. She did not agree with that decision. It was clarified that the Ad-Hoc committee worked on the amendments for this ordinance.*

*There were no additional comments from the public. Mr. Johnson closed the public hearing and re-commenced the regular council meeting.*

Approval of Ordinance No. 04062026-01 amendment to Article 1, Manager in Chapter No. 88 Officers and Employees. Call for a motion/2nd to approve Ordinance No. 04062026-01 amendment to Article 1, Manager in Chapter No. 88 Officers and Employees.

*Dann motioned and Wilson seconded to approve Ordinance No. 04062026-01 amendment to Article 1, Manager in Chapter No. 88 Officers and Employees. Tosti-Vasey commented that she found one instance out of 27 gender neutral language statements that was not gender neutral in section 88-2. Him should be changed to “them”. No additional comments. Roll call vote. Motion to approve carried unanimously.*

Ordinance amendment to Chapter 180 Air Pollution. Call for a motion/2nd to authorize the advertisement of the amendment to Chapter 180, Air Pollution.

*Dann motioned and Tosti-Vasey seconded to authorize the advertisement of the amendment to Chapter 180, Air Pollution. Roll call vote. Motion to approve carried unanimously. Tosti-Vasey clarified various details regarding the amendments. No additional comments. Roll call vote. Motion to approve carried unanimously.*

The Streets, Infrastructure and Public Works Committee recommends Council award the 2026 paving bid to HRI, Inc. in the amount of \$81,989, and remove East Lamb Street, Locust Lane, and the East Lamb Street/Wilson Street intersection from the paving schedule due to stormwater projects that must be completed prior to paving. Call for a motion/2nd to award the 2026 paving bid to HRI, Inc. in the amount of \$81,989, and remove East Lamb Street, Locust Lane, and the East Lamb Street/Wilson Street intersection from the paving schedule.

*Eaton motioned and Brachbill seconded to award the 2026 paving bid to HRI, Inc. in the amount of \$81,989, and remove East Lamb Street, Locust Lane, and the East Lamb Street/Wilson Street intersection from the paving schedule. There was a question regarding the paving schedule. Mr. Pribulka commented but much of his comments were unintelligible due to sound issues with the zoom. No additional comments. Roll call vote. Motion to approve carried unanimously. No additional comments. Voice vote. Motion to approve carried unanimously.*

## **X. NEW BUSINESS**

Centre Consideration of a lease agreement with C&L Lingle Real Estate, LLC for a small tract of Borough-owned land located adjacent to My Café Buzz on West High Street. The agreement would authorize C&L Lingle Real Estate, LLC to lease and utilize the parcel under the terms outlined in the proposed lease. Call for a motion/2<sup>nd</sup> to authorize the Borough to enter into a lease agreement with C&L Lingle Real Estate, LLC for the small tract of land located adjacent to My Café Buzz on West High Street, subject to the terms of the proposed agreement.

*Eaton motioned and Brachbill seconded to authorize the Borough to enter into a lease agreement with C&L Lingle Real Estate, LLC for the small tract of land located adjacent to My Café Buzz on West High Street, subject to the terms of the proposed agreement.*

*Tosti-Vasey motioned to amend the motion lease agreement to add an additional clause to review the lease every 4 years. McKean seconded. No additional comments. Voice vote. Motion to amend the motion carried unanimously.*

*Voice vote to approve the amended motion. No further discussion. Motion to approve the amended motion carried unanimously.*

Consideration of a lease agreement with Revival Room, LLC for Suite 130 located in the Bellefonte Borough Administration Building. The agreement would authorize Revival Room, LLC to lease and utilize Office Suite 130 under the terms outlined in the proposed lease. Call

for a motion/2nd to authorize the Borough to enter into a lease agreement with Revival Room, LLC for Suite 130 in the Bellefonte Borough Administration Building, subject to the terms of the proposed agreement.

*Dann motioned and Brachbill seconded to authorize the Borough to enter into a lease agreement with Revival Room, LLC for Suite 130 in the Bellefonte Borough Administration Building, subject to the terms of the proposed agreement. Discussion included clarification of the room that will be used. Roll call vote. Motion carried unanimously.*

Council discussion and determination on whether the property located at 167 S. Potter Street should be returned to the jurisdiction of Centre Region Code Administration for continued code enforcement and compliance with applicable property maintenance and zoning regulations. *Council action requested.*

*Brachbill motioned and Dann seconded to return 167 S. Potter Street to the jurisdiction of Centre Region Code Administration for continued code enforcement and compliance with applicable property maintenance and zoning regulations. Discussion regarding details of the situation. Roll call vote. Motion carried unanimously.*

#### **XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA**

*This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name, street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.*

Laura Rush, a Borough resident, spoke regarding parking issues on S. Spring Street. Many of her comments were unintelligible due to sound issues.

Barry Spicer, a Borough resident and a former council member, spoke regarding council member Zach Kelly and his comments at the last council meeting regarding the ICE protest. He did not agree with Mr. Kelly's comments and feels that council members bringing their own personal agendas and politics into public meetings is inappropriate. He asked Mr. Kelly to step down from his elected position on Council.

Chip Aikens, a Borough resident and a former council member, also spoke regarding council member Zach Kelly and his comments at the last council meeting regarding the ICE protest. Mr. Aikens expressed concern that the protest Mr. Kelly encouraged residents to attend could put local police officers, the public, and local properties at risk for injury and damage. Mr. Aikens also asked Mr. Kelly to resign from his elected position, citing concerns for public safety. He also asked Council to fix the fence/wall at Tallyrand Park by the bridge.

Tom Dann, a Borough resident, spoke regarding council member Zach Kelly's comments about the ICE protest. He spoke in support of Mr. Kelly, but he did comment that he felt Mr. Kelly's statement was merely a lapse in judgement and that he feels the comments were inappropriate at the time.

John Purnell, a Borough resident, spoke regarding council member Zach Kelly's comments about the ICE protest. He felt the comments were inappropriate and he was disappointed that an elected official would advertise a politically motivated event that supports a violent individual being apprehended and charged while acting as an elected official being paid by taxpayer dollars. He asked Mr. Kelly to resign from his elected position.

Rita Purnell, a Borough resident and a former council member, spoke regarding council member Zach Kelly's comments at the March 16<sup>th</sup> council meeting about the ICE protest held on March 18<sup>th</sup>. She commented that the promotion of an event like the ICE protest during a public meeting is a highly inappropriate misuse of an elected officials position and taxpayer funds. She also commented that the protesters held up signs with foul language, they did not follow police orders, and they left refuse and litter on public property which borough staff had to remove. She presented a petition signed by Borough residents calling for the resignation of council member Kelly. She also encouraged Council to create a Code of Conduct to outline and clarify appropriate council member actions with regard to partisan politics.

## **XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER**

*Please try to limit all comments/rebuttals to three minutes maximum.*

Ms. McKean reminded residents that April is Child Abuse Prevention Month.

Ms. Wilson announced several cultural/heritage events in State College.

Ms. Dann read a statement regarding Council member Zach Kelly's political statements at the last meeting in March. She felt the comments were irresponsible and inappropriate and she called for Council to create a formal code of conduct for council members and that the code of conduct be attached to all council meeting agendas. She requested that if no code of conduct exists, that Council leadership create and present one by the meeting on May 4<sup>th</sup>.

Ms. Cleeton thanked the streets department for their prompt response to a sinkhole that opened up near the Dollar General. She also invited all Council members to attend an informal "Meet n Greet" at the Centre County Historical Museum and Library on Thursday, April 9<sup>th</sup> at the Museum to introduce the new Executive Director.

Mr. Brachbill spoke regarding Mr. Kelly's comments regarding the ICE protest. He stated that it is not the Council's duty to announce about politically motivated protests at a public meeting. He also announced that there will be a Spring Creek Watershed Cleanup on April 18<sup>th</sup> at noon. If residents wish to attend and help with the cleanup please feel free to contact Mr. Brachbill for more details.

Mr. Kelly thanked the public and fellow Council members for sharing their time and comments. He feels that everyone is on the same page with this situation and he appreciated everyone's comments.

Mr. Johnson reminded residents to look for the Borough newsletter that was mailed out to residents last week and is also posted on the Borough website. He reminded residents that Bulk Waste Collection, formerly known as “Riff Raff Day” will be May 18<sup>th</sup> -22<sup>nd</sup>.

**XIII. ADJOURNMENT**

*Tosti-Vasey motioned to adjourn and Brachbill seconded. The meeting adjourned at 8:48PM.*



Solicitor

TOTAL CURRENT CHARGES 861.00

**PRIOR MONTH BALANCE** \$1,336.00

ANY PYMTS RECD AFTER 04/06/2026 WILL BE REFLECTED ON NEXT STATEMENT

03/31/2026 Rec'd Ck #999160 Borough of Bellefonte - Thank you -296.00

03/31/2026 Rec'd Ck #996086 Borough of Bellefonte - Thank you -1,040.00

TOTAL PAYMENTS THROUGH 04/06/2026 -1,336.00

**TOTAL BALANCE DUE** \$861.00



HISTORIC  
**Bellefonte™**  
*Est. 1795*

**Buddy Johnson, Mayor**  
*Commitment to Community*

## **National Library Week 2026 Proclamation**

**WHEREAS**, libraries spark creativity, fuel imagination, and inspire lifelong learning, offering a space where individuals of all ages can find joy through exploration and discovery;

**WHEREAS**, libraries serve as vibrant community hubs, connecting people with knowledge, technology, and resources while fostering civic engagement, critical thinking, and cultural enrichment;

**WHEREAS**, libraries provide free and equitable access to books, digital tools, and innovative programming, ensuring that all individuals—regardless of background—have the support they need to learn, connect, and thrive;

**WHEREAS**, libraries partner with schools, businesses, and organizations to maximize resources, increase efficiency, and expand access to essential services, strengthening the entire community;

**WHEREAS**, libraries empower job seekers, entrepreneurs, and lifelong learners by providing access to resources, training, and opportunities that support career growth and economic success;

**WHEREAS**, libraries nurture young minds through storytimes, STEAM programs, and literacy initiatives, fostering curiosity and a love of learning that lasts a lifetime;

**WHEREAS**, libraries protect the right to read, think, and explore without censorship, standing as champions of intellectual freedom and free expression;

**WHEREAS**, dedicated librarians and library workers provide welcoming spaces that inspire discovery, collaboration, and creativity for all;

**WHEREAS**, libraries, librarians, and library workers across the country are joining together to celebrate National Library Week under the theme “**Find Your Joy**”;

**NOW, THEREFORE**, be it resolved that I, Buddy Johnson, Mayor of the Borough of Bellefonte, on behalf of the Borough Council, proclaim April 19–25, 2026, as National Library Week. During this week, I encourage all residents to visit their library, explore its resources, and celebrate all the ways that the library helps our community find joy.

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Gene “Buddy” Johnson, Mayor  
Borough of Bellefonte

# **BELLEFONTE BOROUGH POLICE DEPARTMENT**

**March 2026**



## **HIGHLIGHTS & ACCOMPLISHMENTS**

- **Chief Witmer, Officer Snyder and Officer Barnes attended speed timing device training in Williamsport, PA.**
- **Officer Snyder, Det. Larkin and Officer Hurd attended a three-day Interview and Interrogation training class that was hosted by the Bellefonte Police Department.**
- **All officers attended yearly update training that was held at the Bellefonte Police Department.**

**BELLEFONTE BOROUGH POLICE DEPARTMENT  
MONTHLY ACTIVITY REPORT**

OFFENSES OCCURRED	MONTH	2026 YTD
Alarms	5	11
Assault	1	1
Child Abuse	3	13
Criminal Mischief	6	12
Disorderly Conduct	15	29
Domestics	11	21
Drug Related	0	2
DUI	2	7
Harassment	9	16
Suspicious Activity	21	42
Theft	7	11
All Others	602	1284
<b>TOTAL</b>	<b>682</b>	<b>1449</b>

CALLS	MONTH	2026 YTD
Handled by BPD	669	1416
Off Duty	13	33
<b>TOTAL</b>	<b>682</b>	<b>1449</b>

ARRESTS	MONTH	2026 YTD
Felony	0	1
Misdemeanor	15	28
Summary (NT)	2	4
<b>TOTAL</b>	<b>17</b>	<b>33</b>

MILEAGE	MONTH	YTD
34-1	641	72,044
34-2	341	92,398
34-4	475	92,090
34-5	1,203	13,486
34-6	1,373	43,945

TRAFFIC	MONTH	2026 YTD
Stops	202	363
Citations Filed	54	114

PAYMENTS RECEIVED	MONTH	2026 YTD
MDJ	\$ NOT	\$ 2,304.25
Probation	\$ Available	\$ 521.08
Other	\$ This	\$365.00
<b>TOTAL</b>	<b>\$ Month</b>	<b>\$3,190.33</b>

ACCIDENTS	MONTH	2026 YTD
Reportable	3	11
Non-Reportable	6	19
<b>TOTAL</b>	<b>9</b>	<b>30</b>

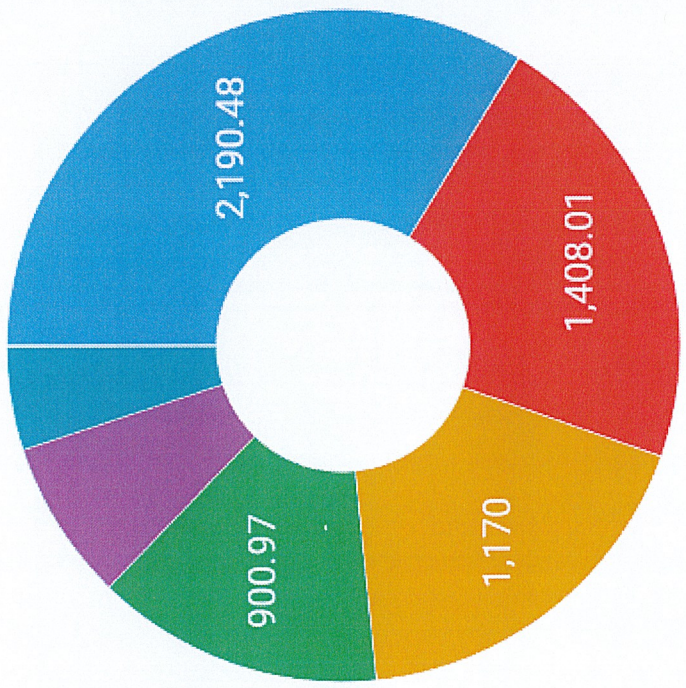
OFFICERS' TIME	MONTH	2026 YTD
Regular Hours	1974	5,660
Overtime Hours	32	84.5
Reimbursed Overtime	0	31
Training (exclude in total)	85	95
<b>TOTAL</b>	<b>2091</b>	<b>7,856</b>

SRO	MONTH	2026 YTD
Number of Incidents	16	72
Arrests	2	3
Traffic	4	10
Hours Worked	352	1072

PARKING	MONTH	2026 YTD
Hours Worked	242.5	457.5
Tickets Issued	256	789
Revenue	\$ Not Avail.	\$8,689.36



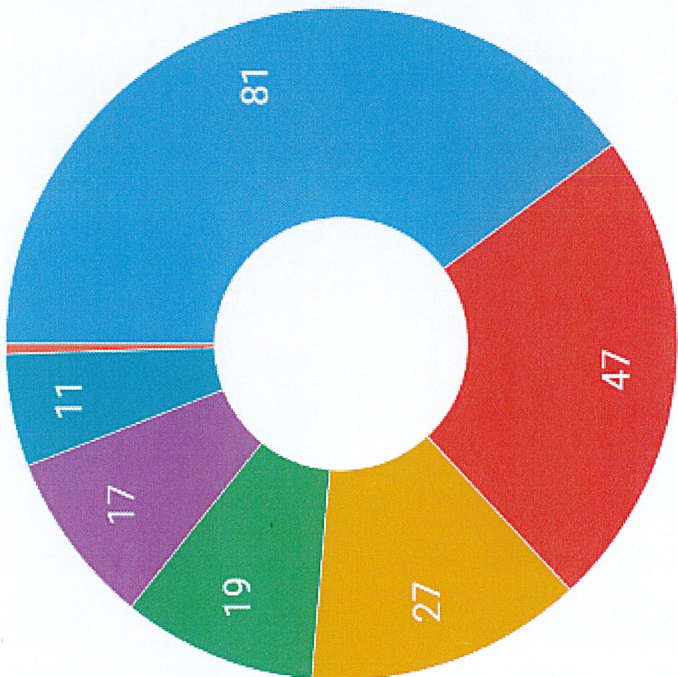
Bellefonte PD - Revenue By Permit Type (Last 30 Days)



- Municipal Parking Lot South (W. Bishop St)
- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot North (W. Howard St.)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- On-Street Long-Term Parking RC - ...
- Other



Bellefonte PD - Active Permits By Type (Today)



- On-Street Long-Term Parking Permit (Residential)
- Municipal Parking Lot South (W. Bishop St)
- Municipal Parking Lot North (W. Howard St.)
- On-Street Long-Term Parking Permit (Commuter)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking RC - ...
- A-NEW Temporary Residential Par...

