



HISTORIC
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Est. 1795

Borough of Bellefonte Council Work Session

AGENDA

6:30 – 7:25 PM, Monday, August 3rd, 2026

In-Person, Council Chambers

301 N. Spring St, 1st Floor

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at www.cnet1.org. **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

I. CALL TO ORDER – Council President Johnson

II. WELCOMING COMMENTS / OPENING REMARKS:

Welcome, everyone, to the Bellefonte Borough Council Work Session. No council action (making motions or approvals) is taken during work sessions.

III. ITEMS FOR DISCUSSION:

Note – All Times are approximate

A) Bellefonte Borough Capital Improvement Program- Streets, Refuse, Building & Grounds-Public Works, Building & Grounds-Administration, Parks & Recreation, Water & Sewer – **55 Minutes**

IV. ADJOURNMENT

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.



HISTORIC
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Bellefonte Borough Council Business Meeting
7:30 PM, Monday, August 3rd, 2026
In-Person, Council Chambers/Large Meeting Room
301 N. Spring St, 1st Floor

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS:

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AGENDA

I. 7:30 PM CALL MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

VACANT, <i>South Ward</i>	Ms. McKean, <i>West Ward</i>	
Ms. Cleeton, Vice-President, <i>South Ward</i>	Mr. Kelly, <i>West Ward</i>	
Ms. Dann, <i>South Ward</i>	Ms. Tosti-Vasey, Pro Temp, <i>West Ward</i>	
Mr. Eaton, <i>North Ward</i>	Ms. Wilson, <i>North Ward</i>	
Mr. Johnson, President, <i>North Ward</i>	Mayor Johnson, <i>At Large</i>	

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

In accordance with Act 65 of 2021, if a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comments will be public comment and then council comment, including proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, a non-profit representative, a business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

VI. SOUTH WARD VACANCY

Each applicant for the South Ward Council Vacancy will be allotted five (5) minutes to address Borough Council and present their qualifications, interest in serving, and reasons for seeking appointment. Following all presentations, Council may ask questions before considering an appointment. Suggested Motion: That Borough Council appoint [Applicant Name] to fill the South Ward Council vacancy following the applicant presentations and Council deliberation, for the remainder of the unexpired term ending December 31, 2027, contingent upon taking the required Oath of Office.

VII. COMMUNICATIONS (written)

Parkview/Zion Road Traffic Signal.

The Parkview Boulevard/Zion Road Traffic Signal is now fully operational, effective today. Motorists are encouraged to use caution as drivers become accustomed to the new traffic pattern. **Informational item only; no Council action is requested.**

Council Vacancy – West Ward

Council is accepting letters of interest and resumes from individuals interested in filling the vacant West Ward Council seat. Letters of interest and resumes may be submitted to Alyssa Doherty at Adoherty@bellefontepa.gov or delivered to the Bellefonte Borough Administrative Office, 301 N. Spring Street, Suite 200, Bellefonte, PA 16823. Submissions will be accepted from August 3, 2026, through September 3, 2026, at 4:30 pm. **Informational item only; no Council action is requested.**

Bellefonte Arts & Crafts Fair Road Closures

Council reminds residents and visitors that temporary road closures and parking restrictions will be in effect for the 2026 Bellefonte Arts & Crafts Fair from 5:30 p.m. on Thursday, August 6, through 9:00 p.m. on Saturday, August 8, 2026. High Street between Allegheny Street to Water Street, Allegheny Street between Bishop Street and Linn Street, Howard Street from Allegheny Street to the rear of the United States Post Office, and the West Municipal Parking Lot will be closed to accommodate the event. Residents are encouraged to plan ahead, use alternate routes, and observe all posted parking restrictions and detour signage. **Informational item only; no Council action is requested.**

Bellefonte Borough National Night Out

The Bellefonte Police Department will host National Night Out on Tuesday, August 4, 2026, from 5:00–8:00 p.m. at Talleyrand Park/Waterfront Area. The free community event will feature food, music, activities, and opportunities for residents to connect with local law enforcement and community organizations. **Informational item only; no Council action is requested.**

Council Meeting Schedule Reminder

Following tonight's meeting, the next regular meeting of Borough Council will be held on Tuesday, September 8, 2026. There are no regular Council meetings scheduled between these dates. **Informational item only; no Council action is requested.**

VIII. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Finance	Budget v. Actual June 2026
Finance	Budget v. Actual Summary June 2026
Finance	Campbell Durrant Legal Invoice July 2026
General	DRAFT Council Meeting Minutes July 20, 2026
Finance	Financial Report June 2026
Finance	Treasurer Report June 2026
Finance	Voucher Summary June 2026

Call for a motion/2nd to approve the Consent Agenda.

IX. REPORTS

Please limit all reports/rebuttals/deliberations to three minutes maximum.

DEPARTMENT	OFFICIAL/ STAFF	REPORT
OCA Memo: See attached memorandum for additional details. Recommend approval and the issuance of a Certificate of Appropriateness for the following applications, as presented, unless otherwise noted: ➤ 218 North Spring Street – Replacement of eight (8) existing windows with Renewal by Andersen windows, with the condition that one representative original wood window be retained in storage for future reference. ➤ 349 East Curtin Street – Replacement of the existing front porch, including the construction of a larger front porch with front-facing stairs, a pergola roof, masonry-faced support piers, and wood balustrades. ➤ 125 East High Street – Repair and replacement of damaged brick masonry and repointing of the entire building, with the following conditions: ○ Mortar shall be analyzed, if feasible, to determine an appropriate replacement mix. ○ Natural hydraulic lime or hot lime mortar shall be used in lieu of Portland cement.	Ms. Thompson	Submitted

○ Mortar removal shall be completed in accordance with the Secretary of the Interior's Standards for Rehabilitation. ○ Coping shall be constructed of copper or brown aluminum. ➤ 130 East Linn Street – Replacement of various roof sections with either slate or standing-seam metal roofing and copper flashing. ➤ 135 West Logan Street – Exterior rehabilitation following fire damage, with all work to be completed in kind. Existing vinyl siding and vinyl/aluminum windows will be replaced with matching materials. The next Planning Commission meeting is scheduled for Monday, August 10th at 5:30pm. The next HARB meeting is scheduled for Tuesday, August 11th at 8:30am		
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X. CURRENT and OLD BUSINESS

Consider approval of Lease Agreement with New Cingular Wireless PCS, LLC (AT&T). Suggested Motion: <i>That Borough Council approves the Lease Agreement between the Borough of Bellefonte, the Bellefonte Borough Authority, and New Cingular Wireless PCS, LLC (AT&T) for the communications antenna located at 254 Transfer Road, and to authorize the Borough Council President and Secretary to execute the agreement and any related documents on behalf of the Borough.</i>
Award of RFP – HUD Community Projects Fund (CPF) Grant Administration Services. Suggestion Motion: <i>That Borough Council award the Request for Proposals for HUD Community Projects Fund (CPF) Grant Administration Services to Delta Development Group, Inc., and authorize the Borough Manager to negotiate and execute a Professional Services Agreement, subject to review and approval by the Borough Solicitor.</i>
Adoption of the 2027–2031 Capital Improvement Program. Suggested Motion: <i>That Borough Council adopt Resolution No. 2026-4, approving the Bellefonte Borough 2027–2031 Capital Improvement Program, as presented and revised through August 3, 2026, with any amendments approved by Council.</i>

XI. NEW BUSINESS

Consider approval of Professional Services Agreement with Albright Institute for Nonprofit & Civic Administration. Suggested Motion: <i>That Borough Council authorize the Borough Manager to execute the Professional Services Agreement with the Albright Institute for Nonprofit & Civic Administration to provide interim Finance Department support, with an estimated cost not to exceed \$10,000, with funding to be paid from the 2026 Budget.</i>
Consider Approval of Agreement with Full Service Network for Hosted Phone Services Suggested Motion: <i>That Borough Council approve the Agreement with Full Service Network for hosted voice and telephone services for the Borough Office and Public Works Facility, as presented, and authorize the Borough Manager to execute all necessary agreement documents on behalf of the Borough.</i>
Consider commitment of \$1,000 local match to apply to grant funding opportunities for the Nittany Valley Transit Needs Assessment. Suggestion motion: <i>That Borough Council authorize a commitment of \$1,000 to apply as local match for grant funding for the Nittany Valley Transit Needs Assessment.</i>

XII. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

XIII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

XIV. ADJOURNMENT

The council meeting will be adjourned at or as close to 9:00 PM as possible.

The Council Public Comment Policy will be included with each Agenda.



Bellefonte Borough Council
c/o Alyssa Doherty at Adoherty@bellefontepa.gov
301 N. Spring Street, Suite 200
Bellefonte, PA 16823

July 20, 2026

Dear Members of Borough Council,

I am writing to express my interest in the vacant South Ward seat on Bellefonte Borough Council. I care deeply about this community and would be honored to contribute to its future.

I purchased my 1st home in Bellefonte in December 2017 and quickly experienced what makes this community special. To my surprise, nearly 30 familiar faces and sidewalk acquaintances joined me for a lighthearted “Doggie DNA reveal and fundraising party” for my beagle mix, benefitting Nittany Beagle Rescue. That gathering grew into an annual “Birthdays, Beagles, and the Belmont Stakes in Bellefonte (B⁵)” celebration that brought together neighbors in the North & South Wards and rekindled an old tradition of neighborhood gatherings.

In 2021, I moved to Memphis to serve as Assistant Dean at St. Jude Children’s Research Hospital. The experience was valuable, but after about 18 months, I realized it wasn’t a long-term fit. I chose to return to Bellefonte because this is the community where I feel at home and where I want to invest my time and energy.

Since returning to the South Ward and with some help from my beagle, I’ve built new connections with neighbors through walks, porch conversations, and chance encounters. I have also worked with two local businesses and started my own, deepening my connection to Bellefonte’s local economy. These experiences have reinforced my commitment to this town: I want to see our businesses thrive, our community remain connected, and our borough thoughtfully address both immediate and long-term challenges.

Professionally, I bring experience across higher education, nonprofit organizations, and business, including service on the Board of Trustees at my alma mater, where I contributed to governance, committee work, and institutional decision-making, alongside managing budgets, building partnerships, and leading complex programs. In my current role as Assistant Vice President and partner in a sustainable manufacturing company, I focus on strategic planning, operations, sales, marketing, and accounting.

I remain actively engaged in the community through my Funky Chicken Art booth at Mish Mosh, regular visits to local businesses, and volunteerism. I represented Jabebo and the American Philatelic Society at the Bellefonte Children’s Fair and attended many other community events like Bellefonte Cruise. These experiences give me a ground-level perspective on what makes Bellefonte special—and where thoughtful support can help it continue to grow and prosper.

Bellefonte is the kind of community that has always been important to me. I grew up in a small mountain town in Virginia, where community involvement was a part of everyday life. Those experiences shape my values and motivate me to step forward and serve here in Bellefonte. I am particularly interested in supporting thoughtful growth, strengthening our local business ecosystem, and preserving the character that makes Bellefonte unique. There is real opportunity to engage residents more fully and invite their ideas, energy, and perspectives into shaping our community. We can also learn from similar towns as we revitalize, support small businesses, and attract talent and visitors.

If selected, I would approach this role with thoughtfulness and a commitment to listening, actively engaging in budgeting and decision-making, and helping shape policies that reflect the needs and character of the Bellefonte community.

Thank you for your consideration. I would welcome the opportunity to serve.

Respectfully,

Tomalei J. Vess

Ph.D., Zoology — Duke University

B.S., Biology — James Madison University

PROFILE

Program developer, educator, and startup leader with a Ph.D. in Biology and a career spanning entrepreneurship, nonprofit education, and cross-sector collaboration. Known for building engaging learning experiences, strengthening networks, and helping people move ideas into action. Brings experience in program design, grant writing, marketing, partnership development, and operations across sectors. A lifelong learner with a practical, relationship-driven approach to complex problems. Passionate about public service, transparent governance, and strengthening local communities through thoughtful planning, research, and active resident engagement.

CORE STRENGTHS

- **Strategic Leadership & Governance**
Executive experience guiding organizational strategy, operations, and decision-making across academic, nonprofit, and business environments
- **Program Development & Implementation**
Proven ability to design, launch, and scale educational, research, and community-based programs from concept through evaluation
- **Budgeting & Financial Stewardship**
Experience managing budgets, aligning resources with priorities, and supporting financial planning and reporting
- **Partnership Development**
Skilled in building and sustaining collaborations with government agencies, industry partners, nonprofits, and community stakeholders
- **Community Engagement & Public Communication**
Strong track record of public-facing work, outreach initiatives, and stakeholder engagement across diverse audiences
- **Teaching, Training & Mentorship**
Delivered workshops and training for students, faculty, staff, and alumni; experienced mentor supporting academic and professional growth
- **Data-Driven Decision Making**
Expertise in assessment, program evaluation, and using data to inform strategy and improve outcomes
- **Fundraising & Grant Development**
Secured funding through grant writing, partnerships, and programmatic support initiatives
- **Sustainability & Innovation**
Application of scientific and operational expertise to sustainability, recycling, and environmentally responsible systems
- **Small Business & Creative Enterprise**
Active contributor to the local economy through art, product development, retail engagement, and small business operations

PROFESSIONAL EXPERIENCE**Present****Owner and Artist, Funky Chicken Art**

- Creator of art centered on humor, whimsy, and joyful depictions of chickens alongside cork ornaments, pop tab earrings, and other upcycled pieces
- Established a presence at Mish Mosh as a local artist, sharing work with the public and increasing visibility of local art while contributing to the town's creative community and small business ecosystem

2025 – Present

Assistant Vice President and Co-founder, LMB RAM Systems (Manufacturing Startup) — Reidsville, NC

- Serve as second-in-command, translating leadership vision into operational and strategic execution
- Oversee daily operations and improve workflows to align teams and support growth
- Manage HR processes including hiring, onboarding, and team development
- Support budgeting, expense tracking, and vendor coordination
- Lead sustainability and carbon credit initiatives
- Contribute to business strategy, messaging, and market positioning
- Work across functions to align operations, communication, and execution in a resource-constrained environment

2025

Education Director, American Philatelic Society (APS) — Bellefonte, PA

- Launched an online community and learning platform
- Supported development and delivery of educational programming for collectors at varying levels
- Contributed to online learning content and materials for virtual and in-person audiences
- Collaborated with subject-matter experts to design structured learning experiences
- Assisted in outreach efforts, including program promotion and audience engagement
- Contributed to youth programming initiatives and community-based education efforts
- Developed and refined communications materials to support participation and engagement

2023 – 2024

Education Specialist, Jabebo Studio — Bellefonte, PA

- Designed and delivered informal, community-based learning experiences through demonstrations, tours, and events
- Engaged directly with customers, shaping how products were presented and understood
- Developed outreach and social media content to expand audience engagement
- Contributed across operations including product development and event coordination
- Strengthened brand messaging through hands-on work in presentation and customer experience

2021 – 2022

Assistant Dean, PhD Program — St. Jude Children’s Research Hospital — Memphis, TN

- Developed recruitment strategies and communications to attract high-quality applicants
- Directed admissions evaluation and onboarding processes
- Managed program budgets and supported reporting and assessment
- Coached students on academic and career development
- Mentored faculty and contributed to program improvement initiatives

2015 – 2021

Director, Office of Science Engagement — Penn State University — University Park, PA

- Designed and led large-scale experiential and co-curricular learning programs
 - Managed ~\$600K program budget and funding allocations
 - Built partnerships with corporate, academic, and community stakeholders
 - Developed and implemented strategic communications and outreach initiatives
 - Delivered workshops, events, and networking programs
 - Mentored staff, students, and program participants
 - Assessed outcomes and refined programs based on data and feedback
-

2011 – 2013

Director of Undergraduate Research — Virginia Tech — Blacksburg, VA

- Built and led university-wide experiential learning and research programs
- Designed program infrastructure from concept through evaluation
- Secured external funding and supported grant proposal development
- Developed partnerships with faculty, industry, and community stakeholders
- Created systems to connect participants with opportunities and resources
- Increased engagement through communications platforms and outreach

2013 – 2014

Special Assistant to the Director — Virginia Bioinformatics Institute, Virginia Tech

- Developed undergraduate research training programs
- Collected and analyzed program impact data
- Served as liaison to biotechnology industry partners
- Supported leadership on strategic projects and initiatives

2009 – 2011

Associate Director, Education & Training — Genome Sciences and Policy — Duke University — Durham, NC

- Designed and delivered interdisciplinary training programs, workshops, and seminars
- Assessed educational needs and developed responsive programming
- Contributed to grant writing and program development proposals
- Built partnerships across departments and institutions
- Mentored students, postdocs, and faculty
- Translated complex topics into accessible learning experiences

2004 – 2009

Assistant Dean/Director for Graduate Student Development — Duke University — Durham, NC

- Executed existing student recruitment and retention programs designed to increase the number of underrepresented students pursuing doctoral degrees both at Duke and across the nation.
- Cultivated relationships with academic departments, faculty, consortia, and educational institutions to facilitate the academic and personal growth of students.
- Developed support services that address the specific needs of the Graduate School's diverse student community—for example, international students, gay and lesbian students, students with disabilities, women, and the student population at large.
- Created orientation and graduation events and other activities for graduate students.
- Provided counseling and suggest resources that address the academic, financial, social, personal, cultural, and other pertinent needs of students.
- Recommended change consistent with the mission of the Graduate School based on the assessment of best practices in graduate education at peer institutions.
- Designed recruitment and retention strategies for graduate programs
- Developed professional development programming and support services
- Managed partnerships across institutions and departments
- Delivered training in communication, research ethics, and academic development

SELECTED IMPACT

- Designed and delivered learning programs across in-person, virtual, and hybrid formats
- Built and sustained partnerships across academia, nonprofits, and industry
- Supported and contributed to grant-funded educational initiatives
- Developed communications strategies (newsletters, outreach, engagement campaigns)
- Mentored and coached individuals across academic and professional pathways

MORE ABOUT TOMALEI – Appalachian girl, Artist (with a soft spot for chickens), beagle rescue volunteer, gardener, and dedicated foodie — and special assistant to her dog who is a celebrity in the neighborhood.



BELLEFONTE POLICE DEPARTMENT



**TUESDAY
AUGUST 4
5-8 P.M.**

**TALLEYRAND PARK/WATERFRONT AREA
160 Dunlop Street
Bellefonte, PA 16823**



Please join us as we get together with our community and enjoy music, food, and other community activities.



GF BUDGET VS ACTUAL

Borough of Bellefonte

For 6/30/2026

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Revenues				
301.100. REAL ESTATE TAX REV - CURRENT	1,359,094.83	1,450,000.00	90,905.17	(93.73)%
301.200. REAL ESTATE TAX REV-SUPPLEMENT	0.00	800.00	800.00	0.00%
301.400. REAL ESTATE TAX REV-DELINQUENT	9,517.84	30,000.00	20,482.16	(31.73)%
310.100. REAL ESTATE TRANSFER TAX REV	50,872.30	125,000.00	74,127.70	(40.70)%
310.200. EARNED INCOME TAX REVENUE	467,593.25	800,000.00	332,406.75	(58.45)%
310.501. LST TAX REVENUE	51,027.38	75,000.00	23,972.62	(68.04)%
321.800. FRANCHISE REVENUE (CABLE TV)	42,287.39	80,000.00	37,712.61	(52.86)%
322.500. STREET OPENING PERMIT REVENUE	900.00	2,000.00	1,100.00	(45.00)%
322.902. DUMPSTER PERMIT REVENUE	120.00	270.00	150.00	(44.44)%
322.903. CONTRACTOR TRAILER PERMIT FEE	0.00	20.00	20.00	0.00%
331.100. COURT-DISTRICT MAGISTRATE FINE REVENUE	5,633.58	10,000.00	4,366.42	(56.34)%
331.101. PROBATION OFFICE FINE REVENUE	2,096.83	4,700.00	2,603.17	(44.61)%
331.102. RESTITUTION	1,643.85	100.00	(1,543.85)	(1,643.85)% <i>over</i>
331.121. ORDINANCE VIOLATION REV-CODES	0.00	850.00	850.00	0.00%
331.130. STATE POLICE FINE REVENUE	1,105.25	1,700.00	594.75	(65.01)%
331.140. PARKING FINE REVENUE	13,175.60	18,000.00	4,824.40	(73.20)%
341.010. INTEREST INCOME - CKG, SVGS	8,359.31	38,045.00	29,685.69	(21.97)%
341.020. INTEREST INCOME - SWEEP ACCT	21,412.53	40,000.00	18,587.47	(53.53)%
342.100. LEASE REVENUE	1.00	0.00	(1.00)	0.00%
342.201. RENTAL INCOME - 301 N SPRING ST	36,786.89	81,345.00	44,558.11	(45.22)% <i>done</i>
342.531. TOWER RENTAL REVENUE	1,200.00	1,200.00	0.00	(100.00)%
342.534. CW TANK RENTAL REV - AT&T	17,061.00	34,120.00	17,059.00	(50.00)%
342.560. METER BAG RENTAL REVENUE	270.00	1,200.00	930.00	(22.50)%
350.000. INTERGOVERNMENTAL REVENUE	28,300.00	0.00	(28,300.00)	0.00%
355.010. PUBLIC UTILITY REALTY TAX REV	0.00	3,000.00	3,000.00	0.00%
355.040. LIQUOR LICENSE REVENUE	2,000.00	2,000.00	0.00	(100.00)% <i>done</i>
355.050. ACT 205 PENSION STATE AID REV	0.00	135,000.00	135,000.00	0.00%
355.070. FIREMEN'S RELIEF ASSOC REVENUE	0.00	35,000.00	35,000.00	0.00%
355.090. ACT 13 REVENUE	0.00	500.00	500.00	0.00%
361.300. PRELIM/FINAL SUB/LAND DEV PLAN	1,875.00	0.00	(1,875.00)	0.00%
361.331. LAND DEVELOPMENT PERMIT REV	765.00	0.00	(765.00)	0.00%
361.332. ZONING VARIANCE APPLICATION FE	500.00	0.00	(500.00)	0.00%
361.335. ZONING PERMIT FEE REVENUE	2,300.00	5,000.00	2,700.00	(46.00)%
361.336. ZONING PERMIT-SHORT TERM RENTAL FEES	2,990.00	2,990.00	0.00	(100.00)%
361.900. FENCE PERMIT REVENUE	400.00	150.00	(250.00)	(266.67)% <i>over</i>
361.950. HARB APPLICATION FEE	675.00	875.00	200.00	(77.14)%
362.111. SALE OF ACCIDENT REPORT REV	435.00	850.00	415.00	(51.18)%
362.130. FALSE ALARM REVENUE	0.00	800.00	800.00	0.00%
362.140. CROSSING GUARD REVENUE	559.83	1,400.00	840.17	(39.99)%
362.451. HOME OCCUPATION BUSINESS PERMI	0.00	50.00	50.00	0.00%
362.470. ZONING PERMIT-SIGN PERMIT REVENUE	200.00	275.00	75.00	(72.73)%
362.471. ADMIN FEE FOR PERMITS-CR COG	5,835.00	5,100.00	(735.00)	(114.41)% <i>over</i>
362.950. OTHER PERMIT REVENUE	1,160.00	250.00	(910.00)	(464.00)%
362.960. REIMB FOR SPECIAL POLICE SERVICES	4,935.00	27,000.00	22,065.00	(18.28)%
362.961. REIMB FOR SRO - POLICE	60,197.55	232,095.00	171,897.45	(25.94)%

Bellefonte
 Reimb for cost to
 relocate elect. service
 for mill race project

over - not bud.

over

over

over

over

GF BUDGET VS ACTUAL

Borough of Bellefonte

For 6/30/2026

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
363.210. PARKING METER REVENUE	69,825.99	126,000.00	56,174.01	(55.42)%
363.221. PARKING PERMIT REVENUE	39,137.87	67,000.00	27,862.13	(58.41)%
391.101. SALE OF FIXED ASSETS REV-POLIC	1,251.00	0.00	(1,251.00)	0.00%
391.102. SALE OF FIXED ASSETS/SCRAP METAL REV-ST	496.00	1,000.00	504.00	(49.60)%
391.300. PROCEEDS FROM INSURANCE	1,355.18	0.00	(1,355.18)	0.00%
392.006. TRANSFER FROM WATER FUND	55,000.00	110,000.00	55,000.00	(50.00)%
392.008. TRANSFER FROM SEWER FUND	75,000.00	150,000.00	75,000.00	(50.00)%
392.009. TRANSFER FROM REFUSE FUND	40,000.00	80,000.00	40,000.00	(50.00)%
392.096. TRANSFER IN FROM HEALTH INS FUND	7,440.00	7,440.00	0.00	(100.00)%
392.098. TRANSFER FROM BULK WATER	43,000.00	0.00	(43,000.00)	0.00%
399.001. USE OF FUND BALANCE	0.00	232,550.00	232,550.00	0.00%
399.003. USE OF FUND BALANCE-PARKING	0.00	162,000.00	162,000.00	0.00%
Total Revenues	2,535,792.25	4,182,675.00	1,646,882.75	(60.63)%
<u>Expenses</u>				
400.105. ELECTED OFFICIALS STIPEND EXP	7,875.00	13,500.00	5,625.00	58.33%
400.192. SOCIAL SECURITY EXP - COUNCIL	602.46	1,035.00	432.54	58.21%
400.210. OFFICE SUPPLIES EXP-COUNCIL	100.00	200.00	100.00	50.00%
400.215. POSTAGE EXPENSE - COUNCIL	90.00	90.00	0.00	100.00%
400.246. SUPPLIES EXPENSE-COUNCIL	4.39	200.00	195.61	2.20%
400.249. SOFTWARE EXPENSE-COUNCIL	299.88	0.00	(299.88)	0.00%
400.260. MINOR EQUIPMENT EXP - COUNCIL	1,067.00	0.00	(1,067.00)	0.00%
400.314. LEGAL EXPENSE-COUNCIL	2,184.00	5,000.00	2,816.00	43.68%
400.317. DATA PROCESSING EXP - COUNCIL	1,362.50	2,700.00	1,337.50	50.46%
400.320. IT SERVICES EXPENSE - COUNCIL	575.00	2,900.00	2,325.00	19.83%
400.329. C-NET - COUNCIL	5,239.00	20,345.00	15,106.00	25.75%
400.341. ADVERTISING EXP-COUNCIL	179.30	700.00	520.70	25.61%
400.342. PRINTING EXPENSE - COUNCIL	32.00	150.00	118.00	21.33%
400.344. COPY EXPENSE - COUNCIL	0.00	175.00	175.00	0.00%
400.420. MEMBERSHIP/DUES/SUB-COUNCIL	1,129.17	2,150.00	1,020.83	52.52%
400.460. CONF/MEETING/SEMIN EXP-COUNCIL	2,814.01	5,000.00	2,185.99	56.28%
400.540. CONTRIBUTION TO AIRPORT	0.00	5,000.00	5,000.00	0.00%
Subtotal - Council	23,553.71	59,145.00	35,591.29	39.82%
401.110. EXECUTIVE SALARY EX(APPOINTED)	0.00	120,000.00	120,000.00	0.00%
401.192. EXECUTIVE SS EXP (APPOINTED)	0.00	9,180.00	9,180.00	0.00%
401.193. OTHER BENEFITS EXP - EXEC	0.00	20.00	20.00	0.00%
401.196. HEALTH INSURANCE EXP-EXEC	10,442.64	31,000.00	20,557.36	33.69%
401.198. HEALTH CARE EXP-IN HOUSE-EXEC	0.00	800.00	800.00	0.00%
401.199. LIFE INS EXPENSE - EXEC	0.00	300.00	300.00	0.00%
401.210. OFFICE SUPPLIES EXPENSE - EXEC	100.00	175.00	75.00	57.14%
401.215. POSTAGE EXPENSE - EXEC	0.00	50.00	50.00	0.00%
401.231. FUEL EXPENSE - EXEC	0.00	150.00	150.00	0.00%
401.246. MATERIALS & SUPPLIES EXP-EXEC	21.59	150.00	128.41	14.39%

GF BUDGET VS ACTUAL Borough of Bellefonte For 6/30/2026

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
401.249. COMPUTER SOFTWARE EXP-EXEC	155.88	0.00	(155.88)	0.00% over - not bud.
401.260. MINOR EQUIPMENT EXP - EXEC	34.99	150.00	115.01	23.33%
401.314. LEGAL EXPENSE - EXEC	0.00	500.00	500.00	0.00%
401.317. DATA PROCESSING EXP-EXEC	0.00	180.00	180.00	0.00%
401.320. IT SERVICES EXPENSE - EXEC	180.00	1,000.00	820.00	18.00%
401.324. CELL PHONE EXPENSE-EXEC	0.00	480.00	480.00	0.00%
401.342. PRINTING EXPENSE - EXEC	37.00	80.00	43.00	46.25%
401.344. COPY EXPENSE - EXEC	0.00	150.00	150.00	0.00%
401.354. WORKERS COMP INS - EXEC	0.00	100.00	100.00	0.00%
401.410. CONF/MEETING EXP-EXEC	0.00	600.00	600.00	0.00%
401.420. DUES/SUBMEMBERSHIP EXP - EXEC	0.00	350.00	350.00	0.00%
401.450. CONTRACTED SERVICES EXP-EXEC	53,760.00	37,800.00	(15,960.00)	142.22% over ✓
401.451. CONTRACTED SERVICES EXP- LODGING/MILEAGE-INTERIM BORO MGR	12,627.50	6,780.00	(5,847.50)	186.25% ✓
401.460. TRAINING EXPENSE - EXEC	0.00	1,000.00	1,000.00	0.00%
Subtotal - Executive	77,359.60	210,995.00	133,635.40	36.66% under
401.901. MAYOR STIPEND EXPENSE	875.00	1,500.00	625.00	58.33%
401.902. MAYOR SOCIAL SECURITY EXPENSE	66.94	115.00	48.06	58.21%
401.910. MAYOR OFFICE SUPPLIES EXP	50.00	50.00	0.00	100.00% done
401.915. MAYOR POSTAGE EXPENSE	0.00	40.00	40.00	0.00%
401.917. MAYOR DATA PROCESSING EXP	33.03	135.00	101.97	24.47%
401.920. MAYOR IT EXPENSE	44.00	500.00	456.00	8.80%
401.921. MAYOR PHONE EXPENSE	50.00	120.00	70.00	41.67%
401.940. MAYOR INTERNET EXPENSE	50.00	150.00	100.00	33.33%
401.942. MAYOR SUPPLIES EXPENSE	0.00	100.00	100.00	0.00%
401.944. MAYOR COPY EXPENSE	0.00	65.00	65.00	0.00%
401.945. MAYOR PRINTING EXPENSE	0.00	50.00	50.00	0.00%
401.946. MAYOR DUES/MEMBER/SUB EXP	0.00	100.00	100.00	0.00%
401.951. MAYOR COMMERCIAL INS EXPENSE	0.00	310.00	310.00	0.00%
401.960. MAYOR CONF/SEM EXPENSE	0.00	150.00	150.00	0.00%
401.961. MAYOR ELECTRICITY EXPENSE	100.00	200.00	100.00	50.00%
401.980. MAYOR MISCELLANEOUS EXPENSE	2,985.00	25.00	(2,960.00)	11,940.00% over
Subtotal - Mayor	4,253.97	3,610.00	(643.97)	117.84% over
402.355. TREAS BOND INSURANCE EXPENSE	850.00	1,100.00	250.00	77.27%
402.900. TREASURER STIPEND EXPENSE	875.00	1,500.00	625.00	58.33%
402.901. TREASURER SOCIAL SEC EXPENSE	66.93	115.00	48.07	58.20%
Subtotal - Treasurer	1,791.93	2,715.00	923.07	66.00% under
403.951. R/E TAX COLL SALARY EXPENSE	4,862.50	5,400.00	537.50	90.05%
403.952. R/E TAX COLL SS EXPENSE	371.99	415.00	43.01	89.64%
403.955. R/E TAX COLL PRINTING EXPENSE	238.90	275.00	36.10	86.87%
403.956. R/E TAX COLL POSTAGE/ENVELOPES EXP	621.84	650.00	28.16	95.67%
403.957. R/E TAX COLL AUDIT EXPENSE	0.00	850.00	850.00	0.00%

GF BUDGET VS ACTUAL

Borough of Bellefonte

For 6/30/2026

	Y-T-D Actual	Annual Budget	Over/Under (4.00)	Percent of Budget
403.958. R/E TAX COLL BOND EXPENSE	1,104.00	1,100.00		100.36% <i>over</i>
403.959. R/E TAX COLLECTION COSTS EXP-GSS	0.00	3,000.00	3,000.00	0.00%
Subtotal - Real Estate Collection	7,199.23	11,690.00	4,490.77	61.58% <i>under</i>
406.112. SALARY EXPENSE - GG	159,710.37	385,000.00	225,289.63	41.48%
406.180. OVERTIME WAGES - GG	0.00	1,200.00	1,200.00	0.00%
406.192. SOCIAL SECURITY EXPENSE - GG	11,691.06	28,500.00	16,808.94	41.02%
406.193. ENROLLMENT/ADMIN EXP-PMRS-GG	71.30	70.00	(1.30)	101.86% <i>over</i>
406.196. HEALTH INS EXPENSE - GG	56,960.00	107,000.00	50,040.00	53.23%
406.197. RETIREMENT EXPENSE - GG	2,814.63	15,000.00	12,185.37	18.76%
406.198. HEALTH CARE EXP-IN HOUSE - GG	3,100.00	3,100.00	0.00	100.00% <i>done</i>
406.199. LIFE INS EXPENSE - GG	237.78	600.00	362.22	39.63%
406.210. OFFICE SUPPLIES EXPENSE - GG	135.11	2,000.00	1,864.89	6.76%
406.215. POSTAGE EXPENSE - GG	1,500.00	1,500.00	0.00	100.00% <i>done</i>
406.231. FUEL EXPENSE - GG	5.15	25.00	19.85	20.60%
406.241. MATERIALS & SUPPLIES EXP - GG	378.30	650.00	271.70	58.20%
406.242. SAFETY COMMITTEE EXPENSE - GG	0.00	10.00	10.00	0.00%
406.249. COMPUTER SOFTWARE EXP - GG	962.88	3,300.00	2,337.12	29.18%
406.251. VEHICLE & EQUIP MAINT EXP - GG	20.17	1,000.00	979.83	2.02%
406.260. MINOR EQUIPMENT EXPENSE - GG	298.00	9,000.00	8,702.00	3.31%
406.300. UPDATE CODES EXP - GG	0.00	5,000.00	5,000.00	0.00%
406.310. LEGAL EXPENSE - GG	1,934.50	3,000.00	1,065.50	64.48%
406.311. AUDIT EXPENSE - GG	0.00	4,100.00	4,100.00	0.00%
406.317. DATA PROCESSING EXPENSE - GG	1,011.99	2,200.00	1,188.01	46.00%
406.320. IT SERVICES EXPENSE - GG	4,461.00	9,200.00	4,739.00	48.49%
406.324. CELL PHONE EXPENSE-GG	480.00	960.00	480.00	50.00%
406.331. TRAVEL EXPENSE - GG	0.00	25.00	25.00	0.00%
406.341. ADVERTISING EXPENSE - GG	0.00	250.00	250.00	0.00%
406.342. PRINTING EXPENSE - GG	2,165.60	2,100.00	(65.60)	103.12% <i>over</i>
406.344. COPY EXPENSE - GG	342.71	625.00	282.29	54.83%
406.354. WORKER'S COMP INS EXP - GG	310.00	310.00	0.00	100.00% <i>done</i>
406.384. OFFICE EQUIP RENTAL EXP - GG	1,307.90	2,950.00	1,642.10	44.34%
406.420. DUES/SUBMEMBERSHIPS EXP - GG	824.90	1,200.00	375.10	68.74%
406.450. CONTRACTED SERVICES EXP - GG	316.00	900.00	584.00	35.11%
406.453. WEBSITE EXPENSE - GG	300.00	1,100.00	800.00	27.27%
406.460. TRAINING/SEMINAR EXPENSE - GG	773.45	8,000.00	7,226.55	9.67%
406.905. MISCELLANEOUS EXPENSE - GG	0.00	75.00	75.00	0.00%
Subtotal - General Government	252,112.80	599,950.00	347,837.20	42.02% <i>under</i>
409.215. POSTAGE EXPENSE-GG BLDGS	74.00	100.00	26.00	74.00%
409.226. JANITORIAL SUPPLIES EXPENSE-GG BLDGS	252.85	1,100.00	847.15	22.99%
409.246. MATERIALS & SUPPLIES EXPENSE-GG BLDGS	870.99	1,100.00	229.01	79.18%
409.314. LEGAL FEES-GG BLDGS	168.00	0.00	(168.00)	0.00% <i>over - not bud.</i>
409.317. OTHER SERVICES & CHARGES EXP-GG BLDGS	420.00	580.00	160.00	72.41%
409.318. JANITORIAL SERVICES EXP-GG BLDGS	4,375.02	16,500.00	12,124.98	26.52%

GF BUDGET VS ACTUAL

Borough of Bellefonte

For 6/30/2026

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
409.319. PEST CONTROL EXPENSE-GG BLDGS	50.00	200.00	150.00	25.00%
409.321. TELEPHONE EXPENSE-GG BLDGS	1,923.83	3,550.00	1,626.17	54.19%
409.325. INTERNET EXPENSE-GG BLDGS	1,695.55	3,600.00	1,904.45	47.10%
409.351. COMMERCIAL INS EXPENSE-GG BLDGS	10,000.00	20,000.00	10,000.00	50.00%
409.360. WATER/SEWER UTILITIES EXP-GG BLDGS	925.25	3,000.00	2,074.75	30.84%
409.361. ELECTRICITY EXPENSE-GG BLDGS	9,150.65	23,500.00	14,349.35	38.94%
409.362. NATURAL GAS EXPENSE-GG BLDGS	203.34	500.00	296.66	40.67%
409.367. REFUSE SERVICE EXPENSE-GG BLDGS	150.85	400.00	249.15	37.71%
409.369. SECURITY SYSTEM EXPENSE-GG BLDGS	0.00	3,000.00	3,000.00	0.00%
409.373. BUILDING/PROP MAINT/REPAIRS EXP-GG BLDGS	4,669.04	13,000.00	8,330.96	35.92%
409.450. CONTRACTED SERVICES EXPENSE-GG BLDGS	820.26	1,200.00	379.74	68.36%
409.700. CAPITAL EXPENSES-GG BLDGS	0.00	36,000.00	36,000.00	0.00%
409.900. REAL ESTATE TAX EXPENSE-GG BLDGS	2,572.72	8,200.00	5,627.28	31.37%
Subtotal - General Govt Building Expenses	38,322.35	135,530.00	97,207.65	28.28% <i>under</i>
410.112. SALARY EXPENSE - POLICE	485,305.33	960,800.00	475,494.67	50.51%
410.116. SALARY EXP-OFFICE STAFF-POL	23,400.85	50,100.00	26,699.15	46.71%
410.117. SS EXP-OFFICE STAFF-POL	1,743.28	3,835.00	2,091.72	45.46%
410.118. RETIREMENT EXPENSE-OFFICE-POL	0.00	5,010.00	5,010.00	0.00%
410.159. SUPP MEDICARE PAYMENTS EXP-POL	7,748.58	15,000.00	7,251.42	51.66%
410.180. OVERTIME WAGES EXP - POLICE	11,610.89	50,000.00	38,389.11	23.22%
410.181. COMP TIME WAGES EXP - POLICE	0.00	500.00	500.00	0.00%
410.190. OTHER BENEFITS EXPENSE- POLICE	0.00	150.00	150.00	0.00%
410.191. ENROLLMENT/ADMIN-RETIRE-POLICE	43.56	50.00	6.44	87.12%
410.192. SOCIAL SECURITY EXP - POLICE	6,927.69	13,935.00	7,007.31	49.71%
410.195. INSURANCE EXPENSE - POLICE	1,670.90	2,875.00	1,204.10	58.12%
410.196. HEALTH INSURANCE EXP - POLICE	237,907.82	440,000.00	202,092.18	54.07%
410.197. RETIREMENT EXPENSE - POLICE	0.00	45,595.00	45,595.00	0.00%
410.198. HEALTH CARE EXP-IN HOUSE-POLICE	1,460.00	12,000.00	10,540.00	12.17%
410.199. LIFE INS EXPENSE - POLICE	1,662.18	3,300.00	1,637.82	50.37%
410.210. OFFICE SUPPLIES EXPENSE-POLICE	650.36	1,700.00	1,049.64	38.26%
410.215. POSTAGE EXPENSE - POLICE	108.56	700.00	591.44	15.51%
410.217. SHIPPING FEES EXP - POLICE	420.43	850.00	429.57	49.46%
410.226. JANITORIAL SUPPLIES EXP-POLICE	262.97	700.00	437.03	37.57%
410.231. FUEL EXPENSE - POLICE	5,637.01	15,500.00	9,862.99	36.37%
410.238. CLOTHING & UNIFORM EXP-POLICE	3,243.32	7,000.00	3,756.68	46.33%
410.242. MATERIALS & SUPPLIES EXP - POL	23.00	5,200.00	5,177.00	0.44%
410.251. VEHIC & EQUIP MAINT EXP-POLICE	6,929.52	15,000.00	8,070.48	46.20%
410.260. MINOR EQUIPMENT EXP - POLICE	2,074.19	5,000.00	2,925.81	41.48%
410.311. AUDIT EXPENSE - POLICE	0.00	1,900.00	1,900.00	0.00%
410.314. LEGAL EXPENSE - POLICE	720.00	5,000.00	4,280.00	14.40%
410.317. DATA PROCESSING EXP - POLICE	343.73	1,000.00	656.27	34.37%
410.318. JANITORIAL SERVICES EXP-POLICE	4,374.99	12,025.00	7,650.01	36.38%
410.319. FIRE PERMIT EXP-236 W LAMB-POLICE	130.00	150.00	20.00	86.67%
410.320. IT SERVICES EXPENSE - POLICE	9,337.94	35,000.00	25,662.06	26.68%
410.321. TELEPHONE EXPENSE - POLICE	2,294.43	5,350.00	3,055.57	42.89%

