



HISTORIC
Bellefonte™
Est. 1795

Borough of Bellefonte Council Work Session Agenda
Monday, October 19th, 2026
6:30 P.M.
In-Person, Council Chambers
301 N. Spring St, 1st Floor

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at www.cnet1.org. **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

I. CALL TO ORDER – Council President Johnson

II. WELCOMING COMMENTS / OPENING REMARKS:

Welcome, everyone, to the Bellefonte Borough Council Work Session. No council action (making motions or approvals) is taken during work sessions.

III. ITEMS FOR DISCUSSION:

Note – All Times are approximate

A) Centre County Library and Historical Museum – Request for Support – **15 minutes**

Tina Zins, CCLHM Executive Director

B) 2027 Budget Overview – Liquid Fuels; Special Projects; Refuse Funds – **45 minutes**

Lori McGowan, Director of Finance

IV. ADJOURNMENT

The Borough Council Business Meeting is scheduled to start at 7:30 PM.



Centre County Library & Historical Museum

203 N. Allegheny St., Bellefonte, PA 16823

(814) 355-1516 • Fax: (814) 355-0334

www.centrecountylibrary.org

October 15, 2026

Dear Council Members,

The Centre County Library and Historical Museum has seen a significant increase in visits and program attendance. Over the past three years there has been over a 45% increase in youth program participation and over an 85% increase in adult program participation at our Bellefonte Library. The demand for youth services, meeting and collaborative spaces, and technology access is higher than ever.

Our Bellefonte Library serves as a vibrant community destination where children and families attend early childhood classes, teens connect and spend time with their peers, and adults access technology and resources to pursue workforce development. The Historical Museum attracts hundreds of residents and out-of-town visitors weekly to research family history, access historical records, and learn about local artifacts. To support this continued growth, we are proposing to expand library services at our Bellefonte Library and Historical Museum to include additional operating hours and more regularly scheduled recurring programs throughout the week.

Centre County Library serves over 60,000 residents across our branches in Bellefonte, Centre Hall, and Philipsburg. To extend our reach and meet the needs of community members outside of these three locations, we are also exploring the possibility of installing library locker services in Snow Shoe, Howard, Port Matilda Borough, and Penn Township allowing the community to easily pick up and drop off materials.

In the fall of 2026, we launched the *Library Cards for All Students* initiative to ensure all students in our service area have access to local and statewide library resources. We are in the process of partnering with the Bellefonte, Bald Eagle, Penns Valley, and Philipsburg-Osceola School Districts to distribute student library cards, with plans to expand to additional schools.

We anticipate that these expanded services will increase our overall budget by \$25,000. To accomplish these goals and maintain a sustainable service model, we respectfully request a 5% increase in local support from Bellefonte Borough, bringing the annual library contribution to \$25,751 in 2027. We greatly appreciate the Borough's continued support throughout the years, which allows us to remain a thriving community destination.

Enclosed, you will find additional information about our proposed services and available resources. We would be happy to answer any questions you may have and thank you for your consideration.

Sincerely,

Tina Zins
Executive Director



CENTRE COUNTY LIBRARY & HISTORICAL MUSEUM

CentreCountyLibrary.org | (814) 355-1516

BRANCH LOCATIONS

Bellefonte

200 N Allegheny St Bellefonte, PA

Centre Hall

109 West Beryl St Centre Hall, PA

Philipsburg

17 North Front St Philipsburg, PA

Historical Museum

203 N Allegheny St Bellefonte, PA

COLLECTION

Books

Audiobooks

Magazines

Movies & Series

DVD players

CD players

Ukuleles

Mobile Hotspots

Discovery Space Passes

Video Magnifiers

E-books

E-audiobooks

E-magazines

Family Histories

County Records



SERVICES

Public Computers

Wi-Fi access

Interlibrary loan

After-Hours Pickup Lockers

Memory Lab

Book Bundles

Meeting Spaces

Genealogical Research

Local History Research

Scanning

Faxing

Copying

LIBRARY PROGRAMS

Book Clubs

Chess Club

Storytimes

LEGO Hour

Young Author & Illustrator Contest

Summer Reading Program

DIY/Craft Projects

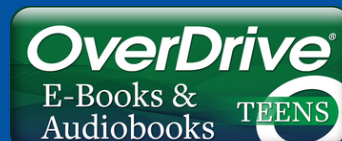
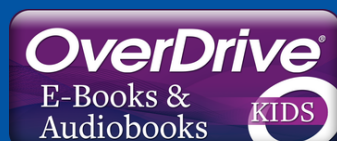
After-School Programming

History Presentations

Author Visits



DIGITAL RESOURCES



PROPOSED LIBRARY SERVICES

We are interested in offering a wider range of services across all of our locations in Centre County, especially at our Bellefonte locations.



Additional Operating Hours

- **+5 hours** per week at the Bellefonte Library
- **+10 hours** per week and **+4 weekend hours** once per month at the Historical Museum



More Programs For All Ages

- Early childhood classes
- After-school programs
- Adult education



Library Cards For All Students

- Students in the Bellefonte School District will have **access to millions of library materials** from across the state and beyond, including books, digital resources, and more!



More Library Lockers

- Pick up and return library materials at **new locker locations** in Snow Shoe, Howard, Penn Township, and Port Matilda.

Liquid Fuels Fund
Fund Analysis

Fund # 35

					2026			
		2024	2025	2026	projected	2026	2026	2027
Acct #		Final	Final	7 months	5 months	Total	Budget	Budget
	<u>Revenue</u>							
341.010	Interest Income	\$1,945.62	\$794.95	\$1,504.78	\$1,240.00	\$2,744.78	\$800.00	\$1,000.00
355.020	State Aid Revenue	<u>\$171,607.13</u>	<u>\$172,956.27</u>	<u>\$169,573.06</u>	<u>\$0.00</u>	<u>\$169,573.06</u>	<u>\$166,580.00</u>	<u>\$170,455.00</u>
	Subtotal-Revenue	<u>\$173,552.75</u>	<u>\$173,751.22</u>	<u>\$171,077.84</u>	<u>\$1,240.00</u>	<u>\$172,317.84</u>	<u>\$167,380.00</u>	<u>\$171,455.00</u>
399.001	Use of Fund Balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$131,120.00</u>	<u>\$141,545.00</u>
	Total Revenue	<u>\$173,552.75</u>	<u>\$173,751.22</u>	<u>\$171,077.84</u>	<u>\$1,240.00</u>	<u>\$172,317.84</u>	<u>\$298,500.00</u>	<u>\$313,000.00</u>
	<u>Expenses</u>							
430.260	Minor Equipment Expense	\$0.00	\$19,493.69	\$0.00	\$18,000.00	\$18,000.00	\$18,000.00	\$20,000.00
430.740	Major Equipment Expense	\$0.00	\$73,900.89	\$49,215.24	\$0.00	\$49,215.24	\$49,500.00	\$57,000.00
432.000	Snow & Ice Removal Expense	\$25,993.24	\$60,441.69	\$28,598.66	\$15,000.00	\$43,598.66	\$55,000.00	\$60,000.00
436.000	Storm Sewers & Drains Expense	\$21,701.66	\$2,520.08	\$28,818.21	\$21,200.00	\$50,018.21	\$75,000.00	\$75,000.00
437.000	Repairs of Tools & Machinery Exp	\$254.81	\$0.00	\$0.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00
438.000	Maint/Repairs of Roads & Bridges	\$0.00	\$0.00	\$5,126.20	\$0.00	\$5,126.20	\$0.00	\$0.00
439.000	Project Work Expense	\$84,140.09	\$106,452.48	\$0.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
480.000	Miscellaneous Expense	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$149.60</u>	<u>\$0.00</u>	<u>\$149.60</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Total Expenses	<u>\$132,089.80</u>	<u>\$262,808.83</u>	<u>\$111,907.91</u>	<u>\$154,700.00</u>	<u>\$266,607.91</u>	<u>\$298,500.00</u>	<u>\$313,000.00</u>
	net income/(loss)	<u>\$41,462.95</u>	<u>-\$89,057.61</u>	<u>\$59,169.93</u>	<u>-\$153,460.00</u>	<u>-\$94,290.07</u>	<u>\$0.00</u>	<u>\$0.00</u>

Special Projects Fund
Fund Analysis

Fund #18

Acct #		Final 2024	Final 2025	2026 7 months	2026 projected 5 months	Total 2026	2026 Budget	2027 Budget
	Revenue							
340.000	Interest on Loan - Keystone Grant	\$3,451.68	\$3,274.68	\$1,827.98	\$1,268.70	\$3,096.68	\$3,095.00	\$2,915.00
341.000	Principal on Loan - Keystone Grant	\$23,478.00	\$23,655.00	\$13,881.00	\$9,952.00	\$23,833.00	\$23,830.00	\$24,015.00
341.010	Interest Income - checking/savings	\$3,681.72	\$1,795.74	\$24,610.32	\$15,650.00	\$40,260.32	\$20,000.00	\$12,000.00
354.001	Grant Funds	\$579,818.63	\$87,648.79	\$0.00	\$50,000.00	\$50,000.00	\$0.00	\$1,505,000.00
	Subtotal - Revenue	\$610,430.03	\$116,374.21	\$40,319.30	\$76,870.70	\$117,190.00	\$46,925.00	\$1,543,930.00
399.001	Use of Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,739,955.00	\$1,738,195.00
	Total Revenues	\$610,430.03	\$116,374.21	\$40,319.30	\$76,870.70	\$117,190.00	\$2,786,880.00	\$3,282,125.00
	Expenses							
410.700	Police Dept Grant Expense	\$106,419.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430.700	Dunlop St Grant Expense	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00	\$1,505,000.00
448.700	Big Spring Cover Grant Expense	\$55,370.10	\$37,214.25	\$7,747.50	\$20,000.00	\$27,747.50	\$1,732,250.00	\$1,728,000.00
451.700	Bandshell Grant Expense	\$0.00	\$25,417.83	\$49,267.99	\$859,770.00	\$909,037.99	\$1,007,655.00	\$20,000.00
465.700	Gov Park Baseball Field Grant Exp	\$127,527.14	\$25,016.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
489.210	Office Supplies Expense	\$20.00	\$20.00	\$0.00	\$20.00	\$20.00	\$25.00	\$20.00
489.311	Audit Expense	\$0.00	\$0.00	\$0.00	\$20.00	\$20.00	\$25.00	\$20.00
498.100	American Rescue Funds Expense		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
498.101	Parkview Hghts Stormwater Proj-Am Res Funds	\$263,184.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
999.998	For Future Keystone Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,925.00	\$29,085.00
999.999	For Future Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00
	Total Expenses	\$579,838.63	\$87,668.79	\$57,015.49	\$929,810.00	\$986,825.49	\$2,786,880.00	\$3,282,125.00
	Net income/(loss)	\$30,591.40	\$28,705.42	-\$16,696.19	-\$852,939.30	-\$869,635.49	\$0.00	\$0.00

(grant funds and
related interest
rec'd in prior yrs)

					2026			
		FINAL	FINAL	2026	projected	2026	2026	2027
Acct #		2024	2025	7 months	5 months	Total	Budget	Budget
	Revenue							
341.010	Interest Income	\$1,506.70	\$8,413.73	\$5,845.95	\$3,641.90	\$9,487.85	\$6,005.00	\$7,500.00
358.050	Contracted Intergov'tal Services	\$5,909.50	\$10,896.72	\$0.00	\$9,700.00	\$9,700.00	\$9,700.00	\$9,500.00
364.300	Refuse Collections Revenue	\$1,208,812.29	\$1,302,068.46	\$718,799.28	\$555,000.00	\$1,273,799.28	\$1,272,700.00	\$1,272,700.00
364.305	Special Collections Revenue	\$3,612.50	\$6,798.58	\$2,441.00	\$1,150.00	\$3,591.00	\$3,800.00	\$3,500.00
364.307	Grass/Brush Collection Fee	\$12,390.00	\$21,620.00	\$18,850.00	\$225.00	\$19,075.00	\$24,750.00	\$19,000.00
364.400	Commerical Haulers Compost Fee	\$350.00	\$0.00	\$375.00	\$175.00	\$550.00	\$0.00	\$150.00
364.520	Fee for Refuse Containers	\$4,185.00	\$2,247.75	\$2,400.00	\$320.00	\$2,720.00	\$2,080.00	\$2,080.00
364.521	Fee for Recycling Containers	\$7.00	\$35.00	\$42.00	\$0.00	\$42.00	\$7.00	\$7.00
364.901	Sale of Compost Revenue	\$285.00	\$375.00	\$3,085.00	\$0.00	\$3,085.00	\$200.00	\$1,500.00
380.000	Miscellaneous Revenue	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
391.100	Sale of Fixed Assets Revenue	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$5,500.00	\$0.00
	Subtotal - Revenue	\$1,237,067.99	\$1,352,455.24	\$751,888.23	\$570,211.90	\$1,322,100.13	\$1,324,742.00	\$1,315,937.00
392.095	Transfer in from Capital Project Fund	\$0.00	\$21,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
392.096	Transfer from Health Ins Fund	\$0.00	\$0.00	\$3,065.00	\$0.00	\$3,065.00	\$3,065.00	\$0.00
392.098	Transfer in from Bulk Water	\$215,344.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal - Transfers In	\$215,344.12	\$21,000.00	\$3,065.00	\$0.00	\$3,065.00	\$3,065.00	\$0.00
399.001	Use of Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$71,353.00	\$164,213.00
	Total Revenue, Transfers In and Use of Reserves	\$1,452,412.11	\$1,373,455.24	\$754,953.23	\$570,211.90	\$1,325,165.13	\$1,399,160.00	\$1,480,150.00
	Expenses							
427.112	Salary Expense	\$302,731.73	\$305,246.32	\$181,506.91	\$187,000.00	\$368,506.91	\$371,000.00	\$349,300.00
427.119	OPT Out Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,700.00
427.180	Overtime Wages Expense	\$6,497.81	\$7,816.02	\$4,236.97	\$5,463.03	\$9,700.00	\$9,700.00	\$11,000.00
427.191	Workboot Expense	\$789.95	\$1,600.00	\$1,741.67	\$0.00	\$1,741.67	\$1,800.00	\$1,800.00
427.192	Social Security Expense	\$22,609.54	\$22,965.81	\$13,510.45	\$14,700.00	\$28,210.45	\$28,000.00	\$30,375.00
427.193	Enrollment/Admin Exp-Retirement	\$0.00	\$92.80	\$95.48	\$0.00	\$95.48	\$100.00	\$125.00
427.196	Health Insurance Expense	\$47,344.17	\$62,175.19	\$43,713.82	\$23,479.12	\$67,192.94	\$95,000.00	\$77,000.00
427.197	Retirement Expense	\$27,681.40	\$2,762.95	\$12,407.10	\$9,600.00	\$22,007.10	\$35,500.00	\$26,000.00
427.198	Health Care Expense - In House	\$1,901.84	\$1,885.20	\$175.59	\$1,850.00	\$2,025.59	\$2,950.00	\$2,950.00
427.199	Life Insurance Expense	\$721.85	\$701.13	\$412.66	\$355.16	\$767.82	\$740.00	\$800.00
427.210	Office Supplies Expense	\$241.98	\$299.29	\$161.82	\$138.18	\$300.00	\$300.00	\$300.00
427.215	Postage Expense	\$1,503.33	\$1,791.82	\$1,731.70	\$568.30	\$2,300.00	\$2,300.00	\$2,500.00
427.231	Fuel Expense	\$27,629.85	\$24,614.49	\$18,826.73	\$13,500.00	\$32,326.73	\$30,000.00	\$35,000.00
427.238	Clothing & Uniform Expense	\$1,988.52	\$2,430.67	\$919.11	\$1,780.89	\$2,700.00	\$2,700.00	\$2,700.00
427.249	Computer Software Expense	\$9,148.68	\$8,758.15	\$5,946.72	\$3,553.28	\$9,500.00	\$9,500.00	\$10,000.00
427.250	Repair/Maint/Misc Supplies Exp	\$1,022.96	\$2,728.70	\$615.17	\$3,384.83	\$4,000.00	\$4,000.00	\$4,000.00
427.251	Collection Equip/Equip Maint Exp	\$46,841.00	\$19,251.47	\$12,658.95	\$17,000.00	\$29,658.95	\$30,000.00	\$30,000.00
427.260	Minor Equipment Expense	\$83.33	\$444.00	\$0.00	\$500.00	\$500.00	\$500.00	\$500.00
427.262	Trash Receptacles Expense	\$0.00	\$16,132.60	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
427.311	Audit Expense	\$1,850.00	\$1,950.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
427.314	Legal Expense	\$78.84	\$781.25	\$204.38	\$90.00	\$294.38	\$300.00	\$300.00
427.317	Data Processing Expense	\$475.00	\$466.90	\$466.73	\$133.27	\$600.00	\$600.00	\$700.00
427.319	Pest Control Expense	\$1,116.00	\$1,406.00	\$186.00	\$989.00	\$1,175.00	\$1,175.00	\$1,175.00
					2026			
		FINAL	FINAL	2026	projected	2026	2026	2027
Acct #		2024	2025	7 months	5 months	Total	Budget	Budget
	Expenses (con't)							
427.321	Telephone Expense	\$1,272.20	\$1,102.18	\$609.95	\$740.05	\$1,350.00	\$1,350.00	\$1,350.00
427.324	Cell Phone Expense	\$2,100.00	\$2,040.00	\$1,200.00	\$1,000.00	\$2,200.00	\$2,200.00	\$2,200.00

427.325	Internet Expense	\$1,505.28	\$2,235.28	\$1,660.13	\$659.87	\$2,320.00	\$2,320.00	\$3,000.00
427.326	Emergency Notification Expense	\$1,250.00	\$0.00	\$0.00	\$250.00	\$250.00	\$250.00	\$250.00
427.327	Radio Maintenance Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
427.328	Gate Expenses	\$330.00	\$1,741.00	\$540.00	\$0.00	\$540.00	\$280.00	\$1,100.00
427.331	Travel Expense	\$0.00	\$50.69	\$0.00	\$75.00	\$75.00	\$75.00	\$75.00
427.341	Advertising Expense	\$306.68	\$0.00	\$0.00	\$150.00	\$150.00	\$300.00	\$300.00
427.342	Printing Expense	\$873.58	\$96.08	\$682.00	\$300.00	\$982.00	\$500.00	\$1,000.00
427.344	Copy Expense	\$75.00	\$116.87	\$75.00	\$45.00	\$120.00	\$120.00	\$150.00
427.351	Commercial Ins Expense	\$12,000.00	\$12,000.00	\$8,946.09	\$3,553.91	\$12,500.00	\$12,500.00	\$13,400.00
427.354	Workers Comp Ins Expense	\$16,803.00	\$12,770.00	\$3,337.00	\$10,263.00	\$13,600.00	\$13,600.00	\$8,100.00
427.361	Electricity Expense	\$1,900.32	\$3,143.98	\$2,139.66	\$2,000.00	\$4,139.66	\$4,700.00	\$4,300.00
427.362	Heating Oil Expense	\$1,122.84	\$913.87	\$1,127.69	\$1,100.00	\$2,227.69	\$2,200.00	\$2,400.00
427.364	Cardboard Recycling Exp - CCRRA	\$26,550.00	\$26,100.00	\$14,790.00	\$14,960.00	\$29,750.00	\$29,750.00	\$31,000.00
427.365	Tipping Fees Expense - CCRRA	\$249,996.94	\$253,800.12	\$131,040.15	\$136,959.85	\$268,000.00	\$268,000.00	\$278,720.00
427.367	Curbside Recycling Exp - CCRRA	\$243,060.62	\$243,810.00	\$121,905.00	\$133,095.00	\$255,000.00	\$255,000.00	\$260,000.00
427.368	Comm Recycling Exp - CCRRA	\$29,380.00	\$29,185.00	\$16,560.00	\$15,640.00	\$32,200.00	\$32,200.00	\$33,500.00
427.369	Other Recycling Expense - CCRRA	\$246.00	\$127.00	\$0.00	\$400.00	\$400.00	\$400.00	\$400.00
427.373	Building Repair & Maint Expense	\$4,178.42	\$4,725.43	\$2,032.68	\$4,367.32	\$6,400.00	\$6,400.00	\$7,000.00
427.384	Equipment Rental Expense	\$2,380.23	\$0.00	\$0.00	\$700.00	\$700.00	\$700.00	\$700.00
427.400	Lease Payment Expense	\$372.38	\$0.00	\$0.00	\$77,104.29	\$77,104.29	\$40,000.00	\$77,105.00
427.420	Dues/Member/Sub Expense	\$17.33	\$1,250.00	\$0.00	\$1,350.00	\$1,350.00	\$1,350.00	\$1,350.00
427.450	Contracted Services Expense	\$2,000.00	\$9,568.64	\$0.00	\$12,000.00	\$12,000.00	\$12,000.00	\$15,000.00
427.460	Training Expense	\$210.00	\$395.00	\$150.00	\$300.00	\$450.00	\$450.00	\$450.00
427.470	CDL License Expense	\$1,785.50	\$169.00	\$88.00	\$200.00	\$288.00	\$3,000.00	\$200.00
427.471	Drug Testing Expense	\$109.56	\$0.00	\$54.78	\$190.22	\$245.00	\$245.00	\$245.00
427.474	Repair/Replace Private Property	\$0.00	\$0.00	\$0.00	\$875.00	\$875.00	\$550.00	\$1,000.00
427.475	Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$30.00	\$30.00	\$30.00	\$30.00
427.742	License/Permit/Fee Expense	\$350.00	\$1,070.00	\$250.00	\$175.00	\$425.00	\$425.00	\$500.00
	Subtotal - Expenses	\$1,102,433.66	\$1,092,710.90	\$606,706.09	\$704,568.57	\$1,311,274.66	\$1,319,160.00	\$1,375,150.00
427.700	Capital Expenditures	\$0.00	\$1,587,934.70	\$2,643.31	\$0.00	\$2,643.31	\$0.00	\$0.00
492.001	Transfer to General Fund	\$75,000.00	70,000.00	\$40,000.00	\$40,000.00	\$80,000.00	\$80,000.00	\$80,000.00
492.095	Transfer to Capital Projects Fund	\$50,000.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
	Subtotal - Transfers Out	\$125,000.00	\$70,000.00	\$40,000.00	\$40,000.00	\$80,000.00	\$80,000.00	\$105,000.00
	Total Expenses and Transfers Out	\$1,227,433.66	\$2,750,645.60	\$649,349.40	\$744,568.57	\$1,393,917.97	\$1,399,160.00	\$1,480,150.00
	net income/(loss)	\$224,978.45	-\$1,377,190.36	\$105,603.83	-\$174,356.67	-\$68,752.84	\$0.00	\$0.00



HISTORIC
Bellefonte™

Est. 1795

Bellefonte Borough Council Business Meeting
7:30 PM, Monday, October 19th, 2026
In-Person, Council Chambers/Large Meeting Room
301 N. Spring St, 1st Floor

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS:

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at www.cnet1.org. **ATTEND IN PERSON:** The meeting room is open with normal occupancy limits.