**Bellefonte Borough Council Packet April 20, 2026**

<b>2021</b>	<b>R Permit</b>	<b>R Count</b>	<b>RC Permit</b>	<b>RC Count</b>	<b>C Permit</b>	<b>C Count</b>
January						
February						
March						
April						
May						
June	\$565.16	38	\$120.00	6	\$535.48	22
July	\$620.16	43	\$134.38	7	\$526.56	22
August	\$786.28	58	\$167.74	9	\$551.62	22
September	\$758.50	52	\$160.00	8	\$507.50	21
October	\$876.30	60	\$158.06	8	\$523.39	21
November	\$834.50	56	\$159.33	8	\$400.00	16
December	\$780.00	52	\$140.00	7	\$369.35	15

<b>Year End Total</b>	<b>\$5,220.90</b>	<b>359</b>	<b>\$1,039.51</b>	<b>53</b>	<b>\$3,413.90</b>	<b>139</b>
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<b>2022</b>	<b>R Permit</b>	<b>R Count</b>	<b>RC Permit</b>	<b>RC Count</b>	<b>C Permit</b>	<b>C Count</b>	<b>1Day Permit</b>	<b>1Day Count</b>
January	\$779.03	52	\$120.00	6	\$479.04	20		
February	\$737.68	50	\$120.00	6	\$507.14	21		
March	\$720.00	48	\$120.00	6	\$474.19	19		
April	\$824.00	56	\$120.00	6	\$506.66	21		
May	\$790.64	54	\$172.90	9	\$484.68	20		
June	\$809.00	54	\$178.67	9	\$671.66	29		
July	\$735.00	49	\$247.74	13	\$575.00	23		
August	\$800.33	55	\$160.00	8	\$592.74	23		
September	\$777.50	52	\$199.33	10	\$595.00	23		
October	\$773.70	51	\$180.00	9	\$562.10	22	\$8.00	2
November	\$708.50	50	\$246.01	14	\$400.84	17	\$0.00	0
December	\$999.20	68	\$180.00	9	\$396.77	16	\$16.00	4

<b>Year End Total</b>	<b>\$9,454.58</b>	<b>639</b>	<b>\$2,044.65</b>	<b>105</b>	<b>\$6,245.82</b>	<b>254</b>	<b>\$24.00</b>	<b>6</b>
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**Bellefonte Borough Council Packet April 20, 2026**

<b>2023</b>	<b>R Permit</b>	<b>R Count</b>	<b>RC Permit</b>	<b>RC Count</b>	<b>C Permit</b>	<b>C Count</b>	<b>1Day Permit</b>	<b>1Day Count</b>
January	\$982.26	68	\$227.09	12	\$595.97	25	\$0.00	0
February	\$1,214.45	74	\$239.29	12	\$619.64	25	\$4.00	1
March	\$1,120.66	77	\$220.00	11	\$587.10	24	\$0.00	0
April	\$1,348.00	82	\$200.00	10	\$590.00	24	\$4.00	1
May	\$1,206.78	83	\$180.00	9	\$550.00	22	\$0.00	0
June	\$1,363.00	90	\$206.00	11	546.67	22	\$8.00	2
July	\$1,190.32	73	\$198.71	11	\$525.00	21	\$4.00	1
August	\$1,238.24	85	\$236.12	12	\$500.00	20	\$0.00	0
September	\$1,366.50	82	\$203.33	11	\$500.00	20	\$0.00	0
October	\$1,381.93	83	\$198.06	10	\$518.55	21	\$0.00	0
November	\$1,290.00	77	\$196.00	12	\$530.84	22	\$0.00	0
December	\$1,203.87	71	\$278.06	14	\$573.39	24	\$0.00	0

<b>Year End Total</b>	<b>\$14,906.01</b>	<b>945</b>	<b>\$2,582.66</b>	<b>135</b>	<b>\$6,637.16</b>	<b>270</b>	<b>\$20.00</b>	<b>5</b>
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Year End Total \$24,145.83

<b>2024</b>	<b>R Permit</b>	<b>R Count</b>	<b>RC Permit</b>	<b>RC Count</b>	<b>C Permit</b>	<b>C Count</b>	<b>1Day Permit</b>	<b>1Day Count</b>
January	\$1,242.57	79	\$276.77	14	\$529.84	22	\$0.00	0
February	\$1,250.18	75	\$225.52	12	\$568.10	23	\$0.00	0
March	\$1,284.67	76	\$260.00	13	\$472.58	19	\$0.00	0
April	\$1,292.00	77	\$253.33	13	\$423.33	18	\$8.00	2
May	\$1,290.97	78	\$200.00	10	\$474.19	19	\$0.00	0
June	\$1,176.50	79	\$180.00	9	\$423.33	17	\$0.00	0
July	\$1,254.16	74	\$200.00	10	\$470.96	19	\$0.00	0
August	\$1,174.35	71	\$212.26	11	\$457.26	19	\$4.00	1
September	\$1,178.00	69	\$244.00	12	\$490.83	20	\$0.00	0
October	\$1,150.63	70	\$256.13	12	\$444.35	18	\$16.00	4
November	\$1,193.50	72	\$220.00	11	\$551.67	23	\$0.00	0
December	\$1,282.27	78	\$200.00	10	\$567.74	23	\$0.00	0

<b>Year End Total</b>	<b>\$14,769.80</b>	<b>898</b>	<b>\$2,728.01</b>	<b>137</b>	<b>\$5,874.18</b>	<b>240</b>	<b>\$28.00</b>	<b>7</b>
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2025	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$1,195.64	71	\$208.39	11	\$475.00	19	\$4.00	1
February	\$1,203.22	72	\$275.72	12	\$495.54	20	\$60.00	15
March	\$1,259.99	78	\$240.00	11	\$425.00	17	\$0.00	0
April	\$1,227.00	76	\$232.00	11	\$499.17	20	\$12.00	3
May	\$1,278.38	79	\$209.03	10	\$475.00	19	\$0.00	0
June	\$1,354.00	86	\$224.00	11	\$492.50	19	\$4.00	1
July	\$1,353.89	86	\$200.00	9	\$450.00	18	\$4.00	1
August	\$1,486.44	95	\$207.74	12	\$450.00	18	\$0.00	0
September	\$1,253.26	81	\$200.00	9	\$539.17	22	\$8.00	2
October	\$1,353.40	88	\$200.00	9	\$500.00	20	\$4.00	1
November	\$1,326.40	86	\$200.00	9	\$450.00	18	\$0.00	0
December	\$1,223.22	77	\$229.68	11	\$450.00	18	\$12.00	3

Year End Total	\$14,291.62	975	\$2,626.56	125	\$5,701.38	228	\$108.00	27
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2026	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$1,297.73	81	\$198.06	9	\$449.20	20	\$0.00	0
February	\$1,366.06	88	\$180.00	8	\$425.00	17	\$4.00	1
March	\$1,255.64	79	\$262.58	13	\$503.22	21	\$0.00	0
April								
May								
June								
July								
August								
September								
October								
November								
December								

Year End Total	\$3,919.43	248	\$640.64	30	\$1,377.42	58	\$4.00	1
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2022	R/RC/C Permit In House
January	0
February	1
March	1
April	1
May	1
June	9
July	9
August	9
September	10
October	10
November	10
December	10
Total	71

2025	R/RC/C Permit In House
January	20
February	21
March	21
April	20
May	21
June	23
July	11
August	11
September	23
October	23
November	14
December	11
Total	219

2023	R/RC/C Permit In House
January	10
February	11
March	13
April	12
May	11
June	8
July	12
August	11
September	11
October	4
November	12
December	16
Total	131

2026	R/RC/C Permit In House
January	13
February	18
March	16
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total	

2024	R/RC/C Permit In House
January	13
February	12
March	6
April	12
May	10
June	15
July	22
August	21
September	21
October	21
November	23
December	22
Total	198

These are active permits

2022	R/RC/C Permit Online/In House
January	78
February	78
March	74
April	84
May	84
June	101
July	94
August	95
September	95
October	92
November	91
December	103
Total	1069

2025	R/RC/C Permit Online/In House
January	122
February	140
March	127
April	130
May	129
June	140
July	125
August	136
September	137
October	141
November	127
December	120
Total	1574

2023	R/RC/C Permit Online/In House
January	115
February	122
March	125
April	128
May	125
June	133
July	118
August	128
September	124
October	118
November	123
December	125
Total	1484

2026	R/RC/C Permit Online/In House
January	123
February	132
March	129
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total	

2024	R/RC/C Permit Online/In House
January	128
February	122
March	114
April	122
May	117
June	120
July	125
August	123
September	122
October	125
November	129
December	133
Total	1480

2023 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,072.75	19	\$1,863.86	44	\$479.83	14
February	\$1,176.43	22	\$1,994.46	45	\$493.75	15
March	\$1,274.51	30	\$1,935.00	43	\$397.42	12
April	\$1,216.50	23	\$2,149.50	48	\$505.16	15
May	\$1,136.61	26	\$1,834.84	41	\$547.58	16
June	\$850.50	20	\$2,082.00	49	\$681.33	20
July	\$853.55	17	\$1,907.42	44	\$590.48	15
August	\$924.68	19	\$1,821.78	42	\$567.90	15
September	\$876.00	17	\$2,019.00	47	\$646.33	17
October	\$960.97	20	\$1,755.01	44	\$641.28	18
November	\$1,143.00	23	\$1,872.00	41	\$595.00	15
December	\$987.10	19	\$1,525.65	34	\$655.97	17

Year End						
Total/Permit	\$12,472.60	255	\$22,760.52	522	\$6,802.03	189

2024 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,049.53	22	\$1,530.00	34	\$732.74	20
February	\$976.04	20	\$1,525.35	35	\$533.45	14
March	\$984.20	19	\$1,554.68	35	\$703.38	20
April	\$1,066.50	21	\$1,657.50	36	\$787.50	22
May	\$817.26	18	\$1,641.76	37	\$525.00	13
June	\$997.50	20	\$1,618.50	36	\$617.17	17
July	\$960.97	20	\$1,570.65	36	\$572.42	14
August	\$1,371.76	30	\$1,585.17	37	\$675.17	18
September	\$1,009.50	20	\$1,552.50	36	\$774.66	21
October	\$1,168.55	23	\$1,675.16	38	\$604.03	16
November	\$1,080.00	22	\$1,791.00	41	\$591.50	15
December	\$1,078.55	21	\$1,659.20	38	\$558.87	14

Year End						
Total/Permit	\$12,560.36	256	\$19,361.47	439	\$7,675.89	204

2025 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,032.10	20	\$1,824.68	41	\$616.45	16
February	\$983.58	21	\$1,763.05	40	\$623.75	16

March	\$1,159.84	23	\$1,692.58	39	\$678.55	19
April	\$1,180.50	23	\$1,614.00	37	\$761.83	20
May	\$900.00	17	\$1,910.32	41	\$700.00	18
June	\$988.50	19	\$1,837.50	41	\$595.00	15
July	\$1,136.62	24	\$2,173.07	51	\$450.00	18
August	\$1,087.26	22	\$2,396.61	55	\$455.00	11
September	\$1,273.50	26	\$2,334.00	54	\$681.34	19
October	\$1,170.00	23	\$2,091.78	46	\$728.22	21
November	\$1,350.00	28	\$1,927.50	43	\$630.00	16
December	\$1,167.10	27	\$2,016.29	44	\$675.16	18

<b>Year End</b>						
<b>Total/Permit</b>	<b>\$13,429.00</b>	<b>273</b>	<b>\$23,581.38</b>	<b>532</b>	<b>\$7,595.30</b>	<b>207</b>

<b>2026 Online</b>	<b>North Lot</b>	<b>North Count</b>	<b>South Lot</b>	<b>South Count</b>	<b>West Lot</b>	<b>West Count</b>
January	\$1,168.55	23	\$2,286.30	52	\$457.26	13
February	\$1,309.82	27	\$2,299.82	53	\$773.75	15
March	\$1,125.00	22	\$2,144.03	47	\$620.97	14
April						
May						
June						
July						
August						
September						
October						
November						
December						

<b>Year End</b>						
<b>Total/Permit</b>	<b>\$3,603.37</b>	<b>72</b>	<b>\$6,730.15</b>	<b>152</b>	<b>\$1,851.98</b>	<b>42</b>

2025 In House	North Count	South Count	West Count
January	1	0	1
February	2		
March	3	0	0
April	3	0	0
May	2	0	0
June	3	0	0
July	3		
August	3		
September	3		
October	3	0	0
November	3	0	0
December	5	0	0

2026 In House	North Count	South Count	West Count
January	3	0	0
February	3	0	0
March	2	0	0
April			
May			
June			
July			
August			
September			
October			
November			
December			

2023 In House	North Count	South Count	West Count
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November	1	5	
December	1	5	

2024 In House	North Count	South Count	West Count
January	2	1	1
February	1	1	1
March	2	1	1
April	0	0	0
May			
June	2	1	1
July	2		
August	2	1	1
September	2	0	1
October	2	1	1
November	2	0	1
December	2	0	1

Special Permits	North Count	South Count	West Count	Any Count	R/RC/C
YMCA	17				
Bellefonte Art Museum	2				
Masonic Lodge				40	
Bellefonte Mews		16			
Centre Co Housing					1

These are active permits



Completed monthly permit count Report from ToCite Cloud

From customer\_service@upsafety.net <customer\_service@upsafety.net>

Date Wed 4/15/2026 1:45 PM

To Melissa McCullough <mmccullough@bellefontepa.gov>

The monthly permit count Report requested on 4/15/2026 at 1:44 PM has finished, however no data was returned that met your filter criteria.

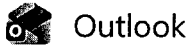
Filters Applied

Column	Operator	Value
PermitName	Equals	A-NEW Temporary Residential Parking Permit
PaymentDate	Is between	03/01/2026 and 03/31/2026

Thank you for using UPSafety PE Solution by T2 Systems, a Verra Mobility Company.

If you have any questions regarding this email or believe you received this email in error, then please contact us by email at [upsafety.support@t2systems.com](mailto:upsafety.support@t2systems.com), our 24/7 phone support at **1.800.434.1501 Option 4**, or on the web at [www.t2systems.com/upsafety](http://www.t2systems.com/upsafety).

THIS IS AN AUTOMATED EMAIL PLEASE DO NOT REPLY TO THIS EMAIL



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## Completed monthly permit count Report from ToCite Cloud

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From customer\_service@upsafety.net <customer\_service@upsafety.net>

Date Wed 4/15/2026 1:45 PM

To Melissa McCullough <mmccullough@bellefontepa.gov>

The **monthly permit count** Report requested on **4/15/2026** at **1:44 PM** has finished, however no data was returned that met your filter criteria.

### Filters Applied

Column	Operator	Value
PermitName	Equals	B-Red Area Parking Space One Day-Permit
PaymentDate	Is between	03/01/2026 and 03/31/2026

Thank you for using UPSafety PE Solution by T2 Systems, a Verra Mobility Company.

If you have any questions regarding this email or believe you received this email in error, then please contact us by email at [upsafety.support@t2systems.com](mailto:upsafety.support@t2systems.com), our 24/7 phone support at **1.800.434.1501 Option 4**, or on the web at [www.t2systems.com/upsafety](http://www.t2systems.com/upsafety).

**THIS IS AN AUTOMATED EMAIL PLEASE DO NOT REPLY TO THIS EMAIL**

PermitIssueDate	PermitName	PaymentDate	AmountPaid
1/11/2021	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
1/28/2021	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
2/3/2021	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
2/25/2021	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
3/3/2021	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
7/13/2021	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
11/1/2021	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
5/13/2022	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
11/28/2022	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
12/8/2022	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
1/3/2023	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
1/10/2023	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
2/9/2023	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
3/27/2023	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
3/29/2023	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
4/13/2023	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
8/16/2023	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
9/7/2023	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
9/19/2023	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
10/15/2023	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
1/17/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
1/18/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
2/22/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$30.00
2/23/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
2/24/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
4/23/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
7/18/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$90.00
8/8/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
8/14/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
9/2/2024	On-Street Long-Term Parking R-Permit (Residential)	3/30/2026	\$15.00
9/2/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
9/5/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
10/31/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
11/5/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
11/12/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
12/2/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
12/31/2024	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
2/26/2025	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
3/23/2025	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
3/29/2025	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
5/6/2025	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
5/22/2025	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
5/31/2025	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
6/26/2025	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
6/30/2025	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
7/18/2025	On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00

**Bellefonte Borough Council Packet April 20, 2026**

7/31/2025 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
8/5/2025 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
8/25/2025 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
10/2/2025 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
10/3/2025 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
10/11/2025 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
10/28/2025 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
11/6/2025 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
11/10/2025 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
11/11/2025 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
11/25/2025 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
12/1/2025 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
12/5/2025 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
12/23/2025 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
1/15/2026 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
1/15/2026 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
2/1/2026 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
2/3/2026 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
2/3/2026 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
2/4/2026 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
2/4/2026 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
2/24/2026 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
2/26/2026 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
3/2/2026 On-Street Long-Term Parking R-Permit (Residential)	3/2/2026	\$14.52
3/4/2026 On-Street Long-Term Parking R-Permit (Residential)	3/4/2026	\$13.55
3/5/2026 On-Street Long-Term Parking R-Permit (Residential)	3/5/2026	\$13.06
3/7/2026 On-Street Long-Term Parking R-Permit (Residential)	3/7/2026	\$12.10
3/13/2026 On-Street Long-Term Parking R-Permit (Residential)	3/13/2026	\$18.38
3/17/2026 On-Street Long-Term Parking R-Permit (Residential)	3/17/2026	\$15.00
3/17/2026 On-Street Long-Term Parking R-Permit (Residential)	3/17/2026	\$7.26
3/17/2026 On-Street Long-Term Parking R-Permit (Residential)	3/28/2026	\$15.00
3/18/2026 On-Street Long-Term Parking R-Permit (Residential)	3/18/2026	\$6.77
3/29/2026 On-Street Long-Term Parking R-Permit (Residential)	3/29/2026	\$15.00

<b>Totals:</b>		<b>\$1,255.64</b>
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PermitIssueDate	PermitName	PaymentDate	AmountPaid
1/27/2021	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	3/28/2026	\$20.00
2/27/2021	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	3/28/2026	\$20.00
2/28/2021	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	3/28/2026	\$20.00
8/18/2021	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	3/24/2026	\$20.00
8/18/2021	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	3/28/2026	\$20.00
2/2/2023	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	3/28/2026	\$20.00
1/3/2024	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	3/28/2026	\$20.00
1/4/2024	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	3/28/2026	\$20.00
2/4/2025	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	3/28/2026	\$40.00
3/9/2026	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	3/9/2026	\$14.84
3/9/2026	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	3/28/2026	\$20.00
3/20/2026	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	3/20/2026	\$7.74
3/20/2026	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	3/28/2026	\$20.00
<b>Totals:</b>			<b>\$262.58</b>

PermitIssueDate	PermitName	PaymentDate	AmountPaid
5/20/2022	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
6/3/2022	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
6/6/2022	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
10/17/2022	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
2/2/2023	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
2/5/2024	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
7/2/2024	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
7/5/2024	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
8/23/2024	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
9/12/2024	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
11/7/2024	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
12/7/2024	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
2/6/2025	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
4/2/2025	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
6/30/2025	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
1/11/2026	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
1/27/2026	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
3/10/2026	On-Street Long-Term Parking C-Permit (Commuter)	3/10/2026	\$17.74
3/10/2026	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
3/19/2026	On-Street Long-Term Parking C-Permit (Commuter)	3/19/2026	\$10.48
3/19/2026	On-Street Long-Term Parking C-Permit (Commuter)	3/28/2026	\$25.00
<b>Totals:</b>			<b>\$503.22</b>

