



HISTORIC Bellefonte™

Est. 1795

AGENDA
BELLEFONTE BOROUGH AUTHORITY
Meeting of Tuesday, June 2nd, 2026 at 6:00 PM
In-person
The Oak Room, 301 North Spring Street

6:00 PM - CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE

ROLL CALL:

Mr. Beigle	Mr. Halderman
Mr. Brown	Mr. Johnson
Mr. Eaton	Mr. Stewart
Mr. Falcone	

APPROVAL OF MINUTES: May 5th, 2026

ADDITIONS TO THE AUTHORITY MEETING AGENDA

In accordance with Act 65 of 2021, if a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. **The Authority may vote to add an action item(s) to the agenda**

COMMUNICATIONS ORAL/Public Comment:

Please sign in and state your name and address, and what you are speaking about. Please try to limit comments to three minutes maximum.

COMMUNICATIONS WRITTEN:

FINANCE:

Budget v. Actual April 2026

ENGINEER REPORT:

Jean Ryan, Barton and Loguidice May 2026

REPORTS – SEWER:

Superintendent’s Report May 2026

REPORTS – WATER:

Superintendent’s Report May 2026

OLD BUSINESS:

Big Spring Enhancements

Waterline acceptance for Logan Green phases and Benner Mills. Motion/2nd to approve the Waterline acceptance agreement for Logan Green phases and Benner Mills.

NEW BUSINESS:

Daily Water Withdrawal May 2026. FYI. No Authority action is requested.
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McQuaide Blasko Legal Invoice April 2026. Motion/2nd to approve the McQuaide Blasko Legal Invoice for April 2026.

McQuaide Blasko Legal Invoice May 2026. Motion/2nd to approve the McQuaide Blasko Legal Invoice for May 2026.

AUTHORITY MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

Motion to Adjourn: _____ **Second:** _____ **ADJOURNED @:** _____

**BELLEFONTE BOROUGH WATER AUTHORITY
MEETING MINUTES
REGULAR MEETING
May 5, 2026 – 6 p.m.
301 N. Spring Street, Suite 200 – The Oak Room
Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER

The meeting was called to order May 5, 2026 at 6 p.m. An executive session was held prior to tonight’s meeting at 5:30pm.

PLEDGE OF ALLEGIANCE

ROLL CALL Authority members present:

Mr. Joe Beigle	
Mr. Greg Brown	Mr. Frank (Buddy) Halderman
Mr. Jon Eaton	Mr. Doug Johnson
Mr. Joe Falcone	Mr. Ralph Stewart (EXCUSED)

Staff

- Mr. Ralph Stewart, Consultant
- Mr. Frank Noll, WWTP Superintendent
- Mr. Matt Auman, Public Works Superintendent
- Mr. Shannon Struble, WWTP Assistant Superintendent

Guests

MINUTES

A motion was made by (? – not announced) and seconded by Beigle to approve the minutes from April 7th, 2026. No discussion. Motion carried unanimously.

ADDITIONS TO AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. The Authority may vote to add an action item(s) to the agenda.

NONE

PUBLIC COMMENT/COMMUNICATIONS - ORAL

Please sign in, come to the podium at the appropriate time, and state your name and address and what you are speaking about. Please limit comments to three minutes maximum.

Representatives from the Centre County Christian Academy addressed the Authority regarding an issue with their recent water bill and installation of a new water meter. The Authority sent a bill for \$16,000 to the Academy claiming they used a million and a half gallons of water in a quarter billing period. When questioned, the Authority said there was a leak. The CCCA reports that they typically use 130-145,000g of water per quarterly billing cycle. If there is a leak, the Academy cannot determine where the water could be leaking. The Academy reps report that the Authority even came and confirmed there was no leak after the installation of the new meter. The Academy also reports that they have been monitoring the meter and the meter does not reflect any major leaks. The Authority said they will look into this situation and try to come up with some solutions.

COMMUNICATIONS (Written)

NONE

FINANCIALS (Mr. Falcone)

- Mr. Falcone presented the financial report from the first quarter of the year.
- Budget v. Actual March, 2026
- Mr. Falcone reported a large profit loss that could be due to billing issues.

ENGINEER’S REPORT (Jean Ryan, Barton and Loguidice)

Water:

- Jean reported on several projects and permits being completed. Written report will be sent out after the meeting.
- Blue Triton Bottling Connection facility was inspected on April 20th and the installation did match the plans, so Jean filled out the final construction certificate and it was submitted to DEP. Once DEP does their own inspection they will issue an operating permit.
- Valentine Hill Water Main replacement – all the pipe has been laid
 - Change Order 3 in the amount of \$15,180 (extra fill)
 - pay application 2 - \$194,334

Big Spring Cover Replacement

- The RFP is complete. The permit application is next and will be submitted to DEP. It is drafted and will be reviewed.

Sewer:

- there are several high priority items at the WWTP including pumps that need to be replaced.

SEWER REPORT (Superintendent - Frank)

- The Superintendent highlighted the details of various projects and repairs completed in April 2026.
- Bulk Water sales for April were 439,700g.

WATER REPORT (Matt)

Details were offered regarding projects and repairs completed in March 2026.

- 65 PAONE calls
- Installed 67 new water meters
- Niagara – ? gallons

OLD BUSINESS

Big Spring Enhancements

- no updates

NEW BUSINESS

Daily Water Withdrawal April 2026. No Authority action is requested.

2026 Bulk Water Billing and Usage for Milesburg and Niagara April 2026. No Authority action is requested.

Martz Technologies, Inc quote for the BNR Pumps at the Wastewater Treatment Plant.

(? – not announced) Motioned and Eaton seconded to approve the quote from Martz Technologies, Inc in the amount of \$28,252.67 for the BNR Pumps. No discussion. Motion to approve carried.

Keystone Water Group Valentine Hill Road Water Line Replacement Payment Application No. 2.

Beigle motioned and (?- not announced) seconded to approve Keystone Water Group payment application No. 2 in the amount of \$194,334.00 for the Valentine Hill Road Water Line Replacement project. No discussion. Motion to approve carried.

Keystone Water Group Valentine Hill Road Water Line Replacement Change Order No. 3.

Falcone motioned and Johnson seconded to approve Keystone Water Group Change Order No. 3 in the amount of \$15,180.00 for the Valentine Hill Road Water Line Replacement project. No discussion. Motion to approve carried.

DISCUSSIONS/ACTION ITEMS

Discussion regarding JET pumps replacement and priority projects for the next few months, and priority projects for the next few years.

Discussion regarding Benner Pike business developments and possibilities.

ADJOURNMENT

(?) motioned and (?) seconded to adjourn tonight's meeting. Meeting adjourned at ?pm. Names for motion and second for adjournment were not announced. The meeting end time was not announced.

There was an executive session before tonight's meeting.