GF BUDGET VS ACTUAL Borough of Bellefonte For 6/30/2026

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.324. CELL PHONE EXPENSE-POLICE	2,429.54	6,175.00	3,745.46	39.34%
410.325. INTERNET EXPENSE - POLICE	1,648.39	2,400.00	751.61	68.68%
410.326. BODY CAMERA VIDEO STOR EXP-POLICE	3,025.00	3,630.00	605.00	83.33%
410.329. AIRTIME EXP - POLICE	1,018.25	3,000.00	1,981.75	33.94%
410.331. TRAVEL EXPENSE - POLICE	0.00	50.00	50.00	0.00%
410.341. ADVERTISING EXPENSE - POLICE	0.00	200.00	200.00	0.00%
410.342. PRINTING EXPENSE - POLICE	43.75	700.00	656.25	6.25%
410.344. COPY EXPENSE - POLICE	268.28	375.00	106.72	71.54%
410.351. COMM INSURANCE EXP - POLICE	3,656.51	36,500.00	32,843.49	10.02%
410.354. WORKERS COMP INS EXP - POLICE	9,646.00	29,500.00	19,854.00	32.70%
410.361. ELECTRICITY EXPENSE - POLICE	3,091.38	7,500.00	4,408.62	41.22%
410.362. NATURAL GAS EXPENSE-POL	1,841.46	2,000.00	158.54	92.07%
410.373. BUILDING/PROPERTY MAINT EXP-POL	3,952.21	6,000.00	2,047.79	65.87%
410.376. VASCAR EXPENSE - POLICE	734.00	900.00	166.00	81.56%
410.386. COPIER RENTAL/MAINT EXP-POLICE	884.34	2,000.00	1,115.66	44.22%
410.400. INVESTIGATION EXPENSES -POLICE	400.00	1,100.00	700.00	36.36%
410.420. DUES/SUB/MEMBERSHIPS EXP - POL	0.00	650.00	650.00	0.00%
410.445. LEASE PAYMENT-BODY CAMERAS-POLICE	6,377.87	7,195.00	817.13	88.64%
410.447. LEASE PMT-RADIOS/LIC PLATE READER	0.00	15,800.00	15,800.00	0.00%
410.448. LEASE PAYMENT EXP-TASERS-POL	3,539.95	3,540.00	0.05	100.00% <i>done</i>
410.449. VEHICLE LEASE PAYMENT-POLICE	12,352.49	12,355.00	2.51	99.98%
410.450. CONTRACTED SERVICES EXP-POLICE	0.00	1,650.00	1,650.00	0.00%
410.460. TRAINING/SEMINAR EXP - POLICE	1,156.69	7,000.00	5,843.31	16.52%
410.461. CONF/MEETING EXPENSE - POLICE	0.00	135.00	135.00	0.00%
410.473. LICENSES & PERMITS EXP-POLICE	191.75	0.00	(191.75)	0.00% <i>over - new</i>
410.531. COMPUTER SOFTWARE EXP - POL	9,853.00	9,750.00	(103.00)	101.06% <i>over</i>
410.532. CONTRIB TO MOBILE COMM-POLICE	1,143.82	1,200.00	56.18	95.32% <i>done</i>
410.533. CIT FUNDING EXPENSE-POLICE	0.00	750.00	750.00	0.00%
410.535. CENTRAL BOOK UNIT EXP-POLICE	15,190.60	13,525.00	(1,665.60)	112.31% <i>over</i>
410.901. SRO EXPENSES - POLICE	328.97	1,000.00	671.03	32.90%
410.905. MISCELLANEOUS EXPENSE - POLICE	0.00	50.00	50.00	0.00%
Subtotal - Police	898,805.78	1,891,855.00	993,049.22	47.51% <i>under</i>
419.115. CROSSING GUARD SALARY EXP	1,636.12	3,150.00	1,513.88	51.94%
419.192. CROSSING GUARD SS EXP	125.17	240.00	114.83	52.15%
419.242. CROSSING GUARD MAT & SUPP EXP	42.99	50.00	7.01	85.98%
419.354. CROSS GUARD WORKERS COMP	110.00	110.00	0.00	100.00% <i>done</i>
Subtotal - Crossing Guards	1,914.28	3,550.00	1,635.72	53.92% <i>under</i>
419.512. PARKING ENFORCEMENT SALARY EXP	32,197.63	69,000.00	36,802.37	46.66%
419.516. PARKING ENFORCE-POSTAGE EXP	0.00	80.00	80.00	0.00%
419.517. PARKING ENFORCE-DATA PROCESS EXP	135.00	135.00	0.00	100.00% <i>done</i>
419.520. PARKING ENFORCE-IT/EMAIL SERVICES EXP	164.00	550.00	386.00	29.82%
419.531. PARKING ENFORCEMENT-FUEL EXP	179.04	525.00	345.96	34.10%
419.538. PARKING ENFORCEMENT-UNIFORM EXP	248.33	800.00	551.67	31.04%

GF BUDGET VS ACTUAL

Borough of Bellefonte

For 6/30/2026

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
419.541. PARKING ENFORCEMENT-ADV EXP	0.00	200.00	200.00	0.00%
419.542. PARKING ENFORCEMENT-MAT & SUPP	765.27	1,100.00	334.73	69.57%
419.544. PARKING ENFORCE-COPY EXPENSE	0.00	50.00	50.00	0.00%
419.560. PARKING ENFORCE-MINOR EQUIPMENT EXP	0.00	5,000.00	5,000.00	0.00%
419.575. PARKING ENFORCE-WARRANTY/DATA PLAN/LICENSE FEE	0.00	7,200.00	7,200.00	0.00%
419.582. PARKING LOT RENTAL EXP-PARKING	0.00	2,000.00	2,000.00	0.00%
419.592. PARKING ENFORCEMENT-SS EXP	2,454.83	5,280.00	2,825.17	46.49%
419.597. PARKING ENFORCEMENT-RETIRE EXP	0.00	900.00	900.00	0.00%
419.610. PARKING ENFORCE-OFFICE SUPP EXP	36.19	50.00	13.81	72.38%
419.621. PARKING ENFORCEMENT-PHONE EXP	50.00	110.00	60.00	45.45%
419.625. PARKING ENFORCEMENT-INTERNET EXPENSE	50.00	175.00	125.00	28.57%
419.642. PARKING ENFORCE-PRINTING EXP	0.00	750.00	750.00	0.00%
419.651. PARKING ENFORCE-VEHICLE/EQUIP MAINT EXP	0.00	500.00	500.00	0.00%
419.653. PARKING METER & EQUIP MAINT EXP	5,050.00	9,000.00	3,950.00	56.11%
419.654. PARKING-KIOSK & METER CHARGE EXP	19,089.08	43,000.00	23,910.92	44.39%
419.661. PARKING ENFORCEMENT-ELECTRICITY EXP	86.09	200.00	113.91	43.05%
419.700. PARKING METER EQUIPMENT EXP	0.00	10,000.00	10,000.00	0.00%
419.751. PARKING ENFORCE-COMM INS EXP	0.00	1,200.00	1,200.00	0.00%
419.754. PARKING ENFORCE-WORKERS COMP EXP	1,000.00	1,450.00	450.00	68.97%
419.902. PARKING ENFORCE-MISC EXP	0.00	50.00	50.00	0.00%
445.240. PARKING LOT MAINT EXPENSE	0.00	150.00	150.00	0.00%
445.321. PARKING LOT-EV CHARGE ELECTRIC	580.48	850.00	269.52	68.29%
445.420. MAINT OF PARKING LOTS	3,625.00	1,000.00	(2,625.00)	362.50% over - snow hauling
445.450. PARKING LOT-EV EXPENSE	0.00	500.00	500.00	0.00%
445.478. ALTERNATIVE FUELS TAX-EV STATIONS	113.48	275.00	161.52	41.27%
Subtotal - Parking Enforcement	65,824.42	162,080.00	96,255.58	40.61% under
413.112. SALARY EXPENSE - CODES	2,361.39	10,000.00	7,638.61	23.61%
413.192. SOCIAL SECURITY EXPENSE - CODE	180.63	765.00	584.37	23.61%
413.210. OFFICE SUPPLIES EXPENSE - CODE	0.00	75.00	75.00	0.00%
413.215. POSTAGE EXPENSE - CODES	40.00	100.00	60.00	40.00%
413.231. FUEL EXPENSE - CODES	0.00	35.00	35.00	0.00%
413.242. MATERIALS AND SUPP EXP-CODES	0.00	25.00	25.00	0.00%
413.260. MINOR EQUIPMENT EXPENSE-CODES	0.00	65.00	65.00	0.00%
413.311. AUDIT EXPENSE - CODES	0.00	50.00	50.00	0.00%
413.317. DATA PROCESSING EXP - CODES	100.00	130.00	30.00	76.92%
413.320. IT SERVICES EXPENSE - CODES	180.00	800.00	620.00	22.50%
413.341. ADVERTISING EXPENSE - CODES	0.00	100.00	100.00	0.00%
413.342. PRINTING EXPENSE - CODES	0.00	125.00	125.00	0.00%
413.344. COPY EXPENSE - CODES	0.00	120.00	120.00	0.00%
413.354. WORKERS COMP INS EXP - CODES	25.00	30.00	5.00	83.33%
413.460. TRAINING/SEMINAR EXPENSE-CODES	0.00	50.00	50.00	0.00%
Subtotal - Codes	2,887.02	12,470.00	9,582.98	23.15% under

GF BUDGET VS ACTUAL

Borough of Bellefonte

For 6/30/2026

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
414.210. OFFICE SUPPLIES EXPENSE-PLAN/ZON	100.00	200.00	100.00	50.00%
414.215. POSTAGE EXPENSE - PLAN/ZON	100.00	125.00	25.00	80.00%
414.231. FUEL EXPENSE-PLANNING/ZONING	13.67	50.00	36.33	27.34%
414.243. MISC SUPP EXP -PLANNING/ZONING	4.39	25.00	20.61	17.56%
414.260. MINOR EQUIPMENT EXPENSE-PLAN/ZON	53.79	1,000.00	946.21	5.38%
414.311. AUDIT EXPENSE - PLANNING/ZONING	0.00	50.00	50.00	0.00%
414.314. LEGAL EXPENSE - PLAN/ZON	2,351.50	4,000.00	1,648.50	58.79%
414.317. DATA PROCESSING EXP - PLAN/ZON	661.00	600.00	(61.00)	110.17% <i>over</i>
414.320. IT SERVICES EXPENSE - PLAN/ZON	214.00	875.00	661.00	24.46%
414.331. TRAVEL EXPENSE - PLAN/ZON	49.30	25.00	(24.30)	197.20% <i>over</i>
414.341. ADVERTISING EXPENSE - PLAN/ZON	182.38	275.00	92.62	66.32%
414.342. PRINTING EXPENSE - PLAN/ZON	0.00	75.00	75.00	0.00%
414.344. COPY EXPENSE - PLAN/ZON	0.00	185.00	185.00	0.00%
414.384. CONTRACTED SERV-IN HOUSE-PLAN/ZON	16,829.36	36,500.00	19,670.64	46.11%
414.460. TRAINING/SEM EXPENSE - PLAN/ZON	50.00	150.00	100.00	33.33%
414.905. MISCELLANEOUS EXPENSE-PLAN/ZON	0.00	25.00	25.00	0.00%
Subtotal - Planning/Zoning	20,609.39	44,160.00	23,550.61	46.67% <i>under</i>
430.112.0 SALARY EXPENSE - ST	163,703.56	400,000.00	236,296.44	40.93%
430.180.0 OVERTIME WAGES EXP - ST	12,367.82	27,000.00	14,632.18	45.81%
430.191.0 WORKBOOTS EXPENSE - ST	2,141.66	2,200.00	58.34	97.35% <i>done</i>
430.192.0 SOCIAL SECURITY EXPENSE - ST	12,933.96	29,000.00	16,066.04	44.60%
430.193.0 ENROLLMENT/ADMIN EXP-PMRS-ST	115.48	150.00	34.52	76.99%
430.196.0 HEALTH INSURANCE EXPENSE - ST	49,557.69	120,500.00	70,942.31	41.13%
430.197.0 RETIREMENT EXPENSE - ST	5,927.18	26,000.00	20,072.82	22.80%
430.198.0 HEALTH CARE EXP-IN HOUSE - ST	500.00	5,000.00	4,500.00	10.00%
430.199.0 LIFE INS EXPENSE - ST	343.82	880.00	536.18	39.07%
430.210.0 OFFICE SUPPLIES EXPENSE - ST	364.97	875.00	510.03	41.71%
430.215.0 POSTAGE EXPENSE - ST	0.00	650.00	650.00	0.00%
430.226.0 JANITORIAL SUPPLIES EXP - ST	250.76	900.00	649.24	27.86%
430.231.0 FUEL EXPENSE - ST	9,423.08	24,000.00	14,576.92	39.26%
430.238.0 CLOTHING & UNIFORM EXPENSE - ST	908.87	3,000.00	2,091.13	30.30%
430.245.0 STREET & ROAD SIGNS EXP - ST	2,333.93	5,000.00	2,666.07	46.68%
430.246.0 MATERIALS & SUPPLIES EXP - ST	4,215.06	10,500.00	6,284.94	40.14%
430.249.0 COMPUTER SOFTWARE EXPENSE - ST	423.00	450.00	27.00	94.00%
430.251.0 VEHICLE & EQUIP MAINT EXP - ST	18,743.65	35,000.00	16,256.35	53.55%
430.255.0 SHOP SUPP/EQUIP EXPENSE	1,804.94	4,400.00	2,595.06	41.02%
430.255.A SHOP CAPITAL EXPENSES - ST	60.00	0.00	(60.00)	0.00% <i>will invest.</i>
430.259.0 ELECTRICAL SUPPLIES EXPENSE-ST	410.87	1,500.00	1,089.13	27.39%
430.260.0 TOOLS & MINOR EQUIP EXP - ST	3,606.65	2,500.00	(1,106.65)	144.27% <i>over</i>
430.311.0 AUDIT EXPENSE - ST	0.00	1,700.00	1,700.00	0.00%
430.313.0 ENGINEERING EXP - ST	1,715.00	300.00	(1,415.00)	571.67% <i>over - locust Lane</i>
430.314.0 LEGAL EXPENSE - ST	4,738.39	400.00	(4,338.39)	1,184.60% <i>over - stormwater</i>
430.317.0 DATA PROCESSING EXP - ST	246.79	950.00	703.21	25.98%
430.318.0 JANITORIAL SERVICES EXP - ST	4,374.99	8,125.00	3,750.01	53.85%
430.319.0 FIRE PERMIT EXPENSE-236 W LAMB-ST	130.00	150.00	20.00	86.67%

GF BUDGET VS ACTUAL Borough of Bellefonte For 6/30/2026

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
430.320.0 IT SERVICES EXPENSE - ST	950.00	4,000.00	3,050.00	23.75%
430.321.0 TELEPHONE EXPENSE - ST	816.68	2,100.00	1,283.32	38.89%
430.324.0 CELL PHONE EXPENSE - ST	1,078.67	3,300.00	2,221.33	32.69%
430.325.0 INTERNET EXPENSE - ST	32.13	225.00	192.87	14.28%
430.327.0 RADIO MAINT EXPENSE - ST	0.00	100.00	100.00	0.00%
430.329.0 EMERGENCY NOTIFICATION EXP-ST	230.75	2,100.00	1,869.25	10.99%
430.331.0 TRAVEL EXPENSE - ST	53.66	150.00	96.34	35.77%
430.341.0 ADVERTISING EXPENSE - ST	108.02	500.00	391.98	21.60%
430.342.0 PRINTING EXPENSE - ST	0.00	600.00	600.00	0.00%
430.344.0 COPY EXPENSE - ST	48.31	250.00	201.69	19.32%
430.351.0 COMM INS EXPENSE - ST	1,261.51	22,000.00	20,738.49	5.73%
430.354.0 WORKERS COMP INS EXPENSE - ST	2,000.00	15,250.00	13,250.00	13.11%
430.361.0 ELECTRICITY EXPENSE - ST	812.60	3,700.00	2,887.40	21.96%
430.362.0 NATURAL GAS EXPENSE - ST	10,965.06	12,700.00	1,734.94	86.34%
430.373.0 BUILDING/PROP MAINT EXPENSE-ST	1,007.33	6,000.00	4,992.67	16.79%
430.384.0 EQUIPMENT RENTAL EXP - ST	701.50	1,750.00	1,048.50	40.09%
430.420.0 DUES/SUBMEMBERSHIPS EXP - ST	75.00	85.00	10.00	88.24%
430.450.0 CONTRACTED SERVICES EXP - ST	4,468.40	1,000.00	(3,468.40)	446.84% over - fee removed from storms
430.460.0 TRAINING/SEMINAR EXPENSE - ST	162.19	1,200.00	1,037.81	13.52%
430.470.0 CDL/ LIC/RE-CERT EXPENSE - ST	50.00	450.00	400.00	11.11%
430.471.0 DRUG TESTING EXPENSE - ST	0.00	425.00	425.00	0.00%
430.472.0 PERMIT/LICENSE FEES EXPENSE-ST	335.00	325.00	(10.00)	103.08% over
430.474.0 REPAIRS TO PRIVATE PROPERTY-ST	0.00	1,000.00	1,000.00	0.00%
430.701.0 LEASE/LOAN PYMTS-ST	0.00	8,140.00	8,140.00	0.00%
430.706.0 CURBING/RAMP EXPENSE - ST	3,600.00	22,000.00	18,400.00	16.36%
430.905.0 MISCELLANEOUS EXPENSE - ST	0.00	25.00	25.00	0.00%
431.246. STREET CLEAN & PAINTING EXP-ST	2,945.40	14,500.00	11,554.60	20.31%
433.370. TRAFFIC SIGNALS MAINT - ST	803.95	13,500.00	12,696.05	5.96%
438.246. MAINT OF STREETS EXP - ST	0.00	25,000.00	25,000.00	0.00%
446.000. STORM WATER MGMT-STORM DRAINS	2,974.75	40,000.00	37,025.25	7.44%
Subtotal - Streets	336,823.03	913,505.00	576,681.97	36.87% under
411.500. FIREMEN'S RELIEF GRANT PASSTHR	0.00	35,000.00	35,000.00	0.00%
412.351. AMBULANCE COMMERCIAL INS EXP	0.00	75.00	75.00	0.00%
412.354. AMBULANCE VOLUNTEERS WORK COMP	410.00	410.00	0.00	100.00% done
441.000. CEMETARY EXPENSE	0.00	4,000.00	4,000.00	0.00%
447.000. BUS SERVICE EXPENSE	13,368.00	32,000.00	18,632.00	41.78%
451.260. PARKS EXPENSE	0.00	100.00	100.00	0.00%
452.530. CONTRIB TO NITT VAL JT REC AU	6,105.00	6,105.00	0.00	100.00% done
455.000. SHADE TREE COMMISSION EXPENSE	344.00	4,000.00	3,656.00	8.60%
456.500. CENTRE CO LIBRARY EXP	24,525.00	24,525.00	0.00	100.00% done
459.373. TRAIN STATION EXPENSE	101.00	7,500.00	7,399.00	1.35%
Subtotal - Other Expenses	44,853.00	113,715.00	68,862.00	39.44% under
468.210. OFFICE SUPPLIES EXP - HARB	75.00	150.00	75.00	50.00%

GF BUDGET VS ACTUAL

Borough of Bellefonte

For 6/30/2026

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
468.215. POSTAGE EXPENSE - HARB	50.00	125.00	75.00	40.00%
468.231. FUEL EXPENSE- HARB	10.00	35.00	25.00	28.57%
468.242. MATERIALS & SUPPLIES EXP-HARB	4.39	50.00	45.61	8.78%
468.317. DATA PROCESSING EXP - HARB	364.00	850.00	486.00	42.82%
468.320. IT SERVICES EXP - HARB	260.00	500.00	240.00	52.00%
468.331. TRAVEL EXP-HARB	0.00	25.00	25.00	0.00%
468.341. ADVERTISING EXPENSE - HARB	0.00	150.00	150.00	0.00%
468.342. PRINTING EXPENSE - HARB	0.00	35.00	35.00	0.00%
468.344. COPY EXPENSE-HARB	0.00	140.00	140.00	0.00%
468.450. CONTRACTED SERVICES EXP - HARB	7,212.55	15,645.00	8,432.45	46.10%
Subtotal - HARB	7,975.94	17,705.00	9,729.06	45.05% under
Subtotal - Transfers Out	0.00	0.00	0.00	0.00%
Total Expense	\$ 1,784,286.45	\$ 4,182,675.00	\$ 2,398,388.55	\$ 42.66%
Net Income/Loss	\$ 751,505.80	\$ 0.00	\$ (751,505.80)	\$ 0.00%

net income

BUDGET VS ACTUAL **Borough of Bellefonte** **For 6/30/2026**

STREET LIGHTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	103,131.31	108,250.00	5,118.69	(95.27)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	30.00	30.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	618.20	900.00	281.80	(68.69)
341.010.000 INTEREST INCOME - CKG, SVGS	1,652.43	500.00	(1,152.43)	(330.49)
399.001.000 USE OF FUND BALANCE	0.00	16,800.00	16,800.00	0.00
Total Revenues	105,401.94	126,480.00	21,078.06	(83.33)
Expenses				
434.210.000 OFFICE SUPPLIES EXPENSE	0.00	30.00	30.00	0.00
434.215.000 POSTAGE EXPENSE	0.00	20.00	20.00	0.00
434.246.000 PURCHASE OF NEW STREETLIGHTS	0.00	11,000.00	11,000.00	0.00
434.249.000 REPAIRS & MAINTANENCE SUPP EXP	0.00	200.00	200.00	0.00
434.311.000 AUDIT EXPENSE	0.00	130.00	130.00	0.00
434.351.000 COMMERCIAL INSURANCE EXPENSE	2,100.00	2,100.00	0.00	100.00
434.361.000 STREETLIGHTING ELECTRICITY EXP	35,146.85	113,000.00	77,853.15	31.10
Total Expenses	37,246.85	126,480.00	89,233.15	29.45
Net Income	\$ 68,155.09	\$ 0.00	\$ (68,155.09)	\$ 0.00

uncounted

BUDGET VS ACTUAL

Borough of Bellefonte

For 6/30/2026

FIRE DEPARTMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	82,505.05	87,460.00	4,954.95	(94.33)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	30.00	30.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	473.62	1,355.00	881.38	(34.95)
341.010.000 INTEREST INCOME - CKG, SVGS	2,384.86	2,000.00	(384.86)	(119.24)
358.110.000 FIRE PROTECTION REV (S,B,M)	59,805.00	169,955.00	110,150.00	(35.19)
362.111.000 FIRE REPORT REVENUE	5.00	0.00	(5.00)	0.00
399.001.000 USE OF FUND BALANCE	0.00	20,000.00	20,000.00	0.00
Total Revenues	145,173.53	280,800.00	135,626.47	(51.70)
Expenses				
411.110.000 FIRE CHIEF STIPEND EXPENSE	437.50	1,500.00	1,062.50	29.17
411.192.000 FIRE CHIEF SS EXPENSE	33.47	115.00	81.53	29.10
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	30.00	30.00	0.00
411.215.000 POSTAGE EXPENSE	25.00	25.00	0.00	100.00
411.231.000 FUEL EXPENSE	5,113.26	13,000.00	7,886.74	39.33
411.242.000 SAFETY EQUIPMENT EXPENSE	0.00	2,000.00	2,000.00	0.00
411.249.000 MATERIALS & SUPPLIES EXPENSE	0.00	1,000.00	1,000.00	0.00
411.251.000 FIRE EQUIPMENT MAINTANANCE EXP	14,134.88	56,000.00	41,865.12	25.24
411.260.000 MINOR EQUIPMENT EXPENSE	(191.00)	22,000.00	22,191.00	(0.87)
411.310.000 PROFESSIONAL FEES EXPENSE	1,223.64	1,300.00	76.36	94.13
411.311.000 AUDIT EXPENSE	0.00	420.00	420.00	0.00
411.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
411.315.000 PHYSICALS EXPENSE	0.00	40,000.00	40,000.00	0.00
411.317.000 DATA PROCESSING EXPENSE	0.00	250.00	250.00	0.00
411.320.000 IT/EMAIL EXPENSE	276.00	550.00	274.00	50.18
411.324.000 CELL PHONE/IPAD/JETPACK EXPENSE	3,292.76	10,750.00	7,457.24	30.63
411.327.000 RADIO/PAGER MAINTANANCE EXP	0.00	750.00	750.00	0.00
411.341.000 ADVERTISING EXPENSE	0.00	300.00	300.00	0.00
411.342.000 PRINTING EXPENSE	0.00	30.00	30.00	0.00
411.344.000 COPY EXPENSE	0.00	30.00	30.00	0.00
411.351.000 COMMERCIAL INS EXPENSE	10,370.00	31,500.00	21,130.00	32.92
411.354.000 WORKERS COMP INS EXPENSE	16,800.00	46,000.00	29,200.00	36.52
411.361.000 ELECTRICITY EXPENSE	2,257.11	20,000.00	17,742.89	11.29
411.362.000 NATURAL GAS EXPENSE	10,433.90	15,000.00	4,566.10	69.56
411.366.000 WATER SERVICE EXPENSE	20.00	125.00	105.00	16.00
411.373.000 BUILDING MAINTANANCE EXPENSE	157.56	1,300.00	1,142.44	12.12
411.420.000 DUES/SUB/MEMBERSHIP EXPENSE	3,033.97	5,600.00	2,566.03	54.18
411.905.000 MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00
411.950.000 FIRE POLICE SUPPLIES EXPENSE	0.00	1,000.00	1,000.00	0.00
492.004.000 TRANSFER TO FIRE EQUIP FUND	10,000.00	10,000.00	0.00	100.00
Total Expenses	77,418.05	280,800.00	203,381.95	27.57

BUDGET VS ACTUAL
Borough of Bellefonte
For 6/30/2026

 Page: 2

FIRE DEPARTMENT	Y-T-D		Annual Budget	Variance	Percent of Budget
	Actual				
Net Income	\$ 67,755.48	\$	0.00	\$ (67,755.48)	0.00

Net
income

BUDGET VS ACTUAL **Borough of Bellefonte** **For 6/30/2026**

FIRE EQUIPMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	32,284.56	34,200.00	1,915.44	(94.40)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	20.00	20.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	197.64	500.00	302.36	(39.53)
341.010.000 INTEREST INCOME-CKG, SVGS	1,061.37	1,100.00	38.63	(96.49)
358.110.000 FIRE PROTECTION REV (S.B.M)	34,019.94	67,490.00	33,470.06	(50.41)
392.003.000 TRANSFER FROM FIRE DEPT FUND	10,000.00	10,000.00	0.00	(100.00) <i>done</i>
Total Revenues	77,563.51	113,310.00	35,746.49	(68.45)
Expenses				
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	10.00	10.00	0.00
411.215.000 POSTAGE EXPENSE	10.00	10.00	0.00	100.00 <i>done</i>
411.318.000 OTHER SERVICES AND CHARGES	245.00	0.00	(245.00)	0.00 <i>over - new</i>
411.750.000 EQUIPMENT EXPENSE	500.00	0.00	(500.00)	0.00 <i>over - not bud.</i>
470.000.000 PAYMENT ON FIRE EQUIP LOANS	22,355.52	44,715.00	22,359.48	50.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	40,000.00	68,575.00	28,575.00	58.33
Total Expenses	63,110.52	113,310.00	50,199.48	55.70 <i>under</i>
Net Income	\$ 14,452.99	\$ 0.00	\$ (14,452.99)	\$ 0.00

not income

BUDGET VS ACTUAL **Borough of Bellefonte** **For 6/30/2026**

PARKS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	121,067.19	128,000.00	6,932.81	(94.58)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	55.00	55.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	688.70	2,140.00	1,451.30	(32.18)
341.010.000 INTEREST INCOME - CKG, SVGS	926.17	1,200.00	273.83	(77.18)
342.300.000 RENTAL REVENUE-GOVERNOR'S PARK	1,685.00	3,000.00	1,315.00	(56.17)
342.301.000 RENTAL REVENUE -TALLEYRAND PARK	300.00	500.00	200.00	(60.00)
342.302.000 TALLEYRAND PARK APPLICATION FEE	220.00	450.00	230.00	(48.89)
342.460.000 USE OF BALLFIELDS AT GOV PARK	1,240.00	2,445.00	1,205.00	(50.72)
354.400.000 INTERGOVERNMENTAL REVENUE-STATE	0.00	600.00	600.00	0.00
367.800.000 SALE OF FISH FOOD REVENUE	989.50	2,200.00	1,210.50	(44.98)
387.000.000 DONATION REVENUE	0.00	90.00	90.00	0.00
399.001.000 USE OF FUND BALANCE	0.00	10,000.00	10,000.00	0.00
Total Revenues	127,116.56	150,680.00	23,563.44	(84.36)

bud. # only

Expenses				
451.112.000 SALARY EXPENSE	27,417.61	77,000.00	49,582.39	35.61
451.192.000 SOCIAL SECURITY EXPENSE	2,097.44	5,890.00	3,792.56	35.61
451.210.000 OFFICE SUPPLIES EXPENSE	0.00	40.00	40.00	0.00
451.215.000 POSTAGE EXPENSE	0.00	30.00	30.00	0.00
451.231.000 FUEL EXPENSE	2,223.50	5,000.00	2,776.50	44.47
451.240.000 FISH FOOD EXPENSE	37.98	125.00	87.02	30.38
451.247.000 MATERIALS & SUPPLIES EXPENSE	2,954.29	5,000.00	2,045.71	59.09
451.248.000 VANDALISM EXPENSE	0.00	1,000.00	1,000.00	0.00
451.251.000 VEHICLE/EQUIPMENT MAINT EXP	2,070.82	2,700.00	629.18	76.70
451.260.000 MINOR EQUIPMENT EXPENSE	0.00	750.00	750.00	0.00
451.311.000 AUDIT EXPENSE	0.00	250.00	250.00	0.00
451.314.000 LEGAL EXPENSE	0.00	50.00	50.00	0.00
451.317.000 DATA PROCESSING EXPENSE	130.00	130.00	0.00	100.00
451.321.000 TELEPHONE EXPENSE	32.68	175.00	142.32	18.67
451.342.000 PRINTING EXPENSE	0.00	65.00	65.00	0.00
451.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	5,725.00	5,725.00	0.00
451.354.000 WORKERS COMP INSURANCE EXPENSE	0.00	2,750.00	2,750.00	0.00
451.361.000 ELECTRICITY EXPENSE	2,098.93	5,500.00	3,401.07	38.16
451.375.000 PROPERTY MAINTANENCE EXPENSE	2,818.58	1,300.00	(1,518.58)	216.81
451.376.000 PARK IMPROVEMENTS & EQUIP EXP	1,200.00	2,000.00	800.00	60.00
451.384.000 EQUIPMENT RENTAL EXPENSE	21.20	200.00	178.80	10.60
451.450.000 CONTRACTED SERVICES EXP	875.00	10,000.00	9,125.00	8.75
451.700.000 CAPITAL EXPENDITURES	0.00	25,000.00	25,000.00	0.00
Total Expenses	43,978.03	150,680.00	106,701.97	29.19

under

*repair fuel on
pitches road
& infield*

BUDGET VS ACTUAL
Borough of Bellefonte
For 6/30/2026

lm
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PARKS	Net Income			
	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
	\$ 83,138.53 \$	0.00 \$	(83,138.53) \$	0.00

Income tax

BUDGET VS ACTUAL

Borough of Bellefonte

For 6/30/2026

WATER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	4,066.98	7,500.00	3,433.02	(54.23)
341.020.000 INTEREST INCOME - SWEEP ACCT	18,768.89	40,000.00	21,231.11	(46.92)
342.401.000 RENTAL INCOME-SHENTEL	3,605.00	6,000.00	2,395.00	(60.08)
378.000.000 WATER COLLECTIONS REVENUE	856,293.92	1,981,645.00	1,125,351.08	(43.21)
378.001.000 SALE OF BULK WATER REVENUE	7,925.40	40,000.00	32,074.60	(19.81)
378.002.000 CW LINE CAPITAL PROJECTS REV	10,452.24	15,000.00	4,547.76	(69.68)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	41,926.69	73,000.00	31,073.31	(57.43)
378.700.000 BULK WATER REVENUE-MILESBOURG	20,927.56	48,000.00	27,072.44	(43.60)
378.901.000 METER/PIT/PARTS/ETC SALES REVENUE	6,560.51	3,000.00	(3,560.51)	(218.68) <i>over</i>
378.903.000 VACANCY APPLICATION REVENUE	150.00	210.00	60.00	(71.43)
378.904.000 WATER ON/OFF FEE REVENUE	35.00	120.00	85.00	(29.17)
378.905.000 SERVICES PROVIDED BY WATER DEP	1,286.33	400.00	(886.33)	(321.58) <i>over</i>
378.906.000 POSTING FEE REVENUE	1,960.00	750.00	(1,210.00)	(261.33)
383.400.000 CAPACITY FEES & ASSESSMENT REV	607.20	19,090.00	18,482.80	(3.18)
389.000.000 MISCELLANEOUS REVENUE	0.00	250.00	250.00	0.00
389.003.000 FEE REVENUE	80.00	20.00	(60.00)	(400.00) <i>over</i>
391.100.000 SALE OF FIXED ASSETS REVENUE	11,311.00	0.00	(11,311.00)	0.00 <i>over - not bud.</i>
392.096.000 TRANSFER IN FROM HEALTH INS FUND	1,655.00	1,655.00	0.00	(100.00) <i>done</i>
399.001.000 USE OF FUND BALANCE	0.00	791,000.00	791,000.00	0.00 <i>bud. # only</i>
Total Revenues	987,611.72	3,027,640.00	2,040,028.28	(32.62)
Expenses				
448.112.000 SALARY EXPENSE	252,894.27	510,500.00	257,605.73	49.54
448.180.000 OVERTIME WAGES EXPENSE	18,155.25	27,500.00	9,344.75	66.02
448.191.000 WORKBOOTS EXPENSE	2,800.00	2,800.00	0.00	100.00 <i>done</i>
448.192.000 SOCIAL SECURITY EXPENSE	20,119.79	40,250.00	20,130.21	49.99
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	119.04	175.00	55.96	68.02
448.196.000 HEALTH INSURANCE EXPENSE	39,272.01	116,000.00	76,727.99	33.86
448.197.000 PENSION EXPENSE	12,940.61	42,225.00	29,284.39	30.65
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	3,500.15	6,200.00	2,699.85	56.45
448.199.000 LIFE INSURANCE EXPENSE	511.68	1,070.00	558.32	47.82
448.210.000 OFFICE SUPPLIES EXPENSE	96.60	1,000.00	903.40	9.66
448.215.000 POSTAGE EXPENSE	1,123.34	3,700.00	2,576.66	30.36
448.221.000 CHEMICAL EXPENSE	17,923.87	29,500.00	11,576.13	60.76
448.231.000 FUEL EXPENSE	5,558.03	12,000.00	6,441.97	46.32
448.238.000 CLOTHING & UNIFORM EXPENSE	1,191.58	3,200.00	2,008.42	37.24
448.246.000 REPAIR/MAINT/MISC SUPP EXP	16,150.58	31,500.00	15,349.42	51.27
448.249.000 COMPUTER SOFTWARE EXPENSE	4,897.03	11,000.00	6,102.97	44.52
448.251.000 VEHICLE & EQUIP MAINT EXP	8,526.40	22,000.00	13,473.60	38.76
448.253.000 REPAIRS TO WATER SYSTEM EXP	27,048.60	70,000.00	42,951.40	38.64
448.254.000 PUMP MAINT/REPAIRS EXPENSE	2,138.53	11,000.00	8,861.47	19.44
448.255.000 WATER METER MAINT/REPLACE EXP	107,332.49	200,000.00	92,667.51	53.67

BUDGET VS ACTUAL
Borough of Bellefonte
For 6/30/2026

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.260.000 TOOLS & MINOR EQUIPMENT EXP	1,438.73	4,500.00	3,061.27	31.97
448.311.000 AUDIT EXPENSE	0.00	7,400.00	7,400.00	0.00
448.313.000 ENGINEERING EXPENSE	13,449.31	39,000.00	25,550.69	34.49
448.314.000 LEGAL EXPENSE	6,490.40	4,000.00	(2,490.40)	162.26 <i>over</i>
448.316.000 WATER TESTING EXPENSE	1,909.60	11,000.00	9,090.40	17.36
448.317.000 DATA PROCESSING EXPENSE	521.04	1,850.00	1,328.96	28.16
448.318.000 SERVICE AGREEMENT EXPENSE	5,849.00	3,850.00	(1,999.00)	151.92 <i>over - mapping</i>
448.319.000 PEST CONTROL EXPENSE	184.00	1,200.00	1,016.00	15.33
448.320.000 IT SERVICES EXPENSE	1,786.00	4,500.00	2,714.00	39.69
448.321.000 TELEPHONE EXPENSE	2,230.65	5,300.00	3,069.35	42.09
448.324.000 CELL PHONE/IPAD EXPENSE	1,798.66	3,900.00	2,101.34	46.12
448.325.000 INTERNET EXPENSE	3,935.37	10,500.00	6,564.63	37.48
448.329.000 SCADA SYSTEM EXPENSE	6,759.84	14,750.00	7,990.16	45.83
448.331.000 TRAVEL EXPENSE	0.00	50.00	50.00	0.00
448.341.000 ADVERTISING EXPENSE	20.90	350.00	329.10	5.97
448.342.000 PRINTING EXPENSE	0.00	500.00	500.00	0.00
448.344.000 COPY EXPENSE	0.00	275.00	275.00	0.00
448.351.000 COMMERCIAL INS EXPENSE	32,000.00	40,000.00	8,000.00	80.00
448.354.000 WORKERS COMP INS EXPENSE	5,000.00	19,750.00	14,750.00	25.32
448.361.000 ELECTRICITY EXPENSE	188,451.35	450,000.00	261,548.65	41.88
448.362.000 HEATING OIL EXP - PUMP HOUSE	876.17	3,200.00	2,323.83	27.38
448.375.000 PREVENTATIVE MAINTENANCE EXP	0.00	20,000.00	20,000.00	0.00
448.376.000 MAINT OF PUMP HOUSES EXPENSE	199.00	3,000.00	2,801.00	6.63
448.377.000 MAINTENANCE OF RESERVOIR EXP	746.15	15,000.00	14,253.85	4.97
448.378.000 MAINT OF STREETS EXPENSE	13,711.74	34,000.00	20,288.26	40.33
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.385.000 WATER TANK MAINT EXP	354.22	0.00	(354.22)	0.00 <i>over - new</i>
448.399.000 LEASE PAYMENTS EXPENSE	1,100.47	13,645.00	12,544.53	8.07
448.420.000 DUES/MEMBERSHIP/SUB EXP	548.00	1,000.00	452.00	54.80
448.450.000 CONTRACTED SERVICES EXPENSE	2,591.45	15,000.00	12,408.55	17.28
448.460.000 TRAINING/MEETING EXPENSE	4,250.00	4,500.00	250.00	94.44
448.470.000 CDL/OTHER LICENSE EXPENSE	261.00	3,600.00	3,339.00	7.25
448.471.000 DRUG TESTING EXPENSE	96.21	250.00	153.79	38.48
448.473.000 OPERATORS LICENSE FEE EXP	360.00	150.00	(210.00)	240.00 <i>over</i>
448.474.000 REPAIRS TO PERSONAL PROP EXP	160.00	1,000.00	840.00	16.00
448.475.000 OTHER FEES EXPENSE	5,100.00	11,000.00	5,900.00	46.36
448.478.000 SALES TAX EXPENSE	1,416.61	1,000.00	(416.61)	141.66 <i>over - revenue not transferred</i>
448.480.000 SERVICE LINE INVENTORY EXPENSE	0.00	100,000.00	100,000.00	0.00
448.700.000 CAPITAL EXPENDITURES	3,900.00	271,000.00	267,100.00	1.44
448.701.000 CAPITAL EXPENDITURE-WATER LINE	497,672.99	640,000.00	142,327.01	77.76
492.001.000 TRANSFER TO GENERAL FUND	55,000.00	110,000.00	55,000.00	50.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	0.00	15,000.00	15,000.00	0.00
Total Expenses	1,402,468.71	3,027,640.00	1,625,171.29	46.32 <i>under</i>
Net Income	\$ (414,856.99)	\$ 0.00	\$ 414,856.99	\$ 0.00