PermitIssueDate	PermitName	PaymentDate	AmountPaid
9/13/2021	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
1/3/2022	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$180.00
5/1/2022	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
6/1/2022	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
8/29/2022	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
4/24/2023	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
7/21/2024	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
7/23/2024	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
12/2/2024	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
2/3/2025	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
3/5/2025	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
7/2/2025	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
9/4/2025	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
9/4/2025	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
9/11/2025	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
10/31/2025	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
11/11/2025	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
11/13/2025	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
2/2/2026	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
2/24/2026	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
2/28/2026	Municipal Parking Lot North (W. Howard St.)	3/28/2026	\$45.00
3/12/2026	Municipal Parking Lot North (W. Howard St.)	3/12/2026	\$45.00
<b>Totals:</b>			<b>\$1,125.00</b>

PermitIssueDate	PermitName	PaymentDate	AmountPaid
1/4/2021	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
2/1/2021	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
4/1/2021	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
5/5/2021	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
12/19/2022	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
1/3/2023	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
2/18/2023	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
9/19/2023	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
10/2/2023	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
1/1/2024	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
2/14/2024	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
3/4/2024	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
7/14/2024	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
8/3/2024	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
8/30/2024	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
10/11/2024	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
10/30/2024	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
11/29/2024	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
2/10/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
3/24/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
3/26/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
3/30/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
5/2/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$90.00
5/29/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
7/4/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
7/6/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
8/5/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
8/15/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
8/18/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
8/27/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
8/29/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
9/9/2025	Municipal Parking Lot South (W. Bishop St)	3/8/2026	\$45.00
9/9/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
11/26/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
12/3/2025	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
1/5/2026	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
1/27/2026	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
1/28/2026	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
1/31/2026	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
2/3/2026	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
2/10/2026	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
2/15/2026	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
2/23/2026	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
2/23/2026	Municipal Parking Lot South (W. Bishop St)	3/28/2026	\$45.00
3/2/2026	Municipal Parking Lot South (W. Bishop St)	3/2/2026	\$43.55
3/11/2026	Municipal Parking Lot South (W. Bishop St)	3/11/2026	\$30.48
3/22/2026	Municipal Parking Lot South (W. Bishop St)	3/22/2026	\$45.00
<b>Totals:</b>			<b>\$2,144.03</b>

PermitIssueDate	PermitName	PaymentDate	AmountPaid
8/5/2022	Municipal Parking Lot West (Potter St.)	3/28/2026	\$35.00
8/17/2022	Municipal Parking Lot West (Potter St.)	3/28/2026	\$35.00
9/5/2024	Municipal Parking Lot West (Potter St.)	3/28/2026	\$35.00
9/5/2024	Municipal Parking Lot West (Potter St.)	3/28/2026	\$35.00
10/27/2024	Municipal Parking Lot West (Potter St.)	3/28/2026	\$35.00
11/4/2024	Municipal Parking Lot West (Potter St.)	3/28/2026	\$35.00
1/13/2025	Municipal Parking Lot West (Potter St.)	3/30/2026	\$35.00
9/15/2025	Municipal Parking Lot West (Potter St.)	3/28/2026	\$35.00
10/21/2025	Municipal Parking Lot West (Potter St.)	3/28/2026	\$35.00
12/1/2025	Municipal Parking Lot West (Potter St.)	3/28/2026	\$35.00
1/30/2026	Municipal Parking Lot West (Potter St.)	3/28/2026	\$35.00
2/6/2026	Municipal Parking Lot West (Potter St.)	3/28/2026	\$175.00
3/9/2026	Municipal Parking Lot West (Potter St.)	3/9/2026	\$25.97
3/9/2026	Municipal Parking Lot West (Potter St.)	3/28/2026	\$35.00
<b>Totals:</b>			<b>\$620.97</b>

## MEMORANDUM

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**TO:** Bellefonte Borough Council  
**FROM:** Gina Thompson: HARB, Zoning & Planning Administrator  
**SUBJECT:** Office of Community Affairs Update  
**DATE:** For Council Meeting April 20, 2026

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### PLANNING DEPARTMENT

The Planning Commission met on Tuesday, April 14. On the agenda was to review the Final Land Development Plan for the Mount Nittany Health Medical Office Building. Minutes are not yet available for this meeting, but I've included the agenda and relevant materials from the meeting.

#### **Planning Commission review of the Preliminary/Final Land Development Plan for the Mount Nittany Medical Center, Bellefonte Medical Office Building**

The Planning Commission discussed the MNMC Medical Office Building land development plan and noted that the Borough Engineer's review is still pending. The Borough Water Authority has issued Intent to Serve letters confirming the availability of both water and sewage service. The applicant indicated that site lighting will be designed so that it does not spill over onto adjacent properties and will not be solar powered. A Traffic Impact Assessment has been completed and is ready for submission, having been reviewed and approved by the Borough Traffic Engineer, Nick Schafer.

The applicant will be required to obtain a Highway Occupancy Permit for the proposed driveway connection to Bishop Street, as well as for utility work within the Bishop Street right-of-way. A screening fence will be installed along the rear yard adjacent to residential properties. Coordination is ongoing with Columbia Gas and West Penn Power regarding utility services.

The proposed stormwater management plan is intended to significantly improve existing conditions by enhancing drainage flow from the current parking lot to the main line near the corner of the property. The development is proposed at 69.9% impervious coverage across the combined parcels, remaining just under the 70% maximum permitted. Lastly, the NPDES permit is in progress; following a recent review, HRG will be resubmitting revised materials to Borough staff and the Borough Engineer for further review.

#### **HRG Request to Council for Waivers of the Stormwater Management Ordinance (SMO)**

The Developer (HRG) is requesting waivers from two sections of the Stormwater Management Ordinance that Council will need to consider whether or not to approve these waivers. I've included that letter as well as Borough Engineer Don Franson's review of the waiver request.

#### **Council action will be taken under NEW BUSINESS.**

- Section 490-19.B.7 – Developer is requesting waiver of the minimum width requirement for the basin berm from 10' minimum to 5' proposed.
- Section 490-19.B.8 – Developer is requesting waiver of the minimum slope of the basin bottom from a minimum slope of 0.5% to 2.0% to a proposed flat bottom.

Borough Engineer (Franson) provided review and response of MNMC MOB Waiver Request of the Stormwater Management Ordinance (SMO). He does not object to the waiver requests, unless the following occur:

- Section 490-19.B.7: Ponding depth of 2' or greater occurs
- Section 490-19.B.8: Infiltration must be verified upon completion and mitigation of unacceptable

levels of infiltration must take place.

**Action Items related to the Preliminary/Final Land Development Plan of Mount Nittany Medical Center Bellefonte Medical Office Building are located under NEW BUSINESS.**

I included an abridged version of the Land Development Plan.

- Page 1 – Cover Sheet
- Page 2 – General Notes
- Page 3 – Existing Conditions
- Pages 4-5 – Site Plan

The entire 40-page plan set can be found online here: [Mount Nittany Medical Center MOB, LDP](#)

Planning Commission recommends approval of the Preliminary/Final Land Development Plan of Mount Nittany Medical Center Bellefonte Medical Office Building conditional upon the receiving outstanding items (to be done by staff):

- Borough Engineer Review
- Fire Department Review
- NPDES permit
- Traffic Impact Assessment
- Highway Occupancy Permit for the driveway

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**ZONING DEPARTMENT**

Zoning permit activity remains high this month, with a steady stream of applications. Some are relatively straightforward, while others take several rounds of review over multiple days to work through compliance with the Zoning Ordinance. I review a wide range of applications, including those that require more detailed analysis and interpretation. As an example, there was a denial of a proposed driveway and fence due to noncompliance. In both cases, I worked with the applicants to find compliant alternatives.

In addition to permit review, I handle a consistent volume of zoning-related inquiries via email and phone. These range from brief questions to more in-depth responses, often requiring detailed explanation of ordinance requirements and site-specific guidance.

Overall, this month reflects a sustained and time-intensive workload, balancing application review, ordinance interpretation, and ongoing assistance to residents and applicants.

**Business Development Series**

Lorraine Mulfinger, DBI Board President, and I are developing a business development series sponsored by Springboard. The first workshop, in partnership with SBDC, is scheduled for April 21: *First Steps to Opening a Bellefonte Business*. The series will walk through the process of opening a brick-and-mortar business and include panel discussions with various experts. I'll share more information with Council at the April 20 meeting.

**Zoning Hearing Board**

A hearing was held on April 14, 2026 to hear a variance request for relief from the sign ordinance for an electronic messaging center at Reliance Bank, 801 East Bishop Street. The Zoning Hearing Board granted that variance unanimously. Jim McFarland, representative of Reliance Bank, explained that the EMC would operate at an 8-second CTR, have digital programming with static displays, and will only include letters and numbers, no photos of animation. He cited that the intent of the sign regulation that prohibits moving and flashing signage is to be not distracting to drivers and to preclude overly bright lights. He confirmed that this EMC would not cause any light pollution or disruption to drivers along Bishop Street, and is in line with

other EMC signs that are already in the Highway Commercial District.

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### **HARB HISTORIC PRESERVATION DEPARTMENT**

HARB met on Tuesday, April 14 to review three projects. The agenda and presentation are included for your review. Minutes are not yet available for this meeting.

#### **Recommended for approval/the issuance of a Certificate of Appropriateness:**

- **245 West Linn Street (Novak)** - Remove six wood window units, replace with Marvin Signature Series double-hung windows and replace siding on west elevation. Install James Hardie lap siding 7" exposure (primed), painting to match existing.
- **Stage at Talleyrand, Talleyrand Park** – Design and construction of an open-air a multi-functioning stage on the west side of Talleyrand Park. Approve as presented.
- **251 North Allegheny Street (Setaro)** – Existing carriage house being modified to add a masonry foundation at the alley and side elevation. Approve as presented with future installation of garage doors and windows to be done administratively.

#### **Administrative Approvals:**

- **115 North Allegheny (Summers Martial Arts)** – business sign

As with zoning, I handle a high volume of inquiries related to projects within the Historic District. HARB applications are increasing as the weather warms, and I am currently managing several administrative reviews.

The next HARB meeting is scheduled for Tuesday, April 28<sup>th</sup> at 8:30am.

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*If you have any questions about the current projects, or would like additional information, please do not hesitate to contact Gina Thompson at [gthompson@bellefontepa.gov](mailto:gthompson@bellefontepa.gov) or 814-313-1573.*

Bellefonte Borough and DBI SpringBoard present:  
2026 Business Development Series

Session 1:

# DEVELOPING A BELLEFONTE BUSINESS



Tuesday  
21 April, 2026



Time  
8 - 10 AM

Free Registration by Email to:  
[Manager@DowntownBellefonteInc.com](mailto:Manager@DowntownBellefonteInc.com)

Location: Bellefonte Borough Bldg

Page 61 of 137

Lead Presenter: Elizabeth Fegert  
Penn State Small Business Dvlp Center

Q&A Panel: Representatives of  
Bellefonte Borough, Centre Region  
Code Agency, RE/MAX Centre Realty



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**AGENDA**

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**BELLEFONTE BOROUGH PLANNING COMMISSION  
OAK MEETING ROOM, ARMORY BUILDING  
301 NORTH SPRING STREET, BELLEFONTE  
DATE: APRIL 14<sup>TH</sup>, 2026 TIME: 6:30 P.M.**

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**CALL TO ORDER & ROLL CALL:**

|                               |
|-------------------------------|
| Mr. Robert Dannaker, Chairman |
| Mr. James Mills, Secretary    |
| Mr. Mark Edwards              |
| Ms. Jean Gerber               |
| Mr. David Lomison             |

**APPROVAL OF MINUTES:** March 9<sup>th</sup>, 2026 meeting minutes

**PUBLIC COMMENT:**

**LAND DEVELOPMENT ACTIVITIES:**

**Preliminary/Final Land Development Plan, Mount Nittany Medical Center –  
Bellefonte Medical Office Building**

At table:

- Land Development Plan
- SALDO Application
- Bellefonte Water Authority, Intent to Serve
- Bellefonte Authority, Intent for Sewage Service
- Waiver Request from Stormwater Management Ordinance
- Act 537 Sewage Planning Exception Approval from DEP
- Conservation Office: received NPDES Permit Application
- Centre County Planning Office Review Comments
- Franson Engineering: Plan & Waiver Review Comments

**INFORMATION ITEMS: *(sent via email only)***

- Centre Regional Planning Agency 2026 Planning Commission Trainings. Planning Commission members are encouraged to attend! Flyer included.
- Ordinance Adhoc Committee met on March 10. I was away on vacation and did not attend. Nicholas Schaffer from Trans Associate was invited to discuss traffic impact study requirements for SALDO. I included an AI generated summary of the meeting for your review.
- Business Development Series: Lorraine Mulfinger (DBI) is organizing a Springboard-sponsored series on opening a brick-and-mortar business. The first workshop, “First Steps to Opening a Bellefonte Business,” in partnership with SBDC, is scheduled for April 21 and will include expert panel discussions.
- Zoning Hearing Board: The Zoning Hearing Board will meet on Tuesday, April 14, 2026 to hear a variance request for relief from the sign ordinance for an

electronic messaging center at Reliance Bank, 801 East Bishop Street. The legal notice is included for your review.

**NEW BUSINESS:** None

**OLD BUSINESS:**

Borough planning project updates

➤ **Stage at Talleyrand**

- The plan was conditionally approved by Borough Council at the March 16th meeting, with the conditions of removing the cross-easement and PennDOT Highway Occupancy Permit (HOP), and that a permanent restroom solution be provided prior to issuance of a certificate of occupancy. Staff is currently exploring permanent bathroom options for Talleyrand Park.

➤ **821 E. Bishop Street (Cedar Cliff Properties)**

- Pending: Traffic study and Fire Department review.
- Zoning permit for the change of use of the building was issued.
- Zoning permits for new business tenants (3 of 5), pending address assignments
- Zoning permit for signage pending complete application submittal, including drawings and specs.

➤ **Bellefonte Waterfront Development**

- The Borough and the Waterfront Group have had several meetings pertaining to Dunlop Street, the Traffic Impact Study/Assessment, grant administration, bidding, and project scope and timelines.

➤ **Bellefonte Elementary Building / Land Development**

- Final stormwater review: Don Franson requested from Steve Kirsch, HRG, surety estimate related to the stormwater punch list items.
  - Infiltration Basin Soil Restoration, Seeding and Vegetation Establishment
  - Outlet Structures - Set Final Orifices and Install Trash Racks
  - As-Built Survey
- Remaining transportation improvements to be completed in Spring and Summer 2026 prior to school year beginning in August.

**ORDINANCE ADDITIONS / UPDATES / AMENDMENTS:** None

**ADJOURNMENT:** \_\_\_\_ 1<sup>ST</sup> \_\_\_\_ 2<sup>ND</sup> **TIME:** \_\_\_\_\_

**AGENDA**

**HISTORICAL AND ARCHITECTURAL REVIEW BOARD MEETING**

**DATE: APRIL 14, 2026 | TIME: 8:30AM**

**OAK ROOM (SMALL MEETING ROOM), 1<sup>ST</sup> FLOOR**

**301 N. SPRING STREET, BELLEFONTE**

**CALL TO ORDER:**

**Attendance:**

| <b>Members</b>           | <b>Alternates</b>    | <b>Guests</b> |
|--------------------------|----------------------|---------------|
| Walt Schneider, Chair    | Robert Wagner (CRCA) |               |
| Megan Tooker, Vice Chair | <i>vacancy</i>       |               |
| Philip Ruth              | <i>vacancy</i>       |               |
| Mike Leakey              |                      |               |
| Marc McMaster            |                      |               |
| Maria Day                |                      |               |
| Amy Kelchner             |                      |               |

**Approval of the HARB meeting minutes:** February 24, 2026

*The meetings scheduled for March 10<sup>th</sup> and arch 24<sup>th</sup> were canceled due to a lack of projects requiring formal review.*

**Public Comment:**

**Additions / Corrections to the Agenda:**

*Staff note: Consideration to add two projects for review that were submitted within the deadline for this meeting.*

- **Stage at Talleyrand, Talleyrand Park** – Design and construction of an open-air a multi-functioning stage on the west side of Talleyrand park.
- **251 North Allegheny Street (Setaro)** – Existing carriage house being modified to add a masonry foundation at the alley and side elevation. (This structure has had ongoing issues with flooding due to the grade of the adjoining alley.)

**Declaration of Conflict of Interest / Declaration of Ex Parte Communication:**

**Project Review:**

- **245 West Linn Street (Novak)** - Remove six wood window units, replace with Marvin Signature Series double-hung windows and replace siding on west elevation. Install James Hardie lap siding 7” exposure (primed), painting to match existing.

**Administrative Approvals:**

- **115 North Allegheny (Summers Martial Arts)** – business sign

**Old Business & New Business:**

- **141 North Thomas Street (Nastase)** – property owner submitted design for faux window wood panels to install over broken windows. Project is currently underway.

**Information / Discussion Items:**

- Office of Community Affairs report to Council for the April 6, 2026 meeting
- Business Development Series: Lorraine Mulfinger (DBI) is organizing a Springboard-sponsored series on opening a brick-and-mortar business. The first workshop, “First Steps to Opening a Bellefonte Business,” in partnership with SBDC, is scheduled for April 21 and will include expert panel discussions.
- Stage at Talleyrand: The plan was conditionally approved by Borough Council at the March 16th meeting, with the conditions of removing the cross-easement and PennDOT Highway Occupancy Permit (HOP), and that a permanent restroom solution be provided prior to issuance of a certificate of occupancy. Staff is currently exploring permanent bathroom options for Talleyrand Park.