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2026

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	2,683.16	7,500.00	4,816.84	(35.78)
341.020.000 INTEREST INCOME - SWEEP ACCT	13,761.41	40,000.00	26,238.59	(34.40)
342.401.000 RENTAL INCOME-SHENTEL	2,575.00	6,000.00	3,425.00	(42.92)
378.000.000 WATER COLLECTIONS REVENUE	546,383.83	1,981,645.00	1,435,261.17	(27.57)
378.001.000 SALE OF BULK WATER REVENUE	967.50	40,000.00	39,032.50	(2.42)
378.002.000 CW LINE CAPITAL PROJECTS REV	6,603.66	15,000.00	8,396.34	(44.02)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	3,502.17	73,000.00	69,497.83	(4.80)
378.700.000 BULK WATER REVENUE-MILESBUURG	16,219.88	48,000.00	31,780.12	(33.79)
378.901.000 METER/PIT/PARTS/ETC SALES REVENUE	8,082.92	3,000.00	(5,082.92)	(269.43) <i>DULL</i>
378.903.000 VACANCY APPLICATION REVENUE	90.00	210.00	120.00	(42.86)
378.904.000 WATER ON/OFF FEE REVENUE	35.00	120.00	85.00	(29.17)
378.905.000 SERVICES PROVIDED BY WATER DEP	1,286.33	400.00	(886.33)	(321.58) <i>DULL</i>
378.906.000 POSTING FEE REVENUE	315.00	750.00	435.00	(42.00)
383.400.000 CAPACITY FEES & ASSESSMENT REV	607.20	19,090.00	18,482.80	(3.18)
389.000.000 MISCELLANEOUS REVENUE	0.00	250.00	250.00	0.00
389.003.000 FEE REVENUE	40.00	20.00	(20.00)	(200.00) <i>DULL</i>
392.096.000 TRANSFER IN FROM HEALTH INS FUND	0.00	1,655.00	1,655.00	0.00
399.001.000 USE OF FUND BALANCE	0.00	791,000.00	791,000.00	0.00 <i>bud.# only</i>
Total Revenues	603,153.06	3,027,640.00	2,424,486.94	(19.92)
Expenses				
448.112.000 SALARY EXPENSE	176,774.18	510,500.00	333,725.82	34.63
448.180.000 OVERTIME WAGES EXPENSE	14,349.36	27,500.00	13,150.64	52.18
448.191.000 WORKBOOTS EXPENSE	2,800.00	2,800.00	0.00	100.00 <i>done</i>
448.192.000 SOCIAL SECURITY EXPENSE	14,217.25	40,250.00	26,032.75	35.32
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	119.04	175.00	55.96	68.02
448.196.000 HEALTH INSURANCE EXPENSE	36,253.72	116,000.00	79,746.28	31.25
448.197.000 RETIREMENT EXPENSE	12,940.61	42,225.00	29,284.39	30.65
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	2,500.15	6,200.00	3,699.85	40.33
448.199.000 LIFE INSURANCE EXPENSE	380.48	1,070.00	689.52	35.56
448.210.000 OFFICE SUPPLIES EXPENSE	96.60	1,000.00	903.40	9.66
448.215.000 POSTAGE EXPENSE	1,123.34	3,700.00	2,576.66	30.36
448.221.000 CHEMICAL EXPENSE	11,554.85	29,500.00	17,945.15	39.17
448.231.000 FUEL EXPENSE	2,769.36	12,000.00	9,230.64	23.08
448.238.000 CLOTHING & UNIFORM EXPENSE	541.88	3,200.00	2,658.12	16.93
448.246.000 REPAIR/MAINT/MISC SUPP EXP	2,409.26	31,500.00	29,090.74	7.65
448.249.000 COMPUTER SOFTWARE EXPENSE	3,643.63	11,000.00	7,356.37	33.12
448.251.000 VEHICLE & EQUIP MAINT EXP	5,929.85	22,000.00	16,070.15	26.95
448.253.000 REPAIRS TO WATER SYSTEM EXP	8,205.73	70,000.00	61,794.27	11.72
448.254.000 PUMP MAINT/REPAIRS EXPENSE	2,138.53	11,000.00	8,861.47	19.44
448.255.000 WATER METER MAINT/REPLACE EXP	71,670.10	200,000.00	128,329.90	35.84
448.260.000 TOOLS & MINOR EQUIPMENT EXP	1,558.73	4,500.00	2,941.27	34.64

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2026

LM Page:

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.311.000 AUDIT EXPENSE	0.00	7,400.00	7,400.00	0.00
448.313.000 ENGINEERING EXPENSE	13,449.31	39,000.00	25,550.69	34.49
448.314.000 LEGAL EXPENSE	4,416.00	4,000.00	(416.00)	110.400000
448.316.000 WATER TESTING EXPENSE	1,077.60	11,000.00	9,922.40	9.80
448.317.000 DATA PROCESSING EXPENSE	383.04	1,850.00	1,466.96	20.70
448.318.000 SERVICE AGREEMENT EXPENSE	5,849.00	3,850.00	(1,999.00)	151.92
448.319.000 PEST CONTROL EXPENSE	184.00	1,200.00	1,016.00	15.33
448.320.000 IT SERVICES EXPENSE	1,561.75	4,500.00	2,938.25	34.71
448.321.000 TELEPHONE EXPENSE	1,414.31	5,300.00	3,885.69	26.69
448.324.000 CELL PHONE/IPAD EXPENSE	1,019.33	3,900.00	2,880.67	26.14
448.325.000 INTERNET EXPENSE	2,479.85	10,500.00	8,020.15	23.62
448.329.000 SCADA SYSTEM EXPENSE	6,459.84	14,750.00	8,290.16	43.80
448.331.000 TRAVEL EXPENSE	0.00	50.00	50.00	0.00
448.341.000 ADVERTISING EXPENSE	20.90	350.00	329.10	5.97
448.342.000 PRINTING EXPENSE	0.00	500.00	500.00	0.00
448.344.000 COPY EXPENSE	0.00	275.00	275.00	0.00
448.351.000 COMMERCIAL INS EXPENSE	32,000.00	40,000.00	8,000.00	80.00
448.354.000 WORKERS COMP INS EXPENSE	119,709.94	19,750.00	19,750.00	0.00
448.361.000 ELECTRICITY EXPENSE	876.17	450,000.00	330,290.06	26.60
448.362.000 HEATING OIL EXP - PUMP HOUSE	0.00	3,200.00	2,323.83	27.38
448.375.000 PREVENTATIVE MAINTENANCE EXP	0.00	20,000.00	20,000.00	0.00
448.376.000 MAINT OF PUMP HOUSES EXPENSE	199.00	3,000.00	2,801.00	6.63
448.377.000 MAINTENANCE OF RESERVOIR EXP	746.15	15,000.00	14,253.85	4.97
448.378.000 MAINT OF STREETS EXPENSE	2,908.10	34,000.00	31,091.90	8.55
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.399.000 LEASE PAYMENTS EXPENSE	0.00	13,645.00	13,645.00	0.00
448.420.000 DUES/MEMBERSHIP/SUB EXP	100.00	1,000.00	900.00	10.00
448.450.000 CONTRACTED SERVICES EXPENSE	100.00	15,000.00	14,900.00	0.67
448.460.000 TRAINING/MEETING EXPENSE	4,250.00	4,500.00	250.00	94.44
448.470.000 CDL/OTHER LICENSE EXPENSE	261.00	3,600.00	3,339.00	7.25
448.471.000 DRUG TESTING EXPENSE	96.21	250.00	153.79	38.48
448.473.000 OPERATORS LICENSE FEE EXP	360.00	150.00	(210.00)	240.00
448.474.000 REPAIRS TO PERSONAL PROP EXP	160.00	1,000.00	840.00	16.00
448.475.000 OTHER FEES EXPENSE	2,600.00	11,000.00	8,400.00	23.64
448.478.000 SALES TAX EXPENSE	953.09	1,000.00	46.91	95.31
448.480.000 SERVICE LINE INVENTORY EXPENSE	0.00	100,000.00	100,000.00	0.00
448.700.000 CAPITAL EXPENDITURES	3,900.00	271,000.00	267,100.00	1.44
448.701.000 CAPITAL EXPENDITURE-WATER LINE	265,562.22	640,000.00	374,437.78	41.49
492.001.000 TRANSFER TO GENERAL FUND	55,000.00	110,000.00	55,000.00	50.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	0.00	15,000.00	15,000.00	0.00
Total Expenses	900,073.46	3,027,640.00	2,127,566.54	29.73
Net Income	\$ (296,920.40)	\$ 0.00	\$ 296,920.40	\$ 0.00

net 1055

Jmc

WATER FUND

<u>Cash Balances @ 4/30/26</u>	Interest Rate	
checking	1.49%	Northwest
sweep account	3.6872%	First National
\$452,240.26		
\$922,283.90		