AGENDA

I. CALL MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Ms. Cleeton, Vice-President, <i>South Ward</i>	Ms. Kessler, <i>West Ward</i>	
Ms. Dann, <i>South Ward</i>	Ms. Tosti-Vasey, Pro Temp, <i>West Ward</i>	
Mr. Eaton, <i>North Ward</i>	Dr. Vess, <i>South Ward</i>	
Mr. Johnson, President, <i>North Ward</i>	Ms. Wilson, <i>North Ward</i>	
Mr. Kelly, <i>West Ward</i>	Mayor Johnson, <i>At Large</i>	

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

In accordance with Act 65 of 2021, if a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comments will be public comment and then council comment, including proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, a non-profit representative, a business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

VI. COMMUNICATIONS (written)

ONE HAND DENTAL FESTIVAL FLIER

Provided with the agenda is a flier announcing the One Hand Dental Festival scheduled for October 24th from noon to 3:00 p.m. in Governor's Park. The event will feature free dental cleanings and other basic work from a mobile clinic. Registration is required.

CLIMATE RESILIENCY TABLETOP EXERCISE

Provided with the agenda is a flier announcing a Climate & Health Elective Virtual Tabletop Exercise sponsored by the Penn State College of Medicine on Tuesday, December 15 from 10:00 a.m. to 1:00 p.m. A QR code is on the flier to register.

PLANNING COMMISSION RESIGNATION – MARK EDWARDS

Provided with the agenda is a resignation letter from Mark Edwards, who has served on the Bellefonte Borough Planning Commission for ten years. Mr. Edwards' term expires on December 31, 2026, so it is recommended that Council identify his successor to begin a term starting January 1, 2027. Mayor Johnson, Borough Council, and staff greatly appreciate the ten years of service that Mr. Edwards has provided to the Planning Commission.

VII. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of Council request specific items to be removed for separate action. Requests to remove items need not be seconded and action on removed items will be deferred to a later point in the agenda.

<i>General</i>	Special Event Fee Waiver Request – BASD Raider Reindeer 4k
<i>General</i>	October 5, 2026 DRAFT Council Regular Meeting Minutes

Recommended motion: That Borough Council approve the Consent Agenda.

VIII. REPORTS

Please limit all reports/rebuttals/deliberations to three minutes maximum.

DEPARTMENT	STAFF	REPORT
CHIEF OF POLICE September 2026 Report	Chief Witmer	Written
PARKING September 2026 Report	Melissa McCullough	Written
ORDINANCE ENFORCEMENT REPORT September 2026 Report	Brandon Eckenroth Bryce Steiner	Written
OFFICE OF COMMUNITY AFFAIRS Recommend approval and the issuance of a Certificate of Appropriateness for the following applications, as presented, unless otherwise noted: 201 West High Street (Hoffman Leakey) – Approve the rooftop mechanical structure with a screen-printed mesh wrap designed to match the existing asphalt shingle. The Planning Commission will meet on Monday, November 9 at 5:00 p.m. The HARB meeting is scheduled for Tuesday, October 27 at 8:30 a.m. This may be canceled if there are no projects for review.	Gina Thompson	Written
BOROUGH MANAGER September 2026 Report	David Pribulka	Written

IX. COMMITTEE REPORTS

Councilmember Committee Reports <i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
COMMITTEE	COUNCILMEMBER	REPORT
Environmental & Parks Committee • Environmental & Parks Committee September 2026 Meeting Summary	Ms. Tosti-Vasey	Written
Finance & Administration Committee • September 2026 Meeting Summary • October 2026 Special Meeting Summary (fire apparatus)	Mr. Eaton	Verbal
Ordinance Ad Hoc Committee • October 2026 Meeting Summary	Ms. Tosti-Vasey	Written
Streets, Infrastructure & Public Works Committee • September 2026 Report	Ms. Cleeton	Written

X. LIAISON REPORTS

Reports will be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda.

ADMINISTRATIVE	LIAISON	REPORT
Stage at Talleyrand Project Committee	Pribulka	Verbal
Bellefonte Area Industrial Development Authority	Pribulka	
Bellefonte Emergency Medical Services	Rhoat	
Bellefonte Fire Department Executive Committee	Pribulka	Verbal
Bellefonte Alliance (BIACC & DBI)	Thompson	Written (OCA)
Bellefonte Police Pension Board	Pribulka	
Nittany Valley Joint Recreation Authority	Pribulka	
Penn State University Sustainability Projects	Pribulka	
Shade Tree Commission	Pribulka	
Union Cemetery Association	Pribulka	
Workplace Safety Committee	Pribulka	Verbal
AUTHORITIES / COUNCIL APPOINTED	LIAISON	
Bellefonte Borough Authority- October 6, 2026	D. Johnson	Verbal
Centre County Airport Authority	D. Johnson	Verbal
COMMISSIONS / COUNCIL APPOINTED	LIAISON	REPORT
Spring Creek Watershed Commission	Eaton	
SPECIAL COMMITTEES / COUNCIL APPOINTED	LIAISON	REPORT
Centre County Library Board	Cleeton	Written
Centre Region Council of Governments (COG) Public Safety Committee	Cleeton	Written
Public Transit Task Force Committee	Tosti-Vasey	Written
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Tosti-Vasey	
Centre County Metropolitan Planning Organization (CCMPO)	Tosti-Vasey	
Centre County Metropolitan Planning Organization (CCMPO) Technical Comm.	Thompson	

XI. CURRENT and OLD BUSINESS

1. CONTINUED DISCUSSION - AUTHORIZATION TO PURCHASE NEW PIERCE ENFORCER 100' AERIAL FOR UNDINE FIRE COMPANY

Narrative

Provided with the agenda is a copy of a purchase order from Glick Fire Equipment Company, Inc. approving the acquisition of a new 100-foot aerial ladder truck manufactured by Pierce to service the Undine Fire Company. The Bellefonte Fire Department provides fire service from the Logan and Undine Companies to Bellefonte Borough and the Townships of Spring, Benner, and Marion. The current apparatus is at the end of its useful life and a new truck is required to be manufactured. The lead time on manufacturing is estimated to be 24 months from execution of purchase order. This was referred to the Administration and Finance Committee for further discussion with Spring and Benner Townships. A meeting occurred with the municipalities on October 14, and a verbal report on the outcome of that meeting will be provided this evening. Staff is recommending this item be tabled until November 2, 2026.

Recommended motion: That Borough Council table action on this item until November 2, 2026.

2. AUTHORIZATION OF ADVERTISEMENT FOR A PUBLIC HEARING ON AN ORDINANCE ADOPTING REVISED LOCAL PRETREATMENT LIMITS FOR THE BELLEFONTE BOROUGH WASTEWATER TREATMENT PLANT

Narrative

Provided with the agenda is a memorandum from Frank Noll, Wastewater Treatment Plan Superintendent, describing the revised Local Limits accepted by the U.S. Environmental Protection Agency for the Bellefonte Borough Authority. Council tabled the motion to authorize advertisement of a public hearing until a draft of the ordinance amendment was prepared. Provided with the agenda is a copy of the draft amendment revising local pretreatment limits for the Bellefonte Borough Wastewater Treatment Plant. It is requested that the hearing and consideration of enactment be advertised for November 2, 2026.

Recommended motion: That Borough Council authorizes a public hearing and consideration of enactment of an ordinance accepting the revised Local Limits for the Bellefonte Borough Wastewater Treatment Plant for November 2, 2026.

XII. NEW BUSINESS

1. REVIEW OF COUNCIL CHAMBER FURNITURE PROPOSAL – PAUL DOWNS CABINETMAKERS

Narrative

Council requested a design proposal to replace the current dais with new tables and an improved layout for conducting meetings. Provided with the agenda is a proposal from Paul Downs Cabinetmakers, a COSTARS contractor, to replace the current Council tables with a custom “V-shape” design. The proposal does not include replacements of the podium or chairs. Staff is requesting this item be referred to the Streets, Infrastructure, and Public Works Committee for further review.

Recommended motion: That Borough Council refer the proposal to the Streets, Infrastructure, and Public Works Committee for review.

2. SPECIAL EVENT FEE WAIVER REQUEST – ONE HAND FOUNDATION DENTAL CLINIC

Narrative

Council received a presentation from the One Hand Foundation on September 21 about hosting a proposed free children’s mobile dental clinic in the Borough. The Borough Manager has approved the use of Governor’s Park on October 24 for the clinic and other family-friendly activities. Details were provided on the flier in the agenda packet. While One Hand Foundation is not based in Bellefonte Borough, it is a nonprofit organization that will operate in the Borough, and Council is asked to consider waiving the \$100 special event permit application fee that would typically apply. For additional clarity on the policy, Council is asked to refer the special events permitting process and associated fee structure to the Parks Committee to review.

Recommended motion: That Borough Council approve the special event fee waiver for the One Hand Foundation Dental Clinic and refer the special event permitting process and associated fee structure to the Parks Committee for review.

XIII. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

XIV. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

XV. ADJOURNMENT

24
2026
12 to 3pm

One Hand DENTAL FESTIVAL

Smile Mobile Dental Bus in Bellefonte



Free Dental Care for Kids 15 & Under

- Dental Screenings • Dental Cleanings
- Fluoride Treatments • Open to the Public
- Registered Kids Priority • No Insurance Needed

Join Our Tailgate Celebration!
Enjoy FREE Family Fun & Food !



**Dental Care
Registration
Opens 10/16**

Governor's Park:
Governors Park Road, Bellefonte, PA 16823

Sponsored by

Organized by



PennState
College of Medicine

Climate & Health Elective Virtual Tabletop Exercise

TUESDAY, DECEMBER
15, 2026

10 AM - 1 PM

Virtual

RSVP Deadline: December 1, 2026

QUESTIONS? CONTACT:

Dr. Amanda Cooper
acooper2@pennstatehealth.psu.edu

Community Resiliency Tabletop Exercise examining how community organizations, healthcare providers, government agencies, and nonprofit partners coordinate during an extended community-wide disruption involving power outages and related cascading impacts.



Scan to Register

From: Mark Edwards <[REDACTED]>

Sent: Tuesday, September 22, 2026 10:05 AM

To: Gina Thompson [REDACTED]; Dannaker, Robert Paul <[REDACTED]>

Subject: Planning Commission

Hey Gina and Bob,

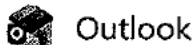
Unfortunately, the time has come for me to step down from the Planning Commission.

I've been overcommitted for some time and was recently asked to serve as Scoutmaster for the troop at Faith Church which meets on Mondays. Given the new Monday conflict and my already full calendar, I feel I need to let a few things go. So, I think now is the right time to step down.

Sorry to leave you short-handed. I know keeping these boards filled is a constant chore.

It's been a fun 10 years and part of me hates to let go, but maybe when life slows down in a few years, I'll be back?

Thanks,
Mark



Re: Raider Reindeer 4K

From: [REDACTED]
Date: Mon 10/12/2026 1:47 PM
To: [REDACTED]

Yes, please do

Kim

On Mon, Oct 12, 2026 at 12:58 PM Melissa McCullough [REDACTED] wrote:
Hi Kim,

Maybe the school requested a waived fee in the past?

I can fwd this application with your request to waive the special event fee if you would like?

Melissa McCullough
Administrative Assistant

Borough of Bellefonte
301 N Spring St Ste 200
Bellefonte, PA 16823
Office: (814) 355-1501 Ext. 210
Fax: (814) 353-2315
Website: https://bellefonte.net/



This email may contain privileged, confidential, copyrighted, or other legally protected information. If you are not the intended recipient (even if the email address above is yours), you may not use, copy or re-transmit it. If you have received this message in error, please notify the sender immediately by reply to the email and delete the original message. Your compliance is appreciated.

From: [REDACTED]
Sent: Monday, October 12, 2026 11:29 AM
To: Melissa McCullough [REDACTED]
Subject: Re: Raider Reindeer 4K

I have attached a from the school district just sent me. Kim

On Mon, Oct 12, 2026 at 11:13 AM Gasper, Kim [REDACTED] wrote:

I have attached a new copy of the permit. Also, this is our 6th year and we have never had to pay a fee and I do not know what the "the special event application fee and a COI naming Bellefonte Borough as additionally insured are due with the submittal of the special event application form"

BELLEFONTE BOROUGH COUNCIL BUSINESS MEETING

Regular Meeting Minutes

October 5, 2026 - 7:30 p.m.

301 N. Spring Street, 1st Floor, Bellefonte, Pennsylvania 16823

www.bellefonte.net

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS:
Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at
www.cnet1.org

ATTEND IN PERSON: The meeting room is open with normal occupancy limits.

I. CALL TO ORDER

- The October 5, 2026 meeting of the Bellefonte Borough Council was called to order by President Doug Johnson at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL/MEMBERS PRESENT

Ms. Deb Cleeton - <i>Vice President</i> <i>South Ward</i>	Ms. Kessler <i>West Ward</i>
Ms. Barbara Dann <i>South Ward</i>	Ms. Joanne Tosti-Vasey - <i>Pro Temp</i> <i>West Ward</i>
Mr. Jon Eaton <i>North Ward</i>	Dr. Tomalei Vess <i>South Ward</i>
Mr. Doug Johnson – <i>President</i> <i>North Ward</i>	Ms. Claudia Wilson <i>North Ward</i>
Mr. Zach Kelly <i>West Ward</i>	VACANT <i>Junior Council Member</i>
Mayor Buddy Johnson <i>At Large</i>	

STAFF PRESENT

David Pribulka, Borough Manager
Lori McGowan, Finance Director
Bill Witmer, Police Chief

IV. ADDITIONS TO THE AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

- NONE

V. PUBLIC COMMENT (Oral)

Borough Council intends to take public comment related to the motion that is on the floor after it has been duly made and seconded. The order of comment will be public comment and then council comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken. You must be a Bellefonte resident, non-profit representative, business owner, or an official representative of another governmental agency. Speakers shall identify themselves by name and street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes.

- NONE

VI. COMMUNICATIONS (Written)

- **BELLEFONTE WOMEN OF THE MOOSE – DONATION**

Provided with the agenda is a letter from the Bellefonte Women of the Moose Chapter 151 transmitting a donation of \$200 to Bellefonte Borough to support the maintenance of Talleyrand Park.

VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Consent Agenda includes the following items:

<i>1. Finance</i>	Campbell Durrant Legal Invoice September 2026
<i>2. Finance</i>	Pay Application #2 – Stage at Talleyrand (\$22,630.50)
<i>3. General</i>	DRAFT Council Meeting Minutes - September 21, 2026
<i>4. General</i>	Special Event Permit Application – Civil War Weekend
<i>5. General</i>	Appointment of D. Pribulka as ADA Coordinator
<i>6. General</i>	Bellefonte Waterfront Developer's Agreement

Wilson motioned and Dann seconded to approve the Consent Agenda. Discussion included Tosti-Vasey requesting to remove items 2 and 4 from the Consent Agenda and Wilson requesting to remove item 5 for discussion. Voice vote to approve items 1, 3, and 6. Voice vote. Motion to approve items 1, 3 and 6 on the Consent Agenda carried unanimously.

Discussion on item 2 – “Pay Application #2 – Stage at Talleyrand” included Tosti-Vasey asking for clarification of this item. She had questions regarding pages 7-15. Her questions were clarified and Ms. Tosti-Vasey moved to approve item 2 of the Consent Agenda. Eaton seconded. Voice vote. Motion to approve item 2 on the Consent Agenda carried unanimously.

Discussion on item 4 – “Special Event Permit Application – Civil War Weekend” included Tosti-Vasey asking for clarification of dates. She wanted to clarify that the date for set up for the event would be Friday April 30th. Mr. Pribulka clarified that the location of the event will also be Talleyrand, not the waterfront. Ms. Tosti-Vasey moved to conditionally approve item 4 of the Consent Agenda with administrative corrections of the above information. There was no second. Voice vote. Motion to approve item 4 on the Consent Agenda carried unanimously.

Discussion on item 5 – “Appointment of ADA Coordinator” included Ms. Wilson asking for clarification if this is a temporary or permanent appointment. Mr. Pribulka commented that he does not know the answer to that at this time. Wilson moved to approve item 5 of the Consent Agenda. Tosti-Vasey seconded. Voice vote. Motion to approve item 5 on the Consent Agenda carried unanimously.

VIII. REPORTS

Mayor Johnson

- Mayor Johnson would like to present the plans to install a small water feature adjacent to the Police Department to recognize past mayors of Bellefonte Borough.

Tosti-Vasey motioned and Cleeton seconded that Borough Council authorize the installation of the water feature. Discussion included Mayor Johnson offering comments and clarifications regarding a “Mayor’s Fountain Project”. He is working on a project to “spruce up” the corner of Lamb and Water Streets. He would like to install a fountain in that area honoring past Borough mayors. He is seeking Council approval for this project so it can move forward. JRS landscaping will be doing the fountain installation. No further discussion. Voice vote. Motion carried unanimously.

Junior Council Member Report

- NONE

Police (Chief Witmer)

- No report

Parking

- No report

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB) *(Ms. Thompson)*

1. Recommended for approval:

- NO REPORT

2. Zoning:

- NONE

3. Items of interest:

- Report Submitted

Interim Borough Manager (Mr. Pribulka)

- No report

IX. CURRENT and OLD BUSINESS

- NONE

X. NEW BUSINESS

- **AUTHORIZATION TO PURCHASE AND INSTALL NEW WINDOWS SERVER FOR ADMINISTRATION BUILDING**

Provided with the agenda is a copy of a purchase order from Link Computer Corporation authorizing the procurement and installation of a new Windows Server to replace the existing box that is at the end of its useful life and soon will no longer be supported. The amount is budgeted and totals \$16,665 inclusive of procurement, installation, and licensing.