**Adjournment:**



HISTORIC  
**Bellefonte**<sup>™</sup>  
*Est. 1795*

**BOROUGH OF BELLEFONTE  
HISTORICAL ARCHITECTURAL  
REVIEW BOARD**

8:30 AM Tuesday April 14<sup>th</sup> 2026 Meeting

# Project 1: 245 West Linn Street

## Project Applicant: Alex and Katie Novack

### Character Defining Features & Setting:

One-and-a-half-story, three-bay Dutch Colonial-style building that appears on the 1922 Sanborn map, replacing an earlier structure at the same location. The structure is rated to be in good condition and current use is a residential home. It features a gambrel roof with flared eaves, four dormers, and four roof vents. The exterior walls are clad in weatherboard siding. A one-bay entry porch with a gable front defines the primary façade.

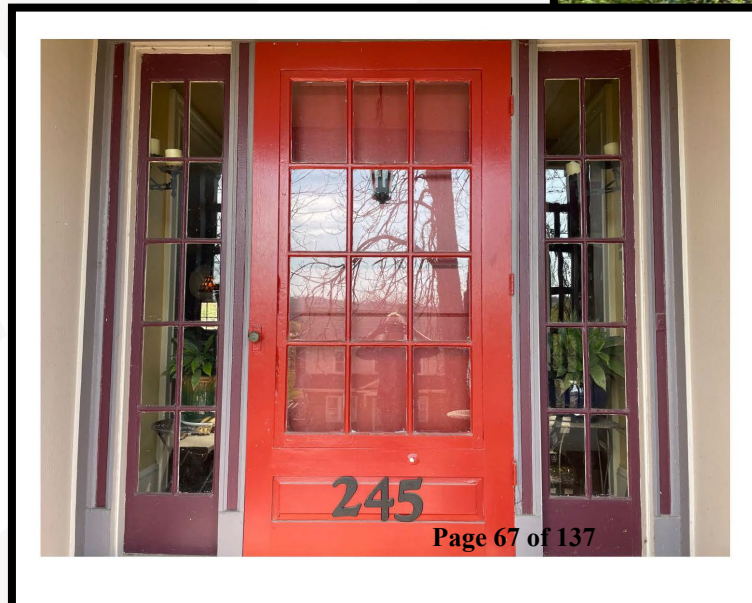
The windows are 1/1 double-hung units.

### Project Description:

Remove six wood window units, replace with Marvin Signature Series double-hung windows.

- Window inventory sheets provided
- Wineberry color

Replace siding on west elevation. Install James Hardie lap siding 7" exposure (primed), painting to match existing.



# Hover Roof Measurements

245 West Linn Street, Bellefonte...  
PHOTOS

*South*



*Southeast*



*East*



*Northeast*



*North*



*North west*



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PROPERTY ID: 16241671  
MODEL ID: 16239022  
KOSTOVA  
21 MAY 2025  
Page 11

# Hover Roof Measurements

245 West Linn Street, Bellefonte...

PHOTOS

*West*



*Southwest*



*East*



*East*



*North east*



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PROPERTY ID: 16241671  
MODEL ID: 16239022  
KOSTOVA  
21 MAY 2025  
Page 12

245 West Linn Street / Bellefonte, from sidewalk walking West:



Front view, the two left second floor windows need to be replaced but we will do all three for aesthetic uniformity:



**Bellefonte Borough Council Packet April 20, 2026**

Rear view of house from the driveway on Church Lane, it is the middle window on the second floor that needs replacing:



West wall of 3-season off-room, which needs new siding and windows: this wall cannot be seen from any public access way and it faces nothing but trees going down a steep slope to Linn St/route 144 as it turns by the kayak rental place on its way to Milesburg):



Even in winter you cannot see this wall from the street:



The current windows are not original to the house, and most muntins/grilles that you see are from rickety attachments that we found in the attic and put up—presumably to replace the look of muntins they lost when they replaced the windows.



Bellefonte Borough Council Packet April 20, 2026



There are still some original single paneled windows divided by muntins next to the front and back doors:



# Applicable Standards for 203 N Spring (Presbyterian Church) project

## Secretary of the Interior's Standards for Rehabilitation

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

# Project 2: 251 North Allegheny Street (Setaro)

## Project Applicant: Maria Day / Sterling Stoneworks

### Character Defining Features & Setting:

Italianate, 1890. Excellent condition.

Roof: gable end, flanking dormers, bracketed cornice & rake

Foundation: limestone

Exterior Walls: weatherboard

2 story side bay. 3 story square tower with peak roof

Windows: 2/2 DH segmental arch windows, colonial shutters

Porch : wrap around porch w sq columns on piers, flattened arches

Number Bays – 5; Number Stories - 2.5

Narrative: large double entry door w arched wood trim, paired arch window and iron balcony at 3rd floor tower

### Project Description:

Existing carriage house being modified to add a masonry foundation at the alley and side elevation. (This structure has had ongoing issues with flooding due to the grade of the adjoining alley.) This will be a poured concrete wall with full bed (4") stone veneer (random ashlar limestone with mortared infill.) Stone exposure will be 3' at highest point. New opening for garage door will be added to side, and existing garage door at alley will be replaced. Garage doors to be "Carriage House" style (details attached). Existing board & batten siding will be replaced with new board & batten siding of similar dimension. Paint colors to match outhouse (prior approval granted for that project).



Project Proposal:

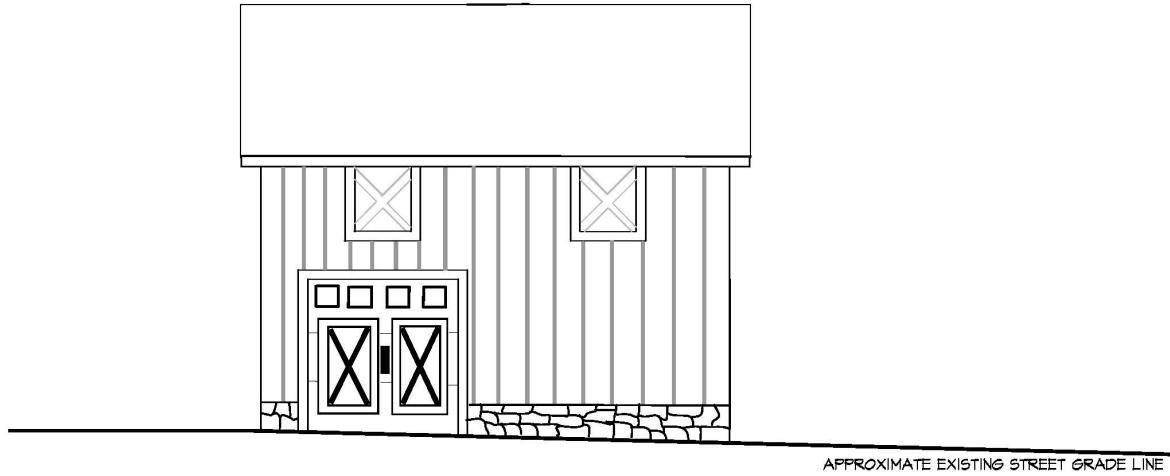
- Add a masonry foundation at the alley and side elevation. (This structure has had ongoing issues with flooding due to the grade of the adjoining alley.)
- This will be a poured concrete wall with full bed (4") stone veneer (random ashlar limestone with mortared infill.)
- Stone exposure will be 3' at highest point.
- New opening for garage door will be added to side, and existing garage door at alley will be replaced.
- Garage doors to be "Carriage House" style (details attached).
- Existing board & batten siding will be replaced with new board & batten siding of similar dimension.
- Paint colors to match outhouse (prior approval granted for that project).





Notes:

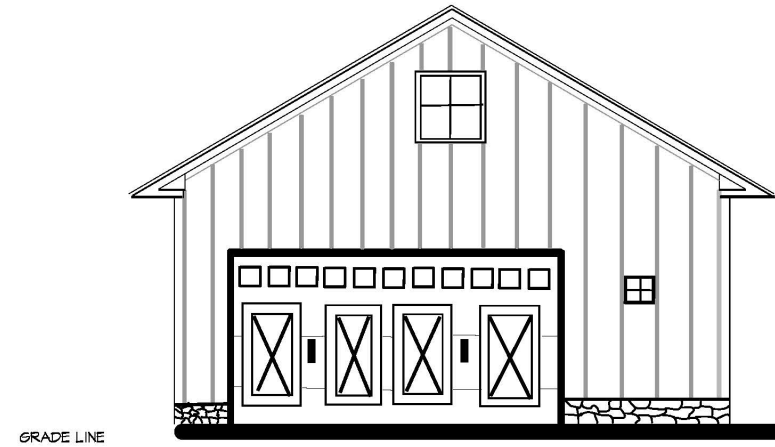
1. Garage door will be carriage style door.
2. Prior approved color - RED from house as the body.
3. Prior approved color - GREEN from house as trim.
4. Windows on Locust Lane will be restored/repared.
5. Repair/replace any wood in kind as needed.



SETARO: LOCUST LANE ELEVATION 1

Notes:

1. Garage door will be carriage style door.
2. Prior approved color - RED from house as the body.
3. Prior approved color - GREEN from house as trim.
4. Wood clad barn style window (2 over 2) painted trim GREEN like on house gable.
5. Repair/replace any wood in kind as needed.



SETARO SIDE ELEVATION

# Applicable Standards for 203 N Spring (Presbyterian Church) project

## Secretary of the Interior's Standards for Rehabilitation

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

# Project 2: Stage at Talleyrand

## Project Applicant: Hoffman Leakey Architects, LLC

### Character Defining Features & Setting:

Talleyrand Park, the figure eight “annex” side.

Near the Spring Pump House & Match Factory

Borough owned building leased to Pelicans Sno Cones adjacent

### Project Description:

Design and construction of an open-air a multi-functioning stage on the west side of Talleyrand park.









DIAMONDBACK RIDGE



EMERALD MOUNTAIN RANDOM ASHLAR



GATLINBURG



SAN MARCOS RANDOM ASHLAR

# Applicable Standards for 203 N Spring (Presbyterian Church) project

## Secretary of the Interior's Standards for Rehabilitation

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

MEMORANDUM



**TO: President Johnson, Mayor Johnson, and Borough Council**  
**FROM: David Pribulka, Interim Borough Manager**  
**SUBJECT: April 20, 2026 Interim Manager Report**  
**DATE: April 14, 2026**

Dear Mayor Johnson, President Johnson, and Borough Council:

The sun is shining on Bellefonte Borough! *Hopefully*, it's here to stay awhile. Our streets crew is busy working to restore water leaks from the freeze/thaw cycle, and is upgrading underground utilities on Bishop Street to prepare for PennDOT's paving project to begin in May or June. In March, Public Works successfully implemented the new Vialytics pavement and asset management software, and is looking forward to beginning data collection as soon as their work plan permits. Council can use this software to better plan for capital expenditures for road paving and maintenance, as well as general management of all of the Borough's fixed assets. The system comes with a work order module that will streamline communications in the field and ensure an open line of communication across the department and administration.

The Transit Taskforce, co-chaired by Councilmembers Tosti-Vasey and Cleeton, solicited letters of support for the proposed Nittany Valley Regional Transit Study. There has been an overwhelming show of support for the effort from governmental and non-governmental organizations, as well as private businesses and other stakeholders. Once letters are compiled, they will be included in the application for consideration of funding from the Centre County MPO's Unified Planning Work Program or any other qualified funding source. It is anticipated this study will cost between \$130,000 and \$150,000 to conduct.

Staff continues to work with the Ad Hoc Ordinance Committee on amendments to the Subdivision and Land Development Ordinance including expanded language for traffic impact studies on local roads and parkland dedication and fee-in-lieu of parkland. The committee is also considering processes for minor land development and subdivisions, as well as enhanced language requiring the posting of financial security for public improvements. Once the draft is complete, it will be presented to Council for comment and a referral to the Planning Commission for review.

The Benner Pike Steering Committee held its fourth meeting on April 7 to review the draft document prepared by consultant Michael Baker International. The study is projecting future conditions on the Benner Pike from tributary development pressure and hopes to identify improvements that can mitigate resulting traffic impacts. While the Borough is not a part of the study area, staff has been a participant on the steering committee due to our proximity to the corridor.

Amendments to the Borough's Panhandling and Solicitation Ordinance pursuant to Council's discussion on March 16 have been drafted and provided with your agenda for review and comment this evening. The proposed amendments address Solicitor Stover's concerns about the validity of some of the language in the wake of recent Supreme Court decisions, while preserving the privacy of Borough residents and protecting against disturbances of the peace from such activities to the extent permitted by law. Chief Witmer has reviewed the draft, as well.

A public hearing on a budget amendment for the Borough's Community Development Block Grant Funding has been scheduled for Wednesday, April 22 in Council Chambers. This is to receive any public comment on the proposed modification that would appropriate funding previously designated for the suspension bridge repair at Talleyrand Park to the train station ADA improvements. Downtown Bellefonte, Inc. is working with the Lumber Heritage Foundation on a grant application for the suspension bridge improvements. Council will be asked to formally approve the CDBG budget amendment once the public hearing has concluded. Thank you.

**MEMORANDUM**



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**TO:** Bellefonte Borough Council and Mayor  
**FROM:** Joanne Tosti-Vasey, Chair, Environmental Committee  
**SUBJECT:** Environmental Committee Meeting Notes and Recommendation  
**DATE:** March 23, 2026

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## Meeting summary

**Present:** Barbara Dann, Shawna McKean, Dave Pribulka, and Joanne Tosti-Vasey

### Key takeaways

- Draft air pollution ordinance prepared for full repeal and replacement of the existing ordinance to focus on nuisance sources, including incinerators, recreational fires, open burning, odors, and dust/particulate matter.
- Enforcement approach will include stepped warnings before citations, with emergency abatement provisions outlined
- Regulations mirror existing fire code requirements while adding air quality protection to the local ordinances
- Air pollution regulations that have been preempted by state and federal law have been removed in this revised ordinance.

### Discussed topics

#### Draft air pollution ordinance review

Over the last several months, an in-depth review of the 1970s Air Pollution Ordinance has led to a recommendation to draft a new ordinance to replace existing regulations. This revision is a clean-slate approach that supplements federal and state laws and focuses solely on nuisance sources the borough can handle. It mirrors the existing fire code requirements for recreational fires, includes a general prohibition on nuisance issues, addresses odor issues from incinerators and crematoriums, and addresses visible particulate matter in response to dust-issue complaints.

Several issues are also clarified in this ordinance.

- There are definitions in this ordinance that distinguish between open burning, which is prohibited, and recreational fires, which are allowed.
- Gas fireplaces are excluded from recreational fire regulations but are still subject to fire code setback requirements.

- Likewise, propane burner fire (barbeque) pits are excluded from recreational fire regulations but are still subject to fire code setback requirements.
- The odor provisions would apply to chimney exhausts that create detectable odors beyond the property lines.
- The ordinance contains an enforcement section that contains a stepped enforcement progression from warnings to orders to cease and desist, and, finally, to citing and sending non-compliance violations to the magistrate.
- The ordinance contains an emergency abatement section allowing the Borough to address immediate public health/safety threats and recover costs.
- There is a section in this ordinance to allow the Borough to prohibit recreational fires during poor air quality, drought, or fire emergencies. This was rewritten to become its own section within the ordinance.

## Challenges

- Neighbor disputes over recreational fires may be difficult to mediate
- Ensuring compliance rather than citations requires a **diplomatic** approach from enforcement officers.

## Action items

- Finalize air pollution ordinance draft by removing track changes and draft watermark (DONE)
- Make burn ban provision a separate section (Section 7) (DONE)
- Present ordinance to Council on April 6th for authorization to hold public hearing (DONE)
- Hold a public hearing and vote on the new ordinance at the April 20<sup>th</sup> meeting.

**MEMORANDUM**



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**TO: Bellefonte Borough Council and Mayor**  
**FROM: Joanne Tosti-Vasey, Chair, Parks and Recreation Committee**  
**SUBJECT: Railroad Spur Feasibility Study and Upcoming Meeting**  
**DATE: April 10, 2026**

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The Parks and Recreation Committee meets only once every two months. We did not meet in March. Our next meeting is scheduled for Wednesday, April 29, at 5:30 pm.

On April 1, Dave Pribulka, Matt Auman, and I met with Jeffrey Baughman, Project Manager, and Rod Stahl, President, of Stahl Sheaffer Engineering, Inc. to do a walk-through of the proposed rail-to-trail project linking Talleyrand Park to Masullo Park. They have prepared a “desk-top” feasibility study scope of work to make recommendations on how to create an ADA-accessible pathway from the Train Station at Talleyrand Park to somewhere in Masullo Park. We received their proposal on April 8, 2026. It will be reviewed at the next Parks and Recreation Committee meeting on April 29. The Committee will then make a recommendation to proceed (or not) with the project at that time.

The agenda for the April 29 meeting is as follows:

- I. Review of the bathroom issue in the Talleyrand Park Extension
  - a. Randy Brachbill, Chair of the Facilities and Infrastructure Committee, will be attending this meeting
  - b. Once the Parks & Rec Committee makes their recommendation, Randy will bring this topic to the Facilities and Infrastructure Committee for their review and final recommendation.
- II. Pergola Repair
- III. Railroad Spur Feasibility Study proposal
- IV. Talleyrand Park Committee Concerns and Plans

# Streets Committee Meeting

## Key takeaways

- Committee approved meeting minutes from previous sessions
- 2026 paving bid awarded to HRI Incorporated for \$81,989 (excluding Lamb Street and Locust Lane options due to required stormwater work)
- South Spring Street parking prohibition continues to generate resident complaints; handicapped parking accommodation being arranged
- Rapid Rectangular Flashing Beacon (RRFB) project discussed but no immediate action taken; estimated cost \$50,000-\$60,000 for installation
- Dunlop Street project complications due to federal grant requirements necessitating full Borough ownership and management
- Dumpster permit enforcement issue identified on Allegheny Street in handicapped parking space

## Discussed topics

### Approval of Meeting Minutes

Committee reviewed and approved minutes from previous Street Infrastructure and Public Works Committee meetings.

- **Details**
  - Bellefonte: Confirmed minutes were provided to Council at last meeting and requested approval
  - Committee: Unanimously approved the minutes
- **Conclusion**
  - Minutes approved and will proceed to Council

## 2026 Paving Bids

Committee reviewed paving bids from Big Rock Paving and HRI Incorporated, with modifications to stay under \$100,000 threshold to avoid prevailing wage requirements.