Balance in Capital Projects Fund @ 4/30/26

water	\$1,263,694.66
corning water	\$174,250.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2026

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SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.005.000 INTEREST INCOME-MONEY MARKET	4,203.09	50,000.00	45,796.91	(8.41)
341.010.000 INTEREST INCOME - CKG, SVGS	2,155.85	5,000.00	2,844.15	(43.12)
341.020.000 INTEREST INCOME - SWEEP ACCT	15,300.48	0.00	(15,300.48)	0.00
364.110.000 SEWER COLLECTION REVENUE	667,341.19	2,223,145.00	1,555,803.81	(30.02)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	0.00	15,000.00	15,000.00	0.00
364.171.000 SURCHARGE REVENUE	0.00	1,200.00	1,200.00	0.00
364.172.000 PRETREATMENT REVENUE	1,800.00	3,775.00	1,975.00	(47.68)
364.174.000 WASTE DISPOSAL REVENUE	46,121.21	100,000.00	53,878.79	(46.12)
364.180.000 BULK WATER LOADS REVENUE	210.54	3,000.00	2,789.46	(7.02)
364.901.000 BULK HAULING PERMIT REVENUE	0.00	120.00	120.00	0.00
364.904.000 CAPITAL IMPROVEMENTS-SBW	37,638.25	147,000.00	109,361.75	(25.60)
364.905.000 OPERATING SPRING,BENNER,WALKER	590,097.53	1,907,700.00	1,317,602.47	(30.93)
364.910.000 SEWER DYE TEST REVENUE	525.00	400.00	(125.00)	(131.25)
383.400.000 TAP FEES & ASSESSMENTS REVENUE	578.09	0.00	(578.09)	0.00
392.096.000 TRANSFER IN FROM HEALTH INS FUND	0.00	4,325.00	4,325.00	0.00
399.001.000 USE OF FUND BALANCE	0.00	250,000.00	250,000.00	0.00
Total Revenues	1,365,971.23	4,710,665.00	3,344,693.77	(29.00)

0.00 over - new
(131.25) over - not bud.
0.00 over - not bud.
0.00 bud. # only

Expenses				
429.112.000 SALARY EXPENSE-FACILITY	248,802.69	832,000.00	583,197.31	29.90
429.112.A00 SALARY EXPENSE-SYSTEM	18,812.80	62,500.00	43,687.20	30.10
429.180.000 OVERTIME WAGES EXPENSE-FAC	6,522.92	35,500.00	28,977.08	18.37
429.180.A00 OVERTIME WAGES EXPENSE-SYS	293.76	1,500.00	1,206.24	19.58
429.191.000 WORKBOOTS EXPENSE	4,400.00	4,800.00	400.00	91.67
429.192.000 SOCIAL SECURITY EXPENSE-FAC	19,047.80	64,000.00	44,952.20	29.76
429.192.A00 SOCIAL SECURITY EXPENSE-SYS	1,418.76	4,875.00	3,456.24	29.10
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	215.14	210.00	(5.14)	102.45
429.194.000 UNEMPLOYMENT COMP EXPENSE	2,120.88	0.00	(2,120.88)	0.00
429.196.000 HEALTH INSURANCE EXPENSE-FAC	58,399.07	156,000.00	97,600.93	37.44
429.196.A00 HEALTH INS EXPENSE-SYSTEM	6,120.80	14,500.00	8,379.20	42.21
429.197.000 RETIREMENT EXPENSE-FAC	15,074.02	62,800.00	47,725.98	24.00
429.197.A00 RETIREMENT EXPENSE-SYSTEM	0.00	5,850.00	5,850.00	0.00
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	1,619.19	9,500.00	7,880.81	17.04
429.199.000 LIFE INSURANCE EXPENSE-FAC	581.36	1,800.00	1,218.64	32.30
429.199.A00 LIFE INS EXPENSE-SYSTEM	39.36	125.00	85.64	31.49
429.210.000 OFFICE SUPPLIES EXP - FACILITY	45.48	1,100.00	1,054.52	4.13
429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM	0.00	175.00	175.00	0.00
429.215.000 POSTAGE EXPENSE - FACILITY	36.86	200.00	163.14	18.43
429.215.A00 POSTAGE EXPENSE-SYSTEM	936.47	1,800.00	863.53	52.03
429.217.000 SHIPPING FEES EXP-FAC	0.00	150.00	150.00	0.00
429.217.A00 SHIPPING FEES EXP-SYS	0.00	25.00	25.00	0.00
429.221.000 CHEMICAL EXPENSE	83,992.32	357,210.00	273,217.68	23.51

0.00 over - not bud.