BUDGET VS ACTUAL Borough of Bellefonte For 6/30/2026

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.005.000 INTEREST INCOME-MONEY MARKET	4,219.99	50,000.00	45,780.01	(8.44)
341.010.000 INTEREST INCOME - CKG, SVGS	3,602.47	5,000.00	1,397.53	(72.05)
341.020.000 INTEREST INCOME - SWEEP ACCT	25,959.72	0.00	(25,959.72)	0.00
364.110.000 SEWER COLLECTION REVENUE	1,010,565.32	2,223,145.00	1,212,579.68	(45.46)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	0.00	15,000.00	15,000.00	0.00
364.171.000 SURCHARGE REVENUE	390.39	1,200.00	809.61	(32.53)
364.172.000 PRETREATMENT REVENUE	1,800.00	3,775.00	1,975.00	(47.68)
364.174.000 WASTE DISPOSAL REVENUE	52,248.75	100,000.00	47,751.25	(52.25)
364.180.000 BULK WATER LOADS REVENUE	1,211.54	3,000.00	1,788.46	(40.38)
364.901.000 BULK HAULING PERMIT REVENUE	0.00	120.00	120.00	0.00
364.904.000 CAPITAL IMPROVEMENTS-SBW	80,796.43	147,000.00	66,203.57	(54.96)
364.905.000 OPERATING SPRING,BENNER,WALKER	930,819.27	1,907,700.00	976,880.73	(48.79)
364.910.000 SEWER DYE TEST REVENUE	675.00	400.00	(275.00)	(168.75) over - not bud.
383.400.000 TAP FEES & ASSESSMENTS REVENUE	1,156.18	0.00	(1,156.18)	0.00 over - not bud.
391.100.A00 SALE OF FIXED ASSETS REV-SYST	1,350.00	0.00	(1,350.00)	0.00 ✓
392.096.000 TRANSFER IN FROM HEALTH INS FUND	4,325.00	4,325.00	0.00	(100.00) done ✓
399.001.000 USE OF FUND BALANCE	0.00	250,000.00	250,000.00	0.00 bud. # only
Total Revenues	2,119,120.06	4,710,665.00	2,591,544.94	(44.99)

Expenses

429.112.000 SALARY EXPENSE-FACILITY	411,540.31	832,000.00	420,459.69	49.46
429.112.A00 SALARY EXPENSE-SYSTEM	63,837.15	62,500.00	(1,337.15)	102.14 over
429.180.000 OVERTIME WAGES EXPENSE-FAC	9,139.61	35,500.00	26,360.39	25.75
429.180.A00 OVERTIME WAGES EXPENSE-SYS	746.08	1,500.00	753.92	49.74 done
429.191.000 WORKBOOTS EXPENSE	4,400.00	4,800.00	400.00	91.67
429.192.000 SOCIAL SECURITY EXPENSE-FAC	31,350.92	64,000.00	32,649.08	48.99
429.192.A00 SOCIAL SECURITY EXPENSE-SYS	4,811.94	4,875.00	63.06	98.71 done
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	235.14	210.00	(25.14)	111.97 over
429.194.000 UNEMPLOYMENT COMP EXPENSE	2,120.88	0.00	(2,120.88)	0.00 over - not bud.
429.196.000 HEALTH INSURANCE EXPENSE-FAC	67,724.15	156,000.00	88,275.85	43.41
429.196.A00 HEALTH INS EXPENSE-SYSTEM	8,760.72	14,500.00	5,739.28	60.42
429.197.000 PENSION EXPENSE-FAC	15,074.02	62,800.00	47,725.98	24.00
429.197.A00 PENSION EXPENSE-SYSTEM	0.00	5,850.00	5,850.00	0.00
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	1,807.68	9,500.00	7,692.32	19.03
429.199.000 LIFE INSURANCE EXPENSE-FAC	865.48	1,800.00	934.52	48.08
429.199.A00 LIFE INS EXPENSE-SYSTEM	118.08	125.00	6.92	94.46 done
429.210.000 OFFICE SUPPLIES EXP - FACILITY	45.48	1,100.00	1,054.52	4.13
429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM	0.00	175.00	175.00	0.00
429.215.000 POSTAGE EXPENSE - FACILITY	36.86	200.00	163.14	18.43
429.215.A00 POSTAGE EXPENSE-SYSTEM	936.47	1,800.00	863.53	52.03
429.217.000 SHIPPING FEES EXP-FAC	0.00	150.00	150.00	0.00
429.217.A00 SHIPPING FEES EXP-SYS	0.00	25.00	25.00	0.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 6/30/2026

	Y-T-D	Annual	Variance	Percent
	Actual	Budget		of Budget
SEWER				
429.221.000 CHEMICAL EXPENSE	107,617.69	357,210.00	249,592.31	30.13
429.225.000 LABORATORY SUPPLIES EXPENSE	2,851.72	6,500.00	3,648.28	43.87
429.231.000 FUEL EXPENSE - FACILITY	4,471.89	7,300.00	2,828.11	61.26
429.231.A00 FUEL EXPENSE - SYSTEM	1,946.62	1,675.00	(271.62)	116.22 <i>over</i>
429.238.000 CLOTHING & UNIFORM EXPENSE	1,357.23	4,750.00	3,392.77	28.57
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	1,015.50	1,300.00	284.50	78.12
429.248.A00 COMPUTER SOFTWARE EXPENSE-SYS	4,304.50	8,900.00	4,595.50	48.37
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	1,434.88	2,000.00	565.12	71.74
429.249.A00 MATERIALS & SUPPLIES EXP - SYSTEM	1,121.97	3,000.00	1,878.03	37.40
429.251.A00 VEHICLE MAINT EXP - SYSTEM	694.03	1,000.00	305.97	69.40
429.252.000 EQUIPMENT MAINT EXP - FAC	60,334.34	205,000.00	144,665.66	29.43
429.252.A00 EQUIPMENT MAINT EXP - SYS	13,822.08	10,000.00	(3,822.08)	138.22 <i>over - vac truck repairs</i>
429.257.000 FACILITY MAINTENANCE EXPENSE	13,209.22	31,500.00	18,290.78	41.93
429.258.A00 SYSTEM MAINTENANCE EXPENSE	5,645.10	30,000.00	24,354.90	18.82
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	1,599.94	4,000.00	2,400.06	40.00
429.260.A00 MINOR EQUIPMENT EXP - SYSTEM	0.00	1,500.00	1,500.00	0.00
429.276.000 SERVICE CONTRACT EXP - FAC	7,697.37	31,300.00	23,602.63	24.59
429.310.A00 I & I EXPENSE - SYSTEM	1,532.00	30,000.00	28,468.00	5.11
429.311.000 AUDIT EXPENSE	0.00	9,000.00	9,000.00	0.00
429.313.000 ENGINEERING EXPENSE - FACILITY	59,060.16	135,000.00	75,939.84	43.75
429.313.A00 ENGINEERING EXPENSE - SYSTEM	0.00	500.00	500.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	2,992.50	3,000.00	7.50	99.75
429.314.A00 LEGAL EXPENSE - SYSTEM	4,895.39	5,500.00	604.61	89.01
429.316.000 ANALYTICAL TESTING EXP	23,217.57	47,000.00	23,782.43	49.40
429.317.000 DATA PROCESSING EXPENSE	571.25	1,550.00	978.75	36.85
429.319.000 PEST CONTROL EXPENSE	88.00	575.00	487.00	15.30
429.320.000 IT SERVICES EXPENSE-FAC	2,088.81	9,500.00	7,411.19	21.99
429.320.A00 IT SERVICES EXPENSE-SYSTEM	0.00	250.00	250.00	0.00
429.321.000 TELEPHONE EXPENSE-FACILITY	816.69	2,000.00	1,183.31	40.83
429.321.A00 TELEPHONE EXPENSE-SYSTEM	272.23	1,400.00	1,127.77	19.45
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	1,024.86	2,650.00	1,625.14	38.67
429.324.A00 CELL PHONE EXPENSE - SYSTEM	240.00	240.00	0.00	100.00 <i>done</i>
429.325.000 INTERNET EXPENSE	757.45	2,350.00	1,592.55	32.23
429.329.000 SCADA SYSTEM MAINT EXP	200.00	2,200.00	2,000.00	9.09
429.331.000 TRAVEL EXPENSES-FACILITY	0.00	50.00	50.00	0.00
429.331.A00 TRAVEL EXPENSES-SYSTEM	40.27	50.00	9.73	80.54
429.341.000 ADVERTISING EXPENSE	51.92	2,000.00	1,948.08	2.60
429.342.000 PRINTING EXPENSE - FACILITY	0.00	200.00	200.00	0.00
429.342.A00 PRINTING EXPENSE - SYSTEM	0.00	300.00	300.00	0.00
429.344.000 COPY EXPENSE-FACILITY	137.07	300.00	162.93	45.69
429.344.A00 COPY EXPENSE - SYSTEM	0.00	100.00	100.00	0.00
429.350.000 INSURANCE EXPENSE	0.00	2,450.00	2,450.00	0.00
429.351.000 COMMERCIAL INSURANCE EXPENSE	17,000.00	63,000.00	46,000.00	26.98
429.354.000 WORKERS COMP INS EXP-FACILITY	6,969.91	31,000.00	24,030.09	22.48
429.354.A00 WORKERS COMP INS EXP-SYSTEM	2,300.00	2,300.00	0.00	100.00 <i>done</i>
429.361.000 ELECTRICITY EXPENSE	278,973.15	597,000.00	318,026.85	46.73
429.362.000 NATURAL GAS EXPENSE	9,290.40	15,900.00	6,609.60	58.43

BUDGET VS ACTUAL **Borough of Belleville** **For 6/30/2026**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.365.000 DISPOSAL OF SLUDGE EXPENSE	0.00	15,000.00	15,000.00	0.00
429.366.000 WATER EXPENSE	0.00	200,000.00	200,000.00	0.00
429.374.000 COPIER RENTAL/MAINT EXP	550.00	1,320.00	770.00	41.67
429.378.A00 MAINT OF STREETS EXP - SYSTEM	0.00	18,000.00	18,000.00	0.00
429.384.A00 EQUIPMENT RENTAL EXP-FACILITY	0.00	2,000.00	2,000.00	0.00
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	500.00	500.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	5,502.35	7,705.00	2,202.65	71.41
429.399.A00 LEASE PAYMENT EXP-SYSTEM	0.00	8,140.00	8,140.00	0.00
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	908.00	1,000.00	92.00	90.80
429.420.A00 SUBSCRIPTION EXP-SYSTEM	0.00	30.00	30.00	0.00
429.450.000 CONTRACTED SERVICES EXP - FAC	42.64	4,500.00	4,457.36	0.95
429.450.A00 CONTRACTED SERVICES EXP - SYSTEM	440.00	20,000.00	19,560.00	2.20
429.460.000 TRAINING EXPENSE	1,925.00	6,000.00	4,075.00	32.08
429.469.000 BIOSOLIDS RECYCLING EXPENSE	49,842.58	100,800.00	50,957.42	49.45
429.470.000 CDL/OTHER LICENSE EXPENSE	180.00	1,000.00	820.00	18.00
429.471.000 DRUG TESTING EXPENSE	0.00	200.00	200.00	0.00
429.472.000 PERMIT FEES EXPENSE	3,750.00	4,150.00	400.00	90.36
429.473.000 OPERATORS LICENSE EXP-FAC	545.00	1,500.00	955.00	36.33
429.473.A00 OPERATORS LICENSE EXP-SYS	60.00	60.00	0.00	100.00
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	0.00	4,000.00	4,000.00	0.00
429.476.000 OTHER FEES EXPENSE	885.10	1,100.00	214.90	80.46
429.700.C00 CAPITAL EXPENDITURES - FACILITY	132,413.41	350,000.00	217,586.59	37.83
429.705.A00 CAPITAL EXPENDITURES - SYSTEM	14,948.00	200,000.00	185,052.00	7.47
429.905.000 MISCELLANEOUS EXPENSE-FAC	0.00	50.00	50.00	0.00
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	0.00	338,910.00	338,910.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	4,985.26	8,280.00	3,294.74	60.21
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	0.00	65,035.00	65,035.00	0.00
472.406.A00 RELIANCE LOAN EXP - INTEREST	2,016.66	3,320.00	1,303.34	60.74
472.411.A00 NORTHWEST LOAN #3892-PRINCIPAL EXP	0.00	180,100.00	180,100.00	0.00
472.412.A00 NORTHWEST LOAN #3892-INTEREST EXP	34,821.32	68,055.00	33,233.68	51.17
475.000.A00 TRUSTEE FEE EXPENSE	0.00	1,200.00	1,200.00	0.00
492.001.B00 TRANSFER TO GENERAL FUND	75,000.00	150,000.00	75,000.00	50.00
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	0.00	15,000.00	15,000.00	0.00
Total Expenses	1,594,010.00	4,710,665.00	3,116,655.00	33.84 under
Net Income	\$ 525,110.06 \$	0.00 \$	(525,110.06) \$	0.00

net
income

BUDGET VS ACTUAL

Borough of Bellefonte

For 6/30/2026

REFUSE

Revenues

341,010.00 INTEREST INCOME - CKG, SVGS
 358,050.00 CONTRACTED INTERGOV'TAL REV
 364,300.00 REFUSE COLLECTIONS REVENUE
 364,305.00 SPECIAL COLLECTIONS REVENUE
 364,307.00 GRASS/BRUSH COLLECTION FEE
 364,400.00 COMMERCIAL HAULERS COMPOST FEE
 364,520.00 FEE FOR REFUSE CONTAINERS
 364,521.00 FEE FOR RECYCLING CONTAINERS
 364,901.00 SALE OF COMPOST REVENUE
 391,100.00 SALE OF FIXED ASSETS REVENUE
 392,096.00 TRANSFER IN FROM HEALTH INS FUND
 399,001.00 USE OF FUND BALANCE

Total Revenues

Y-T-D Actual	Annual Budget	Variance	Percent of Budget
4,928.37	6,005.00	1,076.63	(82.07)
0.00	9,700.00	9,700.00	0.00
649,520.42	1,272,700.00	623,179.58	(51.03)
1,810.00	3,800.00	1,990.00	(47.63)
18,725.00	24,750.00	6,025.00	(75.66)
325.00	0.00	(325.00)	0.00
2,160.00	2,080.00	(80.00)	(103.85)
42.00	7.00	(35.00)	(600.00)
3,085.00	200.00	(2,885.00)	(1,542.50)
0.00	5,500.00	5,500.00	0.00
3,065.00	3,065.00	0.00	(100.00)
0.00	71,353.00	71,353.00	0.00
683,660.79	1,399,160.00	715,499.21	(48.86)

Expenses

427,112.00 SALARY EXPENSE
 427,180.00 OVERTIME WAGES EXPENSE
 427,191.00 WORKBOOT EXPENSE
 427,192.00 SOCIAL SECURITY EXPENSE
 427,193.00 ENROLLMENT/ADMIN EXP-RETIREMEN
 427,196.00 HEALTH INSURANCE EXP
 427,197.00 PENSION EXPENSE
 427,198.00 HEALTH CARE EXPENSE - IN HOUSE
 427,199.00 LIFE INSURANCE EXPENSE
 427,210.00 OFFICE SUPPLIES EXPENSE
 427,215.00 POSTAGE EXPENSE
 427,231.00 FUEL EXPENSE
 427,238.00 CLOTHING & UNIFORM EXPENSE
 427,249.00 COMPUTER SOFTWARE EXPENSE
 427,250.00 REPAIR/ MAINT/MISC SUPP EXP
 427,251.00 COLLECTION EQUIP/EQUIP MAINT EXP
 427,260.00 MINOR EQUIPMENT EXPENSE
 427,311.00 AUDIT EXPENSE
 427,314.00 LEGAL EXPENSE
 427,317.00 DATA PROCESSING EXPENSE
 427,319.00 PEST CONTROL EXPENSE
 427,321.00 TELEPHONE EXPENSE
 427,324.00 CELL PHONE EXPENSE
 427,325.00 INTERNET EXPENSE
 427,326.00 EMERGENCY NOTIFICATION EXPENSE
 427,327.00 RADIO MAINTENANCE EXPENSE
 427,328.00 GATE EXPENSES

144,157.50	371,000.00	226,842.50	38.86
3,274.08	9,700.00	6,425.92	33.75
1,741.67	1,800.00	58.33	96.76
10,871.09	28,000.00	17,128.91	38.83
95.48	100.00	4.52	95.48
36,413.22	95,000.00	58,586.78	38.33
6,561.68	35,500.00	28,938.32	18.48
175.59	2,950.00	2,774.41	5.95
314.88	740.00	425.12	42.55
161.82	300.00	138.18	53.94
1,731.70	2,300.00	568.30	75.29
14,163.41	30,000.00	15,836.59	47.21
791.87	2,700.00	1,908.13	29.33
4,897.02	9,500.00	4,602.98	51.55
615.17	4,000.00	3,384.83	15.38
8,811.77	30,000.00	21,188.23	29.37
0.00	500.00	500.00	0.00
0.00	2,000.00	2,000.00	0.00
204.38	300.00	95.62	68.13
466.73	600.00	133.27	77.79
186.00	1,175.00	989.00	15.83
511.74	1,350.00	838.26	37.91
1,200.00	2,200.00	1,000.00	54.55
1,154.43	2,320.00	1,165.57	49.76
0.00	250.00	250.00	0.00
0.00	100.00	100.00	0.00
450.00	280.00	(170.00)	160.71

160.71 *ok - increase in monthly fee*

BUDGET VS ACTUAL

Borough of Bellefonte

For 6/30/2026

REFUSE	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
427.331.000 TRAVEL EXPENSES	0.00	75.00	75.00	0.00
427.341.000 ADVERTISING EXPENSE	0.00	300.00	300.00	0.00
427.342.000 PRINTING EXPENSE	682.00	500.00	(182.00)	136.40
427.344.000 COPY EXPENSE	0.00	120.00	120.00	0.00
427.351.000 COMMERCIAL INS EXPENSE	8,946.09	12,500.00	3,553.91	71.57
427.354.000 WORKERS COMP INSURANCE EXP	3,337.00	13,600.00	10,263.00	24.54
427.361.000 ELECTRICITY EXPENSE	1,819.32	4,700.00	2,880.68	38.71
427.362.000 HEATING OIL EXPENSE	1,127.69	2,200.00	1,072.31	51.26
427.364.000 CARDBOARD RECYCLING EXP-CCRRA	12,325.00	29,750.00	17,425.00	41.43
427.365.000 TIPPING FEES EXP - CCRRA	108,379.50	268,000.00	159,620.50	40.44
427.367.000 CURBSIDE RECYCLING EXP - CCRRA	101,587.50	255,000.00	153,412.50	39.84
427.368.000 COMMERCIAL RECYCLING EXP-CCRRA	13,752.00	32,200.00	18,448.00	42.71
427.369.000 OTHER RECYCLING EXPENSE-CCRRA	0.00	400.00	400.00	0.00
427.373.000 BUILDING REPAIR & MAINT EXP	1,837.68	6,400.00	4,562.32	28.71
427.384.000 EQUIPMENT RENTAL EXPENSE	0.00	700.00	700.00	0.00
427.400.000 LEASE PAYMENT EXPENSE	0.00	40,000.00	40,000.00	0.00
427.420.000 DUES/MEMBER/SUB EXPENSE	0.00	1,350.00	1,350.00	0.00
427.450.000 CONTRACTED SERVICES EXPENSE	0.00	12,000.00	12,000.00	0.00
427.460.000 TRAINING EXPENSE	150.00	450.00	300.00	33.33
427.470.000 CDL LICENSE EXPENSE	88.00	3,000.00	2,912.00	2.93
427.471.000 DRUG TESTING EXPENSE	54.78	245.00	190.22	22.36
427.474.000 REPAIR/REPLACE PRIVATE PRO	0.00	550.00	550.00	0.00
427.475.000 MISCELLANEOUS EXPENSE	0.00	30.00	30.00	0.00
427.700.000 CAPITAL EXPENDITURES	2,643.31	0.00	(2,643.31)	0.00
427.742.000 LICENSE/PERMIT/FEE EXPENSE	250.00	425.00	175.00	58.82
492.001.000 TRANSFER TO GENERAL FUND	40,000.00	80,000.00	40,000.00	50.00
Total Expenses	535,931.10	1,399,160.00	863,228.90	38.30
Net Income	\$ 147,729.69	\$ 0.00	\$ (147,729.69)	\$ 0.00

net income

under

BUDGET VS ACTUAL **Borough of Bellefonte** **For 6/30/2026**

SPECIAL PROJECTS

Revenues

340.000.000 INTEREST ON LOAN-KEYSTONE GRANT
 341.000.000 PRINCIPAL ON LOAN - KEYSTONE GRANT
 341.010.000 INTEREST INCOME - CKG, SVGS
 399.001.000 USE OF FUND BALANCE

Total Revenues

Y-T-D Actual	Annual Budget	Variance	Percent of Budget
1,570.84	3,095.00	1,524.16	(50.75)
11,894.00	23,830.00	11,936.00	(49.91)
21,032.37	20,000.00	(1,032.37)	(105.16)
0.00	2,739,955.00	2,739,955.00	0.00
34,497.21	2,786,880.00	2,752,382.79	(1.24)

over bud. # only

Expenses

448.700.000 BIG SPRING COVER GRANT EXPENSE
 451.700.000 TALLEYRAND BANDSHELL GRANT EXP
 489.210.000 OFFICE SUPPLIES EXPENSE
 489.311.000 AUDIT EXPENSE
 490.000.000 NITTANY VALLEY JT COMP PLAN
 999.998. FOR FUTURE KEYSTONE GRANTS
 999.999. FUTURE GRANT PROJECTS

Total Expenses

7,747.50	1,732,250.00	1,724,502.50	0.45
47,218.07	1,007,655.00	960,436.93	4.69
0.00	25.00	25.00	0.00
0.00	25.00	25.00	0.00
225.10	0.00	(225.10)	0.00
0.00	26,925.00	26,925.00	0.00
0.00	20,000.00	20,000.00	0.00
55,190.67	2,786,880.00	2,731,689.33	1.98

under

Net Income

\$ (20,693.46)	\$ 0.00	\$ 20,693.46	\$ 0.00
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net 1055

BUDGET VS ACTUAL

Borough of Bellefonte

For 6/30/2026

LIQUID FUELS

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	1,112.06	800.00	(312.06)	(139.01) <i>over</i>
355.020.000 STATE AID REVENUE	169,573.06	166,580.00	(2,993.06)	(101.80) <i>over</i>
399.001.000 USE OF FUND BALANCE	0.00	131,120.00	131,120.00	0.00 <i>budget only</i>
Total Revenues	170,685.12	298,500.00	127,814.88	(57.18)

Expenses

430.260.000 MINOR EQUIPMENT EXPENSE	0.00	18,000.00	18,000.00	0.00 <i>done</i>
430.740.000 MAJOR EQUIPMENT EXPENSE	49,215.24	49,500.00	284.76	99.42
432.000.000 SNOW & ICE REMOVAL EXPENSE	28,598.66	55,000.00	26,401.34	52.00
436.000.000 STORM SEWERS & DRAINS EXP	28,818.21	75,000.00	46,181.79	38.42
437.000.000 REPAIRS OF TOOLS & MACHINERY EXP	0.00	1,000.00	1,000.00	0.00
438.000.000 MAINT/REPAIR OF ROADS & BRIDGE	5,126.20	0.00	(5,126.20)	0.00 <i>over - not bud. - viaticals</i>
439.000.000 PROJECT WORK EXPENSE	0.00	100,000.00	100,000.00	0.00
480.000.000 MISCELLANEOUS EXPENSE	149.60	0.00	(149.60)	0.00 <i>over</i>
Total Expenses	111,907.91	298,500.00	186,592.09	37.49 <i>under</i>

Net Income

\$	58,777.21	\$	0.00	\$	(58,777.21)	\$	0.00
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more income

BUDGET VS ACTUAL **Borough of Bellefonte** **For 6/30/2026**

EMS**Revenues**

301.100.000 REAL ESTATE TAX REV-CURRENT
 301.200.000 REAL ESTATE TAX REV-SUPPLEMENT
 301.400.000 REAL ESTATE TAX REV-DELINQUENT
 341.010.000 INTEREST INCOME-CHECKING

Total Revenues**Expenses**

412.000.000 EMS EXPENSES
 412.210.000 OFFICE SUPPLIES EXPENSE

Total Expenses**Net Income**

Y-T-D Actual	Annual Budget	Variance	Percent of Budget
44,839.69	47,500.00	2,660.31	(94.40)
0.00	20.00	20.00	0.00
193.38	700.00	506.62	(27.63)
98.11	100.00	1.89	(98.11)
45,131.18	48,320.00	3,188.82	(93.40)
11,318.50	48,315.00	36,996.50	23.43
0.00	5.00	5.00	0.00
11,318.50	48,320.00	37,001.50	23.42
\$ 33,812.68 \$	0.00 \$	(33,812.68) \$	0.00

net income

under

BUDGET VS ACTUAL **Borough of Bellefonte** **For 6/30/2026**

CAPITAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	2,785.79	8,000.00	5,214.21	(34.82)
341.020.000 INTEREST INCOME - SWEEP ACCT	65,086.53	115,000.00	49,913.47	(56.60)
392.004.000 TRANSFER IN FROM FIRE EQUIPMENT	40,000.00	68,575.00	28,575.00	(58.33)
392.006.A00 TRANSFER IN FROM WATER FUND-CW	0.00	15,000.00	15,000.00	0.00
392.008.000 TRANSFER IN FROM SEWER FUND	0.00	15,000.00	15,000.00	0.00
399.000.000 USE OF RESERVES - STREETS	0.00	150,705.00	150,705.00	0.00
399.100.000 USE OF FUND BALANCE	0.00	35,000.00	35,000.00	0.00
Total Revenues	107,872.32	407,280.00	299,407.68	(26.49)
Expenses				
430.450.000 CONTRACTED SERVICES-STREETS	0.00	10,000.00	10,000.00	0.00
430.700.001 PURCHASE OF EQUIPMENT-STREETS	96,634.20	83,700.00	(12,934.20)	115.45 over
430.700.002 BUILDING MAINT-236 W LAMB ST	0.00	50,000.00	50,000.00	0.00
433.700.000 TRAFFIC CONTROL DEVICES - STREETS	0.00	165,000.00	165,000.00	0.00
493.000.000 OFFICE SUPPLIES EXPENSE	0.00	5.00	5.00	0.00
500.004.000 FUTURE FIRE EQUIPMENT PURCHASES	0.00	68,575.00	68,575.00	0.00
500.006.A00 FUTURE WATER PROJECTS-CW	0.00	15,000.00	15,000.00	0.00
500.008.000 FUTURE SEWER PROJECTS	0.00	15,000.00	15,000.00	0.00
Total Expenses	96,634.20	407,280.00	310,645.80	23.73 under
Net Income	\$ 11,238.12 \$	0.00 \$	(11,238.12) \$	0.00

not
income!

BUDGET VS ACTUAL

Borough of Bellefonte

For 6/30/2026

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
BULK WATER				
Revenues				
341.010.000 INTEREST INCOME-CHECKING/SVGS	2,066.87	17,000.00	14,933.13	(12.16)
341.020.000 INTEREST INCOME - SWEEP ACCT	12,650.85	0.00	(12,650.85)	0.00 <i>over - new</i>
342.200.000 RENTAL INCOME	11,700.00	15,600.00	3,900.00	(75.00)
354.030.000 STATE GRANT PROCEEDS	0.00	200,000.00	200,000.00	0.00
378.122.000 BULK WATER-NIAGARA-HOWARD PLANT	41,926.68	73,000.00	31,073.32	(57.43)
378.700.000 MILESBURG WATER USAGE REVENUE	20,927.54	48,000.00	27,072.46	(43.60)
399.001.000 USE OF FUND BALANCE	0.00	198,410.00	198,410.00	0.00 <i>bud. # only</i>
Total Revenues	89,271.94	552,010.00	462,738.06	(16.17)
Expenses				
429.700.000 902 GRANT EXPENSE	129,980.06	200,000.00	70,019.94	64.99
430.260.000 MATCH FOR BEACON AT DIAMOND	0.00	4,000.00	4,000.00	0.00
433.467.000 TRAFFIC LIGHT EXPENSE	4,952.15	330.00	(4,622.15)	1,500.65 <i>over</i>
433.700.000 TRAFFIC CONTROL EXPENSE	2,515.50	165,000.00	162,484.50	1.52
450.313.001 REFUND TO CDBG PROGRAM	0.00	15,000.00	15,000.00	0.00
451.200.000 WATER ST PROPERTY EXPENSES	929.99	1,500.00	570.01	62.00
451.300.000 REAL ESTATE TAX EXP-WATER ST PROPERTY	872.65	2,900.00	2,027.35	30.09
451.351.000 COMMERCIAL INS EXP-WATER ST PROPERTY	0.00	450.00	450.00	0.00
451.361.000 ELECTRICITY-WATER ST PROPERTY	1,958.74	9,800.00	7,841.26	19.99
451.450.000 FEASIBILITY STUDY EXPENSE	0.00	10,000.00	10,000.00	0.00
451.700.000 BASEBALL FIELD EQUIPMENT	7,425.00	0.00	(7,425.00)	0.00 <i>over - not bud. - suspension is bridge abandoned exp.</i>
451.703.000 POTTER ST RAILROAD SPUR EXPENSE	19,098.35	22,445.00	3,346.65	85.09
452.540.000 DONATION TO NITTANY VALLEY JT REC AUTH (Pool)	0.00	34,550.00	34,550.00	0.00
455.215.000 POSTAGE EXPENSE	0.00	15.00	15.00	0.00
455.310.000 AUDIT EXPENSE	0.00	575.00	575.00	0.00
460.250.000 WATERFRONT EXPENSE	107.87	1,000.00	892.13	10.79
460.351.000 COMMERCIAL INS EXP-WATERFRONT	0.00	1,400.00	1,400.00	0.00
460.361.000 ELECTRICITY EXPENSE-WATERFRONT	1,147.62	3,100.00	1,952.38	37.02
463.500.000 CONTRIBUTION TO CBICC	0.00	1,000.00	1,000.00	0.00
463.501.000 CONTRIBUTION TO FLY STATE COLLEGE FUND	5,000.00	0.00	(5,000.00)	0.00 <i>over - not bud - new</i>
465.210.000 OFFICE SUPPLIES EXPENSE	0.00	30.00	30.00	0.00
472.401.000 PRIN PMTS-NW LOAN #3432-WATERFRONT	28,377.49	57,455.00	29,077.51	49.39
472.402.000 INT EXP-NW LOAN #3432-WATERFRONT	8,641.45	16,785.00	8,143.55	51.48
481.500.000 CONSERVATION OF NAT'L RESOURCE	4,671.25	4,675.00	3.75	99.92 <i>done over - not bud - new</i>
492.001.000 TRANSFER TO GENERAL FUND	43,000.00	0.00	(43,000.00)	0.00 <i>over</i>
Total Expenses	258,678.12	552,010.00	293,331.88	46.86
Net Income	\$ (169,406.18) \$	0.00 \$	169,406.18 \$	0.00

Budget vs Actual Summary

June 2026

Revenue	2025 Actual	2026 Budget	YTD Received	Percentage Received Year to Date	Percentage Prior Year
General		\$4,182,675	\$2,535,792	60.63%	57.31%
Streetlighting		\$126,480	\$105,402	83.33%	95.73%
Fire Department		\$280,800	\$145,174	51.70%	58.96%
Fire Equipment		\$113,310	\$77,564	68.45%	78.16%
Parks & Recreation		\$150,680	\$127,117	84.36%	92.28%
Water		\$3,027,640	\$987,612	32.62%	37.55%
Sewer		\$4,710,665	\$2,119,120	44.99%	51.09%
Refuse		\$1,399,160	\$683,661	48.86%	52.58%
Special Projects		\$2,786,880	\$34,497	1.24%	1.62%
Liquid Fuels		\$298,500	\$170,685	57.18%	66.99%
EMS		\$48,320	\$45,131	93.40%	94.67%
Capital Projects		\$407,280	\$107,872	26.49%	19.92%
301 N Spring St		\$0	\$0	0.00%	53.72%
Bulk Water		\$552,010	\$89,272	16.17%	20.20%
TOTAL	\$0	\$18,084,400	\$7,228,898		

Expense	2025 Actual	2026 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
General					
Council		\$59,145	\$23,554	39.82%	37.38%
Executive		\$210,995	\$77,360	36.66%	57.60%
Mayor		\$3,610	\$4,254	117.84%	46.28%
Treasurer		\$2,715	\$1,792	66.00%	61.04%
R/E Tax Coll		\$11,690	\$7,199	61.58%	49.67%
General Gov't		\$599,950	\$252,113	42.02%	45.17%
Gen'l Gov't Bldgs		\$135,530	\$38,322	28.28%	0.00%
Police		\$1,891,855	\$898,806	47.51%	53.38%
Crossing Guards		\$3,550	\$1,914	53.92%	27.72%
Parking Enforce		\$162,080	\$65,824	40.61%	39.15%
Codes		\$12,470	\$2,887	23.15%	12.91%
Planning/Zoning		\$44,160	\$20,609	46.67%	65.20%
Streets		\$913,505	\$336,823	36.87%	37.66%
Other		\$113,715	\$44,853	39.44%	52.87%
HARB		\$17,705	\$7,976	45.05%	41.83%
Transfers Out		\$0	\$0	0.00%	72.31%
Total General Fund	\$0	\$4,182,675	\$1,784,286	42.66%	

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<u>Expense</u>	2025 Actual	2026 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
Streetlighting		\$126,480	\$37,247	29.45%	20.77%
Fire Department		\$280,800	\$77,418	27.57%	24.04%
Fire Equipment		\$113,310	\$63,111	55.70%	63.86%
Parks & Recreation		\$150,680	\$43,978	29.19%	47.38%
Water		\$3,027,640	\$1,402,469	46.32%	35.61%
Sewer		\$4,710,665	\$1,594,010	33.84%	43.67%
Refuse		\$1,399,160	\$535,931	38.30%	40.35%
Special Projects		\$2,786,880	\$55,191	1.98%	2.95%
Liquid Fuels		\$298,500	\$111,908	37.49%	89.71%
EMS		\$48,320	\$11,319	23.42%	0.00%
Capital Projects		\$407,280	\$96,634	23.73%	0.01%
301 N Spring St		\$0	\$0	0.00%	41.99%
Bulk Water		\$552,010	\$258,678	46.86%	15.57%
TOTAL	\$0	\$18,084,400	\$6,072,179		

actual numbers for 2025 are not yet available



535 Smithfield Street, Suite 700
Pittsburgh, PA 15222
Tel. 412-395-1280
Fax 412-395-1291
www.cdblaw.com
EIN 25-1807700

Bellefonte Borough
c/o Borough Manager
301 N Spring Street, Suite 200
Bellefonte, PA 16823

Issue Date: 7/17/2026
Matter #: BFORTE-1563
Invoice #: 088530

RE : SPECIAL LABOR COUNSEL

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Billable Hours</u>	<u>Rate</u>	<u>Amount</u>
6/15/2026	JFW	Receipt and review of correspondence from client regarding Step 3 grievance meeting and draft certification MOU; Related follow up communications; Review pay grade grievance and relevant CBA provisions and prepare for Step 3 grievance meeting; Participate virtually in Step 3 grievance meeting for pay grade grievance with Borough Council and Union; Advise client during executive session regarding pay grade grievance.	1.40	\$225.00	\$315.00
6/16/2026	JFW	Call with client regarding Step 3 meeting for grievance and next steps for grievance procedure including Step 3 response and arbitration procedures; Receipt and review of draft Step 3 response from Borough Manager and consider same.	0.40	\$225.00	\$90.00

6/18/2026 JFW

Continue review of draft Step 3 grievance response from client; Review relevant CBA provisions, grievance and prior grievance response and related materials; Prepare revised Step 3 grievance response and send same to client for review along with related communication.

Bellefonte Borough Council Packet August 3, 2026
0.50 \$225.00 \$112.50

6/29/2026 JFW

Receipt and review of communication from client regarding certification and re-testing memorandum of understanding; Review related communication from union; Follow-up communications with client regarding preparation of revised memorandum of understanding.

0.20 \$225.00 \$45.00

6/30/2026 JFW

Receipt and review of communication from client regarding pay grade grievance and advancement of same to arbitration; Review arbitration letter from union; Consider client inquiries regarding process for next steps in arbitration; Review relevant CBA provisions and respond to client inquiries regarding the arbitration process.

0.30 \$225.00 \$67.50

Fees Subtotal

2.80 \$630.00

Total \$630.00**Payments & Credits**

<u>Date</u>	<u>Type</u>	<u>Notes</u>	<u>Amount</u>
5/8/2026	Payment #ACH	- PGH	-\$346.50
6/9/2026	Payment #ACH	- Was paid on 2 ACH of 52.5 and then one for 274	-\$379.00
6/29/2026	Payment #ACH	- Paid on two ACH one for 90.00 and one for 1299.27	-\$1,389.27

We appreciate your prompt payment.**Timekeeper Summary**

<u>Initials</u>	<u>Full Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
JFW	Jonathan F. Whalen	2.80	\$225.00	\$630.00
				\$630.00

Bellefonte Borough
c/o Borough Manager
301 N Spring Street, Suite 200
Bellefonte, PA 16823

Bellefonte Borough Council Packet August 3, 2026

Issue Date : 7/17/2026

Bill # : 088530

Campbell Durrant, P.C.
535 Smithfield Street, Suite 700
Pittsburgh, PA 15222

REMITTANCE COPY

RE : SPECIAL LABOR COUNSEL

Fees:	\$630.00
Expenses:	\$0.00
Total for this	\$630.00
Bill:	

Please retain the invoice for your records and return this REMITTANCE ADVICE with your
check made payable to
CAMPBELL DURRANT, P.C.

Please send any billing inquiries to billing@cdblawn.com
Thank you

CHECK	AMOUNT ENCLOSED:	INVOICE	
NO.: _____	\$ _____	NO.	088530

BELLEFONTE BOROUGH COUNCIL BUSINESS MEETING

Regular Meeting Minutes

July 20, 2026 - 7:30 p.m.

301 N. Spring Street, 1st Floor, Bellefonte, Pennsylvania 16823

www.bellefonte.net

*VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS:
Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at
www.cnet1.org*

ATTEND IN PERSON: The meeting room is open with normal occupancy limits.

I. CALL TO ORDER

The July 20, 2026 meeting of the Bellefonte Borough Council was called to order by President Doug Johnson at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. MEMBERS PRESENT

Mr. Randall Brachbill
Ms. Deborah Cleeton, *Vice President*
Ms. Barbara Dann
Mr. Jon Eaton
Mr. Douglas Johnson, *President*
Mr. Zach Kelly
Ms. Shawna McKean
Ms. Joanne Tosti-Vasey, *Pro Tempore*
Ms. Claudia Wilson
Mayor Buddy Johnson—EXCUSED

STAFF PRESENT

David Pribulka, Borough Manager
Alyssa Doherty, Assistant to the Borough Manager
Gina Thompson, Planning, Zoning & HARB Administrator

IV. ADDITIONS TO THE AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

Announcement: With Mayor Johnson absent, Mr. Johnson, Council President, will act as mayor and will not be a voting member of council for this evening's meeting.

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comment will be public comment and then council comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are

taken. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

NONE

VI. COMMUNICATIONS (Written)

Bellefonte Emergency Medical Services Annual Joint Meeting

Bellefonte EMS 8th Annual Joint Meeting invitation for 7:00 pm on Wednesday, July 29th, 2026. The meeting will be held at Bellefonte EMS, 369 Phoenix Avenue, Bellefonte, PA. Please RSVP to Scott Rhoat at ssrhoat@bems.net by Monday, July 27th, 2026. No council action is needed.

Council Vacancy – South Ward

Council is accepting letters of interest and resumes from individuals interested in filling the vacant South Ward Council seat. Letters of interest and resumes June be submitted to Alyssa Doherty at Adoherty@bellefontepa.gov or delivered to the Bellefonte Borough Administrative Office, 301 N. Spring Street, Suite 200, Bellefonte, PA 16823. Submissions will be accepted from June 29, 2026, through July 30, 2026, at 4:30 pm. Informational item only; no Council action is requested.

VII. SPECIAL PRESENTATION

Recognition of Randy Brachbill – Presentation by Representative Kerry Benninghoff, Pennsylvania House of Representatives, citation and a Pennsylvania flag flown over the State Capitol in recognition of Randy Brachbill's dedicated service to Bellefonte Borough.

Council Appreciation Presentation – Presentation by Doug Johnson, President of Bellefonte Borough Council, of a Council Appreciation Plaque recognizing Randy Brachbill for his dedicated service to Bellefonte Borough.

VIII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Consent Agenda includes the following items:

1. General	DRAFT Council Meeting Minutes July 7, 2026
2. Finance	Stover McGlaughlin Legal Invoice June 2026

Eaton motioned and Brachbill seconded to approve the Consent Agenda. Voice vote. Motion to approve consent agenda items 1-2 as listed carried unanimously.