- **Details**

- Bellefonte: Explained that options 2, 3, and 8 (Lamb Street options and Locust Lane) were removed because stormwater projects must be completed first
- Bellefonte: Noted the revised project total is \$81,989
- david: Confirmed bids were not at prevailing wage rates
- Bellefonte: Explained removed streets will be reconsidered for next year's paving list
- Committee: Determined HRI Incorporated had the lower bid

- **Conclusion**

- Committee recommends awarding bid to HRI Incorporated for \$81,989
- Removed streets will return to consideration list for 2027
- Recommendation will go to Council for approval

## **South Spring Street Parking Prohibition Updates**

Ongoing resident concerns about seasonal parking restrictions on South Spring Street.

- **Details**

- david: Reported continued dissatisfaction from residents, particularly Laura Rush who plans to attend April 6th Council meeting
- david: O'Neill family at 349 South Spring will receive red residential permit parking space
- david: Suggested waiving permit fee for first year to evaluate effectiveness
- Bellefonte: Confirmed resident (Rarely) is obtaining handicapped placard to establish handicapped parking space
- david: Explained widening cartway would require new utility pole sets and right-of-way acquisition, making it cost-prohibitive
- david: Noted seasonal restrictions necessary due to snow accumulation issues, not just snowfall events
- Bellefonte: Identified three households affected (including one couple)

- **Conclusion**

- Red residential permit parking space will be installed for O'Neill family with waived first-year fee
- Handicapped space will be created once resident provides proper documentation
- No changes to seasonal restrictions recommended at this time
- Laura Rush expected to provide citizen comment at April 6th Council meeting

## **Rapid Rectangular Flashing Beacon (RRFB) Study and Installation**

Nicholas Schaefer from France Associates presented proposal for RRFB installation at High Street and Allegheny Street crosswalks near courthouse.

- **Details**

- Nicholas: Explained LTAP study already recommends RRFB, may not need full additional study
- Nicholas: Noted PennDOT may require pedestrian counts but crash data already available
- Nicholas: Reported 6 crashes over 5 years at intersection, 3 involving pedestrians with 1 fatality
- Nicholas: Explained RRFB compliance rates increase from 20-30% to 80-100% within 2 weeks
- Nicholas: Estimated construction cost at \$30,000 per crossing (\$60,000 total for both crossings)
- Nicholas: Recommended solar-powered units to avoid trenching costs
- Nicholas: Described push-button activation system with optional radar detection failsafe
- Bellefonte: Expressed concerns about driver confusion and pedestrians assuming cars will stop
- Bellefonte: Questioned whether fatality occurred in actual crosswalk (confirmed it did not)
- Bellefonte: Requested specific crash data for crosswalks in question
- david: Mentioned potential MPO funding opportunities through Ann Mesner at county

- david: Suggested installing advanced warning signs as low-cost interim measure
- **Conclusion**
  - No immediate action taken; project placed on hold
  - Committee will review proposal and crash data before making recommendation
  - Potential MPO funding to be explored
  - May be added to committee goals for future consideration

## West Lynn Street Parking Restriction

Inquiry received about parking restrictions across from elementary school once school closes.

- **Details**
  - Bellefonte: Explained Amora Stockton asked if parking restrictions (7am-3pm weekdays) would be lifted after school closure
  - Bellefonte: Current restrictions in place due to school buses
  - Committee: Discussed need to coordinate with school district about future building use and summer programs
- **Conclusion**
  - Issue placed on radar for future consideration
  - Will reassess restrictions after school closure and determination of building's future use
  - Monitoring for additional resident requests

## Dumpster Permit Enforcement

Dumpster on Allegheny Street in front of Diamond Deli occupying handicapped parking space.

- **Details**
  - Bellefonte: Reported dumpster appears full and has been in handicapped space for approximately 2 weeks
  - Bellefonte: Uncertain whether dumpster belongs to Plums location, Diamond Deli, or apartments above

- Bellefonte: Explained dumpster permits require approval from police and Public Works, with one-month limit
- Bellefonte: Noted permit holders pay daily metered spot fees plus permit fee
- Bellefonte: Confirmed permits required for dumpsters on borough streets but not private driveways
- **Conclusion**
  - Bellefonte will investigate permit holder and expected removal date
  - Current permit system allows up to one month with reapplication option

## **Dunlop Street Federal Grant Complications**

Major complications identified with federal earmark for Dunlop Street construction requiring Borough to assume full ownership and management.

- **Details**
  - david: Explained federal grant acceptance obligates Borough to own entire street in perpetuity
  - david: Noted this differs from previous discussions about Borough vacating right-of-way or hybrid public-private ownership
  - david: Described complexity of Waterfront Associates wanting to own on-street parking and collect meter revenue independently
  - david: Expressed concerns about Borough managing construction project including bidding, inspection, and compliance
  - david: Paused grant announcement with GT Thompson's office due to unresolved issues
  - david: Reported Waterfront Associates claims construction could start as early as June but financing not yet closed
  - david: Noted private street agreement drafted by Songer was under review by Rich Fornicola, Larry Lingell, and Gamble Mill owners with no response received
  - Bellefonte: Expressed preference for Borough ownership with clear maintenance responsibilities for hotel

- Bellefonte: Questioned whether Waterfront Associates could reimburse Borough for construction costs
- david: Confirmed estimate developed by Steve Baalke but unclear if it includes full right-of-way width
- david: Requested Nick Schaefer validate construction estimate
- **Conclusion**
  - Issue requires full Council discussion at April 6th meeting
  - Walking away from \$1.5 million federal funding remains an option
  - Need commitments from Songer beyond repeated promises
  - Unclear if preliminary design work including geotechnical studies completed
  - Private street agreement option no longer feasible with federal funding

## Talleyrand Park Bathroom Requirements

Discussion of bathroom facility requirements for Talleyrand Park project.

- **Details**
  - Bellefonte: Questioned COG requirements for number and type of bathroom facilities
  - david: Confirmed meeting scheduled with Walt and Gina for next week to discuss specifications
  - david: Reported unsuccessful attempts to reach state health department regarding whether Pelican temporary alternative would affect restaurant operations
  - david: Plans to contact Rick Vallello for assistance getting answer
- **Conclusion**
  - Meeting scheduled with COG representatives to review requirements
  - Health department inquiry ongoing regarding temporary facility impact on restaurant operations

## Challenges

- Unable to reach Pennsylvania Department of Health to answer question about temporary bathroom facilities affecting restaurant operations at Talleyrand Park
- Dunlop Street project faces significant complications due to federal grant requirements conflicting with previous ownership and maintenance arrangements
- No response received from property owners (Rich Fornicola, Larry Lingell, Gamble Mill owners) regarding private street agreement for Dunlop Street
- South Spring Street residents continue to express dissatisfaction with seasonal parking restrictions despite accommodations
- Limited elegant solutions for South Spring Street parking due to utility pole locations and right-of-way constraints
- Uncertainty about construction cost estimates for Dunlop Street and whether they include full right-of-way scope

## Action items

- **Bellefonte**
  - Prepare recommendation for Council to award 2026 paving bid to HRI Incorporated for \$81,989 with list of included streets
  - Investigate dumpster permit holder on Allegheny Street and expected removal date
  - Distribute LTAP study and Nick Schaefer's RRFB proposal to committee members
  - Follow up on handicapped parking placard status for South Spring Street resident (Rarely)
- **david**
  - Review Nick Schaefer's RRFB proposal and cost estimate
  - Explore MPO funding opportunities with Ann Mesner for RRFB project
  - Meet with Walt and Gina next week regarding Talleyrand Park bathroom requirements
  - Contact Rick Vallelo to obtain health department answer on temporary bathroom facilities
  - Conduct site visit to Laura Rush's property on South Spring Street to evaluate potential parking solutions

- Provide Dunlop Street update to Council at April 6th meeting
- Request Nick Schaefer validate Dunlop Street construction cost estimate from Steve Baalke
- **Nicholas**
  - Obtain response from PennDOT District 2 regarding whether full study required for RRFB installation
  - Pull specific crash data for High Street/Allegheny Street crosswalks to identify which crashes occurred in crosswalks
  - Provide pedestrian count data if required by PennDOT

CENTRE REGION COUNCIL OF GOVERNMENTS  
PUBLIC SAFETY COMMITTEE

MINUTES

February 10, 2026 - DRAFT

Ms. Trainor called the February 10, 2026, hybrid meeting of the Centre Region Council of Governments (COG) Public Safety Committee to order at 12:15 pm.

**Members Present (In-Person):** Susan Trainor, Collee Township; Kevin Kassab, State Collee Borough; Pamela Robb, Patton Township; Nigel Wison, Harris Township; Bruce Helms, Halfmoon Township; Omari Patterson, Ferguson Township; and Julian Morales, PSU

**Members Present (Remotely):** Randy Brachbill, Bellefonte Borough

**Others Present (In-Person):** Mr. Estell, COG Executive Director; Mr. Binkley, COG Office of Administration; Mr. Kauffman, COG Fire Protection Program; Mr. Risley, COG Emergency Management; Mr. Schneider, COG Codes Administration; Mr. Brytczuk, PSU Emergency Management; Mr. Bittner, PSU Emergency Management; Mr. Rawson, Centre LifeLink; Mr. Givens, COG Emergency Management; Ms. Irvin, COG Fire Protection Program; and Ms. Strouse, Recording Secretary

**Other Present (Remotely):** Mr. Asendorf, COG Finance; Ms. MacMullan, COG Finance; Mr. Thompson, COG Codes Administration; Mr. Warner, COG Codes Administration; Mr. Faustina, COG Codes Administration; Mr. Lestz, COG Emergency Management; Ms. Rito, PSU; Mr. Morgan, PSU.

**NEW AGENDA ITEMS**

Ms. Trainor asked the Committee if there were any agenda items to add. There were no new items to be added.

**MINUTES**

A motion was made by Ms. Robb and seconded by Mr. Patterson that ***“the minutes of the January 13, 2026, meeting of the Public Safety Committee be accepted as presented.”***

The motion was passed unanimously.

**CODE BOARD OF APPEALS - REAPPOINTMENTS**

Mr. Schneider explained that members of the Code Board of Appeals serve three 3-year terms. He presented three members of the Board for reappointment, each for a 3-year term: Douglas Workman, L. Michael Leakey, and Jonathan Peno.

A motion was made by Ms. Wilson and seconded by Ms. Robb that ***“the Public Safety Committee recommend to the General Forum that it forward the following nominations to the member municipalities for reappointment to the Centre Region Building and Housing Board of Appeals:***

***Douglas Workman (Three-year term, March 1, 2026 – March 31, 2029)***  
***J. Michael Leakey (Three-year term, March 1, 2026 – March 31, 2029)***  
***Jonathan Peno (Three-year term, March 1, 2026 – March 31, 2029).”***

**PURCHASE OF AN 8’6” V-PLOW FOR UTILITY 5-5**

Mr. Kauffman requested approval to purchase an 8-foot 6-inch V-plow for Utility 55 for \$7,575. He explained that a local distributor was downsizing and offered the plow at cost. Mr. Kauffman noted two recent instances where the plow would have been useful: when snowbanks narrowed station exits, causing vehicle damage, and for clearing the parking lot when staff vehicles are present.

He added there were two other bids - one from DK Hostetler for \$10,577 and another from a company in Altoona for \$10,865.

Ms. Robb made a motion that was seconded by Mr. Patterson that, ***“the Public Safety Committee makes a recommendation to the Finance Committee to consider approving a budget amendment to purchase an 8’6” V-Plow for installation on Utility 5-5 for \$7,575.00.”***

The motion passed 4-0-3. Bellefonte Borough, Harris, and Halfmoon Townships abstained.

**AFTER ACTION REPORT – PSU’S WINTER WEEKEND**

Mr. Risley, Mr. Morales, Mr. Bitner, and Mr. Brytczuk provided an informational report on the management of multiple simultaneous Penn State events. Mr. Risley explained that the week of January 26th, Penn State hosted multiple concurrent events, including the first-ever hockey game at the stadium, concerts, and multiple other sporting events.

Mr. Bitner and Mr. Brytczuk noted that Penn State EMS covered 15 events from Thursday to Sunday, treating 21 patients at the stadium during the hockey game (2 required hospital

transport). They explained that Penn State Public Safety operated an operations center to coordinate traffic and security, with staffing levels comparable to an early September football game.

Mr. Wilson asked how parking was handled, given that the grass fields typically used for football games were unavailable. Penn State explained that they encouraged the use of service lots across campus, apartment garages, and shuttle services. While some grass lots were plowed, others couldn't be used due to snow accumulation and slope conditions.

Ms. Rob inquired about Penn State's medical capacity during events. Mr. Brytczuk described their EMS facility as essentially a 12-16-bed urgent care staffed with emergency medicine physicians, residents, and nurses, capable of handling most incidents without impacting community resources.

Ms. Rob expressed concern that traffic would impact emergency access to hospitals and requested more collaborative planning.

Mr. Kassab noted that in some State College Borough neighborhoods, residents were unable to exit their driveways during the event and suggested increased traffic control in neighborhoods.

Mr. Morales congratulated the staff on managing a monumental event while acknowledging areas requiring improvement.

The Committee acknowledged the positive economic impact of the events.

Ms. Trainor requested information on best practices from other Big Ten universities and suggested enhanced collaboration between Penn State and local communities.

Penn State representatives emphasized that their success stems from collaboration and partnership, noting they meet regularly with police chiefs, EMS chiefs, and fire chiefs. Mr. Kauffman noted that the ICAPS (Intercollegiate Athletics and Public Safety) group was also reviewing information and that improving hospital access had already been identified as an action item for the coming year.

In conclusion, Ms. Trainor asked Committee members to discuss the safety concerns raised with their respective Boards and Council members and bring their combined comments back to the next Public Safety Committee meeting.

#### **STAFF UPDATES**

Mr. Schneider reported on the following Code Administration items:

- Several large projects are currently in plan review, with additional construction projects scheduled to begin soon
- In response to Mr. Wilson, Mr. Schneider reported that the Agency is prepared to process new Harris Township short-term rental housing applications efficiently, even if submitted in large volumes
- The Agency held a successful meeting with the Realtors Association regarding common rental housing questions and is planning another educational forum for May or June, focusing on commercial change-of-use requirements

Mr. Kauffman reported on the following Regional Fire Protection Program items:

- A significant increase in call volume; 149 incidents in January, representing an increase of 20 compared to the previous January; 41% of the calls were automatic fire alarms
- By mid-February, the department had already responded to 200 incidents, indicating high activity levels
- The Annual Report has been prepared and is ready for presentation to the General Forum

Mr. Risley reported on the following Emergency Management items:

- Active Shooter training will be conducted at the February General Forum meeting
- The unified messaging approach during the recent snowstorm proved effective across all municipalities
- Enrollment in the emergency messaging system has increased
- Municipalities were encouraged to continue to promote the emergency messaging system to expand community participation

#### **ADJOURNMENT**

With no further business, the February 10, 2026, COG Public Safety Committee meeting was adjourned at 1:14 pm.

**BELLEFONTE BOROUGH WATER AUTHORITY**  
**MEETING MINUTES**  
**REGULAR MEETING**  
**March 3, 2026 – 6 p.m.**  
**301 N. Spring Street, Suite 200 – The Oak Room**  
**Bellefonte, PA 16823**  
[www.bellefonte.net](http://www.bellefonte.net)

**CALL TO ORDER**

The meeting was called to order March 3, 2026 at 6 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL Authority members present:**

|                 |                             |
|-----------------|-----------------------------|
| Mr. Joe Beigle  |                             |
| Mr. Greg Brown  | Mr. Frank (Buddy) Halderman |
| Mr. Jon Eaton   | Mr. Doug Johnson            |
| Mr. Joe Falcone | Mr. Ralph Stewart           |

**Staff**

- Mr. Ralph Stewart, Consultant
- Mr. Frank Noll, WWTP Superintendent
- Mr. Matt Auman, Public Works Superintendent
- Mr. Shannon Struble, WWTP Assistant Superintendent

**Guests**

**MINUTES**

*A motion was made by Beigle and seconded by (1:45?) to approve the minutes from February 11, 2026. No discussion. Motion carried unanimously.*

**ADDITIONS TO AGENDA**

*In accordance with Act 65 of 2021, If a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. The Authority may vote to add an action item(s) to the agenda.*

NONE

**PUBLIC COMMENT/COMMUNICATIONS - ORAL**

*Please sign in, come to the podium at the appropriate time, and state your name and address and what you are speaking about. Please limit comments to three minutes maximum.*

Barbara Dann, a Bellefonte Borough Council Member, commented regarding announcements of motions and seconds. She asked the Authority to try to fix the issue with announcing motions and seconds.

**COMMUNICATIONS (Written)**

NONE

**FINANCIALS (Mr. Falcone)**

- Mr. Falcone presented the financial report. There were no questions or discussion.
- Budget v. Actual January 2026
  - Mr. Falcone commented that it is only the first month into the new fiscal year so there's no way to discern the finances this early in the year.

**ENGINEER'S REPORT** (Jean Ryan, Barton and Loguidice)

- Water:
  - Jean reported on several projects and permits being completed. Written report was submitted.
  - Valentine Hill Road – change order in the amount of a \$1000 credit to the Authority (waiver of the insurance requirement)
  - B&L will provide supervision.
  - Notice to Proceed will be issued this week and currently reviewing submittals.
  - Pre-Construction meeting scheduled for March 4<sup>th</sup> with Keystone Water.
  - Tentative start date of March 16.
- Big Spring Cover Replacement
  - First draft of the permit is completed – planning to have the permit submitted to DEP mid March.
- Big Spring Pump House Electrical Work
  - Work is moving forward.
- Wastewater/Sewer:
  - Draft of local limits was submitted to the EPA on February 25.
  - 2025 Chapter 94 and Industrial Pre-Treatment reports have also been started and are being completed. Both are due at the end of March.
- Industrial Pretreatment:
  - Reviewed the permit renewal applications for 8 of the Industrial users that had permits expire at the end of February. The permits have been updated and include the EPA comments from the Audit that was completed last year.
- RAS and Carrier Pump Replacement:
  - Pump replacement has been completed.

**SEWER REPORT (Superintendent - Frank)**

- The Superintendent highlighted the details of various projects and repairs completed in February 2026.
- Bulk Water sales for February were 4,100g.