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2026

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.225.00 LABORATORY SUPPLIES EXPENSE	2,733.24	6,500.00	3,766.76	42.05
429.231.000 FUEL EXPENSE - FACILITY	2,640.79	7,300.00	4,659.21	36.18
429.231.A00 FUEL EXPENSE - SYSTEM	572.01	1,675.00	1,102.99	34.15
429.238.000 CLOTHING & UNIFORM EXPENSE	674.67	4,750.00	4,075.33	14.20
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	1,015.50	1,300.00	284.50	78.12
429.248.A00 COMPUTER SOFTWARE EXPENSE-SYS	3,051.10	8,900.00	5,848.90	34.28
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	165.97	2,000.00	1,834.03	8.30
429.249.A00 MATERIALS & SUPPLIES EXP - SYSTEM	146.51	3,000.00	2,853.49	4.88
429.251.A00 VEHICLE MAINT EXP - SYSTEM	694.03	1,000.00	305.97	69.40
429.252.000 EQUIPMENT MAINT EXP - FAC	39,515.87	205,000.00	165,484.13	19.28
429.252.A00 EQUIPMENT MAINT EXP - SYS	13,822.08	10,000.00	(3,822.08)	138.22
429.257.000 FACILITY MAINTENANCE EXPENSE	6,460.45	31,500.00	25,039.55	20.51
429.258.A00 SYSTEM MAINTENANCE EXPENSE	2,780.53	30,000.00	27,219.47	9.27
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	0.00	4,000.00	4,000.00	0.00
429.260.A00 MINOR EQUIPMENT EXP - SYSTEM	0.00	1,500.00	1,500.00	0.00
429.276.000 SERVICE CONTRACT EXP - FAC	5,497.56	31,300.00	25,802.44	17.56
429.310.A00 I & I EXPENSE - SYSTEM	1,532.00	30,000.00	28,468.00	5.11
429.311.000 AUDIT EXPENSE	0.00	9,000.00	9,000.00	0.00
429.313.000 ENGINEERING EXPENSE - FACILITY	54,560.16	135,000.00	80,439.84	40.41
429.313.A00 ENGINEERING EXPENSE - SYSTEM	0.00	500.00	500.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	2,535.00	3,000.00	465.00	84.50
429.314.A00 LEGAL EXPENSE - SYSTEM	1,440.00	5,500.00	4,060.00	26.18
429.316.000 ANALYTICAL TESTING EXP	16,220.47	47,000.00	30,779.53	34.51
429.317.000 DATA PROCESSING EXPENSE	448.25	1,550.00	1,101.75	28.92
429.319.000 PEST CONTROL EXPENSE	88.00	575.00	487.00	15.30
429.320.000 IT EXPENSE-FAC	1,702.00	9,500.00	7,798.00	17.92
429.320.A00 IT EXPENSE-SYSTEM	0.00	250.00	250.00	0.00
429.321.000 TELEPHONE EXPENSE-FACILITY	489.33	2,000.00	1,510.67	24.47
429.321.A00 TELEPHONE EXPENSE-SYSTEM	163.11	1,400.00	1,236.89	11.65
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	549.90	2,650.00	2,100.10	20.75
429.324.A00 CELL PHONE EXPENSE - SYSTEM	0.00	240.00	240.00	0.00
429.325.000 INTERNET EXPENSE	491.63	2,350.00	1,858.37	20.92
429.329.000 SCADA SYSTEM MAINT EXP	200.00	2,200.00	2,000.00	9.09
429.331.000 TRAVEL EXPENSES-FACILITY	0.00	50.00	50.00	0.00
429.331.A00 TRAVEL EXPENSES-SYSTEM	40.27	50.00	9.73	80.54
429.341.000 ADVERTISING EXPENSE	51.92	2,000.00	1,948.08	2.60
429.342.000 PRINTING EXPENSE - FACILITY	0.00	200.00	200.00	0.00
429.342.A00 PRINTING EXPENSE - SYSTEM	0.00	300.00	300.00	0.00
429.344.000 COPY EXPENSE-FACILITY	137.07	300.00	162.93	45.69
429.344.A00 COPY EXPENSE - SYSTEM	0.00	100.00	100.00	0.00
429.350.000 INSURANCE EXPENSE	0.00	2,450.00	2,450.00	0.00
429.351.000 COMMERCIAL INSURANCE EXPENSE	17,000.00	63,000.00	46,000.00	26.98
429.354.000 WORKERS COMP INS EXP-FACILITY	6,969.91	31,000.00	24,030.09	22.48
429.354.A00 WORKERS COMP INS EXP-SYSTEM	0.00	2,300.00	2,300.00	0.00
429.361.000 ELECTRICITY EXPENSE	173,274.54	597,000.00	423,725.46	29.02
429.362.000 NATURAL GAS EXPENSE	8,982.61	15,900.00	6,917.39	56.49
429.365.000 DISPOSAL OF SLUDGE EXPENSE	0.00	15,000.00	15,000.00	0.00

138.22 over - vac truck repairs

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2026

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.366.000 WATER EXPENSE	0.00	200,000.00	200,000.00	0.00
429.374.000 COPIER RENTAL/MAINT EXP	440.00	1,320.00	880.00	33.33
429.378.A00 MAINT OF STREETS EXP - SYSTEM	0.00	18,000.00	18,000.00	0.00
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	0.00	2,000.00	2,000.00	0.00
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	500.00	500.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	4,401.88	7,705.00	3,303.12	57.13
429.399.A00 LEASE PAYMENT EXP-SYSTEM	0.00	8,140.00	8,140.00	0.00
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	100.00	1,000.00	900.00	10.00
429.420.A00 SUBSCRIPTION EXP-SYSTEM	0.00	30.00	30.00	0.00
429.450.000 CONTRACTED SERVICES EXP - FAC	0.00	4,500.00	4,500.00	0.00
429.450.A00 CONTRACTED SERVICES EXP - SYSTEM	440.00	20,000.00	19,560.00	2.20
429.460.000 TRAINING EXPENSE	1,716.00	6,000.00	4,284.00	28.60
429.469.000 BIOSOLIDS RECYCLING EXPENSE	35,305.91	100,800.00	65,494.09	35.03
429.470.000 CDL/OTHER LICENSE EXPENSE	0.00	1,000.00	1,000.00	0.00
429.471.000 DRUG TESTING EXPENSE	0.00	200.00	200.00	0.00
429.472.000 PERMIT FEES EXPENSE	0.00	4,150.00	4,150.00	0.00
429.473.000 OPERATORS LICENSE EXP-FAC	300.00	1,500.00	1,200.00	20.00
429.473.A00 OPERATORS LICENSE EXP-SYS	0.00	60.00	60.00	0.00
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	0.00	4,000.00	4,000.00	0.00
429.476.000 OTHER FEES EXPENSE	885.10	1,100.00	214.90	80.46
429.700.C00 CAPITAL EXPENDITURES - FACILITY	108,362.57	350,000.00	241,637.43	30.96
429.705.A00 CAPITAL EXPENDITURES - SYSTEM	14,948.00	200,000.00	185,052.00	7.47
429.905.000 MISCELLANEOUS EXPENSE-FAC	0.00	50.00	50.00	0.00
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	0.00	338,910.00	338,910.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	3,510.80	8,280.00	4,769.20	42.40
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	1,346.45	65,035.00	65,035.00	0.00
472.406.A00 RELIANCE LOAN EXP - INTEREST	0.00	3,320.00	1,973.55	40.56
472.411.A00 NORTHWEST LOAN #3892-PRINCIPAL EXP	0.00	180,100.00	180,100.00	0.00
472.412.A00 NORTHWEST LOAN #3892-INTEREST EXP	23,282.96	68,055.00	44,772.04	34.21
475.000.A00 TRUSTEE FEE EXPENSE	0.00	1,200.00	1,200.00	0.00
492.001.B00 TRANSFER TO GENERAL FUND	37,500.00	150,000.00	112,500.00	25.00
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	0.00	15,000.00	15,000.00	0.00
Total Expenses	1,067,665.83	4,710,665.00	3,642,999.17	22.66

Net Income

\$ 298,305.40 \$ 0.00 \$ (298,305.40) \$ 0.00

net income

jm

SEWER FUND

Cash Balances @ 4/30/26

		Interest Rate
checking	\$540,003.64	1.49%
Sweep Acct	\$1,730,488.76	3.8562%
money market	\$5,000.00	3.8562%
		Northwest Savings
		First National
		First National

Loan Balances @ 4/30/26

		Interest Rate
Reliance	\$108,104.39	3.32%
Northwest	\$2,559,468.03	2.67%
PennWorks	\$456,424.29	2.00%

Balance in Capital Projects Fund @ 4/30/26

\$224,100.00



Bellefonte Borough Authority Engineer's Report – June 2, 2026

WATER

General Engineering

- The Blue Triton bottling connection was inspected by a DEP representative on 5/12/26.

Valentine Hill Road Water Main Replacement

- Pressure testing and disinfection have been completed. Tie-ins need to be completed.
- No change orders or payment applications this month. A final payment application and one additional change order are anticipated.

Big Spring Cover Replacement

- B&L provided a draft RFP for the cover replacement on 5/14/26.
- B&L is finalizing the required permit forms for the PADEP. It is the intent to submit the permit application this month.

Big Spring Pump House Electrical Work

- No updates.

PennDOT SR 3006 Water Main Relocation

- No updates.

Developer Reviews

- None at this time.