Eaton motioned and Dann seconded that Borough Council approve the purchase order from Link Computer Corporation in an amount of \$16,665. Discussion included Tosti-Vasey asking for clarifications and offering her recommendations. Voice vote. Motion carried unanimously.

- **AUTHORIZATION TO PURCHASE NEW PIERCE ENFORCER 100' AERIAL FOR UNDINE FIRE COMPANY**

Provided with the agenda is a copy of a purchase order from Glick Fire Equipment Company, Inc. approving the acquisition of a new 100- foot aerial ladder truck manufactured by Pierce to service the Undine Fire Company. The Bellefonte Fire

Department provides fire service from the Logan and Undine Companies to Bellefonte Borough and the Townships of Spring, Benner, and Marion. The current apparatus is at the end of its useful life and a new truck is required to be manufactured. The lead time on manufacturing is estimated to be 48 months from execution of purchase order. Staff recommends Council discuss this item and, if necessary, defer action until October 19. The price is locked in until November 5, at which time a 1% increase in the purchase price is anticipated.

Recommended motion: that Borough Council approve the purchase order for the Pierce Enforcer 100' Aerial in an amount of \$2,074,124.

-or-

That Borough Council refer the request to the Administration & Finance Committee for further discussion and a recommendation.

Tosti-Vasey motioned and Eaton seconded that Borough Council refer the request to the Administration & Finance Committee for further discussion and a recommendation. Voice vote. Motion carried unanimously.

- **APPROVAL OF AGREEMENT WITH INVOICECLOUD FOR CREDIT CARD AND ACH PAYMENT PROCESSING**

Provided with the agenda is a memorandum from Utility Billing Coordinator Barbi Watson and agreement for online credit card and ACH payment processing services from InvoiceCloud. The Finance Committee has reviewed the proposed engagement and is recommending approval. Fees for use are required to be passed onto the customer. The new service will expand the Borough's and Borough Authority's ability to offer online bill-pay, recurring payments, and enhanced account features for ease of doing business. The Authority will be asked to approve the agreement on October 6.

Dann motioned and Wilson seconded that Borough Council approve the agreement with InvoiceCloud for credit card and ACH payment processing services. There was extensive discussion regarding the details of this proposed agreement. Voice Vote. Motion to approve carried unanimously.

- **COUNCILMEMBER REQUEST – C-NET COVERAGE OF BELLEFONTE BOROUGH AUTHORITY MEETINGS**

Councilmember Dann requested a discussion item for Borough Council to consider requesting the Bellefonte Borough Authority broadcast its meetings on the C-Net government access channel.

Dann motioned and Tosti-Vasey seconded that the Bellefonte Borough Water Authority broadcast its meetings on the C-Net government access channel. There was extensive discussion regarding this proposal. Discussion included Ms. Dann offering her comments regarding this request. She read a statement that clarified that having C-Net record the meetings will offer better accessibility, transparency and public record of the Authority meetings to Borough residents. Cleeton asked if the Authority offers a Zoom link to their meetings. It was clarified that yes, Zoom is an option for any resident who wishes to attend the meeting via Zoom. She suggested that the Authority record their Zoom meetings. Ms. Dann countered that while attending and recording the meetings via Zoom is an option, technological difficulties are a huge issue with Zoom recordings. Another Council Member shared that Zoom participation requires “calling in” to the meeting, which can be considered a barrier to access of the meeting. Several members agreed. Mr. Pribulka clarified that the fee that the Borough pays for C-Net service is projected to be \$20,968 in 2027. It was also clarified that there are no past recordings of Authority meetings. A council member asked what the Authority’s reasons are for not wanting C-Net to record. An Authority member expressed concern regarding the costs involved with having C-Net service. Mr. Pribulka commented that he is not sure that Zoom will work regarding storage limits. Within this discussion, there was a side discussion regarding water and sewer rate increases.

Cleeton motioned to table this item pending further input and information from the Authority. Eaton seconded. Roll Call Vote. Motion to table carried with 8 yes votes and 1 no vote.

Ms. Deb Cleeton	Y	Ms. Kessler	Y
Ms. Barbara Dann	N	Ms. Joanne Tosti-Vasey	Y
Mr. Jon Eaton	Y	Dr. Tomalei Vess	Y
Mr. Doug Johnson	Y	Ms. Claudia Wilson	Y
Mr. Zach Kelly	Y		

- **AUTHORIZATION OF ADVERTISEMENT FOR A PUBLIC HEARING ON AN ORDNANCE ADOPTING REVISED LOCAL PRETREATMENT LIMITS FOR THE BELLEFONTE BOROUGH WASTEWATER TREATMENT PLANT**

Provided with the agenda is a memorandum from Frank Noll, Wastewater Treatment Plan Superintendent, describing the revised Local Limits accepted by the U.S. Environmental Protection Agency for the Bellefonte Borough Authority. Adoption of an ordinance accepting the revised Local Limits is required by the municipal governing body no later than four months from acceptance by the EPA, which occurred on July 27, 2026. Staff is recommending Borough Council authorize the advertisement of a public hearing and consideration of enactment of an ordinance amendment accepting the revised Local Limits for October 19, 2026.

Eaton motioned and Wilson seconded that Borough Council authorizes a public hearing and consideration of enactment of an ordinance accepting the revised Local Limits for the Bellefonte Borough Wastewater Treatment Plant. Ms. Tosti-Vasey commented that the Ordinance has not been provided and it was clarified that the ordinance has not been written yet. Ms. Tosti-Vasey asked about postponing the public hearing.

Tosti-Vasey motioned to get the ordinance, check the law about the agreement thing, and come back with these items at the next Council meeting, then have it posted for the public hearing November 2nd, 2026. Vess seconded the amended motion. It was clarified these local limits apply to the Industrial Pre-Treatment Customers. It was noted that almost all the Industrial Pre-Treatment Customers are outside of Bellefonte Borough. Roll call Vote. Amended motion carried with 6 yes and 3 no votes.

Ms. Deb Cleeton	Y	Ms. Kessler	Y
Ms. Barbara Dann	N	Ms. Joanne Tosti-Vasey	Y
Mr. Jon Eaton	Y	Dr. Tomalei Vess	Y
Mr. Doug Johnson	N	Ms. Claudia Wilson	N
Mr. Zach Kelly	Y		

XI. PUBLIC COMMENT REGARDING ISSUES NOT ON THE AGENDA

This Public Comment period is for oral comments regarding items not listed on this meeting agenda. Speakers shall identify themselves by name, street, municipality, if outside of the Borough of Bellefonte. Comments are limited to three (3) minutes maximum.

- NONE

XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

- Members made comments regarding Borough issues and projects.

XIII. ADJOURNMENT

Cleeton motioned and Eaton seconded to adjourn. The meeting adjourned at 9:34PM.

BELLEFONTE BOROUGH POLICE DEPARTMENT

September 2026



HIGHLIGHTS & ACCOMPLISHMENTS

- **The Bellefonte Police Department accepted a donation from the Hometown Heros Organization (HBI)**
- **The Bellefonte Police Department purchased the department's first E-Bike. The bike will be instrumental in special events and patrol details. Thank you to all those who were involved.**
- **The Bellefonte Police Department assisted the Penn State University Police Department at 3 Penn State Football games.**

BELLEFONTE BOROUGH POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

OFFENSES OCCURRED	MONTH	2026 YTD
Alarms	9	43
Assault	0	2
Child Abuse	2	26
Criminal Mischief	3	22
Disorderly Conduct	22	88
Domestics	12	77
Drug Related	2	6
DUI	2	20
Harassment	2	44
Suspicious Activity	14	135
Theft	6	32
All Others	329	3547
TOTAL	403	4038

CALLS	MONTH	2026 YTD
Handled by BPD	388	3954
Off Duty	15	84
TOTAL	403	4038

ARRESTS	MONTH	2026 YTD
Felony	4	10
Misdemeanor	6	74
Summary (NT)	6	39
TOTAL	16	123

MILEAGE	MONTH	YTD
34-1	483	76,344
34-2	457	94,912
34-4	486	95,340
34-5	663	18,648
34-6	950	50,003

TRAFFIC	MONTH	2026 YTD
Stops	166	1019
Citations Filed	37	348

PAYMENTS RECEIVED	MONTH	2026 YTD
MDJ	\$ UN	\$ 7,731.24
Probation	\$ Avail	\$ 2,737.38
Other	\$ able	\$9,309.47
TOTAL	\$	\$19,708.77

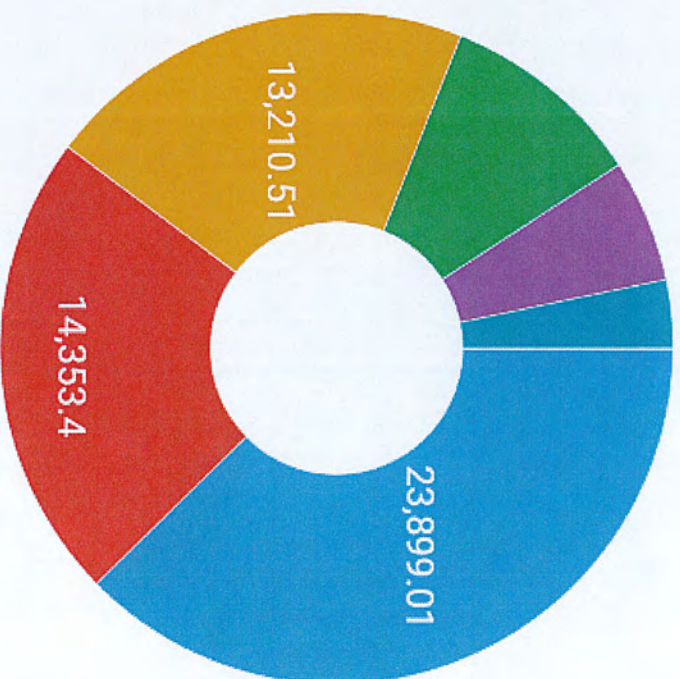
ACCIDENTS	MONTH	2026 YTD
Reportable	7	40
Non-Reportable	7	60
TOTAL	14	100

OFFICERS' TIME	MONTH	2026 YTD
Regular Hours	1372	16,556
Overtime Hours	11	199
Reimbursed Overtime	146	238
Training (exclude in total)	10	406
TOTAL	1,539	19,384.5

SRO	MONTH	2026 YTD
Number of Incidents	50	178
Arrests	1	7
Traffic	3	24
Hours Worked	344	2104

PARKING	MONTH	2026 YTD
Hours Worked	177.5	1,647.5
Tickets Issued	231	2,332
Revenue	\$Unavailable	\$82,062.94

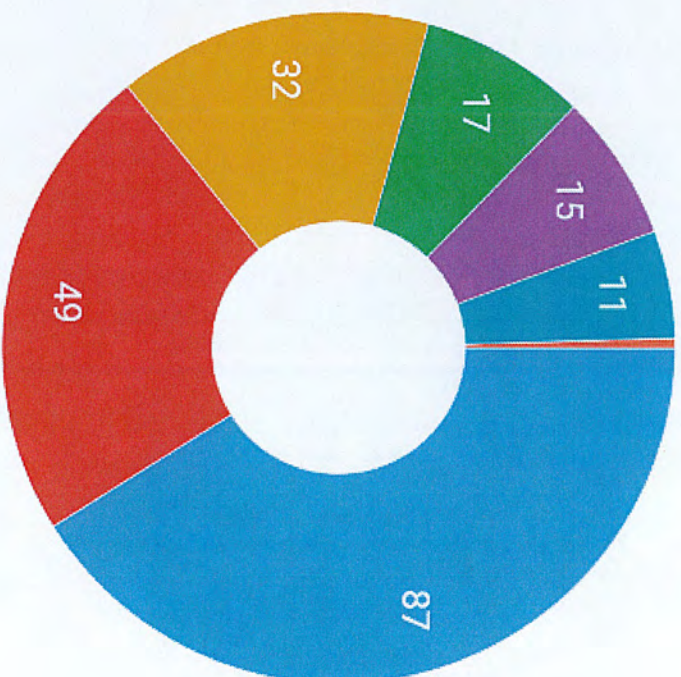
Bellefonte PD - Revenue By Permit Type (Year To Date)



- Municipal Parking Lot South (W. Bishop St.)
- Municipal Parking Lot North (W. Howard St.)
- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- On-Street Long-Term Parking RC - ...
- Other



Bellefonte PD - Active Permits By Type (Today)



- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot South (W. Bishop St)
- Municipal Parking Lot North (W. Howard St.)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- On-Street Long-Term Parking RC - ...
- A-NEW Temporary Residential Par...

2025 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,032.10	20	\$1,824.68	41	\$616.45	16
February	\$983.58	21	\$1,763.05	40	\$623.75	16
March	\$1,159.84	23	\$1,692.58	39	\$678.55	19
April	\$1,180.50	23	\$1,614.00	37	\$761.83	20
May	\$900.00	17	\$1,910.32	41	\$700.00	18
June	\$988.50	19	\$1,837.50	41	\$595.00	15
July	\$1,136.62	24	\$2,173.07	51	\$450.00	18
August	\$1,087.26	22	\$2,396.61	55	\$455.00	11
September	\$1,273.50	26	\$2,334.00	54	\$681.34	19
October	\$1,170.00	23	\$2,091.78	46	\$728.22	21
November	\$1,350.00	28	\$1,927.50	43	\$630.00	16
December	\$1,167.10	27	\$2,016.29	44	\$675.16	18

Year End Total/Permit	\$13,429.00	273	\$23,581.38	532	\$7,595.30	207
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2026 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,168.55	23	\$2,286.30	52	\$457.26	13
February	\$1,309.82	27	\$2,299.82	53	\$773.75	15
March	\$1,125.00	22	\$2,144.03	47	\$620.97	14
April	\$1,372.50	29	\$2,230.50	49	\$595.00	13
May	\$1,210.65	24	\$2,035.16	44	\$560.00	12
June	\$1,419.00	31	\$2,059.50	47	\$505.17	11
July	\$1,393.55	29	\$2,101.93	46	\$490.00	10
August	\$1,460.33	29	\$2,267.42	52	\$506.94	11
September	\$1,374.00	30	\$2,299.50	54	\$548.33	12
October						
November						
December						

Year End Total/Permit	\$11,833.40	244	\$19,724.16	444	\$5,057.42	111
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PermitIssueDate	PermitName	PaymentDate	AmountPaid
9/13/2021	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
5/1/2022	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
6/1/2022	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
8/29/2022	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
4/24/2023	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
7/21/2024	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
7/23/2024	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
12/2/2024	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
2/3/2025	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
3/3/2025	Municipal Parking Lot North (W. Howard St.)	9/2/2026	\$45.00
9/4/2025	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
10/31/2025	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
11/13/2025	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
2/2/2026	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
2/24/2026	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
2/28/2026	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
4/6/2026	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
4/21/2026	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
4/30/2026	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
5/25/2026	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
6/1/2026	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
9/1/2026	Municipal Parking Lot North (W. Howard St.)	9/1/2026	\$45.00
9/1/2026	Municipal Parking Lot North (W. Howard St.)	9/1/2026	\$45.00
9/1/2026	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
9/2/2026	Municipal Parking Lot North (W. Howard St.)	9/2/2026	\$43.50
9/2/2026	Municipal Parking Lot North (W. Howard St.)	9/27/2026	\$45.00
9/9/2026	Municipal Parking Lot North (W. Howard St.)	9/9/2026	\$45.00
9/16/2026	Municipal Parking Lot North (W. Howard St.)	9/16/2026	\$22.50
9/24/2026	Municipal Parking Lot North (W. Howard St.)	9/24/2026	\$90.00
9/29/2026	Municipal Parking Lot North (W. Howard St.)	9/29/2026	\$48.00
Totals:			\$1,374.00

PermitIssueDate	PermitName	PaymentDate	AmountPaid
1/4/2021	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
2/1/2021	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
4/1/2021	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
5/5/2021	Municipal Parking Lot South (W. Bishop St)	9/17/2026	\$45.00
5/5/2021	Municipal Parking Lot South (W. Bishop St)	9/21/2026	(\$45.00)
12/19/2022	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
2/18/2023	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
9/19/2023	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
10/2/2023	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
1/1/2024	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
7/14/2024	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
8/30/2024	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
10/30/2024	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
11/29/2024	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
3/24/2025	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
5/2/2025	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
5/29/2025	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
8/5/2025	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
8/15/2025	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
8/18/2025	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
8/27/2025	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
8/29/2025	Municipal Parking Lot South (W. Bishop St)	9/29/2026	\$45.00
1/28/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
1/31/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
2/10/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
2/23/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
4/1/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
4/13/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
4/20/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
5/13/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
6/8/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
6/8/2026	Municipal Parking Lot South (W. Bishop St)	9/4/2026	\$45.00
6/8/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
6/10/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
6/22/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
7/6/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
7/29/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
8/10/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
8/10/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
8/17/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
8/29/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
8/31/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
9/1/2026	Municipal Parking Lot South (W. Bishop St)	9/1/2026	\$45.00
9/1/2026	Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
9/1/2026	Municipal Parking Lot South (W. Bishop St)	9/1/2026	\$45.00
9/1/2026	Municipal Parking Lot South (W. Bishop St)	9/1/2026	\$45.00

9/3/2026 Municipal Parking Lot South (W. Bishop St)	9/3/2026	\$42.00
9/9/2026 Municipal Parking Lot South (W. Bishop St)	9/9/2026	\$33.00
9/9/2026 Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
9/9/2026 Municipal Parking Lot South (W. Bishop St)	9/9/2026	\$33.00
9/9/2026 Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
9/10/2026 Municipal Parking Lot South (W. Bishop St)	9/10/2026	\$31.50
9/10/2026 Municipal Parking Lot South (W. Bishop St)	9/27/2026	\$45.00
9/11/2026 Municipal Parking Lot South (W. Bishop St)	9/11/2026	\$45.00

Totals:		\$2,299.50
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PermitIssueDate	PermitName	PaymentDate	AmountPaid
8/5/2022	Municipal Parking Lot West (Potter St.)	9/27/2026	\$35.00
10/27/2024	Municipal Parking Lot West (Potter St.)	9/27/2026	\$35.00
11/4/2024	Municipal Parking Lot West (Potter St.)	9/27/2026	\$35.00
1/13/2025	Municipal Parking Lot West (Potter St.)	9/27/2026	\$35.00
9/15/2025	Municipal Parking Lot West (Potter St.)	9/27/2026	\$35.00
2/6/2026	Municipal Parking Lot West (Potter St.)	9/27/2026	\$175.00
4/29/2026	Municipal Parking Lot West (Potter St.)	9/27/2026	\$35.00
6/29/2026	Municipal Parking Lot West (Potter St.)	9/27/2026	\$35.00
7/29/2026	Municipal Parking Lot West (Potter St.)	9/27/2026	\$35.00
8/17/2026	Municipal Parking Lot West (Potter St.)	9/27/2026	\$35.00
9/11/2026	Municipal Parking Lot West (Potter St.)	9/11/2026	\$23.33
9/11/2026	Municipal Parking Lot West (Potter St.)	9/27/2026	\$35.00
Totals:			\$548.33

2023 In House	North Count	South Count	West Count
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November	1	5	
December	1	5	

2024 In House	North Count	South Count	West Count
January	2		1
February	1		1
March	2		1
April	0	0	0
May			
June	2		1
July	2		
August	2		1
September	2	0	1
October	2		1
November	2	0	1
December	2	0	1

2025 In House	North Count	South Count	West Count
January	1	0	1
February	2		
March	3	0	0
April	3	0	0
May	2	0	0
June	3	0	0
July	3		
August	3		
September	3		
October	3	0	0
November	3	0	0
December	5	0	0

2026 In House	North Count	South Count	West Count
January	3	0	0
February	3	0	0
March	2	0	0
April	2	0	0
May	2	3	0
June	2	3	
July	2	0	0
August	2	0	0
September	2		
October			
November			
December			

Special Permits	North Count	South Count	West Count	Any Count	R/RC/C
YMCA	14				
Bellefonte Art Museum	2				
Masonic Lodge				40	
Bellefonte Mews		13			
Centre Co Housing				1	