### **WATER REPORT (Matt)**

- Details were offered regarding projects and repairs completed in February 2026.
  - ? PAONE calls
  - Installed ? new water meters
  - Niagara – ? gallons

### **OLD BUSINESS**

- Big Spring Enhancements
  - The design is still in progress.

### **NEW BUSINESS**

- Bellefonte Daily Water Withdrawal February 2026. No Authority action is requested.
- 2026 Bulk Water Billing and Usage for Milesburg and Niagara January 2026. No Authority action is requested.

### **DISCUSSIONS/ACTION ITEMS**

- Bulk water billing issue
  - Should there be a policy to read the meter monthly? (Niagara)
- Issue regarding the water charge/sewer bill
  - \$200,000 charge added to the wastewater treatment plant for total water usage.
- Sewer Budget Slideshow Presentation
  - The 2026 Draft budget was presented on November 4, 2025
  - The Sewer Budget had a 200% increase in electricity service costs – approximately \$340,000 cost increase.
  - Authority staff also estimated \$800,000 in capital projects.
    - \$600,000 was in the Wastewater Treatment Plant
    - \$200,000 was Borough specific capital projects
    - According to the 2025 budget, capital projects – both Borough specific and Wastewater Treatment totaled approximately \$639,000.
    - In the 2025 fiscal year there was a \$730,000 deficit
    - The Authority had \$1.7M in reserves – about 38% of the budget, and \$3.3M in debt.
    - Revenue projections for 2026:
      - Spring/Benner/Walker would have a slight increase in revenue
      - Bellefonte would be about an \$80,000 increase in revenue – leaving the \$730,000 deficit.
    - The updated budget that was presented on December 16, 2025 showed a 175% increase in electric service rates
      - The updated budget also showed a reduction in capital projects – from \$800,000 down to \$350,000 in the Wastewater Treatment Plant and \$200,000 in Borough

Specific projects, for a total of \$550,000 which is approximately \$80,000 under the 2025 budget.

- This resulted in a reduced deficit of \$500,000
- The Authority decided a \$25 increase per quarter would help to bridge the funding gap. This rate increase filled \$343,000 of the \$500,000 deficit, leaving a \$153,000 deficit – 9% of available reserves.
- The rate increase was instituted in order to minimize operating costs and meet the budget deadline. The rates will be reviewed and revised once better cost projection details are available. The Authority is hesitant to use reserves to cover operating costs, as these reserves are intended for capital projects or debt reduction.
- Rockview usage at the shutdown:
  - Usage at the shutdown will be 33/67 split.
  - This line services SCI benner, the forestry camp and the Village of Peru
  - \$665,000 costs for loan repayment/debt service
  - \$450,000 costs for operating the Bellefonte System
  - \$200,000 for capital expense
  - \$1M operating costs
  - Cost Share with Spring/Benner/Walker would be \$2.4M
    - Capital equipment expense of \$.147M
  - Maintain the capital equipment at a 58/42 split
- The Authority decided to keep the rates where they are for now.
- They will meet in executive session on April 27, 2026 at 5pm to further review the budget.

**ADJOURNMENT**

- (1:14) ? motioned and ? seconded to adjourn tonight’s meeting. Meeting adjourned at 7:14pm (not announced).

***\*\*NOTE FROM THE TRANSCRIPTIONIST: There was 1 announcement for names of motions/seconds tonight. I cannot discern individual voices of speakers from a recording. Please CLEARLY announce all names for motions/seconds so I can record accurate minutes. Please also announce the adjournment time. This will help avoid difficult audio fees. Thank you.***



# Bellefonte Emergency Medical Services

## Municipal Update 1<sup>st</sup> Quarter 2026 January 1 – March 31, 2026

Ambulance Incidents;

- Total Responses (5.7 calls/day)
  - Emergency 513 total (+2% increase) (2025 = 503, 2024 = 428)
    - Transported 377
    - No Patient, Refusal 56
    - Lift Assist 23 (+30% increase over 2025)
    - Deceased 8
    - Cancelled 33
    - Fire/Police Standbys 15
  - Non-Emergency 1 total

|                      |             |     |             |                    |             |     |
|----------------------|-------------|-----|-------------|--------------------|-------------|-----|
| • By Municipality;   | <b>2026</b> |     | <b>2025</b> |                    | <b>2024</b> |     |
| ○ Bellefonte Borough | 134         | 26% | 144         | 29%                | 124         | 29% |
| ○ Spring Township    | 114         | 22% | 80          | 16%                | 68          | 16% |
| ○ Benner Township    | 75          | 15% | 90          | 18%                | 71          | 17% |
| ○ Milesburg Borough  | 68          | 13% | 58          | 12%                | 35          | 8%  |
| ○ Boggs Township     | 64          | 13% | 59          | 12%                | 57          | 13% |
| ○ Union Township     | 24          | 5%  | 17          | 3%                 | 14          | 3%  |
| ○ Marion Township    | 10          | 2%  | 7           | 1%                 | 14          | 3%  |
| ○ Howard Township    | 6           | 1%  | 11          | 2%                 | 14          | 3%  |
| ○ Unionville Borough | 2           | <1% | 4           | 1%                 | 5           | 1%  |
| ○ Huston Township    | 0           | 0%  | 3           | 1%                 | 2           | <1% |
| ○ Other Municipality | 16          | 3%  | 30          | 6%                 | 24          | 6%  |
| ○ Mutual Aid To;     | <u>35</u>   |     |             | 7% of total volume |             |     |
| ▪ Pleasant Gap EMS   | 20          |     |             |                    |             |     |
| ▪ Beech Creek EMS    | 6           |     |             |                    |             |     |
| ▪ Snow Shoe EMS      | 5           |     |             |                    |             |     |
| ▪ University EMS     | 3           |     |             |                    |             |     |
| ▪ LifeLink EMS       | 1           |     |             |                    |             |     |

Staffing;

- Career Personnel 7,428 hours 2025 = 7,800 hours
- Volunteer Personnel 518 hours 2025 = 333 hours
  - Volunteer staffing = 6.5% of total hours staffed

*369 Phoenix Avenue, Bellefonte, Pa. 16823*

*Office (814) 355-2907, Fax (814) 355-8702*



# Bellefonte Emergency Medical Services

**Fleet Information:**

| <u>Unit #</u>  | <u>Vehicle</u>                             | <u>Mileage</u> | <u>YTD Travel</u> | <u>Replace</u> |
|----------------|--------------------------------------------|----------------|-------------------|----------------|
| • Amb 26-1     | 2010 Freightliner Ambulance                | 264,160 miles  | 3,460             | 2029           |
| • Amb 26-2     | 2018 Freightliner Ambulance                | 123,052 miles  | 3,122             | 2038           |
| • Amb 26-3     | 2019 MB Sprinter Ambulance                 | 92,814 miles   | 4,080             | 2034           |
| • Van 26-1     | 2014 Ford Para-Transit Van                 | 78,956 miles   | 3,587             | 2028           |
| • Van 26-2     | 2023 Chrysler Para-Transit Van             | 43,513 miles   | 4,767             | 2035           |
| • Van 26-3     | 2017 Dodge Para-Transit Van                | 121,500 miles  | 4,855             | 2030           |
| • Van 26-4     | 2015 Ford Para-Transit Van                 | 42,624 miles   | 4,867             | 2030           |
| • Utility 26-1 | 2005 Ford F-350 MCI/Utility                | 106,877 miles  | <u>480</u>        | TBD            |
|                | ▪ Ambulance Total Travel - Quarter:        |                |                   | 10,662 miles   |
|                | ▪ Para-Transit Van Total Travel – Quarter: |                |                   | 18,076 miles   |
|                | ▪ Department Total Travel – Quarter:       |                |                   | 29,218 miles   |

**2026 Municipal Funding** – Received as of 3/31/26

(+) increase from previous year; (=) unchanged from previous year; (-) decrease from previous year

|                  | <u>2026</u> |                         | <u>2025</u> |               |
|------------------|-------------|-------------------------|-------------|---------------|
| ○ Boggs          |             |                         | \$30,000    | 0.52 mill (+) |
| ○ Union          |             |                         | \$14,000    | 0.50 mill (=) |
| ○ Howard Twp     | \$ 4,144    | 0.50 mill (=)           | \$ 4,151    | 0.50 mill (=) |
| ○ Huston         | \$ 270      | 0.50 mill (=)           | \$ 268      | 0.50 mill (=) |
| ○ Marion         |             |                         | \$ 6,900    | 0.50 mill (=) |
| ○ Milesburg      |             |                         | \$ 6,100    | 0.42 mill (=) |
| ○ Bellefonte     |             | 0.50 mill (+)           | \$40,078    | 0.40 mill (+) |
| ○ Benner         | \$26,500    | 0.36 mill (+)           | \$24,000    | 0.35 mill (+) |
| ○ Spring         |             |                         | \$20,000    | 0.20 mill (+) |
| ○ Centre Co Govt | \$ 3,000    | 0.20 mill (+)           | \$ 2,000    | 0.14 mill (+) |
| ○ Unionville     |             |                         | \$ -0-      | 0.00 mill (-) |
| •                | \$ 33,914   | Total Received YTD 2026 |             |               |

**2026 Municipal Funding Utilization** – (YTD 3/31/26)

- \$ 2,270.61 Roof replacement loan payment x3 month
- \$ 8,452.50 Insurance;
  - Liability, building/property, vehicle, portable equipment, umbrella (x1 quarter)
- \$ 4,896.09 Ambulance Loan payment x3, Freightliner Amb 26-2
- \$ 3,118.32 Ambulance Loan payment x3, Sprinter Amb 26-3
- \$ 887.35 Equipment Purchase;
  - Portable O2 regulators x5; refurbished
- \$ 5,180.00 Building Repairs
  - Outdoor main water service line break/leak, replaced
- **\$ 24,804.87 Total**
- \$ 9,109.13 Balance; (3/31/26)

369 Phoenix Avenue, Bellefonte, Pa. 16823

Office (814) 355-2907, Fax (814) 355-8702

**Centre County Library & Historical Museum Board of Trustees Meeting**  
**Miles-Humes House -Virtual Option**  
**Thursday, January 22, 2026**  
**6:00 pm**

**Trustees Present:** Deborah Cleeton, Mary Prendergast, Vickie Barnett, Jennifer Rosson, Carl Inglesby, Matt Bonchak, Jennifer Cifelli

**Trustees Absent:** Rhonda Rumbaugh, Kathleen Gomez, Justin Miller

**Staff Present:** Michele Reese, Nicholas Struble

**Guests Present:** Tina Zins

**Call to Order:** Carl Inglesby, President, called the meeting to order at 6:04 pm.

**Public Comments and Correspondence:** Introduction of new Board members and the new Executive Director.

Struble discussed the proposal he has developed for the Historical Museum and what he would like to do going forward. Inglesby likes the ideas he has addressed.

**Executive session - Prendergast made a motion to go into Executive session at 6:12 pm.**

**Seconded by Barnett. Motion carried.**

**Bonchak made a motion to adjourn the Executive session at 6:24 pm. Seconded by Cifelli.**

**Motion carried.**

**Election of Officers**

**President - Inglesby made a motion to elect Debbie Cleeton President. Seconded by Barnett.**  
**Motion carried.**

**Vice President - Cleeton made a motion to nominate Vickie Barnett as Vice President.**  
**Seconded by Prendergast. Motion carried.**

**Secretary/Treasurer - Inglesby made a motion to elect Mary Prendergast as**  
**Secretary/Treasurer. Seconded by Cleeton. Motion carried.**

Debbie Cleeton took over the meeting at 6:30 pm.

**Consent Agenda:**

**Bonchack made a motion to approve the December 2025 minutes as amended, the December Finance Reports and Investment Summaries, and the Director's November and December 2025 Operations report. Seconded by Prendergast. Motion carried.**

**Finance Report and Investment Summary:** Cleeton stated that the FNB CD will be maturing on February 10th. It was decided to let the CD rollover. Reese informed the board that the three donated stocks had been cashed in and deposited into the Centre Hall Expansion account. The amount received from them was \$1219.11. Reese stated that the State funds of \$293,299.28 were deposited into our account. This amount includes an increase of \$19,224.28. Reese informed the board that \$200,000 has been moved to the Kish account after discussing this with Inglesby, the total balance of all of the checking accounts and CD at FNB. Inglesby met with the FNB branch manager to discuss the FDIC limits, and we were above the limit.

The funds include part of the State funding and the Geeting funds. Cleeton asked if we had received an increase in County funding, and Reese stated she is unsure at this time.

**Operations Reports** - Barnett asked Struble about the nontrain-related artifacts. Struble stated that at the Chamber of Commerce in Bellefonte, they are redecorating the space, and asked if the Historical Museum would be interested in any non-related artifacts. The museum will be taking those artifacts. Barnett then asked about the outreach at Redmon's for storytime. Struble said that Valora had reached out to them to do storytime in the past. Barnett asked about the hallway at the Bellefonte elementary school, and Dombrowski has been asked to participate in the committee for the painting of a mural in the hallway. WiFi equipment is aging out and will need to be replaced in the future. Barnett asked to have Andrews get a price for the replacement of the wifi equipment. Cleeton asked when the quilt exhibit would be held at the Bellefonte Art Museum. Reese said it will be next year. A discussion was held regarding possible future programs at all of the branches.

**Director Report:** Struble stated that all locations are now using FedEx for shipments, and the transition has gone smoothly. Starting Friday, the shipments from Bellefonte to Schlow will once again begin with Butler doing the shipment. Schlow had been doing the shipments for both Tuesday and Friday to make up for when their library vehicle was down.

**Branch activities** -Centre Hall is currently doing puzzle sales. Struble stated they will be doing a presentation on Learn about Libby and magazine subscription services. We continue to use the online magazine subscription this year. Struble stated that we will be canceling several hard-copy magazine subscriptions, saving money. Barnett suggested that the Libby flyers be moved closer to the periodicals section.

Holt has started a partnership with a local bakery for their Sweet Winter reading program they are doing January - March.

Bellefonte- Strommer has been doing a monthly Saturday storytime, and it has been going well. At the last program, a parent approached Strommer and Struble and thanked them for having the program on Saturday. Strommer has started a Monday Studio to have teens bring in projects they are working on to work together with them. An all-ages program was held this past Monday, and it was well attended.

#### **New Business:**

##### **Committee and representative appointments**

- Federation Board ( 3) - Deborah Cleeton, Vickie Barnett, Matt Bonchak
- District Advisory Council (1 and 1 backup) - Kathleen Gomez, Vickie Barnett
- Finance Committee - Deborah Cleeton, Mary Prendergast, Matt Bonchak
- Property committee - John Sengle, Carl Inglesby, Vickie Barnett, Justin Miller, Matt Bonchak
- Personnel Committee - Justin Miller, Vickie Barnett, Kathleen Gomez, Jenny Cifelli
- Fundraising Committee - Rhonda Rumbaugh, Vickie Barnett, Carl Inglesby
- Planning committee - Rhonda Rumbaugh, Jenny Cifelli, Jennifer Rosson

**Conflict of Interest Forms** - Inglesby distributed the forms to the board members who were present for them to complete.

**Old Business:**

**2026 Budget amended-** Reese reviewed the amended items with the Board. **Barnett made a motion to approve the 2026 amended Budget. Seconded by Bonchak. Motion carried.**

**Review of meeting dates/times-** Cleeton reviewed the meeting schedule for 2026 meetings.

**Director Search** - Cleeton welcomed Zins. Inglesby stated that Sticha will continue to work a few hours a week and will complete the State annual report and the United Way application. She will also continue to work as a consultant for the Centre Hall Expansion.

**Municipal Visits:** No discussion.

**Committee Reports:**

**Finance:** Cleeton asked if the name had been changed yet on the WeAreInvested Potter account. It is to be changed to a generic bequest account. Reese stated she will reach out to Scott Hefkin to ask where the change stands.

**Personnel:** Nothing to report.

**Property:**

**Museum** – Pat Masullo has completed the bathroom and has begun work in the hallway and vestibule. Pat discovered a surprise under the wallpaper when it was removed. It was the signature of Ross Williams, Paper Hanger, January 14, 1847.

**Bellefonte** – Inglesby discussed the bids for the HVAC replacement in Bellefonte. A discussion was held regarding the bids received and proposed HVAC units. Cleeton asked for recommendations from the Property committee, and Inglesby reviewed the proposals from Allied and PBCI-Allen. Inglesby explained what an economizer is and what it does. Further discussion was held regarding the proposed systems, the bids received, and when the project will be. **Bonchak made a motion to accept the bid from PBCI-Allen for the Bellefonte Library HVAC replacement. Seconded by Prendergast. Motion carried.**

**Centre Hall** – Inglesby stated that they are having issues with the heating system. Reese said they had discussed turning the fans on to help blow the warm air down. A discussion was held about the upcoming weather and possible power outages. Reese is going to reach out and ask Hockenberry to stop in and check the pipes to make sure they have not burst.

**Holt** – Inglesby stated that the new handicap door has been installed.

**Bellefonte Little House** - Inglesby reviewed the proposed project for the Little House with the board. He stated that they are waiting on Brian Chilton to give them the engineering plans so they can put the project out for bid. A discussion was held regarding funding and the cost of the project.

**Fundraising/Development:** Reese stated that we have received \$30,918.77 so far for the Annual Appeal. Centre Hall Expansion: Two additional pledges have been made. One is for four years, totaling \$20,000, and another one made for \$3000 will be paid for three years. Inglesby stated that he, Sengle, Rumbaugh, and Sticha have met with Pat Morse to discuss funding from the Hamer Foundation. Mr. Morse said they are willing to donate \$500,000; however, the project has to be started for the funds to be received. We will not know if we have been awarded the \$750,000 Keystone Grant until late February or the beginning of March.

**Planning:** Nothing to report.

**Nomination:** Inglesby stated that Cleeton's position will be up at the end of the year. Cleeton stated that she has discussed the position with a new council member.