SEWER

General Engineering

- B&L was on site at the WWTP on 4/20/26 to discuss the status of various items at the WWTP. The Wilo pumps, sand filters, and UV system were identified as critical. Since that meeting, the Wilo pumps have been upgraded in priority due to pump failures.
 - B&L is working on a memo to provide the Authority that outlines the following options:
 - Replacement of the Wilo Pumps with Flygt pumps
 - Replacement of the jet aeration system with fine bubble diffusers
 - Replacement of the jet aeration system with Invent mixers.
 - As of 6/1/26, B&L is waiting on additional manufacturer pricing information. Once this information is received, the memo will be finalized and distributed for the Authority's consideration.
- B&L has addressed comments from the EPA regarding the local limits. The final, updated draft local limits will be sent to the EPA by 6/3/26.
- B&L will provide a proposal to do an evaluation of the WWTP.

Industrial Pretreatment

- B&L responded to the EPA audit with a list of changes that have been implemented based on the comments received. At this time, no further comment has been received.

Developer Reviews

- None at this time.

Bellefonte Borough Authority Meeting June 2nd 2026 WWTP Report

Bulk Water sales for the month of May were approx. 340,000 gals.

5/1/26 – Crane on site, switched out one WiLo jet pump. Also pulled both recycle pumps to inspect, repair and perform PM. – Envirep in and replaced 3 broken check valve springs and finish installation of hoses and gauges for #1 R.A.S. pump.

5/2/26 – WiLo jet pump in N. swing zone went OOS. No replacement on site.

5/5/26 – Crane on site, pulled WiLo pump from N. anoxic zone and installed after removal of OOS unit in the swing zone. Blank plate installed at N. anoxic hole.

5/8/26 – Crane on site, installed a repaired WiLo pump received on 5/7.

5/11/26 – Jean sent a summary of corrections to EPA from our pretreatment program audit.
– The semi-annual flow meter calibrations/certifications were completed.

5/13/26 – Chad Heister from PRWA met w/Shannon for more Energy Audit information.

5/15/26 – Maintenance installed the repaired BNR pump #1 and aligned.

5/21/26 – EPA CID agent called to inform us the investigation of illegal dumping by one of our IU Pretreatment facilities has been suspended. – Thickener and Mag drum #1 scrapers removed and adjusted. – Filed the April eDMR report to DEP.

5/24/26 – Carriage/skimmer drive on the North A.S. unit put OOS due to noise issue.

5/25/26 – Tom Long stopped per my request to troubleshoot the N.A.S. noise issue.

5/26/26 – Maintenance wired the NAS drive to run in reverse for ½ of a rotation. Changed wiring to correct direction and issue vanished.

5/29/26 – Replaced a torn belt on the gravity thickener unit.

Water Report June 2026

- 5/1/26 Assist in 6" valve insertion @ Airport Rd / Triangle Rd (for school project)
- 5/4-6/26 GIS Mapping of water system with PA Rural Water
- 5/4/26 Leak detection High St / Wilson St
- 5/5/26 Repair 1" service line at High St / Wilson St (clamp)
- 5/7/26 Repair 12" water main @ 141 W. High St (bell joint clamp)
- 5/8/26 Witness 20" water main pressure test on Valentine Hill Rd
- 5/8/26 Jett sewer main @ 700 E. High St
- 5/12-13/26 Leak detection W. High St, Potter St, E. Logan St
- 5/14/26 Repaired 2" water main at 635 E. Logan St, dig up curb box at 324 E. Howard St
- 5/19/26 Leak detection, restroom repairs @ Governors Park
- 5/21/26 Repair 4" water main leak @ 630 E. Bishop St (bell joint clamp)
- 5/21/26 Guyer Brothers replaced 25ft of 6" sewer main on 600 block of E. Bishop St
- 5/26/26 Hydro excavate sewer later @ 719 W. Lamb St (broke on customers side), repair water line break at drinking fountain @ Governors Park
- 5/27/26 Replace ¾" service line @ 1070 Zion Rd (galvanized both sides)
- 5/28-29/26 Raised 7 sewer manholes for our paving project
- 5/31/26 Repair 6" water main leak @ 1205 Centre St (bell joint clamp)

Installed 47 new water meters

Marked 63 PA 1- Calls

Prepared By/Return To:

Property Address:

Parcel ID:

AGREEMENT PROVIDING FOR GRANT OF EASEMENTS

KNOW ALL PERSONS BY THESE PRESENTS, that _____, a Pennsylvania _____ with offices at _____, (Legal Owner) and _____, a Pennsylvania _____, (Equitable Owner), both Legal Owner and Equitable Owner hereinafter collectively called the “**Grantors**”, for and in consideration of the sum of One (\$1.00) Dollar, in hand paid herewith, and intending to be legally bound hereby, do hereby grant, convey, bargain and sell over such portions of their respective lands unto the _____, a municipality organized and existing under the laws of the Commonwealth of Pennsylvania, having its principal office at _____, hereinafter called the “**Grantee**”, and its successors and assigns, and its or their lessees, contractors, agents and employees, the free and uninterrupted perpetual right, use, liberty and privilege of constructing, reconstructing, enlarging, repairing, inspecting, maintaining, operating, using, removing and relocating a water main or mains, together with manholes, hydrants and other accessories and appurtenances, on, upon, under and through the permanent easement located in _____, _____ County, Pennsylvania, as described on Exhibit A attached hereto and made a part hereof.

TOGETHER with free ingress, egress and regress to and for the said Grantee and its successors and assigns and its or their lessees, contractors, agents and employees, on, over and through the permanent easement as described in Exhibit A at all times and in all seasons forever hereafter, in order to construct, reconstruct, enlarge, repair, inspect, maintain, operate, use, remove or relocate any water main or mains, manholes, hydrants or other accessories and appurtenances.

And together with such reasonable ingress, egress, and regress to and for the said Grantee over and through the respective lands of the Grantors to enable the said Grantee to obtain access to the permanent easement as described in Exhibit A.

The Grantors herein, as a covenant running with the land, for itself, its heirs, personal representatives, successors and assigns, covenant that:

(i) no building or other structure shall be erected or maintained within the boundary lines of the permanent easement as described in Exhibit A, except for roads, curbs, sidewalks and other facilities as depicted on Exhibit B or currently existing at the time of the recording of this Agreement;

(ii) the Grantee shall have no responsibility or liability for damage to plants, trees, shrubs, brush, or other undergrowth within the permanent easement as described in Exhibit A whether caused by the Grantee or otherwise;

(iii) the Grantee shall have the right to cut down, trim, remove and to keep cut down by mechanical means or otherwise any and all plants, trees, shrubs, brush or other undergrowth within or adjoining the permanent easement as described in Exhibit A which in the sole judgment of the Grantee may at any time interfere with the construction, reconstruction, maintenance or operation of its facilities, including the right to remove the root systems of plants, trees, shrubs, brush or other undergrowth, and to spray said plants, shrubs, brush or other undergrowth with chemicals for their removal and control;

(iv) in exercising its rights under the permanent easement, the Grantee shall restore Grantors' respective Properties to the condition that existed prior to the exercise of such rights, including but not limited to reseeding any disturbed lawn areas and replacing and repairing road surfaces, curbs, and sidewalks. Grantee shall also remove all trash and other debris of construction or repair from the easement. In the case of damage to any building or structure on Grantors' respective Properties as a result of Grantee's use of the said easement, the Grantee will repair said property if practical, or, at its option, may elect to pay the reasonable value for said damages in lieu of repair; and

TO HAVE AND TO HOLD all and singular the privileges, easements, rights-of-way and appurtenances above mentioned to it, the said Grantee, its successors and assigns, to the proper use and benefit of it, the said Grantee, its successors and assigns, forever.

