



HISTORIC Bellefonte™

Est. 1795

AGENDA

BELLEFONTE BOROUGH AUTHORITY

Meeting of Tuesday, October 6, 2026 at 6:00 PM

In-person

The Oak Room, 301 North Spring Street

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL:

Mr. Beigle	Mr. Halderman
Mr. Brown	Mr. Johnson
Mr. Eaton	Mr. Stewart
Mr. Falcone	

APPROVAL OF SEPTEMBER 1, 2026 REGULAR MEETING MINUTES

ADDITIONS TO THE AUTHORITY MEETING AGENDA

In accordance with Act 65 of 2021, if a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. **The Authority may vote to add an action item(s) to the agenda**

ITEM ADDED TO THE AGENDA: AUTHORIZATION TO EXECUTE ORDER FORM WITH 120 WATER FOR THE SERVICE LINE INVENTORY PROGRAM

Narrative

The Authority has budgeted \$100,000 for compliance with DEP reporting requirements for inventorying water lines for lead pipe exposure. A contractor, 120 Water has provided a proposal to complete this professional service for the Borough Authority at a cost of \$13,240. This includes completion of required applications and submittals for PADEP to validate compliance, as well as statistical analysis to validate and extrapolate the data collected to the rest of the system.

COMMUNICATIONS ORAL/Public Comment:

Please sign in and state your name and address, and what you are speaking about. Please try to limit comments to three minutes maximum.

COMMUNICATIONS WRITTEN:

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FINANCE:

Budget v. Actual Report - August 2026

ENGINEER REPORT:

Authority Engineer's - September 2026

REPORTS – SEWER:

Superintendent's Report - September 2026
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Superintendent's Report - September 2026
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OLD BUSINESS:

There are no old business items for this evening's agenda.
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NEW BUSINESS:**1. APPROVAL OF EMERGENCY REPAIR TO WWTP PUMPS**Narrative

Provided with the agenda are two quotes for needed emergency repairs to two T2 Gorman-Rupp magnetite removal pumps in the wastewater treatment that were essential to operation. These purchases have been authorized by the Borough Manager in consultation with Superintendent Noll, and the Authority Board is asked to ratify the expenditures this evening. Mr. Noll can introduce the item and photos of the damaged pump equipment are provided with your agenda. Funding for these expenditures in the 2026 budget will come from deferred items.

Recommended motion: That the Authority Board ratify the emergency expenses as presented by the Wastewater Treatment Plant Superintendent in a total amount of \$27,136.32.

2. DAILY WATER WITHDRAWAL FOR SEPTEMBER 2026

For Informational Purposes Only. No Authority action is requested.

3. 2026 BULK WATER BILLING AND USAGE FOR MILESBURG AND NIAGARA JAN. – AUG. 2026

For Informational Purposes Only. No Authority action is requested.

4. MCQUAIDE BLASKO LEGAL INVOICE FOR AUGUST 2026

Recommended motion: That the Authority Board approve the invoice from McQuaide Blasko dated September 9, 2026, in an amount of \$1,032.50.

5. APPROVAL OF AGREEMENT WITH INVOICECLOUD FOR CREDIT CARD AND ACH PAYMENT PROCESSINGNarrative

Provided with the agenda is a memorandum from Utility Billing Coordinator Barbi Watson and agreement for online credit card and ACH payment processing services from InvoiceCloud. The Borough Finance Committee has reviewed the proposed engagement and is recommending approval. Fees for use are required to be passed onto the customer. The new service will expand the Borough's and Borough Authority's ability to offer online bill-pay, recurring payments, and enhanced account features for ease of doing business. Council considered the agreement on October 5.

Recommended motion: That the Authority Board approve the agreement with InvoiceCloud for credit card and ACH payment processing services.

6. RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE DCED LOCAL SHARE ACCOUNT (LSA) GRANT PROGRAM

Narrative

The DCED Local Share Account is funded by proceeds from gaming revenue and is distributed across the Commonwealth to support various infrastructure and community improvement projects. The maximum grant award is \$1 million and the deadline to submit for the current round is November 30. The Authority is asked to consider applying for funding for the water tower replacement project slated for 2027. This might include construction or land acquisition funding.

Recommended motion: That the Authority Board adopt the resolution authorizing the submission of a DCED LSA grant application.

AUTHORITY MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

Motion to Adjourn: _____ **Second:** _____ **ADJOURNED @:** _____

ORDER FORM FOR BELLEFONTE BOROUGH WATER AUTH - PA

Expiration Date: 11/16/2026

Prepared for
Bellefonte Borough Water Auth
- PA
236 W LAMB ST
Bellefonte | PA
16823

Section name

Product	Price	Quantity	Contract term	Total
PWS Platform	\$12,240.00 per year	1	1 year	\$12,240.00 per year
Full PWS application with Inventory, Program and Event Management, Workflows, Communications, and PTD. Includes 120Water Academy access and course credits.				
LCRI Statistical Analysis	\$1,000.00	1		\$1,000.00
For water systems with no known Lead or GRR and believed to be fully non-lead: A statistically representative subset of remaining unknowns is selected for field verification. If no Lead or GRR is found, all remaining unknowns may be classified as non-lead.				

Section total \$13,240.00

Total **\$13,240.00**

Your 120Water subscription will run for 12 months from contract signature date.

Signatures

120 Water, Inc.

Bellefonte Borough Water Auth - PA

Name: Craig Herman

Name: Matt Auman



Signatures

Title: Chief Revenue Officer

Title: Public Works Superintendent

Phone: 814-355-1501 ext 221

Email: mauman@bellefontepa.gov

120 Water Signature:

Client Signature: *David Pribulka*

Software and recurring services will be invoiced annually and will be due Net 30 from the date on the invoice.