IX. REPORTS

Police (Chief Witmer)

June 2026 Report

Announcement: 2nd Annual Bellefonte Borough National Night Out will be held Tuesday, August 4th, 2026! Hopefully there will be hotdogs!

Parking

May and June 2026 Report

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB) (Ms. Thompson)

3. Items of interest:

- OCA Memo:
 - Please see attached memo
 - There will be a HARB meeting on Tuesday, July 28, 8:30am.

Borough Manager (Mr. Pribulka)

June 2026 Report

X. COMMITTEE REPORTS

Environmental & Parks Committee - Ms. Tosti-Vasey

➤ Parks Committee June 2026 Report

Finance & Administration Committee - Mr. Eaton

➤ May 2026 Report

Ordinance ad hoc Committee - Ms. Tosti-Vasey

➤ July 2026 Report

Streets, Infrastructure & Public Works Committee - Mr. Brachbill

➤ The Committee did not meet in June 2026

XI. LIASON REPORTS

Reports were submitted

Ms. Dann asked a question regarding the financial report on the Authority minutes from the June meeting, and she asked for an update on the Big Spring Enhancement project. Mr. Johnson highlighted several details regarding the project including landscaping and details regarding finances. The cover is a floating cover. It will rise and fall with water levels and it has a 20-year warranty.

There was another question raised regarding the traffic light at Parkview Blvd/Zion Road being funded by Bulk Water Funds, and water leaks throughout Borough facilities.

XII. CURRENT and OLD BUSINESS

2025 Bellefonte Borough Audit Report. Call for a motion/2nd to accept the 2025 Bellefonte Borough Audit Report, as presented by the Borough's independent auditors, and authorize its receipt into the official record.

Tosti-Vasey motioned and Dann seconded to accept the 2025 Bellefonte Borough Audit Report, as presented by the Borough's independent auditors, and authorize its receipt into the official record. Discussion included Mr. Shyrock from the auditing firm offering some additional details regarding the Audit. Voice vote. Motion to approve the Audit Report carried.

2026 Second Quarter Financial Report. Call for a motion/2nd to accept and place on file the 2026 Second Quarter Financial Report for the period ending June 30, 2026, as presented by David Pribulka, Borough Manager.

Eaton motioned and Brachbill seconded to accept and place on file the 2026 Second Quarter Financial Report for the period ending June 30, 2026, as presented by David Pribulka, Borough Manager. No discussion. Voice vote. Motion to approve carried.

XIII. NEW BUSINESS

Consideration of Opposition Letters for House Bill 2186 and Senate Bill 1346 – Accessory Dwelling Units. Suggested Motion: Call for a Motion/2nd to authorize the Borough Council President to execute and transmit the proposed letters to Representative Kerry Benninghoff and Senator Chris Dush expressing Bellefonte Borough Council's opposition to House Bill 2186 and Senate Bill 1346 regarding accessory dwelling units, in substantially the form presented.

Wilson motioned and Dann seconded to authorize the Borough Council President to execute and transmit the proposed letters to Representative Kerry Benninghoff and Senator Chris Dush expressing Bellefonte Borough Council's opposition to House Bill 2186 and Senate Bill 1346 regarding accessory dwelling units, in substantially the form presented. Discussion included Ms. Tosti-Vasey offering details and clarifications of the bills and the reasons behind the opposition. Roll call vote. Motion to approve the opposition letters carried with 7 yes and 1 no vote.

Mr. Randy Brachbill	YES	Mr. Zach Kelly	YES
Ms. Deb Cleeton	YES	Ms. Shawna McKean	NO
Ms. Barbara Dann	YES	Ms. Joanne Tosti-Vasey	YES
Mr. Jon Eaton	YES	Ms. Claudia Wilson	YES
Mr. Doug Johnson	<i>abstain</i>		

Shawna McKean Borough Council Resignation. Call for a motion/2nd to accept Shawna McKean's resignation from Borough Council effective August 31, 2026.

Tosti-Vasey motioned and Dann seconded to accept Shawna McKean's resignation from Borough Council effective August 31, 2026. Discussion included members expressing their appreciation to Ms. McKean for her service to Council. This will be Ms. McKean's last meeting. Voice vote. Motion to approve carried.

XIV. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name, street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

NONE

XV. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

Members and staff offered comments regarding events in the Borough.

Several members made comments regarding streets repairs and other issues with all the repaving that has been completed in the borough.

XVI. ADJOURNMENT

Brachbill motioned and McKean seconded to adjourn. The meeting adjourned at 9:06PM.

dm

June 2026
Account Balance Summary

	<u>Beginning of</u> <u>Month</u>	<u>Receipts/</u> <u>Transfers In</u>	<u>Interest</u>	<u>Expenses/</u> <u>Transfers Out</u>	<u>End of</u> <u>Month</u>	<u>Bank</u>	<u>Interest</u> <u>Rate</u>
Act 13	\$31,700.38	\$0.00	\$68.10	\$0.00	\$31,768.48	First National	2.48%
Bulk (Danone) Water	\$13,009.49	\$43,132.18	\$45.19	\$20,339.02	\$35,847.84	Northwest	1.49%
Capital Projects	\$230,497.68	\$20,000.00	\$411.33	\$50,305.00	\$200,604.01	First National	2.48%
EMS	\$44,755.32	\$1,747.33	\$42.44	\$11,318.50	\$35,226.59	Northwest	1.49%
Fire Department	\$370,145.92	\$3,248.45	\$455.33	\$1,905.94	\$371,943.76	Northwest	1.49%
Fire Equipment	\$162,433.16	\$1,271.13	\$188.02	\$23,725.92	\$140,166.39	Northwest	1.49%
General	\$1,531,885.54	\$199,969.86	\$1,412.41	\$864,527.63	\$868,740.18	Northwest	1.49%
Liquid Fuels	\$299,625.55	\$0.00	\$451.14	\$49,215.24	\$250,861.45	First National	2.00%
Parks	\$190,893.24	\$5,790.57	\$228.95	\$17,009.40	\$179,903.36	Northwest	1.49%
Refuse	\$685,119.51	\$142,932.21	\$897.60	\$117,318.65	\$711,630.67	Northwest	1.49%
Sewer	\$364,500.71	\$600,518.96	\$850.74	\$316,730.12	\$649,140.29	Northwest	1.49%
Special Projects	\$1,775.63	\$0.00	\$0.39	\$0.00	\$1,776.02	First National	0.25%
Streetlighting	\$271,004.89	\$4,060.55	\$334.60	\$1,367.21	\$274,032.83	Northwest	1.49%
Water	\$528,738.25	\$253,543.13	\$675.26	\$266,007.72	\$516,948.92	Northwest	1.49%
Subtotal	\$4,726,085.27	\$1,276,214.37	\$6,061.50	\$1,739,770.35	\$4,268,590.79		
ACH Checking	\$103,918.14	\$115,933.02	\$2.35	\$201,536.85	\$18,316.66	Northwest	0.05%
Capital Projects Sweep Acct	\$250,000.00	\$0.00	\$802.21	\$802.21	\$250,000.00	First National	3.72%
Capital Projects Sweep Acct	\$3,288,470.18	\$802.21	\$9,906.70	\$0.00	\$3,299,179.09	First National	3.72%
Bulk Water	\$5,000.00	\$4,952.15	\$16.90	\$4,969.05	\$5,000.00	First National	3.92%
Bulk Water Sweep Acct	\$814,661.65	\$16.90	\$2,441.81	\$4,952.15	\$812,168.21	First National	3.92%
General Sweep Acct	\$250,000.00	\$500,000.00	\$668.54	\$500,668.54	\$250,000.00	First National	3.09%
General Sweep Acct	\$786,553.49	\$500,668.54	\$2,632.05	\$0.00	\$1,289,854.08	First National	3.09%
Health Insurance Money Market	\$5,000.00	\$0.00	\$16.90	\$16.90	\$5,000.00	First National	3.92%
Health Insurance Sweep Acct	\$893,183.85	\$16.90	\$2,690.72	\$0.00	\$895,891.47	First National	3.92%
Keystone Community Grant	\$107,981.96	\$2,244.14	\$191.04	\$0.00	\$110,417.14	First National	2.00%
Parking Lot Credit Card	\$9,160.71	\$2,837.75	\$9.87	\$5,499.91	\$6,508.42	Northwest	1.49%
Parking Meter Kiosk	\$51,942.79	\$4,140.00	\$11.72	\$555.23	\$55,539.28	First National	0.25%
Parking Meter Money Market	\$5,000.00	\$14,927.61	\$16.90	\$14,944.51	\$5,000.00	First National	3.92%
Sewer Money Market	\$5,000.00	\$0.00	\$16.90	\$16.90	\$5,000.00	First National	3.92%
Sewer Sweep Acct	\$1,735,918.40	\$16.90	\$5,229.60	\$0.00	\$1,741,164.90	First National	3.92%
Utility Collection	\$853.91	\$317.45	\$0.25	\$0.00	\$1,171.61	First National	0.25%

lm

Water Sweep Acct	\$250,000.00	\$0.00	\$802.21	\$802.21	\$250,000.00	First National	3.72%
Water Sweep Acct	\$475,058.06	\$802.21	\$1,431.11	\$1,431.11	\$477,291.38	First National	3.72%
Water Street Lease	\$21,977.02	\$2,600.00	\$29.73	\$29.73	\$24,059.06	Northwest	1.49%
301 N Spring	\$6,918.25	\$1,306.67	\$1.53	\$1.53	\$8,226.45	First National	0.25%
Subtotal	<u>\$9,066,598.41</u>	<u>\$1,151,582.45</u>	<u>\$26,919.04</u>	<u>\$735,312.15</u>	<u>\$9,509,787.75</u>		
Total	<u>\$13,792,683.68</u>	<u>\$2,427,796.82</u>	<u>\$32,980.54</u>	<u>\$2,475,082.50</u>	<u>\$13,778,378.54</u>		

<u>Grant Funds</u>							
Talleyrand Bandshell	\$965,100.51	\$0.00	\$1,177.61	\$13,200.00	\$953,078.12	Northwest	1.49%
Big Spring Cover Grant	\$1,724,260.65	\$0.00	\$2,111.63	\$0.00	\$1,726,372.28	Northwest	1.49%

<u>Other</u>							
IDA	\$4,629.45	\$0.00	\$1.01	\$85.50	\$4,544.96	First National	0.25%
Payroll	\$16,383.35	\$490,896.64	\$33.29	\$356,647.96	\$150,665.32	Northwest	1.49%
Escrow Acct	\$130,397.66	\$0.00	\$28.48	\$1,575.00	\$128,851.14	First National	0.25%

	A	B	C	D	E	F	G
1	Account	Budgeted	Receipts	%	Budgeted	Expenses	%
2		Receipts	To Date	Received	Expenses	To Date	Spent
3							
4	General	\$ 4,182,675	\$ 2,535,792	60.63%	4,182,675	1,784,286	42.66%
5	Streetlighting	\$ 126,480	\$ 105,402	83.33%	126,480	37,247	29.45%
6	Fire Department	\$ 280,800	\$ 145,174	51.70%	280,800	77,418	27.57%
7	Fire Equipment	\$ 113,310	\$ 77,564	68.45%	113,310	63,111	55.70%
8	Parks	\$ 150,680	\$ 127,117	84.36%	150,680	43,978	29.19%
9	Water	\$ 3,027,640	\$ 987,612	32.62%	3,027,640	1,402,469	46.32%
10	Sanitation	\$ 4,710,665	\$ 2,119,120	44.99%	4,710,665	1,594,010	33.84%
11	Refuse	\$ 1,399,160	\$ 683,661	48.86%	1,399,160	535,931	38.30%
12	Special Projects	\$ 2,786,880	\$ 34,497	1.24%	2,786,880	55,191	1.98%
13	Liquid Fuels	\$ 298,500	\$ 170,685	57.18%	298,500	111,907	37.49%
15	Capital Projects	\$ 407,280	\$ 107,872	26.49%	407,280	96,634	23.73%
16	Bulk Water Sales	\$ 552,010	\$ 89,272	16.17%	552,010	258,678	46.86%
17	EMS	\$ 48,320	\$ 45,131	93.40%	48,320	11,319	23.42%
18	Total	\$ 18,178,240	\$ 7,319,942	40.27%	16,156,080	1,359,145	8.41%
19							
20							
21	Above figures are Computer generated						
22							
23							
24		Begin of month	Receipts		Expenses		End of Month
25							
26	General	1,531,886	201,382		864,528		868,740
27	Act 13	31,700	68		-		31,768
28	Streetlighting	271,005	4,395		1,367		274,033
29	Fire Department	370,146	3,704		1,906		371,944
30	Fire Equipment	162,433	1,459		23,726		140,166
31	Parks	190,893	6,020		17,009		179,903
32	Water	528,738	254,218		266,008		516,949
33	Sanitation	364,501	601,370		316,730		649,140
34	Refuse	685,120	143,830		117,319		711,631
35	Special Projects	1,776	0		-		1,776
36	Capital Projects	230,498	20,411		50,305		200,604
37	Danone Water	13,009	43,177		20,339		35,848
38							
39	Total	4,381,704	1,280,035		1,679,237		3,982,502
40							
41							
42	Above figures are from Bank Statements						

SUMMARY OF CHECKS

**PAID IN
JUNE 2026**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
GENERAL	30695 - 30713, 1104 - 1106	\$876,182.60
STREETLIGHTING	-	\$1,367.21
BELLEFONTE FIRE DEPT	-	\$4,600.44
FIRE EQUIPMENT	1452	\$23,725.92
PARKS & RECREATION	3053 - 3054	\$16,955.03
WATER	14228 - 14233	\$467,638.57
SANITATION	15933 - 15939	\$320,249.52
REFUSE	5648	\$116,778.65
SPECIAL PROJECTS	-	\$13,200.00
LIQUID FUELS	689 - 692	\$56,220.45
EMS FUND	-	\$0.00
CAPITAL PROJECTS	45	\$12,686.00
HEALTH INSURANCE	-	\$16.90
BULK WATER	749, 694	\$30,324.91
IDA	1014	<u>\$85.50</u>
	Total:	<u>\$1,940,031.70</u>

Run: 7/28/2026 at 8:06 AM

Borough of Bellefonte

Check Register from 6/01/2026 to 6/30/2026

01 GF CHECKING - NW

Page: 1

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996185	6/01/2026	COLUMBIA GAS	36.57
0030696	6/01/2026	HIGHMARK BLUE SH	285.16
0030697	6/01/2026	HIGHMARK BLUE SH	32.91
0030695	6/01/2026	HIGHMARK BLUE SHIE	1,428.00
0996186	6/01/2026	AT&T MOBILITY	689.45
0030698	6/02/2026	CC LIBRARY & HISTORICAL MUS	24,525.00
0030699	6/02/2026	NITTANY VALLEY JT REC AUTHORITY	6,105.00
TRANSFER	6/02/2026	BELLEFONTE BOROUGH REFUSE FUND	83.82
TRANSFER	6/02/2026	BELLEFONTE BOROUGH SEWER FUND	2,106.23
TRANSFER	6/02/2026	BELLEFONTE BOROUGH WATER FUND	236.05
TRANSFER	6/03/2026	PAYROLL FUND	72,353.52
ACH-00306275	6/03/2026	NAPA AUTO PARTS	20.17
0996174	6/03/2026	FISHER AUTO PARTS	151.56
0030700	6/03/2026	DAVID PRIBULKA	1,134.38
0030701	6/04/2026	ALYSSA DOHERTY	500.00
ACH-00301742	6/04/2026	CAMPBELL, DURRANT P.C.	274.00
AUTO	6/05/2026	BMO	447.07
ACH-00306726	6/05/2026	CORE & MAIN LP	234.20
0030703	6/05/2026	GINA THOMPSON	2,005.54
ACH-00306728	6/05/2026	LINK COMPUTER CORP	70.00
0996190	6/05/2026	STOVER McGLAUGHLIN	1,701.00
0030702	6/05/2026	ALYSSA DOHERTY	300.00
0030704	6/08/2026	GENERAL FUND	500,000.00
0996188	6/08/2026	DIXON PRECAST INC	900.00
0996187[VOID]	6/09/2026	H & F TIRE SERVICE	645.84
ECHECK	6/09/2026	THE HARTFORD	379.76
ECHECK	6/09/2026	THE HARTFORD	53.75
ECHECK	6/09/2026	THE HARTFORD	281.06
TRANSFER	6/10/2026	PAYROLL FUND	224.60
TRANSFER	6/10/2026	BELLEFONTE BOROUGH REFUSE FUND	184.40
0996191	6/10/2026	COMCAST	68.90
ACH-00306725	6/11/2026	JANITORS SUPPLY INC	280.44
ACH-00309428	6/11/2026	JJ POWELL FUEL MANAGEMENT	3,829.42
ACH-00309420	6/11/2026	LINK COMPUTER CORP	1,640.50
TRANSFER	6/11/2026	BELLEFONTE BOROUGH PARKS AND RECREATION FUND	100.00
ACH-00303290	6/11/2026	BELLEFONTE BUILDING SUPPLY, LLC	25.99
ACH-00306729	6/11/2026	LEAF	147.39
ACH-00306731	6/11/2026	KEYSTONE MUNICIPAL SOLUTIONS	11,865.00
0996193	6/12/2026	SWARTZ FIRE & SAFETY, INC	1,916.95
ACH-00310313	6/12/2026	MUNICIPAL EMPLOYERS INSURANCE TRUST	238.70
ACH-00310536	6/12/2026	LINK COMPUTER CORP	230.00
ACH-00310540	6/12/2026	LINK COMPUTER CORP	1,823.00
0996192	6/12/2026	COMCAST	335.21
0996201	6/15/2026	JOHNSON CONTROLS SECURITY SOLUTIONS	234.31
ACH-00309415	6/15/2026	LINDE GAS & EQUIPMENT	129.52
0996200	6/15/2026	MOUNTAINTOP POWDER COATING	1,200.00
ACH-00305304	6/15/2026	CC OFFICE OF TRANSPORTATON	4,203.00
AUTO	6/16/2026	PA DEPT OF REVENUE	22.37
0996196	6/16/2026	WEST PENN POWER	24.30
0996197	6/17/2026	WEST PENN POWER	992.31
0996198	6/17/2026	WEST PENN POWER	186.09
0996199	6/17/2026	WEST PENN POWER	406.92
TRANSFER	6/17/2026	PAYROLL FUND	88,179.14
0996194	6/17/2026	LOWE'S	159.24
0030708	6/17/2026	GINA THOMPSON	2,005.54
0030709	6/17/2026	GINA THOMPSON	49.30
0030705	6/17/2026	FNB COMMERCIAL CREDIT CARD	2,160.48

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Check	Date	Vendor / Description	Check / Payment
0030706	6/17/2026	FRANSON ENGINEERING & SURVEYING	378.00
0030707	6/17/2026	DAVID PRIBULKA	1,136.55
0996189	6/18/2026	QUALITY HYDRAULICS	54.99
0996195	6/18/2026	COMCAST	352.89
ACH-00306724	6/18/2026	BEST LINE EQUIPMENT	71.87
0030710	6/19/2026	GINA THOMPSON	2,005.54
0996203	6/22/2026	CLARK AUTO EQUIPMENT	1,480.00
0996202	6/22/2026	COMCAST	228.79
ACH-00310357	6/22/2026	LINK COMPUTER CORP	244.00
0030712	6/22/2026	HIGHMARK BLUE SHIELD	12,426.75
ECHECK	6/22/2026	ENCOVA INSURANCE	435.00
0030711	6/22/2026	HIGHMARK BLUE SHIE	1,428.00
ACH-00310110	6/22/2026	CASE POWER & EQUIPMENT PENNSYLVANIA	877.19
ACH-00309438	6/23/2026	PORT ELEVATOR	312.00
0996205	6/23/2026	STATE COLLEGE FORD LINCOLN INC	664.65
0996204	6/23/2026	LEAH A. GUIZAR	427.50
ACH-00313631	6/23/2026	McQUAIDE BLASKO, INC	45.00
ACH-00309437	6/23/2026	PA ONE CALL SYSTEM, INC	103.75
0996208	6/23/2026	VERIZON	19.77
ACH-00309439	6/23/2026	EASTERN ELEVATOR SERVICE & SALES	133.77
ACH-00314447	6/24/2026	CERTIFIED LABORATORIES	281.98
0996211	6/24/2026	WEST PENN POWER	66.92
ACH-00314387	6/24/2026	QUILL	164.81
ACH-00314385	6/24/2026	LINK COMPUTER CORP	225.00
ACH-00314396	6/24/2026	LINK COMPUTER CORP	385.00
0996206	6/24/2026	SEALMASTER HILLSVILLE	2,945.40
ACH-00314386	6/24/2026	KUHARCHIK CONSTRUCTION	1,968.40
0996207	6/24/2026	KERRY A. UHLER & ASSOCIATES, INC	2,074.75
ACH-00310115	6/25/2026	Y-PERS	229.98
0030713	6/25/2026	BENCHMARK PROFESSIONAL SEMINARS	495.00
0996215	6/25/2026	STOVER McGLAUGHLIN	714.00
ACH-00314939	6/25/2026	EBY PAVING & CONSTRUCTION	4,255.21
0996177	6/26/2026	THOMAS THAL & CYNTHIA TRESSLER	332.43
0996183	6/26/2026	DARREL & NORMA ZACCAGNI	401.80
0996175	6/26/2026	FRED & YVONNE SMITH	139.40
0996176	6/26/2026	LESTER & MARIE McCLELLAN	377.80
ECHECK	6/26/2026	EMC INSURANCE COMPANIES	207.00
0996214	6/29/2026	STATE COLLEGE FORD LINCOLN INC	280.03
ACH-00314394	6/29/2026	SUSQUEHANNA FIRE PROTECTION CO	525.95
ACH-00312342	6/29/2026	SUSQUEHANNA FIRE PROTECTION CO	60.00
ACH-00314392	6/29/2026	NAPA AUTO PARTS	387.13
ACH-00310135	6/29/2026	NAPA AUTO PARTS	17.62
ACH-00312337	6/29/2026	H & F TIRE SERVICE	563.84
ACH-00314469	6/29/2026	CAMPBELL, DURRANT P.C.	1,299.27
ACH-00314381	6/30/2026	LB WATER SERVICE, INC	1,087.26
TRANSFER	6/30/2026	PAYROLL FUND	72,098.74

Total Checks:

854,253.79

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853,607.95

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01 GF PARKING METER-FNB #0817

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFERS	6/30/2026	BELLEFONTE BOROUGH	14,669.01
FEE	6/30/2026	FIRST NATIONAL BANK	275.50
Total Checks:			14,944.51

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01 ESCROW ACCOUNT**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001104	6/17/2026	FRANSON ENGINEERING & SURVEYING	720.00
0001105	6/17/2026	FRANSON ENGINEERING & SURVEYING	90.00
0001106	6/18/2026	TRANS ASSOCIATES ENGINEERING CONS INC	765.00
Total Checks:			1,575.00

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 01 GF PARK LOT CREDIT CARD ACCT-NW #4260

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
ACH-00303286	6/02/2026	CIVICSMART PARKING TECHNOLOGIES	1,300.00
FEE	6/03/2026	MERCHANT BANK CD DISCOUNT	260.77
TRANSFER	6/10/2026	PAYROLL FUND	135.00
ACH-00309429	6/11/2026	JJ POWELL FUEL MANAGEMENT	25.65
ACH-00306730	6/15/2026	FISERV	342.78
0995303	6/17/2026	WEST PENN POWER	77.38
ACH-00310359	6/22/2026	LINK COMPUTER CORP	16.00
ECHECK	6/22/2026	ENCOVA INSURANCE	1,000.00
ACH-00309436	6/23/2026	IPS GROUP	360.00
ACH-00312343	6/25/2026	T2 SYSTEMS, INC	294.83
ACH-00310132	6/25/2026	CIVICSMART PARKING TECHNOLOGIES	1,687.50
Total Checks:			5,499.91

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01 GF PARKING METER CC CKG - FNB #002

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	6/01/2026	HEARTLAND PAYMENT SYSTEMS	448.64
FEE	6/03/2026	FRST BK MRCH SVC DISCOUNT	106.59
Total Checks:			555.23

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876.182.61

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02 SL CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996916	6/12/2026	WEST PENN POWER	29.05
0996917	6/12/2026	WEST PENN POWER	13.08
0996918	6/17/2026	WEST PENN POWER	406.93
0996919	6/17/2026	WEST PENN POWER	195.13
0996920	6/17/2026	WEST PENN POWER	13.23
0996921	6/17/2026	WEST PENN POWER	26.40
0996922	6/17/2026	WEST PENN POWER	12.63
0996924	6/17/2026	WEST PENN POWER	100.01
0996925	6/17/2026	WEST PENN POWER	89.97
0996926	6/17/2026	WEST PENN POWER	33.43
0996927	6/17/2026	WEST PENN POWER	16.43
0996928	6/17/2026	WEST PENN POWER	17.17
0996929	6/17/2026	WEST PENN POWER	227.75
0996932	6/23/2026	WEST PENN POWER	22.55
0996930	6/24/2026	WEST PENN POWER	92.94
0996931	6/24/2026	WEST PENN POWER	70.51
Total Checks:			1,367.21

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03 FD CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	6/03/2026	PAYROLL FUND	67.28
0995949	6/17/2026	VERIZON	500.13
ACH-00310425	6/22/2026	LINK COMPUTER CORP	24.00
0995951	6/23/2026	VERIZON	40.04
0995950	6/24/2026	EAGLE TOWING & RECOVERY INC	2,694.50
ACH-00312293	6/24/2026	JJ POWELL FUEL MANAGEMENT	1,207.21
TRANSFER	6/30/2026	PAYROLL FUND	67.28
Total Checks:			4,600.44

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04 FE CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001452	6/16/2026	BELLEFONTE BOROUGH CAPITAL PROJECTS	20,000.00
0995281	6/22/2026	COMMONWEALTH OF PA	1,112.94
0995283	6/22/2026	FIRST NATIONAL BANK	2,612.98
Total Checks:			<u>23,725.92</u>

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05 PARKS CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
ACH-00305025	6/01/2026	NAPA AUTO PARTS	11.41
TRANSFER	6/03/2026	PAYROLL FUND	4,248.43
TRANSFER	6/11/2026	PAYROLL FUND	130.00
ACH-00309433	6/11/2026	JJ POWELL FUEL MANAGEMENT	1,303.25
0996277	6/11/2026	WEST PENN POWER	51.69
ACH-00298459	6/11/2026	BELLEFONTE BUILDING SUPPLY, LLC	57.19
0003053	6/11/2026	EVERLASTING TURF	2,500.00
0996278	6/12/2026	WEST PENN POWER	48.09
0996279	6/12/2026	WEST PENN POWER	21.42
0996275	6/15/2026	SITEONE LANDSCAPE SUPPLY LLC	77.57
TRANSFER	6/17/2026	PAYROLL FUND	3,837.22
0003054	6/17/2026	FNB COMMERCIAL CREDIT CARD	305.33
0996276	6/18/2026	PORT'S SPORTS EMPORIUM	84.72
ACH-00314750	6/24/2026	GEORGE ELY ASSOC INC	245.00
0996283	6/24/2026	WEST PENN POWER	70.50
0996284	6/24/2026	WEST PENN POWER	22.55
0996281	6/24/2026	STATE COLLEGE FORD LINCOLN INC	152.10
0996285	6/25/2026	WEST PENN POWER	58.85
0996286	6/25/2026	WEST PENN POWER	12.48
0996287	6/25/2026	PORT'S SPORTS EMPORIUM	53.99
TRANSFER	6/30/2026	PAYROLL FUND	3,663.24
Total Checks:			16,955.03

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06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0014229	6/01/2026	HIGHMARK BLUE SH	21.94
0014228	6/01/2026	HIGHMARK BLUE SHIE	119.00
TRANSFER	6/02/2026	BELLEFONTE BOROUGH SEWER FUND	4,530.47
TRANSFER	6/02/2026	BELLEFONTE BOROUGH REFUSE FUND	2,574.56
TRANSFER	6/03/2026	PAYROLL FUND	15,437.99
ACH-00306280	6/03/2026	NAPA AUTO PARTS	99.95
ACH-00302573	6/03/2026	BARTON & LOGUIDICE, D.P.C.	35,496.54
0999217	6/04/2026	WEST PENN POWER	17,754.53
0014230	6/04/2026	CRAIG HERROLD	1,000.00
TRANSFER	6/04/2026	BULK WATER	38,424.51
0999218	6/05/2026	STOVER McGLAUGHLIN	105.00
ACH-00306727	6/09/2026	EBY PAVING & CONSTRUCTION	3,320.43
TRANSFER	6/10/2026	GENERAL FUND	160.00
0014231	6/10/2026	PA DEPT OF ENVIRONMENTAL PROTECTION	2,500.00
TRANSFER	6/10/2026	BELLEFONTE BOROUGH REFUSE FUND	7,370.85
TRANSFER	6/10/2026	BELLEFONTE BOROUGH SEWER FUND	12,420.27
ECHECK	6/10/2026	PAGE ANALYTICAL SERVICES LLC	115.00
ACH-00298457	6/11/2026	BELLEFONTE BUILDING SUPPLY, LLC	37.91
0999220	6/11/2026	WEST PENN POWER	59.38
ACH-00309423	6/11/2026	MUNI-LINK LLC	626.70
ACH-00309875	6/11/2026	HUNTER KEYSTONE PETERBILT, L.P.	341.29
ACH-00309430	6/11/2026	JJ POWELL FUEL MANAGEMENT	1,299.98
ACH-00309417	6/11/2026	LB WATER SERVICE, INC	1,636.09
ACH-00309418	6/11/2026	LB WATER SERVICE, INC	29,982.80
0999219	6/11/2026	COMCAST	250.39
0999221	6/12/2026	COMCAST	152.85
ACH-00309434	6/12/2026	LB WATER SERVICE, INC	143.21
0999223	6/12/2026	WEST PENN POWER	28.12
0999224	6/12/2026	WEST PENN POWER	256.86
0999225	6/12/2026	WEST PENN POWER	15.71
0999226	6/12/2026	WEST PENN POWER	12.78
0999227	6/12/2026	WEST PENN POWER	4,914.33
ECHECK	6/15/2026	PAGE ANALYTICAL SERVICES LLC	115.00
AUTO	6/16/2026	PA DEPT OF REVENUE	118.91
TRANSFER	6/17/2026	PAYROLL FUND	24,699.11
0014232	6/17/2026	FNB COMMERCIAL CREDIT CARD	451.84
0999222	6/18/2026	COMCAST	115.35
ACH-00306722	6/18/2026	CASE POWER & EQUIPMENT PENNSYLVANIA	172.16
ECHECK	6/22/2026	ENCOVA INSURANCE	5,000.00
0014233	6/22/2026	HIGHMARK BLUE SHIE	119.00
ECHECK	6/22/2026	F.N.B. EQUIPMENT FINANCE	1,100.47
ACH-00309435	6/22/2026	GLENN O HAWBAKER	1,917.43
ACH-00310427	6/22/2026	LINK COMPUTER CORP	64.00
ACH-003143283	6/22/2026	McQUAIDE BLASKO, INC	628.40
ACH-00309416	6/22/2026	HACH COMPANY	949.68
ACH-00312340	6/23/2026	LB WATER SERVICE, INC	5,560.33
ACH-00313634	6/23/2026	McQUAIDE BLASKO, INC	1,215.00
0999230	6/23/2026	STATE COLLEGE FORD LINCOLN INC	217.08
TRANSFER	6/23/2026	BELLEFONTE BOROUGH SEWER FUND	3,751.61
ACH-00312344	6/23/2026	UNIVAR USA INC	2,463.51
0999231	6/23/2026	VERIZON	19.78
0999233	6/23/2026	VERIZON	240.06
TRANSFER	6/23/2026	BELLEFONTE BOROUGH REFUSE FUND	2,769.09
0999234	6/24/2026	WEST PENN POWER	267.16
0999235	6/24/2026	WEST PENN POWER	1,330.74
0999236	6/24/2026	WEST PENN POWER	12.48
ACH-310300	6/24/2026	H & F TIRE SERVICE	840.48

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06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
ACH-00314457	6/24/2026	CERTIFIED LABORATORIES	281.98
0999228	6/25/2026	C.G. AUTO REPAIR LLC	40.00
0999232	6/25/2026	CENTRE ACRES GARAGE	360.00
ACH-00310484	6/25/2026	CULLIGAN WATER CO OF NEW ENGLAND, INC	18.90
ACH-00312302	6/25/2026	R.C. BOWMAN, INC	400.00
0999238	6/25/2026	STOVER McGLAUGHLIN	126.00
0999229	6/25/2026	SWARTZ FIRE & SAFETY, INC	46.00
ACH-00310118	6/25/2026	Y-PERS	229.98
0999237	6/25/2026	TGAI LABORATORIES, LLC	160.00
ACH-00309427	6/26/2026	BELLEFONTE BUILDING SUPPLY, LLC	21.97
0999241	6/26/2026	WEST PENN POWER	9,753.69
0999240	6/26/2026	COMCAST	159.04
ACH-00314379	6/26/2026	LB WATER SERVICE, INC	963.64
ACH-00312338	6/29/2026	GLENN O HAWBAKER	3,101.16
ACH-00314391	6/29/2026	NAPA AUTO PARTS	199.99
TRANSFER	6/30/2026	PAYROLL FUND	14,891.26
Total Checks:			266,101.72

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06 WATER - ACH CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	6/03/2026	BELLEFONTE BOROUGH REFUSE FUND	17,000.00
TRANSFER	6/03/2026	BELLEFONTE BOROUGH SEWER FUND	41,000.00
TRANSFER	6/03/2026	BELLEFONTE BOROUGH WATER FUND	45,009.35
TRANSFER	6/23/2026	BELLEFONTE BOROUGH REFUSE FUND	31,000.00
TRANSFER	6/23/2026	BELLEFONTE BOROUGH SEWER FUND	48,000.00
TRANSFER	6/24/2026	BELLEFONTE BOROUGH WATER FUND	19,527.50
Total Checks:			201,536.85

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266,101.72

201,536.85

467,638.57

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08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0015933	6/01/2026	HIGHMARK BLUE SH	263.24
0015934	6/02/2026	PA MUNICIPAL RETIREMENT SYSTEM	20.00
TRANSFER	6/03/2026	PAYROLL FUND	43,053.56
ACH-00301737	6/04/2026	CAMPBELL, DURRANT P.C.	52.50
TRANSFER	6/05/2026	NORTHWEST SAVINGS BANK	20,677.34
0998338	6/05/2026	RELIANCE BANK	5,696.02
TRANSFER	6/08/2026	BELLEFONTE BOROUGH WATER FUND	1,614.75
ACH-00306723	6/09/2026	PM SUPPLY, INC	1,320.44
ACH-00309431	6/11/2026	JJ POWELL FUEL MANAGEMENT	637.38
ACH-00305307	6/11/2026	FINK BROTHERS SUPPLY	381.28
ACH-00309424	6/11/2026	MUNI-LINK LLC	626.70
ACH-00309419	6/12/2026	CCP INDUSTRIES, INC	648.56
0998341	6/12/2026	COMCAST	92.90
TRANSFER	6/15/2026	GENERAL FUND	37,500.00
0015936	6/16/2026	PA DEPT OF ENVIRONMENTAL PROTECTION	60.00
0015935[VOID]	6/16/2026	BELLEFONTE BOROUGH SEWER FUND	200,000.00
0998343	6/16/2026	WEST PENN POWER	53,769.56
0015938	6/17/2026	TOM LONG	100.00
TRANSFER	6/17/2026	PAYROLL FUND	67,417.56
0015937	6/17/2026	FNB COMMERCIAL CREDIT CARD	756.44
ACH-00311860	6/17/2026	CCP INDUSTRIES, INC	620.35
0998336	6/22/2026	COMMONWEALTH OF PA	28,932.35
0015939	6/22/2026	PA DEPT OF AGRICULTURE	180.00
ACH-00310302	6/22/2026	LINK COMPUTER CORP	242.81
ACH-00310428	6/22/2026	LINK COMPUTER CORP	72.00
ACH-00313279	6/22/2026	McQUAIDE BLASKO, INC	2,155.39
ECHECK	6/22/2026	ENCOVA INSURANCE	2,300.00
0998346	6/23/2026	VERIZON	67.49
0998347	6/23/2026	VERIZON	40.01
ACH-00313637	6/23/2026	McQUAIDE BLASKO, INC	1,705.00
0998344	6/23/2026	LEAH A. GUIZAR	123.00
ACH-00314383	6/24/2026	NOBLE ENVIRONMENTAL	942.28
0998348	6/24/2026	WEST PENN POWER	101.55
ACH-00309421	6/24/2026	BELLEFONTE BUILDING SUPPLY, LLC	6.99
0998345	6/24/2026	STITZER CRANE SERVICE, INC	3,262.50
ACH-00315535	6/26/2026	SPL	3,371.42
ACH-00310335	6/26/2026	SUSQUEHANNA FIRE PROTECTION CO	4,962.25
ACH-00310316	6/26/2026	GRAINGER	1,599.94
ACH-00314382	6/26/2026	CLEANOVA US	945.78
ACH-00312341	6/29/2026	LB WATER SERVICE, INC	2,864.57
TRANSFER	6/30/2026	PAYROLL FUND	31,048.71

Total Checks:

520,232.62

voided ck.

- 200,000.00

320,232.62

Run: 7/27/2026 at 2:43 PM

Borough of Bellefonte

Page: 1

Check Register from 6/01/2026 to 6/30/2026

08 SEWER FNB MM

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	6/30/2026	BELLEFONTE BOROUGH	16.90
Total Checks:			16.90

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320 * 232 * 62 *

16 * 90 *

320 * 249 * 52 *

Run: 7/27/2026 at 12:41 PM

Borough of Bellefonte

Page: 1

Check Register from 6/01/2026 to 6/30/2026

09 REFUSE CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	6/02/2026	BELLEFONTE BOROUGH SEWER FUND	1,241.66
TRANSFER	6/02/2026	BELLEFONTE BOROUGH WATER FUND	2,068.75
TRANSFER	6/03/2026	PAYROLL FUND	10,486.15
ACH-00301739	6/04/2026	CAMPBELL, DURRANT P.C.	52.50
TRANSFER	6/10/2026	BELLEFONTE BOROUGH WATER FUND	83.70
TRANSFER	6/10/2026	BELLEFONTE BOROUGH SEWER FUND	49.00
ACH-00309432	6/11/2026	JJ POWELL FUEL MANAGEMENT	3,224.02
ACH-00309425	6/11/2026	MUNI-LINK LLC	626.70
TRANSFER	6/12/2026	GENERAL FUND	141.67
0996272	6/16/2026	WEST PENN POWER	73.08
0996275	6/16/2026	MOUNTAINTOP POWDER COATING	1,200.00
0996273	6/17/2026	WEST PENN POWER	20.22
0996274	6/17/2026	WEST PENN POWER	203.66
0005648	6/17/2026	FNB COMMERCIAL CREDIT CARD	343.46
TRANSFER	6/17/2026	PAYROLL FUND	17,422.82
0996271	6/18/2026	PORT'S SPORTS EMPORIUM	108.49
ECHECK	6/22/2026	ENCOVA INSURANCE	3,337.00
0996276	6/23/2026	ROBINSON SEPTIC SERVICE, INC	195.00
ACH-00314384	6/24/2026	CC RECYCLING & REFUSE AUTHORITY	53,863.76
ACH-00314456	6/24/2026	CERTIFIED LABORATORIES	281.99
ACH-00310123	6/25/2026	Y-PERS	229.99
ACH-00314470	6/29/2026	CAMPBELL, DURRANT P.C.	90.00
TRANSFER	6/30/2026	PAYROLL FUND	21,435.03
Total Checks:			116,778.65

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Borough of Bellefonte

Page: 1

Check Register from 6/01/2026 to 6/30/2026

18 TALLEYRAND BANDSHELL GRANT CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995005	6/15/2026	HOFFMAN LEAKEY ARCHITECTS, LLC	13,200.00
Total Checks:			13,200.00

Run: 7/27/2026 at 9:53 AM

Borough of Bellefonte

Page: 1

Check Register from 6/01/2026 to 6/30/2026

35 LF FNB CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000689	6/01/2026	STEPHENSON EQUIPMENT	49,215.24
0000690	6/23/2026	DIXON PRECAST INC	2,750.00
0000691[VOID]	6/23/2026	GEORGE ROBB SERVICES LLC	21,813.00
0000692	6/23/2026	GENERAL FUND	4,255.21

Total Checks: 78,033.45

voided ck. - 21813.00
56,220.45

Run: 7/27/2026 at 10:19 AM

Borough of Bellefonte

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Check Register from 6/01/2026 to 6/30/2026

95 CAP PRJ CHECKING-FNB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000045	6/25/2026	MARTIN TRUCK BODIES INC	12,686.00
Total Checks:			12,686.00

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Borough of Bellefonte

Page: 1

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96 HEALTH INS MONEY MARKET-FNB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	6/30/2026	BELLEFONTE BOROUGH	16.90
Total Checks:			16.90

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Borough of Bellefonte

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Check Register from 6/01/2026 to 6/30/2026**98 BULK WATER FNB CHECKING**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
ECHECK	6/03/2026	PA DEPT OF TRANSPORTATION	4,681.20
0000749	6/18/2026	TRANS ASSOCIATES ENGINEERING CONS INC	270.95
TRANSFER	6/30/2026	BELLEFONTE BOROUGH	16.90
Total Checks:			4,969.05

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Page: 1

Borough of Bellefonte
Check Register from 6/01/2026 to 6/30/2026
98 NW BULK WATER CHECKING ACCOUNT

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995289	6/02/2026	GLOSSNER'S CONCRETE INC	8,520.00
TRANSFER	6/08/2026	NORTHWEST SAVINGS BANK	6,186.49
0000694	6/10/2026	FLY STATE COLLEGE FUND C/O CBICC	5,000.00
0995291	6/25/2026	WEST PENN POWER	149.53
Total Checks:			19,856.02

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Borough of Bellefonte

Page: 1

Check Register from 6/01/2026 to 6/30/2026
98 BW ICS SWEEP ACCT - FNB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	6/04/2026	BULK WATER	4,681.20
TRANSFER	6/24/2026	BELLEFONTE BOROUGH	270.95
Total Checks:			4,952.15

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Page: 1

Borough of Bellefonte
Check Register from 6/01/2026 to 6/30/2026
98 WATER ST LEASE CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995010	6/24/2026	WEST PENN POWER	547.69
Total Checks:			547.69

0.00 *

4,969.05 *

19,856.02 *

4,952.15 *

547.69 *

30,324.91 *

0.00 *

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Borough of Bellefonte

Page: 1

Check Register from 6/01/2026 to 6/30/2026

99 IDA FNB CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001014	6/17/2026	LEAH A. GUIZAR	85.50
Total Checks:			85.50

MEMORANDUM



TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting August 3, 2026

PLANNING DEPARTMENT

The next **Planning Commission** meeting is scheduled for Monday, August 10, 2026. There are no significant updates on the ongoing SALDO amendment projects at this time.