1. The Grantors hereby warrant specially the permanent easements hereby granted.

2. Grantee covenants and agrees to defend, protect and indemnify and hold harmless Grantors, their successors and assigns (the "**Indemnities**"), from and against all claims, including any actions or proceedings brought thereon, and all costs, losses, expenses and liability (including reasonable attorneys' fees and costs of suit), arising from or as a result of the injury to or death of any person, or damage to the property of any person which shall occur as a result of the exercise of the easements and rights herein granted, except for claims caused by the negligence or willful act or omission of Indemnities, their agents, servants or employees.

3. This Agreement shall be binding upon and inure to the benefit of the heirs, personal representatives, successors and assigns and the lessees of Grantors and Grantee.

4. For the purpose of this Agreement, the neuter gender shall be deemed to include the feminine and the masculine, and vice versa. Unless the context otherwise requires, the use of the singular and plural shall be interchangeable.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have executed or caused these presents to be executed this _____ day of _____, 2021.

Signed, Sealed and Delivered
in the Presence of:

Grantors:

Witnesses:

By: _____

Name:

Title:

By: _____

Name:

Title:

Grantee:

By: _____

Name:

Title:

COMMONWEALTH OF PENNSYLVANIA :
: SS:
COUNTY OF _____ :

On this, the ____ day of _____, 2021, before me, the undersigned officer, personally appeared _____ who acknowledged himself/herself to be the _____ of _____, a Pennsylvania _____, and that he/she as the _____, being authorized to do so, executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

_____(SEAL)
Notary Public

COMMONWEALTH OF PENNSYLVANIA :
: SS:
COUNTY OF _____ :

On this, the ____ day of _____, 2021, before me, the undersigned officer, personally appeared _____ who acknowledged himself/herself to be the _____ of _____, a Pennsylvania _____, and that he/she as the _____, being authorized to do so, executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

_____(SEAL)
Notary Public

COMMONWEALTH OF PENNSYLVANIA :
: ss:
COUNTY OF _____ :

On this, the ____ day of _____, 2021, before me, the undersigned officer, personally appeared _____ who acknowledged himself/herself to be the _____ of _____, a Pennsylvania _____, and that he/she as the _____, being authorized to do so, executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

_____(SEAL)
Notary Public

Exhibit A

Exhibit B

MCQUAIDE BLASKO

MEMORANDUM

811 University Drive, State College, Pennsylvania 16801-6624
Additional Offices in Hershey, Hollidaysburg and Williamsport

(814) 238-4926 FAX (814) 234-5620
www.mqblaw.com

To: File
From: Katelyn N. Barber
In Re: Water Line Extension Requirements
Date: May 22, 2026

1. Prior to any detailed concept or design work, applicant shall deposit amount established from time to time by resolution with the Authority a copy of the property deed indicating ownership of land to be developed. No work is to be commenced by the Authority until the required deposit is made (**Rules and Regs 152**).

2. Applicant shall meet with Authority Representative and/or Authority Engineer to discuss water service, technical and administrative concepts, Authority's Rules and Regulations, and to determine required additional deposit to be made to the Authority (**Rules and Regs 152**).

3. Applicant must prepare, at its cost, all contract plans and specifications, ROW plans, contract documents, reports and other material, and shall prepare and file any applications relative thereto, and pay all fees in accordance with the Developer's Handbook (**Rules and Regs 152**).

4. Application for Approval of Extension and Other Work (**Rules and Regs 154**)

a. Written request submitted to Authority for water line extension, distribution system, pumping/storage facilities, and/or other work and the obtaining or furnishing of water service therefrom

b. Required to execute an agreement prepared by the Authority and the Solicitor, which together with the Rules and Regs and requirements of the municipal subdivision, will regulate and control the construction of all facilities and water service therefrom

c. Requests for waterline extensions – must be accompanied by plans, specifications and a report describing the system in detail.

i. Stamped with seal of PA Registered Professional Engineer and submitted in triplicate.

d. Subsequent to completion of work – applicant submit as-built plans

- i. No service will be furnished until these plans are submitted
 - ii. Shall consists of 1 set of blueprints and 1 set of reproducible mylars
 - iii. Prepared on mylar sheets 24 by 36 inches in size, with a 1-inch border on the left and ½ inch border on all other sides. A 3 by 5-inch title box shall be in the right-hand corner.
5. **Cost of work (Rules and Regs 155)**
- a. Entire cost of all work borne by applicant, except, if approved, for the difference in cost of facilities required for the proposed use and the cost of more adequate facilities that will permit additional service for other areas, the difference to be determined by the Authority's Engineer in accordance with Act 203 of 1990
 - b. Cost of work shall, at a minimum, include:
 - i. Cost of all water lines, of the size required for the project, none to be less than 8 inches unless otherwise approved by the Authority, and of all other appurtenances
 - ii. Cost of connections to existing waterlines
 - iii. Cost of all grading, landscaping, fencing and other work if required and approved
 - iv. Cost of all land and rights-of-way, the rights-of-way and land to be conveyed to the Authority
 - v. Payment of a minimum of 10% of total construction costs to defray all legal, engineering and overhead costs, if the project is to be designed and constructed by the authority. All such costs must be borne by the applicant. If the project is designed and constructed by the applicant, the applicant must pay in advance the Authority costs involved in the review of the Contract Plans and Specifications, field work, legal work, administrative and such other costs in connection with the project. The Authority will determine the amount of estimated advanced costs.
 - vi. Cost of resident engineer or inspectors furnished by Authority to supervise and/or inspect construction of the project(s), to be at the hourly rate currently in effect
 - vii. Payment of all connection and other fees.

6. **Payment of Costs (Rules and Regs 156)**

- a. After initial deposit, applicant shall deposit with Authority, prior to commencement of any work, a sum of money sufficient to pay estimated costs of work to be performed by the Authority. If the Authority approves the construction by the applicant through a qualified contractor, the monies to be deposited shall be sufficient only to cover the cost of connections to the existing water line, engineering, legal and overhead, which costs shall not be less than 10% of the estimated total costs, and at no time shall the balance of such deposit be less than \$1,000.00.

7. **Financial Security (Rules and Regs 157)**

- a. When Authority accepts dedication following completion, developer shall post financial security to secure structural integrity and functioning thereof in accordance with the design and specifications as depicted on the plans for 18 months from the date of acceptance of dedication. Shall be in the amount of 15% of the actual costs of installation.
- b. May be in the form of cash, a maintenance bond posted with a bonding company authorized to conduct business in PA, and/or federal or Commonwealth chartered lending institution irrevocable letters of credit and/or restrictive or escrow accounts in such lending institutions.