These are active permits

2025	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$1,195.64	71	\$208.39	11	\$475.00	19	\$4.00	1
February	\$1,203.22	72	\$275.72	12	\$495.54	20	\$60.00	15
March	\$1,259.99	78	\$240.00	11	\$425.00	17	\$0.00	0
April	\$1,227.00	76	\$232.00	11	\$499.17	20	\$12.00	3
May	\$1,278.38	79	\$209.03	10	\$475.00	19	\$0.00	0
June	\$1,354.00	86	\$224.00	11	\$492.50	19	\$4.00	1
July	\$1,353.89	86	\$200.00	9	\$450.00	18	\$4.00	1
August	\$1,486.44	95	\$207.74	12	\$450.00	18	\$0.00	0
September	\$1,253.26	81	\$200.00	9	\$539.17	22	\$8.00	2
October	\$1,353.40	88	\$200.00	9	\$500.00	20	\$4.00	1
November	\$1,326.40	86	\$200.00	9	\$450.00	18	\$0.00	0
December	\$1,223.22	77	\$229.68	11	\$450.00	18	\$12.00	3

Year End Total	\$14,291.62	975	\$2,626.56	125	\$5,701.38	228	\$108.00	27
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2026	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$1,297.73	81	\$198.06	9	\$449.20	20	\$0.00	0
February	\$1,366.06	88	\$180.00	8	\$425.00	17	\$4.00	1
March	\$1,255.64	79	\$262.58	13	\$503.22	21	\$0.00	0
April	\$1,344.00	84	\$227.33	11	\$450.00	18	\$0.00	0
May	\$1,361.62	87	\$226.45	11	\$400.00	16	\$4.00	1
June	\$1,329.50	87	\$200.00	9	\$350.00	14	\$0.00	0
July	\$1,243.55	79	\$240.00	11	\$325.00	13	\$0.00	0
August	\$1,218.87	76	\$220.00	10	\$398.39	16	\$0.00	0
September	\$1,235.00	79	\$220.00	10	\$350.00	14	\$0.00	0
October								
November								
December								

Year End Total	\$11,651.97	740	\$1,974.42	92	\$3,650.81	149	\$8.00	2
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2022	R/RC/C Permit In House
January	0
February	1
March	1
April	1
May	1
June	9
July	9
August	9
September	10
October	10
November	10
December	10
Total	71

2025	R/RC/C Permit In House
January	20
February	21
March	21
April	20
May	21
June	23
July	11
August	11
September	23
October	23
November	14
December	11
Total	219

2023	R/RC/C Permit In House
January	10
February	11
March	13
April	12
May	11
June	8
July	12
August	11
September	11
October	4
November	12
December	16
Total	131

2026	R/RC/C Permit In House
January	13
February	18
March	16
April	13
May	13
June	14
July	14
August	13
September	14
October	
November	
December	
Total	128

2024	R/RC/C Permit In House
January	13
February	12
March	6
April	12
May	10
June	15
July	22
August	21
September	21
October	21
November	23
December	22
Total	198

These are active permits

[illegible]

12/5/2025 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
1/15/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
2/1/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
2/3/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
2/3/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
2/4/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
2/26/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
3/17/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
3/17/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
4/8/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$30.00
4/14/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
4/23/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
6/8/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
6/23/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
7/1/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
7/15/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
7/31/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
8/5/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
8/14/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
9/1/2026 On-Street Long-Term Parking R-Permit (Residential)	9/1/2026	\$15.00
9/1/2026 On-Street Long-Term Parking R-Permit (Residential)	9/29/2026	\$15.00
9/1/2026 On-Street Long-Term Parking R-Permit (Residential)	9/1/2026	\$15.00
9/2/2026 On-Street Long-Term Parking R-Permit (Residential)	9/2/2026	\$14.50
9/10/2026 On-Street Long-Term Parking R-Permit (Residential)	9/10/2026	\$10.50
9/15/2026 On-Street Long-Term Parking R-Permit (Residential)	9/15/2026	\$15.00
9/16/2026 On-Street Long-Term Parking R-Permit (Residential)	9/16/2026	\$7.50
9/16/2026 On-Street Long-Term Parking R-Permit (Residential)	9/27/2026	\$15.00
9/18/2026 On-Street Long-Term Parking R-Permit (Residential)	9/18/2026	\$6.50
9/20/2026 On-Street Long-Term Parking R-Permit (Residential)	9/20/2026	\$5.50
9/23/2026 On-Street Long-Term Parking R-Permit (Residential)	9/23/2026	\$4.00
9/28/2026 On-Street Long-Term Parking R-Permit (Residential)	9/28/2026	\$1.50
9/30/2026 On-Street Long-Term Parking R-Permit (Residential)	9/30/2026	\$15.00
9/30/2026 On-Street Long-Term Parking R-Permit (Residential)	9/30/2026	\$15.00

Totals:		\$1,235.00
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PermitIssueDate	PermitName	PaymentDate	AmountPaid
5/20/2022	On-Street Long-Term Parking C-Permit (Commuter)	9/27/2026	\$25.00
6/3/2022	On-Street Long-Term Parking C-Permit (Commuter)	9/27/2026	\$25.00
6/6/2022	On-Street Long-Term Parking C-Permit (Commuter)	9/27/2026	\$25.00
10/17/2022	On-Street Long-Term Parking C-Permit (Commuter)	9/27/2026	\$25.00
2/2/2023	On-Street Long-Term Parking C-Permit (Commuter)	9/27/2026	\$25.00
2/5/2024	On-Street Long-Term Parking C-Permit (Commuter)	9/27/2026	\$25.00
7/5/2024	On-Street Long-Term Parking C-Permit (Commuter)	9/27/2026	\$25.00
8/23/2024	On-Street Long-Term Parking C-Permit (Commuter)	9/27/2026	\$25.00
9/12/2024	On-Street Long-Term Parking C-Permit (Commuter)	9/27/2026	\$25.00
4/2/2025	On-Street Long-Term Parking C-Permit (Commuter)	9/27/2026	\$25.00
6/30/2025	On-Street Long-Term Parking C-Permit (Commuter)	9/27/2026	\$25.00
1/11/2026	On-Street Long-Term Parking C-Permit (Commuter)	9/27/2026	\$25.00
1/27/2026	On-Street Long-Term Parking C-Permit (Commuter)	9/27/2026	\$25.00
9/30/2026	On-Street Long-Term Parking C-Permit (Commuter)	9/30/2026	\$25.00
Totals:			\$350.00

PermitIssueDate	PermitName	PaymentDate	AmountPaid
1/27/2021	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	9/27/2026	\$20.00
2/27/2021	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	9/27/2026	\$20.00
2/28/2021	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	9/27/2026	\$20.00
8/18/2021	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	9/27/2026	\$20.00
2/2/2023	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	9/27/2026	\$20.00
1/4/2024	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	9/27/2026	\$20.00
2/4/2025	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	9/27/2026	\$40.00
3/9/2026	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	9/27/2026	\$20.00
3/20/2026	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	9/27/2026	\$20.00
5/22/2026	On-Street Long-Term Parking RC - Permit (Resident-Commuter)	9/27/2026	\$20.00
Totals:			\$220.00

2022	R/RC/C Permit Online/In House
January	78
February	78
March	74
April	84
May	84
June	101
July	94
August	95
September	95
October	92
November	91
December	103
Total	1069

2023	R/RC/C Permit Online/In House
January	115
February	122
March	125
April	128
May	125
June	133
July	118
August	128
September	124
October	118
November	123
December	125
Total	1484

2024	R/RC/C Permit Online/In House
January	128
February	122
March	114
April	122
May	117
June	120
July	125
August	123
September	122
October	125
November	129
December	133
Total	1480

2025	R/RC/C Permit Online/In House
January	122
February	140
March	127
April	130
May	129
June	140
July	125
August	136
September	137
October	141
November	127
December	120
Total	1574

2026	R/RC/C Permit Online/In House
January	123
February	132
March	129
April	126
May	128
June	124
July	117
August	115
September	117
October	
November	
December	
Total	1111



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BELLEFONTE BOROUGH CODES DEPARTMENT

Monthly Activity Report

Reporting Month: _September 2026_____

Prepared By: Brandon Eckenroth/ Bryce Steiner_____

Title: __Code Officers_____

Date Submitted: _____10/15/26_____

The Following Violations were corrected or observed.

3 Weed or Bush Violations E Lamb Street
1 Weed or Bush Violation on Willowbank Street
1 Weed or Bush Violation on N Thomas Street
.1 Weed or Bush Violation E Bishop Street
1 Weeds or Bush Violations E High Street
1 Weed or Bush Violations E Burnside Street
1 Weed or Bush Violations on W Linn Street
1 Weed or Bush Violation on E Linn Street
2 Weed or Bush Violations on N Allegheny Street
1 Weed or Bush Violation on N Ridge Street
1 Weed or Bush Violation on E Howard Street
1 Weed or Brush Violation on Hepburn Street-Fine Issued
1 Weed or Brush Violation on Woodland Dr
1 Weed or Brush Complaint Hughes and Logan
1 Weed or Brush Complaint Hale In And Cowdrick

Warning letters sent 17

Fines 1

If you have any questions, please feel free to reach out to me.

Respectfully,

MEMORANDUM



TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting October 19, 2026

PLANNING DEPARTMENT

The **Bellefonte Planning Commission** meeting for October 12 was canceled, as there were no plans for review or discussion items. The Planning Commission will meet at **on November 9, 2026 at 5:00pm** in the Oak Room to review plan amendments to the Stage at Talleyrand project.

Updates on Borough Planning projects:

- **Stage at Talleyrand**
See updates from David Pribulka.
- **Mount Nittany Medical Center – Bellefonte Medical Office Building**
Plans are being recorded. Construction anticipated soon.
- **821 East Bishop Street (Cedar Cliff Properties)**
Plans are being recorded. Two of the five businesses anticipate opening in the next week.
- **Bellefonte Waterfront Project**
All documents have been recorded and preliminary work has begun on site. Developer is working on building permit applications for Centre Region Code Administration.

A report on the September 17th **Nittany Valley Joint Planning Commission** meeting was given in my 9/21/2026 OCA report. The next NVJPC meeting will be held November 19th at 6:00 p.m. at Marion Township.

Mark Edwards is stepping down from the Planning Commission due to other commitments that keep him busy on Mondays. Mark has served the Borough for 10 years, and we're incredibly grateful for all the time, knowledge, and dedication he's shared with the Planning Commission over the years. **Thank you, Mark, for your many years of service!**

If Council knows of anyone who might be interested in joining the Bellefonte Planning Commission, please have them reach out to me. Thanks!

ZONING DEPARTMENT

I have continued reviewing and issuing zoning permits, responding to zoning inquiries by phone and email, and working with Centre Region Code Administration on property maintenance issues and zoning use requirements. Much of my time has been spent addressing questions about

business uses, permitting requirements, and potential new businesses in the Borough. I am also working with downtown property owners to explore building maintenance and redevelopment options.

HISTORIC PRESERVATION DEPARTMENT

HARB met on Tuesday, October 13th to review one project. to review three projects. The agenda, presentation, and draft minutes are included for your review.

Recommended for approval/the issuance of a Certificate of Appropriateness:

- **201 West High Street (HLA)** – Installation of a rooftop mechanical platform.
 - o The project was first reviewed by HARB at its August 12, 2025 meeting and tabled with a request to explore an alternative placement that would provide easier access and greater stability.

HARB recommends approval of the rooftop mechanical structure with a screen printed mesh wrap designed to match the existing asphalt shingle.

The next HARB meeting is scheduled for October 27 at 8:30 a.m. This meeting will be canceled if no applications are submitted by 10/16/26.

BELLEFONTE ALLIANCE (BIACC & DBI) LIAISON REPORT FOR SEPTEMBER 2026

The Bellefonte Alliance boards met on September 1, 2026 for a joint Bellefonte Intervalle Chamber of Commerce (BIACC) and Downtown Bellefonte Inc. (DBI) board meeting. There were continued discussions on business development, marketing, membership growth, and community events. Planning is underway for the next Springboard Business Development Workshop, tentatively scheduled for early 2027, with a focus on advertising and marketing. The Chamber is also working to grow its membership, with approximately 50 active members and outreach planned to 95 potential new members.

The boards discussed a revised social media and digital advertising proposal, future strategic planning, and making the July 3rd community event an annual tradition. Planning for the Wine & Spirit Walk is progressing, with strong sponsorship support and several new participating businesses.

Other updates included security monitoring and outdoor furniture at the train station, the upcoming Visitor & Information Guide, and event planning considerations related to ongoing construction at the Stage at Talleyrand and Waterfront projects, since the figure eight section of the park will be closed as well as the green space owned by the Waterfront. The boards will continue working on marketing, funding, and event coordination in the coming months.

AGENDA

HISTORICAL AND ARCHITECTURAL REVIEW BOARD MEETING

DATE: OCTOBER 13TH, 2026 | TIME: 8:30AM

OAK ROOM (SMALL MEETING ROOM), 1ST FLOOR

301 N. SPRING STREET, BELLEFONTE

CALL TO ORDER:

Attendance:

Members	Alternates	Guests
Walt Schneider, Chair	Robert Wagner (CRCA)	
Megan Tooker, Vice Chair	<i>vacancy</i>	
Philip Ruth	<i>vacancy</i>	
Mike Leakey		
Marc McMaster		
Maria Day		
Amy Kelchner		

Approval of the HARB meeting minutes: August 25th, 2026

Public Comment:

Additions / Corrections to the Agenda:

Declaration of Conflict of Interest / Ex Parte Communication:

Project Review:

- **201 West High Street (Leakey Hoffman)** – Installation of a rooftop mechanical platform.
 - *The project was first reviewed by HARB at its August 12, 2025 meeting and tabled with a request to explore an alternative placement that would provide easier access and greater stability. The minutes from that meeting are included for review.*

Administrative Approvals:

- None to report at this time. Several in review.

Old Business & New Business:

- Waterfront Project

Information / Discussion Items:

Adjournment:

**HISTORICAL ARCHITECTURAL REVIEW BOARD
BELLEFONTE BOROUGH
MEETING MINUTES
October 13, 2026 - 8:30 a.m.
Oak Room/Small Meeting Room, 1st FLOOR
301 N. Spring Street
Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER:

The October 13, 2026 regular meeting of the Bellefonte Borough Historical Architecture Review Board (HARB) was called to order at 8:30 a.m.

MEMBERS PRESENT: Walt Schneider, Chair
Megan Tooker, Vice Chair
Philip Ruth
Amy Kelchner
Mike Leakey

MEMBERS ABSENT: Maria Day
Marc McMaster

STAFF MEMBERS: Gina Thompson, HARB Administrator

GUESTS: Alex Serpi

Approval of the HARB meeting minutes:

Tooker motioned to approve the minutes from the August 25, 2026 meeting. Leakey seconded. No discussion. Motion to approve carried unanimously.

Public Comment: None

Additions / Corrections to the Agenda: None

Declaration of Conflict of Interest / Declaration of Ex Parte Communication:

Mike Leakey is the applicant for 201 West High Street and will be abstaining from discussion and voting.

Project Review:

201 West High Street (Hoffman Leakey Building) – Installation of rooftop mechanical platform. The project was first reviewed by HARB at its August 12, 2025 meeting and tabled with a request to explore an alternative placement that would provide easier access and greater stability. The minutes from that meeting were included for review.

The Board revisited the previously tabled application for the installation of a rooftop mechanical platform on a historic building. The platform location has been confirmed near the edge of the roof, close to the chimney without obstructing it.

The Board discussed options for screening the mechanical structure to reduce its visual impact from public vantage points, including Talleyrand Park and High Street. A dormer-style enclosure was considered but not recommended due to concerns about its appearance. Leahey proposed using a screen-printed mesh wrap designed to resemble the building's existing asphalt shingles. The wrap would be digitally printed to match the roof and would provide a cost-effective, visually unobtrusive solution.

Motion: A motion was made to recommend approve the rooftop mechanical structure with a screen-printed mesh wrap designed to match the existing asphalt shingle roof.

Moved by: Tooker

Seconded by: Ruth

Vote: Motion carried unanimously, with Leahey abstaining.

Administrative Approvals:

No administrative approvals were reported. Several projects remain under review, and updates will be provided at a future meeting.

Old Business / New Business:

Waterfront:

- The Board received an update on the waterfront stage project. A construction permit has been obtained, and construction is underway. However, the discovery of minor contamination at the site has delayed the project and required additional soil testing and regulated disposal. The anticipated completion date has been pushed to late spring.

Bishop Street Property – exterior colors:

- The Board received an update on the previously reviewed exterior color recommendations for Joe Jovinelly's property on Bishop Street. Approximately two-thirds of the recommendations were followed. The resulting appearance was considered a significant improvement, and no further action was identified.

Information / Discussion Items:

Fire Escape and Egress Issues – Allegheny and West Bishop Streets

- The Board received an update on fire escape and egress compliance issues involving seven buildings near the corner of Allegheny and West Bishop Streets. The issue involves a deteriorating shared fire escape and questions concerning legal access to Perry Lane, which has been confirmed as private property.
- Notices of violation have been issued to all seven affected properties. Property owners have 45 days to respond and select a compliance option.

The options include vacating and securing third floors, installing sprinkler systems, working with neighboring property owners to resolve easements and fire escape issues, or proposing an alternative solution.

- The discussion highlighted the complicated ownership history of Perry Lane and the need for legal research to clarify property interests and easement rights. Coordination among property owners, legal counsel, and other professionals will likely be necessary to resolve the issues.

Borough Water System and Fire Suppression

- Walt Schneider discussed limitations in the Borough's downtown water system that may affect the feasibility of installing fire sprinkler systems in the affected buildings. The existing 12-inch water main does not have a backflow preventer, limiting the downtown area's ability to benefit from elevated water tower pressure.
- The affected buildings are located at a relatively low elevation, which may provide more favorable conditions for sprinkler installation. Installing a backflow preventer could improve pressure but would require a significant capital investment.

Adjournment: The meeting adjourned at 9:14 am.

Respectfully submitted,
Gina Thompson
HARB Coordinator
Bellefonte Borough



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BOROUGH OF BELLEFONTE HISTORIC ARCHITECTURAL REVIEW BOARD

8:30 AM Tuesday October 13th 2026 Meeting

Project 1: 201 West High Street

Project Applicant: Mike Leakey, Hoffman Leakey Architects, LLC

Character Defining Features & Setting:

Historically known as the Centre County Bank Building, 201 W. High Street was constructed in 1881 and is a late-19th-century commercial building within Bellefonte's historic commercial district. The building exhibits Victorian/Queen Anne architectural character and contributes to the historic character and continuity of the surrounding commercial streetscape.

The approximately 3½-story, five-bay building is constructed of brick, cut stone, and wood. Its massing features a hipped roof with cross gables and steep dormers extending through the eaves, along with a prominent corner turret. Other roof and cornice features include half-round gutters, a boxed and bracketed cornice, and corbeled brick chimneys.

The building features primarily double-hung windows in 2-over-1 and 1-over-1 configurations, with segmental, semicircular, and Diocletian arched openings, particularly within the attic-level cross gables. A distinctive corner entrance and original wood doors are also notable features. Exterior details include patterned brickwork, masonry detailing, sandstone/cut-stone trim, brownstone/cut-stone steps, and iron railings.

Project Description:

Installation of a rooftop mechanical platform.

The project was first reviewed by HARB at its August 12, 2025 meeting and tabled with a request to explore an alternative placement that would provide easier access and greater stability. The minutes from that meeting are included for review.



Minutes from August 12, 2025

- **201 W. High Street (Leakey)** – Addition of a rooftop mechanical equipment platform
 - *Mike Leakey, property owner, will present project*

Ruth motioned and McMaster seconded to approve this project as presented.