Stage at Talleyrand

Building permit applications are currently being submitted to the Centre Region Code Administration for review.

Mount Nittany Medical Center – Bellefonte Medical Office Building

Awaiting submission of the revised Traffic Impact Assessment (TIA) for review by Trans Associates, PennDOT, and the Borough.

821 East Bishop Street (Cedar Cliff Properties)

Awaiting completion of the Traffic Impact Study (TIS) and subsequent review by Trans Associates and PennDOT.

Bellefonte Waterfront Project

Awaiting completion of the Traffic Impact Assessment (TIA) for review by Trans Associates and PennDOT. Staff is also working with the developer on the Developer's Agreement.

ZONING DEPARTMENT

Zoning activity continues steadily. While the number of permit applications has slowed somewhat, staff continues to respond to phone calls and emails regarding zoning inquiries, many of which vary in complexity and require additional research.

HISTORIC PRESERVATION DEPARTMENT

HARB met on Tuesday, July 28, to review proposed projects within the Historic District. Included in your packet are the meeting agenda, presentation, and draft minutes. If you would like additional information about any of the projects, please let me know. Because the draft minutes may not be available for Council's review in advance of the meeting, I have also included a summary of my notes from the HARB discussion for each project.

Project Review:

218 North Spring Street – Replacement of eight (8) existing windows with Renewal by Andersen windows, with the condition that one representative original wood window be retained in storage for future reference.

There was discussion regarding the condition of the existing windows proposed for replacement. The homeowner stated that, to the best of their knowledge, the wood windows are original to the house. Several

windows have deteriorated glazing, resulting in loose glass, rattling, and air infiltration. The contractor explained that the existing exterior trim profile will be maintained and protected with aluminum capping. As a condition of approval, HARB requested that one representative original wood window be retained and stored on the property for future reference as an example of the home's historic materials.

349 East Curtin Street – Replacement of the existing front porch, including the construction of a larger front porch with front-facing stairs, a pergola roof, masonry-faced support piers, and wood balustrades.

There was discussion regarding the historical existence of the front porch. HARB also discussed whether there was adequate clearance beneath the front soffit for the proposed pergola roof. The proposed aluminum balusters were reviewed, and the Board noted that they are not historically appropriate. The homeowners agreed to revise the proposal to use wood balusters instead. The applicants were also reminded that both zoning and building permits are required for the porch reconstruction.

125 East High Street – Repair and replacement of damaged brick masonry and repointing of the entire building, with the following conditions:

- Mortar shall be analyzed, if feasible, to determine an appropriate replacement mix.
- Natural hydraulic lime or hot lime mortar shall be used in lieu of Portland cement.
- Mortar removal shall be completed in accordance with the Secretary of the Interior's Standards for Rehabilitation.
- Coping shall be constructed of copper or brown aluminum.

HARB discussed the proposed masonry repairs, including appropriate mortar selection and repointing methods. The applicant confirmed that a mortar analysis had not been completed. The Board recommended using a compatible lime-based mortar, such as natural hydraulic lime or a hot lime mix, rather than Portland cement mortar, to allow the historic masonry to properly manage moisture. The proposed use of a grinder for mortar removal was also discouraged due to the potential for damage to the historic brick. HARB recommended that the applicant follow *The Secretary of the Interior's Standards for Rehabilitation and consult Preservation Brief 2: Repointing Mortar Joints in Historic Masonry Buildings* for appropriate repointing techniques. Additionally, HARB requested that the proposed gray metal coping be revised to copper or brown aluminum to better complement the historic masonry and avoid staining over time.

130 East Linn Street – Replacement of various roof sections with either slate or standing-seam metal roofing and copper flashing.

HARB expressed its appreciation to the homeowner for their commitment to rehabilitating the property with an emphasis on preserving its historic character and utilizing appropriate historic materials.

135 West Logan Street – Exterior rehabilitation following fire damage, with all work to be completed in kind. Existing vinyl siding and windows will be replaced with matching materials.

HARB expressed its appreciation for the rehabilitation of the fire-damaged property and acknowledged that the existing vinyl siding and vinyl/aluminum windows are not original to the building. Because the proposed work consists of in-kind replacement of the existing non-historic materials, the Board supported the project as presented.

Discussion Items:

- HARB discussed concerns regarding historically themed signage and plaques containing inaccurate or misleading information. The Board recommends that Council consider establishing a review process or regulatory framework for proposed historic signage to help ensure the accuracy of historical information and protect the integrity of Bellefonte's historic resources.

AGENDA

HISTORICAL AND ARCHITECTURAL REVIEW BOARD MEETING

DATE: JULY 28TH, 2026 | TIME: 8:30AM

OAK ROOM (SMALL MEETING ROOM), 1ST FLOOR

301 N. SPRING STREET, BELLEFONTE

CALL TO ORDER:

Attendance:

Members	Alternates	Guests
Walt Schneider, Chair	Robert Wagner (CRCA)	
Megan Tooker, Vice Chair	<i>vacancy</i>	
Philip Ruth	<i>vacancy</i>	
Mike Leakey		
Marc McMaster		
Maria Day		
Amy Kelchner		

Approval of the HARB meeting minutes: June 9th 2026

The meetings scheduled for June 14th and July 14th were canceled due to a lack of projects requiring formal review.

Public Comment:

Additions / Corrections to the Agenda:

Declaration of Conflict of Interest / Ex Parte Communication:

Project Review:

- **218 North Spring Street (Prendergast)** – Replace eight (8) windows with Renewal By Anderson: Acclaim™ Double-Hung (7 windows) and Acclaim™ Picture (one window)
- **349 E Curtin Street (Beauton)** – Replace the existing front porch due to extensive deterioration using pressure-treated wood. Two stair configurations are proposed: a recessed side stair or a centered front stair.
- **125 East High Street (Hickok)** – Repair and replace damaged or missing brick; repoint the entire building with brick and mortar to match existing; replace rotted wood window sills in kind; and install gray or neutral-colored metal coping over the brick walls to protect the masonry, matching the appearance of the existing cement caps.
- **130 East Linn Street (Fonda)** – roof replacement on various sections of roof. More details in project review.
 - Replace the existing 3-tab asphalt roofing with:

- Vermont Black slate on the west tower, matching the existing fish-scale pattern and using copper flashing at the ridges and hips to match the existing roof.
<https://www.evergreenslate.com/roofers.aspx> &
<https://reverecopper.com/products/>
 - Alternating-pattern slate on the front roof section above the eaves to match the existing slate roof.
 - Copper standing seam metal roofing on the front porch roof.
 - Standing seam metal roofing on the rear porch roof.
 - Replace any damaged roof sheathing as needed and install UDL Titanium 30 synthetic underlayment beneath all new roofing.
- **135 West Logan Street (Smith)** – Exterior rehabilitation from fire damage. All work will be done in-kind. Already existing is vinyl siding and vinyl/aluminum windows.

Administrative Approvals:

- **130 North Water Street (TMG Builders)** – Demolish remaining brick wall and install new steel reinforced concrete masonry unit (CMU) wall. *June 4, 2026*
- **203 North Allegheny (CCLHM)** – Installation of a mural on the east-facing wall along Locust Lane behind the Children's Garden vegetable beds, between the fence and the Girl Scout House. *June 23, 2026*
- **217 East High Street (Centre County Government)** – Chimney removal to address safety concerns with partial reconstruction if feasible. *July 21, 2026*
- **110-112 West Bishop Street (Better Buys, LLC)** – Cornice, gutter/soffit, and trim replacements. *July 21, 2026*
- **133 North Allegheny Street (Bellefonte Art Museum)** – Sign commemorating the historic Linn House. *July 22, 2026*
- **469 East Curtin Street (Ventura)** - Fencing in backyard: Bronze aluminum fencing facing Curtin & Wilson and cedar and black wire on property lines abutting 457 East Curtin Street and 525 North Wilson Street. *July 22, 2026*
- **220 North Spring Street (Aikens)** – Emergency roof replacement due to storm damage. Replace existing asphalt shingles in kind with Owens Corning TruDefinition Duration shingles in Estate Gray. Work completed by Stairway Roofing.

Old Business & New Business:

Information / Discussion Items:

- 247 N Spring Street Rear – fence installation without permits
- OCA Memo for 7/20/2026 Council Meeting

Adjournment:



HISTORIC
Bellefonte[™]
Est. 1795

BOROUGH OF BELLEFONTE HISTORIC ARCHITECTURAL REVIEW BOARD

8:30 AM Tuesday July 28th 2026 Meeting

Project 1: 218 North Spring Street

Project Applicant/Owner: Prendergast

Character Defining Features & Setting:

This two-story Italianate residence, currently used as a duplex, is clad in weatherboard siding and rests on a limestone foundation. The house features a gable-end roof with a full-width rear gable wing and a six-bay facade. Original architectural features include 2-over-2 double-hung windows, a full-width front porch with original posts and scroll brackets, and panel shutters on the first-floor windows. Although the exact construction date is unknown, the property appears on the 1870 Ritchie Map as the residence of D. Twitxer, indicating it was built by that time. The building is in good condition and retains much of its historic character.

Project Description:

Replace eight (8) windows with Renewal By Anderson:
Acclaim™ Double-Hung (7 windows) and
Acclaim™ Picture (one window)





Image 2



Image 1



Image 3



Image 4



Image 5



Image 6



Image 7



Image 8

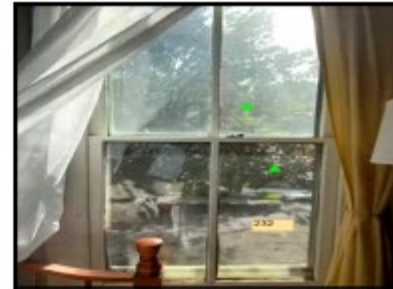


Image 9



Image 10

Project 2: 349 East Curtin Street

Project Applicant/Owner: Amy Beauton

Character Defining Features & Setting:

Constructed in 1919*, this 1½-story, three-bay residence is a Craftsman-influenced California Ranch dwelling that represents significant early 20th-century residential architecture. The wood-frame house features a low-pitched hip roof with broad, open eaves, exposed rafters, brown three-tab asphalt shingles, and half-round gutters. Character-defining features include original 6/6 multi-light wood double-hung windows, arranged in triplicate on the front façade, a recessed front porch, weatherboard siding, and a concrete block foundation. The building remains in good condition and retains many of its original Craftsman design elements.

**GIS Historical data has 1947 as date of construction, while 2000 HARB review form indicates 1919.*

Project Description:

Replace the existing front porch due to extensive deterioration using pressure-treated wood.

Two stair configurations are proposed: a recessed side stair or a centered front stair.

Wood replacement for decking, but specs not provided



The existing porch is approximately 50 years old.



Original house when we purchased it in 2018.

The front porch deck was in rough shape when we bought it. We replaced the fascia board a couple of years ago when we painted the house, because it was rotting off the front of the porch.



The current front porch steps are very narrow and not practical. The railing has slowly grown loose over time, and swings drastically (about 3 inches in each direction) from side-to-side and cannot be held on to safely. The railing is not affixed correctly and we are afraid it will blow off in the next wind storm. Even with repair, paint, and touch ups, over time the boards have continued to rot. Paint no longer sticks and peels easily.



Bellefonte Borough Council Packet August 3, 2026



After a year of research and also taking in consideration of the neighborhood porches, we have come up with two ideas presented in the below drawings which is in keeping with the craftsman style of our home and duplicates the existing side staircase or a center front porch staircase. Our Preference is the front Center Staircase. There will also be a pergola style roof.

Style #1: Front Steps



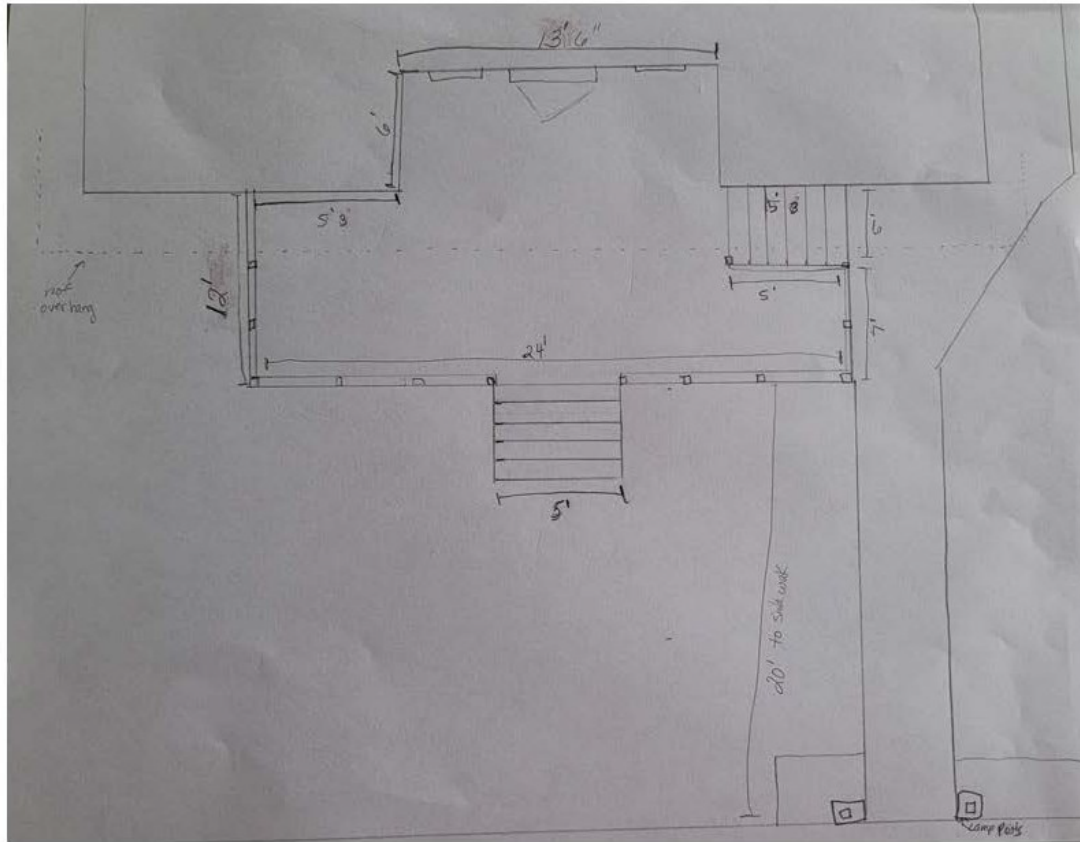
In the front center steps rendering, the porch will extend out to where the existing steps are, taking the place of where the side steps used to be on the right-hand-side. We will duplicate this on the left. The front steps will be 5 feet wide and coming down from the center of the porch. At the bottom of the steps, there will be a curved walkway leading to the existing walkway that runs to the gas lamps out front. We are leaving the existing walkway to the old steps, because that walkway also leads to a pathway down the right-side of the house to our backyard. The porch will sit 20 feet from the public sidewalk out front.

Style #2 Hidden Side Steps:



This sketch rendering is of the front of the house with the stair staying where they exist with the front of the porch extending out in front of the steps. The steps will be hidden, recessed behind the porch. It also shows the pergola over the front porch coming out from the existing roof.

Style #1 and #2 in overview:



This sketch is the overview of either option for the stairs and the measurements. We would like the front stairs option, as it feels more inviting. The porch will sit 3 feet 9 inches off the ground making the stairs run 5 feet off the porch. This will place the bottom step 15 from the pedestrian walkway and 29 feet from the street. This also shows where the existing roof sticks out over the front porch. We do not wish to extend the roof further. The roof pitch does not allow for this and it would significantly reduce the light inside the house. Instead we would like to add a pergola to the front, which will help shade the deck while in use and add architectural appeal to the existing style of the house.

For the deck skirting we like a couple of options, but would prefer option #1 below. We like the idea of the stained wood, but would like to break it up a little with colored separators. The original skirt on the house looks nice with the brick, but we would like to use horizontal boards instead of the lattice. Please see the possibilities below.



Below are similar porch example photos with the pergola:





Curved walkway from the front of the center staircase:



Materials:

Deck / stairs / railings / skirting -pressure treated wood. (Once dry, this will be stained mahogany)

The spindles for the railing - black metal aluminium.

Post caps - Lighted

Walkway - Red brick



Severe Weather 1-1/4-in x 6-in x 8-ft Standard Southern yellow pine Above ground Pressure Treated Lumber



Home Depot - Pro Wood brand - 3 ft. x 6 ft. Pressure-Treated Pine Pre-Assembled Capped Wood Deck Line Railing Kit with Black Aluminum Round Balusters



Lowes - Oyezvary Solar Post Cap Lights
Black Outdoor Fence Deck Lights 4 Lighting Modes Fits 3.5 4 4.5 5 Inch Wood or Vinyl Posts IP64 Waterproof 2 Pack

Below are photos with the wood stain for this project as well as the black metal spindles for the railings. We chose Mahogany, we believe it will go well with the existing colors of the house especially with the red foundation.



Lowes - Ready Seal Pre-Tinted Mahogany
Semi-transparent Exterior Wood Stain and Sealer in One

Project 3: 125 East High Street

Project Applicant/Owner: Hickok

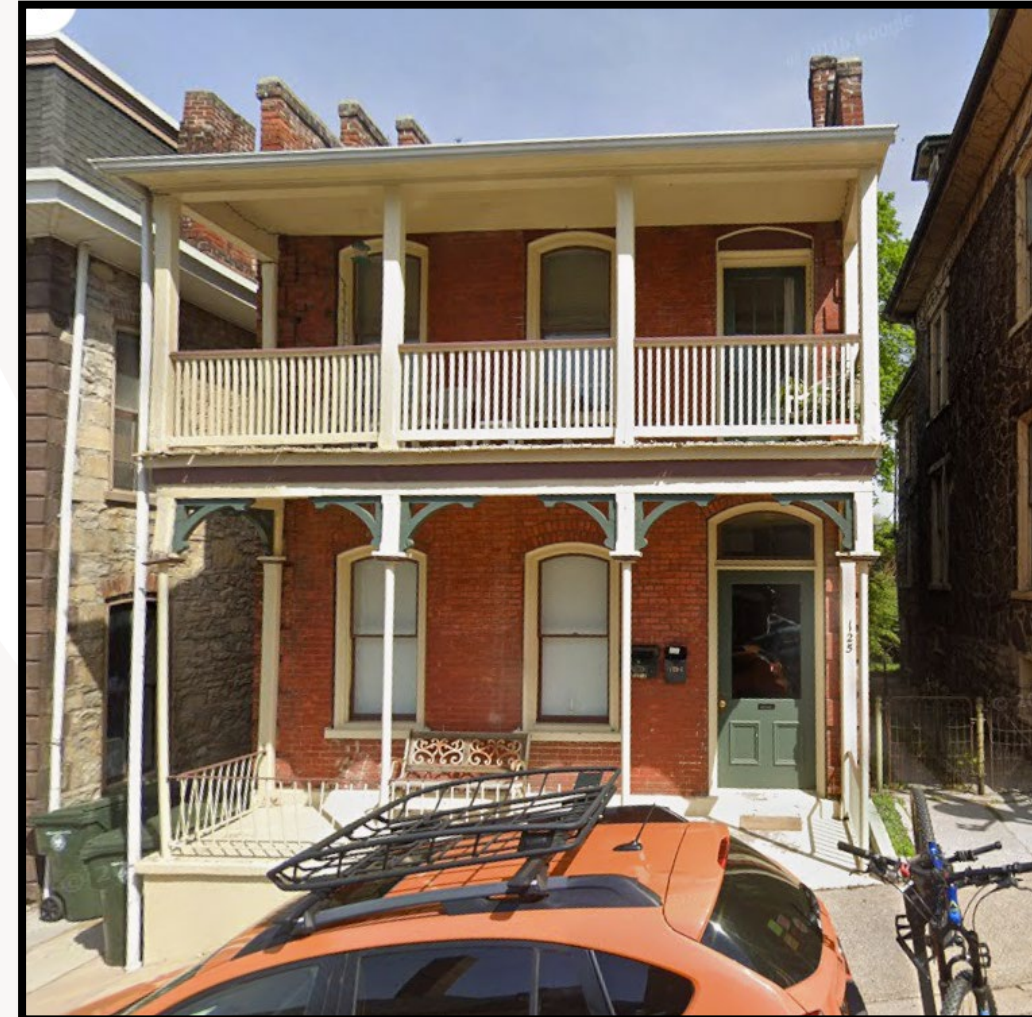
Character Defining Features & Setting:

Built circa 1872, this 2½-story, three-bay Italianate brick residence is in good condition and features a gable roof set within stepped parapet end walls on a limestone foundation. Character-defining features include common bond brick with brick quoins, original one-over-one double-hung windows with segmental arch heads, and a two-story front porch with upper-story chamfered wood posts and a straight balustrade. The first-story chamfered posts have been replaced with cast iron pipe supports connected by decorative arcading. Current use is residential.

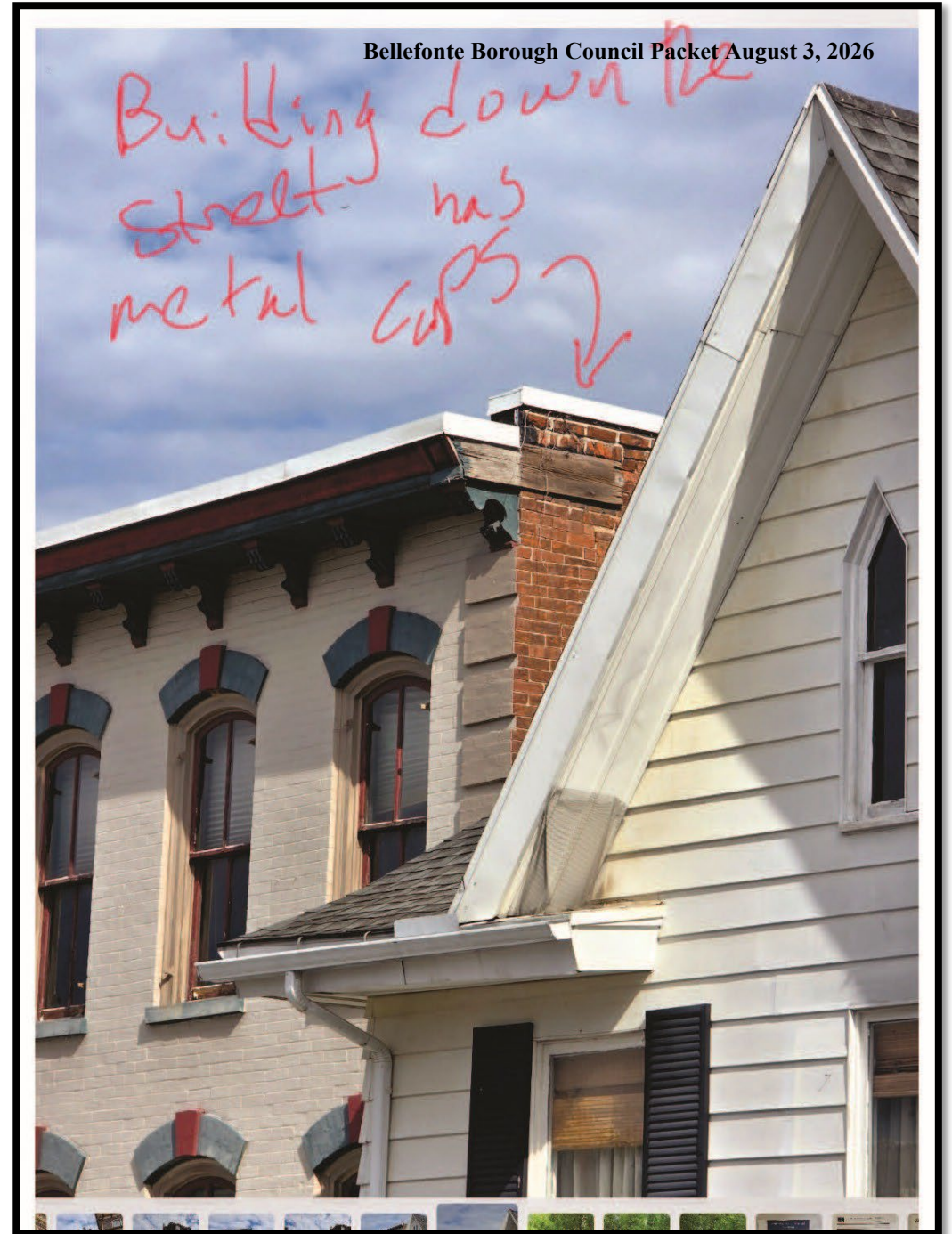
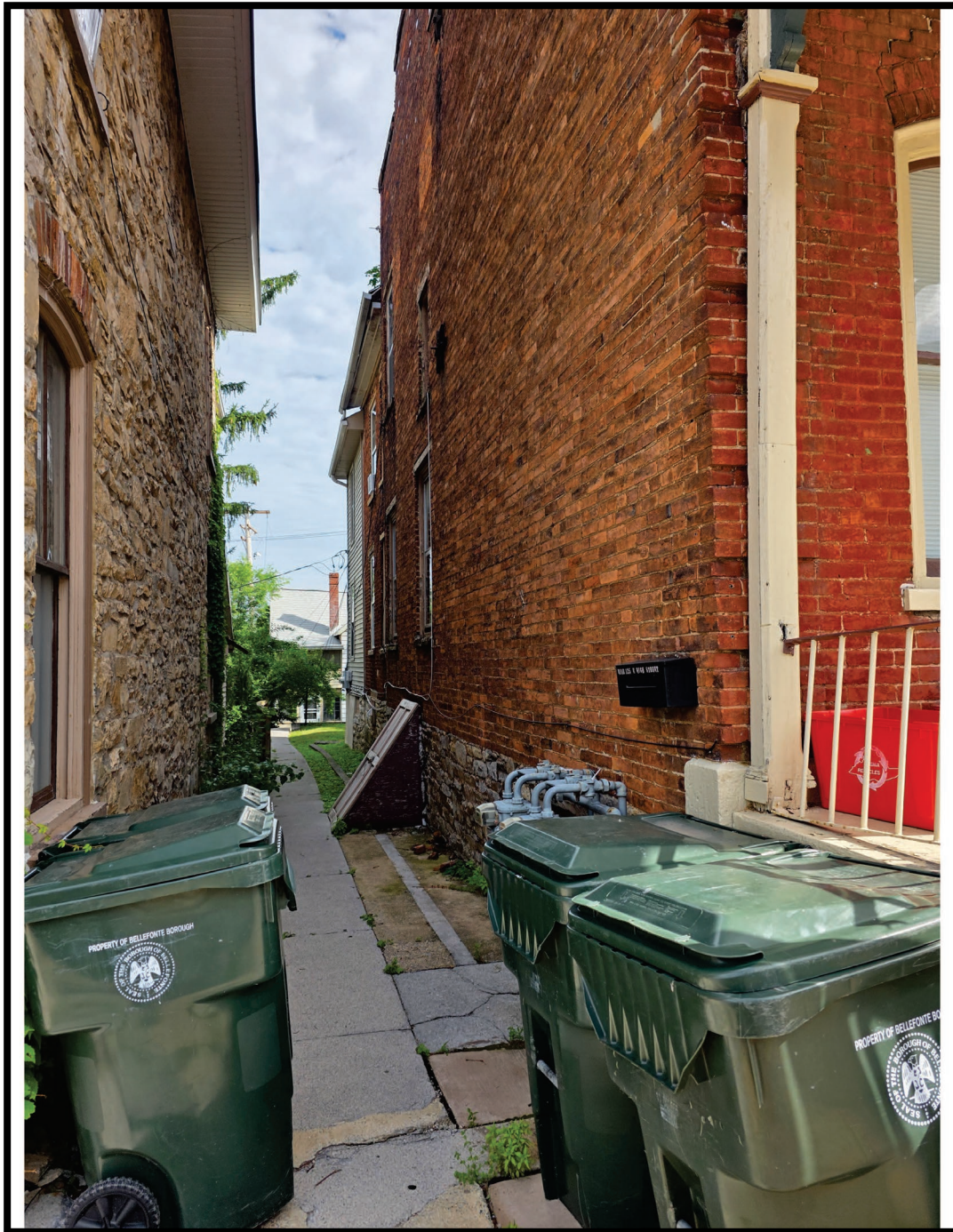
Project Description:

Exterior improvements

- Repair and replace damaged or missing brick;
- repoint the entire building with brick and mortar to match existing;
- replace rotted wood window sills in kind;
- and install gray or neutral-colored metal coping over the brick walls to protect the masonry, matching the appearance of the existing cement caps.







Project 4: 130 East Linn Street

Project Applicant/Owner: Bob Fonda

Character Defining Features & Setting:

The C. T. Montgomery House is a well-preserved 2½-story residence that combines Shingle Style and Queen Anne architectural influences. Constructed of running bond brick on a limestone foundation, the house features a complex slate roof with front gables and hip cut-outs. Distinctive architectural elements include a round brick corner tower with a conical roof that is integrated into the exterior wall, a large patterned brick chimney on the front façade, and segmental-arch brick window heads with flat tops. Original 1-over-1 cottage-style double-hung wood windows remain intact, and the primary entrance is marked by a raised two-bay porch supported by square columns. Although the exact construction date is unknown, the house appears on the 1892 Sanborn Fire Insurance Map, indicating it was built by that time. The building is in excellent condition and continues to serve as a residential property.

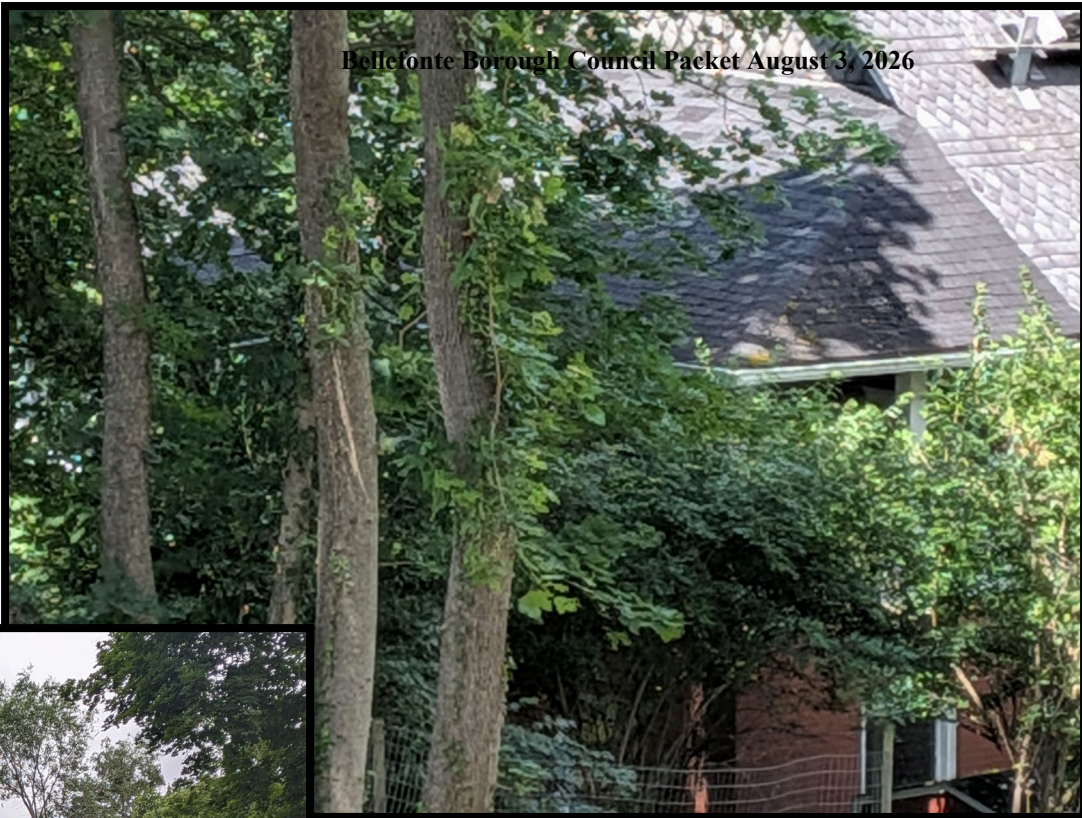
Project Description:

Replace the existing 3-tab asphalt roofing with:

- Vermont Black slate on the west tower, matching the existing fish-scale pattern and using copper flashing at the ridges and hips to match the existing roof.
- Alternating-pattern slate on the front roof section above the eaves to match the existing slate roof.
- Copper standing seam metal roofing on the front porch roof.
- Standing seam metal roofing on the rear porch roof.

Replace any damaged roof sheathing as needed and install UDL Titanium 30 synthetic underlayment beneath all new roofing.













Slate. Color is Vermont Black.

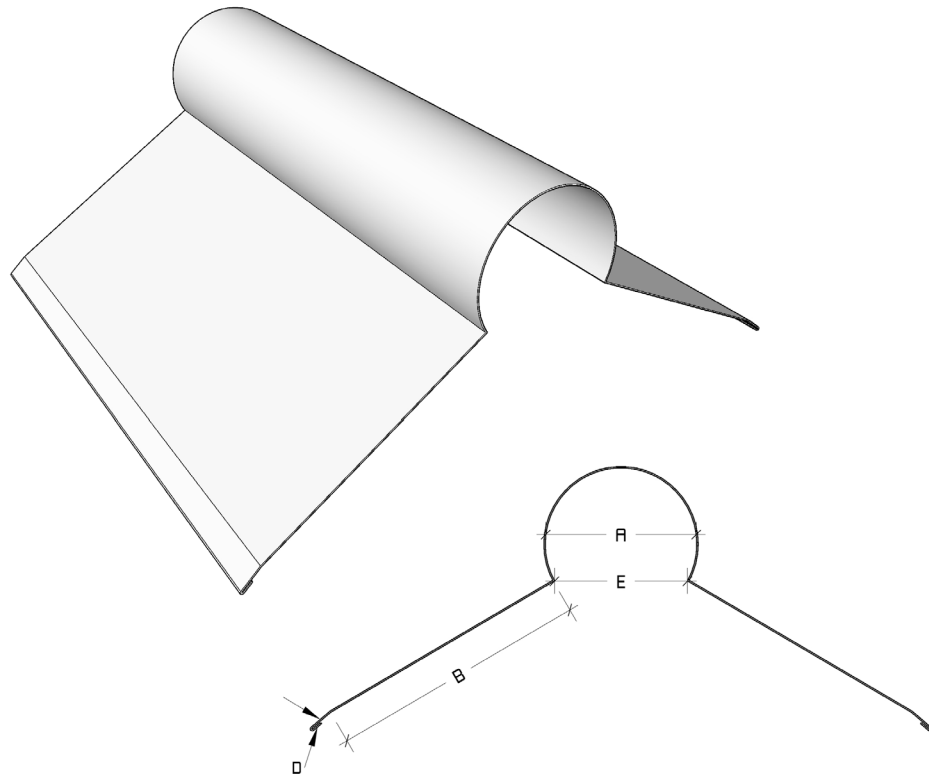
<https://www.evergreenslate.com/roofers.aspx>

Ridge and Hips copper.

<https://reverecopper.com/products/>

Front and back porch roofs. Diamond version.

<https://www.truemetalsupply.com/victorian-shingle>



Copper, Freedom Gray and Lead Coated Copper

A / Nominal size	B	C	D (Closed Hem)	E	Stock
3"	5.125"	0.5"	0.25"	2.625"	18"

Aluminum, Steel, Galvalume and Stainless Steel

A / Nominal size	B	C	D (Closed Hem)	E	Stock
3"	4.125"	0.5"	0.25"	2.625"	16"

Project 5: 135 West Logan Street

Project Applicant/Owner: Dan Smith

Character Defining Features & Setting:

216 S. Spring Street: This vernacular Italianate I-house, constructed prior to its appearance on the 1887 Sanborn Map, is a four-bay residence in fair condition. The building features a distinctive hip roof with a flat top, broad overhanging eaves with decorative modillions, a limestone foundation, and vinyl siding. Character-defining features include one-over-one double-hung windows and a small entry porch with original scroll brackets. The property is connected to the adjacent residence at 137 West Logan Street and retains several architectural elements reflective of its late 19th century Italianate design.

Project Description:

Major rehabilitation from fire damage: replace with in kind materials. Vinyl siding and vinyl windows currently.





Applicable Standards for 110-112 W Bishop Street project

Secretary of the Interior's Standards for Rehabilitation

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

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Market: E.PA S.NJ DE
Address: 254 Transfer Rd. State College, PA 16801

LEASE AGREEMENT

THIS LEASE AGREEMENT ("**Agreement**"), dated as of the 1st day of _____, 2026, is entered into by and between the Bellefonte Borough Authority and Borough of Bellefonte, having a mailing address at 301 North Spring Street, Bellefonte, PA 16823 (hereinafter collectively referred to as "**Lessor**") and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address at 1025 Lenox Park Blvd NE 3rd Floor Atlanta, GA 30319 (hereinafter referred to as "**Lessee**"). This Agreement shall be effective as of the latter of the signature dates below (the "**Effective Date**").

BACKGROUND

Subject to the terms of a Non-Exclusive Lease Agreement between Borough of Bellefonte and Bellefonte Borough Authority, the Borough of Bellefonte is the non-exclusive lessee of that certain plot, parcel or tract of land, and a water tower (the "**Tower**") as described on **Exhibit 1**, together with all rights and privileges arising in connection therewith, located in the Township of College at 254 Transfer Road, Bellefonte, in the County of Centre, Commonwealth of Pennsylvania (TPN: 19-002-029D) (collectively, the "**Property**"). The Borough of Bellefonte and Lessee are currently lessor and lessee under that certain Communications Site Lease Agreement (Water Tower), executed on or around May 8, 2001 (as amended and assigned, the "Existing Lease") related to Lessee's use of a portion of the Property in connection with its federally licensed communications business, which shall expire on March 31, 2028. Lessor and Lessee intend this Agreement to supersede and replace the Existing Lease in its entirety, as referenced above and including all amendments thereto, and such Existing Lease shall have no further force or effect upon the Effective Date of this Agreement.