8. **Agreement (Rules and Regs 158)**

- a. Prior to review of construction documents or execution of any work, applicant shall enter into agreement with the Authority, with the agreement to contain such pertinent conditions as the following:
 - i. Cost of all work to be borne by the Authority
 - ii. Materials and workmanship are to be in accordance with the requirements of the Authority
 - iii. Highway, street, alleys and lanes in which water line extensions are to be located must be dedicated to public use, the lines and grades thereof established, and the rough grading to be completed
 - iv. Ownership of all installations shall be conveyed to and vested in the Authority, except as otherwise indicated

- v. Authority is to have the right to make further extensions beyond or laterally from the main extensions. Arrangements for connections to waterlines constructed by the applicant will be defined in the agreement.
- vi. Payment of refunds to the owner for additional new customer to be subject to such conditions set forth herein, or as agreed upon, and to a limiting number of years. No refunds are to be made unless from monies received from other customers for the privilege of obtaining services from the extension covered by the agreement
- vii. Such other related requirements

DAILY WATER WITHDRAWAL/INSTREAM FLOW REQUIREMENT REPORT			
BELLEFONTE BOROUGH		CENTRE	
NAME-PUBLIC WATER SUPPLY AGENCY		COUNTY	
(814) 355-1501		313588	
TELEPHONE NO.		SF Permit ID	
Report for MONTH:		May	
Year:		2026	
		Matt Auman	
		REPORT PREPARER NAME	
Source ID	7939		Total
Name	Borough System Big	Corning System Big	
Day	Spring	Spring	
1	2,468,864	929,792	3,398,656
2	2,455,040	924,544	3,379,584
3	2,462,720	916,224	3,378,944
4	2,552,320	894,080	3,446,400
5	2,465,792	922,112	3,387,904
6	2,507,264	931,456	3,438,720
7	2,485,248	930,816	3,416,064
8	2,496,512	927,232	3,423,744
9	2,503,680	916,608	3,420,288
10	2,504,704	931,328	3,436,032
11	2,471,936	902,144	3,374,080
12	2,516,992	939,776	3,456,768
13	2,519,552	944,640	3,862,272
14	2,456,516	946,800	3,403,316
15	2,518,016	931,456	3,449,472
16	2,523,136	926,464	3,449,600
17	2,482,176	927,827	3,410,003
18	2,588,672	930,304	3,518,976
19	2,566,144	952,192	3,359,232
20	2,584,064	946,816	3,530,880
21	2,483,712	937,472	3,421,184
22	2,556,416	926,592	3,483,008
23	2,456,064	913,536	3,369,600
24	2,486,272	911,872	3,398,144
25	2,473,472	891,648	3,365,120
26	2,554,880	916,480	3,471,360
27	2,497,024	919,168	3,416,192
28	2,519,040	944,640	3,463,680
29	2,524,672	935,808	3,460,480
30	2,434,560	932,864	3,367,424
31	2,542,080	915,968	3,458,048
TOTAL	77,657,540		106,615,175
AVERAGE	2,505,082	926,408	3,439,199
MAXIMUM	2,588,672	952,192	3,862,272
MINIMUM	2,434,560	891,648	3,359,232

April 15, 2026

Bellefonte Borough Authority
301 N Spring Street
Suite 200
Bellefonte, PA 16823

Invoice 221166

ID: 3436-003436 - TSS
Re: General Administration

For Services Rendered Through March 31, 2026

Previous Balance		\$8,605.00
Payments		(\$2,065.00)
Current Fees	\$3,162.50	
Current Disbursements	\$121.29	
Courtesy Discount	(\$500.00)	
	Total Current Charges	\$2,783.79

TOTAL AMOUNT DUE \$9,323.79

COURTESY DISCOUNT APPLIED

Bellefonte Borough Authority
 Re: General Administration
 I.D. 3436-003436 - TSS

April 15, 2026
 Invoice 221166
 Page 2

Professional Services Rendered

Date	Description	Atty	Hours	Amount
03/03/26	Email correspondence with G Grewal and all other counsel in Hussain litigation re pretrial status conference dates and teleconference preference	JCB	0.10	15.00
03/03/26	Work on Motion for Summary Judgment in J Beck litigation and related review of cases and supplementary research; Email correspondence with J Stover, circulating draft of MSJ	JCB	3.50	525.00
03/04/26	Email correspondence with D Pribulka re Beck litigation (.4); Email correspondence with D Pribulka re rules and regs revision (.2)	TSS	0.60	90.00
03/04/26	Review of motion for summary judgment in Beck matter re Beck's counterclaims	JLB	0.80	120.00
03/04/26	Email correspondence with J Stover re expanding Motion for Summary Judgment to seek judgment on all claims (including our primary claims); Correspondence with J Bauer re review and edits to draft Motion for Summary Judgment; Revised draft Motion for Summary Judgment to include a request for summary judgment on our primary claims, in addition to Defendant's Counterclaims (and related research and review of cases and further review of record pleadings); Follow-up correspondence with J Bauer and S Peachey re additions and revisions; Email correspondence transmitting revised draft Motion for Summary Judgment to J Stover for review and comment	JCB	3.20	480.00
03/05/26	Record Deed of Easement via Simplifile	ELB	0.50	27.50
03/05/26	Final revisions to Motion for Summary Judgment and pulled Centre County Tax PIN Ordinance, and related email correspondence with S Peachey and T Schrack re intent to file by close of business today	JCB	0.60	90.00
03/10/26	Review and analyze right of way agreement and determine what impact if any it has on the Authority's obligation to pay for repairs re water leak	KNB	1.00	150.00
03/16/26	Review easement agreement for Airport Road matter and email correspondence with D Pribulka	TSS	0.40	60.00
03/16/26	Preparation of draft brief in support of motion for summary judgment	JLB	1.50	225.00
03/16/26	Review and analyze unrecorded right of way agreement re water leak and responsibility to repair	KNB	0.30	45.00
03/16/26	Correspondence with S Smitchko, J Stover, J Bauer, and S Peachey re Order scheduling briefing and argument on Motion for Summary Judgment and review of same; Correspondence with J Bauer re drafting Brief in conformity with Centre County Local Rule No. 210	JCB	0.20	30.00
03/18/26	Preparation of draft brief in support of motion for summary judgment	JLB	2.50	375.00
03/18/26	Correspondence with J Bauer re work on Motion for Summary Judgment Brief against J Beck and follow-up email correspondence with J Bauer re draft, and began review and revisions to draft Brief	JCB	0.60	90.00

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Date	Description	Atty	Hours	Amount
03/19/26	Telephone conversation with D Pribulka re water leak issue and right of way agreement	KNB	0.50	75.00
03/19/26	Telephone call with D Pribulka re Niagara and Airport Road; Revise letter to Niagara	TSS	0.80	120.00
03/19/26	Preparation of brief in support of motion for summary judgment; Correspondence with J Stover re same	JLB	0.50	75.00
03/19/26	Finished review and revisions to draft Motion for Summary Judgment Brief vs J Beck and follow-up correspondence with J Bauer, requesting that she perform final review and then circulate to co-counsel for his review; Email correspondence with J Bauer and J Stover re same	JCB	0.70	105.00
03/20/26	Revise letter to Niagara; Email correspondence with D Pribulka, D Johnson, F Halderman re same	TSS	0.80	120.00
03/20/26	Preparation of draft letter to Niagara Bottling	JLB	0.80	120.00
03/23/26	Preparation of brief in support of motion for summary judgment for filing	JLB	0.20	30.00
03/23/26	Email correspondence with D Johnson et al re Niagara letter and follow through re final letter preparation	TSS	0.60	90.00
03/23/26	Correspondence with J Stover, J Bauer, and S Peachey re confirming J Stover approval of Motion for Summary Judgment Brief and filing/service of same	JCB	0.20	30.00
03/25/26	Preparation for telephonic pretrial conference on Hussain matter and related correspondence with S Peachey and Court staff re same; Attended pretrial conference by phone	JCB	0.50	75.00

Total Hours	21.40	Total Fee for Services	3,162.50
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Fee Recap