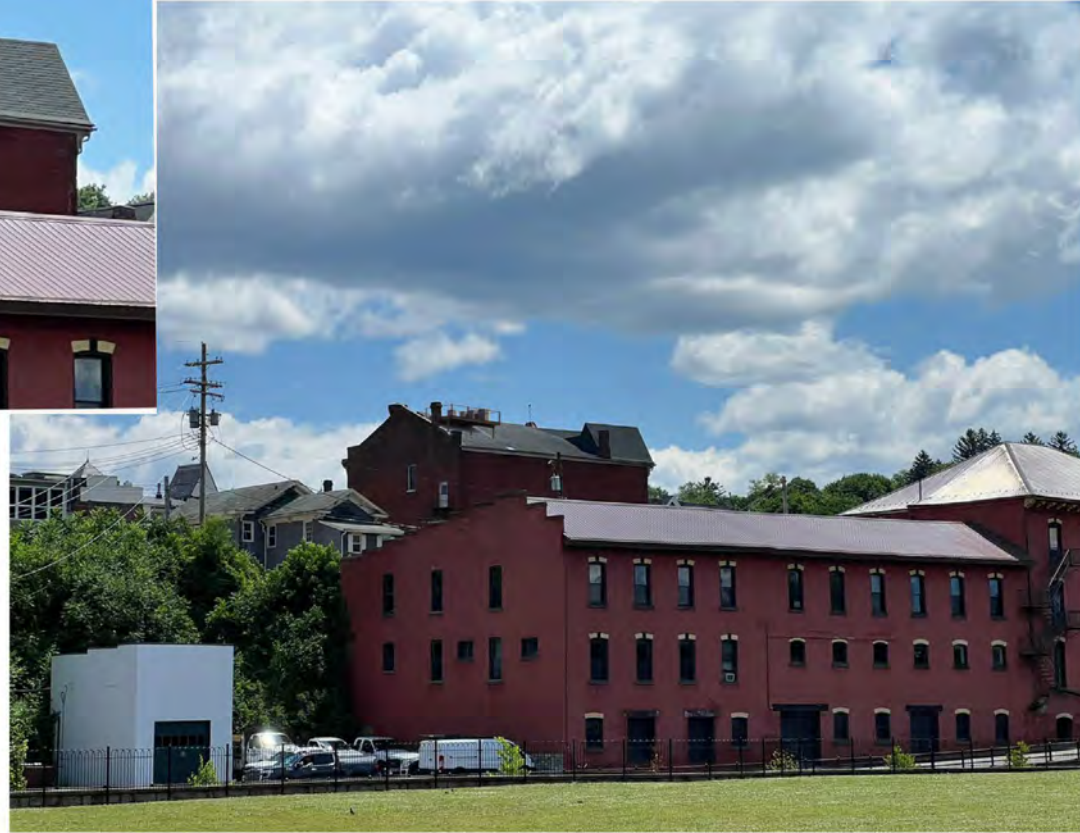
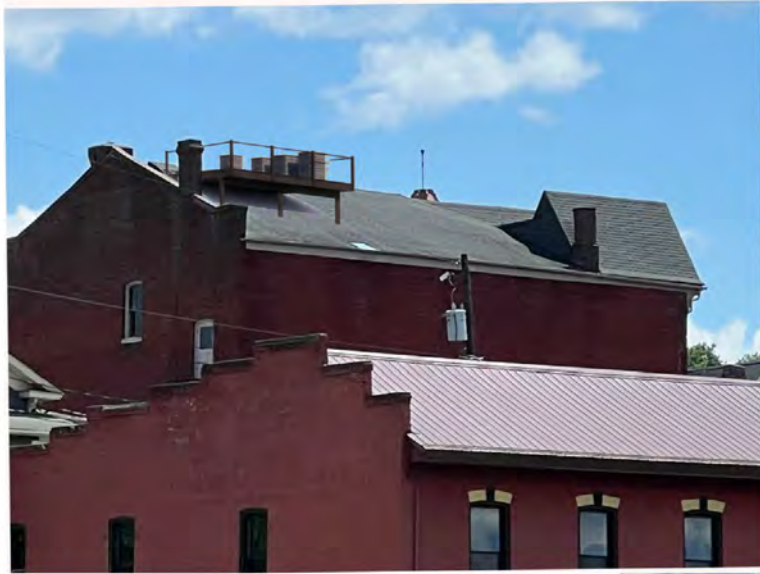
Tooker moved to table and McMaster seconded. Motion was tabled. .Leakey abstained

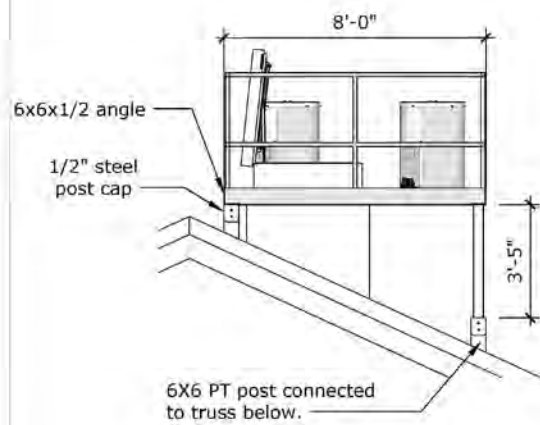
Gina Thompson's notes:

There was discussion regarding screening of the mechanical equipment and whether it should be finished with shingles or thin brick. Leakey expressed concern about the weight of either option. Placement on the roof and overall weight distribution were also considered. Schneider suggested relocating the platform to the lower edge and side of the roof, where there would be stronger support and the design could align with the

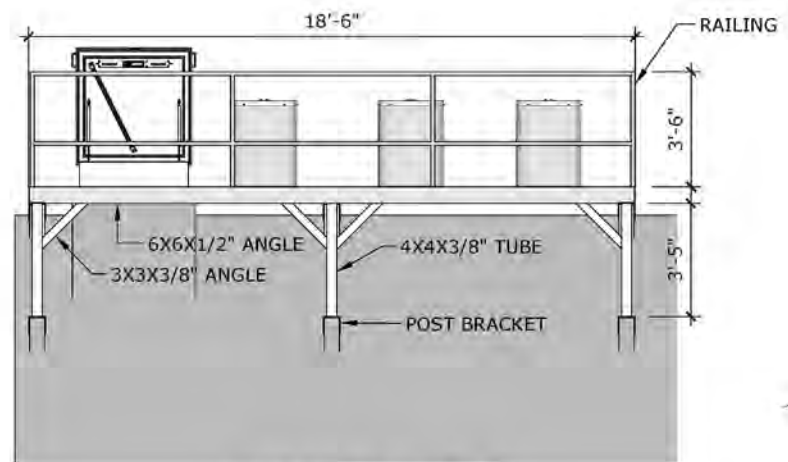
existing dormer. This placement would also provide easier access, as it is near the utility corner of the building. Schneider recommended tabling the project until a new concept could be proposed.

Proposed Plans from August 12, 2025

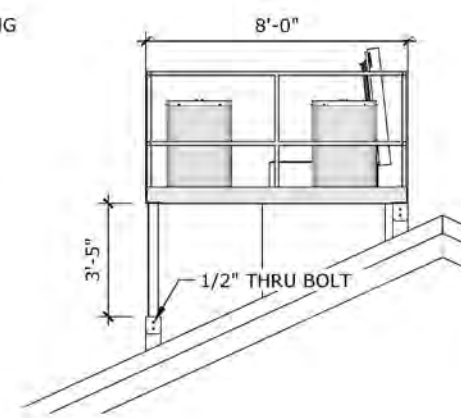




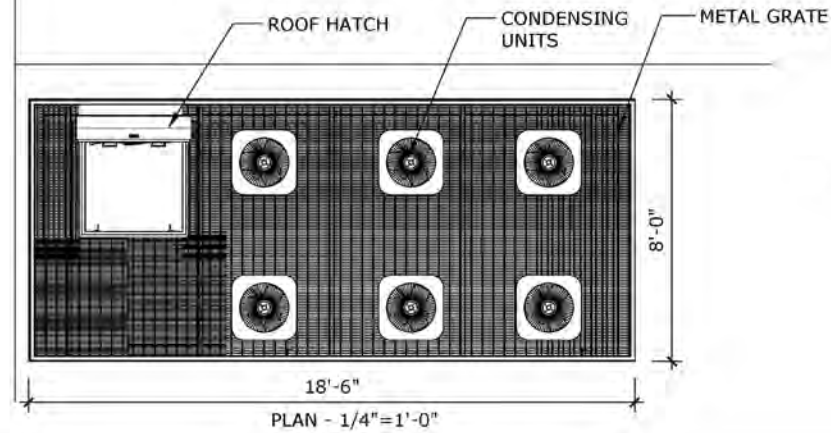
LEFT-SIDE ELEVATION - 1/4"=1'-0"



FRONT ELEVATION - 1/4"=1'-0"

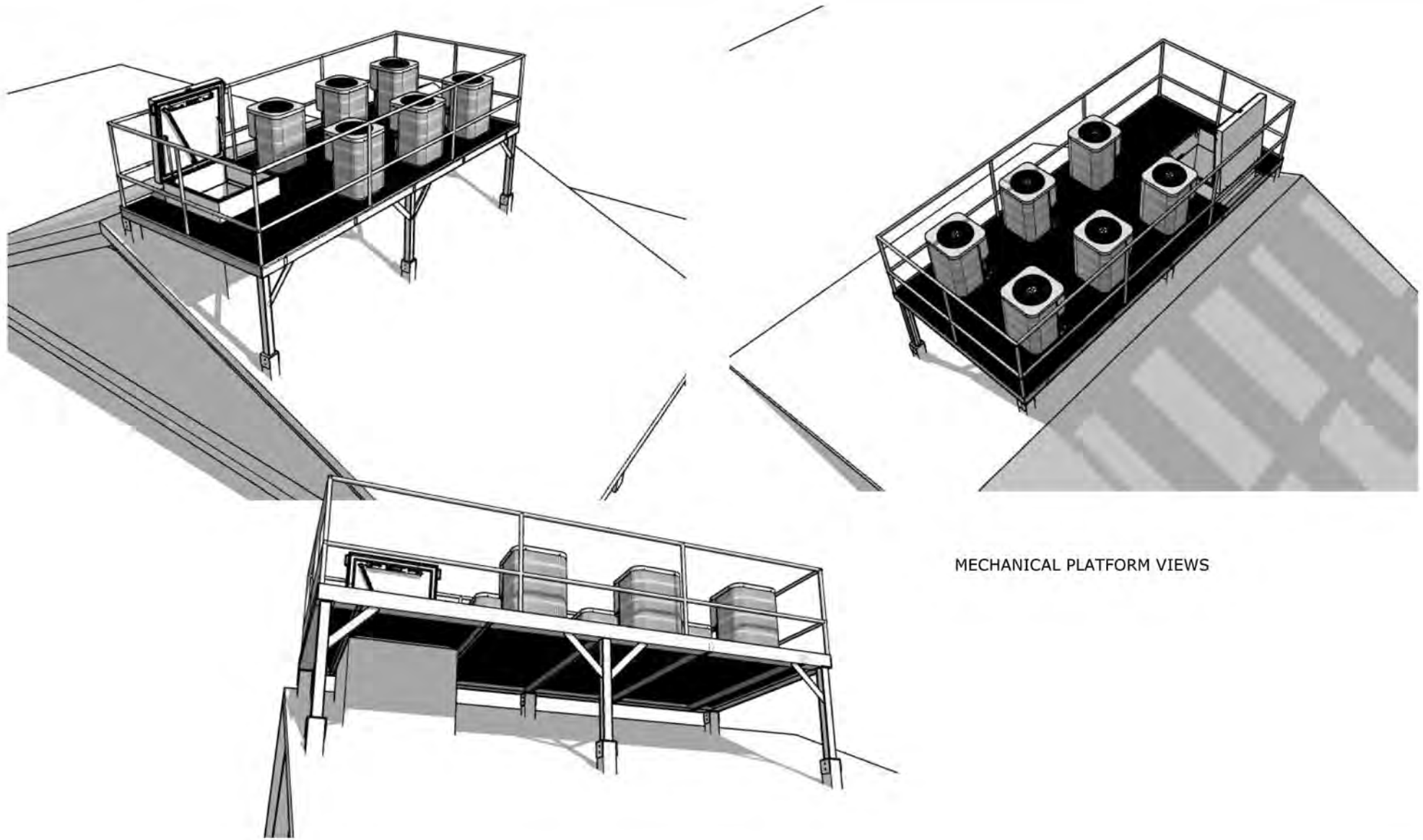


RIGHT-SIDE ELEVATION - 1/4"=1'-0"

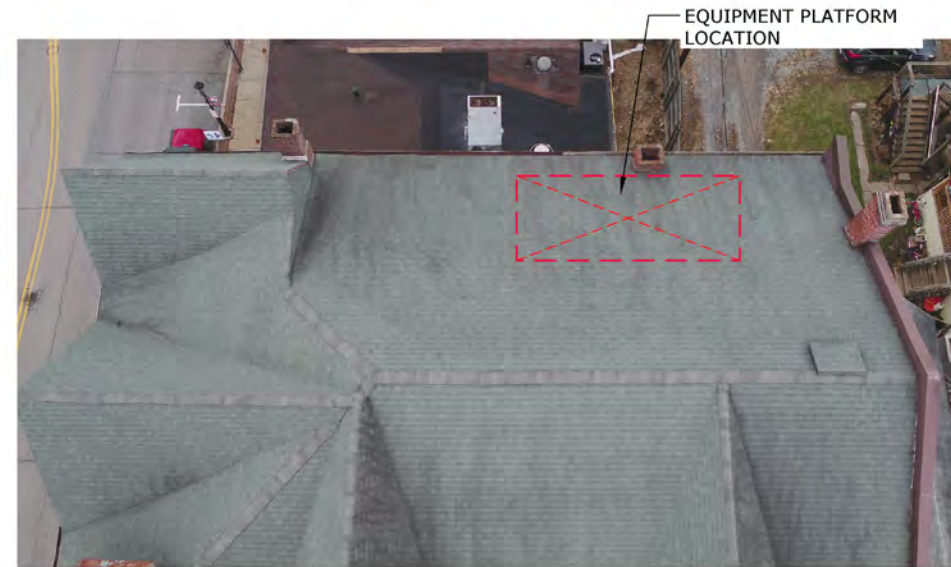


PLAN - 1/4"=1'-0"

MECHANICAL PLATFORM PLANS



MECHANICAL PLATFORM VIEWS

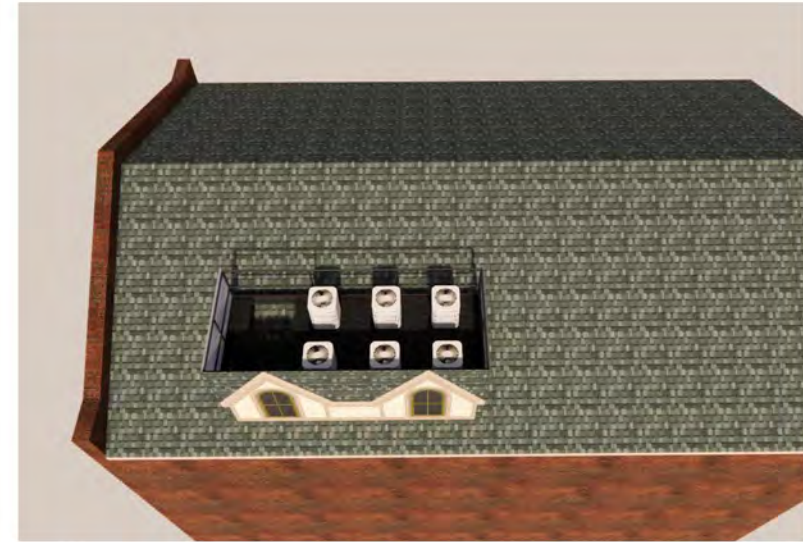


VIEWS OF EXISTING ROOF





PREVIOUS PLATFORM IMAGES



PROPOSED PLATFORM
SCREENING

Applicable Standards for 110-112 W Bishop Street project

Secretary of the Interior's Standards for Rehabilitation

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

MEMORANDUM



TO: Mayor Johnson, President Johnson, and Borough Council
FROM: David Pribulka, Borough Manager
SUBJECT: October 19, 2026 Manager Report
DATE: October 14, 2026

Construction on the waterfront continues to progress. For the Stage at Talleyrand, the Centre Region Code Administration has issued the building permit, and site clearing has begun to make way for construction. It is anticipated that Council will be asked to consider a design change incorporating additional storage space and a chimney feature, which may also require HARB review and a Certificate of Appropriateness from Council. Site work has also begun on the Waterfront Development Project; that work is likely to continue through the remainder of the season and resume in the spring.

Proposals for final design, engineering, and inspection services have been received for both the Bellefonte Borough Authority's Big Spring Enhancement Project and the construction of Dunlop Street, and are currently under review. It is expected that Council will be asked to award the Dunlop Street engagement on November 2.

The Penn State civil engineering class studying sections of the Borough to propose concepts consistent with the Borough's Complete Streets Policy has submitted its first progress reports. Seven student groups are evaluating areas that Council has identified as potentially dangerous to pedestrian and vehicular traffic. The class is expected to conclude its analysis in December, and the results will then be presented to Council for review.

A representative of the Teeter Group presented to the Workplace Safety Committee at its monthly meeting on October 14, where staff and committee members reviewed the loss claim history of the Borough's departments. Overall, very few workplace injuries have resulted in workers' compensation claims, and this strong experience has contributed to favorable insurance renewal premiums. As expected, the most common cause of workplace injury is improper lifting technique. Management will work with the Teeter Group to provide training that better prepares staff for lifting tasks and helps reduce future claims. Staff is currently obtaining renewal quotes for each line of coverage, including health insurance, which is self-insured through the Pennsylvania Municipal Health Insurance Cooperative. Updated figures will be reflected in the draft 2027 Annual Budget.

The Borough Authority Board has scheduled two work sessions to review the draft 2027 Annual Budget for the Water and Sewer Funds. These work sessions will be held on October 27 and 29 at 6:00 p.m. in the Oak Room. Council is continuing its review of all governmental funds at its upcoming work sessions and will be asked to review proposed amendments to the Borough's Schedule of Fees on November 2.

The Borough submitted written comments on the draft Nittany Valley Regional Comprehensive Plan Implementation Agreement prepared by the Centre County Office of Planning & Community Development. The comment letter, signed by the Borough Manager and the Director of the Office of Community Affairs, conveyed significant concerns with certain provisions of the draft agreement. The Ordinance Ad Hoc Committee reviewed the letter at its October 13 meeting. Staff will forward to Council any response from County Planning or the Nittany Valley Joint Planning Commission.

The vacancy announcement for the Assistant to the Borough Manager position has drawn a strong initial response. Letters of interest and résumés may be submitted directly to the Borough Manager; the position will remain open until filled.

The fall leaf collection schedule and related information have been posted to the Borough's website and social media. Collection will begin the week of October 19 and continue until winter operations start. Residents are reminded to place leaves in the area between the curb and sidewalk, not in the street. While collection is underway, please keep children and pets away from leaf piles along the curb, as the equipment can seriously injure people or animals nearby.

Thank you.

MEMORANDUM



TO: Bellefonte Borough Council and Mayor
FROM: Joanne Tosti-Vasey, Chair
SUBJECT: Joint Parks and Recreation/Environmental Committee Meeting
DATE: September 28, 2026

- The Local Climate Action Planning (LCAP) cohort engagement with Penn State is being planned for fall 2027, with a Council work session anticipated in early 2026.
- The PA Sustainability Certification can provide a 5-point boost on DCED, DCNR, and DEP grant applications, making it a strategically valuable pursuit.

Parks and Recreation Committee

Key Takeaways

- The Nittany Valley Joint Planning Commission's implementation agreement raises significant concerns regarding binding dispute resolution processes and the autonomy of member municipalities in land use decisions.
- The wrought iron fence replacement at Talleyrand Park is estimated at ~\$25,000 and will be recommended to Borough Council, with budget planning targeted for 2027.
- Clearwater Conservation staff (Jen Dombroski and Jill Hazy) conducted a walkthrough of the peninsula with Borough staff, identifying erosion areas and invasive species management opportunities.
- The Talleyrand stage construction is temporarily paused pending building permits from Center Region Code; contaminated fill material (Arsenic) requires additional testing before removal.
- Penn State ARL will conduct vibratory testing on the suspension bridge; a grant application for deck replacement is pending.

Clearwater Conservancy – Natural Buffer Maintenance Update

Dave Pribulka met with Clearwater Conservancy staff, Borough staff, and a Garden Club representative last week on a walkthrough of the Talleyrand Park peninsula to discuss the maintenance of the natural habitat area. The walkthrough included Alyssa Doherty, Matt Auman, Ann Sager (Garden Club), Jen Dombroski (Clearwater Conservation Riparian Program Manager), and Jill Barski Hazy (Coordinator, Clearwater Conservancy). They discussed invasive species, particularly purple loosestrife, and Clearwater's capacity to assist with future invasive removal. The following plans and status of ongoing issues were discussed:

- They proposed establishing a mowed perimeter to delineate the peninsula and improve visual clarity.
- They identified an eroded area along Big Spring Outflow near the stamped concrete bridge; Clearwater Conservancy said they would investigate assisting the borough with red dogwood plantings to curb erosion. Dave Pribulka will ask Clearwater Conservancy to coordinate with the Borough before conducting any plantings to ensure no conflict with the Big Spring Enhancement Project.