The parties agree as follows:

1. LEASE OF PREMISES. Lessor hereby leases to Lessee:

(i) Approximately 500 square feet of land and space on the Tower and all access and utility easements, as described on attached **Exhibit 1** for the placement of Lessee's Communication Facility (defined below);

(ii) space for any structural steel or other improvements to support Lessee's equipment (collectively, the space referenced in (i) and (ii) is the "**Equipment Space**");

(iii) that certain space on the Structure, as generally depicted on attached **Exhibit 1**, where Lessee shall have the right to install its antennas and other equipment (collectively, the "**Antenna Space**"); and

(iv) those certain areas where Lessee's conduits, wires, cables, cable trays and other necessary connections are located between the Equipment Space and the Antenna Space, and between the Equipment Space and the electric power, telephone, and fuel sources for the Property (hereinafter collectively referred to as the "**Connection Space**"). Lessor agrees that Lessee shall have the right to install connections between Lessee's equipment in the Equipment Space and Antenna Space; and between Lessee's equipment in the Equipment Space and the electric power, telephone, and fuel sources for the Property, and any other improvements. Lessor

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further agrees that Lessee shall have the right to install, replace and maintain utility lines, wires, poles, cables, conduits, pipes and other necessary connections over or along any right-of-way extending from the nearest public right-of-way to the Premises. Notwithstanding the foregoing, Lessee, to the extent feasible, shall locate all lines, wires, conduits and cables on existing poles extending from the roadway into Lessor's Property. The Equipment Space, Antenna Space, and Connection Space are hereinafter collectively referred to as the "**Premises.**"

2. **PERMITTED USE.** Lessee may use the Premises for the transmission and reception of communications signals and the installation, construction, maintenance, operation, repair, replacement and upgrade of its communications fixtures and related equipment, cables, accessories and improvements, which may include a suitable support structure, associated antennas, I beams, equipment shelters or cabinets and fencing and any other items necessary to the successful and secure use of the Premises (collectively, the "**Communication Facility**"), as well as the right to test, survey and review title on the Property; Lessee further has the right but not the obligation to add, modify and/or replace equipment in order to be in compliance with any current or future federal, state or local mandated application, including, but not limited to, emergency 911 communication services, at no additional cost to Lessee or Lessor (collectively, the "**Permitted Use**"). Lessor and Lessee agree that any portion of the Communication Facility that may be conceptually described on **Exhibit 1** will not be deemed to limit Lessee's Permitted Use. If **Exhibit 1** includes drawings of the initial installation of the Communication Facility, Lessor's execution of this Agreement will signify Lessor's approval of **Exhibit 1**. For a period of ninety (90) days following the start of construction, Lessor grants Lessee, its sublessees, licensees and sublicensees, the right to use such portions of Lessor's contiguous, adjoining or surrounding property (the "**Surrounding Property**" which includes without limitation, the remainder of the Structure) as may reasonably be required during construction and installation of the Communication Facility. Lessee has the right to install and operate transmission cables from the equipment shelter or cabinet to the antennas, electric lines from the main feed to the equipment shelter or cabinet and communication lines from the Property's main entry point to the equipment shelter or cabinet, and to make other improvements, alterations, upgrades or additions appropriate for Lessee's Permitted Use including the right to construct a fence around the Premises and undertake any other appropriate means to secure the Premises at Lessee's expense. Lessee has the right to modify, supplement, replace, upgrade, expand the equipment, increase the number of antennas or relocate the Communication Facility at any time during the term of this Agreement. Lessee will be allowed to make such alterations to the Property in order to ensure that Lessee's Communication Facility complies with all applicable federal, state or local laws, rules or regulations. In the event Lessee desires to modify or upgrade the Communication Facility, in a manner that requires an additional portion of the Property (the "**Additional Premises**") for such modification or upgrade, Lessor agrees to lease to Lessee the Additional Premises, upon the same terms and conditions set forth herein, except that the Rent shall increase, in conjunction with the lease of the Additional Premises by the amount equivalent to the then-current per square foot rental rate charged by Lessor to Lessee times the square footage of the Additional Premises. Lessor agrees to take such actions and enter into and deliver to Lessee such documents as Lessee reasonably requests in order to effect and memorialize the lease of the Additional Premises to Lessee.

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3. TERM.

(a) The initial lease term will be five (5) years ("**Initial Term**"), commencing on April 1, 2028. The Initial Term will terminate on the fifth (5th) anniversary of the Effective Date.

(b) This Agreement will automatically renew for four (4) additional five (5) year term(s) (each five (5) year term shall be defined as an "**Extension Term**"), upon the same terms and conditions unless Lessee notifies Lessor in writing of Lessee's intention not to renew this Agreement at least sixty (60) days prior to the expiration of the Initial Term or then-existing Extension Term.

(c) Unless (i) Lessor or Lessee notifies the other in writing of its intention to terminate this Agreement at least six (6) months prior to the expiration of the final Extension Term, or (ii) the Agreement is terminated as otherwise permitted by this Agreement prior to the end of the final Extension Term, then upon the final Extension Term this Agreement shall continue in force upon the same covenants, terms and conditions for a further term of one (1) year, and for annual terms thereafter (each an "**Annual Term**") until terminated by either party by giving to the other written notice of its intention to so terminate at least six (6) months prior to the end of any such Annual Term. Monthly rental during such Annual Terms shall be equal to the Rent paid for the last month of the final Extension Term. If Lessee remains in possession of the Premises after the termination of this Agreement, then Lessee will be deemed to be occupying the Premises on a month-to-month basis (the "**Holdover Term**"), subject to the terms and conditions of this Agreement.

(d) The Initial Term, any Extension Terms, any Annual Terms and any Holdover Term are collectively referred to as the Term ("**Term**").

4. RENT.

(a) Commencing on April 1, 2028 (the "**Rent Commencement Date**"), Lessee will pay Lessor on or before the fifth (5th) day of each calendar Two Thousand Three Hundred Forty-Five Dollars and 85/100 (\$2,345.85) per month, and shall continue during the Term, subject to adjustment as provided herein. In the event of any overpayment of Rent prior to or after the Effective Date, Tenant shall have the right to deduct from any future Rent payments an amount equal to the overpayment amount.

(b) In year one (1) of each Extension Term, the monthly Rent will increase by ten percent (10 %) over the Rent paid during the previous five (5) year term.

(c) Lessee shall pay for the electricity it consumes in its operations at the rate charged by the servicing utility company. Lessee shall have the right to draw electricity and other utilities from the existing utilities on the Property or obtain separate utility service from any utility company (that will provide service to the Property (including a standby power generator for Lessee's exclusive use). Lessor agrees to sign such documents or easements as may be required by said utility companies to provide such service to the Premises, including the grant to Lessee or to the servicing utility company at no cost to the Lessee, of an easement in, over, across or through the Land as required by such servicing utility company to provide Utility services as provided herein.

5. APPROVALS.

(a) Lessor agrees that Lessee's ability to use the Premises is contingent upon the suitability of the Premises and Property for Lessee's Permitted Use and Lessee's ability to obtain

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and maintain all governmental licenses, permits, approvals or other relief required of or deemed necessary or appropriate by Lessee for its use of the Premises, including without limitation applications for zoning variances, zoning ordinance, amendments, special use permits, and construction permits (collectively, the "**Government Approvals**"). Lessor authorizes Lessee to prepare, execute and file all required applications to obtain Government Approvals for Lessee's Permitted Use under this Agreement and agrees to reasonably assist Lessee with such applications and with obtaining and maintaining the Government Approvals. In addition, Lessee shall have the right to initiate the ordering and/or scheduling of necessary utilities.

(b) Lessee has the right to obtain a title report or commitment for a leasehold title policy from a title insurance company of its choice and to have the Property surveyed by a surveyor of its choice.

(c) Lessee may also perform and obtain, at Lessee's sole cost and expense, soil borings, percolation tests, engineering procedures, environmental investigation or other tests or reports on, over, and under the Property, necessary to determine if Lessee's use of the Premises will be compatible with Lessee's engineering specifications, system, design, operations or Government Approvals.

6. TERMINATION. This Agreement may be terminated, without penalty or further liability, as follows:

(a) by either party on thirty (30) days' prior written notice, if the other party remains in default under Section 15 of this Agreement after the applicable cure periods;

(b) by Lessee upon written notice to Lessor, if Lessee is unable to obtain, or maintain, any required approval(s) or the issuance of a license or permit by any agency, board, court or other governmental authority necessary for the construction or operation of the Communication Facility as now or hereafter intended by Lessee; or if Lessee determines, in its sole discretion, that the cost of obtaining or retaining the same is commercially unreasonable;

(c) by Lessee, upon written notice to Lessor, if Lessee determines, in its sole discretion, due to the title report results or survey results, that the condition of the Premises is unsatisfactory for its intended uses;

(d) by Lessee upon written notice to Lessor for any reason or no reason, at any time prior to commencement of construction by Lessee; or

(e) by Lessee upon ninety (90) days' prior written notice to Lessor for any reason or no reason.

7. INSURANCE.

(a) During the Term, Lessee will carry, at its own cost and expense, the following insurance: (i) workers' compensation insurance as required by law; and (ii) commercial general liability (CGL) insurance with respect to its activities on the Property, such insurance to afford protection of up to Three Million Dollars (\$3,000,000) per occurrence and Six Million Dollars (\$6,000,000) general aggregate, based on Insurance Services Office (ISO) Form CG 00 01 or a substitute form providing substantially equivalent coverage. Lessee's CGL insurance shall contain an endorsement including Lessor as an additional insured as respects this agreement. Such additional insured coverage:

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(i) shall be limited to bodily injury, property damage or personal and advertising injury caused, in whole or in part, by Lessee, its employees, agents or independent contractors;

(ii) shall not extend to claims for punitive or exemplary damages arising out of the acts or omissions of Lessor, its employees, agents or independent contractors or where such coverage is prohibited by law or to claims arising out of the gross negligence of Lessor, its employees, agents or independent contractors; and

(iii) shall not exceed Lessee's indemnification obligation under this Agreement, if any.

(b) Notwithstanding the foregoing, Lessee shall have the right to self-insure the coverages required in subsection (a). In the event Lessee elects to self-insure its obligation to include Lessor as an additional insured, the following provisions shall apply (in addition to those set forth in subsection (a)):

(i) Lessor shall promptly and no later than thirty (30) days after notice thereof provide Lessee with written notice of any claim, demand, lawsuit, or the like for which it seeks coverage pursuant to this Section and provide Lessee with copies of any demands, notices, summonses, or legal papers received in connection with such claim, demand, lawsuit, or the like;

(ii) Lessor shall not settle any such claim, demand, lawsuit, or the like without the prior written consent of Lessee; and

(iii) Lessor shall fully cooperate with Lessee in the defense of the claim, demand, lawsuit, or the like.

8. INTERFERENCE.

(a) Prior to or concurrent with the execution of this Agreement, Lessor has provided or will provide Lessee with a list of radio frequency user(s) and frequencies used on the Property as of the Effective Date. Lessee warrants that its use of the Premises will not interfere with those existing radio frequency uses on the Property, as long as the existing radio frequency user(s) operate and continue to operate within their respective frequencies and in accordance with all applicable laws and regulations.

(b) Lessor will not grant, after the date of this Agreement, a lease, license or any other right to any third party, if exercise of such grant may in any way adversely affect or interfere with the Communication Facility, the operations of Lessee or the rights of Lessee under this Agreement. Lessor will notify Lessee in writing prior to granting any third party the right to install and operate communications equipment on the Property.

(c) Lessor will not, nor will Lessor permit its employees, Lessees, licensees, invitees, agents or independent contractors to interfere in any way with the Communication Facility, the operations of Lessee or the rights of Lessee under this Agreement. Lessor will cause such interference to cease within twenty-four (24) hours after receipt of notice of interference from Lessee. In the event any such interference does not cease within the aforementioned cure period, Lessor shall cease all operations which are suspected of causing interference (except for intermittent testing to determine the cause of such interference) until the interference has been corrected.

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(d) For the purposes of this Agreement, “interference” may include, but is not limited to, any use on the Property or Surrounding Property that causes electronic or physical obstruction with, or degradation of, the communications signals from the Communication Facility.

9. INDEMNIFICATION.

(a) Lessee agrees to indemnify, defend and hold Lessor harmless from and against any and all injury, loss, damage or liability (or any claims in respect of the foregoing), costs or expenses (including reasonable attorneys' fees and court costs) arising directly from the installation, use, maintenance, repair or removal of the Communication Facility or Lessee's breach of any provision of this Agreement, except to the extent attributable to the negligent or intentional act or omission of Lessor, its employees, agents or independent contractors.

(b) Lessor agrees to indemnify, defend and hold Lessee harmless from and against any and all injury, loss, damage or liability (or any claims in respect of the foregoing), costs or expenses (including reasonable attorneys' fees and court costs) arising directly from the actions or failure to act of Lessor, its employees or agents, or Lessor's breach of any provision of this Agreement, except to the extent attributable to the negligent or intentional act or omission of Lessee, its employees, agents or independent contractors.

(c) The indemnified party: (i) shall promptly provide the indemnifying party with written notice of any claim, demand, lawsuit, or the like for which it seeks indemnification pursuant to this Section and provide the indemnifying party with copies of any demands, notices, summonses, or legal papers received in connection with such claim, demand, lawsuit, or the like; (ii) shall not settle any such claim, demand, lawsuit, or the like without the prior written consent of the indemnifying party; and (iii) shall fully cooperate with the indemnifying party in the defense of the claim, demand, lawsuit, or the like. A delay in notice shall not relieve the indemnifying party of its indemnity obligation, except (1) to the extent the indemnifying party can show it was prejudiced by the delay; and (2) the indemnifying party shall not be liable for any settlement or litigation expenses incurred before the time when notice is given.

10. WARRANTIES.

(a) Lessee and Lessor each acknowledge and represent that it is duly organized, validly existing and in good standing and has the right, power and authority to enter into this Agreement and bind itself hereto through the party set forth as signatory for the party below.

(b) Lessor represents, warrants and agrees that: (i) Lessor controls the Property by lease or license and solely owns the structure; (ii) the Property is not and will not be encumbered by any liens, restrictions, mortgages, covenants, conditions, easements, leases, or any other agreements of record or not of record, which would adversely affect Lessee's Permitted Use and enjoyment of the Premises under this Agreement; (iii) as long as Lessee is not in default then Lessor grants to Lessee sole, actual, quiet and peaceful use, enjoyment and possession of the Premises without hindrance or ejection by any persons lawfully claiming under Lessor; (iv) Lessor's execution and performance of this Agreement will not violate any laws, ordinances, covenants or the provisions of any mortgage, lease or other agreement binding on Lessor; and (v) if the Property is or becomes encumbered by a deed to secure a debt, mortgage or other security interest, Lessor will provide promptly to Lessee a mutually agreeable subordination, non-disturbance and attornment agreement executed by Lessor and the holder of such security interest.

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(c) Lessee acknowledges that Lessor's possessory interest in the Property arises pursuant to a Non-Exclusive Lease Agreement between Lessor and the Authority for purposes of erecting, locating, constructing, repairing or replacing, towers, poles, brackets, platforms, meters, wiring, conduit, lights, antennas, satellite dishes, and other electronic equipment for sending and receiving transmissions over the airwaves for communications or other purposes. Lessee has been provided with a copy of the Non-Exclusive Lease Agreement, and agrees that this Agreement is subject to the terms thereof. Notwithstanding the foregoing, Lessee is not bound by Paragraph 4 of the Non-Exclusive Lease Agreement as it pertains to insurance terms. Instead, Lessor and Lessee agree that Paragraph 7 of this Agreement shall control the insurance terms. Additionally, the expiration or termination of the Non-Exclusive Lease Agreement shall have no effect on this Agreement and this Agreement shall remain in full force and effect unless it is terminated or it expires.

11. ENVIRONMENTAL.

(a) Lessor represents and warrants, except as may be identified in **Exhibit 11** attached to this Agreement, (i) the Property, as of the date of this Agreement, is free of hazardous substances, including asbestos-containing materials and lead paint, and (ii) the Property has never been subject to any contamination or hazardous conditions resulting in any environmental investigation, inquiry or remediation. Lessor and Lessee agree that each will be responsible for compliance with any and all applicable governmental laws, rules, statutes, regulations, codes, ordinances, or principles of common law regulating or imposing standards of liability or standards of conduct with regard to protection of the environment or worker health and safety, as may now or at any time hereafter be in effect, to the extent such apply to that party's activity conducted in or on the Property.

(b) Lessor and Lessee agree to hold harmless and indemnify the other from, and to assume all duties, responsibilities and liabilities at the sole cost and expense of the indemnifying party for, payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any action, notice, claim, order, summons, citation, directive, litigation, investigation or proceeding ("**Claims**"), to the extent arising from that party's breach of its obligations or representations under Section 11(a). Lessor agrees to hold harmless and indemnify Lessee from, and to assume all duties, responsibilities and liabilities at the sole cost and expense of Lessor for, payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any Claims, to the extent arising from subsurface or other contamination of the Property with hazardous substances prior to the Effective Date of this Agreement or from such contamination caused by the acts or omissions of the Lessor during the Term. Lessee agrees to hold harmless and indemnify Lessor from, and to assume all duties, responsibilities and liabilities at the sole cost and expense of Lessee for, payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any Claims, to the extent arising from hazardous substances brought onto the Property by Lessee.

(c) The indemnifications of this Section 11 specifically include reasonable costs, expenses and fees incurred in connection with any investigation of Property conditions or any clean-up, remediation, removal or restoration work required by any governmental authority. The provisions of this Section 11 will survive the expiration or termination of this Agreement.

(d) In the event Lessee becomes aware of any hazardous materials on the Property, or any environmental, health or safety condition or matter relating to the Property, that, in Lessee's

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sole determination, renders the condition of the Premises or Property unsuitable for Lessee's use, or if Lessee believes that the leasing or continued leasing of the Premises would expose Lessee to undue risks of liability to a government agency or third party, Lessee will have the right, in addition to any other rights it may have at law or in equity, to terminate this Agreement upon written notice to Lessor.

12. ACCESS. At all times throughout the Term of this Agreement, and at no additional charge to Lessee, Lessee and its employees, agents, and subcontractors, will have twenty-four (24) hour per day, seven (7) day per week pedestrian and vehicular access ("**Access**") to and over the Property, from an open and improved public road to the Premises, for the installation, maintenance and operation of the ,n ,nm Communication Facility and any utilities serving the Premises. As may be described more fully in **Exhibit 1**, Lessor grants to Lessee an easement for such Access and Lessor agrees to provide to Lessee such codes, keys and other instruments necessary for such access at no additional cost to Lessee. Upon Lessee's request, Lessor will execute a separate recordable easement evidencing this right. Lessor shall execute a letter granting Lessee Access to the Property substantially in the form attached as **Exhibit 12**; upon Lessee's request, Lessor shall execute additional letters during the Term. Lessor acknowledges that in the event Lessee cannot obtain Access to the Premises, Lessee shall incur significant damage. If Lessor fails to provide the Access granted by this Section 12, such failure shall be a default under this Agreement. In connection with such default, in addition to any other rights or remedies available to Lessee under this Agreement or at law or equity, Lessor shall pay Lessee, as liquidated damages and not as a penalty, \$500.00 per day in consideration of Lessee's damages until Lessor cures such default. Lessor and Lessee agree that Lessee's damages in the event of a denial of Access are difficult, if not impossible, to ascertain, and the liquidated damages set forth above are a reasonable approximation of such damages.

13. REMOVAL/RESTORATION. All portions of the Communication Facility brought onto the Property by Lessee will be and remain Lessee's personal property and, at Lessee's option, may be removed by Lessee at any time during or after the Term. Lessor covenants and agrees that no part of the Communication Facility constructed, erected or placed on the Premises by Lessee will become, or be considered as being affixed to or a part of, the Property, it being the specific intention of Lessor that all improvements of every kind and nature constructed, erected or placed by Lessee on the Premises will be and remain the property of Lessee and may be removed by Lessee at any time during or after the Term. Lessee will repair any damage to the Property resulting from Lessee's removal activities. Any portions of the Communication Facility that Lessee does not remove within one hundred twenty (120) days after the later of the end of the Term and cessation of Lessee's operations at the Premises shall be deemed abandoned and owned by Lessor. Notwithstanding the foregoing, Lessee will not be responsible for the replacement of any trees, shrubs or other vegetation.

14. MAINTENANCE/UTILITIES.

(a) Lessee will keep and maintain the Premises in good condition, reasonable wear and tear and damage from the elements excepted. Lessor will maintain and repair the Property and access thereto, the Structure, and all areas of the Premises where Lessee does not have exclusive control, in good and leasable condition, subject to reasonable wear and tear and

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damage from the elements. Lessor will be responsible for maintenance of landscaping on the Property, including any landscaping installed by Lessee as a condition of this Agreement or any required permit.

(b) Lessee will be responsible for paying on a monthly or quarterly basis all utilities charges for electricity, telephone service or any other utility used or consumed by Lessee on the Premises. In the event Lessee cannot secure its own metered electrical supply, Lessee will have the right, at its own cost and expense, to submeter from Lessor. When submetering is required under this Agreement, Lessor will read the meter and provide Lessee with an invoice and usage data on a monthly basis. Lessor agrees that it will not include a markup on the utility charges. Lessor further agrees to provide the usage data and invoice on forms provided by Lessee and to send such forms to such address and/or agent designated by Lessee. Lessee will remit payment within forty-five (45) days of receipt of the usage data and required forms. As noted in Section 4(c) above, any utility fee recovery by Lessor is limited to a twelve (12) month period. If Lessee submeters electricity from Lessor, Lessor agrees to give Lessee at least twenty-four (24) hours advance notice of any planned interruptions of said electricity. Lessor acknowledges that Lessee provides a communication service which requires electrical power to operate and must operate twenty-four (24) hours per day, seven (7) days per week. If the interruption is for an extended period of time, in Lessee's reasonable determination, Lessor agrees to allow Lessee the right to bring in a temporary source of power for the duration of the interruption. Lessor will not be responsible for interference with, interruption of or failure, beyond the reasonable control of Lessor, of such services to be furnished or supplied by Lessor.

(c) Lessor hereby grants to any company providing utility or similar services, including electrical power and telecommunications, to Lessee an easement over the Property, from an open and improved public road to the Premises, and upon the Premises, for the purpose of constructing, operating and maintaining such lines, wires, circuits, and conduits, associated equipment cabinets and such appurtenances thereto, as such companies may from time to time require in order to provide such services to the Premises. Upon Lessee's or the service company's request, Lessor will execute a separate recordable easement evidencing this grant, at no cost to Lessee or the service company.

15. DEFAULT AND RIGHT TO CURE.

(a) The following will be deemed a default by Lessee and a breach of this Agreement: (i) non-payment of Rent if such Rent remains unpaid for more than thirty (30) days after written notice from Lessor of such failure to pay; or (ii) Lessee's failure to perform any other term or condition under this Agreement within forty-five (45) days after written notice from Lessor specifying the failure. No such failure, however, will be deemed to exist if Lessee has commenced to cure such default within such period and provided that such efforts are prosecuted to completion with reasonable diligence. Delay in curing a default will be excused if due to causes beyond the reasonable control of Lessee. If Lessee remains in default beyond any applicable cure period, Lessor will have the right to exercise any and all rights and remedies available to it under law and equity.

(b) The following will be deemed a default by Lessor and a breach of this Agreement: (i) Lessor's failure to provide Access to the Premises as required by Section 12 of this Agreement within twenty-four (24) hours after written notice of such failure; (ii) Lessor's failure to cure an interference problem as required by Section 8 of this Agreement within twenty-four

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(24) hours after written notice of such failure; or (iii) Lessor's failure to perform any term, condition or breach of any warranty or covenant under this Agreement within forty-five (45) days of written notice from Lessee specifying the failure. No such failure, however, will be deemed to exist if Lessor has commenced to cure the default within such period and provided such efforts are prosecuted to completion with reasonable diligence. Delay in curing a default will be excused if due to causes beyond the reasonable control of Lessor. If Lessor remains in default beyond any applicable cure period, Lessee will have: (i) the right to cure Lessor's default and to deduct the costs of such cure from any monies due to Lessor from Lessee, and (ii) any and all other rights available to it under law and equity.

16. ASSIGNMENT/SUBLEASE. Lessee will have the right to assign this Agreement or sublease the Premises and its rights herein, in whole or in part, without Lessor's consent. Upon notification to Lessor of such assignment, Lessee will be relieved of all future performance, liabilities and obligations under this Agreement to the extent of such assignment.

17. NOTICES. All notices, requests, payments of Rent, demands, and other communications required or permitted hereunder shall be given as follows:

For Notices of Default to Tenant:

- (a) To Tenant's Lease Administration Department at NoticeIntake@att.com; and
- (b) To Tenant's Law Department via First Class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid:

New Cingular Wireless PCS, LLC
Attn.: Legal Dept – Network Operations
Site No. PAL04386; Cell Site Name: N College Township (PA)
Fixed Asset:10030666
208 S. Akard Street
Dallas, TX 75202-4206

For Notices of Default to Landlord:

- (a) To Landlord at (adoherty@bellefontepa.gov); and
- (b) To Landlord's Law Department via First Class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid:

Borough of Bellefonte
301 North Spring Street
Bellefonte, PA 16823

All other Notices will be sent:

- (a) To Tenant's Lease Administration Department at NoticeIntake@att.com; and
- (b) To Landlord at (adoherty@bellefontepa.gov);

Notices by email will be effective on the first calendar day after it was sent unless the sender receives an automated message that the email has not been delivered. Electronic

Cell Site No.: PAL04386
 Cell Site Name: N College Township
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mail shall be sent with a read receipt, but a read receipt shall not be required to establish that notice was given and received. All other Notices shall be effective when received unless returned undelivered. Either party hereto may change the place for the giving of notice to it by thirty (30) days' prior written notice to the other party hereto as provided herein.

18. CONDEMNATION. In the event Lessor receives notification of any condemnation proceedings affecting the Property, Lessor will provide notice of the proceeding to Lessee within forty-eight (48) hours. If a condemning authority takes all of the Property, or a portion sufficient, in Lessee's sole determination, to render the Premises unsuitable for Lessee, this Agreement will terminate as of the date the title vests in the condemning authority. The parties will each be entitled to pursue their own separate awards in the condemnation proceeds, which for Lessee will include, where applicable, the value of its Communication Facility, moving expenses, prepaid Rent, and business dislocation expenses. Lessee will be entitled to reimbursement for any prepaid Rent on a prorata basis.

19. CASUALTY. Lessor will provide notice to Lessee of any casualty or other harm affecting the Property within forty-eight (48) hours of the casualty or other harm. If any part of the Communication Facility or Property is damaged by casualty or other harm as to render the Premises unsuitable, in Lessee's sole determination, then Lessee may terminate this Agreement by providing written notice to Lessor, which termination will be effective as of the date of such casualty or other harm. Upon such termination, Lessee will be entitled to collect all insurance proceeds payable to Lessee on account thereof and to be reimbursed for any prepaid Rent on a prorata basis. Lessor agrees to permit Lessee to place temporary transmission and reception facilities on the Property, but only until such time as Lessee is able to activate a replacement transmission facility at another location; notwithstanding the termination of this Agreement, such temporary facilities will be governed by all of the terms and conditions of this Agreement, including Rent. If Lessor or Lessee undertakes to rebuild or restore the Premises and/or the Communication Facility, as applicable, Lessor agrees to permit Lessee to place temporary transmission and reception facilities on the Property at no additional Rent until the reconstruction of the Premises and/or the Communication Facility is completed. If Lessor determines not to rebuild or restore the Property, Lessor will notify Lessee of such determination within thirty (30) days after the casualty or other harm. If Lessor does not so notify Lessee, and Lessee decides not to terminate under this Section, then Lessor will promptly rebuild or restore any portion of the Property interfering with or required for Lessee's Permitted Use of the Premises to substantially the same condition as existed before the casualty or other harm. Lessor agrees that the Rent shall be abated until the Property and/or the Premises are rebuilt or restored, unless Lessee places temporary transmission and reception facilities on the Property.

20. WAIVER OF LESSOR'S LIENS. Lessor waives any and all lien rights it may have, statutory or otherwise, concerning the Communication Facility or any portion thereof. The Communication Facility shall be deemed personal property for purposes of this Agreement, regardless of whether any portion is deemed real or personal property under applicable law; Lessor

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consents to Lessee's right to remove all or any portion of the Communication Facility from time to time in Lessee's sole discretion and without Lessor's consent.

21. TAXES.

(a) Lessor shall be responsible for timely payment of all taxes and assessments levied upon the lands, improvements and other property of Lessor, including any such taxes that may be calculated by the taxing authority using any method, including the income method. Lessee shall be responsible for any taxes and assessments attributable to and levied upon Lessee's leasehold improvements on the Premises if and as set forth in this Section 21. Nothing herein shall require Lessee to pay any inheritance, franchise, income, payroll, excise, privilege, rent, capital stock, stamp, documentary, estate or profit tax, or any tax of similar nature, that is or may be imposed upon Lessor.

(b) In the event Lessor receives a notice of assessment with respect to which taxes or assessments are imposed on Lessee's leasehold improvements on the Premises, Lessor shall provide Lessee with copies of each such notice immediately upon receipt, but in no event later than thirty (30) days after the date of such notice of assessment. If Lessor does not provide such notice or notices to Lessee within such time period, Lessor shall be responsible for payment of the tax or assessment set forth in the notice, and Lessor shall not have the right to reimbursement of such amount from Lessee. If Lessor provides a notice of assessment to Lessee within such time period and requests reimbursement from Lessee as set forth below, then Lessee shall reimburse Lessor for the tax or assessments identified on the notice of assessment on Lessee's leasehold improvements, which has been paid by Lessor. If Lessor seeks reimbursement from Lessee, Lessor shall, no later than thirty (30) days after Lessor's payment of the taxes or assessments for the assessed tax year, provide Lessee with written notice including evidence that Lessor has timely paid same, and Lessor shall provide to Lessee any other documentation reasonably requested by Lessee to allow Lessee to evaluate the payment and to reimburse Lessor.

(c) For any tax amount for which Lessee is responsible under this Agreement, Lessee shall have the right to contest, in good faith, the validity or the amount thereof using such administrative, appellate or other proceedings as may be appropriate in the jurisdiction, and may defer payment of such obligations, pay same under protest, or take such other steps as Lessee may deem appropriate. This right shall include the ability to institute any legal, regulatory or informal action in the name of Lessor, Lessee, or both, with respect to the valuation of the Premises. Lessor shall cooperate with respect to the commencement and prosecution of any such proceedings and will execute any documents required therefor. The expense of any such proceedings shall be borne by Lessee and any refunds or rebates secured as a result of Lessee's action shall belong to Lessee, to the extent the amounts were originally paid by Lessee. In the event Lessee notifies Lessor by the due date for assessment of Lessee's intent to contest the assessment, Lessor shall not pay the assessment pending conclusion of the contest, unless required by applicable law.

(d) Lessor shall not split or cause the tax parcel on which the Premises are located to be split, bifurcated, separated or divided without the prior written consent of Lessee.

(e) Lessee shall have the right but not the obligation to pay any taxes due by Lessor hereunder if Lessor fails to timely do so, in addition to any other rights or remedies of Lessee. In

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the event that Lessee exercises its rights under this Section 21(e) due to such Lessor default, Lessee shall have the right to deduct such tax amounts paid from any monies due to Lessor from Lessee as provided in Section 15(b), provided that Lessee may exercise such right without having provided to Lessor notice and the opportunity to cure per Section 15(b).

(f) Any tax-related notices shall be sent to Lessee in the manner set forth in Section 17 and, in addition, of a copy of any such notices shall be sent to the following address. Promptly after the Effective Date of this Agreement, Lessor shall provide the following address to the taxing authority for the authority's use in the event the authority needs to communicate with Lessee. In the event that Lessee's tax addresses changes by notice to Lessor, Lessor shall be required to provide Lessee's new tax address to the taxing authority or authorities.

New Cingular Wireless PCS, LLC

Attn: Network Real Estate Administration -- Taxes

Re: Cell Site # PAL04386; Cell Site Name: N College Township (PA)

Fixed Asset No: 10030666

5405 Windward Parkway

Alpharetta, GA 30004

(g) Notwithstanding anything to the contrary contained in this Section 21, Lessee shall have no obligation to reimburse any tax or assessment for which the Lessor is reimbursed or rebated by a third party.

24. MISCELLANEOUS.

(a) **Amendment/Waiver.** This Agreement cannot be amended, modified or revised unless done in writing and signed by Lessor and Lessee. No provision may be waived except in a writing signed by both parties. The failure by a party to enforce any provision of this Agreement or to require performance by the other party will not be construed to be a waiver, or in any way affect the right of either party to enforce such provision thereafter.

(b) **Memorandum/Short Form Lease.** Contemporaneously with the execution of this Agreement, the parties may execute a recordable Memorandum or Short Form of Lease. Either party may record this Memorandum or Short Form of Lease at any time during the Term, in its absolute discretion. Thereafter during the Term of this Agreement, either party will, at any time upon fifteen (15) business days' prior written notice from the other, execute, acknowledge and deliver to the other a recordable Memorandum or Short Form of Lease.

(c) **Limitation of Liability.** Except for the indemnity obligations set forth in this Agreement, and otherwise notwithstanding anything to the contrary in this Agreement, Lessee and Lessor each waives any claims that each may have against the other with respect to consequential, incidental or special damages, however caused, based on any theory of liability.

(d) **Compliance with Law.** Lessee agrees to comply with all federal, state and local laws, orders, rules and regulations ("**Laws**") applicable to Lessee's use of the Communication Facility on the Property. Lessor agrees to comply with all Laws relating to Lessor's ownership and use of the Property and any improvements on the Property.

(e) **Bind and Benefit.** The terms and conditions contained in this Agreement will run with the Property and bind and inure to the benefit of the parties, their respective heirs, executors, administrators, successors and assigns.

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(f) **Entire Agreement.** This Agreement and the exhibits attached hereto, all being a part hereof, constitute the entire agreement of the parties hereto and will supersede all prior offers, negotiations and agreements with respect to the subject matter of this Agreement. Exhibits are numbered to correspond to the Section wherein they are first referenced. Except as otherwise stated in this Agreement, each party shall bear its own fees and expenses (including the fees and expenses of its agents, brokers, representatives, attorneys, and accountants) incurred in connection with the negotiation, drafting, execution and performance of this Agreement and the transactions it contemplates.

(g) **Governing Law.** This Agreement will be governed by the laws of the state in which the Premises are located, without regard to conflicts of law.

(h) **Interpretation.** Unless otherwise specified, the following rules of construction and interpretation apply: (i) captions are for convenience and reference only and in no way define or limit the construction of the terms and conditions hereof; (ii) use of the term "including" will be interpreted to mean "including but not limited to"; (iii) whenever a party's consent is required under this Agreement, except as otherwise stated in the Agreement or as same may be duplicative, such consent will not be unreasonably withheld, conditioned or delayed; (iv) exhibits are an integral part of this Agreement and are incorporated by reference into this Agreement; (v) use of the terms "termination" or "expiration" are interchangeable; (vi) reference to a default will take into consideration any applicable notice, grace and cure periods; (vii) to the extent there is any issue with respect to any alleged, perceived or actual ambiguity in this Agreement, the ambiguity shall not be resolved on the basis of who drafted the Agreement; (viii) the singular use of words includes the plural where appropriate and (ix) if any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions of this Agreement shall remain in full force if the overall purpose of the Agreement is not rendered impossible and the original purpose, intent or consideration is not materially impaired.

(i) **Affiliates.** All references to "Lessee" shall be deemed to include any Affiliate of New Cingular Wireless PCS, LLC using the Premises for any Permitted Use or otherwise exercising the rights of Lessee pursuant to this Agreement. "Affiliate" means with respect to a party to this Agreement, any person or entity that (directly or indirectly) controls, is controlled by, or under common control with, that party. "Control" of a person or entity means the power (directly or indirectly) to direct the management or policies of that person or entity, whether through the ownership of voting securities, by contract, by agency or otherwise.

(j) **Survival.** Any provisions of this Agreement relating to indemnification shall survive the termination or expiration hereof. In addition, any terms and conditions contained in this Agreement that by their sense and context are intended to survive the termination or expiration of this Agreement shall so survive.

(k) **W-9.** As a condition precedent to payment, Lessor agrees to provide Lessee with a completed IRS Form W-9, or its equivalent, upon execution of this Agreement and at such other times as may be reasonably requested by Lessee, including, any change in Lessor's name or address.

(l) **Execution/No Option.** The submission of this Agreement to any party for examination or consideration does not constitute an offer, reservation of or option for the Premises based on the terms set forth herein. This Agreement will become effective as a binding Agreement only upon the handwritten legal execution, acknowledgment and delivery hereof by

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Lessor and Lessee. This Agreement may be executed in two (2) or more counterparts, all of which shall be considered one and the same agreement and shall become effective when one or more counterparts have been signed by each of the parties. All parties need not sign the same counterpart.

(m) **Attorneys' Fees.** In the event that any dispute between the parties related to this Agreement should result in litigation, the prevailing party in such litigation shall be entitled to recover from the other party all reasonable fees and expenses of enforcing any right of the prevailing party, including without limitation, reasonable attorneys' fees and expenses. Prevailing party means the party determined by the court to have most nearly prevailed even if such party did not prevail in all matters. This provision will not be construed to entitle any party other than Lessor, Lessee and their respective Affiliates to recover their fees and expenses.

(n) **WAIVER OF JURY TRIAL.** EACH PARTY, TO THE EXTENT PERMITTED BY LAW, KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVES ITS RIGHT TO A TRIAL BY JURY IN ANY ACTION OR PROCEEDING UNDER ANY THEORY OF LIABILITY ARISING OUT OF OR IN ANY WAY CONNECTED WITH THIS AGREEMENT OR THE TRANSACTIONS IT CONTEMPLATES.

[SIGNATURES APPEAR ON NEXT PAGE]

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IN WITNESS WHEREOF, the parties have caused this Agreement to be effective as of the last date written below.

"LESSOR"

Borough of Bellefonte

By: _____

Print Name: Doug Johnson

Its: President, Bellefonte Borough Council

Date: _____

"ATTEST"

By: _____

Print Name: David Pribulka

Its: Secretary, Bellefonte Borough Council

Date: _____

Bellefonte Borough Authority

By: _____

Print Name: Frank Halderman

Its: Chairman, Bellefonte Borough Authority

Date: _____

"ATTEST"

By: _____

Print Name: David Pribulka

Its: Secretary, Bellefonte Borough Authority

Date: _____

"LESSEE"

New Cingular Wireless PCS, LLC,
a Delaware limited liability company

By: AT&T Mobility Corporation

Its: Manager

By: _____

Print Name: Christopher J. Gehlhaus

Its: Lead Network Access C&E

Date: _____

EXHIBIT 11

ENVIRONMENTAL DISCLOSURE

Lessor represents and warrants that the Property, as of the date of this Agreement, is free of hazardous substances except as follows:

1. NONE.

EXHIBIT 12

STANDARD ACCESS LETTER

[FOLLOWS ON NEXT PAGE]

[Lessor Letterhead]

DATE

Building Staff / Security Staff

Lessor, Lessee, Licensee

Street Address

City, State, Zip

Re Authorized Access granted to AT&T

Dear Building and Security Staff,

Please be advised that we have signed a lease with AT&T permitting AT&T to install, operate and maintain telecommunications equipment at the property. The terms of the lease grant AT&T and its representatives, employees, agents and subcontractors (“representatives”) 24 hour per day, 7 day per week access to the leased area.

To avoid impact on telephone service during the day, AT&T representatives may be seeking access to the property outside of normal business hours. AT&T representatives have been instructed to keep noise levels at a minimum during their visit.

Please grant the bearer of a copy of this letter access to the property and to the leased area. Thank you for your assistance.

Lessor Signature

MEMORANDUM



TO: Borough Council/ Finance & Administration Committee
FROM: Alyssa Doherty, Assistant to the Manager
SUBJECT: Recommendation for Award – HUD Community Projects Fund Grant Administration Services
DATE: July 17, 2026

Bellefonte Borough issued a Request for Proposals (RFP) for grant administration services related to the Borough's \$1.55 million HUD Community Projects Fund (CPF) Grant for the Dunlop Street Reconstruction Project. Proposals were received from KO Consulting, LLC, Delta Development Group, Inc., and Colliers Engineering & Design.

Each proposal was reviewed based on the evaluation criteria outlined in the RFP, including the firm's experience administering HUD and other federal grants, knowledge of HUD requirements, qualifications of the proposed project team, project approach, organizational capacity, and overall value.

Proposal Comparison

Evaluation Criteria	Delta Development Group	KO Consulting	Colliers Engineering & Design
Relevant Experience	Direct Pennsylvania HUD CPF experience, including Borough of State College and City of Williamsport projects.	Extensive federal grant administration experience with HUD, ARC, USDA, FEMA, and EPA projects.	Extensive national HUD/CDBG and infrastructure grant administration experience with large public-sector projects.
HUD Compliance Knowledge	Strong experience with DRGR, HEROS, environmental review, Davis-Bacon, and federal procurement.	Comprehensive understanding of HUD compliance, environmental review, procurement, and Davis-Bacon requirements.	Excellent in-house expertise in HUD compliance, environmental review, and federal grant management.
Project Team	Experienced municipal-focused team led by a former Borough Manager.	Senior consultants remain involved throughout the project with dedicated compliance specialists.	Large multidisciplinary team with grant managers, environmental specialists, and engineering support.
Project Approach	Straightforward approach focused on grant setup, environmental review, construction compliance, reimbursements, and closeout.	Detailed month-by-month implementation plan with clearly defined milestones and deliverables.	Comprehensive phased approach with significant technical and environmental support.
Fee Proposal	\$54,000 plus reimbursable expenses	Not-to-exceed \$150,000	Fixed fee of \$181,300
Overall Assessment	Strong qualifications, direct Pennsylvania CPF experience, and best overall value.	Qualified firm with a strong work plan and compliance expertise.	Highly qualified team with extensive resources, but highest cost.

Staff Analysis

All three firms submitted qualified proposals and demonstrated the ability to successfully

administer the Borough's HUD Community Projects Fund Grant. Each firm possesses experience with federal grant administration, environmental review, procurement, Davis-Bacon compliance, reimbursement requests, and grant closeout.

