HISTORIC
Bellefonte
Est. 1795

# AGENDA
# BELLEFONTE BOROUGH AUTHORITY
**Meeting of Tuesday, November 3, 2026 at 6:00 PM**
**In-person**
**The Oak Room, 301 North Spring Street**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

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|---|---|
| Mr. Beigle | Mr. Halderman |
| Mr. Brown | Mr. Johnson |
| Mr. Eaton | Mr. Stewart |
| Mr. Falcone | |

**APPROVAL OF OCTOBER 6, 2026 REGULAR MEETING MINUTES**

**ADDITIONS TO THE AUTHORITY MEETING AGENDA**
In accordance with Act 65 of 2021, if a matter is not on the Agenda, the Authority cannot take official action on it with some exceptions. The Authority can act on matters relating to potential or real emergencies. The Authority may add a matter of agency business to its agenda through majority vote. The Authority should state the reason why the action item is being added to the Agenda. **The Authority may vote to add an action item(s) to the agenda**

**COMMUNICATIONS ORAL/Public Comment:**
Please sign in and state your name and address, and what you are speaking about. Please try to limit comments to three minutes maximum.

**COMMUNICATIONS WRITTEN:**

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| "If water is the new gold, we'd better price it right" – Mark Gongloff, Bloomburg Op-Ed |

**FINANCE:**

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| Budget v. Actual Report - September 2026 |

**ENGINEER REPORT:**

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| Authority Engineer's - October 2026 |

**REPORTS – SEWER:**

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| Superintendent Report - October 2026 |

**REPORTS – WATER**

Superintendent Report - October 2026

**OLD BUSINESS:**

**1. REVIEW OF DRAFT 2027 ANNUAL BUDGET FOR THE BELLEFONTE BOROUGH AUTHORITY**

*Narrative*

Provided with the agenda is a draft of the 2027 Annual Budget for the Bellefonte Borough Authority. This budget has been revised to include changes incorporated from the two budget worksessions on October 27 and 29. The draft reflects 2027 water and sewer rates of $7.75 per 1,000 gallons and $173.16 per quarter, respectively, incorporating an inflationary adjustment of 4%. A nominal use of fund balance is included to balance the budget, but reserves remain healthy in both enterprise funds.

*For Discussion Only. No Authority action is requested.*

**NEW BUSINESS:**

**2. AWARD OF PROFESSIONAL SERVICES CONTRACT FOR THE BIG SPRING ENHANCEMENT PROJECT**

*Narrative*

Proposals were received from four qualified firms to provide final design, engineering, and construction management/inspection services related to the Big Spring Enhancement Project planned for 2027. The project is funded by a $1.8 million grant from DCED's Marketing & Tourism Program, and involves landscaping and hardscaping improvements to the Big Spring as described on the approved master plan. A committee of the whole was provided with the proposals and asked to make a recommendation to the Board.

*Recommended motion: That the Authority Board award the professional services contract for the Big Spring Enhancement Project to _____ in an amount of _____.*

**3. BOROUGH COUNCIL REQUESTED DISCUSSION – C-NET COVERAGE OF AUTHORITY MEETINGS**

*Narrative*

On October 5, Borough Council moved to refer a councilmember request that C-NET cover Authority meetings to the Board for further discussion. If the Authority would like to provide C-NET coverage of its meetings, there would be a unit cost per meeting that would be added to the Borough's annual dues beginning three years after the start of the recordings. Council tabled this discussion to receive input from the Board.

*For Discussion Only. No Authority action is requested.*

**4. DAILY WATER WITHDRAWAL FOR OCTOBER 2026**

*For Informational Purposes Only. No Authority action is requested.*

**5. CHANGE ORDER REQUEST – VALENTINE HILL WATERMAIN REPLACEMENT PROJECT**

*Narrative*

Provided with the agenda is a change order request from Keystone Water Group for additional time and material

associated with the water main replacement project. The COR includes a credit and an add-on, for a total increase to the contract price of $123,141.20. The Authority Engineer has reviewed the COR and is recommending approval.

*Recommended motion: That the Authority Board approve change order request number 5 for the Valentine Hill Watermain Replacement Project in an amount of $121,141.20.*

**6. PAY APPLICATION NO. 1 – BIG SPRING COVER REPLACEMENT ($3,869.35)**

*Recommended motion: That the Authority Board approve the pay application for the Big Spring Cover Project in an amount of $3,869.35.*

**7. FINAL RELEASE OF SURETY – VALENTINE HILL WATERMAIN REPLACEMENT PROJECT**

*Recommended motion: That the Authority Board approve the final surety release for the Valentine Hill Watermain Replacement Project.*

**8. MCQUAIDE BLASKO LEGAL INVOICE – SEPTEMBER 2026**

*Recommended motion: That the Authority Board approve the invoice from McQuaide Blasko in an amount of $642.50.*

**9. GREEN STREET WATER LINE EASEMENT PROPOSAL – UHLER & ASSOCIATES**

*Narrative*
Provided with the agenda is a proposal from Kerry A. Uhler & Associates to conduct a field survey and develop an easement exhibit for a new water line on Green Street to address sediment deposits in the potable water supply to nearby customers. The proposal is an amount not exceed $1,500.

*Recommended motion: That the Authority Board approve the proposal from Kerry A. Uhler & Associates for a water line survey and easement on Green Street in an amount not to exceed $1,500.*

**10. ADDITIONAL REPORTING REQUEST**

*Narrative*
A board member requested additional reporting when available including:

1. A quarterly report of the billed water deliveries on the Corning and Big Spring systems. Understanding that the quarterly billing doesn't align for all customers, this report will be provided on the when the billing is completed. The report should show billed deliveries (total volume), Dollar value, Number of days in the billing cycle and, finally, the average delivery (volume) per day for each of the lines. The average daily delivery for both lines should be followed by the average daily withdrawal value from the quarter. The average daily withdrawal value is available from our current monthly withdrawal report for the Big Spring and Corning Line Systems. This information will provide a quarterly evaluation of our efforts to reduce leaks and electricity costs.

2. The quarterly WWTP intake report, including the detail of the various SBWJA service lines, should be included in the Authority packet when available. The average daily WWTP intake value for the Bellefonte System (WWTP Total - SBWJA) should be compared to the average daily Big Spring Water system deliveries to the Borough. That comparison will indicate the leaks into Bellefonte's sewer collection system. The average daily water delivery to the Borough is available from the billing data used for Request 1, above.

3. Please expand the monthly Niagara-Milesburg Deliveries to include the bulk water sales (truck deliveries at the WWTP) that are deposited in the "Bulk Water Fund". With that report, show the current value of the Authority's Bulk Water fund account. Please include the location (bank account) and rate of earned interest in that monthly report.

Staff provided the attached reports and is seeking input from the Board on what additional datapoints are requested. Some of these requested items will need time to develop based on current workload.

*For Discussion Only. No Authority action is requested.*

**AUTHORITY MEMBER COMMENTS/FOR THE GOOD OF THE ORDER**

*Please try to limit all comments/rebuttals to three minutes maximum.*

**Motion to Adjourn: _____ Second: _____ ADJOURNED @: _____**