**Holt Friends** - Nothing to report.

**Bellefonte Friends** - Struble stated that the Friends participated in the Victorian Christmas, did a quilt raffle, and provided the cookies for the cookie crawl. Barnett asked when the next meeting was to be held, and Struble was unsure. Barnett stated that the members who are involved in children's programs should get their PA State Police and PA state child abuse clearances. Bonchak stated that we should set controls and have them complete the clearances. Further discussion was held regarding setting guidelines for the clearances and informing the other Friends groups of the guidelines that need to be set. Struble asked about outside groups coming into the library and what we should require. Bonchak said that we could add the clearance recommendation as an addendum at the bottom of the Facilities Use form and have the groups who are doing the program initial the form. Barnett suggested having a form with the websites listed for the volunteers to use. Bonchak stated that we should have written guidelines for the volunteers stating that clearances are required to volunteer for events, and use a signup sheet for events with a checklist that asks if they have their clearances. Reese stated that the PA State Police clearance is good for 5 years, and the renewal period for the PA Child Abuse starts at 57 months.

**PPVLS-** Nothing to report.

**Comments for the Good of the Order and Adjournment:** Inglesby said that he has appreciated his time on the board and will continue to participate on committees. Inglesby stated that Rick Rishel was given an award for years of service as a historical volunteer. Cifelli thanked everyone for welcoming her to the board. Bonchak said he was glad to be back. Prendergast is glad she is on the board. Barnett said she is happy to continue on the board and read an article from the Lock Haven Express regarding donations that had been made to an organization, and said that possibly we should consider doing something similar to thank donors. Cleeton congratulated Rick Rishel for his work. Struble thanked everyone for allowing him to attend the meeting. Reese thanked the board members for all of the work that they continue to do.

**Bonchak made a motion to adjourn the meeting at 7:48 pm. Seconded by Barnett. Motion carried.**

Respectfully submitted,

Michele Reese, Office Manager

MEMORANDUM



**TO: Bellefonte Borough Council**  
**FROM: Joanne Tosti-Vasey, Borough Representative to the Nittany Valley Joint Planning Commission (NVJPC)**  
**SUBJECT: NVJPC Meeting**  
**DATE: March 19, 2026**

The NVJPC meeting was held on Thursday, March 19, 2026, at the Walker Township Building. All but Benner Township were represented at the meeting. As the chair was absent, Joanne Tosti-Vasey, Vice-Chair, led the meeting.

**Minutes and Finances**

The minutes and finance reports were unanimously passed, as was the okay to pay the invoice from Marion Township for dinner at the January 2026 NVJPC meeting.

**NVJPC Bylaws Revision**

Three sections of the bylaws were presented for revision. Both dealt with each municipality's share of the costs incurred to run the NVJPC. Article XII. Funding Formula, Sections 12.1 and 12.2 were revised to read:

12.1 Each municipality shall pay a percentage of the costs incurred by the Joint Planning Commission based on their share of the population of the Nittany Valley Region, as *determined by the most recent Census or the American Community Survey, whichever is more recent; this shall be reviewed annually, and the percentage contribution be adjusted accordingly.*

12.2 *The municipal percentage of the costs incurred for each municipality will be determined as a share of the total Nittany Valley Region population minus the State Correctional Institution population, whereby the population for Bellefonte, Spring, Walker, and Marion is considered the resident count by municipal boundary and the population for Benner Township is considered the resident count [EXCLUSIVE of?] Census Tract 112.01.*

The revision of Section 12.3 of Article XII (Funding Formula) was held over to the May 21, 2026, meeting. The discussion in this section concerns how often and how far back each municipality's percentage share should be included in the recalculation. The Centre County Planning Office will use the discussion from this meeting to draft the proposed wording change to this section and bring it back to a vote in May.

**Marion Township Rezoning Issue**

Marion Township is proposing zoning changes for a planned truck stop development off of I-80. Most of this meeting was spent discussing this issue. Approximately 20 residents attended, expressing concerns about water access, sewer availability, and setback requirements (300 feet from road, only 15 feet from side roads). The representative

from Marion Township said that the NVJPC had only until March 20 to respond, despite the legal 15-day timeline, which started on March 14. It appears that some residents of Marian Township will file additional lawsuits and appeals regarding the proposed zoning change after the Marion Township Supervisors meeting on March 20.

Members of the Commission questioned the logic of rezoning before assessing utility access and site constraints, if any of these parcels currently located in an Agricultural Conservation Zone also have an Agricultural Easement attached (they don't), and how long does the NVJPC have to review the zoning change once the Centre County Planning Office completed their review.

Following the discussion, the NVJPC unanimously passed a motion to send a letter to the Marion Township Supervisors stating that it was inappropriate to limit the response time to 5 days when the Commission is legally entitled to 15 days for its review. The Centre County Planning Office agreed to draft a formal letter about this timeline issue and send it to the Marion Township Supervisors before their meeting on March 20.

### **CCMPO Report**

The report of the February 24, 2026, CCMPO meeting was presented by Joanne Tosti-Vasey. Bellefonte Council received this report in your March 16, 2026, Council Packet.

### **Nittany Valley Public Transit Needs Assessment**

Greg Kausch, Senior Planning Officer, CCMPO, presented a summary of the proposed Nittany Valley Public Transit Needs Assessment to the Commission and took questions. Joanne Tosti-Vasey gave each representative a copy of the final working document and asked them to share it with their supervisors (and immediately after the meeting, she sent it to Bellefonte Borough's administrative office and the Executive Committee). They were informed that members of the Bellefonte Area Public Transit Task Force would be meeting with the Supervisors over the next few weeks to discuss and obtain Letters of Support from each municipality.

### **Appointment of Representatives to the CCMPO Coordinating Committee**

Joanne Tosti-Vasey, Bellefonte Borough, was appointed as the NVJPC representative to the CCMPO Coordinating Committee, and Jeff Kranch, Spring Township Planning Commission Member, was appointed as the alternate.

### **Planning and Zoning Updates**

- **Bellefonte Borough** – The new elementary school's conditional occupancy permit was approved. Gina Thompson was not available, and, therefore, a full report was not given
- **Benner Township** – no report
- **Marian Township** -- One way is gone. Trucks will be using the side road [for construction?] all night long for the next five years
- **Spring Township** – Logon Green Building/Housing project is underway. Project on Zion Road is currently doing site work, and S&A is working on the Bridal Bridge.
- **Walker Township** – They are working on their draft ordinance and are looking at some small subdivisions for inclusion/updates in this ordinance

### **Correspondence, Announcements**

The following information and correspondence were received. No actions were taken.

- EGTS Project Update
- Planning Commission Training Series announced
- The Regional Planning Commissions website has been partially updated: [Regional Planning Commissions | Centre County, PA - Official Website](#)
- Letter from Clearwater Conservancy regarding the SCI Rockview Lands



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**WORKPLACE SAFETY COMMITTEE MEETING**  
**7:30 AM**  
**WEDNESDAY, APRIL 8<sup>TH</sup>, 2026**  
**AGENDA**

**Members:**

|                                             |                                       |
|---------------------------------------------|---------------------------------------|
| Jason Ostroskie (Member, Streets)           | Bill Witmer (Member, Police)          |
| Seth Klinefelter (Member, WWTP)             | David Pribulka (Member, Mgmt)         |
| Craig Bloom (Member, Water) <b>V. Chair</b> | Shannon Struble (Member, WWTP- Mgmt)  |
| Scott Rhoat (Member, EMS)                   | Matt Auman (Member, PW-Mgmt)          |
| Tim Schreffler (Member, Fire Dept)          | Randy Brachbill (Member, Council Rep) |
| Scott Whitehill (Member, Refuse)            |                                       |

**Administrative:** Alyssa Doherty

**Guests:** Randy Neff, Barb Smith, April Ressler, Deb Smeal

**CALL TO ORDER**

**APPROVAL OF MINUTES** –March 11<sup>th</sup>, 2026 **1<sup>st</sup>** **2<sup>nd</sup>**

**OLD BUSINESS**

- Safety Concern Forms Review
- Recent Accident Investigation Reports & Near Misses review- **Wastewater Treatment Plant**
- **1<sup>st</sup>** Quarter Facility Inspection- 301 N Spring Street- Report Submitted.

**NEW BUSINESS**

- Safety-It’s YOUR Responsibility (15 minutes)
- **2<sup>nd</sup>** Quarter Facility Inspection- Pump Houses- **Deadline: June 30, 2026**

**COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER**

- Please try to limit all comments to three minutes maximum.

**NEXT MEETING**

- The next meeting will be held on Wednesday, May 13<sup>th</sup>, 2026 @ 7:30 AM.

**ADJOURNMENT** **1<sup>st</sup>** **2<sup>nd</sup>** **@** **AM**

**BOROUGH OF BELLEFONTE  
WORKPLACE SAFETY COMMITTEE MEETING MINUTES  
WEDNESDAY, MARCH 11<sup>TH</sup>, 2026, 7:30 AM  
BELLEFONTE BOROUGH BUILDING COUNCIL CHAMBERS  
301 N. SPRING STREET, SUITE 200, BELLEFONTE, PA 16823**

**Members Present:**

Craig Bloom (Member, Water)  
Scott Rhoat (Member, EMS)  
Jason Ostroskie (Member, Streets)  
Randy Brachbill (Member, Council Rep)  
Shannon Struble (Member, WWTP-Mgmt)  
Tim Schreffler (Member, Fire Dept)  
Matt Auman (Member, Mgmt)  
Scott Whitehill (Member, Refuse)

**Members Excused:**

Seth Klinefelter (Member, WWTP)  
Bill Witmer (Member, Police)

**Administrative:** Alyssa Doherty

**Guests:** Randy Neff, Deb Smeal, Barb Smith, Teeter Group-Zoom

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**CALL TO ORDER: 7:30 AM**

**APPROVAL OF MINUTES – February 11<sup>th</sup>, 2026**

*Mr. Brachbill moved to approve the meeting minutes. Mr. Ostroskie seconded. Motion carried.*

**OLD BUSINESS:**

**Safety Concern Forms Review:** None.

**Recent Safety incidents or near-miss reviews:** The Safety Committee reviewed an Accident Investigation Form from an incident with a Police Officer being bit on the finger by a Cockatiel. This injury was a minor injury with no loss of time. Corrective action would be use of gloves when handling birds and possibly call Animal Control to help with moving the birds from the larger cage to a smaller cage.

**1<sup>st</sup> Quarter Facility Inspection-301 N. Spring Street:** This inspection will be completed before March 31, 2026. Mr. Auman plans to have this inspection scheduled for the third week in March.

**NEW BUSINESS:**

**Video-Safety Committees: The Real Story (7 minutes):** The committee watched a training video about effective safety committee operations, covering best practices and common pitfalls.

**COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER:**

Mr. Ostroskie mentioned about implementing voluntary health screenings for employees to identify potential health issues early.

**NEXT MEETING:** The next meeting will be held on Wednesday, April 8<sup>th</sup>, 2026, @ 7:30 a.m.

**ADJOURNMENT:** *Mr. Brachbill moved to adjourn. Mr. Schreffler seconded the motion. Motion carried. The meeting adjourned at 8:04 am.*

## Bellefonte Borough Accident Investigation Report Form

### General Information

|                                                           |                                   |                                          |
|-----------------------------------------------------------|-----------------------------------|------------------------------------------|
| Employee Name<br>[REDACTED]                               | Date of Incident                  | Time of Incident<br>1155                 |
| Job Title<br>[REDACTED] Maintenance                       | Department                        | Date and Time Reported<br>3-23-2026 1200 |
| Date of Hire<br>[REDACTED]                                | Time in Current Job<br>[REDACTED] | Hours worked in past 24<br>6             |
| Names of Persons Who Witnessed the Accident<br>[REDACTED] |                                   |                                          |
| Did Employee seek Medical Treatment?<br>Yes               |                                   | Return to Work Date                      |
| If so, where? Emergency Room, Mt. Nittany Medical Center  |                                   | 3-24-2026                                |

### Accident/Incident Details

|                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Where did the accident/incident occur? Please be specific.</p> <p style="margin-left: 20px;">At the Gravity Belt Thickener</p>                                                                                                                                   |
| <p>In your own words, describe what is reported to have happened.</p> <p style="margin-left: 20px;">Maintenance was replacing gearbox on thickener and had assembly hoisted, and it swung, smashing thumb between roller bearing and attachment bracket.</p>        |
| <p>Describe the resulting injury, illness or property damage.</p> <p style="margin-left: 20px;">Broken Thumb</p>                                                                                                                                                    |
| <p>In your own words, describe exactly what the employee was doing just prior to and at the time of the accident.</p> <p style="margin-left: 20px;">Employee was guiding a hoisted roller/gearbox assembly into position to be mounted onto the belt thickener.</p> |

In your opinion, what employee actions and/or working conditions contributed to this accident?

Roller/gearbox assembly is extremely heavy and awkward to hoist and position for mounting.

Have other accidents/incidents involving the employee's actions and/or working conditions occurred previously? If so, describe:

Employee has been involved in multiple incidents over the course of employment.

In your opinion, were written or accepted safe methods and practices followed prior to the accident or incident. If not, explain.

Yes.

In your opinion, what caused the accident/incident?

The weight of the assembly and the nature of the task.

**Corrective Action**

In your opinion, could the accident/incident have been prevented? If so, how?

No.

What actions have been, or should be, taken to reduce the likelihood of accidents of this nature from reoccurring?

Request more manpower to assist with roller/gearbox assembly placement and mounting.

Additional Comments and/or notes:

When possible, more help will be made available for tasks of this nature in the future.

|                                                      |                                                                  |
|------------------------------------------------------|------------------------------------------------------------------|
| Supervisor Completing the Report:<br>Shannon Struble | Date of Report:<br>3-26-2026                                     |
| Reviewed by:                                         | Has Corrective Action Been Taken:<br>Yes                      No |

MEMORANDUM

Date: March 31, 2026  
Subject: 1st Quarter Safety Inspection – Armory Building 301 N. Spring St  
From: Matt Auman/Craig Herrold/Scott Whitehill

On Tuesday, March 31 at 1:00 PM, Craig Herrold, Scott Whitehill and myself performed a quarterly audit of the Armory Building @ 301.N Spring St. The recommendations that transpired from the inspection include:

1. The Committee noted that all 4 AED's need the pads replaced in May 2026.
2. All fire extinguishers were inspected and in compliance.
3. All 15 nuclear exit signs are due to ne replaced according to the installation date.
4. The handicap access buttons do not open the doors from the inside after the doors are locked. We are not sure how a handicap person would be able to leave if they were there after hours?
5. The access doors to the water meter and backflow preventer need to be locked.

Respectfully Submitted

2470 Quiz

Safety: It's Your Responsibility

Name: \_\_\_\_\_ Date: \_\_\_\_\_

1. Keeping your work area clean will help prevent accidents
  - a. True
  - b. False
2. Housekeeping should be done once a week
  - a. True
  - b. False
3. PPE includes
  - a. Goggles
  - b. Hardhats
  - c. Respirators
  - d. All of the above
4. It is ok to mix chemicals even if you have not been trained to do so.
  - a. True
  - b. False
5. Make sure all chemicals are labeled. If one is not you should:
  - a. Not worry about it
  - b. Report it to a supervisor
  - c. Smell it to see if you can tell what it is
  - d. Touch it
6. If a piece of equipment has been locked out it is ok to remove the tag if:
  - a. You placed the tag on it
  - b. No one is working on it
  - c. The person has left for the day
7. If your lifting something heavy or awkward you should:
  - a. Ask for help carrying it
  - b. Use your legs and not your back to lift
  - c. Clear a pathway as not to run into objects or have to make sudden stops.
  - d. All of the above

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CHAMBER OF BUSINESS AND INDUSTRY OF CENTRE COUNTY  
AND  
BOROUGH OF BELLEFONTE**

**WHEREAS**, the Chamber of Business and Industry of Centre County (hereafter, “CBICC”), with offices at 131 South Frasier Street #1, State College, PA 16801, is a registered 501c(6) membership organization whose mission includes representing the interests of public and private organizations in Centre County; and

**WHEREAS**, Bellefonte Borough (hereafter, “Borough”) is a political subdivision of the Commonwealth of Pennsylvania with offices at 301 North Spring Street, Bellefonte, PA 16823; and

**WHEREAS**, CBICC partnered with the Happy Valley Adventure Bureau; Centre County Airport Authority; local municipalities; and the Pennsylvania State University to create the State College Air Service Alliance (hereafter, “Alliance”) for the purposes of maintaining and growing air service at the State College Regional Airport; and

**WHEREAS**, the Fly State College Fund was established to allow the Alliance to raise local funds to establish a guarantee of minimum revenue for new air service options provided at the State College Regional Airport; and

**WHEREAS**, the Alliance set an initial goal of \$500,000 for the Fly State College Fund that would be held in trust until such time as new air service options become available.

**NOW, THEREFORE**, the Borough agrees to transfer \$5,000 from its General Fund to be held in trust by the CBICC in the Fly State College Fund for the purposes established by the Alliance, subject to the following covenants:

1. CBICC shall report to Council before October 1 of each year on the progress made by the Alliance in providing new air service options to the State College Regional Airport.
2. The Borough shall have the opportunity, subject to thirty (30) days’ written notice, to withdraw the investment of \$5,000 if Borough Council determines that it does not want to continue its participation in the Alliance.
3. CBICC shall be permitted to request additional funds from the Borough to increase or replenish the Fly State College Fund at any time provided, however, that any additional contributions beyond the initial \$5,000 are solely at the discretion of Borough Council and that sufficient time is provided to budget for the additional contribution.
4. If, at any time, the Alliance should dissolve or close the Fly State College Fund, the Borough shall be refunded any remaining monies, plus any interest earned, held in trust by the CBICC at the time of dissolution or closure of the fund.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE BOROUGH OF BELLEFONTE, CENTRE COUNTY, PENNSYLVANIA REPEALING AND REPLACING CHAPTER 180, AIR POLLUTION OF THE BELLEFONTE BOROUGH CODE OF ORDINANCES.**

Be it enacted and ordained by the Council of the Borough of Bellefonte, and it is hereby enacted and ordained by the authority of the same.

SPECIFIC PROVISIONS

Repeal Chapter 180, Air Pollution and replace as follows:

**§ 180-1. Purpose and Intent.**

The Council of the Borough of Bellefonte finds that the uncontrolled emission of odors, dust particulates, smoke, open burning emissions, and air contaminants from certain industrial sources and incinerators may constitute nuisances; threaten the public health, safety, and welfare; and interfere with the reasonable use and enjoyment of property. It is the purpose and intent of this ordinance to mitigate such nuisances in order to protect the public health, safety, and welfare. It is not the intent of this ordinance to restrict or prohibit matters under the regulatory control of the Pennsylvania Air Pollution Control Act, nor to duplicate state and federal permitting requirements.