- The natural buffer signage installation is delayed due to a bulk order of 30–35 signs needed to reduce the overall cost of making these signs; only 2 of the signs are in Talleyrand Park. The others are in other areas of the Spring Creek Watershed.
- Andrea Murrell, one of the two co-chairs of the Talleyrand Park Committee, announced she has formally rejoined Clearwater Conservancy as their Communications and Engagement person starting in September. She said that the Talleyrand Park Committee is interested in volunteering to work on the invasive species removal (purple loosestrife), and she will coordinate volunteer timing with Clearwater staff. She agreed to contact Jen and Jill at Clearwater Conservancy to determine optimal timing for volunteer invasive removal and will notify the Borough in advance.

Dave Pribulka then confirmed that volunteer work activities for Bellefonte Borough are permitted under the Borough's volunteer liability insurance policy; a written email confirmation required before such activity occurs. The volunteers need to notify the borough administration in advance of their work.

Action Items

- Andrea Murrell (Talleyrand Park Committee)
 - Send Bellefonte an email with specifics of any planned volunteer invasive species removal activities at the peninsula to obtain written Borough approval under the volunteer liability policy.
 - Contact Jen Dombroski and Jill Hazy to determine optimal timing for volunteer loosestrife removal (approximately twice per year).
 - Update the Talleyrand Park Committee on the Clearwater peninsula walkthrough findings.

Wrought Iron Fence Replacement – Talleyrand Park

There is an existing wooden fence located behind the pergola that protects the Spring Creek entrance to the mill race. The existing fence has collapsed; a temporary fence is currently in place. We need to replace the temporary fence with something more permanent.

The committee reviewed two quotes from Yonder Mountain Conservation Company for replacing the deteriorated fence at the mill race entrance. Option 1 is a partial, in-kind wooden fence replacement. Option 2 is a full wrought iron replacement; it would be 6-foot-tall black steel fence, with railings (pickets) spaced 3 inches apart for safety. Option 1 costs approximately \$12,600. Option 2 costs \$24,993.

The \$24,993 quote is just under the \$25,000 competitive bidding threshold; best practice is to obtain multiple quotes given the proximity to the threshold. Since this estimate comes in just under the competitive bidding threshold, the committee is recommending obtaining multiple quotes. If any of these quotes go over this threshold, a competitive bidding process needs to be considered, particularly if change orders would risk increasing the cost if the scope is not tightly defined.

Dave Pribulka said he doesn't know if Yonder Mountain is registered with CoStars or SourceWell; if they are registered, their registration would allow us to award them the contract without competitive bidding. This is on his to-do list.

After looking at both options, the Parks and Recreation Committee and the Talleyrand Park Committee representative recommend going with the wrought iron option, citing the "build it once, build it right" philosophy and the importance of maintaining the park's aesthetic. We agreed that the wrought iron option results in less maintenance for Public Works and will last longer. In addition, Dave Pribulka confirmed that the funds are available through the Capital Improvement Plan and can be included in the 2027 Parks budget. Gina Thompson, the HARB Coordinator, has indicated that this option will need to be reviewed by HARB and will likely be supportive.

Action Items

- Dave Pribulka
 - Confirm whether Yonder Mountain Conservation Company is registered with CoStars or SourceWell.
 - Obtain additional quotes for the wrought iron fence to support procurement compliance.
 - Incorporate with Lori Walker McGowen, Finance Director, the wrought iron fence project into the 2027 budget with an elevated appropriation.
 - Prepare a summary memo of this meeting for Council regarding the wrought iron fence recommendation (Joanne Tosti-Vasey will review formatting before being placed in the Council packet).
 - Coordinate with Lori to schedule the parks budget work session (DONE: scheduled for Monday, October 5, 2026).

Waterfront Walkway – Tree Assessment

Matt Auman, Public Works Supervisor, has tagged the trees along the Waterfront Walkway that are believed to be dead and in need of removal. Marriah Kessler, our new council member and Parks and Rec Committee member, as a certified arborist, was asked to assess the tagged trees later in the week to determine if the correct trees have been tagged for removal and replanting. After determining how Matt marked the trees (ribbon or something similar) if the marking is not obvious, she will do the review and provide a report back to Dave Pribulka and Matt Auman

Action Items

- Dave Pribulka
 - Confirm with Matt Allman the type of marking used on tagged waterfront trees and relay to Marriah Kessler.
- Marriah Kessler
 - Walk the waterfront walkway later in the week to assess trees tagged by Matt Allman for removal and report findings to Dave Pribulka

Talleyrand Stage Construction Update

Construction of the Talleyrand Park stage is temporarily paused pending building permits. Centre Region Code and architect Hoffman Leakey have exchanged several rounds of comments; most of the issues have been resolved. This includes a memorandum of

understanding required by the code agency regarding restroom use at the Pelican Building (a formality, as actual use is not anticipated). Construction will resume once the building permits are issued.

Mid-State Paving is completing remaining site work while awaiting the building permits. The contaminated fill material (fly ash with petroleum odor and high arsenic levels) was discovered during trenching and has delayed the ground work for a short period of time. It cannot go to the originally planned Hagerstown, MD incinerator and must be redirected to a permitted Philadelphia site after further testing. Arsenic in soil is not unusual and is not a current threat to human health or the Big Spring; results from additional testing expected that week.

Andrea Murrell asked whether the fill is safe for the public using the park. Dave said the area where the fill is located is roped off but is not a hazard under normal conditions.

Dave then announced that Bob Lamb has donated a large sum of money for the Talleyrand Park Stage. The Stage Committee scheduled a photo opportunity at 11 am on Tuesday, September 29 to accept the donation.

The Stage Committee will be giving a presentation on the progress of the construction at one of the council work sessions in October.

Action Items

- Dave Pribulka
 - Attend the donor photo opportunity at the Talleyrand stage site on September 29 and capture photos of this event (DONE – a PSU student who was walking in the park took the photos and will be sending them to Dave).
 - Await and review contaminated fill testing results (expected by October 2); coordinate transport to Philadelphia-area permitted site.
- Joanne Tosti-Vasey
 - Attend the donor photo opportunity at the Talleyrand stage site on September 29 (DONE)

Suspension Bridge – Repairs, Lighting, and Penn State Testing

Several updates were provided regarding the Talleyrand Park suspension bridge. A loose handrail on one side of the bridge was identified; a welding company will stabilize it as a low-cost, low-disruption repair. Solar lighting for the bridge is being priced; it is expected to be removable and re-installable around the future deck replacement project.

And a Penn State ARL team led by Dr. John Young will conduct vibratory/harmonic testing on the bridge on Tuesday, September 29, from 9 AM–5 PM; the bridge will be closed in the morning to pedestrians to determine natural vibration and then open to the public in the afternoon to test for vibrations when people are using the bridge. The testing is purely educational — to demonstrate real-world vibration measurement to engineering students; no structural modifications will be made. Andrea Murrell suggested capturing photos of the Penn State testing for the Talleyrand Park Facebook page (managed by Renee).

Action Items

Action Items

- **Dave Pribulka**
 - Confirm with Matt Auman whether solar lighting for the suspension bridge can be easily removed and reinstalled around the deck replacement project.
- **Joanne Tosti-Vasey and/or Dave Pribulka**
 - Stop by the suspension bridge on September 29 to photograph the Penn State ARL vibratory testing; share photos with Andrea Murrell. (DONE by Joanne Tosti-Vasey). Here's two pictures that were taken before the bridge was reopened to the public.



- **Andrea Murrell**

- Share photos from the Penn State ARL bridge testing (provided by Joanne Tosti-Vasey) with Renee for the Talleyrand Park Facebook page.
-

Talleyrand Train Station – CDBG Bids

Bids were received for the Talleyrand train station final design and engineering, funded through Community Development Block Grant (CDBG) reappropriations. SEDA-COG administered the bid process; bids came in lower than anticipated. The apparent low bidder is Hoffman (Hoffman Leakey), which is consistent given their prior preliminary design work on the project. This CDBG funding will also serve as a match for the suspension bridge deck replacement grant. The bids are currently being validated; a Council award is anticipated in October or November.

ADA Universal Playground – Governor's Park / Elementary School

The committee discussed the status of the ADA-accessible playground project near Governor's Park.

A Liberty Swing (wheelchair-accessible swing) was installed in Governor's Park about 10 years ago; the goal is to build out a full, universally accessible playground area around it.

Bellefonte Elementary School is currently installing an ADA playground; it should be completed within the next two weeks. The Parks and Recreation Committee wants to look at this playground to get an idea as to what type of ADA-accessible equipment we would like to see added to Governors' Park.

Tom Lannan (school district contact) was contacted during our meeting. He confirmed that all the playground equipment at the elementary school has been installed. They are waiting for the "pour-in-place" surfacing to be added, and their project will be complete by about October 8. He said he believes we can do our tour on Monday, October 26, 2026, at 5:00, but will reconfirm as we get closer to the meeting date.

Action Items

- Dave Pribulka
 - Follow up with Tom Lannan (school district) regarding completion of the elementary school ADA playground and confirm location of next committee meeting (Monday, October 26, 2026, at 5 pm at the Elementary School if playground project is completed OR in the Oak Room if it isn't).
-

Environmental Committee

PA Sustainability Certification and Local Climate Action Planning (LCAP)

The committee discussed the Borough's pursuit of the PA Sustainability Certification and potential engagement with Penn State's LCAP cohort.

LCAP

Dave Pribulka met with Brandy Robinson (Penn State Associate Professor) Monday morning, September 28, regarding LCAP planning. The LCAP process involves a greenhouse gas emissions inventory using ICLEI software, followed by project planning; Penn State's cohort is full for the current year. The greenhouse gas emissions inventory process occurs during the fall semester, and the customized project is designed and set up/started during the spring semester. Bellefonte's engagement with this program is being planned to begin August 2027, running through fall semester 2027 and into spring 2028 project planning.

A Council work session with Brandy Robinson is planned for early 2026; the committee should engage Council by early spring 2026 to allow time for questions before the June enrollment deadline.

Sustainable PA Certification

We are also considering the Sustainable PA certification that is led by Sustainable PA (through Sustainable Pittsburgh) and the Pennsylvania Municipal League. Obtaining the certification provides a 5-point boost on DCED, DCNR, and DEP grant applications — which is potentially decisive.

Certification lasts for three years and then the community must be recertified. Designated certification levels include Bronze, Silver, Gold, and Platinum. We had previously started the certification process and reached ~80% completion of the Sustainable PA certification process; the program has since been significantly revised to be more customizable. When we checked our progress on the certification web last month, we found out that our current compliance with the updated certification rubric has dropped to 27%. This is due to changes over time to the certification items as well as a need to regularly update the records included in the certification process.

The previous attempt at certification was stalled when the Council declined to adopt a required resolution that is part of the certification. We do not know if this resolution has changed or not since that time. Joanne Tosti-Vasey has contacted Sustainable PA to obtain the text of the required resolution which is not visible on the Sustainable PA website until after the onboarding process is completed; call was not returned. We are waiting for a return phone call and email from them.

Action Items

- Dave Pribulka
 - We reviewed the “To Do” steps from our meeting with Bandy Robinson in July. She still needs to share certification documents from McCandless, Pittston, and Homestead as peer references, and an anonymized EV replacement calculator developed for State College. These items will assist us with both the LCAP and the

PA Certification process next year. Dave Pribulka agreed to follow up again with Brandy on these items.

- Joanne Tosti-Vasey
 - Sustainable PA will be contacted again to obtain the resolution text.
- Marriah Kessler
 - Marriah will review the July 27th meeting notes that were attached to the September 28 meeting agenda to get up to speed.
- Brandy Robinson (Penn State – external)
 - Share certification documents from McCandless, Pittston, and Homestead as peer references.
 - Share the anonymized and finalized EV replacement calculator developed by Grant Rao for State College.
 - Coordinate scheduling of a Council work session with Dave Pribulka for early 2027.

MEMORANDUM



TO: Bellefonte Borough Council and Mayor Johnson
FROM: Joanne Tosti-Vasey, Chair
SUBJECT: Ordinance Ad Hoc Committee
DATE: October 13, 2026

In Attendance: Dave Pribulka, Borough Manager; Gina Thompson, Zoning Director; Deborah Cleeton, Council Member; Joanne Tosti-Vasey, Chair and Council Member

Topics Covered: SALDO amendments; NVJPC Comprehensive Plan Implementation Agreement; data center regulations; statewide litigation involving rental housing programs; accessory dwelling units; special event regulations; games of skill; conservatorship filing for blight remediation; and sidewalk repairs/replacements.

Due to a Zoom glitch, Melissa McCullough said no sound was recorded, only visuals. The following is a summary based on Dave Pribulka's agenda and the limited notes I had for the meeting.

SALDO Amendments

Both the Centre County Planning Office and the Bellefonte Borough reviewed the draft ordinance amendments to two sections of the SALDO (Subdivision and Land Development Ordinance): Traffic Impact Study Ordinance and the Parkland Dedication Ordinance. . Council will tentatively review the draft amendments at the November 2 Council Meeting and authorize advertising a public hearing to enact the two ordinances on December 7.

Traffic Impact Study

The current Traffic Impact Study (TIS) addresses the traffic impacts of proposed subdivision and land development by authorizing the Borough Council or Borough Engineer to require a traffic report. This subsection of the SALDO is only one sentence long and establishes no objective criteria governing when such a study is warranted, the methodology to be employed, the standards for review, or the mitigation of identified impacts. The draft ordinance revokes § 500-11B(8), replaces it with a paragraph titled SECTION 1. AMENDMENT OF § 500-11B(8) and then, if passed, enacts a new section titled § 500-12.1. TRAFFIC IMPACT STUDY REQUIREMENTS.

The County Planning Office commented that the “Bellefonte Borough Ad Hoc Ordinance Committee composed a thorough set of provisions for both Full and Limited Traffic Impact Studies and addressed reasonable thresholds for determining future traffic conditions and mitigation measures for proposed development activity within the Borough.” They then suggested but did not mandate a few minor changes to this ordinance, all but one, which was incorporated into the draft. The one change we did not make would, in the committee’s opinion, have allowed a developer to choose when to conduct the traffic study. We agreed that we want to see the TIS conducted before the preliminary plat is approved.

The Borough’s Planning Commission had a general discussion about the ordinance. From the notes we received, it appeared that they only had one change to TIS amendments. They recommended that the traffic engineer provide both the applicant and the Borough Manager with a written scoping summary; the original draft only mentioned that written copies be sent to the applicant. Based on this comment, we also added that the applicant must send written copies of the TIS with the preliminary plan application to both the traffic engineer and the Borough Manager.

Parkland Dedication Ordinance

This SALDO amendment repeals and replaces §500-23 (recreation and open space) in its entirety to 1) establish updated requirements for parkland dedication or the payment of a fee in lieu thereof as a condition of subdivision and land

development approval; 2) establish a parks fund; and 3) provide for the use and administration of fees collected. This amendment will update and replace the existing §500-23 in its entirety to reflect the Borough's current conditions, including its largely built-out character, the modest volume of new development activity, and the practical administrative advantages of a fee-in-lieu approach with fees established by separate resolution as part of the Borough's Fee Schedule.

The County Planning Commission offered general comments on this ordinance but recommended no changes.

The Bellefonte Borough Planning Commission has asked Mr. Pribulka and Ms. Thompson to research redevelopment triggers and the Parks Fund maintenance language to determine if any changes are needed to this ordinance. This is still under review.

NVJPC – Comprehensive Plan Implementation Agreement

The Nittany Valley Joint Planning Commission (NVJPC) is working on an intermunicipal Comprehensive Plan Implementation Agreement for Bellefonte Borough, Benner Township, Marian Township, Spring Township, and Walker Township. The agreement aims to align land use regulations with the Comprehensive Plan's stated goals and enable shared land uses among member municipalities.

The NVJPC initially reviewed the document in October and asked the Centre County Planning Office to revise and clarify a couple of sections. After the NVJPC meeting, Dave Pribulka and Gina Thompson reviewed the document and subsequently drafted a comment letter to the Centre County Office of Planning and Community Development summarizing Bellefonte Borough staff's review of the draft Comprehensive Plan Implementation Agreement.

Our discussion reviewed the staff letter to the County and in general agreed with the comments that were made. These include concerns about some lack of clarity in what “conforming” zoning and SALDO ordinances across municipalities mean, asking why mandatory arbitration among municipalities would be required or is even necessary, and how a dispute resolution might work.

The letter also commended the draft for its attempts to clarify how municipalities could share land uses.

After reviewing Mr. Pribulka's letter and the draft document again, the committee recommended that staff follow up with the county to request a redlined version of the draft to see what was added to this updated intermunicipal agreement, which was not presented at the October NVPJC meeting.

General Discussion

At the end of the meeting, Pribulka and Thompson reported no new updates to report to the Committee on statewide litigation involving rental housing programs, accessory dwelling units, special event regulations, conservatorship filing for blight remediation, or sidewalk repairs/replacements.

PSAB Legislative Update

Cleeton and Tosti-Vasey also updated the committee on information learned at the October PSAB conference about data centers, games of skill, and vape shops, related to ordinances we have been discussing in committee meetings.

General Assembly Activity and Data Centers

Both the PA House and the PA Senate have five remaining days before the 2025-2026 session ends. Both houses will meet on October 19, 20, and 21. The House will then return on November 9 and 10. The Senate also has two additional days in November after the House meets to wrap up its business.

According to the PSAB, the only remaining bill that they monitor that might reach the Governor’s desk for signature is HB 2496¹, which creates up to a 180-day moratorium on data center development to allow local municipalities to amend their zoning ordinances. The bill currently awaits a final vote from the full Senate. If it passes, it must return to the House for concurrence on the Senate's amendments. Because the Senate won’t meet in November until after the House shuts down, it must pass out of the Senate by October 21 for the House to concur. If it passes and is signed into law, it will become effective 60 days after Governor Shapiro signs the bill.

Games of Skill

On June 15, 2026, the PA Supreme Court, in a split decision, declared that machines that allow the public to play games of skill are gambling machines. They said that, effective Tuesday, October 13, the state Gaming Control Board—the only entity that can legally license slot machines—will confiscate any skill-game devices found outside casinos and truck stops. The Supreme Court gave the General Assembly 120 days to pass a new law allowing these devices to remain in venues other than casinos and truck stops. Because the House and Senate could not agree, the law did not change.

As a result, the PA State Police announced, “The [State Police] and other law enforcement agencies may take enforcement action against businesses which continue to possess, operate and/or maintain such machines after that date....

Enforcement actions may include seizing and forfeiting the machines, associated equipment, and money associated with the operation of the machines, and/or filing criminal charges where deemed appropriate.”

Vape Shops

Governor Shapiro signed Act 57 of 2025 into law last December. The law regulates what vape shops can sell starting October 19, 2026. This law establishes a mandatory state registry in the Attorney General’s Office for all electronic nicotine delivery systems, making the sale of any unlisted product illegal; if an item isn’t listed on the AG’s list, it is banned. The list allows only vape products with FDA authorization, or an FDA Premarket Product Application filed by September 9, 2020, and still under review. This law excludes all flavored vape juices except menthol-flavored ones, as well as almost all disposable vape products.

Unlisted products become subject to seizure on October 19. According to a [Pittsburgh CBS news article](#), up to 95% of all products sold as vape or vape-like products could be confiscated as of October 19.

¹ HB 2496 modifies the PA Municipalities Planning Code to allow a municipality to adopt a resolution at a public meeting to pause accepting new applications for data center development for up to 180 days under the municipality’s zoning ordinance. A data center, under this bill, is defined as “a facility or group of facilities, including ancillary uses or associated structures located on the same tract or parcel of land, that are predominantly used to house working servers or similar data storage systems and that have an uninterruptible energy supply or generator backup power, or both, cooling systems, towers and other temperature control infrastructure.”

The pause would be retroactive to the time the municipality's governing body gave public notice of the meeting. An application that is submitted to the municipality during the pause shall be deemed received the day after the pause ends. During the pause, the municipality may “adopt, amend or repeal provisions of a zoning ordinance relating to data center developments in accordance with law. An application for a data center development submitted during the pause shall be subject to the zoning ordinance provisions as adopted, amended or repealed by the municipality under this subsection.” Once the pause has ended, a municipality MUST wait a minimum of 18 months before considering another pause to accepting data center applications.