		Hours	Rate/Hour	Amount
Thomas S Schrack	Shareholder	3.20	150.00	480.00
John C Bee	Shareholder	9.60	150.00	1,440.00
Jennifer L Bauer	Associate	6.30	150.00	945.00
Katelyn N Barber	Associate	1.80	150.00	270.00
Erika L Blevins	Paralegal	0.50	55.00	27.50

Totals	21.40	3,162.50
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Disbursements

Date	Description	Amount
03/05/26	Simplifile - FNB; eRecording fees - Easement	69.75
03/10/26	Photocopies	16.40

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Date	Description	Amount
03/10/26	Postage; 2 @ 3.28	6.56
03/16/26	Filing Fees; Centre County	3.50
03/27/26	Photocopies	9.20
03/27/26	Postage; 2 @ 2.72	5.44
03/27/26	Certified Mail Return Receipt	10.44
Total Disbursements		121.29
Total Fees and Disbursements		3,283.79
Courtesy Discount		(500.00)
Total Current Charges		2,783.79

May 6, 2026

Bellefonte Borough Authority
 301 N Spring Street
 Suite 200
 Bellefonte, PA 16823

Invoice 221361

ID: 3436-003436 - TSS
 Re: General Administration

For Services Rendered Through April 30, 2026

Previous Balance		\$9,323.79
Payments		(\$6,540.00)
Current Fees	\$2,965.00	
	Total Current Charges	\$2,965.00

TOTAL AMOUNT DUE \$5,748.79

Bellefonte Borough Authority
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Professional Services Rendered

Date	Description	Atty	Hours	Amount
04/01/26	Email correspondence with D Pribulka	TSS	0.20	30.00
04/01/26	Email correspondence with C Larrabee requesting Hussains' settlement proffer by 4/10 or advising that I will recommend the Authority pursue an Motion for Summary Judgment	JCB	0.10	15.00
04/03/26	Email correspondence with D Pribulka (.2)	TSS	0.20	30.00
04/06/26	Read C Larrabee follow-up email correspondence re meeting with Hussains re settlement proffer	JCB	0.10	15.00
04/07/26	Preparation for oral argument on Beck matter	JLB	0.50	75.00
04/07/26	Preparation for oral argument on Beck matter	JLB	0.20	30.00
04/07/26	Review of Niagara strategy for executive session and email correspondence with D Pribulka re same (.4)	TSS	0.40	60.00
04/07/26	Pulled cases and Rules for argument in support of summary judgment tomorrow and related correspondence with J Bauer and S Peachey re same; Call with T Schrack re next steps if Motion for Summary Judgment successful; Additional review of arguments and drafted notes and outline for oral argument tomorrow morning	JCB	1.40	210.00
04/08/26	Final preparation and review; Attended oral argument at Centre County Court Annex in Bellefonte and related travel time (argument rescheduled due to Court notice issue)	JCB	1.50	225.00
04/08/26	Read C Larrabee follow-up email re Hussain case and previously-discussed settlement	JCB	0.10	15.00
04/09/26	Receipt and review of response re Niagara under payment; Strategize next steps for responding to the same; Receipt and review of proposed next steps for Airport Road water leak and strategize re next steps for implementing the same	KNB	0.80	120.00
04/09/26	Email correspondence with D Pribulka re Cingular lease (.4); Review and analysis of Airport Road and Niagara Bottling strategy (.4)	TSS	0.80	120.00
04/09/26	Follow-up email correspondence with C Larrabee and D Engle re Joint Stipulation/Motion for Stipulated Order and Consentable Line Agreement for Hussain settlement	JCB	0.10	15.00
04/10/26	Review correspondence from Niagara re bypass valve water usage and analyze calculations re the same to determine appropriate response; Review and analyze Airport Road water leak issue to make recommendations re next steps	KNB	1.30	195.00
04/13/26	Review and analysis of Niagara and Airport Road matters and email correspondence with D Pribulka re Niagara response and airport road easement (1.0)	TSS	1.00	150.00
04/13/26	Review and analyze correspondence from Airport Road property owners	KNB	1.40	210.00

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Date	Description	Atty	Hours	Amount
	re water leak and easement agreement in order to ascertain next steps for proceeding with the same; Preparation of proposed follow up correspondence to Niagara re bypass valve and payment for water usage; Analyze spreadsheet re Niagara water usage in order to prepare the same			
04/13/26	Brief discussion with T Schrack and minor research re estimated charges associated with bypassing meter and noted potential applicability of Crimes Code provision, with caveats	JCB	0.20	30.00
04/13/26	Communications with T Schrack re Logan Green dedication issues and question from M Auman re same	JCB	0.30	45.00
04/14/26	Email correspondence and telephone call with D Pribulka re Niagara, Airport Road, Logan Greene	TSS	0.90	135.00
04/14/26	Email correspondence with T Schrack and J Bauer re public duty vs non-public duty re completion of infrastructure (and why some of these issues may rest with the Borough) and pulled and provided citations to law	JCB	0.40	60.00
04/16/26	Email correspondence and telephone call with M Auman re Logan Street shared lateral issue and coordinate title search re properties	TSS	0.90	135.00
04/16/26	Preparation for telephone conversation with M Auman re Bishop Street and Lamb Drive shared sewer lateral issue; Telephone conversation with M Auman to discuss the same and Airport Road water leak matter	KNB	0.60	90.00
04/16/26	Final preparation and attended oral argument on Motion for Summary Judgment against J Beck and related travel time; Follow-up call with T Schrack and J Bauer; Email correspondence with J Bauer re previously-proposed license agreement	JCB	2.20	330.00
04/17/26	Review chain of title for West Logan LLC and Zerby properties on W. Logan St. for sewer agreement	ELB	1.00	55.00
04/17/26	Review Logan Street property records and email correspondence with M Auman re sewer line easement (.5); Email correspondence with D Pribulka re Potter Street spur (.3)	TSS	0.80	120.00
04/21/26	Prepare audit response letter	TSS	0.40	60.00
04/21/26	Email correspondence with T Schrack and J Bittner re Beck litigation as (likely not) a material loss contingency and review of Auditors' letters and J Stover response on behalf of Bellefonte Borough	JCB	0.20	30.00
04/24/26	Email correspondence with D Pribulka re BNR pump station upgrade proposal and brief research re prevailing wage issue	TSS	1.00	150.00
04/27/26	Email correspondence with D Pribulka re Airport Road matter	TSS	0.40	60.00
04/28/26	Email correspondence with D Pribulka re Beck order	TSS	0.40	60.00
04/28/26	Email correspondence with S Peachey and reviewed Judge Marshall Opinion and Order, awarding Summary Judgment in favor of Borough and Borough Authority; Related email correspondence and call with T Schrack; Follow-up email correspondence with T Schrack and D Pribulka re same	JCB	0.60	90.00

Bellefonte Borough Authority
 Re: General Administration
 I.D. 3436-003436 - TSS

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Date	Description	Atty	Hours	Amount
Total Hours			20.40	
Total Fee for Services				2,965.00
Fee Recap				
			Hours	Rate/Hour
				Amount
Thomas S Schrack	Shareholder		7.40	150.00
John C Bee	Shareholder		7.20	150.00
Jennifer L Bauer	Associate		0.70	150.00
Katelyn N Barber	Associate		4.10	150.00
Erika L Blevins	Paralegal		1.00	55.00
Totals			20.40	2,965.00
Total Current Charges				2,965.00