After reviewing the proposals, staff believes Delta Development Group provides the best overall value to the Borough. Their proposal demonstrates direct experience administering Pennsylvania HUD Community Projects Fund grants, familiarity with HUD's DRGR and HEROS systems, and practical municipal experience. In addition, Delta submitted the lowest-cost proposal while providing the full scope of services requested in the RFP. Staff believes their qualifications, experience, and proposed approach provide the Borough with the resources necessary to successfully administer the grant while making the most efficient use of project funds.

Staff Recommendation

Staff recommends awarding the contract for HUD Community Projects Fund Grant Administration Services to Delta Development Group, Inc. and authorizing the Borough Manager to negotiate and execute a professional services agreement, subject to review and approval by the Borough Solicitor.

This recommendation is based on Delta Development Group submitting the proposal that staff believes is the most advantageous to the Borough after considering qualifications, relevant experience, project approach, and overall value, consistent with the evaluation criteria established in the Request for Proposals.

BELLEFONTE BOROUGH GRANT ADMINISTRATION SERVICES

UNITED STATES DEPARTMENT HOUSING & URBAN DEVELOPMENT
COMMUNITY PROJECTS FUNDING

DELTA DEVELOPMENT GROUP, INC.
TECHNICAL PROPOSAL



JULY 8, 2026

WWW.DELTAONE.COM



BOROUGH OF HISTORIC

BellefonteTM

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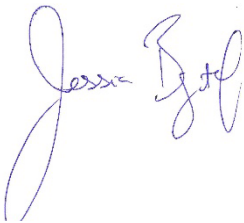
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CERTIFICATIONS & DISCLOSURES

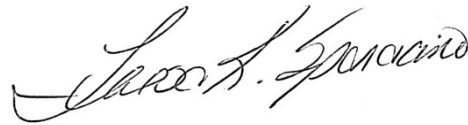
I hereby affirm that Delta Development Group, Inc. is not debarred, suspended, or otherwise excluded from participation in federally funded programs (per 2 C.F.R. Part 180 and 2 C.F.R. Part 2424).

Delta Development Group, Inc. has no conflicts of interest, potential conflicts of interest, or prior adverse findings or terminations on federally funded grants or contracts.

The enclosed proposal submitted by Delta Development Group, Inc. is a firm offer valid for ninety (90) days from the submission deadline.



Attest



Signed
Teresa K. Sparacino
Delta Development Group, Inc.

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e

COVER LETTER

July 8, 2026

Alyssa Doherty
Assistant to the Borough Manager
Bellefonte Borough, Centre County
301 N. Spring Street
Bellefonte, PA 16823

Dear Ms. Doherty,

In response to the Request for Proposals (RFP) for Grant Administration Services Delta Development Group, Inc. (Delta) is pleased to present the enclosed qualifications and work plan to effectively serve Bellefonte Borough (Borough) in the administration of Housing and Urban Development Community Project Grant Funds.

Delta was founded in 1988 with the purpose of delivering specialized consulting services in community and economic planning, public funding and government relations. Over the course of 38 years, Delta has served clients at the federal, state and local level.

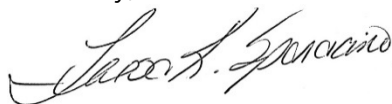
Delta has over 30 professionals with highly specialized skills, each working cross functionally to provide integrated solutions for our clients. The team for this project will be supported by Delta's entire staff and network to work collaboratively with you and your staff to advance project objectives.

The proposal herein confirms Delta's interest and qualifications to provide Bellefonte Borough with the duties and services as outlined in the RFP. I will serve as the primary contact for this engagement and authorized representative for Delta Development Group, Inc. and my contact information is as follows;

225 Grandview Avenue, Suite 301
Camp Hill, PA 17011
717-441-9030
tsparacino@deltaone.com

On behalf of the Delta I thank you for this opportunity.

Sincerely,



Teresa K. Sparacino
Vice President
Delta Development Group, Inc.

QUALIFICATIONS & EXPERIENCE

FIRM OVERVIEW



Delta Development Group is a specialized consulting firm with a focus on leveraging change through strategic funding and planning solutions. Founded in 1988 and headquartered in Camp Hill, Pennsylvania, Delta specializes in community planning and funding strategies with a core focus on economic growth.

Delta has assisted clients in securing over \$2 billion of public and private funding to complete complex projects.

Delta's multi-disciplinary team from a variety of industries provides cross-functional insight and expertise. Managing a project from stakeholder buy-in, compliance with local and regional zoning and master plans to funding a project to fruition, Delta provides fully integrated solutions for clients.

QUALIFICATIONS

Knowledge of HUD CFP Grant Award Guidelines

Delta helps clients navigate the HUD grant award guidelines and processes. Recent Client experience includes:

- Borough of State College - Allen Street CPF. Assistance with preparation of Action Plan, Budget. Prepared Environmental Review. Project not fully designed nor out to bid for construction. Reviewed RFP prepared by the Borough to procure engineering services for final design.
- City of Williamsport - Old City CPF. Updated Action Plan and Budget based on project scope/construct for engineering services.
- CAPSEA - Delta prepared Action Plan, Budget narrative and help CAPSEA align all federal and state funding for their renovation project.

CDBG/HOME Technical Assistance

Delta has assisted the City of Williamsport with the administration of their CDBG/HOME Programs. This has included the following:

- Financial Management Plan reviewed and approved by HUD
- Housing Rehabilitation Guidelines reviewed and approved by HUD
- HOME ARP Supplement Plan Document reviewed and approved by HUD
-

Environmental Review

Delta provides technical assistance services and environmental review support. Recent client project work includes;

- CAPSEA CPF Grant Environmental Review submitted via HEROS; approved by HUD
- City of Williamsport Environmental Review submitted via HEROS for home rehabilitation project; approved by HUD
- Borough of State College CPF Grant for Allen Street. Environmental Review prepared and approved by HUD
- Additional Environmental Reviews:
 - Central Pennsylvania Institute of Science and Technology USDA and EDA grant
 - Tioga County ARC grant

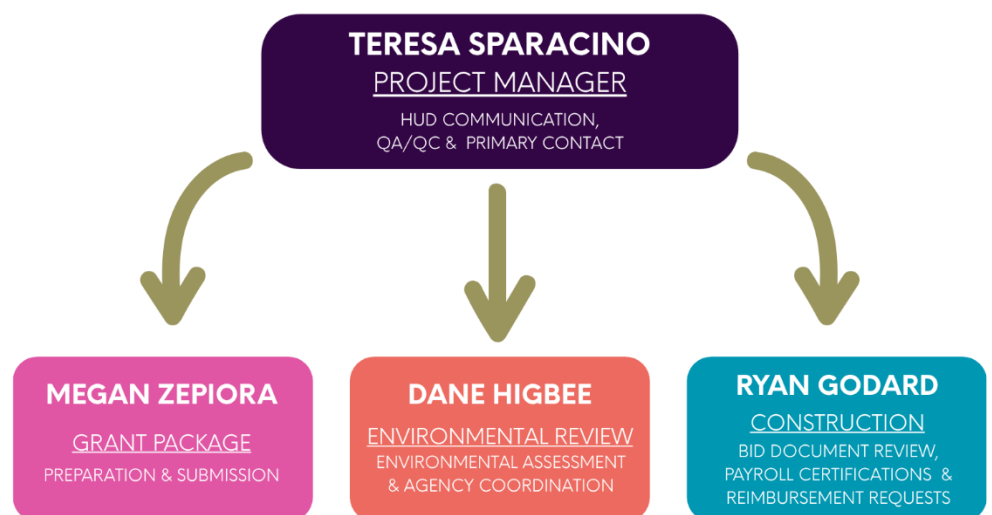
Davis Bacon, PA Prevailing Wage and Federal Procurement

Delta's recent procurement and compliance experience includes:

- Tioga County ARC Provided technical assistance with general conditions, ensured federal language was included. (Davis Bacon, BABAA, etc.). Reviewed the Davis Bacon wage reports for compliance; prepared and submitted ARC reimbursement requests
- Mifflin County Historic Courthouse USDA CPF Prepared and submitted application; Provided technical assistance with general conditions included; ensured federal language was included. Reviewed PA prevailing wage reports for compliance
- Borough of State College Safe Streets and Roads for All Prepared and submitted application; assisted with language needed for grant agreement. Reviewed and provided input on RFP for engineering services.

ORGANIZATIONAL STRUCTURE

The team for this project will be structured as outlined in the adjacent organization chart.



PROJECT APPROACH & WORK PLAN

KEY TASKS & MILESTONES

Administration of Community Project Funding follows a structured approach. The Administration of these funds is handled by the Housing and Urban Development's Office of Community Planning and Development staff, and the Disaster Recovery Grant Reporting (DRGR) System is used to complete a full application, develop a work plan and budget, and submit reimbursement requests.

Task 1: DRGR and HEROS Account

This task is the responsibility of HUD and the Borough of Bellefonte. The Borough will be notified that the FY 2026 grant package materials are available within the DRGR system. The Borough would be required to create a DRGR account for grant administration and a HEROS account for the environmental review process. The Borough's CPF Grant Officer would be notified to link Delta's account to the Borough for grant administration purposes.

Task 2: Prepare and Submit Grant Package

Delta would prepare the grant package within the DRGR System. The major components of the grant package include the following:

1. Grant Information and Status
2. Project Narrative
3. Project Location
4. Funding Narrative
5. Project Activities
6. Project Budget

Once completed, the grant package is submitted by the Borough's authorized representative. Delta will work with the Borough to answer questions HUD may have regarding the submission, and revise information as needed. HUD will issue a grant agreement.

Task 3: Prepare Environmental Review

For a road construction project, the environmental review timeline depends heavily on the level of review required under National Environmental Policy Act (NEPA) and related federal/state requirements. Previously disturbed ground can help streamline review, but it does not eliminate the need for compliance.

It is assumed that the project will require an Environmental Assessment vs. a Categorical Exclusion because there will be expansion outside of the existing footprint of Dunlop Street. The process will take between 6-9 months with public involvement, agency coordination and mapping of wetlands, cultural resources, noise, etc.

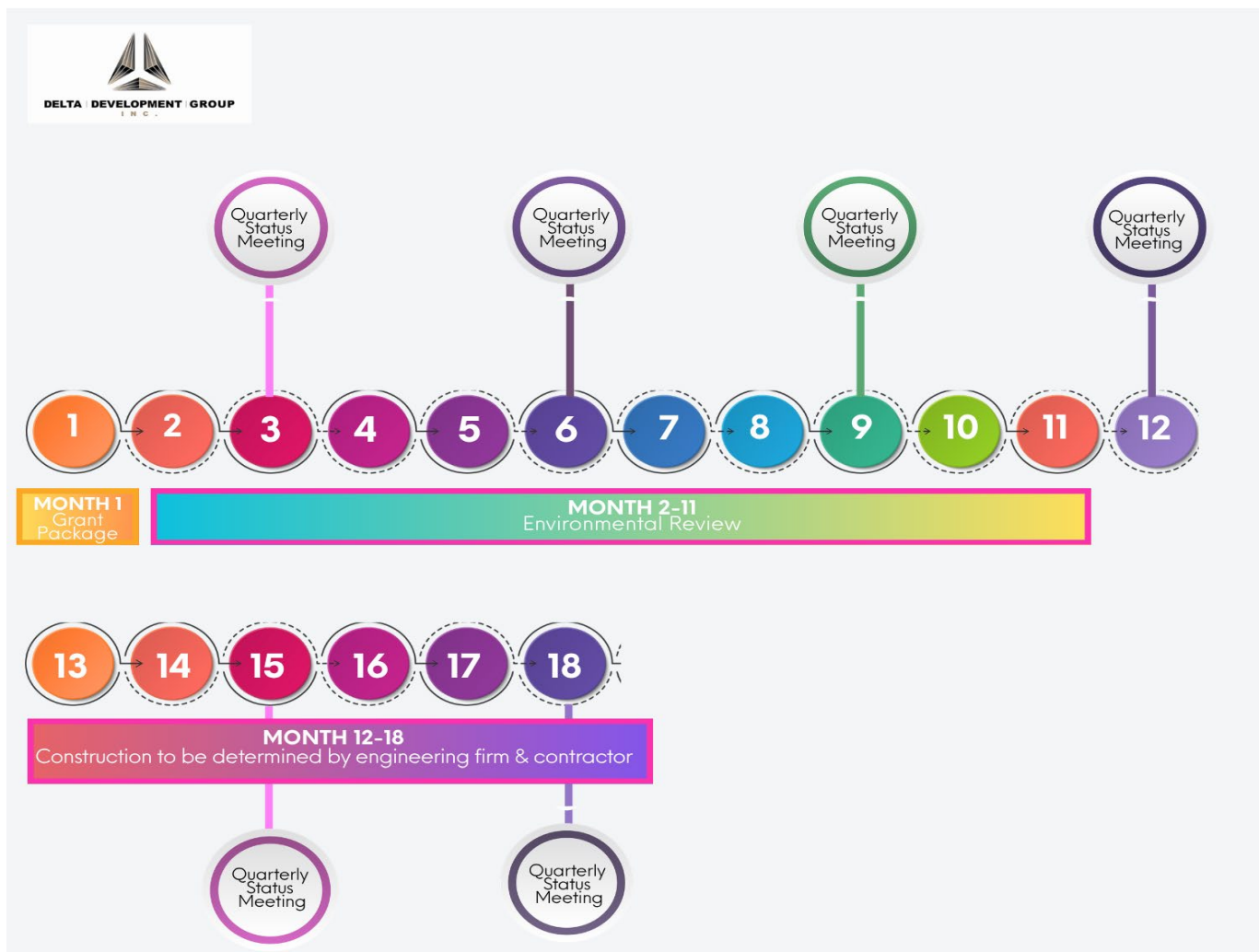
Using the design plans and NPDES permit, Delta will prepare and submit the Environmental Review through the HEROS portal.

Task 4: Construction

The project cannot proceed with construction until a Finding of No Significant Impact is issued. Delta will provide the following services during the construction period:

1. Review special conditions provided as part of the Plans/Specifications to ensure all federal requirements are included
2. Attend pre-construction meeting to provide information on all federal requirements and documentation to be provided by the contractor
3. Upload all documents within DRGR system for review and approval by HUD
4. Prepare and submit reimbursement requests through DRGR system (includes soft costs and construction costs)
5. Review all weekly Davis Bacon payroll reports for compliance. Work with contractors/subcontractors who have provided reports that are not deemed to be in compliance
6. Review all documentation submitted in regards to BABBA (Build America, Buy America Act).
7. Prepare and submit all documentation required for closeout.

TIMELINE



KEY PERSONNEL

Teresa Sparacino - Vice President

With over 25 years of experience Teresa provides clients with comprehensive grant writing, administration, compliance and drawdown.

Prior to joining Delta **Teresa served as the Borough Manager of Carnegie Pennsylvania** where she established fiscal policies and strategies to incentivize economic development and expanded the tax base for the Borough. **Her first-hand experience informs her approach to working with local government.** Budgeting, financial planning ordinance development, and general municipal operations are **incorporated and considered through the entire public funding process from grant request to drawdown.**



RECENT FUNDING AWARDS & GRANT ADMINISTRATION

Borough of State College:

- \$2.7 million - CFA H20 - Calder Way
- \$15.8 million - SS4A - Calder Way

Mifflin County:

- \$1.2 million USDA CPF - Historic Courthouse
- \$1.6 million RACP - Historic Courthouse
- \$1.5 million RACP - Courthouse Annex
- \$400,000 Safe Streets and Roads for All
- \$1.48 million - TA Set Aside

Tioga County: Marsh Creek Greenway

- \$2.5 million - RACP
- \$1.7 million - DCNR C2P2
- \$500,000 - CFA MTF
- \$750,000 - ARC (federal)
- \$1,000,000 - Local Share Statewide
- \$1,500,000 - TA Set Aside
- \$750,000 - THUD (appropriation)

EDUCATION

B.S. - Industrial Engineering Geneva College

Dane Higbee - Principal

Dane synthesizes community planning principles with his knowledge of public funding programs to develop grant applications that tell the full story of each funding request. Dane employs a full suite of tools to incorporate demographic, socioeconomic and market data to quantify the impact of his client's projects. In addition to crafting successful grant applications, Dane uses his writing skills to develop re-use studies for property redevelopment. He works with both public and private sector clients and has successfully facilitated public-private partnerships for the benefit of his client's priority projects.



RECENT FUNDING AWARDS & GRANT ADMINISTRATION

Clarion County TASA: \$2.2M
 Clear Water Conservancy ARC POWER: \$2M
 Mifflin County ARPA Community Facilities: \$1.6M
 Clarion County Adventures NAP: \$1.6M
 Lycoming County ARC POWER: \$1.8M
 Hanover Statewide LSA: \$385K

EDUCATION

B.S. Regional Planning and Land Use Concentration in GIS Indiana University of Pennsylvania

Megan Zepiora - Associate

Megan utilizes economic research and analytical skills to write comprehensive grant proposals, integrating contextual and demographic analysis into each application. She has proven success in transportation funding, having helped clients secure over \$19 million in state and federal funding for transportation planning and implementation projects. Megan also provides assistance in government relations, funding research, and grant compliance. A frequent user of econometric modeling software and GIS mapping tools, including CoStar, Esri, IMPLAN and Urban Footprint, Megan effectively translates complex data into usable information and analysis to support client strategy, inform public funding requests and craft stakeholder messaging.



RECENT CLIENT FUNDING AWARDS & GRANT ADMINISTRATION

Borough of State College CFA MTF: \$500K
 Borough of State College TASA: \$1,5M
 Washington Township Statewide LSA: \$250K
 Williamsport CFA MTF: \$200K
 Mifflin County SS4A: \$356K
 Williamsport SS4A: \$356K

EDUCATION

B.A. Economics Messiah University

Ryan Godard - Senior Consultant

Ryan has a wide range of experience in the emergency planning and disaster readiness field with a focus in crisis planning. Prior to joining Delta, Ryan interned with the Loyalsock Township School District. In this position he planned, guided, and evaluated an HSEEP-consistent, full-scale exercise with the school district to test evacuation and accountability procedures during a massive structure fire that forced students and teachers to move to a secondary location. A debriefing with senior leadership allowed for an assessment of the drill and strategies to improve the existing plan. With extensive experience in military training, Ryan is currently a member of the PA Army National Guard PAANG, 28th ECAB, Officer In-Charge (OIC) of Force Protection and Physical Security. He oversees, plans, updates, and develops Brigade Hazard Vulnerability Assessments, Threat Assessments, Anti-Terrorism Assessments and Training, and Emergency Management functions.



EDUCATION

B.S. Emergency Management & Homeland Security Pennsylvania College of Technology

REFERENCES

BOROUGH OF STATE COLLEGE

The Borough of State College engaged Delta to provide federal grant writing services in support of the State College Next Era Penn State University ("PSU"): Pedestrian Safety and Universal Accessibility Initiative, a \$38M Complete Streets effort in Downtown State College. This initiative was designed to enhance pedestrian safety, improve universal accessibility, and promote inclusive economic development in a thriving area that hosts over 1.1 million visitors per year, driven by PSU's sporting events, entertainment venues, and major community festivals.



Delta assists State College in securing support for priority projects through grant writing and application development; federal stakeholder and legislative outreach; highlighting strong matching funds; and positioning priority projects to highlight economic impact, project readiness, and the ability to leverage existing funds.

Delta provides comprehensive services to the Borough to secure and administer **over \$35M in state and federal funding.**

CONTACT

Roger A. Dunlap, Jr.
Assistant Borough Manager & Chief Financial Officer
243 S. Allen Street
State College, PA | 16801
boro@statecollegepa.us | 814-234-7110

GRANT AMOUNT: \$35,558,074 Total Grant Funding

SERVICES: Grant Writing | Government Relations | Grant Administration, Compliance & Drawdown

GRANT PROGRAMS:

- Federal Transportation Funds (U.S. DOT SS4A)
- Federal Appropriation Funds (USDA & THUD)
- State Transportation Funds (PennDOT TASA, TIIF, PIB, MTF & CFA MTF)
- State Recreation & Water Funds (DCED LSA & PA Small Water)
- Public Safety Funds (PCCD)

CITY OF WILLIAMSPORT

Since the 1990s, Delta has assisted the City of Williamsport (a City of the Third Class) with unparalleled planning, funding, and general economic development expertise. With a foundation grounded in solid planning, Delta has assisted Williamsport in securing over \$40 million in public funding to implement its projects.



Revitalization Planning

- Developed a revitalization plan for the Central Business District, identifying key future projects including the Church Street Transportation Center, Downtown Cinema, and Kohl's Department Store.
- Delta quantified the need for residential space, examined comparable multi-family residential development (including the number of units, amenities, other attributes), and lead a design charrette with the Williamsport Young Professionals group.
- Developed a market analysis and highest and best use study for the Williamsport Old City neighborhood - a neighborhood suffering from decades of blight and disinvestment. Resulting in new private sector investment in Old City, including new mixed-use infill development in a partnership between Lycoming College and a private developer.

Transportation Facility Funding

- Secured & Administered \$12 Million in federal funding for pedestrian improvements to the Market Street Bridge, Trade & Transit Center and the Third Street Parking Deck
- Secured & Administered \$8.0 million in a public-private partnership between multiple entities for the East Third Street Gateway Project

Delta's long-lasting relationship with Williamsport continues to strengthen its economy and create a more desirable, livable, and vibrant city.

CONTACT

City of Williamsport
 Valerie Fessler | Grant Administrator
 vfessler@cityofwilliamsport.org | 570-327-7577

GRANT AMOUNT: \$66M Total Grant Funding

SERVICES: Grant Writing | Government Relations | Grant Administration, Compliance & Drawdown

GRANT PROGRAMS:

- Federal Transportation Funds (US DOT SS4A)
- Federal Appropriations (SAFETEA LU, TEA 21 & EDA)
- State Capital Funds (RACP, DCED PA Small Water)
- State Transportation Funds (PENNDOT GLG, MTF & CFA MTF)
- State Recreation Funds (DCNR C2P2 & GTRP)
- Public Safety Funds (PCCD)

CAPSEA

Citizens Against Physical, Sexual, and Emotional Abuse, Inc. (CAPSEA) is a comprehensive victim services agency committed to providing education to communities and confidential, trauma-informed, individualized services to all people impacted by violence, abuse, and crime throughout Elk and Cameron Counties in Pennsylvania. CAPSEA requested and secured public funding to acquire a new facility that will accommodate their growing staff and enable them to provide services from a single location. CAPSEA engaged Delta to provide technical assistance services for the administration, compliance and drawdown of their awarded funds.



Business Plan
Acquisition of New Facility for Services Under One Roof



As part of these services Delta:

- Reviews project bid documents to ensure compliance with funding agency requirements
- Reviews and complies with funding agency special conditions
- Attends construction monitoring meetings
- Prepares and submits reimbursement requests for the drawdown of grant funds
- Reviews weekly payroll certifications to ensure Davis Bacon compliance
- Reviews steel certifications for compliance with grant requirements
- Provides technical assistance and guidance throughout project construction
- Addresses and responds to questions from funding agencies

CONTACT

CAPSEA

JoAnne (Billie Jo) Weyant | Director
814-772-3838 | director@capsea.net

GRANT AMOUNT: \$4.1M Total Grant Funding

SERVICES: Grant Administration, Compliance & Drawdown

GRANT PROGRAMS:

- Federal Appropriations (EDI) CPF - \$1.2 million
- Federal Appalachian Regional Commission (ARC) - \$900,000
- State Capital Funds (RACP) - \$2 million

BELLEFONTE BOROUGH GRANT ADMINISTRATION SERVICES

UNITED STATES DEPARTMENT HOUSING & URBAN DEVELOPMENT
COMMUNITY PROJECTS FUNDING

DELTA DEVELOPMENT GROUP, INC.
PRICE PROPOSAL



JULY 8, 2026

WWW.DELTAONE.COM



BOROUGH OF HISTORIC
Bellefonte[™]

FEE PROPOSAL

To provide the scope of services outlined in this proposal, Delta proposes a monthly retainer fee of Three Thousand Dollars (\$3,000), plus reasonable and ordinary expenses, for a term of Eighteen (18) months.

Total annual fee of Fifty-Four Thousand Dollars (\$54,000) plus expenses.

Reasonable and ordinary expenses are those related specifically to the services performed and not those incidental to the conduct of general business. Such direct expenses include, but are not limited to, transportation costs, subsistence connected with authorized travel etc.

As it would be a professional services contract, Delta's engagement with Bellefonte Borough would involve a termination for convenience provision with 30-days advance notice by either party, which is standard in nearly all Delta engagements.



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Est. 1795

RESOLUTION 2026-4

A RESOLUTION OF BELLEFONTE BOROUGH, CENTRE COUNTY, PENNSYLVANIA, ADOPTING THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2027 THROUGH 2031.

WHEREAS, a five-year Capital Improvement Program has been determined by Bellefonte Borough Council to be an essential tool in planning for large-scale capital expenditures across all governmental and enterprise funds; and

WHEREAS, Bellefonte Borough Council has determined that, for the purposes of this plan, capital expenditure is any single item with a unit cost of two thousand five hundred dollars (\$2,500) or more and an estimated useful life of at least one year; and

WHEREAS, the 2027 – 2031 Capital Improvement Program for Bellefonte Borough is attached hereto as Exhibit “A” and made part of this Resolution.

NOW, THEREFORE, BE IT RESOLVED, the 2027 – 2031 Capital Improvement Program for the Borough of Bellefonte, as presented by the Borough Manager and revised through August 3, 2026, at a Regular Meeting of Bellefonte Borough Council is hereby adopted.

RESOLVED, this 3rd day of August, 2026.

ATTEST:

BELLEFONTE BOROUGH:

David Pribulka, Borough Manager

Doug Johnson, Council President

Exhibit “A”



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BELLEFONTE BOROUGH
Capital Improvement Program
FISCAL YEARS 2027 - 2031

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1. Introduction

This document presents the Borough of Bellefonte's first Capital Improvement Program (CIP), covering the 2027 through 2031 program years. It consolidates the capital requests submitted by each Borough department into a single five-year forecast, giving Borough Council, the Bellefonte Borough Authority, and the public a comprehensive view of the investment anticipated to maintain and improve the Borough's facilities, infrastructure, equipment, and services.

What is a Capital Improvement Program?

A CIP is a five-year planning document that forecasts the financial requirements necessary to fulfill the capital needs of the Borough. Because of the significant costs associated with certain purchases such as vehicles, equipment, infrastructure, and land acquisition, planning for expenditures on a year-to-year basis makes it difficult to make informed decisions that maintain financial sustainability. The CIP addresses this challenge by looking ahead five years and identifying, to the extent practicable, what capital needs are anticipated in each program year.

The Borough has defined a capital asset as one with an initial cost equal to or exceeding \$2,500 per unit and a useful life of longer than one year. In addition to traditional capital assets, this program also captures staffing requests and software acquisition and replacement, recognizing that these represent significant long-term cost commitments that benefit from advance planning.

What the CIP is Not

It is equally important to clarify what the CIP *is not*. The CIP is not an official authorization to expend funds. Inclusion of a proposed expenditure in the CIP does not guarantee approval to budget or spend for that item in the designated program year. As priorities change and circumstances evolve, items may be advanced, deferred, or removed. Conversely, new capital needs that arise may be incorporated through the annual budget process, which represents Council's formal appropriation of funding to pursue projects.

Development of the Program

Department Directors were asked to develop capital requests across the five-year program horizon, including cost estimates, brief narratives describing each item and the need it addresses, and consideration of ancillary costs such as vehicle upfitting or associated equipment. The Manager held open office hours in June to assist departments in preparing their submissions, and requests were due on July 10. The Borough Manager and Finance Director subsequently met with each Department Director to review submissions, and the draft CIP was reviewed by Borough Council and the Borough Authority work session on July 20, August 3, and August 4 (BBA). This document reflects the results of those reviews.

Cost figures represent the best estimates available at the time of submission, and are projected based on their program years. They have not been independently re-priced and will be refined as each item approaches its program year and firm quotes or engineering estimates are obtained.

How to Read This Document

Section 2 summarizes the program as a whole, presenting total cost by component and by fiscal year along with supporting visuals. Sections 3 through 8 present the detailed requests of each department, organized by program year, with a brief description and cost estimate for every item. Appendix A consolidates all personnel requests, including estimated benefits and payroll taxes, and Appendix B documents items that were submitted but excluded from the program, along with the reason for each exclusion.

Summary of the Program

The 2027–2031 Capital Improvement Program identifies **\$13,424,240** in anticipated capital investment across all Borough departments and functions. Several characteristics of the program merit Council's attention:

Investment is heavily concentrated in the first program year. Fiscal year 2027 accounts for **\$5,095,440**, or approximately 38 percent of the entire five-year program. This reflects a number of long-deferred needs reaching the point of replacement or rehabilitation at the same time, most notably the rehabilitation of the Corning water tank

(\$1,300,000), upgrades to the Big Spring pumphouse (\$260,000), and replacement of the Borough's 2012 street sweeper (\$450,000). This is not unusual in capital planning, and projects will smooth out over the course of the CIP years when the Annual Budget is developed.

The majority of the program supports water, sewer, and wastewater functions. These functions represent **\$8,322,390**, or approximately 62 percent of the program. Costs in these areas are ordinarily supported by user rates and enterprise fund revenues rather than general tax revenue, and falls under the purview of the Bellefonte Borough Authority.

A small number of projects account for a large share of the total. The Talleyrand Park to Masullo Park connector trail represents \$1,450,000 across design (\$250,000 in 2028) and construction (\$1,200,000 in 2030), and is the single largest general government commitment in the program. Together with the Corning water tank rehabilitation, the Hughes Street tank rehabilitation (\$700,000), the shared vacuum/hydro excavating truck (\$650,000), and the reservoir rehabilitation (\$500,000), these five items comprise roughly one-third of the total program costs.

Several items may be eligible for grant funding. Planning and preservation initiatives identified in Section 7 may be supported in whole or in part by the DCED Municipal Assistance Program, DCNR Community Conversation Partnerships Program grants, and grants administered by the Pennsylvania Historical and Museum Commission. Larger recreation and trail investments may also be candidates for external funding. Pursuit of these opportunities would reduce the local share of the program and should be a continuing focus as individual items advance toward their program years.

Personnel requests are presented separately. New staffing requests are consolidated in Appendix A rather than included in the capital totals above. These positions represent between \$195,000 and \$234,000 in annual salary, or between \$317,967 and \$422,404 annually once estimated benefits and payroll taxes are included. Because these are recurring operating commitments rather than one-time capital expenditures, they are shown separately so their ongoing budget impact is clear.

Next Steps

Once adopted by Borough Council and the Authority Board, the CIP will serve as the framework for the annual budget process, in which individual items are formally considered for funding authorization. Staff will consider operational needs, revenue projections based on conservative estimates, and overall fiscal stability of the Borough when including capital requests in the Annual Budget development. The CIP is intended to be reviewed and updated annually so that it continues to reflect current conditions, priorities, and cost estimates.

2. Program Summary

The table below summarizes the estimated cost of each capital program component. Personnel costs are excluded here and consolidated in Appendix A (Staffing). All capital components are allocated to fiscal years developed in detail throughout the document.

Program Component	Basis	Approximate Cost
Public Works (all departments)	FY-allocated; excl. staffing	\$10,248,000
Police Department	FY-allocated; excl. staffing	\$215,100 – \$228,100
WWTP – Operations Replacement Schedule	FY-allocated	\$1,634,890
WWTP – Engineered Capital Projects	FY-allocated	\$1,065,000
Office of Community Affairs	FY-allocated; excl. staffing	\$175,000
General Administration	FY-allocated	\$86,250
Staffing – all departments (see Appendix A)	Salary and estimates of benefits and taxes included	\$317,967 – \$422,404

Estimated CIP Spending by Fiscal Year

Component	2027	2028	2029	2030	2031
Public Works	\$3,742,000	\$1,930,500	\$1,478,500	\$2,545,500	\$551,500
Police	\$17,600	\$53,500	\$36,000	\$32,000	\$76,000
WWTP – Operations	\$799,590	\$310,500	\$81,800	\$130,000	\$313,000
WWTP – Engineered	\$500,000	\$70,000	\$470,000	\$25,000	—
Community Affairs	—	—	\$60,000	\$60,000	\$55,000
General Administration	\$36,250	\$50,000	—	—	—
Total (allocated)	\$5,095,440	\$2,414,500	\$2,126,300	\$2,792,500	\$995,500

Five-year allocated capital total: \$13,424,240 (station carpet included at the low end of its \$17,000–\$30,000 range; the high end would add an estimated \$13,000 in FY2028)

Staffing (Appendix A): \$195,000 – \$234,000 salary only; estimates including benefits & taxes are between \$317,967 and \$422,404

The following figures illustrate the distribution of the program across program years, functions, and funding source categories.

Capital Investment by Program Year

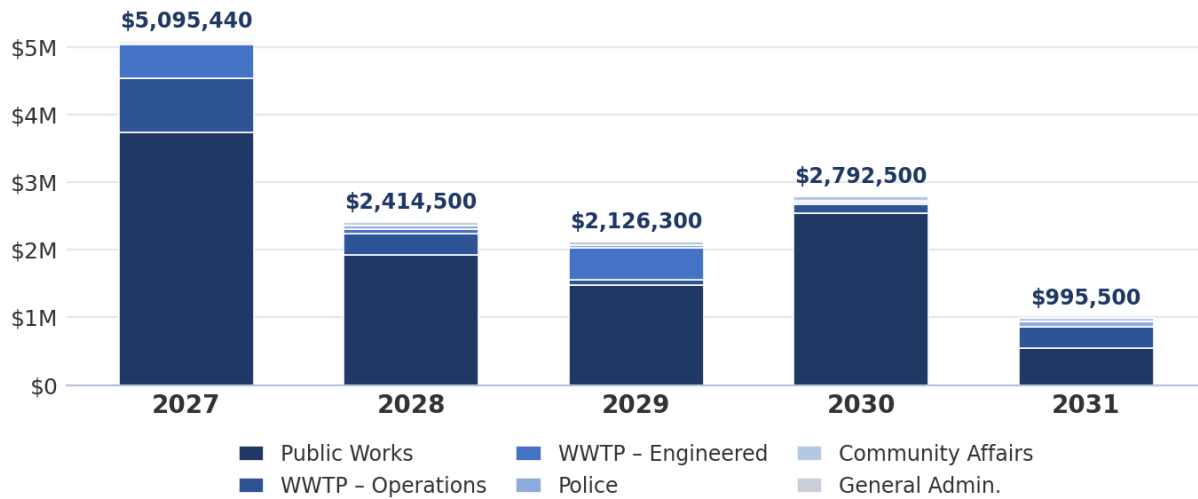


Figure 1. Anticipated capital investment by program year and component, 2027–2031.

Five-Year Capital Investment by Function

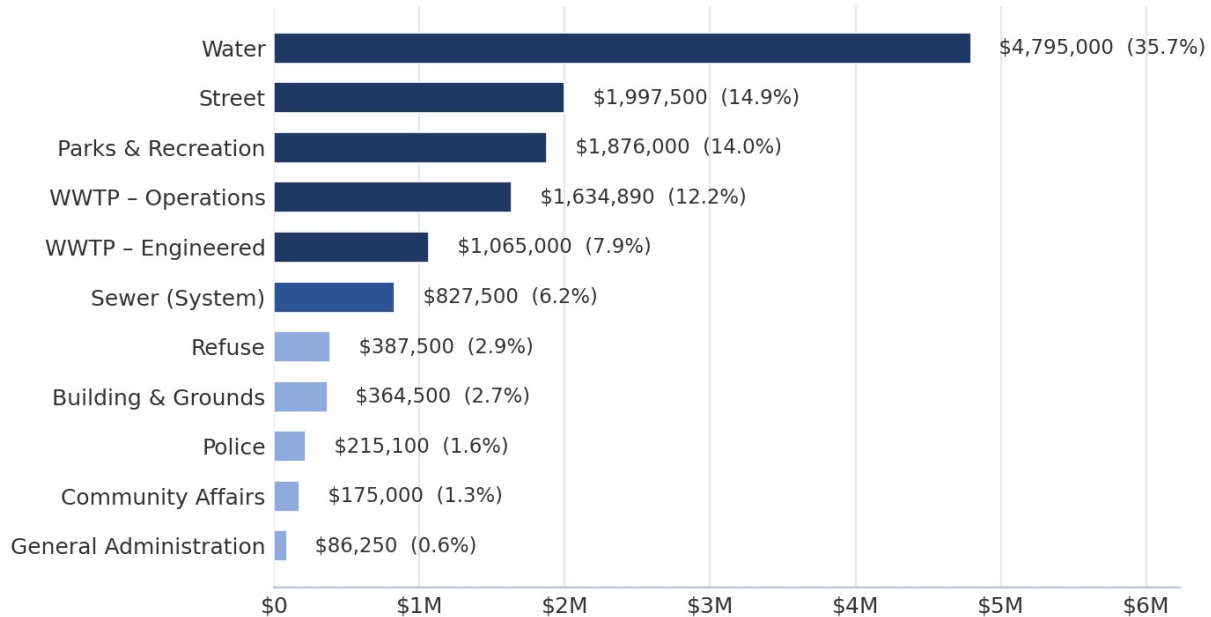


Figure 2. Five-year capital investment by department and function.

Program by Funding Source Category



Figure 3. Distribution between utility/enterprise functions and general government functions.