STREETS / PROPERTY / INFRASTRUCTURE COMMITTEE MEETING: 09/23/2026

Committee members present: Deb Cleeton, Barbara Dann

Staff members present: Dave Pribulka

Lead Pedestrian Interval at High and Spring Streets:

A request has been made that a lead pedestrian interval be added to the pedestrian walk signal at High and Spring Streets. When activated, a lead pedestrian interval gives pedestrians 3 – 4 second to enter a crosswalk before traffic begins to move. High and Spring Streets is the only signalized intersection in the Borough with a pedestrian walk signal that does not include a lead pedestrian interval. This request will be forwarded to our LTAP contact for review and recommendations.

Retaining Wall on Stoney Batter:

The retaining wall near the top Stoney Batter is showing signs of deterioration. The recommendation is that there be a preliminary inspection of the retaining wall and periodically monitor the area for signs of new damage. Repair of the retaining wall may be affected by PennDot repaving W. Pine St. in 2027. LTAP could also provide input on this project.

Collapsed Storm Pipes:

There are collapsed storm pipes behind homes on Shady Lane. Repairs are ongoing.

Complete Streets:

Students from PSU are out and about at the geographical insets identified by the Borough for study and development of renderings for the Borough to incorporate into our streetscape. The results of the study are expected in November.

Parking Ordinance:

Committee needs to follow up on Manager's proposed amendments to the Borough's parking ordinance.

Next Meeting: November 26th @ 6:00 (may reschedule due to holiday)

Centre County Library & Historical Museum Board of Trustees Meeting
Miles-Humes House -Virtual Option
Thursday, August 27, 2026
6:00 pm

Trustees Present: Deborah Cleeton, Mary Prendergast, Vickie Barnett, Kathleen Gomez, Jennifer Cifelli, Jennifer Rawson, Rhonda Rumbaugh

Trustees Absent: Justin Miller, Matt Bonchak

Staff Present: Michele Reese, Tina Zins

Guests Present: Brady Clemens

Call to Order: Deborah Cleeton, President, called the meeting to order at 6:00 pm.

Public Comments and Correspondence:

Consent Agenda:

Barnett moved to approve the June 26, 2026 minutes, the June and July Finance Reports and Investment Summaries. Seconded by Prendergast. Motion carried.

Operations Report - Cleeton stated that she liked the way the Operations Report has been set up, and likes the feedback from all of the staff. Zins stated that the SLP had over a 1000 participants.

Director Report - Zins stated that we had started to discuss how we could reach out to some of the outlying communities. She stated that a Library Outreach Services flyer has been created to show what services are available and can be conducted offsite. This would allow organizations to reach out to us to set up programs if they are interested. Staff discussed book locker sites at prior Bookmobile areas, and placing them in three possible sites. They include Port Matilda Borough, Snow Shoe Borough, Howard, and East Penns Valley Library. We would not place a locker at EPVL, but patrons could potentially drop off, pickup, and place holds at that location. Shaffer will be presenting this information to the EPVL Board to see if they would want to partner with us. Zins stated that Altrusa is interested in learning more about the book lockers and their potential sites. Further discussion was held regarding the book lockers and where we would send the flyers to.

District Update - Brady Clemens discussed the process of the District Library services. Clemens stated that all PA libraries that receive state funding are provided with services that could not be acquired independently. Funding is received from the State at \$298,000. The District Center (Schlow) receives those funds and then distributes them. Clemens further discussed the services available to the District Libraries and the obligations to the State. Clemens stated that he does try to get out and meet with each board, and stated he does offer new board member orientation.

New Business -

New Phone System - Andrews submitted a report to the Board stating that we will be switching our phone provider from Morefield/Clearfly and Verizon to Full Service Network. They are a cloud based phone and internet provider. With FSN all branches will all be on the same phone system. They will provide all the phones and we will keep the phones from Allworx. The Morefield contract expires August 2027. The goal is to have the new phone system in place by the end of the year.

Formation of Plan/Legacy Giving -

Old Business:

Audit - Reese stated that she had spoken to Jamie from Dean Accounting, and they are planning to come to the office at the beginning of September to do a hard copy verification. They are then to submit a draft of the Financial Audit and 990 for the board to review and present it at the September meeting virtually.

Reese recommended that we consider sending out RFP's to other firms to have them do the audit for the next three years. There is no signed contract with Dean Accounting.

Cleeton asked if there are multiple auditors to send an RFP out to. Clemens stated that it is hard to find an auditor. Discussion was held regarding auditing firms and links to search.

Student Library Card MOU - Cleeton stated that the MOU was discussed at a prior meeting, and asked if a motion should be made this evening. Zins discussed the MOU for the school districts and asked that the Board make a motion to approve the MOU.

Zins stated that she has met with the Superintendent from Penns Valley and they are interested in implementing the project with either an Opt In or an Opt Out Model. Penns Valley is creating a District Literacy Team, and they are looking for steering committee members. Zins stated that she and Kathleen Edwards have joined the committee. Zins stated that she would like to meet with the Bald Eagle, Bellefonte, and Philipsburg Superintendents to present the MOU draft to them. Rumbaugh asked if the yearly letter for caregivers would be sent to the home of the student. Zins stated that it would be up to the school district to distribute the letter to the families. Discussion was held regarding the upfront cost to implement the program. Zins stated that we have applied for a grant to help cover the cost of the program. Cleeton asked if the templates would be adapted for each school district and Zins stated they would be adapted to each district. Zins stated that at a prior meeting to discuss the library card program, Bonchak had stated that we may look at our liability insurance for importing the student information.

Rumbaugh made a motion to move forward with the Student Library Card MOU as presented. Seconded by Prendergast. Motion carried.

No Replacement Fees Proposal - Zins stated that staff have been working on the program since April and the proposal was presented to the board in June and to Schlow. Zins stated that we are interested in doing this pilot to ensure the library card program is a success, and to help with the patrons that have been blocked from borrowing materials. Zins stated that we will initially forgive fees for approximately seven CCL patrons with CCL items with lost/missing status. There would be a new tracker process, this would catch patrons who have long overdue

items at the final notice. We would forgive these fines, notify the patron that the fines have been forgiven, and try to get their card active again. Fines would also be forgiven on site at our locations. This would include Schlow items for just this process. The fine limit would be lowered to \$250 of items that a patron could incur before they are unable to check out materials. Schlow's items would not be included in the first two items of the pilot. Discussion was held on how many accounts are currently blocked and the age of those accounts. Zins stated that currently 23% of our patrons have been blocked.

Rumbaugh stated that she loves the idea that the branches have the ability to waive the fee, and does not like the blanket exemption of the lost/damaged items. Barnett stated that she would like to see patrons go to the branches and discuss the fine and possibly have them waived. Cleeton stated that the current 23% of patrons should be reviewed, and see if they are still in the area. Further discussion was held regarding the program, funding, limited liability and accountability. Gomez stated that she agreed with Barnett, she likes the idea of not having the fees, but does not agree with the proposed program, and asked how accurate is the 23%, Zins asked what we could do to change the system to make it work. Rawson asked about reaching out to the patrons that are blocked and asking if they would like to come back to the library and we waive their fee. Cifelli asked what would happen if an email was sent out and for the patrons who come back to the library, their fee gets removed. Further discussion was conducted regarding emailing the patrons who have been blocked at the \$5 level, and waiving fees, and reactivating their cards. Doing the process in phases.

Zins stated that out of the 23% discussed we can only address 7 patrons. The other patrons have Schlow items that have not been returned and we cannot remove that block. They have developed a limit tracker chart to track the fees that have been waived and managers are to reach out to those patrons to discuss the account.

Clemens stated that Schlow has exempted the student cards from the fees, and that the program could be done in pieces.

Clemens stated that the pilot could be run on the first two items of No Replacement Fee Pilot. Further discussion was held regarding the implementation of the three items.

Rawson motioned to adopt the No Replacement Fees pilot program for September through February. Seconded by Cifelli. Four Rawson, Cifelli, Prendergast and Cleeton voted to move forward. Barnett, Rumbaugh and Gomez voted no. Motion carried.

Centre Hall Expansion Update - Barnett stated that Sticha had sent an email stating that the \$50,00 USDA grant may not be funded this year. The committee will have to recommend to the board to proceed with the grant. Cleeton discussed the reports submitted by Sticha.

Municipal Visits: No discussion.

Committee Reports:

Finance:

Printing and distribution of expansion publication - Cleeton stated that we do need to go with the capital campaign committee recommendation of Colonial Press.

Barnett made a motion to use Colonial Press for the printing and mailing of the expansion publication. Seconded by Rumbaugh. Motion Carried.

Hamer Foundation Funds - The Hamer funds were received July 29, 2026 and have been deposited into the Centre Hall Expansion checking account. Reese spoke with Shelly Wike to ask if FNB could give us a better interest rate. Shelly reached out to Treasury Management, and they said that if we change the account to a Money Market, we would earn 3%. The grant period is for 12 months, which means the funds have to be depleted by July 16, 2027. Rumbaugh asked about the FDIC insurance. Reese stated that we are covered by the PA Act 72. She will reach out to Shelly from FNB to ask for a copy of the Act. **Rumbaugh motioned to move the CH Expansion funds into the money market. Seconded by Cifelli. Motion carried.**

Personnel - Barnett stated that she and Cleeton had met with Zins to discuss performance evaluation forms. Zins stated that they met to discuss the forms for the entire staff. Holt has hired two part time employees. Reese stated that Holt is looking to hire a Student Library Assistant that would work 8 hours per week.

Property:

Museum – The mural has been completed. Cleeton stated that she spoke with Ann Sager and she would like to reshape the walkways. Barnett asked about a MOU for maintaining the mural, and the Garden Club will be including that in their new MOU which will be completed in December renewal. Barnett stated that we have received furniture that was from the Elmira Humes family. It is unknown at this time where we will place it all. LeDon Young suggested that we possibly lend it out to other museums, and that we share exhibits with other museums in the area. Discussion was held on how we will store it.

Bellefonte – Nothing to report.

Centre Hall - Nothing to report.

Holt –

Bellefonte Little House - Nothing to report.

Fundraising/Development - Rumbaugh stated that she and Barnett have been working on the Legacy Giving Program and propose naming it the The Elmira Humes Society. Rumbaugh discussed other non-profits that have implemented the Legacy Giving program. She stated that we could hold a brunch at the museum or library to thank the donors and discuss their giving to the library. Rumbaugh discussed further how to encourage people to donate. Rumbaugh stated that they are asking for help from Valora and Bronner to help create an informational flyer to help promote Legacy Giving. Cleeton asked if there would be restrictions on the funds that have been donated, and Barnett stated that it would depend on what the donor has designated.

Planning - Rumbaugh stated that the committee had met several times to discuss strategic planning. She discussed the planning and the effects on staffing, patrons, finances, technology and reviewed the notes that were submitted to the board. The committee wants to focus first on the funding constraints and then focus on the strategic planning by possibly using a survey that can be handed out at the circulation desks or something online. Rumbaugh stated that they would review the plan in 6 months to see where things are heading. Suggestions were made on

how to get feedback from patrons. Barnett suggested a survey, Cifelli suggested a QR code. Zins discussed the current templates that we have and we could create other templates as well to send out to patrons. Further discussion was held regarding the templates and who to send them out to.

Nomination: Rosson, Miller, Cleeton, Gomez are cycling off. Zins stated she is working with Hutton for getting nominations. Rosson stated that she would like to stay on the board. Cleeton has a possible replacement.

Holt Friends - No report.

Bellefonte Friends - Cleeton stated that the Friends were at the National Night Out at Talleyrand. She stated that there were a lot of people that stopped by at their table. Rosson stated that there was a quilt donated to be raffled off. The drawing will be done on November 11th. She stated that they are reaching out to other organizations to promote the raffle.

PPVLS- No report.

Comments for the Good of the Order and Adjournment - Gomez stated that the Houtzdale has started a historical society. She stated that she has been in contact with Bonnie Goble, and she has been a big help in setting up the society. Cifelli thanked everyone for their work, and thanked Clemens for coming out. Rosson stated that she is appreciative of what is being done to help move us forward. Cifelli, Rosson, Barnett, Rumbaugh thanked Clemens for attending. Prendergast stated that she had worked with Kelly Camden from FNB Investments to set up her login. Clemens thanked everyone for allowing him to attend. Zins stated that we had a great time at the Kids Day at the Grange Fair and there were a lot of children and families. Thanked everyone for their help on Monday. Barnett asked if we could put a donation jar specifically for the CH Expansion at the circ desk. Zins said that we would talk to Edwards about the jar. Cleeton stated that it would be great to have a bag with handles with our logo to handout with the items that are given out. Small bags with handles were purchased for the Friday event at the Fair, and logo stickers were made and attached. Reese stated that we had made stress balls for the Kids Day activities and did button making. The next meeting is September 22, 2026.

Rumbaugh moved to adjourn the meeting at pm. Seconded by Prendergast at 8:06 pm.
Motion carried.

Respectfully submitted,
Michele Reese, Office Manager

CENTRE REGION COUNCIL OF GOVERNMENTS
PUBLIC SAFETY COMMITTEE

MINUTES
August 11, 2026 - DRAFT

Ms. Trainor called the hybrid meeting of the Centre Region Council of Governments (COG) Public Safety Committee to order at 12:15 pm on August 11, 2026.

Members Present (In-Person): Susan Trainor, College Township; Kevin Kassab, State College Borough; Pamela Robb, Patton Township; and Bruce Helms, Halfmoon Township

Members Present (Remotely): Deborah Cleeton, Bellefonte Borough; Omari Patterson, Ferguson Township

Others Present (In-Person): Mr. Binkley, COG Office of Administration; Mr. Kauffman, COG Fire Protection Program; Mr. Schneider, COG Codes Administration; Mr. Estell, COG Administration; and Ms. Strouse, Recording Secretary

Other Present (Remotely): Mr. Risley, COG Emergency Management; Ms. MacMullan, COG Finance; Mr. Knable, Centre LifeLink; Mr. Lestz, COG Emergency Management; Mr. Asendorf, COG Finance; Mr. Faustina, COG Codes Administration; Mr. Bittner, PSU Emergency Management

NEW AGENDA ITEMS

Ms. Trainor asked the Committee if there were any agenda items to add. No new items were added.

MINUTES

A motion was made by Mr. Kassab and seconded by Mr. Helms that ***“the minutes of the July 14, 2026, meeting of the Public Safety Committee be accepted as presented.”***

The motion was passed unanimously.

ENGINE 5-3 SALE AGREEMENT

Mr. Kauffman explained that over the past month, staff and representatives of the Pleasant Gap Fire Company have discussed the potential sale of Engine 5-3 to Spring Township for the Company’s use. The Pleasant Gap Fire Company recently lost a piece of apparatus in a fire.

He said Alpha Fire Company recently took delivery of a new Engine 5-3 and planned to dispose of the former Engine 5-3. The 2026 Capital Budget anticipated \$50,000 (fair market value) in revenue from selling the existing engine. Selling the apparatus to Spring Township would reduce the Fire Administration Capital funds by \$25,000.

Mr. Kauffman stated that, upon evaluation, the old engine would require significant repairs costing more than \$15,000.

In the proposed agreement with Spring Township, the engine would be sold as is for \$25,000, and Pleasant Gap Fire Company would be responsible for all repair costs. In addition, Spring Township has agreed that if the apparatus is sold in the future, Centre Region Council of Governments would receive any sale proceeds exceeding \$25,000 plus documented repair costs.

The Committee expressed support for the neighborly assistance and the innovative revenue-sharing structure.

Mr. Patterson made a motion, seconded by Mr. Kassab, that ***“The Public Safety Committee recommends that the Finance Committee approve the sale of the 2002 Engine 5-3 to Spring Township for \$25,000, with the condition that, upon any future sale of the apparatus by Spring Township, any proceeds exceeding the \$25,000 purchase price and the documented cost of the initial engine repairs be remitted to the Centre Region Council of Governments.”***

The motion passed 4-0-3. Bellefonte Borough and Halfmoon Township abstained.

STAFF UPDATES

Mr. Schneider reported on the following Code Administration items:

- Two appeals to the Centre Region Code Board of Appeals were heard regarding Ag-Exemptions in Ferguson and Harris Townships. The Board granted the exemptions for the accessory structures in both appeals.
- There is an upcoming appeal to the Centre Region Code Board of Appeals for a property owner who converted a basement in College Township to a rental unit without permits.

Mr. Kauffman reported on the following Regional Fire Protection Program items:

- Reviewed incident reports
- Alpha Fire volunteers were manning Ag Progress Days

Mr. Risley reported on the following Emergency Management items:

- The Ag Progress Days event was underway
- Coordination was in progress for the upcoming football season

In response to Mr. Patterson, Mr. Risley said a few coordination mechanisms are already in place among local agencies. He highlighted ICAPS, an interagency coordination committee for public safety during large events, and SEOPS, a special events operations committee, noting that both committees facilitate coordination among emergency services, municipalities, and Penn State. Mr. Risley agreed to follow up with Ferguson Township Police Chief Wilson regarding a planned 5K event in the township.

ADJOURNMENT

With no further business, the August 11, 2026, COG Public Safety Committee meeting was adjourned at 12:42 pm.

MEMORANDUM



TO: Bellefonte Borough Council and Mayor Johnson
FROM: Joanne Tosti-Vasey and Deb Cleeton, Co-Chairs
SUBJECT: Public Area Transit Task Force
DATE: September 29, 2026

Present: Deborah Cleeton, Bellefonte Borough; Alyssa Doherty, Secretary/Treasurer, Benner Township; Marcella Hoffman, Planning Grants Specialist, CCMPO; Greg Kausch, Transit Planning Specialist, CCMPO; Hugh Mose, Transportation Specialist; and Joanne Tosti-Vasey, Bellefonte Borough.

We introduced Marcella Hoffman, a transportation specialist with the Centre County Metropolitan Planning Organization (CCMPO) who specializes in grant writing, and we explored grant funding options for the Long-Term Transit Development Plan. Ms. Hoffman presented a packet summarizing grant options and their priority rankings.

We reviewed five grant options and selected the one with the lowest local match and the one we could move forward with most quickly. The meeting then focused on creating an action plan. Here is a summary of this plan:

- The PennDOT Public Transportation Technical Assistance Grant was identified as the top priority funding option, with a local match requirement of only 3.33% (~\$4,950 on a \$150,000 project) for the Nittany Valley Long-Term Transit Development Planning Grant. The CCMPO received an email from the PennDOT regional office saying that this project likely meets the grant requirements, but they will confirm that only after we submit the application.
- Centre County (via the Centre County Office of Transportation) is the recommended grant applicant sponsor, as municipalities are not transit providers, and only current transit providers may apply for this grant. After speaking informally with Commissioner Amber Concepcion, we sent a formal request to the County Commissioners on Tuesday, October 13, 2026, asking whether they would sponsor the grant.
- A project structure and scope of work have been proposed:
 - Centre County Government will be the applicant,
 - A project management team and steering committee structure will be set up, drawing from the current task force and letter-of-support signatories.
 - If Centre County has a contracted planning specialist that can conduct this study for us, we are suggesting that this specialist be used for the study. If not, we will create an RFP to hire a contractor to conduct this planning study.
 - The CCMPO has agreed to continue to aid as needed to help bring the assessment to successful completion.
- The current task force will continue reaching out to the municipalities, non-profit agencies, and commercial businesses to help with the local match.
 - We currently have 20+ letters of support from all of the municipalities within the Nittany Valley Region and a couple of municipalities in the Centre Region, along with letters of support from a large foundation, large and small commercial businesses, and local non-profits that serve the residents of the region.
 - So far, we have letters of financial commitment from three entities totaling \$2,000.

- Bellefonte Borough: \$1,000
 - Benner Township: \$500
 - Arize Credit Union: \$500
- Other requests for local match aid are currently underway.