Billing Info

Billing Contact
Name: Lori McGowan

Street
Address: 301 N. Spring St.

Billing Contact
Email: lmcgowan@bellefontepa.gov

City: Bellefonte

State: PA

Zip
Code: 16823

Special billing instructions: N/A

Initial to acknowledge agreement with billing terms: *DGP*

Is a Purchase Order (PO) required?

☐ Yes ☒ No



Are you tax exempt?

☒ Yes ☐ No

W-9.pdf

PURCHASE TERMS

Letters reflected on this Order Form are subject to overage fees. If the number of sheets purchased is exceeded after content is created, a change order will be issued for the overages detailing the difference in price based on the rate card below

First Class Letter Rate

Type	Unit Price
2 Sheets - Color	\$1.76
2 Sheets - Black & White	\$1.70
3-6 Sheets - Color	\$3.17
3-6 Sheets - Black & White	\$2.12
7-10 Sheets - Color	\$9.53

Standard Letter Rate

2 Sheets - Color	\$1.43
2 Sheets - Black & White	\$1.34
3-6 Sheets - Color	\$2.84



First Class Letter Rate

3-6 Sheets - Black & White	\$1.77
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Certified Letter Rate

3 Sheets - Color	\$13.07
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4-6 Sheets - Color	\$14.16
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7-8 Sheets - Color	\$18.87
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This Order Form, together with the Master Services Agreement, available at <https://www.120water.com/master-services-agreement> (the "MSA"), shall become a legally binding contract upon the earlier of (a) the date both parties execute the Order Form or (b) the date Customer initially began using the Services. Any capitalized words not otherwise defined in this Order Form shall have the same meaning as set forth in the MSA.

120Water may reject this Order Form if: (1) the signatory below does not have the authority to bind Customer to this Order Form, (2) changes have been made to this Order Form (other than completion of the purchase order information and signature block), or (3) the requested purchase order information or signature is incomplete or does not match our records or the rest of this Order Form. Subscriptions are non-cancelable before their end of the Term.

Please initial to acknowledge you've read the online MSA: DGP

Auto-Renewal Clause

This Order Form, per the online MSA, will be automatically renewed unless the termination policy outlined in section 11 of the online MSA.

Please initial to acknowledge you've read the Auto-Renewal clause: DGP

For Order Form including Products



Unused Products purchased in this Order Form, **including Unused Products purchased prior to the execution of this Order Form**, shall not roll forward to the next Subscription Term unless Customer pays an Inventory Holding Fee of twenty percent (20%) of the purchase price of the Unused Products. This fee shall appear as a separate line item on the Order Form for the next Subscription Term. If Customer does not wish to roll forward Unused Products, such Products will be deemed returned to 120Water and no refund will be provided.

DGP

Please initial to acknowledge you've read the Products clause: _____



Bellefonte Borough, PA

LCRI Compliance Strategy Recommendation

Recommended Compliance Approach for Remaining Unknown Service Lines

Prepared by 120Water

September 2026

Executive Summary

Current Position

Bellefonte Borough has roughly 1,500 unknown service lines remaining out of 2,500 total, ahead of the November 1, 2027 LCRI deadline. Of those, approximately 1,000 have already been verified in the field but not yet reflected in the borough's spreadsheet. The borough currently tracks its entire inventory manually in Excel, with no GIS or dedicated inventory software in place.

Under LCRI, any unknowns unresolved at the deadline are treated as lead. No lead or galvanized lines requiring replacement have been found to date — a few instances identified roughly ten years ago were removed from service at the time — which supports a statistical analysis approach rather than predictive modeling.

Bellefonte's primary verification method to date has been its meter replacement program. A customer self-photo survey was also attempted but didn't gain traction, so field staff have continued handling verification directly.

Recommended Strategy

Instead of digging every remaining unknown, Bellefonte can implement a statistical analysis program suited to its clean replacement history.

Statistical analysis is built for systems, like Bellefonte's, where lead isn't expected to be present. Under this approach, an estimated 20% of the remaining unknowns — roughly 300 of the ~1,500 sites — are expected to require a physical dig to verify, rather than every site. If lead or galvanized material turns up along the way, Bellefonte can shift to predictive modeling at that point, though that path carries a higher cost.

The borough's two existing field tablets are a good fit for updating verification results directly in the platform as work happens, rather than adding another manual step to the process.

Why 120Water

120Water works with water systems across the country navigating this exact deadline, and our platform is purpose-built for LCRI compliance rather than adapted from a general-purpose tool. For a system like Bellefonte, that means a statistical analysis program designed specifically for utilities with a clean replacement history, a single system of record in place of manual Excel tracking, and direct access to a regulatory team that stays current on state-by-state guidance so you don't have to.

What This Investment Covers

The proposed annual investment of **\$13,240** (\$12,002.40 PWS Platform plus \$1,000 Statistical Analysis Program) includes:

- PWS Platform as the system of record, replacing manual Excel tracking, with built-in mapping to help visualize the inventory

- Statistical analysis program designed for systems with no confirmed lead or GRR
- Prioritized dig lists covering the ~20% of unknowns expected to need physical verification
- Direct access to 120Water's regulatory specialists for PA-specific compliance questions
- Clean, submission-ready inventory ahead of the 2027 deadline

The objective here is straightforward: close the remaining unknowns efficiently, keep costs proportional to Bellefonte's actual risk profile, and enter November 2027 with a clean, submission-ready inventory.