**§ 180-2. Definitions.**

As used in this chapter:

**Air contaminant.** Any particulate matter, dust, fumes, gas, mist, smoke, vapor, odor, or combination thereof emitted into the outdoor atmosphere.

**Air pollution.** The presence in the open air of one or more air contaminants or combinations thereof in such place, manner or concentration that they are or may tend to be inimical to the health, safety or welfare of the public or in excess of the limitations established in this chapter.

**Dust particulates.** Solid airborne particles capable of being dispersed by wind or mechanical activity, including but not limited to soil, sand, ash, and construction debris.

**Incinerator.** A combustion device specifically designed for the destruction, by burning, of solid, semisolid, liquid or gaseous combustible wastes.

**Industrial source.** Any facility engaged in manufacturing, processing, or large-scale commercial activity that emits air contaminants.

**Nuisance air pollution.** The emission of air contaminants in such quantity or duration that it:

- (1) Unreasonably interferes with the use and enjoyment of property;
- (2) Endangers public health or safety; and/or
- (3) Causes material damage to property.

**Open burning.** The burning of materials wherein products of combustion are emitted directly into the ambient air without passing through a stack or chimney from an enclosed chamber. Open burning does not include road flares, smudgepots and similar devices associated with safety or occupational uses typically considered open flames, recreational fires or use of portable outdoor fireplaces. For the purpose of this definition, a chamber shall be regarded as enclosed when, during the time combustion occurs, only apertures, ducts, stacks, flues or chimneys necessary to provide combustion air and permit the escape of exhaust gas are open.

**Recreational fire.** An outdoor fire burning materials other than rubbish where the fuel being burned is not contained in an incinerator, outdoor fireplace, portable outdoor fireplace, barbeque grill or barbeque pit and has a total fuel area of three (3) feet or less in diameter and two feet or less in height for pleasure, religious, ceremonial, cooking, warmth or similar purposes.

### **§ 180-3. General Prohibition.**

No person shall cause, suffer, allow, or permit the emission of air contaminants in a manner that constitutes a nuisance air pollution condition within the Borough.

### **§ 180-4. Odors.**

- A. No person shall emit odorous air contaminants in such quantity or duration that they are detectable beyond the property line and unreasonably interfere with neighboring properties.
- B. In determining whether an odor constitutes a nuisance, the Borough may consider the frequency; duration; intensity; time of day; and number of affected persons.
- C. Compliance with a permit issued by the Pennsylvania Department of Environmental Protection or the United States Environmental Protection Agency shall not be a defense to a nuisance determination under this section, provided the Borough does not regulate emission standards preempted by state law.

### **§ 180-5. Dust and Particulate Matter.**

- A. No person shall allow dust or particulate matter from construction, demolition, excavation, industrial operations, or similar activities to migrate beyond the property boundary in a manner that creates a nuisance.
- B. It shall be required to employ reasonable control measures to mitigate the spreading of dust and particulate matter including, but not limited to water spraying; covering of trucks; soil stabilization; installation of dust barriers; and street sweeping access drives.
- C. The Borough may require the installation of best management practices to mitigate excessive dust emissions.

### **§ 180-6. Open Burning and Recreational Fires.**

- A. Recreational fires shall be permitted subject to regulations promulgated by the Centre Region

Building Safety and Property Maintenance Code and subject to the following additional restrictions:

- (1) Fire size shall not exceed three (3) feet in diameter and two (2) feet in height.
  - (2) Only clean, dry, untreated wood or charcoal may be burned.
  - (3) Fires shall be contained in a fire ring, pit, or chiminea.
  - (4) Fires shall be constantly attended by a responsible adult.
  - (5) A means of extinguishment shall be immediately available.
- B. Recreational fires shall be immediately extinguished upon complaint of excessive smoke or odor verified by a Borough official.
- C. Except for recreational fires as defined in this ordinance, an open burning permit shall be required for the kindling and maintenance of an open fire.
- D. The Borough may prohibit all open burning during times of poor air quality declared by the Pennsylvania Department of Environmental Protection, drought conditions, and fire emergencies.

**§ 180-7. Incinerators.**

- A. No incinerator shall be installed or operated within the Borough without compliance with all applicable regulations and local, state, and federal permit requirements, where applicable.
- B. Incinerators shall not emit smoke, fly ash, or odors in a manner constituting a nuisance.
- C. The Borough reserves the right to inspect incinerators for compliance with nuisance standards.

**§ 180-8. Industrial Sources.**

- A. All industrial sources shall comply with all applicable regulations and local, state, and federal permit requirements, where applicable.
- B. In addition to state requirements, no industrial source shall emit air contaminants in such manner as to create a nuisance condition within the Borough.
- C. Nothing herein shall establish emission limits preempted by state or federal law.

**§ 180-9. Enforcement and Penalties.**

- A. Enforcement of the regulations established by this ordinance shall be the responsibility of the Code Enforcement Officer. Each day a violation continues shall constitute a separate offense. Upon determination of a violation, the Code Enforcement Officer may:
- (1) Issue a written notice of violation;
  - (2) Order cessation of the activity;
  - (3) Require abatement of the nuisance;
  - (4) Issue non-traffic citations; or
  - (5) Pursue equitable relief in court.

- B. Any person who violates this ordinance shall, upon conviction before a Magisterial District

Judge, be required to pay a fine of not less than \$100 nor more than \$1,000 per violation. In default of payment, imprisonment may be imposed as provided by law.

**§ 180-10. Emergency Abatement.**

Where a condition presents an immediate threat to public health or safety, the Borough may take necessary action to abate the nuisance and recover costs from the responsible party.

**§ 180-11. Severability.**

If any provision of this ordinance is declared invalid, the remaining provisions shall remain in full force and effect.

**§ 180-12. Repealer.**

All ordinances or parts thereof inconsistent herewith are repealed to the extent of such inconsistency.

**§ 180-13. Effective Date.**

This ordinance shall take effect thirty (30) days after enactment.

**ENACTED AND ORDAINED** into an ordinance this \_\_\_ day of \_\_\_\_ 2026, by the Council of the Borough of Bellefonte in lawful session duly assembled.

ATTEST:

BOROUGH OF BELLEFONTE:

\_\_\_\_\_  
David Pribulka  
Interim Borough Manager/Secretary

\_\_\_\_\_  
Doug Johnson  
President of Council

AND NOW, to wit, this \_\_\_\_ day of \_\_\_\_ 2026, the within and above ordinance is approved.

\_\_\_\_\_  
Gene "Buddy" Johnson, Mayor

**MEMORANDUM**



**TO: Bellefonte Borough Council**  
**FROM: Joanne Tosti-Vasey, Chair, Ordinance Ad Hoc Committee**  
**SUBJECT: April Meeting to be reschedule**  
**DATE: April 14, 2026**

---

The January, February, and March reports for the Ordinance Ad Hoc Committee were presented at March 16, 2026, meeting.

The April meeting was originally scheduled for Tuesday, April 14, 2026, but had to be canceled because only one committee member was available. We are attempting to reschedule the meeting for later this month.

Discussion at the next meeting will include further details for parkland fee-in-lieu fees for the SALDO ordinance. Dave *may* also have preliminary language on traffic impact studies related to the SALDO ordinance.

Once the SALDO ordinance is completed, we will return to the zoning ordinances.

**MEMORANDUM**



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**TO:** Bellefonte Borough Council  
**FROM:** Matt Auman and Randy Neff  
**SUBJECT:** Municibid Auction Items-April 2026  
**DATE:** April 16, 2026

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I am requesting Council's approval to list the following surplus items for sale on Municibid:

- 1992 CASE Super K Backhoe
- Komatsu Forklift - Early 90's
- 2010 Freightliner Garbage Truck
- 12' Buyers Scoop Dog Snow Pusher
- Sears 10" Table Saw
- ODB Leaf Collection Box
- 2 - Heating Oil Tanks
- 2008-2010 Ford Superduty Tailgate
- 2 - 2017-2021 Ford Superduty Tailgates
- Schonstedt Tx5 - Line Locating Device
- RIDGID-Kollmann KMS1500 - Sewer Rodding Machine
- General Pipe Sewer Camera
- General Gen-Eye Mini-Pod - Sewer Camera

These items are no longer needed by the Borough and may be of value through resale. Approval from Council will allow staff to move forward with listing them on Municibid.

**Requested Action:**

Council's approval to declare the above items as surplus and authorize their sale on Municibid.



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*Est. 1795*

April 20, 2026

Mr. David G. Pribulka

RE: Offer of Employment

Dear Mr. Pribulka:

The Bellefonte Borough Council is delighted to extend an offer of employment to you for the position of Borough Manager. After reviewing your qualifications, working with you as interim manager over the past six months and becoming acquainted with you, we believe you are the right person to help Borough Council manage the Borough for the foreseeable future.

Your starting salary will be \$135,000.00 annually. You will be eligible for a comprehensive benefits package, including health insurance, and fringe benefits. The details of your employment are more fully set forth in the Employment Agreement being provided with this letter.

Your anticipated start date is July 1, 2026.

Your offer of employment is contingent upon the execution of the Employment Contract. Please confirm your acceptance and return the signed agreement no later than April 23, 2026.

We look forward to your leadership and guidance as Borough Manager, and we are excited for your contributions to the future success of Bellefonte Borough.

Respectfully Submitted,

Doug Johnson,  
Borough Council President

Enc. Employment Agreement

**From:** Elizabeth A. Lose <[eatuck@centrecountypa.gov](mailto:eatuck@centrecountypa.gov)>  
**Sent:** Tuesday, April 14, 2026 1:41:09 PM  
**To:** Joanne Tosti-Vasey <[jtosti-vasey@bellefontepa.gov](mailto:jtosti-vasey@bellefontepa.gov)>; Kristina M. Bassett <[kmbassett@centrecountypa.gov](mailto:kmbassett@centrecountypa.gov)>  
**Cc:** David Pribulka <[dpribulka@bellefontepa.gov](mailto:dpribulka@bellefontepa.gov)>; Benner Township <[BennerTwp@aol.com](mailto:BennerTwp@aol.com)>; Marion Township <[mariontwp@comcast.net](mailto:mariontwp@comcast.net)>; [mdanneker@springtownship.org](mailto:mdanneker@springtownship.org) <[mdanneker@springtownship.org](mailto:mdanneker@springtownship.org)>; Walker Township <[walkertownship@gotmc.net](mailto:walkertownship@gotmc.net)>  
**Subject:** Nittany Valley Coordinating Committee Rep to the CCMPO

Hello Nittany Valley Managers and Secretaries:

At the March 19<sup>th</sup> Nittany Valley Joint Planning Commission, Ms. Joanne Tosti-Vasey (Bellefonte Council), and Mr. Jeff Kranch (Spring Twp PC) offered to serve on the MPO's Coordinating Committee for the Nittany Valley as primary representative and alternate representative, respectively. The NJVPC members in attendance unanimously voted to move their appointments forward to the municipalities. If you recall, Mr. Doug Johnson served on Coordinating Committee but has since stepped down and, Ms. Gina Thompson is the Technical Committee representative to Nittany Valley.

Per the MPO's bylaws, I respectfully request that your governing boards take formal action to approve these appointments at your next regular business meeting and provide a confirmation email to MPO's Principal Transportation Planner Jim Saylor [jsaylor@cr-cog.net](mailto:jsaylor@cr-cog.net) that Joanne's and Jeff's appointments were approved.

Thank you for your attention to this matter and let me know if you have any questions.

Liz Lose



Herbert, Rowland & Grubic, Inc.  
2568 Park Center Boulevard  
State College, PA 16801  
814.238.7117  
www.hrg-inc.com

February 25, 2026

Borough of Bellefonte Council  
236 West Lamb Street  
Bellefonte, PA 16823

Re: **Waiver Request Letter**  
**Mount Nittany Medical Center – Bellefonte Medical Office Building**  
**Borough of Bellefonte, Centre County, PA**

Dear Councilmembers:

On behalf of Mount Nittany Medical Center, Herbert, Rowland, and Grubic, Inc. is hereby requesting the below waivers from the Borough's Stormwater Management Ordinance (SMO). Justification for each waiver is listed below:

1. SMO Section §490-19.B.7 – Basin Berm Width – The minimum top width of detention basin berms shall be 10 feet

Waiver Justification: A waiver is being requested to allow for a 5-foot berm width for the proposed infiltration basins. The proposed infiltration basins will have very limited ponding depths (1.79 ft maximum during the 100-year storm) and have very minimal embankment heights (1 ft +/-). The PADEP BMP manual recommends minimum berm widths of 2 feet for infiltration basins. The emergency spillways for the proposed berms have been sized to pass up to the 100-year storm event with a minimum 6 inches of freeboard. Based upon the above information, it is HRG's opinion that this waiver would pose no risk to downstream property owners or the functionality of the proposed stormwater facilities.

2. SMO Section §490-19.B.8 – Basin Bottom Slope – Basins shall have a minimum bottom slope of between 0.5 and 2%.

Waiver justification: A waiver is being requested to allow for the proposed basins to have flat bottoms. These facilities will utilize infiltration to meet volume and water quality requirements, and a flat bottom will allow for even water distribution and infiltration. The proposed facilities have been sized and designed to fully dewater within 72 hours. Based upon the above information, it is HRG's opinion that this waiver would pose no risk to downstream property owners or the functionality of the proposed stormwater facilities.

Sincerely,

**Herbert, Rowland & Grubic, Inc.**

A handwritten signature in blue ink, appearing to read 'Jason Leonard', is written over a light blue horizontal line.

Jason Leonard, E.I.T.  
Staff Engineer II

JPL/

P:\0024\002489\_0425\Admin\Corres\Letters\2026.02.25 - Bellefonte Borough Waiver Request Letter.docx



April 11, 2026  
File 05-029

Ms. Gina Thompson, Zoning Officer  
Bellefonte Borough  
301 North Spring Street, Suite 200  
Bellefonte, PA 16823

RE: MNMC Bellefonte Medical Office Building.

Dear Gina:

We have received and reviewed the following:

1. Preliminary/Final Land Development Plan for MNMC Bellefonte Medical Office Building, 40 sheets, as prepared by HRG, Inc., dated February 27, 2026.
2. Post Construction Stormwater Management Report for MNMC Bellefonte Medical Office Building, as prepared by HRG, Inc., dated February 5, 2026.
3. Waiver request letter as prepared by HRG, Inc., dated February 25, 2026

This letter addresses the waiver requests. Full review of the plans is forthcoming:

Section 490-19.B.7. Developer is requesting waiver of the minimum width requirement for the basin berm from 10' minimum to 5' proposed. Justification is that the maximum ponding depth is 1.79'. I do not object to the waiver request based on the maximum ponding depth of 1.79'. I have not thoroughly reviewed the routing calculations for the basins. My recommendation is based on the maximum ponding depth of 1.79'. Should review indicate a ponding depth of 2' or greater my recommendation would be to not approve the waiver as proposed.

Section 490-19.B.8. Developer is requesting a waiver of the minimum slope of the basin bottom from a minimum slope of 0.5% to 2.0% to a proposed flat bottom. The minimum slope requirement is to ensure that retention basins will not have standing water. The basins proposed are to function as infiltration basins. Water will infiltrate and not remain in basin. I have no objections to this waiver request provided that the infiltration is verified upon completion of the basin. Should infiltration not be acceptable there must be steps taken to improve the infiltration to an acceptable level.

Please call if you have any questions or need any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald M. Franson", is written over the word "Sincerely,".

Donald M. Franson, P.E., P.L.S.

cc: Mr. David Pribulka, Interim Borough Manager  
HRG, Inc.













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BOROUGH OF BELLEFONTE, RESOLUTION NO. 01212025-01

A RESOLUTION AMENDING THE PUBLIC COMMENT POLICY

**WHEREAS**, citizens have a right to free speech under the First Amendment to the Constitution of the United States of America; and

**WHEREAS**, residents and taxpayers have rights of public comment and participation under the Sunshine Act of the Commonwealth of Pennsylvania; and


**WHEREAS**, the Borough of Bellefonte has an interest in holding orderly public meetings to conduct and administer the business of the Borough.

**THEREFORE, BE IT RESOLVED**, that the Council of the Borough of Bellefonte establishes the following public meeting conduct policy for all officials and members of the public at all meetings organized by the Borough:

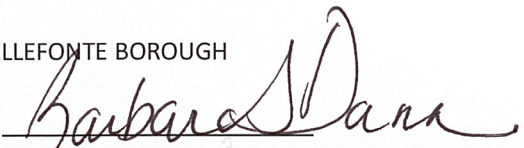
1. Public comments for items on the agenda at Council meetings may be made at the beginning of these meetings. Public comments for items NOT on the agenda at the Council meetings may be made at the end of these meetings.
2. Public comments for meetings of the Authorities, Boards, and Commissions may be made at the beginning of these meetings.
3. On a trial basis, Borough Council intends to take public comment related to the motion that is on the floor, after it has been duly made and seconded. The order of comment will be public comment and then council comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken.
4. Additional public comments or responses to questions by the Council, Authority, Board, or Commission members may be taken at the request of an appointed or elected official to these said board meetings.
5. Each Bellefonte resident, non-profit representative, business owner, or official representative of another governmental agency may speak on any agenda item for a maximum of three (3) minutes. Written input is not limited in any manner.
6. All public comments shall be made at the podium after being recognized by the chairperson of the meeting.
7. Speakers shall identify themselves by name and street — and municipality/township if outside of the Borough of Bellefonte.
8. All comments shall be addressed to the Council, Authority, Board, or Commission conducting the meeting.
9. Comments that include profane or defamatory language or comments that inflict injury or incite breach of the peace are out of order.
10. Comments that are disruptive or are not related to the business of the public meeting may be out of order as determined by the person presiding over the meeting.

RESOLVED, this 21st day of January, 2025, in public meeting duly noticed and assembled.

ATTEST:

  
\_\_\_\_\_  
Ralph Stewart, Manager/Secretary

BELLEFONTE BOROUGH

By:   
\_\_\_\_\_  
Barbara Dann  
Borough Council President