APPARATUS CONTRACT PRICE QUOTE

Bid Date: 09-27-2026

PA COSTARS Contract No. 013-E22-242

Price valid for 30 days

Class or Item	Qty	Unit	Borough of Bellefonte Fire Department Description	Unit Price
A	1	Set	PIERCE® Enforcer 100' Ascendant Mid-Mount Platform - Proposal #1068 2030 Pierce Enforcer Aerial per the proposal specifications. CONTRACT PRICE <i>FYI: Effective November 5, 2026 1% price increase will occur.</i>	\$2,298,442.00
B			Chassis Pre-Pay Discount - 90 Days prior to apparatus completion - \$715,879	(\$21,503.00)
C			Aerial Pre-Pay Discount - 60 Days prior to apparatus completion - \$686,469.00 Due	(\$11,670.00)
D			Total Pre-Pay Contract Signing -- Net/30 -- Contact for latest Numbers. Total Prepay Discounts Available	(\$285,405.00) (\$318,578.00)
E	1	Set	ADD -- T3 All Steer	\$55,297.00
F	1	Set	ADD -- Two (2) Monitors, TFT Monsoon, Y4-MP1A-P-01 Manual and Y4-EP1A-P Electric Controlled at Pedestal and Platform 2000 GPM Option #0683625 ADD -- Performance Bond PA COSTARS Contract # 013-E22-242	\$32,748.00 \$6,215.00

NOTES & CONDITIONS:

- 1) This proposal is for a Pierce/Glick Custom Enforcer 100' LAL Aerial. Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, but not to exceed **47 to 48** months after acceptance of this order. Chassis price increases enacted by the OEM supplier after execution of the contract shall be passed along to the purchaser. Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of order, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.
- 2) Dealer supplied loose equipment or equipment mounting is not included in the apparatus leadtime, if applicable, and may increase the delivery leadtime which cannot affect or delay the payment terms of the apparatus.
- 3) Additional options and changes made by the purchaser may affect the delivery lead time of the apparatus.
- 4) Transit coating will be applied on each vehicle shipping between Nov 15 - Apr 1.
- 5) Subject to manufacturers update without notice; such as lighting, tires, etc., not affecting the intent of these specifications.
- 6) This apparatus meets the current NFPA 1901 requirements at the time of the bid.
- 7) Late or untimely payments are subject to a fee of 1.5% of total balance due per month or 18% APR. All penalties are based on the actual delivery and acceptance date.
- 8) Upon delivery to the customer location, the said apparatus cannot be placed into service, operated, driven, modified, or mounting of customer equipment, until all debts are settled.
- 9) Proposal price is valid for 30 days, barring any major OEM component price increases prior to contract signing. Major OEM components include engine, transmission, pump, hydraulics and axle.



ORDINANCE 2026-1

AN ORDINANCE OF THE BOROUGH OF BELLEFONTE AMENDING THE CODIFIED BOOK OF ORDINANCES, CHAPTER 455 SEWERS AND SEWAGE DISPOSAL, ARTICLE II JOINT MUNICIPAL PRETREATMENT

Be it enacted and ordained by the Council of the Borough of Bellefonte and it is hereby enacted and ordained by the authority of the same.

SPECIFIC PROVISIONS

Amend Chapter 455 (previously adopted as Ordinance 913, passed June 18, 1984, and as Ordinance 960, passed August 18, 1986) so as to include the following:

§ 455-37. Local Limits

- A. The following pollutant limits are hereby established to assure biosolids quality and to protect against pass through and interference. No person or entity shall discharge wastewater containing in excess of the following maximum allowable discharge limits.

Pollutant	Maximum Daily Limit (mg/l)
Aluminum	11.80
Arsenic (T)	0.07790
Bis(2-ethylhexyl) phthalate	0.1485
Cadmium (T)	0.01540
Chromium (T)	3.450
Copper (T)	0.4636
Cyanide (T)	0.7100
Lead (T)	.5000
Mercury (T)	0.00690
Molybdenum	0.1780
Nickel (T)	1.270
Silver (T)	.2700
Zinc (T)	0.500
Oil and grease	100.0

- B. The above limits apply at the point where the wastewater is discharged to the Bellefonte Wastewater Treatment Plant or POTW. All concentrations for metallic substances shall be for the "total" metal unless indicated otherwise. The

In all other aspects other than herein amended said original ordinances and their amendments are hereby enacted and ordained.

ENACTED AND ORDAINED, into an Ordinance this 2nd day of November, 2026, by the Council of the Borough of Bellefonte in lawful session assembled.

ATTEST:

BOROUGH OF BELLEFONTE:

David G. Pribulka, Borough Manager
Secretary

Doug Johnson
President of Council

AND NOW, to wit, this 2nd day of November, 2026 the within and above Ordinance is approved.

Gene "Buddy" Johnson, Mayor

Borough of Bellefonte, PA_Doherty

Quote: 14574-10541-001

Date: 10/12/2026 PO:

Paul Downs

Cabinetmakers

401 E 4th Street, Building 8
Bridgeport, PA 19405
(610) 239-0142

www.pauldowns.net

Contact

Borough of Bellefonte, PA
David Pribulka
301 N. Spring Street, Suite 200, Bellefonte, PA, 16823
dpribulka@bellefontepa.gov

Items	Qty	Price	Extended Price
Custom Conference Table	1 unit(s)	\$51,648.00	\$51,648.00

Description: Custom V Shaped 240" x 372" x 30" high. 30" deep work surface.

- (6) Section 1 1/8" thick top in Wilsonart Asian Night 7949k-18 finish.
- Highly durable 3mm matching PVC edge.
- Includes (16) daisy chaining power ports. Black finish shown.
- Power ports each with (2) AC, (1) USB-A & USB-C
- (8) power ports can be linked together by a (1) power in feed cord. (2 Cord Included)
- Pedestal and case constructed base. User side panels are removable.
- Base with unobstructed wire and leg clearances.
- Final specifications pending drawing approvals.



Palletized Shipping	1 unit(s)	\$1,828.00	\$1,828.00
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Description: - Palletized shipping direct to Bellefonte, PA 16823

Notes & Information See Page 3

Total: \$53,476.00
Sales Tax: n/a
Grand Total: \$53,476.00

Borough of Bellefonte, PA_Doherty

Quote: 14574-10541-001

Date: 10/12/2026 PO:

Paul Downs

Cabinetmakers

401 E 4th Street, Building 8

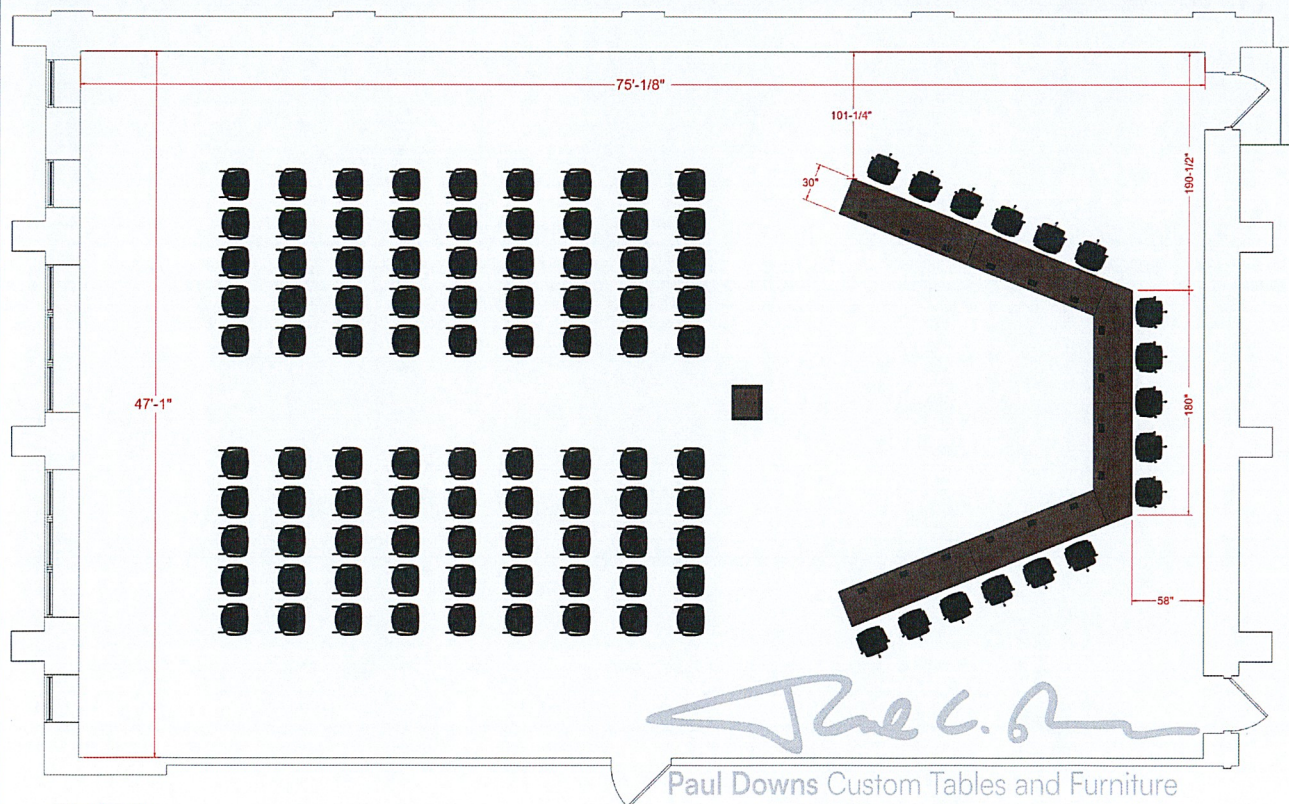
Bridgeport, PA 19405

(610) 239-0142

www.pauldowns.net



Seats 17 - 36" Space Per Chair



PAUL DOWNS
CUSTOM FURNITURE

Paul Downs Cabinetmakers
401 E 4th St, Bldg 8
Bridgeport, PA 19405

CLIENT
Alpena County
201 N. State Street
Bellefonte, PA 16823

PROJECT
Borough of Bellefonte PA
ISSUE
October 12, 2026

V Shaped
Option

A.02

Exclusions

- 1 Excludes inside delivery and assembly.

Notes

- 2 Paul Downs Cabinetmakers is registered in SAM:

UID: GRS1YLWPKXY7
DUNS: 556895753
CAGE: 31KN0
FEIN: 23-2689319

Schedule

- 3 Tentative Schedule: 18 - 22 weeks from date of PO / deposit. Our backlog varies. Target ship date will be confirmed upon receipt of order.

Shop Drawings Submittal: Award + 8 to 10 Business Days
Shop Drawing Approvals: Award + 14 to 18 Business Days
Material Sample Submittal: Award + 8 to 10 Business Days
Material Approvals: Award + 14 to 18 Business Days

Terms

- 4 50% Deposit (\$26,738.00) required to commence work.
Balance (\$26,738.00) due net 10 delivery.

- 5 Warranty:

Paul Downs Cabinetmakers guarantees its work to be free of defects in workmanship and material for a period of (5) years after work is delivered to the client. Care instructions will provided to the client at the time of delivery.

Damage due to ordinary wear and tear, failure to follow use and care instructions, intentional abuse, and extraordinary situations beyond control of PDC are not covered.

Unauthorized modifications or repairs are not covered.

Electronic components are covered by the manufacturer's warranty.



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Bellefonte™
Est. 1795

SPECIAL EVENT PERMIT APPLICATION

Applications for special events must be submitted no less than sixty (60) days prior to the proposed event, or ninety (90) days prior if the event includes closure of State highways, to address below or emailed to: mmccullough@bellefontepa.gov

NOTE: Completed applications, including all supporting documentation, are required for final approval. Pending applications (submitted and under review) that are still considered incomplete ten (10) calendar days prior to the proposed event will automatically be denied.

It is understood that not all sections of this application form will apply to every Special Event Permit. If certain sections are not applicable, please indicate N/A in the space provided. You will be contacted if additional information is required. **Special Event Permit Application Fee: \$100.00 (non-refundable)**

EVENT INFORMATION

Name of Event/Type of Event (circle all that apply):

☒ Use of Park	☐ Foot Race
☐ Closing of Public Streets	☐ Bicycle Race
☐ Parade	☐ Other
Description/Name of Event: DENTAL FESTIVAL	
<i>On a separate sheet or in a letter, please provide a DETAILED narrative description of the event. Attach copy of program/brochure if available.</i>	
Event Location(s):	
If Talleyrand Park, [☐] Gazebo Side [☐] Figure 8 Side [☐] Both Sides	
Date(s) of Event: October 24, 2026	
Rain Date(s): —	
Event Hours: 12-3pm	
Set up Date/Hours: Oct 24 from 11am - 12pm	If Walk/Race, Start/End times:
Breakdown Hours: Oct 24 from 3pm - 4pm	Estimated Attendance: 100
Approximate number of persons volunteering or working the event: 15	
Organization Applying for the Permit: One Hand Foundation & Penn State Health	
Is sponsoring Organization a 501c3 non-profit charitable organization? ☒ Yes [☐] No	
Organization Address: 793 Sowards Pl, State College, PA 16803	
Event Coordinator Name: WAEL JABR	
Event Coordinator Phone: 404-834-4388	
24/7 contact/Cell (contact during event): same as above	
Email for contact person: WAEL.JABR@gmail.com	

Bellefonte Borough Administration
301 N. Spring Street, Suite 200
Bellefonte, PA 16823

Tel: 814-355-1501
Fax: 814-353-2315
www.bellefonte.net

TDD/TDY & Voice 711
TTY/TDD Only 717-237-2261
An Equal Opportunity Employer

STREET/LOT CLOSURE		
Streets To Be Closed	Duration	Location (from/to)
West Parking Lot (circle)	North Parking Lot (circle)	South Parking Lot (circle)
Written description of route and/or streets, alleys, and/or municipal parking lots to be closed (attach map). NOTE: If a State Route is proposed to be closed, Penn DOT Form TE-300 must be filed with Penn DoT. Please print form from the Borough's website, sign and submit with this application.		
☐ Attached		
Plans for notifying residents and businesses on streets to be closed: Attach a copy of any flyer/communication to be disseminated.		
☐ Attached		

Will your event need? Circle all that apply and provide details	
Police Assistance	NA
Medical Services	NA
Traffic control by Fire Police	NA
Road Signs	NA
Electrical Service	NA
Water Service	NA
Traffic cones or Barricades	NA
Street Sweeping	NA
Refuse collection/Recycling Service	NA
Will Your Event Have? Circle all that apply and provide details	
Banner(s), number/location. Please attach a completed Borough Banner Application.	NA
Food & Drink for sale? If yes, have you notified existing food businesses within 150' of Event?	Yes NA
Live Entertainment/Amplification	NA
Will alcoholic beverages be available? If yes, describe location and safe guards - map of secure area, checking proof of age, PA LCB approval, etc. Please attach documents	NA
Animals, If yes, number/ type	NA
Tent(s), Stage(s), or temporary structure(s)	NA
Portable toilets and/or Hand Washing Stations If yes, Location, delivery, pick up?	NA
Any request for Borough property must be coordinated through the Borough Staff to ensure availability and appropriateness for the requested event. A deposit fee may apply. The use of Bellefonte Borough employees, services and equipment is subject to approval by Bellefonte Borough council. All employee time should be incurred during normal hours. Any additional expenses incurred can be charged to the sponsor organization at the direction of Bellefonte Borough council upon approval of permit.	

Waiver of Liability

As the applicant for this event, I agree to abide by the terms and conditions of the Borough of Bellefonte and the conditions of the approved application. Special Event Permit approval is limited to the approval for conducting certain activities on public property, which includes, but is not limited to, streets, alleys, public parking lots, park lands, and other public facilities as described and approved in the Special Event Permit. I agree to be responsible for any damage to Borough property and to replace any Borough Property lost or stolen as a result of this event. I have attached the required Certificate of Comprehensive General Liability Insurance in the amount of at least \$1million for each occurrence and \$2 million aggregate for property damage, which policy names the Borough as an additional insured (contact any insurance provider to secure this policy).

COMPLETE, SIGN AND DATE

By Signing and submitting this Special Event Permit Application, sponsor agrees to indemnify, defend, and hold harmless the Borough of Bellefonte and its employees, officers, and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liability and expenses, occasioned wholly or in part by the Sponsor's act or omission or negligence or fault of the Sponsor's agents, subcontractors, suppliers, employees or servants in connection with the Permit, except for any claims, liability, demands, suits or losses arising from willful or grossly negligent acts of the Borough of Bellefonte, its elected and appointed officials, agents, employees, and authorized volunteers.

Name of Event Sponsor: Wael JABR / One Hand Foundation

Authorized Signer (Print): Wael JABR (Sign): [Signature]

Title of Signer: President

Date Signed: Oct 12, 2026

Approval Date:

With Conditions:

Special Event Permit Application Fee: \$100.00 (non-refundable)

☐ PAID

Date: _____

OFFICIAL USE ONLY

Borough Staff Review	Date Received	Date Approved
Police Chief (or designee)		
Comments:		
Public Works Director (or designee)		
Comments:		
Borough Manager (or designee)		
Comments:		



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Est. 1795

BOROUGH OF BELLEFONTE, RESOLUTION NO. 01212025-01

A RESOLUTION AMENDING THE PUBLIC COMMENT POLICY

WHEREAS, citizens have a right to free speech under the First Amendment to the Constitution of the United States of America; and

WHEREAS, residents and taxpayers have rights of public comment and participation under the Sunshine Act of the Commonwealth of Pennsylvania; and

WHEREAS, the Borough of Bellefonte has an interest in holding orderly public meetings to conduct and administer the business of the Borough.

THEREFORE, BE IT RESOLVED, that the Council of the Borough of Bellefonte establishes the following public meeting conduct policy for all officials and members of the public at all meetings organized by the Borough:

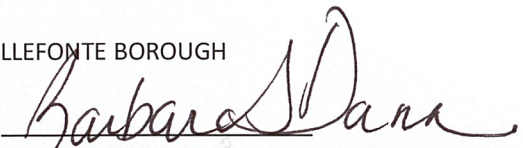
1. Public comments for items on the agenda at Council meetings may be made at the beginning of these meetings. Public comments for items NOT on the agenda at the Council meetings may be made at the end of these meetings.
2. Public comments for meetings of the Authorities, Boards, and Commissions may be made at the beginning of these meetings.
3. On a trial basis, Borough Council intends to take public comment related to the motion that is on the floor, after it has been duly made and seconded. The order of comment will be public comment and then council comment including, proposed amendments by council members. If amendments are proposed to the original motion, the public will then only comment on the amendment(s) before final votes are taken.
4. Additional public comments or responses to questions by the Council, Authority, Board, or Commission members may be taken at the request of an appointed or elected official to these said board meetings.
5. Each Bellefonte resident, non-profit representative, business owner, or official representative of another governmental agency may speak on any agenda item for a maximum of three (3) minutes. Written input is not limited in any manner.
6. All public comments shall be made at the podium after being recognized by the chairperson of the meeting.
7. Speakers shall identify themselves by name and street — and municipality/township if outside of the Borough of Bellefonte.
8. All comments shall be addressed to the Council, Authority, Board, or Commission conducting the meeting.
9. Comments that include profane or defamatory language or comments that inflict injury or incite breach of the peace are out of order.
10. Comments that are disruptive or are not related to the business of the public meeting may be out of order as determined by the person presiding over the meeting.

RESOLVED, this 21st day of January, 2025, in public meeting duly noticed and assembled.

ATTEST:


Ralph Stewart, Manager/Secretary

BELLEFONTE BOROUGH

By: 
Barbara Dann
Borough Council President



BOROUGH OF BELLEFONTE, RESOLUTION NO. 20220103-01

A RESOLUTION TO ESTABLISH A POLICY FOR CONDUCT DURING PUBLIC MEETINGS

WHEREAS, citizens have a right to free speech under the First Amendment to the Constitution of the United States of America; and

WHEREAS, residents and taxpayers have rights of public comment and participation under the Sunshine Act of the Commonwealth of Pennsylvania; and

WHEREAS, the Borough of Bellefonte has an interest in holding orderly public meetings to conduct and administer the business of the Borough.

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3. Additional public comments or responses to questions by the Council, Authority, Board, or Commission members may be taken at the request of an appointed or elected official to these said board meetings.
4. Each Bellefonte resident, non-profit representative, business owner, or official representative of another governmental agency may speak on any agenda item for a maximum of three (3) minutes. Written input is not limited in any manner.
5. All public comments shall be made at the podium after being recognized by the chairperson of the meeting.
6. Speakers shall identify themselves by name and street — and municipality/township if outside of the Borough of Bellefonte.
7. All comments shall be addressed to the Council, Authority, Board, or Commission conducting the meeting.
8. Comments that include profane or defamatory language or comments that inflict injury or incite breach of the peace are out of order.
9. Comments that are disruptive or are not related to the business of the public meeting may be out of order as determined by the person presiding over the meeting.

RESOLVED, this 3rd day of January, 2022, in public meeting duly noticed and assembled.

ATTEST:

BELLEFONTE BOROUGH

Ralph Stewart, Secretary

By:

Randall R. Brachbill
Borough Council President