3. Public Works

Street Department — \$1,997,500

FY	Item	Description	Est. Cost
2027	New Truck – Ford F350 w/ Plow & Spreader Upfit	Replacing a 2017 F350 w/ new truck, plow, and spreader	\$80,000
	New Street Sweeper	Replacing a 2012 Johnston sweeper	\$450,000
	Miscellaneous Tools	PPE, shovels, asphalt lutes, broken/worn tools	\$2,500
	Street Paving Project	Hughes, Robin, Summit, E Linn (north lane only), W Church Lane, Badger, Locust, Cowdrick Lane	\$100,000
	Storm Water Project – Shady Lane	Replacing failed catch basin and pipe	\$125,000
	New Street Lights & Infrastructure – W Linn / 200–300 blk N Allegheny	Existing lights & infrastructure failing	\$200,000
	Street/Road Sign Replacement / Traffic Cones	Replacing damaged signs and worn cones	\$5,000
	New Vehicle	Replacing a 2003 Ford Explorer	\$50,000
	2027 subtotal		\$1,012,500
2028	New Truck – Ford F550 w/ Dump Bed, Plow & Spreader	Replacing a 2018 F550 dump truck	\$110,000
	Miscellaneous Tools	PPE, shovels, asphalt lutes, broken/worn tools	\$2,500
	Street Paving Project	E Cherry Lane, Parkwood, Hamilton, E Logan, E Church, Morning Aire, E Lamb, Cowdrick Lane	\$100,000
	Street/Road Sign Replacement / Traffic Cones	Replacing damaged signs & worn cones	\$5,000
	Storm Water Project – E Lamb St / Wilson St	2 storm boxes & pipe on E Lamb; 2 on N Wilson; connect to main at E Howard	\$150,000
	New Vehicle	Replacing a 2011 Chevrolet Colorado	\$50,000
	2028 subtotal		\$417,500
2029	New Truck – Ford F350 w/ Plow & Spreader	Replacing a 2019 F350	\$82,000
	New Mini Excavator	Replacing a 2017 CASE CX37	\$80,000
	New Equipment Trailer	Replacing a 2017 equipment trailer	\$9,000
	Miscellaneous Tools	PPE, shovels, asphalt lutes, broken/worn tools	\$2,500
	Street Paving Project	Phoenix, S Spring/W Crawford, E Church Ln, E Ardell, Cowdrick, Tanney, Summit, E Linn	\$100,000
	Street/Road Sign Replacement / Traffic Cones	Replacing damaged signs & worn cones	\$5,000
	2029 subtotal		\$278,500
2030	Miscellaneous Tools	PPE, shovels, asphalt lutes, broken/worn tools	\$2,500
	Street Paving Project	W Logan, Blanchard, Humes, Halfmoon, Scott Lane, Meek Lane, Shoemaker, E Linn	\$100,000

FY	Item	Description	Est. Cost
	2030 subtotal		\$102,500
2031	New Truck – Ford F350 w/ Plow & Spreader	Replacing a 2021 F350	\$84,000
	Miscellaneous Tools	PPE, shovels, asphalt lutes, broken/worn tools	\$2,500
	Street Paving Project	W Beaver, W Church, Shugert Ln, Locust Ln, W Lamb, Ridge, E Cherry, Shope	\$100,000
	2031 subtotal		\$186,500

Refuse Department — \$387,500

FY	Item	Description	Est. Cost
2027	Miscellaneous Tools	PPE, replacing broken/worn tools	\$2,500
	Paving Driveway – RCD Facility, Musser Ln	The driveway at the Musser Lane composting facility is in poor condition and is in need of repaving.	\$25,000
	2027 subtotal		\$27,500
2028	Miscellaneous Tools	PPE, replacing broken/worn tools	\$2,500
	2028 subtotal		\$2,500
2029	Miscellaneous Tools	PPE, replacing broken/worn tools	\$2,500
	2029 subtotal		\$2,500
2030	New Rear Load Garbage Truck	Replacing a 2014 Peterbilt	\$350,000
	Miscellaneous Tools	PPE, replacing broken/worn tools	\$2,500
	2030 subtotal		\$352,500
2031	Miscellaneous Tools	PPE, replacing broken/worn tools	\$2,500
	2031 subtotal		\$2,500

Building & Grounds, Public Works — \$230,000

FY	Item	Description	Est. Cost
2027	Water Street Sidewalk & Rear Lot Paving	Sidewalk & asphalt in poor condition	\$60,000
	2027 subtotal		\$60,000
2028	Replace Roof Over Police Department	Aging roof; replacement per RH Marcon inspection	\$30,000
	2028 subtotal		\$30,000
2030	Pave Employee Parking Lot	Existing asphalt old & failing	\$40,000
	2030 subtotal		\$40,000
2031	New Roof Over Public Works Building	Aging roof; replacement per RH Marcon inspection	\$100,000
	2031 subtotal		\$100,000

Building & Grounds, Administration Building — \$134,500

FY	Item	Description	Est. Cost
2027	2 HVAC Units – Ground-Level Rental Units (FyreRok & Frontier)	Units 25+ years old; parts unavailable (\$20,000/unit)	\$40,000
	Upgrade Lighting – Borough Office Space	The areas near the entryway to the administration offices are dimly lit and new wiring and light fixtures are proposed.	\$12,000
	Repair Granite Steps – N Spring St Entrance	The granite front entryway steps are heaving and need to be reconstructed. A lower cost option to install concrete steps is also feasible.	\$40,000
	AV Upgrades for Council Chambers	Includes installation of TVs and visual enhancements to present to Council and public.	\$10,000
	Office Furniture/Improvements	Refrigerator, dishwasher, lounge sofa, and curtains	\$7,500
	2027 subtotal		\$109,500
2030	Remodel Admin Office Space – Conference/Break Room	Includes remodeling existing space for better utilization.	\$25,000
	2030 subtotal		\$25,000

Parks & Recreation — \$1,876,000

FY	Item	Description	Est. Cost
2027	Tree Work	Removal of dead/dying trees	\$10,000
	Brick Walkway Restoration – Talleyrand Park Pergola	Restore brick walkway around the pergola and stone wall near creek. This may be cheaper with stamped concrete.	\$50,000
	Fence Replacement – Mill Race Entrance, Talleyrand Park	Replace fencing at the mill race entrance	\$20,000
	Restroom Design – Talleyrand Park	Design services for new park restroom	\$10,000
	2027 subtotal		\$90,000
2028	Tree Work	Removal of dead/dying trees	\$10,000
	New Zero-Turn Mower	Replacing 20-year-old mower	\$18,000
	Restroom Construction – Talleyrand Park	Construction of new park restroom	\$200,000
	Talleyrand to Masullo Connector Trail – Design & Permitting	Design & permitting, Talleyrand Park to Masullo Park connector trail	\$250,000
	2028 subtotal		\$478,000
2029	Tree Work	Removal of dead/dying trees	\$10,000
	Restore Sculpture Garden Entrance – Talleyrand Park	Restore the entrance to the sculpture garden	\$10,000
	Universal Play Equipment – Governor’s Park	Accessible/universal play equipment	\$25,000
	2029 subtotal		\$45,000

FY	Item	Description	Est. Cost
2030	Tree Work	Removal of dead/dying trees	\$10,000
	New Zero-Turn Mower	Replacing 20-year-old mower	\$18,000
	Restore 'Horse Trough' Sculpture – Talleyrand Park	Restoration of the horse trough sculpture	\$5,000
	Bike Racks – Various Borough Locations	Install bike racks at various locations	\$5,000
	Talleyrand–Masullo Connector Trail – Construction	Construction, Talleyrand Park to Masullo Park connector trail	\$1,200,000
	2030 subtotal		\$1,238,000
2031	Tree Work	Removal of dead/dying trees	\$10,000
	Replace Park Benches	Replace two park benches in Borough parks	\$5,000
	Stormwater Improvements – Talleyrand Park	Stormwater improvements within Talleyrand Park	\$10,000
	2031 subtotal		\$25,000

Water Department — \$4,795,000

FY	Item	Description	Est. Cost
2027	Rehab Corning Water Tank	Rehabbing a 60-year-old storage tank	\$1,300,000
	Fire Hydrant Replacement Program	Replacing old/aging hydrants	\$20,000
	Big Spring Upgrade Project	Electrical service, SCADA & chlorine room at Big Spring pump house	\$260,000
	Meter Replacement Program	Replacing meters that are more than 20 years old	\$200,000
	Flexnet Meter Software Upgrade	3 radio towers & software for remote reads	\$340,000
	Replace 2" Water Main – S Potter St (new 4")	Existing main in poor condition	\$50,000
	Service Line Inventory	DEP-required service line inventory	\$100,000
	Water Line Leak Repair / Maintenance	Emergency leak repair, maintenance, restoration	\$75,000
	Leak Detection	Water loss prevention	\$15,000
	Miscellaneous Tools	PPE, shovels, broken/worn tools	\$2,500
	2027 subtotal		\$2,362,500
2028	New Vac/Hydro Excavating Truck (25% – shared w/ Sewer)	Replacing a 2006 Sterling vac truck; \$650,000 total; 25% Water / 75% Sewer share	\$162,500
	Fire Hydrant Replacement Program	Replacing old/aging hydrants	\$20,000
	Replace 1.25" Main & Services – Pike Alley (new 2")	Existing main in poor condition	\$75,000
	Water Meter Replacement Program	Replacing meters that are more than 20 years old	\$100,000
	Water Line Leak Repair / Maintenance	Emergency leak repair, maintenance, restoration	\$75,000

FY	Item	Description	Est. Cost
	Leak Detection	Water loss prevention	\$15,000
	Miscellaneous Tools	PPE, shovels, broken/worn tools	\$2,500
	2028 subtotal		\$450,000
2029	Forge Rd Water Main & Service Line Replacement	1.25" galvanized in poor condition & location	\$150,000
	Hughes Street Water Storage Tank Rehab	Aging tank needing rehabilitation	\$700,000
	Halfmoon Hill Pump Station Upgrade / Replacement	New pump station at S Potter St., abandoning & decommissioning pump station at Halfmoon Hill	\$125,000
	Water Line Leak Repair / Maintenance	Emergency leak repair, maintenance, restoration	\$75,000
	Fire Hydrant Replacement Program	Replacing old/aging hydrants	\$20,000
	Leak Detection	Water loss prevention	\$15,000
	Miscellaneous Tools	PPE, shovels, broken/worn tools	\$2,500
	2029 subtotal		\$1,087,500
2030	Reservoir Rehab / Engineering	Construct new standpipe/pump system	\$500,000
	Water Line Leak Repair / Maintenance	Emergency leak repair, maintenance, restoration	\$75,000
	Fire Hydrant Replacement Program	Replacing old/aging hydrants	\$20,000
	New Ford F550 Service Truck	Replacing a 2023 Ford F350 service truck	\$110,000
	Leak Detection	Water loss prevention	\$15,000
	Miscellaneous Tools	PPE, shovels, broken/worn tools	\$2,500
	2030 subtotal		\$722,500
2031	New Meter Service Truck	Replacing a 2010 Chevrolet Colorado	\$60,000
	Water Line Leak Repair / Maintenance	Emergency leak repair, maintenance, restoration	\$75,000
	Fire Hydrant Replacement Program	Replacing old/aging hydrants	\$20,000
	Leak Detection	Water loss prevention	\$15,000
	Miscellaneous Tools	PPE, shovels, broken/worn tools	\$2,500
	2031 subtotal		\$172,500

Sewer Department (System) — \$827,500

FY	Item	Description	Est. Cost
2027	Sewer System Preventative Maintenance	Camera lines; repair/line problem areas to reduce inflow & infiltration (I&I)	\$65,000
	GIS Mapping of Sewer Mains & Manholes	Updated mapping; current mapping outdated	\$15,000
	2027 subtotal		\$80,000
2028	New Vac/Hydro Excavating Truck	Replacing a 2006 Sterling vac truck; \$650,000 total;	\$487,500

FY	Item	Description	Est. Cost
	(75% – shared w/ Water)	75% Sewer / 25% Water share	
	Sewer System Preventative Maintenance	Camera lines; repair/line problem areas to reduce I&I	\$65,000
	2028 subtotal		\$552,500
2029	Sewer System Preventative Maintenance	Camera lines; repair/line problem areas to reduce I&I	\$65,000
	2029 subtotal		\$65,000
2030	Sewer System Preventative Maintenance	Camera lines; repair/line problem areas to reduce I&I	\$65,000
	2030 subtotal		\$65,000
2031	Sewer System Preventative Maintenance	Camera lines; repair/line problem areas to reduce I&I	\$65,000
	2031 subtotal		\$65,000

Public Works five-year total (capital, excl. staffing): \$10,248,000 — the \$650,000 Vac/Hydro truck (FY2028) is split 75/25, \$487,500 to the Sewer Department (75%) and \$162,500 to the Water Department (25%) for hydro excavating.

4. Police Department

FY	Item	Description	Est. Cost
2027	Police Vehicle Lease (1 vehicle)	2027 vehicle, Year 1 of 5-yr term; \$14,000/year	\$14,000
	Bullet-Proof Vests (2)	Replacement vests (2 units)	\$3,600
	2027 subtotal		\$17,600
2028	Police Vehicle Lease (1 vehicle)	2027 vehicle; \$14,000/year	\$14,000
	Used Detective Vehicle	Used vehicle for detective use	\$15,000
	In-Car Computer	Mobile data computer	\$3,500
	Replace Station Carpet	Station carpet last replaced 2006	\$17,000 – \$30,000
	Bullet-Proof Vest	Replacement vest	\$4,000
	2028 subtotal		\$53,500 – \$66,500
2029	Police Vehicle Lease (2 vehicles)	2027 + 2029 vehicles; \$14,000 + \$14,500	\$28,500
	In-Car Computer	Mobile data computer	\$3,500
	Bullet-Proof Vest	Replacement vest	\$4,000
	2029 subtotal		\$36,000
2030	Police Vehicle Lease (2 vehicles)	2027 + 2029 vehicles; \$14,000 + \$14,500	\$28,500
	In-Car Computer	Mobile data computer	\$3,500
	2030 subtotal		\$32,000
2031	Police Vehicle Lease (3 vehicles)	2027 + 2029 + 2031 vehicles; \$14,000 + \$14,500 + \$15,000	\$43,500
	In-Car Computer	Mobile data computer	\$3,500
	Computer Server	Replacement / new server	\$25,000
	Bullet-Proof Vest	Replacement vest	\$4,000
	2031 subtotal		\$76,000

Police five-year total (capital): \$215,100 – \$228,100 - Range reflects the station-carpet estimate.

5. Wastewater Treatment Plant — Operations Replacement Schedule

FY	Item	Description	Est. Cost
2027	Mag-Drum Skin Replacement	Magnetite recovery drums require skin replacement as wear appears. This is for two drums.	\$75,550
	Control Bldg. Steel Door Replacement	4 single, 2 double, 2 single w/ glass side units	\$38,900
	3ea. T2A Gorman-Rupp Motors & Rotating Assemblies	Repair parts for GR pumps: BioMag bldg., activated sludge ("A.S.") waste pumps, final clarifier	\$26,400
	3ea. T10 Gorman-Rupp Motors & Rotating Assemblies	Repair parts for GR pumps: BNR, influent pumps & E.Q. return	\$47,200
	North Final Clarifier Rehabilitation	Chains, sprockets, skimmer pipes, ¼" metal overlay on flight guide rails	\$49,500
	BNR Filter Media Supplement	1 truckload of media super sacks (~45,000 lbs.) to raise media level	\$59,800
	Plant Back-up Generator Proposal	Size & locate power sources to maintain operations during extended outages	\$21,000
	2ea. Tunnel Sump Pumps	Replace 1 OOS unit, 1 for standby	\$12,000
	Magnetite Concentration Meter	Replace obsolete meter; measures magnetite concentration for process efficiency	\$6,100
	E.Q. Digester Orifices & Adaptors – 10ea.	Replacements for originals installed 2008; replacing when fractured	\$10,000
	GB-540-75 Centrifugal Exhaust Fan	Replacement for OOS unit servicing the A.S. blower room	\$12,000
	BNR Filter Control Panel & Control Valve Replacement	4 air control panels; control valves, HOA, air distribution/pressure/flow, status	\$170,140
	UV Trojan Retrofit Upgrade (phases)	Upgrade to latest Trojan system; UV bank A cannot consistently meet effluent limits	\$175,000
	South Final Clarifier Rehabilitation	Chains, sprockets, skimmer pipe, re-fab top rails	\$49,500
	2ea. New Polymer Pumps	Existing are 1990s originals; repair parts obsolete; rebuilt many times	\$29,500
	3ea. Hach SC-4500 Controllers	Replace SC-100s obsolete 15 years ago; plan 3/year replacement	\$17,000
	2027 subtotal		\$799,590
2028	Gravity Belt Thickener Overhaul	Thickener refurbishment: components, rollers, plows	\$50,000
	Vulcan Rotary Drum Screen Overhaul	Complete overhaul of BioMag drum screen; ran 24 hours/day since 2019, minimal parts replaced	\$150,000
	Volute Press Overhaul (PW Tech service)	Overhaul of Volute press & polymer pump; inlet bushing, auger, polymer pump rehab	\$50,000
	Influent Bar Screen Overhaul (Saveco)	First process equipment; removes rags/debris; stock spares (Italy-based manufacturer)	\$32,000
	3ea. Hach SC-4500 Controllers	Replace remaining SC-100s; begin SC-200 replacement (SC-200 being phased out)	\$18,000
	10ea. E.Q. Digester Orifices & Adaptors	Replacements for originals installed 2008; replacing when failure occurs	\$10,500
	2028 subtotal		\$310,500

FY	Item	Description	Est. Cost
2029	3ea. Hach SC-4500 Controllers	Replacing SC-200 controllers; obsolete, repair parts unavailable	\$18,000
	10ea. E.Q. Digester Orifices & Adaptors	Replacements for originals installed 2008	\$11,000
	Plant Surge Protection Package	Facility protection from power surges	\$52,800
	2029 subtotal		\$81,800
2030	Rehabilitation of Transfer Moyno Pump	Required parts for rebuild of Moyno pump installed ~2009	\$28,000
	3ea. Aerzen Blower Rebuild	Blowers installed 2019 (sludge holding & intermediate digesters); recommended rebuild every ten years.	\$96,000
	Pneumatic Diaphragm Pump (1 new, 1 rebuild kit)	Slurry feed of magnetite to BioMag bldg.; sand transfer to BNR filters	\$6,000
	2030 subtotal		\$130,000
2031	Air Lifts for BNR Filter – 32ea.	Lifespan is approx. 7 years; replaced early 2025	\$62,500
	Used Front End Wheel Loader (Case 621G)	Existing "2003" machine bought used 2009; loads/transfers biosolids	\$125,000
	Plant Pick-Up Truck	Existing 2016 Chevy Silverado will be 15 years old	\$40,000
	Mag-Drum Skin Replacement	Skin replacement required ~every 5 years	\$85,500
	2031 subtotal		\$313,000

WWTP operations five-year total: \$1,634,890

6. Wastewater Treatment Plant — Engineered Capital Projects

FY	Project	Eng.	Capital	Total (+30%)	Budget
2027	WiLo Pump Replacement – Activated Sludge Tanks — Replace all 8 WiLo pumps in the activated-sludge tanks; includes shutdowns and piping/guide-rail work.	\$63,000	\$280,000	\$445,900	\$450,000
	Plant-Wide HVAC Evaluation — Full plant-wide HVAC evaluation with recommendations.	\$36,000	\$0	\$46,800	\$50,000
	2027 subtotal (budget)				\$500,000
2028	Sludge Holding / BioMag Bottleneck Study — Technical memo on the WAS/sludge-holding bottleneck ahead of BioMag recovery and digestion.	\$21,600	\$0	\$28,080	\$30,000
	Industrial Pretreatment Ordinance Update — Update the pretreatment ordinance to accommodate additional industrial users.	\$28,800	\$0	\$37,440	\$40,000
	2028 subtotal (budget)				\$70,000
2029	Site Dewatering Pump Replacement (4 pumps) — Replace all four site dewatering pumps (30+ years old, beyond useful life).	\$39,600	\$320,000	\$467,480	\$470,000
	2029 subtotal (budget)				\$470,000
2030	Plant Automation Assessment — Identify plant automation opportunities (e.g., wasting-valve automation) for staff savings and remote monitoring.	\$18,000	\$0	\$23,400	\$25,000
	2030 subtotal (budget)				\$25,000
	TOTAL	\$207,000	\$600,000	\$1,049,100	\$1,065,000

Total column includes a 30% contingency on each project.

7. Office of Community Affairs (Planning, Zoning & Historic Preservation)

FY	Item	Est. Cost	Potential Funding / Notes
2029	Comprehensive Zoning Ordinance Amendment	\$50,000	This may be funded with a DCED Municipal Assistance Program Grant.
	Wayfinding Signage Implementation	\$10,000	Fabrication & installation of approved signage.
	2029 subtotal	\$60,000	
2030	Recreation, Parks & Open Space (RPOS) Plan	\$50,000	This may be eligible for grant funding from DCNR.
	Wayfinding Signage Implementation	\$10,000	Fabrication & installation of approved signage.
	2030 subtotal	\$60,000	
2031	Official Map	\$30,000	This may be funded with a DCED Municipal Assistance Program Grant.
	Historic Resource Inventory Update & Database	\$15,000	This may be funded through grants from the PA Historic and Museum Commission.
	Wayfinding Signage Implementation	\$10,000	Fabrication & installation of approved signage.
	2031 subtotal	\$55,000	

Community Affairs five-year total: **\$175,000**

8. General Administration

FY	Item	Description	Est. Cost
2027	Website Redesign / Upgrade	Redesign and modernize the Borough website.	\$10,000
	Main Server Replacement	The server that hosts all of the applications in the Administration Offices will no longer be supported in 2027, creating a potential security risk and requiring replacement	\$26,250
	2027 subtotal		\$36,250
2028	Enterprise Resource Planning (ERP) Software	Evaluate and implement a single ERP platform to consolidate accounting, HR, utility billing, and other administrative systems now run on separate software — improving efficiency, data management, security, and customer service.	\$50,000
	2028 subtotal		\$50,000

General Administration five-year total: **\$86,250**

Appendix A. Staffing Requests (All Departments)

All personnel requests across the CIP are consolidated below. These figures are excluded from the capital totals in Sections 2–8. These reflect new staffing only, and not replacement for existing or future vacancies.

Department	Position	Year	Type	Base Salary (Annual)	Benefits & Taxes	Total Salary + Benefits/Taxes
Police	Patrol Officer	2029	Additional	\$35,000 (P/T) / \$74,000 (F/T)	\$2,678 (P/T) / \$68,115 (F/T)	\$37,678 (P/T) / \$142,115 (F/T)
Community Affairs	Director of Planning & Community Development	2027	Part-Time to Full-Time	\$70,000	\$57,854	\$127,854
Community Affairs	Planning & Community Development Coordinator	2031	New Part-Time	\$35,000	\$2,678	\$37,678
Public Works	Parks Maintenance Supervisor	2028	New Full-Time	\$55,000	\$59,757	\$114,757
Subtotal				\$195,000 – \$234,000	\$122,967 – \$188,404	\$317,967 – \$422,404

Benefits & Taxes — Assumptions & Detail

Position	Start Yr	Pension (10%)	Health Family Plan - (Borough)	Empl. Taxes (7.65%)	Benefits & Taxes
Director of Planning & Community Development (F/T)	2027	\$7,000	\$45,499	\$5,355	\$57,854
Parks Maintenance Supervisor (F/T)	2028	\$5,500	\$50,049	\$4,208	\$59,757
Patrol Officer — Full-Time option	2029	\$7,400	\$55,054	\$5,661	\$68,115
Patrol Officer — Part-Time option	2029	—	—	\$2,678	\$2,678
Planning & Community Development Coordinator (P/T)	2031	—	—	\$2,678	\$2,678

Appendix B. Items Not Included in the CIP

For transparency and usefulness of the CIP, the items below were submitted by departments but excluded from the capital program. They are documented here with their reasons for exclusion so Council and the public have a complete record of what was considered.

Item	Dept.	Year(s)	Est. Cost	Reason for Exclusion
Contract Completion Bonuses	Police	2027–2031	\$160,000 total (\$45k / \$30k / \$35k / \$25k / \$25k)	Operating expense (personnel incentive under contract) and not a capital item.
HP Station Computers	Police	2027, 2030, 2031	\$2,000 – \$2,300 / unit	Below the \$2,500 per-unit CIP eligibility threshold.
Department Handguns	Police	2027–2030	\$2,000 ea.	Below the \$2,500 per-unit CIP eligibility threshold.
Parking System	Police	TBD	TBD	This is a “placeholder” for now and to be addressed separately.
Lighting as Masullo Park	Parks	TBD	TBD	The scope of work and program year are yet to be determined.

CONTRACT FOR SERVICES

THIS CONTRACT FOR SERVICES (this “Agreement”),

BY AND BETWEEN

ALBRIGHT COLLEGE, ALBRIGHT INSTITUTE FOR NONPROFIT & CIVIC ADMINISTRATION (THE INSTITUTE), a Pennsylvania 501 (c) 3 nonprofit company with its office located at 1621 N 13TH STREET, READING, PA, 19612 (“Institute”);

AND

BOROUGH OF BELLEFONTE, a MUNICIPALITY of Centre County with its office at 301North Spring Street, Suite 200, Bellefonte PA 16823 (“Client”).

RECITALS

WHEREAS, Client desires the Institute to provide, and the Institute desires to provide, certain consulting and/or management services, as identified and described in detail in **Exhibit A** attached hereto and incorporated herein (the “Services”); and

NOW THEREFORE, in consideration of the mutual promises, covenants, and conditions contained herein, and intending to be legally bound hereby, the parties mutually agree as follows, incorporating the above recitals by reference:

AGREEMENT

1. **SCOPE OF SERVICES.** The Institute shall perform, as a work made for hire, the Services, as set forth in **Exhibit A**. The Services shall include all activities necessary for the proper execution and completion of the Services. Client shall make available in a timely manner for the Institutes’ use in performing the Services all technical data, reports, files, documentation, or other information and resources required by the Institute for the performance of the Services.
2. **INVOICING, COMPENSATION, AND PAYMENT.** The Institute shall invoice Client and Client shall compensate the Institute for the Services pursuant to the following terms and in the following manner:
 - (a) Client shall compensate the Institute in accordance with the rates and fees set forth in **Exhibit A**.
 - (b) The Institute shall invoice Client on a monthly basis in arrears and within ten (10) days after the end of each month during which the Services are performed. If, however, the Services are to be completed within a single month, the Institute shall invoice Client within ten (10) days of its completion of the Services. All invoices shall provide:

- i. Description of the Services performed;
 - ii. The dates the Services were performed;
 - iii. The amount of time spent performing the Services; and
 - iv. If applicable, a list of all reasonable expenses incurred by the Institute in performance of the Services, including without limitation mileage, copying, printing, and other administrative costs (the “Expenses”).
- (c) Client shall pay the Institute for the Services invoiced within thirty (30) days of Client’s receipt of an invoice. All invoices that remain unpaid, either in whole or in part, thirty (30) days after Client’s receipt of the same shall be subject to a late payment charge at the rate of one and one-half percent (1.5%) of the total invoice amount each month the invoice remains unpaid.
- (d) All Expenses shall be billed at direct, actual costs as explained in more detail and as otherwise set forth in **Exhibit A**.
- (e) For time spent by the Institute traveling to meetings, events, and/or other in-person obligations associated with, or necessary for completion of, the Services, where the one-way travel time exceeds more than one hour, a maximum of one hour of billable time will be charged to the Client, each direction and mileage will be billed at the current federal rate.
3. TERM. This Agreement shall commence upon the date the last party executed this Agreement (the “Effective Date”) and shall expire upon completion of the Services, unless terminated earlier by either party pursuant Section 7 of this Agreement.
4. COMPLIANCE WITH LAWS. The Institute shall comply with all applicable laws, ordinances, and regulations, specifically including those related to employment such as unemployment compensation, workers’ compensation, disability, Social Security, and the Fair Standards Act. In the event that one or more of the provisions contained in this Agreement shall, for any reason, conflict with any applicable state or local employment or labor laws or ordinances, such laws or ordinances shall control.
5. ASSIGNMENT BY CLIENT. No portion of this Agreement or the rights and obligations hereunder shall be assignable or delegable by Client, by operation of law or otherwise, without the express prior written consent of the Institute.
6. MODIFICATIONS TO THE SCOPE OF WORK. Client may, at any time prior to the completion of the Services, request, in writing, changes or modifications to the Services, including but not limited to the revision of the Services’ scope, time period, or schedule of performance. Any such changes or modifications shall be set forth in an Addendum to this Agreement, approved by both Parties.

7. SUSPENSION OR TERMINATION.

(a) Client may terminate the Services for cause by providing the Institute written notice of said termination. If Client terminates the Services for cause prior to completion, upon receipt of written notice thereof, the Institute shall cease its activities related to the Services. Client shall pay the Institute for all Services performed up to and until the Institute received written notice of termination.

(b) The Institute may suspend the Services and/or terminate this Agreement, with or without cause, including without limitation for Client's failure to submit timely payment for Services pursuant to Section 2 of this Agreement, prior to the completion of the Services by providing Client written notice of said suspension or termination. In the event the Institute suspends or terminates the Services, the Institute shall cease all activities related to the Services, invoice Client for all Services performed up to and until suspension or termination and have no further obligations to Client under this Agreement.

8. DEFAULT. Should either party materially breach any provision of this Agreement the non-breaching party shall have the rights and remedies provided by law or under this Agreement.

9. INSURANCE. The Institute shall maintain insurance in types and amounts commensurate with industry standards, at its own cost and expense, during the entire period of performance under this Agreement. Certificates of insurance will be made available to Client upon request.

10. INDEMNIFICATION. Client shall indemnify, hold harmless, and defend the Institute from and against any and all claims, causes of action, suits, penalties, losses, fines, liabilities, damages, costs and expenses, and all other liabilities whatsoever, whether at law or in equity, direct or indirect, including without limitation reasonable legal, accounting, expert and/or other professional fees, costs, and expenses, incurred or sustained by the Institute arising out of, by reason of, or related to: (i) a breach of this Agreement by Client, (ii) a violation by Client of any applicable law, rule, regulation or order issued by any governmental or regulatory authority, (iii) negligence, misrepresentation, or fraud of the Client, (iv) claims made against the Institute by any individual or entity, including a governmental agency and current or previous employees, agents, subcontractors and anyone directly or indirectly employed by Client for whose acts they may be liable, arising out of action by or alleged errors or omission of the Client, and (v) claims, causes of action, or suits made by any individual or entity, including a governmental agency and current or previous employees, agents, subcontractors and anyone directly or indirectly employed by Client, naming the Institute as a party by virtue of its retention to the Client for the Services. Client's indemnification obligations under this Section 10 shall survive the expiration or termination of this Agreement. "Client" being construed for purposes of this paragraph to mean Client, and its employees, agents,

subcontractors, elected and appointed officials, representatives, and anyone directly or indirectly employed by them or for whose acts they may be liable.

11. LIMITATION OF LIABILITY. Excluding proceeds of insurance, Client agrees to limit the Institutes' liability to Client and to all parties for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the Services and/or this Agreement from any cause or causes including but not limited to the Institutes' willful acts, negligence, errors, omissions, strict liability, breach of contract, or breach of warranty, such that the total aggregate of liability of the Institute to all those named in such circumstances shall not exceed \$50,000 or the total fee for the Services rendered by the Institute, whichever is less.

12. CONFIDENTIALITY. The Institute and Client each acknowledge that, during the term of this Agreement, each may have access to proprietary or confidential information of the other party, including, without limitation, documents or other items which have been marked or otherwise identified as confidential or proprietary in nature, including, without limitation, the business or business practices of the other party ("Confidential Information"). Each party shall use its best efforts to protect such Confidential Information of the other party in the same manner in which it would protect its own Confidential Information, but to no less a standard of care than reasonableness and shall not use Confidential Information of the other party for its own benefit or the benefit of any other person or entity, except as may be specifically permitted under this Agreement. The obligations of confidentiality and non-use shall not apply to any Confidential Information of one party which:

- (a) is shown to have been known by the other party prior to the date of this Agreement and was not obtained or derived, directly or indirectly, from such party, as shown by contemporaneous written recorded provided to the disclosing party within thirty (30) days of receipt of such information by the receiving party;
- (b) is or becomes public or available to the general public other than through a breach of this obligation of confidentiality and non-use;
- (c) is obtained or derived prior or subsequent to the date of this Agreement in good faith from a third party which is lawfully in possession of such information and does not hold such information subject to any confidentiality or non-use obligations;
- (d) is required to be disclosed by the other party pursuant to subpoena or other validly issued administrative or judicial process requesting Confidential Information; provided, however, that (i) the obligations of confidentiality and non-use shall continue to the fullest extent not in conflict with such process, and (ii) if and when a party is required to disclose such Confidential Information pursuant to any such process, such party shall promptly advise the party owning such information and permit such party to obtain a protective order or take such other actions as will prevent or limit, to the fullest extent possible, public access to, or disclosure of, such Confidential Information,

and (iii) where disclosure is required, to limit disclosure to those items of Confidential Information which, in the belief of counsel for the disclosing party, complies with such subpoena or other process to the extent required by law; or

(e) is independently developed by a party without the use of Confidential Information.

The obligations contained under this Section 12 shall survive the expiration or termination of this Agreement.

13. BINDING EFFECT. Subject to the provisions of this Agreement relating to assignability, this Agreement will be binding upon and inure to the benefit of the parties, and their respective permitted successors and assigns.
14. FORCE MAJEURE. In no event shall either party have any claim or right against the other party for any failure of performance where such failure of performance is caused by or is the result of causes beyond the reasonable control of the party due to any occurrence commonly known as a “force majeure,” including, but not limited to: acts of God; fire, flood, or other natural catastrophe; acts of any governmental body, including without limitations shutdowns related to or resulting from a pandemic; labor dispute or shortage; national emergency; insurrection; riot; or war.
15. INDEPENDENT CONTRACTOR;LEGALADVICE/ATTORNEY-CLIENT DISCLAIMER. The Institute acknowledges that it is performing the Services contemplated by this Agreement as an independent contractor, and not as an employee or agent of Client or any of its affiliates. The Institute also disclaims, and Client hereby acknowledges, that (i) at no time during the Term of this Agreement will the Institute and/or any of its officers, employees, agents, or subcontractors (specifically including the Institutes’) provide, nor does it intend to provide or serve as a source of, legal advice to Client, and (ii) nothing in this Agreement nor the subsequent provision of Services hereunder will create, nor is intended to create an expectation of, an attorney-client relationship between Client and the Institute and/or any of its officers, employees, agents, or subcontractors.
16. PUBLIC ANNOUNCEMENTS. No publicity releases (including news releases, print, advertising, online announcements, and/or postings on social media, including but not limited to Facebook, Twitter, LinkedIn, and/or Instagram) relating to this Agreement, the relationship between the parties, or the services performed hereunder, shall be issued by either party without the prior written consent of the other party.
17. NOTICES. Any notices required by this Agreement shall be in writing and shall be sent certified mail, postage paid, return receipt requested, or by express delivery service, and by electronic mail to the address, as appropriate, listed below.

COMPANY:

Albright College
Albright Institute for Nonprofit and Civic Administration
Attn: James Gaddy, Executive Vice President
1621 N 13th Street
Reading, PA 19613
jgaddy@albright.edu

CLIENT:

Borough of Bellefonte
Attn: David Pribulka, Borough Manager
301 North Spring Street, Suite 200
Bellefonte. PA 16823
Mailing Address:
301 N Spring Street, Suite 200
Bellefonte PA 16823
dpribulka@bellefontepa.gov

18. SEVERABILITY. If any term, covenant, condition or provision of this Agreement is found by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect, and shall in no way be affected, impaired or invalidated thereby.
19. WAIVER. The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach.
20. HEADINGS. Headings in this Agreement are for convenience only and are not intended to be used in interpreting or construing the terms, covenants, and conditions of this Agreement.
21. ARBITRATION. The parties agree that, in the event a dispute arises between them, they will attempt, in good faith, to resolve such disputes promptly in an amicable and equitable manner. If the parties are unable to resolve the dispute between them, the parties shall proceed through dispute resolution pursuant to this Section.
- (a) All matters in dispute between the parties, including but not limited to claims for personal injuries or any controversy or claim arising out of or relating to this Agreement or breach thereof or for the provision of the Services, including the scope of this Section and the arbitrability of any claim or dispute, with the exception of subsection (b) hereunder, shall be resolved exclusively by binding arbitration. Such arbitration shall be conducted in Berks County, Pennsylvania, and in accordance with the terms of this Agreement and the Pennsylvania Uniform Arbitration Act, judgment on the award entered by the arbitrator may be entered in any court having jurisdiction thereof.

- (b) If the Institute is sued by a third party in a court of law for matters relating to this Agreement or the Services, this arbitration provision shall not preclude the Institute from joining Client to the litigation for purposes of indemnification and/or contribution.
 - (c) Any party may give the other party written notice of any dispute not resolved, and request arbitration therein.
 - (d) To the extent the parties can agree upon a single, neutral, qualified arbitrator, all matters up to \$100,000.00 in controversy shall be heard and decided by that single arbitrator. If the parties cannot initially agree upon a single arbitrator, each party shall select a single arbitrator, and those two arbitrators shall select a third arbitrator to serve as Chair on the three-arbitrator panel to decide the controversy. All matters in excess of \$100,000.00 in controversy shall be decided by a three-arbitrator panel. In such case, each party shall select a single arbitrator, and those two arbitrators shall select a third arbitrator to serve as Chair on the three-arbitrator panel.
 - (e) The arbitrator(s) shall have not authority to award punitive damages.
 - (f) Each party shall bear its own attorneys' fees, and the costs of arbitration shall be evenly split between the parties.
22. GOVERNING LAWS. The validity or construction of this Agreement, as well as the rights and duties of the parties hereunder, shall be governed by the laws of the Commonwealth of Pennsylvania without regard to its choice of law provisions.
23. COUNTERPARTS; FACSIMILE SIGNATURES. This Agreement may be executed in counterparts and with electronic signatures, and such counterparts together constitute one and the same instrument. The parties expressly agree that if a signature on this Agreement is not an original, but is a digital or electronic reproduction (such as, but not limited to, a photocopy, fax, email, PDF, Adobe image, jpeg, or telecopy), then such digital or electronic reproduction shall be enforceable, valid, and binding as, and the legal equivalent to, an authentic and traditional ink-on-paper, original wet-signature.
24. ENTIRE AGREEMENT. This Agreement constitutes the whole agreement between the parties with respect to the subject matter contained herein, and there are no terms other than those contained herein. No modification or amendment of this Agreement shall be valid unless in writing and signed by both parties.

[Signatures appear on the following page]

Contract for Services

Institute for Nonprofit & Civic Administration – Borough of Bellefonte

IN WITNESS WHEREOF, and intending to be legally bound hereby, the parties have caused this Agreement to be executed and delivered as of the Effective Date.

**ALBRIGHT COLLEGE
INSTITUTE FOR NONPROFIT AND CIVIC
ADMINISTRATION**

By: _____

James Gaddy

Executive Vice President

Albright College

Date: _____

By: _____

John Mizrak

Director

Albright College

Institute for Nonprofit and Civic Administration

Date: _____

WITNESS:

BOROUGH OF BELLEFONTE, CENTRE COUNTY

By: _____

Name: David Pribulka

Title: Borough Manager

Date: _____

Exhibit A

BOROUGH OF BELLEFONTE, CENTRE COUNTY

I. SCOPE OF SERVICES

Provide Borough of Bellefonte with Finance Department support to supplement the Borough fiscal / administrative staff in maintaining current and accurate finance records as directed by the Borough Manager and Finance Director. To include but not be limited to:

- Provide Support for transaction processing during the vacancy and replacement of fiscal accounting support. Including but not limited to:
 - Accounts Payable (AP)
 - Entering invoices into AccuFund accounting system
 - Verifies AP source documents and coding in compliance with procedures
 - Assist with check and ACH payment processing
 - Accounts Receivable (AR)
 - Validates receipting from Utility Billing function and other receipts processing for accuracy
 - Prepares and enters receipts into Accufund
 - General Ledger (GL)
 - Performs daily GL standard and adjusting general journal entries
 - Reviews details of entries for accuracy and consistency and supporting documentation
 - Assists with closing of accounting periods
- Assists with recruitment of candidate fiscal accounting position
- Reviews and provides feedback on:
 - Current transaction processes and identify opportunities for efficiencies
 - Review task assignments for operational efficiencies & / or skills development

This scope of services and related fees have been prepared based on the following assumptions:

- Duties assigned to the Institute that exceed the time estimated will be brought to the Borough Manager and Finance Director to determine if the estimated hours should be adjusted or duties reassigned.
- The Institute will be given appropriate access to accounting systems and files as deemed necessary to conduct duties as assigned.
- The Institute will not provide legal advice and will defer to the Borough's Solicitor.

II. INVOICING, COMPENSATION AND PAYMENT

1. FEES - Fees are in effect from August 3, 2026, and for six (6) months, after which time they may be subject to change for the above referenced services.

- Work performed by Jennifer Steigelman, Finance Manager, will be billed at a rate of \$200 per hour.
- Work performed by Susan Saylor, Finance Specialist, will be billed at the rate of \$165 per hour.
- The estimated cost of this engagement based on staff availability is not anticipated to exceed \$10,000 over six (6) weeks. If the work requires additional time, we will obtain approval to proceed with work from the Borough Manager and Finance Director.

2. EXPENSES - Reasonable and ordinary expenses will be billed monthly and will include but are not limited to mileage, per diem, and lodging. Mileage will be billed based on the current IRS rate. Lodging and per diem will be based on current Federal GSA rates.

III. SCHEDULING

Staffing will be at a minimum consist of one (1) staff person for a minimum of one (1) days a week working in person or remotely in support of the Borough on the services as defined in the scope.

IV. COMMUNICATION

Meetings will be held with the Borough Manager as requested to discuss progress and additional needs and an estimated number of hours to perform the duties as requested.

Additional support either in-person or remotely depending on Borough's needs and will be based on Staff's availability and approval by Borough Manager.



SERVICE PROPOSAL

Prepared Exclusively For



July 31, 2026



Presented By:

Jake Gyergyo

Account Executive

412-248-2140

jg2515@FullServiceNetwork.com



**Jake Gyergyó**

Account Executive

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BELLEFONTE BORO OFFICE
301 N Spring St , Ste 200
Bellefonte, PA 16823

Quote Date: 07-31-2026**Quote Expires: 08-14-2026**

Description	Quantity	Total
Digital Voice & Phone Bundle With Nationwide Calling	1	\$351.99
Digital Voice Paths	14	Included in Bundle
Snom D785 Model Phone	29	
Snom C620 Conference Phone	2	

Terms and Conditions:

TOTAL:	\$351.99
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- Taxes and surcharges not included.
- Digital Voice & Phone Bundle requires a one-time activation fee of \$499.98
- Rates, including activation fees, based on 5-year term and quantities of products & services shown.

Enhanced Features & PBX Functionality

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Voicemail to Transcribed Email
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Corporate Web w/ EXT Monitoring
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Call Transfer
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Music On Hold
Paging

Customizable Setting
Simultaneous Ringing
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Call Distribution
Incoming Call Routing
Do Not Disturb



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**Jake Gyergyo**

Account Executive

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LOCATION & ITEMIZED DESCRIPTION	QUANTITY
301 N Spring St , Ste 200, Bellefonte, PA 16823 - Digital Voice & Phone Bundle With Nationwide Calling - Digital Voice Paths - Snom D785 Model Phone - Snom C620 Conference Phone Activation Fee: \$249.99 MRC Total: \$261.16	1 11 21 2
615 Pleasantview Blvd, Bellefonte, PA 16823 - Digital Voice & Phone Bundle With Nationwide Calling - Digital Voice Paths - Snom D785 Model Phone Activation Fee: \$249.99 MRC Total: \$90.83	1 3 8



Jake Gyergyo
Account Executive
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Just dial 0-0 from an FSN phone and you'll be instantly connected with our customer service department.



Integrated Messaging

Voicemail-to-email and/or text is standard.



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Training for all employees, special training for manager, training guides are free.



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Receive FSN's **exclusive** lifetime warranty agreement. (Terms and conditions apply)



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Prompt, Professional Install



5-Star Customer Service

Our Proven Process

Step 1

Professional Site Survey

A veteran Conversion Specialist is assigned as your personal Project Manager. This person is responsible for a smooth and stress-free upgrade.



Step 2

Project Success Pre-Work

Prior to your upgrade, our team gets all of the necessary pre-work features done including employee extensions, inbound call routing and behavior, the optional auto-attendant menu, and personal voicemail settings.



Step 3

Training and Ongoing Support

FSN offers LIVE, in-person training and FREE unlimited ongoing support. FSN's live customer support is available 24/7.

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